OVERSTRAND MUNICIPALITY ANNUAL REPORT

Munisipaliteit • U-Masipala • Municipality
OVERSTRAND

29 March 2023

ANNUAL REPORT 2021/2022

FINAL AUDITED

We belong We care We serve

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LIST OF ABBREVIATIONS

AG- Auditor General

Capex - Capital Expenditure

CBP – Community Based Planning

CFO- Chief Financial Officer

CRO- Chief Risk Officer

CSI- Corporate Social Investment

DEADP- Department of Environmental Affairs and Development Planning

DoA- Department of Agriculture

DoHS- Department of Human Settlements

DRDLR- Department of Rural Development and Land Reform

DWS – Department of Water and Sanitation

ECD- Early Childhood Development

EDP's- Economic Development Practitioners

EE – Employment Equity

EPWP- Expanded Public Works Program

FARMCO – Fraud and Risk Management Committee

FSPU- Farmer Support Production Unit

GDP- Gross Domestic Product

HR- Human Resources

IDP- Integrated Development Plan

IGR- Intergovernmental Relations

IOD- Injury on Duty

IRDP-Integrated Residential Development Programme

JAPAC- Joint Audit and Performance Audit Committee

KPA- Key Performance Area

KPI- Key Performance Indicator

LED- Local Economic Development

LUPA – Land Use Planning Act

MAYCO – Executive Mayoral Committee

MERO – Municipal Economic Review Outlook

MFMA – Municipal Finance Management Act (No 56 of 2003)

MIG- Municipal Infrastructure Grant

MM – Municipal Manager

MMC- Member of Mayoral Committee

MSA – Municipal Systems act (No 32 of 2000)

MSCOA – Municipal Standard Chart of Accounts

MTREF- Medium Term Revenue and Expenditure Framework

NEM:BA – National Environmental Management: Biodiversity Act

NGO- Non-Governmental organisation

NT- National Treasury

OMAF- Overstrand Municipal Advisory Forum

OPEX – Operating expenditure

PMS- Performance Management System

PT- Provincial Treasury

SALGA- South African local Government Association

SCM – Supply Chain Management

SDBIP- Service Delivery and Budget Implementation Plan

SDF- Spatial Development Framework

SMME's – Small, Medium and Micro enterprises

SPLUMA- Spatial Planning Land Use Management Act

STATS SA- Statistics South Africa

TRA- Temporary Relation Area

UISP- Upgrading of Informal Settlement Programme

WfC- Working for the Coast programme

WfW- Working for Water Programme

WWTW- Waste Water Treatment Works

CHAPTER 1

Component A: Mayor's Foreword



As the Executive Mayor of Overstrand Municipality, I am pleased to present the Annual Report, for the 2021/22 financial year.

This document reflects the performance of our organization over the past financial year (i.e., 1 July 2021 to 30 June 2022) in attaining the strategic objectives set in the Integrated Development Plan (IDP).

a. Vision

The 4th and final review (2021/22) of our 5-year Integrated Development Plan (IDP) for 2017/2021 and the budget for 2021/22 were approved by Council on 26 May 2021.

During the 2021/22 IDP review the Vision, Mission and Strategic goals of the Municipality remained unchanged.

We retained our **Vision-** "To be a centre of excellence for the community" and

We retained our **Mission** – "To create sustainable communities by delivering optimal services to support economic, social and environmental goals in a politically stable environment".

Our **five strategic objectives** were reaffirmed in the 2021/22 IDP review process.

Our service delivery on these strategic objectives for the period under review is clearly cited in Chapter 3 of this report.

b. Political changes

Following the 2021 Local Government elections, a new Council was inaugurated on 17 November 2021.

c. Boundary changes

A 14th ward was demarcated in the Overstrand municipal area with the 2021 Local Government elections on 1 November 2021.

d. Key Policy Developments

In this reporting period the Overstrand municipality continued to align our core service delivery strategy with the National Development Plan (NDP- 2030 vision). The Municipality's activities are aligned to the Provincial Strategic Plan objectives.

e. Key Service Delivery Improvements

Achievements of the past year that I would like to highlight were:

- **Retained our clean audit**- I am proud to report that we have retained a clean audit for the **10th** consecutive financial year. My sincere appreciation to all who have contributed to the Overstrand Municipality continuing its mandate of accountable governance, especially our dedicated administration team under leadership of the Municipal Manager. The Overstrand Municipality was awarded a clean audit, from the Auditor-General for 2012/13, 2013/14, 2014/15, 2015/16, 2016/17, 2017/18, 2018/19, 2019/20, 2020/21 and now for 2021/22. This places Overstrand Municipality amongst the top 5% of local municipalities in South Africa to have received three or more consecutive clean audits.

- **Quality of potable water** exceeded the target of 95% (actual 97.83%).

- **Quality of effluent** exceeded the target of 75% (actual 80.08%).

- **Electricity losses target** of 7.50% was exceeded, actual was 7.20%. In terms of the average electricity losses of 14.5% within South Africa based upon Electricity Distribution entities, this is considered an excellent achievement.

- **Access to basic municipal services –** the targets set for access to water, sanitation, and refuse removal for both formal and informal households were all exceeded during 2021/22.

- **Local planning and building control -** The municipality provides full town planning and building control functions in its area. During the year under review, 232 town planning applications and 2251 building plans were processed. This is an increase from 50 town planning applications processed in 2020/21 and an increase from the 1824 building plans processed in 2020/21.

- **National Green Drop Assessment** - During September 2021, the National Department of Water and Sanitation performed their first Green Drop assessment of all wastewater systems since 2013. Overstrand Municipality achieved joint 3rd position in the country with a total score of 89%.

- **The new Hermanus Materials Recovery Facility**, which is operated by a private contractor on behalf of Overstrand Municipality, started operations in November 2021 and has created permanent employment opportunities for 20 people from the local community.

- **Hosted Investment Conference in June 2022** - This was a first initiative from Council to attract investors to the area where investment opportunities were showcased.

f. Public Participation

The ward committees and the Overstrand Municipal Advisory Forum (OMAF) are acknowledged as our official public participation structures.

New Ward Committee Elections were successfully held from 15 until 18 November 2021 at 21 venues within the 14 demarcated wards. A number of 102 organisations and 38 geographical blocks were elected. A number of 54 representatives on Ward Committee are women. A number of 5,956 registered voters (IEC's voters roll) resident in the 14 wards participated in the Ward Committee Elections. The Ward Committees Induction Workshop took place on 30 November 2021. Overstrand was the 1st municipality in the country to establish new ward committees, and we are proud of this accomplishment.

During the 2021/22 financial year an OMAF meeting was held on 15 March 2022.

g. Conclusion

Thank you to our residents, communities, ward committees, partnering organisations and stakeholders. Your participation and support during the 2021/22 financial year are highly regarded and sincerely appreciated.

DR ANNELIE RABIE
EXECUTIVE MAYOR

Component B: Executive Summary

1.1 MUNICIPAL MANAGERS OVERVIEW



In reflecting on the 2021/22 financial year, I am pleased to report that the Overstrand Municipality has performed well in relation to service delivery, governance and financial management. The detailed information can be obtained in this annual report.

Overall, the municipality met **41 (83.67%)** of a total number of 49 Top Layer key performance indicators (KPIs) for the period 01 July 2021 – 30 June 2022. 7 (14.29%) of KPIs were almost met and 1 (2.04%) of the indicators were not met.

I am extremely proud of the clean audit status retained for the **10th** consecutive year. A clean audit does not imply financial wealth but demonstrates good management, control and compliance with audit requirements. My sincere appreciation to my management team, all our officials and Council for your dedication and contribution towards retaining our clean audit status. Now we need to work towards ensuring that a clean audit equates to better services for all.

During the year under review the top management team remained unchanged and all Section 56 positions (Directors) were filled. In my view, this benefitted the sustained performance as noted in this annual report.

We remain committed to accountable and ethical governance with no tolerance towards corruption and/or fraud. Any indications of alleged misconduct by officials shall be reported for investigation and disciplinary actions will be instituted should the evidence suggest it.

As this annual report reflects on Overstrand Municipality's performance and challenges for the 2021/22 financial year, I once again extend my sincere appreciation to the Council, The Executive Mayor and Mayoral Committee, the Joint Audit and Performance Audit Committee, my management team and all our officials for their dedication and contribution to deliver on our Vision "*To be a centre of excellence for the community".* There is however, still much to be done to ensure that this excellence is extended to all communities, specifically the most vulnerable ones, within the Overstrand jurisdiction. In my opinion, achieving this is one of our main challenges going forward and together we should strive to achieve this.

DEAN O'NEILL
MUNICIPAL MANAGER

1.2 MUNICIPAL OVERVIEW

This report addresses the performance of the Overstrand Municipality in the Western Cape in respect of its core legislative obligations. Local government must create the participatory framework that defines and enhances the relationship between elected leaders and their communities. This requires that the council of the municipality provides regular and predictable reporting on programme performance and the general state of affairs in their locality.

The **2021/22 Annual Report** reflects on the performance of the Overstrand Municipality for the period **1 July 2021 to 30 June 2022.** The Annual Report is prepared in terms of Section 121(1) of the Municipal Finance Management Act (MFMA), in terms of which the municipality must prepare an Annual Report for each financial year.

1.2.1 Vision and Mission

The Overstrand Municipality committed itself to the following vision and mission:



FIGURE 1: OVERSTRAND MUNICIPALITY, VISION AND MISSION, 2021/2022

The Vision and Mission was retained during the 2021/22 IDP review process. This was the 4th and final review of the current 5 -year IDP approved by Council on 31 May 2017.

1.3 MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW

1.3.1 Population

The municipality's estimated population for 2021/22 is 110 856.

The table below indicates the total population within the municipal area:

2011/12	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
80 432[1]	87 000[2]	90 000[2]	93 407[3]	93 407[3]	95 482[2]	102 024	104 985[4]	109 926	110 856[5]
Source: *[1]Stats SA Census, 2011, [2] Overstrand own calculation* *[3]Stats SA Community Survey 2016, Provincial Treasury 2018 SEP; [4]and 2019 SEP*									

TABLE 1: DEMOGRAPHIC INFORMATION OF THE MUNICIPAL AREA – TOTAL POPULATION

The graph below illustrate the yearly population growth for the municipal area

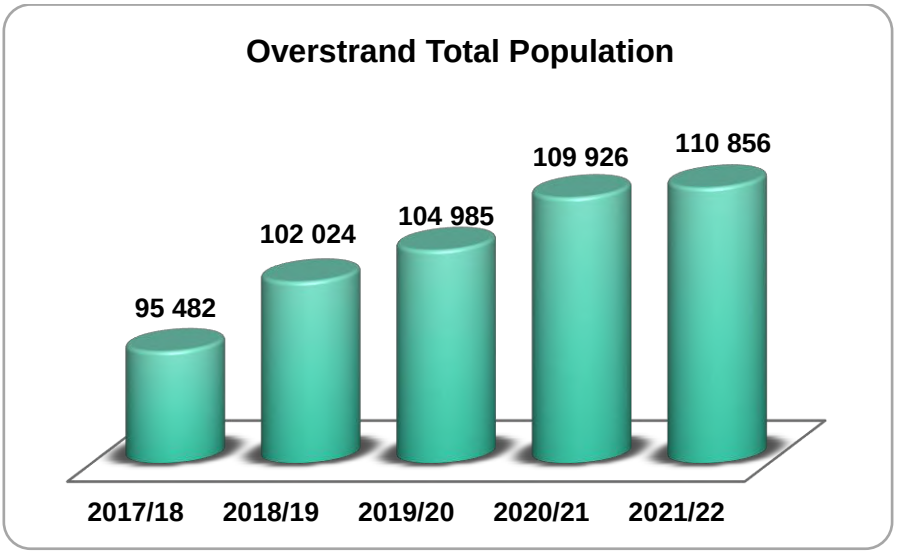


FIGURE 2: TOTAL POPULATION GROWTH

Source: ***[1]Stats SA Census, 2011, [2] Overstrand own calculation, [3]Stats SA Community Survey 2016***

a) Population profile

Age	2019/20			2020/21			2021/22		
	Male	Male	Male	Male	Female	Total	Male	Female	Total
Age: 0-9	8547	8636	17183	8949	9042	17991	9025	9119	18144
Age: 10-14	4095	3919	8014	4287	4104	8391	4324	4139	8463
Age: 15-19	3855	4272	8127	4037	4473	8510	4071	4511	8582
Age: 20-24	4055	3880	7935	4246	4063	8309	4282	4097	8379

Age	2019/20			2020/21			2021/22		
	Male	Male	Male	Male	Female	Total	Male	Female	Total
Age: 25-39	12763	12739	25502	13363	13338	26702	13477	13451	26928
Age: 40- 54	9292	8123	17415	9729	8506	18235	9812	8578	18390
Age: 55-69	5945	6418	12363	6225	6720	12945	6277	6777	13054
Age: 70-84	3290	4303	7593	3445	4506	7951	3474	4544	8018
Age: 85+	145	707	852	152	740	892	153	746	899
Source: Overstrand's own projections based on 2011 Census									

TABLE 2: POPULATION PROFILE

1.3.2 Households

The total number of households within the municipal area increased from **35 451** in the 2020/21 financial year to a total of **36 076** the 2021/22 financial year. This indicates an **increase of 1.76%** in the total number of households within the municipal area over the two financial years (2020/21-2021/22).

Households	2019/20	2020/21	2021/22
Number of households in municipal area	35 385	35 451	36 076
Number of indigent households in municipal area	7 595	7 278	7 367

TABLE 3: TOTAL NUMBER OF HOUSEHOLDS

The table above shows that the total number of **indigent households increased** from 7 278 households in 2020/2021 to 7 367 households in the 2021/2022 financial year. This indicates an increase of 1.22% in the total number of indigent households within the municipal area over the two financial years (2020/21-2021/22.

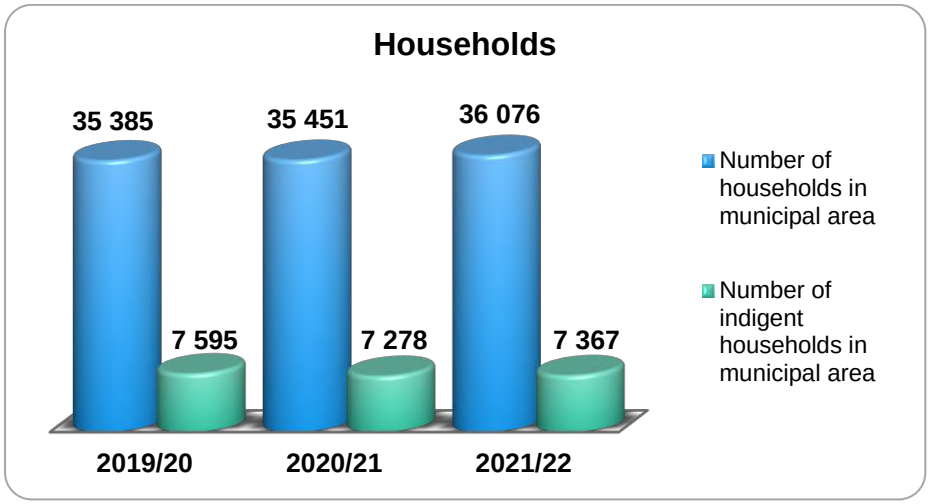


FIGURE 3: TOTAL NUMBER OF HOUSEHOLDS

1.3.3 Socio-economic status

Financial year	Housing Backlog	Unemployment Rate	People older than 14 years illiterate	HIV/AIDS Prevalence	Urban/rural household split
2019/20	16 319	14.8%	Not available	4.72%	94/6%
2020/21	12 330 *	15.4%**	Not available	4.72%	94/6%
2021/22	15 947	16.00 %**	Not available	4.72%	94/6%

TABLE 4: SOCIO ECONOMIC STATUS (*NUMBER OF HOUSEHOLDS; **BASED ON SEP 2020)

1.3.4 Geographic Information

a) Municipal Geographical Information

Overstrand Municipality is located along the south western coastline of the Overberg District Municipal area bordering the City of Cape Town in the west and Cape Agulhas Municipality in the east. Its northern neighbour is Theewaterskloof Municipality.

The municipality covers a land area of approximately 1708 km2 and **covers the areas of Hangklip-Kleinmond, Greater Hermanus, Stanford and Greater Gansbaai**. The municipal area has a coastline of approximately 200 km, stretching from Rooiels in the west to Quinn Point in the east.

In addition to the endless, pristine beaches dotting the coastline, the Overstrand boasts 5 Blue Flag beaches. Tourism is a major economic driver in the area and its popularity as a holiday destination results in a fourfold increase of its population over the holiday seasons.

b) Wards

The municipality is structured into 14 wards:

Ward	Areas
1	Stanford, Thembihle
2	Gansbaai North-East, Masakhane
3	Hermanus
4	Westcliff, Mount Pleasant, Hemel & Aarde Valley
5	Zwelihle South
6	Zwelihle North
7	Sandbaai, Hemel & Aarde Estate
8	Hawston, Fisherhaven & Honingklip
9	Kleinmond, Proteadorp, Mountain View, Palmiet, Beverley Hills, Ext 6

Ward	Areas
10	Pringle Bay, Overhills, Mooiuitsig, Betty's Bay, Rooiels
11	Baardskeerdersbos, Eluxolweni, Pearly Beach, Buffeljagsbaai, Franskraal
12	Zwelihle North-West
13	Onrus and Vermont
***14**	Blompark, De Kelders, Gansbaai South-West, Van Dyksbaai

TABLE 5: OVERSTRAND WARDS

**Note - A 14th ward was demarcated in the Overstrand municipal area with the 2021 Local Government elections on 1 November 2021.*

Below is a map that indicates the wards of the Overstrand Municipality in the Overberg District

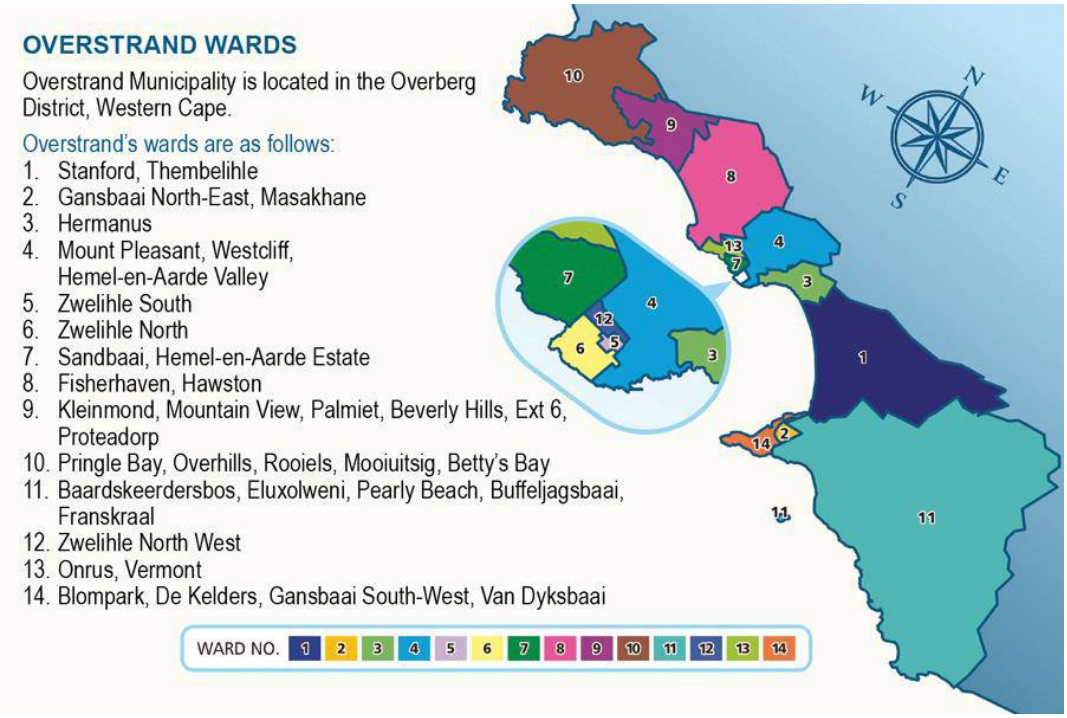


FIGURE 4: OVERSTRAND AREA MAP

c) Areas in Overstrand Municipality

GREATER GANSBAAI

The Greater Gansbaai comprise the following areas:

• Stanford	• Kleinbaai	• Franskraal	• Eluxolweni
• De Kelders	• Masakhane	• Uilenkraalsmond	• Baardskeerdersbos
• Perlemoenbaai	• Blompark	• Pearly Beach	• Buffeljagsbaai
• Gansbaai	• Klipfonteyn		

TABLE 6: GREATER GANSBAAI AREAS

Gansbaai is situated close to the southernmost point of Africa and globally known for its Marine Big 5 - whales, seals, dolphins, sharks, and penguins. The town won the "World Responsible Tourism Destination" award in 2015 and this achievement is supported by the responsible tourism efforts of the businesses based in this region. This award boosted the reputation of the area, helped in increasing business interest and domestic travel.

Gansbaai is world renowned for shark cage diving. For this reason, licensed operators commute on a regularly basis from Kleinbaai harbour, to give extreme adventure seekers a close encounter with great white and other lesser-known species of sharks, when weather permits.

Unspoiled beaches are bordered by fynbos rich nature reserves with ancient milk wood forests, historically significant caves, and **temperamental sea views**.







Business Opportunities in Gansbaai:

- Gansbaai is the business and industrial centre of the Greater Gansbaai farming and fishing community. Although the main commercial activity remains fishing there are other marine based industries which include abalone farms, commercial diving, and ferry and passenger companies

- More properties are developed, the building of a hospital is planned, and the hospitality industry brings much needed revenue to the area and supports a significant number of jobs.

- Walker Bay Nature Reserve encompasses five coastal reserves between with the largest the picturesque Walker Bay from the Klein River estuary to De Kelders at Gansbaai, covering over 17km of shoreline.

- The white sandy beaches interspersed with rocky limestone outcrops make it a beautiful coastal spot for filming. Unspoiled beaches are bordered by fynbos rich nature reserves with ancient milk wood forests, historically significant caves, and temperamental sea views.

- The Klipgat Cave was home to Middle Stone Age and Late Stone Age humans. As one of the most remarkable examples of early human dwellings in South Africa it is part of the Cradle of Human Culture Coastal Route. This area is great for sightseeing, it can be appreciated by history lovers of the world.

- The fertile Baardskeerdersbos valley, freshwater caves at De Kelders, white sands of Pearly Beach, African Penguin and Seabird Sanctuary in Kleinbaai, Dyer's Island, and the renowned Shark Alley add to Gansbaai' s character as a Responsible Tourism Destination.

Stanford





Stanford has well-developed agri-tourism offerings and farm stays. The surrounding valley, mountain slopes and wetlands make Stanford attractive to those looking for pristine outdoors, wholesome experiences but still offer the creature comforts of a wide range of tourist offerings. Stanford is also the only town on the Cape Whale Coast that is not situated on the coastline, but it is connected by the meandering Klein River and its estuary which has remained healthy and full right throughout the year.

The rural atmosphere of the old village with its many historical features has been retained and preserved, thanks to the foresight of the Stanford Conservation Trust and the Stanford Heritage Committee.

Stanford has a peaceful and quiet charm which has drawn many people from the city in search of the quality of life a small village offers. Many of the old homes have been renovated and restored and many new homes have been built in Stanford in the past decade. They all prescribe to the "Stanford Style" to ensure that the unique character of the village is maintained.

Stanford's economy is driven by tourism, wineries, commercial harvesting of fynbos, farming and smaller businesses which offer services to the community. The village has seen a boom in offerings inside and on the outskirts the town ranging from top-notch eateries and an innovative Stanford Wine Route to a plethora of antique shops, gift shops and art shops, as well as a line-up of walking trails, rock art, river cruises, cheese farms, a unique orchid nursery and thriving Big Cat Sanctuary. All of this makes Stanford a popular weekend destination including wedding destination as there are ample activities to keep guests busy.

HANGKLIP-KLEINMOND

The Kleinmond-Hangklip coastal area includes:

• Kleinmond	• Betty's Bay	• Pringle Bay	• Rooiels

TABLE 7: KLEINMOND-HANGKLIP AREAS





- An area with a unique status of being situated in the Kogelberg Biosphere Reserve which was the first UNESCO designated biosphere reserve in South Africa. As a yardstick for sustainability,

demonstrating the balance between people and the environment, CapeNature has added a collection of eight new eco-cabins to the Kogelberg Biosphere.

Things to do in Kleinmond:



- Nestled in the heart of the Cape Floral Kingdom, these new lodgings in the Kogelberg Biosphere Reserve make the most of the setting. The wooden cabins have large picture windows and glass doors that flood the interior with natural light and offer views that change throughout the day to those who love admiring nature. Stylish finishes have been added by the Craft and Design Institute to echo the natural surrounds.
- Kleinmond has an active harbor, many commercial fishermen make their living along the Hangklip coastline, and this interprets an abundance of opportunities for trade.
- With 1800 floral species the Kogelberg biosphere and adjacent mountains are a nature lover's dream hiking experience. The mountains are flanked with rich and diverse marine life such as the Stony Point penguin colony overseen by CapeNature.
- Things to do also covers a tour of the Biosphere Eco-Centre in Rooiels, picnics and walks in the Harold Porter Botanical Gardens, shopping and sun downers in Kleinmond' s quaint Harbour Road, a day on the beach, or a glimpse of the herd of wild horses roaming the dunes. Eco-tourism is quite definitely the economic mainstay of this scenically magnificent and environmentally sensitive area of the Overstrand.

GREATER HERMANUS

The Greater Hermanus area includes:

• Hermanus • Mount Pleasant • Zwelihle	• Sandbaai • Hemel & Aarde Valley	• Onrus • Vermont	• Hawston • Fisherhaven

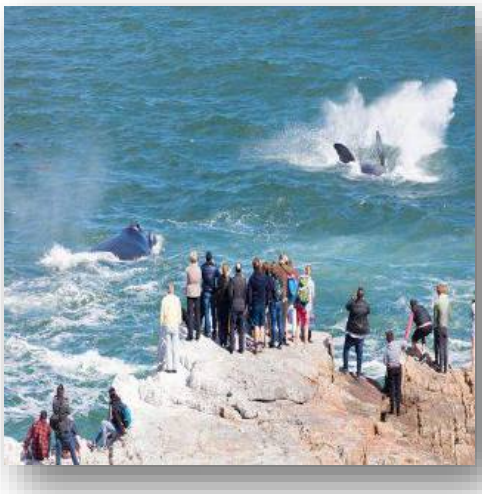
TABLE 8: GREATER HERMANUS AREAS

Hermanus remains the business and cultural heart of the Overstrand. It is a town that boasts a modern infrastructure, sophisticated specialty shops, expanded medical care facilities, a shopping mall and restaurants to rival the best in the world, Hermanus has managed to retain the charm of its fishing village heritage.

CHAPTER 1:
MAYOR'S FOREWORD AND EXECUTIVE SUMMARY



Situated between sweeping mountains and the sparkling Atlantic Ocean, Hermanus is only a short scenic 1½ hour (140 km) drive from Cape Town. Tourism is a main contributor to the economy of Hermanus and businesses catering for the robust hospitality industry are plentiful. Visitors to the town can choose from more than a 100 accommodation options ranging from up market B&B's, guesthouses, luxury resorts and boutique hotels to budget priced self-catering and back-packer establishments. Hermanus is known as the **best land-based whale watching destination in the world, a fact that was acknowledged in one of the British Telegraph in 2018.** From June through to December each year thousands of tourists visit our shores to marvel at the magnificent southern right whales as they splash and romp and nurture their new-born calves. Whale watching cruises depart from the New Harbour daily and flights to view the giants of the deep from the air are also very popular. The Southern Right Whale season might be defined but Bryde's and Humpback Whales are seen throughout the year. The Hemel-en-Aarde Wine Route is the 4th most popular wine route in South Africa and one of the wineries made the Top 50 list of the world's best wine tasting experiences. The cool climate vineyards of Hemel-en-Aarde produce South Africa's famed Pinot Noir and Chardonnay wines.





There are more than 40 world class art galleries displaying arts and crafts throughout the town, and some have artists plying their craft in the shops for all to admire. The South African National Space Agency (SANSA) responsible for the promotion and development of aeronautics and aerospace is based in Hermanus and has expanded with a new visitor centre where the weekly tours start every Wednesday. Western Cape Province. This historic street has recently been upgraded and renewed. It is a popular recreational area and contains original old-town architecture, narrow alleys, speciality

shops, art galleries and restaurants. Exploring the town on foot is one of the best ways of finding the hidden gems.

Hermanus has a well-developed industrial area and over the last 10 years enjoyed growth in the building sector with security villages, private homes, holiday resorts and commercial and retail property development projects adding to the economic wealth of the area. Hermanus is also a leader in commercial abalone farming and development of further aquaculture farms is anticipated. The biggest abalone farm in the region and one of the three biggest in the world is in Hermanus and received the international Friend of the Sea Sustainability Award for 2022. Agriculture, manufacturing, wholesale and retail businesses, financial and investment companies and the wine industry also contribute significantly to the economic prosperity.

The administrative head office of the municipality is situated in the centre of Hermanus.

d) Key Economic Activities

The Covid-19 pandemic and with the introduction of a country wide lockdown could potentially alter the economic landscape in term of key sectors based on their resilience and how soon they can recover post-Covid-19. A resent economic modelling conducted by the Western Cape Provincial government indicated a mild to serve negative impact that could be felt overtime, many businesses have closed doors, and some barely struggle to keep doors open with reduced capacity.

The main economic drivers in the municipal area are:

Main Economic drivers	Description
Informal Sector	The informal economy contributes exponentially to the Overstrand, with a massive figure of 689 recorded informal traders in 2020. The rise was informed by the Covid 19 realities faced by ordinary citizens who lost jobs through retrenchments, closure of major businesses etc. This created panic and might have caused market saturation of already existing goods and services provided by this sector. This sector plays a major role in ensuring key players become Economically Active. The growth in the sector was also motivated by the economic relief programmes introduced by the Department of Small Business and other agencies like the introduction of the Township and Rural Entrepreneur Programme (TREP).
Agriculture/ aquaculture	Farming, both Crop and Animal farming showed a degree of resilience as farmers battled against all odds imposed by Covid-19 restrictions and the downturn of the economy to sustain their farming operations.

Main Economic drivers	Description
	The thriving wine industry continued to keep the economy ticking forward. Activities such as wine tasting and using restaurant facilities on the farms continued sustainably. Fishing for both leisure and for self-sustenance to drive away hunger and generate income. Further, Fishing harbours attracted sustained economic activities and remained busy throughout the year. Abalone farming, on the contrary, encountered a number of challenges with regard to exports but notwithstanding the challenges the business operations continued, and employees were kept gainfully employed.
Construction	Civil Construction exhibited appreciative performance. Emerging Contractors were given an opportunity to participate and a significant number of emerging contractors in the LED Database were given an opportunity to sub-contractor.
Financial Services	The impact of Covid-19 resulted in most households being converted into office spaces and most businesses which continue to thrive in this environment were from the Financial and Consultancy Services. Accounting Services, consumed by both private business and SMME's throughout the reporting period. It must further be noted that challenges attributable to the economic downturn drove up the need for Financial Advisory Services. A new phenomenon during the year was the uncharacteristic rise of the number of young professionals who quietly moved into the small towns around the Overstrand as they took advantage of the work from home provisions.
Industrial Parks	There was a hive of economic activities around the thriving business parks across the Overstrand. A multiplicity of SMME's operated and fought hard to ensure sustainability. Further business hubs are being constructed to cease the opportunity afforded by the relaxed Covid-19 restrictions.
Tourism Activities	Shark Cage Diving and Whale watching provided an opportunity for the Blue Economy to breathe. The tourists attracted to these activities were both international and local tourists.
Retail	Retail shops both groceries and clothing shops in particularly continued to thrive. The sector also made major contributions in employment creation which resulted in more citizens being economically active and enabled to consume products within the Retail Industry.

TABLE 9: KEY ECONOMIC ACTIVITIES

1.4 SERVICE DELIVERY OVERVIEW

During the year under review the municipality made the following contributions to satisfy basic service requirements:

Full detail on basic service delivery for 2021/22 is contained in Chapter 3.

a) Local Economic Development

CHAPTER 1:
MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

The Local Economic Development was carried out against the backdrop of noticeable economic growth within the Overstrand. In this regard it must be noted that according to the Overstrand Municipality Growth Potential Study preliminary findings were reflective of a vibrant and resilient economy even against the devastation brought about by the Covid-19 pandemic. The picture painted by the study portrayed an economy valued at R6, 399 billion and absorbed in its labour force 36 966 people. It further detected an annual growth rate of 1.3 per cent attributable largely to the tertiary sector which reflected about 1.5 per cent. The various sectors made the following contributions to the broader economy of the Overstrand: Real Estate and Business Services (1,502 billion), Wholesale and Retail Trade, Catering and Accommodation (R1, 265 billion), Manufacturing (R970, 8 billion). Despite the economic vibrancy yet there was shrinkage which resulted in 65 job losses.

The major difficulty faced by the Overstand labour market is that of low base skills. The labour force comprises of 47.3 per cent of semi-skilled and 31, 6 percent low skilled and the skilled category constituting a mere 21 per cent. The picture painted dictates that any attempt to grow the economy to consider capacity building as means to upgrade levels of skills.

EXPANDED PUBLIC WORKS PROGRAMME

The provision of work opportunities remains a priority for the municipality. The municipal participation in the National Expanded Public Works Programme (EPWP) demonstrates commitment to addressing the unemployment challenge. The municipality over performed in this financial year, giving 1257 people an opportunity to earn a living.

EPWP Seasonal Work Projects

The projects commenced in December 2021 and the closing date was the 15th of January 2022. The LED Department received a request to appoint 333 workers for Community Services and 30 workers for Law Enforcement.

BUILDING ENTREPRENEURIAL COMMUNITIES

Overstrand (15.4%) has the highest unemployment rate in the entire Overberg District. Although this is considerably higher than the district average (10.4 per cent) it was still lower than the Western Cape rate of 19.4% (MERO, 2020).

It became evident to all that due to the Covid-19 pandemic LED was going to proceed with advancing its mandate as usual in terms of service delivery and exceed its duty by providing sustainable tools and programmes. LED embarked on a strategy to intensify training of 120 SMMEs with the view to assist them to be profitable and sustainable. A concerted effort was made to ensure that the SMMES were

fully compliant with all the legal prescripts as dictated by CIPC and required for activities such as Tender Applications.

Further means where taken to also empower 60 Emerging Contractors. The 60 emerging contractors were added to a database of Emerging Contractors which took the numbers to 140 contractors. The financial year saw about 35% per cent of the Emerging Contractors being able to access sub-contracting opportunities within the Overstrand.

It is worth noting that the strategic approach was informed by the need to raise entrepreneurs who'll be self-driven and self-motivated in order to ensure that they succeed under trying circumstances post hard Covid-19 pandemic restrictions. These entrepreneurs they were able to feed themselves, their families and the number of employees they took aboard in carrying out their entrepreneurial activities. Many of them currently experience the results of being resilient in business, taking advantage of training programmes and workshops that were designed to uplift their business management abilities.

b) Infrastructure

Housing Projects Completed during 2021/22:

Highlights	Description
Site C1, Swartdam road, Zwelihle Top Structures – 150 Houses	Construction of 150 BNG houses on Site C1, Swartdam Road, Zwelihle under the IRDP Programme. The Contractor established on site during February 2021 and construction was completed during May 2022. 125 units were handed over at different stages during the project and 25 houses must still be handed over.
Transit Camp, Zwelihle UISP – 136 Wetcores	Construction and installation of 136 wet cores (toilet structure, tap and wash trough) on the 126 serviced sites in Transit Camp, Zwelihle. The project was completed during April 2022.
Masakhane UISP, Gansbaai – Phase A3 – 317 Sites	Installation of A-grade civil infrastructure on 317 sites in Masakhane, Gansbaai. This was the third phase of the Masakhane UISP project which comprises of 1184 sites in total. The project was completed at during May 2022.
Phase A1 & A2, Masakhane UISP, Gansbaai – 387 Wet Cores	Construction and installation of 387 wet cores (toilet structure, tap and wash trough) on 387 serviced sites in Phases A1 and A2 of the Masakhane UISP Project in Gansbaai. The project was completed during December 2021.

TABLE 10: HOUSING PROJECTS COMPLETED IN 2021/22

Electricity

On 28 April 2021 a Renewable energy item was approved by Overstrand Municipality's Council stating the following:

Council approves that the municipality transition its energy supply, where feasible, to low carbon and renewable sources, in compliance with the revised Regulations on New Generation Capacity and all other relevant regulations, by:

- Continuing with the Small-Scale Embedded Generation program
- Developing renewable energy sources
- Procuring renewable energy from Independent Power Producers; and
- Making the municipality's electrical network available to compliant and approved energy producers and energy traders to wheel energy over the municipal network.

Overstrand Municipality was also recently included in the Municipal Energy Resilience Project on Provincial level. Various discussions are underway with interested parties regarding the purchasing of electricity as well as wheeling electricity over our network. An Electricity Cost of Supply Study as well as a Grid capacity connection study are in progress with the updating of the Electricity Master Plan.

Local planning and building control

The municipality provides full town planning and building control functions in its area. During the year under review, 232 town planning applications and 2251 building plans were processed. This is an increase from 50 town planning applications processed in 2020/21 and an increase from the 1824 building plans processed in 2020/21.

Building plans to the total value of R1 975 814 840 were approved during 2021/22.

d) Community Services

Water

We underperformed on the water loss KPI with a decrease in the water losses from 28.26% during 2020/21 to 24.04% during the 2021/22 financial year.

- We experienced an increase of water pipe bursts from 300 during 2020/21 to 333 during 2021/22.
- 56% of water bursts were in Betty's Bay, Pringle Bay and Rooiels area.
- Water meter replacements for 2021/22 were 1782 meters.
- Challenges with burst pipes due to aging infrastructure and
- A lack of capital funding for water pipe replacements.

Roads

Achieved 86% (i.e., 99 655 m^2) of our annual target 110 000 m^2 for patched and resealed during the 2021/22 financial year. The reason for the target not met were due to exuberant increases on fuel prices had a direct impact on bitumen prices which is the core component for most of the reseal material.

Beaches

Five bathing beaches were once more awarded International Blue Flag beach status, namely Kleinmond, Hawston, Grotto, Onrus and Castle Beach in Pearly Beach at the National Launch held in Hermanus on Grotto Beach. The respective statuses were maintained for the duration of the blue flag season, from 1 December 2021 until 31 March 2022 for Grotto and 1 December 2021 to 15 January 2022 for Kleinmond, Hawston, Onrus and Pearly Beach. Amenities were maintained to Blue Flag requirements.

1.4.1 Basic service delivery performance highlights

Highlight	Description
Roads	86% were achieved despite a 59% increase in the fuel price during the last financial period. We were able to achieve this outcome by innovative reseal techniques.
Water pipe replacement	The next phase of the water pipe replacement project was completed in the Buffelsrivier, Kleinmond and Hermanus areas.
Sewer networks	The sewer networks were extended in Kleinmond and Gansbaai.
Water surety	Upgrading of the wellfields in Hermanus continued.
Birkenhead 66kV Substation	The tender for the Birkenhead 66kV Substation was awarded and construction is underway. Estimated completion date is 30 June 2024.
Flagship Business Park	The project consists of 70 business opportunities created during the 2021/2022 financial year which has created 40 work opportunities, and more permanent job opportunities will be created in the establishment of new businesses in the Greater Hermanus area to stimulate local economic development in the Overstrand Municipality.
The Gansbaai Sewer Upgrade pipeline for the Masakhane housing project.	The project consisted of the construction of a new 970m gravity sewer pipeline of up to 630 mm in diameter. 20 Temporary job opportunities were created during the financial year. This important project will unlock further economic growth and productivity
Government subsidised housing projects in Gansbaai (Township Blompark & Masakhane)	The project created job opportunities for individuals and subcontracting opportunities for local businesses. Materials and other supplies were also purchased locally.
National Green Drop Assessment	During September 2021, the National Department of Water and Sanitation performed their first Green Drop assessment of all wastewater systems since

Highlight	Description
	2013. Overstrand Municipality achieved joint 3rd position in the country with a total score of 89%.

TABLE 11: BASIC SERVICE DELIVERY HIGHLIGHTS

1.4.2 Basic service delivery challenges

Service Area	Challenge	Actions to address	Progress made in 2020/21 to address challenge
Sewerage systems	**Blockages** (Inappropriate objects in sewer lines cause blockages and leads to **Spillages**	Ongoing Maintenance	**Sewerage Blockages:** 2021/22 = 2071 2020/21 = 2119 A decrease of 48 sewer blockages occurred during the 2021/22 financial year. **Sewerage spillages:** 2021/22 = 301 2020/21 = 214 Scheduled maintenance works orders for inspections on sewerage networks on a weekly basis. During 2021/22 we had an increase of 87 spillages year on year. Awareness campaigns will commence during 2022/23 financial year.
	To provide sufficient wastewater treatment capacity as well as bulk and reticulation system capacity in all the schemes to be able to accommodate future growth and development, including the planned low-cost housing projects	Extending treatment capacity when growth projections indicate the requirement; Eliminating the tanker truck service over time.	Extending the waterborne sewer networks in the different towns; Efficiently maintaining and operating existing infrastructure
Water & sewerage	National shortage of chlorine for water treatment	Investigation in progress on the feasibility of potential alternative disinfection options.	Alternative options have been implemented at some of the smaller plants.
Water	Under reading of water meters older than 12 years	Replacement of water meters	1782 Water meters were replaced for more accurate billing during 2021/22 financial year

Service Area	Challenge	Actions to address	Progress made in 2020/21 to address challenge
	Burst water pipes in water distribution network	Water pipe replacements	A total of R18 668 990 were spent to replace a total length of 10 782 meters pipes.
	Water conservation	Awareness	A total of 1563 learners from grades 5 to 7 were reached with a live water show initiative. The service provider trained local talent as actors during the process as part of their social responsibility contribution
	Large price increases for treatment chemicals	Budget had to be adjusted during the mid-year review processes	Additional budget had to be requested for 2022/23.
	Vandalism and theft of infrastructure and equipment	Vandalism and theft of infrastructure and equipment	Improved security measures were implemented at several water installations to address the growing tendency of theft and vandalism.
	Aging infrastructure	Escalating frequency of pipe bursts in some areas.	Funds were secured for the continuation of the water pipe replacement program. Grant applications were submitted for this project.
	Additional water source required for Hermanus in the medium term	Funds will have to be secured for implementation of the first phase of a seawater desalination plant within the next 4 to 5 years.	Feasibility studies have been executed. Funding to commence with the project was requested in the 5-year capital budget.
Refuse	Illegal dumping	Ongoing Maintenance	Illegal dumping 2020/21 = 27 2021/22 = 58 An increase in illegal dumping occurred therefor we have identified hotspots to do weekly clean-ups on illegal dumping sites.
	Rehabilitation of closed landfill sites	Rehabilitation of closed landfill sites is being done in phases and budget provision is made	The rehabilitation of the closed Hawston landfill site has been completed (still awaiting approval of the provincial authority) and planning for Fisherhaven is in progress.
		Awareness	Live theatre shows regarding recycling and littering were presented to the older Grade 4-5 learners.
Electricity	Illegal Connections	Illegal Connections are on the rise.	Every effort possible is made to curb the losses and prevent the loss of lives and damage to infrastructure. Discussions are underway with various key role-players to ensure that no stone is left unturned in the fight against illegal connections and electricity theft
	Infrastructure Theft and Vandalism	Infrastructure theft and Vandalism is crippling to the operational budget and service delivery.	Overstrand is working with the South African Revenue Protection Agency, Law Enforcement, SAPS and various other key role players to address the loss of

Service Area	Challenge	Actions to address	Progress made in 2020/21 to address challenge
			infrastructure due to vandalism and theft
	Load shedding	Load shedding has a major effect on our community, businesses and municipal infrastructure. We as municipality do not impose our own loadshedding but are switched solely by Eskom.	All possibilities around renewable energy are being explored

TABLE 12: BASIC SERVICES DELIVERY CHALLENGES

1.4.3 Proportion of Households with access to Basic services

Description	2019/20	2020/21	2021/22
Electricity service connections	100%	100%	100%
Water - available within 200 m from dwelling	100%	100%	100%
Sanitation - Households with at least VIP service	100%	100%	100%
Waste collection - kerbside collection once a week	100%	100%	100%

TABLE 13: HOUSEHOLDS WITH MINIMUM LEVEL OF BASIC SERVICES

According to the Municipality's own records (finance directorate) **32 540** households had access to formal housing in Overstrand in **2021/22**. *(Note: This is the number of houses on the valuation roll and includes residential rate payers as well as pensioner rate payers).*

1.5 FINANCIAL HEALTH OVERVIEW

The following paragraphs provide an overview of the financial performance. Full detail on financial performance for 2021/22 is contained in Chapter 5.

1.5.1 Financial Viability Highlights

Highlight	Description
Outstanding debtors recovered	Recovered 98.98%

TABLE 14: FINANCIAL VIABILITY HIGHLIGHTS

1.5.2 Financial Challenges

Challenge	Action to address	Progress made in 2021/22 to address challenge
The main challenges for the municipality: The on-going difficulties in the national and local economy and the subsequent risk of an increase in outstanding debtors, due to the following: As a country we are faced with three major phenomena, firstly, the financial impact of the COVID-19 Pandemic on municipalities, secondly, the impact of the downgrade on South Africa's credit rating in 2020 and thirdly, the war in Ukraine, which is negatively impacting commodity prices worldwide. Additional to this, also the reality of job losses and seasonal opportunities with regard to the hospitality industry. The impact of the aftermath of COVID-19 on the collection rate and cash flow relating to consumer debtors is constantly monitored and assessed for collectability.	The municipality is following a strategy to assist municipal ratepayers during this difficult economic period with payment arrangements to adapt to circumstances caused as a result of the impact of the poor economic conditions and prolonged effect of Covid-19 due to closing down of businesses. Before-mentioned being a result of job losses due to retrenchments. (Ratepayers are assisted with payment arrangements in accordance with the Overstrand Customer Care, Credit Control and Debt Collection Policy.) The municipality continues to apply credit control measures in instances where agreements for extended payment periods are not honoured. From a business perspective in terms of strategies, affordability and our responsibilities, the approach followed with the budget process during the previous two years, caused the municipality to apply stringent measures at the time, in increasing tariffs with only 4% for the 2021/2022 budget, before-mentioned in view of 4.5% increases the previous year (2020/2021). Tariff increases subsequently approved by Council after careful consideration of our position, was based on conscious decisions to contain at least the cost of municipal services, for the two budget cycles, in view of the COVID-19 hard lockdown (March 2020) and the subsequent devastating effect on our communities, causing many businesses to close doors for months and in some instances permanently closing down, causing job losses and hardship for those who were self-employed at the time. This approach represented the extreme caution and care exercised by the municipality to	An expected decrease in the collection rate after topping 100% in the previous financial year: 2021/2022: 98.98% 2020/2021: 100.15% 2019/2020: 96.95% 2018/2019: 98.22% (2017/2018: 99.64%) (2016/2017: 99.44%). Tabling of reports in Council in presenting council with recommendations for writing off of irrecoverable debt. Procedures and mechanisms to collect all the monies due and payable to the Municipality arising out of the supply of services and annual levies, are enforced.

Challenge	Action to address	Progress made in 2021/22 to address challenge
	contribute to alleviating the burden on communities in containing rates- and tariff increases. The approved budgeted revenue was based on increases for electricity tariffs for municipal consumers at 7,47%, and the other three basic municipal services and property rates ranging from 4.3% to 5.9%.	
Ever aging water, roads, sewage, and electricity infrastructure	Prioritising of projects in terms of Revenue protection, Asset conservation and supply of basic services as a constitutional obligation. Regular and planned maintenance are adhered to, inclusive of budgetary provision. Development of a feasible capital funding strategy. Exploring additional funding sources, especially of critical importance post Covid, together with the compounded effect of the Russian – Ukrainian war which started on 24 February 2022, resulting in skyrocketing oil prices (fuel and related products) impacting on expenditure necessitating reprioritising of unspent budgets prior to 30 June 2022, thus resulting in a lower cash surplus. The municipality has also hosted an investment conference during June 2022 to showcase investment opportunities in the Overstrand area.	The capital budget is set aside for spending on infrastructure and services, such as roads, storm water, essential basic services and other utilities and services that Overstrand needs in order to function, grow and offer opportunities to its residents. Capital Spend on projects decreased: 2021/2022: R 192,3 m 2020/2021: R254,8 m 2019/2020: R210,9m 2018/2019: R148.2m (2017/2018: R105,1m) (2016/2017: R91,9m) Operational Budget spent on Repairs and Maintenance relates to an increased amount in spending in Asset classes across the board, 2021/2022: R 245,7m 2020/2021: R 210,9m 2019/2020: R 188,5m 2018/2019: R215m (2017/2018: R191,2m) (2016/2017: R120,7m)
Above inflation increases in salaries & wages and other core expenditure such as fuel, chemicals which hit record increases during the current year. Before mentioned in view of inflation related tariff increases which are not sufficient to maintain this trend without revised strategies.	Reviewing processes for operational efficiencies, reduction in non-core expenditure and monitor service level standards. Consideration of service rendering model/basis is proposed for the new budget cycle.	Budget Directives to direct increases in own controlled operational expenditures to be kept below inflation, except where contractual obligations exist. The outsourcing of the water and wastewater treatment plants, in respect of operational efficiencies, has been implemented in recent years. Adherence to cost containment measures with reference to the Cost Containment Policy.

TABLE 15: FINANCIAL CHALLENGES

1.5.3 National Key Performance Indicators- Municipal Financial Viability and Management (Ratios)

The following table indicates the municipality's performance in terms of the **National Key Performance Indicators** required in terms of the Local Government: Municipal Planning and the Performance Management Regulations of 2001 and section 43 of the MSA. These key performance indicators are linked to the **National Key Performance Area** namely **Municipal Financial Viability and Management**.

Description	Basis of calculation	2019/20	2020/21	2021/22
		Audit outcome	Audit outcome	Audit outcome
Cost Coverage	(Available cash + Investments)/monthly fixed operational expenditure	7.62	6.27	5.73
Total Outstanding Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	12.33%	11.37%	11.39%
Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	25.06	23.56	27.78

TABLE 16: NATIONAL KPI'S FOR FINANCIAL VIABILITY AND MANAGEMENT

1.5.4 Financial Overview

	2021/22		
	Original budget	Adjustment Budget	Actual
	R		
Details			
Income			
Grants	186,046,100	204,253,286	189,880,942
Taxes, levies and tariffs	1,069,494,456	1,069,494,451	1,103,950,120
Other	221,894,799	215,464,013	222,359,073
Sub-total	1,477,435,355	1,489,211,750	1,516,190,135
Less expenditure	1,495,006,432	1,519,567,754	1,495,799,690
Nett surplus/ (deficit)	-17,571,077	-30,356,004	20,390,445

TABLE 17: FINANCIAL OVERVIEW

1.5.5 Total Capital Expenditure

Detail	2019/20	2020/21	2021/22
	R'000	R'000	R'000
Original Budget	261,677	303,738	274,775
Adjustment Budget	275,800	280,086	237,837
Actual	211,057	254,800	192,377

TABLE 18: TOTAL CAPITAL EXPENDITURE

During the 2021/22 financial year, the Municipality managed to spend 80.89% of its capital budget (audit outcome).

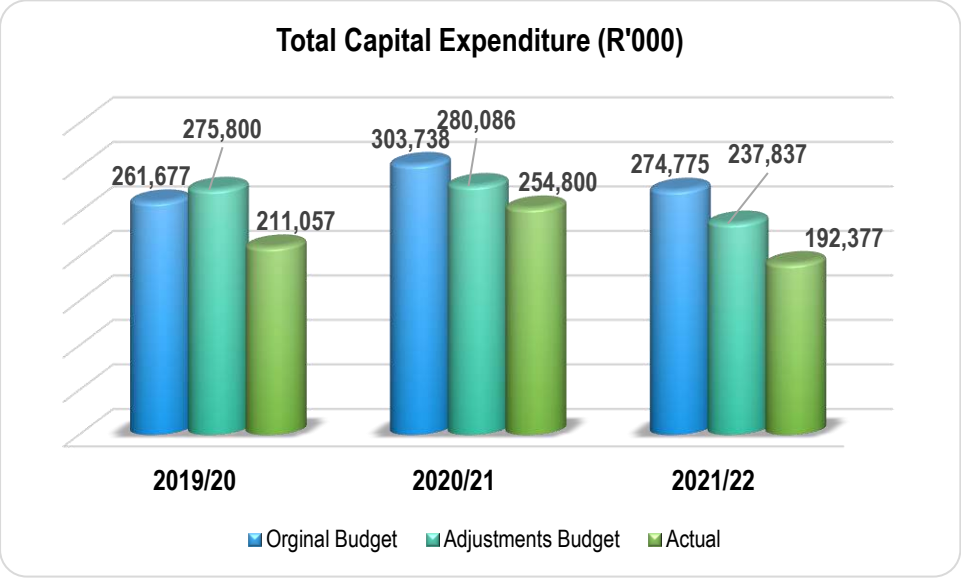


FIGURE 5: TOTAL CAPITAL EXPENDITURE

1.6 ORGANISATIONAL DEVELOPMENT OVERVIEW

The following paragraphs provide an overview of organisational development highlights and challenges. Full detail on organisational development for 2021/22 is contained in Chapter 4.

1.6.1 Municipal Transformation and Organisational Development Highlights

Highlights	Description
Covid-19 Pandemic	15 Staff members from the EPWP project were appointed for the screening of staff members before entering the workplace. Those staff members with

Highlights	Description
	symptoms were sent home for the necessary treatment. The infection rate of staff members was low in relation to other municipalities.
Disciplinary Training	Supervisory staff members, middle management, received training on the disciplinary code and grievance procedure. The training was conducted by the Labour Relations section.
Recruitment & Selection	Initiation of online job application programme. Review of Human Resources Standard Operating Procedures. Restructuring of Recruitment & Selection component.
Performance Management	Implementation of new upgraded individual performance system.
Personnel Administration	Completed scanning of employee's files in alphabetic order (For all personnel registered on Collab). Left with numeric order employee files.
Training	98% of the training budget was spent and 207 beneficiaries were trained.

TABLE 19: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT HIGHLIGHTS

1.6.2 Municipal Transformation and Organisational Development Challenges

Description	Actions to address
Recruitment & Selection	Could not place advertisements as from April as formal quotation process was overspent.
Performance Management	Lack of monitoring of individual performance compliance rate by managers.
Personnel Administration	Delays in uploading new personnel files on Collaborator.
Training	Struggle to find suitable training venues.
TASK	TASK System Migration.

TABLE 20: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT CHALLENGES

1.7 AUDITOR GENERAL REPORT

The opinion received from the Auditor-General has been unqualified for the last fifteen financial years, from 2006/07 to 2021/22 with the municipality receiving an unqualified audit with no findings (clean audit) for the last ten consecutive financial years.

In order to maintain and improve on these outcomes, the municipality implemented the following measures:

1. Developed an audit action plan in order to identify, implement and actively monitor the root causes of all audit findings reported by the Auditor-General at the management report level.
2. Identified and appointed an audit champion in order to ensure that all audit related communication was directed to the appropriate responsible officials.
3. Developed and maintain a transparent, professional working relationship with the Auditor-General in order to ensure that the municipality's objectives are achieved.
4. Developed and implemented measures in collaboration with the Auditor-General in order to identify, implement and actively monitor inefficiencies in the audit process.

5. Developed and implemented measures in collaboration with the Auditor-General in order to identify, implement and actively monitor the audit cost.

These measures were implemented with the goal of achieving effective corporate governance through accountability. The objective of these controls is to ensure that the Overstrand Municipality maintains and progressively improves its control environment in order to ensure that the strategic objectives assigned in terms of S217 of The Constitution, 1996 is achieved with the view of maintaining a clean administration and further enhancing service delivery through implementing the principles of Batho Pele and making a positive contribution to ensuring that the National Strategic Objectives are achieved.

Chapter 6 provides details of the audit findings for the 2020/21 and 2021/22 financial years.

1.7.1 Audited Outcomes

Year	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
Status	Unqualified (Clean Audit)	Unqualified (Clean Audit)	Unqualified (Clean Audit)	Unqualified (Clean Audit)	Unqualified (Clean Audit)	Unqualified (Clean Audit)

TABLE 21: AUDIT OUTCOMES

A **clean audit** is an **unqualified audit** and a "**clean audit**" relates to three aspects; the financial statements are free from material misstatements, there are no material findings on the annual performance report (i.e. reporting on performance objectives) and lastly, there are no material findings on non-compliance with key legislation.

1.8 STATUTORY ANNUAL REPORT PROCESS

The table below shows the key activities and timeframes in the Annual Report process:

PROCESS	DATE
Submit draft unaudited Annual Report for 2021/22 (includes draft preliminary Annual Financial Statements (AFS) to Council	29 August 2022
Submit draft unaudited Annual Report and draft unaudited Annual Financial Statements for 2021/22 to Auditor-General (AG)	31 August 2022
Auditor-General audits the Annual Report, including consolidated Annual Financial Statements and Predetermined Objectives (PDO- Service delivery performance)	September – mid November 2022
Management responds to requests for information (RFI's) and COMAF's issued by the Auditor -General during the audit process	September – mid November 2022
Auditor-General issues Management Report and Audit report for the 2021/22 financial year on conclusion of the audit process	End November 2022

PROCESS	DATE
Table audited Annual Report including Annual Financial Statements for 2021/22 to Council	31 January 2023
Advertise tabled audited Annual Report for public comment	8 February 2023
Municipal Public Accounts Committee (MPAC) meeting • Interrogate contents of the audited Annual Report, • Preparation of the Oversight report, taking into consideration the inputs of the local community, Office of the Auditor-General, Organs of state, Joint Audit and Performance Audit Committee (JAPAC) and Councillors.	March 2023 (TBC)
Oversight Report and Annual Report • Adoption of the Oversight Report on the Final Annual Report by Council	29 March 2023
Advertise and Publish Final approved Annual Report- local newspaper and on municipal website	April 2023 (TBC)
Submit Oversight Report on the Final Annual report to the Auditor General, Provincial Treasury, Provincial Legislature, Department of Local Government – MEC's office	April 2023 (TBC)

TABLE 22: ANNUAL REPORT PROCESS 2021/22

CHAPTER 2

COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

Good governance has 8 major characteristics. It is participatory, consensus oriented, accountable, transparent, responsive, effective, and efficient, equitable and inclusive and follows the rule of law. It assures that corruption is minimized, the views of minorities are taken into account and that the voices of the communities are heard in decision-making. It is also responsive to the present and future needs of society.

2.1 NATIONAL KEY PERFORMANCE INDICATORS- GOOD GOVERNANCE AND PUBLIC PARTICIPATION

The following table indicates the municipality's performance in terms of the National Key Performance Indicators required in terms of the Local Government: Municipal Planning and the Performance Management Regulations796 of 2001 and section 43 of the MSA. This key performance indicator is linked to the National Key Performance Area - Good Governance and Public Participation.

KPA & Indicators	Municipal Achievement 2020/21 Audit outcome	Municipal Achievement 2021/22 Audit outcome
Ward committee meetings held to facilitate consistent and regular communication with residents	78	83

TABLE 23: NATIONAL KPI'S - GOOD GOVERNANCE AND PUBLIC PARTICIPATION PERFORMANCE

2.2 PERFORMANCE HIGHLIGHTS - GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Highlight	Description
Ward Committee Elections	Ward Committee Elections successfully held from 15 until 18 November 2021 at 21 venues within the 14 demarcated wards. A number of 102 organisations and 38 geographical blocks were elected. A number of 54 representatives on Ward Committee are women.

TABLE 24: GOOD GOVERNANCE AND PUBLIC PARTICIPATION PERFORMANCE HIGHLIGHTS

2.3 CHALLENGES - GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Description	Progress made in 2021/22 to address challenge
None	

TABLE 25: GOOD GOVERNANCE AND PUBLIC PARTICIPATION CHALLENGES

2.4 GOVERNANCE STRUCTURES

2.4.1 Political Governance Structure

The council performs both legislative and executive functions. They focus on legislative, oversight and participatory roles, and have delegated its executive function to the Executive Mayor. Council's primary role is to debate issues publicly and to facilitate political debate and discussion. Apart from their functions as decision makers, Councillors are also actively involved in community work and the various social programmes in the municipal area.

COUNCIL UNTIL OCTOBER 2021



FIGURE 6: OVERSTRAND MUNICIPALITY COUNCIL, 30.6.2021

NEW COUNCIL AFTER 1 NOVEMBER 2021 LOCAL GOVERNMENT ELECTIONS



FIGURE 7: OVERSTRAND MUNICIPALITY COUNCIL, 30.6.2022

a) Council

A new term of office of Council was ushered in on 17 November 2021 after the 1st of November 2021 Local Government elections.

Below is a table that categorised the councillors within their specific political parties and wards for the **2021/22** financial year:

Council Members	Capacity	Political Party	Ward representing or proportional	Percentage Council Meetings Attendance	Percentage Apologies for non-attendance
				%	%
Anton Coetsee	Speaker (Until Oct 2021)	DA	4	100	-
Grant Cohen	Councillor (Until Oct 2021) Speaker (Since Nov 2021	DA	9	100	-
Dudley Coetzee	Executive Mayor (Until Oct 2021) Ward Councillor (Since Nov 2021)	DA	11 (Until Oct 2021) 1 (Since Nov 2021)	100	-
Annelie Rabie	Executive Mayor (Since Nov 2021)	DA	Proportional	100	-
Lindile Ntsabo	Councillor (Until Oct 2021) Dep Exec Mayor (Since Nov 2021)	DA	Proportional	90	100

Council Members	Capacity	Political Party	Ward representing or proportional	Percentage Council Meetings Attendance	Percentage Apologies for non-attendance
				%	%
Frederick Africa	Councillor (Until Oct 2021) Ward Councillor (Since Nov 2021)	DA	Proportional (Until Oct 2021) 8 (Since Nov 2021)	90	100
Vuyisani Bandeza	Ward Councillor (Since Nov 2021	Land Party	6	95	100
David Botha	Councillor (Until Oct 2021)	DA	7	100	-
Kari Brice	Ward Councillor	DA	3	95	0
Riana de Coning	Ward Councillor	DA	2 (Until Oct 2021) 14 (Since Nov 2021)	90	100
Rugene Dees	Councillor (Since Nov 2021)	ACDP	Proportional	85	50
Theresa Els	Ward Councillor (Since Nov 2021)	DA	10	100	-
Steven Fourie	Ward Councillor (Since Nov 2021)	DA	11	93	100
Elnora Gillion	Ward Councillor	DA	8 (Until Oct 2021) Proportional (Since Nov 2021)	95	100
Malcolm Grimbeek	Councillor (Since Nov 2021)	EFF+	Proportional	95	100
Tembile Gwele	Councillor (Since Dec 2021)	EFF	Proportional	50	67
Siphiwo Kalolo	Councillor (Until Oct 2021)	ANC	Proportional	100	-
Andrew Komani	Councillor	DA	Proportional	95	0
Fanie Krige	Ward Councillor (Until Oct 2021)	DA	10	100	-
Clinton Lerm	Councillor (Since Nov 2021)	DA	Proportional	100	-
Hybré Lombard	Ward Councillor (Since Nov 2021)	DA	7	100	-

Council Members	Capacity	Political Party	Ward representing or proportional	Percentage Council Meetings Attendance	Percentage Apologies for non-attendance
				%	%
Christine May	Councillor (Until Oct 2021)	DA	Proportional	100	-
Michael Mhana	Ward Councillor (Until Oct 2021)	Land Party	12	83	100
Benet Molefe	Councillor (Until Oct 2021)	EFF	Proportional	100	-
Hannie Morgan	Councillor (Until Oct 2021)	DA	Proportional	70	100
Xolani Msweli	Ward Councillor (Until Oct 2021)	ANC	1	100	-
Kholiswa Ngqandana	Councillor (Since Nov 2021)	Land Party	Proportional	100	-
Msa Nomatiti	Councillor (Since Nov 2021)	DA	Proportional	100	-
Nomaxesibe Nqinata	Councillor	ANC	Proportional (Until Oct 2021) 2 (Since Nov 2021)	85	100
Ronald Nutt	Councillor	DA	Proportional (Until Oct 2021) 4 (Since Nov 2021)	100	-
Jean Orban	Ward Councillor (Until Oct 2021)	DA	13	100	-
Valerie Pungupungu	Ward Councillor (Until Oct 2021)	ANC	5	100	-
Charmaine Resandt	Councillor	DA	Proportional (Until Oct 2021) 13 (Since Nov 2021)	80	100
Ntombizinee Sapepa	Ward Councillor (Until Oct 2021)	ANC	6	83	100

Council Members	Capacity	Political Party	Ward representing or proportional	Percentage Council Meetings Attendance	Percentage Apologies for non-attendance
				%	%
Masibonge Sihlahla	Ward Councillor (Since Nov 2021)	ANC	12	85	100
Simphiwo Silo	Ward Councillor (Since Nov 2021)	ANC	5	70	50
Constancy Tafu-Nwonkwo	Councillor	ANC	Proportional	85	100
Simphiwe Tebele	Councillor (Until Oct 2021)	ANC	Proportional	100	-
Jacobus van Staden	Councillor (Since Nov 2021)	FF+	Proportional	85	100
Stephen Williams	Councillor (Since Nov 2021)	DA	Proportional	95	100

TABLE 26: COUNCIL MEETINGS

b) Mayoral Committee

The Executive Mayor of the Municipality assisted by the Mayoral Committee heads the executive arm of the Municipality. The Executive Mayor is at the centre of the system of governance since executive powers are vested in him/her to manage the day-to-day affairs. This means that he/she has an overarching strategic and political responsibility. The key element of the executive model is that executive power is vested in the Executive Mayor, delegated by the Council, and as well as the powers assigned by legislation. Although accountable for the strategic direction and performance of the Municipality, the Executive Mayor operates in concert with the Mayoral Committee.

The name and portfolio of each Member of the Mayoral Committee is listed in the table below for the period 1 July 2021 to 30 June 2022:

Name of member	Capacity
Ald. Dudley Coetzee	Executive Mayor (Until Oct 2021)
Ald. Annelie Rabie	Executive Mayor (Since Nov 2021) Chairperson of Finance & Tourism (Since Jan 2022)
Ald. Elnora Gillion	Deputy Executive Mayor (Until Oct 2021) Chairperson of Infrastructure & Planning (Until Oct 2021) Chairperson of Local Economic Development (Since Jan 2022)

Name of member	Capacity
Cllr Lindile Ntsabo	Deputy Executive Mayor (Since Nov 2021) Chairperson of Protection Services (Since Jan 2022)
Ald. Kari Brice	Chairperson of Economic Development & Tourism (Until Oct 2021)
Ald. Riana de Coning	Chairperson of Finance (Until Oct 2021)
Cllr Andrew Komani	Chairperson of Management Services (Until Oct 2021)
Cllr Frederick Africa	Chairperson of Management Services (Since Jan 2022)
Cllr Grant Cohen	Chairperson of Community Services (Until Oct 2021) Speaker (Since Nov 2021)
Cllr Ronald Nutt	Chairperson of Community Services (Since Jan 2022)
Cllr Clinton Lerm	Chairperson of Investment & Infrastructure (Since Jan 2022)

TABLE 27: MAYORAL COMMITTEE MEMBERS

c) Portfolio Committees

Section 80 committees are permanent committees that specialise in a specific functional area of the municipality and may in some instances make decisions on specific functional issues. They advise the Executive Mayor on policy matters and make recommendations to Council. Section 79 committees are appointed by the Council. They are set up to investigate a particular issue and do not have any decision-making powers. Just like Section 80 committees they can also make recommendations to Council. External experts, as well as Councillors can be included on Section 79 committees.

The portfolio committees for the 2016/21 and 2022/27 Mayoral term and their chairpersons are as follow:

Committee	Chairperson	Section 79 or 80 Committee	Number of minutes submitted to council	Meeting Date
Pre-local government elections until October 2021				
Portfolio Committee: Finance (Until Oct 2021)	Riana de Coning	80	2	17/08/2021 19/10/2021
Portfolio Committee: Management Services (Until Oct 2021)	Andrew Komani	80	2	17/08/2021 19/10/2021
Portfolio Committee: Community Services (Until Oct 2021)	Grant Cohen	80	2	17/08/2021 19/10/2021
Portfolio Committee: Protection Services (Until Oct 2021)	Frederick Africa	80	2	17/08/2021 19/10/2021
Portfolio Committee: Infrastructure & Planning (Until Oct 2021)	Elnora Gillion	80	2	17/08/2021 19/10/2021
Portfolio Committee: Economic Development & Tourism (Until Oct 2021)	Kari Brice	80	2	17/08/2021 19/10/2021
Municipal Public Accounts Committee	Simphiwe Tebele	79	0	-

Committee	Chairperson	Section 79 or 80 Committee	Number of minutes submitted to council	Meeting Date
(Until Oct 2021)				
Disciplinary Committee (Until Oct 2021)	Elnora Gillion	79	0	-
Post – local government elections, November 2021				
Portfolio Committee: Finance (Since Jan 2022)	Annelie Rabie	80	5	21/02/2022 28/03/2022 25/05/2022 30/05/2022 27/05/2022
Portfolio Committee: Management Services (Since Jan 2022)	Frederick Africa	80	5	03/02/2022 03/03/2022 07/04/2022 05/05/2022 03/06/2022
Portfolio Committee: Community Services (Since Jan 2022)	Ronald Nutt	80	5	25/02/2022 02/03/2022 06/04/2022 04/05/2022 02/06/2022
Portfolio Committee: Protection Services (Since Jan 2022)	Lindile Ntsabo	80	5	01/02/2022 01/03/2022 04/04/2022 03/05/2022 01/06/2022
Portfolio Committee: Investment & Infrastructure (Since Jan 2022)	Clinton Lerm	80	5	25/02/2022 02/03/2022 06/04/2022 04/05/2022 02/06/2022
Portfolio Committee: Local Economic Development (Since Jan 2022)	Elnora Gillion	80	5	01/02/2022 01/03/2022 04/04/2022 03/05/2022 01/06/2022
Municipal Public Accounts Committee (Since Jan 2022)	Connie Tafu-Nwonkwo	79	3	08/03/2022 29/03/2022 12/05/2022

TABLE 28: PORTFOLIO COMMITTEES

2.4.2 Administrative Governance Structure

The Municipal Manager is the Accounting Officer of the Municipality. He is the head of the administration, and primarily has to serve as chief custodian of service delivery and implementation of political priorities. He is assisted by his direct reports, which constitutes the Management Team, whose structure is outlined in the table below:

Name of Official	Directorate	Performance agreement signed
		Yes/No
Dean O'Neill (from 1 Nov 2020)	Municipal Manager	Yes
Desiree Arrison	Management Services	Yes
Santie Reyneke-Naude	Finance	Yes

Name of Official	Directorate	Performance agreement signed
		Yes/No
Solomzi Madikane	Economic and Social Development & Tourism	Yes
Neville Michaels	Protection Services	Yes
Roderick Williams	Community Services	Yes
Stephen Muller	Infrastructure & Planning	Yes

TABLE 29: ADMINISTRATIVE GOVERNANCE STRUCTURE

COMPONENT B: INTERGOVERNMENTAL RELATIONS

Explain the various contributions to service delivery offered by those involved.

2.5 INTERGOVERNMENTAL RELATIONS

2.5.1 Provincial Intergovernmental Structures

Councillors and Municipal staff participated at the following forums:

- Association of Municipal Electricity Utilities of South Africa (AMEU)
- Baboon Management Task Team
- Biodiversity Planning Forum
- Bot River Estuary Forum
- Chief Audit Executive (CAE) Forum
- Chief Fire Officer Committee
- Chief Risk Officer (CRO) Forum
- Coastal Setback Line
- Economic Development Planning Working Group
- Estuaries
- Hazardous Materials Workgroup
- IAIA Conference for International Environmental Conservation
- ICT Managers Forum
- Klein River Estuary Forum
- Kogelberg Biosphere Reserve Company. Meetings concerning the co-ordination and development of sustainable conservation, social and economic programmes for the Kogelberg Biosphere Reserve
- Provincial Veld Fire Workgroup
- Quarterly Local Government Supply Chain Management Forum – Western Cape Provincial Treasury
- SALGA (Working groups)
- SALGA: Human Resources Practitioners Forum
- SAMRAS User Group
- South African Local Government Association (SALGA)
- South African Revenue Protection Association (SARPA)
- South African Wetland Society
- SPLUMB- Spatial Planning and Land Use Management Bill
- The interaction between the Overstrand Municipality, the Department of Environmental Affairs and the appointment of an implementing agent to the Working for the Coast (WFTC) project is regarded as an example of effective intergovernmental relations.
- Thusong Service Centre Management

• Legislative and Constitutional Task Team Forum • LGSETA- Local Government Sector Education Training Authority • Library Conditional Grant Forum/Seminar • LUPA- Land Use Planning Ordinance • MinMay (Provincial MEC for Local Government and Mayors) • MinMay Tech (Municipal Managers) • OICG (Overberg Integrated Conservation Group) • Onrus Estuary Forum • Overberg Housing Forum • Premier's Coordinating Forum (PCF) • Provincial Air Quality Forums • Provincial Aerial Firefighting Workgroup • Provincial District Forum for Community Development Workers • Provincial Disaster Management Advisory Forum • Provincial Fire Training Workgroup • Provincial IDP Managers Forum • Provincial MIG Manager/Municipality • Provincial Public Participation Forum and Communication Forum • Provincial Shared Service Forum • Provincial Social Housing Forum • Provincial Spatial Development Framework Consultation Forum with respect to integrated provincial spatial development programmes • Provincial Strategic Objective 7 (Green Energy Forum) • PSO 7 Land Use Planning WG	• Uilenkraalsmond Estuary Forum • WC Kelp Harvesting Forum with respect to the future management of the kelp harvesting industry in the coastal zone of the Overstrand Municipality • WC Provincial Off-road Vehicle Task Team (ORV) with respect to the management of boat launching sites and the passage of vehicles in the coastal zone • Western Cape Municipal Managers Forum • Western Cape Planning Heads Forum • Western Cape Recycling Action Group • Western Cape: Waste Management Officer's Forum • Western Cape: Chief Financial Officers (CFO) Forum • Western Cape: Local Government Medium Term Expenditure Committee (LG MTEC) 1 • Western Cape: Local Government Medium Term Expenditure Committee (LG MTEC) 2 • Western Cape: Local Government Medium Term Expenditure Committee (LG MTEC) 3 • Western Cape: Municipal Accountants (MAF) Forum • Western Cape: Municipal Accounting Working Committee • Western Cape: Municipal Governance Review & Outlook (MGRO) 1 • Western Cape: Municipal Governance Review & Outlook (MGRO) 2 • Western Cape: Municipal Property Rates Act (MPRA) Focus Group • Western Cape Property Development Forum • Western Cape: Supply Chain Management (SCM) Forum • Western Cape: Water Care Forum • Western Cape Wetlands Forum

2.5.2 District Intergovernmental Structures

Councillors and Municipal staff participate at the following forums:

• Biosphere Reserve Forum	• Overberg Coastal Setback Line Forum

• District Air Quality Forum • District Coordinating Forum (DCF), Mayors and Municipal Managers in District • District Coordinating Forum Tech (DCF Tech), Municipal Managers in the District • Joint District and Metro Approach (JDMA) • District ICT Mangers Forum • District Technical Committee (DTEC) • District: LGSETA Forum • District Safety Forum • Estuarine Management Forums • Integrated Fire Management Forum (Kogelberg) with respect to the development of an Integrated Fire Management Plan for the Overstrand region • Legislative and Constitutional Task Team Forum Municipal Coastal Committees	• Overberg Disaster Management Advisory Forum • Overberg District IDP Managers Forum • Overberg District IDP/ Public Participation and Communication Forum • Overberg District Planning Forum • Overberg Joint District and Metro Approach (JDMA) • Overberg Integrated Conservation Group (OICG) • Overberg Working for the Coast Project Advisory Committee • Regional Forum for Waste Managers • SALGA e-Participation Initiative • TASK District Coordinating Committee • Western Cape Municipal Planning Heads Forum

COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

Section 16 of the Municipal Systems Act (MSA) refers specifically to the development of a culture of community participation within municipalities. It states that a municipality must develop a culture of municipal governance that complements formal representative government with a system of participatory governance. For this purpose, it must encourage and create conditions for the local community to participate in the affairs of the community. Such participation is required in terms of:

- the preparation, implementation and review of the Integrated Development Plan (IDP);
- establishment, implementation and review of the performance management system;
- monitoring and review of the performance, including the outcomes and impact of such performance; and
- preparation of the municipal budget.

The Municipality approved a Public Participation Policy in September 2016.

2.6.1 Public Meetings

Nature and purpose of meeting	Date of events	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Dates and manner of feedback given to community
• Local Government Elections were held on 1 November 2021. New ward numbering prescribed by Demarcation Board o Previous Ward 1 (Masakhane & Franskraal) has changed by removing Franskraal and adding a portion of Gansbaai o Previous Ward 2 now renumbered to form Ward 14 o Previous Ward 11 was changed by removing Stanford o New Ward 1 now consists of Stanford and a portion of the rural area of Maanskynbaai • Ward Committee elections were held during November 2021.					
Ward 1	17/02/2022	1	6	0	Ward Priority List 2022/23 (10 ward committee members)
	20/04/2022	2	3	121	Draft IDP 2022/23 & Budget (10 ward committee members)
Ward 2	16/02/2022	3	4	62	Ward Priority List 2022/23 (10 ward committee members)
	19/04/2022	3	5	21	Draft IDP 2022/23 & Budget (6 ward committee members)
Ward 11	15/02/2022	1	3	1	Ward Priority List 2022/23 (8 ward committee members)
	19/04/2022	1	5	21	Draft IDP 2022/23 & Budget (8 ward committee members)
Ward 14	14/02/2022	1	5	1	Ward Priority List 2022/23 (9 ward committee members)
Public Meeting (Ward 10)	19/04/2022	1	5	21	Draft IDP 2022/23 & Budget (4 ward committee members)
Public Meeting (Ward 9)	17 February 2022	Three (3)	Senior Mangers (2) & Other Officials one (1)	16	At the meeting and by Ward Councillors
Joint Public Ward Committee Meeting (Ward 9 & 10) - 2022/2023 IDP & Budget Roadshow	26 April 2022	Executive Mayor & 6 Councillors	Directors three (3), Senior Mangers two (2) & other municipal officials three (3)	29	At the meeting and by Ward Councillors
Ward 3 Public meeting	16 Feb 2022	1	2	5	Service delivery, Budget/IDP and projects
	21 April 2022	3	9	Not reflected on minutes. Combined meeting – General public attendance	Draft Budget/IDP

Nature and purpose of meeting	Date of events	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Dates and manner of feedback given to community
Ward 4 Public Meeting	14 Feb 2022	1	2	63	Service delivery, Budget/IDP and projects
	28 April 2022	4	6	Not reflected on minutes. Combined meeting – General public attendance	Draft Budget/IDP
Ward 5 Public Meeting	17 February 2021	6	3	90	Service delivery, draft Budget/IDP and projects
Ward 6 Public Meeting	16 February 2021	8	3	120	Service delivery, draft Budget/IDP and projects
Ward 7 Public meeting	17 Feb 2022	1	2	7	Service delivery, draft Budget/IDP and projects
	21 April 2022	3	9	Not reflected on minutes. Combined meeting – General public attendance	Draft Budget/IDP
Ward 8 Public meeting	14 Feb 2022	2	2	40	Service delivery, draft Budget/IDP and projects
	21 April 2022	3	9	Not reflected on minutes. Combined meeting – General public attendance	Draft Budget/IDP
Ward 12 Public Meeting	18 February 2021	6	2	70	Service delivery, draft Budget/IDP and projects
Ward 13 Public meeting	18 February 2022	6	2	70	Service delivery, draft Budget/IDP and projects
	26 April 2022	3	9	Not reflected on minutes. Combined meeting – General public attendance	Draft Budget/IDP

Nature and purpose of meeting	Date of events	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Dates and manner of feedback given to community
Wards 5,6 & 12 Draft IDP & Budget 2022-23 Public Meeting	25 April 2022	7	2	180	Draft Budget/IDP
Overstrand Municipal Advisory Forum (OMAF)	15 March 2022	24	19	95	Draft Budget/IDP

TABLE 30: PUBLIC MEETINGS

2.6.2 WARD COMMITTEES

The ward committees support the Ward Councillor who receives reports on development, participate in development planning processes, and facilitate wider community participation. To this end, the municipality constantly strives to ensure that all ward committees' function optimally with community information provision; convening of meetings; ward planning; service delivery; IDP formulation and performance feedback to communities.

During 15 -18 November 2021, the election of the new generation of ward committees were successfully concluded. The Ward Committee Rules for Overstrand Municipality were revised by Council in August 2021. In terms of the revised Rules, a Ward Committee consists of representatives from organisations, sectors/or geographical blocks (areas) in the ward.

Elections of new generation Ward Committee members

Ward Committee Elections took place from 15 to 18 November 2021 at 21 venues located within the demarcated 14 wards of the Overstrand Municipality. A number of 5,956 registered voters (IEC's voters roll) resident in the 14 wards participated in the Ward Committee Elections.

OVERSTRAND MUNICIPALITY Analysis: Results for Ward Committee Elections held from 15 – 18 November 2021					
Ward	**Organisations/Sector**	**Geographical Block**	**Female**	**Youth**	**Voter turnout**
1	7	3	1	1	660
2	7	3	3	0	366
3	8	2	4	1	344
4	10	0	5	0	359
5	5	5	6	1	177
6	5	5	3	0	415
7	8	2	2	0	382
8	10	0	4	1	349
9	6	4	1	0	490
10	7	3	4	0	537
11	7	3	6	1	470
12	4	6	8	2	685
13	9	1	4	0	366

OVERSTRAND MUNICIPALITY Analysis: Results for Ward Committee Elections held from 15 – 18 November 2021					
Ward	**Organisations/Sector**	**Geographical Block**	**Female**	**Youth**	**Voter turnout**
14	9	1	3	0	359
Total	**102**	**38**	**54**	**7**	**5959**

TABLE 31: OVERSTRAND WARD COMMITTEE ELECTION RESULTS ANALYSIS 2021

Analysis:

- The 2021 elections results are a 133% improvement on the August 2016 Elections of Ward Committees.
- The average turnout per ward is 426 voters.
- The turnout of voters for the elections in relation to the number of registered voters on the IEC's Voters roll (59,979 voters) was 10%.









Overstrand Ward Committee Elections: 15 – 18 November 2021

Ward Committees Induction Workshop

The Ward Committees Induction Workshop took place on 30 November 2021. General aspects, Legislative framework, Ward Committee Rules and IDP/Budget were discussion items for the Ward Committee Induction Workshop.

Venue	Ward/s	Language prefers	Presenter
Gansbaai Municipal boardroom	1, 2,11 & 14	Afrikaans & English	Francois Myburgh
Masakhane Community Hall		IsiXhosa & English	Aron Gcotyelwa
Hermanus Banquet Hall	3, 4, 7, 8 & 13	Afrikaans & English	Anver Wyngaard
Zwelihle Community Hall	5, 6 & 12	IsiXhosa & English	Bulelwa Plaatjies
Kleinmond Town Hall	9 & 10	Afrikaans, English & IsiXhosa	Desmond Lakey

TABLE 32: SCHEDULE OF OVERSTRAND WARD COMMITTEES INDUCTION ON 30.11.2021





Overstrand Ward Committees Induction, 30 November 2021

The composition and meeting dates of the respective ward committees for 2021/22 were:

Refer to Appendix E- Functionality of Ward Committees post the 2021 local government elections (i.e., until October 2021).

Listed below are the ward committee membership post the 2021 local government elections (i.e., from November 2021).

a) Ward 1: Stanford, Thembelihle

Name of representative	Capacity representing	Dates of meetings held during the year
Bangile Mpsekhaya	Thembelihle and Die Kop	11 Aug 2021 – Committee 27 Jan 2022 - Committee 17 Feb 2022 – Public 12 April 2022 – Committee 20 April 2022 – Public 14 June 2022 - Committee
Kathryn Shirley Marshall	Klein River Over Watch	
Elias Cornelius	Mosselbaai	
Sandiso Simon Jacob	Die Bron Primary School	
Sfiso Gede	Youth 4 Thought	
Kevin Husk	Stanford CPF	
Brett Stander	Food for Thought (ECD)	
Garth Abrahams	Sport and Recreational / Universals RFC	
David Hagen	Stanford Conservation Trust	

Name of representative	Capacity representing	Dates of meetings held during the year
Louis Roodt	Stanford Ratepayers' Association	

TABLE 33: WARD 1 COMMITTEE MEETINGS

b) Ward 2: Gansbaai North-East, Masakhane

Name of representative	Capacity representing	Dates of meetings held during the year
Annalie Wilhemina Jonker	Birkenhead Animal Rescue	10 Aug 2021 – Committee 26 Jan 2022 - Committee 16 Feb 2022 – Public 13 April 2022 – Committee 19 April 2022 – Public 22 June 2022 - Committee
Tuliswa Beauty Martins	Ubomi Obuhle	
Andile Khope	Masakhane Old Informal Settlement	
Nasiphi Sitofile	Masakhane Sport Development	
Masixole Majarana	Masakhane Emerging Contractors	
Isaac Falase	Masakhane Formal Houses	
Shakes Mxolisa Sompa	Masakhane Area A: Gushi'ndoda	
Mthuthuzeli Foto	Masakhane Churches	
Nico Naude	Gansbaai Belastingbetalersvereniging / RPA	
Luvuyo September	Gansbaai Local Football Association	

TABLE 34: WARD 2 COMMITTEE MEETINGS

c) Ward 3: Hermanus

Name of representative	Capacity representing	Dates of meetings held during the year
Mary Ann Verster	Hermanus Botanical Society	11 Aug 2021 – Committee 25 Jan 2022 - Committee 16 Feb 2022 – Public 13 April 2022 – Committee 21 April 2022 – Public 22 June 2022 - Committee
Anina Renee Lee	Cliff Path Management Group	
Peter Craig Holmes	Fernkloof Estate	
Patricia Redford	Hermanus Baboon Action Group	
Kenneth Oscar Coetzer	Hermanus High School	
Donovan Charles Van Der Westhuizen	Hermanus Neighbourhood Watch	
Brian Herbert Wridgway	Hermanus Ratepayers Association	
John Howel Cowan	Hermanus Sport Club	
Dianne Gila Rattle	Tourism	
Barend Gerhardus Jansen Van Vuren	Whale Coast Community Forum	

TABLE 35: WARD 3 COMMITTEE MEETINGS

d) Ward 4: Mount Pleasant, Westcliff, Hemel-en-Aarde Valley

Name of representative	Capacity representing	Dates of meetings held during the year
Ethel Visser	Just Care Aftercare	16 Aug 2021 – Committee 24 Jan 2022 - Committee 14 Feb 2022 – Public 20 April 2022 – Committee 28 April 2022 – Public
Lucinda Plaatjies	Community Gospel Soup Kitchen	
Christine Ann May	Hermanus Night Shelter	
Nicolaas Johannes Esau	Lunick Soup Kitchen	
Hendry Lottering	Community Gospel Outreach	

Name of representative	Capacity representing	Dates of meetings held during the year
Deon De Kock	Westcliff Residents Association	20 June 2022 - Committee
Shirmorne Moses	Overstrand APD	
Mantiens Konstabel	Mount Pleasant Sport Forum	
Maria Pieterse	Mount Pleasant Football Club	
Anothony Steneveld	Anointed Commission of Christ Ministries	

TABLE 36: WARD 4 COMMITTEE MEETINGS

e) Ward 5: Zwelihle South

Name of representative	Capacity representing	Dates of meetings held during the year
Sibingiseni Ntamo	Youth Cafe	11 Aug 2021 – Committee 25 Jan 2022 - Committee 15 Feb 2022 – Public 19 April 2022 – Committee 25 April 2022 – Public 21 June 2022 - Committee
Ncedeka Qotyana	Netball Club	
Proscilla Tebele	Siyazama Center	
Eric Vuyo Mlonyeni	Football Association	
Fuzile Bhangazane	Kuyasa Formal Houses	
Polao P Mofokeng	Neighbourhood Watch	
Nosiphe Kapa	Transit Camp	
Ongezwa Tyilana	Asazani	
Nomthandazo Bandeza	Kwasa Kwasa Formal Houses	
Eunice Ncapayi	Thambo Formal Houses	

TABLE 37: WARD 5 COMMITTEE MEETINGS

f) Ward 6: Zwelihle North

Name of representative	Capacity representing	Dates of meetings held during the year
Vusumzi Kennedy Tshona	Local Football Club (LFA)	10 Aug 2021 – Committee 26 Jan 2022 - Committee 16 Feb 2022 – Public 20 April 2022 – Committee 25 April 2022 – Public 22 June 2022 - Committee
Babalwa Xhinti	Women Action Group	
Purity Simangele Xolo	APD	
Amos Rolobana	Zwelihle Primary School	
Phelesile Jika	Zenzo Zaba Postile	
Paul Thando Dyantyi	Hostils Zwelihle	
Luthando Mshenxiswa	Tsepe Tsepe Informal Settlement	
Khuselwa Precious Macingwane	Mshenxiswa Village	
Thembani Mcinjana	Psalli House Formal Houses	
Sizani Phila Maphias	Dubai Informal Settlement	

TABLE 38: WARD 6 COMMITTEE MEETINGS

g) Ward 7: Sandbaai, Hemel-en-Aarde Estate

Name of representative	Capacity representing	Dates of meetings held during the year
Julia Van Zyl	Sandbaai Ratepayers Association	12 Aug 2021 – Committee 25 Jan 2022 - Committee 17 Feb 2022 – Public 14 April 2022 – Committee 21 April 2022 – Public 23 June 2022 - Committee
Robert William Van Der Merwe	Sandbaai Buurtwag	
Jacobus Albertus Vorster Le Roux	Inwoners Vereniging Golden Harvest	
Gideon Johannes Beukes	Sandbaaisaalbestuurskomitee	
Hester Mienie	Sandbaai Communal Housing Forum	
Joan Jones	Ward 7 Ratepayers Association	
Hugo Theunis Potgieter	Schulphoek Action Group	
Donald Ian Kearney	Hemel-en-Aarde Estate Homeowners Association	
David Frederick Chambers	Sandbaai Community Safety NPO	
Pierre Louis Le Roux	Sandbaai Coastal Path Management	

TABLE 39: WARD 7 COMMITTEE MEETINGS

h) Ward 8: Hawston, Fisherhaven and Honingklip

Name of representative	Capacity representing	Dates of meetings held during the year
Johannes Antonie Snyman	Fisherhaven Neigbourhood Watch	16 Aug 2021 – Committee 24 Jan 2022 - Committee 14 Feb 2022 – Public 11 April 2022 – Committee 21 April 2022 – Public 20 June 2022 - Committee
Robert Alton McDavid	Fisherhaven Ratepayers Association	
Ockeert Tobias Van Schalkwyk	Friends of the Botriver Estuary and Environs	
Deon Grant Laaks	Lake Marina Yacht Club	
Ricard Hendricks	Overstrand APD	
Felicity Siljeur	Pearly Shelf Service Centre	
Franska Shamonay Lutz	Treasure Vessels Ministries	
Thomas Swarts	Griqua National Conference	
Natasha Bruiners	Catapult Foundation	
Lavinia Gillion	Hawston Neighbourhood Watch	

TABLE 40: WARD 8 COMMITTEE MEETINGS

i) Ward 9: Kleinmond, Mountain View, Palmiet, Beverley Hills, Ext 6, Proteadorp

Name of representative	Capacity representing	Dates of meetings held during the year
Christiaan Frans (Chris) Harding	Kleinmond Ratepayers Association	12 Aug 2021 – Committee 27 Jan 2022 - Committee 17 Feb 2022 – Public 12 April 2022 – Committee 26 April 2022 – Public 23 June 2022 - Committee
Frazer Georgio Barry	Arts and Culture	
Nydia Carelse	Proteadorp	
Gideon Johannes Kemp (Deon) Brits	Klein Berlyn Business Forum	
Burger Wilhelm Malherbe	Sea Avenues	
David Alan Peddle	Special Rating Area	
Thomas Saul Snibbe	Mountain Avenues and Streets	
Hendrik Botha Maree	Kleinmond Natuure Bewarings Vereniging	

Name of representative	Capacity representing	Dates of meetings held during the year
Maria Magrieta De Beer	Klein Berlyn	
Matthys Johannes Bekker	Kleinmond Golf Club	

TABLE 41: WARD 9 COMMITTEE MEETINGS

j) Ward 10: Pringle Bay, Rooiels, Betty's Bay, Overhills and Mooiuitsig

Name of representative	Capacity representing	Dates of meetings held during the year
Thobekile Nikklas Koti	Overhills Community	10 Aug 2021 – Committee 25 Jan 2022 - Committee 15 Feb 2022 – Public 12 April 2022 – Committee 26 April 2022 – Public 21 June 2022 - Committee
Xolisa Justice Njemla	Kleinmond local football	
Delia April-Endley	Mooiuitsig	
Elmarie Strydom	Pringle Bay Ratepayers Association	
Wayne Raymond Jackson	Betty's Bay Ratepayers Association	
Anuta Scholtz	Rooiels Ratepayers Association	
Maria Johanna Cornelia Stoop	Pringle Bay Rewilding	
Richard Charles Gould	Sunny Seas-Hangklip Villages	
Bangikhaya Mantshinga	Backyard Dwellers	
Andrew Stoy	Betty's Bay Neighbourhood Watch	

TABLE 42: WARD 10 COMMITTEE MEETINGS

k) Ward 11: Baardskeerdersbos, Eluxolweni, Pearly Beach, Buffeljagsbaai and Franskraal

Name of representative	Capacity representing	Dates of meetings held during the year
Elizabeth Catharina Versfeld	Pearly Beach Conservancy	12 Aug 2021 – Committee 25 Jan 2022 - Committee 15 Feb 2022 – Public 12 April 2022 – Committee 19 April 2022 – Public 14 June 2022 - Committee
Alexander Atchison Mostert	Klipfonteyn Homeowners Association	
Megan Keisha Pieterse	Eluxolweni Youth	
Siegried Louise Venter	Wolvengat	
Jan Urbanus Germishuys	Franskraal Buurtwag	
Shirley Coetzee	Pearly Beach Ratepayers' Association	
Archibald Chambers	Franskraal Ratepayers' and Residents Association	
Coleen Emmenis	Baardskeerdersbos Huiseienaarsvereniging	
Henry Dyers	Buffeljags Gesondheid en Welsyn	
Siphele Nkebe	Eluxolweni	

TABLE 43: WARD 11 COMMITTEE MEETINGS

l) Ward 12: Zwelihle North- West

Name of representative	Capacity representing	Dates of meetings held during the year
Lungiswa Sithetho	Youth league	12 Aug 2021 – Committee 27 Jan 2022 - Committee 17 Feb 2022 – Public 21 April 2022 – Committee
Mafu Saula	Zwelihle Neighborhood Watch	
Nobelungu Callinam Mpemba	Siyakha Community Educare	

Name of representative	Capacity representing	Dates of meetings held during the year
Nomathamsanqa Max	Buhle, Zuma and Zithande	25 April 2022 – Public 23 June 2022 - Committee
Faniswa Shumane	Qhayiya and Mandela	
Nomakhaya Mgcuwe	Marikana Informal Settlement	
Nandipha Fukula	Freternal Ministries	
Zingisa Mthimde	Masiphumelele Informal Settlement	
Sivuyile Mfana	Local Football Association	
Phililе Xhomiyeza	Zwelihle Youth Project	

TABLE 44: WARD 12 COMMITTEE MEETINGS

m) Ward 13: Onrus and Vermont

Name of representative	Capacity representing	Dates of meetings held during the year
Hendrik Johannes Greeff	Onrus Homeowners Association - ORHA	10 Aug 2021 – Committee 25 Jan 2022 - Committee 15 Feb 2022 – Public 12 April 2022 – Committee 21 April 2022 – Public 21 June 2022 - Committee
Johannes Myburgh	Vermont Coastal Path Committee	
Henry William (Duncan) Heard	Vermont Ratepayers and Environmental Association	
Deon Herman Van Der Kooi	NG Kerk Onrusrivier	
James Henry Hattingh	Kalfiefees	
Caroline Anne Gabb	Onrus River Estuary Forum (OREF)	
Caroline Margaret Gibbs	Retirement Villages - Kidbrooke Place, Negester, Onrus Manor	
Meredith Thornton	Onrus Vermont Special Rating Area	
Anne Droomer	Onverwag Neighbourhood Watch	
Tielman Nieuwoudt (Theo) Agenbag	Onrus Handels Pos	

TABLE 45: WARD 13 COMMITTEE MEETINGS

n) Ward 14: Blompark, De Kelders, Gansbaai South-West, Van Dyksbaai

Name of representative	Capacity representing	Dates of meetings held during the year
Ivan Cornelius	Blompark Neighbourhood Watch	24 Jan 2022 - Committee 17 Feb 2022 – Public 12 April 2022 – Committee 19 April 2022 – Public 13 June 2022 - Committee
Roger Bred	Silwerjare Dienssentrum	
Johanna Maria Mostert	See en Teekring	
Johannes Zacharias Joubert	NG Kerk	
Helena A Wolfaardt	ECD Gansbaai	
R M Du Plessis	De Kelders & Perlemoenbaai Belastingbetalersvereniging /RPA	
Dianne Margaret Galant	Blompark/Beverley Hills Residents	
Chantel Botha	Kleinbaai Belastingbetalersvereniging / RPA	
Hermanus Johannes (Manie) Van Dyk	Gansbaai Marine Empowerment Trust	
Neil Sydney Pedro	Gansbaai Primary School	

TABLE 46: WARD 14 COMMITTEE MEETINGS

2.6.3 FUNCTIONALITY OF WARD COMMITTEES

A ward committee enhances participatory democracy at local government, and it is the official consultative body in a ward.

The table below provides information on the establishment of Ward Committees and their functionality in the Overstrand Municipality for 2021/22:

Ward Number	Committee established Yes / No	Number of reports submitted to the Speakers Office	Number meetings held during the year	Number of monthly Committee meetings held during the year	Number of quarterly public ward meetings held during the year
1	Yes	6	6	4	2
2	Yes	6	6	4	2
3	Yes	6	6	4	2
4	Yes	6	6	4	2
5	Yes	6	6	4	2
6	Yes	6	6	4	2
7	Yes	6	6	4	2
8	Yes	6	6	4	2
9	Yes	6	6	4	2
10	Yes	6	6	4	2
11	Yes	6	6	4	2
12	Yes	6	6	4	2
13	Yes	6	6	4	2
14	Yes	5	5	3	2

TABLE 47: WARD COMMITTEES

2.6.4 REPRESENTATIVE FORUMS

a) Labour Forum

The Local Labour Forum (LLF) discusses local workplace matters in terms of the Main Collective Agreement negotiated by the Unions and the Employer (i.e., Municipality) on a National Base.

The table below specifies the members of the Labour Forum for the 2021/22 financial year:

Name of representative	Capacity	Meeting dates
A Africa	Councillor	14 June 2022 10 May 2022 12 April 2022
L Ntsabo	Councillor	
V Bandeza	Councillor	
S Silo	Councillor	
D O'Neill	*Ex-officio*	
D Arrison	Management	
R Williams	Management	

Name of representative	Capacity	Meeting dates
S Reyneke-Naude	Management	15 February 2022 12 October 2021 14 September 2021 10 August 2021
N Michaels	Management	
S Muller	Management	
S Madikane	Management	
L Bucchianeri	Management	
A Felix	Samwu – Trade Union	
G Erasmus	Samwu – Trade Union	
S Vana	Samwu – Trade Union	
S Nkohla	Samwu – Trade Union	
E van der Linde	Imatu – Trade Union	
J Havenga	Imatu – Trade Union	
T Martin	Imatu – Trade Union	
L Hendricks	Imatu – Trade Union	
M Lukas	Imatu – Trade Union	
A Ford	Imatu – Trade Union	
G Niemand	Imatu – Trade Union	
L Gaika	Imatu – Trade Union	

TABLE 48: LABOUR FORUM

b) Overstrand Municipal Advisory Forum (OMAF)

The OMAF functions as the IDP representative forum and is structured as follows and serves as advisory body to the Executive Mayor.

- Chairperson – Executive Mayor
- All elected Ward Councillors
- Management
- Ward committee members from all 14 wards
- Specialists in specific matters who can make useful contributions.

TERMS OF REFERENCE OF THE OMAF

- A body representing civic society and interest groups serving the entire Overstrand must provide a mechanism for discussion and decision making between all relevant parties.
- Ensure communication between all interest representatives.

GOALS AND OBJECTIVES OF THE OMAF IN THE INTEGRATED DEVELOPMENT PLAN (IDP) PROCESS

- Inform interest groups about planning activities and the objectives thereof
- Analyse matters of interest, and provide input in order to determine priorities
- Discuss and comment on the draft IDP
- Monitor implementation of the IDP.

During the 2021/22 financial year an OMAF meeting was held on 15 March 2022.

COMPONENT D: CORPORATE GOVERNANCE

Corporate governance is the set of processes, practices, policies, laws and stakeholders affecting the way an institution is directed, administered or controlled. Corporate governance also includes the relationships among the many stakeholders involved and the goals for which the institution is governed.

2.7 RISK MANAGEMENT

The direction and mandate of risk management for Overstrand Municipality is clearly set out in Section 62(1) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) that stipulates that the "Accounting Officer must take all reasonable steps to ensure that the municipality has and maintains an effective, efficient and transparent system of financial and risk management and internal control" accompanied by the crucial motto of the public sector: "that the resources of the municipality are used effectively, efficiently and economically".

The Municipality has a functional Risk Management Unit (RMU) that report to the Municipal Manager.

The activities and/ or actions performed by the RMU during the 2021/22 financial year include, but not limited to the following:

- Compiled a Risk Management Implementation Plan for the 2021/22 financial year.
- Continuously monitoring the status of the risk registers and risk action plans and provide monthly and quarterly reports to various statutory and non-statutory committees.
- Periodic reporting on the implementation plan to different statutory and non-statutory committees.
- Conduct annual risk assessment per directorate, engaging all directors and heads of departments.
- Streamlining risk related documents and processes with National Treasury's Public Sector & Local Government Risk Management Frameworks, King Code of Governance for South Africa, Committee of Sponsoring Organisations of the Treadway Commission (COSO), International Organisation for Standardisation (ISO 31000) and other relevant best practises.
- Regular communication and periodic updates from Risk Owners and Champions.
- Ongoing communication with vendor for Risk Management System improvement (Ignite Risk Assist Module); during the year, the system was upgraded to a newer version – V2.
- Continuous professional development - attending Provincial CAE and CRO Forums, as well as workshops presented by the Institute of Risk Management South Africa (IRMSA).
- Providing continuous assistance to municipal employees on Risk Management matters.
- Conduct risk management awareness for new employees.

Strategic Risks 2021/22					
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**	**Risk Actions**
Strategic Risk	Electricity Outages	• Standby generation capacity at critical buildings and infrastructure • Mobile generators • Suction tankers for sewerage pump stations • Apply for extra capacity from Eskom	High	2021/22	• Continuous monitoring and reporting on the state of load-shedding • Continuous monitoring and reporting on incidents of theft and vandalism on electrical infrastructure; and implement corrective measures.
Strategic Risk	Infrastructure Capacity not able not serve growing demand	• Forward planning of needs for new infrastructure is done continuously (e.g., master plans). • Sources of grant funding for capital projects are tapped as far as possible, e.g., MIG, external borrowings and municipal funding. • Development contributions are levied on large developers to upgrade infrastructure. • Municipal funding (self-funding and borrowings) for infrastructure projects. • The Municipality started with the compilation of a Capital Expenditure Framework (CEF) in co-operation with Province, to balance the need for infrastructure with available funding within the guidelines of the Spatial Development Framework.	High	2021/22	• Implementation of Infrastructure Master Plan to accommodate population growth, according to town planning and housing projections.
Strategic Risk	Illegal land invasion and land grabbing	• Pro-active patrols by Overstrand Municipality Law Enforcement at vacant land under threat	High	2021/22	• Implement initiatives of District Safety Forum (intelligence driven initiatives)

Strategic Risks 2021/22					
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**	**Risk Actions**
		• Outsourced illegal land invasion contractor • Court interdicts • Monitoring and reporting of illegal land invasive by the community at large, including neighbourhood watch			
Strategic Risk	Effects of climate change on the natural environment and infrastructure	• Environmental Management Overlay Zone and guidelines • Integrated Coastal Management Act • National Environmental Management Act • Environmental Management Framework and Spatial Development Framework (Integrated Development Framework) • Estuary Forums • Water Services Development Plan • Water source augmentation planning • National Climate Change Response Policy. • Overberg District Climate Change Plan • National Environmental Management Air Quality Act • Environmental Audit Officer that assists and advises with climate change mitigation.	High	2021/22	• Report on the approved environmental management overlay zone, which include the setback guidelines, to inform the climate change strategy.
Strategic Risk	Protest action / Civil unrest	• Local Economic Development and Social Development programmes	High	2021/22	• Co-ordination and facilitation of the activities of law

Strategic Risks 2021/22					
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**	**Risk Actions**
		(e.g. EPWP, SMME support, etc), to improve socio - economic conditions in Overstrand. • Indigent policy and related subsidies • Access to national/ provincial grant funding, i.e., Municipal Infrastructure Grants (MIG), Equitable share to provide basic services to the disadvantaged people, Human Settlement Grant, EPWP grant, etc. • Collaboration between councillors and municipal officials to engage with communities to find solutions to problems giving rise to protest actions. • First Thursday's public consultations. • Traffic and Law Enforcement Units to respond to protest actions and civil unrest. • Collaboration with the SAPS to plan for and deal with protests and riots.			enforcement agencies, disaster management and other relevant role-players.
Strategic Risk	Inability of tourism industry to recover (Tourism enterprises exposed to global events)	• Implementation of the Overstrand Economic Recovery Plan • Disseminate information on Government and private sector business rescue strategies such as, COVID-19 Relief Funding, COVID Business Rescue Assistance (COBRA), etc. • Tourism Enterprise Skills Training for Entrepreneurs	High	2021/22	• Continuous monitoring and reporting on the status of the pandemic and its impact on tourism within the Overstrand area

Strategic Risks 2021/22					
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**	**Risk Actions**
		• Partner with public/ private sectors to create learnership opportunities and job placements • Advertise/ promote the area on social media			
Strategic Risk	Inability to curb the transmission and spread of infectious, pandemic diseases, e.g., COVID-19	• The amended Disaster Management Act Regulations, promulgated on 18 March 2020 - lockdown and movement restrictions • Weekly decontamination of government buildings and hotspot areas. • Public awareness - distribution of flyers, pamphlets, placards, and media releases with information from relevant sources, i.e., internal communication, WHO, NICD, Western Cape Department of Health. • Disaster Management Unit, Law Enforcement, SAPS and SANDF that enforces Disaster Management Regulations • Government vaccination roll-out • Internal and external oversight structures	High	2021/22	• Coordination in terms of Disaster Management Act and report on progress to the District JOC on a weekly basis on all COVID-19 related initiatives
Strategic Risk	Sustained financial viability - inability to generate and sustain adequate income/ revenue to meet short- and long-term obligations	• Long term financial plan • IDP aligned to key municipal objectives. • Credible Budget that is aligned to the IDP. • SDBIP is informed by the IDP and Budget.	Medium	2021/22	• Implementation of the long-term financial plan. • Continuously monitoring of revenue and debt collection trends. • Implementation of budget austerity

Strategic Risks 2021/22					
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**	**Risk Actions**
		• Public participation with regards to the IDP priorities and budget process. • Regular performance monitoring and evaluations (performance management system). • Assessment of municipal financial viability by Auditor General (AG) during their annual statutory audit. • Monitoring of revenue and debt collection rate. • Austerity measures to contain budget • Dedicated revenue and debt collection department.			measures (cost containment)
Strategic Risk	Limited water resources (dams, boreholes, springs and river extraction).	• Water Master plan • Water Services Development Plan • Building of bore holes • Water demand management and conservation, including water restrictions and tariffs. • Water sources and treatment plants being operated and maintained. • Water source augmentation planning and implementation • Water conservation bylaw • Clearing of alien vegetation.	Medium	2021/22	• Keep record of water demand trends per water scheme and update projections annually.
Strategic Risk	Loss of critical business data - Business continuity	• Backup and security policy and back-up schedule is in place.	Medium	2021/22	• Report to ICT Steering Committee on status of ICT controls.

Strategic Risks 2021/22					
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**	**Risk Actions**
		• Recovery and testing is done annually and reported to the ICT Steering Committee. • Scheduled functional ICT disaster recovery plan testing of all systems • Annual review of the ICT disaster recovery plan for all the application systems.			• Report on the results of the scheduled testing of key infrastructure recovery abilities.
Strategic Risk	Susceptibility of municipal staff and councillors to engage in fraud and corrupt activities	• Code of Conduct for Municipal Staff Members • Code of Conduct for Councillors • Code of Ethics for Municipal Staff • Organisational Policies (SCM Policy, Contract Management Policy, Asset Management Policy, Administration of Immovable Property Policy, Fraud Prevention and Anti-Corruption Policy, Risk Management Policy, Budget Policy, Delegations of Powers, and Duties) • Supervisory checks and reviews. • Separation of duties and power. • Human Resource Management (pre-employment screening, orientation, etc.) • Internal/ external audits and oversight structures. • Council orientation • Implementation of Municipal Finance	Medium	2021/22	• Periodic review of Fraud Prevention and Anti-Corruption Strategy, Policy and Plan.

Strategic Risks 2021/22					
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**	**Risk Actions**
		Management Act and associated regulations			
Strategic Risk	Inability to improve deteriorating socio-economic conditions in disadvantaged communities	• Utilising national government poverty alleviation programmes to provide assistance to households living in severe poverty. • Making use of supply chain as an economic lever, e.g., social responsibility, PPPFA and regulations, promotion of local labour, etc • Training programmes for the unemployed, entrepreneurship to promote work opportunities and job readiness • Outreach Thusong initiatives involving different government departments/ institutions (Information hub) • Co-operate and participate with social partners i.e., NGO'S, CBO's schools, on specific social issues. • Implement Youth-focused Programmes and activities. • Low-cost housing development • Indigent subsidy and associated policies	Medium	2021/22	• Review socio economic profile of Overstrand to track impact and progress, including the identification of needs
Strategic Risk	Affordability of municipal services	• Periodic assurance provided in terms of revenue processes. • Public consultations (OMAF, Budget public participation, Ward Committee meetings).	Medium	2021/22	• Report on any complaints with regards to the approved tariffs • Report on collection rate

Strategic Risks 2021/22					
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**	**Risk Actions**
		• Monthly monitoring of collection rate (National Treasury norms and ratios) • Monthly/ quarterly monitoring reports (section 71 and 54 MFMA reports) • Monthly monitoring of number of indigent households, inclusive of implementation of indigent policy. • Tariffs aligned to the cost of services and inflation • Budget Steering Committee meetings (Draft budget and mdi-year review). • Council approval of the budget and budget related policies.			

TABLE 49: STRATEGIC RISKS AND RISK ACTIONS TO MITIGATE THESE RISKS

In terms of section 62 (1)(c)(i) *"the accounting officer of a municipality is responsible for managing the financial administration of the municipality, and must for this purpose take all reasonable steps to ensure- that the municipality has and maintains effective, efficient and transparent systems – of financial and risk management and internal control;"...*

Risk Forum

Dates of Risk Management Committee (RMC) meetings:

Committee	Date	Quorum	Risk Management Feedback
FARMCO Quarterly Meeting	15 October 2021	Yes	The committee considered all reports tabled for deliberation.
FARMCO Quarterly Meeting	04 February 2022	Yes	The committee considered all reports tabled for deliberation.
FARMCO Quarterly Meeting	25 April 2022	Yes	The committee considered all reports tabled for deliberation.
	30 June 2022	Yes	The committee considered all reports tabled for deliberation.

Committee	Date	Quorum	Risk Management Feedback
FARMCO Quarterly Meeting			Reviewed risk management policies for consideration by the Municipal Manager.

TABLE 50: RISK MANAGEMENT COMMITTEE MEETINGS HELD DURING THE 2021/22 FINANCIAL YEAR

The following Risk Management documents have been approved by Council:

No new risk management documents were approved during the 2021/22 financial year.

Name of document	Reviewed (Yes/No)	Date Adopted
Risk Management Strategy	Yes	27 May 2020
Risk Management Policy	Yes	27 May 2020
Fraud and Risk Management Committee Terms of Reference	Yes	27 May 2020
Combined Assurance Policy Framework	Yes	24 June 2020
Anti-Corruption and Fraud Prevention Strategy	Yes	24 June 2020
Anti-Corruption and Fraud Prevention Policy	Yes	24 June 2020
Anti-Corruption and Fraud Prevention Plan	Yes	24 June 2020

TABLE 51: RISK MANAGEMENT DOCUMENTS

2.8 ANTI-CORRUPTION AND ANTI-FRAUD

Section 6(2)(c) of the Municipal Systems Act (MSA) states that the municipality must take measures to prevent corruption, section 83(1)(c) of the MSA refers to the implementation of effective bidding structures to minimize the possibility of fraud and corruption and the Municipal Finance Management Act (MFMA), section 112(1)(m)(i) obligates the municipality to institute supply chain measures to combat fraud and corruption, favouritism, and unfair and irregular practices. The Prevention and Combating of Corrupt Activities Act defines corruption and specific corrupt activities and imposes a reporting obligation on the Accounting Officer.

The Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings regulates the reporting, investigation, and disciplinary proceedings regarding allegations of financial misconduct, including fraud and corruption.

a) Developed Strategies Update

No new strategies were developed during 2021/22.

Name of strategy	Developed Yes/No	Date Adopted
Fraud Prevention and Anti-Corruption Strategy	Yes	24 June 2020

TABLE 52: STRATEGIES

b) Implementation of Strategies

Key Risk Areas	Key measures to curb corruption and fraud
Irregularities of offering of business courtesies and gifts	The gift policy of the Municipality must ensure that both the acceptance and offering of business courtesies, including gifts, by all councillors and employees of Overstrand municipality occur only within the ethical standards as prescribed by Overstrand municipality.
Non – Compliance with laws and regulations	Overstrand municipality has a number of systems, policies and procedures designed to ensure compliance with specific laws and regulations and basic internal control.
Conflict of interest	Employees who perform private work will in accordance with Schedule 2 of the Systems Act be obliged to declare the full description and nature, hours of work, name of company for whom they work or name of own business, and that there is no conflict of interest with their job content as officials and that the nature of the work does not compromise their judgement and integrity as an official.

TABLE 53: IMPLEMENTATION OF THE STRATEGIES

2.9 JOINT AUDIT AND PEFRORMANCE AUDIT COMMITTEE

During May 2016, a Joint Audit and Performance Audit Committee (JAPAC) was established, after the abolishment of the Audit Committee and Performance Audit Committee, which were chaired by separate chairpersons, while the membership remained the same.

Section 166(2) of the MFMA states that an audit committee is an independent advisory body which must advise the municipal council, the political office-bearers, the accounting officer, and the management staff of the municipality, on matters relating to –

- internal financial control and internal audits.
- risk management.
- accounting policies.
- the adequacy, reliability and accuracy of financial reporting and information.
- performance management.
- effective governance.
- compliance with this Act, the annual Division of Revenue Act, and any other applicable legislation.

- performance evaluation; and
- any other issues referred to it by the municipality.

a) Functions of the Joint Audit and Performance Audit Committee

The Joint Audit and Performance Audit Committee have the following main functions as prescribed in section 166 of the Municipal Finance Management Act, 2003 and the Local Government Municipal and Performance Management Regulations:

- To advise the municipal council, the political office-bearers, the accounting officer, and the management staff of the municipality on matters relating to compliance with the MFMA, the annual Division of Revenue Act and any other applicable legislation and effective governance.
- To review the annual financial statements to provide council with an authoritative and credible view of the financial position of the municipality, its efficiency and effectiveness and its overall level of compliance with the MFMA, the annual Division of Revenue Act and any other applicable legislation.
- Respond to the council on any issues raised by the Auditor-General in the audit report.
- To carry out such investigations into the financial affairs of the municipality as the council of the municipality may request.

b) Members of the Joint Audit and Performance Committee

During the period 1 July 2021 – 30 June 2022 the Joint Audit and Performance Audit Committee held seven (7) meetings and consisted of the members listed in the table below. One member's (Mr. M Mdludlu) term as the member of the Joint Audit and Performance Audit Committee expired on 30 November 2020. The Joint Audit and Performance Audit Committee also attended two (2) Audit Steering Committee meetings.

Name of representative	Capacity	Meeting dates
Mr. B Van Staaden	Chairperson (Resigned on 31 May 2022)	24 August 2021 28 September 2021 13 October 2021 (Audit Steering Committee Meeting) 18 October 2021 (Special Meeting) 04 November 2021 26 November 2021 (Audit Steering Committee) 24 February 2022 28 April 2022
Mr. RI Kingwill	Member (Term of office expired on 22 June 2022)	
Mr. G Serfontein	Member (Term of office expired on 02 June 2022)	
Ms. M Koekemoer	Member (Term of office expired on 02 June 2022)	

TABLE 54: MEMBERS OF THE JAPAC RE AUDIT COMMITTEE

2.10 JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE RE PERFORMANCE MEASUREMENTS

The Regulations require that the performance audit committee comprised of a minimum of three members, the majority of whom are external (neither a councillor nor an employee) of the municipality. Regulation 14(2)(b) further stipulates that the performance audit committee must include at least one person who has expertise in performance management. It is also a requirement in terms of regulation 14(2)(d) that the Council of a municipality designate a member of the performance audit committee who is not a councillor or an employee of the municipality as the chairperson of the committee.

a) Functions of the Joint Audit and Performance Audit Committee re performance measurements

In terms of Section 14(4) (a) of the Regulations the performance audit committee has the responsibility to -

i) review the quarterly reports produced and submitted by the internal audit process;
ii) review the municipality's performance management system and make recommendations in this regard to the council of the municipality; and
iii) at least twice during each financial year submit a performance audit report to the council of the municipality.

b) Members of the Joint Audit and Performance Audit Committee re performance measurements

During the period 1 July 2021 – 30 June 2022 the Joint Audit and Performance Audit Committee held seven (7) meetings and consisted of the members listed in the table below. One member's (Mr. M Mdludlu) term as the member of the Joint Audit and Performance Audit Committee expired on 30 November 2020. The Joint Audit and Performance Audit Committee also attended two (2) Audit Steering Committee meetings.

Name of representative	Capacity	Meeting dates
Mr. B Van Staaden	Chairperson (Resigned on 31 May 2022)	24 August 2021 28 September 2021 13 October 2021 (Audit Steering Committee Meeting) 18 October 2021 (Special Meeting) 04 November 2021 26 November 2021 (Audit Steering Committee) 24 February 2022 28 April 2022
Mr. RI Kingwill	Member (Term of office expired on 22 June 2022)	
Mr. G Serfontein	Member (Term of office expired on 02 June 2022)	
Ms. M Koekemoer	Member (Term of office expired on 02 June 2022)	

TABLE 55: MEMBERS OF THE JAPAC RE PERFORMANCE AUDIT

2.11 INTERNAL AUDITING

Section 165 (2) (a), (b)(iv) of the MFMA requires that:

The internal audit unit of a municipality must –

(a) prepare a risk-based audit plan and an internal audit program for each financial year; and

(b) advise the accounting officer and report to the audit committee on the implementation on the internal audit plan and matters relating to:

  (i) internal audit;

  (ii) internal controls;

  (iii) accounting procedures and practices;

  (iv) risk and risk management;

  (iv) performance management;

  (v) loss control; and

  (vi) compliance with this Act, the annual Division of Revenue Act and any other applicable legislation

(c) perform other duties as may be assigned to it by the accounting officer.

The Municipality has an in-house Internal Audit function consisting of:

- Chief Audit Executive
- Three (3) Internal Auditors.

However, the Internal Audit function operated on a 50% staff complement, with effect from 15 October 2019, due to the resignation of an Internal Auditor and the promotion of another Internal Auditor within the municipality. The resignation and promotion were effective from 31 August 2019 and 15 October 2019 respectively. The vacant internal auditor positions were advertised twice with closing dates 23 September 2019 and 09 December 2019 however, no appointments could be made as applications received pursuant to the two advertisements did not meet the minimum requirements.

Annual Audit Plan:

19 (82.6%) of the 23 audits as per the Risk Based Audit Plan for 2021/22 was conducted with the available resources.

Below are the functions of the Internal Audit Unit that was performed during the financial year under review:

Function	Date/Number
Monthly update of the Eunomia System – Compliance Assist System	Monthly
Risk-Based Audit Plan approved for 2021/22 financial year	18 June 2021

Function	Date/Number
Number of audits conducted and reported on	19
Audit reports included the following key focus areas:	
Key Control Assessments	2
Internal Controls / Compliance / Ad-Hoc (Management Requests)	13
Predetermined Audit Objectives & Compliance Audits	4
Providing secretarial services to the JAPAC	Quarterly

TABLE 56: INTERNAL AUDIT FUNCTIONS

2.12 BY-LAWS AND POLICIES

Section 11 of the Municipal Systems Act (MSA) gives a Council the executive and legislative authority to pass and implement by-laws and policies.

Below is a list of all the by-laws developed and reviewed during the financial year:

By-laws developed/revised	Date adopted	Public Participation Conducted Prior to adoption of By-Laws Yes/No	Date of Publication
Integrated Waste Management By-law	Adopted by Council on 24 August 2021	Yes	29 October 2021 in Government Gazette
Water Supply and Sanitation Services By-law	Adopted by Council on 26 April 2022	Yes	17 June 2022 in Government Gazette

TABLE 57: BY-LAWS

Below is a list of the policies – existing, developed and reviewed during the financial year:

Policies developed/ revised	Date adopted	Public Participation Conducted Prior to adoption of policy Yes/No
Asset Management Policy	31 May 2022	Yes
Borrowing Policy	31 May 2022	Yes
Budget Policy	31 May 2022	Yes
Contract Management Policy	31 May 2022	Yes
Cost Containment Policy	31 May 2022	Yes
Councillor Capacity Program	30 March 2022	Yes
Customer Care Credit Control Debt Collection Policy	31 August 2021, 31 May 2022, 29 June 2022	Yes
Delegation of Powers and Duties	28 October 2021	Yes

Policies developed/ revised	Date adopted	Public Participation Conducted Prior to adoption of policy Yes/No
Funding & Reserves Policy	31 May 2022	Yes
Indigent Policy	31 May 2022	Yes
Investment, Liquidity & Cash Management Policy	31 May 2022	Yes
Long Term Financial Planning & Implementation Policy	31 May 2022	Yes
Payday Policy	31 May 2022	Yes
Petty Cash Policy	31 May 2022	Yes
Property Rates Policy	31 May 2022, 29 June 2022	Yes
Special Rating Area Policy	31 May 2022	Yes
Supply Chain Management Policy	31 May 2022	Yes
Tariff Policy	31 May 2022, 29 June 2022	Yes
Travel & Subsistence Policy	31 May 2022, 29 June 2022	Yes
Travel Policy for Councillors	21 February 2022	Yes
Unauthorised, Irregular & Fruitless & Wasteful Policy	31 May 2022	Yes
Virement Policy	31 May 2022	Yes
Ward Committee Rules	24 August 2021	Yes

TABLE 58: POLICIES

2.13 COMMUNICATION

Local government has a legal obligation and a political responsibility to ensure regular and effective communication with the community. The Constitution of the Republic of South Africa Act 1996 and other statutory enactments all impose an obligation on local government communicators and require high levels of transparency, accountability, openness, participatory democracy and direct communication with the communities to improve the lives of all.

The communities, on the other hand, have a right and a responsibility to participate in local government affairs and decision-making and ample provision is made in the abovementioned legislation for them to exercise their right in this respect. Our democratic government is committed to the principle of ***Batho Pele*** and this, in simple terms, means that those we elect to represent us (councillors at the municipal level) and those who are employed to serve us (the municipal officials at the municipal level) must always put people first in what they do.

South Africa has adopted a system of developmental local government, which addresses the inequalities, and backlogs of the past while ensuring that everyone has access to basic services, to opportunities and an improved quality of life.

To be successful, communications must focus on the issues that are shown to impact on the residents' perceptions, quality of service, value for money and efficiencies. They should ideally look to close the communication-consultation loop, i.e., tell people how they can have a say and demonstrate how those who have given their views have had a real impact.

Communication activities	Yes/No
Communication unit	Yes
Communication strategy	Yes
Communication Policy	Yes, approved 29 March 2017
Customer satisfaction surveys	Following the President's announcement on the lifting of the state of disaster on Covid-19 the Overstrand Municipality assessed the situation and Council concluded that a Snap Community Survey must be conducted in the 2021/2022 financial year. Results showed success in terms of the number of people that participated. 2574 residents participated from all over Overstrand.
Functional complaint management systems	Yes
Newsletters distributed at least quarterly	Yes, monthly

TABLE 59: COMMUNICATION ACTIVITIES

a) Service statistics for Communication

Type of service	2020/21	2021/22
Number of monthly municipal newsletters published	12 per annum	12 per annum
Number of municipal events covered	15	12
Number of media enquiries & press releases issued	590	564

TABLE 60: SERVICE STATISTICS FOR COMMUNICATION

b) Other communication channels

Channel	Yes/No	Comment
SMS system	Yes	Ratepayers can register for access to be kept informed of services rendered by the Municipality in their area.
Facebook	Yes	Facebook is an effective and quick way to communicate with the public.
Twitter	Yes	We are gradually improving readership of twitter, albeit not as effective as Facebook.

Channel	Yes/No	Comment
Radio	Yes	Effective and is used and reaches number of people.
Website	Yes	Effective and is used to upload Strategic documents for compliance.

TABLE 61: ADDITIONAL COMMUNICATION CHANNELS

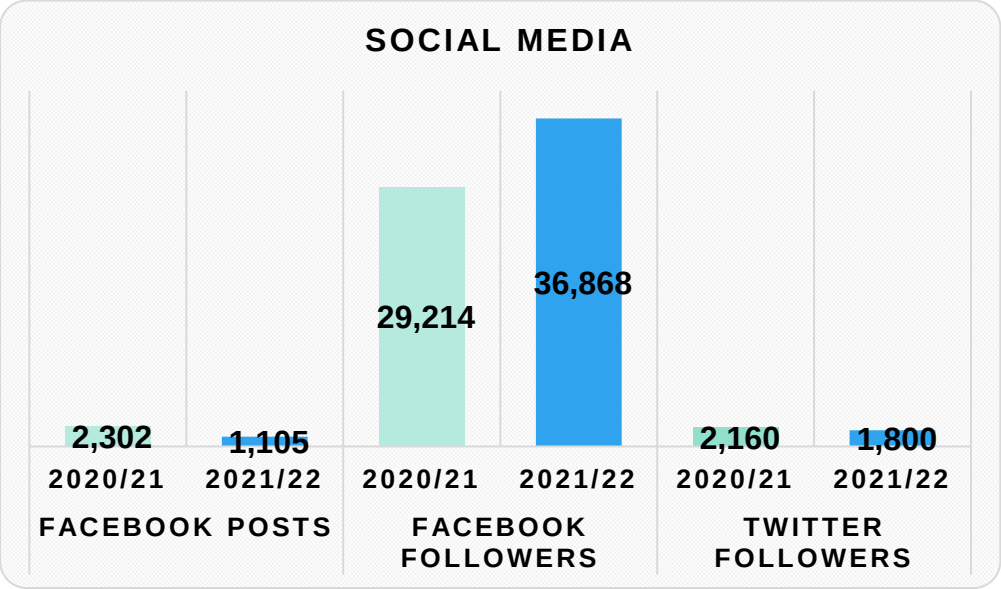


TABLE 62: SOCIAL MEDIA STATISTICS

2.14 MUNICIPAL WEBSITE

A municipal website www.overstrand.gov.za is a key communication mechanism in terms of service offering, information sharing and public participation and should be an integral part of a municipality's communication infrastructure and strategy. It serves as a tool for community participation, improves stakeholder involvement and facilitates stakeholder monitoring and evaluation of municipal performance. Section 75 of the MFMA requires that the municipalities place key documents and information on their website, including the IDP, the annual budget, adjustments budgets and budget related documents and policies.

Below is a website checklist to indicate the compliance to Section 75 of the MFMA:

Documents published on the Municipal website	Date Published
Annual budget and all budget-related documents	8 June 2022 (Final)
Adjustment budget for 2021/22	1st Adjustment Budget – 30 August 2021 2nd Adjustment Budget – 30 November 2021 3rd Adjustment Budget – 3 February 2022

Documents published on the Municipal website	Date Published
	4th Adjustment Budget – 25 February 2022 5th Adjustment Budget – 4 May 2022
Monthly Budget Statement	Monthly
Budget implementation policy: Tariff policy	Council Meeting 30 June 2022
Budget implementation policy: Credit control policy	Council Meeting 30 June 2022
Budget implementation policy: Valuation By-Law	Council Meeting 30 June 2022
Budget implementation policy: Rates policy	Council Meeting 30 June 2022
Budget implementation policy: SCM policy	Council Meeting 30 June 2022
Annual report for 2020/21	Audited Final Annual Report for 2020/2021– 30 March 2022
Performance agreements required in terms of section 57 (1) (b) of the Municipal Systems Act for 2021/22	30 June 2022
All quarterly reports tabled in the council in terms of section 52 (d) of the MFMA during 2021/2022	Quarterly Budget & SDBIP Report published on 04 May 2022 (March Report) 02 February 2022 (December Report) 29 October 2021 (September Report) Quarterly Budget Report published on 29 January 2021 (December Report) SDBIP Quarterly Reports published on 24 Aug 2021 (1st), 25 Nov 2021 (2nd), 27 Jan 2022 (3rd), 22 Feb 2022 (4th), 26 Apr 2022 (5th) and 28 Jun 2022 (6th)

TABLE 63: WEBSITE CHECKLIST

2.14.1 PUBLIC SATISFACTION ON MUNICIPAL SERVICES

An Overstrand Municipal customer satisfaction survey was not conducted, but rather a snap community survey in February 2022 to measure the satisfaction of residents with core municipal services as well as with overall service delivery. The survey could be completed either online or in hard copy. Most respondents reported that they were satisfied with the services rendered, however, there were concerned raised in some areas, which triggered a follow up snap survey for building services and town

planning. Results showed success in terms of the number of people that participated in the Snap Community Survey. About 2574 residents participated from all areas in the Overstrand.

Snap Community Survey undertaken during: Year 2021/22				
Subject matter of survey	**Survey method (online and in hard copy)**	**Survey date**	**No. of people participated in survey**	**Survey results indicating satisfaction (%)***
Satisfaction with:				
a) Water supply	Structured questionnaire	February 2022	2 574	67%
b) Electricity supply	Structured questionnaire	February 2022	2 574	52%
c) Refuse removal	Structured questionnaire	February 2022	2 574	83%
d) Sewerage provision	Structured questionnaire	February 2022	2 574	75%
e) Law Enforcement	Structured questionnaire	February 2022	2 574	58%
*The percentage indicates the proportion of those surveyed that believed that relevant performance was at least satisfactory				

TABLE 64: CUSTOMER SATISFACTION SURVEY RESULTS- 2021/22

Municipal comments on the satisfaction levels:

- The 67% satisfaction with water supply is mainly due to the increased water pipe bursts experienced in some areas, especially in the Hangklip-Kleinmond area. Budget provision was made on the 3-year Capital Budget for the next phase of replacement of aging water pipelines. Application has also been made for grant funding. Tenders for the next phase of pipe replacement have closed and are being evaluated.
- The 52% dissatisfaction with electricity supply is mainly due to load shedding implemented by Eskom.
- 75% satisfaction with sewerage provision. Several areas of the Overstrand Municipality are still on conservancy tank sewerage systems serviced by tanker trucks. Sewer networks are extended as funds become available. The next phase of sewer network extension in Gansbaai is currently in progress.

2.15 CUSTOMER CARE

Customer care is cross cutting between all the six directorates in the Overstrand Municipality.

a) Client Service activities

CLIENT SERVICE ACTIVITIES	YES/NO	NOTE
Functional after-hours emergency control room/s	Yes	The municipality operates two 24-hour emergency control rooms, one for operational queries and the other dedicated to emergency fire and flooding.
Functional complaints management system	Yes	The Engineering management system (EMIS) is being used to report service delivery complaints by either members of the public or internally. EMIS generates a job card for complaints logged.
Customer Care Help Desks	Yes	Situated in the 3 Administrations (Hermanus, Hangklip-Kleinmond and Gansbaai).
Service level charter/s	Yes	Reviewed annually in the IDP process.
Customer e-mail facility	Yes	enquiries@overstrand.gov.za
Electronic Records and Document Management System (Collaborator)	Yes	Collaborator is a document management system through which amongst other correspondence is logged and distributed. Queries from the public or external parties of Overstrand Municipality, either in written form or telephonically, are captured on the Collaborator System.

TABLE 65: CLIENT SERVICE ACTIVITIES

b) Client Service statistics

Summary of operational service requests logged through the EMIS job card system for the 2021/22 financial year:

DEPARTMENT	SERVICE REQUESTS PER AREA – 2021/22 FINANCIAL YEAR									
	GANSBAAI		STANFORD		HERMANUS		HANGKLIP-KLEINMOND		Total Overstrand	
	No received	% completed	No	%	No	%	No	%	Total no received	Total % completed
Streets	575	100%	101	100%	1 101	100%	712	99.2%	2 489	99.8%
Tankers	14 350	100%	910	100%	10 811	100%	30 511	100%	60 548	100%
Sewer Network	653	100%	183	100%	2 730	100%	400	100%	5 289	99.9%
Solid Waste	1 615	100%	345	100%	2 121	99.9%	1 208	99.9%	983	99.8%
Storm Water	140	100%	47	100%	497	100%	299	99.3%	7 567	99.9%
Water	1 912	100%	502	100%	3 170	100%	1 983	99.7%	4 087	99.9%
Parks	771	99.6%	275	100%	1 092	100%	402	100%	2 540	99.9%
Beaches	601	100%	0	100%	429	100%	517	100%	1 547	100%
TOTAL PER AREA	21 155	100.0%	2 624	100%	23 279	100%	36 291	100%	83 349	100%

TABLE 66: SUMMARY OPERATIONAL SERVICES REQUESTS FOR 2021/22

2.16 SUPPLY CHAIN MANAGEMENT

The Supply Chain Management Policy of the Overstrand Municipality is deemed to be fair, equitable, transparent, competitive, and cost-effective as required by Section 217 of the Constitution.

The Supply Chain Management Policy complies duly with the requirements of Section 112 of the MFMA as well as the Supply Chain Management Regulations. The Policy was drafted based on the SCM Model Policy issued by the National Treasury and amended to suit the local circumstances within the ambit of the regulatory framework and sometimes even stricter than the legal requirements.

2.16.1 Competitive Bids in Excess of R200 000

a) Bid Committee Meetings

The following table details the number of bid committee meetings held for the 2021/22 financial year:

Bid Specification Committee	Bid Evaluation Committee	Bid Adjudication Committee
69	85	33

TABLE 67: BID COMMITTEE MEETINGS

The attendance figures of members of the bid specification committee are as follows:

Member	Percentage attendance
In terms of Paragraph 27 of Council's Supply Chain Management Policy, the Bid Specification Committee must consist of a Supply Chain Management Official, the budget holder from the Directorate for whom the bid is called. No Bid Specification Committee meeting will continue without the attendance of either of these members.	100%

TABLE 68: ATTENDANCE OF MEMBERS OF BID SPECIFICATION COMMITTEE

The attendance figures of members of the bid evaluation committee are as follows:

Member	Percentage attendance
In terms of Paragraph 28 of Council's Supply Chain Management Policy, the two standing members of the Bid Evaluation Committee are a Supply Chain Management practitioner as the chairperson and the budget holder from the Directorate for whom the bid is called for. No Bid Evaluation Committee meeting will continue without the attendance of either of these members.	100%

TABLE 69: ATTENDANCE OF MEMBERS OF THE BID EVALUATION COMMITTEE

The attendance figures of members of the bid adjudication committee are as follows:

Member	Percentage attendance
Director: Finance- Chairperson	100%
Director: Community Services	94%
Director: Management Services	97%
Director: Protection Services	88%
Director: Infrastructure & Planning Services	94%
Director: Economic and Social Development & Tourism	58%
Deputy Director Finance & SCM	100%

TABLE 70: ATTENDANCE OF MEMBERS OF THE BID ADJUDICATION COMMITTEE

The percentages as indicated above include the attendance of those officials acting in the position of a bid committee member.

b) Awards made by the Bid Adjudication Committee (BAC)

The ten highest bids awarded by the bid adjudication committee are as follows:

Bid number	Date of award	Title of bid	Successful Bidder	Value of bid awarded
SC2183/2021	29/10/2021	Appointment of a service provider for the installation implementation, operation, support and maintenance of an advanced traffic contravention management system for a period of three years	Ultimate Procurement Solutions CC t/a Ultimate Traffic Solutions	R 9 725 031,83
SC2162/2020	30/06/2021	MV / LV Upgrade and Replacement of Hermanus, Hawston & Kleinmond	Motheo Group (Pty) Ltd	R 9 006 762,05
SC2192/2021	08/10/2021	Upgrading of the Water Supply Pipeline between Roe Els and Pringle Bay	Exeo Khokela Civil Engineering Construction (Pty) Ltd	R 8 631 990,62
SC2187/2021	17/12/2021	Supply & Delivery of Overalls, Protective Clothing, Personal Protective Equipment (PPE) and Uniform for a contract period ending 30 June 2024	Startune (Pty) Ltd Pienaar Brothers (Pty) Ltd Heico Project Management 1 (Pty) Ltd	R 8 538 435,58
SC2185/2021	20/08/2021	Installation of Gansbaai Sewer Reticulation, Phase 4	Benver Civil and Plant Hire CC	R 7 807 350,00
SC2217/2021	15/11/2021	Hiring of Sewerage Vacuum Tankers for a contract period ending 30 June 2024	Aqua Transport and Plant Hire (Pty) Ltd	R 7 659 000,00
SC2287/2022	23/06/2022	Lifeguard Services for the Overstrand Area for a Contract Period Ending 30 June 2025	Overstrand Community Lifeguards CC	R 7 639 947,00
SC2148/2020	02/06/2021	Appointment of Panel of Attorneys for the rendering of Legal Services	Fairbridge Arderne & Lawton Incorporated	R 7 414 884,90

Bid number	Date of award	Title of bid	Successful Bidder	Value of bid awarded
SC2149/2020	10/12/2021	Environmental Management Maintenance for a contract period ending 30 June 2023	Indalo Yethu Construction and Projects (Pty) Ltd	R 6 628 148,00
SC2205/2021	18/03/2022	Appointment of Architects, Architectural Technologists, Structural Engineers and Quantity Surveyors for a contract period ending 30 June 2024	CSM Consulting Services (Pty) Ltd	R 5 460 082,70
			Bergstan South Africa	
			Engelbrecht & Scorgie Architects	

TABLE 71: TEN HIGHEST BIDS AWARDED BY BID ADJUDICATION COMMITTEE

c) Awards made by the Accounting Officer

Bids awarded by the Accounting Officer are as follows:

Bid number	Title of bid	Directorate and section	Value of bid awarded
SC2227/2021	New 66/11 KV Birkenhead Sub-station	Infrastructure & Planning – Electrotechnical Services	R 59 533 154,14
SC2244/2021	Enviroserv Waste Management (Pty) Ltd	Infrastructure & Planning – Solid Waste Planning	R 36 184 955,85
SC2171/2020	Construction of New Archimedes Screw Inlet Pumping Station in Zwelihle, Hermanus	Infrastructure & Planning – Engineering Planning	R 25 254 317,29
SC2256/2021	Provision of Small Works and Maintenance as and when needed for a contract period ending 30 June 2024	Community Services – Operational Services	R 21 602 644,20
SC1961A/2019	Provision and administration of an electricity prepayment vending system	Finance – Revenue	R 19 465 164,73
SC1969A/2019	Amendment of Contract SC1969/2019: Appointment of Consultants for various Engineering and Groundwater Projects in the Overstrand Municipal Area	Infrastructure & Planning – Engineering Planning	R 13 800 000,00
SC2234/2021	Upgrade Bulk Sewer Supply Area A & B Masakhane	Infrastructure & Planning – Engineering Services	R 13 035 384,78
SC2218/2021	Provision of Security Guarding Services as and when needed	Protection Services – Fire and Disaster Management & Security Services	R 11 080 006,20
SC2132/2020	Supply & Delivery of Construction Materials for a contract period ending 30 June 2023	Community Services – Operational Services	R 10 560 450,00
SC2176/2020	Supply And Delivery of Tissue Paper Products, Cleaning Materials, Disinfectant and Sanitizers for a contract period ending 30 June 2024	Finance – SCM Contracts & Logistics	R 10 343 663,17

Bid number	Title of bid	Directorate and section	Value of bid awarded
SC2259/2021	The Compilation and Maintenance of the General and Supplementary Valuation Rolls for a contract period ending 30 June 2025	Finance – Revenue	R 10 239 370,00
SC1327(I)/2013	The core Financial System of the Municipality	Finance – SCM Contracts & Logistics and System Admin	R 8 278 787,44
SC1327(IV)/2013	Business System through which the maintenance of all property and infrastructure assets in the Municipality is done	Infrastructure & Planning	R 5 637 444,50
SC2108A/2020	Amendment of Contract No. SC2108/2020: Replacement of Water Pipes from Rooi-Els to Hermanus	Infrastructure & Planning – Engineering Services	R 3 671 798,06
SC1995A/2019	Amendment of Contract SC1995/2019: Replacement of Water Meters in the Overstrand Area, Phase 4 for a Period Ending 30 June 2023	Community Services – Operational Services -	R 3 535 100,00
SC1327(VII)/2013	Document Archiving and automated process and workflow system	Management Services	R 3 038 553,94
SC1966A/2019	Amendment of Contract SC1966/2019: Cleaning of Stormwater and Sewerage Pipelines on an "As and When" Required Basis for a Contract Period Ending 30 June 2023	Community Services – Operational Services	R 2 852 000,00
SC1327(VI)/2013	To Manage the Integrated Development Plan, the Service Development and Budget Implementation Plan and Individual Performance Management	Management Services - Human Resources Management / Strategic Services	R 2 026 792,90
SC1327(IX)/2013	Human Resources Management Payroll	Management Services - Human Resources Management	R 1 131 007,11
SC1970A/2019	Provision of services to host, maintain, possibly re-design and upgrade the website of the Overstrand Municipality	Management Services – Communications	R 933 397,50
SC1327(II)/2013	Software used to manage time and attendance of employees	Management Services - Human Resources Management	R 787 018,58
SC1327(VIII)/2013	Manage the Debt collection from residents whose payments of municipal rates and taxes are in arrears	Finance – Revenue	R 741 280,97
SC2044A/2019	Amendment of Contract SC2044/2019: Provision of Cleaning Services for the Greater Hermanus and Kleinmond Areas	Community Services – Hermanus/Kleinmond Administration	R 218 371,87

TABLE 72: AWARDS MADE BY THE ACCOUNTING OFFICER

e) Appeals Lodged by Aggrieved Bidders

Tender No	Description	Awarded to	Complainant	Date received	Outcome	Outcome Date
SC2182/2021	Operation of New Material Recovery Facility (MRF) Hermanus	Hermanus Recycling CC	Wastewant Waste Management (Pty) Ltd	17-Aug-21	Resolved - Appeal dismissed	07-Oct-21
SC2204/2021	Supply & delivery of Plastic Toilet Doors for a contract period ending 30 June 2024	Sakhikhaya Suppliers CC	Enviromould (Pty) Ltd	28-Dec-21	Resolved - Objection dismissed	9-Feb-22
SC2272/2021	Dismantling of Asbestos Roof Sheets at Westcliff Sub - Coronation Road Westcliff Hermanus	Potts Devco (Pty) Ltd	Waco Africa (Pty) Ltd	14-Feb-22	Resolved - Objection Dismissed	08-Jun-22
SC2167/2021	Labour Tender for MV/LV Electrical Reticulation for a contract period ending 30 June 2024	Adenco Construction (Pty) Ltd	HCC Energy (Pty) Ltd	03-Mar-22	Resolved - Appeal dismissed	17-May-22
SC2256/2021	Provision of Small Works and Maintenance as and when Needed for a Contract Period Ending 30 June 2024	Ikapa Reticulation and Flow CC	Nozomi 179 (Pty) Ltd t/a JPB Construction & Civils	20-Apr-22	Resolved - Appeal dismissed	13-May-22

TABLE 73: APPEALS LODGED BY AGGRIEVED BIDDERS

2.16.2 Deviation from Normal Procurement Processes

The following table provides a summary of deviations approved on an annual and monthly basis respectively:

Type of deviation	Number of deviations	%	Value of deviations	Percentage of total deviations value
Paragraph 36(1)(a)(i)- Emergency	16	12,60	R 3 532 131,53	28,13
Paragraph 36(1)(a)(ii)- Sole Supplier	14	11,02	R 1 838 194,50	14,64
Paragraph 36(1)(a)(iii)- Unique arts	0	0,00	-	0,00
Paragraph 36(1)(a)(iv)- Zoo animals	0	0,00	-	0,00
Paragraph 36(1)(a)(v)- Impractical / impossible	97	76,38	R 7 187 780,42	57,23
Total	**127**	**100%**	**R 12 558 106,45**	**100%**

TABLE 74: SUMMARY OF DEVIATIONS

Paragraph 36(1)(a)(v)- Deviations- Impractical and or Impossible

Type of deviation	Number of deviations	%	Value of deviations	Percentage of total deviations value
Strip-and-quote	-	-	-	-
Impractical / impossible	97	100	R 7 187 780,42	100,00
Inadequate procurement planning	-	-	-	-
Total	**97**	**100%**	**R 7 187 780,42**	**100%**

TABLE 75: PARAGRAPH 36 (1)(A)(V) - DEVIATIONS - IMPRACTICAL AND OR IMPOSSIBLE

2.16.3 Logistics Management

The system of logistics management must ensure the following:

- the monitoring of spending patterns on types or classes of goods and services incorporating, where practical, the coding of items to ensure that each item has a unique number;
- the setting of inventory levels that includes minimum and maximum levels and lead times wherever goods are placed in stock;
- the placing of manual or electronic orders for all acquisitions other than those from petty cash;
- appropriate standards of internal control and warehouse management to ensure that goods placed in stores are secure and only used for the purpose for which they were purchased;
- Monitoring and review of the supply vendor performance to ensure compliance with specifications and contract conditions for particular goods or services.

