

**AGENDA of the
Portfolio Committee : Infrastructure and Planning
20 October 2015
(Also the agenda for the Mayoral Committee Meeting : 28 October 2015)**

**2.
APPOINTMENT OF MEMBERS OF THE MUNICIPAL PLANNING TRIBUNAL**

15/3/3/1

R Kuchar

(028) 313 8087

Corporate Head Office

21 September 2015

1. Executive Summary

The purpose of this report is for Council to:

- (a) appoint persons who are not officials (external members), and who have the specified knowledge and experience, to serve as members of the MPT;
- (b) stipulate a term of office for the authorized officials and external members, and
- (c) designate a Chairperson and Deputy Chairperson.

2. Service Delivery and Budget Implementation Plan - IGNITE

Infrastructure and Planning
Town- and Spatial Planning

3. Compliance with Strategic Priorities

Provision of democratic, accountable and ethical governance
Creation and maintenance of a safe and healthy environment
The encouragement of structured community participation in the matters of the Municipality
Promotion of tourism, economic and social development

4. Delegated Authority

None

5. Legal Requirements

- Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) (SPLUMA)
- Regulations in terms of the Spatial Planning and Land Use Management Act 16 of 2013

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6. Background/Discussion/Conclusion

Background

The new suite of planning legislation namely, the Spatial Planning and Land Use Management Act No. 16 of 2013 (SPLUMA), and the regulations in terms of SPLUMA came into force on 1 July 2015.

The Council at its meeting held on 29 July 2015 resolved to establish a Municipal Planning Tribunal. The resolution is attached per Annexure A.

This report will only deal with the appointment of members who are not officials, the term of office of members of the MPT and the appointment of the Chairperson and Deputy Chairperson.

In a report which served before the Council on 29 July 2015, it was resolved that an MPT be compiled as follows:

Membership number: Five (5)

Comprising of: (Internal) Four (4) officials (Municipal Manager; Director: Infrastructure and Planning; Director: Community Services and Director: Economic Development)

(External) One (1) person who is not an official (external member)

Discussion

The Council has already appointed the internal membership of the MPT at its meeting held on 29 July 2015.

However for the external members, the Municipality had to invite nominations from Provincial and National Departments.

Nominations were requested from the Provincial Department Environmental Affairs and Development Planning and Department of Rural Development and Land Reform.

The Department of Rural Development and Land Reform in a letter dated 27 July 2015 reported that they do not have officials available to serve as external members. The letter is attached per Annexure B.

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The Department of Environmental Affairs and Development Planning nominated three (3) officials.

The Council, at its meeting held on 29 July 2015, resolved that the Municipal Manager, Director: Infrastructure and Planning and Senior Manager: Town- and Spatial Planning evaluate the nominations of external members.

Evaluation of external members to serve on the MPT

A total of three (3) external nominations were received and considered by the evaluation panel.

The criteria stated by the Council was the following:

- at least five (5) years' experience in Spatial Planning and Land Use Management;
- registered with SACPLAN as professional planner; and
- extensive experience and knowledge of planning legislation.

The Curriculum Vitae's of the nominees are attached per Annexure C.

The panel, at a meeting held on 23 September 2015, considered the nominations.

All three (3) of the candidates complied with the criteria as was set.

Ms A Janser

Ms Janser has two (2) degrees. She has a degree in Town Planning as well as a degree in Law. She has nineteen (19) years planning experience in the private sector and provincial authority sector. She is registered as a professional planner.

Mr J Benjamin

Mr Benjamin has a higher diploma and bachelor's degree in town- and regional planning. He has 14 years planning experience both at local and provincial authority. He is registered as a professional planner.

Ms Y Mabantsela

Ms Mabantsela has a national diploma as well as a BTech in Town- and Regional planning. In addition to this she has a BSc Honours Degree in Environmental Management and a BPhil in Sustainable Development.

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She has 14 years working experience being in private sector as well as provincial and local government. She is registered as a professional planner.

