

**AGENDA of the  
Portfolio Committee: Protection Services  
18 October 2016  
(Also the agenda for the Mayoral Committee Meeting: 26 October 2016)**

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**4.  
OVERSTRAND MUNICIPALITY: FIRE SERVICES VEHICLE MAINTENANCE AND  
REPLACEMENT POLICY**

**6/2/B**

**N J Michaels**

**(028) 313 8054**

**Corporate Head Office**

**22 September 2016**

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**1. Executive Summary**

This policy is intended for the effective and efficient management of all Fire Rescue and Disaster Management vehicles and equipment to improve service delivery in Overstrand Municipality.

**2. Service Delivery and Budget Implementation Plan - IGNITE**

Directorate: Protection and Security Services  
Protection and Security Services

**3. Compliance with Strategic Priorities**

Provision of democratic, accountable and ethical governance  
Creation and maintenance of a safe and healthy environment  
Provision and maintenance of municipal services

**4. Delegated Authority**

None

**5. Legal Requirements**

Constitution of the Republic of South Africa, 1996  
Disaster Management Act, No 57 of 2002  
Fire Brigade Services Act, No 99 of 1987  
Local Government: Municipal Systems Act, No 32 of 2000  
Local Government: Municipal structures Act, No.117 of 1998  
Community Fire Safety By-law, P.N. 6454/2007  
Service Delivery and Budget Implementation Plan (SDBIP) 2013/14  
By-laws of the Overstrand Municipality

**6. Background/Discussion**

**Background**

The Overstrand Fire Services Vehicle and Equipment Maintenance and Replacement policy will ensure the effective and efficient utilization of the

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Oversrand Fire Rescue and Disaster Management vehicle fleet. It is important for Overstrand Fire Rescue and Disaster Management to have a good preventative maintenance and service program in place as it assists with shorter out of service times and will help to prevent breakdowns during emergency call situations, prolong the life of the vehicle, and avoid more expensive repair costs in the future.

### **Discussion**

The approval of this policy will provide the necessary structure to ensure fire fighting preparedness in respect of vehicles and equipment serviceability and readiness. The fire services vehicle and equipment maintenance and replacement policy will improve emergency vehicle and equipment utilisation and implementation of Municipal Fire, Rescue and Disaster Management resources in response to emergencies thus will ensure an effective and professional Fire, Rescue and Disaster Management service necessary to save lives and properties.

### **7. Financial Implications**

See Annexure B for the CFO's comments. Execution of the policy will be subject to the availability of funding.

### **8. Staff Implications**

Staff implication still need to be determined

### **9. Comments from other Departments, Divisions and Administrations**

See Annexure B for the comment of Director D Arrison and Deputy Director M Bartman. As far as Mr Bartman's comments are concerned, the incorporation of this policy into the Municipality's Fleet Management Policy is not advisable for the following reasons:

- Emergency vehicles require immediate attention in the event of a breakdown;
- Some vehicle spares and equipment are imported and not available locally;
- The maintenance of emergency vehicles and equipment can only be provided from specialised suppliers; and
- The SANS 10090: Community Protection against Fires stipulates the replacement periods which must be adhered to.

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**10. Annexures**

- Annexure A: Overstrand Municipality Fire Management Services Vehicle and Equipment Maintenance and Replacement Policy  
Annexure B: Comments from CFO, Director D Arrison and M Bartman

**RECOMMENDATION TO THE COUNCIL:**

that the Overstrand Municipality Fire Services Vehicle Maintenance and Replacement Policy, **be approved.**

**RESPONSIBLE OFFICIAL :**

**L SMITH**

**TARGET DATE FOR IMPLEMENTATION :**

**1 NOVEMBER 2016**

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**4.  
OVERSTRAND MUNICIPALITY: FIRE SERVICES VEHICLE MAINTENANCE AND  
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**6/2/B**