Each stock item at the municipal stores is coded and listed on the financial system. Monthly monitoring of patterns of issues and receipts are performed by the Storekeeper.

Inventory levels are set at the start of each financial year. These levels are set for normal operations. In the event that special projects are being launched by departments, such information should be communicated timely to the Stores section in order for them to gear them to order stock in excess of the normal levels.

Internal controls are in place to ensure that goods and services that are received are certified by the responsible person which is in line with the general conditions of contract. Regular checking of the condition of stock is performed. Annual stock counts are performed at which surpluses, deficits, damaged and redundant stock items are identified and reported to Council.

As at **30 June 2022**, the value of stock at the municipal stores amounted to **R9 136 765.92 (R9 533 071.90 in 2020/2021).**

For the **2021/2022** financial year a surplus of **R420.94** was accounted for (**R490.02 in 2020/2021),** as deficits **-R1 636.72 (R-948.98** in **2020/2021**) and no damaged stock items were reported. Stock to be written off for the **2021/2022** financial year of **-R191 627.01** was accounted for **(-R158 716.63** in **2020/2021**).

CHAPTER 3





This chapter provides an overview of the key service achievements of the municipality that came to fruition during 2021/22 in terms of the deliverables achieved compared to the key performance objectives and indicators in the Integrated Development Plan (IDP). It, furthermore, includes an overview on achievement in 2021/22 compared to actual performance in 2020/21.

3.1 OVERVIEW OF PERFORMANCE WITHIN THE ORGANISATION

Performance management is a process which measures the implementation of the organisation's strategy. It is also a management tool to plan, monitor, measure and review performance indicators to ensure efficiency, effectiveness and the impact of service delivery by the municipality.

At local government level performance management is institutionalized through the legislative requirements on the performance management process for Local Government. Performance management provides the mechanism to measure whether targets to meet its strategic goals, set by the organisation and its employees, are met.

The constitution of South Africa (1996), section 152, dealing with the objectives of local government paves the way for performance management with the requirements for an "accountable government". The democratic values and principles in terms of section 195 (1) are also linked with the concept of performance management, with reference to the principles of inter alia:

- the promotion of efficient, economic and effective use of resources,
- accountable public administration

- to be transparent by providing information,
- to be responsive to the needs of the community,
- and to facilitate a culture of public service and accountability amongst staff.

The Municipal Systems Act (MSA), 2000 requires municipalities to establish a performance management system. Further, the MSA and the Municipal Finance Management Act (MFMA) requires the Integrated Development Plan (IDP) to inform the municipal budget and to be monitored for the performance of the budget against the IDP via the Service Delivery and the Budget Implementation Plan (SDBIP).

In addition, Regulation 7 (1) of the Local Government: Municipal Planning and Performance Management Regulations, 2001 states that "A Municipality's Performance Management System entails a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organised and managed, including determining the roles of the different role players." Performance management is not only relevant to the organisation as a whole, but also to the individuals employed in the organization as well as the external service providers and the Municipal Entities. This framework, *inter alia*, reflects the linkage between the IDP, Budget, SDBIP and individual and service provider performance.

3.1.1 LEGISLATIVE REQUIREMENTS

In terms of section 46(1)(a) a municipality must prepare for each financial year a performance report reflecting the municipality's and any service provider's performance during the financial year, including comparison with targets of and with performance in the previous financial year. The report must, furthermore, indicate the development and service delivery priorities and the performance targets set by the municipality for the following financial year and measures that were or are to be taken to improve performance.

3.1.2 ORGANISATIONAL PERFORMANCE

Strategic performance indicates how well the municipality is meeting its objectives and which policies and processes are working. All government institutions must report on strategic performance to ensure that service delivery is efficient, effective, and economical. Municipalities must develop strategic plans and allocate resources for the implementation. The implementation must be monitored on an on-going basis and the results must be reported on during the financial year to various role-players to enable them to timeously implement corrective measures where required.

This report highlights the strategic performance in terms of the municipality's Top Layer Service Delivery Budget Implementation Plan (SDBIP), performance on the National Key Performance Indicators as prescribed in Section 43 of the MSA and an overall summary of performance on municipal services.

3.1.3 THE PERFORMANCE SYSTEM FOLLOWED FOR 2021/22

a) Adoption of a Performance Management Framework

Performance management is prescribed by Chapter 6 of the Municipal Systems Act, Act 32 of 2000 and the Municipal Planning and Performance Management Regulations, 796 of August 2001. Section 7 (1) of the aforementioned regulation states that "A Municipality's Performance Management System entails a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organized and managed, including determining the responsibilities of the different role players." This framework, *inter alia*, reflects the linkage between the IDP, Budget, SDBIP and individual and service provider performance. The municipality adopted a performance management framework (PMF) that was approved by Council on 25 June 2014. The PMF was reviewed in the 2017/18 financial year and adopted by Council on 30 May 2018.

b) The Integrated Development plan (IDP) and the Budget

The 4th and final review of the 5-year IDP (2021/22) and the budget for 2021/22 were approved by Council on 26 May 2021. The IDP process and the performance management process are integrated. The IDP fulfils the planning stage of performance management. Performance management in turn, fulfils the implementation management, monitoring and evaluation of the IDP.

The strategy map below illustrates the strategic link of the focus areas of the municipality with the National Key Performance Areas. The National Key Performance Areas is aligned with the strategic objectives that were identified in the 2017/2021 IDP.

During the 2021/22 IDP review the Vision, Mission and Strategic goals of the Municipality remained unchanged.



FIGURE 8: 2017/2021 IDP STRATEGIC DIRECTION (RETAINED IN THE 2021/22 IDP REVIEW)

c) The Service Delivery and Budget Implementation Plan (SDBIP)

The SDBIP is a layered plan comprising a Top Layer SDBIP and Departmental SDBIP.

The organisational performance is evaluated by means of a municipal scorecard (Top Layer SDBIP) at organisational level and on operational level through the departmental service delivery budget implementation plan (SDBIP) at directorate and departmental levels.

The SDBIP is a plan that converts the IDP and budget into measurable criteria on how, where and when the strategies, objectives and normal business process of the municipality is implemented. It also allocates responsibility to directorates to deliver the services in terms of the IDP and budget.

The MFMA Circular No.13 prescribes that:

- The IDP and budget must be aligned
- The budget must address the strategic priorities
- The SDBIP should indicate what the municipality is going to do during next 12 months
- The SDBIP should form the basis for measuring the performance against goals set during the budget /IDP processes.

The SDBIP was prepared as described in the paragraphs below and the Top Layer SDBIP for the 2021/22 financial year was approved by the Executive Mayor on 9 June 2021.

d) The municipal scorecard (Top Layer SDBIP)

The municipal scorecard (Top Layer SDBIP) consolidates service delivery targets set by Council / senior management and provide an overall picture of performance for the municipality as a whole, reflecting performance on its strategic priorities. The Top Layer SDBIP is a public document that comprises quarterly, high-level service delivery targets.

The content of the Top Layer SDBIP were drafted in accordance with the required components as per MFMA Circular No.13 of 2005.

Top Layer KPI's were prepared based on the following:

- Key performance indicators (KPI's) for the programmes / activities identified to address the strategic objectives as documented in the IDP.
- KPI's identified during the IDP and KPI's that need to be reported to key municipal stakeholders.
- KPI's to address the required National Agenda Outcomes, priorities and minimum reporting requirements.

e) Actual performance

The municipality utilizes an electronic web-based system on which KPI owners update actual performance on a monthly basis. KPI owners report on the results of the KPI by documenting the following information on the performance system:

- The actual result in terms of the target set.
- The output/outcome of achieving the KPI.

- The calculation of the actual performance reported. (If %)
- A performance comment.
- Actions to improve the performance against the target set if the target was not achieved.

It is the responsibility of every KPI owner to maintain a portfolio of evidence (POE) to support actual performance results updated.

3.1.4 PERFORMANCE MANAGEMENT

a) Organisational Performance

The organisational performance/strategic performance is monitored and evaluated via the Top layer SDBIP, and the performance process can be summarised as follows**:**

- The Top Layer SDBIP was approved by the Executive Mayor on 9 June 2021 and the information was uploaded on an electronic performance management web-based system.
- The web-based system sent automated e-mails to the users of the system as a reminder to all staff responsible for updating their actual performance against key performance indicator targets by the 10th of every month for the previous month's performance.
- Additionally, the performance system administrator reminded all departments on a monthly basis to update their actual performance on the web-based system.
- The first quarterly report was submitted to Council on the 28th of October 2021 and the second quarterly report submitted on the 26th of January 2022. The third quarter report was submitted to Council on the 26th of April 2022 and the 4th quarter report was submitted on the 27th of July 2022.
- The Quarterly SDBIP performance reports are also submitted to the Joint Audit and Performance Audit Committee (JAPAC). The quarterly reports were submitted to the JAPAC on the 28th of September 2021, 4th of November 2021, 24th of February 2022 and the 28th of April 2022.
- Internal Audit Services performed quarterly PDO audits on the quarterly SDBIP reports during the 2021/22 financial year.

b) Individual Performance Management

Municipal Manager and Managers directly accountable to the Municipal Manager

The Municipal Systems Act, 2000 (Act 32 of 2000) prescribes that the municipality must enter into performance-based agreements with the all s57-employees and that performance agreements must be reviewed annually. This process and the format are further regulated by Regulation 805 (August 2006).

The performance agreements for the 2021/22 financial year were signed on 18 June 2021 as prescribed.

The appraisal of the actual performance in terms of the signed agreements takes place twice per annum as regulated. Period ending 30 June 2021: Formal evaluations took place on 29 September 2021. Period ending 31 December 2021: Formal evaluations took place 18 February 2022.

The appraisals were done by an evaluation panel as indicated in the signed performance agreements and in terms of Regulation 805 and consisted of the following people:

- Executive Mayor
- Portfolio Chairperson
- Municipal Manager
- Chairperson of the Joint Audit and Performance Audit Committee
- Municipal manager from another municipality.
- A Ward committee member.

Other municipal personnel:

Individual Performance Management has been rolled-out to all staff members. Performance Management refresher training will be provided on a continued basis to ensure that the staff members are well informed of performance processes.

The performance evaluations occurred on a quarterly basis, and thereafter submission of the performance appraisals (paper-version) was submitted to the Human Resource department as per the Performance Management Calendar. The web based Ignite Performance Management System has been upgraded to a new version during the month of June 2021. Virtual training sessions were held with the System Administrators and system users. Follow up sessions for training will be arranged when needed. A copy of the Training Manual was uploaded onto our intraweb in August 2021 for use by municipal staff members.

3.2 INTRODUCTION TO STRATEGIC PERFORMANCE FOR 2021/22

3.2.1 STRATEGIC SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN (TOP LAYER)

The purpose of strategic performance reporting is to report specifically on the implementation and achievement of Integrated Development Pan (IDP) outcomes. This section should provide an overview on the strategic achievement of a municipality in terms of the strategic intent and deliverables achieved as stated in the IDP. The Top Layer (strategic) SDBIP is the municipality's strategic plan and shows the strategic alignment between the different documents. (IDP, Budget and Performance Agreements)

In the paragraphs below the performance achieved is illustrated against the Top Layer SDBIP according to the Strategic Objectives linked to the Municipal KPA's.

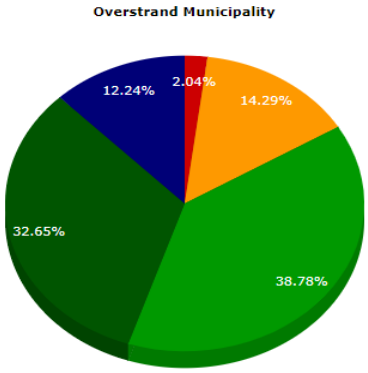
The following table explains the method by which the overall assessment of actual performance against targets set for the key performance indicators (kpi's) of the SDBIP is measured:

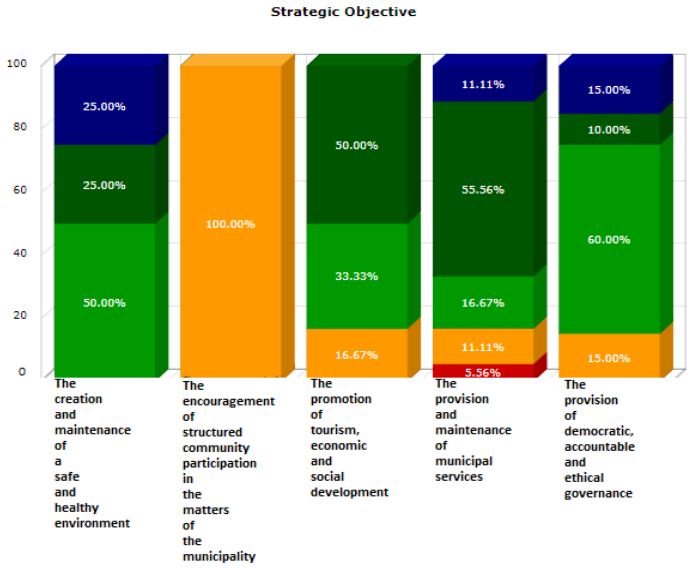
Category	Color	Explanation
KPI's Not Yet Measured		KPIs with no targets or actuals in the selected period.
KPI's Not Met		0% >= Actual/Target < 75%
KPI's Almost Met		75% >= Actual/Target < 100%
KPI's Met		Actual/Target = 100%
KPI's Well Met		100% > Actual/Target < 150%
KPI's Extremely Well Met		Actual/Target >= 150%

FIGURE 9: SDBIP MEASUREMENT CATEGORIES

Note: The system descriptions for the Top layer (TL) kpi's are available at the Strategic Services department for clarity on the process followed to reach the KPI's that were set for the financial year.

The graph below displays the overall strategic performance in terms of the Municipality's Top Layer Service Delivery Budget Implementation Plan (SDBIP), per Strategic objective for 2021/22





Overstrand Municipality		Strategic Objective				
		The creation and maintenance of a safe and healthy environment	The encouragement of structured community participation in the matters of the municipality	The promotion of tourism, economic and social development	The provision and maintenance of municipal services	The provision of democratic, accountable and ethical governance
Not Yet Applicable	**-**	-	-	-	-	-
Not Met	**1 (2.04%)**	-	-	-	1 (5.56%)	-
Almost Met	**7 (14.29%)**	-	1 (100.00%)	1 (16.67%)	2 (11.11%)	3 (15.00%)
Met	**19 (38.78%)**	2 (50.00%)	-	2 (33.33%)	3 (16.67%)	12 (60.00%)
Well Met	**16 (32.65%)**	1 (25.00%)	-	3 (50.00%)	10 (55.56%)	2 (10.00%)
Extremely Well Met	**6 (12.24%)**	1 (25.00%)	-	-	2 (11.11%)	3 (15.00%)
Total:	**49**	**4**	**1**	**6**	**18**	**20**
	100%	**8.16%**	**2.04%**	**12.24%**	**36.73%**	**40.82%**

FIGURE 10: OVERALL STRATEGIC PERFORMANCE PER STRATEGIC OBJECTIVE FOR 2021/22

Overall, the municipality met **41 (83.67%)** of a total number of 49 Top Layer key performance indicators (KPIs) for the period 01 July 2021 – 30 June 2022. 7 (14.29%) of KPIs were almost met and 1 (2.04%) of the indicators were not met.

a) Top Layer SDBIP – The Provision of democratic, accountable, and ethical governance

The IDP Strategic objective "*The provision of democratic, accountable and ethical governance"* is linked to the Municipal Key Performance Areas namely "*Good Governance*" and "*Optimisation of financial resources*".

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/ 2021	Overall Performance for 2021/2022							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
TL1[1]	The provision of democratic, accountable and ethical governance	98% of the operational conditional grant (Libraries & CDW's) spent (Actual expenditure divided by the total grant received)	% of total conditional operational grants spent (Libraries & CDW's)	All	100%	20.00 %	50.00 %	75.0 0%	98. 00 %	**98.00%**	**100.00 %**	G 2	Target well met.
TL7	The provision of democratic, accountable and ethical governance	Submit quarterly progress reports on the revision of the top 10 risks as a corrective action to the Top Management team.	Number of progress reports submitted	All	4	1	0	2	1	**4**	**4**	G	Target met
TL13	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating expenditure) (MPPMR Reg 10 (g))	Ratio achieved	All	6,27	0	0	0	3	**3**	**5.73**	B	Target extremely well met
TL14	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations ((Total operating revenue- operating grants received)/debt service payments due within the	Ratio achieved	All	23,56	0	0	0	15	**15**	**27.78**	B	Target extremely well met

[1] TL 1 – Strategic objective alignment corrected from SO 2 (basic services) to SO 1 (governance)

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/ 2021	Overall Performance for 2021/2022							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
		year) (MPPMR Reg 10 (g))											
TL15	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services) (MPPMR Reg 10 (g))	% achieved	All	11,37	0.00%	0.00%	0.00 %	16.00 %	**16.00%**	**11.39 %**	B	Target extremely well met
TL16	The provision of democratic, accountable and ethical governance	Financial statements submitted to the Auditor-General by end August 2021	Financial statements submitted	All	1	1	0	0	0	**1**	**1**	G	Target met
TL17	The provision of democratic, accountable and ethical governance	Submit a reviewed long term financial plan to the CFO by end of October 2021	Reviewed long term financial plan submitted	All	1	0	1	0	0	**1**	**1**	G	Target met
TL20	The provision of democratic, accountable and ethical governance	The percentage of a municipality's budget (training budget) actually spent on implementing its workplace skills plan (Actual expenditure divided by the budget allocated) (MPPMR Reg 10 (f))	% of the training budget spent on implementation of the WSP	All	99.60%	20.00 %	40.00 %	60.00%	100.00 %	**100.00 %**	**98.67 %**	O	Target almost met. More employees will be trained.
TL21	The provision of democratic, accountable and ethical governance	Review the Municipal Organisational Staff Structure by the end of June 2022	Structure reviewed	All	1	0	0	0	1	**1**	**1**	G	Target met
TL22	The provision of democratic, accountable and ethical governance	Revise the Section 14 Access to Information Manual by the end of June 2022 to ensure compliant and up to date policies	Manual revised	All	1	0	0	0	1	**1**	**1**	G	Target met
TL23	The provision of democratic, accountable and ethical governance	92% of the approved and funded organogram filled {(actual number of posts filled	% filled	All	92,08%	92.00 %	92.00 %	92.00%	92.00 %	**92.00%**	**91.38 %**	O	Target almost met. This figure cannot be controlled as it is

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/ 2021	Overall Performance for 2021/2022							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
		dived by the funded posts budgeted) x100}											affected either by resignations, pension, disability, death etc. If Managers do not motivate vacancies, vacant posts cannot be filled. Vacant posts will be advertised and filled in the coming months.
TL24	The provision of democratic, accountable and ethical governance	The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan (MPPMR Reg 10 (e))	The number of people from EE target groups employed	All	71	74	74	74	74	**74**	**70**	O	Target almost met. This figure cannot be controlled and is affected either by resignations, pension, disability, death etc.
TL39	The provision of democratic, accountable and ethical governance	Achieve a debt recovery rate not less than 95% (Receipts/total billed for the 12 month period x 100)	% Recovered	All	100,15% %	95.00 %	95.00 %	95.00%	95.00 %	**95.00%**	**98.98 %**	G2	Target well met.
TL41	The provision of democratic, accountable and ethical governance	Sign section 56 performance agreements with all directors by the end of July 2021	Number of agreements signed	All	6	6	0	0	0	**6**	**6**	G	Target met
TL42	The provision of democratic, accountable and ethical governance	Monitor the implementation of the action plan developed to address all the issues raised in the management letter of the Auditor General and submit quarterly progress reports to Executive Mayor	Number of progress reports monitored and submitted to Executive Mayor	All	7	1	1	1	1	**4**	**4**	G	Target met

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/ 2021	Overall Performance for 2021/2022							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
TL43	The provision of democratic, accountable and ethical governance	Bi-annual formal performance appraisals of the section 56 appointees for the previous financial period April to June 2021 to be completed by Sept 2021 and the current period October to December 2021 to be completed by February 2022	Number of appraisals	All	12	6	0	6	0	**12**	**12**	G	Target met
TL44	The provision of democratic, accountable and ethical governance	Draft the annual report and submit to the Auditor-General by end August 2021	Draft Annual report submitted	All	1	1	0	0	0	**1**	**1**	G	Target met
TL47	The provision of democratic, accountable and ethical governance	Submit the final Annual report and Oversight report to Council before 31 March 2022	Final Annual report and oversight report submitted	All	1	0	0	1	0	**1**	**1**	G	Target met
TL48	The provision of democratic, accountable and ethical governance	Prepare the final IDP for submission to Council by the end of May 2022	Final IDP submitted	All	1	0	0	0	1	**1**	**1**	G	Target met

TABLE 76: TOP LAYER SDBIP- PROVISION OF DEMOCRATIC, ACCOUNTABLE AND ETHICAL GOVERNANCE

b) Top Layer SDBIP- The Encouragement of Structured Community Participation in the matters of the Municipality

The IDP Strategic objective "*The Encouragement of structured community participation in the matters of the municipality*" is linked to the Municipal Key Performance Area namely "*Good Governance*".

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall Performance for 2021/2022							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
TL6	The encouragement of structured community participation in the matters of the municipality	Ward committee meetings held to facilitate consistent and regular communication with residents	Number of ward committee meetings per annum	All	78	13	14	28	42	**97**	**83**	O	Target almost met. No Ward Committee Meetings took place in November 2021 because of the Ward Committee Elections and Inductions which were held in November 2021.

TABLE 77: TOP LAYER SDBIP - THE ENCOURAGEMENT OF STRUCTURED COMMUNITY PARTICIPATION IN THE MATTERS OF THE MUNICIPALITY

c) Top Layer SDBIP- The Creation of a Safe and Healthy Environment

The IDP strategic objective "*The creation and maintenance of a safe and healthy environment*" is linked to the Municipal Key Performance Area namely "*Safe and Healthy Environment*".

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall Performance for 2021/2022							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
TL25	The creation and maintenance of a safe and healthy environment	Annually review and submit Disaster Management Plan to Council by the end of October 2021	Reviewed plan submitted	All	1	0	1	0	0	**1**	**1**	G	Target met
TL26	The creation and maintenance of a safe and healthy environment	Review Community Safety Plan in three-year cycle by end of June 2022 in conjunction with the Department of Community Safety	Plan reviewed	All	0	0	0	0	1	**1**	**1**	G	Target met
TL27	The creation and maintenance of a safe	Arrange public awareness sessions on	Number of sessions held	All	103	15	22	32	31	**100**	**123**	G2	Target well met

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall Performance for 2021/2022							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
	and healthy environment	Protection Services											
TL28	The creation and maintenance of a safe and healthy environment	Collect R10,000,000 Public Safety Income by 30 June 2022 (Actual revenue, excluding the fine impairment amount)	R-value of public safety collected income	All	R19 716 064,01	R2 500 000.00	R2 500 000.00	R2 500 000.00	R2 500 000.00	**R10 000 000.00**	**R15 882 633.99**	B	Target extremely met

TABLE 78: TOP LAYER SDBIP - CREATION AND MAINTENANCE OF A SAFE AND HEALTHY ENVIRONMENT

d) Top Layer SDBIP – The Promotion of Tourism, Economic and Social Development

The IDP strategic objective "*The promotion of tourism, economic and social development*" is linked to the Municipal Key Performance Area namely "*Social upliftment and Economic development*".

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall Performance for 2021/2022							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
TL8	The promotion of tourism, economic and social development	Provide three progress reports on LED, Social Development and Tourism initiatives to Portfolio Committee by end June 2022 (Refers to three progress reports for the 2021/22 financial year)	Number of progress reports on LED, Social Development & Tourism initiatives	All	3	0	1	1	1	**3**	**3**	G	Target Met
TL9	The promotion of tourism, economic and social development	Managers LED, Social Development and Tourism report on the hosting of at least one mobile Thusong outreach during the 2021/22 financial year	Report on the mobile Thusong outreach programme	All	New KPI	0	0	0	1	**1**	**1**	G	Target Met

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall Performance for 2021/2022							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
		to the Director Economic and Social Development & Tourism											
TL10	The promotion of tourism, economic and social development	Support 130 SMME's in terms of the SMME Development Programme by 30 June 2022	Number of SMME's supported	All	172	0	65	0	65	**130**	**134**	G2	Target well met
TL11	The promotion of tourism, economic and social development	Report on projects/ initiatives in collaboration with other stakeholders for local economic development, social development and tourism	Number of projects / initiatives collaborated on	All	13	7	7	8	6	**28**	**38**	G2	Target well met
TL12	The promotion of tourism, economic and social development	The number of job opportunities created through the EPWP programme and as per set targets (grant agreement - FTE's, translates to 1028 work opportunities) (MPPMR Reg 10 (d))	Number of temporary jobs created	All	1238	0	780	0	248	**1 028**	**837**	O	KPI Almost met. The number of EPWP participants were reduced by some Directorates due to budgetary constraints. More motivation and proposals will be conducted with these directorates.
TL40	The promotion of tourism, economic and social development	Support 60 SMME's in terms of the Emerging Contractor Development Programme by 30 June 2022	Number of Emerging Contractors supported	All	65	0	30	0	30	**60**	**72**	G2	Target well met

TABLE 79: TOP LAYER SDBIP - THE PROMOTION OF TOURISM, ECONOMIC AND SOCIAL DEVELOPMENT

e) Top Layer SDBIP – Basic Service Delivery

The IDP strategic objective "*The provision and maintenance of municipal services*" is linked to the Municipal Key Performance Area namely "*Basic Service Delivery*".

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall Performance for 2021/2022							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
TL2	The provision and maintenance of municipal services	m² of roads patched and resealed according to Pavement Management System within available budget	m² of roads patched and resealed	All	105 067	0	15 000	65 000	110 000	**110 000**	**94 665**	O	Target almost met. Target to be revised depending on related price increases.
TL3	The provision and maintenance of municipal services	Quality of effluent comply 75% with general or special limit in terms of the Water Act (Act 36 of 1998)	% compliance	All	79,16 %	75.00%	75.00%	75.00%	75.00%	**75.00%**	**80.08%**	G2	Target well met
TL4	The provision and maintenance of municipal services	Quality of potable water comply 95% with SANS 241	% compliance with SANS 241	All	98,83 %	95.00%	95.00%	95.00%	95.00%	**95.00%**	**97.83%**	G2	Target well met
TL5	The provision and maintenance of municipal services	Limit unaccounted water to less than 20% {(Number of kilolitre water purified - Number of kilolitre water sold)/Number of kilolitre purified x 100)}	% of water unaccounted for	All	28,26 %	0.00%	0.00%	0.00%	18.00%	**18.00%**	**24.04%**	R	Target not met. Require funding to address challenges
TL18	The provision and maintenance of municipal services	Limit electricity losses to 7.5% or less {(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated) × 100}	% of electricity unaccounted for	All	7,35 %	0.00%	0.00%	0.00%	7.50%	**7.50%**	**7.20%**	B	Target extremely well met.
TL19	The provision and maintenance of municipal services	Report on the implementation of the Water Service Development plan annually by the end of October	Report submitted	All	1	0	1	0	0	**1**	**1**	G	Target met

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall Performance for 2021/2022							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
TL29	The provision and maintenance of municipal services	Provision of water to informal households (excluding invaded state owned land and private land) based on the standard of 1 water point to 25 households (MPPMR Reg 10 (a))	The number of taps installed in relation to the number of informal households (excluding invaded land unsuitable for housing and private land)	All	341	0	0	0	320	**320**	**464**	G2	Target well met
TL30	The provision and maintenance of municipal services	Provision of cleaned piped water to all formal households within 200 m from households (MPPMR Reg 10 (a))	No of formal households that meet agreed service standards for piped water	All	30 111	0	0	0	30 111	**30 111**	**30 990**	G2	Target well met
TL31	The provision and maintenance of municipal services	Provision of refuse removal, refuse dumps and solid waste disposal to all formal households at least once a week (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10	Number of formal households for which refuse is removed at least once a week	All	33 895	0	0	0	33 895	**33 895**	**34 819**	G2	Target well met
TL32	The provision and maintenance of municipal services	Provision of refuse removal, refuse dumps and solid waste disposal to all informal households at least once a week (MPPMR Reg 10 (a))	Number of weekly removal of refuse in informal households (Once per week = 52 weeks per annum	All	52	0	0	0	52	**52**	**52**	G	Target met
TL33	The provision and maintenance of municipal services	Provision of Electricity: Number of metered electrical connections in formal areas (Eskom Areas excluded) (Definition: Refers to residential households (RE) and pensioners (PR) as per Finance departments billed households)	Number of formal households that meet agreed service standards	All	21 914	0	0	0	21 500	**21 500**	**22 475**	G2	Target well met

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall Performance for 2021/2022							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
		(MPPMR Reg 10 (a))											
TL34	The provision and maintenance of municipal services	Provision of free basic electricity, refuse removal, sanitation and water in terms of the equitable share requirements (MPPMR Reg 10 (b))	Number of Indigent households	All	7 278	7 000	7 000	7 000	7 000	**7 000**	**7 367**	G2	Target well met
TL35	The provision and maintenance of municipal services	Percentage of a municipality's capital budget actually spent on capital projects identified for 2021/22 in terms of the municipality's IDP {(Actual amount spent on projects as identified for the year in the IDP/Total amount budgeted on capital projects)X100} (MPPMR Reg 10 (c))	% of the capital budget spent	All	90,97 %	5.00%	20.00%	55.00%	95.00%	**95.00%**	**80.89%**	O	Target almost met. Some of the projects were rolled over to the new financial year. Budget holders must also plan to finalise their tenders earlier and not wait for the second half of the fin year, however in this case a few projects were multi year which means it could only be advertised closer to the end of the previous financial year.
TL36	The provision and maintenance of municipal services	The provision of sanitation services to informal households (excluding invaded state owned land and private land) based on the standard of 1 toilet to 5 households	The number of toilet structures provided in relation to the number of informal households (excluding invaded land unsuitable	All	934	0	0	0	980	**980**	**983**	G2	Target well met

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall Performance for 2021/2022							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
		(MPPMR Reg 10 (a))	for housing and private land)										
TL37	The provision and maintenance of municipal services	Provision of sanitation services to formal residential households (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a))	No of formal residential households which are billed for sewerage in accordance to the SAMRAS financial system	All	30 420	0	0	0	30 420	**30 420**	**31 394**	G2	Target well met
TL38	The provision and maintenance of municipal services	100% of the Municipal Infrastructure Grant (MIG) spent by 30 June 2022 (Actual MIG expenditure/Allocation received)	% expenditure of allocated MIG funds	All	100.00%	5.00%	40.00%	62.40%	100.00%	**100.00%**	**100.00%**	G	Target met
TL45	The provision and maintenance of municipal services	Provision of water to informal households on invaded land with available funding ("Land Invasion" refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	The number of taps installed for informal households on invaded land with available funding	All	80	0	0	0	70	**70**	**82**	G2	Target well met
TL46	The provision and maintenance of municipal services	The provision of sanitation services to informal households on invaded land with available funding ("Land Invasion" refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	The number of toilets provided for informal households on invaded land with available funding	All	139	0	0	0	95	**95**	**143**	B	Target extremely well met.

TABLE 80: TOP LAYER SDBIP- BASIC SERVICE DELIVERY

3.2.2 EXTERNAL SERVICE PROVIDER PERFORMANCE

The table below indicates the performance of the external service providers utilised for the past two financial years:

External service provider/s performing an external mechanism function (Sect 76(b)(iv/v)) and comparison to previous financial year (Sect 46(b) of the Systems Act 2000 (2021/22)								
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (2020/21) (1-5)**	**Comment and/or corrective action when under performed**	**Average rating (2021/22) (1-5)**	**Comment and/or corrective action when under performed**
INFRASTRUCTURE & PLANNING								
Operation of Gansbaai Landfill, Stanford Public Drop-Off and Pearly Beach Drop-Off for a contract period ending 30 November 2032	ENVIROSERV Waste Management	Operation of Gansbaai Landfill, Stanford Public Drop off	13	Social Responsibility	3	Satisfactory	3	Satisfactory
				Economic Development	3	Satisfactory	3	Satisfactory
				Completion within Budget	3	Satisfactory	3	Satisfactory
				Compliance with Technical Specifications	3	Satisfactory	3	Satisfactory
				Compliance with Health and Safety Specifications	3	Satisfactory	3	Satisfactory
				Compliance with Programme	3	Satisfactory	3	Satisfactory
Water and Wastewater Bulk Works Operations and Maintenance	Veolia Water Solutions & Technologies South Africa	Operation and Maintenance	15	4% Sub-Contracting to Local EME'S and QSE'S	4	Good Work Done	3	Satisfactory
				Completion within Budget	3	Satisfactory	3	Satisfactory
				Compliance with Health & Safety Specifications	3	Satisfactory	3	Satisfactory
				Compliance with Technical Specifications	3	Satisfactory	3	Satisfactory
				Compliance within Programme	3	Satisfactory	3	Satisfactory
				Social Responsibility	3	Satisfactory	3	Satisfactory

TABLE 81: EXTERNAL SERVICE PROVIDER PERFORMANCE

3.2.3 SERVICE PROVIDERS STRATEGIC PERFORMANCE

Section 76(b) of the MSA states that KPIs should inform the indicators set for every Municipal entity and service provider with whom the Municipality has entered into a service delivery agreement.

Service provider means a person or institution or any combination of persons and institutions which provide a Municipal service

- External service provider means an external mechanism referred to in section 76(b) which provides a Municipal service for a Municipality
- Service delivery agreement means an agreement between a Municipality and an institution or person mentioned in section 76(b) in terms of which a Municipal service is provided by that institution or person, either for its own account or on behalf of the Municipality

Section 121(b) of the MFMA and Section 46 of the MSA further state that a Municipality should include the following related to service providers in its annual report:

- The performance of each service provider
- a Comparison of the performance with targets set for and performances in the previous financial year; and
- measures taken to improve performance.

Section 116(2) of the MFMA further states:
The accounting officer of a Municipality must:

- take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the Municipality or Municipal entity is properly enforced;
- monitor on a monthly basis the performance of the contractor under the contract or agreement;

The purpose of this section is to provide information related to the performance of external service providers. Only services rendered for an amount more than **R 200 000** are listed.

The table below indicates service providers utilised according to functional areas:

i. Office of the Municipal Manager

None

ii. Economic & Social Development and Tourism

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Supply and Delivery of Insulated Wooden Planter Boxes and Weed Free Growing Medium for cuttings and seedlings	Bandakhanya (Pty) Ltd	Supply and delivery of products	0.27	Time / Cost / Quality	3	Satisfactory

TABLE 82: SERVICE PROVIDER PERFORMANCE- ECONOMIC & SOCIAL DEVELOPMENT AND TOURISM SERVICES

iii. Financial Services

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
Software to Manage the debt collection from residents whose payments of Municipal Rates and Taxes are in areas.	GEODEBT Solutions CC	Software To Manage Debt Collection	9.00	Manage Debt Collection	2.00	Fair
Provision of Banking Services for a contract period ending 30 June 2024	Nedbank Limited	Banking Services	5.00	Providing Banking Services	2.92	Satisfactory
Provision and administration of an electricity prepayment vending system for a contract period ending 30 June 2022	Ontec Systems (Pty) Ltd	Administration of electricity prepayment system	6.00	Provision and administration of prepaid electricity	3.00	Fair
Provision of auctioneering services for a contract period ending 30 June 2023	Ikapa Express Auctioners (Pty) Ltd	Auctioneering services	2.43	Successful completion of auction for moveable assets	3.00	Auction Held On 28/10/2021
Printing and distribution of municipal accounts and newsletters for a contract period ending 30 June 2023	Bidvest Paperplus a division of Bidvest Paperplus (Pty) Ltd	Printing and distribution of accounts & newsletter	2.43	Printing & distribution of accounts & newsletters on monthly basis	3.00	Fine
			2.48	Cost	3.00	Reviewed

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	Khusela Amanzi (Pty) Ltd	Plumbing items to municipal stores		Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	Aquaduct Trading	Plumbing items to municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply, Delivery of Plumbing Materials, Manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	Big Chest (Pty) Ltd	Plumbing items to municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	Gundo Evolution (Pty) Ltd	Plumbing items to municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	Universal Trading	Plumbing items to municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	The Hardware Co	Plumbing items to municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	Top Fiks Suppliers	Plumbing items to municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
			2.48	Cost	3.00	Reviewed

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	Elite Investhold (Pty) Ltd	Plumbing items to municipal stores		Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	KFC Engineering & Industrial Supplies	Plumbing items to municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	Newport Water Solutions (Pty) Ltd	Plumbing items to municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	ALPRENE Plastic Products (Pty) Ltd	Plumbing items to municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply and delivery of printing paper, ink toners, cartridges, and ribbons for a contract period ending 30 June 2023	UMN Communications Cc	Supply and delivery of printing paper, ink toners,	2.73	Time cost & quality	3	Reviewed
Supply and delivery of printing paper, ink toners, cartridges, and ribbons for a contract period ending 30 June 2023	Kengisa (Pty) Ltd	Supply and delivery of printing paper, ink toners,	2.73	Time cost & quality	3	Reviewed
Supply and delivery of printing paper, ink toners, cartridges, and ribbons for a contract period ending 30 June 2023	Acorn technology (Pty) Ltd	Supply and delivery of printing paper, ink toners,	2.73	Time cost & quality	3	Reviewed
Supply & delivery of electrical items for a contract period ending 30 June 2023	Powercomm Solutions (Pty) Ltd	Electrical items for municipal stores	2.50	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
Supply & delivery of electrical items for a contract period ending 30 June 2023	Me Global Inc	Electrical items for municipal stores	2.50	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed
Supply & delivery of electrical items for a contract period ending 30 June 2023	Jocastro (Pty) Ltd	Electrical items for municipal stores	2.50	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed
Supply & delivery of electrical items for a contract period ending 30 June 2023	Flo Specialized Product Solutions	Electrical items for municipal stores	2.50	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed
Supply & delivery of electrical items for a contract period ending 30 June 2023	Memotek Trading Cc	Electrical items for municipal stores	2.50	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed
Supply & delivery of electrical items for a contract period ending 30 June 2023	Ve Management Services (Pty) Ltd	Electrical items for municipal stores	2.50	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed
Supply & delivery of electrical items for a contract period ending 30 June 2023	Techron Distributors Cc	Electrical items for municipal stores	2.50	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed
Supply & delivery of electrical items for a contract period ending 30 June 2023	Greenro Solutions (Pty) Ltd	Electrical items for municipal stores	2.50	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed
Supply & delivery of electrical items for a contract period ending 30 June 2023	Universal Trading	Electrical items for municipal stores	2.50	Cost	3	Reviewed
				Quality	3	Reviewed

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
				Time	3	Reviewed
Supply & delivery of electrical items for a contract period ending 30 June 2023	Top Fiks Suppliers	Electrical items for municipal stores	2.50	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed
Disconnection and reconnection of electricity supply and installation and removal of water flow restrictors for a contract period ending 30 June 2023	Spectrum Utility Management (Pty) Ltd	Disconnection and reconnection of services	2.41	Disconnection and reconnections of services	3.00	Fine
Provision of water and electricity meter reading services	Motla Consulting Engineers (Pty) Ltd	Water and electricity meter readings	0.28	Reading of water and electricity meters	1	Not on standard
Provision of water and electricity meter reading services	Wapipa Construction (Pty) Ltd	Reading of water and electricity meters	3.00	Meter Readings for Baardskeerdersbos, Pearly Beach, Hawston, Mount Pleasant, Mooiuitsig, Onrusrivier, Sandbaai, Vermont and Zwelihle	3	Fair
				Reading of Water and Electricity meters in Kleinmond	3	Fair
Appointment of attorneys for the rendering of legal services for a contract period ending 30 June 2023	Fairbridges Wertheim Becker Attorneys	Attorney for collection	1.93	Attorney assist with collections	2.50	Fair
Provision of meter reading software for mobile devices for a contract period ending 30 June 2024	Market Demand Trading 773 (Pty) Ltd	Provide meter reading software	3.00	Provide software for meter readings on mobile devices	3.00	Fair
Provision of cash in transit services for a contract period ending 30 June 2024	Fidelity Cash Solutions (Pty) Ltd	Cash in transit services	3.00	Cash in transit services	3.00	Fair

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
Supply and delivery of wheelie bins, hardware, lubricants, and paint products for a contract period ending 30 June 2024	KFC Engineering & Industrial Supplies	Supply and delivery of wheelie bins, hardware, lubricants	2.28	Time, cost, and quality	3	Reviewed
Supply and delivery of wheelie bins, hardware, lubricants, and paint products for a contract period ending 30 June 2024	TTR Events and Suppliers (Pty) Ltd	Supply and delivery of wheelie bins, hardware, lubricants	2.28	Time, cost, and delivery	3	Reviewed
Supply and delivery of wheelie bins, hardware, lubricants, and paint products for a contract period ending 30 June 2024	Olympia International Paints & Coatings	Supply and delivery of wheelie bins, hardware, lubricants	2.28	Time, cost, and quality	3	Reviewed
Supply and delivery of wheelie bins, hardware, lubricants, and paint products for a contract period ending 30 June 2024	Memotek Trading Cc	Supply and delivery of wheelie bins, hardware, lubricants	2.28	Time, cost, and quality	3	Reviewed
Supply and delivery of wheelie bins, hardware, lubricants, and paint products for a contract period ending 30 June 2024	Piston Power Chemicals Cc	Supply and delivery of wheelie bins, hardware, lubricants	2.28	Time, cost, and quality	3	Reviewed
Supply and delivery of wheelie bins, hardware, lubricants, and paint products for a contract period ending 30 June 2024	PTA Agencies (Pty) Ltd	Supply and delivery of wheelie bins, hardware, lubricants	2.28	Time, cost, and quality	3	Reviewed
Supply and delivery of wheelie bins, hardware, lubricants, and paint products for a contract period ending 30 June 2024	Sidinga Suppliers	Supply and delivery of wheelie bins, hardware, lubricants	2.28	Time, cost, and quality	3	Reviewed
Supply and delivery of wheelie bins, hardware, lubricants, and paint products for a contract period ending 30 June 2024	Startune (Pty) Ltd	Supply and delivery of wheelie bins, hardware, lubricants	2.28	Time, cost, and quality	3	Reviewed
Supply and delivery of wheelie bins, hardware, lubricants, and paint products for a contract period ending 30 June 2024	Universal Trading	Supply and delivery of wheelie bins, hardware, lubricants	2.28	Time, cost, and quality	3	Reviewed

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
Supply and delivery of wheelie bins, hardware, lubricants and paint products for a contract period ending 30 June 2024	The Groundsman (Pty) Ltd	Supply and delivery of wheelie bins, hardware, lubricants	2.28	Time, cost, and quality	3	Reviewed
Supply and delivery of wheelie bins, hardware, lubricants and paint products for a contract period ending 30 June 2024	TSCH International Holdings (Pty) Ltd	Supply and delivery of wheelie bins, hardware, lubricants	0.17	Time, cost, and quality	3	Reviewed
Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024	RC Suppliers	Supply & delivery of tissue paper products, cleaning	2.56	Time, cost, and quality	3	Reviewed
Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024	Caprichem Saccs (Pty) Ltd	Supply & delivery of tissue paper products, cleaning	2.56	Time, cost, and quality	3	Reviewed
Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024	Kwapele Basadi Cleanit Cc	Supply & delivery of tissue paper products, cleaning	2.56	Time, cost, and quality	3	Reviewed
Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024	Memotek Trading Cc	Supply & delivery of tissue paper products, cleaning	2.56	Time, cost, and quality	3	Reviewed
Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024	PTA Agencies (Pty) Ltd	Supply & delivery of tissue paper products, cleaning	2.56	Time, cost, and quality	3	Reviewed
Supply & delivery of tissue paper products, cleaning materials, disinfectants and	Sidinga Suppliers	Supply & delivery of tissue paper products, cleaning	2.56	Time, cost, and quality	3	Reviewed

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
sanitizers for a contract period ending 30 June 2024						
Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024	Startune (Pty) Ltd	Supply & delivery of tissue paper products, cleaning	2.56	Time, cost and quality	3	Reviewed
Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024	TTR Events and Suppliers (Pty) Ltd	Supply & delivery of tissue paper products, cleaning	2.56	Time, cost and quality	3	Reviewed
Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024	Utshalomali Cleaning and Hygiene Solutions	Supply & delivery of tissue paper products, cleaning	2.56	Time, cost and quality	3	Reviewed
Supply and delivery of overall. Protective clothing, personal protective equipment (PPE) and uniforms for a contract period ending 30 June 2024	Startune (Pty) Ltd	Supply and delivery of overall. Protective clothing	2.52	Time, cost and quality	3	Reviewed
Supply and delivery of overall. Protective clothing, personal protective equipment (PPE) and uniforms for a contract period ending 30 June 2024	Pienaar Brothers (Pty) Ltd	Supply and delivery of overall. Protective clothing	2.52	Time, cost and quality	3	Reviewed
Underwriting and management of the short-term insurance portfolio of the Overstrand municipality for a contract period ending 30 June 2024	Lateral Unison Insurance Brokers (Pty) Ltd	Short-term insurance underwriting & management	3.00	Annual renewal & placement of the municipality's insurance portfolio, effective from 01/07/2021 & 01/07/2023 respectively	3	Confirmation received that continuous cover is in place from 01/07/2022 - 30/06/2023.

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
				Claims administration - submit monthly updated reports in respect of insurance claims submitted, indicating the status of each claim.	3	Report in respect of June 2022 received on 01/07/2022.
				Placement of the municipality's insurance portfolio, effective from 01/07/2021	3	Satisfactory
Supply and delivery of electrical meters and electrical items to the Overstrand municipality for a contract period ending 30 June 2023	Maboneng electrical distributors	Supply and delivery of electrical meters and electrical items	1.72	Time, cost and quality	3	Reviewed
Supply and delivery of electrical meters and electrical items to the Overstrand municipality for a contract period ending 30 June 2023	Mattha trading (Pty) Ltd	Supply and delivery of electrical meters and electrical items	1.72	Supply and delivery of electrical meters and electrical items	3	Reviewed
Supply and delivery of electrical meters and electrical items to the Overstrand municipality for a contract period ending 30 June 2023	Landis and Gyr (Pty) Ltd	Supply and delivery of electrical meters and electrical items	1.72	Supply and delivery of electrical meters and electrical items	3	Reviewed,
Supply and delivery of electrical meters and electrical items to the Overstrand municipality for a contract period ending 30 June 2023	Memotek trading cc	Supply and delivery of electrical meters and electrical items	1.72	Supply and delivery of electrical meters and electrical items	3	Reviewed
Supply and delivery of electrical meters and electrical items to the Overstrand municipality for a contract period ending 30 June 2023	Kader technologies (Pty) Ltd	Supply and delivery of electrical meters and electrical items	1.72	Supply and delivery of electrical meters and electrical items	3	Reviewed

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
Supply and delivery of electrical meters and electrical items to the Overstrand municipality for a contract period ending 30 June 2023	Universal trading	Supply and delivery of electrical meters and elect	1.72	Supply and delivery of electrical meters and electrical items	3	Reviewed
Supply and delivery of plastic toilet doors for a contract period ending 30 June 2024	Sakh'ikhaya Suppliers Cc	Supply and delivery of plastic toilet doors	2.38	Time, cost and quality	3	Reviewed
Provision of on-line electronic searches and verification of information for a contract period ending 30 June 2024	Consumer Profile Bureau (Pty) Ltd	On-line electronic searches & verification of info	0.19	Access to deeds office	1	Not as per tender
				Accuracy of invoices	2	No detail attached
Core financial business system	Solvem Consulting (Pty) Ltd	Financial system	9.00	Deliver financial system services within agreed time, cost and quality	1	Not all issues on production system have been solved in time. CIMS reports distributed weekly for attention. Second eval for Sept. Already done on 07/10/21
Human Resources Management and Payroll business system	Payday software systems (Pty) Ltd	Human resources management and payroll business system	9.00	Human resources management and payroll business system	3	Satisfactory

TABLE 83: SERVICE PROVIDER PERFORMANCE - FINANCIAL SERVICES

iv. Management Services

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Management Services						
Proposed amendment: upgrade, maintenance and support of Overstrand municipality's radio frequency network for a contract period ending 30 June 2023	Comsol Networks (Pty) Ltd (Commutation Solutions)	Upgrade, maintenance & support RF network	5.00	Upgrade, maintenance & support of rf network	3	Satisfied with upgrade, maintenance and support of RF network
Provision of multi-functional office machines for a contract period ending 30 June 2021	Evolution Technology Group (Pty) Ltd	Provision of MF office machines	2.92	Supply & maintenance of mf office machines	3	Satisfied
Provision of multi-functional office machines for a contract period ending 30 June 2021	Konica Minolta SA a Division of Bidvest Office (Pty) Ltd	Provision of MF office machines	2.92	Supply & maintenance of mf office machines	3	Satisfied with supply of machines
Provision of multi-functional office machines for a contract period ending 30 June 2021	Motswako Office Solutions (Pty) Ltd	Provision of MF office machines	2.92	Supply & maintenance of mf office machines (plan printer)	3	Satisfied with supply of plan printers
Provision of services to host, maintain, possibly re-design and upgrade the website of the Overstrand municipality for a contract period ending 30 June 2022	Maxitec	Website hosting	6.00	Quality of work provided	3	Very good and prompt service received. Always help within 12hours.
Upgrade, maintenance of digital mobile network and supply of equipment	Altron Nexus (Pty) Ltd	Upgrade, maintenance of digital radio network	2.11	Supply of equipment	3	Satisfied
				Upgrade, maintenance of digital radio network	3	Satisfied
Microsoft Office 365: migrate, design, install, maintain and train	First Technology Western Cape (Pty) Ltd	Ms Office 365	2.11	Ms Office - migrate, design, install, maintain & train	3	Satisfied
Appointment of attorneys for the rendering of legal services for a contract period ending 30 June 2023	Fairbridges Wertheim Becker Attorneys	Legal services rendering	1.93	Rendering of legal service	3	Satisfactory
Provision of multi-functional office machines for a contract period ending 30 June 2024	Konica Minolta SA a Division of Bidvest Office (Pty) Ltd	Provision of multi-functional office machines	2.82	Provision of multi-functional office machines for a contract period ending 30 June 2024	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Management Services						
Software used to manage time and attendance of employees.	Bytes Systems Integration A Division of Altron TMT (Pty) Ltd	Software used to manage time and attendance of emp	9.00	Quality to support services of software	3	Satisfactory
Software used to manage the integrated development plan, the service development and budget implementation plan and individual performance management	Ignite Advisory Services	Electronic performance management sys	9.00	Ignite supplier performance	3	Complied
				Service delivery budget implementation plan	3	Complied as per SLA
Document archiving and automated process and workflow business system.	Business Engineering (Pty) Ltd	Provision of on-site-support	9.00	Administration	3	Compliant
				Pro-active support	3	Compliant
				Re-active support	3	Compliant
				Site health management	3	Compliant
				Technical support	3	Compliant
				Training	3	Compliant
				Workflow optimisation	3	Compliant

TABLE 84: SERVICE PROVIDER PERFORMANCE - MANAGEMENT SERVICES

v. Infrastructure and Planning Services

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Amendment of SC1634a/2015: provision of geographic information systems (GIS) services in the Overstrand municipality area ending 30 June 2023	ESRI (Environmental Systems Research Institute SA (Pty) Ltd)	GIS services	3.00	GIS services automated programming and cadastral maintenance	4	Service was received
Installation of sewer reticulation in Kleinmond phase 1	Venleo Group (Pty) Ltd	Construction of sewer pipelines	2.48	Completion within budget	3	Satisfactory work done
				Compliance with health & safety specifications	3	Satisfactory work done
				Compliance with technical specifications	3	Satisfactory work done
				Compliance within programme	2	Unsatisfactory work done
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	Element Consulting Engineers (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3	Satisfactory work done
				Completion within programme	3	Satisfactory work done
				Compliance with technical specifications	3	Satisfactory work done
				Social responsibility	3	Busy implementing
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	Deca Consulting Engineers Cc	Consulting engineering services	2.92	Completion within budget	3	Not use yet
				Completion within programme	3	Not use yet
				Compliance with technical specifications	3	Not use yet
				Social responsibility	3	Not use yet
Appointment of consultants for various engineering and groundwater projects in the			3.92	Completion within budget	3	Not use yet
				Completion within programme	3	Not use yet

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Overstrand municipal area for a contract period ending 30 June 2022	Re-Solve Consulting (Pty) Ltd	Consulting engineering services		Compliance with technical specifications	3	Not use yet
				Social responsibility	3	Not use yet
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	JPCE (Pty) Ltd	Consulting engineering services	3.92	Completion within budget	3	Satisfactory work done
				Completion within programme	3	Satisfactory work done
				Compliance with technical specifications	3	Satisfactory work done
				Social responsibility	3	Satisfactory work done
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	Daveng Consulting Engineers	Consulting engineering services	2.92	Completion within budget	3	Not use yet
				Completion within programme	3	Not use yet
				Compliance with technical specifications	3	Not use yet
				Social responsibility	3	Not use yet
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	Water And Wastewater Engineering (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3	Not use yet
				Completion within programme	3	Not use yet
				Compliance with technical specifications	3	Not use yet
				Social responsibility	3	Not use yet
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	WEC Consult	Consulting engineering services	2.92	Completion within budget	3	Not used yet
				Completion within programme	3	Not used yet
				Compliance with technical specifications	3	Not used yet
				Social responsibility	3	Not used yet
Appointment of consultants for various engineering and groundwater projects in the	Gibb (Pty) Ltd (Arcus Gibb)		2.92	Completion within budget	3	Satisfactory work done

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Overstrand municipal area for a contract period ending 30 June 2022		Consulting engineering services		Completion within programme	3	Satisfactory work done
				Compliance with technical specifications	3	Satisfactory work done
				Social responsibility	3	Busy implementing
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	Delta Built Environment Consultants (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3	Not use yet
				Completion within programme	3	Not use yet
				Compliance with technical specifications	3	Not use yet
				Social responsibility	3	Not use yet
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	IX Engineers (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3	Satisfactory work done
				Completion within programme	3	Satisfactory work done
				Compliance with technical specifications	3	Satisfactory work done
				Social responsibility	3	Satisfactory work done
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	UDS Africa Professional Services Provider & Project Managers	Consulting engineering services	2.92	Completion within budget	3	Satisfactory work done
				Completion within programme	3	Satisfactory work done
				Compliance with technical specifications	3	Satisfactory work done
				Social responsibility	3	Satisfactory work done
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	Nextec Industrial Technologies (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3	Satisfactory work done
				Completion within programme	3	Satisfactory work done

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
				Compliance with technical specifications	3	Satisfactory work done
				Social responsibility	3	Busy implementing
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	HHO Africa	Consulting engineering services	2.92	Completion within budget	3	Not use yet
				Completion within programme	3	Not use yet
				Compliance with technical specifications	3	Not use yet
				Social responsibility	3	Not use yet
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	INGEROP South Africa (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3	Not use yet
				Completion within programme	3	Not use yet
				Compliance with technical specifications	3	Not use yet
				Social responsibility	3	Not use yet
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	Lukhozi Consulting Engineers (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3	Not use yet
				Completion within programme	3	Not use yet
				Compliance with technical specifications	3	Not use yet
				Social responsibility	3	Not use yet
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022		Consulting engineering services	2.92	Completion within budget	3	Not use yet
				Completion within programme	3	Not use yet
				Compliance with technical specifications	3	Not use yet
				Social responsibility	3	Not use yet
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	SMEC South Africa (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3	Satisfactory work done
				Completion within programme	3	Satisfactory work done

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
				Compliance with technical specifications	3	Satisfactory work done
				Social responsibility	3	Busy implementing
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	Aurecon South Africa (Pty) Ltd (Oorgeneem by Netgroup150313)	Consulting engineering services	2.92	Completion within budget	3	Satisfactory work done
				Completion within programme	3	Satisfactory work done
				Compliance with technical specifications	3	Satisfactory work done
				Social responsibility	3	Satisfactory work done
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	GLS Consulting (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3	Satisfactory work done
				Completion within programme	3	Satisfactory work done
				Compliance with technical specifications	3	Satisfactory work done
				Social responsibility	3	Satisfactory work done
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	Motla South (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3	Not use yet
				Completion within programme	3	Not use yet
				Compliance with technical specifications	3	Not use yet
				Social responsibility	3	Not use yet
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	Neil Lyners and Associates (Rf) (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3	Satisfactory work done
				Completion within programme	3	Satisfactory work done
				Compliance with technical specifications	3	Satisfactory work done

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
				Social responsibility	3	Satisfactory work done
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	Bigen Africa Services (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3	Not use yet
				Completion within programme	3	Not use yet
				Compliance with technical specifications	3	Not use yet
				Social responsibility	3	Not use yet
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	JG Afrika (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3	Not use yet
				Completion within programme	3	Not use yet
				Compliance with technical specifications	3	Not use yet
				Social responsibility	3	Not use yet
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	Uhambiso Consult	Consulting engineering services	2.92	Completion within budget	3	Not use yet
				Completion within programme	3	Not use yet
				Compliance with technical specifications	3	Not use yet
				Social responsibility	3	Not use yet
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	AVDM Consulting Engineers & Project Managers Cc	Consulting engineering services	2.92	Completion within budget	3	Satisfactory work done
				Completion within programme	3	Satisfactory work done
				Compliance with technical specifications	3	Satisfactory work done
				Social responsibility	3	Satisfactory work done
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	Royal Haskoningdhv (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3	Not use yet
				Completion within programme	3	Not use yet
				Compliance with technical specifications	3	Not use yet

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
				Social responsibility	3	Not use yet
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	EFG Engineers (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3	Not use yet
				Completion within programme	3	Satisfactory
				Compliance with technical specifications	3	Satisfactory
				Social responsibility	3	Busy implementing
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	Geohydrological & Spatial Solutions Inter (Pty) Ltd (Geoss)	Consulting engineering services	2.92	Completion within budget	3	Not use yet
				Completion within programme	3	Not use yet
				Compliance with technical specifications	3	Not use yet
				Social responsibility	3	Not use yet
Education awareness - puppet shows and live theatre for scholars to create awareness for water conservation, waste recycling and environmental conservation	Story Team (Pty) Ltd	Puppet show and live theatre for scholars	2.44	Compliance within programme	3	Satisfactory work done
				Completion within budget	3	Satisfactory work done
				Compliance with health & safety specifications	3	Satisfactory work done
				Compliance with technical specifications	3	Satisfactory work done
				Social responsibility	3	Satisfactory work done
Construction of a material recovery facility, a public drop off and a garden waste chipping area in Hermanus	WCB Holdings (Pty) Ltd	Construction of a material recovery facility	1.67	Completion within budget	3	Satisfactory work
				Compliance with technical specifications	3	Satisfactory work
				Compliance within programme	2	Unsatisfactory work
				Compliance with health and safety specifications	3	Satisfactory work
				Economic development	2	Unsatisfactory work
				Social responsibility	3	Satisfactory work

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Construction of industrial business hub in Hawston	Masete Nong Construction Cc	Construction	1.18	Budget	3	Satisfactory
				Quality	3	Satisfactory
				Time	3	Satisfactory
Provision of laboratory services for the monitoring of water quality in the Overstrand area for a contract period ending 30 June 2023	Integral Laboratories (Pty) Ltd	Provision of laboratory services	3.00	Compliance with technical specifications	3	Satisfactory work done
				Compliance within programme	3	Satisfactory work done
Construction of new sewers, Zwelihle	Asla Konstruksie (Edms) Bpk	Construction of sewer pipelines	1.09	Completion within budget	3	Satisfactory work done
				Compliance with health & safety specifications	3	Satisfactory work done
				Compliance with technical specifications	3	Satisfactory work done
				Compliance within programme	3	Satisfactory work done
				Social responsibility	3	Satisfactory work done
				Sub-contracting to local EME'S and QSE'S	3	Satisfactory work done
Replacement of waterpipes, Rooiels to Hermanus	WBHO Construction (Pty) Ltd	Construction of water pipelines	2.34	4% sub-contracting to local EMES and QSE's	3	Satisfactory work done
				Completion within budget	3	Satisfactory work done
				Compliance with health & safety specifications	3	Satisfactory work done
				Compliance with technical specifications	3	Satisfactory work done
				Compliance within programme	3	Satisfactory work done
				Social responsibility contribution	3	Satisfactory work done

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Environmental management maintenance for a contract period ending 30 June 2023	Indalo Yethu Construction and Projects (Pty) Ltd	Environmental management	1.48	A dedicated supervisor must be on site during all times of the contract	4	Supervisor in field at all times
				Social responsibility	5	Donation or R10 000-00 to Overstrand whale boxing club
				The team must be contactable at all times whilst conducting work onsite for om	4	100 % satisfied
Mv/lv upgrade and replacement in Hermanus, Hawston and Kleinmond	Motheo Construction Group (Pty) Ltd	Electrical construction	0.68	Invoice	3	Invoice 12706 & payment certificate 6 received 22.03.2022
				Site meetings & minutes	3	Meeting 6 to be held on 26.04.2022
				Social responsibility	3	Local labour is sourced from specific area where work is performed.
Additions and alterations to existing building control department building, 16 Paterson Street, Hermanus	Courtesy management (Pty) Ltd	Additions and alterations to existing building	0.48	Cost	3	All in order.
				Quality of work	3	Quality in line with tender.
				Timeous delivery	3	Completed: all in order.
Labour tender for MV/LV electrical reticulation for a contract period ending 30 June 2023	Adenco Construction (Pty) Ltd	Labour for MV/LV electrical reticulation	1.14	Key performance	3	No work done yet.
				Local labour	3	No work done yet.
				Payment certificate and invoice	3	No work work done yet.
				Site meetings & minutes	3	No meeting was held.
				Social responsibility	3	No work done yet.
Preekstoel iron removal plant			0.93	Completion within budget	3	Satisfactory work

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
	Viking Pony Africa Pumps (Pty) Ltd	Construction of iron removal plant		Compliance with health & safety specifications	3	Satisfactory work
				Compliance with technical specifications	3	Satisfactory work
				Compliance within programme	3	Satisfactory work
				Social responsibility contribution	3	Satisfactory work
				Sub-contracting to EME	3	Satisfactory work
Construction of new Archimedes Screw Inlet pumping station in Zwelihle, Hermanus	Khubeka Construction Cc	Construction of sewerage pump station	1.89	5% subcontracting of EME'S	3	Satisfactory work
				Completion within budget	3	Satisfactory work
				Compliance with technical specifications	3	Satisfactory work
				Compliance within programme	3	Satisfactory work
				Social responsibility projects implemented	3	Satisfactory work
Operation of New Materials Recovery Facility (MRF), Hermanus	Hermanus Recycling Cc	Operation of new materials recovery facility	2.70	Completion within budget	3	Satisfactory work
				Compliance with health and safety specifications	3	Satisfactory work
				Compliance with technical specification	3	Satisfactory work
				Compliance within programme	3	Satisfactory work
				Social responsibility	3	Satisfactory work
Installation of Gansbaai Sewer Reticulation, Phase 4	Benver Civils and Plant Hire Cc	Construction of sewer pipelines	1.05	Completion within budget	3	Satisfactory work
				Compliance with health and safety specifications	3	Satisfactory work
				Compliance with technical specifications	3	Satisfactory work
				Compliance within programme	3	Satisfactory work
				Social responsibility	3	Satisfactory work

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Upgrading of the water supply pipeline between Rooiels and Pringle Bay	Exeo Khokela Civil Engineering Construction	Construction of water pipeline	0.66	Completion within budget	3	Satisfactory work
				Compliance with health and safety specifications	3	Satisfactory work
				Compliance with technical specifications	3	Satisfactory work
				Compliance within programme	3	Satisfactory work
				Social responsibilities	3	Satisfactory work
Appointment of architects, architectural technologists, structural engineers, and quantity surveyors for a contract period ending 30 June 2024	Csm Consulting Services (Pty) Ltd - Bank Change	Professional services	2.22	Time/cost/quality	3	Satisfactory.
Appointment of architects, architectural technologists, structural engineers, and quantity surveyors for a contract period ending 30 June 2024	Bergstan South Africa	Professional services	2.22	Time/cost/quality	3	Satisfactory.
Appointment of architects, architectural technologists, structural engineers, and quantity surveyors for a contract period ending 30 June 2024	Engelbrecht And Scorgie Architectural Offices	Professional services	2.22	Time/cost/quality	3	Satisfactory.
New 66/11 KV Birkenhead substation	Adenco Construction (Pty) Ltd	Construction of new infrastructure	2.37	Acceptable level of contract administration and quality of work.	4	Good
				Adherence to Occupational Health and Safety Act	4	Good
				Adherence to the environmental management plan (appendix c)	5	Excellent
				Compliance to CPG2 target	4	Good
				Compliance with CPG1 target	3	Not applicable for current month
				Compliance with EME'S/QSE'S subcontracting requirement	4	Good

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
				Compliance with social responsibility	3	Not applicable for current month
				Keeping deadlines as per approved program	3	Satisfactory
				Monthly claims strictly in accordance with the tendered cash flow program.	3	Satisfactory
				Number of local jobs created, and money retained in community	5	Excellent
				Regular updating and final submission of as-built information	5	Excellent
				Response time to queries.	5	Excellent
				Submission of accurate claims on time	4	Good
				The contractor shall also take photos of the site on a continuous basis and hand those in at each site meeting.	5	Excellent
				Training provided to local residents employed	5	Excellent
Construction of Blompark housing project bus route	Afriline Civils (Pty) Ltd	Construction	0.65	Cost	4	Expenditure within budget
				Quality	4	Good quality work
				Time	4	Good progress
Upgrade bulk sewer supply area A & B Masakhane	Amandla Construction - New Director	Construction	0.52	Cost	4	Expenditure according to approved payment certificates
				Quality	4	Good quality
				Time	4	Practical completed
			2.33	Completion within budget	3	Satisfactory work

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Transport of containerised municipal solid waste and chipping of garden waste for a contract period ending 30 June 2024	Enviroserv Waste Management	Transport of containerised waste and chipping		Compliance with health & safety specifications	3	Satisfactory work
				Compliance with technical specifications	3	Satisfactory work
				Economic development	3	Satisfactory work
				Social responsibilities	3	Satisfactory work
Construction of a grassed soccer field at Hawston sport grounds	Trompie Investements (Pty)	Construction of soccer field	0.23	Cost	4	Saving on contract amount.
				Quality	4	According to specification & construction drawings. All material samples approved.
				Time	4	Practical completed
(Build man) the provision of information technology related services and systems.	Water Management Services Cc	Licences	12.01	All licenses and software versions must be up to date	3	Supplier performance satisfactory
Leasing for the operation of illuminated street signs in the Overstrand municipal area	Directosign North (Pty) Ltd	Leasing of street signs	9.92	Comply with the conditions of the lease agreement.	3	Lessee is adhering to conditions of lease.

TABLE 85: SERVICE PROVIDER PERFORMANCE- INFRASTRUCTURE AND PLANNING SERVICES

vi. Community Services

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Amendment of SC1701A/2016: software and website for caravan park/camping reservations for a contract period ending 31 October 2020	CIMSO Business Solutions AFCIMSO Business Solutions Africa (Pty) Ltd [PSD Distribution RICA (Pty) Ltd [PSD Distribution]	Software website for caravan parks	2.66	Website and software of bookings of palmiet campsite services	3	Satisfactory
Pruning and felling of trees in Hermanus, Kleinmond and Stanford areas for a contract period ending 30 June 2022	Uhlaza Group	Pruning and felling of trees	3.00	Pruning and felling of trees	3	Satisfactory
Provision of garden maintenance services in Hermanus area, for a contract period ending 30 June 2022	Hire Thina General Trading (Pty) Ltd	Garden maintenance	2.83	Quality & time	3	Satisfactory
Provision of garden maintenance services in Hermanus area, for a contract period ending 30 June 2022	JC Krohn	Garden maintenance services	2.83	Time, cost, quality	3	Satisfactory
Provision of garden maintenance services in Hermanus area, for a contract period ending 30 June 2022	Indalo Yethu Construction and Projects (Pty) Ltd	Garden maintenance	2.83	Quality & time	3	Satisfactory
Repair of small plant (lawnmowers, weed eater, etc.) for a contract period ending 30 June 2022	Hermanus Mower Centre	Repair of small plant	2.94	Cost	3	Satisfactory work done
				Quality	3	Satisfactory work done
				Social responsibilities	3	Satisfactory work done
				Time	3	Satisfactory work done
Cleaning of stormwater and sewerage pipelines on an "as and when" required for a contract period ending 30 June 2022	Juno Corp (Pty) Ltd	Cleaning of stormwater and sewerage pipelines	3.94	Cost	3	Satisfactory
				Quality	3	Satisfactory
				Social responsibilities	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
				Time	3	Satisfactory
Provision and maintenance of small-bore sewage connections in Hermanus for a contract period ending 30 June 2022	Claw Civils (Pty) Ltd	Sewer connections	2.66	Time	3	Satisfactory
Supply, installation, monitoring and maintenance of a vehicle active tracking system on a lease basis for a contract period ending 30 June 2022	Ramm Systems (Pty) Ltd	Vehicle tracking and monitoring	2.61	Cost	3	Satisfactory work
				Quality	3	Satisfactory work
				Time	3	Satisfactory work
Management of informal settlements within the Overstrand area for a contract period ending 30 June 2022	Red Ant Security Relocation & Eviction Services (Pty)Ltd (Me	Management of informal settlements	2.66	Daily monitoring and patrolling of informal settlements	3	Satisfactory.
				Demolition of illegally erected structures on municipal land	3	Satisfactory
Replacement of water meters in the Overstrand area, phase 4, for a contract period ending 30 June 2022	Ikapa Reticulation & Flow	Replacement of water meters in the Overstrand	3.26	Cost	3	Satisfactory work done
				Quality	3	Satisfactory work done
				Time	3	Satisfactory work done
Life saving services for the Overstrand area for a contract period ending 30 June 2022	Overstrand Community Lifeguards Cc	Lifeguard services	2.66	Time, cost, quality	3	Satisfactory service
Arbouricultural consultation and the development of an urban tree management system for a contract period ending 30 June 2022	Ulwando Bush clearing (Pty) Ltd	Tree inventory and arbouricultural consultation	2.35	Quality & time	3	Satisfactory
				Quality of tree inventory system & implementation	3	Satisfactory
Provision of cleaning services for the greater Hermanus and Kleinmond areas	Wapipa Construction (Pty) Ltd	Cleaning services	2.17	Set frequency and routine on the cleaning schedule is maintained and met.	3	Complied
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	3	Complied

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Provision of cleaning services for the Greater Hermanus and Kleinmond Areas	ALG Services	Cleaning services	2.17	Cost	3	Satisfactory
				Quality	3	Satisfactory
				Time	3	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Eunecia's Cleaning Services	Cleaning services	2.17	Cost	3	Satisfactory
				Quality	3	Satisfactory
				Time	3	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Mbeshis Cleaning Service	Cleaning services	2.17	Set frequency and routine on the cleaning schedule is maintained business plan submitted with the	3	Satisfactory
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	3	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Gardiner N (The Business Zone)	Cleaning services	2.17	Set frequency and routine on the cleaning schedule is maintained business plan submitted with the	3	Satisfactory
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	3	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Adam Outreach Projects (Pty) Ltd	Cleaning services	2.17	Set frequency and routine on the cleaning schedule is maintained business plan submitted with the	3	Satisfactory
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Provision of cleaning services for the Greater Hermanus and Kleinmond areas		Cleaning services	2.17	Set frequency and routine on the cleaning schedule is maintained business plan submitted with the	3	Satisfactory
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	3	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Mongezi Mbandeni (Pty) Ltd	Cleaning services	2.17	Set frequency and routine on the cleaning schedule is maintained business plan submitted with the	1	Contract terminated due to non-performance
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	1	Contract terminated due to non-performance
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Krohn JC	Cleaning services	2.17	Set frequency and routine on the cleaning schedule is maintained business plan submitted with the	3	Satisfactory
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	3	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Evelyn's Painting Services	Cleaning services	2.17	Set frequency and routine on the cleaning schedule is maintained business plan submitted with the	3	Satisfactory
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Temfin Holdings (Pty) Ltd	Cleaning services	2.17	Set frequency and routine on the cleaning schedule is maintained business plan submitted with the	3	Satisfactory
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	3	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Finest Cleaning Service and Projects (Pty) Ltd	Cleaning services	2.17	Set frequency and routine on the cleaning schedule is maintained business plan submitted with the	3	Satisfactory
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	3	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Vera and Sons Catering and Projects	Cleaning services	2.17	Set frequency and routine on the cleaning schedule is maintained business plan submitted with the	3	Satisfactory
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	3	Satisfactory
Repair, maintenance and design of irrigation systems in the Overstrand municipal area for a contract period ending 30 June 2022	Flo-Rite Irrigation Cc	Repair and maintenance	2.25	Quality of work	3	Satisfactory
Provision of cleaning services for the Gansbaai / Stanford areas	Black Thari Cleaning and Contractor Trading (Pty) Ltd	Cleaning services	2.47	Cleaning services	3	Satisfactory
Provision of cleaning services for the Gansbaai / Stanford areas	N and N Construction (Pty) Ltd	Cleaning services	2.47	Cleaning services	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Provision of cleaning services for the Gansbaai / Stanford areas	Magatyeni Cleaning Services and Projects (Pty) Ltd	Cleaning services	2.47	Cleaning services	3	Satisfactory
Supply & installation of web based/online bulk SMS sending software service for a contract period ending 30 June 2023	SMS depot	Bulk SMS services	2.71	Effective emergency communication	4	System fully working
Provision of sports field aeration services in the Overstrand area for the period ending 30 June 2023	Ulwando Bushclearing (Pty) Ltd	Aeration of sports fields	2.66	Time & quality	3	Satisfactory
Supply and delivery of 500 ppm farm grade diesel fuel for Onrus caravan park for a contract period ending 30 June 2023	Rustic Living Trading 155	Supply and delivery of diesel	2.56	Cost	3	Satisfactory
				Delivery on time	3	Delivery satisfactory
				Quality	3	Satisfactory
				Time	3	Satisfactory
Supply and installation of artificial grass in various parks in the Overstrand area on an as and when basis, for the period ending 30 June 2023	Innovative Blinds (Pty) Ltd	Installation of artificial grass	2.47	Quality	3	No work done
Lifeguard services for the Overstrand area for a contract period ending 30 June 2022	Overstrand Community Lifeguards Cc	Lifesaving services	1.57	Lifesaving services Overstrand (Hermanus and Gansbaai) - other beaches Tender 2120/2020	3	Satisfactory service - 2-year contract. Out of season, thus no service.
Supply and delivery of construction material for a contract period ending 30 June 2023	AJ Van Huffel Planthire Cc	Supply and delivery of construction material	2.47	Cost (price)	3	Satisfactory work done
				Quality	3	Satisfactory work done
				Social responsibility	3	Satisfactory work done
				Time	3	Satisfactory work done
	Gansbaai Sand & Klip		2.47	Cost (price)	3	Satisfactory work done

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Supply and delivery of construction material for a contract period ending 30 June 2023		Supply and delivery of construction material		Quality	3	Satisfactory work done
				Social responsibility	3	Satisfactory work done
				Time	3	Satisfactory work done
Supply and delivery of construction material for a contract period ending 30 June 2023	Afrimat Aggregates Operations (Pty) Ltd	Supply and delivery of construction material	2.47	Cost (price)	3	Satisfactory work done
				Quality	3	Satisfactory work done
				Social responsibility	3	Satisfactory work done
				Time	3	Satisfactory work done
Supply and delivery of construction material for a contract period ending 30 June 2023	Hulme CR	Supply and delivery of construction material	2.47	Cost (price)	3	Satisfactory work done
				Quality	3	Satisfactory work done
				Social responsibility	3	Satisfactory work done
				Time	3	Satisfactory work done
Supply and delivery of construction material for a contract period ending 30 June 2023	Tee Gee Building Suppliers Cc	Supply and delivery of construction material	2.47	Cost (price)	3	Satisfactory work done
				Quality	3	Satisfactory work done
				Social responsibility	3	Satisfactory work done
				Time	3	Satisfactory work done
	Burmar Manufacturing (Pty) Ltd		2.47	Cost (price)	3	Satisfactory work done

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Supply and delivery of construction material for a contract period ending 30 June 2023		Supply and delivery of construction material		Quality	3	Satisfactory work done
				Social responsibility	3	Satisfactory work done
				Time	3	Satisfactory work done
Supply and delivery of construction material for a contract period ending 30 June 2023	FG Jacobs Transport Cc	Supply and delivery of construction material	2.47	Cost (price)	3	Satisfactory work done
				Quality	3	Satisfactory work done
				Social responsibility	3	Satisfactory work done
				Time	3	Satisfactory work done
Reseal, upgrading and rehabilitation of roads in Overstrand for a contract period ending 30 June 2023	Actophambili Roads (Pty) Ltd	Reseal, upgrading and rehabilitation of roads	2.47	Cost	3	Satisfactory work done
				Quality	3	Satisfactory work done
				Time	3	Satisfactory work done
Supply and delivery of bitumen products for a contract period ending 30 June 2023	Colas South Africa (Pty) Ltd	Bitumen products	2.23	Cost	3	Satisfactory work done
				Quality	3	Satisfactory work done
				Social responsibilities	3	Satisfactory work done
				Time	3	Satisfactory work done
Supply and delivery of bitumen products for a contract period ending 30 June 2023	Memotek Trading Cc	Bitumen products	2.23	Cost	3	Satisfactory work done
				Quality	3	Satisfactory work done

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
				Social responsibilities	3	Satisfactory work done
				Time	3	Satisfactory work done
Supply and delivery of bitumen products for a contract period ending 30 June 2023	Dense Seal (Pty) Ltd	Bitumen products	2.23	Cost	3	Satisfactory work done
				Quality	3	Satisfactory work done
				Social responsibilities	3	Satisfactory work done
				Time	3	Satisfactory work done
Supply and delivery of bitumen products for a contract period ending 30 June 2023	TTR Events and Suppliers (Pty) Ltd	Bitumen products	2.23	Cost	3	Satisfactory work done
				Quality	3	Satisfactory work done
				Social responsibilities	3	Satisfactory work done
				Time	3	Satisfactory work done
Application of road markings on the municipal road network for a contract period ending 30 June 2023	Coalition Trading 606 Cc	Application of road marking on municipal road	1.44	Cost	3	Satisfactory
				Quality	3	Satisfactory
				Time	3	Satisfactory
Supply and delivery of building material for a contract period ending 30 June 2023	Fierce Dimensions Enterprises (Pty) Ltd	Supply and delivery of building material	2.47	Supply and delivery of building materials	3	Satisfactory
Supply and delivery of building material for a contract period ending 30 June 2023	Ithuba Industries	Supply and delivery of building material	2.47	Supply and delivery of building materials	3	Satisfactory
Supply and delivery of building material for a contract period ending 30 June 2023	Emmerencia Construction (Pty) Ltd	Supply and delivery of building material	2.47	Delivery of building materials	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Supply and delivery of swimming pool chemicals for a contract period ending 30 June 2023	Hwabis Construction and Projects	Supply and delivery of swimming pool chemicals	1.27	Supply and delivery of swimming pool chemicals	3	Satisfactory
Supply and delivery of swimming pool chemicals for a contract period ending 30 June 2023	Memotek Trading Cc	Supply and delivery of swimming pool chemicals	1.27	Supply and delivery of swimming pool chemicals	3	Satisfactory
Renovations – water & sanitation store, Hermanus	Milestone Construction & Civils	Renovations – water & sanitation store, Hermanus	0.33	Completion of project with 4 months	3	Satisfactory
				Completion of project within budget	3	Satisfactory
				Quality of workmanship	3	Satisfactory
Supply, installation, maintenance and servicing of air conditioners to municipal offices buildings for a contract period ending 30 June 2024	Gansbaai Aircon And Refrigeration Cc	Supply, maintenance and servicing of air condition	2.51	Supply, maintenance and service of air conditioners	4	Good
Provision of hygiene services and pest control at Overstrand municipality for a contract period ending 30 June 2024	Servest (Pty) Ltd	Hygiene & pest control services	2.66	Service delivery & consumables	3	Complied
Provision of hygiene services and pest control at Overstrand municipality for a contract period ending 30 June 2024	Royal Pest Management	Pest control services	2.66	Service delivery and products	3	Complied
Chemical control of weeds on sport turf & public open spaces in the Overstrand, for the contract period ending 30 June 2024	Henchem	Application of weed control measures	2.32	Proof of work	3	Satisfied
				Time & quality	3	Satisfied
Supply and erecting of fences and repairs on an "as and when required" basis in the Overstrand area for the period ending 30 June 2024	Wakhitsi 101 Enterprise and General Trading Cc	Fencing	2.13	Tender SC2199/2021: supply and erecting of fences and repairs on an as and when basis in the Overstrand area for period ending 30 June 2024	3	Satisfactory
Supply and erecting of fences and repairs on an "as and when required" basis in the	Jonty Engineering and Trading SA Cc	Tender SC2199/2021:	2.13	Tender sc2199/2021: supply and erecting of fences and repairs on an as and when basis in the	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Overstrand area for the period ending 30 June 2024		supply and erecting of fences		Overstrand area for period ending 30 June 2024		
Management of Gansbaai caravan park	Stevens N (Gansbaai Karavan)	Management of Gansbaai caravan park	3.00	Work performed with timeframe and financial framework specified and acceptable qualify of work	3	Satisfactory
Supply, delivery and application of fertilizer to sports fields in the Overstrand, for a period ending 30 June 2024	Ulwando Bushclearing (Pty) Ltd	Application of fertilizer	2.32	Quality & time	3	Satisfied
Transversal term contract RT46-2020: appointment of contractors for the provision of vehicle fleet management services to the state for a period of five years - 1 April 2021 to 31 March 2026, for purposes of this report in awarding this contract for a per	Firstrand Bank Ltd	Fleet maintenance and management services	2.25	Cost	3	Satisfactory work done
				Quality	3	Satisfactory work done
				Time	3	Satisfactory work done
Hiring of sewerage vacuum tankers for a period ending 30 June 2024	Aqua Transport and Plant Hire (Pty) Ltd	Hiring of sewerage vacuum tankers	0.02	Cost	3	Reviewed
				Quality	1	Contractor was unable to deliver required service within stipulated timeframe
				Time	1	The contractor could not deliver the services in terms of the requirements as per the approved tender
Hiring of sewerage vacuum tankers for a period ending 30 June 2024	Juno Corp (Pty) Ltd	Hiring of sewerage vacuum tankers	2.49	Cost (price)	3	Satisfactory work done
				Quality	3	Satisfactory work done

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
				Social responsibilities	3	Satisfactory work done
				Time	3	Satisfactory work done
Repair and maintenance of diesel boiler systems at Onrus caravan park for a contract period ending 30 June 2024	BLT Electrical Mechanical & Consulting Services	Maintenance	2.72	Quality	3	Satisfactory
				Time	3	Satisfactory
Supply and delivery of brush cutters, walk behind mowers, backpack blowers, hedge trimmers, chain saws & trailing seat	Memotek Trading Cc	Parks equipment	0.16	Time	2	Equipment was not delivered within the specified timeframe
Supply and delivery of brush cutters, walk behind mowers, backpack blowers, hedge trimmers, chain saws & trailing seat	Lumber & Lawn	Parks equipment	0.16	Time	4	Equipment was delivered well within timeframe specified
Provision of small works and maintenance as and when needed for a contract period ending 30 June 2024	Ikapa Reticulation & Flow	Provision of small works and maintenance	2.13	Cost	3	Satisfactory work done
				Quality	1	Poor work done
				Social responsibility	3	Satisfactory work done
				Time	1	Poor work done
Upgrading of Franskraal stormwater infrastructure, Phases 2	Benver Civils and Plant Hire Cc	Construction	0.14	Upgrading of Franskraal stormwater infrastructure, phases 2	5	Contractor performed extremely well
(EMIS) the provision of information technology related services and systems	Water Management Services Cc	Asset maintenance management system license fees	12.01	All licenses up to date and informed when new version of software is/will be available	3	Satisfactory work done
				Cost	3	Satisfactory work done
				Quality	3	Satisfactory work done

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
				Time (delivery)	3	Satisfactory work done
					3	Satisfactory work done
Business system through which the maintenance of all property and infrastructure assets in the municipality is done.	Water Management Services Cc	Operational systems	9.00	COST	3	Satisfactory work done
				Quality	3	Satisfactory work done
				Time (delivery)	3	Satisfactory work done

TABLE 86: SERVICE PROVIDER PERFORMANCE - COMMUNITY SERVICES

vii. Protection Services

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Protection Services						
Provision of accommodation for impounded cats and dogs in the Overstrand area for a contract period ending 30 June 2022	Hermanus Animal Welfare Society	Accommodation for impounded cats and dogs	2.84	Services on stray cats and dogs	3	Performance in accord with specifications
Provision of accommodation for impounded cats and dogs in the Overstrand area for a contract period ending 30 June 2022	Barc Dieresorg Trust	Accommodation for impounded cats and dogs	2.84	Services on stray cats and dogs	3	Performance in accord with specifications

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Protection Services						
Provision of towing services in the Overstrand area for a contract period ending 30 June 2022	Dumse and Sons Transport (Pty) Ltd	Towing services in the Overstrand area	2.75	Vehicle towing, storage service against set service delivery timelines	3	Complied with specifications
Supply and delivery of uniforms and protective clothing for fire & rescue and disaster management	J and H Protective Clothing (Pty) Ltd	Supply and delivery protective clothing	2.38	Acceptable quality of work(s) performed / goods delivered	3	Satisfactory
				Work(s) performed / goods delivered within financial framework specified	3	Satisfactory
				Work(s) performed / goods delivered within timeframes specified	3	Satisfactory
Monitoring, armed response, installation of alarm systems and CCTV camera call-outs for a contract period ending 30 June 2023	Fidelity ADT (Pty) Ltd - Monitoring	Monitoring, armed response installation of alarms	2.29	Monthly report of occurrences	3	Satisfactory
				Response time	3	Satisfactory
Monitoring, armed response, installation of alarm systems and CCTV camera call-outs for a contract period ending 30 June 2023	Fidelity ADT (Pty) Ltd - Monitoring	Monitoring, armed response installation of alarms	2.29	Acceptable quality of work(s) performed / goods delivered	3	Good
				Social responsibility	3	Contract completed
				Work(s) performed / goods delivered within financial framework specified	3	Good
				Work(s) performed / goods delivered within timeframe specified	3	Satisfactory
Integrated Cloud Aided Dispatch Solution	Spinningyourweb (Pty) Ltd	Computer aided dispatch solution	3.00	Acceptable quality of work(s) performed / goods delivered	3	Satisfactory
				Social responsibility	3	Satisfactory
Rebuild of existing dwelling for new law - enforcement offices on farm portion 3 of farm 585,	Nabiz Enterprize	Rebuilding of existing dwelling for new offices	0.57	Adhered to pricing schedule	3	Satisfactory.
				Quality of products delivered	3	Satisfactory.
				Timeous delivery	3	Satisfactory.

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Protection Services						
Hemel-en-Aarde road, Hemel-en-Aarde valley						
Clearing of municipal and private erven in the Overstrand municipal area for a contract period ending 30 June 2024	Eco Brands and Industries (Pty) Ltd	Clearing of vacant erven	0.75	Acceptable quality of work(s) performed / goods delivered	2	Clearing not in accordance with the policy - contractor dumps on private property
				Work(s) performed / goods delivered within financial framework specified	2	Billing as per the bac minutes, though as a result of works not completed on time a delay exists in submitting the invoice for payment. The order remains "outstanding" with the creditors department for longer period. The invoice is only submitted after final inspection by plot clearing inspector
				Work(s) performed / goods delivered within timeframes specified	2	Bidder takes longer than the prescribed period and does not communicate on progress. Approached contracts management for intervention
Clearing of municipal and private erven in the Overstrand municipal area for a contract period ending 30 June 2024	Wezlo (Pty) Ltd	Clearing of municipal and vacant erven	2.72	Acceptable quality of work(s) performed / goods delivered	3	Satisfactory
				Work(s) performed / goods delivered within financial framework specified	3	Satisfactory
				Work(s) performed / goods delivered within timeframes specified	3	Satisfactory
Appointment of a service provider for the installation		Speed enforcement	2.66	Cost	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Protection Services						
implementation, operation, support and maintenance of an advance traffic contravention management system for a contract period ending 30 June 2024	Ultimate Procurement Solutions Cc			Quality	3	Satisfactory
				Social responsibility	3	Satisfactory
				Time	3	Satisfactory
Supply and delivery of non-perishable and perishable goods and disaster management items	Memotek Trading Cc	Supply and delivery of items	2.72	Acceptable quality of work(s) performed / goods delivered	3	Satisfactory
				Work(s) performed / goods delivered within financial framework specified	3	Satisfactory
				Work(s) performed / goods delivered within timeframes specified	3	Satisfactory
Supply and delivery of non-perishable and perishable goods and disaster management items	Malakhiwe Akohlulwa Onwaba (Pty) Ltd	Supply and delivery of items	2.72	Acceptable quality of work(s) performed / goods delivered	2	Supplier takes longer than the prescribed 3 hours to deliver the food, quality of food not on par with amount being charged
				Work(s) performed / goods delivered within financial framework specified	2	Satisfactory - bidder must constantly be reminded of invoices which must be submitted. This tends to create confusion and delay in payments. Prices are as per the bac minutes.
				Work(s) performed / goods delivered within timeframes specified	2	Unable to get hold of service provider, relating to a delay in delivery of food
Provision of security guarding services on an as and when required	Isidingo Security Services	Security guarding services	0.49	Acceptable quality of work(s) performed / goods delivered	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Protection Services						
basis for a contract period ending 30 June 2024				Social responsibility	3	Bidder identified two projects 1. Leadership projects designated towards unemployed youth/local community-based groups, HDI'S and youth, to sponsor or donate R200 000 within 90-days of award of contract 2. Bursaries designated towards local community based HDI'S, to sponsor or donate R100 000 from commencement of contract awaiting on proof of projects. Contract was awarded in December 2021, though bidder only started with service delivery on 1 February 2022. Mr Riedewaan Smith was identified to provide feedback re the social responsibility of Isidingo Security Services. With the next meeting feedback will be provided. No feedback was obtained regarding the social responsibility projects identified

Service providers utilized according to functional areas per Directorate (2021/22)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Protection Services						
				Work(s) performed / goods delivered within financial framework specified	3	Satisfactory - invoices are cross referenced and adjustments made as necessary to ensure that the municipality only pays for guards who pitch for duties.
				Work(s) performed / goods delivered within timeframes as specified	3	Satisfactory

TABLE 87: SERVICE PROVIDER PERFORMANCE - PROTECTION SERVICES

3.2.4 B-BBEE COMPLIANCE PERFORMANCE INFORMATION

In terms of Section 13G of the Broad-Based Black Economic Empowerment Act 53 of 2003 as amended by Act 46 of 2013 ("the B-BBEE Act"), read with regulation 12 of the B-BBEE Regulations, all spheres of government, public entities and organs of state must report on their compliance with broad-based black economic empowerment in their audited annual financial statements and annual reports. A compliance report required to be included annually in terms of section 13G (1) of the Act from a sphere of government, public entity or an organ of state must reflect the state of compliance in respect of (i) ownership where applicable; (ii) management control; (iii) skills development; (iv) enterprise and supplier development; (v) socio-economic development; and (vi) any other sector specific element. The following tables contain the required information applicable to Overstrand Municipality:

3.2.4.1 Management Control

The table indicates the number of directors/managers information of Overstrand Municipality for the 2021/22 financial year:

Categories	% Number for each category	Race classification (Indicate number in terms of A, C & I)	Gender (Indicate number in terms of F & M)	Age (Provide number in chronological order)	Location (Indicate number in each Province)	Disability (Indicate number in terms of F & M)
Board	N/A	N/A	N/A	N/A	N/A	N/A
Exec Directors	N/A	N/A	N/A	N/A	N/A	N/A
Non-Exec Directors	N/A	N/A	N/A	N/A	N/A	N/A
Senior Management (MM & Directors)	71%	CF -1 CM – 3 AM - 1	F -1 M -4	F – 54 CM – 51, 52 & 53 AM - 58	Western Cape	N/A
Middle Management (T14 – T19)	46%	AF – 4 AM – 2 CF – 6 CM - 18	F – 10 M - 20	AF – 35, 38, 39, 49 AM – 44, 55 CF – 41 – 49 CM – 36 - 60	Western Cape	N/A
Junior Management (T10 – T13)	62%	AF – 13 AM – 13 IF – 1 CF -27 CM -67	F – 41 M - 80	CM – 26 – 56 CF – 30 – 60 IF - 56	Western Cape	N/A
Dividends declared	179%	156	156	26 - 60	Western Cape	N/A

(NB: A-Africans, C-Coloureds, and I-Indians)

3.2.4.2 Skills development

Total leviable amount and number of black persons trained in Overstrand Municipality for the 2021/22 financial year:

Total Leviable amount:							
Categories	**Number for each category**	**Race classification (Indicate number in terms of A, C & I)**	**Gender (Indicate number in terms of F & M)**	**Age (Provide number in chronological order)**	**Location (Indicate number in each Province)**	**Disability (Indicate number in terms of F & M)**	**Total Amount Spend**
Black employees	300	A -109 C - 216 I - 1	M F A 69 40 C 152 64 I 0 1	21 - 50	Western Cape	0	R1 743 846.38
Black non-employees	0	0	0	0	0	0	0
Black People on internships, apprenticeship, learnership	0	0	0	0	0	0	0
Unemployed black people on any Programme under the learning Programme matrix	0	0	0	0	0	0	0

3.2.4.3 Enterprise and Supplier Development

Total procurement spend/budget and number of enterprise and supplier development beneficiaries and value thereof for the 2021/22 financial year:

Total Procurement Spent:			
Total Number of Suppliers 590	**Total Value Spend** R 467 517 496.71		
Total Number of EME Supplier 871	**Total Value Spend** R 170957 891.09	**% Black Ownership** 65	**% Black women ownership** 42%
Total Number of QSE Supplier 17	**Total Value Spend** R 192 209 019.79	**% Black Ownership** 52	**% Black women ownership** 22
Total Number of Large Suppliers 2	**Total Value Spend** R 104 350 585.83	**% Black Ownership** 2	**% Black women ownership** 0.8
Total Value of 2% NPAT or 0.2% of allocated Budget:			

Total Procurement Spent:
N/A

Total Number of EMEs **N/A**	**Total Value Spend** **N/A**	**% Black Ownership** **N/A**	**% Black Women Ownership** **N/A**	**Location** **N/A**	**Sector** **N/A**
Total Number of QSEs **N/A**	**Total Value Spend** N/A	**% Black Ownership** N/A	**% Black Women Ownership** N/A	**Location** N/A	**Sector** N/A
Total Value of 1% NPAT or 0.1% of allocated Budget:					
Total Number of EMEs **N/A**	**Total Value Spend** N/A	**% Black Ownership** N/A	**% Black Women Ownership** N/A	**Location** N/A	**Sector** N/A
Total Number of QSEs **N/A**	**Total Value Spend** N/A	**% Black Ownership** N/A	**% Black Women Ownership** N/A	**Location** N/A	**Sector** N/A

3.3.4.4 Socio Economic Development

Total spend and number of black participants, race classification, gender, geographical indication and value thereof for the 2021/22 financial year:

Note: No Grant – in Aid allocation received in the 2021/22 financial year therefor no reporting.

Total Value of 1% NPAT or 0.1% of allocated Budget:				
Number of participants	**Race classification (Indicate nr. in terms of A, C & I)**	**Gender (Indicate nr. in terms of F & M)**	**Geographical indication (Indicate nr in each Province)**	
N/A	N/A	N/A	**GP**	N/A
N/A	N/A	N/A	**MP**	N/A
N/A	N/A	N/A	**FS**	N/A

Total Value of 1% NPAT or 0.1% of allocated Budget:				
Number of participants	**Race classification (Indicate nr. in terms of A, C & I)**	**Gender (Indicate nr. in terms of F & M)**	**Geographical indication (Indicate nr in each Province)**	
N/A	N/A	N/A	**LP**	N/A
0	**A – 0** **C - 0**	**F – 0** **M - 0**	**WC**	0
N/A	N/A	N/A	**EC**	N/A
N/A	N/A	N/A	**NC**	N/A
N/A	N/A	N/A	**KZN**	N/A
N/A	N/A	N/A	**NW**	N/A
Total Value Spend:	**R 0**			

(NB: A-Africans, C-Coloureds, and I-Indians)

3.2.5 MUNICIPAL FUNCTIONS

a) Analysis of Functions

The municipal functional areas are as indicated below:

Municipal Function	Municipal Function Yes / No
Constitution Schedule 4, Part B functions:	
Air pollution	Yes
Building regulations	Yes
Childcare facilities	Yes
Electricity and gas reticulation	Yes
Firefighting services	Yes, structural fires *Overberg District Municipality responsible for veld fires
Local tourism	Yes
Municipal airports	Yes
Municipal planning	Yes
Municipal health services	No, Overberg District Municipality
Municipal public transport	No, Overberg District Municipality
Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this Constitution or any other law	Yes
Pontoons, ferries, jetties, piers, and harbours, excluding the regulation of international and national shipping and matters related thereto	Yes
Storm water management systems in built-up areas	Yes
Trading regulations	Yes
Water and sanitation services limited to potable water supply systems and domestic wastewater and sewage disposal systems	Yes
Constitution Schedule 5, Part B functions:	
Beaches and amusement facilities	Yes
Billboards and the display of advertisements in public places	Yes
Cemeteries, funeral parlours, and crematoria	Yes
Cleansing	Yes
Control of public nuisances	Yes
Control of undertakings that sell liquor to the public	Yes
Facilities for the accommodation, care and burial of animals	Yes
Fencing and fences	Yes
Licensing of dogs	Yes

Municipal Function	Municipal Function Yes / No
Licensing and control of undertakings that sell food to the public	Yes
Local amenities	Yes
Local sport facilities	Yes
Markets	Yes
Municipal abattoirs	Yes
Municipal parks and recreation	Yes
Municipal roads	Yes
Noise pollution	Yes
Pounds	Yes
Public places	Yes
Refuse removal, refuse dumps and solid waste disposal	Yes
Street trading	Yes
Street lighting	Yes
Traffic and parking	Yes

TABLE 88: FUNCTIONAL AREAS

PHOTO GALLERY - AREA MANAGEMENT PROJECT HIGHLIGHTS

HERMANUS ADMINISTRATION



Ward 3: Construction of new boardwalk



Animal and Environmental proof bins



Ward 4: Traffic Calming



New Sidewalk



Ward 5: Stormwater Drains



Subsoil Drainage



Ward 8: Curbing and Tarring- Hawston



Traffic Calming

GANSBAAI/ STANFORD ADMINISTRATION

WARD 1





Masakhane & Franskraal – Kerbing & Paving



Masakhane – Soccer Stand



Masakhane – Sewer Network



Masakhane – Sewer Network

WARD 2





Gansbaai – K53 Vehicle Testing Station



Blompark – Sidewalks



Kleinbaai – Sewerage





Vegetable Garden Project

WARD 11



Stanford CBD – Sidewalks & Parking

HANGKLIP-KLEINMOND ADMINISTRATION



Before



During



After

Upgrading of Kleinmond Slipway recreational area in partnership with SANBI



Concrete kerbing in Heide Street to prevent stormwater flooding



Drop-off parking in front of Heideland Creche

3.3 COMPONENT A: BASIC SERVICES

This component includes basic service delivery highlights and challenges, includes details of services provided for water, wastewater (sanitation), electricity, waste management, housing services and a summary of free basic services.

3.3.1 WATER PROVISION

a) Introduction to Water Provision

Overstrand Municipality has 8 water schemes, providing drinking water to more than 100 000 residents. Water sources include rivers, dams, boreholes, and springs. All residents have access to at least a basic water supply service. The top priorities are to develop sufficient sources, adequate treatment capacity, as well as bulk and reticulation system capacity to address the housing backlog and to provide for growth and development in the foreseeable future, as well as to maintain and refurbish and replace aging existing infrastructure to ensure a sustainable water supply service.

In order to counter the possible effects of climate change and future dry periods, a strategy of diversifying water resources between surface water, groundwater, and eventually waste water re-use and seawater desalination was embarked upon.

The main projects for 2021/22 included the completion of the replacement of the bulk water supply pipeline from Pringle Bay to Rooiels, and the next phase of water reticulation pipeline replacement project, especially in the Buffelsrivier area, and the construction of an aeration plant at the Preekstoel WTW in Hermanus for the treatment of iron in groundwater abstracted from the Gateway wellfield. The replacement of domestic and bulk water meters continued.



Replacement of the bulk water supply pipeline to Rooiels



New aeration plant at the Preekstoel Water Treatment Works (WTW) in Hermanus

A water demand management strategy is in place, with the focus to keep water demand and water losses under control. The gross water losses for 2021/22 were 24.04%, compared to 28.26% in 2020/21.

Awareness projects continued during the year, with live shows with a water conservation theme being hosted very successfully at primary schools in all the Overstrand areas. A total of 1563 learners from grades 5 to 7 were reached with this initiative. The service provider trained local talent as actors during the process as part of their social responsibility contribution to the municipality and its communities.





Live shows with a water conservation theme were held at 9 primary schools in the Overstrand area

b) Highlights: Water Services

Highlights	Description
Completion of the next phase of the water pipe replacement program	The contract for the next phase of replacement of aging water pipes in various Overstrand towns was completed successfully.
Bulk water supply to Rooiels upgraded	The bulk water supply pipeline between Pringle Bay and Rooiels was successfully replaced.
Construction of a new Aeration Plant at the Preekstoel WTW, Hermanus	An aeration plant was constructed at the Preekstoel WTW in Hermanus for the removal of iron from groundwater abstracted from the Gateway wellfield.
New Water Supply and Sanitation Services Bylaw adopted	The new Water Supply and Sanitation Services Bylaw was approved by Council and gazetted in June 2022.
Awareness project on water conservation	A total of 1563 learners from grades 5 to 7 were reached with a live water show initiative. The service provider trained local talent as actors during the process as part of their social responsibility contribution.

TABLE 89: WATER SERVICES HIGHLIGHTS

c) Challenges: Water Services

Description	Progress made in 2021/22 to address challenge
National shortage of chlorine for water treatment	Investigation in progress on the feasibility of potential alternative disinfection options. Alternative options have been implemented at some of the smaller plants.
Large price increases for treatment chemicals	Budget had to be adjusted during the mid-year review processes, and additional budget had to be requested for 2022/23.

Description	Progress made in 2021/22 to address challenge
Vandalism and theft of infrastructure and equipment	Improved security measures were implemented at several water installations to address the growing tendency of theft and vandalism.
Aging infrastructure	Funds were secured for the continuation of the water pipe replacement program, with escalating frequency of pipe bursts in some areas. The rate of pipe replacement needs to be escalated. Grant applications were submitted for this project.
Additional water source required for Hermanus in the medium term	Funds will have to be secured for implementation of the first phase of a seawater desalination plant within the next 4 to 5 years.

TABLE 90: WATER SERVICES CHALLENGES

Total Use of Water by Sector (cubic meters)					
Year	**Agriculture**	**Forestry**	**Industrial**	**Domestic**	**Unaccountable water losses**
2019/20	0	0	1 242 982	4 260974	1 580 398
2020/21	0	0	1 280 370	4 311 411	2 077 312
2021/22	0	0	540 125	4 649 478	1 768 177
The above figures for "Industrial" include commercial, industrial, and "other", being all non-domestic consumption. It is clear that water losses decreased significantly as a result of the water demand management program. The overall water demand also decreased as a result of water demand management and good co-operation from the public.					

TABLE 91: TOTAL WATER USE BY SECTOR (CUBIC METERS)

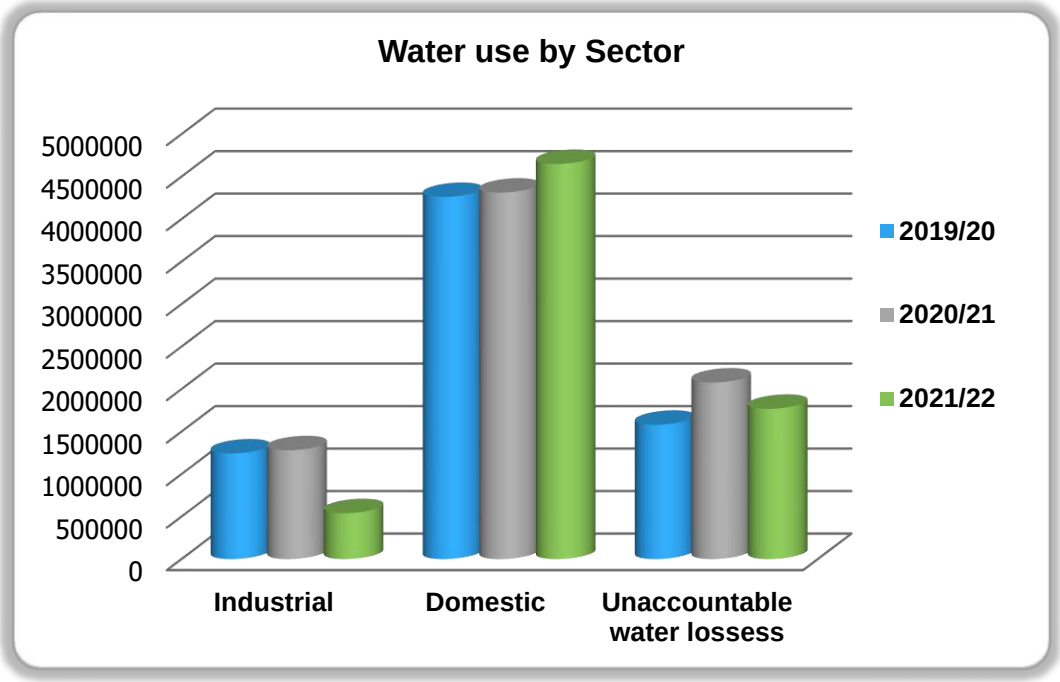


FIGURE 11: WATER USE BY SECTOR

Water Service Delivery Levels				
Households				
Description	2018/19	2019/20	2020/21	2021/22
	Actual	Actual	Actual	Actual
	No.	No.	No.	No.
Water: (above min level)				
Piped water inside dwelling	29 800	29 946	30 111	30 990
Piped water inside yard (but not in dwelling)	0	0	0	0
Using public tap (within 200m from dwelling)	3 620	3 675	3 775	3 536
Other water supply (within 200m)	3 555	0		
Minimum Service Level and Above sub-total	33 420	33 621	33 886	34 526
Minimum Service Level and Above Percentage	100	100	100%	100%
Water: (below min level)				
Using public tap (more than 200m from dwelling)	0	0	0	0
Other water supply (more than 200m from dwelling	0	0	0	0
No water supply	0	0	0	0
Below Minimum Service Level sub-total	0	0	0	0
Below Minimum Service Level Percentage	0	0	0	0
Total number of households	**33 420**	**33 621**	**33 886**	**34 526**

TABLE 92: WATER SERVICE DELIVERY LEVELS: HOUSEHOLDS

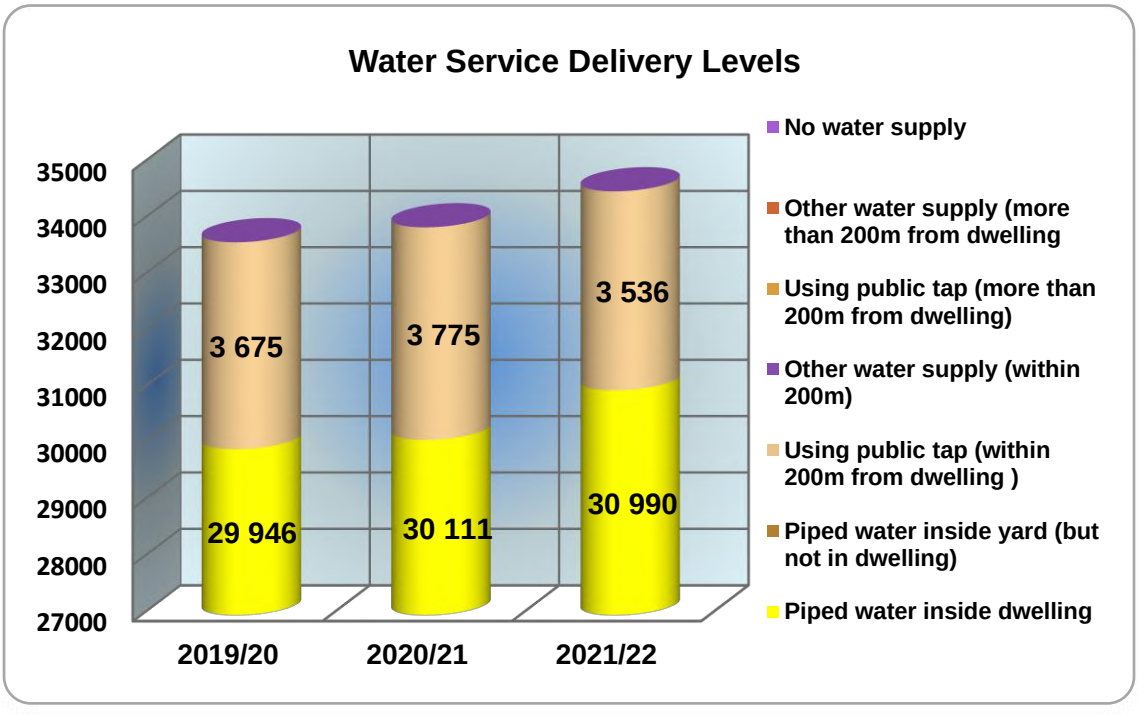


FIGURE 12: WATER SERVICE DELIVERY LEVELS

Access to Water			
Financial year	**Proportion of households with access to water points*** (*Informal households/total number of households x100*)	**Proportion of households with access to piped water**	**Proportion of households receiving 6 kl free#** (*Indigent/formal households* X 100)
2019/20	10.93%	**100%**	25%
2020/21	10.65%	**100%**	24.2%
2021/22	11.02%	**100%**	24.5%
** Means access to 25 litres of potable water per day supplied within 200m of a household and with a minimum flow of 10 litres per minute* *# 6,000 litres of potable water supplied per formal connection per month* ** Total households in informal areas / total households in Overstrand as a %.*			

TABLE 93: ACCESS TO WATER

d) Service Delivery Indicators

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall Performance 2021/2022			
						Annual Target	Actual	R	Corrective Measures
TL4	The provision and maintenance of municipal services	Quality of potable water comply 95% with SANS 241	% compliance with SANS 241	All	98,83%	**95.00%**	**97.83%**	G2	Target well met
TL5	The provision and maintenance of municipal services	Limit unaccounted water to less than 20% {(Number of kilolitre water purified - Number of kilolitre water sold)/Number of kilolitre purified x 100)}	% of water unaccounted for	All	28,25%	**18.00%**	**24.04%**	R	Target not met. Require funding to address challenges.
TL19	The provision and maintenance of municipal services	Report on the implementation of the Water Service Development plan annually by the end of October	Report submitted	All	1	**1**	**1**	G	Target met
TL29	The provision and maintenance of municipal services	Provision of water to informal households (excluding invaded state owned land and private land) based on the	The number of taps installed in relation to the number of informal households	All	341	**320**	**464**	G2	Target well met

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall Performance 2021/2022			
						Annual Target	Actual	R	Corrective Measures
		standard of 1 water point to 25 households (MPPMR Reg 10 (a))	(excluding invaded land unsuitable for housing and private land)						
TL30	The provision and maintenance of municipal services	Provision of cleaned piped water to all formal households within 200 m from households (MPPMR Reg 10 (a))	No of formal households that meet agreed service standards for piped water	All	30 111	**30 111**	**30 990**	G2	Target well met
TL45	The provision and maintenance of municipal services	Provision of water to informal households on invaded land with available funding ("Land Invasion" refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	The number of taps installed for informal households on invaded land with available funding	All	80	**70**	**82**	G2	Target well met

TABLE 94: SERVICE DELIVERY INDICATORS: WATER SERVICES

Employees: Water Services							
Job Level	**2018/19**	**2019/20**	**2020/21**	**2021/22**			
	Employees	**Employees**	**Employees**	**Posts**	**Employees**	**Vacancies (fulltime equivalents)**	**Vacancies (as a % of total posts)**
	No.	**No.**	**No.**	**No.**	**No.**	**No.**	**%**
0 - 3	19	15	18	18	17	1	5.5%
4 - 6	7	6	6	7	7	0	0%
7 - 9	3	4	4	4	4	0	0%
10 - 12	11	11	10	12	10	2	16.6%
13 - 15	3	3	3	3	3	0	0%
16 - 18	0	0	0	0	0	0	0%
19 - 20	1	1	1	1	1	0	0%
Total	**44**	**40**	**42**	**45**	**42**	**3**	**6.6%**

TABLE 95: EMPLOYEES: WATER SERVICES

The intensive training and development of process controllers at all the Overstrand treatment plants continued as part of the bulk water services support contract with Veolia.

Capital Expenditure 2021/22: Water Services					
R'					
Capital Projects	**2021/22**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Refurbishment of Bulk Water Pipelines	3 000 000	1 988 060	1 985 836	1 014 164	1 985 836
Fencing at Water Installations	700 000	990 867	990 867	-290 867	990 867
Replacement of Overstrand Water Pipes	21 622 580	18 671 580	18 668 990	2 953 590	23 728 277
Water Facilities Contingency	400 000	2 183 940	2 179 839	1 779 839	2 179 839
Access Roads to Kleinmond Buffels River WTW Upgrade	2 000 000	2 000 000	1 998 115	1 885	1 998 115
Upgrade Hermanus Well Fields Phase 2	6 691 709	3 589 508	3 586 015	3 105 694	3 586 015
Upgrade Water Lines & New Booster Pumpstation Valves Masakhane	4 000 000	0	0	4 000 000	0
Upgrade Bulk Water Stanford	5 615 000	0	0	5 615 000	0
Water Master Plan Implementation	7 272 830	7 220 830	7 220 490	52 340	7 220 490
Basic Services for Emergency Housing	250 000	250 000	0	250 000	0
Emergency Housing Project Schulphoek	280 000	280 000	0	280 000	0
EHP Water Provision for Informal Settlements	150 000	150 000	0	150 000	0
Total All	**51 982 119**	**37 333 918**	**36 630 152**	**15 351 967**	**41 689 439**
Total project value represents the estimated cost of the project on approval by Council					

TABLE 96: CAPITAL EXPENDITURE 2021/22: WATER SERVICES

98.1% of the adjusted capital budget for Water for 2021/22 was spent. Unspent funds have been rolled over to the 2022/23 financial year where applicable, to enable continuation of projects.

3.3.2 WASTEWATER (SANITATION) PROVISION

a) Introduction to Sanitation Provision

Overstrand Municipality has 6 wastewater schemes. All residents have access to at least a basic sanitation service.

The main challenges remained the following:

Provide sufficient wastewater treatment capacity as well as bulk and reticulation system capacity in all the schemes to be able to accommodate future growth and development, including the planned low-cost housing projects by:

- extending the waterborne sewer networks in the different towns;
- extending treatment capacity when growth projections indicate the requirement; and
- eliminating the tanker truck service over time.
- efficiently maintaining and operating existing infrastructure.

The National Department of Water and Sanitation launched its first Green Drop assessment of municipal wastewater schemes since 2013 in September 2021. Overstrand Municipality achieved an overall score of 89% and was placed 3rd in the country.



Construction of the new Archimedes Screw inlet Pump Station at the Hermanus Wastewater Treatment Plant in progress



Overstrand trophy for the 3rd position in the National Green Drop Program 2021/22

b) Highlights Wastewater (Sanitation) Provision

Highlights	Description
Green Drop 3rd position nationally	Overstrand Municipality was placed in national 3rd position in the 2021/22 DWS National Green Drop assessment of all wastewater systems.
New Water Supply and Sanitation Services Bylaw adopted	The new Water Supply and Sanitation Services Bylaw was approved by Council and gazetted in June 2022.
Sewer network extension and upgrade projects well on track	The project for the next phase of the extension of the waterborne sewer network in Kleinmond and upgrade in Zwelihle was completed, and the sewer network extension project in Gansbaai will be completed early in the new financial year.
New Inlet Pumpstation under construction at Hermanus WWTW	A new Archimedes Screw Inlet Pump station is being constructed at the Hermanus Wastewater Treatment Works, partially funded with a WSIG grant received from the Department of Water and Sanitation.

Highlights	Description
Kleinmond WWTW Upgrade to commence	Environmental authorization was received for the upgrade of the Kleinmond WWTW, and tenders for the construction phase were advertised in June 2022.

TABLE 97: WASTEWATER (SANITATION) PROVISION HIGHLIGHTS

c) Challenges: Wastewater (Sanitation) Provision

Description	Progress made in 2021/22 to address challenge
Need for the upgrade of wastewater treatment facilities in some areas	Environmental authorization and funding were secured for the upgrading the Kleinmond WWTW. The Hawston plant will need to follow in the near future.
Lack of waterborne sewer networks in some areas, putting pressure on tanker service	Elimination of sewer tanks by laying new sewer pipe networks and connecting properties to it will need to be continued. The next phases of sewer network extension in Gansbaai and Kleinmond was completed. In the interim additional tanker trucks are to be purchased and aging trucks to be replaced.
Optimization of wastewater sludge handling	Disposal of dried waste sludge in the most efficient way remains a challenge. Discussions with the Overberg District and DEADP are ongoing.
Extension of basic services	Improvement of the ratio of sanitation facilities to households in informal settlements, and provision of basic services at new informal settlements. Ongoing project.
Aging infrastructure / lack of maintenance funds	Increased maintenance budget as well as capital for replacement of old infrastructure is required.
Storm water infiltration into sewer networks	Public awareness and law enforcement to be upscaled.
Sewer blockages	Repair/replace sections of pipelines and increase public awareness/education on sewerage systems.

TABLE 98: WASTEWATER (SANITATION) PROVISION CHALLENGES

Sanitation service Delivery Levels				
Households				
Description	**2018/19**	**2019/20**	**2020/21**	**2021/22**
	Actual	**Actual**	**Actual**	**Actual**
	No.	**No.**	**No.**	**No.**
Sanitation/sewerage: (above minimum level)				
Flush toilet (connected to sewerage)	0	**30 060** DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS	**30 420** DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS	**31 394** DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS

Sanitation service Delivery Levels				
Households				
Description	**2018/19**	**2019/20**	**2020/21**	**2021/22**
	Actual	**Actual**	**Actual**	**Actual**
	No.	**No.**	**No.**	**No.**
Flush toilet (with septic tank)	0	0 DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS	0 DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS	0 DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS
Chemical toilet	0	0	0	0
Pit toilet (ventilated)	0	0	0	0
Other toilet provisions (above min. service level)	3555	3675	3 779	3536
Minimum Service Level and Above sub-total	33251	33735	34199	34930
Minimum Service Level and Above Percentage	100%	100%	100%	100%
Sanitation/sewerage: (below minimum level)				
Bucket toilet	0	0	0	0
Other toilet provisions (below min. service level)	0	0	0	0
No toilet provisions	0	0	0	0
Below Minimum Service Level sub-total	0	0	0	0
Below Minimum Service Level Percentage	0	0	0	0
Total households	**33 251** (Informal households included (29361+3620)	**33 735** (Informal households included (30060+3675)	**34 199** (Informal households included (30420+3779)	**34 930** (Informal households included (34930+3536)
Including informal settlements				
The financial system (DB4) cannot differentiate totals for the four financial years				

TABLE 99: SANITATION SERVICE DELIVERY LEVELS

d) Service Delivery Indicators

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall Performance 2021/2022			
						Annual Target	Actual	R	Corrective Measures
TL3	The provision and maintenance of municipal services	Quality of effluent comply 75% with general or special limit in terms of the Water Act (Act 36 of 1998)	% compliance	All	79,16%	**75.00%**	**80.08%**	G2	Target well met.

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall Performance 2021/2022			
						Annual Target	Actual	R	Corrective Measures
TL36	The provision and maintenance of municipal services	The provision of sanitation services to informal households (excluding invaded state owned land and private land) based on the standard of 1 toilet to 5 households (MPPMR Reg 10 (a))	The number of toilet structures provided in relation to the number of informal households (excluding invaded land unsuitable for housing and private land)	All	934	**980**	**983**	G2	Target well met.
TL37	The provision and maintenance of municipal services	Provision of sanitation services to formal residential households (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a))	No of formal residential households which are billed for sewerage in accordance to the SAMRAS financial system	All	30 420	**30 420**	**31 394**	G2	Target well met.
TL46	The provision and maintenance of municipal services	The provision of sanitation services to informal households on invaded land with available funding ("Land Invasion" refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	The number of toilets provided for informal households on invaded land with available funding	All	139	**95**	**143**	B	Target extremely well met.

TABLE 100: SERVICE DELIVERY INDICATORS: WASTEWATER (SANITATION) PROVISION

Employees: Sanitation Services							
Job Level	2018/19	2019/20	2020/21	2021/22			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	42	42	42	42	41	1	2.4%
4 - 6	3	3	3	4	4	0	0%
7 - 9	14	14	12	15	13	2	13%
10 - 12	4	4	6	5	5	0	0%
13 - 15	0	0	0	0	0	0	0%
16 - 18	1	1	1	1	1	0	0%
19 - 20	1	1	1	1	1	0	0%
Total	**65**	**65**	**65**	**68**	**65**	**3**	**4.4%**

TABLE 101: EMPLOYEES WASTEWATER (SANITATION) PROVISION

Capital Expenditure 2021/22: Sanitation Services					
R'					
Capital Projects	2021/22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Sewerage Facilities Contingency	650 000	1 090 000	1 084 144	-434 144	1 084 144
Kleinmond Sewer Network Extension	0	729 050	468 470	-468 470	8 753 918
Kleinmond Wastewater Treatment Works (WWTW) Refurbish Upgrade	4 530 080	4 530 080	2 266 818	2 263 262	32 000 000
Gansbaai CBD Sewer Network Extension	7 348 170	7 348 170	5 348 075	2 000 095	7 999 994
Fencing at Sewerage Installations	2 000 000	2 000 000	1 964 317	35 683	1 964 317
Upgrading of Pumpstations Rising Mains	16 059 317	16 059 317	12 151 676	3 907 641	28 152 000
Hermanus WWTW Upgrade Screens Ras Sludge Dewatering	3 000 000	2 560 000	2 523 525	476 475	2 523 525
Emergency Housing Project Schulphoek	1 400 000	1 400 000	0	1 400 000	1 400 000
EHP Sewer Provision for Informal Settlements	620 000	620 000	0	620 000	620 000
Vehicles-Sewerage	0	1 500 000	1 145 076	-1 145 076	1 145 076
Upgrade Bulk Sewer Supply Area A & B	4 834 000	12 852 404	12 852 404	-8 018 404	12 852 404
Zwelihle Sewer	449 150	201 126	201 126	248 024	13 519 137
Total All	**40 890 717**	**50 890 147**	**40 005 632**	**885 085**	**112 014 515**
Total project value represents the estimated cost of the project on approval by Council					

TABLE 102: CAPITAL EXPENDITURE 2021/22: WASTEWATER (SANITATION) PROVISION

78.6% of the adjusted capital budget for Sanitation for 2021/22 was spent. Unspent funds have been rolled over to the 2022/23 financial year where applicable, to enable continuation of the relevant projects. The reasons for the under spending on capital projects included inter alia lengthy environmental authorization processes, delays in some procurement processes, and difficult site conditions encountered on some construction projects.

3.3.3 ELECTRICITY

a) Introduction to Electricity

Emergency housing in the Overstrand area has taken off overnight and various areas have been identified to assist local communities. A number of streetlights and electricity connections have been provided to try and assist locals until the various housing projects are completed. Housing projects in various parts of the Overstrand have kicked off in 2020.

A set of Guidelines for Small Scale Embedded Generating within the Overstrand Distribution Area was approved and took effect on 1 July 2016. Overstrand has since received multiple enquiries with 33 applications with a combined installed capacity of 260 kVA completed. These Guidelines give consumers the opportunity to have a grid tied connection and feed all excess energy back into the municipal grid for which they are compensated at an approved annual tariff. All related documents are available on the Overstrand website. (www.overstrand.gov.za/en/documents/electricity). Overstrand urges all owners of PV installations (grid-tied or off-grid) to register at their relevant Municipal administration.

On 28 April 2021 a Renewable energy item was approved by Overstrand Municipality's council. It states the following:
Council approves that the municipality transition its energy supply, where feasible, to low carbon and renewable sources, in compliance with the revised Regulations on New Generation Capacity and all other relevant regulations, by:

- Continuing with the Small-Scale Embedded Generation program
- Developing renewable energy sources
- Procuring renewable energy from Independent Power Producers; and
- Making the municipality's electrical network available to compliant and approved energy producers and energy traders to wheel energy over the municipal network.

Overstrand was also recently included in the Municipal Energy Resilience Project on Provincial level. Various discussions are underway with interested parties regarding the purchasing of electricity as well as wheeling electricity over our network. As part of the Local Government initiative, funding was

obtained to conduct an Electricity Cost of Supply Study as well as updating the Electricity Master Plan and including a Grid capacity connection study.

Overstrand Municipality is committed to quality service delivery to the residents of Overstrand and to the expansion of services to those who never previously had access to these. A sustainable supply of sufficient electricity and energy is vital for the growth and development of Overstrand.

Electricity Reticulation is a Local Government Competence in terms of the Constitution and forms the highest earner of revenue within municipalities. Electricity is also the best tool available to control revenue within the municipality. Eskom's 10% required savings however has a negative impact on revenue.

The Municipality is licensed to sell electricity to customers in its designated area of supply.

In this regard, the Municipality has the following responsibilities:

- Preparing a sustainable business for the future through the promotion of alternative energy sources.
- Planning, designing and operating its network
- Proper metering and recording of customers
- Maintaining an acceptable standard of electricity supply to all customers.

The Municipality is tasked with the provision of a safe and reliable electricity supply to all customers in accordance with its legislated mandate and the relevant national standards and, as such, there is no high or low standard of supply.

Consultants were appointed to update the master plan and previous status report on the electricity infrastructure in the Overstrand area, as well as to verify the correctness and completeness of data on the GIS platform. This updated master plan report must be read in conjunction with the drawings and other information available on the GIS database. The existing electrical infrastructure for all Overstrand areas is shown on the layout drawings as available on the GIS platform.

b) Electricity Losses

The electricity losses were determined at 7.20% for the 2021/22 financial year as opposed to the 7.35% in the preceding 2020/21 financial year. Technical losses are calculated at ± 5%. In terms of the average electricity losses of 15% within South Africa based upon Electricity Distribution entities, this is considered an excellent achievement. A target of 7% has been set for the next financial year.

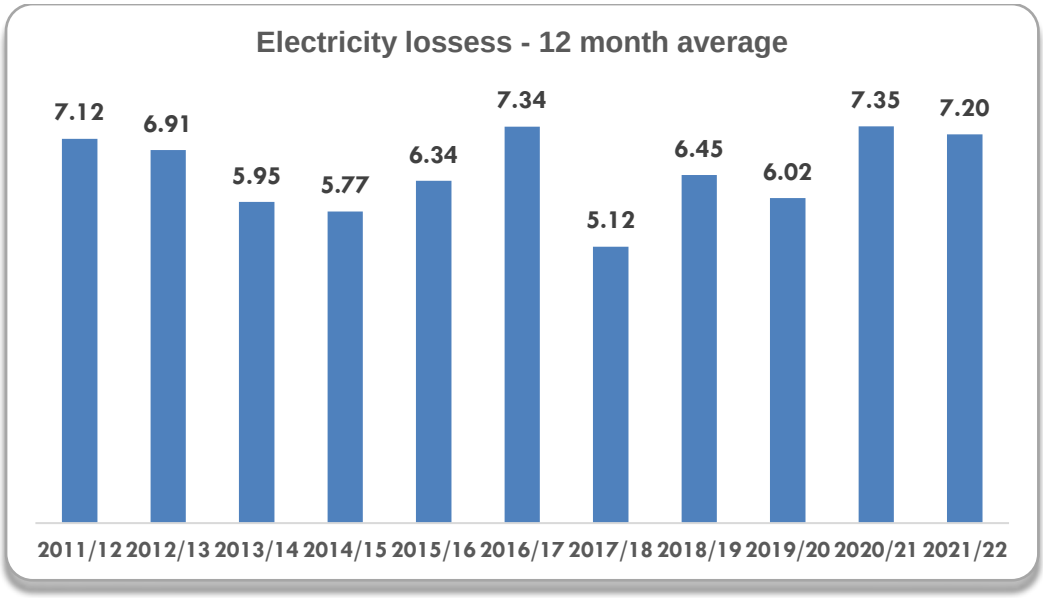


FIGURE 13: ELECTRICITY LOSSES

c) Highlights: Electricity

Highlights	Description
Municipal Energy Resilience Fund	Funding was received for the completion of a Cost of Supply Study to ensure that all electricity tariffs are cost reflective and fair.
Local Government Capacity Building Initiative	Funding was received to update the electricity master plans as well as include a Grid Capacity Connection study.
Birkenhead 66kV Substation	The tender for the Birkenhead 66kV Substation was awarded and construction is underway. Estimated completion date is 30 June 2024.
Housing Projects	Various phases of our housing projects have been completed in Masakhane, Blompark and Swartdam with various others still underway.
Upgrading and replacement of MV/LV networks in Hermanus, Hawston and Kleinmond.	Various MV/LV networks were upgraded and replaced in Hermanus, Hawston and Kleinmond area after the tender was awarded.
High mast lighting in Zwelihle	Three new high mast lights were installed in the Zwelihle area.

TABLE 103: ELECTRICITY HIGHLIGHTS




Birken Birkenhead 66kV Substation Groundworks




Electrification of houses in Swartdam C1 project




Upgrade old overhead networks to underground networks in Hermanus, Kwaaiwater area




Upgrade old overhead networks to underground networks in Hermanus, Mount Pleasant area





Upgrade old overhead networks to underground networks in Kleinmond area




Installed new high mast lighting in Zwelihle area, Hermanus

d) Challenges: Electricity

Description	Progress made in 2021/22 to address challenge
Illegal Connections	Illegal Connections are on the rise, and we are making every effort possible to curb the losses and prevent the loss of lives and damage to infrastructure. Discussions are underway with various key role-players to ensure that no stone is left unturned in the fight against illegal connections and electricity theft.
Infrastructure Theft and Vandalism	Infrastructure theft and Vandalism is crippling to the operational budget and service delivery. Overstrand is working with the South African Revenue Protection Agency, Law Enforcement, SAPS and various other key role players to address the loss of infrastructure due to vandalism and theft.
Loadshedding	Loadshedding has a major effect on our community, businesses, and municipal infrastructure. We as municipality do not impose our own loadshedding but are switched solely by Eskom. Whilst we are exploring all possibilities around renewable energy, at this stage there is no sure way to get rid of loadshedding.

TABLE 104: ELECTRICITY CHALLENGES






Vandalism and Theft in the Gansbaai/Stanford area





Electrical kiosks set alight in Hawston area



Electrical cables dug up and stolen in Hermanus area



Kiosk vandalised and cables stolen in Mount Pleasant



Illegal and unsafe electrical connections, vandalism of pole mounted transformers in Zwelihle area

Electricity Service Delivery Levels				
Households				
Description	**2018/19**	**2019/20**	**2020/21**	**2021/22**
	Actual	**Actual**	**Actual**	**Actual**
	No.	**No.**	**No.**	**No.**
Electricity (at least min. service level)	5 831	5 946	5 826	5618
Electricity - prepaid (min. service level)	19 464	19 731	20 146	20 821
Minimum Service Level and Above sub-total	25 295	25 677	25 972	26 439
Minimum Service Level and Above Percentage	100	100	100	100
Energy: (below minimum level)				
Electricity (< min. service level)	0	0	0	0
Electricity - prepaid (< min. service level)	0	0	0	0
Other energy sources	0	0	0	0
Below Minimum Service Level sub-total	0	0	0	0
Below Minimum Service Level Percentage	0	0	0	0

Electricity Service Delivery Levels				
Households				
Description	2018/19	2019/20	2020/21	2021/22
	Actual	Actual	Actual	Actual
	No.	No.	No.	No.
Total number of households	25 295	25 677	25 972	26 439

TABLE 105: ELECTRICITY SERVICE DELIVERY LEVELS

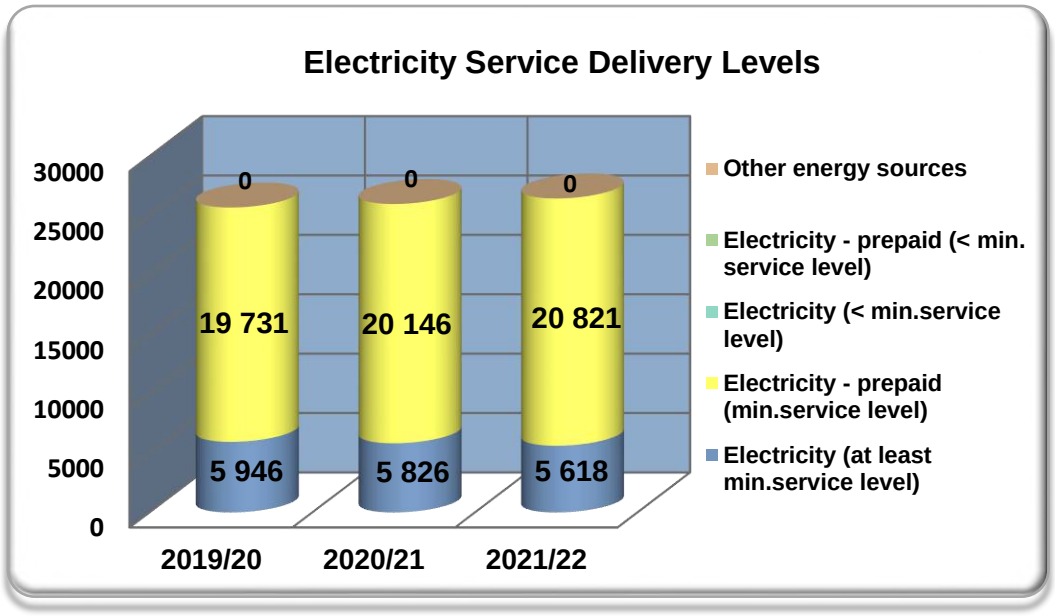


FIGURE 14: ELECTRICITY SERVICE DELIVERY LEVELS

Households – Electricity Service Delivery Levels below the minimum						
Households						
Description	2018/19	2019/20	2020/21	2021/22		
	Actual	Actual	Actual	Original Budget	Adjusted Budget	Actual
	No.	No.	No.	No.	No.	No.
Formal Settlements						
Total households	27 732	25 677	25 972	26 439	26 439	26 439
Households below minimum service level	0	0	0	0	0	0
Proportion of households below minimum service level	0	0	0	0	0	0
Informal Settlements						
Total households	2 526	2 527	2 552	2 446	2 446	2 446
Households below minimum service level	0	0	0	0	0	0
Proportion of households below minimum service level	0	0	0	0	0	0

TABLE 106: HOUSEHOLDS - ELECTRICITY SERVICE DELIVERY LEVELS BELOW THE MINIMUM

e) Service Delivery Indicators

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall Performance 2021/2022			
						Annual Target	Actual	R	Corrective Measures
TL18	The provision and maintenance of municipal services	Limit electricity losses to 7.5% or less {(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated) × 100}	% of electricity unaccounted for	All	7,35%	**7.50%**	**7.20%**	B	Target extremely well met.
TL33	The provision and maintenance of municipal services	Provision of Electricity: Number of metered electrical connections in formal areas (Eskom Areas excluded) (Definition: Refers to residential households (RE) and pensioners (PR) as per Finance departments billed households) (MPPMR Reg 10 (a))	Number of formal households that meet agreed service standards	All	21 914	**21 500**	**22 475**	G2	Target well met.

TABLE 107: SERVICE DELIVERY INDICATORS: ELECTRICITY

Employees: Electricity Services							
Job Level	2018/19	2019/20	2020/21	2021/22			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	26	24	24	24	23	1	4%
4 - 6	7	14	14	15	12	3	20%
7 - 9	12	11	11	11	9	2	18%
10 - 12	13	14	14	17	16	1	6%
13 - 15	6	5	4	6	4	2	33%
16 - 18	2	2	2	2	2	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**66**	**70**	**69**	**75**	**66**	**9**	**12%**

TABLE 108: EMPLOYEES: ELECTRICITY SERVICES

Capital Expenditure 2021/22: Electricity Services					
R'000					
	2021/22				
Capital Projects	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
				R	
Birkenhead 66kV Substation	R 15 000	R 15 000	R 7 934	R 7 066	R 7 934
Electrification of Low-Cost Housing Areas (INEP)	R 3 519	R 3 519	R 3 519	R 0	R 3 519
Electrification of Low-Cost Housing Areas	R 5 000	R 5 000	R 5 000	R 0	R 5 000
Power Cable to Kleinmond Slipway Facilities	R 115	R 115	R 114	R 1	R 114
Hermanus MV LV Upgrade/replacement	R 4 939	R 4 939	R 4 939	R 0	R 4 939
Kleinmond MV LV Network Upgrade	R 1 860	R 1 860	R 1 860	R 0	R 1 860
Hawston MV LV Upgrade replacement	R 372	R 372	R 372	R 0	R 372
High mast Lights	R 743	R 743	R 743	R 0	R 743
Zithande Street lights	R 370	R 370	R 370	R 0	R 370
Streetlights Sandbaai	R 100	R 100	R 77	R 23	R 77
Streetlights Fisherhaven	R 30	R 30	R 25	R 5	R 25
Streetlights Vermont	R 30	R 30	R 30	R 0	R 30
Electricity Transformer Capital Replacement Contingency	R 1 000	R 1 000	R 1 000	R 0	R 1 000
Streetlights Vermont	R 30	R 30	R 30	R 0	R 30
Total All	R 33 078	R 33 078	R 25 983	R 7 095	R 25 983

TABLE 109: CAPITAL EXPENDITURE 2021/22: ELECTRICITY SERVICES

78,5% of the capital budget for electricity for 2021/22 was spent. The main tender for the Birkenhead 66kV Substation was partially rolled over to 2022/23 due to the tender being awarded late in 2021/22. The tender was awarded on 16 February 2022.

3.3.4 WASTE MANAGEMENT (REFUSE COLLECTIONS, WASTE DISPOSAL, STREET CLEANING AND RECYCLING)



The New Hermanus Materials Recycling Facility

a) Introduction to Waste Management

The Municipality delivers an efficient solid waste service to the residents of Overstrand, and all urban households are receiving the service at least once a week. The two-bag system is being applied, i.e., a black bag for wet waste and a clear bag for recycling, in all the areas, after the two-bag system was successfully reintroduced in the Hermanus and Kleinmond areas during November 2021.

The new Hermanus Materials Recovery Facility, which is operated by a private contractor on behalf of Overstrand Municipality, started operations in November 2021 and has created permanent employment opportunities for 20 people from the local community. Since starting, the recycling team has been able to divert 516 Tons from landfill, meaning a good start. The facility however still has the capacity to receive and sort more clean recyclable materials and as such the residents and local business are encouraged to partake in the two-bag system and support the recycling drive. Customers are also welcomed to deliver their recyclable materials directly to the Facility.

The operations at the Gansbaai Material Recovery Facility, which is operated by a private contractor on behalf of Overstrand Municipality, currently provides jobs for 4 permanent staff and additional temporary positions as and when required to manage the current recycling volumes delivered to the facility. It has been another tough year for this facility, but they have managed to increase the tonnage of waste recycled and are working continuously on improving this to get back to pre-COVID recycled tons.

In addition to the municipal recycling programs there are also four other smaller private waste recycling operators that also continued to operate and service clients within the municipal area; two are in Hermanus and one in the Kleinmond area and one in the Gansbaai area.

The new Public Drop off facility in Hermanus also started operating during November 2021. This facility accepts general waste in loads of up to 3 tons. The site has a weighbridge and loads under 1 ton are disposed of for free while loads over 1 ton are charged for. In addition to accepting general waste the site also accepts small loads of builders' rubble, up to a maximum of 1 ton (loads greater than 1 ton need to be disposed of at Karwyderskraal).

There are two landfills that service the Overstrand municipal area, namely the Gansbaai landfill site which belongs to the Overstrand Municipality and has a remaining estimated lifespan of about 14 years, and Karwyderskraal Regional landfill site which is owned by the Overberg District Municipality and has a remaining lifespan of about 48 years. The agreement reached between Overberg District Municipality, Overstrand Municipality and Theewaterskloof Municipality has secured the use of the Karwyderskraal Regional landfill for both local municipalities until the landfill site reaches its capacity.

The informal areas are serviced with swing bins and mini disposal sites for the residents to dispose of their refuse, as well as strategically placed waste containers in Zwelihle and Masakhane.

Private local contractors are deployed to specific demarcated areas for area and street cleaning. This operational methodology has worked well in the Overstrand. Although the main purpose of the contractors is cleaning, they must also do awareness about cleanliness. The three contract priorities are to provide a service that is affordable, effective and efficient to the residents.

During this financial year the Overstrand Municipality's new Integrated Waste Management By-law was Approved by Council and subsequently Gazetted on the 29th of October 2021. The new By-law is available on the Overstrand web site at https://www.overstrand.gov.za/en/documents/bylaws.

The 5th generation Integrated Waste Management Plan, which was updated in May 2020, is available on the Overstrand web site at https://www.overstrand.gov.za/en/documents/strategic-documents/integrated-waste-management

The management of waste and baboons has continued to be a challenge for the municipality. For more information on the baboon related issues, see the Environmental Management section of this report. Baboon proof bins are compulsory in areas that are declared as animal problem areas.

With regards to education and awareness for the youth, the contract that was awarded in 2019 for the hosting of puppet shows and live shows to educate learners about recycling and illegal dumping continued. The most recent shows were presented by Story Team during May 2022. Live theatre shows were used this round for the first time and the shows were aimed at the older Grade 4 -5 learners and was a great success. The shows were presented in Afrikaans, English and isiXhosa, and 1518 learners were reached at various schools across the Overstrand. An additional benefit this year was that the show was also in part presented by in training talented community actors, as part of Story Team's social commitment to the Overstrand municipality and these new actors fared very well.