Nomination

The panel agreed that Ms H Janser be nominated as the external member with Mr J Benjamin and Ms Y Mabantsela as secondi alternatively.

Term of office for members of the MPT

Section 37 of SPLUMA provides that the term of office of members of the MPT is five (5) years or such shorter period as the Municipal Council may determine, provided that a member may not serve as a member for a continuous period of ten (10) years. This constitutes a minimum requirement. Therefore a shorter period of appointment than five (5) years may be set.

It is recommended that the Council determine the term of office for both authorised officials and members who are not authorised officials to be five (5) years from the date the legislation is enacted.

Designation of Chairperson and Deputy Chairperson

Regulation 3(1)(h) requires the Municipal Council to designate a member of the MPT a Chairperson and another member as Deputy Chairperson to act as chairperson when the chairperson is absent or unable to perform his or her duties. It is recommended that the Municipal Manager be designated as the Chairperson and the Director: Infrastructure and Planning as Deputy Chairperson.

7. Financial Implications

The re-imbursive prescribed SARS rate will be paid for actual km's travelled as far as the external member is concerned.

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

None

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10. Annexures

- Annexure A: Council resolution of 29 July 2015
Annexure B: Letter from Department Rural Development and Land Reform
Annexure C: Curriculum Vitae's of officials from Department of Environmental Affairs and Development Planning

RECOMMENDATION TO THE COUNCIL:

1. that Ms H Janser be appointed as the external member to the Municipal Planning Tribunal (MPT) and Mr J Benjamin and Ms Y Mabantsela as *secundi* alternatively;
2. that the members of the MPT be appointed for a five (5) year period from the date that the legislation is enacted; and
3. that the Municipal Manager be appointed as Chairperson and the Director: Infrastructure and Planning as Deputy Chairperson of the MPT.

RESPONSIBLE OFFICIAL :

R KUCHAR

TARGET DATE FOR IMPLEMENTATION :

11 NOVEMBER 2015

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**2.
APPOINTMENT OF MEMBERS OF THE MUNICIPAL PLANNING TRIBUNAL**

15/3/3/1

R Kuchar

(028) 313 8087

Corporate Head Office

21 September 2015

**THIS MATTER SERVED BEFORE THE JOINT PORTFOLIO COMMITTEE ON
20 OCTOBER 2015, WHICH COMMITTEE RECOMMENDED AS FOLLOWS:**

RECOMMENDATION TO THE COUNCIL:

1. that Ms H Janser be appointed as the external member to the Municipal Planning Tribunal (MPT) and Mr J Benjamin and Ms Y Mabantsela as secundi alternatively;
2. that the members of the MPT be appointed for a five (5) year period from the date that the legislation is enacted; and
3. that the Municipal Manager be appointed as Chairperson and the Director: Infrastructure and Planning as Deputy Chairperson of the MPT.

RESPONSIBLE OFFICIAL :

R KUCHAR

TARGET DATE FOR IMPLEMENTATION :

11 NOVEMBER 2015

4.10**IMPLEMENTATION OF THE SPATIAL PLANNING AND LAND USE MANAGEMENT ACT, NO 16 OF 2013 (SPLUMA)****(ITEM 13, PAGE 294 : SPECIAL MAYORAL COMMITTEE MEETING : 29 JULY 2015)****RESOLVED (UNANIMOUSLY):**