**N J Michaels**

**(028) 313 8054**

**Corporate Head Office**

**22 September 2016**

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**THIS MATTER SERVED BEFORE THE JOINT PORTFOLIO COMMITTEE ON  
18 OCTOBER 2016, WHICH COMMITTEE RECOMMENDED AS FOLLOWS:**

**RECOMMENDATION TO THE COUNCIL:**

that the item **be referred back.**

**RESPONSIBLE OFFICIAL :**

**L SMITH**

**TARGET DATE FOR IMPLEMENTATION :**

**1 NOVEMBER 2016**



## ***Overstrand Municipality***

# ***Fire Services Vehicle Maintenance and Replacement Policy***

November 2016

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## 1. Definitions

For the purpose of this policy and procedures policy, the following definitions shall apply:

### 1.1. Bush Pumper, Firefighting

Any light, mobile vehicular unit with limited pumping and water capacity for off-road operations

### 1.2. Driver

All persons engaged in the operation of vehicles and plant, being:

- 1.2.1 Occasional driver is not a permanent driver but is required to use a municipal vehicle on an ad hoc basis to perform his/her duties.
- 1.2.2 Professional driver is employed specifically to drive municipal vehicles for general transport purposes.
- 1.2.3 Operator is employed specifically to operate civil engineering plant.

### 1.3. Engine, Firefighting

Any ground vehicle providing specified levels of pumping, water, hose capacity, and staffed with a minimum number of personnel as per SANS10090

### 1.4. Mobile Communications Centre (Mobile Emergency Operations Centre [EOC]; Mobile Command Centre; Continuity of Operations Vehicle)

A vehicle that serves as a self-sustaining mobile operations centre capable of operating in an environment with little to no basic services, facilitating communications between multiple entities using an array of fixed and/or wireless communications equipment, providing appropriate work space for routine support functions, and providing basic services for personnel in short-term or long-term deployments.

### 1.5. Municipal Vehicle

All vehicles and civil engineering plant, equipment (self-driven or otherwise), motorcycles, boats, trailers, stationary engines, etc. operated on overall management of or on lease or hire from:

- i) The Fleet Management Services Division
- ii) An external service provider

**1.6. Service Provider**

- i) In respect of municipal-owned vehicles, it shall be Fleet Management Services.
- ii) In respect of non-owned municipal vehicles, it shall be the relevant external service provider.

**1.7. Safe Parking**

- 1.7.1 Designated municipal parking
- 1.7.1 Enclosed premises

**1.8. Water Truck**

A truck with a permanently mounted water tank with the capabilities of dispensing potable or non-potable water.

**2. Introduction**

This Fire Services "Vehicle Maintenance and Replacement Policy" which includes all Fire Rescue and Disaster Management vehicles and equipment, is structured to provide Overstrand Municipality with the most cost-effective method to maintain Fire Rescue and Disaster Management fleet and equipment. This Policy will ensure that all Fire Rescue and Disaster Management vehicles and equipment are serviced on time and properly utilised to ensure an effective and professional Fire, Rescue and Disaster Management Service necessary to save lives and properties.

**3. Legal Requirements****3.1. Related Policies and Legislation**

- The Constitution of the Republic of South Africa, 1996
- Local Government: Municipal Systems Act (No 32 of 2000), as amended
- The Fire Brigade Services Act, Act 99 of 1987
- Disaster Management Act of 2002
- National Road Traffic Act 93 of 1996
- Standard By-law relating to Community Fire Safety P.N. 6454/2007
- SANS 10090:2003 Community Protection Against Fire
- Overstrand Fleet Management Policy
- Code of Conduct for Municipal Staff Members.

The measures stated in this policy seek to regulate the use of all Fire Rescue and Disaster Management vehicles and equipment designated for the use by the Fire, Rescue and Disaster Management of Overstrand Municipality personnel authorised to do so. This policy does not replace the Overstrand Fleet Management Policy and must be read with the Overstrand Fleet Management Policy. Any violation of both mentioned policies may lead to disciplinary action.