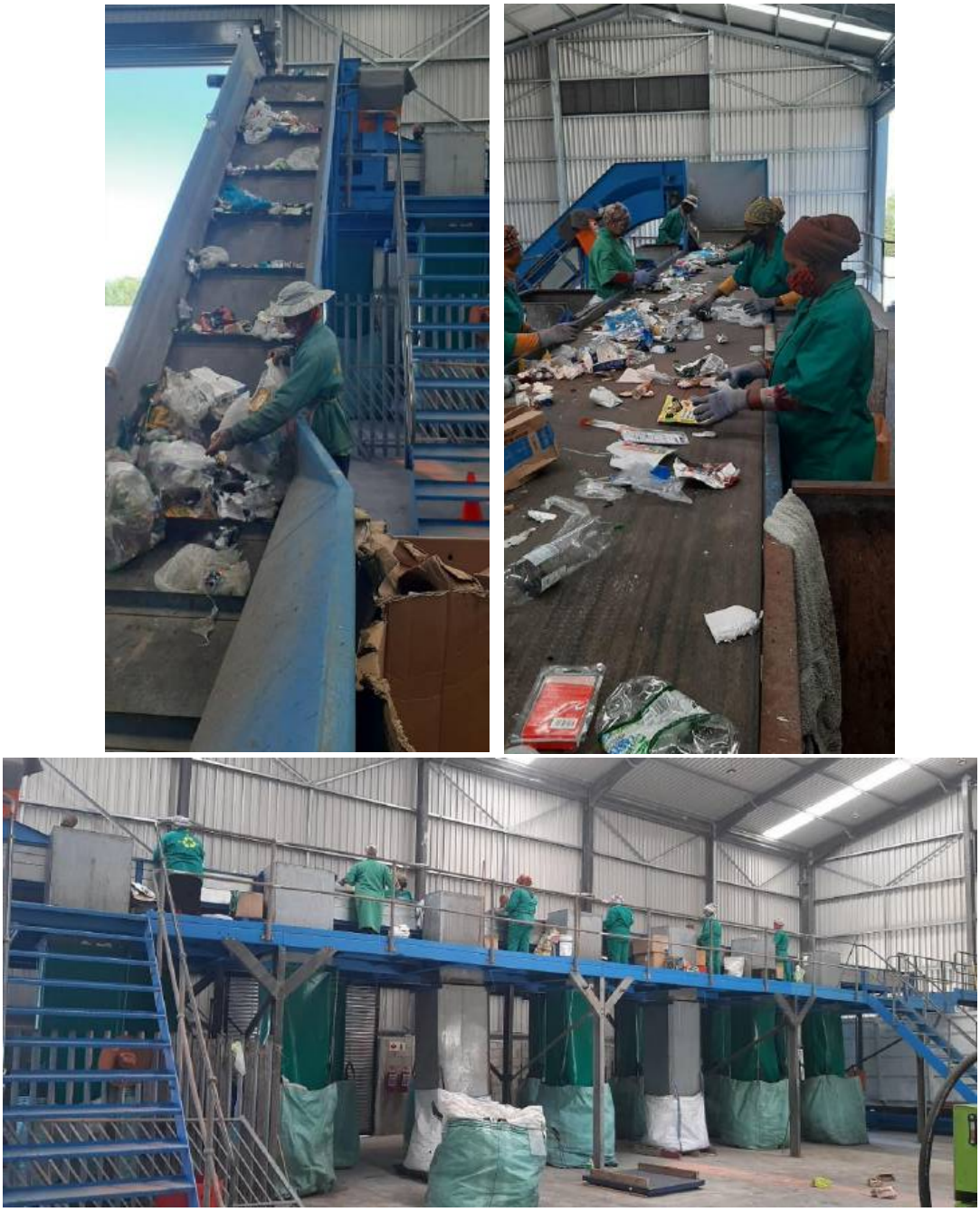
b) Highlights: Waste Management

Highlights	Description
New Hermanus MRF and public drop-off in operation	Both facilities started operations during November 2021 and are performing well.
The updated Integrated Waste Management By-law gazetted.	The By-law was gazetted on the 29th of October 2021.
The first waste awareness live theatre shows presented at schools within the Overstrand.	Live theatre shows regarding recycling and littering were presented to the older Grade 4-5 learners. This was done this year instead of again presenting the puppet shows to the younger students.

TABLE 110: WASTE MANAGEMENT HIGHLIGHTS



The Story Team Live theatre shows showing students and new actors



New Hermanus Material Recovery Facility in operation

b) Challenges: Waste Management

Description	Progress in 2021/22 to address challenge
Ongoing damage & vandalism at Stanford Drop off site	The insurance claim was finalised, and the call was then made to hold off on the repairs (replacement of the wooden pole structure) and rather request additional capex funding for 2022/23 to replace the damaged sections where the bins stand with a concrete retaining wall. The capex requested was approved for the

Description	Progress in 2021/22 to address challenge
	2022/23 budget year and the drop-off will now be upgraded in the 2022/23 financial year.
Enforcement of animal proof bins in baboon hot spot areas	The amended By-law has been gazetted including reference to declared animal problem areas and this will assist officials and law enforcement with the enforcement of the By-law.
Securing additional clean recyclable waste volumes for the Hermanus MRF	Quite a lot of marketing was done to inform the public that the new facility was operational via the media e.g., newspapers, Facebook and monthly bulletin articles, and volumes are slowly improving. The MRF still has additional capacity hence the drive to secure additional volumes.
Improving organic waste diversion from landfill to meet the future targets which have been set	Continued with organic waste chipping, and investigation of the possible composting of the sewerage sludge at Karwyderskraal instead of landfilling.

TABLE 111: WASTE MANAGEMENT CHALLENGES

Solid Waste Service Delivery Levels				
Households				
Description	**2018/19**	**2019/20**	**2020/21**	**2021/22**
	Actual	**Actual**	**Actual**	**Actual**
	No.	**No.**	**No.**	**No.**
Solid Waste Removal: (Minimum level)				
Removed at least once a week	34 782	33 366	33 895	34 819
Minimum Service Level and Above sub-total	**34 782**	**33 366**	**33 895**	**34 819**
Minimum Service Level and Above percentage	**100%**	**100%**	**100%**	**100%**
Solid Waste Removal: (Below minimum level)				
Removed less frequently than once a week	0	0	0	0
Using communal refuse dump	0	0	0	0
Using own refuse dump	0	0	0	0
Other rubbish disposal	0	0	0	0
No rubbish disposal	0	0	0	0
Below Minimum Service Level sub-total	0	0	0	0
Below Minimum Service Level percentage	0	0	0	0
Total number of households	**34 782**	**33 366**	**33 895**	**34 819**

TABLE 112: SOLID WASTE SERVICE DELIVERY LEVELS

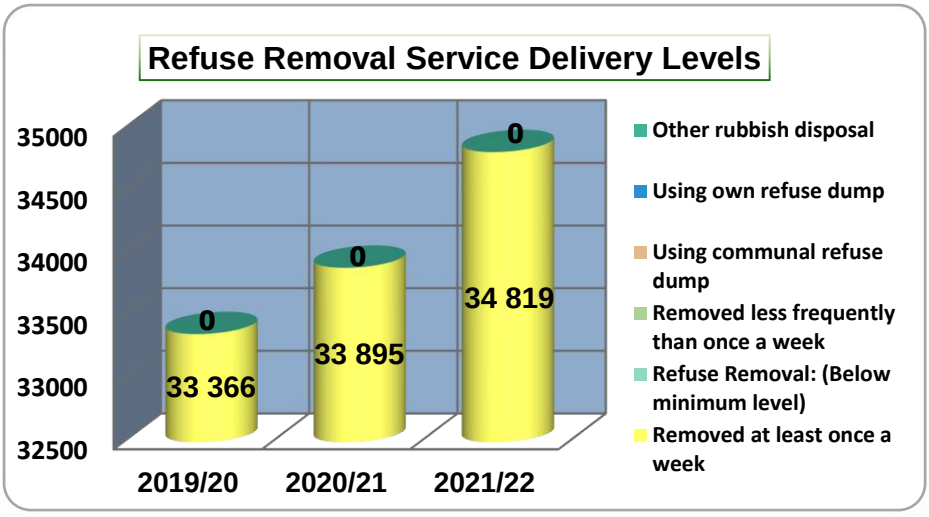


FIGURE 15: REFUSE REMOVAL SERVICE DELIVERY LEVELS

d) Service Delivery Indicators

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall Performance 2021/2022			
						Annual Target	Actual	R	Corrective Measures
TL31	The provision and maintenance of municipal services	Provision of refuse removal, refuse dumps and solid waste disposal to all formal households at least once a week (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10	Number of formal households for which refuse is removed at least once a week	All	33 895	**33 895**	**34 819**	G2	Target well met
TL32	The provision and maintenance of municipal services	Provision of refuse removal, refuse dumps and solid waste disposal to all informal households at least once a week (MPPMR Reg 10 (a))	Number of weekly removal of refuse in informal households (Once per week = 52 weeks per annum	All	52	**52**	**52**	G	Target met

TABLE 113: SERVICE DELIVERY INDICATORS: SOLID WASTE MANAGEMENT

Employees: Solid Waste Services				
Job Level	**2018/19**	**2019/20**	**2020/21**	**2021/22**

	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	115	115	114	119	115	4	3.4%
4 - 6	1	1	1	2	2	0	0%
7 - 9	18	18	18	19	18	1	5%
10 - 12	2	2	2	2	1	1	50%
13 - 15	0	0	0	0	0	0	0%
16 - 18	1	1	1	1	1	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**137**	**137**	**136**	**143**	**137**	**6**	**4%**

TABLE 114: EMPLOYEES: SOLID WASTE SERVICES



Photo from the New Hermanus Drop-off towards the weighbridge and MRF (on the right - hand side)

Capital Expenditure 2021/22: Solid Waste Services					
R'					
Capital Projects	**2021/22**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Voëlklip Drop Off and Mini Drop Off Electric Fencing	90 000	90 000	0	90 000	0
Gansbaai Landfill Site Fence	463 000	0	0	463 000	1 931 805
Hermanus New Waste Management Facility	1 242 000	2 295 742	2 295 742	-1 053 742	19 331 032
Hermanus Transfer Station Upgrading of Infrastructure	2 020 260	2 020 260	0	2 020 260	0

Capital Expenditure 2021/22: Solid Waste Services					
R'					
Capital Projects	2021/22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total all	**3 815 260**	**4 406 002**	**2 295 742**	**1 519 518**	**21 262 837**
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

TABLE 115: CAPITAL EXPENDITURE 2021/22 SOLID WASTE SERVICES

60% of the original capital budget was spent for waste management for 2021/2022.

The capital expenditure for the 2021/22 financial year was limited to four projects namely:

- Electric fencing at Voëlklip drop-off & mini drop-off,
- Gansbaai Landfill site fence,
- The new Hermanus waste management facility,
- The upgrading of the Hermanus Transfer Station.

The electric fencing project was put on hold during the year pending the final decision on whether the Voëlklip mini drop-off was to remain in place or be removed, and a request was made to roll over the full R90 000 to the 2022/23 financial year.

The remaining balance of funds from the Gansbaai landfill fence installation was moved with an adjustment budget to assist with the funding of the Stanford drop-off upgrade as discussed above under challenges and is planned for 2022/23.

The capital spent on the new Hermanus Waste Management Facility for the 2020/21 year was slower than originally planned due to delays with the construction of the Materials Recovery Facility Building, due to of some of the structural steel components being damaged during installation by strong winds and therefore needed to be replaced. (Long lead time for the procuring and supply of steel products.) This resulted in a rollover of some of the 2020/21 budget into the 2021/22 financial year. The total allotted amount was utilised for this project.

The Hermanus Transfer Station upgrade was delayed due to procurement delays and a request was made to roll over R 1 250 000 to the 2022/23 budget.

Due to changes in the norms and standards for rehabilitation of old landfills by the Department of Water & Sanitation, Overstrand had to rethink their approach towards rehabilitation. Alternative use for the old dump sites had to be found.

Permission to remove the body of Hawston Landfill to Karwyderskraal, the regional landfill site, was given by the Department of Environmental Affairs (DEADP), and the removal project started in May 2020, with all the waste being removed by August 2020. Based on the first report submitted by Gibb the department requested an additional phase 2 site assessment which has been completed during this financial year. The report with the findings was submitted to DEADP by Gibb for review in June 2022. Feedback from DEADP on the submitted report is being awaited as well as guidance on the way forward. The project should be completed in the 2022/23 financial year.

At the site of the removed Pearly Beach landfill (now the Wastewater treatment works site) a phase 1 Environmental site assessment was undertaken, and the report was submitted to DEADP for review and feedback is being awaited. It is aimed to complete this process during the 2022/23 financial year.

At the old, closed garden and builders' rubble site in Hermanus a License was issued to mine the sand and builder's rubble for filling and the other waste will go to the Karwyderskraal regional landfill. This project has been put on hold since the site was invaded and is now covered with informal housing and as such is inaccessible for mining. During this financial year a follow-up gas monitoring assessment was conducted for the site, which indicated negligible risk of dangerous gases.

The waste management teams of the three administrations all provided a good and effective refuse removal service in their respective areas over the financial year. Now that the Hermanus Materials Recovery Facility is online there is a need to look at maximizing the clear bags and recycling from the communities to further improve waste diversion targets. The next big challenge is to improve the rate of organic waste diversion from landfill to meet the targets set by DEADP. To this end discussions with Overberg District Municipality are in progress regarding the composting of additional organic waste streams at the regional Karwyderskraal composting site.

Overstrand Municipality provides transfer stations and drop off facilities and weekend drop off facilities for the convenience of the community. The municipality has through the years committed themselves to not only the delivery of collection and disposal services for all its residents, but also to Best Environmental Practices.

3.3.5 HOUSING

a) Introduction to Housing

The Overstrand Municipality has over the last few years had its share of in-migration of people, which is caused by the urbanization process. As a result of this in-migration a backlog developed in the

provision of housing accommodation. It manifests in the growth in the number of backyard dwellers and in informal settlements that are scattered over the entire municipal area.

To address this problem, a comprehensive strategy was developed and is in the implementation phase. A multi-year program of development was compiled as implementation strategy with the 5-year program forming part of the IDP and being updated annually. The purpose of the program is to address this backlog and identify projects in each area where the need exists for development. The approach has the following main objectives:

- To provide basic services in the form of rudimentary services in those areas where it is most needed, namely the informal settlements. This objective has been fully met and the national standard of one tap for every 25 families and one toilet for every 5 families has been achieved.
- The upgrading of informal settlements whereby enhanced serviced sites are provided, has been made a priority in the multi-year housing program.

- Submission of funding applications to Provincial Department of Human Settlements for Integrated Residential Development Programmes (IRDP) which makes provision for construction of BNG housing and serviced sites for different income categories.

- The development of communities through the IRDP and GAP program in order to reduce the housing waiting list as far as possible.

All in all, the multi-year housing program will affect the lives of the 6 000 odd families in need of basic services and housing in the municipal area in order to give them a much better quality of life.

SUMMARY OF COMPLETED PROJECTS SINCE INCEPTION OF THE MULTI-YEAR HOUSING PROGRAMME:

	PROJECT	PROGRESS	STATUS	TOTAL
1.	Admin Site 39 units	Construction of 39 top structures commenced during January 2018 and was completed at the end of November 2018	**2018/2019** Top structures completed	**39**
2.	Site C2 – 132 units	Construction of top structures commenced during September 2017 and was completed at the end of October 2018.	**2017/2018/2019** Top Structures completed	**132**
3.	Hawston TS – 378 units	Construction of top structures commenced during February 2019 and was completed during April 2021. 1 house remains which has been illegally occupied.	**2018/2019/2020/2021** Top Structures completed	**377**
4.	Mandela Square, Zwelihle UISP – 83 services	Installation of civil services commenced during February 2018 and practical	**2017/2018/2019/2020**	**83**

	PROJECT	PROGRESS	STATUS	TOTAL
		completion was achieved at the end of March 2020.		
5.	Beverly Hills UISP – 100 sites	Installation of civil services commenced during November 2017 and practical completion was achieved at the end of March 2020.	**2017/2018/2019/2020**	**100**
6.	Blompark IRDP – 544 services	Installation of civil services commenced during November 2017 and practical completion was achieved during December 2019.	**2017/2018/2019/2020**	**544**
7.	Transit Camp, Zwelihle UISP – 126 services	Installation of civil services commenced during November 2020 and practical completion was achieved during June 2021.	**2020/2021**	**126**

TABLE 116: SUMMARY OF COMPLETED HOUSING PROJECTS SINCE INCEPTION OF THE MULTI-YEAR HOUSING PROGRAMME

Projects Completed during 2021/22

SITE C1, SWARTDAM ROAD, ZWELIHLE TOP STRUCTURES – 150 HOUSES

Project entailed the construction of 150 BNG houses on Site C1, Swartdamroad, Zwelihle under the IRDP Programme. The Contractor established on site during February 2021 and construction was completed during May 2022. 125 units were handed over at different stages during the project and 25 houses must still be handed over.



Site C1, Swartdam road, Zwelihle top structures completed

TRANSIT CAMP, ZWELIHLE UISP – 136 WETCORES

Project entailed the construction and installation of 136 wetcores (toilet structure, tap and washtrough) on the 126 serviced sites in Transit Camp, Zwelihle. Contractor established on site during September 2021 and the project was completed during April 2022.





MASAKHANE UISP, GANSBAAI – PHASE 2 – 204 SITES

Project entailed the installation of A-grade civil infrastructure on 204 sites in Masakhane, Gansbaai. This was the second phase of the Masakhane UISP project which comprises of 1184 sites in total. This is also a greenfield portion of the project. Contractor established on site during January 2021 and the project was completed at the end of July 2021.



MASAKHANE UISP, GANSBAAI – PHASE A3 – 317 SITES

Project entailed the installation of A-grade civil infrastructure on 317 sites in Masakhane, Gansbaai. This was the third phase of the Masakhane UISP project which comprises of 1184 sites in total. This portion of the project was done in-situ and required shifting and relocation of existing families residing in the area. Contractor established on site during September 2021 and the project was completed at during May 2022.





PHASE A1 & A2, MASAKHANE UISP, GANSBAAI – 387 WETCORES

Project entailed the construction and installation of 387 wetcores (toilet structure, tap and washtrough) on 387 serviced sites in Phases A1 and A2 of the Masakhane UISP Project in Gansbaai. Contractor established on site for the wetcores during June 2021 and the project was completed during December 2021.





Projects in Progress

MASAKHANE UISP, GANSBAAI – PHASE A4-1, A4-2, DIE KOPPIE AND PORTION OF A-5 – 177 SITES

Project originally entailed the installation of A-grade civil infrastructure on 458 sites in Masakhane, Gansbaai. It was later increased to 177 sites. This forms part of the fourth phase of the Masakhane UISP project which comprises of 1184 sites in total. This phase required the relocation of families from the development area as filling of the area was required. Qualifying Beneficiaries were relocated to the

completed 200 sites in Phase A2. Contractor established on site during November 2021 and completion is planned for the end of August 2022.





PHASE A3, MASAKHANE UISP, GANSBAAI – 288 WETCORES

Project entailed the construction and installation of 288 wetcores (toilet structure, tap and washtrough) on 288 serviced sites in Phases A3 of the Masakhane UISP Project in Gansbaai. Contractor established on site for the wetcores during June 2022 and completion is planned for end of October 2022.





MOUNT PLEASANT & WESTDENE IRDP INFILL SITES

Funding application for installation of civil infrastructure on 199 sites was submitted to DoHS during December 2020 and approval was received during September 2021. Contractor established on site for the construction of the first phase of 101 sites during December 2021 and the number of sites was increased to 171 during May 2022. Completion of these two phases is planned for September 2022.

The Land Use Planning application for Area 8 was approved during October 2021 and funding application for the civil infrastructure was submitted to DoHS during December 2021. Approval is awaited. It is envisaged that the sites will be made available as serviced sites to qualifying beneficiaries in the FLISP and GAP market.





BLOMPARK TOP STRUCTURES, GANSBAAI - PHASE 1 – 150 HOUSES & PHASE 2 – 100 UNITS

The total project comprises of the development of 539 houses Phase 1 entails the construction of 150 BNG houses and Phase 2 the construction of 100 houses in Blompark, Gansbaai, under the IRDP Programme. The Contractor established on site for Phase 1 during October 2021 and completion together with handover is planned for end of August 2022.

A second Contractor established on site for Phase 2 during June 2022 and completion together with handover is planned for end of February 2023.





MASAKHANE TOP STRUCTURES, GANSBAAI - PHASE 1 – 150 HOUSES

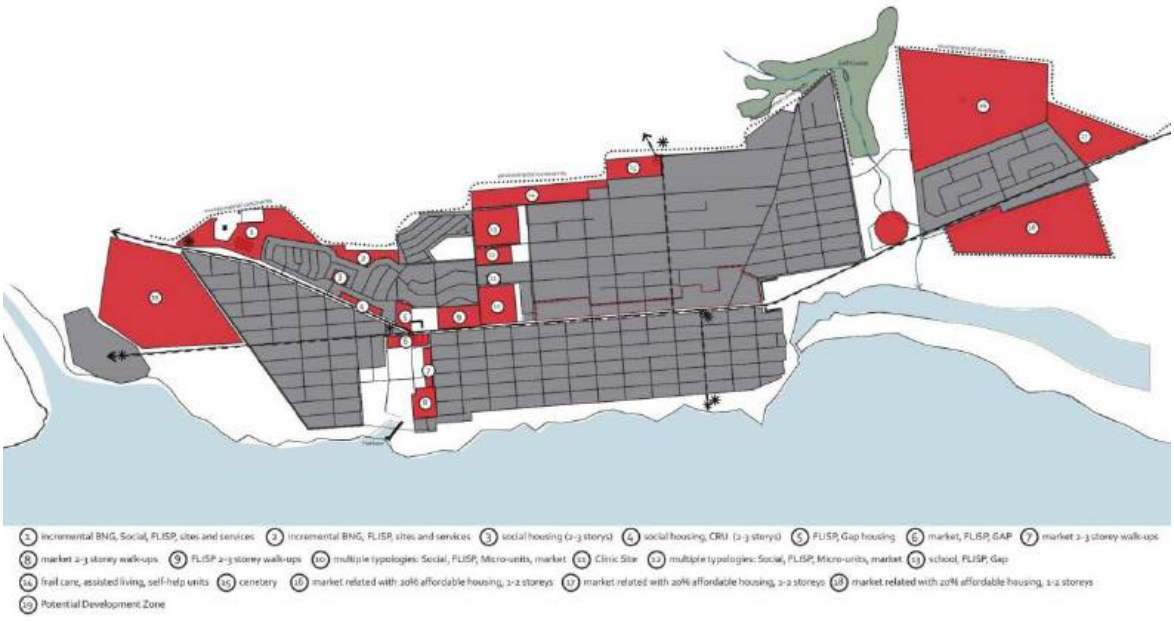
Project entails the construction of 150 BNG houses in Masakhane, Gansbaai, under the IRDP Programme. The Contractor established on site during June 2022 and construction is in progress. Completion and handover are planned for end of February 2023.





KLEINMOND LAND INVESTIGATION

An investigation to identify suitable land for integrated development was undertaken during 2017/2018 and is currently still in progress. A survey and enumeration were done of all the backyard structures and informal settlement dwellers as part of the investigation. The survey was required in order to determine the need for various housing typologies within the area to allow for better planning of developments. The information gathered from the survey, was incorporated into the report. Public Participation was undertaken in terms of the proposals within the report and has now been concluded. The final report was submitted to Council for approval during October 2021. Potential projects as depicted on the plan below have been included in the housing programme and pre-planning funding will be requested from DoHS for these potential projects during 2022/2023.



Provincial Projects

Priority Human Settlement Development Areas (PHSDA's)



Application for inclusion of properties in the Hermanus West area as a PHDA was submitted to DoHS during September 2019. The application was included in Provincial DoHS submission to National DoHS for approval. Approval was gazetted during May 2020. The application for the proposed acquisition of Portion 6 of Farm 575, Afdaksrivier in Hawston was put on hold as DoHS has incorporated this farm as part of the Priority Housing Development Area (PHDA) for the Greater Hermanus area. The revised application was submitted to DoHs during August 2021 and a decision is awaited.

The purchase of Schulphoek was finalised during December 2019 and a Land Availability Agreement has been signed between the Municipality and DoHS. The Agreement makes the land available for DoHS to plan and implement the development in accordance with agreements with the Municipality.

These projects are both being planned by the Department of Human Settlements (DoHS) with the Municipality forming part of the Steering Committee and planning process. Appointment of all service providers are done by DoHS.

b) Highlights: Housing

Highlights	Description
Site C1 Top Structures, Swartdamroad, Zwelihle	150 houses completed and 125 were handed over during the 2021/2022 municipal financial year. Project completion was May 2022.
Transit Camp Wetcores, Zwelihle	136 wetcores were constructed and installed.
Masakhane UISP, Gansbaai	Installation of civil infrastructure on Phase 2 consisting of 204 sites were completed at the end of June 2021. Contractor established on site for the 3rd Phase of 317 sites during September 2021 and project was completed during May 2022. A second Contractor established on site for Phase A4-1, A4-2 and Die Koppie during November 2021 and completion is planned for end of August 2022.

Highlights	Description
Masakhane UISP Wetcores, Gansbaai	A total of 387 wetcores were constructed on Phase A1 & A2 of the Masakhane UISP Project. Contractor established on site for construction of 288 wetcores on Phase 3 during June 2022 and completion is planned for end of October 2022.
Mount Pleasant & Westdene IRDP Infill Sites	Contractor established on site for Phase 1 consisting of 101 sites during December 2021, additional 70 sites were added, and completion is planned for end of September 2022.
Blompark IRDP Top Structures, Gansbaai	Contractor established on site for Phase 1 consisting of 150 houses during October 2021 and handovers are expected by the end of August 2022. Second Contractor established on site for Phase 2 consisting of 100 houses during June 2022 and completion is planned for end of February 2023.
Masakhane IRDP Top Structures, Gansbaai	Contractor established on site for Phase 1 consisting of 150 houses during June 2022 and completion is planned for end of February 2022.
Masakhane UISP Wetcores, Gansbaai	A total of 387 wetcores were constructed on Phase A1 & A2 of the Masakhane UISP Project. Contractor established on site for construction of 288 wetcores on Phase 3 during June 2022 and completion is planned for end of October 2022.

TABLE 117: HOUSING HIGHLIGHTS

c) Challenges: Housing

Description	Progress in 2021/22 to address challenge
Availability of funding for the implementation and roll out of the housing pipeline	Ongoing discussions with the Provincial Department of Human Settlements (DoHS)

TABLE 118: HOUSING CHALLENGES

Percentage of households with access to basic housing			
Year end	**Total households (including in formal and informal settlements)**	**Households in formal settlements**	**Percentage of households with access to basic housing**
2019/20	35 385	31 710	100%
2020/21	35 451	31 672	100%
2021/22	36 076	32 540	100%

TABLE 119: PERCENTAGE OF HOUSEHOLDS WITH ACCESS TO BASIC HOUSING

The following table shows the increase in the number of people on the housing waiting list.

Financial year	Number of applicants on waiting list	% Housing waiting list increase/decrease
2019/20	12 156	8.00%
2020/21	12 843	5.65%
2021/22	15 947	24.17 %

TABLE 120: HOUSING WAITING LIST

Capital Expenditure 2021/22: Housing					
R					
Capital Projects	**2021/22**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Transit Camp Wetcores	R 2 459 085.00	R2 340 492.00	R2 340 492.00		R2 340 492.00
Masakhane UISP (1179)	R30 000 000.00	R37 080 727.87	R34 031 476.42		R75 063 564.00
Masakhane UISP Wetcores	R6 900 000.00	R6 034 297.50	R6 034 297.50		R11 801 818.00
Mount Pleasant IRDP Infill	R12 900 000.00	R10 009 954.13	R6 624 447.87		R14 073 196.00
Mount Pleasant Erf 11472 Purchase		R300 000.00	R300 000.00		R300 000.00
Greater Hermanus		R1 000 000.00			DoHS Projects
Schulphoek Professional Fees		R5 000 000.00			DoHS Projects
TOTAL ALL	**R52 259 085.00**	**R61 765 471.50**	**R49 330 713.79**		
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

TABLE 121: CAPITAL EXPENDITURE 2021/22- HOUSING

Greater Hermanus & Schulphoek funding allocations to be spent by Province as both are Provincial Projects.

Not all funding was received from Province as per the 2021/2022 allocation.

80% of the total capital budget for Housing for 2021/22 was spent, which includes the amounts allocated for the two Provincial Projects. 88% of the total allocation for Municipal Projects was spent.

3.3.6 FREE BASIC SERVICES AND INDIGENT SUPPORT

a) Introduction

The free basic services were funded from the "equitable share" grant received from National Treasuary plus an amount from the municipality's own income as budgeted for in the financial year under review. The categories for an Indigent Household is as follows:

- Indigent household with income less than four times the Government Old Age Pension and electricity units purchase less than 500 kWh.
- Indigent household with a property value up to R220 000.00 and electricity units purchase less than 500kWh (no income restriction), with category B subsidy only applicable to existing category B recipients as at 30 June 2021, of a benefit in terms of the Indigent Policy.
- Indigent households with a property value less than R220 000 and electricity less than 500kWh (no income restriction) Indigent households with a property value up to R220 000.00 and electricity units purchase less than 500 kWh (no income restriction). Only applicable for existing category C recipients as at 30 June 2021, of a benefit in terms of the Indigent Policy.

Pre-paid electricity meters were installed in all indigent households and a waterflow limiter water meter may be installed in indigent households, at no cost to the consumer.

The table below provides an overview of the number of Indigents per area as at 30.6.2022.

NUMBER OF APPROVED INDIGENTS PER AREA – 30.6.2022		
Area	**No**	**%**
Baardskeerdersbos	4	0.29%
Buffelsjag	29	2.13%
Blompark	509	37.32%
De Kelders	19	1.39%
Franskraal	16	1.17%
Gansbaai	91	6.67%
Kleinbaai	9	0.66%
Masakhane - Gansbaai	428	31.38%
Pearly Beach	257	18.84%
Bredasdorp Reg Distr Gbay	2	0.15%
SUB-TOTAL GANSBAAI	**1364**	18.51%
Fisherhaven	15	0.33%
Grp Dev (B/Club, W/Rock, Shoek)	2	0.04%
Hawston	1423	31.01%
Mount Pleasant	851	18.54%
Meerenbosch	1	0.02%
Northcliff	1	0.02%
Onrus	7	0.15%
Sandbaai	28	0.61%
Vermont	6	0.13%
Westcliff	175	3.81%
Zwelihle	2080	45.33%
SUB-TOTAL HERMANUS	**4589**	62.29%
Bettysbaai	49	5.76%
Kleinmond	425	50.00%
Overhills	161	18.94%
Proteadorp	124	14.59%

NUMBER OF APPROVED INDIGENTS PER AREA – 30.6.2022		
Area	**No**	**%**
Pringlebaai	18	2.12%
Rooiels	2	0.24%
Uitbreiding 6	71	8.35%
SUB-TOTAL KLEINMOND	**850**	11.54%
Stanford	564	100%
SUB-TOTAL STANFORD	**564**	7.66%
TOTAL INDIGENT HOUSEHOLDS FOR 2021/22	**7 367**	100%

TABLE 122: INDIGENTS PER AREA - 30.6.2022

The Indigent basket indication for 2019/20, 2020/21 and 2021/22:

Financial Year	Equitable Share	Municipal's own Income	Total value of basket (Excl VAT)
2019/20	848.36	93.05	941.41
2020/21	993.88	98.22	992.10
2021/22	964.70	108.83	1 073.53

TABLE 123: INDIGENT BASKET INDICATION

The following table indicates the percentage of indigent households that have access to free basic municipal services. In accordance with the approved indigent policy of the municipality, all households who earned less than **R7 921.00** per month in 2021/22 receive the free basic services as prescribed by Overstrand Municipal Indigent Policy. (The qualifying amount is annually calculated on 4 time's social pension plus R1).

The table below indicates that **20.53%** of the total number of households received free basic services in 2020/21 financial year whilst it reduced to **20.42**% in the 2021/22 financial year:

Financial year	Number of households								
	Total no of HH	Free Basic Electricity		Free Basic Water		Free Basic Sanitation		Free Basic Refuse Removal	
		No. Access	%	No. Access	%	No. Access	%	No. Access	%
2019/20	35 385	7 595	21.46	7 595	21.46	7 595	21.46	7 595	21.46
2020/21	35 451	7 278	20.53	7 278	20.53	7 278	20.53	7 278	20.53
2021/22	36 076	7 367	20.42	7 367	20.42	7 367	20.42	7 367	20.42

TABLE 124: FREE BASIC SERVICES TO INDIGENT HOUSEHOLDS

Electricity									
Financial year	Indigent Households			Non-indigent households			Households in Eskom areas		
	No. of HH	Unit per HH (kwh)	Value R'000	No. of HH	Unit per HH (kwh)	Value R'000	No. of HH	Unit per HH (kwh)	Value R'000
2019/20	7 595	50	6 229	27 790	0	0	125	50	n/a
2020/21	7 278	50	6 340	28 173	0	0	119	50	n/a
2021/22	7 367	50	7 353	28 709	0	0	127	50	n/a

TABLE 125: FREE BASIC ELECTRICITY TO INDIGENT HOUSEHOLDS

Water						
Financial year	Indigent Households			Non-indigent households		
	No. of HH	Unit per HH (kl)	Value R'000	No. of HH	Unit per HH (kl)	Value R'000
2019/20	7 595	6	3 522	22 205	0	0
2020/21	7 278	6	3 527	22 833	0	0
2021/22	7 367	6	3 713	23 623	0	0

TABLE 126: FREE BASIC WATER SERVICES TO INDIGENT HOUSEHOLDS

Sanitation						
Financial year	Indigent Households			Non-indigent households		
	No. of HH	R value per HH	Value R'000	No. of HH	Unit per HH per month	Value R'000
2019/20	7 595	1 131.00	8 590	27 790	0	0
2020/21	7 278	1 182.00	8 603	28 173	0	0
2021/22	7 367	1 824.48	13 441	27 702	0	0

TABLE 127: FREE BASIC SANITATION TO INDIGENT HOUSEHOLDS

Refuse Removal						
Financial year	Indigent Households			Non-indigent households		
	No. of HH	Service per HH per week	Value R'000	No. of HH	Unit per HH per month	Value R'000
2019/20	7 595	1	19 441	27 790	0	0
2020/21	7 278	1	19 468	28 173	0	0
2021/22	7 367	1	20 495	28 092	0	0

TABLE 128: FREE BASIC REFUSE REMOVAL SERVICES TO INDIGENT HOUSEHOLDS PER TYPE OF SERVICE

Financial Performance 2021/22						
Cost to Municipality of Free Basic Services Delivered						
Services Delivered	2019/20	2020/21	2021/22			
	Actual	Actual	Budget	Adjustment Budget	Actual	Variance to Budget
Electricity	27,640,000	27,764,000	39,529,651	39,529,651	30,337,196	-30.30%
Water	12,382,000	12,242,000	15,048,538	15,048,538	12,576,728	-19.65%
Wastewater (Sanitation)	11,850,000	11,828,000	19,025,718	19,025,718	11,921,680	-59.59%
Waste Management (Solid Waste)	15,704,000	16,062,000	19,352,486	19,352,486	16,644,929	-16.27%
Total	**67,576,000**	**67,896,000**	**92,956,393**	**92,956,393**	**71,480,533**	-30.04%

TABLE 129: FINANCIAL PERFORMANCE 2021/22: COST TO MUNICIPALITY OF FREE BASIC SERVICES DELIVERED

3.4 COMPONENT B: ROAD TRANSPORT

3.4.1 ROADS

a) Introduction to Roads

BLOMPARK HOUSING PROJECT BUS ROUTE

Overstrand Municipality developed 643 low-cost housing sites in Blompark & Beverley Hills informal settlement. GIBB Pty (Ltd) was appointed by the Overstrand Municipality to undertake a Transport Impact Assessment (TIA) for the proposed Blompark Low-Cost Housing Development.

The Transport Impact Assessment (TIA) was used as master planning framework for the project. The purpose of the TIA was to determine the impact of the housing development on the surrounding transport network and to recommend any upgrades required. It is expected that the development will generate public transport demand and that the public transport services will extend into the development.

The project entailed the construction of a:

- Approximately 430m long, 6,8m wide Access Road to augment the public transport routes;
- Approximately 260m long Intersection Upgrade (lane widening, 3.4m wide) to improve the level of service of the traffic due to the housing development;
- 920m long, 2m wide sidewalks on either side of the roads to provide non-motorised transport facilities that are safe and accessible with sufficient capacity for pedestrian traffic.

The tender was advertised on 29 July 2021 and was awarded to Afriline Civils on 29 October 2021. Construction works commenced on 12 November 2021 and the project was completed on 05 May 2022**.** The total project cost amounted to R 5 322 866 (excl. VAT).



Blompark Housing project bus route

PROVINCIAL SUSTAINABLE TRANSPORT PROGRAMME (PSTP)

No PSTP projects implemented during the 2021/2022 financial year.

ROADS MAINTENANCE

The implementation of the Overstrand's pavement management programme continued. Scheduled repair of potholes in all areas, as well as attending to ad-hoc complaints are conducted by municipal teams with the assistance of a private contractor. The average surface condition of all surfaced roads was rated as good, while the average structural condition of all surfaced roads was rated as very good. Maintenance is done on an on-going basis for the maintenance and rehabilitation of existing roads in the Overstrand area.

The resealing of roads in terms of Overstrand's Pavement Management programme continued through the reporting period. The Pavement Management System is updated on a yearly basis following a visual inspection of all our roads, in order to determine the condition of our roads. The latest assessment was completed in February 2022 to be implemented during 2022/23 financial year.

During the reporting period for the 2021/22 financial year 94 655m^2 of service roads were resealed in terms of the Overstrand Pavement Management System.

b) Highlights: Roads

Highlights	Description
Blompark Housing Project Bus Route	Construction of Blompark Housing Project Bus Route with sidewalks on either side of the road to augment the public transport routes, improve the level of service of the traffic & to provide non-motorised transport facilities that are safe and accessible with sufficient capacity for pedestrian traffic.

TABLE 130: ROADS HIGHLIGHTS

c) Challenges: Roads

Description	Progress made in 2021/22 to address challenge
Gravel Roads	Due to upgrade of gravel roads from gravel to tar we have a decrease in grading of gravel roads from 94 works orders (2020/21) to 54 works orders during (2021/22).

TABLE 131: ROADS CHALLENGES

Gravel Road Infrastructure: Kilometres				
Year	**Total gravel roads**	**New gravel roads constructed**	**Gravel roads upgraded to tar**	**Gravel roads graded/maintained**
2019/20	138	0	5	138
2020/21	108	0	2	108
2021/22	108	0	0.43	108

TABLE 132: GRAVEL ROAD INFRASTRUCTURE

Tarred Road Infrastructure: Kilometres				
Year	**Total tarred roads**	**New tar roads**	**Existing tar roads resealed**	**Tar roads maintained**
2019/20	517	1.5	13 km Resealed and 0.7 km Rehabilitated	517
2020/21	622	4.2	17.5 Reseal	622
2021/22	622	0	18.9 km resealed and rehabilitated	622

TABLE 133: TARRED ROAD INFRASTRUCTURE

The table below shows the costs involved for the maintenance and construction of roads within the municipal area:

Financial year	New & Replacements	Resealed	Maintained
	R		
2019/20	20 961 425 (housing)	22 912 800	*60 020 727
2020/21	1 306 364	30 691 007	*30 289 454
2021/22	0	26 381 956	105 128 085 (*Inclusive of depreciation and interest*)
Note: Maintained for 2019/20 and 2020/21 exclude depreciation and interest			

TABLE 134: COST OF CONSTRUCTION/MAINTENANCE OF ROADS

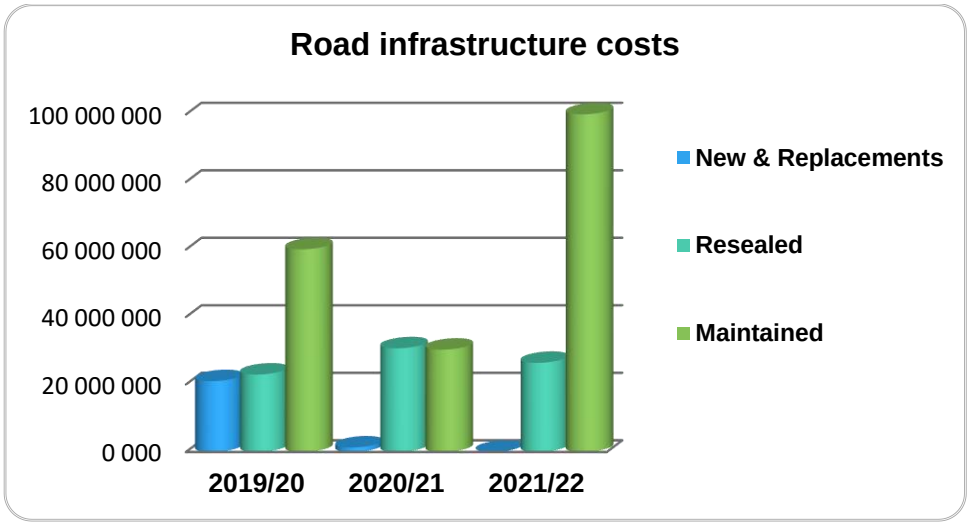


FIGURE 16: ROAD INFRASTRUCTURE COSTS

d) Service Delivery Indicators

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall Performance 2021/2022			
						Annual Target	Actual	R	Corrective Measures
TL2	The provision and maintenance of municipal services	m² of roads patched and resealed according to Pavement Management System within available budget	m² of roads patched and resealed	All	105 067	**110 000**	**94 665**	O	Target almost met. Target to be revised depending on related price increases.

TABLE 135: SERVICE DELIVERY INDICATORS: ROADS

Employees: Roads							
Job Level	2018/19	2019/20	2020/21	2021/22			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	50	50	50	50	49	1	2%
4 - 6	24	21	21	25	23	2	8%
7 - 9	14	14	14	16	15	1	6%
10 - 12	5	5	5	5	5	0	0%
13 - 15	1	0	1	2	2	0	0%
16 - 18	1	1	1	1	1	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**95**	**91**	**92**	**99**	**95**	**4**	**4%**

TABLE 136: EMPLOYEES: ROADS

Capital Expenditure 2021/22: Roads					
R'					
Capital Projects	2021/22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Blompark Housing Bus Route	**5 583 000**	**4 857 571**	**4 857 571**	**725 429**	**5 322 866**
TOTAL ALL	**5 583 000**	**4 857 571**	**4 857 571**	**725 429**	**5 322 866**
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					

TABLE 137: CAPITAL EXPENDITURE 2021/22: ROADS

100% of the allocated adjusted roads capital budget spent for 2021/22 was spent.

3.4.2 WASTEWATER (STORM WATER DRAINAGE)

a) Introduction to Storm water drainage

Stormwater flowed from the Franskraal East suburb through the stormwater infrastructure of Uilenkraalsmond. The existing capacity of the Uilenkraalsmond area is insufficient (1:2 year) and unable to accommodate the stormwater flow of the Franskraal area. A phased approach was done to manage the stormwater flow in the natural wetland at the infrastructure end pond next to Uilenkraalsmond. The first 2 phases included general earthworks in the form of a berm and low flow channels. The following

phase will include a 600mm Diameter pipe through the sand dune, to divert the stormwater away from the Uilenkraalsmond area.

STORM WATER MAINTENANCE

- The scheduled maintenance entails routine operations such as cleaning of the storm water systems (inclusive of inlets and outlets) to limit potential flooding.
- The maintenance of the storm water systems is listed as a Key Performance Indicator (KPI) on Managerial level to ensure that all maintenance is completed, measured, and monitored.
- 92.66 % of storm water infrastructure cleaned in Overstrand suburbs twice per annum – target 92%.
- Vacuum/Jet combination trucks via external contractors are used for ad-hoc as well as scheduled maintenance operations.
- Ad-hoc complaints for storm water maintenance are adhered to timeously.
- We are in the process of identifying storm water hotspots to monitor and inspect prior, during and after major storm water events.

b) Highlights: Wastewater (Storm water drainage)

Highlights	Description
Upgrading of Stormwater Infrastructure in Franskraal – Phase 2	Construction of 1100m^3 natural material berm and 180m low flow channel

TABLE 138: WASTEWATER (STORM WATER DRAINAGE) HIGHLIGHTS

c) Challenges: Wastewater (Storm water drainage)

Description	Progress in 2021/22 to address challenge
Implementation of Masterplans	Due to budget constraints no masterplan items implemented during 2021/2022

TABLE 139: WASTEWATER (STORM WATER DRAINAGE) CHALLENGES

The table below shows the total kilometres of storm water maintained and upgraded as well as the kilometres of new storm water pipes installed:

Storm water Infrastructure: Kilometres				
Year	**Total Storm water measures**	**New storm water measures**	**Storm water measures upgraded**	**Storm water measures maintained**
2019/20	5.579	5.579	0	573
2020/21	6.632	4.059	0	577
2021/22	3.016	3.016	3.016	580.923

TABLE 140: STORM WATER INFRASTRUCTURE

The table below indicates the amount of money spend on storm water projects:

Financial year	**Storm water Measures**	
	Capital	**Maintained**
	R'	
2019/20	7 887 522	5 267 289
2020/21	17 044 056	5 981 650 (operational budget)
2021/22	1 500 000 (Gansbaai) 1 450 000 (Hermanus) 1 030 000 (Kleinmond Ward 10) **Directorate Community Services funding spent*	14 903 276 *(Inclusive of depreciation and interest)*

TABLE 141: COST OF CONSTRUCTION/MAINTENANCE OF STORM WATER SYSTEMS

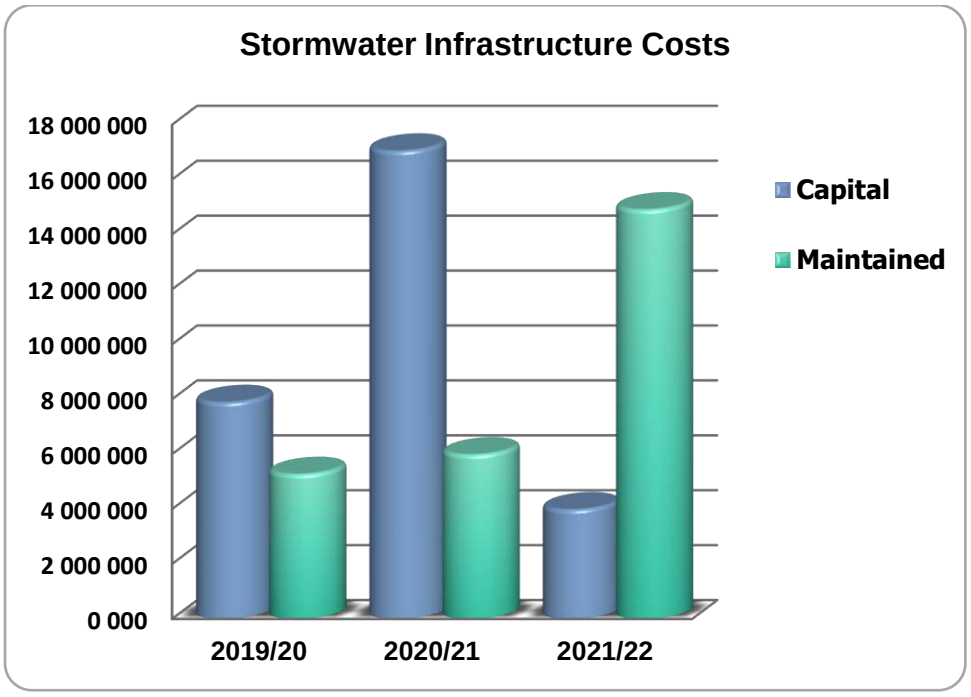


FIGURE 17: STORM WATER INFRASTRUCTURE COSTS

Employees: Storm Water (Storm water drainage)							
Job Level	2018/19	2019/20	2020/21	2021/22			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	28	25	26	24	22	2	8%
4 - 6	5	6	6	6	6	0	0%
7 - 9	2	1	1	1	1	0	0%
10 - 12	2	1	1	2	2	0	0%
13 - 15	1	1	1	1	1	0	0%
16 - 18	1	1	1	1	1	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**39**	**35**	**36**	**35**	**33**	**2**	**6%**

TABLE 142: EMPLOYEES: STORM WATER (STORM WATER DRAINAGE)

Capital Expenditure 2021/22: Wastewater (Storm water drainage)					
R'					
Capital Projects	2021/22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Upgrading of Stormwater Infrastructure in Franskraal – Phase 2	1 500 000	1 500 000	1 403 845	0	1 500 000
Upgrading of stormwater network ward 5	300 000		300 000		300 000
Upgrading of stormwater network ward 12	150 000		150 000		150 000
Upgrading of stormwater all areas (Hermanus)	1 000 000		614 211		614 211
Upgrading of stormwater network (Ward 10)	1 000 000		959 393.14		959 393.14
Upgrading of stormwater network in Rooiels	30 000		19 840.61		19 840.61
Total All	**1 480 000**	**1 500 000**	**1 064 211**	**0**	**1 064 211**
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate. (Directorate Community Services funding allocated)					

TABLE 143: CAPITAL EXPENDITURE 2021/22: WASTEWATER (STORM WATER DRAINAGE)

71% of the Budget was spent on Stormwater maintenance for the 2021/22 financial year. Request for rollover of remainder of funds to the 2022/2023 financial year.

3.5 COMPONENT C: PLANNING AND LOCAL ECONOMIC DEVELOPMENT

3.5.1 PLANNING (TOWN & SPATIAL PLANNING AND BUILDING CONTROL)

a) Introduction to Planning

The municipality's key planning deliverables in the 2021/22 financial year were to compile the following policies and strategies:

- Kleinmond Housing Land Availability Investigation
- Kleinmond CBD Revitalisation
- Commence planning of Hermanus CBD Taxi Rank
- Land Use Planning pertaining to Stanford Emergency Housing
- Rental Housing: In principle approval by Council.

b) Highlights: Planning

Highlights	Description
Kleinmond CBD revitalisation	Council approval 29 June 2022
Kleinmond Housing Land Available Study	Council approval 28 October 2021
Hermanus CBD Civic Precinct Plan SDP	Council resolution to commence with public participation 27 June 2022
Hermanus CBD Revitalisation	Project completion: 2021
Implementation of Land Use Planning System (LUPS)	Implemented May 2022

TABLE 144: PLANNING HIGHLIGHTS

c) Challenges: Planning

Description	Progress in 2021/22 to address challenge
Impact of load shedding on workflow	Generator / Photovoltaic being investigated
Bottlenecks in planning process	Bottlenecks in planning process identified and reported to Top Management
Impact of Covid (sick leave and rotation of staff)	All staff back at work
SAPO – non delivery and delays with registered mail	Investigating procurement of service provider for electronic registered mail

TABLE 145: PLANNING CHALLENGES

Applications for Land Use Development			
Detail	**2019/20**	**2020/21**	**2021/22**
Applications withdrawn	5	2	13
Applications closed	9	6	0
Applications finalized	191	50	232
Applications outstanding at year end	450	232	281
Awaiting DEA&DP decision	0	0	0

TABLE 146: APPLICATIONS FOR LAND USE DEVELOPMENT

Additional Performance Town Planning and Building Control			
Type of service	**2019/20**	**2020/21**	**2021/22**
Building plans application processed	1191	1824	2251
Approximate value	R 792,288,800	R 1 118 348 520	R1 975 814 840
New residential dwellings	224 + (RDP 63)	674 (RDP: 317)	604 + (RDP: 594)
Residential extensions	502	1150	1133
New Business buildings	9 - 2 Public Schools - 5 Industrial - 2 shops/offices	5 x1 Industrial x1 Church x1 Flats/offices x2 Offices	5 3 s Industrial 1 x Flats/Offices 1 x Offices 2 x Shops
Rural applications	X2 dwelling houses X1 school	x4 Agri buildings	x 3 Agri buildings

TABLE 147: ADDITIONAL PERFORMANCE TOWN PLANNING AND BUILDING CONTROL

Employees: Planning							
Job Level	**2018/19**	**2019/20**	**2020/21**	**2021/22**			
	Employees	**Employees**	**Employees**	**Posts**	**Employees**	**Vacancies (fulltime equivalents)**	**Vacancies (as a % of total posts)**
	No.	**No.**	**No.**	**No.**	**No.**	**No.**	**%**
0 - 3	28	25	26	0	0	0	0%
4 - 6	5	6	6	4	4	0	0%
7 - 9	2	1	1	3	3	0	0%
10 - 12	2	1	1	0	0	0	0%
13 - 15	1	1	1	6	6	0	0%
16 - 18	1	1	1	1	1	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**39**	**35**	**36**	**14**	**14**	**0**	**0%**

TABLE 148: EMPLOYEES: PLANNING

Capital Expenditure 2021/22: Planning					
R'					
Capital Projects	**2021/22**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Hermanus Sport Facility improvement	R1,5 million	Carried over to 2022/23 financial year			
Total All	**1,500 000**	**0**	**0**	**0**	**0**
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

TABLE 149: CAPITAL EXPENDITURE 2021/22: PLANNING

The capital budget of R1,5 million was approved by Council as a Grant in Aid toward the Hermanus Sport Centre to complete ablutions at the clubhouse. The Hermanus Sport Centre will thus be responsible for the expenditure. The funds were rolled over to the 2022/23 financial year.

3.5.2 LOCAL ECONOMIC DEVELOPMENT (INCLUDING TOURISM AND MARKET PLACES)

a) Highlights: LED

The following performance highlights with regard to the implementation of the LED strategy are:

Highlights	Description
Provided support to informal traders and self-employed individuals	• **11** informal traders approved for the TREP programme by SEFA with **9** Spaza shops and 2 fast foods shops. • **200** Covid-19 PPE and 200 bottles of hand sanitizers were distributed. • The Hawston Saturday Market was launched on the 1 May 2021 and **2** Saturday markets have since taken place. • **15** young people trained business management skills by NYDA. • Sites and stalls were visited every week for informal traders to communicate their needs and challenges with the Municipality through LED. • A database for informal traders who regularly seek assistance is well documented for monitoring and evaluation of service delivery impact. • Community Business Forums were encouraged to registration and partner with government in closing business and trade gaps.
Household income increase: Job creation initiatives	• **NYDA Training - 24** Young people received NYDA Job preparedness training in Kleinmond and are ready to find work and compete in the entry jobs.

Highlights	Description
	• **42** Candidates were interviewed for EPWP positions. • **16** positions were filled • **13** additional positions were filled by the Social Development Department for Thusong Ambassadors and LED Garden Monitors • **448** Unemployed persons were absorbed into work contracts albeit temporal and EPWP in nature. **+ 547** people were paid every Monday through the LED administration for participation in the EPWP Programme. The minimum wage paid to households per day is R103 and a maximum is R450.
Poverty Alleviation: Household went to bed with food at night	• **500** community and household gardens monitored, 445 more interested in the project, 24 are selling the garden produce. The gardens in total feeds 2063 dependents. • **8000** trays of seedling distributed across the Overstrand Area in support of Food Security. • A database containing 206 men who stand on the street was created. These men are receiving assistance in getting employed by sub-contractors and starting their own businesses. Currently, we have 11 327 job seekers who are captured on our unemployment database system and this number increases periodically.
Services were brought closer to the people	• **Visitors to the LED Office (Walk -ins) - 1857** people visited the LED Office, **1801** were looking for jobs and the rest were SMME's seeking attendance. • **Outreach programme –** The department went to all the areas of Overstrand Municipality to inform residents about its services. A total of 1554 people were consulted in all the different venues personnel travelled to. • More than 300 forms were captured on the supply chain database that is used to capture suppliers that want to do business with the municipality. • **Youth Upliftment Programme** – 20 young people who were previously convicted of a criminal offence and substance abusers were assisted with getting jobs.
Partnerships with the private sector were formulated for networking and collaboration to boost self-employment in the Municipality	• Self-employed individuals were supported through training, business registration and funding. • **SMME Development programme –** o **17** SMME'S supported in the business Connect Luncheon in Kleinmond. o **5** SMME's supported to submit applications to SAB foundation for the Thoaloana Enterprise Development Programme. • **13** Informal Traders attended the basic entrepreneurship training for street vendors. • **250** people applied for the Grootbos Entrepreneurship Programme which the LED Department was part of; **152** attended the 3 days workshops; **88** pitched their ideas i.e., 58% of those attend • A FLAME programme assessment recruited 14 SMME's. • A committee to plan and monitor the parking management system for the Whale Festival was formed and an agreement to train parking marshals and individuals in the hospitality was reached along with a pledge of R60 000.00.

Highlights	Description
	The following companies agreed to support the Municipality by partnering with LED in job creation: Spar (owners of all Spars in Overstrand), HIK, Build It, Checkers (Station Square and Whale Coast Mall stores), Woolworths Hermanus and the Marine Hotel.
Created access to local and national institutions for local businesses	• SARS was invited by the LED Directorate to assist businesses with tax compliance. • The Hawston Taxi rank stalls are well maintained, fully operational and local traders generate revenue for the community and Municipality at large through the support of LED and other departments. • The Zwelihle Taxi Rank stalls are well gated, traders are regular clients of LED and confidently penetrate the market on a daily basis. • Vendors who are unable to sell their goods especially those with no venue to trade from are assisted through trading at area markets. These communities include Kleinmond, Hawston, Hermanus and Zwelihle at the Swartdam road. Partnerships with SEDA and SEFA were fostered, and LED clients expanded their businesses by being offered an alternative to accept payments using card machines.
Emerging contractors were assisted with compliance issues, training, and expansion	• 140 contractors and approximately 35% had been assisted with tender and sub-contracting opportunities • **Emerging Contractor Day - 43** Emerging contractors and **26** Stakeholders representatives attended the emerging contractor's day at Hawston Thusong Centre which was about their compliance and development. • **23** Emerging Contractors supported with compliances, understanding tender process, and supplier databases etc. • **60%** Sub-contractors were assisted with registering on the CSD, CIBD, SARS, CETA and other databases in line with their trade. • 21 building contractors were trained through the technical training by NHRBC • To date, the NHBRC training programme has trained **70** building contractors since March 2019 and more than 50% of trainees are women. **8** civil contractors trained in business management skills by the NYDA.
Guidance provided to economically inactive individuals	• 16 individuals were assisted in going back to school, completing their tertiary studies and becoming job ready. • A one-day capacity building programme for youth workshop benefitted 25 participants - 96% of attendance. • Young people below the age of 35 are assisted in actively looking for jobs and business funding opportunities. Assisted +100 people with social relief fund applications who came to our offices in desperate need.

TABLE 150: LED HIGHLIGHTS

b) Challenges: LED

The following challenges with regard to the implementation of the LED strategy are:

Strategic areas	Description
Unemployment rate	The Covid-19 pandemic exacerbated the unemployment situation in the Overstrand. Many businesses closed because of the pandemic resulting in job losses.
In-equality	The Overstrand Municipal area continues to exhibit traits of being the most unequal society in the world.
Skills base	The low skills base is making matters more dire as the majority of the unemployed people also pose challenges with regard to the absorption of the unemployed into the formal jobs.
Levels of Education	The education levels in the Overstrand are quite favourable in comparison to other municipalities in the Overberg District but, notwithstanding that fact individuals with low levels of education struggle to secure full time employment.

TABLE 151: CHALLENGES LED

c) LED Strategy

The LED Strategy reviewed in line with socio-economic data and approach to current economic environment and conditions. The impact of the current economic downgrade and recession will only be felt in the coming years. The following Strategic areas were pursued.

Strategic areas	Description
Informal Sector Focus	The informal economy has grown significantly in the area and has contributed to addressing unemployment make a dent in equality and impact on poverty. Its survival is critical as a pillar of strength to the growth of the formal sector. Assistance given to the informal traders to ensure their survival and that they adapt to the changing economic conditions
Training and Development	Information for entrepreneurs is a backbone for the retention of businesses in the area to maintain positive GDP, therefore, providing training for SMMEs and Entrepreneurs with regard to business development and compliance plays a critical role.
Resource Mobilisation	Local government budgets are curtailed, and more focus is on infrastructure and critical services. Through the Inter-Governmental (IGR) process the municipality competes for resources to continue uninterrupted with its services. Identifying key Financial Support Vehicles within the IGR to assist SMMEs and particularly Young Entrepreneurs
Business Retention & Expansion	The concerted effort applied to ensure that business is assisted to stay afloat and thereby mitigate against joblessness. The main objective is to ensure that the said businesses remain in the Overstrand.

TABLE 152: LED STRATEGIC AREAS

Note: Due to the spread of the virus (Covid-19) resulting to the National lockdown, the economic performance data will not be reliable but can only be based on assumptions through modelling.

The table below identifies the economic activity within the different sectors

298 jobs were lost as a result of the Covid-19 pandemic creating a negative contribution in the employment environment by sectors. For the 2021/22 financial year the expression is not in percentage but in numbers of jobs lost, the net employment change according to the 2020 socio-economic profile the following numbers were recorded.

Sector	2018/19	2019/20	2020/21	2021/22
Agriculture, Forestry, and Fishing	11.79%	-1.0%	-65	-412
Mining and quarrying	0.03%	+4.3%	-1	-0
Manufacturing	9.25%	+0.1%	-7	-210
Wholesale and retail trade	26.59%	+0.2%	127	-698
Finance, property, etc.	17.67%	-1.0%	-6	-317
Community and social services	14.75%	+0.3%	-175	-542
Infrastructure services	7.34%	+5.0%	-308	-26
Construction	-	-	-	-380
Transportation, Storage and Communication	-	-	-	-55

Table 153: Economic Employment by Sector

d) Progress with implementation of Overstrand Economic Recovery Plan

On 24 February 2021 Council approved a Covid-19 economic recovery plan for the Overstrand Municipality. The strategies in the economic recovery plan mainly focus on stimulating the economy by supporting entrepreneurial efforts and bringing back people to work so as to nudge the economy forward.

The relaxation that followed the announcement of the end of the state of disaster has resulted in full economic activity swing, resulting in economic improvement across sectors. It was also reported that the economy has improved to pre-covid 19 pandemic period. The Covid-19 pandemic with the introduction of a country wide lockdown could potentially alter the economic landscape in terms of key sectors based on their resilience and how soon can they recover post the pandemic.

Economic modelling conducted by the Western Cape government indicated a mild to severe negative impact that could be felt over time. Many small businesses have closed doors, some barely struggle to keep doors open although they operate with reduced capacity.

The Overstrand is a tourist destination and in driving proximity to the City of Cape Town received the majority of visitors to its shore and this contributed significantly in nudging the economy forward.

2021/22 progress with implementation of the Overstrand recovery plan are:

- The implementation of the recovery strategy is a continuous learning process and has provided the municipality a valuable lesson in accelerating service delivery.

- Focus on ease of doing business and support creativity and beneficiation to weather the impact and ensure business resilience.
- Supporting and building local entrepreneurs yielded positive results in maintaining the municipality as an economic hub (second in GVA contribution in the region) and the fastest growing municipality in terms of population. More importantly entrepreneurial spirit contributed to improvement of the employment rate in the first half of the year and before the covid-19 pandemic.
- Identify economic opportunities both within and outside the municipal environment.
- SCM and LED creative practices ensure local business benefit.
- Creative way in approaching the manner in which we do things.
- Address and deal decisively with red tape issues.
- Ensure that local business receive relief funds and comply with criteria.
- Ensure that the municipality create public employment opportunities to ensure spending that will nudge the economy forward.
- Collaborate with other municipalities in the Overberg district and ensure competitiveness going forward.

THE INFORMAL SPACE

Nr.	Project/Programme	Highlights
1	Informal Economy	• 19/23 (82.6%) informal traders approved for covid-19 relief fund by the Western Cape Government are from the Overstrand. • 37 Non-national traders verified by Home Affairs Immigration Office. • More than 250 informal traders assisted through TREP programme. • 48 SMME's taking part in the SEDA mentorship programme which is part of the TREP. • Throughout the permit-issuing process LED discovered more than 500 informal traders who were unrecorded, and 135 Non-national owned shops.
3	Men on the Street Project	• The Men on the Street database has recorded 219 people and more than 20 job links were created through linkage made from the database. • The project recently established a strategic partnership towards skills development i.e., South Africa Women in Construction (SAWIC) and the Construction SETA, implemented skills development programmes for informal artisans and contractors from February 2021 until September 2021.
4	Emerging Farmer Support	• More than 2500 households received gardening planter boxes as a measure to curb food insecurity.

e) Expanded Public Works Programme (EPWP)

The Expanded Public Works Programme is designed to act as a safety net for the South African citizens who are in dire situations of poverty and unemployment. The Overstrand Municipality as part of its effort to providing work opportunities targeting mainly the youth and women became one of the innovative municipalities in the country by implementing 44 projects employing 1257 people during 2021/22. Thus, in the implementation of the programme it necessitated a delivery to ensure long term sustainability and creation of exit programmes for the participants in determining their future.

Job creation through EPWP projects		
Details	**EPWP Projects**	**Jobs created through EPWP projects**
	No.	**No.**
2019/20	57	1060
2020/21	59	1238
2021/22	44	1257

TABLE 154:JOB CREATION THROUGH EPWP PROJECTS

SECTOR	PROJECTS	WORK OPPORTUNITIES
ENVIRONMENTAL SECTOR	19	691
INFRASTRUCTURE	5	201
SOCIAL	20	402

TABLE 155: EPWP PROJECTS PER SECTOR

The strategy adopted by the Overstrand Municipality was that of ensuring that the EPWP programme does not only formulate low skills set projects but also cater for young people who need job experience to be catapulted into the formal employment.





The current unemployment rate in Overstrand is 16.5% and is on its way to improvement in the recovery process with the scrapping of the Covid-19 State of Disaster as pronounced. The Covid pandemic had a devastating effect, the municipality found itself in uncharted waters due to the situation in which people lived in, became untenable, hunger was the name of the game which has the potential to perpetuate civil disobedience. Effective ideas had to be in place to assist communities, more especially the disadvantaged to cope. Skills shortage and development is a stumbling block in young people's effort in enquiring full-time and sustainable employment. Moreover, the current economic situation does not produce sufficient jobs to accommodate new entrants in the labour market.

f) Enterprise Development Project



The purpose of the Enterprise Development Project is to:

- Empower and Support Small Medium and Micro Enterprises (SMME's) to grow,
- Assist SMME's to implement self-sustaining activities and grow profitable businesses,
- Build entrepreneurship communities based on opportunities and gaps in the market,
- Educate and inform SMME's on compliance in line with set regulations,
- Allows for the growth of more businesses that can provide those entering the job market with opportunities and ensures that the provision of these opportunities is sustainable.

The outcome/achievement of the project:

The programme supported **134 SMME's** in 2021/22 who demonstrated a positive zeal and tenacity in trying times more specially to fill the need gap caused by restriction of movement.

Deliverables:

The project is progressively expanding its support base for SMME's, in collaboration with local partnerships identified in the identified eco-system for SMME support:

- The lessons learned from the Covid 19 pandemic motivated and instilled an entrepreneurial mindset with a totally entrepreneurial mindset from the communities and the introduction of new products and services in the market.
- The reboot of the informal economy enabled by a stringent wave brought by lock downs, which provided the organ of states to gain control and organize themselves.
- The introduction of new business concepts by SMME's to the market notable online selling and e-commerce that is gaining momentum given the conditions during and post Covid 19 era.
- The resumption of the Grootbos entrepreneurship programme for the 7th year. The programme is a partnership between the Overstrand Municipality's LED department and the Grootbos Foundation with its partners such as Rotary Club Hermanus. The programme funded 40 entrepreneurs in June 2021 and 5 were startups.

Partners for Enterprise Development

- Gleaning from the ecosystem approach to assist with establishing a basket of services
- Small Enterprise Development Agency (SEDA)
- Small Enterprise Finance Agency (SEFA)
- Hermanus Siyakha
- Nedbank Enterprise Support
- Grootbos Foundation
- Department of Economic Development and Tourism (DEDAT)
- Industrial Development Corporation (IDC)
- National Empowerment Fund (NEF).
- National Youth Development Agency (NYDA)
- Rotary Club Hermanus
- SMME Business Associations
-



Site visit at Masakhane Container Park



Dark and Lovely demonstration workshop

Two success stories:

I. Emerging Contractor Nondala CO

Nondala Co is a Construction Company founded by a young Songaila Nondala, with a passion for construction work. His involvement and employment background as Community Liaison Officer in various projects and his experience in construction having worked for construction companies in Cape Town motivated him to pursue his dream as a founder and owner of Nondala Co. Nondala Co has a strong focus on Civil Construction but also involved in other works such as building, electric works etc.

Post company registration and resignation from his job Sonwabile became part of the Overstrand Municipality's Emerging Contractor Development Programme, where he added to his repository of knowledge and opportunities. Sonwabile is currently pursuing bigger projects than 2 years ago and is ready to upgrade to CIDB Grade 2.





ii. Collaboration with Grootbos Foundation

The partnership between Overstrand Municipality (LED) and the Grootbos Foundation has yielded great results. Following the 2018/19 riots in the Hermanus area a group of concerned citizens from Hermanus in partnership with FINGLOBAL, Grootbos Foundation and Overstrand Municipality (LED) worked towards the establishment of the Non-Profit Company (Hermanus Siyakha).

The project aims to offer and assist Micro enterprises with start-up funding to start their ventures and contribute to the economy of the Overstrand.



3rd Day Workshop Hermanus Group at the Hermanus Multi-Purpose Centre

Training and Development

Training and development play a critical role for the sustainability and growth of businesses. Notable training sessions conducted through personal contacts was restricted.

Training	Description	No. participants	Dates
SARS Income Tax Workshop	Training on assisting clients on Tax Compliance matters and Reforms	All Ambassadors and EDPs	27 October 2021
SEDA Basic Business Training for Street Vendors	To equip traders with basic skills and business fundamentals to better run their informal businesses	13 Street Vendors	25-27 October 2021
Contractor Development Technical Training Programme	Initiated by LED and National Builders Council (NHBRC) and WC Human Settlement, Consumer Protector, SARS and SEDA	43 Emerging Contractors	29 November 2021

TABLE 156: LED TRAINING AND DEVELOPMENT INITIATIVES FOR 2021/22

The Covid-19 regulations-imposed restrictions on contact sessions with the clients and had a negative impact on training. The number of trainees at any given point in time was curtailed and hence the fewer than usual training sessions.

g) Tourism

Cape Whale Coast – Tourism Marketing Brand of Overstrand Municipality

Tourism continued its recovery in January 2022, with a much better performance compared to the weak start to 2021. However, the Russian invasion of Ukraine added pressure to existing economic uncertainties, coupled with many Covid-related travel restrictions still in place. As one of the sectors most affected by the Covid-19 pandemic, the decline in travel impacted heavily on the economy, livelihoods, public services, and opportunities.

Overstrand Cape Whale Coast Tourism mitigated the negative impact as follows:

- Promoted the many unique and world-class experiences available to keep the destination front of mind for both domestic and international travellers.
- Hosted travel trade and media.
- Introduced social media campaigns.
- Participated in network forums.
- Supported entrepreneurs with training, access to market and new opportunities.
- Made linkages to government funded programmes.
- Positioned the Overstrand as a remote work hub.
- Encouraged domestic travellers to consider longer stays.

The remote working trend allowed during lockdown made Overstrand villages popular with digital nomads. A growing number of South Africans looked towards 'semigration' to take them away from traditional offices in big cities into permanently remote working scenarios. Work habits were changed to improve lifestyles in smaller towns, especially along South Africa's southern coastal region.

The semigration movement caused an influx of younger families who in the past were tied logistically to lives in big cities. Overstrand Cape Whale Coast provided an opportunity for a lower cost of living, affordable housing, improved quality of life, and open, healthier spaces. While it was expected that property sales in the small coastal towns would come to a standstill given the economic decline, there has been a price growth indicating the opposite. Overstrand towns and villages were categorized as a zoom town, considered for its proximity to the Cape Town International Airport and availability of good schools, infrastructure, and golf courses.

Travel restrictions brought on by the COVID-19 pandemic continued to impact the recovery of the tourism sector. International borders re-opened irregularly, and recovery remained slow. The domestic market recovered more quickly as expected. Through the year South Africa moved from Adjusted Alert Level 4 to Adjusted Alert Level 1 with varying restrictions on travel. On 5 April 2022, the National State of Disaster was lifted, and travel regulations eased up dramatically.

2021 Overstrand Cape Whale Coast Tourism Barometer indicated the following:

- Overstrand attractions recorded a 53% recovery rate compared to the same period in 2019 and Tourism Visitor Information Centres welcomed a share of 94,4% domestic travellers while 5,6% of visitors were from the overseas markets.

- The top international source markets were:
  - Germany (34%),
  - United Kingdom (10,6%), and
  - USA (9, 2%)

- The domestic market was led by travellers from the Western Cape (88, 9%) which indicates to the popularity of the destination for short breaks among locals. Holiday/leisure ranked as the strongest driver for travel to the region, with 72, 1% of visitors mainly travelling for leisure. Visiting friends/relatives (VFR) (13, 7%) followed as the second largest share of travellers to the region. Close to half of respondents indicated overnight stays and the most common age profile of visitors to the Overstrand were between 36-50 (40, 1%) and 21-35 (23, 5%) years.
- Visitors to the region mainly travelled in pairs (41, 7%) and on their own (37, 9%) and spent on average R501-R1000 (25, 8%) per day in the region.
- The top three activities enjoyed in 2021 included outdoor activities, cuisine, and scenic drives.

The Overstrand Cape Whale Coast has taken the lead in sustainable tourism in the following way:

- Africa Responsible Tourism Awards recognised the Overstrand for sustainable tourism development.
- More travellers are demanding an experience that impacts positively on the environment and the people and Overstrand product owners have transformed our economies while minimising the impact on nature.
- Tourism businesses have been recognised for their role in contributing to responsible tourism. Gansbaai has also been singled out as a Responsible Tourism Destination.
- Declaration of five Blue Flag Beaches: Kleinmond Main Beach, Hawston, Onrus, Grotto and Castle Beach. Grotto Beach has been part of the Blue Flag programme since its initiation 21 years ago.

CHAPTER 3: SERVICE DELIVERY PERFORMANCE

The recognition of Overstrand Hermanus as the first UNESCO Creative City of Gastronomy in Africa in 2019 has the benefit of linking culinary and cultural experiences and attracting a visitor who seeks out these experiences to connect to a destination.

Through tourism the identity of our municipality is showcased as a destination with

- Pristine coastline with a rich marine wildlife and declared a Hope Spots.
- South Africa's first UNESCO recognised Biosphere.
- Botanical gardens and nature reserves.
- Africa's only growing penguin colony at Stony Point, Betty's Bay.
- A cultural footprint that is included as part of the Cradle of Human Culture.
- A wine enthusiast's mecca, artist's canvas, adventurer's escape, and beach lover's paradise.

Tourism's potential for the development of small and micro businesses continues to grow year on year the services required by tourism related activities changes.





h) Highlights: Tourism

- 1391 events were hosted in 2021/22 compared with 464 events in 2020/21. *These figures exclude weekend markets, ParkRuns and recurring events.* The previous year (2020/21) impacted on events as gatherings were limited for most of the year with venues mostly allowed at 50% of capacity.

- The top 5 events with the biggest impact in 2021/22 were:
    - Hermanus FynArts, 10th celebration
    - Hytec Walkerbay Outdoor with 24 adventure events
    - FNB Wines2Whales, 3 different mountain bike stage races
    - Kogelberg Trail Series Super League
    - Brewery2Brewery mountain bike race.

i) Challenges: Tourism

Covid-19 travel restrictions limited international visits for nine months of the year. The Overberg took the lead with the vaccination roll out in the province and also in South Africa. Fortunately travel restrictions eased up towards middle December 2021 when, with much lobbying, South Africa was removed from our biggest source market, the UK's, red list on 15 December. The lifting of the curfew came just in time for New Year's Eve celebrations and contributed positively to the economy and the holiday spirit.

Due to regulations and to restrict COVID infections, no Hermanus Whale Festival was hosted in the year.

The four Tourism Visitor Information Centres were incorporated into the Overstrand Municipality structure to enhance destination marketing efforts and reduce costs. Rerouting connectivity, updating account details and marketing material were necessary to ensure that communication was not impacted negatively.

TOURISM DEVELOPMENT

Tourism focused on temporary job creation opportunities, upskilling and training of youth and entrepreneurs to participate in the tourism economy. Communication of available opportunities and assistance with mentoring. Identifying opportunities for partnering with government programmes and including Overstrand youth and business in these. Through collaborative alignments the process of transformation is facilitated – making tourism inclusive and accessible to new entrants, especially businesses owned and managed by women and youth. The following programmes have been supported and collaborated on.

Food Safety Programme with National Department of Tourism **1 Year [2021 / 2022]** **1 Aug 2021 - 31 July 2022**	• Warwick Chef School conducted the theoretical training. Facilitated & Assessors. • Implementing Agency, TTBISA, awarded to roll-out the WC Food Safety Programme • 17 of 113 learners involved are from Overstrand • 71% of learners enrolled on the programme received permanent employment • 80% of Overstrand learners have found permanent employment with host employers. • 14 of the 17 learners who participated in the programme will graduate in September 2022
Tourism Safety Monitors Programme with National Department of Tourism **Safety and Monitoring of Tourism Hotspots** **1 year [2021 / 2022]** **1 Oct 2021 – 31 Oct 2022**	• Implementing Agency, Networx for Career Development • Total of active monitors in the Western Cape is 335 • 28 learners allocated to the Overberg region • 12 Tourism Monitors allocated to the Overstrand • Graduating in November 2022 • 1 learner placed at Hermanus Tourism with temporary employment contract.
WESSA BLUE FLAG BEACH PROGRAMME **1 year [2021 / 2022]** **10 March 2021 - 9 June 2022**	• Collaboration between National Dept of Tourism and Wildlife and Environment Society of SA (WESSA) • 8 Learners allocated for the Overstrand Area • 5 students allocated to Hermanus Tourism • Entry Level Site Guiding Certification upon completion of programme • Programme completed and graduating in June 2022 • 2 of the learners placed at Hermanus Tourism were given temporary employment contracts

NATIONAL YOUTH CHEFS PROGRAMME **3 Year [2018 - 2021]**	• Collaboration between NDT, South African Chef Association and Warwick Chefs School as implementing agency. • 10 learners reach 3rd year within the programme • Programme was put on hold due to challenges within National Department of Tourism.
Boland College Learnership Programme **1 year [2021 / 2022]** **Oct 2021 - 30 Sept 2022**	• 2 Boland College allocated to Hangklip Kleinmond and Gansbaai Tourism • Practical training to obtain Diploma in Tourism and Office Management • Graduation in September 2022

TABLE 157: TOURISM DEVELOPMENT PROGRAMMES

BUSINESS & ENTREPRENEURIAL DEVELOPMENT

Upskilling and training of SMMEs and entrepreneurs to participate in the tourism economy or expand their businesses. This support includes the dissemination of information relating to funding opportunities for business and the communication of available assistance and mentoring. Support for event applications to gain funding and acquire permits remain a significant aspect of support.

Training / Workshops / Engagements:

During the 2021/22 financial year 17 tourism training/ workshops/ engagements were held with 247 participants attending, compared with the 10 engagements involving 194 persons in 2020/21.

Cape Whale Coast Events & Festival Funding 2021/22

Festival funding was reinstated for the year 2021/22 after being cancelled for 2020/21 due to a need to apply budget for the procurement of COVID-19 safety supplies. The 29th Hermanus Whale Festival was cancelled due to the pandemic and not presented for two years.

Smaller private events were organised when regulations allowed such gatherings.

Overstrand Municipal Events Funding **Events supported by Tourism during the 2021/22 financial year**			
• Kalfiefees • Gansbaai Festivals	• Stanford Community Arts Festival • Walkerbay Outdoor	• Greenpop Reforest Festival • Welcome Whales	• Ubumnandi Festival • The Queens Commonwealth Jubilee Celebration

Overstrand Municipal Events Funding Events supported by Tourism during the 2021/22 financial year			

TABLE 158: OVERSTRAND MUNICIPALITY FUNDED EVENTS IN 2021/22

MARKETING 2021/22

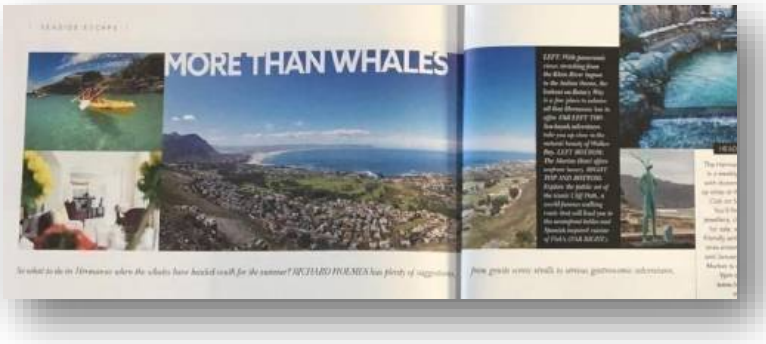
Publicity was extended via various media such as:
Publications: GetAway Magazine, Hermanus Times, Village News, Go!Platteland, Art Times, Die Burger, Cape Times, Weg/Go Magazine, The Telegraph;
Radio: Kfm, Caledon FM, Heart FM;
TV: KykNET, CNN.

Optimising on one of the Overstrand's best marketing opportunities, the annual visit of the Southern Right Whales from June till November, is a priority. The whales and the marine big five are positioned along with adventure, art, science, wellness, and gastronomy. In June 2021 the first Welcome Whales Celebration was held to secure the Overstrand's position as one of the best land-based whale watching destinations in the world.

Cape Whale Coast Tourism succeeds when attracting the highest potential market segment with marketing efforts resulting in actual business - bookings. Marketing themes cover marine wildlife, gastronomy, health and wellness, golf, arts, adventure, and nature.









SOCIAL MEDIA

Social media is a vital aspect of destination marketing. With at least two-thirds of internet users on social media, it's a valuable way for Overstrand Cape Whale Coast to reach different market segments. Facebook, Instagram, and Twitter are the online platforms used.

Cape Whale Coast social media platforms reach a minimum of 50 000 people per month.

Social media platforms are managed with the aim of keeping the Cape Whale Coast front of mind for the planning of future travels and recapping the diversity of what our region offers. Online platforms are predominantly actioned to remind travellers of the natural splendour of the Cape Whale Coast and to show the following:

- open spaces in nature
- celebrate the champagne air
- the destination as a convenient break-away destination
- a world in one place.

Marketing Toolkit includes:

- Cape Whale Coast Tourism Covid-19 webpage updated with current information as well as safety and hygiene protocols.
- Digital marketing remains the most important way to delivery communication to our markets.
- Campaigns: #FarAwayFeeling, #OneDay, #FindYourselfInKleinmond, #GansbaaiInColour, #I❤Hermanus and #WeDoTourism campaigns.

VISITOR INFORMATION CENTRES

Most visitors to Visitor Information Centres are interested in hiking, mountain bike routes and events. This can be attributed to many people working from their second homes in the Overstrand and exploring the region while they work from their second home.

During the 2021/22 financial year the number of visitors to the tourism information centres **increased** to 29 168 from 22 272 in 2020/21.

j) Service Delivery Indicators

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall Performance 2021/2022			
						Annual Target	Actual	R	Corrective Measures
TL8	The promotion of tourism, economic and social development	Provide three progress reports on LED, Social Development and Tourism initiatives to Portfolio Committee by end June 2022 (Refers to three progress reports for the 2021/22 financial year)	Number of progress reports on LED, Social Development & Tourism initiatives	All	3	**3**	**3**	G	Target met
TL9	The promotion of tourism, economic and social development	Managers LED, Social Development and Tourism report on the hosting of at least one mobile Thusong outreach during the 2021/22 financial year to the Director Economic and Social Development & Tourism	Report on the mobile Thusong outreach programme	All	New KPI	**1**	**1**	G	Target met
TL10	The promotion of tourism, economic and social development	Support 130 SMME's in terms of the SMME Development Programme by 30 June 2022	Number of SMME's supported	All	172	**130**	**134**	G2	Target well met
TL11	The promotion of tourism, economic and social development	Report on projects/ initiatives in collaboration with other stakeholders for local economic development, social development and tourism	Number of projects / initiatives collaborated on	All	13	**28**	**38**	G2	

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall Performance 2021/2022			
						Annual Target	Actual	R	Corrective Measures
TL12	The promotion of tourism, economic and social development	The number of job opportunities created through the EPWP programme and as per set targets (grant agreement - FTE's, translates to 1028 work opportunities) (MPPMR Reg 10 (d))	Number of temporary jobs created	All	1238	**1 028**	**837**	O	Target almost met. The number of EPWP participants were reduced by some Directorates due to budgetary constraints. More motivation and proposals will be conducted with these directorates.
TL40	The promotion of tourism, economic and social development	Support 60 SMME's in terms of the Emerging Contractor Development Programme by 30 June 2022	Number of Emerging Contractors supported	All	65	**60**	**72**	G2	Target well met

TABLE 159: SERVICE DELIVERY INDICATORS: LOCAL ECONOMIC DEVELOPMENT

Employees: Local Economic Development							
Job Level	2018/19	2019/20	2020/21	2021/22			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 – 3	1	1	2	0	0	0	0%
4 – 6	1	1	1	1	1	0	0%
7 - 9	0	0	0	1	0	1	100%
10 - 12	4	4	4	2	1	1	50%
13 - 15	3	3	1	1	1	0	0%
16 - 18	0	0	0	0	0	0	0%
19 - 20	1	1	0	1	1	0	0%
Total	**10**	**10**	**8**	**6**	**4**	**2**	**33%**
**Note – 2018/19 – 2020/21 figures include Tourism employees*							

TABLE 160: EMPLOYEES: LOCAL ECONOMIC DEVELOPMENT

Employees: Tourism				
Job Level	2021/22			
	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	%
0 – 3	0	0	0	0%
4 – 6	0	0	0	0%
7 - 9	2	0	2	100%
10 - 12	1	1	0	0%
13 - 15	2	1	1	50%
16 - 18	0	0	0	0%
19 - 20	0	0	0	0%
Total	5	2	3	60%

TABLE 161: EMPLOYEES: TOURISM

3.6 COMPONENT D: COMMUNITY AND SOCIAL SERVICES

3.6.1 LIBRARIES

Overstrand Municipality has 7 public libraries and 2 satellite libraries. All 9 libraries have internet access.

Area	Number	Library name/s
Greater Hermanus	3	Hermanus Library, Mount Pleasant Library, Hawston Library
Hangklip-Kleinmond	2	Kleinmond Library, Betty's Bay Library
Greater Gansbaai	4	Stanford Library, Gansbaai Library, Buffeljagsbaai Satellite Library, Eluxolweni Satellite Library

TABLE 162: MUNICIPAL LIBRARIES

a) Highlights: Libraries

Highlights	Description
Gansbaai Library	• A reading facilitator was employed to roll out the Read to Lead reading program at Gansbaai primary, where 50 children per year are identified and assisted with reading comprehension. These children are in Grade 1 and Grade 2. • A new digital platform was launched by WCLS in the form of Libby/Overdrive. All members can now, free of charge, borrow electronic books. • Events held include Breast Cancer Awareness, Valentine's Day raffle and Easter raffle. • Tint was installed on windows of all North/West facing windows to eliminate sun damage to shelves and library material. • The Overstrand Libraries Facebook page was launched during March 2022. • The training of 48 Yeboneers were successfully completed.

Highlights	Description
	• 8 Yeboneers (Interns) was employed to assist with reading challenges in the various communities (schools) in Gansbaai. • The library was painted on the inside and outside using funding received from the WCLS maintenance grant. • Additional air-conditioners were installed in the Hall using funding received from WCLS maintenance grant. • Celebrated Child Protection week at various community gatherings in Gansbaai during June 2022.
Eluxolweni Library	• Additional air-conditioners were installed in the hall by using funding received from the WCLS maintenance grant.
Buffeljagsbaai Library	• 1 Yeboneer (Intern) was appointed to assist with reading challenges in the Buffeljagsbaai community. • The installation of an air-conditioner and new shelves funded from WCLS maintenance grant was completed. • All computer hardware were upgraded with new equipment. • The library moved over to the SLIMS online library system. (The last library in the Overstrand, to be automated.)
Hermanus Library	• Servicing the retirement villages / Yeboneers 1 000 Stories project / Book Launches / Lollos & Lettie Show / Cancer Tea
Mount Pleasant Library	• **Fun day on 15 December 2021** The aim of the program was to create a safe environment for the kids and for the kids to identify the safe areas where they can report if something is wrong. Included a puppet show for 3 crèches that day and each had an hour allocated to them for jumping castle, storytelling, and face painting. • **READ ALOUD DAY:** On 3 February hosted a Read Out Loud Day at the Mount Pleasant Primary School. Learners from grades 1 – 3 benefitted. The theme of the story was the party at the park by Nalibali. It took us three days to do all classes in English and Afrikaans. • **Career day:** Hosted a career exhibition at Qhayiya high school for the grade 12 leaners on 4th of March. • **Pamper day**: On the 27 of April 2022, hosted a pamper day for the Senior Citizens at Lombardi in Mount Pleasant, now we have an open library wheel (LOMBARDI) every month. • **Library tour:** Orientation for Just Care from ages 6 to 9 years for the whole week of 30 May 2022. • **School holiday program**: Hosted a variety of activities to keep the little ones entertained during the school holiday. The holiday programme ran for a full week. • **Mandela day:** Gave away blankets as part of the library 67 minutes.
Hawston Library	• **Breast cancer awareness event:** Held in collaboration with the Hermanus, Mount Pleasant and Hawston library. All the women of the administration departments were invited to attend the event. A breast cancer survivor shared her story and a motivational speaker spoke about the signs and treatment for breast cancer (one of the staff members of the Oncology department at Medi-clinic). • **16 days of activism**: All the men of the operational department, the traffic dept, fire depart, and law enforcement took part in a silent protest with posters through the main road and ended off at main building with a motivational speech and refreshments • **16 days with the People with Disabilities and Women of the Fishermen in Hawston.** Invited SAPS and Social services to talk about the rights of women, where to get help and we handed out flyers with various information about abuse. People were encouraged to tell their story and break the silence. • **Implementing of the 1000 stories project-YeBoneers**

Highlights	Description
	48 Young people were appointed in the Overstrand- 13 in Hawston to do story telling sessions at the schools, ECD centres after school centres and Library duties such as shelving, book mending, exhibitions. The focus of the 1000 stories project is to cultivate a love for reading and to bring the stories to live with activities related to the story. • **World book day and read aloud day** At the primary school learners listened to a story, acted a story, and read a book followed by discussions, colour in, made posters. • **Career day with grade 7 learners**: Various departments were invited-Traffic, Law enforcement, Disaster management, Fire dept, Ambulance, IT centre, Overstrand Learning Hub (previously Hermanus Varsity)- the aim of the day was to expose learners at an early grade to various careers and requirements, and to give them the right mindset when they go the Secondary school. • **September Holiday program**: This has been a breather for the learners to attend a holiday program after two years. The main focus was to keep the learners safe, teach them life skills, and to assist with reading difficulties. The program included learn through play with ball games, skipping, puzzle building, etc. • **After school reading program**- Assist learners who struggle to read. Learners are identified by the teachers. During covid learners did not attend classes full week and therefor struggled even more with reading. This program made good progress with the learners. • **Eisteddfod**- assist Foundation learners with poems (voice tone, facial expression etc). Highlight was that the school once again received a few Cum laude and Gold.
Betty's Bay Library	• Yeboneer Assistants assisted with library outreach programs & exhibitions.
Kleinmond Library	• Library hosted an Easter Colouring Competition and handed out Easter eggs to the competition winners during Easter 2022. • The Librarian Ms Wilna Hooneberg retired end of November 2021 after 34 years of service. • The Chess Club, operating in partnership with the library, excelled in various championships with winners from our community. • The Senior Library Assistant, Mrs Venda de Jager, retired end of April 2022 after 29 years of service. • Repair of the roof and ceilings of the old section of the library.

TABLE 163: LIBRARIES HIGHLIGHTS

b) Challenges: Libraries

Description	Progress in 2021/22 to address challenge
Betty's Bay Library: Literacy Programs	No Funds to promote literacy programs to children.
Betty's Bay Library: Reading Space	Not enough space in library for patrons /children to sit & read.
Kleinmond Library: • Service delivery challenged due to lockdown restrictions. • Staff shortage: Three positions became vacant through the year.	▪ Once restrictions were lifted more patrons could make use of the library simultaneously and an Easter programme could be presented. ▪ One position was filled. One relief staff member acting for a period of time. ▪ Roof and ceilings in old section of the library replaced.

Description	Progress in 2021/22 to address challenge
• Roof leakages in old section of the library.	
Gansbaai Library	▪ Funding to complete identified maintenance projects. ▪ Funding to employ a reading facilitator (EPWP). ▪ Safety of staff and stock. ▪ No Fire Escape Door.
Eluxolweni Library	▪ Funding for an additional staff member – EPWP ▪ Training of staff – Contract staff ▪ Telephone system – installed
Buffeljagsbaai Library	▪ Funding for maintenance projects. ▪ Funding for expansion of the current library. ▪ Telephone system – installed.
ICT equipment	Lack of funding for ICT equipment should be considered in the budget cycle. For example, a laptop allocated to each library when staff do outreach programmes/wheely wagon whereby books can be issued at a specific site to the patrons.
Outreach programs	Funding for outreach programmes should be considered in the budget cycle.
Lack of funding for new books	Increase on the budget to purchase new books should be considered in the next financial cycle.

TABLE 164: LIBRARIES CHALLENGES

c) Service Statistics for Libraries

Type of service	2018/19	2019/20	2020/21	2021/22
Library members All Libraries in Overstrand	20 196	17 063	12 339	16 701
Books circulated All Libraries in Overstrand	492 076	362 771	144 302	232 270
Exhibitions held	94	132	53	231
Internet users	2 545	4 843	1 090	2 632
New library service points or Wheelie Wagons	0	0	0	2
Children programmes	53	199	63	202
Visits by school groups	45	112	30	161
Book group meetings for adults	81	39	1	20
Primary and Secondary Book Education sessions	98	1 437	111	265

TABLE 165: SERVICE STATISTICS FOR LIBRARIES

c) Service delivery indicators

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall Performance 2021/2022			
						Annual Target	Actual	R	Corrective Measures
TL1	The provision of democratic, accountable and ethical governance	98% of the operational conditional grant (Libraries & CDW's) spent (Actual expenditure divided by the total grant received)	% of total conditional operational grants spent (Libraries & CDW's)	All	100%	**98%**	**100%**	**G2**	Target well met.

TABLE 166: SERVICE DELIVERY INDICATORS: LIBRARY SERVICES

Employees: Libraries							
Job Level	2018/19	2019/20	2020/21	2021/22			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	2	2	2	2	2	0	0%
4 - 6	24	18	18	19	18	1	5%
7 - 9	4	6	6	8	7	1	12%
10 - 12	5	6	5	6	5	1	17%
13 - 15	0	0	0	0	0	0	0%
16 - 18	0	0	0	0	0	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**35**	**32**	**31**	**35**	**32**	**3**	**9%**

TABLE 167: EMPLOYEES: LIBRARIES

Capital Expenditure 2021/22: Libraries					
R'					
Capital Projects	2021/22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
The capex funding for the Zwelihle Library was rolled over to the 2022/2023 financial year.					
Total All	**0**	**0**	**0**	**0**	**0**
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

TABLE 168: CAPITAL EXPENDITURE 2021/22 - LIBRARIES

3.6.2 CEMETERIES

Overstrand Municipality has ten (10) cemeteries in use. The Municipality does not have a municipal Crematorium.

a) Highlights: Cemeteries

Highlights	Description
Inception of new cemetery at Palmiet West	More than 800 grave sites have been made available.
Accurate layout plans	Reliable information on the availability of burial space/stock of grave sites were registered by professionals.
Replacement of entrance gates and palisades at some cemeteries in Greater Hermanus	Operational funding used for maintenance.

TABLE 169: CEMETERIES HIGHLIGHTS

b) Challenges: Cemeteries

Description	Progress in 2021/22 to address challenge
Vandalism	Children removing crosses/tombstones from graves in Blompark, Gansbaai.
Maintenance and upkeep of gravesites	Relatives not taking care of their responsibilities pertaining to maintenance and upkeep of gravesites.
Bad soil conditions at Greater Hermanus Cemeteries	Appointed EPWP grave diggers to assist the operational department to dig the graves.

TABLE 170: CEMETERIES CHALLENGES

c) Service Statistics for Cemeteries

Type of service	2018/19	2019/20	2020/21	2021/22
Pauper burials	0	6	0	1
Burials	275	270	326	282

TABLE 171: SERVICE STATS FOR CEMETERIES

Capital Expenditure 2021/22: Cemeteries					
R'					
Capital Projects	2021/22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
No capex funding in 2021/22					
Total All	**0**	**0**	**0**	**0**	**0**

Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)

TABLE 172: CAPITAL EXPENDITURE 2021/22 - CEMETERIES

3.6.3 COMMUNITY HALLS AND THUSONG CENTRE

Overstrand Municipality manages two town halls (Hermanus Auditorium/Banquet Hall and Kleinmond Town Hall) and 16 community halls.

The management of 6 community halls are outsourced by the Municipality (i.e., De Wet Hall Onrus, Sandbaai Hall, Fernkloof Hall, Lake Marina Yacht & Boat Club Hall in Fisherhaven, the Crassula Community Hall in Kleinmond and the Pringle Bay Community Hall).

a) Highlights: Community Halls

Highlights	Description
FynArts in the Auditorium/Banquet Hall	Arts festival of 10 days in June with an art exhibition, talks and shows.
Overstrand Municipality Investment Conference in Auditorium/Banquet Hall	This was a first initiative from Council to attract investors to the area where investment opportunities were showcased.
Upgrading of Kleinmond Town Hall	New aluminium entrance doors and floor tiles plus equipment, i.e., gas stove, fridge, freezer, microwave, and urn.

TABLE 173: COMMUNITY HALLS HIGHLIGHTS

b) Challenges: Community Halls

Description	Progress in 2021/22 to address challenge
Zwelihle Community Hall • Leaking roof. • Hall windows were broken.	The leaking roof was fixed. A project has been identified to replace the old roof sheets with new ones. The replacement of old windows with new aluminium windows will be registered as a project for 2023/2024.
Kleinmond Town Hall & Protea Community Hall Lack of armed response security services	Kleinmond Town Hall & Proteadorp Community Hall have been covered with alarms connected to armed response.

TABLE 174: COMMUNITY HALLS CHALLENGES

c) Service Statistics for Community halls and Library halls

During the 2021/22 financial year **25 477 people** accessed services from the Hawston Thusong Centre.

Statistics on the community halls usage are stated below.

No	Facility name	Number of functions held in 2021/22
1.	Hermanus Banquet Hall	234
2.	Hermanus Auditorium	284
3.	Moffat Hall Mount Pleasant	71
4.	Zwelihle Community Hall	124
5.	Masakhane Hall	94
6.	Eluxolweni Hall	20
7.	Gansbaai Library Hall	-
8.	Buffeljagsbaai Hall	52
9.	Baardskeerdersbos Community Hall	37
10.	Stanford Community Hall	-
11.	Kleinmond Library Hall	-
12.	Proteadorp Hall	114
13.	Mooiuitsig Community Hall	37
14.	Overhills Hall	68
15.	Kleinmond Town Hall	187
16.	Kleinmond Youth Centre	93
17.	Kleinmond Club House	6
18.	Abalone Village Hall	50
19.	Blompark Community Hall	133

TABLE 175: SERVICE STATISTICS: COMMUNITY HALLS

3.6.4 CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

a) Introduction to Child Care; Aged Care; Social Programmes

The 2018 Socio-Economic Profile: Overstrand Municipality indicated that the following categories of people remain vulnerable to poverty: African females, children 17 years and younger, people from rural areas and those with no education. The 2021 Socio-Economic Profile does not give an update on the categories of people that are most vulnerable to poverty. However, it does highlight the following socio-economic risks in the following order: 1) demand for services; 2) protest action; and 3) rising levels of inequality. With rising levels of inequality, it can be expected that the categories of people vulnerable to poverty remains the same. Many households are still recovering from the impact of COVID-19 especially where breadwinners passed away or lost their jobs.

Notwithstanding, the strategic thrust of the department remained largely the same. Early Childhood Development (ECD) is a universal right and access to ECD services has significant benefits to children, their families, communities, and the country as a whole. ECD is thus recognized as a key intervention in addressing South Africa's two key developmental challenges: inequality and poverty. ECD remains one of the most effective strategies to increase learner retention rate and outcomes. The ECD strategy is supported with after school services which ensures a safe, health and stimulating environment for

vulnerable school going children. ECD and after care services primarily create sustainable job opportunities for women, including African women, in rural and urban areas.

Youth development remain another key strategic objective and to this end we launched a youth desk. The primary objective of the youth desk is to create an enabling environment for youth development by facilitating opportunities between various stakeholders and the youth. We are also working on establishing platforms through which meaningful interaction and participation by the youth and the municipality can be institutionalised. Opportunities for youth development are also being leveraged through availing community facilities for youth driven activities.

Substance abuse in the Overstrand has been on decrease but it remains high. According to the 2021 Socio-Economic Profile: Overstrand Municipality, Overstrand accounted for 43% of the drug-related offences reported in the Overberg in 2020/21. There are not enough organisations in the Overstrand that provide early intervention services and more recreation and other opportunities needs to be created. Partnerships with the Overberg District Municipality and the Western Cape Department of Social Development are in place and will increase coordination and implementation of local drug action plans. Regrettably the Overstrand Local Drug Action Committee became non-functional due to poor attendance since 2020. We are in the process of establishing a new committee which will be complimented with area based sub-structures to ensure a broader participation base and relevance.

The Overstrand municipality has a high percentage of elderly people in relation to its population. Many of them have come here to retire, many have lived here all their lives and have nowhere else to go. Residential facilities for the elderly living in poverty are non-existing and they are dependent on community-based care centres for the services for many services they require. To address this, we have launched an elderly outreach programme aimed at complimenting the services of these centres to the elderly. Regrettably, this programme was curtailed by the COVID-19 pandemic, but it was well received when it started. With COVID restrictions lifted we look forward to continuing with this project.

Gender based violence is another key focus area. This year we had a number of initiatives to create awareness around gender-based violence as well as support for victims. In one such event, victims of gender-based violence were hosted for a weekend camp at the Thusong. The initiative was in partnership with the Department of Social Development who provided a two-day intensive workshop on domestic violence, how to identify as well as how to deal with it. For the new year we have a 365-day plan in place, which includes support groups to increase support and empowerment opportunities to victims.

Homelessness has been a problem in Hermanus for some time. To address this, we have launched a dignity project. The project is run by a social worker and the aim of the project is to ensure that homeless people can have a dignified life by assisting them in getting access to government services such as health, rehabilitation opportunities, Identity documents, nutrition, shelter, work, and a chance to get reintegrated into society. Earlier this year the Hermanus Night Shelter finally opened its doors which provides homeless people with a further opportunity to a dignified life. Getting the homeless reintegrated back into society is a long-term objective and requires an integrated and cooperative approach from many role players.

Empowering of disadvantaged and vulnerable groups is critical to social development. Change can only occur when real access to opportunities exists for the less advantaged. Creating meaningful opportunities sustainably requires cooperation between the different spheres of government and the various departments, non-government organisations, businesses, and willing community members.

b) Highlights: Child Care; Aged Care; Social Programmes

Description	Highlights
A youth desk has been established to serve as a link between the municipality and the youth; to share opportunities, arrange workshops with the youth i.e., job applications / vacancies, bursaries, internships, training opportunities etc.	**1031** Youth registered on youth desk database **89** Opportunities shared **3** Youth stakeholder engagements **154** Youth assisted to register with tertiary institution **2213** Youth walk-ins assisted at youth desk **79** Opportunities shared on youth desk WhatsApp group **25** Youth benefited from Rural youth intervention in partnership with Department of Agriculture and Land Reform **4** Opportunities to register with tertiary institutions **128** Job Readiness Workshop with NYDA
The **Thusong ambassadors** was funded by through the Provincial Thusong programme with the aim of creating job opportunities for the youth, and to increase the service provision footprint of the Thusong. Five were appointed in each of our main area.	During their approximate employment of eight months, they established themselves as active ambassadors through the leadership and mentoring of the Thusong Coordinator. Collectively they assisted **6789** clients, these people did not have to travel to the Thusong for their services, since the ambassadors brought the services to them.
After school programme for primary school children. The project is supported through EPWP.	The facility continued to provide a service throughout COVID and within the restrictions. This ensured that the children didn't get behind on their school work, they remained in a safe environment and continued to receive nutritious meals. The number of children dependant on the restriction level, but with the restrictions lifted the facility is back to 115 children per day.
Ithemba Special Day Care for children with Disabilities. The project is also supported through EPWP.	This is the only facility of its kind in Zwelihle, that is focused on providing specialised therapeutic and stimulating educational environment for

Description	Highlights
	disadvantaged children with disabilities. This registered facility is open 5 days a week.
The Thusong Centre through the Thusong programme provides a vital service to our communities by brining government services to the people. We highlight some of the services provided by stakeholders at the Thusong and some special services provided by the Thusong. Keep in mind that COVID prevented some government services from being delivered.	**SERVICES RENDERED AT THE THUSONG:** — **PEOPLE SERVED** Department of Labour — 3706 Department of Labour - Outreaches — 352 Cape Access: Hawston E-Centre — 7187 SASSA — 1884 Department of Health: COVID vaccinations — 2133 Walk-Inn Clients Assisted — 1103 Nutrition Centre — 8817 **SPECIAL SERVICES PROVIDED BY THE THUSONG** Older persons outreach — 100 Women And Daughter Day — 50 SEDA Business Training - Disabled Youth — 25 Career Day with Grade 7's — 120 **THUSONG OUTREACHES** Thusong municipal outreach Kleinmond & Stanford — 594 Thusong Provincial Outreach Gansbaai 2 days — 1169
We started a special project aimed at homeless people called project dignity. The purpose of the project is to improve the dignity, access to services and ultimately reintegration of homeless people back into society. A social worker works with the homeless with these goals in mind.	**HOMELESS PROFILED** — **90** Identity document obtained — **33** Verification of identity — **6** Clients without ID. documents (newly identified) — **26** Social relief distress grant (R350) — **33** SASSA: disability (completed process) — **8** SASSA: old aged (completed process) — **6** Assisting with grant inquiries, appeals, renewals, etc. — **54** Bank Accounts opened — **11** Registered with SARS — **32** **FUNERAL POLICIES OPENED** — **15** Home visits to family of clients — **15** Telephonic interviews with family — **22** Tracing client's family — **13** Assisting homeless to be reunified with family within 24H after arrival — **2** Family re-unification — **13** **COMMUNITY REINTEGRATION PROJECTS** — **12** **CARE PACKAGES DISTRIBUTED** (toiletries, underwear, socks, etc.) — **80** **REHABILITATION CANDIDATES** (Voluntary) — **10** Rehabilitated /Recovering addict (3 months clean) — **1** Relapsed (didn't complete treatment) — **2**

Description	Highlights	
	Awaiting intake at Rehabilitation Centre (awaiting available intake dates)	**8**
	EMERGENCY RELIEF	
	Weather: Emergency housing	**30**
	Medical Assistance: Ambulance Services	**13**
	Medical Assistance: Admit to Provincial Hospital	**12**
	Assist CDC/Provincial hospital with tracing of unidentified in hospital/clinic patients (ongoing)	**7**
	HEALTH & WELLNESS	
	Awareness Programmes	**8**
	Facilitate & Support Service to clients in long term health facilities	**3**
	Support service to clients hospitalized in Provincial Hospital	**17**
	Opening of files at Clinic	**29**
	Arranging private health care (private doctors/-clinic)	**8**
	Assisted CDC visits (ongoing)	**33**
	Covid-19 vaccinations	**32**
	Work placement of mentored clients (exiting homeless program)	**6**
The social worker also provides first responder service to destitute families in distress. These families are assisted by the social worker, cases requiring more extensive assistance are referred to social services for further assistance.	**DESTITUTE FAMILIES IN DISTRESS**	**FAMILIES ASSISTED**
	Home visits (first responder)	15
	Intervention by social worker (ongoing)	24
	Referrals to Community based social services professionals & internal municipal services – as required	11
One Garden one Home Project aimed at increasing food security at a household and community level. Provision of planter boxes with vegetable seedlings.	• **1624** households across Overstrand received a planter box with soil and 18 vegetable seedlings. • **34** community organisations and vegetable received planter boxes, soil and seedlings.	
16 days of activism campaign against the abuse of women and children	The Thusong partnered with various stakeholders to host a number of events during this time in November: • The **official launch** was on 25 November and SAPS, DSD and Hawston Health and Welfare organisation participated in the event which was attended by 36 people. This was followed by a **motorcade**, with vehicles from law-enforcement, traffic, fire and disaster services, and SAPS, from Thusong through Hawston, Mount Pleasant and Zwelihle. Approximately 70 officials participated in the motorcade. • **Pamphlet drive** at Whale cost mall on 26 November 2021. • 07 December 2021- **ECD awareness program** around abuse in partnership with Hawston Library as well as fire safety with Overstrand Fire and Rescue teams. **(120 children reached)** • 08 December 2021- 16 Days event with Hawston Library and **fisherwomen as well as older persons** in Hawston **(100 people reached)**	

Description	Highlights
	• **Weekend camp with victims of domestic violence** in partnership with DSD on 11-12 Dec 2021. 10 women slept over and had a two-day intensive workshop on domestic violence, how to identify as well as how to deal with it.
Safety day for primary school learners	• SAPS, Law enforcement, Traffic and the Department social development addressed the children on all safety aspects. • The foundation phase of the school participated in this event • **Number of children-480**

TABLE 176: CHILD CARE; AGED CARE; SOCIAL PROGRAMMES HIGHLIGHTS



Child protection day at local ECD



Children at the after-school centre planting their vegetables in their planter boxes

c) Challenges: Child Care; Aged Care; Social Programmes

Description	Progress made in 2021/22 to address challenge
The number of homeless people in the Overstrand, particularly in Hermanus has been on the increase. We have profiled 90 homeless people. Without access to very basic services and living a survivalist life, these people often come into conflict with business and people in the CBD. This friction has caused an outcry for action. There is unfortunately a lack of clearly defined roles and responsibilities for the various spheres of government, yet municipalities must address these challenges on their doorstep.	We launched **project dignity**, which is driven by a social worker dedicated to working with the homeless, with the long-term objective of integrating them back into society. In the immediate and medium term, the aim is to improve their dignity and access to government services. To this end we have made great progress. Some people have been reunited with their families, a number now have ID documents, funeral plans, SASSA Grants and access to health services. The **Hermanus Night Shelter** which has been approved a number of years ago, but lacked funding to complete the building, finally opened its doors this year. The Shelter is run by the Hermanus Night Shelter Association, a local NPO.
Thusong Centres are there to bring government services closer to the people. Unfortunately, these services remain distant for people who cannot afford to travel far distances.	To increase the service footprint of the Thusong we introduced the **Thusong Ambassador project** through funding from the Department of Local Government. The project employed five **youth**, who were strategically deployed across the Overstrand. These young people were trained, mentored and supervised by our seasoned Thusong Coordinator. Their objective was to take the typical services a client could expect at the Thusong to the people in their respective communities. In addition to this they assisted with Thusong and other outreaches. Together these young people **assisted a total of 6 789 people.**
During the height of COVID-19 it became apparent that food security is a big issue.	In 2021 we **distributed vegetable seedlings and or planter boxes to households in need**. This year we were able to continue with the project. We focused on honouring people who applied before but did not receive anything. We were able to fulfil all those and provide to organisations and community gardens. We also distributed 200 trays of 6 vegetable seedlings to visitors at the Provincial Thusong Outreach in Gansbaai over two days where the theme was Africa and food security.

TABLE 177: CHILD CARE; AGED CARE; SOCIAL PROGRAMMES CHALLENGES

d) Service Statistics for Child Care; Aged Care; Social Programmes

Child care, Aged care, Social programmes				
Description	**2018/19**	**2019/20**	**2020/21**	**2021/22**
Trees planted	181	140	216	120

Child care, Aged care, Social programmes				
Description	**2018/19**	**2019/20**	**2020/21**	**2021/22**
Vegetable gardens established	3	11	1	6
Gardens supported (Household and Community)	0	0	HH – 1270 Community - 23	HH: 1624 Com: 34
Soup kitchens established or supported	0	48	35	1
Initiatives to increase awareness on child abuse	3	0	2	6
Initiatives to increase awareness on disability	3	2	0	5
Initiatives to increase awareness on women	3	1	2	6
Initiatives to increase awareness on HIV/AIDS		0	0	1
Initiatives to increase awareness on Early Childhood Development	1	1	1	1
Special events hosted (World's Aids Day, World Arbour Day, World Disability Day, Youth Day, 16 Days of activism against women abuse)	3	1	3	8

TABLE 178: SERVICE STATISTICS FOR CHILD CARE; AGED CARE; SOCIAL PROGRAMMES



Homeless people from the dignity project after they got their COVID-19 vaccination





Thusong ambassadors going to the community



Provincial Thusong outreach in Blompark, Gansbaai celebrated Africa day and food security.



Department of Labour visit to Overstrand Thusong in Hawston



Community vegetable garden in Stanford that was supported with vegetable seedlings and soil.



Community vegetable garden in Pearly Beach that was supported with vegetable seedlings and soil.

Employees: Childcare, Aged care, social programmes							
Job Level	2018/19	2019/20	2020/21	2021/22			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0%
4 - 6	0	0	0	0	0	0	0%
7 - 9	0	0	0	1	0	1	100%
10 - 12	0	0	0	0	0	0	0%
13 - 15	1	1	1	1	1	0	0%
16 - 18	0	0	0	0	0	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**1**	**1**	**1**	**2**	**1**	**1**	**50%**

TABLE 179: EMPLOYEES CHILD CARE; AGED CARE, SOCIAL PROGRAMMES

3.7 COMPONENT E: ENVIRONMENTAL PROTECTION

This component includes pollution control; biodiversity and landscape; and coastal protection.

3.7.1 INTRODUCTION TO ENVIRONMENTAL PROTECTION

The long-term **vision** for the future is to "manage, protect and sustainably use the natural assets of our areas, in partnership with the relevant communities and other conservation authorities and stakeholders in order to preserve and ensure the continued existence of our rich biodiversity and its associated ecological processes and services of our environment".

Our **mission** is to "conserve the rich biodiversity, diverse natural ecosystems and cultural heritage characteristics of our environment through the implementation of management programmes that have clearly defined management goals and objective for the enlightenment, enjoyment and benefit of present and future generations".

The Environmental Management Department is divided in three units;

1) Biodiversity Conservation
2) Environmental Planning and Auditing
3) Special Projects: Overstrand Baboon Management Programme.

Additional units are funded by the EPWP Programmes;

4) Eco-Rangers – Baboon Management Programme
5) Paddavlei Wetlands Team.

1) The Biodiversity Conservation Section strives to achieve the following:

- To ensure declared protected area status for Nature Reserves in terms of the NEM:PAA.
- To institute invasive alien vegetation clearing and management according to the Alien Clearing Strategy.
- To lead a better understanding, appreciation, use and conservation of the limited natural resources within OM (including biodiversity, soil, water and energy) by the landowners and staff of, and visitors to OM.
- To promote the conservation of the environment (biophysical, socio-economic and cultural-historic characteristics) by formally entering into Conservation Management Agreements with neighbouring property owners and NGO's.
- Overstrand Municipality is a member of the Greater Overberg Fire Protection Association which includes the Groot Hagelkraal, Babilonstoring and Theewaters-Groenland Fire Protection Associations. The Section therefore needs to manage the ecological integrity of priority ecosystems within public open spaces and nature reserves by reinstituting proper fire management regimes;
- To promote and continue with the integrated management of Reserves and natural areas by the Municipality in partnership with current and any other NGO's which may be formed who wish to be involved with the management of the natural areas in OM.
- To develop and maintain high quality visitor infrastructure, facilities and recreational activities along sound financial lines.
- To manage the ecological integrity of priority ecosystems within public open spaces and nature reserves by ensuring the implementation of the Environmental Management Overlay Regulations.
- Coordination of the Cape Whale Coast Hope Spot initiative that supports community research and education programmes in partnership with various private and government organisations.

2) The Environmental Management Section strives to achieve the following:

- Environmental Officers assist the regional building control committees with respect to the reviewing of building plans, land use applications and environmental impact assessment applications. This service continually promotes communication with respect to the environmental impacts associated with development processes and facilitates the

implementation of environmental impact assessments in realization of the environmental rights of the citizens of the Overstrand region.

- The Environmental Management Section facilitates communication between the public and the National and Provincial spheres of government and furthermore provides ecosystem management information services for stakeholders in each administrative region.
- The Implementation and management of the Environmental Management System to reduce the environmental footprint of the Municipality.
- Liaise and engage with stakeholders concerning the state of the environment and to advise the Municipal council and Municipal officials on environmental matters.
- Management and monitoring of Air Quality and Climate Change impacts within the Municipal area.

a) Highlights: Environmental Management Services

Highlights	Description
Completion of Environmental audits at municipal yards at the Operational Departments, Fire stations, Mechanical workshops, and Supply Chain Management stores	The Overstrand Municipality's (OSM) Environmental Management Section conducted an Environmental Audit on the Overstrand Municipality facilities, as part of the Overstrand Environmental Management System (EMS). As per the Overstrand Integrated Development Plan (IDP) 2017- 2021/22, the purpose of the EMS is to address the immediate and long-term impacts of municipal activities, products, services, facilities, and processes on the environment, and this includes the storerooms of the different departments of the Municipality, amongst other. By implementing the EMS, the Municipality seeks to instil "Good Practice" procedures in operational aspects.
Hosting the first ever Overstrand Municipal recycling mascot challenge	In an effort to promote recycling in the municipal working environment, the Environmental hosted the first ever recycling mascot challenge where municipal departments competed against each other for the coveted trophy.
Compilation of a first ever Climate Change booklet for the Municipality	The booklet describes all of the climate change projects that the Municipality implements. It also refers to general climate changes impacts and mitigation and adaptation measures.
Compilation of a first ever Marine Pollution booklet for the Municipality.	The booklet describes all the marine pollutions programmes that the municipality runs and refers to the main objectives of marine pollution strategies and education initiatives.
Review and compilation of the Milkwood pamphlet	Redrafting of the Milkwood pamphlet that describes the importance of Milkwood trees and that refers to the Act and Regulations regarding the cutting of Milkwood trees.
First ever assignment for Baboon Management to a local Municipality in the Western Province	Implementation of a Strategic Baboon Management Plan in collaboration with the Department of Environment and Development Planning and CapeNature.
Proactive Swimming Beach Management	Noticing the changes on our swimming beaches, the Environmental Management Section (EMS) along with Operational Management have taken a proactive stance and are in the process of drawing up management plans for our beaches in order to safeguard these areas for our future. The pilot project will focus on the Sandbaai beach.

Highlights	Description
Controlled burn in Fernkloof Nature Reserve	Wildfire management has been a key priority for the EMS. With the assistance of the Fire Services, a controlled burn, for fuel load reduction, was completed in the Fernkloof Nature Reserve.
Marine Turtle Strandings	As a member of the National Turtle Strandings Network and with assistance with members of the public, several Loggerhead Turtle hatchlings have been successfully rescued from our beaches and rehabilitated by the Two Oceans Aquarium for release in the warm waters of KZN
Eco-Rangers: Baboon Management Programme	Appointment of 12 Eco-Rangers from the Betty's Bay and Kleinmond Community to support the Overstrand Municipality with the Overstrand Baboon Management Programme with various aspects such as waste management, education and compliance.
Platannas Migration	On the evening of 09 February and early morning of 10 February 2022, a massive migration of the Common Platannas (African Clawed Frog) from all ages and sizes took place. On 10 February 2022, around 1000 Platannas were rescued at a site along Peterson Street on the banks of the Onrus River. The Platannas were migrating from the Vermont Salt Pan in a South Easterly direction towards the Onrus River. Residents were advised to keep Platannas in big buckets filled with deep water and sides to prevent the Platannas from crawling out. Their small front feet and fully-webbed hind feet indicated that they were amphibious and should therefore stay in water, according to Mrs Sheraine Van Wyk. Time was of essence as the frogs needed to return to the pan before the sun came out as those out of the water would likely have died.

TABLE 180: ENVIRONMENTAL MANAGEMENT SERVICES HIGHLIGHTS

b) Challenges: Environmental Management Services

Description	Progress in 2021/22 to address challenge
Climate Change Strategy for the Municipality is outstanding.	The Municipality will be adding the appointment of a service provider in the new financial year to draft a Risk analysis for the Municipality so that a strategy for the Municipality can be drafted from this document.
Have no bylaws to process transgressions.	Need to appoint a service provider to develop draft bylaws for the Environmental Overlay.
Have no bylaws to process transgressions.	Need to develop bylaws in order to manage the baboon programme properly. This will require personnel resources.
People and resources to fulfil the requirements as set out by the NEMA legislation.	Staff requirements are submitted but not funded and approved. This has a huge impact on deliverables to the community but also on the environment, especially when environmental block burns cannot take place or invasive alien plants cannot be cleared or infrastructure cannot be maintained which in turn negatively impacts on the environment.
Reserve and Open Space Zone 1 management	Staff requirements are submitted but not funded and approved.
Delays in the appointment of a specialized contractor	Delays in the appointment of a specialised contractor to implement the Environmental Maintenance Tender reduced our ability to implement our alien clearing, path maintenance and firebreaks.
Activism in the Overstrand Baboon Management Programme	Everybody has a right to voice their opinion but when it interferes with the welfare of a species it has a National Environmental

Description	Progress in 2021/22 to address challenge
	implication. Baboon activism has had a severe impact on the EMS implementing their operational duties, which has had an impact on the success of the programme and welfare of the species. This should not be allowed to derail a Programme.

TABLE 181: ENVIRONMENTAL MANAGEMENT SERVICES CHALLENGES

Employees: Environmental Management Services							
Job Level	2018/19	2019/20	2020/21	2021/22			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0%
4 - 6	0	0	0	0	0	0	0
7 - 9	5	5	4	5	4	1	20%
10 - 12	2	2	2	2	1	1	50%
13 - 15	2	2	2	2	2	0	0%
16 - 18	1	1	1	1	1	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**10**	**10**	**9**	**10**	**8**	**2**	20%

TABLE 182: EMPLOYEES ENVIRONMENTAL MANAGEMENT SERVICES

3.7.2 STRATEGIC PLANNING

Protected Area Management Plans:

Following stakeholder participation, the Integrated Management Plan for the Fernkloof Nature Reserve was revised in 2019 to include the Protected Areas Management Plan (PAMP) format as required. The PAMP was approved by Council and signed off by the Executive Mayor in March of 2021. Final comments from Cape Nature have been received and will be incorporated into the document and referred to Province for the final PPP.

Environmental Management Overlay Zone Regulations:

Environmental Overlay Zones has been approved by Council and was gazetted in August 2020.
The regulations are now applied during the review of Building plans, Town Planning applications and Environmental Impact Assessments.

Alien Clearing Management Plan:

An Alien Clearing Management Plan has been completed for the Overstrand and is currently being implemented according to the priority areas in the plan.

Integrated Fire Management Plan:

Fire Department, Environmental Management Section, Provincial Disaster Management and Greater Overberg Fire Protection Association is developing a more integrated approach and long-term planning proposal for fuel load reduction and fire break management in the Overstrand Area.

A controlled burn in Fernkloof Nature Reserve was conducted during this period. Although this was for fuel load reduction, it is envisaged that in the new financial your ecological burns will be conducted in order to secure our biodiversity conservation.

Firebreak clearing was severally impaired by the delays in the appointment of a specialised contractor, as such, clearing could only effectively start at the end of January 2022.

Operational Management: Management of Nature Reserves

Considerable effort is invested in the management of Local Nature Reserves and Open Spaces on an annual basis. The Overstrand Municipality has 3 proclaimed nature reserves under its management.

Fernkloof Nature Reserve (1 785 Hectares)

The management of Fernkloof Nature Reserve is guided by a Management Plan, dated 2001. The newly drafted Fernkloof Protected Areas Management Plan for 2020-2025 has been recommended by Council in February of 2021 and will be implemented as soon as it has been approved by the MEC.

The Nature Reserve has a fully constituted Advisory Board but unfortunately could not meet regularly during the year because of changes in the Lockdown regulations. The last FAB meeting was held in December 2022. Changes in legislation has led to a review of the FAB and the 2022 – 2023 financial year will see a reconstitution of FAB after discussions with the Executive Mayor in August 2022.

The reserve is also supported by the Hermanus Botanical Society as well as the Cliff Path Management Group, which is integrally involved in the maintenance and management of the Hermanus Cliff Path. The Environmental Management Section has also incorporated the use of Co-Management Agreements with these organisations to assist with maintenance and monitoring activities in Nature Reserves. The Hermanus Hacking Group also assist with Invasive Alien Plant Clearing on the Nature Reserve. Co-Management Agreements are in place with all these groups. The new suite of agreements have been signed for the new financai year (2022 - 2023).

Resource Management activities focus largely on the clearing of alien invasive vegetation, the trimming of vegetation along hiking trails, the clearing of firebreaks and the maintenance of buildings, roads and other infrastructure. Although these activities form most of the day-to-day work, the reserve management also work closely with neighbouring communities and stakeholders to ensure the management success of the reserve and secure biodiversity for the enjoyment of all.

The Botanical Society continues to play an important role in Fernkloof by managing the Herbarium, the Fernkloof Gardens, the Fernkloof Nursery and research. The co-operation agreement between the Botanical Society and the Overstrand Municipality is still in draft form and negotiation and continued discussion is still in place to finalise this agreement.

Kleinmond Nature Reserve (600 Hectares)

Kleinmond Nature Reserve is a Local Nature Reserve with formal protection status under the National Environmental Management: Protected Areas Act. This nature reserve has a very outdated management plan, which must be reviewed. Once the Fernkloof Nature Reserve Management Plan is approved by the MEC, the document will be used as a baseline document for review of the Kleinmond Management Plan. Basic Resource Management activities are carried out on the Nature Reserve in a collaborative effort between the Kleinmond Nature Conservation Society and the Conservation Ranger that is stationed in Kleinmond. The Environmental Section has engaged in the maintenance of firebreaks, the clearing of alien vegetation in the nature reserve and the buffer zone, the maintenance of boardwalks and coastal access points and the maintenance of hiking trails in the nature reserve. The EMS is greatly assisted by the Kleinmond Nature Conservation Society as well as the Kleinmond Hacking Group in the maintenance of hiking trails and the management of alien invasive vegetation in the nature reserve.

Currently the Kleinmond Nature reserve is under threat of land invasion, illegal plant harvesting and hunting with dogs. This is being addressed through the management of the Nature Reserve, Council and Protection Services.

Rooiels Nature Reserve (2.8 Hectares)

Rooiels Nature Reserve is the smallest of the Overstrand Municipality's 3 nature reserves. Covering and area of only 2.8 hectares, this small coastal strip is vitally important for conservation of our coastal ecosystems and serves as a unique corridor for the local wildlife. It is envisaged that a co-management agreement will be signed with the Rooi-Els nature conservation society to ensure combined management of this high biodiverse nature reserve.

Fire Protection, Controlled Fire Management and Wildfire Response

The Biodiversity Section maintains a network of 80 kilometres of firebreaks on the boundaries between local nature reserves or open spaces and private properties. In addition to this, the Environmental Management Section, assists with the planning an implementation of a further 81 Kilometre of firebreaks on Overstrand's Operational Departments Land. Management firebreaks are also cut in various areas to isolate fire management units prior to controlled fires. A total of R 490 000 was spent on the maintenance of firebreaks and fire prevention through biomass reduction during the financial year encompassing some 23.2 kilometres. The record for firebreaks excludes firebreaks that were maintained by Operational Services and the Working on Fire teams.

Firebreak clearing was severally impaired by the delays in the appointment of a specialised contractor, as such, clearing could only effectively start at the end of January 2022.

TABLE 183: FIREBREAK CLEARING PER ADMINISTRATION, 2021-22

Administration	Kilometres Cleared 2021 - 2022
Fernkloof	17.4
Gansbaai	0.7
Hermanus	1.0
Kleinmond	4.1
TOTAL	**23.2**

Alien Vegetation Management

The Environmental Management Section maintains a set of open spaces and nature reserves which are collectively known as Natural Assets. The total surface area of these properties constitutes approximately 6 659 hectares. Populations of invasive alien plant species are found in variable densities on these properties throughout the Overstrand region.

The Environmental Section has invested effort in the formulation of draft strategy for the management of alien invasive plants in order to comply with the provisions of the National Environmental Management: Biodiversity Act (NEM:BA). Currently this draft strategy informs the Annual Plan of Operation. The Annual Plan of Operation has been submitted and approved by the Department of Forestry Fisheries and Environment

Alien clearing was severally impaired by the delays in the appointment of a specialised contractor, as such, clearing could only effectively start at the end of January 2022. Due to delays in the appointment of a specialised contractor, only R 500 000 could be spent on Alien Clearing in the 2021/22 financial year.

TABLE 184: ALIEN CLEARING PER ADMINISTRATION

Administration	Hectares Cleared 2021 - 2022
Fernkloof	45
Gansbaai	10
Hermanus	12
Kleinmond	55
TOTAL	**122**

The Environmental Management Section has Co-management Agreements signed with the Hermanus Hack and the Hermanus Botanical Society and The Sandbaai Coastal Path Management Group, their contribution to the eradication of alien invasive removal greatly supports the OSM Clearing program.

In addition to environmental areas, the EMS has joined hands with operational staff so as to see Alien Clearing in the Overstrand as a whole and not just by management units. This combined strategy will affect a total overview of alien clearing in the Overstrand.

The Environmental Management Maintenance Tender was awarded in January 2022. This tender focuses on key areas of the Environmental Management Sections field work. The tender is broken down in several key categories:

- Trail Maintenance
- Harden Surfaces (e.g., Hermanus Cliff Path)
- Cutting and Maintenance of Firebreaks
- Miscellaneous Cutting of Plant Material (e.g., Controlled burn preparation or biomass reduction)
- Alien Vegetation Management

Co-Management Agreements

Formal Co-Management agreements are signed annually with the Hermanus Hack (HHG) group, the Hermanus Botanical Society (HBS), Cliff Path Management Group (CPMG) and the Sandbaai Coastal Path Management Group (SCPMG). These groups are then awarded areas, specifically in the Fernkloof Nature Reserve where they continuously remove any new growth in pristine areas. These areas are then clearly marked on our Alien Vegetation Management Plan (AVMP) as "Restricted" for clearing by paid OSM clearing teams. Again, savings achieved in this regard is then spent on other areas of where more critical clearing is needed. Besides the volunteers, two dedicated paid teams of 5 people each are employed by these two groups.

A new co-management agreement is planned with the Paddavlei Eco-Group, Hawston. This group is actively involved with conservation efforts for the Paddavlei. The agreement will focus on operational tasks around the Paddavlei area. The PEG has been working closely with the Environmental Section

with the drafting of a rehabilitation and management plan for the Paddavlei. Whale Coast Conservation has also contributed largely to the Paddavlei rehabilitation plan. This project is ongoing, and a dedicated Paddavlei Wetlands Team has been reappointed under EPWP funding to assist the Environmental Management Section with the implementation of the Paddavlei Management Plan.

Infrastructure Management

The Biodiversity Conservation Section manages a wide spectrum of properties in the Coastal Zone in all of the administrative regions of the Overstrand Municipality. Field Rangers and the Assistant Environmental Officer are involved in the maintenance of all infrastructures such as boardwalks, steps, signs, fences, and various facilities in this zone by co-ordinating and overseeing these activities. The Environmental Management Maintenance Tender has greatly increased the effectiveness of our team to manage and maintain these areas.

3.7.3 POLLUTION CONTROL

An Air Quality Plan has been developed by the Environmental Section in 2013. The document has been approved by DEADP. The Environmental Section does not have staff dedicated to Air quality but does assist the District with Air Quality Management activities. The plan was reviewed and updated and approved by Council during 2017. The plan is up for its 3rd revision during the 2022/23 financial year.

The Environmental Planning unit is responsible for the following issues related to Air quality: Dust control, Noise control, Air pollution and Odour control. Within the past year, the number of noise complaints dealt with by the department was mainly focused on generators. These are commonly used by business during scheduled Eskom loadshedding. The complaints are dealt with in consultation with the Western Cape Noise Control Task team, which provides invaluable expertise. At the beginning of 2022, a consultant was appointed to conduct Noise Impact Assessments on behalf of the municipality. This appointment was done in terms of Section 9(c)(ii) of the Western Cape Noise Control Regulations, 2013. Eight (8) assessments have already been completed and findings and recommendations issued to businesses.

Project Storm:

Storm Water drain net project

The Municipality has partnered with the Dyer Island Conservation Trust (DICT) for a project where a stormwater sock made from fishing net, is placed over stormwater outlets to capture any land-based litter and prevent it from discharging into the ocean.

New hotspot sites have already been identified across the municipal area to be fitted with socks.

Project Storm has now been rolled out to Kleinmond and Hermanus. The Municipality and DICT are partnering with NGO's and private funders to install more socks.



The Kleinmond Nature Conservation Society has done installations in Kleinmond. Plans are also in place for 2 new socks along the Hermanus Cliff Path.

Environmental Management System

The Overstrand Municipality's Environmental Management Section conducted Environmental Audits at municipal yards at the Operational Departments, Fire stations, Mechanical workshops and Supply Chain Management stores. Follow-up audits were also conducted at previous sites and minor improvements has taken place. All reports have been presented or submitted to management for corrective actions.

These audits are conducted as per the Overstrand Integrated Development Plan (IDP) the purpose of the EMS is to address the immediate and long-term impacts of municipal activities, products, services, facilities, and processes on the environment. By implementing the EMS, the Municipality seeks to instil "Good Practice" procedures in operational aspects.

Climate Change Projects

Sandbaai Beach and Dune Maintenance Management Plan:

The Municipality has initiated the process of actively managing swimming beaches within the municipal region. Noticing the changes on our swimming beaches, the Environmental Management Section (EMS) along with Operational Management have taken a proactive stance and are in the process of drawing up management plans for our beaches in order to safeguard these areas for our future. The pilot project will focus on the Sandbaai beach. Specific aspects which are addressed in this draft plan are sea level rise, sediment movement and the landward movement of the HWM due to sea level rise and storm surge.

Onrus Palmiet-Peat Wetland System:

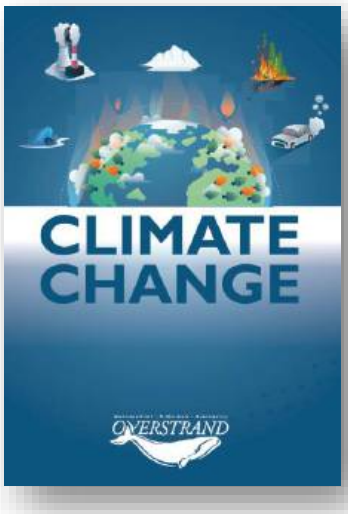
The Environmental Management Section is still exploring different avenues to find funding for the rehabilitation and restoration of the Onrus River Palmiet-Peat wetland system.

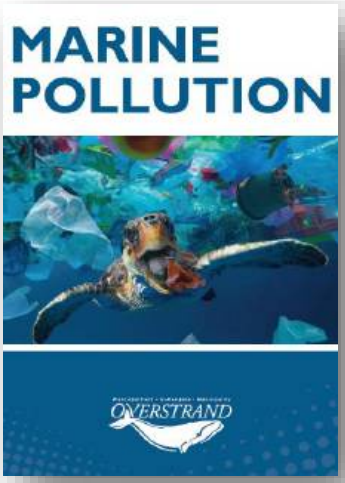
Environmental Education and Awareness

Educational material

The EMS developed educational booklets on Marine pollution and Climate change. The Climate change booklet describes all of the climate change projects that the Municipality implements. It also refers to general climate changes impacts and mitigation and adaptation measures.

The Marine pollution booklet describes all the marine pollutions programmes that the municipality runs and refers to the main objectives of marine pollution strategies and education initiatives.





Think before you flush:

The Think before you flush campaign was launched in November 2021. This was done through social media, signage and radio adverts. The message of this educational campaign was an appeal to residents not to flush materials such as cigarettes, nappies, wet wipes, cleansing pads, used cooking oil, paint or any other household hazardous chemicals down the toilet. Smaller items that are flushed, such as cotton buds, can escape through treatment filters at the treatment plant and reach our rivers and beaches. Sewage related litter causes harm to the environment and can pollute our water supply and coastlines.



Balloon ban op open spaces

During November 2021, the municipality impose a balloon ban on all municipal nature reserves. The decision was made to protect the wildlife and environment after more and more visitors used balloons in the reserves to celebrate special occasions such as birthday parties, weddings and baby showers. Amongst the problems caused for wildlife is that birds, turtles and other wildlife can mistake balloons for food, which can cause injuries or even kill the animals. Balloon strings, too, can cause devastating injuries to wildlife when they become stuck or entangled in them, much like fishing lines.

Global Recycling Day: 18 March 2022



The winners Cecile Faro and Zinzan Solomons from the Preekstoel Team.

The EMS initiated the first ever Overstrand Municipal recycling mascot challenge under the umbrella of Global Recycling Day to increase awareness of and encourage recycling in the workplace. Municipal departments competed against each other for the title of Recycling Mascot and the coveted trophy. Creativity was overflowing when it came to costume design, which had to be made of recyclable material. Waste Warriors Cecile Faro and Zinzan Solomons of Engineering Services were the overall winners. They charmed the judges with their well-thought-out campaign on how colleagues at the Preekstoel office are committed to taking waste to the next level. "Our actions might seem small, but they can have a big impact on saving us and our planet," they emphasised.

Employees were also provided with workplace tips on reducing the amount of waste we throw away every day.

Easy ways to reduce your waste:

- Think about the packaging used for your lunch and avoid food wrapped in plastic
- Use re-usable bottles for juice or water rather than buying new drink containers every day
- Make double-sided photocopies/printing where possible
- Print only when necessary. Try to keep electronic copies of files instead of printing everything out
- Keep a tray for one sided paper to re-use. If paper has been written or printed on only one side, why not use it as scrap paper for messages, notes and lists
- Avoid single use items when shopping - bring your own bag.

Earth Day: 22 April 2022

To promote Earth Day in the towns of Gansbaai, Stanford, Hermanus and Kleinmond, Overstrand Municipality's Environmental Management Section (EMS) decided to make a difference in caring for

Earth by planting trees on school grounds. The schools who were gifted with trees are Waldorf School (Hermanus), Heideland, Bambanani, Siyabulela Creche (Kleinmond) and De Bron Primary (Stanford).

Outreaches such as this, is an ideal opportunity for environmental education and to teach children the practical side of caring for the environment.







Energy month: May 2022

During Energy month a series of Facebook posts were done to raise awareness on Climate change. The posts had the following themes: what is climate change and how is it caused? How does climate change affect South Africa? How does climate change affect the Western Cape and the Overstrand region? Tip to the community on how to reduce their carbon footprint.



World Ocean Day: 8 June 2022

A Facebook post addressing the main sources of marine pollution was shared to observe World Ocean Day. The post also included tips on how to help the ocean. It is no secret that mankind needs the ocean to survive. Therefore, humans need to take action to reduce the impact that our activities have on the ocean, hence why World Oceans Day – and every other day – provide opportunities for us to adjust our lifestyles to lessen the negative impact that we have on the environment, and ultimately the ocean. Not only does marine pollution effect marine life, but it also has major impacts on



humans as the chemicals, plastics and metals that pollute the ocean, eventually end up being consumed by humans which can in turn cause severe health problems.

Marine experts have warned that by 2050 there may be more plastic than fish in the sea, or perhaps only plastic left. Others say 90% of our coral reefs may be dead, waves of mass marine extinction may be unleashed, and our seas may be left overheated, acidified, and lacking oxygen. It is easy to forget that 2050 is not that far off. Many countries have already started taking action to address this issue and the sooner we start to take action, the better our chances to reduce the irreversible impacts that marine pollution are likely to have.

Marine Conservation Puppet Shows 2022

In February 2022 Story Team completed an Educational Theatre programme for the Overstrand Municipality, focussing on the importance of Wetland conservation and the negative impact of pollution on the habitat of the wetlands.

The Team visited schools in Gansbaai: Gansbaai Laerskool, Stanford: Okkie Smuts Primary school and De Bron, Hermanus: Waldorf School and Kleinmond: Kleinmond Primary School.

Our aim was to involve learners in the learning process. Encouraging them to become responsible adults and warriors for our environment. We want them to play with us, participate with our characters and empower themselves to make better decisions for the future. Important information n regarding the conservation of wetlands is communicated to learners. They are encouraged to take responsibility for their own environment and communities. The programme reached eight hundred and sixteen (816) learners with positive feedback from educators.

The Team visited schools in **Stanford:** Okkie Smuts Primary school and De Bron Primary, **Kleinmond**: Kleinmond Primary, **Hermanus**: Waldorf School **Gansbaai:** Gansbaai Laerskool







WHALE COAST CONSERVATION CHAMELEON PROJECT:





Photo Credit: Whale Coast Conservation

The Environmental section continues to work closely with WCC in order to minimise the effect that controlled burns have on the cape Dwarf Chameleon Project. Before any controlled burns take place, the team from WCC, spearheaded by Sherainne van Wyk, will do a sweep of the area/site to be burned and collect all the chameleons and house them temporarily until a site is found to relocate them close to where they were collected.

INTERNATIONAL COASTAL CLEANUP DAY

The Environmental Department, working together with Plastics SA and various partners coordinated the Coastal Cleanup event in the Overstrand. The amount of citizen-based clean-ups have never been as active as now and this means that the need for audited clean-ups is more important. The International Coastal Cleanup fills that vacuum of information gathering. The data collected provide a citizen science based insight into the manmade material found on the coastline.

The International Coastal Cleanup is the largest coastal clean-up internationally and nationally and Plastics SA, together with these partners are working towards covering as much of the coastal regions, offshore islands and waterways of South Africa.

OVERSTRAND STRATEGIC BABOON MANAGEMENT PROGRAMME (SBMP):

Within the municipal area, there are about 14 baboon troops of varying sizes comprising approximate 450 in total. There are "hotspot" areas which experience the presence of baboons more frequently than the rest of the municipal area. These areas currently include Rooiels, Pringle Bay, Kleinmond, Betty's Bay, Onrus, Voëlklip, Hermanus Heights, Fernkloof, Hangklip and Silversands. Not all the "hotspot" areas are high risk areas for baboon-human conflict or require urgent intervention. Environmental factors such as fire or drought can quickly change the behavioural patterns of the baboon troops and therefore the risk potential for human-baboon conflict within specific areas changes over time.

The Overstrand Municipality (OM), the Western Cape Nature Conservation Board (CapeNature) and the Western Cape Provincial Department of Environmental Affairs and Development Planning (DEA&DP) concluded a Compactum in March 2019 in terms of the provisions of Chapter 4 of the Intergovernmental Relations Framework Act, 2015 (Act 13 of 2005). The purpose of the Compactum was to create a mechanism to resolve the issue of the control and management of nuisance or damage-causing baboons that occur in the Overstrand Municipal Area.

Human Wildlife Solutions (HWS) has been appointed from 2020 – 2023 to manage the Overstrand baboon programme in areas that are faced with human-baboon conflict. A budget of R27,3 million (excl. VAT) has been allocated to this programme for a 3-year period.

The OM received R450 000 from the Local Government Public Employment Support Grant and was able to employ 12 beneficiaries from March 2022 up until June 2022. The project formed part of the Baboon Management Program of the Overstrand Municipality and fell directly under the Environmental Management Section (EMS) managed by the Senior Environmental Manager. The beneficiaries were called the Eco-Rangers. The objective of the project was to make the public aware of the importance of Waste Management and information on the baboon troop in the Bettys Bay area. Because we live in a biosphere area where animals roam freely, the information shared to the community was to inform them on how important it is to keep the baboons out of the urban area and to keep them safe by avoiding dog attacks, being shot at by people or hit by cars when they cross the R44.

The Eco-Rangers were assisting with waste management monitoring, data collection of baboon proof bins, identification of fruit trees, open vegetable gardens and baboon/bird feeding stations that could be attracting baboons into the urban area. Additional support was given by Ward 9 and 10 councillors as well as the Overstrand's Protection Services and Local Economic Development Directorates.

The Eco-Rangers has successfully reported the waste challenges and the non-compliance of residents. The data was immediately forwarded to Law Enforcement who could then hand out notices. Since then, the managing of resident's waste has tremendously improved, however we are still experiencing a couple of challenges that is being addressed.

The newly appointed Eco-Rangers were also focusing on educational campaigns to provide residents information and advice on baboon-proofing of homes and surrounds, waste management and adherence to the Act and Regulations/by-laws of which residents are not always aware of. A couple of baboon feedings and baboon shooting incidents were reported. These incidents were investigated by CapeNature who engaged with the residents and warning letters were issued.

The success of the project had a huge impact on the social and environmental sectors of the town of Betty's Bay and the surrounding areas. There are very few job opportunities in these small towns. The success of the project led to the extension of the programme within the LED component of the Municipality for the following financial year. The Environmental Management Section (EMS) received an amount of R 231 818 to extend the program for another for 5 Months from 1 August to 31 December 2022. We are hoping to expand the program to the Eastern Region of the OM as well.