1. that, based on the requirements set out in the Spatial Planning and Land Use Management Act, No 16 of 2013, the associated implications thereof and the findings of the Municipality's administrative, professional and financial capacity, Overstrand Municipality be regarded as having the ability to implement Chapter 6 of SPLUMA (Land Development Management);
2. that the implementation date of SPLUMA, being 1 July 2015, be noted;
3. that the contents of the SPLUMA Regulations published on 23 March 2015, be noted;
4. that the municipal capacity assessment that has been undertaken, be noted and that the establishment of a single Municipal Planning Tribunal (MPT) for the Overstrand Municipality, be approved;
5. that the MPT comprises of five members of which four be internal officials and one an external member;
6. that the following municipal officials be appointed to serve on the MPT: Municipal Manager; Director: Infrastructure and Planning; Director: Economic Development and Director: Community Services;
7. that the Municipal Manager; Director: Infrastructure and Planning and Senior Manager: Town- and Spatial Planning be appointed to evaluate the external members to be nominated for the Planning Tribunal;
8. that the external MPT members be remunerated for travel and subsistence only;
9. that an invitation be extended to the National Department of Rural Development and Land Reform and the Provincial Department of Environmental Affairs and Development Planning to serve on the MPT as external members; and

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MINUTES : SPECIAL COUNCIL MEETING**29 JULY 2015**

10. that the evaluation panel considers the potential external MPT members in terms of the following criteria and report back with recommendations to Council, for the latter's approval -

- at least 5 years' experience in Spatial Planning and Land Use Management;
- registered with SACPLAN as professional planner; and
- extensive experience and knowledge of planning legislation.

RESPONSIBLE OFFICIAL :**R KUCHAR****TARGET DATE FOR IMPLEMENTATION :****9 SEPTEMBER 2015**



rural development & land reform

Department:
Rural Development and Land Reform
REPUBLIC OF SOUTH AFRICA

Provincial Shared Services Centre: Western Cape, 14 Long Street, Cape Town
Private Bag x9159, Cape Town, 8000, Tel: 021 409 0300, Fax 021 409 26 2947

DRDLR Reference Number: 16/1/1/2/3-WC/3/B
27 July 2015

Overstrand Municipality
P O Box 20
HERMANUS
7200

Attention: Riaan Kuchar

OVERSTRAND MUNICIPAL PLANNING TRIBUNAL

The Department of Rural Development and Land Reform (DRDLR) hereby acknowledges receipt of the invitation to nominate officials for the Municipal Planning Tribunal (MPT) by the Overstrand Municipality, dated 10 July 2015.

The DRDLR herewith regrets to inform the Municipality that the current human resources that comply with the requirements as per the municipality's invitation cannot be released to serve on any municipal planning tribunal during the current financial year for 2015/16. The reason for this is due to limited human resources and budget constraints.

DRDLR is also to monitor the implementation of the SPLUMA in the whole province during the coming year. It would be appreciated if you would allow us to observe the functioning of your MPT, most probably on a bi-annual basis (where possible). The knowledge gained through this observation would be to share best practices with other municipalities and provinces.

The DRDLR acknowledges the interest of the municipality to be assisted with the implementation of Spatial Planning and Land Use Management Act 16 of 2013.

Regards

.....
Ms. L. Bruiners
Director: Spatial Planning and Land Use Management Services
Western Cape
Date: 27 July 2015

ANNEXURE C1/18

Head of Department

Reference: 11/2/21/Overstrand MPT

Enquiries: Mr HHG Fortuin

The Municipal Manager
Overstrand Municipality
PO Box 20
HERMANUS
7200

Attention: Mr. R. Kuchar

Sir

RE: REQUEST FOR NOMINATIONS TO SERVE AS EXTERNAL MEMBERS OF THE OVERSTRAND MUNICIPAL PLANNING TRIBUNAL (MPT)

1. Your letter dated 10 July 2015 refers.
2. The Department of Environmental Affairs and Development Planning (DEADP) has compiled a list of qualified and professionally registered town planners who can serve as external members on Municipal Planning Tribunals to be established in terms of section 35 of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013), (SPLUMA).
3. Based on their wealth of experience in the developmental and land use planning field, this Department is willing to provide the officials listed below to assist your Municipality on a part-time basis (with an average of six to eight hours preparation time per meeting, as well as attending your Municipal Planning Tribunal meetings as external members).
4. Each of them conforms to these requirements stated in your letter:
 - 4.1. At least 5 years' experience in Spatial Planning and Land Use Management;
 - 4.2. Registered with SACPLAN as professional planner;
 - 4.3. Extensive experience and knowledge of planning legislation