#### **4. Purpose**

This policy is intended for the effective and efficient management of all Fire Rescue and Disaster Management vehicles and equipment to improve service delivery in Overstrand Municipality.

5. Emergency Vehicle Typing

Table 1 - Urban Pumper

RESOURCE		ENGINE (Urban Pumper)							4x2 or 4x4 TRUCK
CATEGORY	<ul style="list-style-type: none"> <li>• FIREFIGHTING [ESF #4]</li> <li>• HAZARDOUS MATERIALS [ESF#10]</li> <li>• SEARCH &amp; RESCUE [ESF #9]</li> </ul>	Call Sign Designation		ENGINE - E-				Drive Train	
		TYPE I	TYPE II	TYPE III	TYPE IV	TYPE V	TYPE VI	TYPE VII	
<b>MINIMUM CAPABILITIES</b>		METRIC							
	PUMP CAPACITY (l/min)	3850	2250	1850	1800	190	190	190	
	TANK CAPACITY (litres)	1800	1800	1800	2800	1800	1000	800	
	HOSE (63mm)	360m (12 X 30m)	300m (10 x 30m)	150m (5 x 30m)	90m	90m	90m	90m	
	HOSE (38mm)	300m (10 X 30m)	150m (5x 30m)	300m	90m	90m	90m	60m	
	Hose (25mm)	60m	90m	200m	90m	90m	90m	60m	
	LADDER	9-10m OR 13.5m / 3 Extension	9-10m / 3 Extension	6 m / 2 extension	--	--	--	--	
	Optional: HYDRAULIC RESCUE (JAWS of LIFE)	Full Set with rams and chains	Full Set with rams and chains	Combo-Set	Combo-Set	--	--	--	
	PERSONNEL	4 (excl. driver and Officer)	3 (excl. driver and Officer)	3 (incl. driver)	2 (incl. driver)	2 (incl. driver)	2 (incl. driver)	2 (incl. driver)	

Table 2- Water Pumper

TANKER PUMPER (Water Tender)					
RESOURCE	Call Sign Designation		TANKER -T-	Drive Train	4x2 or 4x4, 6 x 6 TRUCK
CATEGORY	<ul style="list-style-type: none"> <li>• FIREFIGHTING [ESF #4]</li> <li>• HAZARDOUS MATERIALS [ ESF#10]</li> </ul>				
	<b>MINIMUM CAPABILITIES</b>				
	METRIC				
COMPONENT	PUMP CAPACITY (l/min)	TYPE I	TYPE II	TYPE III	TYPE IV
		1200	1135	450	250
	TANK CAPACITY (litres)	10000	7000	4000	3500
COMMENTS	All Types to have connection compatibility of being able to have direct pump connection to Engine or Bush Pumps.				

Table 3- Bush Pumper

BUSH PUMPER (Rural Pumper)					
RESOURCE	Call Sign Designation		PUMPER -BP-	Drive Train	4x4 TRUCK/ MEDIUM TRUCK or LCV
CATEGORY	<ul style="list-style-type: none"> <li>• FIREFIGHTING [ESF #4]</li> </ul>				
	<b>MINIMUM CAPABILITIES</b>				
	METRIC				
COMPONENT	PUMP CAPACITY (l/min)	TYPE I	TYPE II	TYPE III	TYPE IV
		1250	750	450	250
	TANK CAPACITY (litres)	1800	1000	600	600
EQUIPMENT	HOSE (63mm)	--	--	--	--
	HOSE (38mm)	300m	90m	60m	60m
	Hose (25mm)	200m	90m	60m	60m
PERSONNEL	PERSONNEL	2	2	2	2