3.8 COMPONENT G: SECURITY AND SAFETY

This component includes traffic; law enforcement; fire and disaster management.

3.8.1 INTRODUCTION TO SECURITY AND SAFETY

The function of security and safety in the Overstrand Municipality is to provide a safe environment for the residents of the Overstrand and to ensure the safety of the personnel of the Overstrand Municipality through effective and efficient operationalisation of all relevant plans in conjunction with all public safety institutions.

3.8.2 LAW ENFORCEMENT





Operation Lungisa was launched on 21 April 2022 and yielded to many successes within the Overstrand area. Visits to businesses were conducted and expired perishable items were discovered and removed from the shelves for disposal. Successes as follow: Seven suspected poachers were arrested, 353 Abalone (weight of 302 kg); 25 undersized West Coast Rock Lobster; 139 abandoned crayfish; 40 x Mandrax tablets; one sachet of Tik and two illegal firearms with ammunition were confiscated during the operation.

a) Introduction to Law Enforcement

The aim of Law Enforcement in a municipality is to create an environment that will further the social and economic development of the community. Given that context the quality of life within a municipality depends to a large extent on the possibility that individuals and their families will be safe. They will also

feel safe while using public open spaces and equipment and that conflicts within communities can be resolved peacefully. On a provincial level law is enforced by the South African Police Services. They have an extremely heavy workload and therefore certain laws (By-laws) and laws applicable only to a particular municipality are enforced by the Law Enforcement Officers appointed within its area of jurisdiction.

b) Highlights: Law Enforcement

Highlights	Description
Operation Lungisa	Operation Lungisa was launched as an effort to curb crime in the Overstrand area. During phase 1 of the operation, businesses in Zwelihle were visited and expired perishable items were removed from the shelves for disposal. Fines were issued to the value of R44 000 which were for 32 x Illegal businesses, 2 x National Road Traffic Act and 13 x by-law offences. Phase 2 of the operation moved to Hangklip-Kleinmond area which was aimed at the enforcement of the Living Marine Resources Management Act and Crime prevention. Joint crime prevention patrols were conducted with other role players like Cape Nature and Department of Agriculture, Fisheries & Forestry which led to numerous arrests, the confiscation of equipment used to commit the crimes, impoundment of Abalone; Whale Coast Rock Lobster; Drugs and Illegal firearms and ammunition and many other successes.
Crime Prevention / Visible policing	Daily patrols were conducted within the Overstrand to prevent any crimes being committed with special focus on the hot spot areas. High visibility was ensured by conducting daily joint operations and Vehicle Check Points (VCP's).
Poaching of Living Marine Resources	Daily patrols and inspections were conducted at hot spot poaching sites within the Overstrand area. Joint operations were conducted with SAPS, DAFF, SANDF and Border Police to prevent illegal abalone poaching which led to many successes. Arrests were made, Abalone; Whale Coast Rock Lobster and many other living resources were seized with poaching related equipment.

TABLE 185: LAW ENFORCEMENT HIGHLIGHTS

c) Challenges: Law Enforcement

Challenges	Progress made in 2021/22 to address challenge
Illegal dumping / Ignorance with regards to solid waste disposal	Illegal dumping remains a challenge for Law Enforcement. In some cases, it is quite difficult to catch the offender red handed and the public are not always willing to provide a statement and possibly testify in court. When the offender is caught in the act, the necessary fines are issued. A total of 37 fines were issued for illegal dumping and 133 illegal dumping complaints were attended to where warning notices were issued in some cases.
Poaching of Living Marine Resources	Complaints received regarding illegal abalone poaching are received daily. Complaints were attended to in conjunction with other role players like SAPS, DAFF, Border Police and SANDF and offenders were dealt with accordingly. Even though cases were opened and poaching related items were seized, this did not stop illegal abalone poaching from continuing. Poachers are now even

Challenges	Progress made in 2021/22 to address challenge
	more arrogant and careless than before and will go poaching in broad daylight and could not care less who will see them.
Vagrants: A number of vagrants are illegally occupying municipal land or are loitering in the central business districts. This creates nuisances, fires and health hazards.	Regular inspections are done at problem areas to minimize illegal occupation and other nuisances. 12 Vagrant related complaints were received within the Overstrand area. Where vagrants were found at sites, fines were issued, and the vagrants were removed from the properties. Visible patrols and site visits were conducted to prevent illegal squatters. Vagrant complaints have decreased drastically due to the Hermanus Night shelter that had opened to accommodate the homeless. The problem needs to be addressed by all role-players e.g., SAPS, Social workers, Community leaders and Charity organizations.
Illegal Car guards and Car Washers	Illegal car guards and car washers have become a major problem. There are not enough sites to accommodate everyone that applies for a car guard / car wash permit. Total fines issued for illegal car guards are 919 and 494 for illegal car washers. There were also an additional 435 fines issued for disregarding an instruction from a peace officer when told to stop his/her activity.

TABLE 186: LAW ENFORCEMENT CHALLENGES

d) Service Statistics for Law Enforcement

No.	Details	Law Enforcement			
		2018/19	2019/20	2020/21	2021/22
		Actual No.	Actual No.	Actual No.	Actual No.
1.	Number of by-law infringements attended	7952	14 861	20 698	22 621
2.	Number of officers in the field on an average day	37	36	53	56
3.	Number of officers on duty on an average day	37	36	53	56
4.	Number of animals impounded	412	437	433 (199 cats & 234 dogs)	518 (195 cats & 323 dogs)
5.	Number of awareness initiatives	64	28	74	19

TABLE 187: LAW ENFORCEMENT DATA

Type of service	2019/20	2020/21	2021/22
Monitoring of By-law's contraventions	516	304	168
	5	4	2
	3	4	12
	159	132	108
	21	15	0

Type of service	2019/20	2020/21	2021/22
	479 Sites visited and guarded by Law Enforcement Officials with Private guards on duty to protect municipal property on a daily basis.	100 Sites visited by Law Enforcement Officials with Private guards and officers of Safety & Security Department on duty to do site guarding and to protect municipal property on a daily basis.	80 Sites visited by Law Enforcement Officials with Private guards and officers of Safety & Security Department on duty to do site guarding and to protect municipal property on a daily basis.
	Regular patrols in conjunction with Directorate of Community Services. 29 complaints received regarding illegal structures. Assisted with the demolishing of 62 illegal structures.	Regular patrols in conjunction with Directorate of Community Services. 16 complaints received regarding illegal structures. Assisted with the demolishing of 68 illegal structures.	Regular patrols in conjunction with Directorate of Community Services. 52 complaints received regarding illegal structures. Assisted with the demolishing of 91 illegal structures.

TABLE 188: ADDITIONAL PERFORMANCE INFORMATION FOR LAW ENFORCEMENT

Employees: Law Enforcement							
Job Level	2018/19	2019/20	2020/21	2021/22			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0%
4 - 6	0	0	0	0	0	0	0%
7 - 9	24	29	50	51	46	5	10%
10 - 12	4	4	4	7	7	0	0%
13 - 15	5	5	4	4	3	1	25%
16 - 18	0	0	0	0	0	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**33**	**38**	**58**	**62**	**56**	**6**	**10%**

TABLE 189: EMPLOYEES: LAW ENFORCEMENT

Capital Expenditure 2021/22: Law Enforcement					
R'					
Capital Projects	2021/22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Building renovations Farm 585/3	R1 887 834.55	R0	R1 409 780.26	R0	R1 887 834.55
High speed vehicles – 2 x BMW's	R1 265 242.00	R0	R1 265 242.00	R0	R1 265 242.00
Total All	**R3 153 076.55**		**R2 675 022.26**		**R3 153 076.55**

Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)

TABLE 190: CAPITAL EXPENDITURE 2021/22: LAW ENFORCEMENT

Full value of project Building renovations Farm 585/3 not spent due to tender process only finalised by end March 2022. Three months is insufficient to complete the full project.

3.8.3 TRAFFIC SERVICES

a) Introduction to Traffic Services

The aim and function of the Traffic Department is to educate and create a culture of voluntary compliance with road traffic rules and regulations and to enhance courteous and tolerant road user behaviour. We operate on the legal mandate of the NRTA 93/96 & NLTA 5/2009. Our operational activities include roadblocks at strategic places, high visibility in hotspot areas, special intelligence driven operations, random vehicle check points, execution of traffic related warrants and enforcement of traffic laws. Our operational approaches are to co-ordinate and integrate operations, sporadic interventions in hotspot areas as per crime threat analysis e.g., offence patterns, etc. and special operations and speed enforcement in high accident frequency locations and high traffic offence locations.





Joint school visit conducted at Hermanus Pre-Primary school with Saps, Law Enforcement, K9 Unit, and the Fire Department where scholars were informed about Road Safety and delighted by the mascot Danny Cat.

b) Highlights: Traffic Services

Highlights	Description
Events held	Traffic assisted at all events conducted within the Overstrand area and can confirm that no incidents occurred.
Gansbaai DLTC	The newly established Driving Licence Testing Centre (DLTC) has been built in Gansbaai and will open soon. Members of public will then be able to do all K53 requirements in Gansbaai area.

TABLE 191: TRAFFIC SERVICES HIGHLIGHTS

c) Challenges: Traffic Services

Challenges	Progress made in 2021/22 to address challenge
Eskom Loadshedding	Load shedding has been a huge challenge as Traffic officials had to do point duty every day for long periods during the day. This method was conducted to avoid incidents as the Traffic lights were not working. The load shedding also had an impact on service delivery at the Traffic Admin building in Hermanus as there is no generator installed and when the power was off, no transactions could be done, and clients had to wait for the power to come back on to be helped.
Insufficient parking and queuing of clients at Hermanus Traffic department	There is insufficient parking for clients who visit the Hermanus Traffic department. Clients are forced to park on sidewalks or other business's parking bays when visiting the Traffic department. The confined space at the client service section does not allow sufficient seating capacity and therefore clients are forced to queue outside the building in the parking area, in sunshine or rainy weather circumstances.

TABLE 192: TRAFFIC SERVICES CHALLENGES

d) Service Statistics for Traffic Services

Traffic Services Data					
No.	**Details**	**2018/19**	**2019/20**	**2020/21**	**2021/22**
		Actual No.	**Actual No.**	**Actual No.**	**Actual No.**
1	Number of road traffic accidents during the year	198	182	189	215
2	Number of officers in the field on an average day	12	17	16	23
3	Number of officers on duty on an average day	15	17	16	23

TABLE 193: TRAFFIC SERVICES DATA

Type of service	2018/19	2019/20	2020/21	2021/22
Motor vehicle licenses processed	69108	38 908	56 154	73 970
Learner driver licenses processed and issued	4 883	3159	3839	4514
Driver licenses processed	1 530	7 594	2805	14 254

Type of service	2018/19	2019/20	2020/21	2021/22
Driver licenses issued	653	499	8240	699
Fines issued for traffic offenses	136 538	8 482	25 281	48 799
R-value of fines collected	R 7 531 246	R4 950 348	R15 193 725.00	R1 792 300.00
Roadblocks held	999	1 331	1787	1144
Special Functions – Escorts	81	56	65	143
Awareness initiatives on public safety	10	18	19	59

TABLE 194: ADDITIONAL PERFORMANCE INFORMATION FOR TRAFFIC SERVICES

e) Service Delivery Indicators

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall Performance 2021/2022			
						Annual Target	Actual	R	Corrective Measures
TL28	The creation and maintenance of a safe and healthy environment	Collect R10,000,000 Public Safety Income by 30 June 2022 (Actual revenue, excluding the fine impairment amount)	R-value of public safety collected income	All	R19 716 064.01	**R10 000 000**	**R15 882 633.99**	B	Target extremely well met.

TABLE 195: SERVICE DELIVERY INDICATORS: TRAFFIC SERVICES

Employees: Traffic Services							
Job Level	2018/19	2019/20	2020/21	2021/22			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	
0 – 3	1	1	1	0	0	0	0%
4 – 6	19	23	21	13	11	2	15%
7 – 9	3	5	4	3	1	2	66%
10 – 12	20	16	18	25	18	7	28%
13 – 15	2	2	2	2	2	0	0%
16 – 18	1	1	1	1	1	0	0%
19 – 20	0	0	0	0	0	0	0%
Total	**46**	**48**	**47**	**44**	**33**	**11**	25%

TABLE 196: EMPLOYEES: TRAFFIC SERVICES

Capital Expenditure 2021/22: Traffic Services	
R'	
Capital Projects	**2021/22**

	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Establishing of K53 Test station Gansbaai	R1 052 060	R0	R0	R0	R1 052 060
Total All	**R1 052 060**	**R0**	**R0**	**R0**	**R1 052 060**
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

TABLE 197: CAPITAL EXPENDITURE 2021/22: TRAFFIC SERVICES

f) Manpower: Traffic, Law Enforcement & Special Task Team

Operational Staff

Assistant Chiefs	**2**
Senior Superintendents	1
Regional Inspectors	2
Superintendents	3
Assistant Superintendents	4
Senior Inspectors	7
Inspectors	4
Traffic Officers	8
Law Enforcement Officers	37
Assistant Law Enforcement Officers (EPWP)	2
Chrysalis temps (Law Enforcement)	12
K9 Officers	5
Learner Traffic Officers	2
Assistant Traffic Wardens	5
Assistant Traffic Wardens (EPWP)	9



Area Map

Admin Staff (Motor Vehicle Registrations, Fines, Roadworthy & K53)

Senior Superintendent	1	VTS Officer	1
Superintendent	1	VTS Assistant	1
Controllers (Motor Vehicle Registrations - 1) (Fines, Speed & Roadworthy - 1)	2	EPWP Temps (Motor Vehicle Registration)	5
Motor Vehicle Registration Clerks (Hermanus - 3) (Kleinmond – 1) (Gansbaai – 1)	5	EPWP Temps (K53)	1
K53 Clerks	3	EPWP Temps (Cleaner)	1
Roadworthy Clerks	1	EPWP Temps (Fines, Speed & Roadworthy)	4
K53 Officers	2	Chrysalis Temps (Motor Vehicle Registration)	2
LCU Officers	1	Chrysalis Temps (Fines, Speed & Roadworthy)	4

3.8.4 FIRE & EMERGENCY SERVICES, DISASTER MANAGEMENT AND SECURITY SERVICES



Celebration of the new fire station and International Fire Fighter's Day

a) Introduction to Fire & Emergency Services, Disaster Management and Security Services

Fire & Emergency Services is responsible for the following functions:

- Firefighting of structural fires, veld and bush fires and any other fire;
- Fire safety (the application of the National Building Regulations, Fire codes and municipal by-laws with regard to fire safety);
- Rescue services;
- Support services to municipal and other instances;
- Fire pre-planning and related preparedness plans;
- Testing and basic maintenance work on emergency vehicles and equipment; and
- Fire communications facilities for the particular service.
- Disinfection and decontamination of municipal buildings and public facilities.

Our Disaster Management is a continuous and integrated multi-sectoral and multi-disciplinary process of planning and implementation of measures aimed at disaster prevention, -mitigation, -preparedness, -response, -recovery and –rehabilitation. During the Covid-19 pandemic, Disaster Management played a critical role assisting soup kitchens and NGO's with the provision of ingredients, collection of staple items for soup kitchens and awareness activities aimed at educating the communities in Overstrand jurisdiction.

Security Services is responsible for the following functions:

- Access Control
- Public Safety safeguarding of municipal property
- Co-ordination of alarm monitoring and armed response services (which are outsourced)
- Co-ordination of security guarding services (which are outsourced)

- Safeguarding of emergency personnel at incidents i.e., fires
- Cliff path monitors
- CCTV surveillance & CCTV Control Room.

Incident Command Centre and Emergency Control Centre are responsible for the following functions:

- Acting as a switchboard and directing the call to the correct department (internal and external clients)
- Managing and coordinating all incidents in the Overstrand
- Temporary set-up of a JOC (Joint Operations Centre) in the Overstrand jurisdiction to report to the Incident Commander (IC)
- Activating the necessary role players and stakeholders during an emergency
- Call taking and dispatching of crew members and resources
- Call taking and dispatching of external agencies and resources
- Activating external agencies (NSRI, medical response, SAPS etc)
- Recording activities on the prescribed CAD (Computer Aided Dispatch) System
- Assisting the Incident Commander (IC) with logistical arrangements at incidents or events.

b) Highlights: Fire & Emergency Services, Disaster Management and Security Services

Highlights	Description
Incident Command Centre & Emergency Control	Members of the department visited various other municipalities to view their Incident Command Centre and Emergency Control Room. Stellenbosch Municipality and Garden Route District Municipality centres were viewed amongst other municipalities. Plans for the Overstrand Incident Command Centre and Emergency Control are underway and is due to be completed by the end of 2022/2023 financial year. In the meantime, associated members are busy with in-service training.
Opening of Phase 2 of the Fire Station	On 4 May 2022 Dr Annelie Rabie, Executive Mayor of Overstrand Municipality unveiled the second phase of the refurbished fire station and vehicle hangar in Hermanus.
International Firefighters Day	International Firefighters Day is celebrated annually on 4 May and is a tribute to all firefighters, especially those who have lost their lives in the line of duty. On 4 May 2022, Overstrand celebrated the lives of former EPWP firefighter H. Jacobs (lost in the line of duty) and Firefighter E. Bosi.

TABLE 198: FIRE & EMERGENCY SERVICES AND DISASTER MANAGEMENT HIGHLIGHTS



DM Risk visit- Fisherhaven Dam



DM Humanitarian Relief – Food parcels



DM Awareness Programs

c) Challenges: Fire & Emergency Services, Disaster Management and Security Services

Description	Progress made in 2021/22 to address challenge
Capacity constraints operational staff and emergency control	Permanent personnel still pose a challenge across the department and is required in all the divisions. This places additional pressure on the existing structure as members take on more duties to ensure an effective an efficient service delivery to the communities. The divisions of the department are namely: • Operations and Training • Fire Safety & Health and Safety • Incident Command Centre, Emergency Control & Support Services • Safety and Security & CCTV Disaster Management and Risk Management and Support Services
EPWP (Expanded Public Work Programme) and Chrysalis Interns	Temporary staff are taken appointed to assist the permanent personnel with service delivery. Two divisions in Fire & Emergency Services, Disaster Management and Security Services (namely Safety and Security & CCTV and Incident Command Centre, Emergency Control & Support Services) consist mainly of temporary staff to render a service. Both divisions have two and three permanent officials respectively, despite the services being rendered across Overstrand jurisdiction.
Fire Safety constraints	The department primary focus is responding to complaints. With the implementation of the new SANS-T: 2020, higher amounts of time will be associated with fire safety inspections due to stricter regulations.
Allocations for Capital and WSP (Ward Specific Projects)	Capital Projects & WSP allocated to the department are not sufficiently funded. The department cannot commence or complete a project when funding is insufficient, this ends up delaying the project. Challenges are particularly still experienced with the CCTV Project.
Disaster Management Storage	Containers are currently leased to store dry foods (non-perishable items). Sufficient cold storage is required to extend the shelf life of dried foods.
Training for temporary staff members	Training for EPWP and Chrysalis interns are not sufficiently funded. Overstrand Municipality does not provide training to temporary staff members. This is challenging as training is required to perform certain functions. Various in-service training is provided, and via good relations

Description	Progress made in 2021/22 to address challenge
	with partners, training may be provided via other stakeholders or role players.

TABLE 199: FIRE SERVICES AND DISASTER MANAGEMENT CHALLENGES

d) Service Statistics for Fire Services

Fire Services Data					
No.	Details	2018/19	2019/20	2020/21	2021/22
		Actual No.	Actual No.	Actual No.	Actual No.
1	Total fires attended in the year	298	314	361	577
2	Total of other incidents attended in the year	258	190	172	207
3	Average turnout time - urban areas	10.50 min	9.34 min	7.96 min	4.85 min
4	Average turnout time - rural areas	13.50 min	9 min	5.06 min	0.81 min
5	Fire fighters in post at year end	35	35	32	31
6	Total fire appliances at year end	7	7	10	9
7	Average number of appliances off the road during the year	7	5	5	2

TABLE 200: FIRE SERVICE DATA

e) Service Delivery Indicators

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall Performance 2021/2022			
						Annual Target	Actual	R	Corrective Measures
TL25	The creation and maintenance of a safe and healthy environment	Annually review and submit Disaster Management Plan to Council by the end of October 2021	Reviewed plan submitted	All	1	**1**	**1**	G	Target met
TL26	The creation and maintenance of a safe and healthy environment	Review Community Safety Plan in three-year cycle by end of June 2022 in conjunction with the Department of Community Safety	Plan reviewed	All	1	**1**	**1**	G	Target met
TL27	The creation and maintenance of a safe and healthy environment	Arrange public awareness sessions on Protection Services	Number of sessions held	All	103	**100**	**123**	G2	Target well met

TABLE 201: SERVICE DELIVERY INDICATORS: FIRE SERVICES AND DISASTER MANAGEMENT

Employees: Fire & Emergency Services							
Job Level	2018/19	2019/20	2020/21	2021/22			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0%
4 - 6	30	30	7	0	0	0	0%
7 - 9	9	6	30	32	31	1	3%
10 - 12	1	0	0	6	5	1	17%
13 - 15	4	2	2	2	2	0	0%
16 - 18	1	1	1	1	1	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**45**	**39**	**40**	**41**	**39**	**2**	**5%**

TABLE 202: EMPLOYEES: FIRE & EMERGENCY SERVICES

Employees: Disaster Management							
Job Level	2018/19	2019/20	2020/21	2021/22			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0%
4 - 6	0	0	0	0	0	0	0%
7 - 9	2	2	1	0	0	0	0%
10 - 12	1	1	1	2	2	0	0%
13 - 15	2	2	2	2	2	0	0%
16 - 18	0	0	0	0	0	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**5**	**5**	**4**	**4**	**4**	**0**	0%

TABLE 203: EMPLOYEES: DISASTER MANAGEMENT

Employees: Security Services							
Job Level	2018/19	2019/20	2020/21	2021/22			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0%
4 - 6	0	0	0	0	0	0	0%

Employees: Security Services							
Job Level	2018/19	2019/20	2020/21	2021/22			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
7 - 9	1	1	1	0	0	0	0%
10 - 12	0	0	0	1	1	0	0%
13 - 15	1	1	1	1	1	0	0%
16 - 18	0	0	0	0	0	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**2**	**2**	**2**	**2**	**2**	**0**	0%

TABLE 204: EMPLOYEES: SECURITY SERVICES

Capital Expenditure 2021/22: Fire & Emergency Services, Disaster Management and Security Services					
R'					
Capital Projects	2021/22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
CCTV Cameras	R 33 477.00	R 0.00	R 33 085.00	R 0.00	R 33 085.00
CCTV Camera – Communal Sports field – Gansbaai	R 7 772.00	R 0.00	R 7 109.00	R 0.00	R 7 109.00
CCTV Cameras	R 24 952.00	R 0.00	R 24 886.00	R 0.00	R 24 886.00
CCTV Cameras	R 64 607.00	R 0.00	R 64 438.00	R 0.00	R 64 438.00
CCTV Cameras	R 83 536.00	R 0.00	R 83 317.00	R 0.00	R 83 317.00
CCTV Cameras	R 73 928.00	R 0.00	R 73 431.00	R 0.00	R 73 431.00
CCTV Cameras	R 5 816.00	R 0.00	R 4 977.00	R 0.00	R 4 977.00
Safety Cameras	R 23 928.00	R 0.00	R 22 682.00	R 0.00	R 22 682.00
CCTV Cameras	R 40 231.00	R 0.00	R 39 576.00	R 0.00	R 39 576.00
CCTV Cameras	R 4 416.00	R 0.00	R 3 736.00	R 0.00	R 3 736.00
CCTV Cameras	R 2 769.00	R 0.00	R 2 489.00	R 0.00	R 2 489.00
CCTV Cameras	R 4 416.00	R 0.00	R 3 736.00	R 0.00	R 3 736.00
CCTV Cameras	R 852.00	R 0.00	R 0.00	R 0.00	R 0.00
Safety Cameras at entrances of town	R 17 746.00	R 0.00	R 17 063.00	R 0.00	R 17 063.00
CCTV Cameras	R 3 595.00	R 0.00	R 3 595.00	R 0.00	R 3 595.00
CCTV Cameras	R 2 778.00	R 0.00	R 2 131.00	R 0.00	R 2 131.00
CCTV Cameras	R 3 282.00	R 0.00	R 2 489.00	R 0.00	R 2 489.00
CCTV Cameras	R 3 871.00	R 0.00	R 3 839.00	R 0.00	R 3 839.00
CCTV Cameras	R 74.00	R 0.00	R 0.00	R 0.00	R 0.00
CCTV Cameras	R 91 493.00	R 0.00	R 91 483.00	R 0.00	R 91 483.00
CCTV Cameras – Betty's Bay	R 5 331.25	R 0.00	R 4 620.00	R 0.00	R 4 620.00
CCTV Cameras	R 75000.00	R 0.00	R 74 773.00	R 0.00	R 74 773.00
CCTV Cameras	R 50 000.00	R 0.00	R 49 718.00	R 0.00	R 49 718.00
CCTV Cameras Mount Pleasant	R 100 000.00	R 0.00	R 99 153.00	R 0.00	R 99 153.00

Capital Expenditure 2021/22: Fire & Emergency Services, Disaster Management and Security Services					
	R'				
Capital Projects	2021/22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
CCTV Fisherhaven	R 40 000.00	R 0.00	R 38 911.00	R 0.00	R 38 911.00
Betty's Bay Cameras	R 50 000.00	R 0.00	R 49 986.00	R 0.00	R 49 986.00
Raising of Gansbaai Fire Station Roof	R 121 000.00	R 0.00	R 0.00	R 0.00	R 0.00
Change exit of Kleinmond Fire Station	R 150 000	R 0.00	R 0.00	R 0.00	R 0.00
Upgrading of Facilities Ablution Block ICS Centre	R 895 314.00	R 0.00	R 895 314.00	R 0.00	R 895 314.00
Access Control	R 100 000.00	R 0.00	R 67 472.00	R 0.00	R 67 472.00
Total	**2 080 186.00**	R 0.00	**1 764 007.00**	R 0.00	
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

TABLE 205: CAPITAL EXPENDITURE 2021/22: FIRE & EMERGENCY SERVICES, DISASTER MANAGEMENT AND SECURITY SERVICES

Capex for 2021/22 is 84.80% spent, this is as a result of two projects requested to be rolled over due to insufficient budget for the project. The projects are Raising of Gansbaai Fire Station Roof and Change exit of Kleinmond Fire Station.

3.9 COMPONENT H: SPORT AND RECREATION

3.9.1 Introduction to Sport and Recreation

This component includes community parks; sports fields; sports halls; stadiums; swimming pools; and camp sites.

a) Highlights: Sport and Recreation

Highlights	Description
Additional soccer field: Hawston	The addition of another soccer field at Hawston Sport field has resulted in more interest to utilise the field by the region. As a result of the opportunity, we provided to the soccer fraternity 2 ladies were scouted and now they have contracts overseas in Georgia.
Indigenous Games	Municipality hosted the District Games on 21 May 2022 at Hawston Sports Complex, a team was selected to represent the region at the Provincial Games. Currently we have 5 athletes going to National Games representing Western Cape.

TABLE 206: SPORT AND RECREATION HIGHLIGHTS




Annual District Indigenous Games

b) Challenges: Sport and Recreation

Description	Progress made in 2021/22 to address challenge
Vandalism of infrastructure	Overstrand Municipality has employed the services of private security to mitigate the scourge of vandalism.
Dysfunctional sprinklers and Water Pressure at Zwelihle Sport field	Overstrand Municipality has embarked on a Master Plan approach in order to resolve the matter. Rolling out of Astro turf will bring permanent solution.
Over reliance on one tractor to keep up with maintenance of the sport field impact negatively on standard of our fields.	Request for additional tractor has been made.

TABLE 207: SPORT AND RECREATION CHALLENGES

c) Service Statistics for Sport and Recreation

Type of service	2018/19	2019/20	2020/21	2021/22
Play parks				
Number of parks with play park equipment	60	60	60	60
Number of wards with community parks	13	13	13	13
Swimming pools				
Number of visitors per annum	23 804	17 255	7 275	19 112
R-value collected from entrance fees	42 880	38 195	7 438	42 538
Camp sites/ Resorts				
Number of visitors per annum	21 499	33 674	7 465	34 915
R-value collected from visitation and/or accommodation fees	6 444 878.46	4 195 480	794 587	1 656 972
Sports fields				
Number of wards with sport fields	9	9	9	9

Type of service	2018/19	2019/20	2020/21	2021/22
Number of sport clubs utilizing sport fields	92	92	92	88
R-value collected from utilization of sport fields	4 189.15	6 945.74	68.78	529.56
Sport halls				
Number of wards with sport halls	1	1	1	1
Number of sport associations utilizing sport halls	2	2	2	1
R-value collected from rental of sport halls	94 362.93	23 202.24-	R98 158.00	R60 508.85

TABLE 208: ADDITIONAL PERFORMANCE INFORMATION FOR SPORT AND RECREATION

Capital Expenditure 2021/22: Sport and Recreation					
Capital Projects	**2021/22**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Development of BMX track skate Park (ward 3)	100 000	100 000	72 068	27 932	72 068
Upgrade Hawston Sport Complex (F1/3) (ward 8)	600 000	600 000	349 998	250 002	349 998
Upgrade Hawston Sport Complex (F2/3) (ward 8) (MIG funding)	1 431 225	1 431 225	1 431 225	0	1 431 225
Upgrade Hawston Sport Complex (F3/3) (ward 8) (MIG)	2 343 025	2 343 025	2 343 025	0	2 343 025
Overstrand Wide Sport Facilities (MIG)	600 000	600 000	0	600 000	0
Hermanus Sport Facility Improvement (ward 3)	1 500 000	1 500 000	0	1 500 000	0
Stanford Fence Soccer Rugby Clubhouse (ward 1)	400 000	400 000	400 000	0	400 000
Construction of concrete sitting Pavilion in Masakhane Sports Ground (ward 2)	100 000	100 000	97 202	2 798	97 202
Fencing Dog Park (ward 13)	100 000	100 000	0	100 000	0
Upgrade of Public Boat Launching Site Ablution (ward 1)	100 000	100 000	84 564	15 436	84 564
Restoration and upgrade of beach area including facilities (ward 7)	150 000	150 000	0	150 000	0
Mount Pleasant Upgrade of Sport Grounds (ward 4)	50 000	50 000	0	50 000	0
Upgrading of Schulphoek Outdoor Gym Fencing (ward 12)	200 000	200 000	163 520	336 480	163 520
Total All	**7 674 250**	**7 674 250**	**4 941 062**	**2 733 188**	**4 941 062**

TABLE 209: CAPITAL EXPENDITURE 2021/22: SPORT AND RECREATION

64,39% capex spent for 2021/22, request was made for affected projects to the value of R1 900 000 be rolled over to the 2022 -2023 financial year.

3.10 COMPONENT I: CORPORATE POLICY OFFICES AND OTHER SERVICES

This component includes: executive and council; financial services; human resource services; ICT services; legal services; and procurement services.

3.10.1 EXECUTIVE AND COUNCIL

This component includes: Executive office (mayor; councilors; and municipal manager).

a) Highlights: Executive and Council

Highlights	Description
Constitution of New Council	The new council was successfully constituted, and the Executive elected without any challenges.
Decisive Political Direction	The mayor introduced her 100-day implementation plan and delivery on the plan was exceptional. She introduced the plan at a public meeting and reported back on the delivery of the plan publicly as well.
Review of strategic direction	The mayor introduced her 3 C's: Communication, Crime and Cost and ease of doing business right after her appointment. This was taken up in the review of the IDP and duly approved by council.
Improved Communication	First Thursday engagements were successfully implemented by the mayor and her executive team improving communication and participation.

TABLE 210: EXECUTIVE AND COUNCIL HIGHLIGHTS

b) Challenges: Executive and Council

Description	Progress made in 2021/22 to address challenge
Slow Economic Growth	A successful investment conference was held with the purpose to attract new development to the Overstrand Municipality.
Schulphoek Development	Council signed a Land Availability Agreement with the provincial Department of Human Settlements in an effort to fast track the development.
Cost and Ease of doing Business	Work in progress. DEDAT is assisting and will appoint a service provider to assist with the review of by-laws and policies which impede the cost and ease of doing business.

TABLE 211: EXECUTIVE AND COUNCIL CHALLENGES

c) Service Delivery Indicators

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall Performance 2021/2022			
						Annual Target	Actual	R	Corrective Measures
TL7	The provision of democratic, accountable and ethical governance	Submit quarterly progress reports on the revision of the top 10 risks as a corrective action to the Top Management team.	Number of progress reports submitted	All	4	**4**	**4**	G	Target met
TL41	The provision of democratic, accountable and ethical governance	Sign section 56 performance agreements with all directors by the end of July 2021	Number of agreements signed	All	6	**6**	**6**	G	Target met
TL42	The provision of democratic, accountable and ethical governance	Monitor the implementation of the action plan developed to address all the issues raised in the management letter of the Auditor General and submit quarterly progress reports to Executive Mayor	Number of progress reports monitored and submitted to Executive Mayor	All	7	**4**	**4**	G	Target met
TL43	The provision of democratic, accountable and ethical governance	Bi-annual formal performance appraisals of the section 56 appointees for the previous financial period April to June 2021 to be completed by Sept 2021 and the current period October to December 2021 to be completed by February 2022	Number of appraisals	All	12	**12**	**12**	G	Target met
TL44	The provision of democratic, accountable and ethical governance	Draft the annual report and submit to the Auditor-General by end August 2021	Draft Annual report submitted	All	1	**1**	**1**	G	Target met
TL47	The provision of democratic, accountable and ethical governance	Submit the final Annual report and Oversight report to Council before 31 March 2022	Final Annual report and oversight report submitted		1	**1**	**1**	G	Target met
TL48	The provision of democratic, accountable and ethical governance	Prepare the final IDP for submission to Council by the end of May 2022	Final IDP submitted	All	1	**1**	**1**	G	Target met

TABLE 212: SERVICE DELIVERY INDICATORS: EXECUTIVE AND COUNCIL

3.10.2 FINANCIAL SERVICES

a) Introduction: Financial Services

Financial Services

No financial problems or risks from a budgetary implementation or financial management perspective were identified up till 30 June 2022. It is however important to note that as a country we are faced with three major phenomena, firstly, the financial impact of the COVID-19 Pandemic on municipalities, secondly, the impact of the downgrade on South Africa's credit rating in 2020 and thirdly, the war in Ukraine, which is negatively impacting commodity prices worldwide. As a result of this, municipalities remain under pressure to provide cost effective services. Before-mentioned will be elaborated on in this section.

With the worldwide Covid-19 pandemic becoming a reality at the beginning of 2020, the initial national lockdown announced on 23 March 2020 by the President was effective from 27 March 2020. This period was extended with two weeks and thereafter reverted to further lockdown levels and extension of the National State of Disaster on a monthly basis. By the end of June 2020 economic activity, with special reference to the business and tourism sector in our area, was still restricted and it was expected to have a severe impact on consumers and business's ability to pay municipal accounts.

Although a larger increase in outstanding debt has been observed for May and June 2020 and the 12-month rolling average payment rate has decreased to 96,95% by the end of June 2020, the collection of debt has however increased over the next few months, resulting in a 100.15% debt collection by the end of June 2021 (increased property transfers resulting in settlement of outstanding amounts as well as an incentive granted with settlement of long outstanding amounts in bullet payments). The collection rate at the end of June 2022 is 98.98%. The impact of COVID-19 and the economic climate on the collection rate and cash flow relating to consumer debtors is constantly being monitored and assessed for collectability.

Post the COVID-19 State of Disaster Regulations, the continued application of sound financial management principles is ever so important, and critical to ensure that the Municipality remains financially viable in order to ensure that municipal services are provided sustainable, economically and equitably to all communities.

The key objective of the Municipal Finance Management Act (2003) is to modernise municipal financial management in South Africa so as to lay a sound financial base for the sustainable delivery of services. Municipal financial management involves managing a range of interrelated components: planning and budgeting, revenue, cash and expenditure management, procurement, asset management, reporting and oversight. Each component contributes to ensuring that expenditure is developmental, effective and efficient and that municipalities can be held accountable.

The Municipality has undertaken various customer care initiatives to ensure the municipality truly involves all citizens in the process of ensuring a people lead government. Encouragement of structured community participation in the matters of the municipality is an important focus area. Staff capacity is allocated to address municipal account issues, in service outreach opportunities in communities on an ad hoc basis as and when the need is identified (examples, Indigent support, clarifying meter issues, etc).

Municipal Regulations on a Standard Chart of Accounts (mSCOA) - Section 216 of the Constitution of the Republic of South Africa, 1996, provides that national legislation must prescribe measures to ensure transparency and expenditure control in each sphere of government by introducing generally recognised accounting practice, uniform expenditure classifications and uniform treasury norms and standards. The Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003), determines those measures for the local sphere of government and enables the Minister of Finance to further prescribe, by regulation such measures in terms of section 168 thereof.

In terms of section 169(1)(b) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003), the Minister of Finance has signed into effect and subsequently published the Municipal Regulations on a Standard Chart of Accounts (mSCOA) in terms of Notice 312 of 2014, Government Gazette No. 37577 subsequent to formal consultation.

The publishing of the regulation on the Standard chart of Accounts (mSCOA) on 22 April 2014 has had a profound effect on the business of local government. This reform is not limited to a financial reform, but a business reform as a whole. It is the largest reform since the promulgation of the Municipal Finance Management Act in 2003. The mSCOA regulations take effect on 1 July 2017.

The following are extracts from the preamble to the regulations:

"Section 216 of the Constitution of the Republic of South Africa, 1996, provides that national legislation must prescribe measures to ensure transparency and expenditure control in each sphere of government by introducing generally recognised accounting practice, uniform expenditure classifications and uniform treasury norms and standards." "These Regulations propose segments and a classification framework for the standard chart of accounts to be applied in local government in similar form to that implemented for national and provincial government departments. In order to enable the National Treasury to provide consolidated local government information for incorporation in national accounts, national policy and other purposes, it must obtain financial information from individual municipalities."

The regulations contain amongst others, segment and classification framework for mSCOA, minimum business process- and system requirements and responsibilities of municipal councils and accounting officers.

The mSCOA segments classification consists of the following:
Funding segment / Function segment / Municipal Functional classification Segment / Project Segment / Regional Indicator Segment / Item Segment / Costing Segment.

The SCOA Regulation provided for a three-year preparation and readiness window to allow all 278 municipalities and municipal entities to become compliant to the mSCOA classification framework. As from the 2015/2016 MTREF, Overstrand compiled municipal budgets and Council approved budgets according to the mSCOA classification framework.

The outcome of the 2017/2019 audits of municipalities confirmed concerns with regard to the effect of the implementation of mSCOA in so far as conversions/adjustments to financial management systems in operation at municipalities, had to be attended to, this can currently still be regarded a valid reflection in local government to a large extent. Before-mentioned had a much wider implication and effect on operations due to before-mentioned. Although the core financial system at Overstrand Municipality is currently fully operational and functional, primarily due to the collective efforts and competence of the Overstrand municipal officials involved with the implementation of mSCOA, there are however still constraints that are managed on an on-going basis.

The phenomenon unfolding from an advanced stage of mSCOA implementation, to a continued phase of system conversion/migration to re-developed systems on a national level, is however still causing disruption in the municipal sphere as systems are in many instances still not completed/migrated to the web environment with the full suite of modules.

The Overstrand service provider is still in process of continuous development of the SAMRAS Web based system modules, with ongoing efforts currently to migrate a number of municipalities in a phased/modular approach to the web environment in order to replace the current classic version of the system ultimately. The municipality is awaiting feedback from the service provider with regard to the testing of the Organogram functionality, as a prerequisite for any other modules to be implemented.

The implementation of mSCOA Regulations from 01 July 2017 on version 6.1 of the chart also revealed some of the challenges that had to be addressed. As a result of this, the chart was updated with subsequent versions, with version 6.6 as the latest version released, implemented with regard to the 2022/2023 budget process, inclusive of the approval of the 2022/2023 MTREF Budget.

As this project has not been officially finalised by either the national treasury or the Overstrand Municipality, Council and National Treasury are informed of any changes to the current status as required from time to time.

The management of key financial and governance areas is achieved by focusing on:

- Reducing the levels of outstanding debt owed to the Municipality, to assist with service delivery spending and maintaining a healthy cash flow;
- Submit annually credible budgets for Council's consideration and approval;
- Complying with applicable provisions of the Municipal Finance Management Act including Municipal Supply Chain Management Regulations published under GN868 in Government Gazette 27636, 30 May 2005 and any National Treasury Guidelines issued in terms of the MFMA and regulations pertaining thereto.
- Maintaining an unqualified audit for the Municipality by resolving audit findings and improving financial governance. Over and above before-mentioned, also upholding our Clean Audit status since in 2013/2014;
- Maintaining a good credit rating to ensure favourable lending rates and terms; and
- Successfully finalise the implementation of the Standard Chart of Accounts (SCOA) as promulgated, with the latest focus the migration of the financial system to the web environment, inclusive of relevant integrations. Achieving before-mentioned in following the process of development and migration, as well as monitoring the successful implementation in the local government domain. It should be noted that this is still an ongoing process;
- Spending budgets to maximise service delivery.

The Municipality's annual budget comprises an operating budget and a capital budget. The operating budget funds employee salaries, operating costs, purchases and assistance for the poor, such as free basic water and sanitation. The capital budget is set aside for spending on infrastructure and services, such as roads, water and electricity as well as the many other utilities and services that Overstrand needs in order to function, grow and offer opportunities to its residents. The Municipality's business and service delivery priorities were reviewed and where appropriate, funds were transferred from low- to high-priority programmes so as to maintain sound financial stewardship. The focus is to critically review expenditure on non-core items and to consider budget allocations in principle.

With the subsequent impact of the Covid Pandemic still posing challenges on a local level due to the impact on the local economy, inclusive of businesses, tourism and holiday accommodation establishments with the spread of subsequent variants of the virus still causing disruption - the approach for the compilation of the previous draft budget (2021/22, for the financial period up to 30 June 2022), was to a large extent focused on the continuation of weak economic conditions. From a business perspective in terms of strategies, affordability and our responsibilities, the approach followed with the

budget process during the previous two years, caused the municipality to apply stringent measures at the time, in increasing tariffs with only 4% for the 2021/2022 budget, before-mentioned in view of 4.5% increases the previous year (2020/2021). Tariff increases subsequently approved by Council after careful consideration of our position, was based on conscious decisions to contain at least the cost of municipal services, for the two budget cycles, in view of the COVID-19 hard lockdown (March 2020) and the subsequent devastating effect on our communities, causing many businesses to close doors for months and in some instances permanently closing down, causing job losses and hardship for those who were self-employed at the time. This approach represented the extreme caution and care exercised by the municipality to contribute to alleviating the burden on communities in containing rates- and tariff increases. As mentioned, the country moved since March 2020 periodically to adjusted alert levels based on infection rates (subsequent waves), with the National State of Disaster ultimately been lifted as from 5 April 2022. The current 2022/23 budgetary position and considerations are thus still largely impacted by the same circumstances as in 2020, where the municipality had to align and focus on measures required and responsibilities towards our communities.

The following National Treasury perspective, published in December 2021 (abbreviated), proved to be real, with severe consequences for all spheres of government, private sector and communities, on a global scale - *South Africa experienced its largest recorded decline in economic output in 2020 due to the strict COVID-19 lockdown. Electricity disruptions, raw material shortages and rising input costs will continue to limit output in the short to medium term. The main risks to the economic outlook are slowdown in economic growth.*

Before-mentioned bleak outlook is compounded by the effect of The Russian – Ukrainian war which started on 24 February 2022, resulting in skyrocketing oil prices (fuel and related products) and sparking fears of a global recession. The unforeseen and almost disastrous impact of before-mentioned is indeed still a reality on a local level and globally.

The Budget Steering Committee of the municipality considered budget requests during the draft budget process also against the following context - The strategic direction in terms of the Draft 2017/2023 6th year Amended IDP as accepted by the newly elected council in terms of section 25 (3), Municipal Systems Act (MSA), 2000, amended to reflect the wording Overstrand for all in the Mission statement to read:
"Creation of sustainable communities by delivering optimal services to support economic, social and environmental goals in a politically stable environment as an OVERSTRAND FOR ALL."

The mayor's new 3 C priorities of Communication, Crime Prevention & Law Enforcement and Cost and Ease of doing business with Overstrand support the implementation of the current 5 strategic objectives. The vision and strategic goals remain unchanged.

The 3 C's priorities have an overarching linkage with the existing programmes. Funding is allocated in this draft budget for specific projects in this regard, whilst in other instances, the focus on the Cost and Ease of doing business with Overstrand are reflected in the revision of various tariffs relating to before-mentioned, as well as the envisaged promotion of measures/tariff structures already in place, to create awareness in our communities.

The approved budgeted revenue was based on increases for electricity tariffs for municipal consumers at 7,47%, and the other three basic municipal services and property rates ranging from 4.3% to 5.9%.

In order to present a balanced budget to Council, the respective municipal directorates were requested to cut back on initial expenditure budget requests. Against this backdrop, it is emphasized again that a proviso will remain relevant for the 3rd year now, implying that emphasis be placed on responsible spending in view of the uncertainty as mentioned and the possible impact on the municipality's operations and finances, including debt collection performance.

The municipality has expanded on the implementation of Repairs and Maintenance allocated as projects, in terms of the mSCOA version 6.6. These allocations are guided by the respective user departments (Own Segment).

The entire budget amount per annum is based on the income that the Municipality expects to derive from rates, service charges, and grants and subsidies. During the 2021/2022 financial year, the Municipality managed to spend 80.89% of its capital budget (audit outcome), 98.44% of its operating budget (audit outcome) and raised 101.81% of the total revenue budget.

Financial Management Reforms

In order to achieve our strategic objectives, the Municipality has implemented the following financial management reforms to ensure that resources are used efficiently:

- Efficient costing of services and projects by identifying and managing the cost drivers, inclusive of a sustained focus on cost containment, also in view of the promulgation of the Municipal Cost Containment Regulations on 7 June 2019 by the Minister of Finance, in concurrence with the Minister of Cooperative Governance and Traditional Affairs, in an attempt to "ensure that resources of a municipality and municipal entity are used effectively, efficiently and economically".
- Active use of forecasts and projections to manage cash flow efficiently.
- Active monitoring of income and expenditure against pre-determined budget targets/projections.
- Set financial benchmarks and monitor performance against them.
- Development of a feasible capital funding strategy.

- Development of a feasible cash and investment strategy.
- Exploring additional funding sources.

b) Highlights: Financial Services

Highlights	Description
Municipal Standard Chart of Accounts (mSCOA)	Overstrand municipality was identified as one of the official national pilot sites to early implement the mSCOA Regulation and to pilot the Bytes SAMRAS system. This was first implemented for the 2015/2016 financial year and has been continued since then as a dedicated project under the leadership of the mSCOA Work group with senior Finance Directorate staff and representatives of other directorates as members. This work group is still actively monitoring the status of this process, which are not fully completed, due to the phenomenon which unfolded from an advanced stage of mSCOA implementation, of a continued phase of system conversion/migration of systems to a web environment on a national level, still causing disruption in the municipal sphere after several years, as mentioned earlier in this report. The municipality is awaiting feedback from the service provider with regard to the testing of the Organogram functionality, as a prerequisite for any other modules to be implemented. Although this has become a tiresome journey, with the frustrations of a project running over multiple years without the end in sight, the Finance Directorate team remains focused, with a remarkable performance.
Financial Performance	The publication of the Municipal Financial Stability Index of Ratings Africa in 2021 ranked the Overstrand Municipality 3rd among best-run municipalities in the country, specifically in terms of good financial management and the impact there-of on service delivery. This index is based on the operating performance, liquidity management, debt governance, budget practices, affordability and infrastructure development of the previous financial period (2019/2020). Ratings Africa defines financial stability for municipalities as "the financial ability to deliver services and develop and maintain the infrastructure required by its residents without unplanned increases in rates and taxes or reduction in services." Regardless of containing budget increases as far as possible and additional pressure on the municipal revenue streams with very low tariff increases over the past two years, the municipality is still in a financially sound position. Decisions going forward will be considered in the following three areas: stability, security, and progress towards goals.

TABLE 213: FINANCIAL SERVICES HIGHLIGHTS

c) Challenges: Financial Services

Description	Progress made in 2021/22 to address challenge
Priorities in terms of Management Information Systems	In view of the updated mSCOA status above, the continued effort and focus remains an on-going process to identify optimal solutions, with an emphasis on value for money, with reference to the Municipal Regulations on a Standard Chart of Accounts (mSCOA) in terms of Notice 312 of 2014, Government Gazette No. 37577, which defines as follows: "minimum system requirements" means those specifications for an integrated software solution, incorporating an enterprise resource management system determined in terms of regulation 7;" The lack of sufficient capacity and the accompanying frustrations due to lack of substantial progress to turn this vision into a much-desired reality which will bear many fruits, is currently regarded as a major limitation in terms of breaking new ground without spending a substantial amount;
Finance Directorate Staff	Although the Finance Directorate could address capacity challenges within the Finance Directorate staff establishment to some extent without any additional budget allocation, through restructuring during the previous financial periods, challenges with the filling of vacancies over the past months are posing a risk in terms of a capacitated and stable team.
Establishment Strategic considerations	Based on the updated status provided under mSCOA above, the status as follows: A review of existing systems and procedures within the directorate is identified as a priority, in order to ensure increased productivity and efficiency. Furthermore: Continued focus on review of business processes, as well as internal and external client services.

TABLE 214: FINANCIAL SERVICES CHALLENGES

Details of the types of account raised and recovered	Debt Recovery								
	R'000								
	2019/20			2020/21			2021/22		
	Billed in Year	Actual for accounts billed in year	Pro-portion of accounts value billed that were collected in the year	Billed in Year	Actual for accounts billed in year	Pro-portion of accounts value billed that were collected in the year	Billed in Year	Actual for accounts billed in year	Pro-portion of accounts value billed that were collected in the year
			%			%			%
Property Rates	240,909,593	235,115,332	97.59	261,222,295	261,668,761	100.17	278,154,484	277,462,825	99.75
Electricity									
	415,960,047	408,923,150	98.31	442,791,993	442,832,986	100.01	512,750,069	508,977,105	99.26
Water									
	133,037,237	125,652,074	94.45	131,112,619	133,593,482	101.89	142,917,309	139,505,659	97.61

Details of the types of account raised and recovered	Debt Recovery								
	R'000								
	2019/20			2020/21			2021/22		
	Billed in Year	Actual for accounts billed in year	Pro-portion of accounts value billed that were collected in the year %	Billed in Year	Actual for accounts billed in year	Pro-portion of accounts value billed that were collected in the year %	Billed in Year	Actual for accounts billed in year	Pro-portion of accounts value billed that were collected in the year %
Sanitation									
	80,925,441	77,293,799	95.51	87,093,645	86,616,153	99.45	93,177,101	91,087,808	97.76
Refuse									
	68,255,928	66,240,006	97.05	72,198,343	71,194,529	98.61	76,951,158	75,629,948	98.28

TABLE 215: DEBT RECOVERY

d) Service Delivery Indicators

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall Performance 2021/2022			
						Annual Target	Actual	R	Corrective Measures
TL13	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating expenditure) (MPPMR Reg 10 (g))	Ratio achieved	All	6,27	**3**	**5.73**	B	Target extremely well met.
TL14	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations ((Total operating revenue-operating grants received)/debt service payments due within the year) (MPPMR Reg 10 (g))	Ratio achieved	All	23,56	**15**	**27.78**	B	Target extremely well met.
TL15	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services) (MPPMR Reg 10 (g))	% achieved	All	11,37	**16.00%**	**11.39%**	B	Target extremely well met.
TL16	The provision of democratic, accountable and ethical governance	Financial statements submitted to the Auditor-General by end August 2021	Financial statements submitted	All	1	**1**	**1**	G	Target met

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall Performance 2021/2022			
						Annual Target	Actual	R	Corrective Measures
TL17	The provision of democratic, accountable and ethical governance	Submit a reviewed long term financial plan to the CFO by end of October 2021	Reviewed long term financial plan submitted	All	1	**1**	**1**	G	Target met
TL34	The provision and maintenance of municipal services	Provision of free basic electricity, refuse removal, sanitation and water in terms of the equitable share requirements (MPPMR Reg 10 (b))	Number of Indigent households	All	7278	**7 000**	**7 367**	G2	Target well met
TL39	The provision of democratic, accountable and ethical governance	Achieve a debt recovery rate not less than 95% (Receipts/total billed for the 12 month period x 100)	% Recovered	All	100,15%	**95.00%**	**98.98%**	G2	Target well met
TL49	The provision of democratic, accountable and ethical governance	Submit the Final MTREF budget by the end of May 2022	Final Budget submitted	All	1	**1**	**1**	G	Target met

TABLE 216: SERVICE DELIVERY INDICATORS: FINANCIAL SERVICES

Employees: Financial Services							
Job Level	2018/19	2019/20	2020/21	2021/22			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0%
4 - 6	40	41	40	33	30	3	9%
7 - 9	20	22	20	37	33	4	11%
10 - 12	22	20	21	27	23	4	15%
13 - 15	12	10	11	12	9	3	25%
16 - 18	4	4	4	4	4	0	0%
19 - 20	1	1	1	1	1	0	0%
Total	**99**	**98**	**97**	**114**	**100**	**14**	**12%**

TABLE 217: EMPLOYEES: FINANCIAL SERVICES

3.10.3 HUMAN RESOURCES SERVICES

a) Introduction to Human Resources Services

The Human Resources Department resort under the Director: Management Services and is responsible for the following functions:

- Strategic Human Resources
- Human Resources Administration
- Recruitment and Selection
- Labour Relations.
- Individual Performance Management
- Occupational Health and Safety
- Training and Development

The challenge is to move from Human Resources Management to Human Capital Management.

b) Service Delivery Priorities

Strategic Human Resources

To provide management with effective and efficient strategic advice and support with reference to new and amended legislation, interpretation of policies, organizational change, sound labour relation practices and health and safety environment.

Recruitment and Selection

To ensure that the right persons are appointed at the right time in the right positions are one of the most important challenges. This priority challenges in terms of legislation, cost and service delivery.

Labour Relations

To apply sound labour relations within the workplace. Inform and advise management on the application of disciplinary code and procedures in order to comply with the necessary legislation and Bargaining Council Agreements.

c) Highlights: Human Resources

Highlights	Description
Disciplinary Training	• Supervisory staff members, middle management, received training on the disciplinary code and grievance procedure. The training was conducted by labour relations section.
Recruitment & Selection	• Initiation of online job application programme. • Review of Human Resources Standard Operating Procedures. • Restructuring of Recruitment & Selection component.
Performance Management	• Implementation of new upgraded individual performance system.
Personnel Administration	• Completed scanning of employee's files in alphabetic order (For all personnel registered on Collab). Left with numeric order employee files.
Training	• 98% of the training budget was spent and 207 beneficiaries were trained.

TABLE 218: HUMAN RESOURCES HIGHLIGHTS

d) Challenges: Human Resources

Description	Progress made in 2021/22 to address challenge
Chairperson/initiator	Lack of willingness from managers/supervisors to avail themselves to partake in the disciplinary process as chairperson and or initiators.
Recruitment & Selection: Could not place advertisements as from April as formal quotation process was overspent	Entered a Tender process, which advertisement is closing on 29 July 2022.
Performance Management: Lack of monitoring of performance compliance rate by managers	Creation of a Performance KPA for all responsible Managers/Supervisors to address the challenge.
Personnel Administration: Delays in uploading new personnel files on Collaborator	System errors were rectified.
Training:Struggle to find suitable training venues	Find alternative training accommodation.
TASK: TASK System Migration	SALGA extended submission of Migration date.

TABLE 219: HUMAN RESOURCES CHALLENGES

e) Service Delivery Indicators

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall Performance 2021/2022			
						Annual Target	Actual	R	Corrective Measures
TL20	The provision of democratic, accountable and ethical governance	The percentage of a municipality's budget (training budget) actually spent on implementing its workplace skills plan (Actual expenditure divided by the budget allocated) (MPPMR Reg 10 (f))	% Of the training budget spent on implementation of the WSP	All	99.60%	**100.00%**	**98.67%**	O	Target almost met. More employees will be trained.
TL21	The provision of democratic, accountable and ethical governance	Review the Municipal Organisational Staff Structure by the end of June 2022	Structure reviewed	All	1	**1**	**1**	G	Target met.

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall Performance 2021/2022			
						Annual Target	Actual	R	Corrective Measures
TL23	The provision of democratic, accountable and ethical governance	92% of the approved and funded organogram filled {(actual number of posts filled dived by the funded posts budgeted) x100}	% Filled	All	92,08%	**92.00%**	**91.38%**	O	Target almost met. This figure cannot be controlled as it is affected either by resignations, pension, disability, death etc. If Managers do not motivate vacancies, vacant posts cannot be filled. Vacant posts will be advertised and filled in the coming months.
TL24	The provision of democratic, accountable and ethical governance	The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan (MPPMR Reg 10 (e))	The number of people from EE target groups employed	All	71	**74**	**70**	O	Target almost met. No posts vacant on the three highest levels to be advertised and to make an appointment. Beyond our control. (April 2022) [D58] Senior Manager: Human Resources: This figure cannot be controlled and is affected either by resignations, pension, disability, death etc. (May 2022) [D58] Senior Manager: Human Resources: This figure cannot be controlled and is affected either by resignations, pension, disability, death etc.

TABLE 220: SERVICE DELIVERY INDICATORS: HUMAN RESOURCES

Employees: Human Resources Services							
Job Level	2018/19	2019/20	2020/21	2021/22			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	2	2	2	2	2	0	0%
4 - 6	1	1	1	3	1	2	66%
7 - 9	2	1	2	4	2	2	50%
10 - 12	10	10	9	10	9	1	10%
13 - 15	2	2	2	2	2	0	0%
16 - 18	1	1	1	1	1	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**8**	**17**	**17**	**22**	**17**	**5**	23%

TABLE 221: EMPLOYEES: HUMAN RESOURCES SERVICES

3.10.4 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

a) Introduction to Information and Communication Technology (ICT) Services

The traditional role of ICT Departments in local government from being primarily a technical support function and to assist business on a re-active basis to resolve problems of a technical nature is long gone. For municipalities to deliver an on-going, cost effective and quality service to all its communities it is imperative that the ICT Services Division becomes an equal partner with all Directorates in the municipality when alternative opportunities for improved service delivery mechanisms are contemplated.

The emergence of new ICT technology solutions to enable more effective service delivery while driving costs down necessitates even more than ever before, a sound and strategic alliance between lines of business and the ICT Services Division in the municipality.

The ICT Services Division in the Overstrand Municipality is well positioned with a fully functional ICT Steering Committee that ensures proper governance and management of all ICT related initiatives, decisions and ICT work processes, including working towards fully implementing the Department of Local Government ICT Governance Framework.

In addition to the Business and Operation reporting done at the ICT Steering Committee, it also serves also the platform where the ICT Services Division can:

- Share information with Councillors, Executive management and management on emerging trends in the ICT Industry;
- Present to business, opportunities to exploit emerging ICT technologies to improve service delivery;
- To get approval and authorise for Overstrand Wide, cross directorate projects or systems, and
- To demonstrate to the continued alignment between lines of business and ICT and the value adds that can be achieved through on-going alignment and collaboration.

b) Highlights: ICT Services

Highlights	Description
Emergency and operational digital radio systems	Phase III implementation of the move to a fully integrated digital radio system. This phase expanded the current footprint slightly and included the expansion of the number of channels available between sites on the digital ecosystem to increase the capacity between Overstrand Wide radio communication.
Video conference (VC) equipment	To facilitate the viability of the municipality to function in an ever-evolving communications need, in terms of internal, external providers

Highlights	Description
	and stakeholder involvement as catapulted by the onset of COVID and strained working environment that results in potential for loss of productivity and service, the municipality has produced, installed and operates business grade VC equipment across its towns to facilitate inter department, inter-town, external service provider and stakeholder meetings.
Minor assets ICT organization wide	New desktop and laptop computers to facilitate the replacement of aged and unsuitable existing stock and to provide for computers needed for new employees.
UPS replacement	Increased capacity UPS replacement procured and installed for Olifantsberg, Kleinmond and Gansbaai high sites and Hermanus Datacentre main backup UPS to replace aging and faulty UPS's.
DR host server with attached storage-replacement EOL	The existing Disaster Recovery physical Tape system/equipment needed to be replaced to ensure the viability, secure functioning and support of the Disaster Recovery physical environment and systems for quick future accessibility and recovery.
Migration to a new version of the Hosted Digital PABX solution	The municipality has concluded its move from a new Digital Hosted PABX System; inclusive of new telephones, switchboards, and a telephone management system to have added functionality while saving operational and call costs. This includes rationalisation / decommissioning of costly old infrastructure.

TABLE 222: ICT SERVICE HIGHLIGHTS

c) Challenges: ICT Services

Description	Progress made in 2021/22 to address challenge
Interconnectivity: Radio Frequency network Spectrum delays	The selected upgrading of certain sites has enabled more effective bandwidth and communication, however, to expand the footprint radio frequency spectrum assignment delays from ICASA has hampered full implementation and furthering the expansion.
Computer Resourcing: The municipality has a fair percentage of older stock computers (Desktops and Laptops)	The machines have been upgraded to windows 10 and The Microsoft Office suite and needs to upgrade its existing resources. New machines are continually being procured, however the quantity based on capital provided does not cover the full required need. The replaced stock, where possible, is recycled with upgraded internal parts and re-deployed to less critical areas of the organisation.
Video Conferencing capabilities	The municipality has implemented new video technology, features and interoperability to enable remote meeting, conference facilities and collaboration features per town and remote hub offices. These need to be work used effectively to increase productively whilst decreasing need for travel and increasing collaboration.
Resourcing and Remote Work and Security - The lockdown, and subsequent back-to-work and infrastructure requirements to work remotely has impacted ICT	As the pandemic Disaster Management procedures and systems are reverting to their former states, the municipalities ICT environment has changed. There are new ways to communicate, newer technologies to deal with, a savvier workforce and inclusive stakeholders that need support and ICT services. The connectivity has been addressed in the short term, but

Description	Progress made in 2021/22 to address challenge
resources, connectivity and support.	remote support and working is still a challenge going forward, as well as the security of internal and remote office workers and systems.

TABLE 223: ICT SERVICE CHALLENGES

Employees: ICT Services							
Job Level	2018/19	2019/20	2020/21	2021/22			
	Employees	Employees	Employees	Posts	Employees (posts filled)	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0%
4 - 6	3	0	0	0	0	0	0%
7 - 9	3	1	2	4	3	1	25%
10 - 12	1	3	3	3	3	0	0%
13 - 15	2	1	1	1	1	0	0%
16 - 18	0	2	2	2	2	0	0%
19 - 20	0	0	0	0	0	0	0%
ICT Interns	9	1	0	0	0	0	0%
Total	**9**	**8**	**8**	**10**	**9**	**1**	**10%**

TABLE 224: EMPLOYEES: ICT SERVICES

CAPITAL EXPENDITURE 2021/22 ICT SERVICES						
R'						
Capital Projects	Budget	Adjustment Budget	Actual Expenditure	Total Project Value	Budget Variance	
					R	0%
Emergency and Operational Digital Radio Systems	600 000	600 000,00	599 999,77	600 000,00	0,23	0,00%
Video Conference Equipment	250 000	144 000,00	144 000,00	144 000,00	-	0,00%
Minor Assets ICT Organization Wide	1 400 000	1 790 377,00	1 789 128,71	1 790 377,00	1 248,29	0,07%
UPS Replacement	300 000	293 500,00	293 499,41	293 500,00	0,59	0,00%
Dr Host Server with attached Storage-Replacement EOL	250 000	409 000,00	408 999,16	409 000,00	0,84	0,00%
Data Centre Virtual Server Host Replacement EOL	300 000	-	-	-	-	0,00%
TOTAL ALL	**3 100 000**	**3 236 877**	**3 235 627**	**3 236 877**	**1 250**	**0,04%**

TABLE 225: CAPITAL EXPENDITURE 2021/22: ICT SERVICES

99.96% of the capital budget for ICT for 2021/22 was spent. There were five primary capital funded projects to address: the emergency and operational Digital Radio systems upgrade, UPS replacement for key high sites at the main Overstrand Hermanus Datacentre, the DR host server with attached storage replacement (with attached storage), Video conferencing equipment and the procurement of ICT minor assets for the organization.

3.10.5 LEGAL SERVICES

a) Highlights: Legal Services (includes Additional Court, Hermanus)

Highlights	Description
Court cases	7611 court cases enrolled.
Representations finalized	1890 representations finalised.
Building and Town Planning matters resolved through compliance	Although no admission of guilt fines were paid or persons convicted of building- or town planning offences, various matters were finalised through compliance by such persons, either through submission of the relevant applications, or demolition of structures.
Positive feedback received from public	Positive feedback received from public regarding interaction with peace officers as well as Additional Court personnel.
Positive feedback received from all Directorates (Andre Olivier)	To the contribution Legal Services in general makes to the Organization. In addition to the commendable performance of the Prosecutor and Staff re the Municipal Additional Court, **546 legal opinions and advice** were furnished from the Office of the Legal Advisor.

TABLE 226: LEGAL SERVICES HIGHLIGHTS

b) Challenges: Legal Services (includes Additional Court, Hermanus)

Description	Progress made in 2021/22 to address challenge
Disaster Management (Covid) Regulations	Backlog of matters referred to court due to Disaster Management Regulations: Summonses could not be issued (new matters could not be enrolled) as trails could not conducted.
Admission of Guilt Fine Lists not finalised	Fewer notices issued and fines collected due to knock-on effect of Disaster Management Regulations.
Total number of charges withdrawn	Due to personnel movements at the District Courts (Hermanus, Caledon, and Bredasdorp), the Admission of Guilt fine lists, the lists have yet to be approved.
Detainment of accused by SAPS	Number of charges withdrawn as a result of material defects on notices issued, possibly due to the high turn-over rate of non-permanent law enforcement staff and consequent lack of opportunity for sufficient training.

Description	Progress made in 2021/22 to address challenge
Office of the Legal Advisor (Andre Olivier)	Unwillingness of SAPS to assist with detainment of accused arrested and brought before court on Warrants of Arrest.

TABLE 227: LEGAL SERVICES CHALLENGES

c) Additional Court – Hermanus

The Additional Court Hermanus was established on the 1st of September 2015. The Municipal Additional Court situated in Hermanus is responsible for the following prosecutions:

- All Traffic violations
- All By-law violations
- All Town Planning and Building Control matters referred to the Prosecutor and placed on the court roll
- Business Act 1991, and
- Western Cape Noise Control Regulations.

d) Service Statistics- Legal Services and Additional Court

Summary of the number of court matters placed on the court roll:

DESCRIPTION	NUMBER PER MONTH – 2021/22 FINANCIAL YEAR											
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
CASES ON THE COURT ROLL												
Postponements	10	15	8	5	8	1	12	10	6	5	4	14
Withdrawn by Prosecutor	155	85	91	41	51	32	127	76	117	95	96	149
Struck off role by Magistrate	14	22	38	19	18	11	256	168	52	91	24	46
Warrants requested	454	664	458	328	483	178	438	496	589	512	379	553
Admission of Guilt/Court fines paid	6	16	12	4	9	3	8	8	10	18	9	4
Not guilty	0	0	0	0	0	0	0	0	0	0	0	0
Sentenced	0	0	0	0	0	0	0	0	0	0	0	0
CLASSIFICATION OF CHARGES												
Traffic offences	339	590	405	256	372	165	678	634	553	613	355	547
By-law offences	275	116	167	138	188	60	159	98	213	108	153	214
Building control	0	0	0	0	0	0	0	0	0	0	0	0
Town Planning	0	0	0	0	0	0	0	0	0	0	0	0
Business Act	25	96	35	3	9	1	6	26	8	0	4	5

DESCRIPTION	NUMBER PER MONTH – 2021/22 FINANCIAL YEAR											
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Noise Regulations	0	0	0	0	0	0	0	0	0	0	0	0
Warrant of Arrest/Re-enrolled matters	9	8	21	101	17	2	0	1	1	3	0	11

TABLE 228: SERVICE STATISTICS - ADDITIONAL COURT

e) Financial Report- Additional Court

Summary of income generated for the 2021/22 financial year:

Month	Traffic Fines	Law enforcement fines	Contempt of Court fines	Other	Total Amount
Jul	R 15 750	R 11 000	R 950	0	R 27 700
Aug	R 32 850	R 6 550	R 200	0	R 39 600
Sep	R 36 800	R 20 000	R 6 300	0	R 63 100
Oct	R 50 050	R 7 900	R 7 000	0	R 64 950
Nov	R 29 850	R 4 400	R 4 700	0	R 38 950
Dec	R 18 200	R 500	R 400	0	R 19 100
Jan	R 23 050	R 1 000	R 950	0	R 25 000
Feb	R 31 400	R 150	R 1 100	0	R 32 650
Mar	R 27 300	R 450	R 500	0	R 28 250
Apr	R29 750	R 1 300	R 200	0	R 31 250
May	R 30 700	R 1 500	R 150	0	R 32 350
June	R 32 500	R 2 100	R 3 000	0	R 37 600
				GRANT TOTAL FOR 2021/22	**R 440 500**

TABLE 229: FINANCIAL REPORT OF HERMANUS ADDITIONAL COURT

Employees: Legal Services							
Job Level	2018/19	2019/20	2020/21	2021/22			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0%
4 - 6	0	0	0	0	0	0	0%
7 - 9	4	4	4	4	4	0	0%
10 - 12	1	1	1	1	1	0	0%
13 - 15	2	2	2	2	2	0	0%
16 - 18	1	1	1	1	0	1	100%
19 - 20	0	0	0	0	0	0	0%

Employees: Legal Services							
Job Level	2018/19	2019/20	2020/21	2021/22			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
Total	8	8	8	8	7	1	12.5%

TABLE 230: EMPLOYEES - LEGAL SERVICES

3.10.6 PROPERTY ADMINISTRATION

The Property Administration department in the Directorate: Infrastructure and Planning administers Council's immovable property portfolio, excluding social housing, and ensure that the Municipality's immovable property transactions are well administered, which include the lease, use of or encroachment on municipal owned immovable property, the granting or obtaining of rights in immovable properties as well as the alienation or acquisition thereof.

a) Highlights – Property Administration

Highlights	Description
Investment Conference	The conference was held to attract possible investors to invest in Overstrand. The conference was well attended with various interest in the properties which was promoted.

TABLE 231: PROPERTY ADMINISTRATION – HIGHLIGHTS

b) Challenges – Property Administration

Description	Progress made in 2021/22 to address challenge
1. Applications attended to by the Property Administration Department are in most cases delayed due to: • Internal Departments not providing their respective comments within the 30 days. • Internal Departments giving incomplete / irrelevant / no comment (with the latter they	• Time frame given to internal departments shortened to 14 days in certain applications. Only if requested with good reason will this be extended to 30 days. • Memorandum to internal departments more clear as to the comments needed and a possible summary where necessary. • Clearing out conditions imposed before it is sent to the applicant. • Be selective as to which applications must serve at the Property Administration Discussion Meeting. • Request applicant to immediately complete the formal application form and not accept applications via email. In this regard we must decide if we are

Description	Progress made in 2021/22 to address challenge
will wait the full 30 days and then provide a no comment) • Internal Departments not giving attention to the specific application and then provide incorrect comments. • Internal Departments giving cumbersome comment without providing as summary. • Internal Departments giving comments that is not understandable (i.e., in their speciality field, but not explained in lay-man's terms).	going to request an applicant to pay the application fee immediately (may a refundable one). • Send internal memorandum requesting comments via the Collaborator system as was done in the past. This will hopefully force the official to provide comments in time.
2. Insufficient Delegations	More accurate delegations must be in place to expedite matters. Delegations were approved and/or changed to expedite applications.

TABLE 232: PROPERTY ADMINISTRATION – CHALLENGES

c) Service Statistics for Property Administration

Properties sold from 1 July 2021 – 30 June 2022		
No	**Property name**	**Purpose**
1.	Erf 9828 Hermanus	Archaic Encroachment of Building
2.	Erven 2350 and 2352 Vermont	To convert to an Enclosed Development
3.	Unregistered Erf 1936 (Portion of Erf 314) Zwelihle	Educational purposes (extension of current school)
4.	Portion of Erf 2430 Gansbaai	Educational purposes (extension of current school)
5.	Erven 3661 and 3662 Betty's Bay	Exchange transaction to obtain environmental sensitive property
6.	Portion of Erf 226 Pringle Bay	Driveway
7.	Portion of Erf 1 Hawston	Parking purposes for the service station
8.	Erf 7373 Hermanus	Residential purposes

TABLE 233: PROPERTIES SOLD DURING THE 2021/22 FINANCIAL YEAR

Municipal properties leased from 1 July 2021 – 30 June 2022 (ACTIVE & OCCUPIED AS ON 30 JUNE 2022)				
No	**Property name**		**To**	**Purpose**
	Erf no	**Town**		
1	243	Hermanus	Hermanus Animal Welfare Society	Community Purposes & Shop
2	786	Hermanus	Animal Welfare Society Hermanus	Community Purposes
3	830	Hermanus	Bientang's Cave Cc	Restaurant Purposes
4	77	Zwelihle	Ethopian Church	Church Purposes
5	1291	Sandbaai	Glenfruin Meadows Home Owners	Horse Stables
6	2824	Sandbaai	Groenberg Jukskeiklub	Recreational Purposes
7	1253	Hermanus	Hermanus Pre-Primary and Babbel & Krabbel Aftercare	Early Childhood Development Centre
8	786	Hermanus	Hermanus Rotary Anns	Community Purposes
9	1290	Sandbaai	Hermanus Waldorf School	Educational Purposes

Municipal properties leased from 1 July 2021 – 30 June 2022 (ACTIVE & OCCUPIED AS ON 30 JUNE 2022)				
No	**Property name**		**To**	**Purpose**
	Erf no	**Town**		
10	4771	Hermanus	The Annual Hermanus Camp Previously Kenilworth Scout Camp Association (Van Hoogstraten)	Community Purposes
11	775	Fisherhaven	Lake Marina Yacht & Boat Club	Recreational Purposes
12	2506	Onrustrivier	De Wetsaal Bestuurskomittee	Community Purposes
13	2820	Sandbaai	Sandbaaisaal Bestuurskomitee	Community Purposes
14	1	Hawston	Sentech Pty Ltd	Communications Mast
15	1253	Hermanus	Scouts South Africa - Western Cape	Community Purposes
16	4831	Hermanus	National Sea-And-Sand Institute	Community Purposes
17	9212	Zwelihle	Siyakha Educare Centre	Early Childhood Development Centre
18	88	Zwelihle	Siyazama Service Centre	Community Purposes
19	76	Zwelihle	Nomzamo Educare Centre	Early Childhood Development Centre
20	243	Hermanus	Vodacom (Pty) Ltd	Communications Mast
21	257	Hermanus	Hermanus Child And Family Services (Vrolike Vinkies)	Early Childhood Development Centre
22	4833	Hermanus	Vodacom (Pty) Ltd	Communications Mast
23	76	Zwelihle	Child Welfare South Africa: Hermanus	Community Purposes
24	243	Hermanus	Max Internet Technologies Cc (Maxitec Internet & Cellular)	Communications Equipment
25	774	Hermanus	Shoprite Checkers (Pty) Ltd	Business Purposes
26	7553	Hermanus	Autohaven	Parking Purposes
27	1253	Hermanus	Liezl Bezuidenhout	Municipal Residence
28	243	Hermanus	D G Martin	Municipal Residence
29	185	Zwelihle	The Parish of St Peter the Fisherman	Church Purposes
30	243	Hermanus	Telkom SA Limited	Communications Mast/Equipment
31	243	Hermanus	Mount Pleasant Business Centre Committee	Community Purposes
32	1	Hawston	R D Pietersen	Municipal Residence
33	2857	Sandbaai	The Apostolic Faith Mission Of S.A T/A AGS Hermanus	Church Purposes
34	1253	Hermanus	Mario Marchio Ministries (Bosko)	Community Purposes
35	103	Zwelihle	The Holy United Church Of Christ	Church Purposes
36	243	Hermanus	Selvin Edwill Hans	Municipal Residence
37	1253	Hermanus	Hermanus Sport Club	Recreational Purposes
38	218	Zwelihle	Masibulele Educare Centre	Early Childhood Development Centre
39	243, 1253, 4935	Hermanus	Joshgro Investments 9 (Pty) Ltd	Restaurant Purposes
40	5551	Onrustrivier	Vodacom (Pty) Ltd	Communications Mast/Equipment
41	243	Hermanus	Government of Republic of South Africa	Communications equipment
42	8937	Zwelihle	Yomelelani Pre & After School Care Centre	Early childhood development centre

Municipal properties leased from 1 July 2021 – 30 June 2022 (ACTIVE & OCCUPIED AS ON 30 JUNE 2022)				
No	**Property name**		**To**	**Purpose**
	Erf no	**Town**		
43	243	Hermanus	Hermanus Medical Suites Body Corporate	Parking purposes
44	4565	Hermanus	South african national tuberculosis association (santa) & the south african red cross society	Community purposes
45	249	Hermanus	Vincenzo Romano	Restaurant purposes
45	9515	Zwelihle	Pemzo Construction Cc	Business purposes
47	243	Hermanus	Botha, Karel	Municipal residence
48	127, 129 and 823	Zwelihle	The Hermanus Rainbow Trust	Early childhood development centre
49	243	Hermanus	The Rathfelder Family Charitable Trust	Community purposes
50	10572	Hermanus	Hermanus Gholf Club	Enclosure of access road
51	249	Hermanus	Tasoclox (Pty) Ltd	Restaurant purposes
52	243	Hermanus	Malongwana, Br	Municipal residence
53	4771	Hermanus	Tasoclox (Pty) Ltd	Restaurant purposes
54	249	Hermanus	Stonewater holdings (Pty) Ltd	Restaurant purposes
55	490	Zwelihle	Masizakhe Educare Centre	Early childhood development centre
56	243	Hermanus	Altron Nexus Proprietary Limited - Altron Nexus @ Connect Division	Communications equipment
57	249	Hermanus	Ingwesec (Pty) Ltd	Restaurant purposes
58	243	Hermanus	Malcolm Potgieter	Municipal residence
59	243	Hermanus	Kee Property Investments (Pty) Ltd - "Simply Asia"	Restaurant purposes
60	566	Hermanus	Parksea Investments (Pty) Ltd	Business purposes
61	2596	Onrustrivier	Vodacom Pty Ltd	Communications mast/equipment
62	1253	Hermanus	Vodacom Pty Ltd	Communications mast/equipment
63	3011	Onrustrivier	Holtzhausen, Ja	Water tank
64	249, 829, 830	Hermanus	Kee Property Investment (Pty) Ltd	Restaurant purposes
65	249	Hermanus	Frew, Liane Florence (Tosca Restaurant)	Restaurant purposes
66	832 & 249	Hermanus	Cotton4u4ever Proprietary Limited	Market / business purposes
67	215	Zwelihle	The Zwelihle Welfare Society	Community purposes
68	807	Onrustrivier	Onrust Vermont Ratepayers (Pty) Ltd - Rossi's	Restaurant purposes
69	9851 & 832	Hermanus	Ingwesec (Pty) Ltd	Restaurant purposes
70	581/0	Onrustrivier	Estate late Gavin Michael Strain Turner	Boundary wall
71	243	Hermanus	Kee Property Investments (Pty) Ltd - Oskar's Restaurant	Restaurant purposes
72	243	Hermanus	Dyonta, Me	Municipal residence
73	829 & 832	Hermanus	Kee Property Investments (Pty) Ltd	Restaurant purposes
74	4831	Hermanus	De Vette Mossel Hermanus (Pty) Ltd	Restaurant purposes
75	243	Hermanus	Theodore Ian Shane Hull	Municipal residence

Municipal properties leased from 1 July 2021 – 30 June 2022 (ACTIVE & OCCUPIED AS ON 30 JUNE 2022)				
No	**Property name**		**To**	**Purpose**
	Erf no	**Town**		
76	4771	Hermanus	Ghoeps Beleggings (Pty) Ltd	Enclosure for gardening purposes
77	249	Hermanus	Davis, John Cameron	Boundary wall and gardening purposes
78	243	Hermanus	Terence Minnaar	Municipal residence
79	177	Hermanus	Charles Edward Muller	Municipal residence
80	581/0	Onrustrivier	Laing, D	Municipal residence
81	243	Hermanus	Brian Niel Olivier	Municipal residence
82	196	Zwelihle	Uniting Reformed Church in South Africa	Church purposes
83	243	Hermanus	Andile Gedze	Municipal residence
84	581/0	Onrustrivier	Milk at The Beach (Pty) Ltd	Restaurant purposes
85	2402	Hawston	Lamohr, Henry Harold	Residential purposes
86	395	Hawston	Laurika Be-Arthur Frans	Municipal Residence
87	243	Hermanus	Eskom Holdings Soc Ltd	Communications Equipment
88	243	Hermanus	Frederik Johannes Rooi	Municipal Residence
89	186	Zwelihle	Methodist Church Zwelihle	Church Purposes
90	7349	Kleinmond	Child Welfare South Africa (Kleinmond) (For Bambanani)	Early Childhood Development Centre
91	2416	Betty's Bay	Bettysbaai Belastingbetalers En Inwonersvereniging / Betty's Bay Ratepayers Association	Community Purposes
92	5464	Kleinmond	Die Kleinmond Rolbalklub	Recreational Purposes
93	5467	Kleinmond	Die Kleinmond Tennisklub	Recreational Purposes
94	5462	Kleinmond	Kleinmond Animal Welfare	Community Purposes
95	5462	Kleinmond	Child Welfare South Africa Kleinmond (Previously Kleinmond Child & Fam Care Society)	Early Childhood Development Centre
96	5467	Kleinmond	Kleinmond Jukskei Klub	Recreational Purposes
97	5462	Kleinmond	Kleinmond Kinder En Gesinsorg (Jeugsorgsentrum) Child Welfare	Early Childhood Development Centre
98	5462	Kleinmond	Kleinmond Primary School	Educational Purposes
99	325	Rooiels	Mobile Telephone Networks (Pty) Ltd Mtn	Communications Mast/Equipment
100	5462	Kleinmond	Vodacom	Communications Mast/Equipment
101	5462	Kleinmond	Child Welfare South Africa Kleinmond (Heideland Crèche)	Early Childhood Development Centre
102	5462	Kleinmond	Kleinmond Gholfklub	Recreational Purposes
103	5504	Kleinmond	Route 44 Reservations (Pty) Ltd	Restaurant Purposes
104	562/0	Kleinmond	Die Palmiet Trust	Holiday House
105	562/0	Kleinmond	Swart Familie Trust	Holiday House
106	5514	Kleinmond	Child Welfare Pikkewyntjies	Early Childhood Development Centre
107	5462	Kleinmond	Dudley De Bruyn	Municipal Residence
108	1772	Pringle Bay	Pringle Bay Rate Payers Association	Community Purposes

Municipal properties leased from 1 July 2021 – 30 June 2022 (ACTIVE & OCCUPIED AS ON 30 JUNE 2022)				
No	**Property name**		**To**	**Purpose**
	Erf no	**Town**		
109	559/28	Rooiels	Jennifer Anne Baigrie	Enclosure Of Entrance To Property
110	5492	Kleinmond	Child Welfare South Africa Kleinmond (Pikkewyntjies Pre-Primary)	Early Childhood Development Centre
111	325	Rooiels	Vodacom (Pty) Ltd	Communications Mast/Equipment
112	5504	Kleinmond	The Eileen Thorn Family Trust	Parking Purposes
113	562/0	Kleinmond	Gamat Van Eden	Municipal Residence
114	212 & 213	Van Dyksbaai	Die Kleinbaai Buiteklub	Recreational Purposes
115	1780	Pearly Beach	Pearly Beach Hengelklub	Recreational Purposes
116	611	Gansbaai	Gansbaai Lions Club	Recreational Purposes
117	210	Gansbaai	Apostolic Faith Mission of SA - Gansbaai Congregation (Ags Kerk)	Church Purposes
118	711/32	Gansbaai	Vodacom (Pty) Ltd	Communications Mast/Equipment
119	453	Franskraalstand	Franskraal Bowling Club	Recreational Purposes
120	713/0	De Kelders	Dm Mackenzie	Municipal Residence
121	212	Van Dyksbaai	Overberg Bootklub (Van Dyksbaai)	Recreational Purposes
122	3423	Gansbaai	Gansbaai Tourism Bureau	Community Purposes
123	210 & 611	Gansbaai	Gansbaai Archery and Shooting Club	Recreational Purposes
124	947	Gansbaai	Strandlopertjie Bewaarskool	Early Childhood Development Centre
125	2044	Gansbaai	Masakhane Pre-School	Educational Purposes
126	2020	Gansbaai	Hermanus Rainbow Trust	Community Purposes
127	966	Gansbaai	Blompark Ikamva Jeugontwikkeling en Rekenaarsentrum	Community Purposes
128	207	Gansbaai	Normans Stevens	Residential Purposes
129	2022	Gansbaai	Art-I-Kapa Ubulomko Trust	Community Purposes
130	2037	Gansbaai	Takalane Baby Care	Early Childhood Development Centre
131	340/0	Buffeljagsbaai	Buffeljags Abalone Farm (Pty) Ltd	Access to and Pump Station
132	2022	Gansbaai	Good Hope Early Childhood Development Centre	Early Childhood Development Centre
133	1933	Gansbaai	Good Hope Early Childhood Development Centre	Early Childhood Development Centre
134	2020	Gansbaai	Kutuka, Thembinkosi	Municipal Residence
135	646	Pearly beach	Computer Hub Cc	Communications Equipment
136	594	Stanford	Carstens, Christopher John	Cultivation of Grass
137	294	Stanford	Malcolm Stuart Alexander Bury	Grazing of Sheep
138	644/18	Stanford	Food Four Thought Community Projects NPC	Early Childhood Development Centre
139	294	Stanford	Vodacom (Pty) Ltd	Communications Mast/Equipment
140	585/5	Hermanus	Overstrand Skills Training Network NPC	Community Purposes
141	18/644	Stanford	Food For Thought Community Projects NPC	Community Purposes

Municipal properties leased from 1 July 2021 – 30 June 2022 (ACTIVE & OCCUPIED AS ON 30 JUNE 2022)				
No	**Property name**		**To**	**Purpose**
	Erf no	**Town**		
142	559/45	Pringle Bay	Pringle bay Rate Payers Association	Community Purposes
143	1660	Pringle Bay	Pringle House Eco School NPC	Educational Purposes
144	708/9	Franskraalstrand	Van Niekerk, Shawn	Restaurant Purposes
145	562/0	Kleinmond	The Western Cape Nature Conservation Board T/A CapeNature	Entrance Gate and Gate House
146	581/0	Onrustrivier	Karmiekem (Pty) Ltd	Boundary Wall and Gardening Purposes
147	644/18	Stanford	Hermanus Rainbow Trust - "Die Kop"	Community Purposes
148	639	Zwelihle	Khanya Educare Centre	Early Childhood Development Centre
149	243	Hermanus	Rapivest 10 (Proprietary) Limited	Parking Purposes
150	308/1	Buffeljagsbaai	Seesterretjies Ecd Centre	Early Childhood Development Centre
151	7695 & 7442	Kleinmond	Child Welfare South Africa (Siyabulela)	Early Childhood Development Centre
152	1969	Pearly Beach	Pearly Beach Health & Welfare Organisation	Early Childhood Development Centre
153	4831	Hermanus	The Klein River Lagoon Park Body Corporate	Holiday Houses
154	5464	Kleinmond	S Naidoo	Holiday Houses
155	5464	Kleinmond	The Meredith Philip Giles Daubeny Will Trust	Holiday Houses
156	5464	Kleinmond	The Meredith Philip Giles Daubeny Will Trust	Holiday Houses
157	5464	Kleinmond	JS Koch	Holiday Houses
158	5464	Kleinmond	D & Je Moses	Holiday Houses
159	5464	Kleinmond	Gordon	Holiday Houses
160	5464	Kleinmond	M Schafer	Holiday Houses
161	5464	Kleinmond	Amanda Klomp	Holiday Houses
162	5464	Kleinmond	R Linde	Holiday Houses
163	5464	Kleinmond	JA Butterworth	Holiday Houses
164	5464	Kleinmond	Finola Manners	Holiday Houses
165	5464	Kleinmond	Paul Retief Barnard	Holiday Houses
166	5464	Kleinmond	Jansen Van Rensburg Familie Trust	Holiday Houses
167	5464	Kleinmond	Petra Christina Steyn	Holiday Houses
168	5464	Kleinmond	Karen Wilson	Holiday Houses
169	5464	Kleinmond	Hermias Cornelius Louw	Holiday Houses
170	5464	Kleinmond	Adine Lineker & Ragwar George Lineker	Holiday Houses
171	5464	Kleinmond	Mary-Ann Joffe	Holiday Houses
172	5464	Kleinmond	Van Heerden, Jaco Cornelius	Holiday Houses
173	5464	Kleinmond	Johanna Hendrina Luiters	Holiday Houses
174	1179	Hawston	Sjechinah Christian Centrum	Community Purposes
175	800	Zwelihle	Cape Holy Christian Apostolic Church in Zion	Church Purposes
176	9199	Zwelihle	Greater Hermanus RDP	Community Purposes
177	243	Hermanus	Directosign (North) Pty Ltd	Advertising Purposes
178	243	Hermanus	Bluebird Trio Pty Ltd T/A Nissan Hermanus	Parking Purposes
179	1237	Hermanus	Gioia, Y & RE	Boundary Wall

Municipal properties leased from 1 July 2021 – 30 June 2022 (ACTIVE & OCCUPIED AS ON 30 JUNE 2022)				
No	**Property name**		**To**	**Purpose**
	Erf no	**Town**		
180	5768	Kleinmond	Child Welfare South Africa (Kleinmond) (Kids Can)	Early Childhood Development Centre
181	711/32	Gansbaai	Procom Radio Communications Cc	Communications Equipment
182	280	De Kelders	Vodacom Pty Ltd	Communications Mast/Equipment
183	533	Franskraalstrand	Vodacom Pty Ltd	Communications Mast/Equipment
184	210	Gansbaai	Share	Early Childhood Development Centre

TABLE 234: MUNICIPAL PROPERTIES LEASED DURING THE 2021/22 FINANCIAL YEAR

Employees: Property Administration							
Job Level	**2018/19**	**2019/20**	**2020/21**	**2021/22**			
	Employees	**Employees**	**Employees**	**Posts**	**Employees**	**Vacancies (fulltime equivalents)**	**Vacancies (as a % of total posts)**
	No.	**No.**	**No.**	**No.**	**No.**	**No.**	**%**
0 - 3	1	1	1	1	1	0	0%
4 - 6	0	0	0	0	0	0	0%
7 - 9	3	3	2	4	2	2	50%
10 - 12	1	2	2	3	3	0	0%
13 - 15	0	0	0	0	0	0	0%
16 - 18	1	1	1	1	1	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**6**	**7**	**6**	**9**	**7**	**2**	**22%**

TABLE 235: EMPLOYEES - PROPERTY ADMINISTRATION

3.10.7 PROCUREMENT SERVICES

a) Highlights: Procurement Services

Highlights	Description
Five (5) appeals and objections were received from aggrieved bidders. This illustrates that our procurement processes are sound, and the implementation of the legislation is correct.	No successful appeals and or objections against the award of tenders.
Decreased total outstanding number of items on the progress report	Eradicating of long-standing backlog of the evaluation of tenders and formal written price quotations.

TABLE 236: PROCUREMENT SERVICES HIGHLIGHTS

b) Challenges: Procurement Services

Description	Progress made in 2021/22 to address challenge
Insufficient Procurement staff to service the whole organisation. One key vacancy of an Accountant: Procurement is still not filled. The personnel capacity problems resulted in backlogs in the completion of procurement processes.	Backlog of tenders and quotations has been successfully eradicated towards the last quarter of the financial year (April to June) due to the fact that the advertising of tenders and formal written quotations were held in abeyance as a result of the Constitutional Court ruling that the Preferential Procurement Regulations were invalid. The Minister of Finance sought clarity on the matter and the National Treasury advised that the advertising of tenders and formal written quotations be held in abeyance or that Organs of State should apply for exemption from the PPPFA.

TABLE 237: PROCUREMENT SERVICES CHALLENGES

c) Service Statistics for Procurement Services

1. The Buyers Division processed transactions as follows from the 2019/20 financial year.

Buyer's Section	Activities	Total No	Monthly Average	Daily Average
2019/20	Requests processed	6836	570	29
2019/20	Orders processed	6029	502	25
2020/21	Requests processed	7189	599	30
2020/21	Orders processed	6380	532	27
2021/22	Requests processed	8072	673	34
2021/22	Orders processed	5845	487	24

TABLE 238: ACTIVITIES OF THE BUYER'S SECTION

2. The Procurement Division is primarily responsible for the formal bidding processes through the bid committee system and has processed the following transactions:

Bids awarded 2021/22	Total	Monthly average	Value R
Requests registered	92	7,6	R 508 235 599,00
Requests cancelled or referred back	11	0,92	R 17 211 037,00
Extensions	6	0,5	R 67 979 051,07
Bids received (Number of documents)	458	38,2	R 387 380 335,00
Bids awarded	57	4,75	R 347 825 387,23
Bids awarded ≤ R200 000	48	4	R 2 144 122,88

Bids awarded 2021/22	Total	Monthly average	Value R
Appeals/Objections registered	5	0,42	N/A
Successful Appeals	0	N/A	N/A

TABLE 239: TRANSACTIONS PROCESSED BY THE PROCUREMENT DIVISION

3. Deviations from Council's Supply Chain Management Policy can be analysed as follows:

Type of deviation	Number of deviations	%	Value of deviations	Percentage of total deviations value
Paragraph 36(1)(a)(i)- Emergency	16	12,60	R 3 532 131,53	28,13
Paragraph 36(1)(a)(ii)- Sole Supplier	14	11,02	R 1 838 194,50	14,64
Paragraph 36(1)(a)(iii)- Unique arts	0	0,00	-	0,00
Paragraph 36(1)(a)(iv)- Zoo animals	0	0,00	-	0,00
Paragraph 36(1)(a)(v)- Impractical / impossible	97	76,38	R 7 187 780,42	57,23
Total	**127**	**100%**	**R 12 558 106,45**	**100%**

TABLE 240: STATISTICS OF DEVIATIONS FROM THE SCM POLICY

3.11 COMPONENT J: SERVICE DELIVERY PRIORITIES FOR 2022/23

The main development and service delivery priorities for 2022/23 forms part of the Municipality's Top layer SDBIP for 2022/23 and are indicated in the table below:

3.11.1 BASIC SERVICE DELIVERY

TL KPI Number	KPI Description	Unit of Measurement	Area	Annual Target
TL1	100% of the operational conditional grant (Libraries & CDW's) spent (Actual expenditure divided by the total grant received)	% of total conditional operational grants spent (Libraries & CDW's)	1	100%
TL2	m² of roads patched and resealed according to Pavement Management System within available budget	m² of roads patched and resealed	1	110 000

TL KPI Number	KPI Description	Unit of Measurement	Area	Annual Target
TL3	Quality of effluent comply 80% with general or special limit in terms of the Water Act (Act 36 of 1998)	% compliance	1	80%
TL4	Quality of potable water comply 98% with SANS 241	% compliance with SANS 241	1	98%
TL5	Limit unaccounted water to less than 26% {(Number of kilolitre water purified - Number of kilolitre water sold)/Number of kilolitre purified x 100)}	% of water unaccounted for	1	25%
TL18	Limit electricity losses to 7% or less {(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated) × 100}	% of electricity unaccounted for	1	7%
TL19	Report on the implementation of the Water Service Development plan annually by the end of October	Report submitted	1	1
TL27	Provision of water to informal households (excluding invaded state owned land and private land) based on the standard of 1 water point to 25 households (MPPMR Reg 10 (a))	The number of taps installed in relation to the number of informal households (excluding invaded land unsuitable for housing and private land)	1	328
TL28	Provision of cleaned piped water to all formal households within 200 m from households (MPPMR Reg 10 (a))	No of formal households that meet agreed service standards for piped water	1	30 412
TL29	Provision of refuse removal, refuse dumps and solid waste disposal to all formal households at least once a week (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a))	Number of formal households for which refuse is removed at least once a week	1	34 234
TL30	Provision of refuse removal, refuse dumps and solid waste disposal to all informal households at least once a week (MPPMR Reg 10 (a))	Number of weekly reomoval of refuse in informal households (Once per week = 52 weeks per annum	1	52
TL31	Provision of Electricity: Number of metered electrical connections in formal areas (Eskom Areas excluded) (Definition: Refers to residential households (RE) and pensioners (PR) as per Finance departments billed households) (MPPMR Reg 10 (a))	Number of formal households that meet agreed service standards	1	22 500
TL32	Provision of free basic electricity, refuse removal, sanitation and water in terms of the equitable share requirements (MPPMR Reg 10 (b))	Number of Indigent households	1	7 300
TL33	Percentage of a municipality capital budget actually spent on capital projects identified for 2022/23 in terms of the municipality IDP {(Actual amount spent on projects as identified for the year in the IDP/Total	% of the capital budget spent	1	95%

TL KPI Number	KPI Description	Unit of Measurement	Area	Annual Target
	amount budgeted on capital projects)X100} (MPPMR Reg 10 (c))			
TL34	The provision of sanitation services to informal households (excluding invaded state owned land and private land) based on the standard of 1 toilet to 5 households (MPPMR Reg 10 (a))	The number of toilet structures provided in relation to the number of informal households (excluding invaded land unsuitable for housing and private land)	1	1 020
TL35	Provision of sanitation services to formal residential households (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a))	No of formal residential households which are billed for sewerage in accordance to the SAMRAS financial system	1	30 724
TL36	100% of the Municipal Infrastructure Grant (MIG) spent by 30 June 2023 (Actual MIG expenditure/Allocation received)	% expenditure of allocated MIG funds	1	100%
TL43	Provision of water to informal households on invaded land with available funding (Land Invasion refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	The number of taps installed for informal households on invaded land with available funding	1	80
TL44	The provision of sanitation services to informal households on invaded land with available funding (Land Invasion refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	The number of toilets provided for informal households on invaded land with available funding	1	105

TABLE 241: SERVICE DELIVERY PRIORITIES FOR 2022/23 - BASIC SERVICE DELIVERY

3.11.2 GOOD GOVERNANCE

TL KPI Number	KPI Description	Unit of Measurement	Area	Annual Target
TL6	Ward committee meetings held to facilitate consistent and regular communication with residents	Number of ward committee meetings per annum	1	70
TL7	Submit 1 progress report on the revision of the top 10 risks as a corrective action to the Top Management Team	Number of progress reports submitted	1	1
TL20	The percentage of a municipality's budget (training budget) actually spent on implementing its workplace skills plan (Actual expenditure divided by the budget allocated) (MPPMR Reg 10 (f))	% of the training budget spent on implementation of the WSP	1	100%

TL KPI Number	KPI Description	Unit of Measurement	Area	Annual Target
TL21	Review the Municipal Organisational Staff Structure by the end of June 2023	Structure reviewed	1	1
TL22	92% of the approved and funded organogram filled {(actual number of posts filled dived by the funded posts budgeted) x100}	% filled	1	92%
TL23	The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan (MPPMR Reg 10 (e))	The number of people from EE target groups employed based on staff mobility	1	75
TL39	Sign section 56 performance agreements with all directors by the end of July 2022	Number of agreements signed	1	6
TL40	Monitor the implementation of the action plan developed to address all the issues raised in the management letter of the Auditor General and submit 1 progress report to Executive Mayor	Number of progress reports monitored and submitted to Executive Mayor	1	1
TL41	1st annual formal performance appraisals of the section 56 appointees for the previous financial period April to June 2022 to be completed by Sept 2022	Number of appraisals	1	6
TL42	Draft the annual report and submit to the Auditor-General by end August 2022	Draft Annual report submitted	1	1

TABLE 242: SERVICE DELIVERY PRIORITIES FOR 2022/23 - GOOD GOVERNANCE

3.11.3 OPTIMIZATION OF FINANCIAL RESOURCES

TL KPI Number	KPI Description	Unit of Measurement	Area	Annual Target
TL13	Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating expenditure) (MPPMR Reg 10 (g))	Ratio achieved	1	4.6
TL14	Financial viability measured in terms of the municipality's ability to meet its service debt obligations ((Total operating revenue-operating grants received)/debt service payments due within the year) (MPPMR Reg 10 (g))	Ratio achieved	1	16
TL15	Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services) (MPPMR Reg 10 (g))	% achieved	1	11%
TL16	Financial statements submitted to the Auditor-General by end August 2022	Financial statements submitted	1	1
TL17	Submit a reviewed long term financial plan to the CFO by end of October 2022	Reviewed long term financial plan submitted	1	1

TL KPI Number	KPI Description	Unit of Measurement	Area	Annual Target
TL37	Achieve a debt recovery rate not less than 98% (Receipts/total billed for the 12-month period x 100)	% Recovered	1	98%

TABLE 243: SERVICE DELIVERY PRIORITIES FOR 2022/23 - OPTIMIZATION OF FINANCIAL RESOURCES

3.11.4 SAFE AND HEALTY ENVIRONMENT

TL KPI Number	KPI Description	Unit of Measurement	Area	Annual Target
TL24	Annually review and submit the draft Disaster Management Plan to Council by the end of March	Reviewed plan submitted	1	1
TL25	Arrange public awareness sessions on Protection Services	Number of sessions held	1	110
TL26	Collect R20,000,000 Public Safety Income by 30 June 2023 (Actual revenue, excluding the fine impairment amount)	R-value of public safety collected income	1	R20 000 000

TABLE 244: SERVICE DELIVERY PRIORITIES FOR 2022/23 - SAFE AND HEALTHY ENVIRONMENT

3.11.5 SOCIAL UPLIFTMENT AND ECONOMIC DEVELOPMENT

TL KPI Number	KPI Description	Unit of Measurement	Area	Annual Target
TL8	Submit monthly update reports on LED, Social Development and Tourism initiatives to Portfolio Committee	Number of monthly update reports on LED, Social Development and Tourism initiatives submitted	1	12
TL9	Managers LED, Social Development and Tourism report on the hosting of at least two joint mobile Thusong outreach during the 2022/23 financial year to the Director Economic and Social Development & Tourism	Report on the mobile Thusong outreach programme	1	2
TL10	Support 180 SMME's in terms of the SMME Development Programme by 30 June 2022	Number of SMME's supported	1	180
TL11	Report on projects/ initiatives in collaboration with other stakeholders for local economic development, social development and tourism	Number of projects / initiatives collaborated on	1	28
TL12	The number of job opportunities created through the EPWP programme and as per set targets (grant agreement - FTE's, translates to 1300 work opportunities) (MPPMR Reg 10 (d))	Number of temporary jobs created	1	1 300
TL38	Support 70 SMME's in terms of the Emerging Contractor Development Programme by 30 June 2023	Number of Emerging Contractors supported	1	70

TABLE 245: SERVICE DELIVERY PRIORITIES FOR 2022/23- SOCIAL UPLIFTMENT AND ECONOMIC DEVELOPMENT

CHAPTER 4

ORGANISATIONAL DEVELOPMENT PERFORMANCE

4.1 National Key Performance Indicators- Municipal Transformation and Organisational Development

The following table indicates the municipality's performance in terms of the National Key Performance Indicators required in terms of the Local Government: Municipal Planning and the Performance Management Regulations of 2001 and section 43 of the MSA. These key performance indicators are linked to the National Key Performance Area – Municipal Transformation and Organisational Development.

KPA & Indicators	Municipal Achievement	Municipal Achievement	Municipal Achievement
	2019/20	2020/21	2021/22
The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan	71	71	70
The percentage of a municipality's budget actually spent on implementing its workplace skills plan	84.54%	99.60%	98.67%

TABLE 246: NATIONAL KPI'S - MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT

4.2 Introduction to Municipal Workforce

For the 2022/22 financial year Overstrand Municipality employed **1093** (excluding non-permanent positions) officials (**46 new** appointees and **34 internal** appointees during 2021/22), who individually and collectively contribute to the achievement of Municipality's objectives. The primary objective of Human Resource Management is to render an innovative HR service that addresses both skills development and an administrative function.

4.2.1 EMPLOYMENT EQUITY

The Employment Equity Act (1998) Chapter 3, Section 15 (1) states that affirmative action measures are measures designed to ensure that suitable qualified people from designated groups have equal employment opportunities and are equitably represented in all occupational levels in the workforce of

a designated employer. The national performance indicator also refers to: "Number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan".

The Employment Equity targets and goals are presented to Management at shortlisting's during the recruitment and selection process. Employment Equity targets and goals which include the three highest levels of Management are provided to Directors on a monthly basis to create awareness of targets and goals set within the Employment Equity Plan. Employment Equity meetings are set to outline the targets and goals achieved during the year.

a) Employment Equity targets/actual

African		Coloured		Indian		White	
Target June	Actual June	Target June	Actual June	Target June	Actual June	Target June	Actual June
9	7	27	27	0	0	38	36

TABLE 247: 2021/22 EE TARGETS/ ACTUAL BY RACIAL CLASSIFICATION (3 HIGHEST LEVELS OF MANAGEMENT)

African		Coloured		Indian		White	
Target June	Actual June	Target June	Actual June	Target June	Actual June	Target June	Actual June
348	332	544	566	2	2	216	193

TABLE 248: 2021/22 EE TARGETS/ ACTUAL BY RACIAL CLASSIFICATION (TOTAL WORKFORCE)

Male (Including Disabilities)		Female (Including Disabilities)	
Target June	Actual June	Target June	Actual June
768	771	342	322

TABLE 249: 2021/22 EE TARGETS/ ACTUAL BY GENDER CLASSIFICATION

b) Employment Equity vs. Population

Description	African	Coloured	Indian	White	Total
Population numbers (Provincial)	1099 000	1306 000	44 000	571 000	3020 000
% Population	36.4	43.2	1.5	18.9	100
Number for positions filled	332	566	2	193	1093
% for Positions filled	30.38	51.78	0.18	17.66	100

TABLE 250: EE POPULATION 2021/22

c) Occupational Levels – Race

The table below categories the number of employees by race within the occupational levels:

Occupational	Male				Female				Total
Levels	A	C	I	W	A	C	I	W	
Top Management	1	3	0	1	0	1	0	1	7
Senior management	0	2	0	1	0	0	0	0	3
Professionally qualified and experienced specialists and mid- management	2	15	0	23	4	6	0	10	60
Skilled technical and academically qualified workers, junior management, supervisors, foremen and superintendents	12	75	0	36	12	25	1	37	**198**
Semi-skilled and discretionary decision making	90	164	0	29	34	86	0	45	**448**
Unskilled and defined decision making	152	156	1	8	25	33	0	2	**377**
Total permanent	**257**	**415**	**1**	**98**	**75**	**151**	**1**	**95**	**1093**
Non- permanent employees									
Grand total	**257**	**415**	**1**	**98**	**75**	**151**	**1**	**95**	**1093**

TABLE 251: OCCUPATIONAL LEVELS

4.2.2 VACANCY RATE

The approved organogram for the municipality had **1 196** posts for the 2021/2022 financial year. The actual positions filled are indicated in the tables below by post level and by functional level. **103** Posts were vacant at the end of (2021/22), resulting in a vacancy rate of **9.42%.**
Vacant posts are budgeted for: **103**

Below is a table that indicates the vacancies within the municipality:

Per Post Level		
Post level	**Filled**	**Vacant**
MM &MSA section 57 & 56	7	0
Middle management (T14-T19)	64	4
Admin Officers (T4-T13)	662	89
General Workers (T3)	360	10
Total	**1093**	**103**
Per Functional Level		
Functional area	**Filled**	**Vacant**
Municipal Manager	11	2
Management Services	49	7
Financial Services	100	14
Community Services	653	37
Protection Services	150	19
Infrastructure and Planning Services	125	16

Per Post Level		
Post level	**Filled**	**Vacant**
Economic Development, Social Development and Tourism	5	8
Total	**1093**	**103**

TABLE 252: VACANCY RATE PER POST AND FUNCTIONAL LEVEL

The table below indicates the number of staff per level expressed as total positions and current vacancies express as full-time staff equivalents:

Salary Level	Number of current critical vacancies	Total posts as per organogram	Vacancy job title	Vacancies (as a proportion of total posts per category)
Municipal Manager	0	1	N/A	N/A
Chief Financial Officer	0	1	N/A	N/A
Other Section 57 Managers	0	5	N/A	N/A
Highly skilled supervision (T4-T13)	2	3	Internal Auditor T12	66%
	2	7	Senior Superintendent (Electrical) – T13	22%
	1	1	Manager: Rates & Data Control – T14	100%
	1	1	Senior Manager: Corporate Projects T15	100%
	1	1	Senior Manager: Legal Services – T17	100%
Total	**7**	**13**		

TABLE 253: VACANCY RATE PER SALARY LEVEL

4.2.3 TURNOVER RATE

A high turnover may be costly to a municipality and might negatively affect productivity, service delivery and institutional memory/organizational knowledge. Below is a table that shows the turnover rate within the municipality. The turnover rate increased from 3.37% in 2020/21 to 4.01% in 2021/22.

Terminations during 2021/22 were mostly due to: 27.1% resignations; 45.8% Pensioned & retirement; 2.1% Medical board; 8.3% death and 16.7% dismissed.

The table below indicates the turn-over rate for the past three financial years:

Financial year	Total no appointments at the end of each Financial Year	New appointments	No Terminations during the year	Turn-over Rate
2019/20	77	45	40	3.37%

Financial year	Total no appointments at the end of each Financial Year	New appointments	No Terminations during the year	Turn-over Rate
2020/21	99	62	40	3.37%
2021/22	80	46	48	4.01%

TABLE 254: TURNOVER RATE

4.3 Managing the Municipal Workforce

Managing the municipal workforce refers to analysing and coordinating employee behaviour.

4.3.1 INJURIES

An occupational injury is a personal injury, disease or death resulting from an occupational accident. Compensation claims for such occupational injuries are calculated according to the seriousness of the injury/disease and can be costly to a municipality. Occupational injury will influence the loss of man hours and therefore financial and productivity performance.

The injury rate for the 2021/2022 financial year shows a slight increase with 135 employees injured compared to 134 employees in 2020/21. Due to the nature of the injuries the duration of absenteeism due to Injury on duty (IOD) is lengthy in terms of IOD leave.

The table below indicates the total number of injuries within the different directorates:

Directorates	Number of injuries		
	2019/20	2020/21	2021/22
Municipal Manager	1	0	0
Management Services	5	5	6
Financial Services	5	3	4
Community Services	97	99	96
Protection Services	18	22	16
Infrastructure and Planning Services	11	3	9
Economic Development, Social Development and Tourism	2	2	4
Total	**139**	**134**	**135**

TABLE 255: INJURIES

4.3.2 SICK LEAVE

The number of day's sick leave taken by employees has service delivery and cost implications. The monitoring of sick leave identifies certain patterns or trends. Once these patterns are identified, corrective action can be taken.

The total number of sick leave days taken by employees during the 2021/22 financial year shows a 9.49% increase when compared with the 2020/2021 financial year.

The table below indicates the total number sick leave days taken within the different directorates:

Directorates	Number of sick leave days taken		
	2019/20	2020/21	2021/22
Municipal Manager	32	42	40
Management Services	232	339	398
Financial Services	636	671	732
Community Services	3 738	4 505	5140
Protection Services	562	1 078	1028
Infrastructure and Planning Services	520	765	824
Economic Development, Social Development and Tourism	30	66	87
Total	**5 750**	**7 466**	**8249**

TABLE 256: SICK LEAVE

4.3.3 HR POLICIES AND PLANS

Policies and plans provide guidance for fair and consistent staff treatment and a consistent approach to the managing of staff.

The table below shows the HR policies and plans that are approved and that still needs to be developed:

Approved policies	
Name of policy	**Date approved/ revised**
Revised Personal Protective Equipment	29 June 2022
Revised Recruitment & Selection	31 May 2022
Overtime and Standby	31 May 2022
Substance Abuse: Alcohol and drug policy and procedure	29 June 2022
Policies still to be developed/ reviewed	
Name of policy	**Proposed date of approval**
Acting Policy	In progress
Attraction & Retention	In progress

TABLE 257: HR POLICIES AND PLANS

4.4 Capacitating the Municipal Workforce

Section 68(1) of the MSA states that municipality must develop its human resource capacity to a level that enables it to perform its functions and exercise its powers in an economical, effective, efficient and

accountable way. For this purpose, the human resource capacity of a municipality must comply with the Skills Development Act (SDA), 1998 (Act No. 81 of 1998), and the Skills Development Levies Act, (Act No. 28 of 1999).

4.4.1 SKILLS MATRIX

The table below indicates the number of employees that received training in the year under review:

Management level	Gender	Number of employees identified for training at start of the year (2021/22)	Number of Employees that received training (2021/22)
MM and S57	Female	0	0
	Male	0	0
Legislators, senior officials and managers	Female	12	17
	Male	23	15
Associate professionals and Technicians	Female	4	7
	Male	9	6
Professionals	Female	9	11
	Male	6	0
Clerks	Female	31	34
	Male	10	9
Service and sales workers	Female	8	4
	Male	48	20
Craft and related trade workers	Female	1	0
	Male	14	10
Plant and machine operators and assemblers	Female	1	1
	Male	22	17
Elementary occupations	Female	9	12
	Male	69	44
Sub total	**Female**	**75**	**86**
	Male	**201**	**121**
Total		**271**	**207**

TABLE 258: SKILLS MATRIX

4.4.2 SKILLS DEVELOPMENT – TRAINING PROVIDED

The Skills Development Act (1998) and the Municipal Systems Act, (2000), require employers to supply employees with the necessary training in order to develop its human resource capacity. Section 55(1)(f) states that as head of administration the Municipal Manager is responsible for the management, utilization, and training of staff.

Occupational categories	Gender	Training provided in 2021/22						
		Learnerships		Skills programmes & other short courses		Total		
		Actual	Target	Actual	Target	Actual	Target	% Variance
Technicians and associate professionals	Female	0	0	4	7	4	7	57%
	Male	0	0	9	6	9	6	150%
Clerks	Female	0	0	31	34	31	34	91%
	Male	0	0	10	9	10	9	111%
Service and sales workers	Female	0	0	8	4	8	4	200%
	Male	0	0	48	20	48	20	240%
Craft and related trade workers	Female	0	0	1	0	1	0	0%
	Male	0	0	14	10	14	10	140%
Plant and machine operators and assemblers	Female	0	0	1	7	1	7	14%
	Male	0	0	22	17	22	17	129%
Elementary occupations	Female	0	0	9	12	9	12	75%
	Male	0	0	69	44	69	44	156%
Sub total	**Female**	**0**	**0**	**54**	**64**	**54**	**64**	
	Male	**0**	**0**	**172**	**106**	**172**	**106**	
Total		**0**	**0**	**226**	**170**	**226**	**170**	

TABLE 259: SKILLS DEVELOPMENT

4.4.3 SKILLS DEVELOPMENT – BUDGET ALLOCATION

The table below indicates that a total amount of **R1 767 241** were allocated to the workplace skills plan and that **98.67%** of the total amount was spent in the (2021/22) financial year:

Year	Total personnel budget	Total Allocated	Total Spend	% Spent
2019/20	R410 903 823.00	R2 505 041.00	R2 117 702.74	84.54%
2020/21	R441 138 825.00	R2 107 041.00	R2 093 684.15	99.60%
2021/22	R447 248 028.00	R1 767 241.00	R1 743 846.38	98.67%

TABLE 260: BUDGET ALLOCATED AND SPENT FOR SKILLS DEVELOPMENT

4.4.4 MFMA COMPETENCIES

In terms of Section 83 (1) of the MFMA, the accounting officer, senior managers, the chief financial officer, non-financial managers and other financial officials of a municipality must meet the prescribed financial management competency levels that are key to the successful implementation of the Municipal Finance Management Act. National Treasury has prescribed such financial management competencies in Government Notice 493 dated 15 June 2007.

To assist the above-mentioned officials to acquire the prescribed financial competencies, National Treasury, with the collaboration of various stakeholders and role players in the local government sphere, developed an outcomes-based NQF Level 6 qualification in municipal finance management.

National treasury circular 6 extended the deadline and in terms of the Government Notice 493 of 15 June 2007, "(1) No municipality or municipal entity may, with effect 1 January 2013, employ a person as a financial official if that person does not meet the competency levels prescribed for the relevant position in terms of these Regulations."

Status of Municipal Minimum Competency (MMC) qualification as at 30.06.2022	
In progress	8
Left the municipality's employment	60
Completed since inception to 30 June 2022	199
Not completed	1
Still need to complete outstanding unit standards	8

TABLE 261: STATUS OF MMC QUALIFICATION, 30.6.2022

4.5 Managing the Municipal Workforce Expenditure

Section 66 of the MSA states that the accounting officer of a municipality must report to the Council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits. This is in line with the requirements of the Public Service Regulations, (2002), as well as National Treasury Budget and Reporting Regulations SA22 and SA23.

4.5.1 PERSONNEL EXPENDITURE

The percentage personnel expenditure is essential in the budgeting process as it reflects on current and future efficiency. The table below indicates the percentage of the municipal budget that was spent on salaries and allowance for the past three financial years and that the municipality is well within the national norm of between 35 to 40%:

Financial year	Total Expenditure salary and allowances (R'000)	Total Operating Expenditure (R'000)	Percentage
	R'000	R'000	
2019/20	393,854	1,191,082	33.07%
2020/21 (Restated)	449,278	1,321,973	33.99%
2021/22	466,158	1,499,345	31.09%

TABLE 262: PERSONNEL EXPENDITURE

Below is a summary of Councillor and staff benefits for the year under review:

Financial year	2018/19	2019/20	2020/21	2021/22	
Description	**Actual**	**Actual**	**Actual (Restated)**	**Adjusted Budget**	**Actual**
Councillors (Political Office Bearers plus Other) – R'000					
Salary Package	9 467	10 174	10 117	11 062	10 453
Cell phone allowance	1 106	1 108	1 102	1 154	1 085
Sub Total	**10 573**	**11 282**	**11 219**	**12 216**	**11 538**
% Increase	4.29%	6.71%	(0.56)%		2.84%
Senior Managers of the Municipality – R'000					
Salary Package	11 036	11 568	12 036	12 600	12 396
Cell phone allowance	187	187	183	187	180
Sub Total	**11 223**	**11 755**	**12 219**	**12 787**	**12 576**
% Increase	5.12%	4.74%	3.95%		2.92%
Other Municipal Staff – R'000					
Basic Salaries and Wages	214 329	233 862	254 467	271 511	266 691
Pension Contributions	48 930	26 879	60 861	45 564	55 949
Medical Aid Contributions	12 035	13 141	13 951	14 747	14 510
Motor vehicle allowance	11 455	12 338	13 032	8 279	13 562
Cell phone allowance	1 887	1 942	1 967	2 022	2 005
Housing allowance	2 350	2 507	2 741	1 747	1 708
Overtime	25 089	28 523	30 583	51 672	35 197
Other benefits or allowances	40 713	51 625	48 238	56 533	52 422
Sub Total	**356 788**	**370 817**	**425 840**	**452 075**	**442 044**
% Increase	24.75%	3.93%	14.84%		3.81%
Total Municipality	**378 584**	**393 854**	**449 278**	**477 078**	**466 158**
% Increase	23.39%	4.03%	14.07%		3.76%

TABLE 263: PERSONNEL EXPENDITURE

CHAPTER 5

FINANCIAL PERFORMANCE

This chapter provides details regarding the financial performance of the municipality for the 2021/22 financial year.

The municipality takes inflationary pressures into account when tariffs and operational expenditure are budgeted for.

The table below shows the 5 most expensive consultancy arrangements for the 2021/22 financial year**:**

Consultant arrangement	Cost	Reason for this engagement
Neil Lyners and Associates (RF) (Pty) Ltd	R 5 022 027.22	Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022
IX Engineers (Pty) Ltd	R 4 745 291.62	Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022
Gibb (Pty) Ltd (Arcus Gibb)	R 4 179 308.46	Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.
Element Consulting Engineers (Pty) Ltd	R 786 818.02	Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022
GLS Consulting (Pty) Ltd	R 522 994.24	Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022

TABLE 264: 5 MOST EXPENSIVE CONSULTANTS FOR THE 2021/22 FINANCIAL YEAR

COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE

The Statement of Financial Performance provides an overview of the financial performance of the municipality and focuses on the financial health of the municipality.

5.1 FINANCIAL SUMMARY

The table below indicates the summary of the financial performance for the 2021/22 financial year:

Financial Summary							
R'000							
Description	2019/20	2020/21	2021/22			2021/22	
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Financial Performance							
Property rates	240,910	263,442	275,637	275,637	278,154	0.9%	0.9%
Service charges	698,179	733,701	793,858	793,858	825,795	3.9%	3.9%
Investment revenue	53,186	34,748	32,137	32,137	36,128	11.0%	11.0%
Transfers recognised - operational	123,140	140,895	139,692	157,423	151,903	8.0%	-3.6%
Other own revenue	173,413	121,708	175,515	179,641	181,732	3.4%	1.2%
Total Revenue (excluding capital transfers and contributions)	**1,288,828**	**1,294,494**	**1,416,839**	**1,438,695**	**1,473,713**	**3.9%**	**2.4%**
Employee costs	382,572	438,059	463,804	464,471	454,614	-2.0%	-2.2%
Remuneration of councillors	11,282	11,219	12,401	12,216	11,538	-7.5%	-5.9%
Depreciation & asset impairment	134,574	138,201	145,663	145,663	147,004	0.9%	0.9%
Finance charges	46,570	48,805	51,804	48,590	47,584	-8.9%	-2.1%
Materials and bulk purchases	320,850	343,325	398,552	411,847	404,258	1.4%	-1.9%
Transfers and grants	560	8,710	12,324	12,774	12,813	3.8%	0.3%
Other expenditure	294,673	333,492	410,460	424,006	417,989	1.8%	-1.4%
Total Expenditure	**1,191,082**	**1,321,810**	**1,495,006**	**1,519,568**	**1,495,800**	**0.1%**	**-1.6%**
Surplus/(Deficit)	97,746	(27,316)	(78,168)	(80,873)	(22,087)	-253.9%	-266.2%
Transfers recognised - capital	37,392	37,219	46,354	46,920	37,978	-22.1%	-23.5%
Contributions recognised - capital & contributed assets	3,730	23,919	14,243	3,597	4,499	-216.6%	20.1%
Surplus/(Deficit) after capital transfers & contributions	138,868	33,822	(17,571)	(30,356)	20,390	186.2%	248.9%
Share of surplus/ (deficit) of associate	138,868	33,822	(17,571)	(30,356)	20,390	186.2%	248.9%
Surplus/(Deficit) for the year	**138,868**	**33,822**	**(17,571)**	**(30,356)**	**20,390**	186.2%	248.9%
Capital expenditure & funds sources							

Financial Summary							
R'000							
Description	2019/20	2020/21	2021/22			2021/22	
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Capital expenditure	**211,056**	**254,800**	**274,775**	**237,837**	**192,377**	**-42.8%**	**-23.6%**
Transfers recognised - capital	118,851	83,490	46,354	46,920	37,978	-22.1%	-23.5%
Public contributions & donations	2,371	23,919	12,942	2,296	4,356	-197.1%	47.3%
Borrowing	50,476	45,443	94,066	72,761	65,237	-44.2%	-11.5%
Other	–	–	–	–	–	0.0%	0.0%
Internally generated funds	39,358	101,949	121,413	115,860	84,806	-43.2%	-36.6%
Total sources of capital funds							
Financial position							
Total current assets	809,596	769,692	583,272	708,929	784,312	25.6%	9.6%
Total non-current assets	3,795,371	3,921,776	4,096,878	4,059,940	3,946,528	-3.8%	-2.9%
Total current liabilities	294,861	311,695	341,312	382,500	305,751	-11.6%	-25.1%
Total non-current liabilities	642,137	678,212	657,833	695,824	703,137	6.4%	1.0%
Community wealth/Equity	3,667,969	3,698,334	3,681,004	3,690,546	3,718,724	1.0%	0.8%
Cash flows							
Net cash from (used) operating	319,076	210,251	217,101	202,508	201,057	-8.0%	-0.7%
Net cash from (used) investing	(212,726)	(258,765)	(279,755)	(242,817)	(193,544)	-44.5%	-25.5%
Net cash from (used) financing	14,275	7,424	(4,646)	(4,646)	(3,957)	-17.4%	-17.4%
Cash/cash equivalents at the year end	653,813	612,723	450,829	567,767	616,280	26.8%	7.9%
Cash backing/surplus reconciliation							
Cash and investments available	700,328	612,723	512,994	629,932	676,792	24.2%	6.9%
Application of cash and investments	48,804	78,562	131,410	159,805	73,334	-79.2%	-117.9%
Balance - surplus (shortfall)	651,524	534,161	381,583	470,127	603,458	36.8%	22.1%
Asset management							
Asset register summary (WDV)	3,748,856	3,867,498	4,034,713	3,997,776	3,886,016	-3.8%	-2.9%
Depreciation & asset impairment	134,574	138,201	145,663	145,663	147,004	0.9%	0.9%
Renewal of Existing Assets	–	–	33,945	32,154	32,139	-5.6%	0.0%

Financial Summary							
R'000							
Description	2019/20	2020/21	2021/22			2021/22	
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Repairs and Maintenance	188,517	210,901	254,233	260,671	245,728	-3.5%	-6.1%
Free services							
Cost of Free Basic Services provided	67,576	67,896	92,956	92,956	71,481	-30.0%	-30.0%
Revenue cost of free services provided	67,576	67,896	92,956	92,956	71,481	-30.0%	-30.0%
Households below minimum service level							
Water:	–	–	–	–	–		
Sanitation/sewerage:	–	–	–	–	–		
Energy:	–	–	–	–	–		
Refuse:	–	–	–	–	–		
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A1							

TABLE 265: FINANCIAL PERFORMANCE 2021/22

The table below shows a summary of performance against the budgets:

Financial	Revenue				Operating expenditure			
Year	Budget	Actual	Diff.	%	Budget	Actual	Diff.	%
	R'000	R'000	R'000		R'000	R'000	R'000	
2019/20	1,290,877	1,290,276	602	**-0.05%**	1,306,768	1,189,200	117,568	**-10%**
2020/21	1,300,392	1,294,494	9,747	**99.90%**	1,360,559	1,321,810	39,623	**100%**
2021/22	1,438,695	1,473,713	(35,017)	**2.38%**	1,519,568	1,495,800	23,768	**-2%**

TABLE 266: PERFORMANCE AGAINST BUDGETS

The following graph indicates the various types of revenue items in the municipal budget for 2021/22

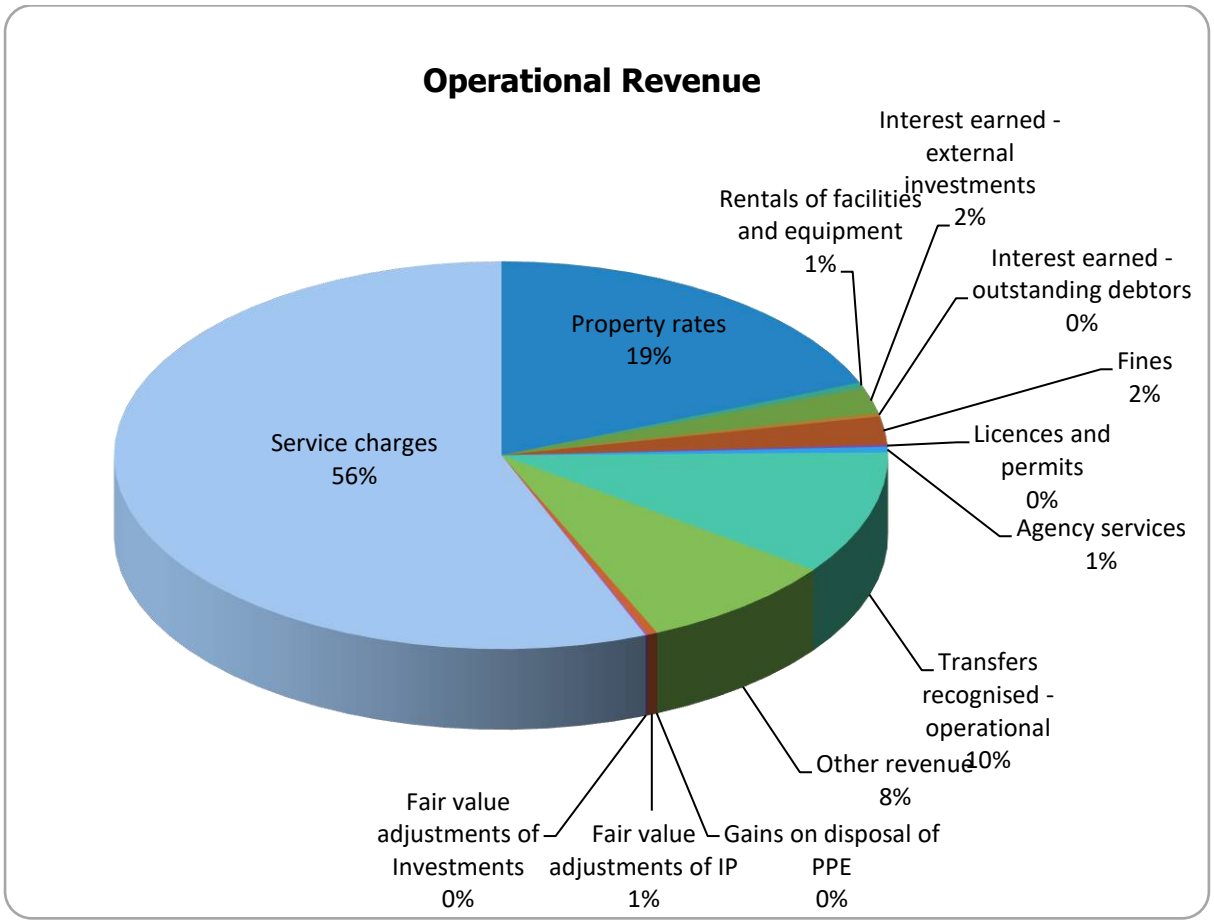


FIGURE 18: REVENUE

The following graph indicates the various types of expenditure items in the municipal budget for 2021/22

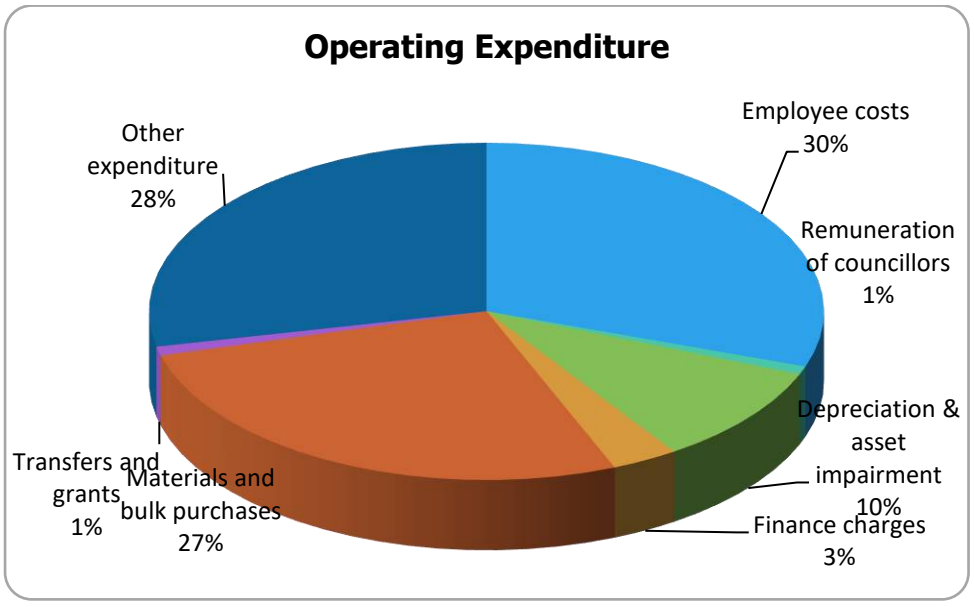


FIGURE 19: OPERATING EXPENDITURE

5.1.1 Revenue collection by Vote

The table below indicates the Revenue collection performance by Vote:

Vote Description	2019/20	2020/21	2021/22				
	R'000						
	Actual	Actual	Original Budget	Adjusted Budget	Actual		
Vote 1 - Council	30,091	38,321	31,285	31,735	53,270	41.3%	40.4%
Vote 2 - Municipal Manager	36	–	–	–	–	0.0%	0.0%
Vote 3 - Management Services	1,189	2,564	869	2,934	3,603	75.9%	18.6%
Vote 4 - Finance	299,058	311,455	318,650	318,650	323,685,885	1.6%	1.6%
Vote 5 - Infrastructure & Planning	585,515	586,800	691,845	692,670	672,305	-2.9%	-3.0%
Vote 6 - Protection Services	32,797	16,193	39,531	42,673	48,857	19.1%	12.7%
Vote 7 - Economic and Social Development & Tourism	2,914	3,860	2,838	4,773	4,846	41.5%	1.5%
Vote 8 - Community Services	378,350	396,440	392,418	395,776	409,623	4.2%	3.4%
Total Revenue by Vote	**1,329,949**	**1,355,632**	**1,477,435**	**1,489,212**	**1,516,190**	**2.6%**	**1.8%**
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A3							

TABLE 267: REVENUE BY VOTE

5.1.2 Revenue collection by Source

The table below indicates the revenue collection performance by source for the 2021/22 financial year:

Description	2019/20	2020/21	2021/22			2021/22 Variance	
	R'000						
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Property rates	240,910	263,442	275,637	275,637	278,154	0.9%	0.9%
Property rates - penalties & collection charges	–	–	–	–	–	0.0%	0.0%
Service Charges - electricity revenue	415,960	443,718	499,317	499,317	512,750	2.6%	2.6%
Service Charges - water revenue	133,037	130,885	132,168	132,168	142,917	7.5%	7.5%
Service Charges - sanitation revenue	80,925	86,983	87,631	87,631	93,177	6.0%	6.0%
Service Charges - refuse revenue	68,256	72,115	74,741	74,741	76,951	2.9%	2.9%
Service Charges - other		–	–	–	–	#DIV/0!	#DIV/0!
Rentals of facilities and equipment	5,735	6,155	3,440	3,440	6,692	48.6%	48.6%

Description	2019/20	2020/21	2021/22			2021/22 Variance	
	R'000						
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Interest earned - external investments	48,172	30,505	27,456	27,456	31,908	14.0%	14.0%
Interest earned - outstanding debtors	5,014	4,244	4,681	4,681	4,220	-10.9%	-10.9%
Dividends received		–	–	–	–	0.0%	0.0%
Fines	18,211	1,096	28,223	20,223	35,124	19.6%	42.4%
Licences and permits	1,975	2,227	2,039	2,538	2,780	26.7%	8.7%
Agency services	4,376	6,164	6,680	6,680	6,858	2.6%	2.6%
Transfers recognised - operational	123,140	140,895	139,692	157,423	151,903	8.0%	-3.6%
Other revenue	143,116	98,520	126,909	138,535	122,707	-3.4%	-12.9%
Fair value adjustments	–	7,545	8,225	8,225	7,570	0.0%	0.0%
Total Revenue (excluding capital transfers and contributions)	**1,288,828**	**1,294,494**	**1,416,839**	**1,438,695**	**1,473,713**	**3.9%**	**2.4%**

Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A4.

TABLE 268: REVENUE BY SOURCE

5.1.3 Operational Services Performance

The table below indicates the Operational services performance for the 2021/22 financial year:

Financial Performance of Operational Services							
R '000							
Description	2019/20	2020/21	2021/22			2021/22 Variance	
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Operating Cost							
Water	(112,899)	(98,551)	(104,870)	(116,368)	(118,263)	11.32%	1.60%
Waste Water (Sanitation)	(60,909)	(60,432)	(57,963)	(59,345)	(65,863)	11.99%	9.90%
Electricity	(322,237)	(344,288)	(370,558)	(380,381)	(392,391)	5.56%	3.06%
Waste Management	(54,248)	(73,765)	(66,044)	(70,764)	(65,885)	-0.24%	-7.40%
Housing	74,880	40,928	44,123	55,120	44,655	1.19%	-23.44%
Component A: sub-total	(475,412)	(536,108)	(555,312)	(571,738)	(597,748)	7.10%	4.35%

Financial Performance of Operational Services							
R '000							
Description	2019/20	2020/21	2021/22			2021/22 Variance	
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Waste Water (Stormwater Drainage)	(6,434)	(4,456)	(15,360)	(14,803)	(13,918)	-10.36%	-6.36%
Roads	(100,111)	(106,100)	(109,442)	(111,937)	(108,550)	-0.82%	-3.12%
Transport	–		–	–	–	0.00%	0.00%
Component B: sub-total	(106,545)	(110,557)	(124,802)	(126,740)	(122,468)	-1.91%	-3.49%
Planning	(26,397)	(25,494)	(33,890)	(33,236)	(24,658)	-37.44%	-34.79%
Local Economic Development	(4,393)	(9,158)	(11,716)	(10,396)	(7,955)	-47.28%	-30.68%
Component C: sub-total	(30,790)	(34,651)	(45,606)	(43,632)	(32,613)	-39.84%	-33.79%
Community & Social Services	(7,145)	(13,831)	(12,019)	(11,132)	(10,775)	-11.55%	-3.32%
Environmental Protection	(9,881)	(16,308)	(19,786)	(20,975)	(20,591)	3.91%	-1.87%
Health	–		–	–	–	0.00%	0.00%
Security and Safety	(54,281)	(76,033)	(79,970)	(82,530)	(82,457)	3.02%	-0.09%
Sport and Recreation	(25,488)	(23,080)	(49,467)	(46,404)	(37,480)	-31.98%	-23.81%
Corporate Policy Offices and Other	(108,806)	(153,003)	(200,103)	(196,699)	(179,428)	-11.52%	-9.63%
Component D: sub-total	(205,601)	(282,255)	(361,345)	(357,740)	(330,730)	-9.26%	-8.17%
Total Expenditure	**(818,348)**	**(963,571)**	**(1,087,066)**	**(1,099,850)**	**(1,083,560)**	-0.32%	-1.50%
In this table operational income (but not levies or tariffs) is offset against operational expenditure leaving a net operational expenditure total for each service as shown in the individual net service expenditure tables in chapter 3. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.							

TABLE 269: OPERATIONAL SERVICES PERFORMANCE

Total Net Expenditure variance between the original budget and actual was -0.32%. Total Net Expenditure variance between the amended budget and actual was -1.50%.

5.2 FINANCIAL PERFORMANCE PER MUNICIPAL FUNCTION

5.2.1 Water Services

Description	2019/20	2020/21	2021/22			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	20,081	22,061	24,945	15,330	13,529	-13.3%
Expenditure:						
Employees	11,866	13,227	14,066	14,108	13,977	-0.9%
Contracted services and materials	47,387	54,120	59,425	61,542	61,186	-0.6%
Other	53,646	53,265	56,324	56,047	56,629	1.0%
Total Operational Expenditure	**132,980**	**120,612**	**129,815**	**131,697**	**131,792**	**0.1%**
Net Operational (Service) Expenditure	**(112,899)**	**(98,551)**	**(104,870)**	**(116,368)**	**(118,263)**	**1.6%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

TABLE 270: FINANCIAL PERFORMANCE: WATER SERVICES

5.2.2 Wastewater (Sanitation)

Description	2019/20	2020/21	2021/22			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	17,577	22,477	29,242	37,260	30,536	-22.0%
Expenditure:						
Employees	20,090	20,542	24,540	24,784	24,277	-2.1%
Contracted services and materials	27,159	30,261	27,955	38,941	37,995	-2.5%
Other	31,236	32,107	34,710	32,880	34,128	3.7%
Total Operational Expenditure	**78,485**	**82,909**	**87,205**	**96,605**	**96,399**	**-0.2%**
Net Operational (Service) Expenditure	**(60,909)**	**(60,432)**	**(57,963)**	**(59,345)**	**(65,863)**	**9.9%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

TABLE 271: FINANCIAL PERFORMANCE: WASTEWATER (SANITATION) SERVICES

5.2.3 Electricity

Description	2019/20	2020/21	2021/22			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	44,586	39,852	71,622	60,372	45,890	-31.6%
Expenditure:						
Employees	24,538	25,275	28,911	26,942	26,990	0.2%
Contracted services and materials	11,273	11,507	13,833	15,353	13,846	-10.9%
Other	331,012	347,359	399,435	398,458	397,444	-0.3%
Total Operational Expenditure	**366,823**	**384,141**	**442,180**	**440,753**	**438,281**	**-0.6%**
Net Operational (Service) Expenditure	**(322,237)**	**(344,288)**	**(370,558)**	**(380,381)**	**(392,391)**	**3.1%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

TABLE 272: FINANCIAL PERFORMANCE: ELECTRICITY

5.2.4 Waste Management

Description	2019/20	2020/21	2021/22			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	17,560	22,458	20,446	21,699	20,903	-3.8%
Expenditure:						
Employees	31,049	31,569	33,899	33,943	33,617	-1.0%
Contracted services and materials	31,829	31,936	37,908	37,095	35,532	-4.4%
Other	8,930	32,718	14,683	21,426	17,640	-21.5%
Total Operational Expenditure	**71,808**	**96,223**	**86,489**	**92,463**	**86,788**	**-6.5%**
Net Operational (Service) Expenditure	**(54,248)**	**(73,765)**	**(66,044)**	**(70,764)**	**(65,885)**	**-7.4%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

TABLE 273: FINANCIAL PERFORMANCE: WASTE MANAGEMENT

5.2.5 Housing

Description	2019/20	2020/21	2021/22			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	104,370	71,891	107,845	120,253	91,383	-31.6%
Expenditure:						
Employees	3,374	3,717	4,663	3,757	3,425	-9.7%
Contracted services and materials	2,400	3,183	3,654	3,852	2,543	-51.5%
Other	23,717	24,063	55,407	57,524	40,760	-41.1%
Total Operational Expenditure	**29,490**	**30,963**	**63,723**	**65,133**	**46,729**	**-39.4%**
Net Operational (Service) Expenditure	**74,880**	**40,928**	**44,123**	**55,120**	**44,655**	**-23.4%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

TABLE 274: FINANCIAL PERFORMANCE: HOUSING

5.2.6 Waste Water (Storm water)

Description	2019/20	2020/21	2021/22			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	5,486	8,420	100	100	212	52.7%
Expenditure:						
Employees	2,938	2,571	3,749	3,163	3,185	0.7%
Contracted services and materials	2,519	3,437	3,957	3,958	3,651	-8.4%
Other	6,464	6,868	7,754	7,782	7,294	-6.7%
Total Operational Expenditure	**11,920**	**12,876**	**15,460**	**14,903**	**14,130**	**-5.5%**
Net Operational (Service) Expenditure	**(6,434)**	**(4,456)**	**(15,360)**	**(14,803)**	**(13,918)**	**-6.4%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

TABLE 275: FINANCIAL PERFORMANCE WASTE WATER (STORM WATER)

5.2.7 Roads

Description	2019/20	2020/21	2021/22			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	7,166	4,365	6,828	6,103	6,342	3.8%
Expenditure:						
Employees	27,872	30,306	30,432	28,637	28,851	0.7%
Contracted services and materials	43,023	43,568	45,686	49,118	46,989	-4.5%
Other	36,382	36,592	40,152	40,285	39,051	-3.2%
Total Operational Expenditure	**107,277**	**110,465**	**116,270**	**118,040**	**114,891**	**-2.7%**
Net Operational (Service) Expenditure	**(100,111)**	**(106,100)**	**(109,442)**	**(111,937)**	**(108,550)**	**-3.1%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

TABLE 276: FINANCIAL PERFORMANCE: ROADS

5.2.8 Planning

Description	2019/20	2020/21	2021/22			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	5,680	7,892	6,831	6,831	12,933	47.2%
Expenditure:						
Employees	28,956	30,306	34,824	34,361	34,576	0.6%
Contracted services and materials	2,127	2,224	4,481	4,253	2,325	-83.0%
Other	994	855	1,416	1,453	690	-110.6%
Total Operational Expenditure	**32,077**	**33,386**	**40,721**	**40,067**	**37,591**	**-6.6%**
Net Operational (Service) Expenditure	**(26,397)**	**(25,494)**	**(33,890)**	**(33,236)**	**(24,658)**	**-34.8%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

TABLE 277: FINANCIAL PERFORMANCE: PLANNING

5.2.9 Local Economic Development

Description	2019/20	2020/21	2021/22			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	2,927	3,746	2,531	4,466	4,529	1.4%
Expenditure:						
Employees	6,603	10,508	9,992	9,017	8,934	-0.9%
Contracted services and materials	362	757	1,430	3,327	2,553	-30.3%
Other	355	1,638	2,825	2,518	996	-152.7%
Total Operational Expenditure	**7,320**	**12,903**	**14,247**	**14,862**	**12,484**	**-19.1%**
Net Operational (Service) Expenditure	**(4,393)**	**(9,158)**	**(11,716)**	**(10,396)**	**(7,955)**	**-30.7%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

TABLE 278: FINANCIAL PERFORMANCE: LOCAL ECONOMIC DEVELOPMENT

5.2.10 Community & Social Services

Description	2019/20	2020/21	2021/22			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	8,071	8,291	7,145	9,367	9,726	3.7%
Expenditure:						
Employees	13,369	14,030	14,578	15,354	13,932	-10.2%
Contracted services and materials	1,579	2,945	4,090	4,472	3,564	-25.5%
Other	269	5,147	496	673	3,005	77.6%
Total Operational Expenditure	**15,216**	**22,122**	**19,164**	**20,499**	**20,500**	**0.0%**
Net Operational (Service) Expenditure	**(7,145)**	**(13,831)**	**(12,019)**	**(11,132)**	**(10,775)**	**-3.3%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

TABLE 279: FINANCIAL PERFORMANCE: COMMUNITY & SOCIAL SERVICES

5.2.11 Environmental Protection

Description	2019/20	2020/21	2021/22			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	21	32	37	487	498	2.3%
Expenditure:						
Employees	5,378	6,538	6,787	7,782	7,913	1.6%
Contracted services and materials	4,234	9,304	12,663	13,126	12,817	-2.4%
Other	289	498	373	554	360	-53.9%
Total Operational Expenditure	**9,902**	**16,340**	**19,823**	**21,462**	**21,090**	**-1.8%**
Net Operational (Service) Expenditure	**(9,881)**	**(16,308)**	**(19,786)**	**(20,975)**	**(20,591)**	**-1.9%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

TABLE 280: FINANCIAL PERFORMANCE: ENVIRONMENTAL PROTECTION

5.2.12 Security and safety

Description	2019/20	2020/21	2021/22			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	32,801	16,190	39,317	41,619	48,216	13.7%
Expenditure:						
Employees	58,391	66,526	74,250	80,579	77,122	-4.5%
Contracted services and materials	14,718	16,384	19,612	25,338	20,360	-24.5%
Other	13,973	9,312	25,425	18,231	33,191	45.1%
Total Operational Expenditure	**87,082**	**92,223**	**119,287**	**124,149**	**130,673**	**5.0%**
Net Operational (Service) Expenditure	**(54,281)**	**(76,033)**	**(79,970)**	**(82,530)**	**(82,457)**	**-0.1%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

TABLE 281: FINANCIAL PERFORMANCE: SECURITY AND SAFETY

5.2.13 Sport and Recreation

Description	2019/20	2020/21	2021/22			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	18,801	29,089	10,133	10,855	15,568	30.3%
Expenditure:						
Employees	33,474	34,286	38,823	35,264	34,341	-2.7%
Contracted services and materials	8,893	16,355	19,181	20,066	17,017	-17.9%
Other	1,921	1,528	1,596	1,930	1,691	-14.1%
Total Operational Expenditure	**44,289**	**52,169**	**59,600**	**57,259**	**53,049**	**-7.9%**
Net Operational (Service) Expenditure	**(25,488)**	**(23,080)**	**(49,467)**	**(46,404)**	**(37,480)**	**-23.8%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

TABLE 282: FINANCIAL PERFORMANCE: SPORT AND RECREATION

5.2.14 Corporate Policy Offices & Other

Description	2019/20	2020/21	2021/22			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	105,806	100,601	80,920	84,975	114,870	26.0%
Expenditure:						
Employees	125,913	157,847	144,291	147,313	145,066	-1.5%
Contracted services and materials	22,713	27,159	38,310	37,141	29,362	-26.5%
Other	65,986	68,597	98,423	97,220	119,870	18.9%
Total Operational Expenditure	**214,612**	**253,603**	**281,023**	**281,674**	**294,298**	**4.3%**
Net Operational (Service) Expenditure	**(108,806)**	**(153,003)**	**(200,103)**	**(196,699)**	**(179,428)**	**-9.6%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

TABLE 283: FINANCIAL PERFORMANCE: CORPORATE POLICY OFFICES & OTHER

5.3 GRANTS

5.3.1 Grant Performance

The municipality had a total amount of R87.3 million for infrastructure and other capital projects available that was received in the form of grants from the National and Provincial Governments during the 2021/22 financial year. The performance in the spending of these grants is summarised as follows:

Grant Performance							
R' 000							
Description	2019/20	2020/21	2021/22			2021/22 Variance	
	Actual	Actual	Budget	Adjustments Budget	Actual	Original Budget (%)	Adjustments Budget (%)
–							
Capital Transfers and Grants							
National Government:	**31,595**	**35,100**	**46,754**	**44,754**	**36,688**	-27.4%	-22.0%
Financial Management Grant	–	–	–	–	–		
Municipal Systems Improvement	67	–		–	–		
Municipal Infrastructure Grant	24,528	29,100	23,053	21,053	20,053	-15.0%	-5.0%
Regional Bulk Infrastructure Grant	–	–	–	–	–		
Integrated National Electrification Program	7,000	6,000	18,519	18,519	11,453	-61.7%	-61.7%
Water Service Infrastructure Grant	–	–	5,182	5,182	5,182	0.0%	0.0%
Provincial Government:	**5,797**	**48,390**	**52,259**	**63,982**	**50,582**	-3.3%	-26.5%
Library subsidies	–	–	–	–	–	0.0%	0.0%
Housing	–	46,271	52,259	61,765	49,292	0.0%	0.0%
Establishment &Support of a K9 Unit	3,204	637	–	987	624	100.0%	100.0%
Development of Sport & Recreation Facilities	–	–	–	–	–	0.0%	0.0%
Resource Funding for establishment of Law Enforcement Reaction Unit	–	–	–	1,166	603	0.0%	0.0%
Public Transport Non-Motorised Infrastructure	750	750	–	–	–	#DIV/0!	#DIV/0!
Municipal Service Delivery and Capacity Building Grant	–	–		63	63	0.0%	0.0%
Financial Management Support Grant	1,843	732	–	–	–		
Total Capital Transfers and Grants	**37,392**	**83,490**	**99,013**	**108,736**	**87,270**	**-13.5%**	**-24.6%**
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.							