8th Floor, 1 Dorp Street, Cape Town, 8001
Tel: +27 21 483 8315 fax: +27 21 483 3633

Private Bag X9086, Cape Town, 8000
www.westerncape.gov.za/eadp

213132013

5. The officials nominated are:

- 5.1. Ms H Janser
- 5.2. Ms Y Mabentsela
- 5.3. Mr J Benjamin

We trust that one or more of these candidates/nominations shall be favourably considered by your Municipality for the Municipal Planning Tribunal.

6. We attach their Curricula Vitae (CVs) and Prospective Member Statements as Annexures A, B, & C.

Yours faithfully



HEAD OF THE DEPARTMENT

Date: 21.07.2015

ANNEXURE A

8th Floor, 1 Dorp Street, Cape Town, 8001
Tel: +27 21 483 8315 fax: +27 21 483 3633

Private Bag X9086, Cape Town, 8000
www.westerncape.gov.za/eadp



Directorate: Development Management (Region2)

Enquiries: Mr HHG Fortuin

**MUNICIPAL PLANNING TRIBUNAL: OVERSTRAND MUNICIPALITY
PROSPECTIVE MEMBER STATEMENT**

I, the undersigned, state the following:

1. My CV provides sufficient information for the Municipality to evaluate my knowledge and experience.
2. I accept the nomination to serve on the Municipal Planning Tribunal.
3. I confirm that I am not disqualified from serving as a member, as contemplated in Section 38(1) of the Act.
4. The Municipality has my permission to verify the information provided by me.
5. I undertake to commit to and uphold a code of conduct.

Yours faithfully



MS HELENE JANSEN

Date: 20/07/2015

CURRICULUM VITAE HELENE JANSER

Email: Helene.Janser@westerncape.gov.za

BIOSKETCH

years are within the Provincial Government.

- o Master's Degree in Town & Regional Planning from Stellenbosch University.
- o Bachelor of Laws degree from UNISA.
- o Registration as Professional Planner with SACPLAN in 2009.
- o Broad knowledge and experience in planning and environmental legislation and the application and interpretation thereof.
- o Ability to visualise the spatial context and dynamics of an area.
- o Interpretation of relevant policies and through an analytical thought process, apply and incorporate the aforesaid in the assessment of development proposals.
- o Excellent report writing abilities.
- o Exposure to project management and the implementation of projects.
- o Understand the working and planning dynamics of provincial government, local government and the private sector.
- o Excellent communication skills.
- o Computer literate.
- o Land use management experience in urban and rural context.
- o Policy formulation and administration.

EDUCATION & QUALIFICATIONS

- 1989: Matriculated with University Exemption
- 1990 – 1992: Bachelor of Arts (BA) from Stellenbosch University
- 1993 – 1995: Master's Degree in Town & Regional Planning from Stellenbosch University
- 2001 – 2006: Bachelor of Laws from University of South Africa (UNISA)

CAREER SUMMARY

1996 – July 1999

Brand Crous Du Toit (BCD) Town & Regional Planners
Town Planner

- o Liaising with professional teams in order to complete design layouts and relevant planning exercises.
- o Liaising with members of the public in both workshops and public meetings.
- o Liaising directly with clients and authorities with regard work progress.
- o Assisted in the preparation of Zoning Schemes.
- o Assisted in the compilation and presentation of tender documentation.
- o Obtaining and analysing tenders against current resources.
- o Preparation of Structure Plans and Spatial Development Frameworks.
- o Preparing, conducting and analysing surveys.

ANNEXURE C6/18

- o Drafting design layouts.
- o Compiling planning reports.
- o Trouble-shooting and problem solving.
- o General administration and delegation of duties to technicians and administrative component.