Table 4- Incident Command Vehicle

MOBILE COMMAND UNIT (Also referred to as "Mobile EOC")					
RESOURCE	MINIMUM CAPABILITIES				
COMPONENT	METRIC	TYPE I	TYPE II	TYPE III	TYPE IV
<b>Equipment</b>	On Scene Video Monitoring	Through fixed camera system with streaming via 3G/4G or satellite	Through fixed camera system with streaming via 3G/4G or satellite	Through fixed camera system with streaming via 3G/4G	No
	Computer Aided Dispatch	Yes	Yes	Yes	No
	Voice Communication	Landlines, Cellular and Satellite	Landlines, Cellular and Satellite	Cellular or Satellite	Cellular
	Computer /Server Capabilities	Same as Type III	Same as Type III	Hardwired or Wireless LAN with AVR and Power surge protection	Basic 3G Laptop
<b>Personnel</b>	Function	Same as Type II except Driver /Operator to be minimum Station Officer rank.	Same as Type III plus: ICT Support Radio Communications Support	Same as Type IV	Driver /Operator
	Deployment Capabilities	All types should be capable of: <ul style="list-style-type: none"> <li>• Operating in an environment with little or no basic facilities , including no electrical service and phones lines</li> <li>• Providing own power generation and fuel supply to operate a minimum of 3-4 days from station</li> <li>• Sustaining long term deployment as well as short term responses</li> <li>• Facilitating communications between multiple agencies ( Provincial and municipal agencies)</li> <li>• Operating as FCP, ICP and EOC</li> <li>• Minimal Set up time</li> </ul>			

## 6. Fire Rescue and Disaster Management Vehicles

### 6.1. Maintenance and Repairs to Vehicles

- 6.1.1. All emergency vehicles must be subject to regular, documented maintenance carried out by competent persons.
- 6.1.2. The developing of a department maintenance program must include the vehicle manufacturer's requirements and recommendations.
- 6.1.3. Safety checks shall form an integral part of all maintenance programmes.
- 6.1.4. Defects affecting an emergency vehicle's operational ability must be referred to competent maintenance personnel.
- 6.1.5. It shall be the responsibility of the driver of a vehicle to report any mechanical or other defect to the Assistant Chief Disaster Management & Risk Management & Support Services /Municipal Fleet Officer, when a vehicle is returned to him/her at the end of a trip;
- 6.1.6. While a vehicle is under warranty of the manufacturer only dealers approved by the manufacturer will be used for the repair of a vehicle. All warranty work must be claimed from the dealers;
- 6.1.7. The Assistant Chief Disaster Management & Risk Management & Support Services / Municipal Fleet Officer must make arrangements with the municipal workshop and/or privately owned garages where no municipal workshop exists or where a municipal workshop cannot repair a vehicle for the regular repair of vehicles;
- 6.1.8. Before a vehicle is repaired by a privately owned garage, the Assistant Chief Disaster Management & Risk Management & Support Services /Fleet Officer shall obtain three quotations (in line with Overstrand Municipality's Supply Chain Management Policy) for the work required. Upon receipt of the quotations, Assistant Chief Disaster Management & Risk Management & Support Services / the Municipal Fleet Officer shall liaise with the Chief Fire Officer to determine whether funds are available to cover the cost of the repair or maintenance work to the vehicle. Should such funds be available, then an official order shall be issued for the work to be carried against the most favourable quotation; and
- 6.1.9. The Assistant Chief Disaster Management & Risk Management & Support Services /Municipal Fleet Officer shall retain copies of job cards and invoices issued in respect of vehicles maintained or repaired so that maintenance and repair on vehicles may be monitored at regular intervals.

## 6.2. Replacement Schedule of Vehicles

6.2.1. This replacement program, subject to the availability of funding, must ensure that newer and older vehicles are spread as evenly as possible throughout the fleet to avoid too many ageing emergency vehicles remaining in commission simultaneously.

6.2.2. Provision must also be made in the replacement program to replace problematic vehicles sooner than the maximum prescribed period. Such vehicles must include units which have high maintenance and repair costs and vehicles which do not serve the purpose for which they were intended.