TABLE 284: GRANT PERFORMANCE FOR 2021/22

5.3.2 Conditional Grants (Excluding MIG)

Conditional Grants: excluding MIG – 2021/22						
R' 000						
Details	Budget	Adjust-ments Budget	Actual	Variance		Major conditions applied by donor
				Budget	Adjustments Budget	
Financial Management Grant	1,550	1,550	1,550	0.0%	0.0%	To promote and support reforms in financial management by building capacity in municipalities to implement the Municipal Finance Management Act (MFMA) As part of strengthening financial and asset management in municipalities, the grant provides funding for water and energy internship programme to graduates in selected water boards and municipalities.
Integrated National Electrification	18,519	18,519	11,453	-38.2%	-38.2%	To implement the Integrated National Electrification Programme (INEP) by providing capital subsidies to Eskom to address the electrification backlog of occupied residential dwellings, the installation of bulk infrastructure and rehabilitation and refurbishment of electricity infrastructure in order to improve quality of supply.
Expanded Public Works Programme	2,530	2,530	2,530	0.0%	0.0%	To incentivise municipalities to increase job creation efforts in infrastructure, environment and culture programmes through the use of labour-intensive methods and the expansion of job creation in line with the Expanded Public Works Programme (EPWP) guidelines.
Water Service Infrastructure Grant	5,182	5,182	5,182	0.0%	0.0%	This grant, administered by the Department of Water and Sanitation, aims to accelerate the delivery of clean water and sanitation facilities to communities that do not have access to basic water services.
Library subsidy	6,580	6,580	6,580	0.0%	0.0%	To transform urban and rural community library infrastructure, facilities and services (primarily targeting previously disadvantaged communities) through a recapitalised programme at provincial level in support of local government and national initiatives
Community Development Workers	76	76	76	100.0%	0.0%	To provide financial assistance to municipalities to cover the operational costs pertaining to the line functions of the community development workers including regional coordinators.
Construction Contracts	107,500	119,125	90,005	-16.3%	-24.4%	To provide funding for the creation of sustainable human settlements.
Main Road subsidy	145	145	145	0.0%	0.0%	To subsidise municipalities with the maintenance of proclaimed municipal main roads, where the municipality is the Road Authority, within municipal areas.
Development of Sport and Recreation Facilities	600	600	–	-100.0%	-100.0%	Provision of Sport and Recreation facilities in especially previously disadvantaged communities.

Conditional Grants: excluding MIG – 2021/22						
R' 000						
Details	Budget	Adjust-ments Budget	Actual	Variance		Major conditions applied by donor
				Budget	Adjustments Budget	
Municipal Service Delivery and Capacity Building Grant	244	244	244	0.0%	0.0%	To provide financial assistance to municipalities to improve infrastructure, systems, structures, corporate governance, service delivery and addressing institutional challenges. To address economic development, poverty reduction and skills development identified within the Provincial Strategic goals as a priority
Resourcing Funding for Establishment &Support of a K9 Unit	2,420	4,046	3,683	52.2%	-9.0%	To provide resource funding for the establishment and support of a K9 unit.
Financial Management Capacity Building Grant	250	700	676	170.3%	-3.5%	To develop financial human capacity within municipal areas to enable a sustainable local financial skills pipeline that is responsive to municipalities requirements to enable sound and sustainable financial management and good financial governance
Resource Funding for establishment of Law Enforcement Reaction Unit		6,307	1,003	#DIV/0!	-84.1%	To provide resource funding for the establishment of a Law Enforcement Reaction Unit within the Overstrand Municipality to support law enforcement activity in the district.
Municipal Electrical Master Plan Grant		1,000	1,000	#DIV/0!	0.0%	Financial assistance to municipalities to ensure effective functioning of municipal electrical infrastructure and to maximise the provision of basic electricity to citizens.
WC Municipal Energy Resilience Grant		650	650	0.0%	0.0%	The WC MER Grant will provide financial aid to qualifying Western Cape Municipalities in order to support the implementation of renewable energy and energy resilience projects in the province.
Municipal Library Support Grant		2,222	2,222	0.0%	0.0%	Short term response to support municipal investment in public library services, due to Community Library Services Conditional Grant cut
LG Public Employment Grant		1,300	1,300	0.0%	0.0%	To coordinate and ensure the implementation of targeted, short term public employment programmes for communities identified as being in distress, through conditional transfers to local and district municipalities and the Metro in the Western Cape.
ODM Safety Forum Opex Grant		90	90	0.0%	0.0%	To provide more clarity & motivation towards improving the challenges and relationships amongst municipalities and SAPS
Total	**145,596**	**170,867**	**128,389**	**-11.8%**	**-24.9%**	
** This includes Neighbourhood Development Partnership Grant, Public Transport Infrastructure and Systems Grant and any other grant excluding Municipal Infrastructure Grant (MIG) which is dealt with in par 5.9.2. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.*						

TABLE 285: CONDITIONAL GRANT (EXCL. MIG)

Total conditional grants for the 2021/22 financial year were R128.3 million (excluding MIG grant and equitable share). The total conditional grants comprise of capital as well as operational grants.

The total conditional operating grants for the 2021/22 financial year was R21.4 million (excluding equitable share) and the total conditional capital grants for the 2021/22 financial year was R17.9 million (excluding MIG grant).

The operational transfers and grants finance the operational expenditure portion of the conditions attached to each relevant grants.

Total conditional grants variance between the original budget and actual was -13.5%. Total conditional grants variance between the amended budget and actual was -24.6%. This was due to two factors, namely:

Variances are due to projects not completed by 30 June 2022 and the unspent monies are rolled over to next financial year.

5.3.3 Grants received from sources other than the Division of Revenue Act (DORA)

Grants Received from Sources Other Than Division of Revenue Act (DoRA)							
	R'000						
Details of Donor	**Actual Grant 2019/20**	**Actual Grant 2020/21**	**Actual Grant 2021/22**	**2021/22 Municipal Contribution**	**Date Grant terminates**	**Date Municipal contribution terminates**	**Nature and benefit from the grant received, include description of any contributions in kind**
Private Sector / Organisations							
WWF Table Mountain Fund Grant	–	–	–	–	N/A	N/A	Nature conservation
Spaces for Sport	–	–	–	–	N/A	N/A	Recreational purposes
Samras Usergroup	–	–	–	–	N/A	N/A	Samras User group
Provision of Furniture & Security for ICT Projects at Libraries	–	–	–	–	N/A	N/A	Public Library Programme of Province
Dept of Public Works- Small Harbours and State Coastal Property Marketing Event	–	–	–	–	N/A	N/A	Small Harbours and State Coastal Property Marketing Event
National lotto funds	–	–	–	–	N/A	N/A	Sporting development
DWA ACIP	–	–	–	–	N/A	N/A	To complete the required projects for the proposed Overstrand Water Conservation Demand Management.
Public contributions: non-cash	3,565	18,757	901	–	N/A	N/A	Various contributions from the public, e.g., Fire truck, building, land, container etc.
Public contributions: cash	–	–	–	–	N/A	N/A	Monetary contribution in lieu of LGSETA

Grants Received from Sources Other Than Division of Revenue Act (DoRA)							
	R'000						
Details of Donor	**Actual Grant 2019/20**	**Actual Grant 2020/21**	**Actual Grant 2021/22**	**2021/22 Municipal Contribution**	**Date Grant terminates**	**Date Municipal contribution terminates**	**Nature and benefit from the grant received, include description of any contributions in kind**
Government contributions: non-cash	–	–	–	–	N/A	N/A	Land transferred to municipality
Arbor City Award	–	–	–	–	N/A	N/A	Prize Money received
Nature Conservation Board	165	–	200	–	N/A	N/A	
DBSA CAPITAL GRANT	19,900	5,162	2,296	–	N/A	N/A	Capital Grant from DBSA For Infrastructure Investment Program
Other contributions and donations			1,031				
Provide a comprehensive response to this schedule							

TABLE 286: GRANTS RECEIVED FROM SOURCES OTHER THAN DORA

The total amount of grants received from other sources during the 2021/22 financial year was R4.4 million.

The benefits and conditions from conditional grants and grants received from other sources can be seen in the relevant tables above.

5.3.4 Level of Reliance on Grants & Subsidies

Financial year	Total grants and Subsidies received	Total Operating Revenue	Percentage
	R'000	R'000	%
2019/20	160,532	1,288,828	**12.5%**
2020/21	178,114	1,294,494	**13.8%**
2021/22	189,881	1,473,713	**12.9%**

TABLE 287: RELIANCE ON GRANTS

The following graph indicates the municipality's reliance on grants as percentage for the last three financial years

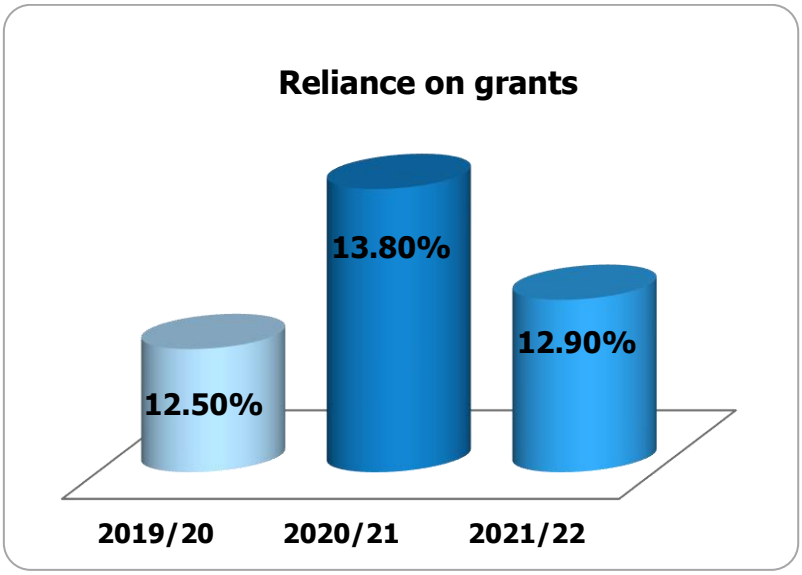


Figure 20: Reliance on grants

Total amount of conditional grants received during the 2021/22 financial year was R169.8 million (excluding MIG).

5.4 ASSET MANAGEMENT

The objectives of the Asset Management within the Overstrand Municipality are to assist officials in understanding their legal and managerial responsibilities with regard to assets and to ensure the effective and efficient control of the municipality's assets through:

- proper recording of assets from authorisation to acquisition and to subsequent disposal,
- providing for safeguarding procedures,
- setting proper guidelines as to authorised utilisation; and
- prescribing for proper maintenance.

The key elements of the Asset Management Policy represent:

- Statutory and Regulatory Framework / Responsibilities and Accountabilities
- Financial Management / Internal Controls / Management of Control Items
- Management and Operation of Assets / Classification & Components
- Accounting for Assets / Financial Disclosure.

The Asset Management Section consists of three staff members and forms part of the Expenditure & Asset Management Division within the Finance Directorate.

The costing module on the SAMRAS Management Information System is utilized to cost all new asset components up to completion there-of. This approach was deployed over the past year with great success.

Regular Asset counts are conducted in accordance with the prescriptions of the Asset Management Policy. Information regarding Asset Register updates in respect of disposals, adjustments, review of useful life etc. is based on submissions by user departments in accordance with the procedures in place.

Management envisages that the Asset Register will be hosted on software specifically developed for this purpose (currently on Excel) and more to full adherence to GRAP requirements.

5.4.1 Treatment of the Three Largest Assets

Asset 1			
Name	Preekstoel Water Treatment Works Upgrade		
Description	Upgrading of Preekstoel Water Treatment Plant		
Asset Type	Infrastructure		
Key Staff Involved	Hanre Blignaut / Patrick Robinson / Hannes Vorster		
Staff Responsibilities	Project Management / Asset Register Compilation		
Asset Value	**2019/20**	**2020/21**	**2021/22**
	67,411,720	64,742,576	65,419,251
Capital Implications	External Loan / MIG Funding / Regional Bulk Infrastructure Grant / Council Funded		
Future Purpose of Asset	To treat raw water from the De Bos Dam and the three municipal well fields. The Works provide drinking water to the Greater Hermanus area.		
Describe Key Issues	Access to land (farms) for the installation of new bulk water pipelines		
Policies in Place to Manage Asset	Asset Management Policy		

TABLE 288: SUMMARY OF LARGEST ASSET

Asset 2			
Name	Hermanus Waste Water Treatment Works Upgrading		
Description	Upgrading of the Waste Water Treatment Works at Hermanus		
Asset Type	Infrastructure		
Key Staff Involved	Hanre Blignaut / Patrick Robinson / Hannes Vorster		
Staff Responsibilities	Project Management / Asset Register Compilation		
Asset Value	**2019/20**	**2020/21**	**2021/22**
	38,219,215	34,913,711	35,589,039
Capital Implications	External Loans Funding / Regional Bulk Infrastructure Grant		
Future Purpose of Asset	To treat wastewater (sewerage) from the Greater Hermanus Area		
Describe Key Issues	Proximity of the works to residential areas		
Policies in Place to Manage Asset	Asset Management Policy		

TABLE 289: SUMMARY OF 2ND LARGEST ASSET

Asset 3			
Name	New 66 KV Intake Point		
Description	66 KV Substation		
Asset Type	Infrastructure		
Key Staff Involved	Koos du Plessis / Jamie Klem / Hannes Vorster		
Staff Responsibilities	Project Management / Asset Register Compilation		
Asset Value	**2019/20**	**2020/21**	**2021/22**
	25,480,060	24,852,733	24,225,410
Capital Implications	External Loan Funding		
Future Purpose of Asset	Eskom could not supply enough capacity to cater for the growing demand, therefore second supply intake was needed		
Describe Key Issues	Identifying suitable land for construction of substation		
Policies in Place to Manage Asset	Asset Management Policy		

TABLE 269: SUMMARY OF 3RD LARGEST ASSET

All three projects listed above are revenue generating assets and the costs are recovered through tariffs.

5.4.2 Repairs and Maintenance

Description	2019/20	2020/21	2021/22
	R'000	**R'000**	**R'000**
Total Operating Expenditure	1,191,082	1,321,810	1,495,800
Repairs and Maintenance	188,517	210,901	245,728
% of total OPEX	**15.8%**	**16.0%**	**16.4%**

TABLE 270: REPAIRS & MAINTENANCE AS % OF TOTAL OPERATING EXPENDITURE

The following graph indicates the percentage of the budget that was spent on repairs & maintenance in relation to the operational expenditure

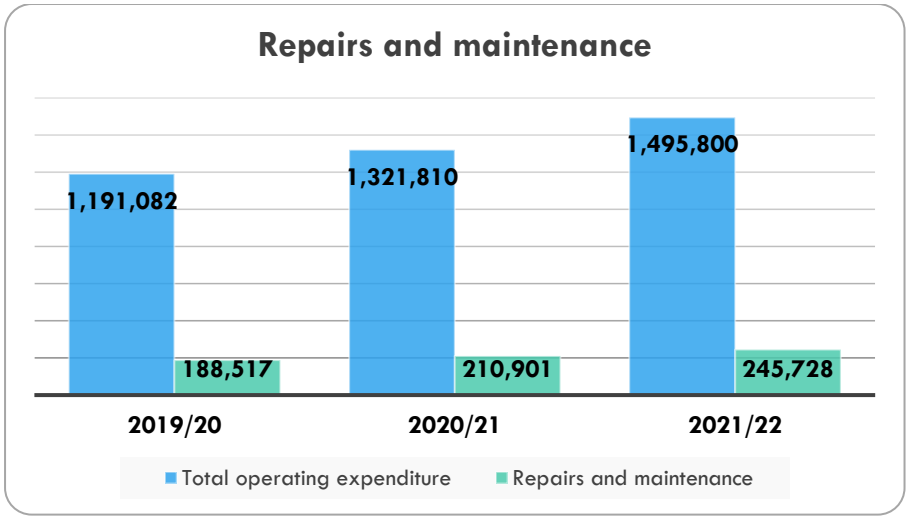


FIGURE 21: REPAIRS & MAINTENANCE VS OPERATIONAL EXPENDITURE

The percentage of repairs and maintenance over the total operating expenditure for the 2021/22 financial year was 16.4% (2020/21: 16.0%). The repairs and maintenance expenditure appears adequate to maintain existing infrastructure as service delivery is not negatively affected.

5.5 FINANCIAL RATIONS BASED ON KEY PERFORMANCE INDICATORS

5.5.1 Liquidity Ratio

Description	Basis of calculation	2019/20	2020/21	2021/22
		Audit outcome	Audit outcome	Audit outcome
Current Ratio	Current assets/current liabilities	2.75	2.47	2.57
Current Ratio adjusted for aged debtors	Current assets less debtors > 90 days/current liabilities	2.58	2.34	2.40
Liquidity Ratio	Cash and equivalents/Trade creditors and short-term borrowings	5.11	4.24	4.32

TABLE 290: LIQUIDITY FINANCIAL RATIO

Financial year	Net current assets	Net current liabilities	Ratio
	R'000	R'000	
2019/20	809,543	295,561	2.75:1
2020/21	769,502	311,695	2.47:1
2021/22	785,903	304,819	2.57:1

TABLE 291: LIQUIDITY FINANCIAL RATIO

5.5.2 IDP Regulation Financial Viability Indicators

Description	Basis of calculation	2019/20	2020/21	2021/22
		Audit outcome	Audit outcome	Audit outcome
Cost Coverage	(Available cash + Investments)/monthly fixed operational expenditure	7.62	6.27	5.73
Total Outstanding Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	12.33%	11.37%	11.39%
Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	25.06	23.56	27.78

TABLE 292: FINANCIAL VIABILITY NATIONAL KPA'S

5.5.3 Creditors Management

Description	Basis of calculation	2019/20	2020/21	2021/22
		Audit outcome	Audit outcome	Audit outcome
Creditors System Efficiency	% of Creditors Paid Within Terms (within `MFMA' s 65(e))	100%	100%	100%

TABLE 293: CREDITORS MANAGEMENT

5.5.4 Borrowing Management

Description	Basis of calculation	2019/20	2020/21	2021/22
		Audit outcome	Audit outcome	Audit outcome
Capital Charges to Operating Expenditure	Interest & Principal Paid /Operating Expenditure	7.2%	7.2%	6.8%

TABLE 294: BORROWING MANAGEMENT

5.5.5 Employee costs

Description	Basis of calculation	2019/20	2020/21	2021/22
		Audited outcome	Audited outcome	Audit outcome
Employee costs	Employee costs / (Total Revenue - capital revenue)	29.7%	33.8%	30.8%

TABLE 295: EMPLOYEE COSTS

Overstrand Municipality is still functioning inside the acceptable liquidity norm. The Municipality has a positive liquidity ratio. It increased from 4.24 to 4.32. The Municipality has a positive current ratio. It increased from 2.47 to 2.57. Efforts to increase the debt collection rate must stay the main focus area for improving this ratio. The largest contributor to the increase in the current liabilities is the unspent government grants and the payables from exchange transactions**.**

The creditors' system efficiency remained at 99.80%. The cost coverage decreased from 6.27 to 5.73. The total outstanding service debtors to revenue increased from 11.37% to 11.39%. The debt coverage increased from 23.56 to 27.78. The capital charges to operating expenditure decreased from 7.2% to 6.8%. The employee cost over total operating revenue decreased from 33.8% to 30.8%. The repairs and maintenance over total operating expenditure increased from 16.0% to 16.4%. The ratios indicate a sound financial position.

COMPONENT B: SPENDING AGAINTS CAPITAL BUDGET

5.6 Analysis of Capital and Operating Expenditure

R'000	Original Budget	Adjustment Budget	Actual	Original Budget variance	Adjusted Budget Variance
Capital Expenditure	274,775	237,837	192,377	-42.8%	-23.6%
Operating Expenditure	1,495,006	1,519,568	1,495,800	0.1%	-1.6%
Total expenditure	**1,495,006**	**1,519,568**	**1,498,694**	0.2%	-1.4%
Water and sanitation	217,020	228,303	228,191	4.9%	0.0%
Electricity	442,180	440,753	438,281	-0.9%	-0.6%
Housing	63,723	65,133	46,729	-36.4%	-39.4%
Roads, Pavements, Bridges and storm water	131,730	132,943	129,021	-2.1%	-3.0%
Other	640,354	652,436	656,472	2.5%	0.6%
External Loans	94,066	72,761	65,237	-44.2%	-11.5%
Internal contributions	121,413	115,860	84,806	-43.2%	-36.6%
Grants and subsidies	46,354	46,920	37,978	-22.1%	-23.5%
Other	12,942	2,296	4,356	-197.1%	47.3%
External Loans	50,000	50,000	50,000	0.0%	0.0%
Grants and subsidies	200,289	207,940	194,380	-3.0%	-7.0%
Investments Redeemed	–	–	–	0.0%	0.0%
Statutory Receipts (including VAT)	84,475	84,475	107,986	21.8%	21.8%
Other Receipts	38,027	46,027	48,382	21.4%	4.9%
Salaries, wages and allowances	463,804	464,471	454,614	-2.0%	-2.2%
Cash in bank	450,829	567,767	616,280	26.8%	7.9%
Capital payments	274,775	237,837	192,377	-42.8%	-23.6%
Investments made	–	–	–	0.0%	0.0%
External loans repaid	54,646	54,646	53,957	-1.3%	-1.3%

R'000	Original Budget	Adjustment Budget	Actual	Original Budget variance	Adjusted Budget Variance
Statutory Payments (including VAT)	80,000	83,000	78,086	-2.5%	-6.3%
Other payments	100,596	120,369	60,693	-65.7%	-98.3%
R million	**Original Budget**	**Adjustment Budget**	**Actual**	**Original Budget variance**	**Adjusted Budget Variance**
Property rates	275,637	275,637	278,154	0.9%	0.9%
Service charges	793,858	793,858	825,795	3.9%	3.9%
Other own revenue	407,941	419,717	412,240	1.0%	-1.8%
Employee related costs	463,804	464,471	454,614	-2.0%	-2.2%
Provision for working capital			–	0.0%	0.0%
Materials	–	–	–	0.0%	0.0%
Bulk purchases	–	–	–	0.0%	0.0%
Other expenditure	632,651	643,249	636,928	0.7%	-1.0%
Service charges: Electricity	499,317	499,317	443,718	-12.5%	-12.5%
Grants & subsidies: Electricity	–	–	–	0.0%	0.0%
Other revenue: Electricity	71,622	60,372	45,890	-56.1%	-31.6%
Employee related costs: Electricity	28,911	26,942	26,990	-7.1%	0.2%
Provision for working capital: Electricity	–	–	–	0.0%	0.0%
Repairs and maintenance: Electricity	13,833	15,353	13,846	0.1%	-10.9%
Bulk purchases: Electricity	–	–	–	0.0%	0.0%
Other expenditure: Electricity	399,435	398,458	397,444	-0.5%	-0.3%
Service charges: Water	132,168	132,168	130,885	-1.0%	-1.0%
Grants & subsidies: Water	–	–	–	0.0%	0.0%
Other revenue: Water	24,945	15,330	13,529	-84.4%	-13.3%
Employee related costs: Water	14,066	14,108	13,977	-0.6%	-0.9%
Provision for working capital: Water	–	–	–	0.0%	0.0%

R'000	Original Budget	Adjustment Budget	Actual	Original Budget variance	Adjusted Budget Variance
Repairs and maintenance: Water	59,425	61,542	61,186	2.9%	-0.6%
Bulk purchases: Water	–	–	–	0.0%	0.0%
Other expenditure: Water	56,324	56,047	56,629	0.5%	1.0%

TABLE 296: ANALYSIS OF CAPITAL AND OPERATING EXPENDITURE

5.7 Sources of Finance

Capital Expenditure - Funding Sources								
R' 000								
Details		2019/20	2020/21	2021/22				
		Actual	Actual	Original Budget (OB)	Adjustment Budget	Actual	Adjustment to OB Variance (%)	Actual to OB Variance (%)
Source of finance								
	External loans	50,476	45,443	94,066	72,761	65,237	-44.19%	-11.53%
	Public contributions and donations	2,371	23,919	12,942	2,296	4,356	-197.10%	47.30%
	Grants and subsidies	118,851	83,490	46,354	46,920	37,978	-22.05%	-23.54%
	Other	39,358	101,949	121,413	115,860	84,806	-43.17%	-36.62%
Total		**211,056**	**254,800**	**274,775**	**237,837**	**192,377**	**-42.83%**	**-23.63%**
Percentage of finance								
	External loans	23.9%	17.83%	34.2%	30.6%	33.91%	-1.0%	9.8%
	Public contributions and donations	1.1%	9.39%	4.7%	1.0%	2.26%	-108.0%	57.4%
	Grants and subsidies	56.3%	32.77%	16.9%	19.7%	19.74%	14.5%	0.1%
	Other	18.6%	40.01%	44.2%	48.7%	44.08%	-0.2%	-10.5%
Capital expenditure								
	Water and sanitation	47,233	49,442	92,873	88,224	77,728	-19.48%	-13.50%
	Electricity	28,893	21,428	68,211	35,311	28,253	-141.43%	-24.98%
	Housing	34,276	80,203	54,359	63,865	49,031	-10.87%	-30.26%
	Roads and storm water	19,308	20,324	18,114	17,389	13,472	-34.45%	-29.07%

Capital Expenditure - Funding Sources								
R' 000								
Details		2019/20	2020/21	2021/22				
		Actual	Actual	Original Budget (OB)	Adjustment Budget	Actual	Adjustment to OB Variance (%)	Actual to OB Variance (%)
	Other	43,067	39,659	41,218	33,048	23,893	-72.51%	-38.32%
Total		**172,777**	**211,056**	**274,775**	**237,837**	**192,377**	**-42.83%**	**-23.63%**
Percentage of expenditure								
	Water and sanitation	27.3%	23.43%	33.8%	37.1%	40.40%	16.3%	8.2%
	Electricity	16.7%	10.15%	24.8%	14.8%	14.69%	-69.0%	-1.1%
	Housing	19.8%	38.00%	19.8%	26.9%	25.49%	22.4%	-5.4%
	Roads and storm water	11.2%	9.63%	6.6%	7.3%	7.00%	5.9%	-4.4%
	Other	24.9%	18.79%	15.0%	13.9%	12.42%	-20.8%	-11.9%

TABLE 297: CAPITAL EXPENDITURE BY FUNDING SOURCE

The Public Contribution variance is as a result of assets received in-kind and recognised at year end.

5.8 Capital spending on 5 largest projects

The table below indicates the capital expenditure by funding source for the 2021/22 financial year:

Capital Expenditure of 5 largest projects*					
R' 000					
Name of Project	2021/22			Variance 2021/22	
	Original Budget	Adjustment Budget	Actual Expenditure	Original Variance (%)	Adjustment variance (%)
A - Low-Cost Housing Service: Construction Contracts & Land	52,259,085	61,765,472	49,030,714	-7%	-26%
B - Replacement of Overstrand Water Pipes	21,622,580	18,671,580	18,668,990	-16%	0%
C - Upgrading of Pumpstations Rising Mains	16,059,317	16,059,317	12,151,676	-32%	-32%
D- Franskraal Kleinbaai Bhead New 66 11kv Substation	50,400,000	15,000,000	7,934,493	-535%	-89%
E- Upgrade Bulk Sewer Supply Area A&B	4,834,000	12,852,404	12,852,404	62%	0%
	145,174,982	**124,348,773**	**100,638,277**	**-44%**	**-24%**

TABLE 298: CAPITAL EXPENDITURE ON THE 5 LARGEST PROJECTS

Name of Project - A	A - LOW-COST HOUSING SERVICE: CONSTRUCTION CONTRACTS & LAND
Objective of Project	Installation of civil infrastructure and construction of housing units in terms of different housing programmes
Delays	None
Future Challenges	Availability of funding
Anticipated citizen benefits	Improved housing opportunities for Overstrand Citizens

TABLE 299: SUMMARY OF LOW-COST HOUSING SERVICE

Name of Project - B	B – REPLACEMENT OF OVERSTRAND WATER PIPES
Objective of Project	The replacement and upgrade of ageing water network infrastructure
Delays	None to date
Future Challenges	To maintain an adequate rate of replacement of ageing infrastructure.
Anticipated citizen benefits	Less water supply interruptions; improved overall water supply service

TABLE 300: SUMMARY OF REPLACEMENT OF OVERSTRAND WATER PIPES

Name of Project - C	C - UPGRADING OF PUMPSTATIONS RISING MAINS
Objective of Project	Upgrade and refurbishment of the ageing and under capacity sewerage pump stations in the Overstrand area.
Delays	Delays in delivery of mechanical and electrical equipment.
Future Challenges	Construction of the rising main pipeline along Market Square with minimum disruption for businesses in the area.
Anticipated citizen benefits	Improved sewerage pump station capacity and performance and reduced risk of sewerage spillages

TABLE 301: SUMMARY OF UPGRADING OF PUMPSTATIONS RISING MAINS

Name of Project - D	D - FKRAAL KBAAI BHEAD NEW 66 11KV SUBSTATION
Objective of Project	Currently the electricity supply is constrained which is inhibiting the development of the agricultural sector, in particular Abalone farming which is energy intensive. In addition, the existing fish processing plants are also prevented from expansion. The project's main aim is to unlock the the agriculture an industrial industry in the Gansbaai area which is in desperate need for growth in employment.
Delays	Initial delays were experienced with the awarding of the tender.
Future Challenges	No future delays are anticipated.
Anticipated citizen benefits	The latest statistics available from the Western Cape Provincial Treasury published in 2020 indicates an unemployment rate of 13.9% for the Overstrand municipal area. This is however before the COVID-19 pandemic, and it is therefore safe to assume this figure will now be significantly higher. In terms of demographics of the area, the 2011 census indicated that the population in the Overstrand consists of approximately 67% previously disadvantaged individuals. This project will unlock developments in this area which will have a direct positive impact on the unemployment.

TABLE 302: SUMMARY OF FKRAAL KBAAI BHEAD NEW 66 11KV SUBSTATION

Name of Project - E	E - UPGRADE BULK SEWER SUPPLY AREA A&B
Objective of Project	To ensure there is sufficient capacity in the sewer network to accommodate the new Low-Cost Housing Development in Masakhane
Delays	Protection of an existing electrical cable, Wayleave application, Directional drilling process unsuccessful due to occurrence of hard rock underneath R43, changed to micro-tunnelling

Name of Project - E	E - UPGRADE BULK SEWER SUPPLY AREA A&B
Future Challenges	Misuse of sewer system, dumping unsuitable material in sewer network, blockages
Anticipated citizen benefits	Improve living conditions & quality of life, improved hygienic conditions, secure a better environment to the forthcoming generations, preserve the environment

TABLE 303: SUMMARY OF UPGRADE BULK SEWER SUPPLY AREA A & B

The variance between the original and adjustment budgets on these projects amount to -44% and -24% respectively.

5.9 Basic Services and Infrastructure Backlogs- Overview

The backlogs in the provision of water and sanitation in the informal settlements are the result of the historical migration of people into the area. Infrastructure in the informal settlements is, however, upgraded on a continual basis. The Access to Basic Services (ABS) project initiated by the Department of Human Settlement, aligned with Strategic Objective no. 6 of the Provincial Government, is completed. Additional water points and toilets were provided in these areas to improve the ratio of the provision of services to 1 toilet per 5 households and 1 water point per 25 households (these ratios being the minimum standards nationally).

5.9.1 Service Backlogs

Service Backlogs as at 2021/22				
Households (HHs)				
	*Service level above minimum standard		**Service level below minimum standard	
	No. HHs	% HHs	No. HHs	% HHs
Water	34 526	100%	0	0%
Sanitation	31 394	100%	0	0%
Electricity	26 439	100%	0	0%
Waste management	34 819	100%	0	0%
Housing	32 540	90%	3536	0%
*% HHs are the service above/below minimum standard as a proportion of total HHs. 'Housing' refers to * formal and ** informal settlements.*				

TABLE 304: SERVICE BACKLOGS

5.9.2 Municipal Infrastructure Grant (MIG)

The MIG grant is intended to provide specific capital finance for basic municipal infrastructure backlogs for poor households, micro enterprises and social institutions servicing poor communities.

MIG BUDGET 2019/ 20 – 2021/22														
					2019/20 BUDGET			2020/21 BUDGET			2021/22 BUDGET			
Local Area	**Ward**	**Project Description**	**Project Manager**	**Funding Source**	**COUNCIL FUNDED**	**EXTERNAL (GRANTS)**	**TOTAL**	**COUNCIL FUNDED**	**EXTERNAL (GRANTS)**	**TOTAL**	**COUNCIL FUNDED**	**EXTERNAL (GRANTS)**	**TOTAL**
		SPORT & RECREATION			**640 762**	**8 117 767**	**8 758 529**	**205 542**	**5 182 233**	**5 387 775**	1 781 225	**2 343 025**	**4 124 250**
Hawston	Ward 08	Upgrade Hawston Sport Complex	D Hendriks	MIG	640 762	8 117 767	8 758 529	205 542		205 542		2 343 025	2 343 025
Hawston	Ward 08	Upgrade Hawston Sport Complex R/O	D Hendriks	MIG					5 182 233	5 182 233	1 781 225		1 781 225
		ROADS				**6 175 774**	**6 175 744**		**2 986 295**	**2 986 295**		**4 857 571**	**4 857 571**
Blompark	Ward 02	Rehabilitate Roads - Blompark	D Hendriks	MIG		1 462 613	1 462 613		1 605 224	1605 224			
Stanford	Ward 11	Rehabilitate Roads - Stanford	D Hendriks	MIG		4 713 161	4 713 161		915 776	915 776			
Blompark	Ward 02	Blompark Housing Project Bus Route	D Hendriks	MIG					465 295	465 295		4 857 571	4 857 571
		WATER				**4 798 256**	**4 798 256**	**1 113 919**	**7 881 744**	**8 995 663**			
Masakhane	Ward 1 & 2	New 4ml Reservoir	D Hendriks	MIG		4 798 256	4 798 256	1 113 919	5 581 744	6 695 663			
Masakhane	Ward 1 & 2	New 4ml Reservoir R/O	D Hendriks	MIG					2 300 000	2 300 000			
		SEWERAGE				**126 000**	**126 000**		**4 852 376**	**4 852 376**		**12 852 404**	**12 852 404**
Blompark	Ward 02	Provision of Bulk Sewer Supply	D Hendriks	MIG		126 000	126 000						
Masakhane	Ward 01	Upgrade Bulk Sewer (Pumpstation)	D Hendriks	MIG					3 651 000	3 651 000			
Masakhane	Ward 01	Upgrade Bulk Sewer Supply Area A & B							1 201 376	1 201 376		12 852 404	12 852 404
		STORMWATER				**5 309 970**	**5 309 970**		**8 197 585**	**8 197 585**			
Blompark	Ward 02	Blompark Housing Project Bulk Stormwater	D Hendriks	MIG		5 309 970	5 309 970						
Masakhane	Ward 01	Masakhane Housing Project Bulk Stormwater	D Hendriks	MIG					4 370 061	4 370 061			
Stanford	Ward 11	Stanford Housing Project Bulk Stormwater	D Hendriks	MIG					3 827 524	3 827 524			

MIG BUDGET 2019/ 20 – 2021/22													
					2019/20 BUDGET			2020/21 BUDGET			2021/22 BUDGET		
Local Area	Ward	Project Description	Project Manager	Funding Source	COUNCIL FUNDED	EXTERNAL (GRANTS)	TOTAL	COUNCIL FUNDED	EXTERNAL (GRANTS)	TOTAL	COUNCIL FUNDED	EXTERNAL (GRANTS)	TOTAL
		MIG PMU	D Hendriks	MIG								1 000 000	1 000 000
		GRAND TOTAL			640 762	24 527 767	25 168 529	1 319 461	29 100 233	30 419 694	1 781 225	21 053 000	22 834 225

TABLE 305: 2019/20 – 2021/22 MIG BUDGET

The table details the MIG expenditure for the 2021/22 financial year:

Municipal Infrastructure Grant (MIG)* Expenditure 2021/22 on Service backlogs						
R'						
Details	**Budget**	**Adjustments Budget**	**Actual**	**Variance**		**The grant is intended to provide specific capital finance for basic municipal infrastructure backlogs for poor households, micro enterprises and social institutions servicing poor communities**
				Budget	**Adjust-ments Budget**	
Infrastructure - Road transport	**5,583,000**	**4,857,571**	**4,857,571**	**-15%**	**0%**	
Roads, Pavements & Bridges	5,583,000	4,857,571	4,857,571	-15%	0%	
Storm water	-	-	-	#DIV/0!	#DIV/0!	
Infrastructure - Electricity	**-**	**-**	-			
Generation			-			
Transmission & Reticulation	-	-	-			
Street Lighting						
Infrastructure - Water	**9,615,000**	**-**	**-**	**#DIV/0!**	**#DIV/0!**	
Dams & Reservoirs	-	-	-	#DIV/0!	#DIV/0!	
Water purification						
Reticulation	9,615,000	-	-			
Infrastructure - Sanitation	**4,834,000**	**12,852,404**	**12,852,404**	**62%**	**0%**	
Reticulation	4,834,000	12,852,404	12,852,404	62%	0%	
Sewerage purification						
Infrastructure - Other	**-**	**-**	**-**	**0%**	**0%**	
Waste Management						
Transportation						
Gas						
Other Specify:	**2,021,000**	**2,343,025**	**2,343,025**	**14%**	**0%**	
Hawston Sport Complex	2,021,000	2,343,025	2,343,025	14%	0%	
Extension of Thusong Centre						
Total	**22,053,000**	**20,053,000**	**20,053,000**	**-10%**	**0%**	
* MIG is a government grant program designed to fund a reduction in service backlogs, mainly: Water; Sanitation; Roads; Electricity. Expenditure on new, upgraded and renewed infrastructure is set out at Appendix M; note also the calculation of the variation. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.						

TABLE 306: MUNICIPAL INFRASTRUCTURE GRANT (MIG) SPENDING, 2021/22

The MIG allocation for 2021/22 was spent on the following projects:

Upgrading of Hawston Sport Grounds – R 2 343 025

Overstrand Municipality compiled a masterplan for the upgrading of the existing Hawston sport grounds. The masterplan will be implemented in phases as per MIG funding application approvals.

Phase 1 entailed the construction of 8 new netball/tennis combination courts and were completed in the 2019/2020 financial year with a total project cost of R 4 640 762(excl. VAT). **Phase 2** was completed during the 2020/2021 financial year and entailed the:

- Construction of Netball/Tennis cloakrooms & ablution facilities
- Construction of a Cricket Oval & three pitches
- Converting the existing soccer practice field to a rugby field.
- Construction of a new grass soccer field
- Construction grass athletic track - The athletics track will be constructed up until bulk earthworks level and be grassed in the interim until funding becomes available for the proposed artificial athletics track.
- Installation of automated irrigation systems, demarcation of the fields, goals posts and subsoil drainage.

The total project for **Phase 2** amounted to R 10 000 000.00 (excl. VAT).

Phase 3, the construction of a grassed soccer field was implemented during the 2021/2022 financial year. The project entailed the construction of a 10 231m² grassed soccer field, installation of an automated irrigation system, goal posts, a score board, diamond meshed fencing around the field & subsoil stormwater drainage, as well as landscaping.

The tender for the construction of the soccer field was advertised on 04 February 2022 and was awarded to Trompie Investments (Pty) Ltd on 06 April 2022. The construction works commenced on 26 April 2022 and the project was completed on 24 June 2022. The total project cost, including professional fees, amounted to R 4 124 251 (excl. VAT).



TENNIS/NETBALL COURTS, ATHLETICS TRACK, SOCCER FIELD & CRICKET OVAL, PHASE 1 & 2




SOCCER FIELD - HAWSTON SPORTS GROUNDS

Masakhane Bulk Sewer Supply Area A & B - R 12 852 404

Overstrand Municipality compiled a OVERSTRAND HOUSING STRATEGY: FIVE-YEAR PROGRAM or Housing pipeline to inform the rollout of housing projects. 1184 serviced stands are being developed in Masakhane Area A and 295 serviced stands in Area B (total serviced stands 1479). These low cost housing developments are dependent on the upgrading of the bulk sewer infrastructure.

GLS Consulting Engineer's report in terms of the available sewer infrastructure capacity was used as the master planning framework. The sewer network upgrades are required to ensure that there is sufficient capacity to accommodate the 1479 low-cost housing units.

The project entailed the installation of:

- 42m of 160mm ø uPVC class 34 sewer pipe
- 973m of 630mm internal ø class 12.5, PE 100 HDPE sewer pipe
- 18m of 315mm ø uPVC class 34 sewer pipe.

The tender was advertised on 29 July 2021 and was awarded to AmandlaGCF Construction on 26 November 2021. The construction activities commenced during February 2022 and practical completion was achieved on 27 June 2022**.** The total project cost amounted to R 12 852 404 (excl. VAT).






MASAKHANE SEWER PIPELINE

Blompark Housing Project Bus Route – R 4 857 571

Overstrand Municipality developed 643 low-cost housing sites in Blompark & Beverley Hills informal settlement. GIBB Pty (Ltd) was appointed by the Overstrand Municipality to undertake a Transport Impact Assessment (TIA) for the proposed Blompark Low-Cost Housing Development.

The Transport Impact Assessment (TIA) was used as master planning framework for the project. The purpose of the TIA was to determine the impact of the housing development on the surrounding transport network and to recommend any upgrades required. It is expected that the development will generate public transport demand and that the public transport services will extend into the development.

The project entailed the construction of a:

- Approximately 430m long, 6,8m wide Access Road to augment the public transport routes;
- Approximately 260m long Intersection Upgrade (lane widening, 3.4m wide) to improve the level of service of the traffic due to the housing development;
- 920m long, 2m wide sidewalks on either side of the roads to provide non-motorised transport facilities that are safe and accessible with sufficient capacity for pedestrian traffic.

The tender was advertised on 29 July 2021 and was awarded to Afriline Civils on 29 October 2021. Construction works commenced on 12 November 2021 and the project was completed on 05 May 2022**.** The total project cost amounted to R 5 322 866 (excl. VAT).





COMPONENT C: CASH FLOW MANAGEMENT AND INVESTMENTS

Cash flow management is critical to the municipality as it enables the organisation to assess whether enough cash is available at any point in time to cover the council's commitments. Cash flow is rigorously managed and monitored on a daily basis.

5.10 Cash Flow

Cash Flow Outcomes					
R'000					
Description	2019/20	2020/21	2021/22		
	Actual	Actual	Original Budget	Adjustments Budget	Actual
CASH FLOW FROM OPERATING ACTIVITIES					
Receipts					
Ratepayers and other	1,102,025	1,129,330	1,231,817	1,225,252	1,267,448
Government - operating	120,949	147,186	139,692	157,423	145,075
Government - capital	60,675	28,987	46,354	46,920	49,380
Interest	53,186	34,748	27,456	27,456	36,128
Dividends	–	–	–	–	–
Payments					
Suppliers and employees	(971,602)	(1,073,734)	(1,166,090)	(1,188,779)	(1,237,641)
Finance charges	(46,570)	(48,813)	(51,804)	(54,990)	(47,584)
Transfers and Grants	(560)	(8,710)	(12,324)	(12,774)	(12,813)
NET CASH FROM/(USED) OPERATING ACTIVITIES	**318,104**	**208,994**	**215,101**	**200,508**	**199,993**
CASH FLOWS FROM INVESTING ACTIVITIES					
Receipts					
Proceeds on disposal of PPE	3,303	1,138	–	–	3,813
Decrease (Increase) in non-current debtors	–	–	–	–	–
Decrease (increase) other non-current receivables	7	4	–	–	–
Decrease (increase) in non-current investments	(4,980)	(4,878)	(4,980)	(4,980)	(4,980)
Payments					
Capital assets	(211,056)	(255,029)	(274,775)	(237,837)	(192,377)
NET CASH FROM/(USED) INVESTING ACTIVITIES	**(212,726)**	**(258,765)**	**(279,755)**	**(242,817)**	**(193,544)**
CASH FLOWS FROM FINANCING ACTIVITIES					
Receipts					
Short term loans	–	–	–	–	–
Borrowing long term/refinancing	54,000	54,000	50,000	50,000	50,000

Cash Flow Outcomes					
R'000					
Description	2019/20	2020/21	2021/22		
	Actual	Actual	Original Budget	Adjustments Budget	Actual
Increase (decrease) in consumer deposits	972	1,256	2,000	2,000	1,064
Payments					
Repayment of borrowing	(39,725)	(46,576)	(54,646)	(54,646)	(53,957)
NET CASH FROM/(USED) FINANCING ACTIVITIES	**15,248**	**8,680**	**(2,646)**	**(2,646)**	**(2,893)**
NET INCREASE/ (DECREASE) IN CASH HELD	**120,626**	**(41,091)**	**(67,299)**	**(44,955)**	**3,557**
Cash/cash equivalents at the year begin:	**533,188**	**653,813**	**518,129**	**612,723**	**612,723**
Cash/cash equivalents at the year end:	**653,813**	**612,723**	**450,829**	**567,767**	**616,280**
Source: MBRR SA7					

TABLE 307: CASH FLOW

Variances between the amended budget and the actual outcome are as a result of savings on expenditure and the impact of COVID-19 on operations. The municipality has a positive net cash from operating activities.

5.11 Gross outstanding debtors per Service

Financial year	Rates	Trading services (Electricity and Water)	Economic services (Sanitation and Refuse)	Rentals	Other	Total
	R'000	R'000	R'000	R'000	R'000	R'000
2019/20	32,702	56,744	25,153	894	12,065	127,558
2020/21	32,255	54,222	26,634	933	14,299	128,345
2021/22	35,166	60,769	29,851	1,114	14,047	140,947
Difference	2,911	6,546	3,217	181	(252)	12,602
% growth year on year	8.9%	11.5%	12.8%	20.2%	-2.1%	9.9%
Note: Figures exclude provision for bad debt						

TABLE 308: GROSS OUTSTANDING DEBTORS PER SERVICE

The following graph indicates the total outstanding debt per type of service for 2021/22

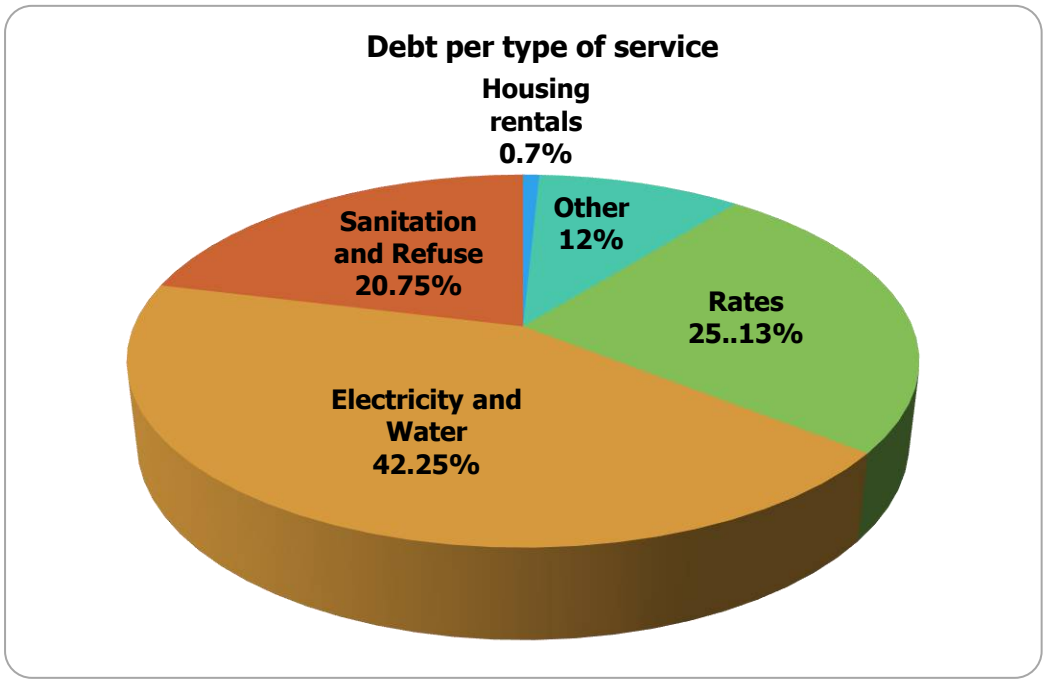


FIGURE 22: DEBT PER SERVICE TYPE

5.12 Total Debtors Age Analysis

Financial year	Less than 30 days	Between 30-60 days	Between 60-90 days	More than 90 days	Total
	R'000	R'000	R'000	R'000	R'000
2019/20	73,683	7,276	3,518	43,082	127,558
2020/21	71,751	2,455	1,742	52,396	128,345
2021/22	79,839	2,677	1,970	56,461	140,947
Difference	8,087	221	229	4,065	12,602
% growth year on year	11.0%	3.0%	6.5%	9.4%	9.9%

TABLE 309: SERVICE DEBTOR AGE ANALYSIS

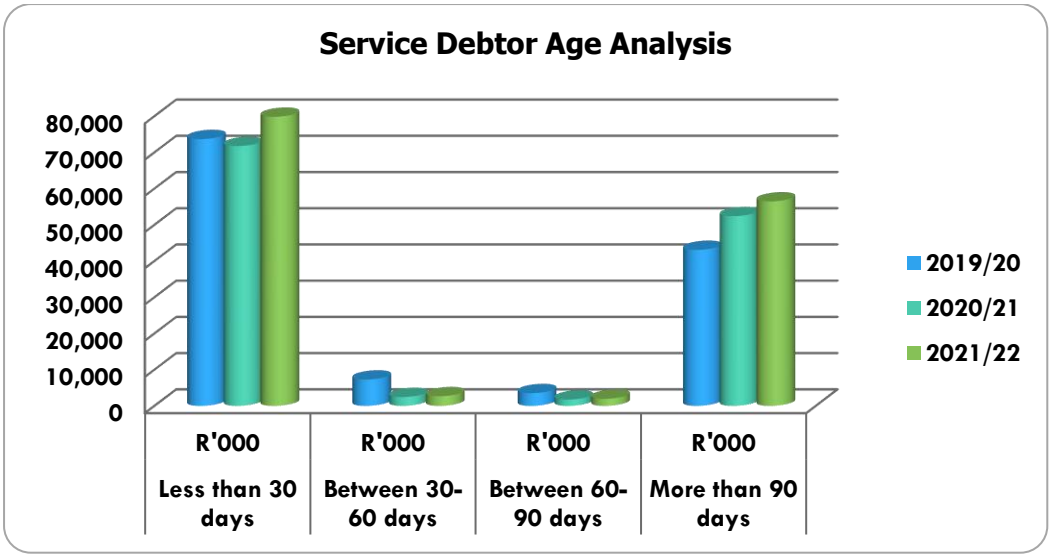


FIGURE 23: SERVICE DEBTORS AGE ANALYSIS FOR THE 2019/20, 2020/21 AND 2021/22 FINANCIAL YEARS

5.13 Borrowings and Investments

Infrastructure needs to be replaced and therefore borrowings for periods of 10-15 years are taken up to spread the burden over the minimum useful life of the assets.

5.13.1 Actual Borrowings

Actual Borrowings 2019/20 - 2021/22			
R' 000			
Instrument	**2019/20**	**2020/21**	**2021/22**
Municipality			
Long-Term Loans (annuity/reducing balance)	376,933	384,357	380,400
Long-Term Loans (non-annuity)	100,000	100,000	100,000
Local registered stock			
Instalment Credit			
Financial Leases			
PPP liabilities			
Finance Granted by Cap Equipment Supplier			
Marketable Bonds			
Non-Marketable Bonds			
Bankers Acceptances			
Financial derivatives			
Other Securities			
Municipality Total	**476,933**	**484,357**	**480,400**

TABLE 310: ACTUAL BORROWINGS

5.13.2 Municipal Investments

Actual Investments 2019/20 - 2021/22			
R' 000			
Investment* type	2019/20	2020/21	2021/22
	Actual	Actual	Actual
Municipality			
Securities - National Government			
Listed Corporate Bonds			
Deposits - Bank	510,243	410,241	410,251
Deposits - Public Investment Commissioners			
Deposits - Corporation for Public Deposits			
Bankers Acceptance Certificates			
Negotiable Certificates of Deposit - Banks			
Guaranteed Endowment Policies (sinking)	46,515	54,278	60,512
Repurchase Agreements - Banks			
Municipal Bonds			
Investo Endowment Certificate			
Municipality Total	**556,758**	**464,519**	**470,763**
T5.10.4			

TABLE 311: MUNICIPAL INVESTMENTS

5.13.3 Declaration of Loans and Grants made by the Municipality

Declaration of Loans and Grants made by the municipality: 2021/22					
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value	Total Amount committed over previous and future years	
			R'000		
			2020/21	2021/22	2022/23
Maatskaplike Dienste Hermanus	Grant-in-aid	None			–
Overstrand Association for People with Disabilities	Grant-in-aid	None	–		–
Ikamva	Grant-in-aid	None			–
Whale Coast Conservation	Grant-in-aid	None	–		–
Hermanus Botanical Society	Grant-in-aid	None	–		–
Kleinmond Child Welfare	Grant-in-aid	None	–		–
Overstrand Hospice	Grant-in-aid	None			–
Hangklip Community Care Centre	Grant-in-aid	None			–
Recycle Swop Shop	Grant-in-aid	None	–		–

Declaration of Loans and Grants made by the municipality: 2021/22					
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value	Total Amount committed over previous and future years	
			R'000		
			2020/21	2021/22	2022/23
Siyazama Service Centre for the Aged	Grant-in-aid	None			–
Overberg Wheelchair Association	Grant-in-aid	None			
Overstrand Arts	Grant-in-aid	None			
National Sea Rescue Institute	Grant-in-aid	None			
GCA	Grant-in-aid	None			
Badisa Herberg- aan- see	Grant-in-aid	None			
Hermanus Hacking Group	Grant-in-aid	None			
Camphill School	Grant-in-aid	None	–		–
Stanford Animal welfare	Grant-in-aid	None			
Flower Valley Conservation Trust	Grant-in-aid	None			
Kids @ the Centre	Grant-in-aid	None			
Strandlopertjie Bewaarskool	Grant-in-aid	None			
Narrative Foundation	Grant-in-aid	None			
Camphill Farm Community	Grant-in-aid	None	–		–
Pearly Shell Service Centre	Grant-in-aid	None			
RDP Training Centre	Grant-in-aid	None			
Hermanus Night Shelter	Grant-in-aid	None			
Blommeland Day Care	Grant-in-aid	None			
Whale Coast 96 FM	Grant-in-aid	None			
Pearly Beach Conservancy	Grant-in-aid	None	–		–
Women Action Group	Grant-in-aid	None			
Stanford Conservation	Grant-in-aid	None	–		–
Dyer Island Conservation Trust	Grant-in-aid	None	–		–
Grootbos Green Futures Foundation	Grant-in-aid	None			
Enlighten Education Trust	Grant-in-aid	Management			
Cancer Association of SA	Grant-in-aid	None			
Sustainable Futures Trust	Grant-in-aid	None			
Child Welfare Hermanus	Grant-in-aid	None	–		–
Overberg Aquatic Club			–		
Franskraal Bowling Club			–		–
Hermanus, Stanford en Gansbaai Maatskaplike Dienste	Grant-in-aid	None			
Overstrand Child and Youth Care Centre					
Social Services Hermanus					
Gansbaai day care for children	Grant-in-aid	None			
Mayor's Charity Fund			–		–

Declaration of Loans and Grants made by the municipality: 2021/22					
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value	Total Amount committed over previous and future years	
			R'000		
			2020/21	2021/22	2022/23
Hermanus Rainbow Trust					
Exclude tourism grants					
* *Loans/Grants - whether in cash or in kind*					
No Grant in Aid allocation for 2020/2021 and 2021/2022 financial years					

TABLE 312: GRANT-IN-AID: DECLARATION OF LOANS AND GRANTS MADE BY THE MUNICIPALITY

Borrowings are incurred to fund infrastructure. Surplus cash is invested in short term instruments. The repayment of certain borrowings is encompassed in sinking funds.

COMPONENT D: OTHER FINANCIAL MATTERS

5.14 GRAP Compliance

The municipality is 100% GRAP compliant since 2008/09.

5.15 Overview of Cost containment measures for 2021/22

The MFMA Municipal Cost Containment Regulations, 2019 (the Regulations) were published on 07 June 2019, with effective date 01 July 2019. Reports to council in the previous year addressed the administrative process in anticipation of the promulgation of the regulations. These considerations were based on MFMA Circular No. 82 Cost Containment Measures (Updated November 2016).

Subsequent to the regulations being gazetted, National Treasury issued MFMA Circular No 97 –Cost Containment Measures on 31 July 2019. This circular advises regarding proposed formats for reporting on budgets, expenditure and savings as addressed in the regulations.

Save for revised input pertaining to the consideration of Public Transport in Regulation 7(6)(b), included in changes as approved by council to the Overstrand Travel & Subsistence Policy in consideration of Public Transport, the bulk of the cost containment measures have been captured in various of our Budget related Council Policies. The before-mentioned been considered and updated with the annual revision of policies. The Overstrand Cost Containment Policy was approved by Council on 27 May 2020 with effective date 1 July 2020 and subsequently revised during 2020/2021.

Of importance to note is that the Budget Steering Committee gave effect to stringent cost containment restrictions over the past number of years, in terms of the budget policy guidance, to advise Council in this regard.

Templates have furthermore been implemented as part of operating procedures, to guide decision making regarding use of consultants and feasibility considerations.

The administration gives further effect in implementing the regulations and this is being attended to on a continuous basis, applying the stipulations of Budget directives and Budget related policies.

CHAPTER 6

COMPONENT A: AUDITOR GENERAL OPINION 2020/21

6.1 Auditor General Report 2020/21

Auditor-General Report on Financial Performance 2020/21	
Audit Report Status:	Unqualified (Clean Audit)
Non-Compliance Issues	Remedial Action Taken
There were no findings of any material misstatements in the financial statements prepared by the Municipality in accordance with S122 of the MFMA.	
There were no material findings of any instances of material non-compliance with specific matters in laws and regulations applicable to the Municipality.	

TABLE 313: AG REPORT ON FINANCIAL PERFORMANCE 2020/21

Auditor-General Report on Service Delivery Performance: 2020/21	
Audit Report Status:	Unqualified (Clean Audit)
Non-Compliance Issues	Remedial Action Taken
There were no material findings on the usefulness and reliability of the reported performance information for the following objective: • The provision and maintenance of municipal services.	

TABLE 314: AG REPORT ON SERVICE DELIVERY PERFORMANCE 2020/21

COMPONENT B: AUDITOR GENERAL OPINION 2021/22

6.2 Auditor General Report 2021/22

Auditor-General Report on Financial Performance 2021/22	
Audit Report Status:	Unqualified (Clean Audit)
Non-Compliance Issues	Remedial Action Taken
There were no findings of any material misstatements in the financial statements prepared by the Municipality in accordance with S122 of the MFMA.	
There were no material findings of any instances of material non-compliance with specific matters in laws and regulations applicable to the Municipality.	

TABLE 315: AG REPORT ON FINANCIAL PERFORMANCE 2021/22

Auditor-General Report on Service Delivery Performance: 2021/22	
Audit Report Status:	Unqualified (Clean Audit)
Non-Compliance Issues	Remedial Action Taken
There were no material findings on the usefulness and reliability of the reported performance information for the following objective: • The provision and maintenance of municipal services.	

TABLE 316: AG REPORT ON SERVICE DELIVERY PERFORMANCE 2021/22

APPENDICES

Appendix A: Councillors, Committees Allocated and Council Attendance

Councillors, Committees Allocated and Council Attendance- 2021/22					
Council Members	**Full Time / Part Time**	**Committees Allocated**	***Ward and/ or Party Represented**	**Percentage Council Meetings Attendance**	**Percentage Apologies for non-attendance**
	FT / PT			**%**	**%**
Anton Coetsee	FT	Speaker (Until Oct 2021)	4 DA	100	-
Grant Cohen	FT	Community Services (Until Oct 2021) Speaker (Since Nov 2021)	9 DA	100	-
Dudley Coetzee	FT (Until Oct 2021) PT (Since Nov 2021)	Executive Mayor (Until Oct 2021) LED (Since Jan 2022)	11 (Until Oct 2021) 1 (Since Nov 2021) DA	100	-
Annelie Rabie	FT	Executive Mayor (Since Nov 2021)	DA Proportional	100	-
Lindile Ntsabo	PT (Until Oct 2021) FT (Since Nov 2021)	Finance (Until Oct 2021) Deputy Executive Mayor (Since Nov 2021)	DA Proportional	90	100
Frederick Africa	FT	Protection Services (Until Oct 2021) Management Services (Since Jan 2022)	Proportional DA	90	100
Vuyisani Bandeza	PT (Since Nov 2021)	Investment & Infrastructure (Since Jan 2022)	6 Land Party	93	100
David Botha	PT (Until Oct 2021)	Infrastructure & Planning (Until Oct 2021)	7 DA	100	-
Kari Brice	FT (Until Oct 21) PT (Since Nov 21)	Economic Dev & Tourism (Until Oct 21) Community Services (Since Jan 21)	3 DA	95	0
Riana de Coning	FT (Until Oct 21) PT	Finance (Until Oct 21) Investment & Infrastructure	2 (Until Oct 21) 14 (Since Nov 21)	90	100

Councillors, Committees Allocated and Council Attendance- 2021/22					
Council Members	**Full Time / Part Time**	**Committees Allocated**	***Ward and/ or Party Represented**	**Percentage Council Meetings Attendance**	**Percentage Apologies for non-attendance**
	FT / PT			**%**	**%**
	(Since Nov 2021)	(Since Jan 21)			
Rugene Dees	PT (Since Nov 2021)	LED (Since Jan 21)	Proportional ACDP	85	50
Theresa Els	PT (Since Nov 2021)	Finance & Tourism (Since Jan 2022)	10 DA	100	-
Steven Fourie	PT (Since Nov 2021)	Protection Services (Since Jan 2022)	11 DA	93	100
Elnora Gillion	FT	Deputy Executive Mayor/ Infrastructure & Planning (Until Oct 21) LED (Since Jan 2021)	Ward 8 (Until Oct 21) Proportional (Since Nov 21)	95	100
Malcolm Grimbeek	PT (Since Nov 2021)	Protection Services (Since Jan 2022)	Proportional FF+	95	100
Tembile Gwele	PT (Since Dec 2021)	Management Services (Since Jan 2022)	Proportional EFF	50	67
Siphiwo Kalolo	PT (Until Oct 2021)	LED (Until Oct 2021)	Proportional ANC	100	-
Andrew Komani	FT (Until Oct 21) PT (Since Nov 21)	Management Services (Until Oct 2021) Management Services (Since Jan 2021)	Proportional DA	95	0
Fanie Krige	PT (Until Oct 2021)	Protection Services (Until Oct 2021)	10 DA	100	-
Clinton Lerm	FT (Since Nov 2021)	Investment & Infrastructure (Since Jan 2022)	Proportional DA	100	-
Hybré Lombard	PT (Since Nov 2021)	Protection Services (Since Jan 2022)	7 DA	100	-
Christine May	PT (Until Oct 2021)	LED & Community Services (Until Oct 2021)	Proportional DA	100	-
Michael Mhana	PT (Until Oct 2021)	Protection Services (Until Oct 2021)	12 Land Party	85	100

Councillors, Committees Allocated and Council Attendance- 2021/22					
Council Members	**Full Time / Part Time**	**Committees Allocated**	***Ward and/ or Party Represented**	**Percentage Council Meetings Attendance**	**Percentage Apologies for non-attendance**
	FT / PT			**%**	**%**
Benet Molefe	PT (Until Oct 2021)	Finance (Until Oct 2021)	Proportional EFF	100	-
Hannie Morgan	PT (Until Oct 2021)	Management Services (Until Oct 2021)	Proportional DA	70	100
Xolani Msweli	PT (Until Oct 2021)	Finance (Until Oct 2021)	1 ANC	100	-
Kholiswa Ngqandana	PT (Since Nov 2021)	Community Services (Since Jan 2022)	Proportional Land Party	100	-
Msa Nomatiti	PT (Since Nov 2021)	Investment & Infrastructure (Since Jan 2022)	Proportional DA	100	-
Nomaxesibe Nqinata	PT	Management Services (Until Oct 2021) Finance & Tourism (Since Jan 2022)	2 ANC	85	100
Ronald Nutt	PT (Until Oct 2021) FT (Since Jan 2022)	Finance and Management Services (Until Oct 2021) Community Services (Since Jan 2022)	Proportional (Until Oct 2021) 4 (Since Nov 2021)	100	1
Jean Orban	PT (Until Oct 2021)	Infrastructure & Planning (Until Oct 2021)	13 DA	100	1
Valerie Pungupungu	PT (Until Oct 2021)	Community Services and Infrastructure & Planning (Until Oct 2021)	5 ANC	100	-
Charmaine Resandt	PT	Protection Services and LED (Until Oct 2021) Management Services (Since Jan 2022)	Proportional (Until Oct 2021) 13 (Since Nov 2021)	80	100
Ntombizinee Sapepa	PT (Until Oct 2021)	Management Services (Until Oct 2021)	5 ANC	80	100
Masibonge Sihlahla	PT (Since Nov 2021)	Investment & Infrastructure (Since Jan 2022)	12 ANC	85	100
Simphiwo Silo	PT (Since Nov 2021)	LED (Since Jan 2022)	5 ANC	70	50

Councillors, Committees Allocated and Council Attendance- 2021/22					
Council Members	**Full Time / Part Time**	**Committees Allocated**	***Ward and/ or Party Represented**	**Percentage Council Meetings Attendance**	**Percentage Apologies for non-attendance**
	FT / PT			**%**	**%**
Constancy Tafu-Nwonkwo	PT	Protection Services (Until Oct 2021) Protection Services (Since Jan 2022)	Proportional ANC	85	100
Simphiwe Tebele	PT (Until Oct 2021)	Finance and Infrastructure & Planning (Until Oct 2021)	Proportional ANC	100	-
Jacobus van Staden	PT (Since Nov 2021)	Finance & Tourism (Since Jan 2022)	Proportional FF+	85	100
Stephen Williams	PT (Since Nov 2021)	Community Services (Since Jan 2022)	Proportional DA	95	100
Note: * Councillors appointed on a proportional basis do not have wards allocated to them					

Appendix B: Committees (other than Mayoral / Executive Committee) and Purposes of Committees

Committees (other than Mayoral / Executive Committee) and Purposes of Committees	
Municipal Committees	**Purpose of Committee**
Portfolio Committees	To Assist Executive Mayor
Section 62 Appeal Committee	Section 62 of the Systems Act provides inter alia for a person whose rights are affected by a decision taken by a political structure, political office bearer or a councillor to appeal to a committee of councillors who were not involved in the decision and appointed by the municipal council for this purpose.
Disciplinary Committee	To investigate any contravention of or failure by councillors to comply with any provision of the Code of Conduct for Councillors.
Municipal Public Accounts Committee (MPAC)	To recover unauthorised, irregular or fruitless and wasteful expenditure from the person liable for that expenditure. Council is vested with the responsibility to oversee the performance of the municipality, as required by the Constitution, the MFMA and the Systems Act. This oversight responsibility of council is particularly important for the process of considering annual reports.

Appendix C: Third Tier Structure

Third Tier Structure	
Municipal Manager	**Dean O'Neill**
Internal Audit	Chief Audit Executive: Dominic van der Heever
Risk Management	Chief Risk Officer – Zintle Mazuthu
Directorate	**Director / Manager (Title and name)**
Management Services	**Director Management Services - Desiree Arrison**
Human Resources	Senior Manager - Lucinda Bucchianeri
ICT	Manager: System Development - Craig Johnson
	Senior Business Analyst - Johnet van Asperen
Communication	Manager - Noluthando Zweni
Strategic Services	Senior Manager - Rochelle Louw
Council Support Services	Manager - Hanlie van Tonder
Legal Services	Senior Manager: Vacant
Finance	**Director: Finance - Santie Reyneke -Naude**
Deputy Director	Deputy Director: Finance & SCM - Clint Le Roux
Expenditure & Assets	Senior Manager - Johannes Vorster
Financial Services	Senior Manager - Bernard King
Supply Chain Management	Deputy Director: Finance & SCM - Clint Le Roux
Revenue	Senior Manager - Elmarie Hooneberg
Economic and Social Development and Tourism	**Director: Economic and Social Development and Tourism - Solomzi Madikane**
LED	Manager - Xolile Kosi
Tourism Marketing	Manager - Frieda Lloyd
Social Development	Manager - Gerhard Smit
Protection Services	**Director: Protection Services - Neville Michaels**
Traffic, Law enforcement & Task team	Chief: Traffic, Law enforcement & Task team – Rudi Fraser
Fire & Rescue, Disaster Management & Security Services	Chief Fire & Rescue & Disaster Management & Security Services – Lester Smith
Community Services	**Director: Community Services - Roderick Williams**
Operational Services	Deputy Director: Operational Services – Theo Steenberg
Area Management - Kleinmond	Senior Manager: Kleinmond Administration - Desmond Lakey
Area Management - Hermanus	Senior Manager: Hermanus Administration – Anver Wyngaard
Area Management - Gansbaai	Senior Manager: Gansbaai /Stanford Administration - François Myburgh
Housing	Manager: Housing Administration – Vacant
Infrastructure & Planning	**Director Infrastructure & Planning - Stephen Muller**
Engineering Planning	Deputy Director: Engineering Planning - Hanre Blignaut
Engineering Services	Senior Manager - Dennis Hendricks
Town and Spatial Planning	Senior Manager - Riaan Kuchar

Third Tier Structure	
Electro technical Services: Hermanus & Kleinmond	Senior Manager - Koos du Plessis
Electro technical Services: Gansbaai	Senior Manager - Danie Maree
Property Administration	Manager - Anja Le Roux
Building Control	Manager – Louise Coetzee
Environmental Management Services	Senior Manager - Liezl de Villiers
Use as a spill-over schedule if top 3 tiers cannot be accommodated in chapter 2 (T2.2.2). T C	

Appendix D: Municipal Functions

MUNICIPAL FUNCTIONS	Function Applicable to Municipality (Yes / No)*
Constitution Schedule 5, Part B functions:	
Beaches and amusement facilities	Yes
Billboards and the display of advertisements in public places	Yes
Cemeteries, funeral parlors and crematoria	Yes
Cleansing	Yes
Control of public nuisances	Yes
Control of undertakings that sell liquor to the public	Yes
Facilities for the accommodation, care and burial of animals	Yes
Fencing and fences	Yes
Licensing of dogs	Yes
Licensing and control of undertakings that sell food to the public	Yes
Local amenities	Yes
Local sport facilities	Yes
Markets	Yes
Municipal abattoirs	Yes
Municipal parks and recreation	Yes
Municipal roads	Yes
Noise pollution	Yes
Pounds	Yes
Public places	Yes
Refuse removal, refuse dumps and solid waste disposal	Yes
Street trading	Yes
Street lighting	Yes
Traffic and parking	Yes
** If municipality: indicate (yes or No); * If entity: Provide name of entity*	

Appendix E: Functionality of Ward Committees

Functionality of Ward Committees: 2021/22					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
WC 01	**Pre- 2021 LG Election**				
	Ald. Xolani Msweli Andre Wagener Franskraal Neighbourhood Watch Archibald Chambers Franskraal Bowling Club Edwin de Kock Franskraal Ratepayers' Association Phumla Margaret Yawa Masakhane Business Forum Mthuthuzeli Foto Masakhane Council of Churches Zwelandile Duna Masakhane Street Committee Association Ms Dorah Siduka Masakhane Residents' Organisation Elias Zihlalele Msopi CATA Sibulelo Mphetsheni Traditional Leaders Siyabonga Mjokweni Masakhane Youth Development Organization	Yes	1	1	0
	Post 2021 LG election				
	Ald. Dudley Coetzee Kathryn Shirley Marshall Klein River Over Watch Elias Cornelius Mosselbaai Sandiso Simon Jacob Die Bron Primary School Sfiso Gede Youth 4 Thought Kevin Husk Stanford CPF Brett Stander Food for Thought (ECD) Garth Abrahams Sport and Recreational / Universals RFC David Hagen Stanford Conservation Trust Bangile Mpsekhaya Thembelihle and Die Kop	Yes	3	5	2

Functionality of Ward Committees: 2021/22					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Louis Roodt Stanford Ratepayers' Association				
WC 02	**Pre- 2021 LG Election**				
	Ald. Riana de Coning	Yes	1	1	0
	Tania Lourens Overberg Line Fishing Association				
	R M du Plessis De Kelders & Perlemoenbaai Ratepayers' Association				
	Marius van der Merwe Kleinbaai Ratepayers' Association				
	Hermanus Johannes van Dyk (Manie) Gansbaai Marine Empowerment Trust				
	Glenda Sharon Kitley Gansbaai Tourism				
	Me. Jo-Anne Lewis Gansbaai Community Police Forum				
	Julia Lily Barlow Gansbaai Chamber of Commerce				
	Nico Naudé(MD) Gansbaai Ratepayers' Association				
	Samuel Norman Sauls Gansbaai Day-care for Children				
	Francia van Dyk See & Teekring				
	Post 2021 LG election				
	Ald. Theodorah Nqinata	Yes	3	5	2
	Hardus Botha Birkenhead Animal Rescue				
	Tuliswa Beauty Martins Ubomi Obuhle				
	Andile Khope Masakhane Old Informal Settlement				
	Nasiphi Sitofile Masakhane Sport Development				
	Masixole Majarana Masakhane Emerging Contractors				
	Isaac Falase Masakhane Formal Houses				
	Shakes Mxolisa Sompa Masakhane Area A: Gushi'ndoda				
	Mthuthuzeli Foto Masakhane Churches				
	Nico Naude Gansbaai Belastingbetalersvereniging / RPA				
	Luvuyo September Gansbaai Local Football Association				
WC 03	**Pre- 2021 LG Election**				
	Ald. Kari Brice	Yes	1	1	0

Functionality of Ward Committees: 2021/22					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Mary-Ann Verster Hermanus Botanical Society				
	Anina Lee Cliff Path Management				
	Brian Wridgway Hermanus Rate Payers Association				
	Derek William Duckitt Hermanus Astronomy Association				
	Shane Sauvage Tourism				
	Gideon Serfontein Hermanus Business Chamber				
	John Cowan Hermanus Sport Club				
	Bridgitte Sabbe HPP – Hermanus Public Protection				
	Kijl Resandt Village Square				
	Helena Johanna Herholdt Hermanus High School				
	Post- 2021 LG Election				
	Ald. Kari Brice	Yes	3	5	2
	Mary-Ann Verster Hermanus Botanical Society				
	Anina Lee Cliff Path Management				
	Brian Herbert Wridgway Hermanus Rate Payers Association				
	Peter Craig Holmes Fernkloof Estate				
	Dianne Gila Rattle Tourism				
	Patricia Redford Hermanus Boboon Action Group				
	John Howel Cowan Hermanus Sport Club				
	Donovan Charles Van Der Westhuizen Hermanus Neighbourhood Watch				
	Barend Gerhardus Jansen Van Vuren Whale Coast Community Forum				
	Kenneth Oscar Coetzer Hermanus High School				
WC 04	**Pre- 2021 LG Election**				
	Ald. Anton Coetzee	Yes	1	1	0
	Florence Cupido Community Gospel Outreach				
	Lizette Spandiel				

Functionality of Ward Committees: 2021/22					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Mount Pleasant Women's Club				
	Trevor Williams Atlantics Rugby Club				
	Maria Pieterse Mount Pleasant Sea Harvesting Co-Op				
	Deon de Kock Westcliff Residents Association				
	Simon Janse van Vuuren Huis Lettie Theron (BADISA)				
	Anthony Steneveld Anointed Commission of Christ Ministries				
	Trevor Titus Health & Welfare				
	Willem Thompson Mount Pleasant Neighbourhood Watch				
	Desiree April Overstrand Community Centre				
	Post- 2021 LG Election				
	Cllr Ronald Nutt	Yes	3	5	2
	Ethel Visser Just Care Aftercare				
	Lucinda Plaatjies Community Gospel Soup Kitchen				
	Christine Ann May Hermanus Night Shelter				
	Nicolaas Johannes Esau Lunick Soup Kitchen				
	Hendry Lottering Community Gospel Outreach				
	Deon De Kock Westcliff Residents Association				
	Shirmorne Moses Overstrand APD				
	Mantiens Konstabel Mount Pleasant Sport Forum				
	Maria Pieterse Mount Pleasant Football Club				
	Anothony Steneveld Anointed Commission of Christ Ministries				
WC 05	**Pre- 2021 LG Election**				
	Cllr. Valerie Pungupungu	Yes	1	1	0
	Patricia Moshesh Transit Camp Informal settlement				
	Morris Thukwayo Youth Development				
	Ntombizanele Sapepa Siyazama Elderly Centre				
	Regina Ndawule Ilisa Street				

Functionality of Ward Committees: 2021/22					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Sibusiso Makunga Hermanus Rainbow Trust				
	Thenjiwe Mavata Community Safety				
	Lulama Kamana Zwelonke Women's Manyano				
	Nomama Ncapayi Thambo Square				
	Nolusindiso Mjiwa Asazani Informal Settlement				
	Thobeka Veleka Qhayiya High School				
	Post- 2021 LG Election				
	Cllr Simphiwe Silo	Yes	3	5	2
	Sibingiseni Ntamo Youth Cafe				
	Ncedeka Qotyana Netball Club				
	Proscilla Tebele Siyazama Center				
	Eric Vuyo Mlonyeni Football Association				
	Fuzile Bhangazane Kuyasa Formal Houses				
	Polao P Mofokeng Neighbourhood Watch				
	Nosiphe Kapa Transit Camp				
	Ongezwa Tyilana Asazani				
	Nomthandazo Bandeza Kwasa Kwasa Formal Houses				
	Eunice Ncapayi Thambo Formal Houses				
WC 06	**Pre- 2021 LG Election**				
	Ald. Michelle Sapepa	Yes	1	1	0
	Nokuzola Mcinjane Siyazama Elderly Centre				
	Mzikayise Damesi Overstrand Whale Boxing Club				
	Vusumzi Tshona Zwelihle Neighbourhood Watch				
	Sinethemba Zwelifile Thambo Informal Settlement				
	Thelma Nondala Zwelihle Hostels				
	Xolani Gilikindla White City				

Functionality of Ward Committees: 2021/22					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Ntombekhaya Sinoko Mandela Informal Settlement				
	Fuzile Bhangazana Bhekela Informal Settlement				
	Xolile Sitshixo Tsepe-tsepe Informal settlement				
	Manetho Mlombi Association with Disabilities				
	Post- 2021 LG Election				
	Cllr Vuyisani Bandeza	Yes	3	5	2
	Vusumzi Kennedy Tshona Local Football Club (LFA)				
	Babalwa Xhinti Women Action Group				
	Purity Simangele Xolo APD				
	Amos Rolobana Zwelihle Primary School				
	Phelesile Jika Zenzo Zaba Postile				
	Paul Thando Dyantyi Hostils Zwelihle				
	Luthando Mshenxiswa Tsepe Tsepe Informal Settlement				
	Khuselwa Precious Macingwane Mshenxiswa Village				
	Thembani Mcinjana Psalli House Formal Houses				
	Sizani Phila Maphias Dubai Informal Settlement				
WC 07	**Pre- 2021 LG Election**				
	Cllr David Botha	Yes	1	1	0
	Willem Christian Gerber Marais Sandbaai Jukskei Klub				
	Sarel Oberholzer Sandbaai Ratepayers Association				
	Robert van der Merwe Sandbaai Neighbourhood Watch				
	Cornelis Lambertus Gerhardus vd Coolwijk Ocean Breeze Estate – Geographical Block				
	Jacobus Albertus Vorster Le Roux Village of Golden Harvest				
	Rita Gerber Sandbaai Verfraaiingskomitee				
	Hendrik Jacobus Johannes Lombard Leisure Park – Geographical Block				
	Pierre Louis Le Roux VOS Kuspad				
	Georgina Willemine Geldenhuys Hermanus Waldorf School				

Functionality of Ward Committees: 2021/22					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Deon Beukes Sandbaaisaalbestuurskomitee				
	Post- 2021 LG Election				
	Cllr. Hybre Lombard	Yes	3	5	2
	Pierre Louis Le Roux Sandbaai Coastal Path Management				
	Julia Van Zyl Sandbaai Ratepayers Association				
	Robert William Van Der Merwe Sandbaai Buurtwag				
	Jacobus Albertus Vorster Le Roux Inwoners Vereniging Golden Harvest				
	Gideon Johannes Beukes Sandbaaisaalbestuurskomitee				
	Hester Mienie Sandbaai Communal Housing Forum				
	Joan Jones Ward 7 Ratepayers Association				
	Hugo Theunis Potgieter Schulphoek Action Group				
	Donald Ian Kearney Hemel-en-Aarde Estate Home Owners Association				
	David Frederick Chambers Sandbaai Community Safety NPO				
WC 08	**Pre- 2021 LG Election**				
	Cllr Elnora Gillion	Yes	1	1	0
	Isai Benjamin Claasen Hawston Rugby Club				
	Garda Williams Hawston Gesondheid en Welsyn				
	Robert Anton McDavid Fisherhaven RPA				
	Thomas Swarts Griqua National Conference				
	Julius Booysen Overstrand Association for Persons with Disabilities				
	Vacant Hawston Primary school				
	Felicity Siljeur Pearly Shells				
	Denvid Christy Adams Efesiers Pentecostal				
	Mike Austin Bot Friends				
	Dave Hugo Fisherhaven Neigbourhood Watch				
	Post- 2021 LG Election				
	Cllr Arnie Africa	Yes	3	5	2
	Johannes Antonie Snyman				

Functionality of Ward Committees: 2021/22					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Fisherhaven Neigbourhood Watch				
	Robert Alton McDavid Fisherhaven Ratepayers Association				
	Ockeert Tobias Van Schalkwyk Friends of the Bot river Estuary and Environs				
	Deon Grant Laaks Lake Marina Yacht Club				
	Ricard Hendricks Overstrand APD				
	Felicity Siljeur Pearly Shelf Service Centre				
	Franska Shamonay Lutz Treasure Vessels Ministries				
	Thomas Swarts Griqua National Conference				
	Natasha Bruiners Catapult Foundation				
	Lavinia Gillion Hawston Neighbourhood Watch				
WC 09	**Pre- 2021 LG Election**				
	Cllr Grant Cohen	Yes	1	1	0
	Johannes de Clerk Sea Avenues				
	Charles Swartz Integrated Fishing Forum				
	Elizabeth Hauptfleisch Palmiet				
	Thomas Snibbe Mountain Lanes				
	Johan Carstens Kleinmond Straatwag				
	Botha Maree Kleinmond Nature Conservation Association				
	Chris Harding Kleinmond Ratepayers' Association				
	Derek Adonis Kleinmond Primary School				
	Mike Botha Klein Berlyn				
	Cornette Hull Overberg-Kleinmond Khoisan				
	Post- 2021 LG Election				
	Cllr Grant Cohen	Yes	3	5	2
	Christiaan Frans (Chris) Harding Kleinmond Rate Payers Association				
	Frazer Georgio Barry Arts and Culture				

Functionality of Ward Committees: 2021/22					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Nydia Carelse Proteadorp				
	Gideon Johannes Kemp(Deon) Brits Klein Berlyn Business Forum				
	Burger Wilhelm Malherbe Sea Avenues				
	David Alan Peddle Special Rating Area				
	Thomas Saul Snibbe Mountain Avenues and Streets				
	Hendrik Botha Maree Kleinmond Natuure Bewarings Vereniging				
	Maria Magrieta De Beer Klein Berlyn				
	Matthys Johannes Bekker Kleinmond Golf Club				
WC 10	**Pre- 2021 LG Election**				
	Cllr Fanie Krige	Yes	1	1	0
	Hilgard Muller Rooi Els Ratepayers' Association				
	Susanna Botha Kleinmond Police Forum				
	Theresa Els Child Welfare SA Kleinmond				
	Mary Hull Proteadorp West				
	Melvin Jooste Mooiuitsig				
	Elmarie Strydom Pringle Bay Ratepayers' Association				
	Willem Steyn Betty's Bay Residents and Ratepayers' Association				
	Bangikhaya Mantshinga Backyard Dweller Association				
	Ellsworth October Kogelberg Biosphere Reserve				
	Andrew Martin Local Football Association				
	Post- 2021 LG Election				
	Cllr Theresa Els	Yes	3	5	2
	Xolisa Justice Njemla Kleinmond local football				
	Delia April-Endley Mooi uitsig				
	Elmarie Strydom Pringle Bay Ratepayers Association				
	Wayne Raymond Jackson Betty's Bay Ratepayers Association				

Functionality of Ward Committees: 2021/22					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Anuta Scholtz Rooiels Ratepayers Association				
	Maria Johanna Cornelia Stoop Pringle Bay Rewilding				
	Richard Charles Gould Sunny Seas-Hangklip Villages				
	Bangikhaya Mantshinga Backyard Dwellers				
	Andrew Stoy Bettey's Bay Neighbourhood Watch				
	Thobekile Nikklas Koti Overhills Community				
WC 11	**Pre- 2021 LG Election**				
	Ald. Dudley Coetzee	Yes	1	1	0
	Coleen Emmenis Baardskeerdersbos Homeowners' Association				
	Gideon Joubert Strandveld Landbou Vereniging				
	Henry Dyers Buffeljachts Gesondheid & Welsyn				
	David Hagan Stanford Conservation Trust				
	Louis Roodt Stanford Ratepayers' Association				
	Hein Vollgraaff Farmers' Association				
	Jenny October Farmers' Association				
	Zodwa Zawula Blomtuin & Ou Skema				
	VACANT Thembelihle Community				
	Vivian Burton-Moore Pearly Beach Ratepayers' Association				
	Post- 2021 LG Election				
	Cllr Steven Fourie	Yes	3	5	2
	Elizabeth Catharina Versfeld Pearly Beach Conservancy				
	Alexander Atchison Mostert Klipfonteyn Home Owners Association				
	Megan Keisha Pieterse Eluxolweni Youth				
	Siegried Louise Venter Wolvengat				
	Jan Urbanus Germishuys Franskraal Buurtwag				
	Shirley Coetzee Pearly Beach Ratepayers' Association				
	Archibald Chambers Franskraal Ratepayers' and Residents Association				

Functionality of Ward Committees: 2021/22					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Coleen Emmenis Baardskeerdersbos Huiseienaarsvereniging				
	Hendry Dyers Buffeljagsbaai Community				
	Siphele Nkebe Eluxolweni				
WC 12	**Pre- 2021 LG Election**				
	Cllr. Michael Mhana	Yes	1	1	0
	Zwelethemba Patrein Zwelihle Primary School Governing Body				
	Ntembiso Bulawa Community Police Forum				
	Vuyiswa Khuse Womens Action Group				
	Akhona Jakuja Local Football Association				
	Nomthandazo Gcilitshane Zwelihle Neighbourhood Watch				
	Siyabulela Vonco Hermanus rainbow Trust				
	Nobelungu Mpemba Siyakha Educare Centre				
	Noluviwo Nkoanyane Association with Disabilities				
	Noluthando Mtyibilisi Treatment Action Campaign				
	Masibongwe Sihlahla Youth Development				
	Post- 2021 LG Election				
	Cllr Masibongwe Sihlahla	Yes	3	5	2
	Lungiswa Sithetho Youth league				
	Mafu Saula Zwelihle Neighborhood Watch				
	Nobelungu Callinam Mpemba Siyakha Community Educare				
	Nomathamsanqa Max Buhle,Zuma and Zithande				
	Faniswa Shumane Qhayiya and Mandela				
	Nomakhaya Mgcuwe Marikana Informal Settlement				
	Nandipha Fukula Freternal Ministries				
	Zingisa Mthimde Masiphumelele Informal Settlement				
	Sivuyile Mfana Local Football Association				

Functionality of Ward Committees: 2021/22					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Philile Xhomiyeza Zwelihle Youth Project				
WC 13	**Pre- 2021 LG Election**				
	Cllr Jean Orban	Yes	1	1	0
	Hendrik Johannes Greeff Onrus Rate Payers Association				
	Ann Bown Vermont Conservation Trust				
	Ann Droomer Onverwag Neighbourhoodwatch				
	Henry William (Duncan) Heard Vermont coastal Path Committee				
	Eric Larsen Vermont RP & Environmental Association				
	Deon van der Kooi NG Kerk Onrus				
	Mathys Pretorius Van As Sutherland Kalfiefees				
	Caroline Gabb Onrus River Estuary Forum				
	Theo Agenbag Onrus Handels Pos – Geographical Block				
	Johan Prinsloo Onrus Retirement Villages – Geographical Block				
	Post- 2021 LG Election				
	Cllr Charmaine Resandt	Yes	3	5	2
	Hendrik Johannes Greeff Onrus Homeowners Association - ORHA				
	Johannes Myburgh Vermont Coastal Path Committee				
	Henry William (Duncan) Heard Vermont Ratepayers and Environmental Association				
	Deon Herman Van Der Kooi NG Kerk Onrusrivier				
	James Henry Hattingh Kalfiefees				
	Caroline Anne Gabb Onrus River Estuary Forum (OREF)				
	Caroline Margaret Gibbs Retirement Villages - Kidbrooke Place, Negester, Onrus Manor				
	Meredith Thornton Onrus Vermont Special Rating Area				
	Anne Droomer Onverwag Neighbourhood Watch				
	Tielman Nieuwoudt (Theo) Agenbag Onrus Handels Pos				
WC 14	**New ward since 1 November 2022**				
	Ald. Riana De Coning	Yes	3	5	2

Functionality of Ward Committees: 2021/22					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Ivan Cornelius Blompark Neighbourhood Watch				
	Roger Bred Silwerjare Dienssentrum				
	Johanna Maria Mostert See en Teekring				
	Johannes Zacharias Joubert NG Kerk				
	Helena A Wolfaardt ECD Gansbaai				
	R M Du Plessis De Kelders & Perlemoenbaai Belastingbetalersvereniging /RPA				
	Dianne Margaret Galant Blompark/Beverley Hills Residents				
	Chantel Botha Kleinbaai Belastingbetalersvereniging / RPA				
	Hermanus Johannes (Manie) Van Dyk Gansbaai Marine Empowerment Trust				
	Neil Sydney Pedro Gansbaai Primary School				

Appendix F 1: Capital Projects: Seven Largest in 2021/22

Capital Projects: Seven Largest in 2021/22 (Full List at Appendix X)				
R' 000				
No.	**Project Name and detail**	**Start Date**	**End Date**	**Total Value**
1	LCH Services Construction Contracts	01/07/2021	30/06/2022	49,030,714
2	Replacement of Overstrand Water Pipes	01/07/2021	30/06/2022	18,668,990
3	Upgrading of Pumpstations Rising Mains	01/07/2021	30/06/2022	12,151,676
4	Fkraal Kbaai Bhead New 66 11kv Substation	01/07/2021	30/06/2022	7,934,493
5	Upgrade Bulk Sewer Supply Area A&B	01/07/2021	30/06/2022	12,852,404
6	Gansbaai CBD Sewer Network Extension	01/07/2021	30/06/2022	5,348,075
7	Water Master Plan Implementation	01/07/2021	30/06/2022	7,220,490
				T F.1

Appendix F 3: Top Four Service Delivery Priorities for Ward (Highest Priority First)

Top Four Service Delivery Priorities for Ward (Highest Priority First)		
No.	**Priority Name and Detail**	**Progress During 2021/22**
	GREATER GANSBAAI AREA- WARDS 1, 2, 11, 14	
	WARD 1	
1	Housing	Awaiting funding for top structures
2	Upgrade of Library	Maintenance work/upgrade was funded with grant funding received from WCLS
3	Revitalisation of CBD (Stanford)	First Phase (paving of sidewalks and parking area) was completed
4	Upgrade of Entrance (R43)	Project completed by Western Cape Department of Public Works & Transport
	WARD 2	
5	Masakhane Stormwater	Full budget was spent
6	Housing	Installation of services to UISP was completed and beneficiaries were relocated
7	Roads	Rehabilitation of identified streets were completed.
8	Stalls for Informal Traders	The project was completed
	WARD 11	
9	Franskraal Stormwater	Existing detention pond was upgraded
10	Franskraal Sidewalks/Streets	Full budget was spent
11	Pearly Beach – Plot Clearing	Need was addressed via the Operational Budget (OPEX)
12	Stormwater	Existing infrastructure was expanded in all areas
	WARD 14	
	Roads	Existing gravel road linking Blompark with Beverley Hills and newly developed residential area was upgraded to tar surface (Bus Route)
13	Sewer Network Extension	Phase 4 of the installation of waterborne sewer was completed
14	Roads	The access road to the landfill site was upgraded
15	Housing	Construction of 100 top structures in Blompark was completed
	GREATER HERMANUS AREA- WARDS 3, 4, 5, 6, 7, 8, 12, 13	
1	CCTV - Camera	Completed
2	Animal and environmental proof bins	Completed
3	Maintenance of sidewalks-Mn Rd-NG Church parking area to De Goede Street	Not Completed
4	Traffic calming	Completed
	WARD 4	
1	CCTV Cameras-Mount Pleasant	Completed
2	Mount Pleasant: Upgrading of sportsgrounds	Not Completed
3	Upgrading of front area of Huis Lettie Theron	Completed
4	Westcliff: Sidewalks	Completed
	WARD 5	
1	Storm water drains	Completed
2	Subsoil drainage	Completed

Top Four Service Delivery Priorities for Ward (Highest Priority First)		
No.	**Priority Name and Detail**	**Progress During 2021/22**
	WARD 6	
1	Upgrading of Zwelihle Community Hall Roof	Completed
2	Installation of subsoil drainage	Completed
	WARD 7	
1	Streetlights	Completed
2	Restoration and upgrade of beach area including facilities	Not Completed, the funding has been rolled over to financial year 2022/2023
3	Traffic Calming	Completed
4	CCTV	Completed
	WARD 8	
1	Curbing and tar/paving of sidewalks	Not Completed
2	CCTV -Fisherhaven	Completed
3	Streetlights	Completed
4	Stormwater and tarring of circles-Hawston	Completed
	WARD 12	
1	Stormwater drains	Completed
2	Upgrading Schulphoek outdoor Gym & Fencing	Completed
	WARD 13	
1	Construction and upgrading of Atlantic Drive walkway	Not Completed
2	Construction and extension of coastal path	Not Completed
3	Upgrading of Marine Drive coastal area at Jan Rabie Pool –Stone wall on both sides of entrance and exit	Completed
4	Streetlights	Completed
	HANGKLIP-KLEINMOND AREA WARDS 9 & 10	
	WARD 9	
1	Upgrading of sewerage system	Certain areas like Heuningkloof & Klein Berlyn have been completed. Work in mountain avenues commenced.
2	Speed Calming	Speed calming projects have been completed in accordance with the budget
3	Upgrading of Storm water systems	Ongoing
4	Installation of Safety Cameras	Safety cameras have been installed.
	WARD 10	
5	Upgrading & maintenance of roads	Paving of Anemone Road, Rooi Els has been completed
6	Water pipe replacement	Ongoing – large areas have already been done.
7	Development of a new cemetery	Completed
8	Refuse removal	Baboon proof bins have installed in coastal public places

Appendix G: Municipal Joint Audit and Performance Audit Committee Recommendations

Municipal Audit Committee Recommendations and/ or Resolutions		
Date of Committee	**Committee recommendations or resolutions during 2021/2022**	**Recommendations or resolutions adopted (enter Yes) If not adopted (provide explanation)**
24 August 2021	That cognizance be taken of the content of the draft Annual Financial Statements for the year ended 30 June 2021 and that satisfactory responses were received from the CFO and the Finance team on questions/ comments raised by the JAPAC thereto.	Yes
28 September 2021	**JAPAC - Item 7.1.1:** The JAPAC noted the Budget Statement Report: Fourth Quarter (April 2021 – June 2021) for the financial year 2020/21.	Yes
	JAPAC - Item 7.2: The JAPAC noted the reports on SDBIP: Fourth Quarter (April 2021 – June 2021) for the financial year 2020/2021.	Yes
	JAPAC - Item 7.3.2: The JAPAC noted the Debt Collection Report and Process as at 30 June 2021 for the financial year 2020/21.	Yes
	JAPAC - Item 7.4: The JAPAC noted the Creditors Report as at 30 June 2021 for the financial year 2020/21.	Yes
	JAPAC - Item 7.5: The JAPAC noted the Audit Action Plan as at 24 August 2021 for the financial year 2020/21.	Yes
	JAPAC - Item 7.6: The JAPAC noted all the reports from Risk Management Unit.	Yes
	JAPAC – Item 8: The JAPAC noted the 4th CAE status report.	Yes
	JAPAC – Item 9.1: The JAPAC noted the report relating to Predetermined Objectives (PDO): Fourth Quarter (April 2021 – June 2021) for the financial year 2020/21.	Yes
	JAPAC – Item 9.2: The JAPAC noted the report relating to Consulting Engagement re Increase in Invasion of Alien Vegetation 2020/21.	Yes
	JAPAC – Item 9.3: The JAPAC noted the report relating to Follow-up re Matters struck from the court roll for the financial year 2020/21.	Yes
	JAPAC – Item 9.4: The JAPAC noted the report relating to Governance Review for the financial year 2020/21.	Yes
	JAPAC – Item 9.5: The JAPAC requested the CFO to provide an update on all deadlines given to municipal staff to come forward voluntarily for a period of ninety (90) days to declare that they have been receiving the indigent grant subsidy.	Yes
04 November 2021	**JAPAC – Item 7.1:** The JAPAC noted the Quarterly Budget Report and SDBIP for the First Quarter in respect of the 2021/22 financial year.	Yes
	JAPAC – Item 7.2: The JAPAC noted the Debt Collection Reports as at 30 September 2021.	Yes
	JAPAC – Item 7.2: The JAPAC noted the Debt Collection Reports as at 30 September 2021.	Yes
	JAPAC – Item 7.3: The JAPAC noted the Creditors Report as at 30 September 2021.	Yes
	JAPAC – Item 7.4: The JAPAC noted the progress report regarding Project Amnesty.	Yes
	JAPAC – Item 7.5: The JAPAC noted all the reports from Risk Management Unit.	Yes

Municipal Audit Committee Recommendations and/ or Resolutions		
Date of Committee	**Committee recommendations or resolutions during 2021/2022**	**Recommendations or resolutions adopted (enter Yes) If not adopted (provide explanation)**
	JAPAC – Item 8.1: The JAPAC noted the 1st CAE status report in respect of the 2021/22 financial year.	Yes
	JAPAC – Item 9.1: The JAPAC noted the report relating to Predetermined Objectives (PDO): First Quarter (July 2021 – September 2021) for the financial year 2021/22.	Yes
	JAPAC – Item 9.2: The JAPAC noted the report relating to Key Controls Assessment Bi-Annual review (January 2021 – June 2021).	Yes
	JAPAC – Item 9.3: The JAPAC noted that there are controls implemented in respect of registration fees to avoid re-occurrence of the similar case(s) in future.	Yes
	JAPAC – Item 9.4: The JAPAC noted the report relating to consulting engagement re Curbing the transmission and spread of infectious diseases in the workplace.	Yes
	JAPAC – Item 9.5: The JAPAC has considered the report on the SCM Investigation and in view of the inconclusive outcome of Internal Audits findings and managements responses to these findings, JAPAC does not accept that the report has been concluded. The findings with regard to the 2 key aspects of the report, being the recalculation of the scoring and the appointment of sub-committee be referred to the External auditors for their assessment.	Yes
24 February 2022	**JAPAC – Item 7.1:** The JAPAC noted the Quarterly Budget Report and SDBIP for the Second Quarter in respect of the 2021/22 financial year.	Yes
	JAPAC – Item 7.2: The JAPAC noted the Debt Collection Reports as at 31 December 2021.	Yes
	JAPAC – Item 7.3: The JAPAC noted the remarks from the CFO.	Yes
	JAPAC – Item 7.4: The JAPAC noted the progress report regarding Project Amnesty.	Yes
	JAPAC – Item 7.5: The JAPAC requested that progress on the status of implementation of corrective actions on the AG findings, as listed in the Audit Action Plan, should always be provided for monitoring purposes by the JAPAC.	Yes
	JAPAC – Item 7.6: The JAPAC noted all the reports from Risk Management Unit.	Yes
	JAPAC – Item 8.1: The JAPAC noted the 2nd CAE status report in respect of the 2021/22 financial year.	Yes
	JAPAC – Item 9.1: The JAPAC noted the report relating to Predetermined Objectives (PDO): Second Quarter (October 2021 – December 2021) for the financial year 2021/22.	Yes
	JAPAC – Item 9.2: The JAPAC noted the report relating to Follow-up re Matters struck from the court roll.	Yes
	JAPAC – Item 9.3: The JAPAC noted the report relating to Follow-up re mSCOA Implementation project.	Yes
	JAPAC – Item 9.4: The JAPAC noted the report relating to consulting engagement re Curbing the transmission and spread of COVID-19.	Yes
28 April 2022	**JAPAC – Item 7.1:** The JAPAC noted the Quarterly Budget Report and SDBIP for the Third Quarter in respect of the 2021/22 financial year.	Yes
	JAPAC – Item 7.2: The JAPAC noted the Debt Collection Reports as at 31 March 2022.	Yes
	JAPAC – Item 7.3: The JAPAC noted the Creditors Report as at 31 March 2022.	Yes

APPENDICES

Municipal Audit Committee Recommendations and/ or Resolutions		
Date of Committee	**Committee recommendations or resolutions during 2021/2022**	**Recommendations or resolutions adopted (enter Yes) If not adopted (provide explanation)**
	JAPAC – Item 7.4: The JAPAC noted the progress report regarding Project Amnesty.	Yes
	JAPAC – Item 7.5: The noted that the AAP is being reviewed on a monthly basis to keep the status on the progress of implementation of corrective actions updated.	Yes
	JAPAC – Item 7.6: The JAPAC noted all the reports from Risk Management Unit.	Yes
	JAPAC – Item 8.1: The JAPAC noted the 3rd CAE status report in respect of the 2021/22 financial year.	Yes
	JAPAC – Item 9.1: The JAPAC noted the report relating to Predetermined Objectives (PDO): Third Quarter (January 2022 – March 2022) for the financial year 2021/2022.	Yes
	JAPAC – Item 9.2: The JAPAC noted the report relating to Key Controls Assessment Bi-Annual review (July 2021 – December 2021).	Yes
	JAPAC – Item 9.3: The JAPAC noted the report relating to Combined Assurance Bi-Annual review with concerns, stating that they will continue to monitor the progress on the implementation of IAS recommendations.	Yes

Appendix H 1 – Long Term Contracts (20 largest contracts)

Long Term Contracts (20 Largest Contracts entered into 2021/2022					
R' 000					
Name of Service Provider (Entity or Municipal Department)	**Description of Services Rendered by the Service Provider**	**Start Date of Contract**	**Expiry date of Contract**	**Project manager**	**Contract Value**
Khubeka Construction Cc	Construction of sewerage pump station	10 August 2021	30 June 2023	HANREB	R14 859 317.00
Amandla Construction - New Director	Construction	23 December 2021	30 June 2022	DHENDRICKS	R10 201 605.48
Benver Civils and Plant Hire Cc	Construction	09 May 2022	30 June 2022	JASONSOLOMONS	R6 855 320.00
Trompie Investements (Pty)	Construction of soccer field	06 April 2022	30 June 2022	DHENDRICKS	R3 874 163.60
Indalo Yethu Construction and Projects (Pty) Ltd	Environmental management maintenance	05 January 2022	30 June 2023	LBEZUIDENHOUT	R3 446 570.09
Startune (Pty) Ltd	Supply and delivery of overall. Protective clothing, personal protective equipment (PPE) and uniforms	22 December 2021	30 June 2024	CROETS	R2 163 363.12
Juno Corp (Pty) Ltd	Hiring of sewerage vacuum tankers	04 January 2022	30 June 2024	TSTEENBERG	R2 085 203.71
Bandakhanya (Pty) Ltd	Supply and delivery of products	22 March 2022	30 June 2022	GSMIT	R1 935 914.00

APPENDICES

Long Term Contracts (20 Largest Contracts entered into 2021/2022					
R' 000					
Name of Service Provider (Entity or Municipal Department)	**Description of Services Rendered by the Service Provider**	**Start Date of Contract**	**Expiry date of Contract**	**Project manager**	**Contract Value**
Gansbaai Aircon and Refrigeration Cc	Supply, maintenance and servicing of air condition	28 December 2021	30 June 2024	TMARX	R1 772 311.57
Milestone Construction & Civils	Renovations – water & sanitation store, Hermanus	01 April 2022	31 July 2022	TMARX	R1 375 479.00
Ultimate Procurement Solutions Cc	Speed enforcement	03 November 2021	30 June 2024	RUDIF	R1 172 983.00
Ulwando Bushclearing (Pty) Ltd	Application of fertilizer	08 March 2022	30 June 2024	TMARX	R1 164 887.83
Jonty Engineering and Trading SA Cc	Supply and erecting of fences	16 May 2022	30 June 2024	TMARX	R 1 056 209.35
Wapipa Construction (Pty) Ltd	Reading of water and electricity meters	01 July 2021	30 June 2024	EHOONEBERG	R 934 932.78
Wezlo (Pty) Ltd	Clearing of municipal and vacant erven	13 October 2021	30 June 2024	LESTERSMITH	R 883 448.46
Alert Development	Construction of additions	20 September 2021	30 June 2022	LESTERSMITH	R 840 699.47
Isidingo Security Services	Security guarding services	01 January 2022	30 June 2022	LESTERSMITH	R 810 827.14
Landis and GYR (Pty) Ltd	Supply and delivery of electrical meters and electrical items to the Overstrand municipality	12 October 2021	30 June 2023	CROETS	R 678 020.00
Kader Technologies (Pty) Ltd	Supply and delivery of electrical meters and electrical items to the Overstrand municipality	12 October 2021	30 June 2023	CROETS	R 547 854.01
Ikapa Reticulation & Flow	Provision of small works and maintenance	13 May 2022	30 June 2024	TSTEENBERG	R 406 956.53

Public Private Partnerships Entered into 2021/2022					
R' 000					
Name and Description of Project	**Name of Partner(s)**	**Initiation Date**	**Expiry date**	**Project manager**	**2021/22**
NONE					
					T H.2

APPENDICES

Appendix I: Municipal Entity/Service Provider Performance Schedule

Municipal Entity/Service Provider Performance Schedule									
Name of Entity & Purpose	**(a) Service Indicators**	**Year 0**		**Year 1**			**Year 2**	**Year 4**	
	(b) Service Targets	**Target**	**Actual**	**Target**		**Actual**	**Target**		
		***Previous Year**		***Previous Year**	***Current Year**		***Current Year**	***Current Year**	***Following Year**
(i)	**(ii)**	**(iii)**	**(iv)**	**(v)**	**(vi)**	**(vii)**	**(viii)**	**(ix)**	**(x)**
Refer to pages 119 – 162 in this Annual Report									
*Note: This statement should include no more than the top four priority indicators. * 'Previous Year' refers to the targets that were set in the Year 0 Budget/IDP round; *'Current Year' refers to the targets set in the Year 1 Budget/IDP round. *'Following Year' refers to the targets set in the Year 2 Budget/IDP round. Note that all targets must be fundable within approved budget provision. In column (ii) set out the Service Indicator (In bold italics) then the Service Target underneath (not in bold - standard type face) to denote the difference.*									T I

Appendix J: Disclosure of Financial Interests

N/A

Refer to item 7 (4) of Schedule 1 and item 5A (3) of Schedule 2 of the Local Government: Municipal Systems Act, No 32 of 2000

Council resolution 11 of 26/06/2013

Appendix K 1: Revenue Collection Performance by Vote

Revenue Collection Performance by Vote						
R' 000						
Vote Description	Year 2020/21	Current Year: 2021/22			2021/22 Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
Vote 1 - Council	38,321	31,285	31,734,707	53,270,146	41.3%	40.4%
Vote 2 - Municipal Manager	–	–	0	0	0.0%	0.0%
Vote 3 - Management Services	2,564	869	2,934,412	3,603,236	75.9%	18.6%
Vote 4 - Finance	311,455	318,650	318,649,922	323,685,885	1.6%	1.6%
Vote 5 - Infrastructure & Planning	586,800	691,845	692,670,324	672,304,822	-2.9%	-3.0%
Vote 6 - Protection Services	16,193	39,531	42,673,101	48,857,083	19.1%	12.7%
Vote 7 - Economic and Social Development & Tourism	3,860	2,838	4,773,414	4,846,448	41.5%	1.5%
Vote 8 - Community Services	396,440	392,418	395,775,871	409,622,516	4.2%	3.4%
Total Revenue by Vote	**1,355,632**	**1,477,435**	**1,489,212**	**1,516,190**	**2.6%**	**1.8%**
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A3						**T K.1**

Appendix K 2: Revenue Collection Performance by Source

Revenue Collection Performance by Source						
R '000						
Description	Year 2020/21	Year 2021/22			Year 2021/22 Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Property rates	263,442	275,637	275,637	278,154	0.9%	0.9%
Service Charges - electricity revenue	443,718	499,317	499,317	512,750	2.6%	2.6%
Service Charges - water revenue	130,885	132,168	132,168	142,917	7.5%	7.5%
Service Charges - sanitation revenue	86,983	87,631	87,631	93,177	6.0%	6.0%
Service Charges - refuse revenue	72,115	74,741	74,741	76,951	2.9%	2.9%
Service Charges - other	–	–	–	–		

Revenue Collection Performance by Source						
R '000						
Description	Year 2020/21	Year 2021/22			Year 2021/22 Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Rentals of facilities and equipment	6,155	3,440	3,440	6,692	48.6%	48.6%
Interest earned - external investments	30,505	27,456	27,456	31,908	14.0%	14.0%
Interest earned - outstanding debtors	4,244	4,681	4,681	4,220	-10.9%	-10.9%
Dividends received	–	–	–	–	0.0%	0.0%
Fines	1,095	28,223	20,223	35,124	19.6%	42.4%
Licences and permits	2,227	2,039	2,538	2,780	26.7%	8.7%
Agency services	6,164	6,680	6,680	6,858	2.6%	2.6%
Transfers recognised – operational	140,895	139,692	157,423	151,903	8.0%	-3.6%
Other revenue	98,520	126,909	138,535	122,707	-3.4%	-12.9%
Fair value adjustments	7,545	8,225	8,225	7,570	0.0%	0.0%
Total Revenue (excluding capital transfers and contributions)	**1,294,494**	**1,416,839**	**1,438,695**	**1,473,713**	**3.9%**	**2.4%**
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A4.						T K.2

Appendix L: Conditional Grants – excluding MIG

Conditional Grants: excluding MIG -2021/22						
R' 000						
Details	Budget	Adjustments Budget	Actual	Variance		Major conditions applied by donor
				Budget	Adjustments Budget	
Financial Management Grant	1,550	1,550	1,550	0.0%	0.0%	To promote and support reforms in financial management by building capacity in municipalities to implement the Municipal Finance Management Act (MFMA) As part of strengthening financial and asset management in municipalities, the grant provides funding for water and energy internship programme to graduates in selected water boards and municipalities
Integrated National Electrification	18,519	18,519	11,453	-38.2%	-38.2%	To implement the Integrated National Electrification Programme (INEP) by providing capital subsidies to Eskom to address the electrification backlog of occupied residential dwellings, the installation of bulk infrastructure and rehabilitation and refurbishment of electricity infrastructure in order to improve quality of supply

Conditional Grants: excluding MIG -2021/22						
R' 000						
Details	Budget	Adjustments Budget	Actual	Variance		Major conditions applied by donor
				Budget	Adjustments Budget	
Expanded Public Works Programme	2,530	2,530	2,530	0.0%	0.0%	To incentivise municipalities to increase job creation efforts in infrastructure, environment and culture programmes through the use of labour-intensive methods and the expansion of job creation in line with the Expanded Public Works Programme (EPWP) guidelines
Water Service Infrastructure Grant	5,182	5,182	5,182	0.0%	0.0%	This grant, administered by the Department of Water and Sanitation, aims to accelerate the delivery of clean water and sanitation facilities to communities that do not have access to basic water services.
Library subsidy	6,580	6,580	6,580	0.0%	0.0%	To transform urban and rural community library infrastructure, facilities and services (primarily targeting previously disadvantaged communities) through a recapitalised programme at provincial level in support of local government and national initiatives
Community Development Workers	76	76	76	100.0%	0.0%	To provide financial assistance to municipalities to cover the operational costs pertaining to the line functions of the community development workers including regional coordinators.
Construction Contracts	107,500	119,125	90,005	-16.3%	-24.4%	To provide funding for the creation of sustainable human settlements
Main Road subsidy	145	145	145	0.0%	0.0%	To subsidise municipalities with the maintenance of proclaimed municipal main roads, where the municipality is the Road Authority, within municipal areas.
Development of Sport and Recreation Facilities	600	600	–	-100.0%	-100.0%	Provision of Sport and Recreation facilities in especially previously disadvantaged communities.
Municipal Service Delivery and Capacity Building Grant	244	244	244	0.0%	0.0%	To provide financial assistance to municipalities to improve infrastructure, systems, structures, corporate governance, service delivery and addressing institutional challenges. To address economic development, poverty reduction and skills development identified within the Provincial Strategic goals as a priority
Resourcing Funding for Establishment &Support of a K9 Unit	2,420	4,046	3,683	52.2%	-9.0%	To provide resource funding for the establishment and support of a K9 unit.

Conditional Grants: excluding MIG -2021/22						
R' 000						
Details	Budget	Adjustments Budget	Actual	Variance		Major conditions applied by donor
				Budget	Adjustments Budget	
Financial Management Capacity Building Grant	250	700	676	170.3%	-3.5%	To develop financial human capacity within municipal areas to enable a sustainable local financial skills pipeline that is responsive to municipalities requirements to enable sound and sustainable financial management and good financial governance
Resource Funding for establishment of Law Enforcement Reaction Unit		6,307	1,003	#DIV/0!	-84.1%	To provide resource funding for the establishment of a Law Enforcement Reaction Unit within the Overstrand Municipality to support law enforcement activity in the district.
Municipal Electrical Master Plan Grant		1,000	1,000	#DIV/0!	0.0%	Financial assistance to municipalities to ensure effective functioning of municipal electrical infrastructure and to maximise the provision of basic electricity to citizens.
WC Municipal Energy Resilience Grant		650	650	0.0%	0.0%	The WC MER Grant will provide financial aid to qualifying Western Cape Municipalities in order to support the implementation of renewable energy and energy resilience projects in the province.
Municipal Library Support Grant		2,222	2,222	0.0%	0.0%	Short term response to support municipal investment in public library services, due to Community Library Services Conditional Grant cut
LG Public Employment Grant		1,300	1,300	0.0%	0.0%	To coordinate and ensure the implementation of targeted, short term public employment programmes for communities identified as being in distress, through conditional transfers to local and district municipalities and the Metro in the Western Cape.
ODM SAFETY FORUM OPEX GRANT		90	90	0.0%	0.0%	To provide more clarity & motivation towards improving the challenges and relationships amongst municipalities and SAPS.
Total	**145,596**	**170,867**	**128,389**	**-11.8%**	**-24.9%**	
* This includes Neighbourhood Development Partnership Grant, Public Transport Infrastructure and Systems Grant and any other grant excluding Municipal Infrastructure Grant (MIG) which is dealt with in par 5.9.2. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.						

Appendix M: Capital Expenditure- *New Assets programme

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2020/21	Year 2021/22			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Infrastructure - Total	**92,247**	**98,618**	**59,873**	**44,202**	**–**	**–**	**–**
Infrastructure: Road transport - Total	34,722	16,808	16,083	12,438	–	–	–
Roads, Pavements & Bridges	20,553	10,218	9,493	7,714	–	–	–
Storm water	14,169	6,590	6,590	4,724	–	–	–
Infrastructure: Electricity – Total	9,392	57,808	24,908	18,244	–	–	–
Generation					–	–	–
Transmission & Reticulation	9,392	57,808	24,908	18,244	–	–	–
Street Lighting							
Infrastructure: Water - Total	20,089	11,372	4,270	3,677	–	–	–
Dams & Reservoirs	15,728	11,372	4,270	3,677	–	–	–
Water purification	–			–		–	–
Reticulation	4,361	–	–	–	–	–	–
Infrastructure: Sanitation – Total	12,940	9,368	10,097	6,871	–	–	–
Reticulation	12,940	9,368	10,097	6,871	–	–	–
Sewerage purification	–	–	–	–	–	–	–
Infrastructure: Other - Total	15,103	3,262	4,516	2,972	–	–	–
Waste Management	15,103	3,262	4,516	2,972	–	–	–
Transportation							
Gas							
Other					–		
Community - Total	**75,339**	**22,833**	**11,824**	**6,111**	**–**	**–**	**–**
Parks & gardens	48,727	100	205	18,000	–	–	–
Sportsfields & stadia	–	7,481	7,081	2,567	–	–	–

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2020/21	Year 2021/22			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Swimming pools	–	–	–	–	–	–	–
Community halls	22	110	5	–	–	–	–
Libraries	295	4,374	–	–	–	–	–
Recreational facilities	–	3,517	1,857	631	–	–	–
Fire, safety & emergency	–	1,052	1,052	1,046	–	–	–
Security and policing	–	–	–	–	–	–	–
Buses	–	380	380	373	–	–	–
Clinics	–	–	–	–	–	–	–
Museums & Art Galleries	–	–	–	–	–	–	–
Cemeteries	1,232	–	–	–	–	–	–
Social rental housing	46,271	–	–	–	–	–	–
Other	27,470	5,819	1,244	1,476	–	–	–
Table continued next page							
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Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2020/21	Year 2020/21			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Heritage assets - Total	–	–	–	–	–	–	–
Buildings							
Other							
Investment properties - Total	**–**	**52,259**	**61,765**	**49,031**	**–**	**–**	**–**
Housing development		52,259	61,765	49,030,714			
Other							

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2020/21	Year 2021/22			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
–							
Other assets	**1,625**	**7,511**	**6,898**	**4,803**	**–**	**–**	**–**
General vehicles	–	–	–	–	–	–	–
Specialised vehicles		–	–		–		
Plant & equipment					–		
Computers – hardware/equipment	–	–	–	–	–		
Furniture and other office equipment	802	875	1,280	1,212	–	–	–
Abattoirs							
Markets							
Civic Land and Buildings							
Other Buildings		6,636	5,617	3,591			
Other Land	–			–			
Surplus Assets - (Investment or Inventory)							
Other	823	–	–	–	–		
Agricultural assets	–	–	–	–	–	–	–
List sub-class							
Biological assets	–	–	21	21	–	–	–
List sub-class		–	21	21			
Intangibles	**26,827**	**10,574**	**14,393**	**11,521**	**–**	**–**	**–**
Computers - software & programming	5,152	3,933	3,471	3,454	–	–	–
Other (Machinery & Office equipment)	486	1,641	1,791	1,261	–	–	–
Transport Assets	21,189	5,000	9,131	6,806	–	–	–
Total Capital Expenditure on new assets	**196,038**	**191,795**	**154,774**	**115,688**	**–**	**–**	**–**

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2020/21	Year 2021/22			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Specialised vehicles					–	–	–
Refuse							
Fire							
Conservancy							
Ambulances							
* Note: Information for this table may be sourced from MBRR (2009: Table SA34a)							T M.1

Capital Expenditure - Upgrade/Renewal Programme*							
R '000							
Description	Year 2020/21	Year 2021/22			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Infrastructure - Total	**50,054,079**	**80,859**	**80,620**	**74,261**	**–**	**–**	**–**
Infrastructure: Road transport – Total	12,689	–	–	–	–	–	–
Roads, Pavements & Bridges	181	–	–	–	–	–	–
Storm water	12,508	–	–	–	–	–	–
Infrastructure: Electricity - Total	1,044	**8,173**	**8,173**	**8,173**	–	–	–
Generation					–		
Transmission & Reticulation	1,044	8,173	8,173	8,173	–	–	–
Street Lighting					–	–	–
Infrastructure: Water - Total	15,485,318	**40,610**	**33,064**	**33,044**	–	–	–
Dams & Reservoirs					–	–	–
Water purification	15,485	40,610	33,064	33,044	–	–	–
Reticulation	–				–	–	–
Infrastructure: Sanitation - Total	17,573,423	**31,523**	**39,293**	**33,044**	–	–	–
Reticulation	3,287	7,283	15,054	15,018	–	–	–

Capital Expenditure - Upgrade/Renewal Programme*							
R '000							
Description	Year 2020/21	Year 2021/22			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Sewerage purification	14,286	24,239	24,239	18,026	–	–	–
Infrastructure: Other - Total	3,262	**553**	**90**	**–**	–	–	–
Waste Management	3,262	463	–	–	–	–	–
Transportation							
Gas							
Other		90	90			–	–
Community	**8,715,808**	**2,121,000**	**2,443,025**	**2,428**	**–**	**–**	**–**
Parks & gardens					–		
Sportsfields & stadia	7,886	2,021	2,343	2,343			
Swimming pools		–					
Community halls	–	–	–	–			
Libraries	–	–	–	–			
Recreational facilities		100	100	85			
Fire, safety & emergency	–	–	–	–			
Security and policing		–					
Buses		–					
Clinics		–					
Museums & Art Galleries		–					
Cemeteries		–	–				
Social rental housing	–	–	–	–			
Other	830,197				–		
Heritage assets					–	–	–
Buildings							
Other							
Table continued next page							

Capital Expenditure - Upgrade/Renewal Programme*							
R '000							
Description	Year 2020/21	Year 2021/22			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Table continued from previous page							
Capital Expenditure - Upgrade/Renewal Programme*							
R '000							
Description	Year 2020/21	Year 2021/22			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Investment properties	–	–	–	–	–	–	–
Housing development							
Other							
Other assets	–	–	–	–	–	–	–
General vehicles							
Specialised vehicles							
Plant & equipment							
Computers - hardware/equipment							
Furniture and other office equipment							
Abattoirs							
Markets							
Civic Land and Buildings							
Other Buildings							
Other Land							
Surplus Assets - (Investment or Inventory)							
Other	–	–	–	–	–		
Agricultural assets	–	–	–	–	–	–	–
List sub-class							
Biological assets	–	–	–	–	–	–	–
List sub-class							

Capital Expenditure - Upgrade/Renewal Programme*							
R '000							
Description	Year 2020/21	Year 2021/22			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Intangibles	–	–	–	–	–	–	–
Computers - software & programming							
Other *(list sub-class)*							
Total Capital Expenditure on renewal of existing assets	**58,770**	**82,980**	**83,063**	**76,689**	**–**	**–**	**–**
Specialised vehicles	–	–	–	–	–	–	–
Refuse							
Fire							
Conservancy							
Ambulances							
* Note: Information for this table may be sourced from MBRR (2009: Table SA34b)							T M.2

Appendix N: Capital Programme by Project: 2021/22

Capital Programme by Project: Year 2021/22					
R' 000					
Capital Project	Original Budget	Adjustment Budget	Actual	Variance (Act - Adj) %	Variance (Act - OB) %
WATER					
Refurbishment of Bulk Water Pipelines	3,000,000	1,988,060	1,985,836	0%	-51%
Fencing at Water Installations (F1/2)	700,000	700,000	690,867	-1%	-1%
Fencing at Water Installations (F2/2)	0	300,000	300,000	0%	100%
Replacement of Overstrand Water Pipes(F1/3)	10,000,000	7,049,000	7,046,410	0%	-42%
Replacement of Overstrand Water Pipes(F2/3)	8,000,000	8,000,000	8,000,000	0%	0%
Replacement of Overstrand Water Pipes(F3/3)	3,622,580	3,622,580	3,622,580	0%	0%
Water Facilities Contingency	400,000	1,783,940	1,779,839	0%	78%
Water Facilities Contingency		400,000	400,000	0%	100%
Access Roads to Kleinmond Buffels River WTW Upgrade	2,000,000	2,000,000	1,998,115	0%	0%
Upgrade Hermanus Well Fields Phase 2	6,691,709	3,589,508	3,586,015	0%	-87%
Chanteclair Monitoring Borehole-Public Contribution		0	90,547	100%	100%

Capital Programme by Project: Year 2021/22					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
Upgrade Water Lines & New Booster Pumpstation Valves	4,000,000	0	0	0%	0%
Upgrade Bulk Water	5,615,000	0	0	0%	0%
Water Master Plan Implementation	7,272,830	7,220,830	7,220,490	0%	-1%
Basic Services for Emergency Housing	250,000	250,000	0	0%	0%
Emergency Housing Project Schulphoek	280,000	280,000	0	0%	0%
EHP Water Provision for Informal Settlements	150,000	150,000	0	0%	0%
SANITATION/SEWERAGE					
Sewerage Facilities Contingency	650,000	1,090,000	1,084,144	-1%	40%
Kleinmond Sewer Network Extension	0	729,050	468,470	-56%	100%
Kleinmond WWTW Refurbish Upgrade (F1/2)	3,450,000	3,450,000	1,186,738	-191%	-191%
Kleinmond WWTW Refurbish Upgrade (F2/2)	1,080,080	1,080,080	1,080,080	0%	0%
Gansbaai CBD Sewer Network Extension (F1/2)	4,000,000	4,000,000	1,999,905	-100%	-100%
Gansbaai CBD Sewer Network Extension (F2/2)	3,348,170	3,348,170	3,348,170	0%	0%
Fencing at Sewerage Installations (F1/2)	800,000	800,000	770,318	-4%	-4%
Fencing at Sewerage Installations (F2/2)	1,200,000	1,200,000	1,193,999	-1%	-1%
Upgrading of Pumpstations Rising Mains (F1/3)	4,000,000	4,000,000	92,359	-4231%	-4231%
Upgrading of Pumpstations Rising Mains (F2/3)	6,877,317	6,877,317	6,877,317	0%	0%
Upgrading of Pumpstations Rising Mains (F3/3)	5,182,000	5,182,000	5,182,000	0%	0%
Hermanus WWTW Upgrade Screens Ras Sludge Dewatering	3,000,000	2,560,000	2,523,525	-1%	-19%
Emergency Housing Project Schulphoek	1,400,000	1,400,000	0	0%	0%
EHP Sewer Provision for Informal Settlements	620,000	620,000	0	0%	0%
Vehicles-Sewerage		1,500,000	1,145,076	-31%	100%
Upgrade Bulk Sewer Supply Area A&B	4,834,000	12,852,404	12,852,404	0%	62%
Zwelihle Sewer	449,150	201,126	200,536	0%	-124%
ELECTRICITY					
Fkraal Kbaai Bhead New 66 11kv Substation (F1/4)	17,000,000	0	0	0%	0%
Fkraal Kbaai Bhead New 66 11kv Substation (F2/4)	11,900,000	0	0	0%	0%
Fkraal Kbaai Bhead New 66 11kv Substation (F3/4)	6,500,000	0	0	0%	100%
Fkraal Kbaai Bhead New 66 11kv Substation (F4/4)	15,000,000	15,000,000	7,934,493	-89%	-89%
Electrification of Low-Cost Housing Areas (INEP)	3,519,000	3,519,000	3,519,000	0%	0%
Electrification of Low-Cost Housing Areas	2,500,000	2,500,000	2,499,914	0%	0%
Electrification of Low-Cost Housing Areas	0	2,500,000	2,500,000	0%	100%
Electricity Turnkey Projects			430,525	100%	100%
Power Cable to Kleinmond Slipway Facilities	115,000	115,000	114,443	0%	0%
Hermanus MV LV Upgrade/Replacement	4,939,913	4,939,913	4,939,897	0%	0%
Kleinmond MV LV Network Upgrade	1,860,714	1,860,714	1,860,711	100%	100%
Hawston MV LV Upgrade Replacement	372,282	372,282	372,281	0%	0%
Vehicles Electricity Distribution HM	2,230,435	2,230,435	1,835,663	0%	100%

Capital Programme by Project: Year 2021/22					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
Highmast Lights	743,523	743,523	743,519	0%	0%
Zithande Street Lights	370,077	370,077	370,075	0%	100%
Streetlights	100,000	100,000	77,306	-29%	-29%
Streetlights	30,000	30,000	24,919	-20%	-20%
Streetlights	30,000	30,000	29,955	0%	0%
Electricity Transformers Capital Replacement Contingency	1,000,000	1,000,000	1,000,000	0%	0%
STORMWATER					
Stormwater Ad Hoc	1,500,000	1,500,000	1,403,845	-7%	-7%
Stormwater Network	1,000,000	1,000,000	959,393	-4%	-4%
Stormwater Network	1,000,000	1,000,000	614,210	-63%	-63%
Sandbaai Stormwater Project-Long Street	1,250,000	1,250,000	0	0%	0%
Extension of Plein Street	260,000	260,000	260,000	100%	0%
Stormwater Ad Hoc	50,000	50,000	50,000	0%	0%
Stormwater Ad Hoc	50,000	50,000	50,000	0%	0%
Stormwater	100,000	100,000	100,000	100%	100%
Stormwater Ad Hoc	100,000	100,000	100,000	0%	0%
Stormwater Ad Hoc	100,000	100,000	100,000	0%	0%
Stormwater Ad Hoc	50,000	50,000	50,000	0%	0%
Stormwater Ad Hoc	50,000	50,000	50,000	0%	0%
Stormwater Ad Hoc	100,000	100,000	100,000	0%	0%
Storm Water Drains	300,000	300,000	300,000	0%	0%
Subsoil Drainage	200,000	200,000	200,000	0%	0%
Installation of Subsoil Drainage	200,000	200,000	200,000	0%	0%
Stormwater and Tarring of Circles Hawston	100,000	100,000	16,900	-492%	-492%
Stormwater	30,000	30,000	19,841	-51%	-51%
Stormwater Drains	150,000	150,000	150,000	0%	0%
WASTE MANAGEMENT					
Voëlklip Drop Off and Mini Drop Off Electric Fencing	90,000	90,000	0	0%	100%
Gansbaai Landfill Site Fence	463,000	0	0	0%	100%
Hermanus New Waste Management Facility(F1/2)	1,042,000	2,295,742	2,295,742	0%	0%
Hermanus New Waste Management Facility(F1/2)		1	467,071	100%	100%
Hermanus New Waste Management Facility(F2/2)	200,000	199,999	199,998	0%	0%
Hermanus Transfer Station Upgrading of Infrastructure(F1/2)	1,250,000	1,250,000	0	0%	0%
Hermanus Transfer Station Upgrading of Infrastructure(F2/2)	770,260	770,260	0	0%	0%
ROADS					
Vehicles Roads	1,306,087	1,306,087	1,033,960	-26%	-26%
Sidewalks	100,000	100,000	100,000	0%	0%

Capital Programme by Project: Year 2021/22					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
Gansbaai Sidewalks	100,000	100,000	100,000	0%	0%
Sidewalks	100,000	100,000	100,000	0%	0%
Sidewalks	100,000	100,000	100,000	0%	100%
Sidewalks	100,000	100,000	100,000	100%	100%
Sidewalks	50,000	50,000	50,000	100%	100%
Construction of New Cliff Paths	100,000	100,000	100,000	0%	0%
Traffic Calming	50,000	50,000	48,089	-4%	-4%
Mount Pleasant Speed calming	25,000	25,000	25,000	0%	0%
Mount Pleasant Sidewalks	50,000	50,000	50,000	0%	0%
Upgrading of front area of Huis Lettie Theron	50,000	50,000	50,000	0%	0%
Westcliff Sidewalks	75,000	75,000	75,000	0%	0%
Viewing Point Upgrade Still Street	100,000	100,000	100,000	0%	0%
Westcliff Speed calming	50,000	50,000	50,000	0%	0%
Construction of Sidewalks	200,000	200,000	200,000	0%	0%
Traffic Calming	75,000	75,000	74,299	-1%	-1%
Curbing and Tarring Paving of Sidewalks	180,000	180,000	0	0%	0%
Curbing and Tarring of Sidewalks Hawston	100,000	100,000	99,526	0%	0%
Traffic Calming Hawston	50,000	50,000	50,000	0%	0%
Anemone Road Paving	150,000	150,000	150,000	0%	0%
Mooiuitsig Kerbing	25,000	25,000	23,779	-5%	-5%
Proteadorp Heideland Creche Parking Area	65,000	65,000	30,016	-117%	-117%
Speed Calming	50,000	50,000	49,354	100%	100%
Traffic Calming	50,000	50,000	50,000	0%	0%
Traffic Calming	50,000	50,000	43,591	-15%	-15%
Traffic Calming	50,000	50,000	50,000	0%	0%
Sidewalks and Speed Calming Measures	150,000	150,000	150,000	0%	0%
Construction and Upgrading of Atlantic Drive Walkway	200,000	200,000	0	0%	0%
Construction and Extension of Coastal Path	200,000	200,000	0	0%	0%
Upgrading of Marine Drive Coastal Area at Jan Rabie Pool Stone Wall on Both Sides of Entrance and Exit	70,000	70,000	12,330	-468%	-468%
Revitalisation of CBD	200,000	200,000	200,000	0%	0%
Revitalisation of CBD	400,000	400,000	225,711	-77%	-77%
Extension of Plein Street	400,000	400,000	400,000	0%	0%
Emergency Housing Project Schulphoek	920,000	920,000	0	0%	0%
Blompark Housing Project Bus Route	5,583,000	4,857,571	4,857,571	0%	-15%
HOUSING					
LCH Services Construction Contracts	52,259,085	61,765,472	49,030,714	-26%	-7%
Hawston New Housing Development R43 Wall	2,100,000	2,100,000	0	0%	0%
SPORT & RECREATION					
Development of BMX Track Skate Park	100,000	100,000	72,068	-39%	-39%

Capital Programme by Project: Year 2021/22					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
Upgrade Hawston Sport Complex (F1/3)	600,000	600,000	402,676	-49%	-49%
Upgrade Hawston Sport Complex (F2/3)	1,431,225	1,431,225	1,431,225	0%	0%
Upgrade Hawston Sport Complex (F3/3)	2,021,000	2,343,025	2,343,025	0%	14%
Overstrand Wide Sport Facilities	600,000	600,000	0	0%	0%
Hermanus Sport Facility Improvement	1,900,000	1,500,000	0	0%	0%
Hermanus Sport Facility Project			52,588	100%	100%
Stanford Fence Soccer Rugby Clubhouses	400,000	400,000	400,000	0%	0%
Construction of Concrete Sitting Pavilion Masakhane Sports field	100,000	100,000	97,202	-3%	-3%
Fencing Dog Park	100,000	100,000	0	0%	0%
Upgrade of Public Boat Launching Site Ablutions-Du Toit Street	100,000	100,000	84,564	-18%	-18%
Restoration and Upgrade of Beach Area Including Facilities	150,000	150,000	0	0%	0%
Mount Pleasant Upgrading of Sportsgrounds	50,000	50,000	0	0%	0%
Upgrading Schulphoek Outdoor Gym Fencing	200,000	200,000	163,520	-22%	-22%
LIBRARIES					
Zwelihle Library	4,373,611	0	0	0%	0%
COMMUNITY SERVICES					
Upgrade of Municipal Yard Ablutions	500,000	0	0	0%	0%
Office Container for Kleinmond Slipway	145,000	145,000	111,400	-30%	-30%
Minor Assets Community Services	760,000	760,000	687,068	-11%	-11%
Community Services Project			58,630	100%	100%
Vehicles Community Services	347,826	347,826	0	0%	0%
Hermanus-Welcome Board	756,214	0	0	0%	0%
Onrus Beach Ablution and Facilities Upgrade(F1/2)	610,366	610,366	22,680	-2591%	-2591%
Onrus Beach Ablution and Facilities Upgrade(F2/2)	633,476	633,476	0	0%	0%
Bus Shelters Main Road	60,000	60,000	32,513	-85%	-85%
Outdoor Gym Equipment: Mountain View	0	105,000	18,000	-483%	100%
Upgrading of Town Hall	110,000	5,000	0	0%	0%
Minor Assets Equipment for Town Hall	35,000	35,000	24,932	-40%	-40%
Shelter for Communities Taxi Rank	265,884	0	0	0%	0%
Shelter for Communities Taxi Rank	138,264	0	0	0%	0%
Upgrade of Municipal Yard, Kleinmond		160,362	129,809	-24%	100%
New Roof Trading Swartdam Road	875,000	875,000	0	0%	0%
New Roof Masakhane Trading at Taxi Rank	80,000	80,000	73,359	-9%	-9%
Fencing Zwelihle Taxi Rank	300,000	300,000	300,000	0%	0%
PLANNING & DEVELOPMENT					
Fernkloof Nature Reserve Facilities (F1/2)	2,000,000	0	0	0%	0%
Fernkloof Nature Reserve Facilities (F2/2)	2,100,000	0	0	100%	100%

Capital Programme by Project: Year 2021/22					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
Building Control Office Extension	1,000,000	1,000,000	965,221	-4%	-4%
Purchase of Erf 4013 Betty's Bay & Erf 11472 Hermanus	100,000	100,000	0	100%	100%
ECD Centre Establishment	475,000	0	0	0%	100%
Hawston Lang Erwe Transfers	147,070	147,070	0	#DIV/0!	#DIV/0!
Hawston Industrial Business Hub	800,000	800,000	598,941	-34%	-34%
Kleinmond Community Project Old KCIH	700,000	700,000		0%	100%
Planning & Development Project			611,600	100%	100%
Minor Assets LED	45,000	45,000	37,146	0%	100%
Minor Assets LED		63,267	63,267	0%	100%
Minor Assets Infrastructure &Planning	370,000	370,000	157,053	0%	100%
Vehicles Planning Development	250,000	250,000	223,100	0%	100%
PUBLIC SAFETY					
Raising Gansbaai Fire Station Roof	300,000	121,000	0	0%	0%
Greater Hermanus Traffic Dept Removal of Obsolete Old Roofing and Ceiling and Replace with New Roof and Ceiling	1,000,000	0	0	100%	100%
Change Exit of Kleinmond Fire Station	300,000	150,000	0	0%	0%
Upgrading of Facilities Ablution Block ICS Centre	895,314	895,314	895,314	0%	0%
CCTV Cameras	33,477	33,477	33,085	100%	100%
CCTV Camera-Communal Sports field -Gansbaai	7,772	7,772	7,109	0%	100%
CCTV Cameras	24,952	24,952	24,886	0%	100%
CCTV Cameras	64,607	64,607	64,438	100%	100%
CCTV Cameras	83,536	83,536	83,317	100%	100%
CCTV Cameras	73,928	73,928	73,431	100%	100%
CCTV Cameras	5,816	5,816	4,977	0%	100%
Safety Cameras	23,928	23,928	22,682	-5%	-5%
CCTV Cameras	40,231	40,231	39,576	-2%	-2%
CCTV Cameras	4,416	4,416	3,736	-18%	-18%
CCTV Cameras	2,769	2,769	2,489	-11%	-11%
CCTV Cameras	4,416	4,416	3,736	-18%	-18%
CCTV Cameras	852	852	0	0%	0%
Safety Cameras at Entrances of Town	17,746	17,746	17,063	-4%	-4%
CCTV Cameras	3,595	3,595	3,595	100%	100%
CCTV Cameras	2,778	2,778	2,131	0%	100%
CCTV Cameras	3,282	3,282	2,489	0%	100%
CCTV Cameras	3,871	3,871	3,839	-1%	-1%
CCTV Cameras	74	74	0	0%	0%
CCTV Cameras	91,493	91,493	91,483	0%	0%
CCTV Cameras-Betty's Bay	5,331	5,331	4,620	-15%	-15%
Additional Offices Law Enforcement at Besemhoutskloof Farm	500,000	650,000	192,935	-237%	-159%

Capital Programme by Project: Year 2021/22					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
CCTV Security at Besemhoutskloof Farm	300,000	0	0	0%	0%
Generator for Traffic Services		450,000	0	0%	0%
Access Control	100,000	100,000	67,472	-48%	-48%
Building Renovations Farm 585/3	1,420,501	1,420,501	1,216,846	-17%	-17%
CCTV Cameras	75,000	75,000	74,773	0%	0%
Establishing of a K53 Test Station Gansbaai	1,052,060	1,052,060	1,045,810	-1%	-1%
Minor Assets Protection Services (F1/2)	350,000	350,000	843,285	58%	58%
Minor Assets Protection Services(F2/2)	0	350,000	0	0%	0%
Public Safety Project			16,498	100%	100%
Public Safety Project			800,000	100%	100%
Vehicles Public Safety	865,652	894,652	892,400	0%	3%
High Speed Vehicles-K9 Unit (F1/2)	0	966,000	602,890	-60%	100%
High Speed Vehicles-K9 Unit (F2/2)		1,166,000	602,890	-93%	100%
Purchase of Dogs -Explosive & Road Operations	0	20,868	20,868	0%	100%
CCTV Cameras	50,000	50,000	49,718	-1%	-1%
CCTV Cameras Mount Pleasant	100,000	100,000	99,153	-1%	-1%
CCTV Fisherhaven	40,000	40,000	38,911	-3%	-3%
Bettys Bay Cameras	50,000	50,000	49,986	0%	0%
FINANCE & ADMINISTRATION					
Emergency and Operational Digital Radio Systems	600,000	599,607	599,607	0%	0%
Video Conference Equipment	250,000	144,000	144,000	0%	-74%
Minor Assets ICT Organization Wide	1,400,000	1,793,910	1,795,537	0%	22%
UPS Replacement	300,000	291,736	291,735	0%	-3%
Dr Host Server with attached Storage-Replacement EOL	250,000	408,624	408,623	0%	39%
Data Centre Virtual Server Host Replacement EOL	300,000	0	0	0%	0%
New High Site Hawston Mountain	600,000	0	0	0%	0%
Vehicles-Finance & Administration		470,000	469,810	0%	100%
Minor Assets Finance	60,000	54,533	41,677	-31%	-44%
Minor Assets Management Services	10,000	7,590	7,590	0%	-32%
EXECUTIVE & COUNCIL					
Minor Assets Council	5,000	5,000	2,511	-99%	-99%
	274,774,547	**237,837,025**	**192,376,720**	-24%	-44%

Appendix O: Capital Programme by Project by Ward: 2021/22

Capital Programme by Project by Ward: Year 2021/22		
R' 000		
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
MINOR ASSETS COUNCIL	Overstrand	Yes
EMERGENCY AND OPERATIONAL DIGITAL RADIO SYSTEMS	Overstrand	Yes
VIDEO CONFERENCE EQUIPMENT	Overstrand	Yes
MINOR ASSETS ICT ORGANIZATION WIDE	Overstrand	Yes
UPS REPLACEMENT	Overstrand	Yes
DR HOST SERVER WITH ATTACHED STORAGE-REPLACEMENT EOL	Overstrand	Yes
DATA CENTRE VIRTUAL SERVER HOST REPLACEMENT EOL	Overstrand	No
NEW HIGH SITE HAWSTON MOUNTAIN	Overstrand	No
VEHICLES-FINANCE & ADMINISTRATION	Overstrand	Yes
MINOR ASSETS FINANCE	Overstrand	Yes
MINOR ASSETS MANAGEMENT SERVICES	Overstrand	Yes
CHANGE EXIT OF KLEINMOND FIRE STATION	Overstrand	No
UPGRADING OF FACILITIES ABLUTION BLOCK ICS CENTRE	Overstrand	Yes
CCTV CAMERAS	Overstrand	Yes
ADDITIONAL OFFICES LAW ENFORCEMENT AT BESKEMHOUTSKLOOF FARM	Overstrand	No
CCTV SECURITY AT BESKEMHOUTSKLOOF FARM	Overstrand	No
GENERATOR FOR TRAFFIC SERVICES	Overstrand	No
ACCESS CONTROL	Overstrand	Yes
MINOR ASSETS PROTECTION SERVICES (F1/2)	Overstrand	Yes
MINOR ASSETS PROTECTION SERVICES(F2/2)	Overstrand	No
VEHICLES PUBLIC SAFETY	Overstrand	Yes
HIGH SPEED VEHICLES-K9 UNIT (F1/2)	Overstrand	Yes
HIGH SPEED VEHICLES-K9 UNIT (F2/2)	Overstrand	Yes
PURCHASE OF DOGS -EXPLOSIVE & ROAD OPERATIONS	Overstrand	Yes
BUILDING CONTROL OFFICE EXTENSION	Overstrand	Yes
ECD CENTRE ESTABLISHMENT	Overstrand	No
MINOR ASSETS LED	Overstrand	Yes
MINOR ASSETS LED	Overstrand	Yes
MINOR ASSETS INFRASTRUCTURE &PLANNING	Overstrand	Yes
VEHICLES PLANNING DEVELOPMENT	Overstrand	Yes
MINOR ASSETS COMMUNITY SERVICES	Overstrand	Yes
VEHICLES COMMUNITY SERVICES	Overstrand	No
OVERSTRAND WIDE SPORT FACILITIES	Overstrand	No
LCH SERVICES CONSTRUCTION CONTRACTS	Overstrand	No
VEHICLES ROADS	Overstrand	Yes
ELECTRIFICATION OF LOW-COST HOUSING AREAS (INEP)	Overstrand	Yes
ELECTRIFICATION OF LOW-COST HOUSING AREAS	Overstrand	Yes
ELECTRIFICATION OF LOW-COST HOUSING AREAS	Overstrand	No

Capital Programme by Project by Ward: Year 2021/22		
R' 000		
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
VEHICLES ELECTRICITY DISTRIBUTION HM	Overstrand	Yes
ELECTRICITY TRANSFORMERS CAPITAL REPLACEMENT CONTINGENCY	Overstrand	Yes
REFURBISHMENT OF BULK WATER PIPELINES	Overstrand	Yes
FENCING AT WATER INSTALLATIONS (F1/2)	Overstrand	Yes
FENCING AT WATER INSTALLATIONS (F2/2)	Overstrand	Yes
REPLACEMENT OF OVERSTRAND WATER PIPES(F1/3)	Overstrand	Yes
REPLACEMENT OF OVERSTRAND WATER PIPES(F2/3)	Overstrand	Yes
REPLACEMENT OF OVERSTRAND WATER PIPES(F3/3)	Overstrand	Yes
WATER FACILITIES CONTINGENCY	Overstrand	Yes
WATER FACILITIES CONTINGENCY	Overstrand	Yes
WATER MASTER PLAN IMPLEMENTATION	Overstrand	Yes
EHP WATER PROVISION FOR INFORMAL SETTLEMENTS	Overstrand	No
SEWERAGE FACILITIES CONTINGENCY	Overstrand	Yes
FENCING AT SEWERAGE INSTALLATIONS (F1/2)	Overstrand	Yes
FENCING AT SEWERAGE INSTALLATIONS (F2/2)	Overstrand	Yes
UPGRADING OF PUMPSTATIONS RISING MAINS (F1/3)	Overstrand	No
UPGRADING OF PUMPSTATIONS RISING MAINS (F2/3)	Overstrand	No
UPGRADING OF PUMPSTATIONS RISING MAINS (F3/3)	Overstrand	No
EHP SEWER PROVISION FOR INFORMAL SETTLEMENTS	Overstrand	No
VEHICLES-SEWERAGE	Overstrand	Yes
HERMANUS NEW WASTE MANAGEMENT FACILITY(F1/2)	Overstrand	Yes
HERMANUS NEW WASTE MANAGEMENT FACILITY(F2/2)	Overstrand	Yes
PUBLIC SAFETY PROJECT-PUBLIC CONTRIBUTION	Overstrand	Yes
PUBLIC SAFETY PROJECT-PUBLIC CONTRIBUTION	Overstrand	Yes
PLANNING & DEVELOPMENT PROJECT-PUBLIC CONTRIBUTION	Overstrand	Yes
COMMUNITY SERVICES PROJECT-PUBLIC CONTRIBUTION	Overstrand	Yes
HERMANUS SPORT FACILITY PROJECT-PUBLIC CONTRIBUTION	Overstrand	Yes
ELECTRICITY TURN KEY PROJECTS-PUBLIC CONTRIBUTION	Overstrand	Yes
CCTV CAMERAS	Ward 01	Yes
STANFORD FENCE SOCCER RUGBY CLUBHOUSES	Ward 01	Yes
UPGRADE OF PUBLIC BOAT LAUNCHING SITE ABLUTIONS-DU TOIT STREET	Ward 01	Yes
TRAFFIC CALMING	Ward 01	Yes
REVITALISATION OF CBD	Ward 01	No
REVITALISATION OF CBD	Ward 01	No
UPGRADE BULK WATER	Ward 01	No
STORMWATER AD HOC	Ward 01	Yes
STORMWATER AD HOC	Ward 01	Yes
RAISING GANSBAAI FIRE STATION ROOF	Ward 02	No
CCTV CAMERA-COMMUNAL SPORTSFIELD -GANSBAAI	Ward 02	Yes
CCTV CAMERAS	Ward 02	Yes

Capital Programme by Project by Ward: Year 2021/22		
R' 000		
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
CCTV CAMERAS	Ward 02	Yes
CCTV CAMERAS	Ward 02	Yes
CCTV CAMERAS	Ward 02	Yes
NEW ROOF MASAKHANE TRADING AT TAXI RANK	Ward 02	Yes
CONSTRUCTION OF CONCRETE SITTING PAVILION MASAKHANE SPORTSFIELD	Ward 02	Yes
SIDEWALKS	Ward 02	Yes
GANSBAAI SIDEWALKS	Ward 02	Yes
UPGRADE WATER LINES & NEW BOOSTER PUMPSTATION VALVES	Ward 02	No
GANSBAAI CBD SEWER NETWORK EXTENSION (F1/2)	Ward 02	No
GANSBAAI CBD SEWER NETWORK EXTENSION (F2/2)	Ward 02	No
UPGRADE BULK SEWER SUPPLY AREA A&B	Ward 02	Yes
STORMWATER	Ward 02	Yes
STORMWATER AD HOC	Ward 02	Yes
GANSBAAI LANDFILL SITE FENCE	Ward 02	No
GREATER HERMANUS TRAFFIC DEPT REMOVAL OF OBSOLETE OLD ROOFING AND CEILING AND REPLACE WITH NEW ROOF AND CEILING	Ward 03	No
CCTV CAMERAS	Ward 03	Yes
CCTV CAMERAS	Ward 03	Yes
FERNKLOOF NATURE RESERVE FACILITIES (F1/2)	Ward 03	No
FERNKLOOF NATURE RESERVE FACILITIES (F2/2)	Ward 03	No
HERMANUS-WELCOME BOARD	Ward 03	No
SHELTER FOR COMMUNITIES TAXI RANK	Ward 03	No
SHELTER FOR COMMUNITIES TAXI RANK	Ward 03	No
DEVELOPMENT OF BMX TRACK SKATE PARK	Ward 03	Yes
HERMANUS SPORT FACILITY IMPROVEMENT	Ward 03	No
CONSTRUCTION OF NEW CLIFF PATHS	Ward 03	Yes
TRAFFIC CALMING	Ward 03	Yes
HERMANUS MV LV UPGRADE/REPLACEMENT	Ward 03	Yes
VOELKLIP DROP OFF AND MINI DROP OFF ELECTRIC FENCING	Ward 03	No
CCTV CAMERAS	Ward 04	Yes
CCTV CAMERAS	Ward 04	Yes
BUILDING RENOVATIONS FARM 585/3	Ward 04	No
CCTV CAMERAS MOUNT PLEASANT	Ward 04	Yes
MOUNT PLEASANT UPGRADING OF SPORTSGROUNDS	Ward 04	No
MOUNT PLEASANT SPEEDCALMING	Ward 04	Yes
MOUNT PLEASANT SIDEWALKS	Ward 04	Yes
UPGRADING OF FRONT AREA OF HUIS LETTIE THERON	Ward 04	Yes
WESTCLIFF SIDEWALKS	Ward 04	Yes
VIEWING POINT UPGRADE STILL STREET	Ward 04	Yes
WESTCLIFF SPEEDCALMING	Ward 04	Yes

Capital Programme by Project by Ward: Year 2021/22		
R' 000		
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
BASIC SERVICES FOR EMERGENCY HOUSING	Ward 04	No
CCTV CAMERAS	Ward 05	Yes
HIGHMAST LIGHTS	Ward 05	Yes
STORM WATER DRAINS	Ward 05	Yes
SUBSOIL DRAINAGE	Ward 05	Yes
CCTV CAMERAS	Ward 06	Yes
FENCING ZWEHILE TAXI RANK	Ward 06	Yes
CONSTRUCTION OF SIDEWALKS	Ward 06	Yes
EMERGENCY HOUSING PROJECT SCHULPHOEK	Ward 06	No
EMERGENCY HOUSING PROJECT SCHULPHOEK	Ward 06	No
EMERGENCY HOUSING PROJECT SCHULPHOEK	Ward 06	No
INSTALLATION OF SUBSOIL DRAINAGE	Ward 06	Yes
CCTV CAMERAS	Ward 07	Yes
RESTORATION AND UPGRADE OF BEACH AREA INCLUDING FACILITIES	Ward 07	No
TRAFFIC CALMING	Ward 07	Yes
STREETLIGHTS	Ward 07	Yes
SANDBAAI STORMWATER PROJECT-LONG STREET	Ward 07	No
CCTV CAMERAS	Ward 08	Yes
CCTV CAMERAS	Ward 08	No
CCTV FISHERHAVEN	Ward 08	Yes
HAWSTON LANG ERWE TRANSFERS	Ward 08	No
HAWSTON INDUSTRIAL BUSINESS HUB	Ward 08	No
UPGRADE HAWSTON SPORT COMPLEX (F1/3)	Ward 08	Yes
UPGRADE HAWSTON SPORT COMPLEX (F2/3)	Ward 08	Yes
UPGRADE HAWSTON SPORT COMPLEX (F3/3)	Ward 08	Yes
HAWSTON NEW HOUSING DEVELOPMENT R43 WALL	Ward 08	No
CURBING AND TARRING PAVING OF SIDEWALKS	Ward 08	No
CURBING AND TARRING OF SIDEWALKS HAWSTON	Ward 08	Yes
TRAFFIC CALMING HAWSTON	Ward 08	Yes
EXTENSION OF PLEIN STREET	Ward 08	Yes
HAWSTON MV LV UPGRADE REPLACEMENT	Ward 08	Yes
STREETLIGHTS	Ward 08	Yes
EXTENTION OF PLEIN STREET	Ward 08	Yes
STORMWATER AND TARRING OF CIRCLES HAWSTON	Ward 08	No
SAFETY CAMERAS AT ENTRANCES OF TOWN	Ward 09	Yes
PURCHASE OF ERF 4013 BETTY'S BAY&ERF 11472 HERMANUS (Mount Pleasant)	Ward 09	No

Capital Programme by Project by Ward: Year 2021/22		
R' 000		
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
KLEINMOND COMMUNITY PROJECT OLD KCIH	Ward 09	No
UPGRADE OF MUNICIPAL YARD ABLUTIONS	Ward 09	No
OFFICE CONTAINER FOR KLEINMOND SLIPWAY	Ward 09	Yes
BUS SHELTERS MAIN ROAD	Ward 09	Yes
OUTDOOR GYM EQUIPMENT: MOUNTAIN VIEW	Ward 09	No
UPGRADING OF TOWN HALL	Ward 09	No
MINOR ASSETS EQUIPMENT FOR TOWN HALL	Ward 09	Yes
UPGRADE OF MUNICIPAL YARD, KLEINMOND	Ward 09	No
PROTEADORP HEIDELAND CRECHE PARKING AREA	Ward 09	No
POWER CABLE TO KLEINMOND SLIPWAY FACILITIES	Ward 09	Yes
KLEINMOND MV LV NETWORK UPGRADE	Ward 09	Yes
KLEINMOND SEWER NETWORK EXTENSION	Ward 09	Yes
SAFETY CAMERAS	Ward 09	Yes
CCTV CAMERAS-BETTY'S BAY	Ward 10	Yes
BETTYS BAY CAMERAS	Ward 10	Yes
ANEMONE ROAD PAVING	Ward 10	Yes
MOOIUITSIG KERBING	Ward 10	No
SPEED CALMING	Ward 10	Yes
STORMWATER NETWORK	Ward 10	No
STORMWATER	Ward 10	No
CCTV CAMERAS	Ward 11	Yes
CCTV CAMERAS	Ward 11	Yes
SIDEWALKS	Ward 11	Yes
TRAFFIC CALMING	Ward 11	Yes
TRAFFIC CALMING	Ward 11	Yes
STORMWATER AD HOC	Ward 11	Yes
STORMWATER AD HOC	Ward 11	Yes
STORMWATER AD HOC	Ward 11	Yes
STORMWATER AD HOC	Ward 11	Yes
STORMWATER AD HOC	Ward 11	Yes
NEW ROOF TRADING SWARTDAM ROAD	Ward 12	No
ZWELIHLE LIBRARY	Ward 12	No
UPGRADING SCHULPHOEK OUTDOOR GYM FENCING	Ward 12	Yes
SIDEWALKS AND SPEED CALMING MEASURES	Ward 12	Yes
ZITHANDE STREET LIGHTS	Ward 12	Yes
STORMWATER DRAINS	Ward 12	Yes
HERMANUS TRANSFER STATION UPGRADING OF INFRASTRUCTURE(F1/2)	Ward 12	No
HERMANUS TRANSFER STATION UPGRADING OF INFRASTRUCTURE(F2/2)	Ward 12	No
CCTV CAMERAS	Ward 12	Yes

Capital Programme by Project by Ward: Year 2021/22		
R' 000		
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
ZWELIHLE LIBRARY	Ward 12	No
ONRUS BEACH ABLUTION AND FACILITIES UPGRADE(F1/2)	Ward 13	No
ONRUS BEACH ABLUTION AND FACILITIES UPGRADE(F2/2)	Ward 13	No
FENCING DOG PARK	Ward 13	No
CONSTRUCTION AND UPGRADING OF ATLANTIC DRIVE WALKWAY	Ward 13	No
CONSTRUCTION AND EXTENSION OF COASTAL PATH	Ward 13	No
UPGRADING OF MARINE DRIVE COASTAL AREA AT JAN RABIE POOL STONE WALL ON BOTH SIDES OF ENTRANCE AND EXIT	Ward 13	No
STREETLIGHTS	Ward 13	Yes
ESTABLISHING OF A K53 TEST STATION GANSBAAI	Ward 14	Yes
SIDEWALKS	Ward 14	Yes
SIDEWALKS	Ward 14	Yes
SIDEWALKS	Ward 14	Yes
BLOMPARK HOUSING PROJECT BUS ROUTE	Ward 14	Yes
FKRAAL KBAAI BHEAD NEW 66 11KV SUBSTATION (F1/4)	Multi-ward Gansbaai Area	No
FKRAAL KBAAI BHEAD NEW 66 11KV SUBSTATION (F2/4)	Multi-ward Gansbaai Area	No
FKRAAL KBAAI BHEAD NEW 66 11KV SUBSTATION (F3/4)	Multi-ward Gansbaai Area	No
FKRAAL KBAAI BHEAD NEW 66 11KV SUBSTATION (F4/4)	Multi-ward Gansbaai Area	No
UPGRADE HERMANUS WELL FIELDS PHASE 2	Multi-ward Hermanus Area	No
HERMANUS WWTW UPGRADE SCREENS RAS SLUDGE DEWATERING	Multi-ward Hermanus Area	Yes
STORMWATER NETWORK	Multi-ward Hermanus Area	No
ZWELIHLE SEWER	Multi-ward Hermanus Area	Yes
ACCESS ROADS TO KLEINMOND BUFFELS RIVER WTW UPGRADE	Multi-ward Kleinmond Area	Yes
KLEINMOND WWTW REFURBISH UPGRADE (F1/2)	Multi-ward Kleinmond Area	No
KLEINMOND WWTW REFURBISH UPGRADE (F2/2)	Multi-ward Kleinmond Area	No

APPENDICES

Appendix Q: Service Backlogs experience by the Community where another Sphere of Government is the Service Provider

Service Backlogs Experienced by the Community where another Sphere of Government is the Service Provider (where the municipality whether or not act on agency basis)		
Services and Locations	**Scale of backlogs**	**Impact of backlogs**
Sports infrastructure		
Housing:	The current backlog as at 30 June 2022 is **15 947** applicants. The Municipality managed to deliver 125 new houses in **the Zwelihle 150 housing project**. We however experienced an increase in the housing demand 24.17 % since **1 July 2021**. The increase is mainly due to the registration of informal settlement residents on the housing demand data base.	The backlog continues to place pressure on Council's infrastructure and financial capacity to compliment housing delivery, which results in the increased provision of emergency housing in affected communities. It can contribute to civil intolerance and protest action.