August 1999 - current

Department of Environmental Affairs & Development Planning
 Chief Town & Regional Planner: Grade A

- o To provide appropriate technical and professional support to municipalities, other government departments (Chief Directorate Housing and Sub-Directorate Environmental Affairs) and relevant statutory bodies with respect to spatial planning and development issues.
- o To provide specialist town planning comment in respect of current town planning legislation.
- o Assessment of Zoning Scheme Regulations.
- o Provide comment on environmental authorisations in terms of NEMA.
- o Source and analyse relevant information and prepare reports relating to allocated tasks and applications.
- o Make effective recommendations on land management and spatial planning matters.
- o Advise and inform developers, professional consultants and the general public on matters pertaining to the planning and development of the Province.
- o Obtain relevant information with regard to applications by scheduling and attending meetings.
- o Thorough knowledge of technical and town and regional planning aspects.
- o Thorough knowledge of relevant legislation and policies, Cabinet and Departmental objectives and developmental trends and dynamics.
- o People management and empowerment, in respect of planning and organising, problem solving and decision-making, supervision and mentoring of staff and communication and information management

PROFESSIONAL DEVELOPMENT COURSES

- PAIA course
- PAJA course
- Project Management Programme (University of Stellenbosch)
- Environmental Law & Co-operative Governance (North-West University)

SKILLS

- Microsoft Office Word, Excel, PowerPoint

PERSONAL DETAILS

Driving Licence EB
Council Registration Registered as a Professional Planner
 South African Council for Planners
 No. A/104/2009

ANNEXURE C7/18**PROJECTS**

- Member of technical team that evaluated the City of Cape Town Municipal Integrated Zoning Scheme
- Member of technical team that evaluated the Stellenbosch Municipal Integrated Zoning Scheme
- Member of technical team that evaluated the Langeberg Municipal Integrated Zoning Scheme
- Member of the Departmental Change Management Strategy for the new planning law reform (LUPA & SPLUMA)

REFERENCES ARE AVAILABLE ON REQUEST

ANNEXURE B

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Directorate: Development Management (Region2)

Enquiries: Mr HHG Fortuin

**MUNICIPAL PLANNING TRIBUNAL: OVERSTRAND MUNICIPALITY
PROSPECTIVE MEMBER STATEMENT**

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5. I undertake to commit to and uphold a code of conduct.

Yours faithfully

MS YOLISA MABENTSELA

Date: 28.07.2015

CURRICULUM VITAE YOLISA MABENTSELA

Postal address: Unit 8 Hillside, Cecil Street, Hout Bay, 7806
Telephone: work – 021 483 2893, cell – 082 326 5956
Email: Yolisa.Mabentsela@westerncape.gov.za

BIOSKETCH

I have 15 years of experience post qualification in Town and Regional Planning. The 15 years encompass various disciplines of town planning which is reflective of the nature of town and regional planning.

I am well versed in Land Use Planning, Integrated Development Planning and Community Development, all of which require good communication and interpersonal skills, which I possess.

EDUCATIONAL QUALIFICATIONS

Current: M Phil (Urban Infrastructure Design and Management) - UCT
2008: BPhil (Sustainable Development) – University of Stellenbosch
2003: BSc Honours (Environmental Management) - University of the Western Cape;
2002: BTech Town and Regional – Cape Technikon;
1999: National Diploma in Town and Regional Planning - University of Durban Technology

CAREER SUMMARY

2005 to current Department of Environmental Affairs and Development Planning
Chief Town and Regional Planner Grade B

- Support Municipalities and Provincial Departments and other agencies to manage land use applications effectively to ensure that development is environmentally sustainable.

ANNEXURE C11/18

- Capacitate and support organs of state, the Department internally, other national and Provincial Departments, the Minister and public in order to enhance service delivery.
- Assist in the formulation of planning legislation and policies in support of municipal and environmental planning.
- Assist the Director: Development Management through management of sub-Directorate.