6.2.3. Replacement of all Fire Rescue and Disaster Management vehicles are based on one of the following criteria:

- SANS 10090:2003 Community Protection Against Fire

**Table 5 - Replacement periods (as prescribed by SANS 10090:2003) or**

1	2
Type of vehicle/equipment	Period Max. number of years service
Pumping appliances	15
Aerial appliances	20
Off-road vehicles	10
Special appliances	20
Light vehicles	8

- The American Public Works Association (APWA),

A simple subjective points system to rank vehicles for replacement. Vehicle replacement is based on several factors including initial cost, trade-in value, kilometres, type of use, effects of down time relating to the provision of services, maintenance costs and age of the vehicle. The points are totalled, vehicles with the highest score "need immediate attention and vehicle which score exceeds 28 points, needs to be replacement.

**Table- 6 Vehicle Replacement Guide (Source: APWA adapted)**

Factor	Points
Age	One point for every year of chronological age, based on in-service date.
Kilometres/Hours	One point for each 15,000 km or 1,000 engine hours of use.
Type of Service	One, three, or five points are assigned based on the type of service the unit is exposed to. For instance, fire pumpers would be given a five because it is classified as severe duty service. In contrast, an administrative sedan would be given a one.

<b>Reliability</b>	Points are assigned as one, three, or five depending on the frequency that a vehicle is in the shop for repair. A five would be assigned to a vehicle in the shop two or more times per month on average, while a one would be assigned to a vehicle in the shop an average of once every three months or less.		
<b>M&amp;R Costs</b>	One to five points are assigned based on total life M&R costs (not including repair of accident damage). A five is assigned to a vehicle with life M&R costs equal to or greater than the vehicle's original purchase price, while a one is given to a vehicle with life M&R costs equal to 20 percent or less than its original purchase cost.		
<b>Condition</b>	This category takes into consideration body condition, rust, interior condition, accident history, anticipated repairs, and so on. A scale of one to five points is used with five being poor condition.		
<b>Point Ranges</b>	Fewer than 18 Points	Condition I	Excellent
	18 to 22 points	Condition II	Good
	23 to 27 points	Condition III	Qualifies for replacement
	28 points and above	Condition IV	Needs immediate consideration

**EXAMPLE 1**

Applying the chart above, use a 15-year-old fire pumper. The unit has 120,000 km; is in poor condition; and includes massive amounts of downtime, poor reliability, and repair costs that exceed more than 80 percent of its original purchase price.

The points would be assigned as follows:

Age =	15 points
Kilometres =	8 points
Type of service is severe =	5 points
Reliability =	5 points
M&R costs =	3 points (quickly approaching 5)
Condition =	5 points
Total =	41 points and needs immediate consideration

28 points and above      Condition IV      Needs immediate consideration

**EXAMPLE 2**

Applying the chart above, use a 5-year-old fire pumper. The unit has 60,000 km; is in good condition; and includes low amounts of downtime, good reliability, and repair costs don't exceed more than 20 percent of its original purchase price.

The points would be assigned as follows:

Age =	5 points
Kilometres =	4 points
Type of service is severe =	3 points
Reliability =	1 points
M&R costs =	1 points
Condition =	1 points
Total =	15 points

Fewer than 18 Points      Condition I      Excellent

- Availability of funding is per the Municipality's approved budget by Council

### **6.3. Procurement of Additional Fire Rescue and Disaster Management Vehicles**

- 6.3.1. The Fire Department must assess the suitability of its emergency vehicle fleet on a regular basis to ensure that the department has a fleet which has the capacity, capability and flexibility to meet the needs of the changing and expanding fire risks of the community.
- 6.3.2. Where necessary, the emergency vehicle fleet must be increased by the procurement of suitable, additional vehicles in accordance with a specification compiled by competent persons. This is however subject to the availability of funding.
- 6.3.3. The use of refurbished vehicles must not be used for first turnout appliances.
- 6.3.4. Refurbished vehicles used for support functions must be tested and certified annually.
- 6.3.5. Overstrand Council shall budget for the replacement of vehicles annually. This is however subject to the overall needs of the Municipality and considered during the budget compilation and adoption process.
- 6.3.6. Requests for a new or replacement vehicle must be submitted to the Municipal Fleet Officer who will submit to request via its Director to the Budget Steering Committee not later than the time when budget submissions are due for the following financial year. The Budget Steering Committee should be provided with full details pertaining to the need to replace a vehicle including the running cost of the current vehicle, utilisation and availability. The service that the vehicle is expected to support must be highlighted;
- 6.3.7. New vehicles shall be purchased by the Municipality only in accordance with its prescribed Supply Chain Management Policy and Procedures.