Appendix R: Declaration of Loans and Grants made by the municipality: 2021/22

Declaration of Loans and Grants made by the municipality: 2021/22					
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	**Nature of project**	**Conditions attached to funding**	**Value**	**Total Amount committed over previous and future years**	
			R'000		
			2020/21	**2021/22**	**2022/23**
Maatskaplike Dienste Hermanus	Grant-in-aid	None			–
Overstrand Association for People with Disabilities	Grant-in-aid	None			–
Ikamva	Grant-in-aid	None			–
Whale Coast Conservation	Grant-in-aid	None			–
Hermanus Botanical Society	Grant-in-aid	None			–
Kleinmond Child Welfare	Grant-in-aid	None			–
Overstrand Hospice	Grant-in-aid	None			–
Hangklip Community Care Centre	Grant-in-aid	None			–
Recycle Swop Shop	Grant-in-aid	None			–
Siyazama Service Centre for the Aged	Grant-in-aid	None			–
Overberg Wheelchair Association	Grant-in-aid	None			
Overstrand Arts	Grant-in-aid	None			
National Sea Rescue Institute	Grant-in-aid	None			
GCA	Grant-in-aid	None			

Declaration of Loans and Grants made by the municipality: 2021/22					
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value	Total Amount committed over previous and future years	
			R'000		
			2020/21	2021/22	2022/23
Badisa Herberg- aan- See	Grant-in-aid	None			
Hermanus Hacking Group	Grant-in-aid	None			
Camphill School	Grant-in-aid	None			–
Stanford Animal Welfare	Grant-in-aid	None			
Flower Valley Conservation Trust	Grant-in-aid	None			
Kids @ the Centre	Grant-in-aid	None			
Strandlopertjie Bewaarskool	Grant-in-aid	None			
Narrative Foundation	Grant-in-aid	None			
Camphill Farm Community	Grant-in-aid	None			–
Pearly Shell Service Centre	Grant-in-aid	None			
RDP Training Centre	Grant-in-aid	None			
Hermanus Night Shelter	Grant-in-aid	None			
Blommeland Day Care	Grant-in-aid	None			
Whale Coast 96 FM	Grant-in-aid	None			
Pearly Beach Conservancy	Grant-in-aid	None			–
Women Action Group	Grant-in-aid	None			
Stanford Conservation	Grant-in-aid	None			–
Dyer Island Conservation Trust	Grant-in-aid	None			–
Grootbos Green Futures Foundation	Grant-in-aid	None			
Enlighten Education Trust	Grant-in-aid	Management			
Cancer Association of SA	Grant-in-aid	None			
Sustainable Futures Trust	Grant-in-aid	None			
Child Welfare Hermanus	Grant-in-aid	None			–
Overberg Aquatic Club					
Franskraal Bowling Club					–
Hermanus, Stanford en Gansbaai Maatskaplike Dienste	Grant-in-aid	None			
Overstrand Child and Youth Care Centre					
Social Services Hermanus					
Gansbaai day care for children	Grant-in-aid	None			
Mayor's Charity Fund					–
Hermanus Rainbow Trust				–	
Exclude tourism grants -					
* Loans/Grants - whether in cash or in kind					

Declaration of Loans and Grants made by the municipality: 2021/22					
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value	Total Amount committed over previous and future years	
			R'000		
			2020/21	2021/22	2022/23
* No Grant in Aid Budget for 2020/2021 and 2021/2022					

Appendix S: MFMA Section 71 Returns Not Made During 2021/22 According to Reporting Requirements

MFMA Section 71 Returns Not Made During Year 1 According to Reporting Requirements	
Return	Reason Return has not been properly made on due date
All Section 71 returns submitted	-
	T S

Appendix T: National and Provincial Outcomes for Local Government

N/A

ANNEXURE A:
FINANCIAL STATEMENTS



Overstrand Municipality
Audited Annual Financial Statements
for the year ended 30 June 2022

AUDITOR-GENERAL
SOUTH AFRICA

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30 November 2022

OVERSTRAND MUNICIPALITY

AUDITED ANNUAL FINANCIAL STATEMENTS

for the year ended 30 June 2022

APPROVAL OF THE AUDITED ANNUAL FINANCIAL STATEMENTS

I am responsible for the preparation of these annual financial statements, which are set out on pages 1 to 90, in terms of Section 126(1)(a) of the Municipal Finance Management Act and which I have signed on behalf of the Municipality.

I certify that the salaries, allowances and benefits of Councillors, loans made to Councillors, if any, and payments made to Councillors for loss of office, if any, as disclosed in the notes of these annual financial statement are within the upper limits of the framework envisaged in Section 219 of the Constitution, read with the Remuneration of Public Office Bearers Act and the Minister of Provincial and Local Government's determination in accordance with this Act.

DGI O'Neill

Municipal Manager

29 November 2022

AUDITOR-GENERAL SOUTH AFRICA

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30 November 2022

Overstrand Municipality

Audited Annual Financial Statements for the year ended 30 June 2022

General Information

Legal form of entity	Municipality Demarcation code: WC032
Nature of business and principal activities	Local Government
The following is included in the scope of operations	Provision of basic services, eg. electricity, water, sanitation and refuse
Executive Mayor	Ald A Rabie
Deputy Mayor	Cllr L Ntsabo
Speaker	Cllr GM Cohen
Grading of local authority	Grade 3
Chief Finance Officer (CFO)	Ms SG Reyneke-Naude
Accounting Officer	Mr DGI O'Neill
Business address	Magnolia Street Hermanus Western Cape South Africa 7200
Postal address	PO Box 20 Hermanus Western Cape South Africa 7200
Bankers	Nedbank
Auditors	Auditor-General of South Africa
Governing legislation	Local Government: Municipal Finance Management Act, No. 56 of 2003
Contact information	028 313 8000 enquiries@overstrand.gov.za www.overstrand.gov.za

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30 November 2022

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AUDITOR-GENERAL SOUTH AFRICA
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30 November 2022

Statement of Financial Position as at 30 June 2022

Figures in Rand	Note(s)	2022	2021 Restated*
Assets			
Current Assets			
Inventories	10	10,931,701	12,736,096
Operating lease asset		733,210	716,721
Receivables from exchange transactions	13	96,666,110	81,352,897
VAT receivable	11	12,472,482	16,822,153
Receivables from non-exchange transactions	12	47,228,589	45,341,427
Cash	14	616,279,730	612,722,603
		784,311,822	**769,691,897**
Non-Current Assets			
Investment property	2	127,088,086	127,537,500
Property, plant and equipment	3	3,637,252,828	3,601,761,549
Intangible assets	4	8,939,692	8,993,219
Heritage assets	7	112,125,832	128,528,198
Living resources	6	609,586	677,318
Investments	8	60,512,135	54,278,368
		3,946,528,159	**3,921,776,152**
Total Assets		**4,730,839,981**	**4,691,468,049**
Liabilities			
Current Liabilities			
Borrowings	16	50,493,993	53,956,538
Trade and other payables	18	138,779,618	141,475,030
Consumer deposits	19	43,312,004	42,248,038
Employee benefit obligation	9	5,414,000	4,882,000
Unspent conditional grants and receipts	15	26,308,742	24,029,735
Provisions	17	41,442,846	45,103,730
		305,751,203	**311,695,071**
Non-Current Liabilities			
Borrowings	16	429,906,216	430,400,209
Employee benefit obligation	9	116,205,000	108,533,000
Provisions	17	157,025,924	139,278,575
		703,137,140	**678,211,784**
Total Liabilities		**1,008,888,343**	**989,906,855**
Net Assets		**3,721,951,638**	**3,701,561,194**
Reserves			
Housing development fund		3,227,585	3,227,375
Accumulated surplus		3,718,724,053	3,698,333,819
Total Net Assets		**3,721,951,638**	**3,701,561,194**

* See Note 46

AUDITOR-GENERAL SOUTH AFRICA
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30 November 2022

Statement of Financial Performance

Figures in Rand	Note(s)	2022	2021 Restated*
Revenue			
Revenue from exchange transactions			
Service charges	20	801,022,198	708,179,916
Rental of facilities and equipment		6,692,388	6,155,429
Agency services	22	6,857,858	6,164,311
Licences and permits		2,780,230	2,227,048
Other income	23	122,706,951	98,467,174
Investment revenue	24	36,128,433	34,748,197
Gain on disposal/derecognition of assets		-	52,971
Fair value adjustments	38	7,570,140	7,545,308
Total revenue from exchange transactions		**983,758,198**	**863,540,354**
Revenue from non-exchange transactions			
Taxation revenue			
Property rates	25	278,154,484	263,441,650
Availability charges			
Service charges	20	24,773,438	25,521,172
Transfer revenue			
Government grants and subsidies	27	189,880,942	178,114,223
Public contributions and donations	28	4,499,166	23,919,135
Fines, penalties and forfeits	21	35,123,907	1,095,647
Total revenue from non-exchange transactions		**532,431,937**	**492,091,827**
Total revenue		**1,516,190,135**	**1,355,632,181**
Expenditure			
Employee related costs	29	(454,613,987)	(438,058,749)
Remuneration of councillors	30	(11,538,492)	(11,218,781)
Depreciation and amortisation	31	(141,016,728)	(136,566,562)
Impairment loss/reversal of impairments	32	(5,986,962)	(3,549,839)
Finance costs	33	(47,584,050)	(48,805,228)
Lease rentals on operating lease		(86,866)	(113,042)
Debt impairment	34	(28,248,033)	(7,578,890)
Bad debts written off		(5,258,456)	(4,558,929)
Bulk purchases	35	(351,600,047)	(298,272,081)
Contracted services	36	(237,081,493)	(208,907,282)
Transfers and grants paid	26	(12,813,230)	(8,709,878)
Loss on disposal/derecognition of assets		(30,979,041)	-
Inventories losses/write-downs		(191,626)	(158,717)
Materials	41	(52,657,611)	(45,053,012)
General expenses	37	(116,143,068)	(110,259,373)
Total expenditure		**(1,495,799,690)**	**(1,321,810,363)**
Surplus for the year		**20,390,445**	**33,821,818**

* See Note 46

AUDITOR-GENERAL SOUTH AFRICA
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30 November 2022

Statement of Changes in Net Assets

Figures in Rand	Housing development fund	Accumulated surplus	Total net assets
Opening balance as previously reported	3,227,164	3,664,755,368	3,667,982,532
Adjustments			
Prior year adjustments	-	(243,158)	(243,158)
Balance at 01 July 2020 as restated*	**3,227,164**	**3,664,512,210**	**3,667,739,374**
Changes in net assets			
Surplus for the year	-	33,821,818	33,821,818
Transfers to/(from) housing development fund	211	(211)	-
Total changes	211	33,821,609	33,821,820
Opening balance as previously reported	3,227,375	3,695,602,932	3,698,830,307
Adjustments			
Prior year adjustments	-	2,730,887	2,730,887
Balance at 01 July 2021 as restated*	**3,227,375**	**3,698,333,819**	**3,701,561,194**
Changes in net assets			
Surplus for the year	-	20,390,445	20,390,445
Transfers to/(from) housing development fund	211	(211)	-
Total changes	211	20,390,234	20,390,445
Balance at 30 June 2022	**3,227,586**	**3,718,724,053**	**3,721,951,639**

* See Note 46

AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
30 November 2022

Cash Flow Statement

Figures in Rand	Note(s)	2022	2021 Restated*
Cash flows from operating activities			
Receipts			
Taxation		278,095,951	262,272,600
Sale of goods and services		818,905,694	736,950,496
Grants		194,455,691	176,172,964
Interest income		36,128,433	34,748,197
Other receipts		171,510,007	131,363,307
		1,499,095,776	1,341,507,564
Payments			
Employee costs		(446,409,987)	(422,303,749)
Suppliers		(351,600,047)	(298,272,081)
Finance costs		(47,584,050)	(48,805,228)
Other payments		(452,444,278)	(361,875,944)
		(1,298,038,362)	(1,131,257,002)
Net cash flows from operating activities	42	**201,057,414**	**210,250,562**
Cash flows from investing activities			
Purchase of property, plant and equipment	3	(191,610,043)	(254,336,983)
Proceeds from sale of property, plant and equipment	3	3,812,889	1,137,515
Purchase of other intangible assets	4	(236,682)	(256,221)
Purchase of heritage assets	7	(530,000)	-
Proceeds from sale of heritage assets	7	87	-
Purchase of living resources	6	-	(435,392)
Contributions to financial assets		(4,980,000)	(4,877,635)
Movement in other assets		-	3,887
Net cash flows from investing activities		**(193,543,749)**	**(258,764,829)**
Cash flows from financing activities			
Movement in other financial liabilities		(3,956,538)	7,423,747
Net cash flows from financing activities		**(3,956,538)**	**7,423,747**
Net increase/(decrease) in cash and cash equivalents		**3,557,127**	**(41,090,520)**
Cash and cash equivalents at the beginning of the year		612,722,603	653,813,123
Cash and cash equivalents at the end of the year	14	**616,279,730**	**612,722,603**

* See Note 46

AUDITOR-GENERAL SOUTH AFRICA
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30 November 2022

Statement of Comparison of Budget and Actual Amounts

Budget on Accrual Basis

Figures in Rand	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual (%)	Reference
Statement of Financial Performance						
Revenue						
Revenue from exchange transactions						
Service charges - electricity revenue	499,316,881	(1)	**499,316,880**	512,750,069	**3**	
Service charges - water revenue	132,168,400	-	**132,168,400**	142,917,309	**8**	
Service charges - sanitation revenue	87,631,400	(4)	**87,631,396**	93,177,101	**6**	
Service charges - refuse revenue	74,741,200	-	**74,741,200**	76,951,158	**3**	
Rental of facilities and equipment	3,440,291	-	**3,440,291**	6,692,388	**95**	Note 61
Agency services	6,680,100	-	**6,680,100**	6,857,858	**3**	
Licences and permits	2,538,499	-	**2,538,499**	2,780,230	**10**	Note 61
Other revenue	138,534,831	-	**138,534,831**	122,706,951	**(11)**	Note 61
Interest earned - external investments	27,456,100	-	**27,456,100**	31,907,954	**16**	Note 61
Interest earned - outstanding debtors	4,680,500	-	**4,680,500**	4,220,479	**(10)**	Note 61
Gains	8,224,547	-	**8,224,547**	7,570,140	**(8)**	
Total revenue from exchange transactions	**985,412,749**	**(5)**	**985,412,744**	**1,008,531,637**		
Revenue from non-exchange transactions						
Taxation revenue						
Property rates	275,636,575	-	**275,636,575**	278,154,484	**1**	
Transfer revenue						
Transfers and subsidies	157,423,149	-	**157,423,149**	151,902,534	**(4)**	
Fines, penalties and forfeits	20,222,601	2	**20,222,603**	35,123,907	**74**	Note 61
Total revenue from non-exchange transactions	**453,282,325**	**2**	**453,282,327**	**465,180,925**		
Total revenue	**1,438,695,074**	**(3)**	**1,438,695,071**	**1,473,712,562**		
Expenditure						
Employee related costs	(465,119,307)	114,230	**(465,005,077)**	(454,613,987)	**(2)**	
Remuneration of councillors	(12,215,990)	-	**(12,215,990)**	(11,538,492)	**(6)**	
Debt Impairment	(13,543,801)	(3)	**(13,543,804)**	(33,506,489)	**147**	Note 61
Depreciation and impairment	(145,662,652)	(5)	**(145,662,657)**	(147,003,690)	**1**	
Finance charges	(48,590,353)	-	**(48,590,353)**	(47,584,050)	**(2)**	
Bulk purchases-electricity	(353,706,800)	-	**(353,706,800)**	(351,600,047)	**(1)**	
Inventory consumed	(57,821,556)	(75,355)	**(57,896,911)**	(52,657,611)	**(9)**	
Contracted services	(260,342,910)	656,684	**(259,686,226)**	(237,081,493)	**(9)**	
Transfers and subsidies	(12,774,374)	-	**(12,774,374)**	(12,813,230)	**-**	
Other expenditure	(149,790,012)	(695,548)	**(150,485,560)**	(116,421,561)	**(23)**	Note 61
Losses	-	-	**-**	(30,979,041)	**100**	Note 61
Total expenditure	**(1,519,567,755)**	**3**	**(1,519,567,752)**	**(1,495,799,691)**		
Operating deficit	**(80,872,681)**	**-**	**(80,872,681)**	**(22,087,129)**		
Transfers and subsidies-capital	46,920,135	-	**46,920,135**	37,978,408	**(19)**	Note 61
Transfers and subsidies-capital (Public)	3,596,542	-	**3,596,542**	4,499,166	**25**	Note 61
	50,516,677	**-**	**50,516,677**	**42,477,574**		
Surplus before taxation	**(30,356,004)**	**-**	**(30,356,004)**	**20,390,445**		
Actual Amount on Comparable Basis as Presented in the Budget and Actual Comparative Statement	**(30,356,004)**	**-**	**(30,356,004)**	**20,390,445**		

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Statement of Comparison of Budget and Actual Amounts

Budget on Accrual Basis

Figures in Rand	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual (%)	Reference
Statement of Financial Position						
Assets						
Current Assets						
Cash	167,793,919	-	**167,793,919**	206,028,628	**23**	Note 61
Call investment deposits	400,000,000	-	**400,000,000**	410,251,102	**3**	
Consumer debtors	84,475,449	-	**84,475,449**	-	**(100)**	Note 61
Other debtors	46,026,992	-	**46,026,992**	157,100,391	**241**	Note 61
Inventories	10,659,040	-	**10,659,040**	10,931,701	**3**	
	708,955,400	**-**	**708,955,400**	**784,311,822**		
Non-Current Assets						
Investments	62,164,557	-	**62,164,557**	60,512,135	**(3)**	
Investment property	127,346,000	-	**127,346,000**	127,088,086	**-**	
Property, plant and equipment	3,730,898,772	-	**3,730,898,772**	3,637,862,414	**(2)**	
Intangible assets	8,602,881	-	**8,602,881**	8,939,692	**4**	
Heritage assets (Other non-current assets)	130,928,197	-	**130,928,197**	112,125,832	**(14)**	Note 61
	4,059,940,407	**-**	**4,059,940,407**	**3,946,528,159**		
Total Assets	**4,768,895,807**	**-**	**4,768,895,807**	**4,730,839,981**		
Liabilities						
Current Liabilities						
Borrowings	50,263,165	-	**50,263,165**	50,493,993	**-**	
Consumer deposits	64,074,270	-	**64,074,270**	43,312,004	**(32)**	Note 61
Trade and other payables	215,811,577	-	**215,811,577**	165,088,360	**(24)**	Note 61
Provisions	52,350,662	-	**52,350,662**	46,856,846	**(10)**	Note 61
	382,499,674	**-**	**382,499,674**	**305,751,203**		
Non-Current Liabilities						
Borrowings	430,794,593	-	**430,794,593**	429,906,216	**-**	
Provisions	265,029,119	-	**265,029,119**	273,230,924	**3**	
	695,823,712	**-**	**695,823,712**	**703,137,140**		
Total Liabilities	**1,078,323,386**	**-**	**1,078,323,386**	**1,008,888,343**		
Net Assets	**3,690,572,421**	**-**	**3,690,572,421**	**3,721,951,638**		
Net Assets						
Reserves						
Reserves	3,227,500	-	**3,227,500**	3,227,585	**-**	
Accumulated surplus	3,687,344,921	-	**3,687,344,921**	3,718,724,053	**1**	
Total Net Assets	**3,690,572,421**	**-**	**3,690,572,421**	**3,721,951,638**		

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Statement of Comparison of Budget and Actual Amounts

Budget on Accrual Basis

Figures in Rand	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual (%)	Reference
Cash Flow Statement						
Cash flows from operating activities						
Receipts						
Property rates	279,663,844	-	**279,663,844**	278,095,951	**(1)**	
Service charges	792,663,385	-	**792,663,385**	818,905,694	**3**	
Government - operating	157,423,149	-	**157,423,149**	194,455,691	**24**	Note 61
Interest	27,456,100	-	**27,456,100**	36,128,433	**32**	Note 61
Other revenue	152,924,862	-	**152,924,862**	171,510,007	**12**	Note 61
Government - capital	46,920,135	-	**46,920,135**	-	**(100)**	Note 61
	1,457,051,475	**-**	**1,457,051,475**	**1,499,095,776**		
Payments						
Suppliers and employees	(1,188,779,267)	-	**(1,188,779,267)**	(1,237,641,082)	**4**	
Finance costs	(54,990,238)	-	**(54,990,238)**	(47,584,050)	**(13)**	Note 61
Transfers and grants	(12,774,374)	-	**(12,774,374)**	(12,813,230)	**-**	
	(1,256,543,879)	**-**	**(1,256,543,879)**	**(1,298,038,362)**		
Net cash flows from operating activities	**200,507,596**	**-**	**200,507,596**	**201,057,414**		
Cash flows from investing activities						
Capital assets	(237,837,025)	-	**(237,837,025)**	(192,376,725)	**(19)**	Note 61
Proceeds on disposal of PPE	-	-	**-**	3,812,976	**100**	Note 61
Decrease (increase) in non-current investments	(4,980,000)	-	**(4,980,000)**	(4,980,000)	**-**	
Net cash flows from investing activities	**(242,817,025)**	**-**	**(242,817,025)**	**(193,543,749)**		
Cash flows from financing activities						
Borrowing long term/refinancing	50,000,000	-	**50,000,000**	50,000,000	**-**	
Increase (decrease) in consumer deposits	2,000,000	-	**2,000,000**	-	**(100)**	Note 61
Repayment of borrowing	(54,645,960)	-	**(54,645,960)**	(53,956,538)	**(1)**	
Net cash flows from financing activities	**(2,645,960)**	**-**	**(2,645,960)**	**(3,956,538)**		
Net increase/(decrease) in cash and cash equivalents	(44,955,389)	-	**(44,955,389)**	3,557,127		
Cash and cash equivalents at the beginning of the year	612,722,603	-	**612,722,603**	612,722,603	**-**	
Cash and cash equivalents at the end of the year	**567,767,214**	**-**	**567,767,214**	**616,279,730**		

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Figures in Rand	Note(s)	2022	2021

1. Presentation of Audited Annual Financial Statements

The audited annual financial statements have been prepared in accordance with the Standards of Generally Recognised Accounting Practice (GRAP) including any interpretations, guidelines and directives issued by the Accounting Standards Board in accordance with Section 122(3) of the Municipal Finance Management Act (Act 56 of 2003).

These audited annual financial statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention as the basis of measurement, unless specified otherwise.

A summary of the significant accounting policies, which have been consistently applied in the preparation of these audited annual financial statements, are disclosed below.

These accounting policies are consistent with the previous period.

1.1 Presentation currency

These audited annual financial statements are presented in South African Rand, which is the functional currency of the municipality. All financial information has been rounded off to the nearest Rand.

1.2 Going concern assumption

These audited annual financial statements have been prepared based on the expectation that the municipality will continue to operate as a going concern for at least the next 12 months.

1.3 Materiality

Material omissions or misstatements of items are material if they could, individually or collectively, influence the decisions or assessments of users made on the basis of the financial statements. Materiality depends on the nature or size of the omission or misstatement judged in the surrounding circumstances. The nature or size of the information item, or a combination of both, could be the determining factor.

Assessing whether an omission or misstatement could influence decisions of users, and so be material, requires consideration of the characteristics of those users. The Framework for the Preparation and Presentation of Financial Statements states that users are assumed to have a reasonable knowledge of government, its activities, accounting and a willingness to study the information with reasonable diligence. Therefore, the assessment takes into account how users with such attributes could reasonably be expected to be influenced in making and evaluating decisions.

When the final accounts have been closed, any transaction that occurs in respect of a prior period, is considered by management individually and collectively for materiality and the annual financial statements are amended with transactions that are material in amount or by nature.

1.4 Significant judgements and sources of estimation uncertainty

In preparing the audited annual financial statements, management is required to make estimates and assumptions that affect the amounts represented in the audited annual financial statements and related disclosures. Use of available information and the application of judgement is inherent in the formation of estimates. Actual results in the future could differ from these estimates which may be material to the audited annual financial statements.

Significant judgements include:

Impairment testing

The municipality reviews and tests the carrying value of assets when events or changes in circumstances suggest that the carrying amount may not be recoverable. Assets are grouped at the lowest level for which identifiable cash flows are largely independent of cash flows of other assets and liabilities. If there are indications that impairment may have occurred, estimates are prepared of expected future cash flows for each group of assets. Expected future cash flows used to determine the value in use of goodwill and tangible assets are inherently uncertain and could materially change over time. They are significantly affected by a number of factors.

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Accounting Policies

1.4 Significant judgements and sources of estimation uncertainty (continued)

Provisions

Provisions were raised and management determined an estimate based on the information available. Additional disclosure of these estimates of provisions are included in note 17 - Provisions.

Useful lives of infrastructure and other assets

The municipality's management determines the estimated useful lives and related depreciation charges for the waste water and water networks. This estimate is based on industry norm. Management will increase the depreciation charge where useful lives are less than previously estimated useful lives.

Post-retirement benefits

The present value of the post-retirement obligation depends on a number of factors that are determined on an actuarial basis using a number of assumptions. The assumptions used in determining the net cost/(income) include the discount rate. Any changes in these assumptions will impact on the carrying amount of post-retirement obligations.

Receivables from non-exchange transactions

Management made key assumptions and estimations to determine the initial recognition and measurement of revenue on fines using estimated reductions based on historical information.

1.5 Investment property

Investment property is property (land or a building - or part of a building - or both) held to earn rentals or for capital appreciation or both, rather than for:

- use in the production or supply of goods or services or for
- administrative purposes, or
- sale in the ordinary course of operations.

Owner-occupied property is property held for use in the production or supply of goods or services or for administrative purposes.

Investment property is initially recognised at cost. Transaction costs are included in the initial measurement.

Where investment property is acquired through a non-exchange transaction, its cost is its fair value as at the date of acquisition.

Fair value

Subsequent to initial measurement investment property is measured at fair value.

The fair value of investment property reflects market conditions at the reporting date.

A gain or loss arising from a change in fair value is included in net surplus or deficit for the period in which it arises.

Investment property is derecognised on disposal or when the investment property is permanently withdrawn from use and no future economic benefits or service potential are expected from its disposal.

Compensation from third parties for investment property that was impaired, lost or given up is recognised in surplus or deficit when the compensation becomes receivable.

When classification is difficult, the criteria used to distinguish investment property from owner-occupied property and from property held for sale in the ordinary course of operation are as follows:

- All properties held to earn market-related rentals or for capital appreciation or both and that are not for administrative purposes and that will not be sold in the ordinary course of operations are classified as investment properties.
- Land held for currently undetermined future use.
- Lease properties that are held to provide a social/(community) service or that are necessary for employees to perform their job functions, but which also generates rental revenue is not seen as investment properties. The rental revenue generated is incidental to the purposes for which the property is held.

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1.6 Property, plant and equipment

Property, plant and equipment is initially measured at cost.

The cost of an item of property, plant and equipment is the purchase price and other costs attributable to bring the asset to the location and condition necessary for it to be capable of operating in the manner intended by management. Trade discounts and rebates are deducted in arriving at the cost.

Where an asset is acquired through a non-exchange transaction, its cost is its fair value as at date of acquisition.

Where an item of property, plant and equipment is acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets, the asset acquired is initially measured at fair value (the cost). If the acquired item's fair value was not determinable, it's deemed cost is the carrying amount of the asset(s) given up.

When significant components of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Property, plant and equipment is carried at cost less accumulated depreciation and any impairment losses.

Property, plant and equipment are depreciated on the straight line basis over their expected useful lives to their estimated residual value.

The useful lives of items of property, plant and equipment have been assessed as follows:

Item	Depreciation method	Average useful life
Buildings	Straight line	5 to 30
Plant and machinery	Straight-line	5 to 25
Furniture and fixtures	Straight line	2 to 15
Motor vehicles	Straight line	10 to 50
Office equipment	Straight line	3 to 15
Infrastructure		
- Roads	Straight line	3 to 60
- Pedestrian malls	Straight line	25 to 80
- Electricity	Straight line	3 to 60
- Water	Straight line	5 to 100
- Sewerage	Straight line	10 to 60
- Housing	Straight line	30
Bins and containers	Straight line	10 to 15
Community assets	Straight-line	5 to 50

The municipality assesses at each reporting date whether there is any indication that the municipality's expectations about the residual value and the useful life of an asset have changed since the preceding reporting date. If any such indication exists, the municipality revises the expected useful life and/or residual value accordingly. The change is accounted for as a change in an accounting estimate and applied prospectively.

The depreciation charge for each period is recognised in surplus or deficit unless it is included in the carrying amount of another asset.

Items of property, plant and equipment are derecognised when the asset is disposed of or when there are no further economic benefits or service potential expected from the use of the asset.

The gain or loss arising from the derecognition of an item of property, plant and equipment is included in surplus or deficit when the item is derecognised. The gain or loss arising from the derecognition of an item of property, plant and equipment is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the item.

Land is not depreciated as it is deemed to have an indefinite useful life.

Incomplete construction work is stated as historical cost. Depreciation only commences when the asset is available for use.

The municipality separately discloses expenditure to repair and maintain property, plant and equipment in the notes to the financial statements (see note 40).

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Accounting Policies

1.6 Property, plant and equipment (continued)

The municipality discloses relevant information relating to work-in-progress, in the notes to the financial statements (see note 3).

1.7 Intangible assets

An asset is identifiable if it either:

- is separable, i.e. is capable of being separated or divided from an entity and sold, transferred, licensed, rented or exchanged, either individually or together with a related contract, identifiable assets or liability, regardless of whether the entity intends to do so; or
- arises from binding arrangements (including rights from contracts), regardless of whether those rights are transferable or separable from the municipality or from other rights and obligations.

Intangible assets are initially recognised at cost.

Where an intangible asset is acquired through a non-exchange transaction, its initial cost at the date of acquisition is measured at its fair value as at that date.

Intangible assets are carried at cost less any accumulated amortisation and any impairment losses.

An intangible asset is regarded as having an indefinite useful life when, based on all relevant factors, there is no foreseeable limit to the period over which the asset is expected to generate net cash inflows or service potential. Amortisation is not provided for these intangible assets, but they are tested for impairment annually and whenever there is an indication that the asset may be impaired. For all other intangible assets amortisation is provided on a straight-line basis over their useful life.

The amortisation period and the amortisation method for intangible assets are reviewed at each reporting date.

Reassessing the useful life of an intangible asset with a finite useful life after it was classified as indefinite is an indicator that the asset may be impaired. As a result the asset is tested for impairment and the remaining carrying amount is amortised over its useful life.

Amortisation is provided to write down the intangible assets, on a straight line basis, to their residual values as follows:

Item	Depreciation method	Average useful life in years
Computer software, other	Straight line	2 to 5

Intangible assets are derecognised:

- on disposal; or
- when no future economic benefits or service potential are expected from its use or disposal.

1.8 Heritage assets

Class of heritage assets means a grouping of heritage assets of a similar nature or function in a municipality's operations that is shown as a single item for the purpose of disclosure in the audited annual financial statements.

Cost is the amount of cash or cash equivalents paid or the fair value of the other consideration given to acquire an asset at the time of its acquisition or construction or, where applicable, the amount attributed to that asset when initially recognised in accordance with the specific requirements of other Standards of GRAP.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Heritage assets are assets that have a cultural, environmental, historical, natural, scientific, technological or artistic significance and are held indefinitely for the benefit of present and future generations.

An inalienable item is an asset that a municipality is required by law or otherwise to retain indefinitely and cannot be disposed of without consent.

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1.8 Heritage assets (continued)

The municipality classifies assets as heritage assets where the significance as a heritage asset can be determined. In regards to land and buildings, all graded sites are classified as heritage assets. Furthermore, land with a natural significance is not componentised but seen as a single heritage asset due to all parts contributing together to make up its significance.

The municipality separately discloses expenditure to repair and maintain heritage assets, where applicable, in the notes to the financial statements (see note 40).

The municipality discloses relevant information relating to work-in-progress, in the notes to the financial statements (see note 7).

Recognition

The municipality recognises a heritage asset as an asset if it is probable that future economic benefits or service potential associated with the asset will flow to the municipality, and the cost or fair value of the asset can be measured reliably.

Initial measurement

Heritage assets are measured at cost.

Where a heritage asset is acquired through a non-exchange transaction, its cost is measured at its fair value as at the date of acquisition.

Subsequent measurement

After recognition as an asset, a class of heritage assets is carried at its cost less any accumulated impairment losses.

Impairment

The municipality assesses at each reporting date whether there is an indication that it may be impaired. If any such indication exists, the municipality estimates the recoverable amount or the recoverable service amount of the heritage asset.

Transfers

Transfers from heritage assets are only made when the particular asset no longer meets the definition of a heritage asset.

Transfers to heritage assets are only made when the asset meets the definition of a heritage asset.

Derecognition

The municipality derecognises heritage asset on disposal, or when no future economic benefits or service potential are expected from its use or disposal.

The gain or loss arising from the derecognition of a heritage asset is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the heritage asset. Such difference is recognised in surplus or deficit when the item is derecognised.

1.9 Financial instruments

A financial instrument is any contract that gives rise to a financial asset of one entity and a financial liability or a residual interest of another entity.

The amortised cost of a financial asset or financial liability is the amount at which the financial asset or financial liability is measured at initial recognition minus principal repayments, plus or minus the cumulative amortisation using the effective interest method of any difference between that initial amount and the maturity amount, and minus any reduction (directly or through the use of an allowance account) for impairment or uncollectibility.

Derecognition is the removal of a previously recognised financial asset or financial liability from an entity's statement of financial position.

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Accounting Policies

1.9 Financial instruments (continued)

Classification

The municipality has the following types of financial assets (classes and category) as reflected on the face of the statement of financial position or in the notes thereto:

Class	Category
Operating leases	Financial asset measured at amortised cost
Receivables from exchange transactions	Financial asset measured at amortised cost
Receivables from non-exchange transactions	Financial asset measured at amortised cost
Cash and cash equivalents	Financial asset measured at amortised cost
Other financial assets	Financial asset measured at fair value

The municipality has the following types of financial liabilities (classes and category) as reflected on the face of the statement of financial position or in the notes thereto:

Class	Category
Other financial liabilities	Financial liability measured at amortised cost
Payables from exchange transactions	Financial liability measured at amortised cost

Initial recognition

The municipality recognises a financial asset or a financial liability in its statement of financial position when the municipality becomes a party to the contractual provisions of the instrument.

The municipality recognises financial assets using trade date accounting.

Initial measurement of financial assets and financial liabilities

The municipality measures a financial asset and financial liability initially at its fair value plus transaction costs that are directly attributable to the acquisition or issue of the financial asset or financial liability.

Subsequent measurement of financial assets and financial liabilities

The municipality measures all financial assets and financial liabilities after initial recognition using the following categories:

- Financial instruments at fair value (assets and liabilities).
- Financial instruments at amortised cost (assets and liabilities).
- Financial instruments at cost (assets).

All financial assets measured at amortised cost, or cost, are subject to an impairment review.

Gains and losses

A gain or loss arising from a change in the fair value of a financial asset or financial liability measured at fair value is recognised in surplus or deficit.

For financial assets and financial liabilities measured at amortised cost or cost, a gain or loss is recognised in surplus or deficit when the financial asset or financial liability is derecognised or impaired, or through the amortisation process.

Impairment and uncollectibility of financial assets

The municipality assesses at the end of each reporting period whether there is any objective evidence that a financial asset or group of financial assets is impaired.

Financial assets measured at amortised cost:

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Accounting Policies

1.9 Financial instruments (continued)

If there is objective evidence that an impairment loss on financial assets measured at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows (excluding future credit losses that have not been incurred) discounted at the financial asset's original effective interest rate. The carrying amount of the asset is reduced directly OR through the use of an allowance account. The amount of the loss is recognised in surplus or deficit.

If, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed directly OR by adjusting an allowance account. The reversal does not result in a carrying amount of the financial asset that exceeds what the amortised cost would have been had the impairment not been recognised at the date the impairment is reversed. The amount of the reversal is recognised in surplus or deficit.

The calculation in respect of the impairment of fines receivables is based on an assessment of the past payment history of fines per category.

Derecognition

Financial assets

The municipality derecognises a financial asset only when:

- the contractual rights to the cash flows from the financial asset expire, are settled or waived;
- the municipality transfers to another party substantially all of the risks and rewards of ownership of the financial asset; or
- the municipality, despite having retained some significant risks and rewards of ownership of the financial asset, has transferred control of the asset to another party and the other party has the practical ability to sell the asset in its entirety to an unrelated third party, and is able to exercise that ability unilaterally and without needing to impose additional restrictions on the transfer. In this case, the municipality:
  - derecognise the asset; and
  - recognise separately any rights and obligations created or retained in the transfer.

On derecognition of a financial asset in its entirety, the difference between the carrying amount and the sum of the consideration received is recognised in surplus or deficit.

If a transfer does not result in derecognition because the municipality has retained substantially all the risks and rewards of ownership of the transferred asset, the municipality continues to recognise the transferred asset in its entirety and recognise a financial liability for the consideration received. In subsequent periods, the municipality recognises any revenue on the transferred asset and any expense incurred on the financial liability. Neither the asset, and the associated liability nor the revenue, and the associated expenses are offset.

Financial liabilities

The municipality removes a financial liability (or a part of a financial liability) from its statement of financial position when it is extinguished — i.e. when the obligation specified in the contract is discharged, cancelled, expires or waived.

The difference between the carrying amount of a financial liability (or part of a financial liability) extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, is recognised in surplus or deficit. Any liabilities that are waived, forgiven or assumed by another entity by way of a non-exchange transaction are accounted for in accordance with the Standard of GRAP on Revenue from Non-exchange Transactions (Taxes and Transfers).

1.10 Statutory receivables

Identification

Statutory receivables are receivables that arise from legislation, supporting regulations, or similar means, and require settlement by another entity in cash or another financial asset.

Carrying amount is the amount at which an asset is recognised in the statement of financial position.

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1.10 Statutory receivables (continued)

The cost method is the method used to account for statutory receivables that requires such receivables to be measured at their transaction amount, plus any accrued interest or other charges (where applicable) and, less any accumulated impairment losses and any amounts derecognised.

Nominal interest rate is the interest rate and/or basis specified in legislation, supporting regulations or similar means.

The transaction amount for a statutory receivable means the amount specified in, or calculated, levied or charged in accordance with, legislation, supporting regulations, or similar means.

Recognition

The municipality recognises statutory receivables as follows:

- if the transaction is an exchange transaction, using the policy on Revenue from exchange transactions;
- if the transaction is a non-exchange transaction, using the policy on Revenue from non-exchange transactions (Taxes and transfers); or
- if the transaction is not within the scope of the policies listed in the above or another Standard of GRAP, the receivable is recognised when the definition of an asset is met and, when it is probable that the future economic benefits or service potential associated with the asset will flow to the entity and the transaction amount can be measured reliably.

Initial measurement

The municipality initially measures statutory receivables at their transaction amount.

Subsequent measurement

The municipality measures statutory receivables after initial recognition using the cost method. Under the cost method, the initial measurement of the receivable is changed subsequent to initial recognition to reflect any:

- interest or other charges that may have accrued on the receivable (where applicable);
- impairment losses; and
- amounts derecognised.

Impairment losses

The municipality assesses at each reporting date whether there is any indication that a statutory receivable, or a group of statutory receivables, may be impaired.

If there is an indication that a statutory receivable, or a group of statutory receivables, may be impaired, the municipality measures the impairment loss as the difference between the estimated future cash flows and the carrying amount. Where the carrying amount is higher than the estimated future cash flows, the carrying amount of the statutory receivable, or group of statutory receivables, is reduced, either directly or through the use of an allowance account. The amount of the losses is recognised in surplus or deficit.

In estimating the future cash flows, an municipality considers both the amount and timing of the cash flows that it will receive in future. Consequently, where the effect of the time value of money is material, the entity discounts the estimated future cash flows using a rate that reflects the current risk-free rate and, if applicable, any risks specific to the statutory receivable, or group of statutory receivables, for which the future cash flow estimates have not been adjusted.

An impairment loss recognised in prior periods for a statutory receivable is revised if there has been a change in the estimates used since the last impairment loss was recognised, or to reflect the effect of discounting the estimated cash flows.

Any previously recognised impairment loss is adjusted either directly or by adjusting the allowance account. The adjustment does not result in the carrying amount of the statutory receivable or group of statutory receivables exceeding what the carrying amount of the receivable(s) would have been had the impairment loss not been recognised at the date the impairment is revised. The amount of any adjustment is recognised in surplus or deficit.

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1.10 Statutory receivables (continued)

Derecognition

The municipality derecognises a statutory receivable, or a part thereof, when:

- the rights to the cash flows from the receivable are settled, expire or are waived;
- the municipality transfers to another party substantially all of the risks and rewards of ownership of the receivable; or
- the municipality, despite having retained some significant risks and rewards of ownership of the receivable, has transferred control of the receivable to another party and the other party has the practical ability to sell the receivable in its entirety to an unrelated third party, and is able to exercise that ability unilaterally and without needing to impose additional restrictions on the transfer. In this case, the entity:
  - derecognise the receivable; and
  - recognise separately any rights and obligations created or retained in the transfer.

The carrying amounts of any statutory receivables transferred are allocated between the rights or obligations retained and those transferred on the basis of their relative fair values at the transfer date. The entity considers whether any newly created rights and obligations are within the scope of the Standard of GRAP on Financial Instruments or another Standard of GRAP. Any difference between the consideration received and the amounts derecognised and, those amounts recognised, are recognised in surplus or deficit in the period of the transfer.

1.11 Leases

A lease is classified as a finance lease if it transfers substantially all the risks and rewards incidental to ownership. A lease is classified as an operating lease if it does not transfer substantially all the risks and rewards incidental to ownership.

When a lease includes both land and buildings elements, the entity assesses the classification of each element separately.

Operating leases - lessor

Operating lease revenue is recognised as revenue on a straight-line basis over the lease term.

1.12 Inventories

Inventories are initially measured at cost except where inventories are acquired through a non-exchange transaction, then their costs are their fair value as at the date of acquisition.

Subsequently inventories are measured at the lower of cost and net realisable value or the lower of cost and current replacement cost.

Inventories are measured at the lower of cost and current replacement cost where they are held for;

- distribution at no charge or for a nominal charge; or
- consumption in the production process of goods to be distributed at no charge or for a nominal charge.

The cost of inventories comprises of all costs of purchase, costs of conversion and other costs incurred in bringing the inventories to their present location and condition.

The cost of inventories is assigned using the weighted average cost formula. The same cost formula is used for all inventories having a similar nature and use to the municipality.

When inventories are sold, the carrying amounts of those inventories are recognised as an expense in the period in which the related revenue is recognised. If there is no related revenue, the expenses are recognised when the goods are distributed, or related services are rendered. The amount of any write-down of inventories to net realisable value or current replacement cost and all losses of inventories are recognised as an expense in the period the write-down or loss occurs. The amount of any reversal of any write-down of inventories, arising from an increase in net realisable value or current replacement cost, are recognised as a reduction in the amount of inventories recognised as an expense in the period in which the reversal occurs.

Water is valued at purified cost insofar as it is stored and controlled in reservoirs at year-end.

The municipality recognises housing inventory (land) that it controls, having identified it for low cost housing before entering into an arrangement with the Provincial Department of Human Settlement.

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1.13 Call investment deposits

Construction contract is a contract, or a similar binding arrangement, specifically negotiated for the construction of an asset or a combination of assets that are closely interrelated or interdependent in terms of their design, technology and function or their ultimate purpose or use.

Contractor is an entity that performs construction work pursuant to a construction contract.

Fixed price contract is a construction contract in which the contractor agrees to a fixed contract price, or a fixed rate per unit of output, which in some cases is subject to cost escalation clauses.

A contractor is an entity that enters into a contract to build structures, construct facilities, produce goods, or render services to the specifications of another entity either itself or through the use of sub-contractors. The term “contractor” thus includes a general or prime contractor, a subcontractor to a general contractor, or a construction manager.

The entity assesses the terms and conditions of each contract concluded with customers to establish whether the contract is a construction contract or not. In assessing whether the contract is a construction contract, an entity considers whether it is a contractor.

Where the outcome of a construction contract can be estimated reliably, contract revenue and costs are recognised by reference to the stage of completion of the contract activity at the reporting date, as measured by the proportion that contract costs incurred for work performed to date bear to the estimated total contract costs.

1.14 Impairment of non-cash-generating assets

Non-cash-generating assets are assets other than cash-generating assets.

Impairment is a loss in the future economic benefits or service potential of an asset, over and above the systematic recognition of the loss of the asset’s future economic benefits or service potential through depreciation or amortisation.

Carrying amount is the amount at which an asset is recognised in the statement of financial position after deducting any accumulated depreciation and accumulated impairment losses thereon.

Recoverable service amount is the higher of a non-cash-generating asset’s fair value less costs to sell and its value in use.

Designation

The municipality does not control any assets that are used with the objective of generating a commercial return. The municipality's primary objective is service delivery and tariffs are cost reflective to ensure continued financial sustainability. The municipality has designated all of its assets as non-cash-generating as its objective is not to use the assets to generate a commercial return but to deliver services.

Identification

When the carrying amount of a non-cash-generating asset exceeds its recoverable service amount, it is impaired.

The municipality assesses at each reporting date whether there is any indication that a non-cash-generating asset may be impaired. If any such indication exists, the municipality estimates the recoverable service amount of the asset.

Value in use

Value in use of non-cash-generating assets is the present value of the non-cash-generating assets remaining service potential.

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1.15 Employee benefits

Employee benefits are all forms of consideration given by an entity in exchange for services rendered by employees.

Other long-term employee benefits are employee benefits (other than post-employment benefits and termination benefits) that are not due to be settled within twelve months after the end of the period in which the employees render the related service.

Composite social security programmes are established by legislation and operate as multi-employer plans to provide post-employment benefits as well as to provide benefits that are not consideration in exchange for service rendered by employees.

A constructive obligation is an obligation that derives from an entity's actions where by an established pattern of past practice, published policies or a sufficiently specific current statement, the entity has indicated to other parties that it will accept certain responsibilities and as a result, the entity has created a valid expectation on the part of those other parties that it will discharge those responsibilities.

Short-term employee benefits

Short-term employee benefits are employee benefits (other than termination benefits) that are due to be settled within twelve months after the end of the period in which the employees render the related service.

Short-term employee benefits include items such as:

- wages, salaries and social security contributions;
- short-term compensated absences (such as paid annual leave and paid sick leave) where the compensation for the absences is due to be settled within twelve months after the end of the reporting period in which the employees render the related employee service;
- bonus, incentive and performance related payments payable within twelve months after the end of the reporting period in which the employees render the related service; and
- non-monetary benefits (for example, medical care, and free or subsidised goods or services such as housing, cars and cellphones) for current employees.

The expected cost of compensated absences is recognised as an expense as the employees render services that increase their entitlement or, in the case of non-accumulating absences, when the absence occurs. The entity measures the expected cost of accumulating compensated absences as the additional amount that the entity expects to pay as a result of the unused entitlement that has accumulated at the reporting date.

The entity recognises the expected cost of bonus, incentive and performance related payments when the entity has a present legal or constructive obligation to make such payments as a result of past events and a reliable estimate of the obligation can be made. A present obligation exists when the entity has no realistic alternative but to make the payments.

Post-employment benefits

Post-employment benefits are employee benefits (other than termination benefits) which are payable after the completion of employment.

Post-employment benefit plans are formal or informal arrangements under which a municipality provides post-employment benefits for one or more employees.

Multi-employer plans are defined contribution plans under which the municipality pays fixed contributions into a separate entity. The municipality has no legal or constructive obligation to pay further contributions if the fund does not hold sufficient assets to pay all employees the benefits relating to service in the current or prior periods.

The municipality's contributions to the defined contribution funds are established in terms of the rules governing those plans. Contributions are recognised in the Statement of Financial Performance in the period in which the service is rendered by the relevant employees. The municipality has no further payment obligations once the contributions have been paid.

The municipality contributes to various National- and Provincial-administrated Defined Benefit Plans on behalf of its qualifying employees. These funds are multi-employer funds. The contributions to the fund obligations for the payment of retirement benefits are charged against revenue in the year they become payable. These defined benefit funds are actuarially valued annually on the Projected Unit Credit Method basis. Deficits are recovered through lump sum payments or increased future contributions on a proportional basis from all participating municipalities.

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1.15 Employee benefits (continued)

Other post retirement obligations

The municipality provides post-retirement health care benefits to some retirees.

The entitlement to post-retirement health care benefits is based on the employee remaining in service up to retirement age and the completion of a minimum service period. The expected costs of these benefits are accrued over the period of employment. Independent qualified actuaries carry out valuations of these obligations. The municipality also provides a gratuity on retirement to certain employees. An annual charge to income is made to cover both these liabilities.

The amount recognised as a liability for other long-term employee benefits is the net total of the following amounts:

- the present value of the defined benefit obligation at the reporting date;
- minus the fair value at the reporting date of plan assets (if any) out of which the obligations are to be settled directly.

The municipality shall recognise the net total of the following amounts as expense or revenue, except to the extent that another Standard requires or permits their inclusion in the cost of an asset:

- current service cost;
- interest cost;
- the expected return on any plan assets and on any reimbursement right recognised as an asset;
- actuarial gains and losses, which shall all be recognised immediately;
- past service cost, which shall all be recognised immediately; and
- the effect of any curtailments or settlements.

These post-retirement health care benefits are actuarially valued annually on the Projected Unit Credit Method basis.

1.16 Provisions and contingencies

Provisions are recognised when:

- the municipality has a present obligation as a result of a past event;
- it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; and
- a reliable estimate can be made of the obligation.

The amount of a provision is the best estimate of the expenditure expected to be required to settle the present obligation at the reporting date.

The discount rate is a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability.

Provisions are reviewed at each reporting date and adjusted to reflect the current best estimate. Provisions are reversed if it is no longer probable that an outflow of resources embodying economic benefits or service potential will be required, to settle the obligation.

When the effects of discounting is material, provisions are determined by discounting the expected future cash flows that reflect current market assessments of the time value for money. The impact of the periodic unwinding of the discount is recognised in the Statement of Financial Performance as a finance cost as it occurs.

A provision is used only for expenditures for which the provision was originally recognised.

Provisions are not recognised for future operating surplus (deficit).

If the municipality has a contract that is onerous, the present obligation (net of recoveries) under the contract is recognised and measured as a provision.

Contingent assets and contingent liabilities are not recognised. Contingencies are disclosed in note 44.

1.17 Commitments

Capital commitments disclosed in the annual financial statements represent the contractual balance committed to capital projects on reporting date that will be incurred in the period subsequent to the specific reporting date. The municipality discloses capital commitments exclusive of VAT.

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1.18 Revenue from exchange transactions

Revenue is the gross inflow of economic benefits or service potential during the reporting period when those inflows result in an increase in net assets, other than increases relating to contributions from owners.

An exchange transaction is one in which the municipality receives assets or services, or has liabilities extinguished, and directly gives approximately equal value (primarily in the form of goods, services or use of assets) to the other party in exchange.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Measurement

Revenue is measured at the fair value of the consideration received or receivable, net of trade discounts and volume rebates.

Sale of goods

Revenue from the sale of goods is recognised when all the following conditions have been satisfied:

- the municipality has transferred to the purchaser the significant risks and rewards of ownership of the goods;
- the municipality retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

Rendering of services

When the outcome of a transaction involving the rendering of services can be estimated reliably, revenue associated with the transaction is recognised by reference to the stage of completion of the transaction at the reporting date. The outcome of a transaction can be estimated reliably when all the following conditions are satisfied:

- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality;
- the stage of completion of the transaction at the reporting date can be measured reliably; and
- the costs incurred for the transaction and the costs to complete the transaction can be measured reliably.

Service charges relating to electricity and water are based on consumption. Meters are read on a monthly basis and are recognised as revenue when invoiced. Provisional estimates of consumption, based on the consumption history, are made monthly when meter readings have not been performed. The provisional estimates of consumption are recognised as revenue when invoiced, except at year-end when estimates of consumption are made in the invoicing period in which meters have been read. These adjustments are recognised as revenue in the invoicing period. In respect of estimates of consumption between the last reading date and the reporting date, an accrual is made based on the average monthly consumption from the first reading after the reporting date.

Revenue from the sale of pre-paid electricity units is recognised when the risks and rewards of ownership has passed to the buyer.

Revenue received from pre-paid electricity sales are deferred and recognised as revenue on the consumption basis, commencing on the date of purchase. The consumption of pre-paid electricity is measured by using a trend analysis and other historical data about electricity usage, including how often and electricity card is purchased or additional units of electricity loaded onto a pre-paid card.

Service charges relating to refuse removal are recognised on a monthly basis in arrears by applying the approved tariff to each property that has a water connection. Tariffs are determined per category of property usage and are levied monthly based on the number of refuse containers on each property, regardless of whether or not all containers are emptied during the month.

Service charges from sewerage and sanitation are charged on both vacant and developed property using the tariffs approved from Council and are levied monthly.

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1.18 Revenue from exchange transactions (continued)

Interest and other revenue

Revenue arising from the use by others of entity assets yielding interest, royalties and dividends or similar distributions is recognised when:

- It is probable that the economic benefits or service potential associated with the transaction will flow to the municipality, and
- The amount of the revenue can be measured reliably.

Interest is recognised, in surplus or deficit, using the effective interest rate method.

Service fees included in the price of the product are recognised as revenue over the period during which the service is performed.

Revenue arising from the application of the approved tariff of charges is recognised when the service is rendered by applying the relevant approved tariff. This includes the issuing of licences and permits.

Income for agency services is recognised on a monthly basis once the income collected on behalf of agents has been quantified. The income recognised is in terms of the agency agreement.

1.19 Revenue from non-exchange transactions

Fines are economic benefits or service potential received or receivable by entities, as determined by a court or other law enforcement body, as a consequence of the breach of laws or regulations.

Non-exchange transactions are transactions that are not exchange transactions. In a non-exchange transaction, the municipality either receives value from another entity/person without directly giving approximately equal value in exchange, or gives value to another entity/person without directly receiving approximately equal value in exchange.

Restrictions on transferred assets are stipulations that limit or direct the purposes for which a transferred asset may be used, but do not specify that future economic benefits or service potential is required to be returned to the transferor if not deployed as specified.

Taxes are economic benefits or service potential compulsorily paid or payable to entities, in accordance with laws and or regulations, established to provide revenue to government. Taxes do not include fines or other penalties imposed for breaches of the law.

Transfers are inflows of future economic benefits or service potential from non-exchange transactions, other than taxes.

Recognition

An inflow of resources from a non-exchange transaction recognised as an asset is recognised as revenue, except to the extent that a liability is also recognised in respect of the same inflow.

As the municipality satisfies a present obligation recognised as a liability in respect of an inflow of resources from a non-exchange transaction recognised as an asset, it reduces the carrying amount of the liability recognised and recognises an amount of revenue equal to that reduction.

Measurement

Revenue from a non-exchange transaction is measured at the amount of the increase in net assets recognised by the municipality.

When, as a result of a non-exchange transaction, the municipality recognises an asset, it also recognises revenue equivalent to the amount of the asset measured at its fair value as at the date of acquisition, unless it is also required to recognise a liability. Where a liability is required to be recognised it will be measured as the best estimate of the amount required to settle the obligation at the reporting date, and the amount of the increase in net assets, if any, recognised as revenue. When a liability is subsequently reduced, because the taxable event occurs or a condition is satisfied, the amount of the reduction in the liability is recognised as revenue.

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1.19 Revenue from non-exchange transactions (continued)

Taxes

The municipality recognises an asset in respect of taxes when the taxable event occurs and the asset recognition criteria are met.

Resources arising from taxes satisfy the definition of an asset when the municipality controls the resources as a result of a past event (the taxable event) and expects to receive future economic benefits or service potential from those resources. Resources arising from taxes satisfy the criteria for recognition as an asset when it is probable that the inflow of resources will occur and their fair value can be reliably measured. The degree of probability attached to the inflow of resources is determined on the basis of evidence available at the time of initial recognition, which includes, but is not limited to, disclosure of the taxable event by the taxpayer.

The municipality analyses the taxation laws to determine what the taxable events are for the various taxes levied.

The taxable event for value added tax is the undertaking of taxable activity during the taxation period by the taxpayer.

The taxable event for property tax is the passing of the date on which the tax is levied, or the period for which the tax is levied, if the tax is levied on a periodic basis.

Taxation revenue is determined at a gross amount. It is not reduced for expenses paid through the tax system.

Transfers

Apart from Services in kind, which are not recognised, the municipality recognises an asset in respect of transfers when the transferred resources meet the definition of an asset and satisfy the criteria for recognition as an asset.

Transferred assets are measured at their fair value as at the date of acquisition.

Fines

Fines constitute both spot fines and camera fines. Fines are recognised as revenue when the receivable meets the definition of an asset and satisfies the criteria for recognition as an asset. Assets arising from fines are initially measured at its fair value at the date of acquisition, which is the best estimate of inflow of economic benefits. The probability of non-payment is not considered at initial recognition. The non-payment of traffic fines is estimated at subsequent measurement with reference to historical data and payment trend analysis.

Subsequent to initial recognition and measurement, the municipality assesses the collectability of the revenue and recognises a separate impairment loss, where appropriate.

Bequests

Bequests that satisfy the definition of an asset are recognised as assets and revenue when it is probable that the future economic benefits or service potential will flow to the municipality, and the fair value of the assets can be measured reliably.

Gifts and donations, including goods in-kind

Gifts and donations, including goods in kind, are recognised as assets and revenue when it is probable that the future economic benefits or service potential will flow to the municipality and the fair value of the assets can be measured reliably.

1.20 Borrowing costs

Borrowing costs are interest and other expenses incurred by an entity in connection with the borrowing of funds.

Borrowing costs are recognised as an expense in the period in which they are incurred.

1.21 Accounting by principals and agents

Identification

An agent is an entity that has been directed by another entity (a principal), through a binding arrangement, to undertake transactions with third parties on behalf of the principal and for the benefit of the principal.

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1.21 Accounting by principals and agents (continued)

A principal is an entity that directs another entity (an agent), through a binding arrangement, to undertake transactions with third parties on its behalf and for its own benefit.

A principal-agent arrangement results from a binding arrangement in which one entity (an agent), undertakes transactions with third parties on behalf, and for the benefit of, another entity (the principal).

Identifying whether an entity is a principal or an agent

When the municipality is party to a principal-agent arrangement, it assesses whether it is the principal or the agent in accounting for revenue, expenses, assets and/or liabilities that result from transactions with third parties undertaken in terms of the arrangement.

The assessment of whether a municipality is a principal or an agent requires the municipality to assess whether the transactions it undertakes with third parties are for the benefit of another entity or for its own benefit.

Binding arrangement

The municipality assesses whether it is an agent or a principal by assessing the rights and obligations of the various parties established in the binding arrangement.

Where the terms of a binding arrangement are modified, the parties to the arrangement re-assess whether they act as a principal or an agent.

Assessing which entity benefits from the transactions with third parties

When the municipality in a principal-agent arrangement concludes that it undertakes transactions with third parties for the benefit of another entity, then it is the agent. If the municipality concludes that it is not the agent, then it is the principal in the transactions.

The municipality is an agent when, in relation to transactions with third parties, all three of the following criteria are present:

- It does not have the power to determine the significant terms and conditions of the transaction.
- It does not have the ability to use all, or substantially all, of the resources that result from the transaction for its own benefit.
- It is not exposed to variability in the results of the transaction.

Where the municipality has been granted specific powers in terms of legislation to direct the terms and conditions of particular transactions, it is not required to consider the criteria of whether it does not have the power to determine the significant terms and conditions of the transaction, to conclude that is an agent. The municipality applies judgement in determining whether such powers exist and whether they are relevant in assessing whether the municipality is an agent.

Recognition

The municipality, as a principal, recognises revenue and expenses that arise from transactions with third parties in a principal-agent arrangement in accordance with the requirements of the relevant Standards of GRAP.

The municipality, as an agent, recognises only that portion of the revenue and expenses it receives or incurs in executing the transactions on behalf of the principal in accordance with the requirements of the relevant Standards of GRAP.

The municipality recognises assets and liabilities arising from principal-agent arrangements in accordance with the requirements of the relevant Standards of GRAP.

1.22 Comparative figures

Where necessary, comparative figures have been reclassified to conform to changes in presentation in the current year.

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1.23 Unauthorised expenditure

Unauthorised expenditure means:
- overspending of a vote or a main division within a vote; and

Unauthorised expenditure means:
in relation to a municipality, means any expenditure incurred by a municipality otherwise than in accordance with section 15 or 11(3) of the MFMA, and includes -
- overspending of the total amount appropriated in the municipality's approved budget;
- overspending of the total amount appropriated for a vote in the approved budget;
- expenditure from a vote unrelated to the department or functional area covered by the vote;
- expenditure of money appropriated for a specific purpose, otherwise than for that specific purpose;
- spending of an allocation referred to in paragraph (b), (c) or (d) of the definition of "allocation" otherwise than in accordance with any conditions of the allocation; or
- a grant by the municipality otherwise than in accordance with this Act.

All expenditure relating to unauthorised expenditure is recognised as an expense in the statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the statement of financial performance.

If the expenditure is not certified as irrecoverable and written off by council it is treated as an asset until it is recovered or impaired.

1.24 Fruitless and wasteful expenditure

All expenditure relating to fruitless and wasteful expenditure is recognised as an expense in the statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the statement of financial performance.

If the expenditure is not certified as irrecoverable and written off by council it is treated as an asset until it is recovered or impaired.

1.25 Irregular expenditure

Irregular expenditure is expenditure that is contrary to the Municipal Finance Management Act (Act No.56 of 2003), the Municipal Systems Act (Act No.32 of 2000), and the Public Office Bearers Act (Act No. 20 of 1998) or is in contravention of the economic entity’s supply chain management policy.

Irregular expenditure is accounted for in line with all relating requirements, including, but not limited to, ruling Legislation, Regulations, Frameworks, Circulars, Instruction Notes, Practice Notes, Guidelines etc (as applicable).

According to section 1 of the MFMA: "irregular expenditure", in relation to a municipality or municipal entity, means -
- expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of this Act and which has not been condoned in terms of section 170; or
- expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of the Municipal Systems Act and which has not been condoned in terms of that Act; or
- expenditure incurred by a municipality in contravention of, or that is not in accordance with, a requirement of the Public Office-Bearers Act, 1998 (Act No. 20 of 1998); or
- expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of the supply chain management policy of the municipality or entity or any of the municipality's by-laws giving effect to such policy and which has not been condoned in terms of such policy or by-law;

but excludes expenditure by a municipality which falls within the definition of unauthorised expenditure.

Irregular expenditure is recognised, in accordance with its nature, as an expense in the Statement of Financial Performance during the period that it occurred.

Irregular expenditure that was incurred and identified during the current financial year and which was not condoned by the National Treasury or the relevant authority must be recorded appropriately in the irregular expenditure register. If liability for the irregular expenditure can be attributed to a person, a debtor's account must be created if such a person is liable in law. Immediate steps must thereafter be taken to recover the amount from the person concerned. If recovery is not possible, the council may write off the amount and disclose such in the relevant note to the financial statements. The irregular expenditure register must also be updated accordingly.

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1.26 Housing development fund

The Housing Development Fund was established in terms of the Housing Act, (Act No. 107 of 1997). Loans from national and provincial government used to finance housing selling schemes undertaken by the municipality were extinguished on 1 April 1998 and transferred to a Housing Development Fund. Housing selling schemes, both complete and in progress as at 1 April 1998, were also transferred to the Housing Development Fund. In terms of the Housing Act, all proceeds from housing developments, which include rental income and sales of houses, must be paid into the Housing Development Fund. Monies standing to the credit of the Housing Development Fund can be used only to finance housing developments within the municipal area subject to the approval of the Provincial MEC responsible for housing.

Any contributions to or from the fund are shown as transfers in the Statement of Changes in Net Assets.

1.27 Internal reserves

Self-insurance reserve

The municipality has a self-insurance fund to set aside amounts to offset potential losses or claims that cannot be insured externally. The balance of the self-insurance fund is invested in short-term cash investments.

The balance of the self-insurance fund is determined based on surpluses accumulated since inception.

These surpluses arise from the differences between claims received against claims paid and various administrative expenditure incurred.

At the end of each financial year the surplus as computed per above is transferred from Accumulated surplus to self-insurance fund.

1.28 Segment information

A segment is an activity of an entity:

- that generates economic benefits or service potential (including economic benefits or service potential relating to transactions between activities of the same entity);
- whose results are regularly reviewed by management to make decisions about resources to be allocated to that activity and in assessing its performance; and
- for which separate financial information is available.

Reportable segments are the actual segments which are reported on in the segment report. They are the segments identified above or alternatively an aggregation of two or more of those segments where the aggregation criteria are met.

Measurement

The amount of each segment item reported is the measure reported to management for the purposes of making decisions about allocating resources to the segment and assessing its performance. Adjustments and eliminations made in preparing the entity's financial statements and allocations of revenues and expenses are included in determining reported segment surplus or deficit only if they are included in the measure of the segment's surplus or deficit that is used by management. Similarly, only those assets and liabilities that are included in the measures of the segment's assets and segment's liabilities that are used by management are reported for that segment. If amounts are allocated to reported segment surplus or deficit, assets or liabilities, those amounts are allocated on a reasonable basis.

On the first time adoption of GRAP 18, comparative segment information has not been presented in terms of the transitional provisions contained in Directive 3.

1.29 Budget information

Municipality are typically subject to budgetary limits in the form of appropriations or budget authorisations (or equivalent), which is given effect through authorising legislation, appropriation or similar.

General purpose financial reporting by municipality shall provide information on whether resources were obtained and used in accordance with the legally adopted budget.

The approved budget is prepared on a accrual basis and presented by functional classification linked to performance outcome objectives.

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1.29 Budget information (continued)

The approved budget covers the fiscal period from 2021/07/01 to 2022/06/30.

The approved budget presented in the Statement of Comparison of Budget and Actual Amounts is the most recent adjusted budget approved by Council. The final budget presented is the most recently approved budget adjusted for changes made in terms of legislation and may not have been formally approved by Council.

The audited annual financial statements and the budget are on the same basis of accounting therefore a comparison with the budgeted amounts for the reporting period have been included in the Statement of Comparison of Budget and Actual Amounts.

Differences above 10% will be explained in note 61.

Comparative information is not required.

1.30 Related parties

A related party is a person or an entity with the ability to control or jointly control the other party, or exercise significant influence over the other party, or vice versa, or an entity that is subject to common control, or joint control.

Control is the power to govern the financial and operating policies of an entity so as to obtain benefits from its activities.

Joint control is the agreed sharing of control over an activity by a binding arrangement, and exists only when the strategic financial and operating decisions relating to the activity require the unanimous consent of the parties sharing control (the venturers).

Related party transaction is a transfer of resources, services or obligations between the reporting entity and a related party, regardless of whether a price is charged.

Significant influence is the power to participate in the financial and operating policy decisions of an entity, but is not control over those policies.

Management are those persons responsible for planning, directing and controlling the activities of the municipality, including those charged with the governance of the municipality in accordance with legislation, in instances where they are required to perform such functions.

The municipality is exempt from disclosure requirements in relation to related party transactions if that transaction occurs within normal supplier and/or client/recipient relationships on terms and conditions no more or less favourable than those which it is reasonable to expect the municipality to have adopted if dealing with that individual entity or person in the same circumstances and terms and conditions are within the normal operating parameters established by that reporting entity's legal mandate.

Where the municipality is exempt from the disclosures in accordance with the above, the municipality discloses narrative information about the nature of the transactions and the related outstanding balances, to enable users of the entity’s financial statements to understand the effect of related party transactions on its audited annual financial statements.

Only transactions with related parties not at arm's length or not in the ordinary course of business are disclosed.

1.31 Events after reporting date

Events after reporting date are those events, both favourable and unfavourable, that occur between the reporting date and the date when the financial statements are authorised for issue. Two types of events can be identified:

- those that provide evidence of conditions that existed at the reporting date (adjusting events after the reporting date); and
- those that are indicative of conditions that arose after the reporting date (non-adjusting events after the reporting date).

Events after reporting date that are classified as adjusting events are accounted for in the annual financial statements. The events after reporting date that are classified as non-adjusting events are disclosed in the notes to the annual financial statements.

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Accounting Policies

1.32 Service concession arrangements: Entity as grantor

Identification

Service concession arrangement is a contractual arrangement between a grantor and an operator in which an operator uses the services concession asset to provide a mandated function on behalf of a grantor for a specified period, where the operator is compensated for its services over the period of service concession arrangement.

A grantor is the entity that grants the right to use the service concession asset to the operator.

A mandated function involves the delivery of a public service by an operator on behalf of a grantor that falls within the grantor's mandate.

An operator is the entity that uses the service concession asset to provide a mandated function subject to the grantor's control of the asset.

A service concession asset is an asset used to provide a mandated function in a service concession arrangement that:

- is provided by the operator which:
  - the operator constructs, develops, or acquires from a third party; or
  - is an existing asset of the operator; or
- is provided by the grantor which:
  - is an existing asset of the grantor; or
  - is an upgrade to an existing asset of the grantor.

Recognition of asset and liability

The entity recognises an asset provided by the operator and an upgrade to an existing asset of the entity, as a service concession asset if the entity controls or regulates what services the operator must provide with the asset, to whom it must provide them, and at what price, and if the entity controls (through ownership, beneficial entitlement or otherwise) any significant residual interest in the asset at the end of the term of the arrangement. This applies to an asset used in a service concession arrangement for its entire economic life (a "whole-of-life" asset).

After initial recognition or reclassification, service concession assets are clearly identified from other assets within the same asset category, and are clearly identified from owned and/or leased assets.

Where the entity recognises a service concession asset, and the asset is not an existing asset of the entity (grantor), the entity (grantor) also recognises a liability.

The entity does not recognise a liability when an existing asset of the entity is reclassified as a service concession asset, except in circumstances where additional consideration is provided by the operator.

Measurement of asset and liability

The entity initially measures the service concession asset as follows:

- Where the asset is not an existing asset of the entity, the asset is measured at its fair value.
- Where the asset is an existing asset of the entity and it meets the recognition criteria of a service concession asset, the asset is reclassified as a service concession asset, and the asset is accounted for in accordance with the policy on Investment property, Property, plant and equipment, Intangible assets, or Heritage assets, as appropriate.

The entity initially measures the liability at the same amount as the service concession asset, adjusted by the amount of any other consideration from the entity to the operator, or from the operator to the entity.

Financial liability model

Where the entity has an unconditional obligation to pay cash or another financial asset to the operator for the construction, development, acquisition, or upgrade of a service concession asset, the entity accounts for the liability as a financial liability.

The entity allocates the payments to the operator and accounts for them according to their substance as a reduction in the liability recognised, a finance charge, and charges for services provided by the operator.

The finance charge and charges for services provided by the operator in a service concession arrangement are accounted for as expenses.

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Accounting Policies

1.32 Service concession arrangements: Entity as grantor (continued)

Where the asset and service components of a service concession arrangement are separately identifiable, the service components of payments from the entity to the operator are allocated by reference to the relative fair values of the service concession asset and the services.

Where the asset and service components are not separately identifiable, the service component of payments from the entity to the operator is determined using estimation techniques.

Grant of a right to the operator model

Where the entity does not have an unconditional obligation to pay cash or another financial asset to the operator for the construction, development, acquisition, or upgrade of a service concession asset, and grants the operator the right to earn revenue from third-party users or another revenue-generating asset, the entity accounts for the liability as the unearned portion of the revenue arising from the exchange of assets between the entity and the operator.

The entity recognises revenue and reduces the liability according to the substance of the service concession arrangement.

Dividing the arrangement

If the entity pays for the construction, development, acquisition, or upgrade of a service concession asset partly by incurring a financial liability and partly by the grant of a right to the operator, it accounts separately for each part of the total liability.

Other liabilities, contingent liabilities and contingent assets

The entity accounts for other liabilities, contingent liabilities, and contingent assets arising from a service concession arrangement in accordance with the policy on Provisions, Contingent liabilities and contingent assets and Financial instruments.

Other revenues

The entity accounts for revenues from a service concession arrangement, other than those relating to the grant of a right to the operator model, in accordance with the Standard of GRAP on Revenue from exchange transactions.

Recognition of the performance obligation and the right to receive a significant interest in a service concession asset

If the entity controls a significant residual interest in a service concession asset at the end of the service concession arrangement through ownership, beneficial entitlement or otherwise, and the arrangement does not constitute a finance or an operating lease, the entity recognises its right to receive the residual interest (i.e. a receivable) in the service concession asset at the commencement of the arrangement.

The right to receive a residual interest in the service concession asset to be received at the end of the arrangement, is an exchange consideration. This is because the entity will receive an asset in exchange for granting the operator access to the asset while providing a mandated function on its behalf in accordance with the substance of the arrangement.

In terms of the policy on Revenue from exchange transactions, the exchange consideration is recognised and measured at fair value. The value of the receivable (the right to the residual interest in the asset), receivable at the end of the service concession arrangement, reflects the value of the service concession asset as if it were already in the age and in the condition expected at the end of the service concession arrangement.

When the entity recognises the right to receive a residual interest in the service concession asset, it also recognises its performance obligation for granting the operator access to the service concession asset in accordance with the substance of the arrangement. The value of the performance obligation is the same as the receivable interest recognised at the commencement of the service concession arrangement.

The performance obligation is reduced and revenue is recognised based on the substance of the arrangement.

Where service concession arrangements include provisions to adjust the arrangement for changes, the effect of such changes is deemed to have taken place at the inception of the service concession arrangements.

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Accounting Policies

1.33 Living and non-living resources

Living resources are those resources that undergo biological transformation.

Non-living resources are those resources, other than living resources, that occur naturally and have not been extracted.

Biological transformation (for purposes of this Standard) comprises the processes of growth, degeneration, production, and procreation that cause qualitative or quantitative changes in a living resource.

Carrying amount is the amount at which an asset is recognised after deducting any accumulated depreciation and accumulated impairment losses.

Cost is the amount of cash or cash equivalents paid or the fair value of the other consideration given to acquire an asset at the time of its acquisition or development and, where applicable, the amount attributed to the asset when initially recognised in accordance with the specific requirements of other Standards of GRAP.

Depreciation is the systematic allocation of the depreciable amount of an asset over its useful life.

Depreciable amount is the cost of an asset, or other amount substituted for cost, less its residual value.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Recognition

Non-living resources, other than land, are not recognised as assets. Required information are disclosed in the notes to the audited annual financial statements.

A living resource is recognised as an asset if it is probable that future economic benefits or service potential associated with the asset will flow to the municipality, and the cost or fair value of the asset can be measured reliably.

Where the municipality is required in terms of legislation or similar means to manage a living resource, but it does not meet the definition of an asset because control of the resource cannot be demonstrated, relevant information are disclosed in the notes to the audited annual financial statements.

Where the municipality holds a living resource that meets the definition of an asset, but which does not meet the recognition criteria, relevant information are disclosed in the notes to the audited annual financial statements. When the information about the cost or fair value of the living resource becomes available, the municipality recognise, from that date, the living resource and apply the measurement principles.

Measurement at recognition

A living resource that qualifies for recognition as an asset is measured at its cost.

Where a living resource is acquired through a non-exchange transaction, its cost is measured at its fair value as at the date of acquisition.

The cost of a living resource comprises its purchase price, including import duties and non-refundable purchase taxes, and any costs directly attributable to bringing the living resource to the location and condition necessary for it to be capable of operating in the manner intended by management.

Measurement after recognition

Cost model

After recognition as an asset, a group of living resources are carried at its cost less any accumulated depreciation and any accumulated impairment losses.

Depreciation

Living resources are depreciated and the depreciation charge for each period is recognised in surplus or deficit unless it is included in the carrying amount of another asset, where appropriate.

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1.33 Living and non-living resources (continued)

The depreciable amount of a living resource is allocated on a systematic basis over its useful life.

The municipality assesses at each reporting date whether there is any indication that the entity's expectations about the residual value and the useful life of a living resource have changed since the preceding reporting date. If any such indication exists, the municipality revises the expected useful life and/or residual value accordingly. The change(s) is accounted for as a change in an accounting estimate.

In assessing whether there is any indication that the expected useful life of the living resource has changed, the municipality considers the following indications:

(a) The use of the living resource has changed, because of the following:
- The municipality has changed the manner in which the living resource is used.
- The municipality has made a decision to dispose of the living resource in a future reporting period(s) such that this decision changes the expected period over which the living resource will be used.
- Legislation, government policy or similar means have been amended or implemented during the reporting period that have, or will, change the use of the living resource.
- The living resource was idle or retired from use during the reporting period.

(b) The living resource is approaching the end of its previously expected useful life.

(c) There is evidence that the condition of the living resource improved or declined based on assessments undertaken during the reporting period.

(d) The living resource is assessed as being impaired.

In assessing whether there is any indication that the expected residual value of the living resource has changed, the municipality considers whether there has been any change in the expected timing of disposal of the living resource, as well as any relevant indicators as noted above.

The depreciation method used reflects the pattern in which the future economic benefits or service potential of the living resource is expected to be consumed by the entity.

The depreciation method applied to a living resource is reviewed at least at each reporting date and, if there has been a significant change in the expected pattern of consumption of the future economic benefits or service potential embodied in the living resource, the method is changed to reflect the changed pattern. Such a change is accounted for as a change in an accounting estimate.

The depreciation methods and useful lives of items of living resources have been assessed as follows:

Item	Depreciation method	Average useful life
K9 unit dogs	Straight line	10

Impairment

The municipality assesses at each reporting date whether there is an indication that the living resource may be impaired. If any such indication exists, the municipality estimates the recoverable amount or the recoverable service amount of the living resource.

Compensation from third parties for living resources that have been impaired, lost or given up, is included in surplus or deficit when the compensation becomes receivable.

Transfers

Transfers from living resources are made when the particular asset no longer meets the definition of a living resource and/or is no longer within the scope of this accounting policy.

Transfers to living resources are made when the asset meets the definition of a living resource.

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1.33 Living and non-living resources (continued)

Derecognition

The carrying amount of a living resource is derecognised on disposal, or when no future economic benefits or service potential are expected from its use or disposal.

The gain or loss arising from the derecognition of a living resource is included in surplus or deficit when the item is derecognised.

1.34 Offsetting

Assets, liabilities, revenue and expenses have not been offset except when offsetting is required or permitted by a Standard of GRAP.

1.35 Standards, amendments to standards and interpretations issued but not yet effective

The following GRAP standards have been issued but are not yet effective and have not been early adopted by the municipality:

		Effective date
GRAP 25	Employee benefits (revised)	To be determined
GRAP 104	Financial instruments (revised)	To be determined
iGRAP 7	The limit on a defined benefit asset, minimum funding requirements and their interaction (revised)	To be determined
iGRAP 21	The effect of past decisions on materiality	To be determined
Guideline on Accounting for landfill sites		To be determined

The ASB Directive 5 sets out the principles for the application of the GRAP 3 guideline in the determination of the GRAP Reporting Framework hierarchy, as set out in the standard of GRAP 3 on Accounting Policies, Changes in Accounting Estimates and Errors.

Management has considered all the above standards issued but not yet effective and anticipates that the adoption of these standards will not have a significant impact on the financial position, financial performance or cash flows of the municipality.

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Figures in Rand	2022	2021

2. Investment property

	2022			2021		
	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value
Investment property	127,088,086	-	127,088,086	127,537,500	-	127,537,500

Reconciliation of investment property - 2022

	Opening balance	Transfers	Fair value adjustments	Total
Investment property	127,537,500	(6,765,787)	6,316,373	127,088,086

Reconciliation of investment property - 2021

	Opening balance	Transfers	Fair value adjustments	Total
Investment property	122,920,500	(145,000)	4,762,000	127,537,500

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

Amounts recognised in surplus or deficit

Rental revenue from Investment property	1,730,643	1,278,628

Investment properties are adjusted to their fair value on an annual basis. The valuations are performed by Boland Valuers, independent valuers who are not connected to the municipality.

See note 40 for repairs and maintenance.

No Investment properties are held as security for liabilities of the municipality and there were no restrictions on the realisability of Investment property or the remittance of revenue and proceeds on disposal.

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3. Property, plant and equipment

	2022			2021		
	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value
Land	403,968,078	(425,208)	403,542,870	413,359,491	(425,208)	412,934,283
Buildings	155,372,275	(71,694,516)	83,677,759	151,806,735	(68,127,976)	83,678,759
Plant and machinery	17,325,369	(7,851,959)	9,473,410	14,981,866	(6,289,079)	8,692,787
Motor vehicles	124,253,744	(26,313,316)	97,940,428	120,296,318	(24,698,918)	95,597,400
Office equipment	32,119,914	(19,818,624)	12,301,290	28,858,653	(17,842,666)	11,015,987
Infrastructure	5,172,800,023	(2,374,887,648)	2,797,912,375	5,032,434,520	(2,269,292,543)	2,763,141,977
Community	390,452,222	(158,047,526)	232,404,696	373,859,421	(147,159,065)	226,700,356
Total	**6,296,291,625**	**(2,659,038,797)**	**3,637,252,828**	**6,135,597,004**	**(2,533,835,455)**	**3,601,761,549**

Reconciliation of property, plant and equipment - 2022

	Opening balance	Additions	Disposals	Transfers	Work in progress	Depreciation	Impairment loss	Total
Land	412,934,283	81,600	(155,925)	(9,317,088)	-	-	-	403,542,870
Buildings	83,678,759	1,971,935	-	54,016	1,539,589	(3,566,540)	-	83,677,759
Plant and machinery	8,692,787	1,708,732	(1)	15,870	-	(924,983)	(18,995)	9,473,410
Motor vehicles	95,597,400	8,148,111	-	-	-	(3,775,034)	(2,030,049)	97,940,428
Office equipment	11,015,987	3,597,754	-	-	-	(2,288,787)	(23,664)	12,301,290
Infrastructure	2,763,141,977	106,184,022	(1)	(2,375,032)	54,090,645	(119,214,982)	(3,914,254)	2,797,912,375
Community	226,700,356	13,666,033	-	2,305,147	621,621	(10,888,461)	-	232,404,696
	3,601,761,549	**135,358,187**	**(155,927)**	**(9,317,087)**	**56,251,855**	**(140,658,787)**	**(5,986,962)**	**3,637,252,828**

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3. Property, plant and equipment (continued)

Reconciliation of property, plant and equipment - 2021

	Opening balance	Additions	Disposals	Transfers	Work in progress	Depreciation	Impairment loss	Total
Land	411,970,438	3,765,185	(1,000,242)	(1,801,098)	-	-	-	412,934,283
Buildings	87,306,723	-	-	-	-	(3,627,964)	-	83,678,759
Plant and machinery	5,615,553	1,165,794	-	(8,968)	3,139,854	(878,915)	(340,531)	8,692,787
Motor vehicles	78,238,721	21,407,400	-	-	-	(3,287,436)	(761,285)	95,597,400
Office equipment	10,173,575	2,896,179	-	8,968	-	(1,966,199)	(96,536)	11,015,987
Infrastructure	2,687,825,106	93,650,687	-	-	98,422,863	(116,320,482)	(436,197)	2,763,141,977
Community	206,865,891	9,515,467	-	-	20,373,553	(10,054,555)	-	226,700,356
	3,487,996,007	**132,400,712**	**(1,000,242)**	**(1,801,098)**	**121,936,270**	**(136,135,551)**	**(1,634,549)**	**3,601,761,549**

Details of property, plant and equipment sales

Proceeds from sale of property, plant and equipment

- Carrying value	155,927	1,000,242
- Gain/(loss) on disposal	3,656,962	(60,094)
	3,812,889	**940,148**

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Figures in Rand	2022	2021

3. Property, plant and equipment (continued)

Reconciliation of Work-in-Progress 2022

	Included within Infrastructure	Included within Community	Included within Other PPE	Total
Opening balance	131,908,354	21,466,838	3,304,854	156,680,046
Additions/capital expenditure	54,090,645	621,621	1,539,590	56,251,856
Transfers between assets	44,228	(114,113)	69,885	-
Transferred to completed items	(118,787,772)	(15,777,189)	(3,374,740)	(137,939,701)
	67,255,455	**6,197,157**	**1,539,589**	**74,992,201**

Reconciliation of Work-in-Progress 2021

	Included within Infrastructure	Included within Community	Included within Other PPE	Total
Opening balance	116,914,188	9,167,859	165,000	126,247,047
Additions/capital expenditure	99,006,974	20,373,553	3,139,854	122,520,381
Transferred to completed items	(84,012,808)	(8,074,574)	-	(92,087,382)
	131,908,354	**21,466,838**	**3,304,854**	**156,680,046**

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

Service concession arrangements

Service concession arrangement and asset 1 (included in infrastructure above)

The overall objective and purpose of the service concession arrangement

Overstrand Municipality is the water services authority (WSA) and water services provider (WSP) for its area of jurisdiction. The municipality has invested in upgrading infrastructure and technology associated with the bulk infrastructure. The municipality has procured a contractor to manage, operate, monitor and maintain the municipality's water and waste water bulk works for a period of at least 15 years. The scope in the contracting out of the function of operating, maintaining and monitoring the municipality's bulk works, to achieve the technical specifications. A concession arrangement has been entered into between the municipality and Veolia Water Solutions and Technologies South Africa (Pty) Ltd. The operator shall, from the effective date, be responsible for the function, meaning the function of managing, operating, maintaining and monitoring of the bulk works to achieve the technical specifications.

Significant terms of the service concession arrangement that may affect the amount, timing, and certainty of future cash flows

This concession arrangement is effective from 8 December 2018 for 15 years.

Prices in the pricing schedule and amounts stated in the contract shall automatically escalate annually on 1 July in advance by the escalation factor, meaning the headline consumer price index (CPI for all urban areas) annual inflation rate published by Statistics SA in the month of March preceding the 1 July escalation date. The salary contribution for ex-municipal employees shall escalate annually at the then relevant published SALGBC escalation rate, for all other existing operational staff it shall be the escalation factor.

The nature and extent of the service concession arrangement are as follows:

The municipality owns the bulk works and shall continue to own the bulk works for the duration of the contract. The municipality hereby makes available the bulk works and minor assets to the operator and grants the operator the right of unrestricted access to and use of the bulk works and minor assets for the duration of the contract in order to execute its obligations. The assets are made available voetstoots at the effective date and no warranties are given by the municipality in this regard.

The operator agrees that the municipality shall have access to the bulk works to undertake its water service authority function and to monitor the performance of the operator.

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Figures in Rand	2022	2021

3. Property, plant and equipment (continued)

The municipality shall have the right to extend the contract for a further 5 years provided that 12 months written notice is given to the operator. As per clause 45 in the contract, termination of this contract may occur on expiration or at the instance of the municipality and on a date specified in writing by the municipality

Changes in the service concession arrangement that occurred during the reporting period

Large maintenance repair projects shall be identified and prioritised by the operator in the annual plan or may arise ad hoc from breakdowns. The operator shall define the large maintenance repair projects and propose and motivate the project to the municipality for approval and authorisation. Emergency repairs shall be addressed by the operator in emergency situations.

The technical specifications form part of the contract and are reviewed and updated annually as part of the annual plan.

Contract breach by either party during the reporting period and the impact thereof for the entity as grantor

During the reporting period, there were no contract breaches by either party.

Concession arrangement assets consists of the following:

Water infrastructure - carrying value	208,816,181	202,897,486
Waste water infrastructure - carrying value	131,201,198	136,252,838
	340,017,379	**339,150,324**

Service concession arrangement and asset 2 (included in infrastructure above)

The overall objective and purpose of the service concession arrangement

The municipality has procured a contractor to manage, operate, monitor and maintain the municipality's Gansbaai landfill site and Gansbaai material recovery facility, Stanford public drop-off facility and Pearly beach drop-off facility for a period of at least 14 years. The scope in the contracting out of the function of operating, maintaining and monitoring the municipality's landfill site and drop-off facilities, to achieve the technical specifications. A concession arrangement has been entered into between the municipality and EnviroServ Waste Management (Pty) Ltd. The operator shall from the effective date, be responsible for the function, meaning the function of managing, operating, maintaining and monitoring of the Gansbaai landfill site and Gansbaai material recovery facility, Stanford public drop-off facility and Pearly beach drop-off facility to achieve the technical specifications.

Significant terms of the service concession arrangement that may affect the amount, timing, and certainty of future cash flows

This concession arrangement is effective from 4 February 2019 for 14 years.

The contract price shall be subject to contract price adjustment and the rates and prices tendered in the bill of quantities shall be adjusted monthly.

The nature and extent of the service concession arrangement are as follows:

The municipality owns the landfill site and shall continue to own the landfill site for the duration of the contract. The municipality hereby makes available the landfill site, Stanford drop-off facility and Pearly Beach drop-off facility to the operator and grants the operator the right of unrestricted access to and use of facilities for the duration of the contract in order to execute its obligations. The assets are made available voetstoots at the effective date and no warranties are given by the municipality in this regard.

The contract has been structured as to provide for a 168 months contract period, which is the anticipated date on which the Gansbaai landfill will be full. Should the lifespan extend beyond contract end date, the municipality reserves the right to extend this contract up to the date when the site will be full. Similarly, should the Gansbaai landfill site's capacity be depleted before end of contract, this contract will be terminated.

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Figures in Rand	2022	2021

3. Property, plant and equipment (continued)

Changes in the service concession arrangement that occurred during the reporting period

During the reporting period no changes occurred in the service concession arrangement.

Contract breach by either party during the reporting period and the impact thereof for the entity as grantor

During the reporting period, there were no contract breaches by either party.

Concession arrangement assets consists of the following:		
Gansbaai landfill site infrastructure - carrying value	8,226,685	9,525,438
Stanford drop-off - carrying value	1,051,627	1,125,508
Pearly Beach drop-off - carrying value	427,282	458,796
	9,705,594	**11,109,742**

Service concession arrangement and asset 3 (included in infrastructure above)

The overall objective and purpose of the service concession arrangement

The municipality has procured a contractor to manage, operate and maintain the municipality's Hermanus material recovery facility for a period of 36 months (or part thereof). The scope is the contracting out of the function of managing, operating and maintaining of the municipality's material recovery facility, to achieve the technical specifications. A concession arrangement has been entered into between the municipality and Hermanus Recycling CC. The operator shall, from the effective date, be responsible for the function, meaning the function of managing, operating and maintaining of the Hermanus material recovery facility to achieve the technical specifications.

Significant terms of the service concession arrangement that may affect the amount, timing, and certainty of future cash flows

This concession arrangement is effective from 2 November 2021 for 36 months (or part thereof), ending 30 June 2024.

The contract price shall be subject to contract price adjustment and the rates and prices tendered in the bill of quantities shall be adjusted monthly.

The nature and extent of the service concession arrangement are as follows:

The municipality owns the material recovery facility and shall continue to own the material recovery facility for the duration of the contract. The municipality hereby makes available the Hermanus material recovery facility to the operator and grants the operator the right of unrestricted access to and use of the facility for the duration of the contract in order to execute its obligations. The assets are made available voetstoots at the effective date and no warranties are given by the municipality in this regard.

The contract has been structured as to provide for a 36 months contract period which ends 30 June 2024.

Changes in the service concession arrangement that occurred during the reporting period

During the reporting period no changes occurred in the service concession arrangement.

Contract breach by either party during the reporting period and the impact thereof for the entity as grantor

During the reporting period, there were no contract breaches by either party.

Concession arrangement assets consists of the following:		
Hermanus material and recovery facility	7,181,170	-

See note 40 for repairs and maintenance.

No Property, plant and equipment are held as security for liabilities of the municipality and there were no restrictions on title for Property, plant and equipment.

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4. Intangible assets

	2022			2021		
	Cost / Valuation	Accumulated amortisation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated amortisation and accumulated impairment	Carrying value
Computer software, other	10,999,198	(4,419,506)	6,579,692	10,762,516	(4,129,297)	6,633,219
Rights to use naturally occurring assets	2,360,000	-	2,360,000	2,360,000	-	2,360,000
Total	**13,359,198**	**(4,419,506)**	**8,939,692**	**13,122,516**	**(4,129,297)**	**8,993,219**

Reconciliation of intangible assets - 2022

	Opening balance	Additions	Amortisation	Total
Computer software, other	6,633,219	236,682	(290,209)	6,579,692
Rights to use naturally occurring assets	2,360,000	-	-	2,360,000
	8,993,219	**236,682**	**(290,209)**	**8,939,692**

Reconciliation of intangible assets - 2021

	Opening balance	Additions	Amortisation	Total
Computer software, other	6,808,010	256,221	(431,012)	6,633,219
Rights to use naturally occurring assets	2,360,000	-	-	2,360,000
	9,168,010	**256,221**	**(431,012)**	**8,993,219**

Other information

Intangible assets with indefinite lives:

Rights to use naturally occurring assets	2,360,000	2,360,000

The municipality entered into a contract with Kraai Bosch Plase (Pty) Ltd on 28 May 1999. The useful life of the water right is considered to be indefinite as the contract does not define when the municipality will cease to enjoy the right to use the water from the Kraaibosch dam. There is no reason to believe that the right to the Kraaibosch dam has a limited useful life due to the condition of the dam. Regular assessments are performed to determine whether the conditions that existed at the inception of the contract have changed.

Other intangible assets	5,217,768	5,217,768

Other intangible assets consist of software procured by the municipality. The useful life of the software is considered to be indefinite as the contracts does not define when the municipality will cease to enjoy the right to use the software. There is no reason to believe that the right to the software has a limited useful life due to the condition thereof. Regular assessments are performed to determine whether the conditions that existed at the inception of the contract have changed.

No Intangible assets are held as security for liabilities of the municipality and there were no restrictions on title for Intangible assets.

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5. Non-living resources

Nature and types of non-living resources for which the entity is responsible

The municipality has raw water in dams and bore holes that are used in the treatment and distribution of purified water to the community.

Liabilities and/or contingent liabilities that arise from the non-living resources

There were no liabilities or contingent liabilities regarding the non-living resources.

Compensation from third parties included in surplus or deficit

There were no amounts of compensation from third parties for non-living resources that were given up.

6. Living resources

	2022			2021		
	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value
K9 unit dogs	677,318	(67,732)	609,586	677,318	-	677,318

Reconciliation of living resources - 2022

	Opening balance	Increase due to purchases	Depreciation	Total
K9 unit dogs	677,318	-	(67,732)	609,586

Reconciliation of living resources - 2021

	Opening balance	Increase due to purchases	Total
K9 unit dogs	241,926	435,392	677,318

Pledged as security

No Living resources are held as security for liabilities of the municipality and there were no restrictions on the entity's use or capacity to sell Living resources.

7. Heritage assets

	2022			2021		
	Cost / Valuation	Accumulated impairment losses	Carrying value	Cost / Valuation	Accumulated impairment losses	Carrying value
Conservation areas	121,209,523	(9,250,000)	111,959,523	137,611,889	(9,250,000)	128,361,889
Stamp collections, military insignia, medals, coins	166,309	-	166,309	166,309	-	166,309
Total	**121,375,832**	**(9,250,000)**	**112,125,832**	**137,778,198**	**(9,250,000)**	**128,528,198**

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7. Heritage assets (continued)

Reconciliation of heritage assets 2022

	Opening balance	Additions	Disposals	Transfers	Total
Conservation areas	128,361,889	530,000	(594)	(16,931,772)	111,959,523
Stamp collections, military insignia, medals, coins	166,309	-	-	-	166,309
	128,528,198	**530,000**	**(594)**	**(16,931,772)**	**112,125,832**

Reconciliation of heritage assets 2021

	Opening balance	Additions	Disposals	Transfers	Total
Conservation areas	128,361,889	-	-	-	128,361,889
Stamp collections, military insignia, medals, coins	166,309	-	-	-	166,309
	128,528,198	**-**	**-**	**-**	**128,528,198**

Proceeds from sale of heritage assets

- Carry value	594	-
- Gain/(loss) on disposal	(507)	-
	87	**-**

See note 40 for repairs and maintenance.

No Heritage assets are held as security for liabilities of the municipality and there were no restrictions on title and disposal of Heritage assets.

8. Investments

Designated at fair value			
Liberty	1	55,955,772	50,183,899
Momentum	1	4,556,363	4,094,469
		60,512,135	**54,278,368**
Non-current assets			
Designated at fair value		60,512,135	54,278,368

In determining the recoverability of other financial assets, the Overstrand Municipality considers any change in the credit quality of the other financial assets at the reporting date.

The above represents sinking funds that will be used to redeem certain borrowings at their maturity with a bullet payment.

The fair value of financial assets are determined in accordance with generally accepted pricing models based on discounted cash flow analysis using prices from observable current market transactions and dealer quotes for similar instruments.

The above instruments are classified at fair value, on reporting date, by the level of fair value hierarchy as required by GRAP 104. Level 1 is defined as quoted prices (unadjusted) in active markets for identical assets.

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9. Employee benefit obligations

Defined benefit plan

The plan is a post employment health care benefit plan.

Post-employment health care benefit plan

The municipality provides certain post-employment health care benefits by funding the medical aid contributions of qualifying retired members of the municipality. According to the rules of the Medical Aid Funds, with which the municipality is associated, a member (who is on the current Conditions of Service) is entitled to remain a continued member of such medical aid fund on retirement, if completed 10 years or more service, in which case the municipality is liable for a certain portion of the medical aid membership fee. The municipality operates an unfunded defined benefit plan for these qualifying employees. No other post-retirement benefits are provided to these employees.

The municipality makes monthly contributions for health care arrangements to the following medical aid schemes:
- Bonitas;
- LA Health;
- Hosmed;
- Samwumed; and
- Keyhealth

The most recent actuarial valuations of plan assets and the present value of the defined benefit obligation was carried out as at 30 June 2022 by ARCH Actuarial Consulting, Fellow of the Actuarial Society of South Africa, including projections for the 2023 financial period. The present value of the defined benefit obligation, and the related current service cost and past service cost, were measured using the Projected Unit Credit Method.

The members of the Post-employment health care benefit plan are made up as follows:		
In-service members	396	379
In-service non-members	689	706
Continuation members	100	93
	1,185	**1,178**

The amounts recognised in the statement of financial position are as follows:

Carrying value		
Present value of the defined benefit obligation-wholly unfunded	(121,619,000)	(113,415,000)
Non-current liabilities	(116,205,000)	(108,533,000)
Current liabilities	(5,414,000)	(4,882,000)
	(121,619,000)	**(113,415,000)**

Changes in the present value of the defined benefit obligation are as follows:

Opening balance	113,415,000	97,660,000
Net expense recognised in the statement of financial performance	8,204,000	15,755,000
	121,619,000	**113,415,000**

Net expense recognised in the statement of financial performance

Current service cost	4,255,000	3,544,000
Interest cost	11,103,000	9,824,000
Actuarial (gains) / losses	(2,145,336)	7,023,628
Expected return on reimbursement rights	(5,008,664)	(4,636,628)
	8,204,000	**15,755,000**

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9. Employee benefit obligations (continued)

Key assumptions used

Assumptions used at the reporting date:

Discount rates used	11.81 %	10.00 %
Medical cost trend rates	8.43 %	6.75 %
Other material actuarial assumptions	3.12 %	3.04 %

Management assessed the assumptions used and found it to be adequate.

Other assumptions

Assumed healthcare cost trends rates have a significant effect on the amounts recognised in surplus or deficit. A one percentage point change in assumed healthcare cost trends rates would have the following effects:

	One percentage point increase	One percentage point decrease
Effect on the aggregate of the service cost and interest cost	18,163,000	13,128,000
Effect on defined benefit obligation	139,918,000	106,694,000

Amounts for the current and previous four years are as follows:

	2022	2021	2020	2019	2018
Defined benefit obligation	121,619,000	113,415,000	97,660,000	112,826,754	102,390,680

Defined contribution plan

It is the policy of the municipality to provide retirement benefits to all its employees. A number of defined contribution plans, all of which are subject to the Pensions Fund Act, exist for this purpose.

The municipality is under no obligation to cover any unfunded benefits.

10. Inventories

Stores and materials	9,109,905	9,532,613
Water for distribution	247,756	205,600
Low cost housing properties	1,765,666	3,156,600
	11,123,327	12,894,813
Inventories (write-downs)	(191,626)	(158,717)
	10,931,701	**12,736,096**

Inventories recognised as an expense during the period:

Stores and materials	14,309,660	13,498,214
Water for distribution	48,410,200	40,984,435
Low cost housing properties	34,635,497	84,302

No Inventories are held as security for liabilities of the municipality.

11. VAT receivable

VAT	12,472,482	16,822,153

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11. VAT receivable (continued)

In determining the recoverability of VAT receivable, the Overstrand Municipality considers any change in the credit quality of the VAT receivable from the date the credit was initially granted up to the reporting date.

Overstrand Municipality is registered with the South African Revenue Services (SARS) for VAT on the cash/payment basis, in accordance with Section 15(2) of the VAT Act (Act No. 89 of 1991). The statutory receivable is measured at its transactional amount.

The VAT receivable recognised at year end is mainly due to the impact of the difference between the input and output VAT recognised during the financial year as well as the accruals raised at year end.

No interest or other charges were levied against the statutory receivable.

Management regards statutory receivables impairment on the same basis that other receivables from exchange transactions are assessed for impairment (historic payment rate).

Historically all refunds have been received within 30 days of the submission of the VAT201 returns to SARS, and therefore is not considered to be impaired by the municipality.

Statutory receivables which are past due for 30 days or less are not considered for impairment.

No statutory receivables were pledged as security.

12. Receivables from non-exchange transactions

Gross balances		
Consumer debtors - Rates	35,166,498	34,474,839
Fines	75,803,479	45,941,702
Consumer debtors - Other	14,047,100	14,248,979
Control accounts	3,540,221	4,762,501
	128,557,298	**99,428,021**
Less: Allowance for impairment		
Consumer debtors - Rates	(11,358,510)	(11,124,666)
Fines	(65,426,795)	(38,067,075)
Consumer debtors - Other	(4,543,404)	(4,894,853)
	(81,328,709)	**(54,086,594)**
Net balance		
Consumer debtors - Rates	23,807,988	23,350,173
Fines	10,376,684	7,874,627
Consumer debtors - Other	9,503,696	9,354,126
Control accounts	3,540,221	4,762,501
	47,228,589	**45,341,427**
Statutory receivables included in receivables from non-exchange transactions above are as follows:		
Consumer debtors - Rates	23,807,988	23,350,173
Fines	10,376,684	7,874,627
	34,184,672	**31,224,800**
Total receivables from non-exchange transactions	47,228,589	45,341,427

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12. Receivables from non-exchange transactions (continued)

Consumer debtors - Rates		
Current (0 - 30 days)	16,460,851	16,543,779
31 - 60 days	405,635	410,521
61 - 90 days	259,989	271,067
91 - 120 days	240,566	289,943
121 - 365 days	1,476,268	1,418,325
> 365 days	4,964,679	4,416,538
	23,807,988	**23,350,173**
Fines		
121 - 365 days	1,729,032	1,070,285
> 365 days	8,647,652	6,804,342
	10,376,684	**7,874,627**
Consumer debtors - Other		
Current (0 - 30 days)	1,180,641	1,478,211
31 - 60 days	117,601	142,614
61 - 90 days	121,902	204,540
91 - 120 days	116,359	206,752
121 - 365 days	716,617	921,542
> 365 days	7,250,576	6,400,467
	9,503,696	**9,354,126**
Control accounts		
Current (0 - 30 days)	3,540,221	4,762,501
Reconciliation of allowance for impairment		
Balance at beginning of the year	(54,086,594)	(49,455,225)
Contributions to allowance	(27,242,115)	(4,663,655)
Debt impairment written off against allowance	-	32,286
	(81,328,709)	**(54,086,594)**

In determining the recoverability of receivables from non-exchange transactions, the Overstrand Municipality considers any change in the credit quality of the trade and other receivables from the date the credit was initially granted up to the reporting date.

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12. Receivables from non-exchange transactions (continued)

Statutory receivables general information

Property rates transactions arises from the Property Rates Act, Traffic fines transactions arises from the Criminal Procedure Act, No 501 of 1977 and Government grants and subsidies transactions arises from the DORA Act.

Property rates amounts are determined through tariffs approved yearly by council. Traffic fines amounts are derived from a standardised table of speeding fines which is determined by the district magistrate from time to time. Government grants amounts are determined by National Treasury and tabled in the DORA.

Interest is charged on overdue consumer debtors (including property rates) at prime plus 4%.

The calculation in respect of the impairment of property rates receivable is based on an assessment per account holder taking into account the payment rate, levies billed and payments made. These are then classified into 4 non-payment groups per suburb. Each group is given a risk factor and the impairment is calculated in accordance thereof. The total collectability of property rates was 98.98% (2021: 100.15%).

The calculation in respect of the impairment of fines receivable is based on an assessment of the past payment history of fines per category. The total average collectability of fines was 37% (2021: 44%).

The calculation for initial recognition and measurement in respect of fines reduced and or cancelled is based on an assessment of past reduced and or cancelled history of fines per category. The total average estimated reductions used was 53% (2021: 58%).

13. Receivables from exchange transactions

Gross balances		
Consumer debtors - Electricity	32,616,055	28,843,091
Consumer debtors - Water	28,152,642	24,740,992
Accrued interest	4,479,233	1,810,904
Consumer debtors - Sewerage	17,080,508	14,991,215
Consumer debtors - Refuse	12,770,410	11,449,664
Unbilled revenue	24,560,693	20,908,379
Prepayments	4,622,552	4,253,186
Deposits	802,260	778,758
Consumer debtors - Property rentals	1,113,883	2,055,854
	126,198,236	**109,832,043**
Less: Allowance for impairment		
Consumer debtors - Electricity	(10,449,829)	(10,234,693)
Consumer debtors - Water	(9,086,808)	(8,454,746)
Consumer debtors - Sewerage	(5,452,085)	(5,339,840)
Consumer debtors - Refuse	(4,089,064)	(4,004,880)
Consumer debtors - Property rentals	(454,340)	(444,987)
	(29,532,126)	**(28,479,146)**
Net balance		
Consumer debtors - Electricity	22,166,226	18,608,398
Consumer debtors - Water	19,065,834	16,286,246
Accrued interest	4,479,233	1,810,904
Consumer debtors - Sewerage	11,628,423	9,651,375
Consumer debtors - Refuse	8,681,346	7,444,784
Unbilled revenue	24,560,693	20,908,379
Prepayments	4,622,552	4,253,186
Deposits	802,260	778,758
Consumer debtors - Property rentals	659,543	1,610,867
	96,666,110	**81,352,897**

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13. Receivables from exchange transactions (continued)

Consumer debtors - Electricity		
Current (0 - 30 days)	14,774,445	11,656,474
31 - 60 days	430,631	361,226
61 - 90 days	275,796	209,250
91 - 120 days	221,214	165,872
121 - 365 days	1,374,972	1,138,926
> 365 days	5,089,168	5,076,650
	22,166,226	**18,608,398**
Consumer debtors - Water		
Current (0 - 30 days)	10,384,758	8,912,616
31 - 60 days	437,528	335,841
61 - 90 days	319,596	198,298
91 - 120 days	235,141	192,457
121 - 365 days	1,382,771	1,275,394
> 365 days	6,306,040	5,371,640
	19,065,834	**16,286,246**
Accrued interest		
Current (0 - 30 days)	4,479,233	1,810,904
Consumer debtors - Sewerage		
Current (0 - 30 days)	5,222,190	4,512,656
31 - 60 days	209,512	199,873
61 - 90 days	200,220	143,244
91 - 120 days	178,156	136,843
121 - 365 days	985,297	958,388
> 365 days	4,833,048	3,700,371
	11,628,423	**9,651,375**
Consumer debtors - Refuse		
Current (0 - 30 days)	5,191,438	5,220,740
31 - 60 days	190,675	133,801
61 - 90 days	152,363	109,833
91 - 120 days	122,920	82,213
121 - 365 days	653,309	506,771
> 365 days	2,370,641	1,391,426
	8,681,346	**7,444,784**
Unbilled revenue		
Current (0 - 30 days)	24,560,693	20,908,379
Prepayments		
Current (0 - 30 days)	4,622,552	4,253,186
Deposits		
Current (0 - 30 days)	802,260	778,758

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13. Receivables from exchange transactions (continued)

Consumer debtors - Property rentals		
Current (0 - 30 days)	328,141	1,366,164
31 - 60 days	7,650	7,044
61 - 90 days	4,095	6,351
91 - 120 days	3,452	3,972
121 - 365 days	51,414	19,722
> 365 days	264,790	207,614
	659,542	**1,610,867**
Reconciliation of allowance for impairment		
Balance at beginning of the year	(28,479,145)	(26,720,877)
Contributions to allowance	(1,052,981)	(2,582,481)
Debt impairment written off against allowance	-	824,213
	(29,532,126)	**(28,479,145)**

In determining the recoverability of receivables from exchange transactions, the Overstrand Municipality considers any change in the credit quality of the trade and other receivables from the date that the credit was initially granted up to the reporting date.

14. Cash

Cash and cash equivalents consist of:

Cash on hand	18,280	18,280
Bank balances	206,010,348	202,463,716
Short-term deposits	410,251,102	410,240,607
	616,279,730	**612,722,603**

The municipality had the following bank accounts

Account number / description	Bank statement balances			Cash book balances		
	30 June 2022	30 June 2021	30 June 2020	30 June 2022	30 June 2021	30 June 2020
ABSA-Cheque-322-000-0035	4,655,007	11,862,715	21,550,143	4,655,007	11,862,715	21,550,143
ABSA-Cheque-405-589-9787	1,049	1,127	1,496	1,049	1,127	1,496
ABSA-Cheque-405-642-0921	3,767	3,904	27,084	3,767	3,904	27,084
ABSA-Cheque-406-657-8021	787,812	835,828	568,255	787,812	835,828	568,255
Nedbank-Cheque-119-013-6678	200,305,497	210,298,576	119,664,328	199,794,150	187,795,026	120,100,901
Nedbank-Cheque-119-013-6899	732,033	1,904,294	1,267,321	732,033	1,930,797	1,267,321
Nedbank-Cheque-119-013-7186	30,415	33,746	10,735	30,405	33,848	10,735
Nedbank-Cheque-119-013-7674	6,125	471	29,023	6,125	471	29,023
ABSA Call accounts	210,251,102	210,240,607	310,242,885	210,251,102	210,240,607	310,242,885
STD Bank Call accounts	100,000,000	-	-	100,000,000	-	-
Nedbank Call accounts	100,000,000	200,000,000	200,000,000	100,000,000	200,000,000	200,000,000
Cash on hand	-	-	-	18,280	18,280	15,280
Total	**616,772,807**	**635,181,268**	**653,361,270**	**616,279,730**	**612,722,603**	**653,813,123**

Cash and cash equivalents includes cash on hand, bank accounts and short-term deposits that are held for the purpose of meeting short-term cash commitments.

Included in the ABSA call accounts is an investment of R10,215,000 which has been ceded to Eskom Holdings, in lieu of deposits.

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15. Unspent conditional grants and receipts

Unspent conditional grants and receipts comprises of:

Unspent conditional grants and receipts		
National: Equitable share (COVID-19)	322,650	6,869,707
National: Integrated National Electrification Programme	7,065,507	-
Provincial: Sport and Recreation Grant	600,000	-
Provincial: Establishment and Support of K9 unit Grant	363,110	1,931,184
Provincial: Financial Management Capacity Building Grant	24,159	304,217
Provincial: Establishment of Law Enforcement Reaction Unit Grant	5,304,431	-
Unspent public contributions and donations	12,628,885	14,924,627
	26,308,742	**24,029,735**

Movement during the year

Balance at the beginning of the year	24,029,735	31,132,871
Additions during the year	70,868,000	59,775,000
Income recognition during the year	(68,279,684)	(65,958,101)
Re-payment of unspent grants during the year	(309,309)	(920,035)
	26,308,742	**24,029,735**

See note 27 for reconciliation of grants from National/Provincial Government and note 28 for public contributions.

16. Other financial liabilities

At amortised cost		
DBSA Annuity loans	322,347,901	346,355,038
INCA Annuity loans	-	7,507,410
ABSA Bank Annuity loans	108,052,308	130,494,299
STD Bank Annuity loans	50,000,000	-
	480,400,209	**484,356,747**
Total other financial liabilities	**480,400,209**	**484,356,747**
Non-current liabilities		
At amortised cost	429,906,216	430,400,209
Current liabilities		
At amortised cost	50,493,993	53,956,538

The fair values of the financial liabilities were determined as follows:

- The management of the municipality is of the opinion that the carrying value of financial assets and financial liabilities recorded at amortised cost in the Annual Financial Statements approximate their fair values. The fair value of financial assets and financial liabilities were determined after considering the standard terms and conditions of agreements entered into between the municipality and other parties as well as the current payment ratio of the municipality's debtors.
- At the reporting date there are no significant concentrations of credit risk for other financial liabilities. The carrying amount reflected above represents the municipality's maximum exposure to credit risk for such other financial liabilities.
- Refer to note 47 for maturity analysis of financial liabilities.

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17. Provisions

Reconciliation of provisions - 2022

	Opening Balance	Additions	Utilised during the year	Reversed during the year	Total
Rehabilitation of tip sites	129,607,925	13,314,585	(196,022)	-	142,726,488
Long service awards	20,738,000	3,689,046	(2,025,046)	-	22,402,000
Leave pay	21,257,266	913,893	(925,964)	(1,513,521)	19,731,674
Bonuses	12,540,464	855,708	-	-	13,396,172
Staff gratuity	238,650	-	(26,214)	-	212,436
	184,382,305	**18,773,232**	**(3,173,246)**	**(1,513,521)**	**198,468,770**

Reconciliation of provisions - 2021

	Opening Balance	Additions	Utilised during the year	Total
Rehabilitation of tip sites	103,546,989	28,547,454	(2,486,518)	129,607,925
Long service awards	19,287,000	3,047,009	(1,596,009)	20,738,000
Leave pay	20,187,473	2,056,771	(986,978)	21,257,266
Bonuses	12,138,182	402,282	-	12,540,464
Staff gratuity	302,925	-	(64,275)	238,650
	155,462,569	**34,053,516**	**(5,133,780)**	**184,382,305**

Non-current liabilities	157,025,924	139,278,575
Current liabilities	41,442,846	45,103,730
	198,468,770	**184,382,305**

Rehabilitation of tip sites

Provision is made in terms of the Overstrand Municipality's licensing stipulations on the landfill sites, for the estimated cost of rehabilitating landfill sites. The estimation of landfill sites rehabilitation costs was conducted by JPCE specialist waste management consultants, independent consultants who are not connected to the municipality.

The costs are determined by calculating the volumes of excavations, materials required and legal requirements according to the footprint of each individual site. The previous year's figures are escalated using the latest CPI. The individual rates are then again cross-checked to determine if they are still in line with current rates for similar activities and adjusted accordingly.

The scheduled dates of total closure and rehabilitation for the operational site is at present anticipated to take place between 2022 and 2036.

The cost to rehabilitate all identified sites in the Overstrand are estimated at R142,726,488 for the period.

Long service awards

A long service award is granted to municipal employees after the completion of fixed periods of continuous service with the municipality. The said award comprises a certain number of vacation leave days which, in accordance with the option exercised by the beneficiary employee, can be converted into a cash amount based on his/her basic salary applicable at the time the award becomes due or, alternatively, credited to his/her vacation leave accrual and a 14th cheque every 5 years after the completion of 30 years service. The provision represents an estimation of the awards to which employees in the service of the Municipality at 30 June 2022 may become entitled to in future, based on an actuarial valuation performed at 30 June 2022, to the amount of R22,402,000 for the period.

Discount rate:

A discount rate of 11.16% per annum has been used. This is derived by using a liability-weighted average of the yields corresponding to the average term until payment of long service awards, for each employee.

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17. Provisions (continued)

Key assumptions:

Discount rate of 11.16% (2021: 9.53%), a general earnings inflation rate of 7.33% (2021: 5.87%) and a net discount rate of 3.57% (2021: 3.46%).

Leave pay

Annual leave accrues to employees on a monthly basis in accordance with the conditions of employment. Employees are entitled to 16 non-vested leave days and 8 vested leave days per annum, accumulated to a maximum of 48 leave days. The provision is an estimate of the amount due to staff as at the financial year-end, based on the value of leave and the estimated leave days to be forfeited. The estimated cost amounts to R19,731,674 for the period.

It is not the municipality's policy to encash leave in the normal course of business, except upon resignation or retirement.

Bonuses

Annual bonuses accrues to employees on a monthly basis, subject to certain conditions. The provision is an estimate of the amount due to staff as at the financial year-end, based on assumptions and the estimated cost amounts to R13,396,172 for the period.

Staff gratuity

The cost of the staff gratuity payable was based on employees not belonging to a pension fund up until February 2003 and is only payable on retirement. The estimated cost amounts to R212,436 for the period.

18. Trade and other payables

Trade payables	78,086,304	75,444,138
Payments received in advanced	15,722,960	13,283,148
Deferred income	54,131	345,575
Retentions	11,337,533	11,591,893
Accrued interest	2,869,476	3,622,026
Deposits received	21,369,822	22,685,226
Control accounts	9,339,392	14,503,024
	138,779,618	**141,475,030**

Included in the control accounts above is construction contracts asset to the amount of R2,964,093 (2021: R2,599,044 (liability)).

Contract revenue recognised as revenue for the period was R90,004,705 (2021: R70,280,059).

Construction contracts in progress at reporting date:

Aggregated amount of cost incurred	90,004,705	70,280,059
Amount of advances received	(84,441,568)	(66,268,069)
Amount of retentions	-	-
Gross amount due from customers	7,003,469	2,240,283
Gross amount due to customers	(4,039,375)	(4,839,328)

19. Consumer deposits

Electricity	29,846,491	29,534,373
Water	13,465,513	12,713,665
	43,312,004	**42,248,038**

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Figures in Rand	2022	2021
20. Service charges		
Revenue from exchange transactions		
Electricity charges	500,987,425	431,561,037
Water charges	135,962,225	123,696,636
Sewerage and sanitation charges	87,121,390	80,807,009
Refuse removal	76,951,158	72,115,234
	801,022,198	**708,179,916**
Revenue from non-exchange transactions		
Electricity charges	11,762,644	12,156,737
Water charges	6,955,084	7,188,068
Sewerage and sanitation charges	6,055,710	6,176,367
	24,773,438	**25,521,172**
Total service charges		
Electricity charges	512,750,069	443,717,774
Water charges	142,917,309	130,884,704
Sewerage and sanitation charges	93,177,100	86,983,376
Refuse removal	76,951,158	72,115,234
	825,795,636	**733,701,088**
21. Fines, Penalties and Forfeits		
Building Fines	98,763	900
Illegal Connections Fines	278,611	140,855
Law Enforcement Fines	115,481	125,322
Overdue Books Fines	28,013	24,317
Pound Fees Fines	180,850	1,647
Municipal Traffic Fines	31,805,754	383,356
Forfeits	773,935	419,250
Penalties	1,842,500	-
	35,123,907	**1,095,647**
22. Agency services		
Vehicle Registration	6,857,858	6,164,311

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23. Other income

Administration charges	3,728,745	1,566,900
Advertisements	264,924	1,378
Camping fees	6,726,276	4,506,544
Cemeteries and burial fees	401,850	425,213
Cleaning and removals	107,855	84,024
Collection charges	486,834	3,013,678
Construction contracts revenue	90,004,890	70,280,059
Development charges	3,903,397	3,303,566
Discounts and early settlements	104,357	41,019
Entrance fees	111,782	49,489
Fire service charges	225,260	253,533
Insurance claims received	1,318,025	3,001,105
Legal fees	438,674	532,980
Library fees	682	1,130
Management fees	1,434,277	1,438,586
Materials and equipment	-	727,713
Objections and appeals	10,548	9,917
Parking fees	135,091	97,532
Photocopy, print and fax charges	96,558	28,630
Planning and development fees	11,150,068	7,281,383
Private telephone calls	149,424	77,474
Publications	141,805	363,268
Request for information	59,065	76,337
Roadworthy certificates	522,234	619,198
Skills development levy refund	734,323	477,969
Sundry income	393,782	143,459
Training	56,225	64,394
Transport fees	-	696
	122,706,951	**98,467,174**

24. Investment revenue

Interest revenue		
Short term deposits	25,243,394	24,196,004
Other assets	-	97
Bank	6,641,059	6,280,433
Interest charged on trade and other receivables	4,220,479	4,243,614
Interest received - other	23,501	28,049
	36,128,433	**34,748,197**

The amount included in Investment revenue arising from exchange transactions amounted to R 4,220,479.

The amount included in Investment revenue arising from non-exchange transactions amounted to R 31,907,954.

25. Property rates

Rates received

Residential	233,013,955	219,892,649
Commercial	40,738,097	40,538,122
Government	3,803,533	2,319,298
Small holdings and farms	598,899	691,581
	278,154,484	**263,441,650**

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26. Transfers and grants paid

Other subsidies		
Low income household subsidies	63,015	58,668
Special rating areas	12,074,374	8,300,000
Bursaries - non employees	675,841	351,210
	12,813,230	**8,709,878**

27. Government grants and subsidies

Operating grants		
Equitable share	130,444,056	127,452,293
National Municipal Infrastructure Grant	1,000,000	-
National Expanded Public Works Programme	2,530,000	2,500,000
National Financial Management Grant	1,550,000	1,550,000
Provincial Library Grant	6,580,000	7,651,000
Provincial Community Development Workers Grant	76,000	187,609
Provincial Main Road Subsidy	145,000	145,000
Provincial Thusong Service Centre Grant	-	31,960
Provincial LG Public Employment Grant	1,300,000	-
Provincial Establishment and Support of K9 Unit Grant	3,059,225	1,001,807
Provincial Financial Management Capacity Building Grant	675,841	375,783
Provincial Municipal Service Delivery and Capacity Building Grant	180,733	-
Provincial Library Support Grant	2,222,000	-
Provincial Municipal Electricity Masterplan Grant	1,000,000	-
Provincial Establishment of Law Enforcement Reaction Unit Grant	399,679	-
Provincial Municipal Energy Resilience Grant	650,000	-
District ODM Safety Forum Grant	90,000	-
	151,902,534	**140,895,452**
Capital grants		
National Integrated National Electrification Programme	11,453,493	6,000,000
National Municipal Infrastructure Grant	20,053,000	29,100,233
Provincial Fire Service Capacity Building Grant	-	732,000
Provincial Public Transport Non-motorised Infrastructure Grant	-	750,000
Provincial Establishment and Support of K9 Unit Grant	623,758	636,538
National Water Service Infrastructure Grant	5,182,000	-
Provincial Municipal Service Delivery and Capacity Building Grant	63,267	-
Provincial Establishment of Law Enforcement Reaction Unit Grant	602,890	-
	37,978,408	**37,218,771**
	189,880,942	**178,114,223**

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27. Government grants and subsidies (continued)

Equitable Share

This grant is primarily used to subsidise the provision of basic services to indigent households.

All registered indigent households receive a monthly subsidy based on the basic service charges for water, electricity, sewerage, refuse and up to 4,2kl waste water, which is funded from the grant. Indigent households also receive 6kl free water and 50kwh free electricity per month.

Balance unspent at beginning of year	6,869,707	-
Current year receipts	123,897,000	117,318,000
Current year receipts (COVID-19)	-	17,004,000
Conditions met - transferred to revenue	(123,897,000)	(117,318,000)
Conditions met - transferred to revenue (COVID-19)	(6,547,056)	(10,134,293)
	322,651	**6,869,707**

Conditions still to be met - remain liabilities (see note 15).