01/02/2005 to 30/11/2005**The Premier's Office: Western Cape****Assistant director - Social cluster and Governance and Administration**

- Provincial policy management and Coordination;
- Analyzing, monitoring and evaluation of Cabinet Committee memoranda and decisions;
- Social cluster support;
- Intergovernmental relations cluster support;
- Liaising with government departments with matters relating to social and human capital and intergovernmental relations;
- Provide efficient and effective support such as formulation of reports, organize meetings and events and taking minutes at these meetings/events;
- Drafting appropriate responses to correspondence and documents;
- Facilitate effective reporting including compiling of integrated reports for the social cluster;
- Conduct research on local, Provincial and national government Social, Economic and Intergovernmental relations sector policy imperatives;
- Provide strategic and policy advice to Social, Economic and Intergovernmental relations clusters and Provincial Top Management;
- Assist Clusters with their cross cluster co-ordination responsibility by working closely with Governance and Administration and Social Cluster;
- Ensure Monthly monitoring and evaluation of Provincial cluster programme priorities.

9/2004 to 01/2005**Invusa cc-****Property /Project manager**

- Managing the upgrading of Salt River and Langa stations (public toilets)
- Managing of project from start to finish
- Managing of sub-contractors
- Managing of day to day project activities
- Managing of timeframes
- Managing of budget

04/2003-08/2004-**Boland District Municipality****Assistant Manager**

- **Managing of IDPs of various municipalities**
- Facilitation and Co-ordination of municipal IDP projects
- Management of Projects in communities
- Capacity Building of municipal officials and training of councilors dealing with IDP
- Report writing, presentation
- Community development -LED
- Forming strong partnerships with keen role-players at National, Provincial and Local Government Level
- Environmental Analysis –Socio-Economic analysis

10/2001-03/2003**Namakwa District Municipality
Town Planner**

- Facilitation and Co-ordination of municipal IDP projects
- Management of Projects in communities
- Capacity Building of municipal officials and training of councilors dealing with IDP
- Report writing, presentation
- Community development -LED
- Forming strong partnerships with keen role-players at National, Provincial and Local Government Level
- Environmental Analysis –Socio-Economic analysis

01/2001-09/2001**City of Cape Town
Town Planning Technician**

- Processing of applications for building line relaxation;
- Processing of applications for zoning, rezoning and subdivision of land;
- Processing of applications for departure form certain zoning restrictions/approval;
- Removal of restrictions from Title deeds;
- Processing of applications for liquor licensing.

01/2000-12/2000**DC& Associates Town and Regional Planners
Town Planning assistant**

- Processing of zoning, rezoning and subdivision of land;
- Processing departure applications form certain zoning restrictions/approval;
- Processing of Removal of Restrictions applications from Title deeds.
- Site Development Plans layout
- Identification of community needs and facilities

PROJECTS

- Team management of City of Cape Town Zoning Scheme at a provincial level, now proclaimed by the MEC (Prov. Minister A. Bredell).
- Team management the Langeberg Zoning Scheme at a provincial level.
- Team management for assessment of Xhosa version of LUPA
- Team management for assessment of Xhosa version of model By-Law into LUPA
- I am also serving on the Cape Winelands Planning Forum which looks at the planning projects and needs of municipalities. The forum also advises municipalities on current planning trends at provincial level.
- Served on the Stellenbosch Integrated Zoning Scheme team that processed the amalgamation of various zoning schemes within the Stellenbosch own into one single zoning scheme.

ANNEXURE C



**Western Cape
Government**

Environmental Affairs and
Development Planning

Directorate: Development Management (Region2)

Enquiries: Mr HHG Fortuin

**MUNICIPAL PLANNING TRIBUNAL: OVERSTRAND MUNICIPALITY
PROSPECTIVE MEMBER STATEMENT**

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4. The Municipality has my permission to verify the information provided by me.
5. I undertake to commit to and uphold a code of conduct.