## **7. Fire Rescue and Disaster Management Equipment**

### **7.1. Maintenance and Repair**

- Emergency vehicles must carry a complete range and quantity of equipment suitable for the specific type of vehicle and adequate for use at incidents within the fire risk categories protected.
- All equipment must be subject to replacement and procurement policies and testing, examination, checking and maintenance procedures.
- All fire department equipment must be subjected to regular, documented examination, testing and maintenance.
- Occupational safety and the recommendations of the manufacturer must be included in all examination, testing and maintenance program.

### **7.2. Replacement of Fire Rescue and Disaster Management Equipment**

- The fire department must regularly assess its equipment to determine whether or not such equipment is obsolete or unserviceable.
- A documented annual equipment replacement program must be developed to ensure that obsolete and unserviceable equipment is, subject to the availability of funding, replaced systematically.

### 7.3. Procurement of additional Fire Rescue and Disaster Management Equipment

All fire department equipment must be assessed regularly to ensure that the equipment is suitable for the changing and expanding fire risks in the community and to keep abreast of

### 8. Amendments / updates

New amendments or updates will be added to the Amendments and Updates Listing below and it is the responsibility of the individual to regularly check the currency of their Policy copy.

Proposals for amendment or additions to the text of this Plan should be forwarded to:-  
 The Chief: Fire and Disaster Management,  
 CFO L. Smith  
 Telephone: (028) 313 5041  
 E-mail: lestersmith@overstrand.gov.za

<b>POLICY SECTION:</b>	CHIEF FIRE AND DISASTER MANAGEMENT
<b>CURRENT UPDATE:</b>	
<b>PREVIOUS REVIEW:</b>	
<b>APPROVAL BY COUNCIL:</b>	26 October 2016

**From:** Desiree Arrison  
**To:** Neville Michaels  
**Date:** 2016/08/22 12:24 PM  
**Subject:** Re: Fwd: INPUTS - Fwd: Fire Management Policy & Fire Services Vehicle Maintenance and Replacement Policy

Dear Director

I am comfortable with the content and acknowledge that this is joint exercise

D

**Desiree Arrison**  
**Director: Management Services / Direkteur: Bestuursdienste**  
**Overstrand Municipality/Munisipaliteit**

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**Overstrand Municipality**

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Vision Statement: "To be a centre of excellence for the community"

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**P** Please consider the environment before printing this correspondence.

>>> Neville Michaels 2016/08/22 12:21 PM >>>  
 Dear Directors

Can I please have your comments on the attached plan & policies by no later than Thursday 25/08/2016 at 12:00, the attachments are as follows:

- Disaster Management Plan
- Disaster Management Policy
- Clearing and Maintenance of Vegetation Creating Fire Hazzard Policy
- Fire Management Policy
- Overstrand Maintenance and Replacement Policy

Colleagues, thank you to all those who have submitted their inputs/comments.

Thanking you in anticipation.

Kind Regards

Neville Michaels  
 Director : Protection Services  
 Overstrand Municipality  
 Tel : 028 313 8054  
 Fax : 086 568 9728  
 Email : nmichaels@overstrand.gov.za

>>> CFO 2016/08/18 06:19 PM >>>  
 Dear All,

My comments in terms of both the draft policies, the proviso that all stipulations as contained in the policy with reference to any financial implications, will be dependent on the availability of funding for this purpose.

