

**AGENDA of the
Portfolio Committee: Finance & Tourism
24 April 2023
(Also the agenda for the Mayoral Committee Meeting: 24 April 2023)**

**4.
QUARTERLY BANK ACCOUNT WITHDRAWALS IN TERMS OF SECTION 11(4) OF
THE MFMA FOR THE QUARTER ENDED MARCH 2023**

**BA King
14 April 2023**

Senior Manager: Financial Services

(028) 313 8154

1. Executive Summary

Report prepared as part of the financial reporting obligations arising from section 11(4) of the Local Government: Municipal Finance Management Act, 2003 (MFMA).

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate Finance
Financial Services

3. Compliance with Strategic Priority

Provision of democratic, accountable and ethical governance

4. Delegated Authority

None

5. Legal Requirements

Section 11(4) of the Local Government: Municipal Finance Management Act, No. 56 of 2003 (MFMA)

6. Background/Discussion/Evaluation/Conclusion

Background

On a quarterly basis a consolidated report of all withdrawals made in terms of section 11(1) (b)-(j) of the MFMA must be compiled and submitted to Council, the relevant Provincial Treasury and the Auditor General.

7. Financial Implications

None

8. Staff Implications

None

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9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

Annexure A: Consolidated report for the quarter ended March 2023

RECOMMENDATION TO THE COUNCIL:

that the consolidated quarterly report, as per Annexure A, in respect of Bank Account Withdrawals in terms of Section 11(4) of the MFMA for the quarter ended March 2023, **be noted**.

RESPONSIBLE OFFICIAL :

BA KING

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

WC032 - OVERSTRAND MUNICIPALITY
BANK ACCOUNT WITHDRAWALS IN TERMS OF SECTION 11(4) OF THE MFMA
Municipal Finance Management Act, section 11(4)
Consolidated Quarterly Report for period 01/01/2023 - 31/03/2023



Date	Payee	Amount in R	Description and Purpose (including section reference e.g. sec 11(f))	Authorised by (name)
31/03/2023	Various charities	R96 162	Section 11(d) Payments from a trust, charitable or relief fund without budget appropriation in terms of section 12(4).	Municipal Manager
31/03/2023	SARS	R5 077 754	Section 11(e) - Payments to a person or organ of state of money	Financial Managers
31/03/2023	Provincial Government (Licence Fees)	R7 546 104	received by the municipality on behalf of that person or organ of state.	Financial Managers
				Financial Managers
31/03/2023	Various consumers	R2 500	Section 11(f) Refund money incorrectly paid into a bank account	Financial Managers
31/03/2023	Various consumers	R3 181 787	Section 11(g) - Refund guarantees, sureties and security deposits	Financial Managers
31/03/2023	Various investments	R301 245 000	Section 11(h) - Payments for cash management and investment purposes in accordance with section 13	Municipal Manager

Instructions for completing this report:

The Accounting Officer must include information motivating the non-budgetted withdrawals, action taken to rectify the breach and identify how funding will be sourced through an Adjustments Budget. This motivation can be an additional report to council or incorporated into the table above by inserting additional space. This report must be tabled in Council within 30 days after the end of each quarter where a withdrawal occurs.

Withdrawals that must be reported each quarter:

1. Section 11(b) - Expenditure authorised by the MEC for finance in terms of section 26 (4) when a municipality has failed to approve a budget by 30 June;
2. Section 11(c) - Unforeseeable and unavoidable expenditure authorised by the mayor in terms of section 29 (1);
3. Section 11(d) - Payments from a trust, charitable or relief fund without budget appropriation in terms of section 12(4);
4. Section 11(e) - Payments to a person or organ of state of money received by the municipality on behalf of that person or organ of state, including
 - (i) money collected by the municipality on behalf of that person or organ of state by agreement; or
 - (ii) any insurance or other payments received by the municipality for that person or organ of state;
5. Section 11(f) - Refund money incorrectly paid into a bank account;
6. Section 11(g) - Refund guarantees, sureties and security deposits;
7. Section 11(h) - Payments for cash management and investment purposes in accordance with section 13;
8. Section 11(i) - To defray increased expenditure on a multi-year capital project in terms of section 31;
9. Section 11(j) - Payments for such other purposes as may be prescribed from time-to-time.

Distribution:

1. Table this report in a full council meeting, including additional motivation on action taken to rectify, within 30 days after the end of each quarter (section 11(4))
2. Submit a copy to the relevant National Treasury, provincial treasury and the Auditor-General