Yours faithfully



MR JEREMY BENJAMIN

Date: 20/07/2015

CURRICULUM VITAE JEREMY BENJAMIN

Postal address: 2 Bougaard Street, Paarl, 7646
Telephone: 021 483 2802
Email: Jeremy.benjamin@westerncape.gov.za

Personal Profile

I am a dedicated manager with a successful background in both municipal and provincial town-and regional planning. I am highly experienced in the field of land use planning with outstanding service delivery, and I offer excellent interpersonal, communication and negotiation skills, and the ability to develop and maintain mutually beneficial internal and external relationships. I enjoy being part of, as well as managing, motivating and training, a successful and productive team, and I thrive in a pressured and challenging working environment.

Career Summary

2001 - 2002

Drakenstein Municipality
Town Planning Inspector

- Processing House Shop applications
- Providing planning comments on Trade Licenses
- Providing planning comments on Liquor Licences
- Primary function: Illegal Land uses
- Scrutinising of building plans in terms of zoning scheme regulations
- Providing general public with Town Planning info
- Compliance monitoring on land use planning approval conditions
- Processing and assessing Occasional Land use applications
- Site inspections regarding illegal land uses
- Report writing for submission to Council

2002 - 2003

Town Planning Technician

- Processing and providing planning comments on Removal of Restrictions
- Processing and assessing Departure applications
- Approval of building plans in terms of the zoning scheme regulations
- Formulating a interim House Shop Policy for municipal area
- Processing and assessing House Shop applications
- Providing general public with Town Planning info
- Report writing with submission to Council
- Conducting site inspections
- Issuing of zoning certificates

2003 - 2005

Saldanha Bay Municipality
Town Planner

- Processing and assessing Departures
- Processing and assessing Subdivisions
- Processing and assessing Rezoning
- Processing and assessing Consent Uses
- Report writing for submission to Council
- Conducting site inspections
- Providing general public with Town Planning info
- Processing and assessing applications for land ("I want-a-site")
- Conducting Land Audit for municipal Public Open Spaces
- Processing and assessing applications for advertisement signs
- Processing and assessing appeals
- Supervising and mentoring the Town Planning Technician

ANNEXURE C18/18

**2005 – 2006 Stellenbosch Municipality
Senior Town Planner**

- Processing and assessing Departures
- Processing and assessing Subdivisions
- Processing and assessing Rezoning
- Processing and assessing Consent Uses
- Report writing for submission to Council
- Conducting site inspections
- Providing general public with Town Planning info
- Supervising and mentoring the Town Planners and Town Planning Technicians

**2008 - current Department of Environmental Affairs & Development Planning
Chief Land Use Management Regulator**

- Provide land use management regulatory advice and support to local municipalities
- Leading on and participating in land use management projects
- Implementation of the Provincial Land Use Management function
- Strategic management of the Directorate
- Financial management

Education and Qualifications

Matric with exemption (university endorsement)	Klein Nederburg Senior Secondary School
Higher National Diploma in Town-and Regional Planning	Cape Technikon
Bachelor's in Town and Regional Planning	Cape Technikon

- | | |
|---|--|
| <ul style="list-style-type: none"> • PAIA course • PAJA course • Legal writing course • Progressive discipline course | <ul style="list-style-type: none"> • Intermediate Project Management • Strategic Leadership, Management and Planning • Recruitment and Selection for Line Managers • Policy Analysis, Development & Implementation |
|---|--|

- Microsoft Office Word, Excel, PowerPoint

Personal Details

Driving Licence	EB
Health	Excellent; non-smoker
Interests	Theatre, outdoors

- Member of technical team that evaluated the City of Cape Town Municipal Integrated Zoning Scheme
- Member of technical team that evaluated the Stellenbosch Municipal Integrated Zoning Scheme
- Member of technical team that evaluated the Langeberg Municipal Integrated Zoning Scheme
- Member of the Departmental Change Management Strategy for the new planning law reform (LUPA & SPLUMA)
- Facilitator of Municipal & Provincial pro-forma templates and application workflow
- Responsible for development and implementation of the web-based Land Use Planning (LUP) system