Vriendelike groete / Kind regards,

Santie Reyneke-Naude  
 Direkteur: Finansies / Director: Finance  
 Overstrand Munisipaliteit / Municipality  
 Tel : 028 313 8040  
 Faks / Fax : 028 313 8128  
 Sel / Mobile : 082 551 4499  
 E-pos/E-mail: [cfo@overstrand.gov.za](mailto:cfo@overstrand.gov.za)

>>> Lester Smith 7/7/2016 9:39 AM >>>  
 Dear Directors

Please find attached the Draft Report to be submitted for the next Portfolio meeting (20 September 2016).

Due to the urgency, the report will be available for comments for 14 days only. The closing date is therefore 27 July 2016

The following documents are attached.

- Report for Council (Fire Management Policy & Fire Services Vehicle Maintenance and Replacement Policy)
- Draft Fire Management Policy
- Draft Fire Services Vehicle Maintenance and Replacement Policy.

Kindly distribute amongst employees for their comments.

Please be reminded that the closing date for the Disaster Management Plan, Disaster Management Policy, Fire Management Plan and Policy for the Clearing and Maintenance of Vegetation on Open Land is 11 July 2016.

Kind regards

Lester Smith  
 Chief Fire&Rescue and Disaster Management  
 Overstrand Municipality

B314

**Lester Smith - Re: Fwd: INPUTS - Fwd: Fire Management Policy & Fire Services Vehicle Maintenance and Replacement Policy**

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**From:** Mike Bartman  
**To:** Neville Michaels; Lester Smith  
**Date:** 2016/09/02 04:22 PM  
**Subject:** Re: Fwd: INPUTS - Fwd: Fire Management Policy & Fire Services Vehicle Maintenance and Replacement Policy  
**Cc:** Roderick Williams

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Neville/Lester,

**Fire Management Policy** - no comment

**Fire Services Vehicle Maintenance and Replacement Policy** -

Both the fleet management policy as well as the proposed fire services vehicle maintenance and replacement policy have common goals. It is advisable that the contents of this policy be incorporated as an annexure to the current fleet management policy instead of being a separate policy on its own. This will ensure that all fleet management matters are incorporated in one policy while also addressing the specific needs of the fire services.

Regards

Mike

>>> Roderick Williams 2016/09/01 12:51 PM >>>

Mike

For your comments and urgent response to Neville Michaels and Lester Smith.

Regards,

Roderick Williams  
Director: Community Services  
Overstrand Municipality  
Tel: (028) 3138029  
Fax2email: 0865689729  
rwilliams@overstrand.gov.za

---

**From:** CFO  
**To:** Neville Michaels; Lester Smith; Coenie Groenewald; Desiree Arrison; ...  
**CC:** Fire Sec; Marlu Rust; Bernard King; Hannes Vorster  
**Date:** 2016/08/18 06:19 PM  
**Subject:** INPUTS - Fwd: Fire Management Policy & Fire Services Vehicle Maintenance and Replacement Policy  
**Attachments:** REPORT FOR COUNCIL Fire Managemnt Policy 2016- check chief.doc; REPORT FOR COUNCIL vehicle and Equipment Managemnt Policy 2016- check chief.doc; Overstrand FS vehicle rmain and replace policym3.doc; Overstrand Fire Management policym.doc

Dear All,

My comments in terms of both the draft policies, the proviso that all stipulations as contained in the policy with reference to any financial implications, will be dependent on the availability of funding for this purpose.

Vriendelike groete / Kind regards,

Santie Reyneke-Naude  
 Direkteur: Finansies / Director: Finance  
 Overstrand Munisipaliteit / Municipality  
 Tel : 028 313 8040  
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 Sel / Mobile : 082 551 4499  
 E-pos/E-mail: cfo@overstrand.gov.za

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Kind regards

Lester Smith  
 Chief Fire&Rescue and Disaster Management  
 Overstrand Municipality  
 Tel: 028 3135041  
 Cel: 082 9789493  
 e-mail:lestersmith@overstrand.gov.za