National Integrated National Electrification Programme

Current year receipts	18,519,000	6,000,000
Conditions met - transferred to revenue	(11,453,493)	(6,000,000)
	7,065,507	**-**

Conditions still to be met - remain liabilities (see note 15).

National Municipal Infrastructure Grant

Balance unspent at beginning of year	-	7,482,233
Current year receipts	21,053,000	21,618,000
Conditions met - transferred to revenue	(21,053,000)	(29,100,233)
	-	**-**

National Expanded Public Works Programme

Current year receipts	2,530,000	2,500,000
Conditions met - transferred to revenue	(2,530,000)	(2,500,000)
	-	**-**

National Financial Management Grant

Current year receipts	1,550,000	1,550,000
Conditions met - transferred to revenue	(1,550,000)	(1,550,000)
	-	**-**

Provincial Sport and Recreation Grant

Current year receipts	600,000	-
Conditions met - transferred to revenue	-	-
	600,000	**-**

Conditions still to be met - remain liabilities (see note 15).

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Figures in Rand	2022	2021

27. Government grants and subsidies (continued)

Provincial Library Grant

Current year receipts	6,580,000	7,651,000
Conditions met - transferred to revenue	(6,580,000)	(7,651,000)
	-	-

Provincial Community Development Workers Grant

Balance unspent at beginning of year	-	112,609
Current year receipts	76,000	75,000
Conditions met - transferred to revenue	(76,000)	(187,609)
	-	-

Provincial Main Road Subsidy

Current year receipts	145,000	145,000
Conditions met - transferred to revenue	(145,000)	(145,000)
	-	-

Provincial Thusong Service Centre Grant

Balance unspent at beginning of year	-	31,960
Conditions met - transferred to revenue	-	(31,960)
	-	-

Provincial LG Public Employment Grant

Current year receipts	1,300,000	-
Conditions met - transferred to revenue	(1,300,000)	-
	-	-

Provincial Fire Service Capacity Building Grant

Current year receipts	-	732,000
Conditions met - transferred to revenue	-	(732,000)
	-	-

Provincial Public Transport Non-motorised Infrastructure Grant

Balance unspent at beginning of year	-	750,000
Conditions met - transferred to revenue	-	(750,000)
	-	-

Provincial Establishment and Support of K9 Unit Grant

Balance unspent at beginning of year	1,931,184	1,929,565
Current year receipts	2,420,000	2,200,000
Conditions met - transferred to revenue	(3,682,982)	(1,638,346)
Re-payment of grant	(305,092)	(560,035)
	363,110	**1,931,184**

Conditions still to be met - remain liabilities (see note 15).

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Figures in Rand	2022	2021

27. Government grants and subsidies (continued)

Provincial Financial Management Capacity Building Grant

Balance unspent at beginning of year	304,217	740,000
Current year receipts	400,000	300,000
Conditions met - transferred to revenue	(675,841)	(375,783)
Re-payment of grant	(4,217)	(360,000)
	24,159	**304,217**

Conditions still to be met - remain liabilities (see note 15).

National Water Service Infrastructure Grant

Current year receipts	5,182,000	-
Conditions met - transferred to revenue	(5,182,000)	-
	-	**-**

Provincial Municipal Service Delivery and Capacity Building Grant

Current year receipts	244,000	-
Conditions met - transferred to revenue	(244,000)	-
	-	**-**

Provincial Library Support Grant

Current year receipts	2,222,000	-
Conditions met - transferred to revenue	(2,222,000)	-
	-	**-**

Provincial Municipal Electricity Masterplan Grant

Current year receipts	1,000,000	-
Conditions met - transferred to revenue	(1,000,000)	-
	-	**-**

Provincial Establishment of Law Enforcement Reaction Unit Grant

Current year receipts	6,307,000	-
Conditions met - transferred to revenue	(1,002,569)	-
	5,304,431	**-**

Conditions still to be met - remain liabilities (see note 15).

Provincial Municipal Energy Resilience Grant

Current year receipts	650,000	-
Conditions met - transferred to revenue	(650,000)	-
	-	**-**

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Figures in Rand	2022	2021

27. Government grants and subsidies (continued)

District ODM Safety Forum Grant

Current year receipts	90,000	-
Conditions met - transferred to revenue	(90,000)	-
	-	**-**

Provincial Human Settlement Development Grant

Current year receipts	84,441,568	66,268,069
Conditions met - transferred to revenue	(90,004,705)	(70,280,059)
Transfer receipts to construction contracts liability	(84,441,568)	(66,268,069)
Transfer expenditure incurred to construction contracts liability	90,004,705	70,280,059
	-	**-**

GRAP 109 - Accounting by Principal and Agents, became effective 1 July 2019 and read together with the Guideline on Accounting for Arrangements undertaken in terms of the National Housing Programme, the municipality needs to account for the housing in terms of GRAP 11 - Construction contracts.

See note 18 for more details.

28. Public contributions and donations

Public contributions non-cash	901,200	18,757,257
Nature conservation board	200,000	-
Public contributions cash	2,295,742	5,161,878
Other contributions and donations	1,030,525	-
Government contributions non-cash	71,699	-
	4,499,166	**23,919,135**

Reconciliation of conditional contributions

Balance unspent at beginning of year	14,924,627	20,086,504
Current-year receipts	2,221,725	18,757,257
Conditions met - transferred to revenue	(4,517,467)	(23,919,134)
	12,628,885	**14,924,627**

Conditions still to be met - remain liabilities (see note 15)

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Figures in Rand	2022	2021
29. Employee related costs		
Basic	266,765,403	254,466,857
Bonus	20,627,913	19,229,224
Medical aid - company contributions	14,509,793	13,950,618
UIF	2,386,647	2,133,614
WCA	1,962,662	1,845,225
Leave pay provision charge	(599,628)	2,056,772
Bargaining council	160,854	129,556
Group life	4,712,470	2,463,167
Retirement benefits	55,948,728	60,861,433
Overtime payments	35,196,938	30,583,371
Long-service awards	3,689,046	3,047,009
Acting allowances	2,073,591	2,152,272
Car allowance	13,561,709	13,032,273
Housing benefits and allowances	1,706,672	2,741,017
Cellphone allowances	2,185,158	2,149,956
Scarcity allowances	3,574,864	3,173,631
Standby allowances	13,648,198	11,833,409
Sundry allowances	185,957	173,475
	442,296,975	**426,022,879**
Remuneration of municipal manager		
Annual Remuneration	1,466,170	1,456,172
Car Allowance	72,000	48,000
Contributions to UIF, Medical and Pension Funds	62,182	154,052
Entertainment	-	4,000
	1,600,352	**1,662,224**
Cellphone allowance	27,540	27,540
Performance bonus	96,021	139,393
	123,561	**166,933**
Remuneration of chief finance officer		
Annual Remuneration	1,450,154	1,425,856
Car Allowance	48,000	48,000
Contributions to UIF, Medical and Pension Funds	351,874	330,904
Entertainment	6,000	6,000
	1,856,028	**1,810,760**
Cellphone allowance	24,480	24,480
Remuneration of Director: Management Services		
Annual Remuneration	1,357,842	1,291,068
Car Allowance	60,000	72,000
Contributions to UIF, Medical and Pension Funds	332,312	316,093
Entertainment	6,000	6,000
Housing Subsidy	11,574	11,574
	1,767,728	**1,696,735**
Cellphone allowance	24,480	25,500

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29. Employee related costs (continued)

Remuneration of Director: Community Services

Annual Remuneration	1,368,809	1,292,574
Car Allowance	52,000	78,000
Contributions to UIF, Medical and Pension Funds	342,487	324,291
Entertainment	12,000	12,000
Computer Allowance	3,912	3,912
	1,779,208	**1,710,777**
Cellphone allowance	24,480	25,755

Remuneration of Director: Infrastructure and Planning

Annual Remuneration	1,442,233	1,416,504
Car Allowance	36,000	36,000
Contributions to UIF, Medical and Pension Funds	370,444	350,674
Entertainment	12,000	12,000
Computer Allowance	4,800	4,800
	1,865,477	**1,819,978**
Cellphone allowance	27,540	27,540

Remuneration of Director: Local Economic Development

Annual Remuneration	1,534,177	1,497,255
Car Allowance	120,000	120,000
Contributions to UIF, Medical and Pension Funds	70,594	53,654
Entertainment	20,000	19,935
	1,744,771	**1,690,844**
Cellphone allowance	24,480	24,480

Remuneration of Director: Protection Services

Annual Remuneration	1,503,488	1,461,288
Car Allowance	120,000	120,000
Contributions to UIF, Medical and Pension Funds	69,960	53,264
Entertainment	10,000	10,000
	1,703,448	**1,644,552**
Cellphone allowance	27,540	27,540

The senior managements' cellphone- and acting allowances and performance bonus are included in their respective line items in note 29 above.

Employee related costs for municipal staff	442,296,975	426,022,879
Employee related costs for senior management	12,317,012	12,035,870
	454,613,987	**438,058,749**

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Notes to the Audited Annual Financial Statements

Figures in Rand	2022	2021
30. Remuneration of councillors		
Executive Major	910,323	860,859
Deputy Executive Mayor	690,581	688,688
Mayoral Committee Members [2022: 4; 2021: 5]	2,798,861	3,225,848
Speaker	686,137	685,042
Councillors [2022: 20; 2021: 17]	5,367,659	4,655,982
Cellphone allowance	1,084,931	1,102,362
	11,538,492	**11,218,781**
31. Depreciation and amortisation		
Property, plant and equipment	140,658,787	136,135,551
Intangible assets	290,209	431,011
Living resources	67,732	-
	141,016,728	**136,566,562**
32. Impairment loss/reversal of impairments		
Impairments		
Property, plant and equipment Assets were impaired during the year due to damage and redundancy. The recoverable amount of the assets were based on its fair value less costs to sell.	5,986,962	1,634,549
Other receivables Certain receivables were impaired during the year due to being outstanding for more than 5 years and thus deemed unrecoverable.	-	2,017,655
	5,986,962	**3,652,204**
Reversal of impairments		
Other financial assets The municipality had an investment with New Republic Bank. The bank was under receivership since October 1999. Interest only accrued until 31 December 2007. Management impaired this investment from R2,631,821 to Rnil in the 2010/2011 financial year. The 10th and final dividend was received during the financial year under review.	-	(102,365)
Total impairment losses/(reversals)	**5,986,962**	**3,549,839**
33. Finance costs		
Current borrowings	47,584,050	48,805,228
34. Debt impairment		
Debt impairment	28,248,033	7,578,890
Debt impairment consists of the following:		
Fines impairment provision	27,359,720	3,146,870
Consumer debtors impairment provision	888,313	4,432,020
	28,248,033	**7,578,890**

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35. Bulk purchases

Electricity - Eskom	351,495,103	298,189,040
Electricity - Self Generation	104,944	83,041
	351,600,047	**298,272,081**

36. Contracted services

Outsourced Services		
Animal Care	448,825	446,310
Burial Services	15,880	7,391
Business and Advisory	162,973	284,180
Catering Services	110,498	48,061
Clearing and Grass Cutting Services	4,771,479	3,041,479
Fire Services	2,756,219	174,474
Hygiene Services	580,975	376,969
Litter Picking and Street Cleaning	8,706,091	7,222,838
Meter Management	1,485,536	3,850,372
Medical Services	1,400	4,200
Mini Dumping Sites	13,156,935	12,176,764
Connection/Disconnection	585,830	555,088
Refuse Removal	1,573,958	-
Security Services	571,467	460,264
Water and Sewerage Services	64,880,094	55,767,266
Swimming Supervision	2,331,055	1,751,811
Translators, Scribes and Editors	65,824	78,204
Traffic Fines Management	1,866,657	844,606
Veterinary Services	157,156	-
Consultants and Professional Services		
Business and Advisory	14,752,864	10,110,485
Infrastructure and Planning	13,402,134	12,397,349
Laboratory Services	1,347,435	1,200,107
Legal Cost	2,862,141	3,303,826

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Figures in Rand	2022	2021

36. Contracted services (continued)

Contractors		
Building	349,546	522,242
Chipping	4,500,954	4,763,322
Catering Services	260,743	84,234
Electrical	445,775	268,925
Employee Wellness	70,379	26,851
Event Promoters	453,967	84,337
First Aid	-	1,630
Fire Protection	107,822	93,011
Fire Services	545,186	1,232,668
Gardening Services	653,954	310,529
Graphic Designers	26,221	62,062
Haulage	9,024,003	7,689,204
Maintenance of Buildings and Facilities	10,043,079	8,449,102
Maintenance of Equipment	2,332,464	1,824,159
Maintenance of Unspecified Assets	60,785,781	57,709,770
Management of Informal Settlements	2,077,003	2,307,808
Medical Services	31,963	52,410
Pest Control and Fumigation	133,645	53,088
Photographer	1,950	3,705
Plants, Flowers and Other Decorations	4,891	5,219
Prepaid Electricity Vendors	-	2,322
Traffic and Street Lights	-	25,694
Transportation	29,750	140,489
Safeguard and Security	4,674,458	6,063,790
Sewerage Services	3,101,221	2,763,135
Sports and Recreation	263,803	260,140
Forestry	569,509	5,392
	237,081,493	**208,907,282**

Maintenance of unspecified assets consist of all other assets not included in the maintenance of property or machinery and equipment, eg. vehicles and infrastructure assets.

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37. General expenses

Advertising	2,040,704	2,372,870
Assets expensed	2,869,234	1,469,335
Auditors remuneration	3,809,807	4,163,568
Bank charges	1,146,198	1,076,704
Cleaning	2,300	-
Commission paid	5,362,599	4,565,966
Computer expenses	9,133,046	9,405,527
Conferences and seminars	121,361	38,539
Construction contracts expenses	40,713,121	24,008,929
Consulting and professional fees	-	1,094,750
Contribution to/(from) provisions	13,314,585	28,547,455
Drivers license and permits	20,470	37,493
Electricity	8,645,206	6,256,594
Entertainment	6,196	3,362
Full time union representative	134,997	134,578
Hire	883,812	724,673
Insurance	4,371,232	3,823,559
Land alienation costs	9,447	12,585
Licenses	3,063	101,718
Postage and courier	1,192,753	1,284,822
Reference library	687,596	685,266
Servitudes and land surveys	23,705	12,980
Signage	46,282	73,494
Skills development levies	3,992,458	3,024,919
Subscriptions and membership fees	4,337,474	4,100,865
Telephone and fax	3,851,025	3,700,979
Title deed search fees	140,569	136,879
Training	1,740,475	1,613,743
Transport and freight	51,300	53,470
Travel - local	716,369	355,300
Uniforms	4,564,129	5,237,016
Vehicle tracking fees	706,799	543,185
Veterinary department	4,956	-
Ward committee meetings	374,200	497,700
Water management charges	1,125,600	1,100,550
	116,143,068	**110,259,373**

Membership fees paid to SALGA during the period amounted to R4,253,186 (2021: R4,038,581).

38. Fair value adjustments

Investment property (Fair value model)	6,316,373	4,762,000
Other financial assets		
• Investments (Designated at fair value through profit/loss)	1,253,767	2,783,308
	7,570,140	**7,545,308**

39. Auditors' remuneration

Fees	3,809,807	4,163,568

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40. Repairs and maintenance

Repairs and maintenance consists of portions of various expenditure items.

2022	Property, plant and equipment	Investment property	Heritage assets	Total
Employee related cost	114,932,717	-	-	114,932,717
Materials	22,383,361	-	-	22,383,361
Contracted services	99,097,817	-	-	99,097,817
Other expenditure	9,313,689	-	-	9,313,689
	245,727,584	**-**	**-**	**245,727,584**

2021	Property, plant and equipment	Investment property	Heritage assets	Total
Employee related cost	101,696,064	-	-	101,696,064
Materials	19,461,510	-	-	19,461,510
Contracted services	80,996,356	-	-	80,996,356
Other expenditure	8,746,960	-	-	8,746,960
	210,900,890	**-**	**-**	**210,900,890**

41. Materials

Material and supplies	27,376,445	24,903,702
Fuel	21,370,690	15,215,927
Consumables	3,764,043	4,741,495
Other	146,433	191,888
	52,657,611	**45,053,012**

42. Cash generated from operations

Surplus	20,390,443	33,821,816
Adjustments for:		
Depreciation and amortisation	141,016,728	136,566,562
Gain/(loss) on sale of assets and liabilities	30,979,041	(52,971)
Fair value adjustments	(7,570,140)	(7,545,308)
Impairment deficit	5,986,962	3,549,839
Debt impairment	28,248,033	7,578,890
Bad debts written off	5,258,456	4,558,929
Movements in operating lease assets and accruals	(16,489)	(8,753)
Movements in retirement benefit assets and liabilities	8,204,000	15,755,000
Movements in provisions	14,086,465	28,919,736
Changes in working capital:		
Inventories	183,545	(652,279)
Receivables from exchange transactions	(16,272,083)	(688,798)
Receivables from non-exchange transactions	(34,434,780)	(3,859,395)
Trade and other payables	(2,695,411)	6,414,503
VAT	4,349,671	(8,260,271)
Unspent conditional grants and receipts	2,279,007	(7,103,136)
Consumer deposits	1,063,966	1,256,198
	201,057,414	**210,250,562**

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43. Commitments

43.1 Capital commitments

Authorised capital expenditure

Expenditure approved and contracted for		
• Property, plant and equipment	68,864,987	54,631,765
Expenditure approved but not yet contracted for		
• Property, plant and equipment	167,154,609	220,142,782
Total capital expenditure approved		
Expenditure approved and contracted for	68,864,987	54,631,765
Expenditure approved but not yet contracted for	167,154,609	220,142,782
	236,019,596	**274,774,547**

This committed expenditure relates to property, plant and equipment and will be financed by available bank facilities, retained surpluses, existing cash resources, funds internally generated, etc.

43.2 Operating lease commitments

Operating leases - as lessor (income)

Minimum lease payments due		
- within one year	4,243,095	3,805,510
- in second to fifth year inclusive	10,525,026	11,776,282
- later than five years	10,909,371	13,259,268
	25,677,492	**28,841,060**

Certain of the municipality's property is held to generate rental income. Lease agreements are non-cancellable and have terms from 3 to 99 years.

Commitments are disclosed exclusive of VAT.

44. Contingencies

Contingent liabilities

Carel Hendrik Benson and 22 Others (Plaintiffs) versus Overstrand Municipality and 4 Others (Defendants) = Betty's Bay Fire

This is a claim instituted by way of a Summons issued in the High Court Western Cape on 6 January 2022 for damages to the amount of approximately R15,372,631 (capital amount; interest and costs will only be determined should the court find infavour of the Plaintiffs) allegedly sustained by the Plaintiffs as a result of a wildfire that broke out in Betty's Bay on 31 December 2018 in the alternative, 1 January 2019.

The Plaintiffs allege that the Municipality and the other Defendants are liable mainly because they breached their legal duty to prevent the fire from starting, in the alternative, to prevent it from spreading. They furthermore allege that the Defendants failed to extinguish the fire.

Overstrand entered an appearance to defend the matter and was it decided to notify the Plaintiff's lawyers that their Summons was defective and that unless they amended same, an exception would be filed against them. Counsel for Plaintiffs indicated that the Summons will be redrafted to which we agreed. To date the matter is pending as the Plaintiffs have not filed their amended summons.

The matter is still pending.

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44. Contingencies (continued)

Sandy Herman and Another v ESKOM Holdings and Overstrand Municipality

A Third Party Notice was issued against Overstrand Municipality subsequent to a Summons having been issued against ESKOM HOLDINGS by the Plaintiffs for damages to the amount of R228,213 allegedly having been sustained due to an alleged electrical surge as a result of burnt cable at their property in the Lakewood Village Hermanus.

The Third-Party Notice means that should ESKOM be held liable the Plaintiffs will also be able to claim from the Third Party , ie, Overstrand Municipality, in that the Municipality is the owner of all powerlines in Hermanus and allegedly had a duty of care to the Plaintiffs to prevent such an occurrence.

Overstrand defended the matter and were subsequently advised by the Plaintiffs that they are “investigating “ the matter. The matter is pending.

Alan Victor Landman v Overstrand Municipality

A summons was issued against the OM for damages to the amount of R24,376 allegedly sustained by Landman when he would have “collided” with a “pothole” while driving his motor vehicle in a street in Lakeside Drive Betty’s Bay on 27 September 2021. He claims that the municipality failed to maintain the road; in the alternative, failed to repair the road; failed to check the road surface for potholes, and failed to put up warning signs to warn approaching motorists of the potholes.

We defended the matter and filed our Plea to the claim. The matter is therefore pending.

45. Related parties

Relationships

Senior management and councillors	Refer to notes 29 and 30

The municipality entered into related party transactions with management on terms and conditions no more or less favourable than those provided to the general public. The nature of the services provided included the provision of basic services, such as water, electricity, refuse and sanitation. The outstanding balance of these transactions amounted to R83,148 (2021: R44,398).

The municipality entered into related party transactions with Van Staden JA trading as Omega Ondernemings which is a sole proprietor owned by Councillor JA Van Staden, on terms and conditions no more or less favourable than those provided to the general public. The nature of the services provided is the sale of goods and services. The outstanding balance of these transactions amounted to R37,030 (2021: Rnil).

Councillor CH Lerm, who is a key member of municipality's management and also a director of Overstrand Skills Training Network. The municipality entered into a lease agreement with Overstrand Skills Training Network, on terms and conditions no more or less favourable than those that it would have adopted with entities in the same circumstances. The outstanding balance of these transactions amounted to R182 (2021: Rnil).

46. Prior-year adjustments

Presented below are those items contained in the statement of financial position, statement of financial performance and cash flow statement that have been affected by prior-year adjustments:

Accounting errors:

Accounting errors relating to prior periods have been identified during the 2021/2022 financial period. These errors include mathematical errors[1], misapplication of accounting policies[2], oversight or misinterpretation of facts[3] and effects of fraud[4].

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46. Prior-year adjustments (continued)

Statement of financial position

2020

	As previously reported	Correction of error	Restated
Other receivables from non-exchange transactions [3]	51,504,387	1,557	51,505,944
Property, plant and equipment [3]	3,485,597,769	2,398,239	3,487,996,008
Heritage assets [3]	130,928,197	(2,400,000)	128,528,197
Payables from exchange transactions [3]	(134,817,578)	(242,953)	(135,060,531)
Accumulated surplus [3]	(3,664,755,368)	243,157	(3,664,512,211)
	(131,542,593)	**-**	**(131,542,593)**

2021

	As previously reported	Correction of error	Restated
Receivables from exchange transactions [3]	81,061,716	291,182	81,352,898
Receivables from non-exchange transactions [3]	41,649,638	3,691,789	45,341,427
Property, plant and equipment [3]	3,599,140,994	2,620,555	3,601,761,549
Heritage assets [3]	130,928,197	(2,400,000)	128,528,197
Payables from exchange transactions [3]	(140,002,391)	(1,472,638)	(141,475,029)
Accumulated surplus [3]	(3,695,602,932)	(2,730,888)	(3,698,333,820)
	17,175,222	**-**	**17,175,222**

Statement of financial performance

2021

	As previously reported	Correction of error	Restated
Property rates [3]	261,222,295	2,219,355	263,441,650
Service charges [3]	733,196,600	504,490	733,701,090
Rental income [3]	5,033,601	1,121,828	6,155,429
Fines [3]	1,095,303	344	1,095,647
Other income [3]	98,517,694	(50,520)	98,467,174
Gain/loss on disposal/derecognition of assets [3]	(144,396)	197,367	52,971
Employee related costs [3]	(437,874,472)	(184,277)	(438,058,749)
Depreciation [3]	(136,560,469)	(6,093)	(136,566,562)
Materials [3]	(45,042,131)	(10,881)	(45,053,012)
Contracted services [3]	(208,095,282)	(812,000)	(208,907,282)
General expenses [3]	(110,253,807)	(5,567)	(110,259,374)
	161,094,936	**2,974,046**	**164,068,982**

47. Risk management and financial instruments

Financial risk management

Due to the largely non-trading nature of activities and the way in which they are financed, municipalities are not exposed to the degree of financial risk faced by business entities. Financial instruments play a much more limited role in creating or changing risks that would be typical of listed companies to which the IFRSs' mainly apply. Generally, financial assets and liabilities are generated by day-to-day operational activities and are not held to manage the risks facing the municipality in undertaking its activities.

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47. Risk management and financial instruments (continued)

The Finance directorate monitors and manages the financial risks relating to the operations through internal policies and procedures. These risks include interest rate risk and liquidity risk. Compliance with policies and procedures are reviewed by the internal auditors on a continuous basis and annually by the external auditors. The municipality does not enter into or trade with financial instruments for speculative purposes.

Internal audit, responsible for initiating a control framework and monitoring and responding to potential risk, reports periodically to the municipality's audit committee, an independent body that monitors the effectiveness of the internal audit function.

Liquidity risk

The municipality's risk to liquidity is a result of the funds available to cover future commitments. The municipality manages liquidity risk through an ongoing review of future commitments and credit facilities.

Credit risk

Credit risk consists mainly of cash deposits, cash equivalents, derivative financial instruments and trade debtors. The municipality only deposits cash with major banks with high quality credit standing and limits exposure to any one counter-party.

The municipality manages credit risk in its borrowing and investing activities by only dealing with well-established financial institutions of high credit standing, and by spreading its exposure over a range of such institutions in accordance with its approved investment policies. Credit risk relating to consumer debtors is managed in accordance with the municipality's credit control and debt collection policy. The municipality's credit exposure is spread over a large number and wide variety of consumers and is not concentrated in any particular sector or geographical area. Adequate provision has been made for anticipated bad and doubtful debts. Additional information relating to the analysis of consumer debtors is given in notes 12 and 13 to the financial statements.

Financial assets exposed to credit risk at year end were as follows:

Counter-parties with external credit rating (Fitch's):		
Investments		
F1	410,251,102	410,240,607
F2	60,512,135	54,278,368
Counter-parties without external credit rating:		
Receivables from exchange and non-exchange transactions		
Group 1	10,376,684	7,874,627
Group 3	3,540,221	4,762,501
Group 4	34,464,738	27,751,227
Consumer debtors both exchange and non-exchange transactions		
Group 1	38,837,398	33,881,827
Group 2	1,333,961	1,142,582
Group 3	1,799,233	1,590,920
Group 4	53,542,465	49,690,640

F1 = Highest credit quality. Indicates the strongest capacity for timely payment of financial commitments.

F2 = Good credit quality. A satisfactory capacity for timely payment of financial commitments.

F3 = Fair credit quality. The capacity for timely payment of financial commitments is adequate.

Group 1 = Speculative. Minimal capacity for timely payment of financial commitments, plus vulnerability to near term adverse changes in the financial and economic conditions.

Group 2 = Fair credit quality. The capacity for timely payment of financial commitments is adequate.

Group 3 = Good credit quality. A satisfactory capacity for timely payment of financial commitments.

Group 4 = Highest credit quality. Indicates the strongest capacity for timely payment of financial commitments.

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47. Risk management and financial instruments (continued)

Market risk

Interest rate risk

The municipality's interest rate risk arises from long-term borrowings. Borrowings issued at variable rates expose the municipality to cash flow interest rate risk. Borrowings issued at fixed rates expose the municipality to fair value interest rate risk. Municipality policy is to maintain approximately 50% of its borrowings in fixed rate instruments. During 2022 and 2021, the municipality's borrowings at fixed rate were denominated in Rand.

The municipality limits its counter-party exposures from its money market investment operations by only dealing with well established financial institutions of high credit standing.

Consumer debtors comprise of a large number of ratepayers, dispersed across different industries and geographical areas. Ongoing credit evaluations are performed on the financial condition of these debtors. Consumer debtors are presented net of a provision for impairment. In the case of debtors whose accounts become in arrears, it is endeavoured to collect such accounts by "levying of penalty charges", "demand for payment", "restriction of services" and, as a last resort, "handed over for collection", whichever procedure is applicable in terms of Council's Credit Control and Debt Collection Policy.

Interest rate risk for trade and other payables is managed by ensuring that all payments are made within 30 days of receipt of invoice or statement, as prescribed by the MFMA.

Interest rate sensitivity analysis:
Financial assets:
If the average interest rate at a given date had been 100 basis points higher, with all other variables held constant, the fair value impact on the Statement of Financial Performance would have been R371,848 (2021: R385,783) with the opposite effect if the interest rate had been 100 basis points lower.

Financial liabilities:
Changes in the interest rate as at 30 June 2022 would have had no impact on the statement of financial performance as all borrowings are at a fixed interest rate.

Cash flow interest rate risk

Financial instrument	Current interest rate	Due in less than a year	Due in one to two years	Due in two to five years	Due after five years	Total
Trade and other receivables - normal credit terms	11.35 %	64,434,117	31,078,939	-	-	95,513,056
Cash in current banking institutions	3.40 %	616,261,450	-	-	18,280	616,279,730
Fixed interest rate instruments	10.21 %	98,939,078	98,476,001	322,105,995	169,741,077	689,262,151

48. Events after the reporting date

There were no events after reporting date.

49. Unauthorised expenditure

Overspending of the total amount per vote appropriated in the municipality's approved budget

Directorate: Council	-	8,335,090
Directorate: Infrastructure and planning	7,953,991	5,918,718
Directorate: Protection services	6,154,294	-
	14,108,285	**14,253,808**

Unauthorised expenditure awaiting authorisation.

Directorate: Infrastructure & Planning budget was overspent due to the adjustment for the derecognition of Schulphoek Land.

Directorate: Protection Services was overspent due to the adjustment of the provision for fines impairment.

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49. Unauthorised expenditure (continued)

The total approved budget was not overspent.

The unauthorised expenditure for 2021 was approved by Council in the Special Adjustments Budget on 26 January 2022.

50. Fruitless and wasteful expenditure

Opening balance as previously reported	-	521
Opening balance as restated	**-**	**521**
Add: Expenditure identified - current	27,394	-
Add: Expenditure identified - prior period	7,069	-
Less: Amounts recoverable - current	-	(521)
Less: Amount written off - prior period	(7,069)	-
Closing balance	**27,394**	**-**

Amounts written-off

During the reporting period, R7,069 was written off.

51. Irregular expenditure

Opening balance as previously reported	263,587	3,531,772
Opening balance as restated	**263,587**	**3,531,772**
Procuring goods and services without following the official procurement process - current	240,434	87,189
Procuring goods and services without following the official procurement process - prior period	-	318,316
Procuring legal services through a deviation process	-	783,026
Procuring advertising services through a deviation process	-	262,379
Less: Amount written off - current	(129,488)	(810,759)
Less: Amount written off - prior period	(263,587)	(3,458,894)
Less: Investigation concluded that no irregular expenditure occurred - prior period	-	(302,316)
Less: Amounts condoned by Accounting Officer - Current year	-	(58,248)
Less: Amounts condoned by Accounting Officer - Prior year	-	(88,878)
Closing balance	**110,946**	**263,587**

Cases under investigation

Investigations are still in progress regarding 3 cases (2021: 2) which are all related to non-compliance with procurement processes.

Amounts written-off

The amounts written off was certified as irrecoverable and written off by council on 31 May 2022.

The amounts above are shown exclusive of VAT.

52. Actual operating expenditure versus budgeted operating expenditure

Refer to Appendix E(1) and the Statement of comparison of budget and actual amounts for the comparison of actual operating expenditure versus budgeted expenditure.

53. Actual capital expenditure versus budgeted capital expenditure

Refer to Appendix E(2) for the comparison of actual capital expenditure versus budgeted expenditure.

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54. Deviation from supply chain management regulations

Paragraph 12(1)(d)(i) of Government gazette No. 27636 issued on 30 May 2005 states that a supply chain management policy must provide for the procurement of goods and services by way of a competitive bidding process.

Paragraph 36 of the same gazette states that the accounting officer may dispense with the official procurement process in certain circumstances, provided that he records the reasons for any deviations and reports them to the next meeting of the council and includes a note to the audited annual financial statements.

SCM Policy	Description		
Clause 36(1)(a)(i)	Emergency	3,529,323	5,544,149
Clause 36(1)(a)(ii)	Available from single provider only	1,838,195	1,517,897
Clause 36(1)(a)(v)	Impractical or impossible to follow the normal procurement process	7,190,589	23,669,975
		12,558,107	**30,732,021**

The detailed deviations are available for inspection in the monthly, quarterly and annual reports tabled in council.

55. Segment information

General information

Identification of segments

The municipality organises financial information for budgeting purposes on the basis of four major functional areas: energy sources, water management, waste management and waste water management. The segments were organised around the type of service delivered to market. Management uses these same segments for determining strategic objectives.

Information reported about these segments is used by management as a basis for evaluating the segments' performances and for making decisions about the allocation of resources. The disclosure of information about these segments is also considered appropriate for external reporting purposes.

Aggregated segments

The municipality does not aggregate any other municipal activities into a general reportable segment.

Types of goods and/or services by segment

These reportable segments as well as the goods and/or services for each segment are set out below:

Reportable segment	Goods and/or services
Energy sources	Electricity
Water management	Water
Waste water management	Sewerage and sanitation
Waste management	Refuse removal

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55. Segment information (continued)

Segment surplus or deficit, assets and liabilities

2022

	Energy sources	Water management	Waste water management	Waste management	Reconciling item	Total
Revenue						
Revenue from non-exchange transactions						
Government grants and subsidies	43,440,689	12,576,728	29,956,084	16,644,929	87,262,513	189,880,943
Public contributions	430,525	-	-	2,295,742	1,772,899	4,499,166
Property rates	-	-	-	-	278,154,484	278,154,484
Fines, penalties and forfeits	147,213	131,398	-	1,842,500	33,002,795	35,123,906
Services charges	11,762,644	6,955,084	6,055,710	-	-	24,773,438
Revenue from exchange transactions						
Service charges	500,241,703	135,941,839	87,121,391	76,951,158	766,108	801,022,199
Other income	1,871,420	820,600	790,992	119,612	119,104,329	122,706,953
Agency services	-	-	-	-	6,857,858	6,857,858
Licenses and permits	-	-	-	-	2,780,229	2,780,229
Rental	-	-	-	-	6,692,388	6,692,388
Fair value adjustments	-	-	-	-	7,570,140	7,570,140
Interest received	-	-	-	-	36,128,433	36,128,433
Total segment revenue	**557,894,194**	**156,425,649**	**123,924,177**	**97,853,941**	**580,092,176**	**1,516,190,137**
Expenditure						
Employee related costs	26,764,444	13,858,399	27,033,290	33,358,444	353,599,412	454,613,989
Remuneration of councillors	-	-	-	-	11,538,491	11,538,491
Depreciation	26,476,072	27,025,840	26,700,117	2,906,270	57,908,428	141,016,727
Finance charges	15,281,501	19,288,546	11,607,404	184,966	1,221,633	47,584,050
Bulk purchases	351,600,047	-	-	-	-	351,600,047
Contracted services	4,575,480	57,768,022	34,755,953	31,896,156	108,085,883	237,081,494
Materials	9,270,976	3,417,689	6,889,427	3,635,755	29,443,762	52,657,609
Transfers and subsidies paid	-	-	-	-	12,813,230	12,813,230
Bad debts written off	1,010,108	1,589,611	647,604	543,791	1,467,341	5,258,455
Debt impairment	197,966	590,086	97,616	73,203	27,289,162	28,248,033
Impairment loss	2,280,106	1,201,177	264,121	172,213	2,069,346	5,986,963
Loss on disposal/derecognition of assets	-	-	-	-	30,979,041	30,979,041
Other expenditure (including leases and inventory write-offs)	823,861	7,052,440	2,533,475	14,017,421	91,994,366	116,421,563
Total segment expenditure	**438,280,561**	**131,791,810**	**110,529,007**	**86,788,219**	**728,410,095**	**1,495,799,692**
Entity's surplus/(deficit) for the period						**20,390,445**

	Energy sources	Water management	Waste water management	Waste management	Reconciling item
Other information					
Capital expenditure	28,252,701	36,720,698	45,731,686	2,962,812	78,700,045

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55. Segment information (continued)

2021

	Energy sources	Water management	Waste water management	Waste management	Reconciling item	Total
Revenue						
Revenue from non-exchange transactions						
Government grants and subsidies	37,660,837	21,307,823	30,186,100	17,229,468	71,729,995	178,114,223
Public contributions	-	-	-	5,161,877	18,757,258	23,919,135
Property rates	-	-	-	-	263,441,650	263,441,650
Fines, penalties and forfeits	112,007	28,848	-	-	954,792	1,095,647
Service charges	12,156,737	7,188,068	6,176,367	-	-	25,521,172
Revenue from exchange transactions						
Service charges	430,611,490	123,638,166	80,803,966	72,115,234	1,011,060	708,179,916
Other income	2,079,542	724,395	710,352	67,089	94,885,796	98,467,174
Agency services	-	-	-	-	6,164,311	6,164,311
Licenses and permits	-	-	-	-	2,227,048	2,227,048
Rental	-	-	-	-	6,155,429	6,155,429
Fair value adjustments	-	-	-	-	7,545,308	7,545,308
Interest received	-	-	-	-	34,748,197	34,748,197
Gains on disposal/derecognition of assets	-	-	-	-	52,971	52,971
Total segment revenue	**482,620,613**	**152,887,300**	**117,876,785**	**94,573,668**	**507,673,815**	**1,355,632,181**
Entity's revenue						**1,355,632,181**
Expenditure						
Employee related costs	25,162,538	13,194,117	23,124,271	31,584,086	344,993,737	438,058,749
Remuneration of councillors	-	-	-	-	11,218,781	11,218,781
Depreciation	26,410,675	28,380,508	24,780,023	2,853,646	54,141,710	136,566,562
Finance charges	15,900,987	19,525,659	11,517,785	319,752	1,541,045	48,805,228
Bulk purchases	298,272,081	-	-	-	-	298,272,081
Contracted services	4,273,998	51,071,855	28,002,767	28,312,494	97,246,168	208,907,282
Materials	7,759,572	3,048,286	5,692,379	3,623,643	24,929,132	45,053,012
Transfers and subsidies paid	-	-	-	-	8,709,878	8,709,878
Bad debts written off	-	-	-	-	4,558,929	4,558,929
Debt impairment	832,979	329,708	778,701	319,090	5,318,412	7,578,890
Impairment loss	438,010	107	-	22	3,111,700	3,549,839
Other expenditure (including leases and inventory write-offs)	950,015	5,026,018	1,907,137	29,225,328	73,422,634	110,531,132
Total segment expenditure	**380,000,855**	**120,576,258**	**95,803,063**	**96,238,061**	**629,192,126**	**1,321,810,363**
Total segmental surplus/(deficit)						**33,821,818**

	Energy sources	Water management	Waste water management	Waste management	Reconciling item
Other information					
Capital expenditure	10,436,193	35,631,332	57,132,777	18,365,157	133,463,136

Following a change in the composition of its reportable segments, the corresponding items of segment information for earlier periods has been restated.

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55. Segment information (continued)

Measurement of segment surplus or deficit, assets and liabilities

Basis of accounting for transactions between reportable segments

The accounting policies of the segments are the same as those described in the summary of significant accounting policies.

Information about geographical areas

Management monitors performance geographically, but does not have reliable separate financial information for decision making purposes, as the municipality's geographical areas of operation is seen as a single geographical area when deciding how to allocate resources.

56. Accounting by principals and agents

The municipality is a party to a principal-agent arrangement(s).

Entity as agent

The municipality entered into an arrangement with the Department of Transport and Public Works to collect revenue in respect of the registration and licencing of motor vehicles.

The municipality has assessed the criteria set out in GRAP 109 par 25 against the arrangement entered into and concluded that the municipality is an agent in terms of the arrangement.

At reporting date the municipality had a payable for the vehicle registration to the amount of R106,516 (2021: R291,608 (receivable)).

Revenue recognised as agency fees R6,857,858 (2021: R6,164,311).

Reconciliation of the carrying amount of the payable / receivable:		
Opening balance	291,609	119,525
Revenue received	(28,686,084)	(27,691,999)
Payments made to the department	28,287,959	27,864,083
	(106,516)	**291,609**

The municipality acts as agent for the National Department of Justice, where it collects admission of guilt paid for warrants of arrest for non-appearance in court of traffic and non-traffic violations.

The municipality has assessed the criteria set out in GRAP 109 par 25 against the arrangement entered into and concluded that the municipality is an agent in terms of the arrangement.

At reporting date the municipality did not have a payable or receivable for the warrant of arrests.

The municipality does not derive any revenue from this function.

Reconciliation of the carrying amount of the payable / receivable:		
Opening balance	-	-
Revenue received	(25,450)	(44,450)
Payments made to the department	25,450	44,450
	-	**-**

Entity as principal

The municipality has a service provider ONTEC Systems (Pty) Ltd (2021: ONTEC Systems (Pty) Ltd) who acts as agent for the municipality for the sale of prepaid electricity. All payments are received directly by the municipality and the service provider invoices the municipality for commission payable. No penalties are payable if the contract with the agent is terminated.

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56. Accounting by principals and agents (continued)

The municipality has assessed the criteria set out in GRAP 109 par 25 against the arrangement entered into and concluded that the municipality is a principal in terms of the arrangement.

At reporting date the municipality had a receivable for the ONTEC pre-paid electricity to the amount of R672,030 (2021: R559,452 (payable)).

Commission paid to agent R4,263,594 (2021: R3,811,707).

The municipality has service providers EasyPay and Pay@ who acts as agents for the municipality with the 3rd party collection of debtor payments. All payments are paid directly to the municipality and the service provider invoices the municipality for commission payable.

The municipality has assessed the criteria set out in GRAP 109 par 25 against the arrangement entered into and concluded that the municipality is a principal in terms of the arrangement.

At reporting date the municipality did not have a payable or receivable for the revenue collection.

Commission paid to agent R1,099,005 (2021: R754,258).

57. B-BBEE Performance

Information on compliance with the B-BBEE Act is included in the annual report under the section titled B-BBEE Compliance Performance Information.

58. Multi-employer retirement benefit information

Overstrand Municipality makes provision for post-retirement benefits to eligible councillors and employees, who belong to different pension schemes.

One councillor belongs to the Pension Fund for Municipal Councillors.

Employees belong to a variety of collective agreement approved Pension and Provident Funds as described below.

These funds are governed by the Pension Funds Act and include both defined benefit and defined contribution schemes.

All of these afore-mentioned funds are multi-employer plans and are subject to either a tri-annual, bi-annual or annual actuarial valuation, details which are provided below.

The only obligation of the municipality with respect to the retirement benefit plans is to make the specified contributions.

Where councillors / employees leave the pension fund plans prior to full vesting of the contributions, the contributions paid by the municipality are forfeited to the fund.

The total expense recognised in the Statement of Financial Performance of R55.9 million (2021: R60.9 million) represents contributions payable to these plans by the municipality at rates specified in the rules of the plans. These contributions have been expensed.

DEFINED BENEFIT SCHEMES

LA Retirement Fund:

The scheme is subject to an annual actuarial valuation. The last statutory valuation was performed as at 30 June 2021. The scheme both operates a defined benefit and defined contribution scheme.

Defined Benefit Scheme:

The contribution rate payable under the defined benefit section is 27%, 9% by the members and 18% by their councils. The actuarial valuation report at 30 June 2021 disclosed an actuarial valuation amounting to R1.486 billion (2020: R1.421 billion), with a net accumulated surplus of R69.420 million (2020: R0 million), with a funding level of 104.9% (2020: 100.0%).

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58. Multi-employer retirement benefit information (continued)

Defined Contribution Scheme:

The actuarial valuation report at 30 June 2021 indicated that the defined contribution scheme of the fund is in a sound financial position, with a assets amounting to R2.082 billion (2020: R1.896 billion), net investment reserve of R0 million (2020: R0 million) and a funding level of 100.0% (2020: 100.0%).

DEFINED CONTRIBUTION SCHEMES

Consolidated Retirement Fund for Local Government:

The scheme is subject to an annual actuarial valuation. The last statutory valuation was performed as at 30 June 2021.

The statutory valuation performed as at 30 June 2021 revealed that the assets of the fund amounted to R34.148 billion (2020 : R28.560 billion), with funding levels of 100.5% and 133.0% (2020 : 100.5% and 132.2%) for the Share Account and the Pensions Account respectively. The contribution rate paid by the members (9%) and the municipalities (18%) is sufficient to fund the benefits accruing from the fund in the future.

Municipal Councillors Pension Fund:

The last statutory valuation was performed as at 30 June 2018.

The statutory valuation performed as at 30 June 2018 revealed that the assets of the fund amounted to R1.798 billion (2017 : R1.481 billion) with funding levels of 103.26% (2017 : 101.31%). The contribution rate paid by the members (13.75%) and the municipalities (15.00%) is sufficient to fund the benefits accruing from the fund in the future.

The Municipal Workers Retirement Fund (Previously South African Municipal Workers Union National Provident Fund):

The last statutory valuation was performed as at 30 June 2017.

The statutory valuation performed as at 30 June 2017 revealed that the assets of the fund amounted to R7.721 billion (2014 : R6.574 billion) with funding levels of 102.0% (2014 : 111.7%). The contribution rate paid by the members not less than 7.50% and Council not less than 18.00% is sufficient to fund the benefits accruing from the fund in the future. Newer information could not be obtained as the fund only releases information on payment.

59. Awards to close family members of persons in service of the state

Refer to pages 81 - 82 for detail relating to awards made to close family members of persons in the service of the state for the year ended 30 June 2022.

60. Distribution losses

Water		
Technical losses		
Rand value	190,443	177,239
No. of units (kl)	144,768	134,146
% loss	1.97	1.82
Non-technical losses		
Rand value	2,871,713	2,438,769
No. of units (kl)	1,623,409	1,943,166
% loss	22.07	26.43

Non-technical water losses to the amount of R2,871,713 (22.07%) (2021: R2,438,769 (26.43%)) were incurred as a result of unmetered connections, ageing pipeline infrastructure, burst pipes, old reticulation networks and other leakages. Technical water losses amounted to R190,443 (1.97%) (2021: R177,239 (1.82%)).

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Figures in Rand	2022	2021

60. Distribution losses (continued)

Electricity		
Technical losses		
Rand value	13,778,144	11,665,538
No. of units (kWh)	12,852,425	12,828,633
% loss	5.00	5.00
Non-technical losses		
Rand value	6,057,458	5,480,027
No. of units (kWh)	5,650,472	6,026,405
% loss	2.20	2.35

Electricity losses to the amount of R13,778,144 (5.00%) (2021: R11,665,538 (5.00%)) were incurred as a result of technical losses caused by the nature of electricity and the manner of its distribution, via the network, status/condition and age of the network, weather conditions and load on the system, as well as non-technical losses, e.g. theft and vandalism, to the amount of R6,057,458 (2.20%) (2021: R5,480,027 (2.35%)).

61. Budget variances

Material variances between budget and actual amounts

Changes from the approved budget to the final budget

The difference between the approved budget and final budget is due to virements in terms of Council's approved virement policy.

Explanations for variances greater than 10% between budget and actual figures

Statement of Comparison of Budget and Actual Amounts

Revenue:

Rental of facilities – 95% – More income received than was budgeted for.

License and permits – 10% – More licences issued than anticipated.

Other revenue – (11%) – Budgeting subject to impracticalities for the determination of the outcome in advance.

Interest earned - external investment – 16% – Slower Capital Budget implementation and more cash available for investing.

Interest earned - outstanding debtors – (10%) – Less consumers with outstanding accounts that attract interest.

Fines, Penalties and Forfeits – 74% – More fines were issued than anticipated.

Expenditure:

Debt impairment - 147% - More fines were issued than anticipated and therefore more impairment provided as well as more bad debts written off than expected and it was processed against the expenditure instead of against the impairment provision.

General Expenses – (23%) – General cost savings and efficiencies and possible influence of the COVID pandemic.

Losses – 100% - Budgeting subject to impracticalities for the determination of the outcome in advance.

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Figures in Rand	2022	2021

61. Budget variances (continued)

Other revenue and costs:

Transfers and subsidies-capital (NT, PT and District) – (19%) – Variance is due to unspent grants and roll over of capital projects to the 2022/2023 financial year.

Transfers and subsidies-capital (Public) – 25% – Budgeting subject to impracticalities for the determination of the outcome in advance.

Statement of financial position:

Cash – 23% – The major influence on this variance relates to unspent loans and grants received during the year and savings on expenditure.

Consumer debtors – (100%) – and other debtors – 241% – Together – 20.38% – The budget template does not provide for the splitting of receivables between exchange and non-exchange and it still shows the consumer debtors separately. The financial statements does not show consumer debtors separately like the budget template. All these items need to be seen as a whole to determine the actual variance. The major influence on this variance relates to the increase in unbilled revenue and accrued interest on investments as well as increase in consumer debtors.

Other non-current assets – (14%) – Budgeting subject to impracticalities for the determination of the outcome in advance, especially regarding disposals and transfers.

Consumer deposits – (32%) - Budgeting subject to impracticalities for the determination of the outcome in advance.

Trade and other payables – (24%) - The major influence on this variance relates to trade creditors increase at year-end (Creditor payments made after year-end towards 2021/2022 expenditure).

Provisions (short term portion) – (10%) - The major influence on this variance relates to decrease in the short term portion of the land fill sites provision (less actually to be spent than budgeted for).

Cash flow statement:

Government - operating – 24% and Goverment - capital – (100%) – Together – (4.8%) – These items need to be seen as a whole to determine the actual variance and it is below 10%.

Interest income – 32% - Slower Capital Budget implementation, increased interest on outstanding debtors and more cash available for investing.

Other revenue - 12% - A major portion of the variance is due to the increase in construction revenue due to increase in housing grant.

Finance charges – (13%) – Draw down of loan was done later than anticipated and therefore savings on finance charges.

Capital assets – (19%) – The major influence on this variance relates to roll overs made from 2021/2022 budget to 2022/2023 budget.

Proceeds on disposal of PPE – 100.0% – Budgeting is subject to impracticalities for the determination of the outcome in advance.

Increase/(decrease) in consumer deposits – (100%) – The budget template reflects consumer deposits as part of financing activities and the financial statements reflect it as part of operating activities.

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Note 59. Continued

AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE IN EXCESS OF R2 000 IN TERMS OF PARAGRAPH 45 OF THE POLICY FOR THE PERIOD ENDING 30 JUNE 2022

No.	Creditor Name	Relationship	Person In The Service Of The State	Capacity	2021/2022	2020/2021
1	Appel VM (Virgil Appel)	Spouse	Delicia Appel	Marketing & Communications Officer (SANBI)	88,770.00	127,660.00
2	Arendse RW	Spouse	Esmarilda Arendse	Teacher (Department of Education)	-	596,744.20
3	B And B Traders (Pty) Ltd	Partner	Bernard Fortuin	Housing Administrator (Overstrand Municipality)	-	161,541.30
4	Bergstan South Africa Consulting And Development Engineers (Pty) Ltd	Spouse	Jacqueline Rene Beukes	Social Worker (Department of Social Development)	228,792.50	712,946.47
5	Boland Valuers CC	Spouse	Ester Groenewald	Part time Councillor (Stellenbosch Municipality)	422,553.12	292,790.87
6	Booker E (Crazee Design & Printing)	SPOUSE	Jurita Booker	Senior Clerk (Overstrand Municipality)	-	6,670.00
7	De Villiers D	Parent	Seulene De Villiers	Switchboard operator (Overstrand Municipality)	91,080.00	68,500.00
8	Engelbrecht And Scorgie Architectural Offices	Spouse	Carlow Engelbrecht	ICT Administrator (Overstrand Municipality)	221,712.06	1,392,146.36
9	Fairbridges Wertheim Becker Attorneys	Brother	Shaheed Hofmeester	Teacher (Department of Education)	2,347,008.25	2,440,973.01
		Spouse	Heenk Rauch	Petro SA- Programme Manager		
10	Greater Overberg Fire Protection Association	Child	Dr Pam Albertyn	WoW Teams (National Parks)	49,133.93	19,382.10
11	Greenro Solutions (Pty) Ltd	Spouse	Nandipha Thabeng	Forensic Analyst (South African Police Service)	77,784.52	1,282,305.32
12	Healthands (Pty) Ltd	Spouse	Leana Louw	Principle Clerk (Overstrand Municipality)	-	308,000.00
13	Ikapa Reticulation & Flow	Spouse	Sophia Frances Anita Davids	Teacher (Department of Education)	5,025,570.16	4,792,104.55
14	JPCE (Pty) Ltd	Spouse	Johan Adriaan Minnie	Head: Operations Centre (City of Cape Town)	1,859,757.77	2,731,518.38
15	Masiqhame Trading 77 CC	Child	Simphiwe Gxilishe	Teacher (Department of Education)	25,978.70	30,444.65
16	Maxitec CC	Spouse	Riana Steenekamp	Media Liaison Officer (Overstrand Municipality)	626,649.41	229,600.00
17	NCC Environment Services	Spouse	Chande Rhoda	Head: Invasive Species (City of Cape Town)	173,788.36	185,380.02
18	Ncuthu and Son (Pty) Ltd	Spouse	Nozibele Victoria Batha	General Assistant: Cleaning (Overstrand Municipality)	17,550.00	5,000.00
19	Nedbank	Brother	MM Matoqane	Project Manager	Rates based	Rates based
		Spouse	B Radebe	Director		
20	Neil Lyners And Associates (Rf) (Pty) Ltd	Brother	Hilary Gustav Lyners	Chief Engineer (Western Cape Provincial Government)	8,359,150.90	11,782,401.91
21	Nxinxis Services (Pty) Ltd	Spouse	Xolani Gqoli	Sergeant (South African Police Service)	89,253.00	45,395.00
22	Olivier MK (DJ Magic)	Parent	Lowies Adonis	Driver (Overstrand Municipality)	146,491.00	19,800.00
23	Pj Bookbinders	Child	Simone Barnes	Org. Development Practitioner (Department of The Prem	28,069.20	-
24	Piston Power Chemicals CC	Spouse	Naoira Andhee	Teacher (Department of Education)	71,131.68	178,360.78
25	Prestine Coastal Projects (Pty) Ltd	Spouse	Jemaine Alecia Theunissen	Teacher (Department of Education)	-	16,300.00
26	Red Ant Security Relocation & Eviction Services (Pty) Ltd	Spouse	Noxolo Lesiela	Organisational Design & Development Practitioner (Moga	2,383,165.43	3,284,680.08
27	RLA Services (Pty) Ltd	Spouse	Romano Arendse	Machine Operator (Overstrand Municipality)	41,000.00	1,980.00
28	Salemax 135 CC	Child	Lane Bothma	Medical Practitioner (Department of Health)	-	98,727.50
29	Sound Works Hermanus (Pty) Ltd	Parent	JD Mitchell	Foreman (Theewaterskloof Municipality)	-	8,840.00
30	Spectrum Utility Management (Pty) Ltd	Spouse	Agnes Majele	Database Officer (Eskom)	716,208.50	215,239.75
31	Story Team (Pty) Ltd	Spouse	Bertram Loriston	Director: Examination Administration (Department of Edu	311,727.70	241,775.10
32	Technology Corporate Management (Pty) Ltd	Child	Zeth Malele	Manager: Marketing (Brand South Africa)	9,250.96	-
33	TSCH International Holdings (Pty) Ltd	Spouse	Eugene Hlongwane	Manager: Solid Waste Management (City of Cape Town)	-	1,236,641.50
34	WAB Printmedia (Pty) Ltd	Spouse	Adeline Brink	Manager: Corporate Services-Drakenstein Muni.	13,195.00	46,057.50
35	Williams ME (Four Helps Enterprise)	Spouse	Stephen Williams	Clerk: Operational (Overstrand Municipality)	-	271,748.61
36	Zutari (Pty) Ltd (Aurecon)	Spouse	WZ Erasmus	Manager (Cape Nature)	3,106,148.52	1,768,602.33
37	AmandlaGCF Construction CC	Brother-in-law	John Emanual Jacobs	Department of Labour: Principal Inspector	11,977,945.53	8,905,632.92
		Sister	Unit Frazenburg	Deeds Office: Registrar		
		Brother	Eben Frazenburg	Western Cape Department of Education - Teacher		
		Sister	Jaqueline Frazenburg	Western Cape Department of Education - Teacher		
		Brother	Bryan Frazenburg	City of Cape Town - Traffic Department: Municipal Prose		
38	Gibb (Pty) Ltd	Brother	David Moffett	Department of Rural Development and Land Reform - D	4,403,186.02	7,772,748.00
		Sister	Nokuzola Mandla	Eastern Cape Department of Human Settlements - Control Works Inspector		
		Spouse	Conrad Hering	Department of Transport and Public Works - Electrical Engineer		
		Brother	Daniel Smit	Department of Environment Forestry and Fisheries - Deputy Director		
		Sister-in-law	Dolerencia Davids	City of Cape Town - Admin Officer		
		Brother-in-law	Hilton Davids	City of Cape Town - Admin Officer		
		Spouse	Chadwin Clark	Eskom - Instrument Technician		
		Father	Andre Petersen	Department of Education - Subject Specialist		
		Brother	Ian Bowker	Department of Asset Management and maintenance in Transport Directorate - Head: Pavement Materials & Rehabilitation		
		Spouse	Dianne Allderman	Eastern Cape Department of Education - Teacher		
		Brother	Pieter Schimper	Eskom Generation, Kriel Power Station - Engineering Manager, Design & Specification		
		Brother	Ernst Smit	Dept. Agriculture WC - Scientific Technician		
		Sister	Melissa van der Westhuizen	City of Cape Town - Assistant Professional Officer		
		Spouse	Alan Moon	City of Cape Town - Head: Business Continuity		
		Niece	Aditi Singh	Eskom - Senior Advisor Transfer Pricing, Finance		
		Spouse	Thando Gqobo	Ethekweni Municipality - Civil Engineering Technician		
		Spouse	Siyamthanda Jafta	Eastern Cape Department of Transport - Assistant Manager: Asset Management		
		Spouse	Nokuthula Mkhize	National Department of Water Affairs and Forestry - Accounting Clerk		
		Mother	Irma Brink	Department of Education – Free State - Teacher		
		Brother	Funanani Freeman Phidza	Economic Development - Director ICT		
		Brother	Rendani Phidza of Ntshavheni Phid	Sports and Recreation - Senior Control Officer		
		Sister	Thendo Phidza	Eskom Rotek Industries - Junior Service Engineer		
		Brother-in-law	Herbert Humbulani Netshikweta	Depart of Minerals Resource - Senior Inspector		
		Sister-in-law	Teboho Victoria Kabi	Eskom Generation - Senior Technician		
		Spouse	Jacqueline Gooch	Department of Transport and Public Works - Head of Department		
		Spouse	Liezel Sophia Cloete	Department of Higher Education and Training - Lecturer		
		Sister	Yvette Joubert	Western Cape Department of Education - Teacher		
		Brother	Heinrich Rudiger Jaskolka	Department of Justice - Gauteng - Magistrate		
		Brother	M.B. Haq	City Engineers - Architect/Town Planner		

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39	COTTON4U4EVER (Pty) Ltd	Spouse	De Wet Nel	Manager: Operational Services (Overstrand Municipality)	-	9,649,285.46
40	Julian Andre Bouwers	Spouse	VM Bouwers	Cashier/Clerk (Overstrand Municipality)	-	135,000.00
41	David Solomon Fisher	Spouse	C Fisher	Senior Clerk/ Cashier Client Cervices (Overstrand Munic	-	150,000.00
42	Ian Dickie & Company (Pty) Ltd	Spouse	Deon Samuels	South African Police Service - Administrator	69,985.90	-
43	Rhode Bros Steel Projects CC	Child	DON RHODE	South African Police Service - Police Officer	20,700.00	-
44	Wilstan Book Supplies CC	Spouse	Valencia Pamela Beukes	City of Capetown - Senior Professional Officer	6,914.52	-
45	Skybeley Trading	Spouse	GM Erasmus	Overstrand Municipality - Clerk	29,374.00	-
46	Fuze Geomatics Cc	Spouse	Nhlanhla Ngcobo	Department of Higher Education - Administrator	241,486.00	-
47	Motheo Construction Group (Pty) Ltd	Brother	Martin Ndhlovu	Department of Statistics: Statistician	9,005,823.98	-
		Sister	Bridget Mantlhasi	NW Department of Human Settlements: Personal Assistant		
		Sister	Duduzile M Langa	Department of Education: Senior Educational Specialist		
		Father	Kwetepe Monareng	South African National Defence Force: Warrant Officer		
		Spouse	Manale Diphoko	Transnet: Senior construction Manager		
		Father	Mmbulungeni Madi	Tholomela Municipality: Environmental Manager		
		Spouse	Resha Singh	Department of Education: Teacher		
		Sister	Nokwanda Dube	Construction Education & Training Authority (CETA): Chairperson of Bid Evaluation Committee		
48	Stop Doors Maintenance	Child	Lane bothma	Department of Health- Medical Practitioner	5,290.00	-
49	Charles Beukes Consultancy	Spouse	Eurica Beukes	Department of Education - Subject Advisor	25,500.00	-
50	Multimode Trading (Pty) Ltd	Parent	H Esterhuizen	South African Police Service - Sergeant	9,177.00	-
51	Courtesy Management (Pty) Ltd	Spouse	Funani Khosa	Department of Social Development - Assistant Director	1,205,925.78	-
52	Wilstan Services (Pty) Ltd	Spouse	Valencia Pamela Beukes	City of Cape Town - Senior Professional Officer	4,374.00	-
53	CSM Consulting Services (Pty) Ltd	Child	Andre Vancoillie	Western Cape Provincial Government Department of Environmental Affairs and Planning - Chief Town and Regional Planner	Rates based	-
54	Royal-Haskoning DHV (Pty) Ltd	Spouse	Tryphosa Sithole	City of Johannesburg - Associate Director	Rates based	-
55	Daveng Consulting Engineers (Pty) Ltd	Spouse	Nancy Wilma Daniels	Department of Education - Teacher	Rates based	-
					53,536,603.40	**61,212,923.67**

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Schedule of external loans as at 30 June 2022

	Loan Number	Redeemable	Balance at Wednesday, 30 June 2021 Rand	Received during the period Rand	Redeemed written off during the period Rand	Balance at Thursday, 30 June 2022 Rand
Development Bank of South Africa						
DBSA @ 9.860%	102169/1	2022	2,042,701	-	2,042,701	-
DBSA @ 10.920%	103946/1	2026	20,000,000	-	4,000,000	16,000,000
DBSA @ 10.600%	103946/2	2026	100,000,000	-	-	100,000,000
DBSA @ 11.833%	61007348	2030	24,518,099	-	1,508,605	23,009,494
DBSA @ 10.728%	61007381	2030	24,705,754	-	1,602,570	23,103,184
DBSA @ 10.205%	61007382	2030	25,449,960	-	1,692,324	23,757,636
DBSA @ 9.240%	61007559	2029	46,747,260	-	4,170,197	42,577,063
DBSA @ 9.994%	61007575	2029	50,018,040	-	4,335,818	45,682,222
DBSA @ 9.587%	61007576	2029	52,873,224	-	4,654,922	48,218,302
			346,355,038	**-**	**24,007,137**	**322,347,901**
Annuity loans						
INCA @ 10.090%		2022	7,507,410	-	7,507,410	-
ABSA @ 10.440%	4073054262	2024	13,449,750	-	4,035,511	9,414,239
ABSA @ 10.820%	4073923493	2024	14,338,366	-	4,285,813	10,052,553
ABSA @ 10.380%	0387230981	2024	26,615,316	-	6,669,480	19,945,836
ABSA @ 9.110%	0387230982	2028	19,955,670	-	2,148,569	17,807,101
ABSA @ 10.940%	0387230984	2029	28,693,572	-	2,399,638	26,293,934
ABSA @ 9.950%	0387230986	2030	26,480,289	-	1,941,645	24,538,644
ABSA @ 9.200%	0387230987	2022	961,336	-	961,336	-
STDB @ 11.03	009733922	2032	-	50,000,000	-	50,000,000
			138,001,709	**50,000,000**	**29,949,402**	**158,052,307**
Total external loans						
Development Bank of South Africa			346,355,038	-	24,007,137	322,347,901
Annuity loans			138,001,709	50,000,000	29,949,402	158,052,307
			484,356,747	**50,000,000**	**53,956,539**	**480,400,208**

Overstrand Municipality
Appendix B
June 2022

Analysis of property, plant and equipment as at 30 June 2022

	Cost/Revaluation							Accumulated depreciation						
	Opening Balance Rand	Additions Rand	Disposals Rand	Transfers Rand	Revaluations Rand	Fair value Rand	Closing Balance Rand	Opening Balance Rand	Disposals Rand	Transfers Rand	Depreciation Rand	Impairment loss Rand	Closing Balance Rand	Carrying value Rand
Land and buildings														
Land (Separate for AFS purposes)	413,359,491	81,600	(155,925)	(9,317,088)	-	-	**403,968,078**	(425,208)	-	-	-	-	**(425,208)**	403,542,870
Buildings (Separate for AFS purposes)	151,806,734	3,511,525	-	54,016	-	-	**155,372,275**	(68,127,976)	-	-	(3,566,540)	-	**(71,694,516)**	83,677,759
	565,166,225	**3,593,125**	**(155,925)**	**(9,263,072)**	**-**	**-**	**559,340,353**	**(68,553,184)**	**-**	**-**	**(3,566,540)**	**-**	**(72,119,724)**	**487,220,629**
Infrastructure														
Roads, Pavements & Bridges	1,652,370,170	39,641,133	-	(44,168,286)	-	-	**1,647,843,017**	(559,902,002)	-	-	(36,312,016)	-	**(596,214,018)**	1,051,628,999
Storm water	354,514,428	7,792,721	-	15,688,410	-	-	**377,995,559**	(120,474,644)	-	-	(7,231,165)	-	**(127,705,809)**	250,289,750
Electricity	1,083,377,460	26,417,038	(6,058,358)	1,742,330	-	-	**1,105,478,470**	(579,444,304)	6,058,357	-	(26,304,802)	(2,276,756)	**(601,967,505)**	503,510,965
Water purification	1,120,509,265	38,747,255	(10,070,010)	10,396,187	-	-	**1,159,582,697**	(638,725,808)	10,070,010	-	(27,020,682)	(1,201,177)	**(656,877,657)**	502,705,040
Sewerage purification	747,771,310	44,704,926	(725,037)	13,966,327	-	-	**805,717,526**	(337,006,511)	725,037	-	(19,448,286)	(264,121)	**(355,993,881)**	449,723,645
Waste Management	73,891,887	2,971,590	(680,725)	-	-	-	**76,182,752**	(33,739,278)	680,725	-	(2,898,030)	(172,200)	**(36,128,783)**	40,053,969
	5,032,434,520	**160,274,663**	**(17,534,130)**	**(2,375,032)**	**-**	**-**	**5,172,800,021**	**(2,269,292,547)**	**17,534,129**	**-**	**(119,214,981)**	**(3,914,254)**	**(2,374,887,653)**	**2,797,912,368**
Community Assets														
Other	373,859,421	14,287,653	-	2,305,147	-	-	**390,452,221**	(147,159,065)	-	-	(10,888,461)	-	**(158,047,526)**	232,404,695
	373,859,421	**14,287,653**	**-**	**2,305,147**	**-**	**-**	**390,452,221**	**(147,159,065)**	**-**	**-**	**(10,888,461)**	**-**	**(158,047,526)**	**232,404,695**
Heritage assets														
Other	137,778,198	530,000	(594)	(16,931,772)	-	-	**121,375,832**	(9,250,000)	-	-	-	-	**(9,250,000)**	112,125,832
	137,778,198	**530,000**	**(594)**	**(16,931,772)**	**-**	**-**	**121,375,832**	**(9,250,000)**	**-**	**-**	**-**	**-**	**(9,250,000)**	**112,125,832**
Other assets														
General vehicles	120,296,318	8,148,111	(4,190,685)	-	-	-	**124,253,744**	(24,698,918)	4,190,685	-	(3,775,035)	(2,030,049)	**(26,313,317)**	97,940,427
Plant & equipment	15,659,184	1,708,732	(58,416)	15,870	-	-	**17,325,370**	(6,966,397)	58,416	-	(924,983)	(18,995)	**(7,851,959)**	9,473,411
Office Equipment	28,858,653	3,597,754	(336,493)	-	-	-	**32,119,914**	(17,842,666)	336,493	-	(2,288,786)	(23,664)	**(19,818,623)**	12,301,291
	164,814,155	**13,454,597**	**(4,585,594)**	**15,870**	**-**	**-**	**173,699,028**	**(49,507,981)**	**4,585,594**	**-**	**(6,988,804)**	**(2,072,708)**	**(53,983,899)**	**119,715,129**
Total property plant and equipment														
Land and buildings	565,166,225	3,593,125	(155,925)	(9,263,072)	-	-	**559,340,353**	(68,553,184)	-	-	(3,566,540)	-	**(72,119,724)**	487,220,629
Infrastructure	5,032,434,520	160,274,663	(17,534,130)	(2,375,032)	-	-	**5,172,800,021**	(2,269,292,547)	17,534,129	-	(119,214,981)	(3,914,254)	**(2,374,887,653)**	2,797,912,368
Community Assets	373,859,421	14,287,653	-	2,305,147	-	-	**390,452,221**	(147,159,065)	-	-	(10,888,461)	-	**(158,047,526)**	232,404,695
Heritage assets	137,778,198	530,000	(594)	(16,931,772)	-	-	**121,375,832**	(9,250,000)	-	-	-	-	**(9,250,000)**	112,125,832
Other assets	164,814,155	13,454,597	(4,585,594)	15,870	-	-	**173,699,028**	(49,507,981)	4,585,594	-	(6,988,804)	(2,072,708)	**(53,983,899)**	119,715,129
	6,274,052,519	**192,140,038**	**(22,276,243)**	**(26,248,859)**	**-**	**-**	**6,417,667,455**	**(2,543,762,777)**	**22,119,723**	**-**	**(140,658,786)**	**(5,986,962)**	**(2,668,288,802)**	**3,749,378,653**

Overstrand Municipality
Appendix B
June 2022

Analysis of property, plant and equipment as at 30 June 2022

	Cost/Revaluation							Accumulated depreciation						
	Opening Balance Rand	Additions Rand	Disposals Rand	Transfers Rand	Revaluations Rand	Fair value Rand	Closing Balance Rand	Opening Balance Rand	Disposals Rand	Transfers Rand	Depreciation Rand	Impairment loss Rand	Closing Balance Rand	Carrying value Rand
Living resources														
K9 unit dogs	677,318	-	-	-	-	-	**677,318**	-	-	-	(67,732)	-	**(67,732)**	609,586
	677,318	**-**	**-**	**-**	**-**	**-**	**677,318**	**-**	**-**	**-**	**(67,732)**	**-**	**(67,732)**	**609,586**
Intangible assets														
Computers - software & programming	10,762,516	236,682	-	-	-	-	**10,999,198**	(4,129,297)	-	-	(290,209)	-	**(4,419,506)**	6,579,692
Other	2,360,000	-	-	-	-	-	**2,360,000**	-	-	-	-	-	**-**	2,360,000
	13,122,516	**236,682**	**-**	**-**	**-**	**-**	13,359,198	**(4,129,297)**	**-**	**-**	**(290,209)**	**-**	**(4,419,506)**	**8,939,692**
Investment properties														
Investment property	127,537,500	-	-	(6,765,787)	-	**6,316,373**	**127,088,086**	-	-	-	-	-	**-**	127,088,086
	127,537,500	**-**	**-**	**(6,765,787)**	**-**	6,316,373	**127,088,086**	**-**	**-**	**-**	**-**	**-**	**-**	**127,088,086**
Total														
Land and buildings	565,166,225	3,593,125	(155,925)	(9,263,072)	-	**-**	**559,340,353**	(68,553,184)	-	-	(3,566,540)	-	**(72,119,724)**	487,220,629
Infrastructure	5,032,434,520	160,274,663	(17,534,130)	(2,375,032)	-	**-**	**5,172,800,021**	2,269,292,547)	17,534,129	-	(119,214,981)	(3,914,254)	**2,374,887,653)**	2,797,912,368
Community Assets	373,859,421	14,287,653	-	2,305,147	-	**-**	**390,452,221**	(147,159,065)	-	-	(10,888,461)	-	**(158,047,526)**	232,404,695
Heritage assets	137,778,198	530,000	(594)	(16,931,772)	-	**-**	**121,375,832**	(9,250,000)	-	-	-	-	**(9,250,000)**	112,125,832
Other assets	164,814,155	13,454,597	(4,585,594)	15,870	-	**-**	**173,699,028**	(49,507,981)	4,585,594	-	(6,988,804)	(2,072,708)	**(53,983,899)**	119,715,129
Living resources	677,318	-	-	-	-	**-**	**677,318**	-	-	-	(67,732)	-	**(67,732)**	609,586
Intangible assets	13,122,516	236,682	-	-	-	**-**	**13,359,198**	(4,129,297)	-	-	(290,209)	-	**(4,419,506)**	8,939,692
Investment properties	127,537,500	-	-	(6,765,787)	-	**6,316,373**	**127,088,086**	-	-	-	-	-	**-**	127,088,086
	6,415,389,853	**192,376,720**	**(22,276,243)**	**(33,014,646)**	**-**	6,316,373	6,558,792,057	**2,547,892,074)**	**22,119,723**	**-**	**(141,016,727)**	**(5,986,962)**	**2,672,776,040)**	**3,886,016,017**

Overstrand Municipality
Appendix C
June 2022

Analysis of property, plant and equipment per standard classification as at 30 June 2022

	Cost/Revaluation							Accumulated Depreciation						
	Opening Balance Rand	Additions Rand	Disposals Rand	Transfers Rand	Revaluations Rand	Fair value Rand	Closing Balance Rand	Opening Balance Rand	Disposals Rand	Transfers Rand	Depreciation Rand	Impairment deficit Rand	Closing Balance Rand	Carrying value Rand
Municipality														
Finance & Admin/Finance	1,008,418,594	17,814,404	(4,742,113)	(32,944,761)	-	**6,316,373**	**994,862,497**	(131,440,462)	4,585,594	-	(10,845,553)	(2,072,708)	**(139,773,129)**	855,089,368
Comm. & Social/Libraries and archives	373,859,421	14,287,653	-	2,305,147	-	**-**	**390,452,221**	(147,159,065)	-	-	(10,888,461)	-	**(158,047,526)**	232,404,695
Public Safety/Police	677,317	-	-	-	-	**-**	**677,317**	-	-	-	(67,732)	-	**(67,732)**	609,585
Waste Water Management/Sewerage	747,771,310	44,704,926	(725,037)	13,966,327	-	**-**	**805,717,526**	(337,006,511)	725,037	-	(19,448,286)	(264,121)	**(355,993,881)**	449,723,645
Road Transport/Roads	2,006,884,598	47,433,854	-	(28,479,876)	-	**-**	**2,025,838,576**	(680,376,646)	-	-	(43,543,181)	-	**(723,919,827)**	1,301,918,749
Water/Water Distribution	1,120,509,265	38,747,255	(10,070,010)	10,396,187	-	**-**	**1,159,582,697**	(638,725,808)	10,070,010	-	(27,020,682)	(1,201,177)	**(656,877,657)**	502,705,040
Electricity /Electricity Distribution	1,083,377,460	26,417,038	(6,058,358)	1,742,330	-	**-**	**1,105,478,470**	(579,444,304)	6,058,357	-	(26,304,802)	(2,276,756)	**(601,967,505)**	503,510,965
Waste Management/Refuse	73,891,887	2,971,590	(680,725)	-	-	**-**	**76,182,752**	(33,739,278)	680,725	-	(2,898,030)	(172,200)	**(36,128,783)**	40,053,969
	6,415,389,852	**192,376,720**	**(22,276,243)**	**(33,014,646)**	**-**	6,316,373	6,558,792,056	**2,547,892,074)**	**22,119,723**	**-**	**(141,016,727)**	**(5,986,962)**	**2,672,776,040)**	**3,886,016,016**
Total														
Municipality	6,415,389,852	192,376,720	(22,276,243)	(33,014,646)	-	**6,316,373**	**6,558,792,056**	2,547,892,074)	22,119,723	-	(141,016,727)	(5,986,962)	**2,672,776,040)**	3,886,016,016
	6,415,389,852	**192,376,720**	**(22,276,243)**	**(33,014,646)**	**-**	6,316,373	6,558,792,056	**2,547,892,074)**	**22,119,723**	**-**	**(141,016,727)**	**(5,986,962)**	**2,672,776,040)**	**3,886,016,016**

Financial Performance per standard classification for the year ended 30 June 2022

Prior Year				Current Year		
Actual Income Rand	**Actual Expenditure Rand**	**Surplus /(Deficit) Rand**		**Actual Income Rand**	**Actual Expenditure Rand**	**Surplus /(Deficit) Rand**
			Municipality			
38,680,903	69,530,820	(30,849,917)	Executive & Council/Mayor and Council	53,624,053	65,261,000	(11,636,947)
326,319,063	186,447,031	139,872,032	Finance & Admin/Finance	337,273,113	224,930,872	112,342,241
11,690,526	43,317,297	(31,626,771)	Planning and Development/Economic Development/Plan	17,461,266	49,217,811	(31,756,545)
8,290,367	22,122,820	(13,832,453)	Comm. & Social/Libraries and archives	9,725,744	20,500,458	(10,774,714)
71,890,724	30,962,520	40,928,204	Housing	91,383,329	46,728,520	44,654,809
16,192,654	87,203,700	(71,011,046)	Public Safety/Police	48,216,067	126,920,319	(78,704,252)
30,211,867	52,183,796	(21,971,929)	Sport and Recreation	15,568,412	53,048,849	(37,480,437)
32,457	16,366,934	(16,334,477)	Environmental Protection/Pollution Control	498,399	21,089,549	(20,591,150)
117,876,786	95,803,065	22,073,721	Waste Water Management/Sewerage	123,924,177	110,529,008	13,395,169
4,365,251	111,015,363	(106,650,112)	Road Transport/Roads	6,341,793	114,891,407	(108,549,614)
152,887,302	120,634,334	32,252,968	Water/Water Distribution	156,425,649	131,791,809	24,633,840
482,620,613	384,141,899	98,478,714	Electricity /Electricity Distribution	557,894,194	438,280,562	119,613,632
-	2,761,163	(2,761,163)	Internal Audit	-	2,898,492	(2,898,492)
94,573,668	96,426,660	(1,852,992)	Waste Management	97,853,940	86,788,219	11,065,721
-	2,892,961	(2,892,961)	Other	-	2,922,816	(2,922,816)
1,355,632,181	**1,321,810,363**	**33,821,818**		**1,516,190,136**	**1,495,799,691**	**20,390,445**
			Municipal Owned Entities Other charges			
101,998,392	101,998,392	-		104,399,721	104,399,721	-
101,998,392	**101,998,392**	**-**		**104,399,721**	**104,399,721**	**-**
1,355,632,181	1,321,810,363	33,821,818	Municipality	1,516,190,136	1,495,799,691	20,390,445
101,998,392	101,998,392	-	Other charges	104,399,721	104,399,721	-
1,457,630,573	**1,423,808,755**	**33,821,818**	**Total**	**1,620,589,857**	**1,600,199,412**	**20,390,445**

Actual versus Budget (Revenue and Expenditure) for the year ended 30 June 2022

	Current year 2022 Act. Bal.	Current year 2022 Adjusted budget	Variance		Explanation of Significant Variances greater than 10% versus Budget
	Rand	Rand	Rand	Var	
Revenue					
Service charges	825,795,636	793,857,876	31,937,760	4.0	
Rental of facilities and equipment	6,692,388	3,440,290	3,252,098	94.5	Note 61
Agency services	6,857,858	6,680,100	177,758	2.7	
Licences and permits	2,780,230	2,538,499	241,731	9.5	
Other income - (rollup)	122,706,951	138,519,825	(15,812,874)	(11.4)	Note 61
Property rates	278,154,484	275,636,575	2,517,909	0.9	
Government grants and subsidies	189,880,942	204,343,284	(14,462,342)	(7.1)	
Public contributions	4,499,166	3,596,552	902,614	25.1	Note 61
Fines, penalties and forfeits	35,123,907	20,222,603	14,901,304	73.7	Note 61
Interest received - investment	31,884,819	27,936,600	3,948,219	14.1	Note 61
Interest received - other	4,243,614	4,200,000	43,614	1.0	
	1,508,619,995	1,480,972,204	27,647,791	1.9	
Expenses					
Personnel	(454,613,989)	(464,471,311)	9,857,322	(2.1)	
Remuneration of councillors	(11,538,491)	(12,215,990)	677,499	(5.5)	
Depreciation	(140,726,518)	(145,272,270)	4,545,752	(3.1)	
Amortisation	(290,209)	(390,338)	100,129	(25.7)	Note 61
Impairments	(5,986,963)	(49)	(5,986,914)	100.0	Note 61
Finance costs	(47,584,050)	(48,590,353)	1,006,303	(2.1)	
Debt Impairment	(28,248,033)	(13,499,996)	(14,748,037)	109.2	Note 61
Bulk purchases	(351,600,047)	(353,706,800)	2,106,753	(0.6)	
Contracted Services	(237,081,494)	(258,883,366)	21,801,872	(8.4)	
Transfers and Subsidies	(12,813,230)	(12,774,374)	(38,856)	0.3	
General Expenses	(116,143,066)	(151,445,400)	35,302,334	(23.3)	Note 61
Lease rentals on operating leases	(86,866)	(133,119)	46,253	(34.7)	Note 61
Debt written off	(5,258,456)	(43,808)	(5,214,648)	100.0	Note 61
Materials	(52,657,611)	(58,140,580)	5,482,969	(9.4)	
	(1,464,629,023)	(1,519,567,754)	54,938,731		
Other revenue and costs					
Gain or loss on disposal of assets and liabilities	(30,979,041)	14,999	(30,994,040)	(206,640.7)	Note 61
Fair value adjustments	7,570,140	8,224,547	(654,407)	(8.0)	
Inventories losses/write-downs	(191,626)	-	(191,626)	100.0	Note 61
	(23,600,527)	8,239,546	(31,840,073)		
Net surplus/ (deficit) for the year	20,390,445	(30,356,004)	50,746,449		

Overstrand Municipality
Appendix E(2)
June 2022

Budget Analysis of Capital Expenditure as at 30 June 2022

	Additions	Revised Budget	Variance	Variance	Explanation of significant variances from budget
	Rand	Rand	Rand	%	
Municipality					
Executive & Council/Mayor and Council	2,511	5,000	2,489	**50**	Savings on minor assets
Planning and Development/Economic Development/Plan	2,656,328	3,475,337	819,009	**24**	Roll over project identified to be completed in 2022-2023
Comm. & Social/Libraries and archives	1,458,393	4,117,030	2,658,637	**65**	Roll over project identified to be completed in 2022-2023
Housing	49,030,714	63,865,472	14,834,758	**23**	Some projects were delayed due to the following: Environmental processes and Concourt decision regarding SCM PPPF regulations
Public Safety/Police	7,998,428	9,400,267	1,401,839	**15**	Roll over project identified to be completed in 2022-2023
Sport and Recreation	5,046,868	7,674,250	2,627,382	**34**	Roll over project identified to be completed in 2022-2023
Waste Water Management/Sewerage	45,731,686	57,480,147	11,748,461	**20**	Roll over project identified to be completed in 2022-2023
Road Transport/Roads	8,748,225	10,798,658	2,050,433	**19**	Roll over project identified to be completed in 2022-2023
Water/Water Distribution	36,720,698	37,333,918	613,220	**2**	
Electricity /Electricity Distribution	28,252,701	35,310,944	7,058,243	**20**	Roll over project identified to be completed in 2022-2023
Corporate Services	3,758,578	3,770,000	11,422	**-**	Correction of asset classification
Waste Management	2,971,590	4,606,002	1,634,412	**35**	Roll over project identified to be completed in 2022-2023
	192,376,720	**237,837,025**	**45,460,305**	**19**	

Overstrand Municipality
Appendix F
Disclosures of Grants and Subsidies in terms of Section 123 MFMA, 56 of 2003
June 2022

Name of Grants	Name of organ of state or municipal entity	Quarterly Receipts					Quarterly Expenditure					Grants and Subsidies delayed / withheld					Reason for delay/withholding of funds	Did your municipality comply with the grant conditions in terms of grant framework in the latest Division of Revenue Act	Reason for noncompliance
		Sep	Dec	Mar	Jun	Total	Sep	Dec	Mar	Jun	Total	Sep	Dec	Mar	Jun	Total		Yes/ No	
FMG	NT	1,550	-	-	-	1,550	379	319	342	510	1,550	-	-	-	-	-	N/A	Yes	N/A
EPWP	NT	633	1,138	759	-	2,530	172	708	750	900	2,530	-	-	-	-	-	N/A	Yes	N/A
MIG	NT	1,500	2,480	17,073	-	21,053	1,004	851	11,099	8,099	21,053	-	-	-	-	-	N/A	Yes	N/A
INEP	NT	9,000	8,000	-	1,519	18,519	-	3,381	571	7,501	11,453	-	-	-	-	-	N/A	Yes	N/A
Library	PT	3,290	3,290	-	-	6,580	1,902	2,546	1,955	177	6,580	-	-	-	-	-	N/A	Yes	N/A
Main road subsidy	PT	-	-	145	-	145	-	-	-	145	145	-	-	-	-	-	N/A	Yes	N/A
FMCB	PT	-	-	400	-	400	6	-	537	133	676	-	-	-	-	-	N/A	Yes	N/A
MSCB	PT	244	-	-	-	244	18	45	130	51	244	-	-	-	-	-	N/A	Yes	N/A
MERG	PT	-	-	650	-	650	-	-	275	375	650	-	-	-	-	-	N/A	Yes	N/A
Est. & support of K9 unit	PT	-	2,420	-	-	2,420	535	851	991	1,306	3,683	-	-	-	-	-	N/A	Yes	N/A
CDW	PT	-	76	-	-	76	-	18	13	45	76	-	-	-	-	-	N/A	Yes	N/A
LG Publ Employment	PT	-	-	1,300	-	1,300	-	-	201	1,099	1,300	-	-	-	-	-	N/A	Yes	N/A
WSIG	NT	1,000	4,182	-	-	5,182	-	1,555	946	2,681	5,182	-	-	-	-	-	N/A	Yes	N/A
Dev Sport&rec	PT	600	-	-	-	600	-	-	-	-	-	-	-	-	-	-	N/A	Yes	N/A
Est. LERU	PT	-	-	6,307	-	6,307	-	-	-	1,003	1,003	-	-	-	-	-	N/A	Yes	N/A
MEMPG	PT	-	-	1,000	-	1,000	-	-	-	1,000	1,000	-	-	-	-	-	N/A	Yes	N/A
Library Support	PT	-	-	2,222	-	2,222	-	-	273	1,949	2,222	-	-	-	-	-	N/A	Yes	N/A
Safety Forum	District	90	-	-	-	90	-	-	-	90	90	-	-	-	-	-	N/A	Yes	N/A
Equit Share-COVID	NT	-	-	-	-	-	-	885	1,069	4,593	6,547	-	-	-	-	-	N/A	Yes	N/A
		17,907	21,586	29,856	1,519	70,868	4,016	11,159	19,152	31,657	65,984	-	-	-	-	-			

Note: A municipality should provide additional information on how a grant was spent per Vote. This excludes allocations from the Equitable Share.

ANNEXURE B:
REPORT OF THE AUDITOR-GENERAL

Report of the auditor-general to the Western Cape Provincial Parliament and the council of the Overstrand Municipality

Report on the audit of the financial statements

Opinion

1. I have audited the financial statements of the Overstrand Municipality set out on pages 3 to 82, which comprise the statement of financial position as at 30 June 2022, statement of financial performance, statement of changes in net assets, statement of cash flows and statement of comparison of budget actual amounts for the year then ended, as well as notes to the financial statements, including a summary of significant accounting policies.

2. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Overstrand Municipality as at 30 June 2022, and its financial performance and cash flows for the year then ended in accordance with Standards of Generally Recognised Accounting Practice (GRAP) and the requirements of the Municipal Finance Management Act of South Africa, 56 of 2003 (MFMA) and the Division of Revenue Act 9 of 2021 (Dora).

Basis for opinion

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the auditor-general's responsibilities for the audit of the financial statements section of my report.

4. I am independent of the municipality in accordance with the International Ethics Standards Board for Accountants' International code of ethics for professional accountants (including International Independence Standards) (IESBA code) as well as other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.

5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matter

6. I draw attention to the matters below. My opinion is not modified in respect of matters the users' attention to matters presented or disclosed in the financial statements:

Restatement of corresponding figures

7. As disclosed in note 46 to the financial statements, the corresponding figures for 30 June 2021 were restated because of errors in the financial statements of the municipality at, and for the year ended 30 June 2022.

Contingent liabilities

8. As disclosed in note 44 to the financial statements, a claim was instituted by way of a summons issued in the High Court Western Cape on 6 January 2022 for damages to the amount of approximately R15 372 631 (capital amount; interest and costs will only be determined should the court find in favour of the plaintiffs) allegedly sustained by the Plaintiffs as a result of a wildfire that broke out in Betty's Bay on 31 December 2018 or 1 January 2019.

Other matter

9. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Unaudited supplementary schedules

10. The supplementary information set out on pages 83 to 90 does not form part of the financial statements and is presented as additional information. We have not audited these schedules and, accordingly we do not express an opinion them.

Unaudited disclosure notes (MFMA125)

11. In terms of section 125(2)(e) of MFMA, the municipality is required to disclose particulars of non-compliance with the MFMA in the financial statements. This disclosure requirement did not form part of the audit of the financial statements and accordingly, I do not express an opinion on it.

Responsibilities of the accounting officer for the financial statements

12. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the Standards of GRAP , the requirements of the MFMA and Dora, and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

13. In preparing the financial statements, the accounting officer is responsible for assessing the municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the municipality or to cease operations, or has no realistic alternative but to do so.

Auditor-general's responsibilities for the audit of the financial statements

14. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably

be expected to influence the economic decisions of users taken on the basis of these financial statements.

15. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report.

Report on the audit of the annual performance report

Introduction and scope

16. In accordance with the Public Audit Act 25 of 2004 (PAA) and the general notice issued in terms thereof, I have a responsibility to report on the usefulness and reliability of the reported performance information against predetermined objectives for selected objectives presented in the annual performance report. I performed procedures to identify material findings but not to gather evidence to express assurance.

17. My procedures address the usefulness and reliability of the reported performance information, which must be based on the municipality's approved performance planning documents. I have not evaluated the completeness and appropriateness of the performance indicators included in the planning documents. My procedures do not examine whether the actions taken by the municipality enabled service delivery. My procedures do not extend to any disclosures or assertions relating to the extent of achievements in the current year or planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly, my findings do not extend to these matters.

18. I evaluated the usefulness and reliability of the reported performance information in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice, for the following selected objectives presented in the municipality's annual performance report for the year ended 30 June 2022

objective	Pages in the annual performance report
Strategic objective 2 the provision and maintenance of municipal services	116 - 119

19. I performed procedures to determine whether the reported performance information was properly presented and whether performance was consistent with the approved performance planning documents. I performed further procedures to determine whether the indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.

20. I did not identify any material findings on the usefulness and reliability of the reported performance information for these objectives :

- Strategic objective 2 the provision and maintenance of municipal services

Other matters

21. I draw attention to the matters below.

Achievement of planned targets

22. Refer to the annual performance report on pages 116 to 119 for information on the achievement of planned targets for the year

Report on the audit of compliance with legislation

Introduction and scope

23. In accordance with the PAA and the general notice issued in terms thereof, I have a responsibility to report material findings on the municipality's compliance with specific matters in key legislation. I performed procedures to identify findings but not to gather evidence to express assurance.

24. I did not identify any material findings on compliance with the specific matters in key legislation set out in the general notice issued in terms of the PAA.

Other information

25. The accounting officer is responsible for the other information. The other information comprises the information included in the annual report, which includes the audit committee's report. The other information does not include the financial statements, the auditor's report and those selected objectives presented in the annual performance report that have been specifically reported in this auditor's report.

26. My opinion on the financial statements and findings on the reported performance information and compliance with legislation do not cover the other information and I do not express an audit opinion or any form of assurance conclusion on it.

27. In connection with my audit, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements and the selected objectives presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

28. I did not receive the other information prior to the date of this auditor's report. When I do receive and read this information, if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to retract this auditor's report and re-issue an amended report as appropriate. However, if it is corrected this will not be necessary.

Internal control deficiencies

29. I considered internal control relevant to my audit of the financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance on it.

30. I did not identify any significant deficiencies in internal control.

Auditor-General

Cape Town

30 November 2022

AUDITOR-GENERAL
SOUTH AFRICA

Auditing to build public confidence

Annexure – Auditor-general's responsibility for the audit

1. As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements and the procedures performed on reported performance information for selected objective and on the municipality's compliance with respect to the selected subject matters.

Financial statements

2. In addition to my responsibility for the audit of the financial statements as described in this auditor's report, I also:

- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the municipality's internal control
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the accounting officer.
- conclude on the appropriateness of the accounting officer's use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists relating to events or conditions that may cast significant doubt on the ability of the Overstrand Municipality to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify my opinion on the financial statements. My conclusions are based on the information available to me at the date of this auditor's report. However, future events or conditions may cause a municipality to cease operating as a going concern
- evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation

Communication with those charged with governance

3. I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

4. I also provide the accounting officer with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and, where applicable, actions taken to eliminate threats or safeguards applied.

ANNEXURE C:
REPORT OF THE AUDIT COMMITTEE

OVERSTRAND MUNICIPALITY

ANNUAL OVERSIGHT REPORT OF THE JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE (JAPAC) FOR THE FINANCIAL YEAR ENDED 30 JUNE 2022

1. INTRODUCTION

The Joint Audit and Performance Audit Committee (JAPAC) is an independent statutory committee appointed by the Council in terms of section 166 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) and Local Government: Municipal Planning and Performance Management Regulations, 2001. We are pleased to present our oversight report for the financial year ended 30 June 2022.

2. JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE (JAPAC)

2.1 Members

The members of the JAPAC were:

- Mr BH Van Staaden (Chairperson – Resigned with effect from 31 May 2022)
- Mr R Kingwill (Membership expired on 22 June 2022)
- Mr G Serfontein (Membership expired on 02 June 2022)
- Ms M Koekemoer (Membership expired on 02 June 2022)

2.2 Meetings

The JAPAC met on the following dates during the year under review:

- 24 August 2021
- 28 September 2021
- 18 October 2021
- 04 November 2021
- 24 February 2022
- 28 April 2022

The Executive Mayor, Chairperson of the Finance Portfolio Committee, Chairperson of the Management Services Portfolio Committee, Municipal Manager, Director: Finance, Director: Management Services, Senior Manager: Strategic Services, Chief Risk Officer and Chief Audit Executive and Internal Audit officials, attended the meetings of the JAPAC.

2.3 Role and responsibilities

The JAPAC was fully functional for the year under review and operated in accordance with the adopted Joint Audit and Performance Audit Committee Charter, which were approved by Council. The provisions contained in the Local Government: Municipal Finance Management Act, 2003 and Internal Audit Framework, which was developed by National Treasury, are included in the Charter.

The JAPAC substantially fulfilled its responsibilities for the year under review, as set out in section 166 of the Municipal Finance Management Act, 2003.

3. INTERNAL AUDIT

The following internal audit engagements was approved by JAPAC and completed by the internal audit unit during the period under review:

3.1 Division of Revenue Act 2021 (DoRA)

3.2 Combined Assurance Bi – Annual Review 1

3.3 Combined Assurance Bi – Annual Review 2

3.4 Evaluating the Risk Management Process

3.5 COVID-19 – Curbing the transmission and spread review

3.6 Transmission and spread of infectious diseases in the workplace review

3.7 Theft and vandalism to municipal infrastructure/ assets review

3.8 Key Controls Assessment 1

3.9 Key Controls Assessment 2

3.10 Predetermined Objectives – Q4 2020/21 financial year

3.11 Predetermined Objectives – Q1 2021/22 financial year

3.12 Predetermined Objectives – Q2 2021/22 financial year

3.13 Predetermined Objectives – Q3 2021/22 financial year

3.14 Follow-up: mSCOA implementation project

3.15 Follow-up: Matters Struck from the Court Roll

3.16 Ad hoc request: Municipal Water Accounts Investigation

3.17 Ad hoc request: SCM Investigation SC 2132/2020

4. ANNUAL FINANCIAL STATEMENTS: 2021/2022 financial year

The JAPAC commends the municipality for compiling and completing the Annual Financial Statements in-house and with own resources.

The Joint Audit and Performance Audit Committee (JAPAC) also takes note that the Annual Financial Statements were not subjected to any form of correction with no material misstatements.

5. AUDIT REPORT OF THE AUDITOR GENERAL: 2021/2022 financial year

The Audit Report of the Auditor General for the 2021/2022 financial year has been reviewed by the JAPAC and we commend the Municipality in maintaining its clean audit status for the tenth consecutive year. This audit outcome is a result of the good governance practices that has been embedded in the organisation as well as a commitment to excellence by management and staff within the organisation.

6. PERFORMANCE MANAGEMENT

Based on the processes and assurances obtained from management, Internal Audit and Auditor-General, the JAPAC is satisfied that the performance management processes, and the reporting thereof is adequate.

The JAPAC has taken note that no material findings were raised by the Auditor-General on the usefulness and reliability of the reported performance information.

7. RISK MANAGEMENT

The JAPAC raised its concerns regarding some of the municipality's risk management processes as issues came out during investigations, conducted by Internal Audit Services, which were not raised and/ or highlighted as risk areas in the risk register. These issues are an indication that some of the internal control processes are ineffective and that the underlying control deficiencies are not being highlighted during the risk management processes.

8. INVESTIGATIONS

The JAPAC notes the proclamation issued by the President of the Republic of South Africa on 10 December 2021 authorising an investigation by the Special Investigative Unit (SIU) into the housing administration process at the municipality. This matter was referred to the SIU by the municipality based on the findings of internal investigation which was conducted during 2018 by the Internal Audit Services of the municipality. We are looking forward to a conclusion in this matter.

9. CONCLUSION

The JAPAC enjoyed a good working relationship with the Municipal Manager and Directors as well as the Executive Mayor and councillors that attended meetings of the committee. The Internal Audit department did valuable work and the JAPAC relied heavily on their inputs and effort.

Good corporate governance practices have been embedded within the organisation and overall Overstrand Municipality can truly be recognised as one of the best managed and best performing municipalities in South Africa.



PAL Strauss

Current JAPAC Chairperson: ***(Appointed by Council on 28 September 2022)***

Joint Audit Committee and Performance Audit Committee

Date: 09 December 2022

ANNEXURE D:
WATER SERVICES PLAN FOR 2021/22

OVERSTRAND MUNICIPALITY

ANNUAL WSDP PERFORMANCE AND WATER SERVICES AUDIT REPORT FOR 2021/2022

EXECUTIVE SUMMARY

Overstrand Municipality is required in terms of Section 18 of the Water Services Act, 1997 (Act No.108 of 1997), as well as the "Regulations relating to compulsory national standards and measures to conserve water", as issued in terms of sections 9(1) and 73(1)(j) of the Water Services Act, to report on the implementation of its WSDP during each financial year and to include a water services audit in such an annual report.

Section 62 of the Water Services Act further requires the Minister to monitor every WSI in order to ensure compliance with the prescribed national standards. This regulation requires a WSA to complete and submit a WSDP Performance- and Water Services Audit Report every financial year.

The WSDP Performance- and Water Services Audit is designed to monitor the compliance of the WSA and other WSIs with these regulations. The Water Services Act allows the audit to be used as a tool to compare actual performance of the WSA against the targets and indicators set in their WSDP. The WSDP Performance- and Water Services Audit also assists local communities and DWS to assess how well WSAs are performing relative to their stated intentions and their capacity.

The WSDP Performance- and Water Services Audit Report will give an overview of the implementation of the Municipality's previous year's WSDP, for the 2021/2022 financial year, and can be seen as an annexure to Overstrand Municipality's Annual Report. The Annual Report is compiled as required by the Local Government: Municipal Systems Act, Act no 32 of 2000 (Section 46) and the Local Government: Municipal Finance Management Act, Act no 56 of 2003 (Section 121).

Availability of the Water Services Audit Report: The WSDP Performance- and Water Services Audit Report is a public document and must be made available within four months after the end of each financial year and must be available for inspection at the offices of the WSA. It is also recommended that the document be placed on the Municipality's website and that copies of the document be placed at the public libraries. The Water Services Audit Report also needs to be made available to the Minister of the DWS, the Minister of the Department of Cooperative Governance, the Province and to SALGA, as required by the Water Services Act, 1997.

The WSDP Performance- and Water Services Audit Report include the following detail information:

- The Municipality's performance with regard to their KPIs for water and sewerage services for the 2021/2022 financial year, as included in the Municipality's SDBIP.
- The Municipality's Performance with regard to DWS's Blue and Green Drop Assessments. Blue drop status is awarded to those water schemes that comply with 95% criteria on drinking water quality management. Green drop status is awarded to those WWTWs that comply with 90% criteria on key selected indicators on wastewater quality management.
- DWS's Scorecard for assessing the potential for WC/WDM efforts in the Municipality.
- Information to be included in a WSDP Performance- and Water Services Audit as stipulated in regulations under section 9 of the Water Services Act, "Guidelines for Compulsory National Standards" and also required by DWS's 2014 WSDP Performance- and Water Services Audit Report guidelines.
- Information on the implementation of the various WSDP activities, as included under the WSDP Business Elements in DWS's WSDP guidelines.

The Municipality has a comprehensive Performance Management System in place. The SDBIP is the process plan and performance indicator / evaluation for the execution of the budget. The SDBIP is being used as a management, implementation and monitoring tool that assists and guide the Executive Mayor, Councillors, Municipal Manager, Senior Managers and the community. The plan serves as an input to the performance agreements of the Municipal Manager and Directors. It also forms the basis for the monthly, quarterly, mid-year and the annual assessment report and performance assessments of the Municipal Manager and Directors.

The following water and sanitation related investigations were successfully completed during the last financial year.

- The WSDP was updated for the 2022-2027 cycle and approved by Council. The following WSDP documents were compiled.
  - Administration, Information and Comprehensive Overview Report.
  - Future Demand and Functionality Requirements Report.
  - 2022/2023 WSDP IDP Water Sector Input Report
  - WSDP website
- The Water Services Audit Report for 2020/2021 was finalised and approved by Council as part of the Annual Report. The NRW water balance models were updated for each of the distribution systems (Up to the end of June 2021) as part of the Water Services Audit Process.
- Overstrand Municipality continues with the implementation of their Drinking Water Quality and Effluent Quality Sampling Programmes (Both Operational and Compliance Monitoring). Sample results are loaded monthly onto DWS's IRIS. All the WTWs and WWTWs are registered on the IRIS website. The quality of the treated effluent re-used for irrigation purposes from the Hermanus- and Gansbaai WWTW is also sampled monthly.
- Overstrand Municipality is continuing with their Groundwater Monitoring and Management Programmes.
- The Asset Register was updated to include all the water and sewerage capital projects completed during the 2021/2022 financial year.
- Detail WTW Process Audits were done for the Buffels River-, Kleinmond-, Preekstoel-, Stanford-, Franskraal-, De Kelders-, Pearly Beach- and Baardskeerdersbos WTW.
- The following Technical investigations were completed during the 2021/2022 financial year:
  - Water Reticulation System Fire Risk Analysis for Overstrand Local Municipality, GLS Consulting, Revision 1, February 2022.
  - Additional obligations under 2020 Asbestos Regulations, STBB for Lyners.
  - Conditional Assessment of Existing Pearly Beach Water Tower, Neil Lyners and Associates, September 2021.
  - Gansbaai: Masakhane Area A & B Low Cost Housing Projects – Bulk Water Reticulation Upgrades Including Water Booster Pump Station, GIBB, Technical Report Revision 4, December 2021.
  - Hermanus Wastewater Treatment Works – External Coastal Water Discharge Permit, Compliance Audit, Zutari, October 2021.
  - Hermanus Wastewater Treatment Works – External Water Use Licence, Compliance Audit, Zutari, October 2021.
  - Overstrand Water and Wastewater Treatment Plants, Various Site Investigation Report, Zutari, June 2022.

The Municipality also received the following awards / acknowledgements:

- **Overstrand Municipality's performed well with regard to DWS's 2021 Blue Drop Progress Assessment (Drinking Water Process and Quality). The Blue Drop Risk Ratings for all eight systems were in the low-risk category (<50%).**

- **Overstrand Municipality is performing above average with regard to wastewater quality management, with an overall Green Drop Score of 89% for DWS's 2021 assessment.** The Green Drop Scores for all six WWTWs were between 88% and 96% (Six potential Green Drop Certified Systems). The Wastewater Risk Ratings were at low risk (<50%) for the Gansbaai-, Hermanus- and Kleinmond WWTW and at medium risk for the Pearly Beach-, Stanford- and Hawston WWTW (50% - <70%).

  Overstrand Municipality was also acknowledged by the DWS as one of the Top 3 Best Performing Municipalities for their Green Drop Results.

- Overstrand Municipality's Preekstoel Biofiltration Water Treatment Plant was named one of the top five projects of the Green Cape Green Economy Change Champions competition, held in September 2021.

Overstrand Municipality completed the following key water and sewerage capital infrastructure projects during the 2021/2022 financial year.

- Various sections of the water reticulation networks and sewer drainage networks and pump stations were upgraded as recommended in the Water and Sewer Master Plans. Sections of the old water reticulation networks were also replaced (Implementation of the Pipeline Replacement Programme).

- The Municipality continued with the Hermanus Wellfield Phase 2 upgrade project. The project includes the installation of an iron removal plant at the Preekstoel WTW for the treatment of the groundwater from the Gateway Wellfield (Iron and Manganese removal), as well as the commencement of a basic environmental assessment for the upgrade of the wellfields in the Hemel-en-Aarde valley.

- The Municipality continued with the phased upgrade of the access roads to the Kleinmond and Buffels River WTWs.

- New fencing was installed at some of the water and sewerage infrastructure facilities to improve security.

- The Kleinmond and Gansbaai sewer networks were extended. The Municipality also completed the upgrading of the Zwelihle sewer network.

- The Municipality completed the design and tender process for the refurbishment of the Kleinmond WWTW.

- The Municipality started with the upgrading of the screens, RAS and Sludge Dewatering facilities at the Hermanus WWTW, as well as with the construction of a new Archimedes Screw Inlet Pumpstation at the Hermanus WWTW.

Quantity of Water Services Provided (Water Balance)

Detail IWA water balance models are in place for each of the distribution systems (towns) in Overstrand Municipality's Management Area. These models include the volume of raw water abstracted from the various resources, the treated volume supplied from the WTW (System Input Volume) and the Treatment Losses, NRW and Water Losses for each of the distribution systems. The flows at each of the WWTWs are also recorded by the Municipality.

Water Services Delivery Profile

The number of consumer units per category or user type is available for each of the distribution systems. The 2021/2022 number of formal water consumers in Overstrand Municipality was 41 396. The average annual growth in the number of water consumers over the period 2013/2014 to 2021/2022 was 2.55%. All the formal households in the urban areas of Overstrand Municipality's Management Area are provided with water and sewer connections inside the erven.

Informal areas are supplied with communal shared services as an intermediary measure. The number of households in informal areas for June 2022 was 11 209. The average ratio of the number of households per communal tap was 7.7 and the ratio of the number of households per communal toilet facility was 3.6.

Overstrand Municipality is committed to ensure that private landowners provide at least basic water and sanitation services to those households in the rural areas with existing services below RDP standard. All schools and medical facilities in Overstrand Municipality's Management Area are supplied with adequate water and sanitation services.

Cost Recovery and Free Basic Services

A detailed step block tariff system is implemented by Overstrand Municipality. This tariff system discourages the wasteful or inefficient use of water. It is expected that this tariff structure will continue to be implemented in the future. The sustainable supply of potable water is however becoming an ever-increasing challenge.

The first six (6) kl of water are provided free to all indigent registered consumers. The number of indigent registered households for June 2022 was 7 367. Overstrand Municipality's tariffs support the viability and sustainability of water supply services to the poor through cross-subsidies where feasible. Free basic water and sanitation services are linked to the Municipality's Indigent Policy and all indigent registered households therefore receive free basic water and sanitation services. This implies that either the equitable share is used to cover this cost, or higher consumption blocks are charged at a rate greater than the cost in order to generate a surplus to cross-subsidise indigent consumers who use up to six (6) kilolitres per month.

The actual operational and maintenance expenditure and income for the last five financial years for water and sanitation services is summarised in the table below.

Operational and Maintenance Expenditure and Income for Water and Sanitation Services						
Service	**Expenditure / Income**	**21/22**	**20/21**	**19/20**	**18/19**	**17/18**
Water	Expenditure	R145 142 796	R137 409 799	R128 656 376	R117 615 148	R115 139 624
	Income	R156 425 649	R153 115 215	R153 663 169	R145 980 226	R123 749 823
	Surplus / Deficit	**R11 282 853**	**R15 705 416**	**R25 006 793**	**R28 365 078**	**R8 610 199**
Sanitation	Expenditure	R112 745 218	R99 329 089	R94 725 991	R86 438 364	R79 310 459
	Income	R123 712 658	R109 567 538	R98 447 712	R104 583 319	R83 627 554
	Surplus / Deficit	**R10 967 440**	**R10 238 449**	**R3 721 721**	**R18 144 955**	**R4 317 095**

Water Quality

Comprehensive Operational and Compliance Water Quality and Final Effluent Monitoring Programmes are implemented by Overstrand Municipality. **The water quality of all the water distribution systems in Overstrand Municipality is "Excellent", according to the SANS 241:2015 classification.**

The percentage compliance of the water quality samples taken over the period July to June for the last three financial years for the various distribution systems, with regard to the four SANS:241:2015 categories, are summarised in the table below.

Percentage Compliance of the Water Quality Samples Taken Over the Period July to June for the Last Three Financial Years															
Distribution System	Acute Health (%)						Chronic Health (%)			Aesthetic (%)			Operational Efficiency (%)		
	Microbiological			Chemical											
	21/22	20/21	19/20	21/22	20/21	19/20	21/22	20/21	19/20	21/22	20/21	19/20	21/22	20/21	19/20
Buffels River	100.0	100.0	98.4	100.0	100.0	100.0	100.0	100.0	100.0	99.8	98.5	99.0	93.9	92.7	*83.5*
Kleinmond	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	98.9	99.1	94.7
Greater Hermanus	98.8	100.0	99.1	100.0	100.0	100.0	100.0	100.0	99.7	99.6	99.6	98.5	99.1	98.5	98.7
Stanford	98.8	100.0	98.9	100.0	100.0	100.0	100.0	100.0	100.0	99.5	100.0	100.0	97.2	100.0	98.7
Greater Gansbaai	98.7	99.6	*94.5*	100.0	100.0	100.0	99.7	100.0	100.0	99.8	99.8	99.0	98.4	97.9	*89.7*
Pearly Beach	98.7	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	98.5	99.2	100.0	98.8	97.3	100.0
Baardskeerdersbos	98.7	100.0	98.8	100.0	100.0	100.0	99.2	100.0	99.2	99.1	100.0	93.2	90.8	98.1	91.1
Buffeljags Bay	100.0	100.0	98.6	100.0	100.0	100.0	100.0	100.0	100.0	95.3	97.4	*82.9*	94.1	96.2	97.3
All Systems	**99.1**	**99.9**	**97.9**	**100.0**	**100.0**	**100.0**	**99.9**	**100.0**	**99.7**	**99.3**	**99.4**	**97.5**	**97.2**	**97.4**	**93.2**

Note: *Unacceptable* (According to SANS241-2:2015, Table 4)

The operational water sampling programmes of Overstrand Municipality complies with the minimum monitoring requirements of the SANS 241-2:2015 (Table 1: Minimum monitoring for prescribed process risk indicators) for the various WTWs and distribution systems.

The table below indicates the compliance of the E.Coli monitoring frequency in the water distribution systems of Overstrand Municipality, in terms of the minimum requirements of SANS:241-2: 2015 (Table 2). The period assessed was for samples taken from July 2021 to June 2022.

Overstrand Municipality's Compliance of the Monthly E.Coli Monitoring Frequency in the Water Distribution Systems in Terms of the Minimum Requirements of SANS 241-2:2015 (Table 2)			
Distribution System	Population served	Required number of monthly samples (SANS 241-2:2015: Table 2)	Number of monthly E.Coli samples taken by Municipality during 2021/2022
Buffels River	3 449	2.0	10.8
Kleinmond	8 486	2.0	6.8
Greater Hermanus	73 154	14.6	19.8
Stanford	6 210	2.0	6.4
Greater Gansbaai	21 480	4.3	18.5
Pearly Beach	1 290	2.0	6.2
Baardskeerdersbos	128	2.0	6.1
Buffeljags Bay	155	2.0	4.2

It can be noted from the above table that the number of monthly E.Coli samples taken by the Municipality during the 2021/2022 financial year was far more than the required number of samples for all the water distribution systems.

The overall Microbiological, Chemical and Physical compliance percentages of the final effluent samples taken over the last three financial years at the Kleinmond-, Hawston-, Hermanus-, Stanford-, Gansbaai- and Pearly Beach WWTW are summarised in the table below.

Overall Percentage Compliance of the Final Effluent Samples Taken Over the Last Three Financial Years									
WWTW	Microbiological (%)			Chemical (%)			Physical (%)		
	21/22	20/21	19/20	21/22	20/21	19/20	21/22	20/21	19/20
Kleinmond	91.7	100.0	100.0	62.5	68.8	72.9	91.7	91.7	86.1
Hawston	91.7	100.0	100.0	58.3	89.6	93.8	66.7	72.2	69.4
Hermanus	75.0	100.0	100.0	95.8	100.0	100.0	100.0	100.0	100.0
Stanford	91.7	100.0	91.7	100.0	95.8	87.5	97.2	88.9	86.1
Gansbaai	50.0	100.0	91.7	81.3	97.9	100.0	100.0	94.4	86.1
Pearly Beach	100.0	100.0	81.8	72.9	60.4	72.7	50.0	33.3	27.3
All WWTWs	**83.3**	**100.0**	**95.7**	**78.5**	**85.4**	**88.0**	**84.3**	**80.1**	**76.5**

Note: Where parameters were resampled, due to failures, the resampled results were used to calculate the above compliance percentages.

Water Conservation and Water Demand Management

The implementation of the Municipality's WDM Strategy and Action Plan have been extremely successful, with the overall raw water requirements for all the systems reduced from 9 206 Ml in 2008/2009 to 7 028 Ml in 2011/2012 (annual decrease of -8.6% over three-year period) and a further steady increase over the last ten years to 8 056 Ml in 2021/2022 (average annual increase of 1.37% over last ten years). The overall NRW for all the systems for the 2021/2022 financial year was 1 768 Ml (24.04%). The overall water losses were 1 623 Ml (22.07%).

Treatment Losses, NRW, Water Losses and ILIs for the Various Water Distribution Systems								
Description	Component	Unit	21/22	Record: Prior (Ml/a)				
				20/21	19/20	18/19	17/18	16/17
Buffels River	Treatment Losses	Volume	51.005	14.959	79.606	60.724	64.571	61.541
		Percentage	6.47%	1.94%	10.37%	7.58%	9.94%	6.97%
	NRW	Volume	358.678	383.457	335.271	407.056	265.104	455.126
		Percentage	48.65%	50.60%	48.70%	54.98%	45.31%	55.42%
	Water Losses	Volume	295.471	330.845	302.971	345.276	263.934	453.483
		Percentage	40.08%	43.66%	44.01%	46.63%	45.11%	55.22%
	ILI		3.04	3.44	3.00	3.45	2.67	4.63
Kleinmond	Treatment Losses	Volume	61.360	75.267	73.584	67.349	16.091	68.368
		Percentage	7.04%	8.55%	8.19%	8.64%	2.25%	8.33%
	NRW	Volume	281.074	289.372	276.922	183.409	188.379	203.625
		Percentage	34.69%	35.94%	33.57%	25.75%	26.90%	27.06%
	Water Losses	Volume	269.958	282.963	273.090	178.280	186.978	202.120
		Percentage	33.32%	35.15%	33.11%	25.03%	26.70%	26.86%
	ILI		2.96	3.11	3.30	2.17	2.28	2.48
Greater Hermanus	Treatment Losses	Volume	194.527	217.909	445.591	487.283	539.107	654.274
		Percentage	4.56%	5.14%	10.79%	11.77%	12.89%	13.73%
	NRW	Volume	753.296	960.986	430.532	332.685	262.270	317.045
		Percentage	18.50%	23.88%	11.69%	9.10%	7.20%	7.71%
	Water Losses	Volume	702.134	947.239	416.581	316.318	254.983	308.822
		Percentage	17.25%	23.54%	11.31%	8.66%	7.0%	7.51%
	ILI		1.62	2.23	0.98	0.75	0.62	0.77
Stanford	Treatment Losses	Volume	197.305	143.545	40.381	53.133	20.993	9.125
		Percentage	42.08%	32.15%	11.05%	14.18%	6.53%	2.91%
	NRW	Volume	17.035	79.613	93.141	90.868	78.723	76.937
		Percentage	6.27%	26.28%	28.65%	28.25%	26.20%	25.29%
	Water Losses	Volume	13.758	78.036	91.463	87.478	78.122	76.329
		Percentage	5.07%	25.76%	28.14%	27.19%	26.00%	25.09%

Treatment Losses, NRW, Water Losses and ILIs for the Various Water Distribution Systems								
Description	Component	Unit	21/22	Record: Prior (Ml/a)				
				20/21	19/20	18/19	17/18	16/17
	ILI		0.39	2.27	4.31	4.16	3.81	3.80
Greater Gansbaai	Treatment Losses (Franskraal)	Volume	120.239	97.490	64.025	66.610	55.750	67.191
		Percentage	10.64%	8.69%	5.45%	5.56%	5.02%	6.41%
	Treatment Losses (De Kelders)	Volume	69.131	79.262	69.012	71.221	68.287	95.258
		Percentage	19.71%	22.89%	19.68%	19.71%	16.30%	17.93%
	NRW	Volume	308.847	308.492	390.657	450.328	449.900	529.125
		Percentage	23.92%	23.89%	28.07%	31.67%	32.01%	37.33%
	Water Losses	Volume	294.694	303.451	384.859	445.817	447.089	526.290
		Percentage	22.82%	23.50%	27.66%	31.35%	31.81%	37.13%
	ILI		2.13	2.26	3.03	3.58	3.84	4.58
Pearly Beach	Treatment Losses	Volume	-6.419	4.756	4.891	29.603	5.860	10.044
		Percentage	-4.35%	3.10%	3.15%	16.98%	4.64%	7.04%
	NRW	Volume	41.065	44.318	46.005	38.499	23.495	21.928
		Percentage	26.65%	29.81%	30.57%	26.60%	19.52%	16.54%
	Water Losses	Volume	39.415	43.574	45.166	37.760	23.254	21.663
		Percentage	25.58%	29.31%	30.02%	26.09%	19.32%	16.34%
	ILI		1.12	1.26	2.81	2.35	1.43	1.43
Baardskeerdersbos	Treatment Losses	Volume	3.202	2.603	2.637	3.101	2.446	2.967
		Percentage	19.02%	14.67%	14.40%	17.15%	14.26%	18.52%
	NRW	Volume	5.883	7.918	6.941	7.509	6.752	5.047
		Percentage	43.14%	52.31%	44.28%	50.14%	45.91%	38.67%
	Water Losses	Volume	5.738	7.871	6.834	7.313	6.723	5.021
		Percentage	42.08%	52.00%	43.60%	48.83%	45.71%	38.47%
	ILI		1.71	2.35	2.12	2.29	2.12	1.58
Buffeljags Bay	Treatment Losses	Volume	0.247	-0.220	-0.139	0.048	0.523	0.606
		Percentage	4.49%	-3.89%	-2.77%	0.98%	10.53%	13.37%
	NRW	Volume	2.299	3.156	0.930	0.770	0.373	0.200
		Percentage	43.73%	53.68%	18.03%	15.83%	8.40%	5.09%
	Water Losses	Volume	2.243	3.127	0.901	0.741	0.364	0.192
		Percentage	42.67%	53.19%	17.46%	15.24%	8.20%	4.89%
	ILI		24.25	33.80	4.95	4.05	2.0	1.06
TOTAL	**NRW**	**Volume**	**1 768.177**	**2 077.312**	**1 580.399**	**1 511.124**	**1 274.996**	**1 609.033**
		Percentage	**24.04%**	**28.26%**	**22.31%**	**21.54%**	**18.82%**	**21.29%**
	Water Losses	**Volume**	**1 623.411**	**1 997.106**	**1 521.865**	**1 418.983**	**1 261.447**	**1 593.920**
		Percentage	**22.07%**	**27.17%**	**21.48%**	**21.23%**	**18.62%**	**21.09%**
	ILI		1.85	2.32	1.83	1.73	1.57	2.03

Infrastructure Leakage Index (ILI) for Developed Countries = **1 – 2 Excellent (Category A)**, **2 – 4 Good (Category B)**, **4 – 8 Poor (Category C)** and > **8 – Very Bad (Category D)**

Category A = No specific intervention required.

Category B = No urgent action required although should be monitored carefully.

Category C = Requires attention

Category D = Requires immediate water loss reduction interventions

The Billed Metered Consumption figures up to 2019/2020 included the raw water volumes supplied from the different raw water pipelines to consumers, as well as the volume of treated effluent re-used by consumers. These volumes were excluded for the 2020/2021 financial year and therefore the drastic increase in the NRW and Water Losses for the 2020/2021 financial year, especially in the Greater Hermanus area.

Water Services Asset Management

A comprehensive Asset Register is in place for Overstrand Municipality, which include all the water and sewerage infrastructure. The CRC, CV, RUL, Age distribution and Condition of the water and sewerage infrastructure in Overstrand Municipality's Management Area is summarised in the table below (June 2022).

CRC, CV, RUL, Age Distribution and Condition of the Water and Sewerage Infrastructure					
Asset Type			CRC	CV	% CV / CRC
Water Infrastructure			R1 216 224 418	R487 468 852	40.1%
Sewerage Infrastructure			R626 708 338	R427 472 581	68.2%
Remaining Useful Life (CRC)					
Asset Type	0 – 5 yrs	6 – 10 yrs	11 – 15 yrs	16 – 20 yrs	> 20 yrs
Water Infrastructure	R601 144 936	R58 502 141	R2 250 358	R133 254 061	R421 072 922
Sewerage Infrastructure	R75 932 061	R103 517 530	R15 047 540	R55 035 594	R377 175 609
Age Distribution (CRC)					
Asset Type	0 – 5 yrs	6 – 10 yrs	11 – 15 yrs	16 – 20 yrs	> 20 yrs
Water Infrastructure	R7 087 317	R154 016 483	R359 193 777	R7 100 436	R688 826 405
Sewerage Infrastructure	R5 227 609	R101 505 376	R107 897 852	R6 037 663	R406 039 834
Condition grading by Facility Type (CRC)					
Asset Type	Very Poor	Poor	Fair	Good	Very Good
Water Infrastructure	R381 667 000	R44 474 651	R427 814 999	R160 049 201	R202 218 567
Sewerage Infrastructure	R18 345 705	R64 005 399	R282 146 180	R189 498 970	R72 712 080

The CRC and CV in the above table indicate that 59.9% of the value of the water infrastructure and 31.8% of the value of the sewerage infrastructure has been consumed.

The CRC of the water and sewerage infrastructure that will need to be replaced over the next five years (RUL <5 yrs) is R677.077 million. The asset renewal needs for the water infrastructure assets over the next ten years is R65.965 million per year. The reinvestment required is R601.145 million in the first five years and R58.502 million in the second five-year period. The age of 56.6% of the water infrastructure assets is greater than twenty years. The CRC of the water infrastructure with a condition grading of "Very Poor" is R381.667 million. The asset renewal needs for the sewerage infrastructure assets over the next ten years is R17.945 million per year. The reinvestment required is R75.932 million in the first five years and R103.518 million in the second five-year period. The age of 64.8% of the sewerage infrastructure assets is greater than twenty years. The CRC of the sewerage infrastructure with a condition grading of "Very Poor" is R18.346 million.

Some of the key challenges of Overstrand Municipality are to identify adequate funds for the rehabilitation and maintenance of their existing infrastructure, which is critical to ensure the sustainability of the services that are provided by the Municipality. The Water and Wastewater Bulk Works Contract ensures that the new technology installed is adequately maintained and operated in order to prevent a massive increase in maintenance in the future due to backlog being created (Objective is asset preservation). This Bulk Works Contract addresses the capacity constraints, the Municipality previously experienced, with regard to the operation and maintenance of the WTWs and WWTWs (Objectives are skills development and retention and long-term improvement of efficiency of operations).

It is however still important for the Municipality to secure adequate funding for major refurbishment and maintenance work, the provision of bulk infrastructure and development of additional sources to keep up with the high demand for services.

Water Services Operation and Maintenance

The existing Water and Wastewater Bulk Works Contract assists Overstrand Municipality with the operation and maintenance of their bulk water and sewerage infrastructure. Design-out Maintenance, Preventative Maintenance and Corrective or Breakdown Maintenance are practised by Overstrand Municipality (Planned and unplanned preventative and corrective maintenance). Adequate resources, information and activity control and management are in place to ensure proper operation and maintenance of the water and sewerage infrastructure.

A pipe replacement study was performed for Overstrand Municipality's entire water distribution system in October 2019. The replacement value for the top 200 pipes to be replaced in Overstrand Municipality is R19.849 million (20.697km).

Water Resources

The Western Cape experienced a severe drought over the period 2015 to 2017, with some relief during the 2018 to 2021 winter months. The drought over the period 2015 to 2017 reduced the safe yield of the Municipality's own existing surface and groundwater resources. The Municipality therefore continued with the implementation of various WC/WDM measures to lower the current and future water requirements and investigations of augmentation options for the existing water resources.

The table below gives an overview of the years in which the annual water requirements are likely to exceed the sustainable yields / license volumes from the various resources.

Years in which the Annual Water Requirement will Exceed the Sustainable Yields / License Volumes from the Various Resources				
Distribution System	**Total Sustainable Yield (Y) / License Volume (L) (x 10^6 m^3/a)**	**Annual Growth on 2021/2022 requirement (2.5% or 3%)**	**Annual Growth on 2021/2022 requirement (3.5% or 4%)**	**WSDP Projection Model**
Buffels River	1.717 (Y)	> 2046 (2.5%)	2043 (3.5%)	> 2046
Kleinmond	2.589 (Y)	> 2046 (2.5%)	> 2046 (3.5%)	> 2046
Greater Hermanus	6.000 (L) *	2032 (3.0%)	2029 (4.0%)	2029
Stanford	1.600 (L)	> 2046 (2.5%)	> 2046 (3.5%)	> 2046
Greater Gansbaai	2.768 (Y)	2041 (3.0%)	2036 (4.0%)	2038
Pearly Beach	0.307 (Y)	> 2046 (2.5%)	2039 (3.5%)	2036
Baardskeerdersbos	0.090 (Y)	> 2046 (2.5%)	> 2046 (3.5%)	> 2046
Buffeljags Bay	0.028 (Y)	> 2046 (2.5%)	> 2046 (3.5%)	> 2046

Note * With Gateway, Camphill and Volmoed Well Fields fully operational according to the licensed volumes.

The augmentation of the Greater Hermanus existing water sources is currently the most critical. The Municipality is currently busy with the EIA process for the augmentation of the Hemel & Aarde (Camphill and Volmoed well fields) boreholes. A Scoping Report "Augmentation of potable water supplies to Hermanus" was also completed during August 2018. The following augmentation schemes were considered:

- Seawater reverse osmosis;
- Desalination-based direct reuse scheme;
- Non-desalination based direct reuse scheme;
- Remix scheme;
- Palmiet river abstraction; and
- Aquifer recharge.

The following additional work was completed during October 2019, after the completion of the above-mentioned Scoping Report.

- Sea water quality tests;
- Renewable energy options;
- Electricity cost sensitivity analysis;
- Contracting modes;
- Recommended water price plan; and
- Suitability of earmarked SWRO site.

Water Services Institutional Arrangements and Customer Services

Overstrand Municipality is the official WSA for the entire Municipal Management Area and also acts as the WSP for the whole area. Current water services are delivered by way of an internally operated and managed mechanism. The Municipal personnel is continuously exposed to training opportunities, skills development and capacity building at a technical, operations and management level in an effort to create a more efficient overall service to the users. A Workplace Skills Plan is compiled every year and the specific training needs of the personnel, with regard to water and wastewater management are determined annually.

The approved organogram for the municipality had 1 093 filled and 103 vacant posts at the end of June 2022, resulting in a vacancy rate of 8.6% for the 2021/2022 financial year.

Overstrand Municipality's Vulnerability Index for 2021 was indicated as 0.19 "Low Vulnerability" in the latest Municipal Strategic Self-Assessment Report. The vulnerability of all the KPIs for the 2021 assessment were low, except Information Management (60%) for which the vulnerability was indicated as moderate and Financial Asset Management (55%) for which the vulnerability was indicated as high.

A Water and Wastewater Bulk Works Contract commenced on the 8th of December 2018 between Overstrand Municipality and Veolia Water Solutions & Technologies South Africa (Pty) Ltd to operate and maintain the bulk infrastructure in Overstrand Municipality's Management Area for a period of fifteen (15) years. The Municipality also has the right to extend the contract for a further five (5) years. The operation and maintenance of the following bulk infrastructure forms part of the Contract:

- Hawston, Hermanus, Stanford, Gansbaai, Kleinmond and Eluxolweni WWTW;
- Preekstoel (Hermanus), Buffels River, Franskraal, Pearly Beach, De Kelders, Stanford, Kleinmond, Baardskeerdersbos and Buffeljags Bay WTW;
- Resources;
- Surface water pump stations and borehole pumps;
- Bulk water and sewer pipelines;
- Reservoirs; and
- Water and sewer pump stations and rising main pipelines.

The WSDP was updated for the 2022-2027 cycle and approved by Council. The following WSDP documents were compiled.

- Administration, Information and Comprehensive Overview Report.
- Future Demand and Functionality Requirements Report.
- 2022/2023 WSDP IDP Water Sector Input Report
- WSDP website

In line with Overstrand Municipality's Vision – **to be a centre of excellence to the community** – the Municipality has developed a comprehensive customer care strategy. The strategy has now rolled out into consumer services charters for the following departments: electricity, water and sanitation, solid waste management and roads and storm water.

A comprehensive Customer Services and Complaints system is in place at Overstrand Municipality. The Municipality has maintained a high and a very consistent level of service to its urban water consumers. Help-desks were developed at all the municipal administrations with the objective to assist customers. Disabled people are supported to do business from the help-desks. Requests by the illiterate are being captured and forwarded to the relevant official / section. All municipal buildings are accessible and wheel-chair friendly.

Access to safe drinking water is essential to health and is a human right. Safe drinking water that complies with the SANS:241 Drinking Water specification does not pose a significant risk to health over a lifetime of consumption, including different sensitivities that may occur between life stages. Overstrand Municipality is therefore committed to ensure that their water quality always complies with national safety standards.

The Water Safety Plans of Overstrand Municipality includes an Improvement / Upgrade Plan. The purpose of the Improvement / Upgrade Plan is to address the existing significant risks where the existing controls were not effective or absent. Barriers implemented by Overstrand Municipality against contamination and deteriorating water quality include the following:

- Participate in Catchment management and water source protection initiatives.
- Protection at points of abstraction such as river intakes and dams (Abstraction Management).
- Correct operation and maintenance of WTWs (Coagulation, flocculation, sedimentation and filtration).
- Protection and maintenance of the distribution system. This includes ensuring an adequate disinfectant residual at all times, rapid response to pipe bursts and other leaks, regular cleaning of reservoirs, keeping all delivery points tidy and clean, etc.

Three other important barriers implemented by Overstrand Municipality against poor quality drinking water that are a prerequisite to those listed above are as follows:

- A well-informed Council and top management that understands the extreme importance of and are committed to providing adequate resources for continuous professional operation and maintenance of the water supply system.
- Competent managers and supervisors in the technical department who are responsible for water supply services and lead by example and are passionate about monitoring and safeguarding drinking water quality.
- Well informed community members and other consumers of water supply services that have respect for water as a precious resource.

ANNEXURE E:
INTEGRATED WASTE MANAGEMENT PLAN REPORT FOR 2021/22

OVERSTRAND MUNICIPALITY

INTEGRATED WASTE MANAGEMENT PLAN:
Annual Report (1 July 2021 – 30 June 2022)

COMPILED BY:

(Specialist Consulting Engineers)

DECEMBER 2022

REPORT: INTEGRATED WASTE MANAGEMENT PLAN: Annual Report (1 July 2021 – 30 June 2022)

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OVERSTRAND MUNICIPALITY

INTEGRATED WASTE MANAGEMENT PLAN: ANNUAL REPORT

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OVERSTRAND MUNICIPALITY

INTEGRATED WASTE MANAGEMENT PLAN: ANNUAL REPORT

1. INTRODUCTION

1.1 BACKGROUND

This report is a requirement as part of the Integrated Waste Management Plan (IWMP) monitoring and review process as well as being a requirement of the Waste Act to be submitted. The purpose is to determine whether the action plans and implementation items contained in the IWMP are being implemented and if not, what the planning is regarding these. Evaluating the above will provide insight into the extent to which the IWMP has been implemented during the evaluation period, the levels of compliance and if the IWMP is still useful in terms of its goals or if it should be updated.

The evaluation period for this report is from 1 July 2021 to 30 June 2022. The Overstrand IWMP dated May 2020 was used for the evaluation.

2. OVERSTRAND IWMP

2.1 GOALS AND IMPLEMENTATION ITEMS SUMMARY

The following goals and implementation items were included in the 2020 IWMP:

Goal 1:	**Strengthened education, capacity and advocacy towards Integrated Waste Management**
Strategic Objective 1:	Facilitate consumer and industry responsibility in integrated waste management
Strategic Objective 2:	Promote and ensure awareness and education of integrated waste management
Strategic Objective 3:	Build and strengthen waste management capacity
Goal 2:	**Improved integrated waste management planning and implementation for efficient waste services and infrastructure**
Strategic Objective 1:	Facilitate municipal waste management planning
Strategic Objective 2:	Promote industry waste management planning
Strategic Objective 3:	Promote the establishment of integrated waste management infrastructure and services
Strategic Objective 4:	Ensure effective and efficient waste information management
Goal 3:	**Effective and efficient utilisation of resources**
Strategic Objective 1:	Minimise the consumption of natural resources
Strategic Objective 2:	Stimulate job creation within the waste economy
Strategic Objective 3:	Increase waste diversion through reuse, recovery and recycling
Goal 4:	**Improved compliance with environmental regulatory framework**
Strategic Objective 1:	Strengthen compliance monitoring and enforcement
Strategic Objective 2:	Remediate and rehabilitate contaminated land
Strategic Objective 3:	Facilitate the development of waste policy instruments
Strategic Objective 4:	Promote self/co-regulatory measures

3. 1 JULY 2021 TO 30 JUNE 2022 EVALUATION

As per the Waste Act, this report must evaluate the implementation of the IWMP in terms of the following:

a) the extent to which the plan has been implemented during the period;
b) the waste management initiatives that have been undertaken during the reporting period;
c) the delivery of waste management services and measures taken to secure the efficient delivery of waste management services, if applicable;
d) the level of compliance with the plan and any applicable waste management standards;
e) the measures taken to secure compliance with waste management standards;
f) the waste management monitoring activities;
g) the actual budget expended on implementing the plan;
h) the measures that have been taken to make any necessary amendments to the plan;
i) in the case of a province, the extent to which municipalities comply with the plan and, in the event of any non-compliance with the plan, the reasons for such non-compliance: and
j) any other requirements as may be prescribed by the Minister.

To reflect the required information, the extent to which action items and goals listed above were implemented are described below:

3.1 GOALS AND IMPLEMENTATION FOR ASSESSMENT PERIOD

Goals and implementation items (2020 IWMP)			2021/2022	Future planning / Comments
Goal 1: Strengthened education, capacity and advocacy towards Integrated Waste Management			Implemented? (1 = yes, 0 = no)	
Strategic Objective 1:	Facilitate consumer and industry responsibility in integrated waste management	The Manager: Solid Waste Planning must address and co-ordinate the requirements of awareness and general waste management either by himself or an appointed person. This person will co-ordinate and/or delegate the follow-up visits to the special and hazardous waste generators in the Overstrand municipality to ensure that all these generators are aware of applicable legislation and are following steps to become compliant if required. This person will also oversee the information gathering as per legislation, in other words, ensure that generators and transporters report to the municipality as required. General public awareness and feedback on recycling issues and information will also fall under the duties of this person, including maintaining and improving upon the diversion statistics information provided to the public. Continue to support the educational Puppet Show & Theatre.	0.5	Refer to additional information for public awareness. Further implementation to continue. Engagement with special and hazardous waste generators delayed.
Strategic Objective 2:	Promote and ensure awareness and education of integrated waste management			
Strategic Objective 3:	Build and strengthen waste management capacity	Fill all vacant posts as soon as possible. Municipal solid waste employees to attend education seminars and waste forums as is appropriate for their specific responsibility levels. Capacity training and education must be conducted within the municipality where needed. It must be ensured that the solid waste management employees are informed regarding the latest legislation and how to appropriately handle and identify various waste types. Law enforcement departments must also be approached and receive education in solid waste legislation and management to enable them to identify issues and act when required. The South African Institute of Waste Management (www.iwmsa.co.za) is a voluntary organization that provides training on the management of waste. The Overstrand Municipality is encouraged to have their staff become members of this institute and to attend the training sessions that is available on their website. The Waste Management Officer attends the Overberg Provincial Waste Forum, The Western Cape Recycling Action Group as well as District Forums.	1	Mr Mitchell attends forums, seminars and gave presentations as well. Presentation given on recycling at a municipal ward forum. Presentation given to the Bitou Municipality during a visit from them in February 2022 to see how recycling in the Overstrand is done. The Provincial waste forum is attended regularly.

Goals and implementation items (2020 IWMP)			2021/2022	Future planning / Comments
Goal 2: Improved integrated waste management planning and implementation for efficient waste services and infrastructure				
Strategic Objective 1:	Facilitate municipal waste management planning	Review IWMP and submit IWMP annual report along with implementation projects update.	1	Completed annually
Strategic Objective 2:	Promote industry waste management planning	This objective is coupled with Goal 1, where the appointed persons will liaise with industry to ensure that they are aware of the relevant legislation. Follow-up meetings and on-going communication will ensure that industry sufficiently plans and implements actions in order to be compliant and reduce waste generation along with responsible handling/treatment/transport/disposal.	N/A	Implementation for upcoming years.
Strategic Objective 3:	Promote the establishment of integrated waste management infrastructure and services	Construction of a new MRF, drop-off and garden waste chipping facility for Hermanus.	1	Construction has been completed. Contractor to finish repairing snags identified.
Strategic Objective 4:	Ensure effective and efficient waste information management	Improve the detail with which the waste characterisation study is done. The study should include sub-categories for the current included waste types in order for refined planning and diversion option identification. Continue recording at weighbridges and reporting to IPWIS by the Waste Management Officer.	1	Initial results included in the 2020 IWMP. The study continues to collect new data. IPWIS data is submitted monthly.
Goal 3: Effective and efficient utilisation of resources				
Strategic Objective 1:	Minimise the consumption of natural resources	This also ties in with Goal 1 to promote waste minimisation and recycling, which will in turn reduce pressure on natural resources by re-using materials efficiently. New facility designs must take cognisance of natural resource protection. For example, a rehabilitated disposal site must be covered with indigenous vegetation suited to the climate so as not to require additional watering to thrive. Awareness and education should place additional focus on waste avoidance, reducing the need for diversion methods and disposal.	1	The new Hermanus MRF was constructed and is under operation to boost recycling. The Hawston Landfill remove & remediate operation is completed and covered in natural vegetation. Education is largely focussed on diversion information.
Strategic Objective 2:	Stimulate job creation within the waste economy	Appoint contractor(s) for MRF operations at the new Hermanus MRF.	1	The contractor has been appointed via public tender and MRF operations are currently under way.
Strategic Objective 3:	Increase waste diversion through reuse, recovery and recycling	Same as previous.	1	See above

Goals and implementation items (2020 IWMP)			2021/2022	Future planning / Comments
Goal 4: Improved compliance with environmental regulatory framework				
Strategic Objective 1:	Strengthen compliance monitoring and enforcement	Conduct internal and external compliance audits at all waste management facilities as required according to licences and legislation. Findings must be communicated to the DEADP.	1	All operational facilities as well as closed facilities received the required external audits as well as internal audits. These audit reports were submitted to the DEADP within the required timeframes. This item's implementation continues annually.
Strategic Objective 2:	Remediate and rehabilitate contaminated land	Conclude investigation to verify that all waste has been removed at the Pearly Beach Landfill.	1	Process under way and extended to upcoming implementation period in order to conclude discussions and actions with the DEADP following additional site investigations and meetings.
Strategic Objective 3:	Facilitate the development of waste policy instruments	Scheduled item completed in previous year.	N/A	Scheduled item completed in previous year.
Strategic Objective 4:	Promote self/co-regulatory measures	Ties in with Goal 1. Person responsible to liaise with industry should promote the implementation of these measure e.g. through reviewing industry waste management plans. Ensure annual IWMP review and reporting.	1	Refer to Goal 1. IWMP annual report submitted annually.
IWMP implementation % (2021-2022)			**95%**	

4. ADDITIONAL PROJECT INFORMATION

4.1 AWARENESS AND EDUCATION

The Overstrand Municipality conducts comprehensive awareness and education campaigns with continual involvement with the public in terms of solid waste management and the promotion of better waste management practices. Residents are informed and given feedback through the means of newsletters, pamphlets, social media and the municipal website. Schools are visited to educate learners about solid waste and recycling.

The following summarised examples indicate the latest actions. Further details are attached as **Annexure 1**, which is a small sample of the numerous public education and engagements. More examples are available at the waste manager's office.

- Storyteam Storifactori: This is a team conducting an educational theatre project in collaboration with the Overstrand Municipality. They visit schools and community centres throughout Overstrand and perform environmentally themed puppet theatre productions with an interactive nature to teach learners about the importance of nature conservation and proper waste management and recycling. Their target audience is from grade R to grade 7. Productions are presented in Afrikaans, English and isiXhosa.
- Newspapers: For example, "Village News" and "Gansbaai Courant". Solid Waste project articles and advertisements for public participation. Useful waste management and recycling information.
- Press releases, website and pamphlets: Waste transportation information and available solid waste facility information. Solid waste projects progress reports. Recycling information.
- Information pamphlets: Discouraging illegal dumping and information regarding collection days for weekenders. Information on managing waste in baboon-active areas.
- Municipal newsletter ("BULLETIN"): Solid waste events and information.
- Social Media: Announcements, public interaction, useful information.
- Forums & Seminars: Mr Mitchell presented at events, for example at the public forums where a recycling presentation was given to the municipal wards. Presentation given to the Bitou Municipality during a visit from them in February 2022 to see how recycling in the Overstrand is done.

The Overstrand should continue with their awareness and education campaign which contributes to the Municipality's successful waste management practices and public support and involvement. This is also included as an ongoing action item in the IWMP's implementation.

4.2 WASTE INFORMATION MANAGEMENT & ENSURE WASTE MINIMISATION

Goals 2 and 4 are addressed in this section, as the waste information management system quantifies the extent of waste minimisation achieved by the Overstrand Municipality during the evaluation period. The ongoing implementation of this goal is under way and accurate data has been used to determine the portions of waste diverted from landfill. The monthly data is also reported to the Integrated Pollutant and Waste Information System (IPWIS) by the Municipality. This information is summarised as follows:

	Waste Diverted							Waste Disposed	
Month	**Builder's Rubble used as Cover at Gansbaai (tonnes)**	**Builder's Rubble used as Cover at Karwyderskraal (tonnes)**	**Chips used as Cover at Gansbaai (tonnes)**	**Organic waste Composted at Karwyderskraal (tonnes)**	**Recycled at Gansbaai (tonnes)**	**Recycled at Hermanus (tonnes)**	**Total % diverted**	**Disposed at Gansbaai Landfill (tonnes)**	**Disposed at Karwyderskraal (tonnes)**
Jul-21	667.21	875.54	43.70	1,071.39	-		42%	646.78	3058.21
Aug-21	896.14	946.39	40.08	1,023.39	18.98		45%	789.88	2816.87
Sep-21	1,246.74	839.84	138.22	899.88	13.00		44%	761.43	3201.94
Oct-21	2,348.20	1,374.46	170.72	1,054.96	31.26		56%	747.76	3197.98
Nov-21	1,547.72	1,457.88	114.94	1,201.28	19.48		52%	776.58	3257.28
Dec-21	1,042.02	674.02	183.10	998.32	16.52	23.80	35%	1483.99	3994.32
Jan-22	693.98	451.80	159.10	1,220.79	19.50	115.11	38%	928.65	3375.09
Feb-22	1,302.88	790.30	142.24	1,209.72	0.96	78.60	46%	925.74	3243.60
Mar-22	1,756.66	852.20	107.20	919.24	29.16	113.70	54%	720.72	2508.75
Apr-22	1,103.64	979.44	211.60	1,156.79	39.72	40.89	51%	722.31	2731.62
May-22	1,008.86	730.29	-	1,146.80	32.12	92.91	45%	721.63	2919.16
Jun-22	1,101.90	921.21	395.36	1,395.28	17.12	51.38	51%	847.63	2953.85
Year Total	**14,715.96**	**10,893.36**	**1,706.26**	**13,297.84**	**237.82**	**516.39**	**47%**	**10,073.10**	**37,258.67**
Average Monthly	1,226.33	907.78	142.19	1,108.15	19.82	73.77		839.43	3104.89
Average Daily (6day)	47.17	34.91	5.47	42.62	0.76	1.66		32.29	119.42

From the table above, it can be seen that on average, 47% of the Overstrand's solid waste stream has been diverted during the evaluation period. This is an increase of 7% over the previous evaluation.

4.3 EFFECTIVE SOLID WASTE SERVICE DELIVERY & SAFE MANAGEMENT OF HAZARDOUS WASTE

The Overstrand delivers weekly solid waste collection services to all residences in the municipal area. These services are also rendered free of charge to all registered indigent households. There are on average approximately 7400 registered indigent households which receive free basic services.

Waste is collected in informal settlements in the form of communal collection points (bins and skips). In addition to collection services at households, there are numerous public drop-off facilities where the public can offload their waste for collection and disposal. These facilities are either larger drop-off facilities which accommodate vehicles and large loads or "weekend" drop-offs which are smaller and convenient for weekend visitors who cannot put out their waste on collection days to deposit their waste before leaving the Overstrand. These facilities are the following:

- Hermanus Transfer Station
- Hermanus MRF & Public Drop-off
- Kleinmond Transfer Station & Public Drop-off
- Pringle Bay Mini Drop-off
- Betty's Bay Garden Waste Drop-off
- Betty's Bay Mini drop-off
- Gansbaai Landfill Public Drop-off
- Hawston Drop-off
- Voëlklip Mini Drop-off
- Voëlklip Drop-off
- Stanford Drop-off
- Pearly Beach Drop-off

Waste is collected from households in either wheelie bins or refuse bags. A 2-bag system is implemented in order for residents to practice source separation.

Household hazardous waste containers are available at the Gansbaai Landfill and Kleinmond Transfer Station for the temporary storage of these waste types. When the containers reach capacity, the waste is collected and transported to a treatment or disposal facility for disposal. Storage capacity at each facility for household hazardous waste is kept below $80m^3$. Gansbaai Landfill, Kleinmond Transfer Station and the Voëlklip Drop-off each have a hooklift bin for the collection and temporary storage of asbestos roof sheeting, gutters and down pipes, once the containers are full, they are transported to the Vissershok Hazardous Waste Landfill in Cape Town for disposal.

The rendered services as well as the availability of the above facilities prove adequate for effective solid waste service delivery.

All complaints received regarding solid waste are logged on the internal system. A work order is created when a complaint is received and sent to the appropriate responsible person. This person must then address the complaint and report back in order to complete the order.

Complaints can be logged at the following numbers for each area:

Hermanus:	(028) 313 8000
Gansbaai:	(028) 384 8300
Kleinmond:	(028) 271 8400
Stanford:	(028) 341 8500

4.4 IMPROVE REGULATORY COMPLIANCE

All solid waste management facilities that require licensing have been licensed in the Overstrand. Due to the requirements stipulated in the licences, regular audits are required of the facilities, even if they are no longer operational.

External audits are conducted by an independent service provider as required. These reports are submitted to the Overstrand Municipality, the Overberg District Municipality and the D:EADP. The municipality conducts quarterly internal audits on the operational and closed facilities.

The following solid waste facilities were audited during 2022 in terms of their respective licence/permit conditions. Note that some facilities only require audits every second year and some do not require audits any longer.

- Gansbaai Operational Landfill
- Hawston Closed Landfill (Waste body removed and area remediated)
- Hermanus RTS
- Hermanus Closed Landfill
- Kleinmond RTS
- Pearly Beach Closed Landfill
- Voëlklip Closed Landfill

The audits are used by the municipality to identify the non-compliances and addressing the identified issues. Not all issues can or need to be immediately addressed but are scheduled according to the available budget and/or according to stipulated dates in the licences. The audit reports can be obtained from the municipality on request.

The Municipality has therefore fully implemented the action under this goal in order to evaluate their solid waste management facilities and improve compliance.

4.5 BUDGETING

The municipality appoints an external service provider annually in order to evaluate the waste disposal facilities and calculate cost estimates in order to rehabilitate each facility. This is done in accordance with the relevant accounting standards (GRAP19). The evaluation date of this annual report is at the municipal financial year-end, 30 June.

These costs need to be recalculated annually to provide the best estimate due to changes in legislation, rehabilitation requirements, expected year of rehabilitation and changing site conditions. A summary of the latest cost estimate (30 June 2022) for each site that would require future rehabilitation is provided below:

Site Name:	**Onrus Landfill**	**Hermanus Landfill**	**Hawston Landfill**	**Fisherhaven Landfill**
Total (Excl. VAT)	**R17,713,930.94**	**R17,807,844.61**	**R5,476,867.24**	**R14,313,944.62**
Site Name:	**Voëlklip Landfill**	**Stanford Landfill**	**Pearly Beach Landfill**	**Gansbaai Landfill**
Total (Excl. VAT)	**R24,267,578.89**	**R5,493,017.07**	**R6,913,228.32**	**R48,600,808.54**

These cost estimates are not all required in the assessment period, but are scheduled for upcoming financial years.

Adequate budget is available for the solid waste operational services, but currently limited funds are available for capital projects. The removal and remediation of the Hawston Landfill has been completed. The waste was transported to the Karwyderskraal Landfill for disposal. The process is almost completed with the Department confirming after further testing that no contamination is present. Establishment of a new Drop-off and material recovery facility for Hermanus is completed and currently operational.

The Municipality needs to explore sources of funding in order to implement capital projects.

4.6 SOLID WASTE EXPENDITURE DURING EVALUATION PERIOD

OPERATING REVENUE	**R**
Service Charges	76,951,158
Transfers & subsidies	16,644,929
Fines, Penalties and Forfeits	840,000
Other Revenue	119,612
Total Direct Operating Revenue	**94,555,699**

OPERATING EXPENDITURE	
Employee related costs	33,616,636
Debt impairment	543,791
Depreciation & asset impairment	2,906,270
Finance charges	184,966
Inventory consumed	3,635,755
Contracted services	31,896,156
Operational Costs	14,004,646
Total Direct Operating Expenditure	**86,788,220**
COSTING	
Departmental Charges/Recharges	7,786,422
SURPLUS/DEFICIT	
Operating Surplus: Total revenue less Total Expenditure	**-18,943**

4.7 IWMP REVIEW AND UPDATE

The latest IWMP was finalised and approved by Council on 27 May 2020. The next generation IWMP will be developed during 2024/2025.

5. CONCLUSIONS AND RECOMMENDATIONS

Based on the goals that were set in the IWMP for each solid waste management category it is evident that the Overstrand Municipality followed the IWMP and implemented all actions listed in the implementation schedule.

The Overstrand Municipality is committed to deliver efficient waste management services as is evident from the basic services they render as well as the supporting functions by implementing awareness and education, post-collection recycling, garden waste chipping and composting.

Since the finalisation of the IWMP, the Overstrand have also developed an Organic Waste Diversion Plan as required by the amended Gansbaai Landfill operational permit and are implementing it alongside the IWMP in order to achieve diversion targets. The total average organic fraction diverted at the Gansbaai Landfill from 1 July 2021 to 30 June 2022 was 36.24%. However, the diversion percentage has gradually increased monthly and the diversion rate for the month of June 2022 alone was 64.29%. The Overstrand is therefore on target to be able to achieve the target of 50% organic waste diversion at the landfill by the end of 2022.

One concern is the availability of funds for capital projects which would require large sums such as the future rehabilitation of disposal facilities. Note that even with the limited funds the municipality is still working on rehabilitating the closed sites as is evident by the current progress with Hawston project and planned financial commitment for projects such as installing a trommel screen at the Gansbaai Landfill in order to remove organics from the received waste stream and increase organic waste diversion.

Another challenge identified in the Overstrand is the amount of illegal dumping. This will require co-operation between the public, law enforcement and the solid waste department.

ANNEXURE 1

AWARENESS AND EDUCATION EXAMPLES

Munisipaliteit • U-Masipala • Municipality
OVERSTRAND
P.O. Box 20, Hermanus 7200
www.overstrand.gov.za

	Telephone	Fax
Hermanus	028 313 8000	028 312 1894
Gansbaai	028 384 8300	028 384 0241
Kleinmond	028 271 8400	028 271 4100
Stanford	028 341 8500	028 341 0445

24-hour Emergency 028 313 8000/8111
Fire Brigade 028 312 2400

AUGUST 2021

Bulletin

Official newsletter of the Overstrand Municipality

ALTERNATIVE ENERGY BREAKTHROUGH FOR OVERSTRAND

On 21 May 2021, Overstrand Municipality signed a Use-of-System Agreement with a renewable-energy trading company, Enpower Trading, thereby taking the first steps to enter the renewable-energy market in a green and sustainable manner.

This ground-breaking historic agreement will enable the municipality to take advantage of the new energy regulations to transition from dependence on Eskom to renewable energy.

Overstrand Deputy Mayor, Elnora Gillion, emphasised that although the municipality will not be able to break away completely from Eskom, it is committed to finding alternative ways of generating and/or purchasing electricity to try and lessen the effect load shedding has on local businesses and residents.

Director Nikolai Germann explained that Enpower Trading (Pty) Ltd is a South African power trading company formed by SolarAfrica Energy, a rooftop solar finance and development company, and Enterprise Power, a pan-African power development and trading firm.

He stated that Enpower Trading's business model is to source renewable energy from independent power producers, to wheel it across municipal power grids, and to offer green energy to interested customers at a discount to prevailing power tariffs.

"Enpower Trading compensates municipalities for the use of their networks and municipal sub-charges as approved by the national regulator NERSA. Over time, Enpower Trading will develop local power-storage solutions to shield municipal constituents from the risk of load shedding," Germann said.

The agreement complies with national energy policy objectives and the regulation of the power sector.

Trading operations will start once the licence has been granted to Enpower Trading by NERSA. Note, though, that power trading operations in Overstrand remains subject to NERSA's approval of municipal tariffs.

Overstrand Municipal Manager, Dean O'Neill, assured residents of the Overstrand that although the concepts and terms used are foreign, "we need to get our heads around it in order for us to be progressive. The municipality will follow proper processes with due diligence in its attempts to make 'green energy' happen as an alternative". He added that Overstrand is committed to assisting Enpower Trading with the application process for a licence from NERSA to help break Eskom's monopoly.

It is envisaged that towards the end of the year, Enpower Trading's bidding process to appoint independent power producers (IPPs) will be concluded and that these IPPs will commence with erecting plants to generate renewable energy to be fed into the municipal grid.



HISTORIC AGREEMENT SIGNED: Present at the signing of a Use-of-System Agreement were Deputy Mayor Elnora Gillion, Municipal Manager Dean O'Neill, Enpower Trading Director Nikolai Germann, Overstrand's, Senior Manager for Electrical Services Koos du Plessis, Enpower Trading Director Charl Alheit and Overstrand's Director for Infrastructure and Planning Stephen Müller.



RECYCLING IN HERMANUS AND SURROUNDS BOUND TO RECOMMENCE IN SEPTEMBER



Materials-recovery and public drop-off facility currently under construction in Hermanus. The inset shows the location of the steel construction that caused the delay.

Construction of the new materials-recovery and public drop-off facility in Hermanus suffered several setbacks.

Sometime in March this year, strong winds caused severe damage to three of the steel frames erected as a structure that would house part of this facility.

On inspection, structural engineers found that the type of steel used for these frames were substandard and ordered the contractor to source a different type of steel. Given the current shortage of steel experienced in the country, this caused a delay of approximately three months in the construction process.

Nevertheless, construction is back on track and the facility ought to be ready for handover to a duly appointed operator sometime in August. With regards to the latter, the invitation to bid for the operation of this facility closed some time ago and all tenders received are currently being evaluated.

If everything goes according to plan, materials recovery in and around Hermanus will recommence in September.

Residents will be informed by way of a public notice of the date on which the two-bag collection system will kick in yet again.

OVERSTRAND BULLETIN DECEMBER 2021

WARD COMMITTEES:
Residents' direct say in local government affairs

Ward committees are regarded as the ultimate vehicle to promote good governance at local government level since it involves communities directly in planning, budgeting for, and monitoring and evaluating programmes and projects.

Even though Overstrand Municipality is renowned for the smooth functioning of its ward committee system, this system can only be maintained and even improved if the community is involved in the election and functioning of these committees.

Following on the 2021 local government elections, new ward committees have now been established for each of Overstrand's 14 wards (see map).

These committees are comprised of the Ward Councillor and up to ten other persons who have been duly nominated and elected to represent organisations/sectors, geographical blocks and other stakeholders (i.e. residents) within the boundaries of the particular municipal ward.

Together with the Overstrand Municipal Advisory Forum (OMAF), these committees will act as the official liaison mechanism regarding all strategic municipal matters affecting that particular ward.

For more information on the members elected to serve on your ward's committee, contact your Ward Councillor.

OVERSTRAND WARDS

Overstrand Municipality is located in the Overberg District, Western Cape.

Overstrand's wards are as follows:

1. Stanford, Thembelihle
2. Gansbaai North-East, Masakhane
3. Hermanus, Voëlklip and a portion of Westcliff east of De Goede Street
4. Mount Pleasant, Hemel-en-Aarde Valley and a portion of Westcliff west of De Goede Street
5. Zwelihle
6. Zwelihle
7. Sandbaai
8. Fisherhaven, Hawston
9. Kleinmond, Mountain View, Palmiet, Beverly Hills, Extension 6
10. Pringle Bay, Rooi-Els, Mooi-Uitsig, Betty's Bay, Overhills, Proteadorp
11. Baardskeerdersbos, Eluxolweni, Pearly Beach, Buffeljachtsbaai, Franskraal
12. Zwelihle
13. Onrus, Vermont
14. Blompark, De Kelders, Gansbaai South-West, Van Dyksbaai



WORTH NOTING

- A ward committee must meet at least monthly, except when Council is in recess.
- All meetings must be open to the public, and any citizen may address the committee.
- Meetings may not be longer than two hours, except publicly announced quarterly report-back meetings which may not last longer than three hours.
- All quarterly report-back meetings must be conducted after municipal office hours.
- Ward Committee members or the person they seconded will be reimbursed for out-of-pocket expenses in accordance with the tariff schedule as developed and amended from time-to-time for this purpose.
- The municipal administration provides various forms of administrative and technical support to enhance the ward committee system.
- A ward committee's term of office coincides with that of Council.

NEWSFLASH: RECYCLING BACK ON TRACK

Back in August this year, *Bulletin* reported on the progress being made with the construction of the new materials-recovery and public drop-off facility in Hermanus and the appointment of a contractor to operate this facility.

The good news is: That facility is now fully operational.

This means households in Greater Hermanus and the Hangklip-Kleinmond area can once again leave their recyclables in a clear plastic bag on the pavement for collection on the designated refuse-removal day.

For every clear plastic bag placed out by a household, a new one will be supplied as replacement.

If you are not a permanent resident (i.e. use your property as a holiday/weekend home), visit your nearest municipal office to get a clear plastic bag or two so you can get started. Thereafter, replacement of these bags will be automatic.

All paper, cardboard, tin cans, glass bottles and plastic can be placed in the clear plastic bags.

In this regard, keep the golden rule in mind: Wet waste goes in black bags, recyclables in clear plastic bags.

YES! These go into a clear bag:

PAPER / CARDBOARD	GLASS	PLASTICS	CANS
			
Newspapers, magazines, paper, cardboard and boxes	Bottles and jars. *No other glass (window panes, windscreens etc)*	Cold-drink, water and milk containers, yoghurt and ice-cream containers, bubble wrap, plastic bags	Cold-drink and food cans, deodorant and hairspray cans, cans containing household cleansing aids

NO! These go into a black bag:

FOOD WASTE, SCRAPS AND PEELINGS	DISPOSABLE NAPPIES, TOOTHPASTE TUBES	WET OR FOOD-SPOILED PAPER & CARDBOARD	OLD CLOTHING AND SHOES
			

To prevent injury to our refuse collectors, please wrap any broken glass in newspaper before placing it in a bag or wheelie-bin.

May we also kindly remind all residents, holidaymakers and weekenders that refuse bags/containers should not be placed out before 07:00 on the day of collection. No wheelie-bins or refuse bags may be left on the pavement overnight. Failure to comply with this regulation may result in hefty fines, especially in problem-animal affected areas.

If you have to depart before the scheduled collection day, please drop your household waste off at the nearest municipal facility or make arrangements with a neighbour/the rental agency to take care of the bags on your behalf.

For more information on scheduled collection days and recycling, contact your nearest municipal office or send an e-mail to enquiries@overstrand.gov.za.

NEWSFLASH: OVERSTRAND BABOON MANAGEMENT PROGRAMME – FEEDING OF BABOONS AND WASTE MANAGEMENT

The Overstrand Baboon Management Programme is the mandated responsibility of the Overstrand Municipality, but the Western Cape Government through CapeNature still regulates the feeding of baboons in public areas in accordance with the Wild Animals Regulations (Provincial Notice 955 of 1975), Regulation 42A read with Section 86(1)(d). The two organisations therefore would like to make the following information available.

A) FEEDING OF BABOONS: Many residents enjoy having wildlife in their gardens. In order to protect wildlife and ecosystems from the negative impacts of attaining human-derived food, wildlife in general and especially baboons must not be fed. Due to the large amount of sugar, sodium and various preservatives in many human-derived food items, the baboons' health is negatively impacted. These easily accessible food items attract the troops into the urban areas. Baboons in urban areas are also exposed to possible harm from dogs, traffic, electric cables, garden poisons and decaying or hazardous refuse. They may suffer long-term injuries from pellet guns or other weapons used by frustrated residents. Baboons often cause damage to property, and humans may be at risk of injury when holding food items when a baboon approaches. It is best practice not to display foodstuffs and to make use of proven baboon-proofing mechanisms to prevent entries into homes.

According to the current Baboon Management Guidelines of the Western Cape, a baboon who continues to break into homes and cause damage to property may be classified as a "damage-causing animal". This could lead to the removal of the animal from the troop. Feeding of baboons is illegal. Natural vegetation in protected areas surrounding our urban edge provides a much safer natural and healthy habitat and foraging environment for our baboon troops.

The table below advises on common attractants in residential gardens and how to mitigate attracting baboons:

COMMON BABOON GARDEN ATTRACTANTS FOR BABOON



ITEM	WHAT YOU CAN DO
Birdfeeders: commercial bird seed, fruit and nectar bottles	Remove fruit, birdseed feeders and nectar bottles as these are highly desirable to baboons. Rather plant indigenous flowering plants to attract birds all year round. Nectivorous birds are important pollinators to many fynbos plant species and should not become dependent on sugar water bottles as it impacts the ecosystem. Nectar bottles may harbour bacteria causing suffering to birds. Shallow basins or birdbaths with fresh water are sufficient for birds to bath and drink from daily.
Pet food bowls	Feed pets inside or do not leave cat/dog food bowls outside with food in them.
Compost heaps	A sealed composting container modified to be baboon-proof is the best solution. Always cover fresh kitchen scraps with a thick layer of mature compost and soil and then with black builders' plastic. The black plastic retains heat and moisture and will improve composting time.
Fruit/food put out for wildlife	Do not feed any wildlife. It creates dependency on exotic or human-derived foods, negatively impacting each animal's essential role in the ecosystem.
Food specifically put out for baboons	Feeding baboons is illegal. Offenders will be prosecuted.
Fruit and nut trees	It is best to remove fruit and nut trees entirely. Alternatively, harvesting ripe fruit and/or nuts will deter the baboons, but they do not always wait for fruit to ripen.
Vegetable Gardens	Secure within a baboon-proof greenhouse-type construction or sturdy wire mesh and poles.
Domestic Waste Management	Utilise an approved animal-proof waste container (bin) as stipulated in the Overstrand Integrated Waste Management Bylaw (2021). Transgressors will be prosecuted.

In accordance with the Wild Animals Regulations (Provincial Notice 955 of 1975), Regulation 42A(1) read with Section 86(1)(d), "no person may feed or attempt to feed any baboon (Papio ursinus ursinus) or vervet monkey (Cercopithecus pygerythrus) in a built-up area or public place". The first fine associated with this transgression is R2 500 and thereafter, read together with Section 86(1)(d), a fine of R40 000 or a prison sentence of one year or both and a fine of up to three times the commercial value of the fauna involved.

B) WASTE MANAGEMENT: Overstrand Municipality's Integrated Waste Management Bylaw of 2021 stipulates that each home owner or tenant/ occupier must use animal-proof containers in all problem-animal areas, and the municipality may institute legal proceedings against the owner if the following waste management activities are not complied with.

Section 11(5): Visitors that leave before collection day must place their refuse in animal-proof containers supplied for the area for that purpose or take their refuse to the nearest waste handling facility as directed by the municipality.

Section 13(5)(d): Receptacles must be placed outside the entrance to the premises before 07:00 on the day of the week specified by the municipality for waste removal and taken back inside before sunset on the same day or such other location or times as required by the municipality in terms of a written notice to the owner or occupier of the premises.

Section 13(1): The municipality will collect domestic waste placed in approved domestic waste containers and business waste placed in approved animal-proof business waste containers from a location and in a condition as determined in the bylaw or any notice in terms of this bylaw. Waste placed in a location not meeting the prescriptions of the municipality or a receptacle not approved by the municipality will not be collected.

Section 13(5)(C): Receptacles are to be kept closed to avoid animal and insect interference and wind-blown litter in a clean and hygienic condition.

Section 13(10): Only animal-proof containers may be used by residents in areas which the municipality has declared as problem-animal areas, and these containers are, at cost, obtainable from the municipality or an approved vendor.

Section 13(11): If an owner or occupier of premises in a problem-animal area is using a receptacle that does not comply with the requirements of the municipality, he/she will be instructed to obtain an animal-proof container either from the municipality or an approved vendor and, in cases where the municipality is of the opinion that more than one animal-proof container is needed due to the volume of waste, the owner or occupier will be compelled to purchase such additional container or containers.

- **"Animal-proof container"** means an approved waste container of suitable design with a locking mechanism that prevents problem animals (wildlife or domestic) from gaining access to waste in a waste container, as required by the municipality in specific areas.
- **"Problem-animal areas"** means areas identified from time to time by the municipality, as listed and amended as required from time to time on Overstrand's website, where animals behave in a way that creates problems.

Please note that this letter serves as a request to comply with Part A) and Part B) of this letter. If it is found that any transgression in relation to the above continues on your property, the municipality will request that CapeNature investigate and prosecute under the regulations. If Overstrand Municipality's Integrated Waste Management Bylaw (2021) is not adhered to, the matter will be referred to the Overstrand Law Enforcement Department who will investigate the matter and who may issue a fine to the transgressors.

Your cooperation in this matter will be appreciated. For any queries, please contact Overstrand Municipality's Environmental Management Section at 028 316 3724.

A CALL ON ALL DOG OWNERS TO BE "GOOD AMBASSADORS"

Soon our towns will be inundated with visitors from all over, and we would like to call on everyone to ensure that their dogs are kept on a leash at all times in public areas, including beaches, cliff paths and hiking trails.

Dog walkers should stick to designated trails, respect the rules and be considerate towards other users, which implies that they should pick up after their dogs.

Note, too, that no dogs will be allowed on any of Overstrand's five Blue Flag beaches whilst the flag is flying.

The new Blue Flag season will commence on Wednesday, 1 December 2021 and will run till 16 January 2022 for Hawston, Kleinmond, Castle Beach and Onrus. For Grotto, this season will be extended until 31 March 2022.



HERMANUS FACILITY RECYCLING ± 70 TONS OF WASTE PER MONTH ALREADY



The Waste Material Recovery Facility situated in Schulphoek Road, next to the water treatment works and Zwelihle Primary in Hermanus

The Waste Material Recovery Facility (MRF) in Hermanus has been fully operational since November 2021. Operated by the contractor Hermanus Recycling, this facility groups, sorts and bales everyday recyclable household waste such as glass and plastic bottles, milk cartons, tin cans, paper and cardboard originating from the Greater Hermanus and Hangklip-Kleinmond areas.

Overstrand's Solid Waste Manager, Craig Mitchell, is delighted to report that thanks to the excellent cooperation of residents, roughly 70 tons of waste is already being redirected from the Karwyderskraal landfill site monthly, which will go a long way towards extending that site's lifecycle.

He urged residents who are not already doing so to make use of the clear recycle bags provided free of charge by the municipality to dispose of their household's recyclable waste. "Helping to keep the waste stream that ends up at landfill sites to a minimum by disposing of your recyclables responsibly will definitely benefit our environment now and in the future," he said.

Getting to grips with recycling

Since November last year, the municipality has been providing households with clear plastic bags which they can use to dispose of their recyclables. These bags should be placed out on the same day ordinarily scheduled for waste collection in your area.

For every clear plastic bag collected on that day, a replacement one will be provided free of charge.

■ Do's and Don'ts

Recycling is rather simple, as long as you follow these golden rules:

- √ "Wet waste", in other words things that cannot be recycled, goes into the black bag and recyclables into the clear bag: Thus, only place clean and dry recyclable items such as plastic or glass bottles, tin cans, milk cartons and items made from paper or cardboard in the clear bag.
- √ To prevent injury to refuse collectors, please be sure to wrap shards of broken glass in newspaper before disposing thereof.
- √ Note that garden waste (cuttings, debris, et cetera) should be placed in a separate green bag so that it, too, can be redirected for composting.
- √ Don't forget that refuse bags – whether black, clear or green – should only be placed out on the day scheduled for collection: They should not be placed out ahead of time. In fact, to leave refuse bags on the sidewalk overnight is regarded as a criminal offence in those areas affected by problem animals.

■ No clear bag or needing more?

Due to demand and the resultant pressure on available stock, some households may not always receive a replacement clear bag on collection day. There are also instances where households may require more clear bags to cope with volumes.

In instances such as these, replacement bags can be collected from the Hermanus (Magnolia Street) and Hangklip-Kleinmond (5th Avenue) administrations' help desks.

Note, too, that large volumes of recyclables can be dropped off at the Hermanus MRF between 08:00 and 17:00 from Monday to Friday and until 14:00 on public holidays that fall on a weekday.

Should you need to dispose of excess recyclables over a weekend, please make use of the nearest transfer station or municipal drop-off facility.

"Wetland Action for People and Nature"

- unique peatland in Overstrand a prime example



Pictured at the Onrus River Palmiet Peatlands are from l-r: Duncan Clews (Camphill Farm Community), Sheraine van Wyk (Whale Coast Conservation), Dr Lesley Gibson (ARC specialist researcher), Byron Sharpe (Camphill Farm Community), Simon Schoenberger (Camphill Farm Community), Cllr Clinton Lerm (Mayco member: Investment and Infrastructure), Stephen Müller (Director: Infrastructure & Planning), Liezl de Villiers (Senior Environmental Manager), Meagan Carelse (Fire Department), Tarron Dry (Environmental Services Department), Kim Heneke (Fire Department), Jill Hendricks (Environmental Services Department), Danielle Smith (Environmental Services Department) and Lester Smith (Fire Chief). In front are Dr Alanna Rebelo (ARC wetland ecologist) and Yulanda Scholtz (Fire Department).

WORLD WETLANDS DAY IS CELEBRATED IN FEBRUARY EACH YEAR. In recognition of the essential role these natural filtering systems play in keeping the vulnerable ecosystems of our estuaries functioning, it was decided to revisit the Onrus River peatland in the Hemel-en-Aarde Valley two years after it has finally been declared safe following on an underground fire that raged and smouldered for months and months on end.

The Onrus River peatland, commonly referred to as the Palmiet Peatlands, is the only upstream natural filtering system that keeps the Onrus estuary in balance. This peatland is unique since it is covered by a robust endemic shrub Prionium serratum (palmiet) that slows down water flow and forms peat.

Peat is organic material with a high carbon content that accumulates over thousands of years.

Covering approximately 33 ha, the Palmiet Peatlands piqued the interest of scientists the world over when a runaway brushfire set the peat alight, causing a subsurface fire that took almost a year to contain and posed a serious health threat to anyone in close proximity.

"We had to bring in a peat specialist, Dr Piet-Louis Grundling from the National Working for Wetlands Programme, which is an initiative of the Department of Forestry, Fisheries and the Environment (DFFE), and a fire specialist, Martin Bolton from the National Working on Fire Programme, to assist and to find a workable way forward to douse the underground fire. In partnership with these specialists and other government organisations and affected landowners, a specialised fire suppression plan was implemented. The Overstrand Environmental Management Department played a huge role in the coordination of these efforts and received a National Wetlands award for their efforts," said Liezl de Villiers, Overstrand's Senior Environmental Manager.

Funded by the Water Research Commission, a project titled Determine peat loss and develop management and rehabilitation protocols for peatlands in South Africa has been initiated by the Agricultural Research Council: Natural Resources and Engineering (ARC-NRE) under guidance of Dr Althea Grundling.

Vitally important data will be collected over a period of at least two years and, thus far, the research team has dug more than 20 wells and fitted these with piezometers along three transects at the peatland to monitor water levels. The aim with this field exercise is to establish hydrological and stratigraphical baseline data before and after rehabilitation.

"Peat can only burn if it is no longer saturated, so the question is: What causes the peatland to dry out? If you think about it logically, it is because less water comes into the system," Dr Lesley Gibson, specialist researcher at the Agricultural Research Council (ARC), explained.

Invasive alien plant species might be a cause, or it could be attributed to the building of the De Bos Dam in the late 70s to supply Hermanus with drinking water as well as the expansion of agricultural activities upstream from this dam.

"Once we have collected and analysed the data, we will have a better understanding of how the system functions. Only then can we decide on how best to rehabilitate and manage it," Dr Gibson said.

The research team is confident that the first data might be available as early as October this year.



Installing a deep piezometer (Photo: AT Grundling)



Inspecting a site to install a piezometer nest along a transect at the Onrus River Palmiet Peatland (Photo: AT Grundling)

Municipality • U-Masipala • Munisipaliteit
OVERSTRAND

BABOONS + UNSECURED REFUSE = PROBLEM

HERMANUS



Overstrand Municipality's Solid Waste by-law stipulates that each home owner or tennant/occupier must use baboon-proof containers in areas that the Municipality has identified as problem animal areas.

The Municipality may institute legal proceedings against the owner, occupier, or other person, as the case may be in terms of the Criminal Procedure Act, 1977 (Act 51 of 1977).

The declared problem animal areas are Hangklip-Kleinmond (incl. Arabella), Betty's Bay, Rooiels, Pringle Bay, portion of Onrus, Voëlklip, Fernkloof (ind. Golf Estate), Hermanus Heights, Kwaaiwater, Eastcliff and portion of Hawston.

The by-law further states:

1. Bins must be secured with baboon proof locking devices
2. Black bags may not be left on top of or outside bins
3. No black bags may be left on pavement or sidewalk

- *Only put refuse bins out before 07:30am of the day of collection, not the day before. NO BLACK BAGS ON PAVEMENT!*
- *Each household is permitted one bin with refuse bags of household waste (which may include one bag of garden refuse).*
- *Garden waste should preferably be taken to the Hermanus Transfer Station for chipping and composting, alternatively it can be taken to the Prawn Flats or Hawston drop-offs for disposal.*

REFUSE COLLECTION DAYS *(days remain the same regardless of public holidays)*

MONDAY	Voëlklip
TUESDAY	Onrus, Chanteclair, Berghof
FRIDAY	Kwaaiwater, Fernkloof, Eastcliff, Hermanus Heights, Hawston



WEEKEND VISITORS CAN DROP REFUSE BAGS AT:
Voëlklip Drop-off near the OK Supermarket in 7th Street, Voëlklip.

HOME OWNERS / HOLIDAY RENTALS:
Please make arrangements with a nearby neighbour to dispose of household waste on the scheduled day. If you are letting your property, be sure to bring all arrangements regarding the treatment of household waste to your tenants' attention.

Baboon refuse removal issues: 028 313 8092
or email enquiries@overstrand.gov.za



HERMANUS
@hermanusbaboons
Hermanusbaboons.co.za
info@hermanusbaboons.co.za

BABOONS
EDUCATION & AWARENESS

Contact numbers you might need for the various emergency services:
- **028 313 8111** for emergencies relating to municipal infrastructure
- **028 312 2400** in case of a fire, flood or medical emergency
- **028 313 8000** for general enquiries / accounts
- **028 313 8996** for law enforcement day-to-day complaints
- **028 313 8980** for serious safety and security issues

In collaboration with Hermanus Baboon Action Group.

BABOONS

EDUCATION & AWARENESS

INITIATED BY HERMANUS BABOON ACTION GROUP

(PUBLIC PRIVATE PARTNERSHIP, IN THE INTERESTS OF COMMUNITY SAFETY AND AWARENESS)



Proactive measures and responses to possible baboon encounters:

- Join your local Whatsapp group for Baboon Alerts.
- If renting your house, advise tenants how to manage the situation, particularly if they have children or pets.
- Know your refuse day, take responsibility for securing your bin.
- Always set your house alarm as you leave. Close all windows.
- Young baboons can access a gap 5cm or larger.
- Baboons can open sliding doors and turn handles.
- Appoint a close neighbour or friend in town to be key holder.
- If baboons enter your house, make way so they exit unhindered.
- Keep pets away in a locked room until all baboons have left.
- Never threaten baboons or take food items from them.
- Warn children to drop food items and move away, if approached by a baboon.
- Remove baboon poop using gloves and HandyAndy as soon as possible, poop may carry disease.
- Avoid leaving domestic pets outside for extended periods when you are out.
- Beams in the garden provide early warnings.
- Keep fruit bowls and food items out of sight, away from windows.
- Pick ripe fruit from fruiting trees daily. Vegetable gardens, bird feeders, dog food bowls attract baboons.

BABOONS + UNSECURED REFUSE = PROBLEM

Visit our website: www.hermanusbaboons.co.za or
Facebook page @Hermanus Baboons or email info@hermanusbaboons.co.za for more tips.

OVERSTRAND MUNICIPAL RECYCLING SUPERHERO MASCOT BATTLE

ENTRIES
Nominate your department mascot and forward the name /department to environintern1@overstrand.gov.za by 4 March 2022

WHO MAY ENTER
All MUNICIPAL DEPARTMENTS

Global Recycling Day 18 • 03



WHEN
18 March 2022
14:00-16:30

WHERE
FERNKLOOF NATURE RESERVE

JUDGING CRITERIA
HOW TO IMPRESS THE JUDGES?

PRESENT YOUR SUPERHERO MASCOT COSTUME MADE FROM RECYCLABLE MATERIAL;
STATE YOUR RECYCLING SLOGAN;
IDENTIFY HOW RECYCLING WILL BE IMPLEMENTED IN YOUR DEPARTMENT &
BRING THE "GEES"

ENTER NOW!!!

Munisipaliteit • U-Masipala • Municipality
OVERSTRAND

JUDGING
A JUDGING PANEL WILL SELECT THE WINNER

AWARDS
THE WINNING DEPARTMENT WILL BE AWARDED THE TITLE OF RECYCLING SUPERHERO OF 2022 AND RECEIVE THE TROPHY.

DID YOU KNOW
EVERY YEAR, THE EARTH YIELDS BILLIONS OF TONS OF NATURAL RESOURCES AND AT SOME POINT, IN THE NOT-TOO-DISTANT FUTURE, IT WILL RUN OUT. THAT'S WHY WE MUST THINK AGAIN ABOUT WHAT WE THROW AWAY – SEEING NOT WASTE, BUT OPPORTUNITY.
RECYCLING IS A KEY PART OF THE CIRCULAR ECONOMY, HELPING TO PROTECT OUR NATURAL RESOURCES.
EACH YEAR THE 'SEVENTH RESOURCE' (RECYCLABLES) SAVES OVER 700 MILLION TONNES IN CO_2 EMISSIONS, AND THIS IS PROJECTED TO INCREASE TO 1 BILLION TONS BY 2030. THERE IS NO DOUBT RECYCLING IS ON THE FRONT LINE IN THE WAR TO SAVE THE FUTURE OF OUR PLANET AND HUMANITY.

y na die weustryd teen
van die Paarl na
osch gereis het.
na het in 'n brief wat
voorgelees was tydens 'n
gedenkdiens wat deur
ntics-rugbyklub gehou is,
wens is dat sy as eendag
massagraf in Mount
, waar 47 van die
s begrawe is, gestrooi
ord.
lie klub 50 jaar staande
á so 'n groot verlies van
jong spelers, het ook 'n
ge opoffering van almal
die samewerking van
as nodig. Wees verseker
ning kom as jy volhard
tryd," was Seconna se
p aan die gemeenskap.
d Gibson, wat in 1972 die
afrigter was, het ook
oe hy die ramp
ring het nadat hy die bus
het omdat hy iemand
onderend toe moes vat.
gende dag, het hy vertel,
Gillion in sy plek met
eentheid Paarl toe
Gillion het ook in die

skenk.

Na afloop van die diens in Mount Pleasant Primêr se skoolsaal het die skare na die Mount Pleasant-begraafplaas beweeg waar blomme by die massagraf gelê is.

Massagraf

Willem, Magdalene, Ivan en John April en hul broer Stephen Philander, Paul en Maria Frans, Anita Wentzel, Prins Arendse, Karel Coert, Karel Adams, Mercia Aplon, Ronald Petersen, Irene Seconna, Andrew Minnaar en Maria Davids is in Mount Pleasant te ruste gelê.

Die busbestuurder Daniël Plaatjies, Gabriël Plaatjies, Willem Plaatjies, Velia Marais en Esmerelda Isaacs is in Hawston begrawe.



Judy van der Merwe (regs voor) saam met familielede by haar ma Irene Seconna se graf. Judy se broer Japie Seconna was ten tyde van die busramp die kaptein van die A-span. Hy het oorleef omdat hy nie met die bus terug na Mount Pleasant gereis het nie. Irene Seconna se suster Henrietta Pietersen en haar twee dogters Henrietta (junior) en Francis het ook in die ramp omgekom.

Michael James organisation

NSOLVENT ESTATE AUCTION

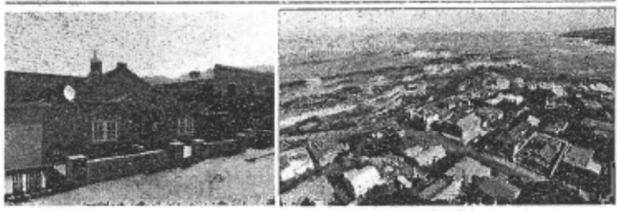
Duly instructed, Michael James Organisation will submit for Public Auction

ONRUSTRIVIER

n Date	Friday, 24 June 2022 @ 10h30
	30 Green Street, Onrustrivier
g	Sunday, 19 June 2022 from 11am - 2pm

progressive administration

INSOLVENT ESTATE HENKA FAMILIE TRUST
MASTER'S REF. NO.: C154/2022



ERF 2898, ONRUSTRIVIER MEASURING 495m² IN EXTENT

BEAUTIFUL COASTAL HOME

Walking Distance To The Beach

Modernised Home Offering - Entertainment Room In Fireplace And Stacker Doors To Splash Pool, Timber Deck Plan Family Lounge, Kitchen With Oregon Pine Counter Tops Bedrooms, 2 With En-Suite Bathrooms, Family Bathroom

Upper Level - Open Plan Studio With Fireplace

Alarm System With Beams And CCTV
Single Garage and Carport

www.michaeljames.co.za Ref: 3286

10% Deposit + commission on fall of the hammer, balance on transfer. FICA Documents will be required for auction registration.

Samantha 021 851 7007 / samantha@michaeljames.co.za
Auctioneer: Andrew James

AUCTIONEERS APPRAISERS VALUERS PROPERTY CONSULTANTS

How to make recycling easy

The town of Hermanus takes pride in its development of a very successful Recycling at Source programme since 2005.

Hermanus Recycling wants to encourage residents to use these four easy steps to make recycling easy:

- Buy yourself one roll of transparent refuse bags. If you recycle using a black bag, your recycling will end up in the landfill with all the general household waist.
- Fill your transparent bag with cans, bottles, paper and plastic.
- Put your transparent bag out next to your black bag on refuse removal day. You will be rewarded by the municipality leaving you a replacement transparent bag.
- This way you will keep your own roll of transparent bags as a back-up for those weeks the wind blows your free bag away or your free bag gets lost for whatever reason.

If you are uncertain of what to recycle, contact Hermanus Recycling on 083 310 2319.

MY HOME

Recycling 101: How to get back on track

Earlier this month we celebrated World Environment Day on 5 June, and yet residents are neglecting to take care of their recycling – one of the easiest things we can all do to minimise the endless waste that is choking our planet.

For almost two decades, the Overstrand Municipality has maintained a proud tradition with its Recycling at Source programme, which was seen by other municipalities as a model to be copied. By first establishing a two-bag system of waste removal in 2002, succeeded by a mechanised system of recycling in 2010, it was able to show how productive this form of waste disposal can be.

Sadly, this progressive development was severely impacted during the 2018 social unrest in Hermanus when a major section of Walker Bay Recycling's depot in Zwelihle, owned by Jan van Niekerk and contracted to the municipality, was completely burnt down. When the municipality stopped the two-bag collection system from households where the service was previously provided, recycling all but came to a standstill, save for those stalwarts who continued to take their recyclables to independent operators.

Now that the municipality's new Materials Recovery Facility (MRF) has been up and running for several months, it appears that Overstrand residents have fallen out of the habit of recycling. So maybe it's time for a simple reminder, in four easy steps:

- Buy yourself one roll of transparent refuse bags. (If you recycle using a black bag, your recycling will end up in the Landfill with all the general household waste).
- Fill your transparent bag with cans, bottles, paper and plastic.
- Put your transparent bag out next to your wheelie bin / black bag on refuse removal day. You will be rewarded by the Municipality leaving you a replacement transparent bag.
- This way you will keep your own roll of transparent bags as a back-up for those weeks the wind blows your free bag away or your free bag gets lost for whatever reason.

Free bags can also be collected from the Municipal offices in Kleinmond (5th Avenue) and Hermanus (Magnolia Street) as well as the Municipal Sorting Facility in Schulphoek Road in Hermanus.

Hermanus's brand-new Waste Material Recovery Facility (MRF) has been fully operational since November 2021 and the successful contractor, Hermanus Recycling, is committed to group, sort and bale recyclable



items to keep the waste stream to the Karwyderskraal Landfill site to a minimum.

The facility is situated in Schulphoek Road, next to the Water Treatment Works and Zwelihle Primary School. Waste operating hours for acceptance of recyclable waste from the general public is between 08:00 and 17:00 from Monday to Friday and until 14:00 on public holidays that fall on a weekday. The facility is currently closed on weekends, however recyclables can be left at the drop-off on a Saturday during the operational hours of 09:00 to 16:00.

Recycling do's and don'ts

The golden rule when it comes to waste separation and recycling is to ensure items are clean and dry, especially paper. Because paper is effectively a natural product, any contact with moisture – such as tea bags, food scraps or dirty items – will set off the degradation process. So remember to put all your 'wet' waste in a black bag, including tissues, toilet paper and serviettes, food waste, wet or dirty paper and cardboard, sticky notes, used paper plates, disposable nappies, wax-coated, foil-lined or laminated boxes, foil gift wrapping, carbon and laminated paper.



If you are uncertain of what to recycle contact Hermanus Recycling on 083 310 2319.

Alternatively, dispose of these common items in the clear plastic bag so that the municipality can recycle them on your behalf:

PAPER/CARDBOARD: Newspapers, magazines, brochures, envelopes, office paper, paper bags and cardboard; smaller items made from cardboard such as the boxes containing your toothpaste, breakfast cereal or pills or in which eggs are sold.

GLASS: Bottles, containers or receptacles made from glass. Do note that large shards of shattered glass (windscreens, window panes) must be disposed of at building-rubble sites.

PLASTICS: Cooldrink, water and milk containers; containers of cooking oil and household cleansing products; shopping and refuse bags; yoghurt and ice-cream containers; cling film.

CANS: Cooldrink and food cans; deodorant and hairspray cans; cans containing household cleansing aids. Do note that tins containing things such as varnish, paint or thinners must be disposed of at building-rubble sites.

MEDIAVERKLARING / PRESS RELEASE

CONTACT:
Municipal Manager: Dean O'Neill
Tel: 028 313 8003 | mm@overstrand.gov.za
Overstrand Municipality

Media Liaison & Social Media Officer
Riana Steenekamp
Tel: 028 313 8043 | rsteenekamp@overstrand.gov.za

Munisipaliteit • U-Masipala • Municipality
OVERSTRAND

23 March 2022

How can municipal staff recycle better – let's waste less?

The first ever Overstrand Municipal recycling mascot challenge has been hailed a huge success.

Well done to the Environmental Department who initiated this event under the umbrella of Global Recycling Day to increase awareness of, and encourage recycling in the workplace.

Hats off to colleagues who supported and assisted the mascot champions to make their fancy dress costumes from recycled material. Much thought went into the design of the costumes and how to rethink recycling, as well as with the presentation to the judges.

Waste Warriors Cecile Faro and Zinzan Solomons of Engineering Services were the overall winners. They charmed the judges with their well thought-out campaign on how colleagues at the Preekstoel office are committed to taking waste to the next level. "Our actions might seem small, but they can have a big impact on saving us and our planet," they emphasised.

Runners-up, Suzanne Stanley and Joan Pillay of Disaster Management, shared the benefits of proper education of waste management and the importance of resource recovery. Sonja Africa won the third place with her slogan of "*Recycle today for a better tomorrow*".

Luke Hansen and Aneesha Adendorf of Safety and Security Services dressed in matching Batman outfits made from black bags. Superhero 'warriors of telecommunications' Willene Thompson and Gino Gillion from Fire & Rescue Emergency Control Room promoted the benefits of recycling.

'Don't be a punk, recycle that junk' was most definitely the catchiest slogan of the day. Zandile Nomandela, Noxolo Liwani and the rest of the LED team have committed themselves to doing community clean-ups (especially in Swartdam Road) at least once a month on Tuesday afternoons when their offices are being decontaminated.

Judges Edith Henn (CapeNature), Brenda Walters (Dyer Island Conservation Trust), Sheraine van Wyk (Whale Coast Conservation) and honorary ex-Overstrand municipal official, Johan van Taak (or 'Mr Vullis as he was affectionately known), were impressed with the variety of ideas on how to implement recycling in everyday working life.

OVERSTRAND



DOs & DON'Ts

for property owners renting out their houses as holiday lets and self-catering accommodation

Residents are cautioned that it is a contravention of the Integrated Waste Management By-law to place refuse on their pavements on days other than the scheduled refuse collection days. Fines will be issued to offenders.



- Stick to the removal dates as per the schedules below
- Ensure that collectables are on the sidewalk by no later than 07:00 on the morning of collection
- Please make use of the special refuse drop-off facilities in your area should the need arise
- If you are letting your property over weekends and the holiday season, please be sure to bring all arrangements regarding the treatment of household waste to your tenants' attention



- Do not leave your refuse bags on the sidewalk overnight
- Do not leave your refuse bags on the pavement on days when refuse is not removed
- Do not throw broken glass items in your black bag without wrapping it



GANSBAAI ADMINISTRATION:

MONDAY: Pearly Beach • **TUESDAY:** De Kelders, Masakhane, Beverly Hills
WEDNESDAY: Franskraal • **THURSDAY:** Kleinbaai, Baardskeerdersbos
FRIDAY: Gansbaai, Perlemoen Bay, Masakhane, Beverly Hills
DAYS REMAIN THE SAME REGARDLESS OF PUBLIC HOLIDAYS.



Overstrand Municipality
As a reminder of where and when the public can dispose of general waste in the Overstrand, do keep this list handy.

HERMANUS transfer station off Mbeki Street (garden waste only) - open weekdays from 08:00 till 18:00, Saturdays from 09:00 to 16:00 and public holidays 09:00 to 14:00.

ZWELIHLE drop-off off Schulphoek street (builders' rubble and general waste) - open weekdays from 08:00 till 18:00, Saturdays 09:00 to 16:00 and public holidays 09:00 to 14:00.

VOELKLIP Weekend drop-off in 7th Street (household waste, black bags only) - open weekdays from 08:00 till 18:00, Saturdays from 09:00 to 16:00 and public holidays 09:00 to 14:00.

VOELKLIP PRAWN FLAT drop-off (garden and household waste) - open weekdays from 08:00 till 18:00, Saturdays from 09:00 to 16:00 and public holidays 09:00 to 14:00.

HAWSTON drop-off in Church Street (builders' rubble and general waste) - open weekdays from 08:00 till 18:00, Saturdays 09:00 to 16:00, Sundays 10:00 to 17:00 and public holidays 09:00 to 14:00.

KLEINMOND transfer station off Overhills access road (builders' rubble, garden waste and general household waste) is open Mondays to Sundays from 08:00 - 16:00.

BETTY'S BAY garden waste drop-off (garden waste only) is open Mondays to Sundays from 08:00 - 16:00.

BETTY'S BAY weekend drop-off at the library (household waste, black bags only) is open Mondays to Sundays from 08:00 - 16:00.

PRINGLE BAY weekend drop-off (household waste, black bags only) is open Mondays to Sundays from 08:00 - 16:00.

STANFORD drop-off (garden and general waste as well as small quantities of builders' rubble) is open weekdays from 08:00 till 17:00 and Saturdays and public holidays from 09:00 to 14:00.

PEARLY BEACH Drop-Off is open Monday, Tuesday, Thursday, Friday between 08:00 - 17:00 and Saturdays from 10:00 to 16:00, Sundays 13:00 to 17:00 and public holidays 10:00 to 15:00.
Closed on Wednesdays.

The GANSBAAI LANDFILL (builder's rubble, garden waste and general household waste) - open weekdays from 08:00 till 18:00 and Saturdays and public holidays from 08:00 to 15:00.

The Karwyderskraal Landfill site

Overstrand residents who make use of the Overberg District Municipality's (ODM) landfill site at Karwyderskraal, are reminded that they only accept builder's rubble, chipped garden waste and general household waste. Residents, contractors or anyone who transports builder's rubble, chipped garden refuse or any domestic waste must first register with ODM as a site user. Unless your name appears on the database, you will not be allowed to dispose of any waste - even if you show up at the landfill site for the first time.

Registration forms are available form Ingrid Marti at imarti@odm.org.za or at the Karwyderskraal weighbridge office.

The Karwyderskraal regional landfill facility is open between 08:00 and 17:00 from Monday to Friday. It is closed on weekends, open on public holidays which fall on a weekday.

Drop-off of recyclables
The Hermanus Waste Material Recovery Facility (MRF) in Schulphoek Road is open to businesses and households for the delivery of recyclable waste should they have larger volumes that they require to dispose of.

Remember, no household or garden waste will be accepted here. Household waste can be disposed of at the public drop-off next door and garden waste needs to be taken to the Hermanus Transfer Station site where it will be chipped and then sent to Karwyderskraal for composting.

Waste operating hours for acceptance of recyclable waste from the general public is between 08:00 and 17:00 from Monday to Friday and until 14:00 on public holidays that fall on a weekday. The facility is currently closed on weekends.

Issued by:
Overstrand Municipal Manager, Dean O'Neill

#c4ourself



National Institute for Communicable Diseases
If you are behind on your child's vaccination schedule or have other vaccine-related questions, then you cannot miss the Q&A session we will host on Twitter come 5 May 2022.
To join the session is as easy as 1-2-3. Simply:
1. Like our Twitter page - https://twi... See more



Overstrand Municipality
7h

Recycling - let's recycle right

For every clear plastic bag placed out by a household, a new one will be supplied as replacement when the full bag is collected.

The Hermanus Waste Material Recovery Facility (MRF) receives clear recycle bags from Hermanus and Kleinmond. (Gansbaai has its own recycling facility at the landfill site).

The clear recycling bags are collected on the same day as the black bags by the municipal refuse trucks and is transported to the Hermanus Waste Material Recovery Facility (MRF) where it is offloaded in the receiving bay to be sorted and baled.

Households who did not receive a replacement clear bag on collection day or require an additional clear bag due to volumes, can collect a replacement bag at the following locations:

• Hermanus Administration in Magnolia Street from Yvonne at the operational help desk in the main building reception/rates hall

• Kleinmond Administration in 5th Avenue from Nosiphe at the operational office help desk

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Overstrand Municipality

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LIVE THEATRE TEACHES KIDS GOOD HABITS ON THE USE OF WATER

The important topic of saving water was once again addressed by the Overstrand Municipality during April when they contracted local theatre company, Story Team, ... See more









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THIS IS HOW WE RECYCLE IN OVERSTRAND IN FOUR EASY STEPS:

1. Buy yourself one roll of transparent refuse bags. (If you recycle... See more



Munisipaliteit • U-Masipala • Municipality
OVERSTRAND

BABOONS + UNSECURED REFUSE = PROBLEM

HANGKLIP-KLEINMOND



Overstrand Municipality's Solid Waste by-law stipulates that each home owner or tennant/occupier must use baboon-proof containers in areas that the Municipality has identified as problem animal areas.

The Municipality may institute legal proceedings against the owner, occupier, or other person, as the case may be in terms of the Criminal Procedure Act, 1977 (Act 51 of 1977).

The declared problem animal areas are Hangklip-Kleinmond (incl. Arabella), Betty's Bay, Rooiels, Pringle Bay, portion of Onrus, Voëlklip, Fernkloof (incl. Golf Estate), Hermanus Heights, Kwaaiwater, Eastcliff and portion of Hawston.

The by-law further states:

1. **Bins must be secured with baboon proof locking devices**
2. **Black bags may not be left on top of or outside bins**
3. **No black bags may be left on pavement or sidewalk**

- *Only put refuse bins out before 07:30am of the day of collection, not the day before. NO BLACK BAGS ON PAVEMENT!*
- *Each household is permitted one bin with refuse bags of household waste (which may include one bag of garden refuse).*
- *Garden waste should preferably be taken to the Kleinmond Transfer Station or Betty's Bay Green Waste drop-off for chipping and composting.*

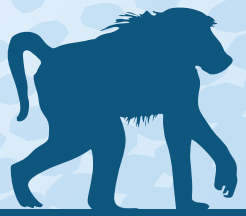
REFUSE COLLECTION DAYS *(days remain the same regardless of public holidays)*

MONDAY	Rooi-Els, Kleinmond Sea Avenues, Kleinmond Mountain Avenues, Klein Berlyn and Heuningkloof
TUESDAY	Proteadorp, Overhills, Mountain View, Extension 6, Palmiet, Sunny Seas and Jock's Bay
WEDNESDAY	Betty's Bay and Mooiuitsig
THURSDAY	Pringle Bay
FRIDAY	Businesses



WEEKEND VISITORS CAN DROP REFUSE BAGS AT:
Betty's Bay drop-off, Pringle Bay drop-off and Kleinmond Transfer Station.

HOME OWNERS / HOLIDAY RENTALS:
Please make arrangements with a nearby neighbour to dispose of household waste on the scheduled day. If you are letting your property, be sure to bring all arrangements regarding the treatment of household waste to your tenants' attention.



Baboon refuse removal issues: 028 271 8404/8400
or email enquiries@overstrand.gov.za

BETTY'S BAY
Join Betty's Bay Baboon Action Group
Bettysbay.info
baboons@bettysbay.info

BABOONS
EDUCATION & AWARENESS

Contact numbers you might need for the various emergency services:
- **028 313 8111** for emergencies relating to municipal infrastructure
- **028 312 2400** in case of a fire, flood or medical emergency
- **028 313 8000** for general enquiries / accounts
- **028 313 8996** for law enforcement day-to-day complaints
- **028 313 8980** for serious safety and security issues

In collaboration with Betty's Bay Baboon Action Group.

BABOONS

EDUCATION & AWARENESS

PUBLIC PRIVATE PARTNERSHIP, IN THE INTERESTS OF COMMUNITY SAFETY AND AWARENESS

Proactive measures and responses to possible baboon encounters:



- If you need advice on baboon proofing your home, please contact Renee Bish on 060 656 7341
- Join your local Whatsapp group for Baboon Alerts.
- If you are renting out your house, advise tenants how to manage the situation, particularly if they have children or pets.
- Know your refuse day, take responsibility for securing your bin.
- Always set your house alarm as you leave. Close all windows.
- Young baboons can access a gap 5cm or larger.
- Baboons can open sliding doors and turn handles. Install a sliding door bolt or angle bracket for added security.
- Appoint a close neighbour or friend in town to be key holder.
- If baboons enter your house, make way so they can exit unhindered.
- Keep pets away until all baboons have left.
- Never threaten baboons or take items from them.
- Teach children to drop food items and move away, if approached by a baboon.
- Remove baboon poop using gloves and disinfectant.
- Avoid leaving domestic pets outside for extended periods when you are out.
- Security beams in the garden provide early warnings.
- Keep fruit bowls and food items out of sight, away from windows.
- Pick ripe fruit from fruiting trees daily. Vegetable gardens, bird feeders, dog food bowls and uncovered compost heaps attract baboons.
- Do not put bird seed out on your lawn. This is one of the biggest attractions for the baboons.
- Do not feed the baboons actively in any way.
- If the baboons repeatedly return to your home please seek advice on how to prevent this.
- Baboons will keep returning if they find rewards. Discourage your neighbours from feeding the baboons and encourage everyone in your community to use the correct bins.
- Do not leave your car outside if you are able to park it under cover. Baboons jumping from the house to the car may cause damage.

BABOONS + UNSECURED REFUSE = PROBLEM

For more advice, tips or information email: baboons@bettysbay.info
Facebook: Join the Betty's Bay Baboon Action Group



30 May 2022

Project Report:

Waste Management

Description:		
Dates:	17/18/19/23/24/25/27 May	
Number of learners:	1518	
Theme:	Waste Management	
Languages:	Afrikaans, English, and isiXhosa	
Area:	Gansbaai, Stanford, Hermanus,Kleinmond	

In May 2022 Story Team completed an educational theatre programme for the Overstrand Municipality, focussing on Waste Management and Recycling.

The Team visited schools in Gansbaai (Gansbaai Laerskool), Stanford (Okkie Primary), Kleinmond (Kleinmond Primary) and Hermanus (Laerskool Hermanus, Mount Pleasant Primary, Waldorf Primary & Zwelhile Primary). Our main aim was to involve learners in the learning process. Encouraging them to become responsible adults and warriors for our environment. We want them to play with us, participate with our characters and empower themselves to make better decisions for the future. We guide them with knowledge on the importance of waste management and the impact thereof on our planet. We introduced the concept of RRR – Reuse, recycle and repair. Encouraging individuals to look at waste differently, motivating them to rather reuse and repair. We focussed on materials like plastic straws and polystyrene items that has a very negative impact on the environment.

The programme reached One-thousand five hundred and eighteen (1518) learners with very positive feedback from educators.

Dear Anette

Today marks a week since the StoryTeam visited our school. On behalf of my Grade 4 and 5 Colleagues, I would like to thank you for having shared such an important and inspirational message centred on the importance of recycling with our children. Regarding the sponsored recycling bags: our grade 4 and 5 educators have handed them out and I am certain that they will be put to good use in the respective homes.

With thanks

Colin Sutherland



Beste Anette

Namens die onderwysers en leerders van Laerskool Gansbaai ons hartlike dank vir jul vertoning. Hulle het dit almal baie geniet en die onderwysers is van mening dat dit 'n baie oulike manier was om die tema aan ons leerders oor te dra.

Sterkte met jul onbaatsugtige diens en liefde vir ons kinders.

Vriendelike groete.

Annette Wessels

Administratiewe Klerk / Finansies

E-pos: admin@laerskoolgansbaai.co.za

Five actors (One senior actor, two junior actors and two interns) from the community of the Overstrand were employed for this programme.

We believe that the theatre is a powerful tool to create communication between communities, building opportunities for future collaboration and participation in the conservation of our environment.

Thank you for the opportunity to educate the young generation of our district.

Celeste, Anette, and THE TEAM

STORY TEAM
STORIFACTORI
Educational Theatre . Workshops . Scripts . Products







STORY TEAM
STORIFACTORI

Educational Theatre . Workshops . Scripts . Products







ANNEXURE F:
DISASTER MANAGEMENT ANNUAL REPORT FOR 2021/22

Munisipaliteit • U-Masipala • Municipality
OVERSTRAND

DISASTER MANAGEMENT ANNUAL REPORT

2021 - 2022

Overstrand Fire, Rescue & Disaster Management

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Images

Image 1 : Summary of alert levels

Image 2 : Avian Influenza

Image 3 : FDI categories

Image 4 : Highlands wildfire

Image 5 : Supplies for assistance

Image 6 : Overhills fire - night

Image 7 : Overhills fire - day

Acronyms

CDC	: Community Daycare Centre
ECD	: Early Childhood Development
EPWP	: Expanded Public Work Program
FDI	: Fire Danger Index
FTE	: Full Time Equivalent
GOFPA	: Greater Overberg Fire Protection Association
HIV	: Human Immunodeficiency Virus
HPA	: Highly Pathogenic Avian Influenza
ICP	: Incident Command Post
KPI	: Key Performance Indicator
ODM	: Overberg District Municipality
OWV	: Overberg Wildfire Volunteers
RDP	: Reconstruction and Development Programme
SANCCOB	: South African Foundation for the Conservation of Coastal Birds
SANDF	: South African National Defense Force
SAPS	: South African Police Service
SLA	: Service Level Agreement
VIP	: Very Important Person
VWS	: Volunteer Wildfire Services
WHO	: World Health Organization
WOF	: Working on Fire

Overview by the Head of Department



Though the bill for Disaster Management was passed in 2016, the Overstrand Disaster Management Department is still fairly new. The department has yet to expand, and only remains with the existing permanent structure as at the establishment of the department.

The jurisdiction covers 1708km 2 which stretches from Quinn Point in the West to Rooiels in the East, the jurisdiction is still identified as one of the fastest growing municipalities in the Overberg District Municipality and the second highest populated local municipal area in the Western Cape.

In partnership with the Western Cape Provincial Government, a risk assessment was conducted by Luticento PTY which was presented to Overstrand Municipality. The top 10 risks identified for Overstrand Municipality are wildfires, alien invasive species (vegetative), hazmat incidents, civil unrest, road accidents, storm surges / coastal flooding, sea-level rise, floods (stormwater), urban fires (informal and endemism (loss of biodiversity).

During 2020/2021 the world was struck with the Covid-19 pandemic with Disaster Management playing a critical role with the coordination of activities, leaving little to no time for other activities. With the easing of Covid-19 regulations, the world returned to a some-what normal state and other activities started playing a more pivotal role.

The long term plan for Overstrand Disaster Management is to expand the department to have satellite stations at both Hermanus and Kleinmond, with Assistant Disaster Management Officers and Disaster Management Risk Officers available to respond for each area.

The focus of this past financial year (2021 – 2022) was geared towards risk reduction, with various prescribed burns taking place and risk visits conducted to become aware of the risks prevalent in our area of jurisdiction. Through the risk visits, more professional relationships are built with the role players and stakeholders thus ultimately gearing towards integrated veld fire management.

CHAPTER 1: GENERAL INFORMATION

1. INTRODUCTION

The Overstrand Municipality is located in the Western Cape, approximately 121km away from the City of Cape Town. The Overstrand Municipality has its head office based in Hermanus and offers a decentralized service with offices in Greater Gansbaai/ Hangklip/Kleinmond and Stanford too.

The municipal area is demarcated into fourteen wards, with a councillor selected in each ward. The Overstrand Municipality is a DA (Democratic Alliance) led municipality which comprises of 27 councillors , of which 14 are on a proportional basis. The wards are divided as follows:

1. Stanford, Thembilihle
2. Gansbaai North-East Masakhane
3. Hermanus and Voelklip
4. Mount Pleasant, portion of Westcliff, Hemel-en-Aarde Valley
5. Zwelihle
6. Zwelihle
7. Sandbaai, Hemel-Aarde Estate
8. Fisherhaven, Hawston
9. Kleinmond, Mountain View, Palmiet, Beverly Hills, Ext 6
10. Pringle Bay, Proteadorp, Overhills, Rooiels, Mooi-Uitsig, Betty's Bay
11. Baardskeerdersbos, Eluxolweni, Pearly Beach, Buffeljachtbaai, Franskraal
12. Zwelihle
13. Onrus, Vermont
14. Blompark, De Kelders, Gansbaai South-West, Van Dyksbaai

2. PURPOSE

The purpose of the Overstrand Municipality Disaster Management Centre is to ensure co-ordination of multi-disciplinary and sectoral risk reduction through integrated institutional capacity for Disaster Risk Management, Disaster Risk Assessment, Disaster Risk Response and Recovery.

3. LEGISLATIVE MANDATE

The Overstrand Municipality Disaster Management Centre is governed by the following legislation:

Constitution of the Republic of South Africa, 1996
Disaster Management Act, No 57 of 2002
Disaster Management Amendment Act, No 16 of 2015
National Disaster Management Framework, 2005
Municipal Finance Management Act, No 56 of 2003
Local Government: Municipal Systems Act, No 32 of 2000

4. STRATEGIC OVERVIEW

4.1. VISION

To be the Centre of excellence for the community

4.2. MISSION

Creation of sustainable communities by delivery optimal services to support economic, social and environmental goals in a politically stable environment.

4.3. VALUES

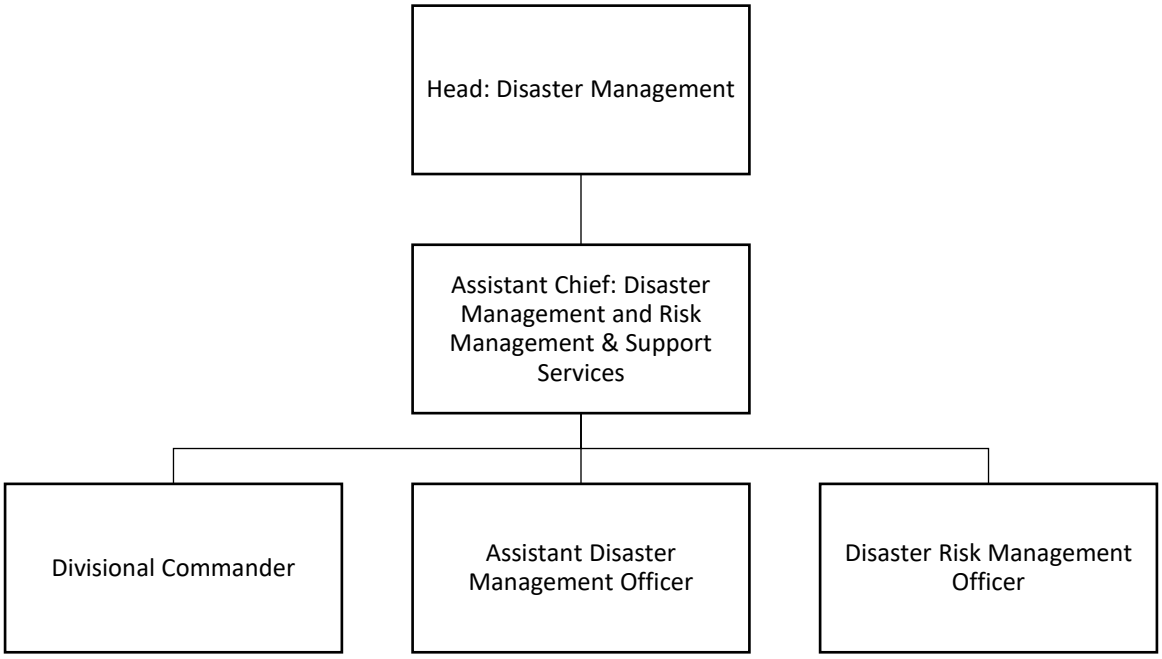
We belong, We care, We Serve

O Opportunities for All
V Value the input of our communities
E Economic growth for the benefit of all
R Recreational activities in a safe environment
S Sustain service excellence and productivity
T Teamwork in achieving success
R Recognizing the needs of our diverse society
A Acknowledge the need to conserve our bio-diversity
N No corruption and maladministration
D Development within a sustainable environment

4.4. STRATEGIC OBJECTIVES

The creation and maintenance of a safe and healthy environment

5. ORGANISATIONAL OVERVIEW



6. EXPENDITURE TRENDS

The total budget allocate for Overstrand Disaster Management for the financial year 2021/2022 was R 2 763 450.00

7. STRUCTURE OF THIS REPORT

The Overstrand Municipality is a local municipality within the Overberg District region. The report is thus written in context of activities which the Overstrand Municipality participated in. The report is guided by Disaster Management Centre yet written in consultation with other departments and stakeholders.

CHAPTER 2: ACTIVITIES OF OVERSTRAND DISASTER MANAGEMENT CENTRE

8. INTRODUCTION

Disaster Management is a continuous and integrated multi-sectoral and multi-disciplinary process of planning and implementation of measures aimed at disaster prevention, mitigation, preparedness, response, recovery and rehabilitation.

The Disaster Management function is responsible to promote disaster management training and community awareness to reduce the vulnerability to communities most at risk. Disaster management aims to reduce, minimize, and prevent disasters through risk assessment and mitigation strategies.

The approach to disasters and disaster management in South Africa has changed and are aligned with international trends. This was accomplished by adopting measures to reduce or prevent the risk of disaster by integrating risk reduction strategies into future development projects or plans (closing the gap between development and disasters) to create resilient communities rather than dealing with disasters once it occurs.

9. OVERVIEW

The Overstrand Municipal jurisdiction covers a surface area of 1708km^2, with a population of approximately 93 407 (2016 Community Survey, Stats SA). The municipal area has a coastline of approximately 230km which stretches from Rooiels in the West to Quinn Point in the East.

Own average annual growth rate for 2019/20 indicates that the population is already in excess of the Community Survey and stands at 104 748 – 104 985. As Overstrand is a tourist destination, these figures can increase up to 50% during festivals and festive season. With the increase in tourists, there is also an increase in risk and the potential for a disaster to arise. It is anticipated that the growth rates of Overstrand Municipality are faster than the Overberg District Municipality, and Overstrand will become the most densely populated municipality within Overberg in due course.

A SLA (Service Level Agreement) was entered into between ODM (Overberg District Municipality) and OSM (Overstrand Local Municipality) on 1 October 2015. As a result of the SLA, the Overstrand Municipality will render both the B and C local municipal function in its area of jurisdiction and the risk for Overstrand Municipality will be greater. Where an incident occur within the boundaries, the Overstrand Municipality will respond, and if assistance is required from the District, the District Fire Chief will be called upon.

In terms of the SANS 10090: Community Protection Against Fires, the Overstrand Municipality renders all services in terms of the fire risk categories:

CATEGORY A *: Central business districts and extensive commercial and industrial areas normally found in cities and large towns (areas where the risk to life and property due to fire occurrence and spread is likely to be high)*

CATEGORY B *: Limited central business districts, smaller commercial or industrial areas normally associated with small towns and decentralized areas of cities and large towns (areas where the risk to life and property due to fire occurrence and spread is likely to be moderate)*

CATEGORY C *: Residential areas of conventional construction*

CATEGORY D *: Rural risk areas of limited buildings and remote from urban areas*

CATEGORY E *: Special risk areas. Individual risk areas requiring a pre-determined attendance over and above the predominant risk category in an area. Includes large shopping / entertainment centres, informal settlements, harbours, hospitals, prisons, large airport buildings and petrochemical plants.*

10. HIGH RISKS IDENTIFIED DURING 2021/2022

One of the KPI's related to Disaster Management is D192, which is a "Monthly report on the compilation of a database of all vulnerable infrastructure and high risk areas". For 1 July 2021 – 30 June 2022 the following high risks were identified:

Table 1: High risk identified

Month	High risks identified:
Jul 2021	**Zwelihle informal settlement** Zwelihle is a township situated on the outskirts of Hermanus. Several risks are prevalent in the area such as flooding, drug and crime issues, rat infestations and sewerage leaks. Residents in Zwelihle are subjected to several risk conditions which include poverty, unemployment and high HIV (Human Immunodeficiency Virus). Only formal areas in Zwelihle are provided with electricity, resulting in informal settlements and backyard dwellings resorting to illegal connections which constitute a fire hazard, further increasing the vulnerability of the township.

	One of the most critical hazards in Zwelihle is Peach House as it is situated in a low lying area. During heavy rain fall the water runs into many dwellings which lack a proper foundation. Other hazards identified include inadequate drainage system, dumping of waste by members of the community, irregular collection of waste which leads to damage to property and infrastructure, poor service delivery and disease. Drainage holes which are intended to divert water away from the houses are continually clogged with litter, therefore grids have been placed over some of the openings by the municipality to prevent litter from entering the pipes. This does however not stop the smaller debris from entering the pipes and causing blockage.
Aug 2021	**Fire Risk Assessment : Fuel load** An assessment was conducted across Overstrand to identify high risk sites. The assessment was conducted in conjunction with other municipal departments. Eliminating or reducing the risk is not always possible hence attempting to reducing the fuel load instead. Disaster Management is working closely together with other role players such as Cape Nature, Working on Fire (WOF), Conservancy, goFPA and internal departments. High risk areas identified are: Betty's Bay, Kleinmond, Afdaksrivier, Fisherhaven, Sonesta, Hawston (new extension), Hemel-en-Aarde (municipal farm), Preekstoel, Fernkloof, Die Kop, Le Bos, Veolia, Klipgat 1, Die Kouderivier / Nuwepos and Spookfontein.
Sep 2021	**Traffic Admin Office, 51 Heide Street, Mount Pleasant** A fire safety audit was conducted at the Traffic Admin Office at 51 Heide Street, Mount Pleasant. The building is frequented by municipal officials on a daily basis and the following recommendations are made for compliancy: • Obtain approved building plans • Emergency evacuation plan • Rezoning of premises • Signage to comply with SANS 1186-5 • Emergency exits to comply with approved locking devices • Fit with fire extinguishers
Oct 2021	**Camphill** Camphill Farm is situated in the Hemel-en-Arde Valley and is a community for disabled persons. The disabilities include blindness, low vision, leprosy-cured, hearing impairment, loco motor disability, mental retardation and mental illness. A fire safety audit and regulatory inspection was conducted at Camphill Farm and there were a number of findings. Due to the nature and location of the premises, it poses a high risk to the neighbouring property and residents alike. On average, it would take the fire department approximately 12 minutes to respond to any reported incident. The farm must therefore put all measures in place to mitigate any potential incident.

Nov 2021

Avian Influenza (HPA) outbreak along the coast

An outbreak of Avian Influenza was detected in wild birds in the Western Cape during May 2021, which affected mainly seagulls. The colonies which were affected the worst was Dyer Island and near Veldrift.

Following a meeting attended on 30 November 2021 it was determined that Dyer Island (at that time) was the worst affected, with suspected cases showing a total of 13 850 as at 1 October 2021. Betty's Bay had considerable less with suspected cases only reaching 959 as at 1 October 2021.

Dec 2021

Peanut butter donations

A donation was received from Breadline Africa via Stronger Together. In the donation, peanut butter cubes were received and distributed to the ECD's and Soup Kitchens within the Overstrand Area.

The ECD's and Soup Kitchens were issued with peanut butter cubes according to the total number of kids registered at the ECD.
The peanut butter donation was given in aid of the after effects of Covid-19 as communities and businesses still suffered financially.

The following schools received peanut butter boxes:

#	Name of School	Quantity
1	Gansbaai Laerskool	3
2	Gansbaai Primary School	4
3	Masakhane	4
4	De Bron	4
5	Funimfundo Pre School	3
6	Good Hope ECD Centre	3
7	Masakhane Pre School	3
8	Takalani Baby Care	3
9	Zwelihle Primary	5
10	Qhayiya Secondary School	5
11	Lukhanyo Primary School	5
12	Mount Pleasant Primary School	5
13	Hawston Primary	5
14	Hawston Secondary	5

The following soup kitchens received peanut butter boxes:

#	Name of School	Quantity
1	Masakhane Soup Kitchen	3
2	Seeds4Kids	3
3	Rainbow Trust	3
4	RDP Centre	3
5	Mamma Soraya	3
6	Gospel Outreach	3
7	MP Saints	3
8		

Jan 2022	**Informal fires and backyard dwellings** Informal settlements and backyard dwelling fires are caused predominantly by negligence and accidental: • Predominantly – negligence and accidental • Open flame – cooking, lightning and heating • Deliberate – domestic violence issues and crime related issues • Substance abuse – alcohol induced activities and non-activities • Electrical supplies – illegal electrical connections To address these issues, awareness programmes are conducted with community members in terms of education and awareness, emergency preparedness, emergency response and rehabilitation. For the financial year, 79 fires were recorded of which 59 were informal settlement fires and 20 back yard dwelling fires.
Feb 2022	**Kleinmond informal settlement fire** Overhills is an informal settlement which is situated in Kleinmond. At approximately 00:52 on 27 February 2022 a fire occurred in Overhills with multiple shacks reported being alight. 14 Firefighters and 4 fire engines, with the assistance of the public, managed to contain the fire at approximately 02:08. Disaster Management assisted with humanitarian relief by issuing the affected families with basic items. Large volumes of donations were received from the public which was distributed via the Ward Councillors to the affected families too. The following challenges were identified: - There are no fire hydrants in the area and fire engines had to leave the scene to replenish water supply - The dwellings are densely situated - Only one access road to enter / exit which is used by the community The fire was further fueled by strong winds which caused the fire to spread rapidly.
Mar 2022	**Blesberg fuel reduction** Blesberg is a mountain nestled between Pringle Bay and Betty's Bay along the Hangklip/Kleinmond route in Overstrand. The area is well known for its scenic drive and attracts many nature enthusiasts. The Overstrand jurisdiction is situated in a fire-dependent fynbos biome. Blesberg is an area identified as one of our high risks in the fire season plan. It is so considered due to the high fuel load and density of the vegetation. A fire igniting on Blesberg can easily change to a (or many) structural fires as the home owners in the vicinity choose to live amongst natural fauna and flora. It is for this reason that the area is considered high risk. Plans are underway with the relevant role players to conduct a prescribed burn to mitigate the severity of any potential fire. Land owners were consulted for the creation of fire-breaks at strategic points.

	As Overstrand Municipality is one of the landowners, an integrated prescribed burn will take place with other landowners in an attempt to reduce the fuel load and potentially mitigate any disasters.
Apr 2022	**Operation Lungisa** Crime is prevalent in all areas in Overstrand, and in an attempt to curb crime, Disaster Management, in conjunction with Law Enforcement agencies, launched Operation Lungisa on 21 April 2022. The first area targeted was Zwelihle in which local businesses were inspected for compliancy. These businesses sell items which have expired their use-by date. It is illegal to sell or donate perishable items which have expired. Owners were requested to remove those items from their shelves and dispose of them in a suitable manner as it carries a health risk for the consumer. During the visit, three spaza shops were visited by Disaster Management. The District Health Department was contacted to request owners to remove expired items. The second area targeted was the Hangklip / Kleinmond town where the operations was aimed at crime prevention and enforcement of the Living Marine Resources Act. Future operations are planned with the District Municipality's Health Department.
May 2022	**Global warming** Since the 1800's, human activities have been the main driver to climate change, primarily due to the burning of fossil fuels which produce heat-trapping gases. Climate change causes changes in rainfall as it results in more severe and frequent storms causing flooding and landslides which destroy homes and communities. On the other hand, desserts are expanding and droughts can become the cause for destructive sand storms. The agricultural and livestock industry may be impacted as the industry becomes less productive. Early warnings are issued to community members to warn them of potential danger.
Jun 2022	**Load shedding** Load shedding occurs when there is not electricity to meet the demand of Eskom customers, as a result the electrical supply is disrupted to certain areas. While the power system continues to be under severe pressure, the risk of load shedding will remain high. At any given time, Eskom must generate 43 300MW of power on a 24-hour basis, however it currently only generates 71% of generation capacity, and on most days only 65%.

	Load shedding has its own repercussions as residents, especially in the informal settlements and vulnerable communities, are likely to seek heat sources such as fire or candles to make or heat food and seek warmth. The municipality has in place a contingency plan in the event of a total black out. Irrespective of whether a local state of disaster has been declared or not, disaster management is responsible for the co-ordination and management of local disasters that occur in its area. Overstrand have 18 informal settlements which are affected by load shedding, as it could result in an informal settlement or backyard dwelling fires within the settlements or vulnerable communities.

11. EVENTS

Any organizer of a special event must have a disaster management plan for the special event, and must make provision for the following (where applicable):

11.1. THE FOLLOWING SERVES AS GUIDELINE ONLY

The list of regulations to obtain permission to host an event subject to all requirements by Overstrand Municipality that must be adhered to in the interest of public safety during the full duration of the event:

The erection of temporary structures (eg marquees, stage, etc) and a floor plan outlay must be submitted for approval;

In terms of Section 4 of the National Buildings Regulations Act, Act 103 of 1977 it is an offence for anyone to erect any type of structure without permission of the local authority, being Overstrand Municipality;

A qualified security company that has been trained in events management must submit an integrated security operation plan in collaboration with the South African Police Services (SAPS). The security company that has been contracted must conform to the Private Security Industry Regulation Act, Act 56 of 2001. A letter of undertaking between the event organizer and the contracted security company is to be submitted to the Disaster Management Office;

The responsibility for the safety of all present (VIP, public, staff assisting etc.) lies primarily with the event organizer. The law enforcement agencies (SAPS and Municipal Law Enforcement) will maintain public order and prevent the

commission of offenses in terms of the Criminal Procedure Act, Act 51 of 1977 and the Regulation of Gatherings Act, Act 205 of 1993;

A Disaster Medical Plan must be submitted, a letter of undertaking from the Emergency Medical Service Provider contracted that such services have been requested, and an agreement has been reached to provide a minimum level of medical services standby at an event;

All vendors that will handle food must provide a valid health clearance certificate and / or comply with equivalent requirements; and any additional environmental health issues to conform to the Health Act, Act 63 of 1977;

The use and sale of fireworks are regulated by the Explosives Act, Act 26 of 1956, as well as the Regulations issued in terms of this Act. Chapter 10 of the Regulations regulate the use of exploding of fireworks. Regulation 10.34 is of importance for policing purposes. Applications to be sought via the local authority tot eh Chief: Explosives of South African Police Services to obtain the necessary permission to discharge fireworks (Application approval also subject to Part 172 of the Civil Aviation Regulations, 1997);

All fire safety related issues (eg use of gas cylinders, access, and egress for emergency vehicles) to conform to the Overstrand Municipality Community Fire Safety By-law, P.N. 6454/2007, made under the Fire Brigade Services Act, Act 99 of 1987;

Should extra power supply be required; a request for the supply of temporary electricity must be submitted for the operation of the event (such details to be depicted on the floor plan outlay). If a private company have been contracted such person and/or company to comply with the Electrical Installation Regulations (Regulations made under the repealed Machinery and Occupational Safety Act 1983 and now applicable under the Occupational Health and Safety Act 1993 (GN R2920, 23 October 1992 amended to GN 962, 20 May 1994);

In the interest of public safety and in accordance with Subsection (1) of the Firearms Act 60 of 2000 no person may allow any firearm or ammunition into a firearm-free zone; or carry a firearm or ammunition into a firearm-free zone. A police official may search the premises in a firearm-free zone without warrant if he or she has a suspicion on reasonable grounds) that a firearm or ammunition may be present in the firearm-free zone. Any person present in a firearm-free zone may be searched and any firearm or ammunition present in the firearm-free zone

or on the person may be seized in contravention of a notice issued in terms of Subsection (1);

The usage and selling of cannabis and other banned drug substances is strictly prohibited in terms of Section 3, 4 and 5 of the Drugs and Drug Trafficking Act 140 of 1992.

Applications for Temporary Liquor License must conform to the Liquor Act 27 of 1989. Applications can be submitted to the local Designated Police Officer of SAPS within the precinct of jurisdiction.

The volume of any amplified sound must conform and comply with the terms of Regulation 7 (2) of the Noise Regulations P.N 627/1989, made under Section 25 of the Environmental Conservation Act, Act 73 of 1983.

Applications form intermittent/temporary and/or full road disclosures for the scheduled event to conform to Section 22 – Processions of the Standard By-law should signage for no stopping, parking and other devices be required, the equipment must be in compliance with he South African Road Traffic Signs Manual.

In terms of the Regulations Gathering Act 205 of 1993 the local authority can at any time (should such a course be considered necessary or desirable by the Overstrand Municipality) withdraw or amend the permit.

11.2. EVENT APPLICATION REQUIREMENTS

The following information and documentation are required from all organizers of events wishing to host an event in Overstrand. The timeous provision of the complete information will support and assist with the processing of the application, the approval and compliance with legislative requirements.

Size	**Category (Attendee/Participation Size)**	**Minimum time before event to submit an application**
Small	1 – 1000	60 days
Medium	1001 – 2000	90 days
Large	2001 – 5000	120 days
Very Large	5001 – above	180 days

11.3. EVENT INSPECTIONS CONDUCTED BY DISASTER MANAGEMENT

Table 2: Event inspections

#	Name of event	Date
1	Cheese and Wine Festival	**3 Jul 2021**
2	Race to the Sea	**4 Sep 2021**
3	Golf Day	**17 Sep 2021**
4	Trail Series Super League Koggelberg	**25 Sept 2021**
5	Brewery to Brewery	**03 Oct 2021**
6	Wines to Whales	**5-7 Nov 2021**
7	Charity Road Run	**14 Nov 2021**
8	Atlantic Flying Club Annual	**26-28 Nov 2021**
9	Birkenhead Brewery	**28 Nov 2021**
10	Overberg Toy Run	**28 Nov 2021**
11	Stanford Summer Vibe	**04 Dec 2021**
12	Ungazinash Inice Time Fest	**04 Dec 2021**
13	Hawston Music Campout	**10 - 12 Dec 2021**
14	Lomond Wine Estate	**11- 12 Dec 2021**
15	Hot Summer of Touch	**16 Dec 2021**
16	Stanford Fest	**18 Dec 2021**
17	Umbumnandi Fest	**18 Dec 2021**
18	Carols by Candle Light	**18 Dec 2021**
19	Carols at the Lagoon	**20 Dec 2021**
20	Stanford Hills	**16,23,28 Dec 2021**
21	Open Air Church Service	
22	Cape Bridal Show	**10 - 13 Feb 2022**
23	Lighthouse 2 Lighthouse	**4 - 27 Feb 2022**
24	MTB Stanford	**26-Feb-22**
25	Stanford Guide MTB rige	**27-Feb-22**
26	Fun Walk	**5-Mar-22**
27	Gnocchi Food Wine Tasting Show	**5-Mar-22**
28	Bok van De Blerk Musical Event	**11-Mar-22**
29	Stiek Yt Rally	**25-Mar-22**
30	NG Kerk Onrus Bazaar	**26-Mar-22**
31	Exclusive Jumble Sale & Bazaar	**26-Mar-22**
32	Bodhi Khaya Retreat	**1-3 Apr 2022**
33	False Bay 50km	**4-Apr-22**
34	Stanford Hills Easter Sunday Show	**12-Apr-22**
35	Walkerbay Outdoor	**29-Apr-22**
36	Walkerbay Event	**29-Apr-22**
37	Ultra Visions 2022	**29 Apr 2022 - 01 May 2022**
38	Helicopter Landing de Bos	**01 - 02 May 2022**
39	Yeti Trail Run & Gravel Bike	**6-May-22**
40	Cheese and Wine Festival	**5-Jun-22**
41	Penguin Plunge	**18-Jun-22**
42	Yeti Gravel Raids Trail Run	**16- 18 Jun 2022**

12. REACTIVE INCIDENTS

12.1. WILDFIRES

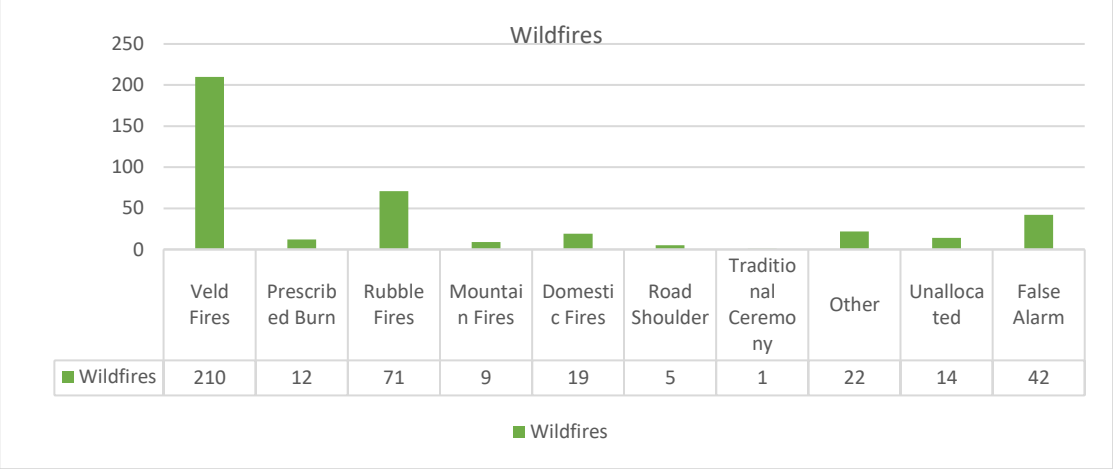


Figure 1: Wildfires

Of the 405 wildfires recorded, 210 were recorded as veldfires, of which 7 were extended fires which required additional assistance from. More details on the extended fires can be obtained in Section 16 of the Annual Report.

Refer to Section 16 For more information on prescribed burns.

12.2. STRUCTURAL FIRES

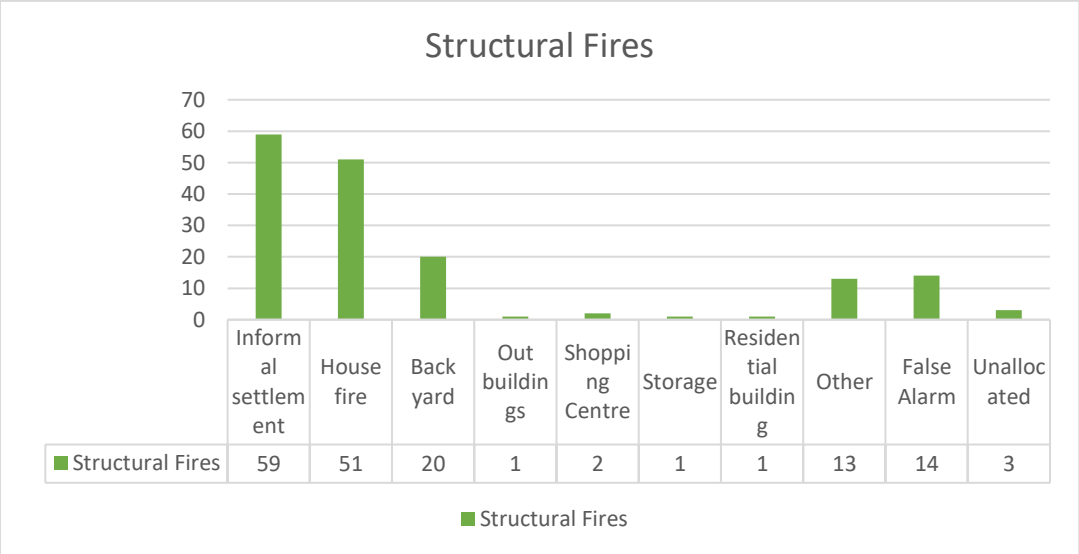


Figure 2: Structural fires

The department attended to 165 Structural Fires from 1 July 2021 – 30 June 2022. The top three categories are Informal Settlement Fire, followed by House Fire and Back Yard dwelling fire.

12.3. AUTOMOBILE INCIDENTS

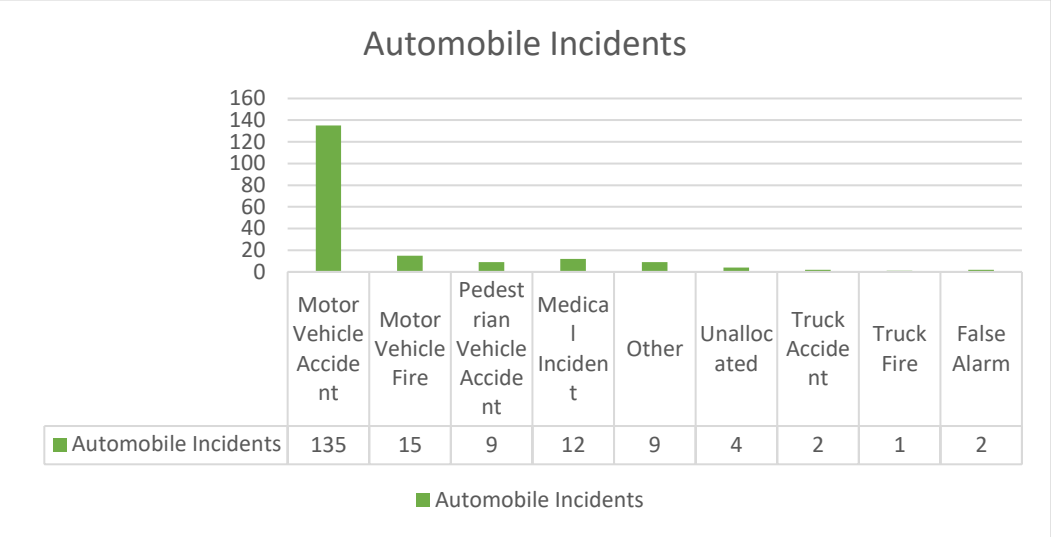


Figure 3: Automobile incidents

The department attended to 189 Automobile Incidents from 1 July 2021 – 30 June 2022. The top three categories are Motor Vehicle Accidents, followed by Motor Vehicle Fire and Medical Incidents.

12.4. RESCUE

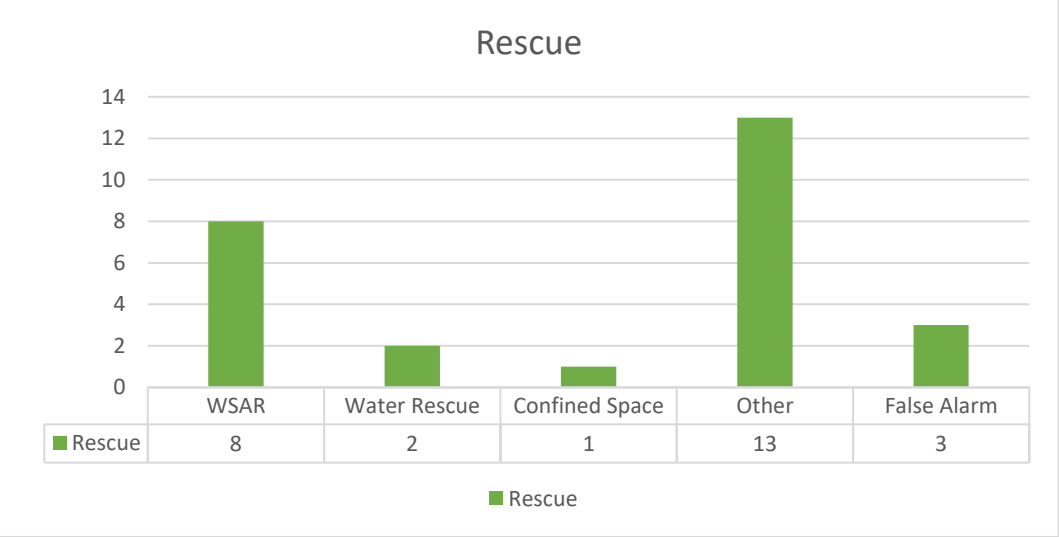


Figure 4: Rescues

The Overstrand jurisdiction has a plethora hiking trails for nature lovers and tourists to enjoy. The jurisdiction covers a coastline of approximately 230km; and is nestled between the mountain and the sea. of The department attended to 27 Rescue Incidents from 1 July 2021 – 30 June 2022.

12.5. SOCIAL DISTRESS

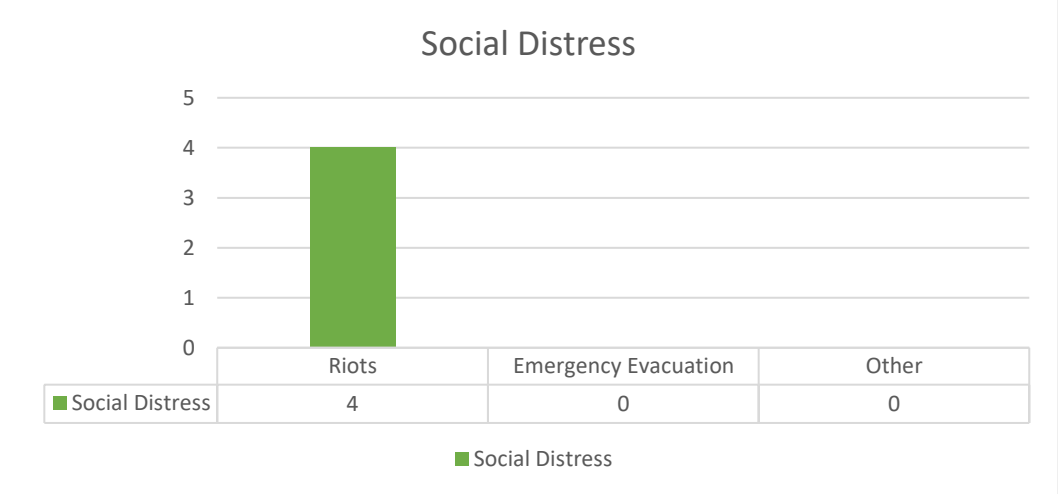


Figure 5: Social distress

The department attended to 4 Social Distress Incidents from 1 July 2021 – 30 June 2022.

12.5.1. The first social distress incident occurred on 25 January 2022. A large crowd gathered in Dreyer Street, Stanford. The crowd started gathering at approximately 18:38. No activities took place during the course of the evening and members from the Directorate: Protection Services remained visible in the area and stood down at Stanford Substation. By 21:45 the crowd fully dispersed.

12.5.2. The second social distress incident occurred on 1 February 2022. SAPS requested the assistance of Law Enforcement and other agencies to assist with a Bundu court situation. Community members were rowdy following a murder which occurred, and wanted to set alight the transgressors possessions. First, the furniture of the transgressor was set alight followed by the house. The unrest was reported at 14h42 and the last crew left the scene at 16h24.

12.5.3. The third social distress incident occurred on 6 April 2022. A crowd gathered in Swartdam Road, Zwelihle as they were not happy with the fact that members from

Gansbaai were appointed to work on the Karwyderskraal Road Works instead of locals (Zwehihle). The crowd gathered outside Zwelihle CDC at the time of shift change to prohibit those staff members from doing the shift change. Groups continued to gather outside the CDC but no harm was reported to any member or to the facility.

12.5.4. The fourth social distress incident opened was as a result of the national lockdown on 20 June 2022. No incidents were reported as a result of the lockdown however plans were in place should the unrest spread to Overstrand.

12.6. HAZMAT

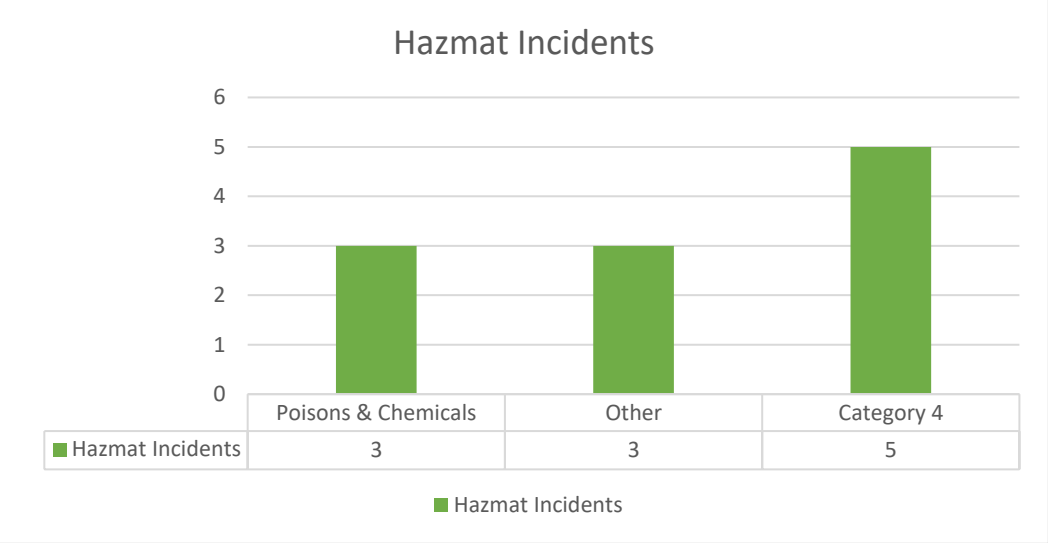


Figure 6: Hazmat

The department attended to 11 Hazmat Incidents from1 July 2021 – 30 June 2022.

12.7. For the financial year, the department responded to a total of 42 electrical incidents. These incidents are currently reported on under non-emergency categories. The area is made safe and Eskom is contacted to attend to the incident.

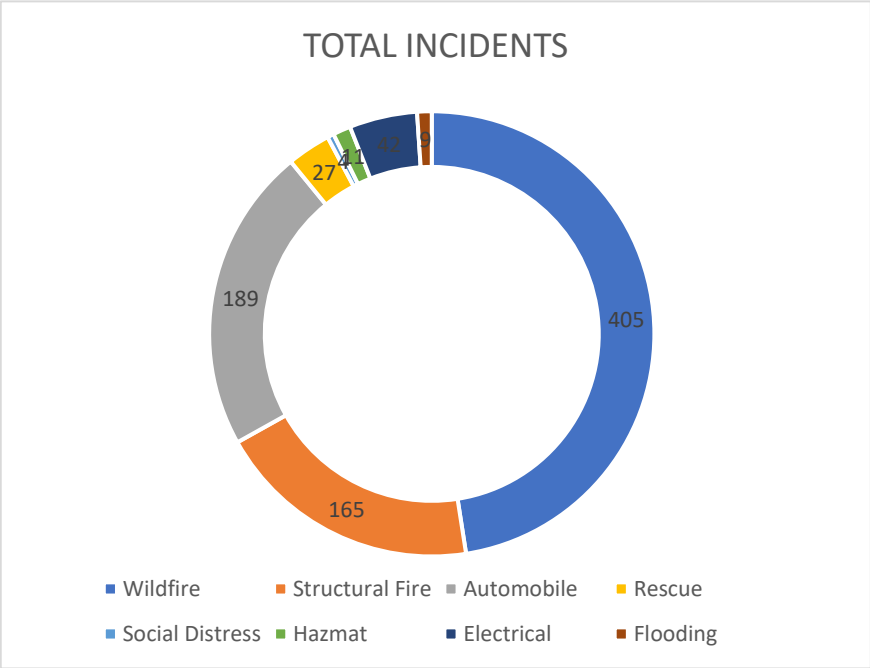


Figure 7: Total incidents

12.8. For the financial year, the department responded and assistant at 9 flooding incidents. These incidents were attended after severe weather warnings were issued. Sandbags were issued to the affected properties for assistance.

12.9. The total incidents attended is thus 852 which is depicted it the figure below. The top three incidents attended were veld fires which accounted for 48% of total incidents, automobile incidents following suite at 22% and structural fires at 19%.

13. COMMOND AND POTENTIAL HAZARDS

The table below indicates the general common and potential hazards:

Table 3: Potential hazards

Hazards	Risk	Vulnerability	Capacity
Fire	Illegal wire connections Shack fires Open fires Paraffin Stove Candles Cigarettes Alcohol abuse Homelessness	Community	Local fire department Volunteer Fire Service
Environmental Health	Garbage bags	Community	Refuge department

	Clogged drains		Local Fire Department /Street/storms department
	Illegal dumping sites		Local Municipality/Refuge department
	Water/pollution		Local/regional and provincial
	Sanitation		Local Municipality
Technical infrastructure	Insufficient layout storm water pipes	Community	Local Municipality
	Hydrants not at strategic locations	Fire service	Local Municipality
	Electrical substations	Community	Local Municipality
Structural collapse	Houses, shacks, dams	Community, infrastructure	Civil engineering/ Local Municipality and building inspectors
Epidemic disease	Cholera, tuberculosis, lung illnesses	Community	Local clinic/ home base care
Sociological	Poverty	Community	None
	Crime	Community	SAPS
	Alcohol and substance abuse	Community	NGO's
	Unrest	Community	SAPS
	Unemployment	Community	Local government
	Xenophobia	African Nationalist	Local government
	Cultural differences	Community	Local structure, NGO'S

14. RESOURCES

Table 4: Resources

CALL SIGN	REG NUMBER	STATUS	LOCATION	DESCRIPTION	CLASS	Model Year
COMMAND VEHICLES						
Delta 1	CEM 23400	On run	Hermanus	Nissan Navara 2.5 TD LWB 4X4	Mobile Command Vehicle – Disaster Management	2015
CV 1	CEM 44444	On run	Hermanus	Ford Ranger DC 4X4	Mobile Command Vehicle	2018
MAJOR PUMPERS						
Engine 1-1	CEM 37463	On run	Hermanus	Mercedes Benz Ateco 1328	Major Pumper type I	2014
Engine 2-1	CEM 7532	On run	Gansbaai	Iveco (4X4)	Major Pumper type III	2019
Engine 3-1	CEM 10226	On run	Kleinmond	Mercedes Benz Ateco 1328	Major Pumper type III	2009
PUMPERS						
Pump 1	CEM 30714	On run	Hermanus	Toyota Hino 4X4	All Terrain Appliance	2018
Pump 2	CEM 48495	On run	Gansbaai	Isuzu FTS 750	All Terrain Appliance	2019
Pump 3	CEM 2869	On run	Gansbaai	Tata 713C 4X4	All Terrain Appliance	2006
Pump 5		On run	Hermanus	Isuzu FTS 750	All Terrain Appliance	2019

Pump 6	CEM 1626	On run	Pringle Bay	Mercedes Buffel	All Terrain Appliance	1982
Pump 7	CEM 21426	On run	Kleinmond	Isuzu FTS 750	All Terrain Appliance	2019
SKID UNITS						
Alpha 1	CEM 44284	On run	Hermanus	Toyota Landcruiser	Skid Unit	2018
Alpha 2	CEM 32828	On run	Stanford	Toyota Landcruiser	Skid Unit	2011
Alpha 3	CEM 28939	On run	Kleinmond/ Pringlebay	Toyota Landcruiser	Skid Unit	2019
Alpha 4	CEM 12594	On-run	Gansbaai	Ford Ranger Subercab 2.2 4x4	Skid Unit	2020
Alpha 7	CEM 6556	On-run	Kleinmond	Ford Ranger Supercab 2.2 4x4	Skid unit	2020
SUPPORT VEHICLES						
SV01	CEM 38652	On run	Hermanus	Volkswagen Polo ViVo 1.4	Support Vehicle	2015
SV02	CEM 47688	On run	Control Room	Volkswagen Polo Sedan	Support Vehicle	2019
SV03	CEM 42054	On run	Kleinmond	Nissan NP 300	Utility Vehicle	2017
SV04	CEM 30870	On Run	**Hermanus**	Ford Ranger Single Cab	Utility Vehicle	2019
SV05	CEM 8219	On run	**Fire Safety**	Ford Ranger XL 4x2 DC	Support Vehicle	2021
SV06	CAM 13012	On run	Bettiesbay	Nissan Hardbody 2.0 4x2 1-ton LDV	Bakkie Unit	2007
SV07	CEM 42270	On run	Control Room	VW POLO SEDSN	Utility Vehicle	
SV08	CEM 11565	On run	Hermanus	Ford Ranger XL 4x2 DC	Utility Vehicle	2021
SV09	CEM 13116	On run	Safe & Security	Ford Ranger XL 4x2 DC	Utility Vehicle	2021
SV10	CEM 33893	On run	Safety & Security	VW POLO SEDAN	Utility Vehicle	
	CEM 14938	On run		Toyota Hilux 2.7i 4x4	Utility Vehicle	2006
	CEM 23784	On run		Nissan Hardbody NP300 4X4	Utility Vehicle	2011
TRAILERS						
Tango 1	CAM 4600		Kleinmond	Trailer – Rope Rescue		
Tango 2	CAM 4601		Gansbaai	Trailer – Hazmat		
Tango 3	CAM 1266		Gansbaai	Trailer – Portable dam		
Tango 4	CEM 3366		Betty's bay	Trailer- Skid unit		
Tango 5	CEM 25651		Baardskeerdersbos	Trailer -Skid Unit		
Tango 6	CAM 30979		Hermanus	Trailer – SCBA compressor		
NB: Senior Officers must utilize marked municipal vehicles with the necessary radio communication for Command and Control of incidents during major incidents, marked vehicles must also be utilized when communicating with ground resources and aerial support. Municipal or marked vehicles are easily identifiable to the general public. Due to the nature of our inherent fire risk and history of fire related incidents, incident commanders must use municipal vehicles to communicate with other agencies, e.g. WOF, ODM, SAPS, WCEMS etc.						

15. HEALTH CONCERNS

15.1. COVID-19

On 25 March 2020, Dr Nkosazana Dlamini Zuma, Minister of Cooperative Governance and Traditional Affairs, designated under section 3 of the Disaster

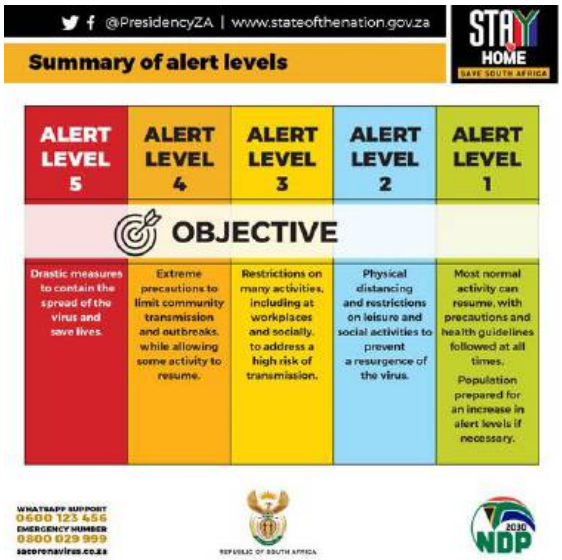


Image 1: Summary of alert levels

Management Act, 2002 (Act No 57 pf 2002), having declared a national state of disaster, published in Government Gazette No. 43096 on 15 March 2020 hereby in terms of section 27(2) of the Disaster Management Act. 2002, after consultation with the Minister of Health, made the regulations in the schedule. The President of South Africa therefore declared a nation-wide lock down in South Africa on Monday 23 March 2020. The nation-wide lock down was enacted in terms of the Disaster Management Act.

The WHO (World Health Organization) declared Public Health Emergency of International concern on 30 January 2020, following a pneumonia of unknown cases detected in Wuhan, China on 31 December 2019.

As a result of the nation-wide lock down, the Covid-19 Contingency Plan was established, which must be read in conjunction with the Overstrand Disaster Management Plan.

At the start of the financial year on 1 July 2022 South Africa was in lockdown alert level 4 and steadily declined to alert level 3 on 26 July 2021, alert level 2 on 13 September 2021, alert level 1 on 1 October 2021 to ultimately have the regulations repealed on 5 April 2022.

Below are the activities which disaster management participated in in an attempt to curb the spread of the virus:

DISINFECTIONS

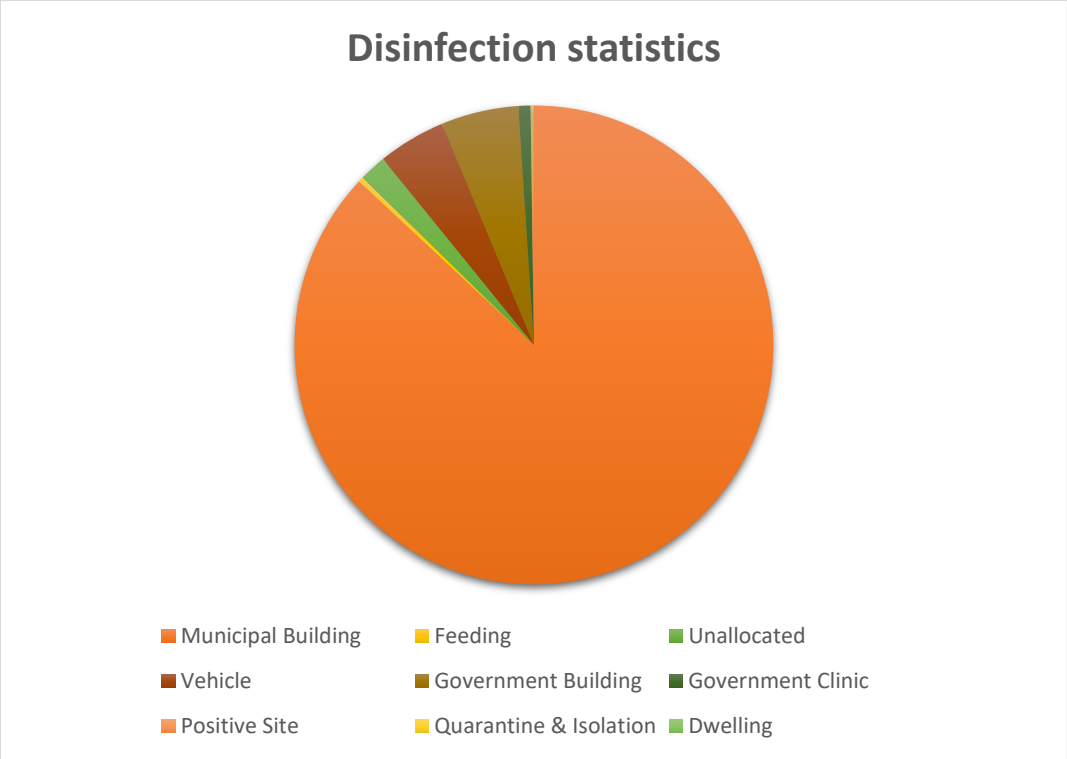


Figure 8: Disinfection statistics

Disaster Management focused on the disinfection of municipal buildings and other government owned external sites which had high traffic volume (such as clinics, hospitals etc)

To ensure continuity and fairness, a weekly schedule was followed. For the financial year 1 July 2021 – 30 June 2022, a total of 2231 disinfections were conducted

15.2. AVIAN INFLUENZA (HPA) OUTBREAK ALONG THE COAST

A serious outbreak of highly pathogenic avian influenza was detected in wild birds in the Western Cape in May 2021, which mainly affects sea-gulls. HPAI (Highly Pathogenic Avian Influenza) is a highly contagious viral disease of birds with no curative preventative treatment. The colonies that have been affected the worst are Dyer Island (near Gansbaai) and near Veldrift. Careful surveillance was done wherever Cape Cormorants congregated. Mitigation measures included the safe removal of carcasses and sick birds.

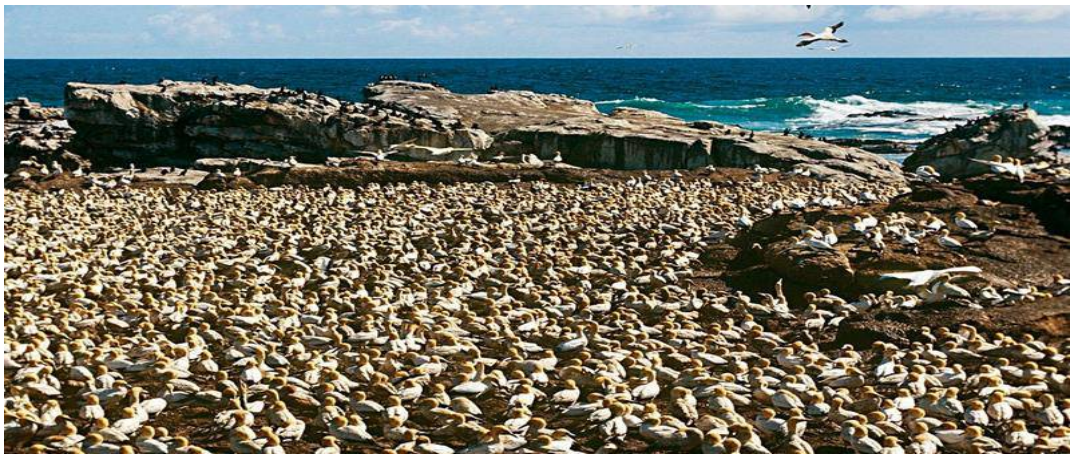


Image 2: Avian influenza

Signs of avian influenza in seabirds include tame behaviour or weakness, or muscle twitches and seizures. Avian influenza poses a very low risk to humans but humans can carry the virus on their hands and clothes and infect other animals. It is therefore necessary to wear disposable gloves, aprons and face protection when dealing with sick animals.

During the peak of the pandemic, all members of the public were urged to avoid the area and not collect the sick or dead birds or even transport them to a veterinary, as even this could aid in spreading the disease. Rather, the Disaster Management Centre was urging the public to be vigilant and report unusual mortalities or abnormal numbers of sick birds to their local conservation authority or veterinarian.

Due to the pathogenicity of the virus it was assumed that all birds could be carriers of the virus, therefore birds were quarantined while samples were sent for laboratory testing, this aided with the spread of the virus and protect the African Penguin chicks and other seabirds which were admitted during this time. Birds who received a negative test were transferred to SANCCOBs (South African Foundation for the Conservation of Coastal Birds) facility.

16. ACTIVITIES OF OVERSTRAND DISASTER MANAGEMENT

16.1. RISK VISITS AND RISK ASSESSMENTS

16.1.1. RISK VISITS

Risk visits are conducted to enable the members of the department to familiarize themself with the area/s. Below is a list of risk visits conducted:

Table 5: Risk visits

#	Reference number	Date	Description
1	FS-OFD-210805-01	5 Aug 2021	Afdaksrivier
2	FS-OFD-210812-01	12 Aug 2021	Bosrivier, Stanford
3	FS-OFD-210902-03	2 Sep 2021	Pearly Beach, Stanford
4	FS-OFD-210907-02	7 Sep 2021	Berghof, Onrus River
5	FS-OFD-210908-01	8 Sep 2021	Berghof, Onrus River
6	FS-OFD-210913-01	13 Sep 2021	Berghof, Onrus River
7	FS-OFD-210914-02	14 Sep 2021	Hemel-en-Aarde Valley
8	FS-OFD-210914-03	14 Sep 2021	Berghof, Onrus River
9	FS-OFD-210916-01	16 Sep 2021	Berghof, Onrus River
10	FS-OFD-211004-01	4 Oct 2021	Betty's Bay
11	FS-OFD-211019-02	19 Oct 2021	Farms, Gansbaai area
12	FS-OFD-211021-03	21 Oct 2021	Spookfontein
13	FS-OFD-211103-01	3 Nov 2021	Baardskeerdersbos
14	FS-OFD-211109-02	9 Nov 2021	Camphill Road
15	FS-OFD-211117-01	17 Nov 2021	Gansbaai area
16	FS-OFD-220114-01	14 Jan 2022	De Mond Caravan Park
17	FS-OFD-220210-07	10 Feb 2022	Stanford area
18	FS-OFD-220212-01	12 Feb 2022	Napier area
19	FS-OFD-220216-02	16 Feb 2022	Grootbos
20	FS-OFD-220218-01	18 Feb 2022	Stanford
21	FS-OFD-220224-03	24 Feb 2022	Fisherhaven / Middlevlei
22	FS-OFD-220302-01	2 Mar 2022	Masakhane, Gansbaai
23	FS-OFD-220303-04	3 Mar 2022	Southern Bloom Farm, Gansbaai
24	FS-OFD-220307-02	7 Mar 2022	Chante Clair, Onrus River
25	FS-OFD-220307-04	7 Mar 2022	Gansbaai
26	FS-OFD-220315-06	15 Mar 2022	Checkers Centre, Hermanus (sprinkler test)
27	FS-OFD-220330-04	30 Mar 2022	Walkerbay Fire
28	FS-OFD-220505-03	5 May 2022	Besemhoutskloof Farm, Hermanus
29	FS-OFD-220510-09	10 May 2022	Uilenkraalsmond
30	FS-OFD-220511-03	11 May 2022	Besemhoutskloof Farm, Hermanus
31	FS-OFD-220511-04	11 May 2022	Berghof, Onrus River
32	FS-OFD-220606-01	6 Jun 2022	Highlands area (fire safety complaints)
33	FS-OFD-210722-01	22 Jul 2021	Gansbaai
34	FS-OFD-210722-03	22 Jul 2021	Vermont
35	FS-OFD-210802-01	2 Aug 2021	R43, Stanford
36	FS-OFD-210806-01	6 Aug 2021	Betty's Bay

37	FS-OFD-210825-01	25 Aug 2021	Betty's Bay, Blesberg
38	FS-OFD-210830-02	30 Aug 2021	Besemhoutskloof Farm
39	FS-OFD-210906-01	6 Sep 2021	Country Fair, Stanford
40	FS-OFD-210916-04	16 Sep 2021	Klipfontein Gansbaai
41	FS-OFD-210917-01	17 Sep 2021	Berghof Estate
42	FS-OFD-210930-01	30 Sep 2021	Camphill
43	FS-OFD-211019-01	19 Oct 2021	Camphill School
44	FS-OFD-211129-02	29 Nov 2021	Kleinmond
45	FS-OFD-211129-03	29 Nov 2021	Berghof, Onrus River
46	FS-OFD-211213-33	13 Dec 2021	Harold Porter Botanical Society, Betty's Bay
47	FS-OFD-211230-02	30 Dec 2021	Fisherhaven
48	FS-OFD-220119-16	19 Jan 2022	Berg 'n See, Brug Street, Eastcliff, Hermanus
49	FS-OFD-220301-01	1 Mar 2022	Grootbos Private Nature Reserve
50	FS-OFD-220412-03	12 Apr 2022	Fernkloof Nature Reserve
51	FS-OFD-220516-03	16 May 2022	Volmoed Trust Retreat, Hemel-en-Aarde Valley
52	FS-OFD-220523-03	23 May 2022	Berghof, Onrus River
53	FS-OFD-220622-17	22 Jun 2022	Fisherhaven
54	FS-OFD-220628-05		

16.1.2. RISK ASSESSMENTS

A risk assessment can be defined as "*A methodology to determine the nature and extent of risk by analysing potential hazards and evaluating existing conditions of vulnerability that could pose a potential threat or harm to people, property, livelihoods and the environment on which they depend. The process of conducting a risk assessment is based on a review of both technical features of hazards such as their location, intensity, frequency and probability; and also the analysis of the physical, social, economic and environmental dimension of vulnerability and exposure, while taking particular account of the coping capabilities pertinent to the risk scenarios".*

A Risk Assessment was conducted of the dams in Greater Hermanus area. The dams are Fisherhaven Dam, De Bos Dam and Mosselriver Dam (3 Dams).

16.2. RISK REDUCTION

16.2.1. BURN PERMITS

Disaster Management issued a total of 92 approved burn permits to the landowners within the Overstrand jurisdiction. Refer to the table below:

Table 6: Burn permits

#	Unique Reference	Municipal vs Private	Area	Date of issued
1	FS-OFD-210707-01	Private	Laserena	9 July 2021
2	FS-OFD-21071-05	Private	Perivoli properties	22 July 2021
3	FS-OFD-210719-02	Private	Middelberg	22 July 22 2021
4	FS-OFD-210705-03	Private	Skepgat	29 July 2021
5	FS-OFD-210618-06	Private	Fijnbosch Farm	30 July 2021
6	FS-OFD-210802-02	Private	Leliebosch , Portion 191	11 August 2021
7	FS-OFD-210810-02	Private	Goodwill Mountain	11 August 2021
8	FS-OFD-210816-01	Municipal	Municipal Farm , Erf 585/3	16 August 2021
9	FS-OFD-210816-02	Municipal	Berghof	16 August 2021
10	FS-OFD-210810-03	Private	Nuwejaarsrivier	16 August 2021
11	FS-OFD-210714-02	Private	HCT Properties , Erf 321/17	23 August 2021
12	FS-OFD-210816-04	Private	Volmoed	24 August 2021
13	FS-OFD-210729-02	Private	Haygrove	24 August 2021
14	FS-OFD-210729-03	Private	Heidehof	25 August 2021
15	FS-OFD-210810-01	Private	Benguela Cove	25 August 2021
16	FS-OFD-210830-03	Private	Hangklip	31 August 2021
17	FS-OFD-210903-02	Private	Highlands	3 September 2021
18	FS-OFD-210729-01	Private	Sandford	13 September 2021
19	FS-OFD-210513-01	Private	The Coot Club (2nd application)	14 September 2021
20	FS-OFD-210816-03	Private	Bluegum	18 September 2021
21		Private	Spook Fontein Wines	September 23, 2021
22	FS-OFD-210927-01	Private	Groeneweide	27 September 2021
23	FS-OFD-210922-03	Private	Hartebeeskloof	27 September 2021
24	FS-OFD-211005-04	Private	Waterfalls	28 September 2021
25	FS-OFD-211005-02	Private	White Waters Farm	5 October 2021
26	FS-OFD-211005-04	Private	Waterval	5 October 2021
27	FS-OFD-211007-01	Private	County Fair	7 October 2021
28	FS-OFD-211008-03	Private	Nuwepos	8 October 2021
29	FS-OFD-211008-04	Private	Hasher Family Estate	8 October 2021
30	FS-OFD-211018-01	Private	Wildbreak (Klipdrift farm)	18 October 2021
31	FS-OFD-220322-03	Private	Bosch Heuwel	23 February 2022
32	FS-OFD-210316-02	Private	Grootbos Nature Reserve	1 March 2022
33	FS-OFD-220324-02	Private	Wakkerloop Farm	15 March 2022
34	FS-OFD-220324-02	Private	Wakkerloop Farm	5 April 2022
35	FS-OFD-220425-03	Private	Nuwejaarsrivier	11 April 2022
36	FS-OFD-220421-07	Private	Radynsdam	14 April 2022
37	FS-OFD-220322-03	Private	Bosch Heuwel	20 April 2022
38	FS-OFD-220426-09	Private	Wolwengat	21 April2022
39	FS-OFD-220421-05	Private	Strandskloof	25 April 2022
40	FS-OFD-220421-02	Private	Rocklands	26 April 2022
41	FS-OFD-220421-03	Private	Vaalvlei	26 April 2022
42	FS-OFD-220421-04	Private	Nooitgedacht	26 April 2022
43	FS-OFD-220421-07	Private	Radynsdam	26 April 2022
44	FS-OFD-220425-03	Private	Nuwejaarsrivier	26 April 2022
45	FS-OFD-220429-01	Private	Modderivier	26 April 2022

46	FS-OFD-220426-09	Private	Wolwengat	29 April 2022
47	FS-OFD-220429-01	Private	Modderivier	29 April 2022
48	FS-OFD-22516-07	Private	Rooisand	5 May 2022
49	FS-OFD-220516-08	Private	Afdaksrivier	5 May 2022
50	FS-OFD-220516-09	Private	Middelberg	5 May 2022
51	FS-OFD-220506-01	Municipal	Besemboshoutskloof Plaas	6 May 2022
52	FS-OFD-220517-01	Private	Linkerhandsgat	6 May 2022
53	FS-OFD-220516-10	Private	Berg & See	6 May 2022
54	FS-OFD-220506-02	Private	Lomond Wine Estate	9 May 2022
55	FS-OFD-220429-02	Private	Zilvermijnbosch	9 May 2022
56	FS-OFD-220421-06	Private	Baardskeerderbos	9 May 2022
57	FS-OFD-220510-10	Private	Paradise Park	10 May 2022
58	FS-OFD-220513-01	Private	Honey Bee Farm	13 May 2022
59	FS-OFD-220517-01	Private	Linkerhandsgat	18 May 2022
60	FS-OFD-220516-08	Private	Afdakrivier	23 May 2022
61	FS-OFD-220523-04	Private	Afdaksrivier	23 May 2022
62	FS-OFD-22516-07	Private	Rooistrand	27 May 2022
63	FS-OFD-220516-09	Private	Middelberg	27 May 2022
64	FS-OFD-220516-11	Private	Byenskrans	30 May 2022
65	FS-OFD-220530-01	Private	Maanskynberg	31 May 2022
66	FS-OFD-220602-01	Private	Lagoon Edge	3 June 2022
67	FS-OFD-220531-11	Private	Sanity Farm	6 June 2022
68	FS-OFD-220517-02	Private	Hasher Family Estate	7 June 2022
69	FS-OFD-20607-04	Private	Paardenberg	7 June 2022
70	FS-OFD-220531-13	Private	Melkboschkraal	7 June 2022
71	FS-OFD-220606-02	Private	De Bos	9 June 2022
72	FS-OFD-220606-03	Private	Volmoed	14 June 2022
73	FS-OFD-220608-01	Private	Hangklip Kleinhoewe	14 June 2022
74	FS-OFD-220614-01	Private	Springfontein	14 June 2022
75	FS-OFD-220614-07	Private	Mosaic Lagoon	14 June 2022
76	FS-OFD-220531-10	Private	Haygrove Farm	21 June 2022
77	FS-OFD-220531-12	Private	Lagoon Rock	21 June 2022
78	FS-OFD-220602-04	Private	Laserena	21 June 2022
79	FS-OFD-220608-02	Private	Walshacre	21 June 2022
80	FS-OFD-220610-02	Private	Perivoli Properties	21 June 2022
81	FS-OFD-220614-05	Private	Willodale Farm	21 June 2022
82	FS-OFD-220620-02	Private	Fernkloof	21 June 2022
83	FS-OFD-220610-04	Private	Klipskuur	22 June 2022
84	FS-OFD-220610-01	Private	Panthera Africa	27 June 2022
85	FS-OFD-220627-01	Private	Newton Johnson Vineyard	27 June 2022
86	FS-OFD-210816-01	Private	Berghof	27 June 2022
87	FS-OFD-220628-02	Private	Bagatelle Farm	28 June 2022
88	FS-OFD-220628-03	Private	Groeneweide	28 June 2022
89	FS-OFD-220628-04	Private	Weltevrede	28 June 2022
90	FS-OFD-220628-06	Private	Berg En Dal	28 June 2022
91	FS-OFD-220628-01	Private	Rhtd Properties	29 June 2022
92	FS-OFD-220628-07	Private	Karweyderskraal	30 June 2022

Burn Permit holders must comply with the conditions as set out in the Burn Permit:

1. The fire department must be contacted daily before commencing with the burn;
2. Adequate fire breaks must be made around the perimeter of the area to be burnt;
3. Stack/fuel reduction, agricultural and training burns must be conducted between 06:00 and 16:30 daily and burning material must be extinguished before leaving the site. Burning is subject to weather conditions. Stack / fuel reduction burns are limited between 1 May – 15 October; Agricultural burns from 20 February – September; Training burns are not limited to any month of the year;
4. Prescribed / ecological / biodiversity burning operations have no time constraints but are limited to February, March, April, September, October, November and subject to weather conditions;
5. Permission will be granted in exceptional circumstances under the control and authority of the Fire Department and only under the accepted conditions;
6. Owners are not allowed to burn on Orange or Red (Fire Index) days. Burning is subject to weather conditions;
7. Owners are not allowed to burn on Saturdays and Sundays;
8. Owners may burn on a Friday; only if burning continuously for more than one day. The fire must be extinguished by 12:00 on the Friday;
9. Owners are not allowed to burn on the day before a long weekend;
10. Owners are not allowed to burn on a public holiday;
11. Owners my only burn one heap at a time; if burning heaps;
12. All fires have to be extinguished by 16:30. No burning will be allowed after 16:30. In cases where you are burning huge piles you are allowed to burn through the night.
13. Owners remain responsible for the burning and its consequences and are committed to personnel and equipment numbers as stated on the application. The owner must ensure that all fire breaks are in place before burning. Fires must be monitored for 24 hours until cold.
14. Permit is valid for fifteen (15) work days after approval and date of issue
15. The controlling authorities as mentioned above have the right to suspend or prevent any burning activities should the need arise.

16.2.2. PRESCRIBED BURNS

Disaster Management conducted a total of 12 prescribed burns in conjunction with landowners within the Overstrand jurisdiction. Refer to the table below:

Table 7: Prescribed burns

Ref	Type	Ha	Date	Address
WF-OFD-220627-01	Stack burn	n/a	27-06-2022	Berghof, Onrus River (3rd burn)
WF-OFD-220621-02	Block burn	1.9	21-06-2022	Fernkloof Nature Reserve, Hermanus
WF-OFD-220608-01	Block burn	54.3	08-06-2022	Nuwepos
WF-OFD-220512-02	Block burn	17.2	12-05-2022	Lomond Wine Estate
WF-OFD-220510-01	Stack burn	n/a	10-05-2022	Besemhoutskloof Farm (Municipal Farm)
WF-OFD-220412-02	Block burn	20	12-04-2022	Grootbos
WF-OFD-211115-01	Block burn	15.8	15-11-2021	Spoookfontein
VF-OFD-211013-01	Block burn	6.24	13-10-2021	Grootbos
VF-OFD-211007-03	Stack burn	n/a	07-10-2021	Berghof (2nd burn)
VF-OFD-211007-02	Stack burn	n/a	07-10-2021	County Fair
VF-OFD-210928-01	Stack burn	n/a	28-09-2021	Berghof (1st burn)
VF-OFD-210915-01	Stack burn	n/a	15-09-2021	Besemhoutskloof Farm (Municipal Farm)

Of the 12 presribed burns conducted, 6 were on municipal property, while the other 6 were conducted on privately owned property. For the purpose of this report, only block burns size are calculated. Municipal property on which prescribed burns were conducted are Berghof, Fernkloof Nature Reserve and Besemhoutskloof Farm.

Prescribed burns are only permitted on days when the FDI (Fire Danger Index) is Blue or Green, when conditions are relatively safe for burning. The recommended period for prescribed burns is between April and October.

Lowveld FDI Description	Colour	Category	Lowveld FDI Precaution
SAFE	BLUE	0 - 20	Low fire hazard. Controlled burn operations can normally be executed with a reasonable degree of safety
MODERATE	GREEN	21 - 45	Although controlled burning operations can be executed without crating a fire hazard, care must be taken when burning on exposed, dry slopes. Keep constant watch for unexpected wind speed and direction changes
DANGEROUS	YELLOW	46 - 60	Controlled burning not recommended when fire danger index exceeds 45. Aircraft should be called in at early stages of a fire.
VERY DANGEROUS	ORANGE	61 - 75	No controlled burning of any nature should take place. Careful note should be taken of any sign of smoke anywhere, especially on the upwind side of any plantation. Any fire should be attacked with maximum force at hand, including all aircraft at the time.
EXTREMELY DANGEROUS	RED	75<	All personnel and equipment should be removed from the field. Fire teams, labour and equipment are to be placed on full stand-by. At first sign of smoke, every possible measure sjoud be taken in order to bring the fire under control in the shortest possible time. all available aircraft are to be called for without delay.

Image 3: FDI categories

16.3. DISASTER RESPONSE & RECOVERY

16.3.1. EXTENDED ATTACK WILDFIRE INCIDENTS

16.3.1.1. DADELKOM FIRE: 6 JANUARY 2022

The Dadelkom Fire 2 was reported to the emergency control room on Thursday evening 6 January 2022 at approximately 20h15.

Crew members from Gansbaai and Hermanus responded to the incident and initially struggled to gain access to the fire due to the location which was 1.5km out of Stanford along Die Plaat, which is an isolated area with dense vegetation and limited access. Subsequently crew members only gained access at approximately 23h56.

Overstrand Fire Services requested additional resources which were utilized to make the scene safe, such resources included Cape nature FTE (Full Time Equivalent) and skid units and a water tanker

Following an investigation which was conducted on 8 January 2022 the cause of the fire on 6 January 2022 was determined to be as a result of a camping / cooking fire which spread into the adjoining vegetation where it became out of control. The fire was determined to be made by a group of people who were trespassing on the property for illegal wood harvesting.

The Dadelkom Fire 2 was reported extinguished at 03h00 on 7 January 2022.

16.3.1.2. HIGHLANDS FIRE: 8 JANUARY 2022

The Highlands Fire was reported to the emergency control room on Saturday morning 8 January 2022 at approximately 03h36.

Crew members from Kleinmond Fire Department were initially activated and upon arrival on scene the Senior Standby Officer and ODM were requested to be activated. First arriving member determined that additional resources were required to assist with firefighting.

The wildfire extended to a multi-day wildfire which required additional resources from external agencies. Other agencies which assisted with

extinguishing the fire include: ODM, goFPA, Cape Nature, WOF, VWS, City of Cape Town,

Following an investigation which was conducted on 15 January 2022 the cause of the fire on 8 January 2022 was determined to be as a result of a camping / cooking fire which spread into the adjoining vegetation where it became out of control. The fire was determined to be made by a group of people who where trespassing on the property for illegal wood harvesting.

During the course of the incident a Code Red was declared on two occasions, namely 8 January 2022 R 23h42 and again on 10 January 2022 at 14h35. At both times, both Overstrand Municipality and Overberg District Municipality with the support of ground teams were conducting active firefighting.



Image 4: Highlands fire

Smoldering as a result of the Highlands Fire still occurred days after the incident. The department took cognizance of the smoldering. The Highlands incident was therefore officially only closed on 25 January 2022.

16.3.1.3. STANFORD FIRE: 31 JANUARY 2022

The Stanford Fire was reported to the emergency control room on Monday afternoon 31 January 2022 at approximately13h58.

Crew members from Gansbaai and Hermanus were activated and first arriving vehicle immediately requested the Senior Standby Officer to respond to the incident.

The predicted FDI for the day was "Very Dangerous" and challenges were experienced with hot weather and strong winds. The area is identified as one of the top risks in the Overstrand jurisdiction as it consists of dense vegetation and was making its way to one of the informal settlements in Stanford, namely Die Kop.

Additional resources such as aerial and ground teams were utilized to bring the fire under control.

Firefighting operations continued through the day and crew members commenced with mop-up operations by 19h57 and remained on the scene until 06h00 on Tuesday 1 February 2022.

16.3.1.4. BIRKENHEAD: 12 FEBRUARY 2022

The Birkenhead Fire was reported to the emergency control room on Saturday afternoon 12 February 2022 at approximately 16:00.

Crew members from Gansbaai were activated and the first arriving vehicle requested for additional resources and aerial support. Access to the fire was limited due to the dense vegetation. Crew members were challenged with multiple ignition points.

Additional resources such as aerial and ground teams were utilized to bring the fire under control as three ignition points were presented. The wildfire subsequently extended to a multi-day wildfire .

Following an investigation which was conducted on 13 February 2022 the cause of the fire was undetermined due to a lack of evidence to support the link between the apprehended individual and the individual being responsible for setting the fires alight.

By 14 February 2022at approximately 16h23 the scene was safe and no flair ups were reported.

16.3.1.5. GROOTBOS : 22 FEBRUARY 2022

The Grootbos Fire was reported to the emergency control room on Tuesday 22 February 2022 at approximately 17h22.

Crew members from Gansbaai were activated and minutes later arrived on scene, followed by crew from Stanford. Upon arrival the fire was already burning out of control. Subsequent to the fire burning out of control, location of the fire, and the fact that it listed as a high risk area, additional crew from both Hermanus and Kleinmond were activated.

Additional resources such as aerial (a full shorty) and ground teams were activated to assist with fire suppression. VWS (Volunteer Wildfire Services) assisted with the creation of a 5m break around the perimeter.

Firefighting operations continued until approximately 19:30 when the fire was brought under control. Crew members remained on scene through the night to monitor the situation and no flare ups were reported. The scene was closed by 23 February 2022.

16.3.1.6. WALKERBAY FIRE: 11 MARCH 2022

The Walkerbay Fire was reported to the emergency control room on Friday 11 March 2022 at approximately 15h00.

Crew members from Gansbaaai and Stanford substations were activated and arrived on scene minutes later and activated the Senior Standby Officer. First arriving crew could not access the fire as it was burning on a farm where the gates were locked. The gate chains had to be cut to gain access. At this time, the fire was already burning in thick dense alien vegetation with limited access for firefighting vehicles.

A Huey was activated to assist with fire suppression activities but had to stand down due to strong winds. Alternatively, a Black Hawk was activated to further assist. Other resources which assisted include GoFPA, ODM, Cape Nature, NCC, OWV, VWS, Afri-Fire, Cape Winelands District Municipality, Stellenbosh Municipality and WOF.

During the course of the morning on 12 March 2022, a landowner briefing was held at the ICP (Incident Command Post) where landowners were informed of the expected conditions as the FDI for the area was predicted to be yellow. Landowners and their resources assisted fire suppression activities for the duration of the fire.

A code red was declared on Saturday 12 March 2022 at approximately 12h56 as the fire was steadily heading towards Die Kop Informal

Settlement. Due to unfavorable weather conditions aerial resources were at times grounded. Aerial tactics also proved fruitless due to the large volume of smoke hanging above the fire line.

An evacuation order was instructed for Die Kop Informal Settlement. Initially the residents of Die Kop neglected to follow the instruction and remained in place. It was only when the fire was visible and in close proximity that the evacuation order was taken seriously. At that point, SANDF assisted with the evacuation. Other areas in the Stanford vicinity were also precautionary evacuated.

Following an investigation which was conducted on 14 March 2022 the cause of the fire was undetermined nonetheless based on the first responder accounts, drone footage and multiple ignition points the opinion is that fires were started with malicious intent.

The wildfire extended to a multi-day extended attack and crew members continued to patrol the area until 25 March 2022, after which the incident was closed.

16.3.1.7. MODDERRIVIER FIRE: 12 APRIL 2022

The Modderrivier Fire was reported to the emergency control room on Tuesday 12 April 2022 at approximately 15h05.

Crew members from Gansbaai Fire Station responded to the crew, with back up arriving from Stanford Substation minutes later. Due to the location and the fact that the fire is in the high risk area, additional members from Hermanus and the Senior Standby Officer was activated. Upon arrival the fire was burning in old, dense vegetation with no access for firefighting vehicles

Aerial support was immediately activated but stood down at the last light. By dusk the fire was still burning out of control in the dense alien vegetation. At that point, the main challenge faced was access to the fire.

Additional resources such as ODM, VWS, Landowners and WOF assisted with firefighting efforts.

The wildfire extended to a multi-day extended attack and crew members remained at the scene until 14 April 2022; by 16h19 members withdrew and handed the scene over to landowners for further monitoring.

16.3.2. STRUCTURAL FIRES

Of the 165 structural fires attended, disaster humanitarian assistance was provided in 12 instances. The disaster management policy stipulates that "*The Municipality will assist in emergencies when 3 or more households are affected".* Humanitarian assistance is only provided when disaster management have the necessary items in store to issue the affected individuals.



Image 5: Supplies for assistance

For the financial year 1 July 2021 – 30 June 2022, the following issues were made in support of humanitarian assistance:

Table 8: Humanitarian assistance

Item	Quantity
Blankets	60
Mattresses	133
Pillows	50
Pillow Cases	0
Dignity Pack (Male)	118
Dignity Pack (Female)	130

The humanitarian assistance was provided to the following groups:

Table 9: Affected parties

Female	Male	Children
81	75	59

66 informal dwellings, 2x RDP houses and 3 backyard dwellings were affected by the 12 incidents attended.



Image 7: Overhills night



Image 6: Overhills fire - day

16.4. EDUCATION, TRAINING, PUBLIC AWARENESS & RESEARCH

16.4.1. EVACUATIONS

Whereas the Overstrand Municipality recognizes that the hosting of events is a significant part of its competitive strategy and acknowledges that events have an important role to play in enhancing cultural and social cohesion in communities, support urban rejuvenation and economic growth.

In most situations it is desirable to have a location where evacuees can be directed. These centers should be located an identified as quickly as possible. Recreational, school and church halls are examples of such locations. The ultimate decision to appoint these shelters will rest with the Municipal Manager, Head of Disaster Management or Senior Official in the ICP (Incident Command Post)

Once the desired area of evacuation and the operational perimeter have been established, a plan is necessary to execute the evacuation. This will be dependent

on resources available and the situation at hand. Personnel from one or several services may be involved in alerting citizens and assisting with evacuations.

Table 10: Evacuations

#	Evacuation area	Date
1	Camphill School	**25 May 2022**
2	Generations	**22 Sept 2021**

16.5. DISASTER MANAGEMENT CAPACITY

Overstrand Disaster Management only employs 5 who are appointed on a full time basis, with two admin assistants who are temporarily employed under the EPWP and DOCS programmes.

Table 11: Capacity

Name	Designation
Lester Smith	Senior Manager: Fire & Emergency Services, Disaster Management and Security Services
Yulanda Scholtz	Assistant Chief: Disaster Management and Risk Management and Support Services
Brian Lobb	Divisional Commander
Joan Pillay	Assistant Disaster Management Officer
Sarolyn Coert	Disaster Risk Management Officer