

6. MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM) POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) FOR DECEMBER 2015

8/2/2

C Le Roux
08 January 2016

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Corporate Head Office

1. Executive Summary

The purpose of this report is to inform Council of all deviations from the Supply Chain Management Policy, approved by the delegated authority in terms of Paragraph 36 of the Supply Chain Management Policy, as well as approvals in terms of 16(1)(b) and 17(1)(c) for December 2015.

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate: Finance
Department: Supply Chain Management

3. Compliance with Strategic Priorities

Provision of democratic, accountable and ethical governance
Provision and maintenance of municipal services

4. Delegated Authority

None

5. Legal Requirements

Local Government: Municipal Finance Management Act 2003, (Act 56 of 2003)
Local Government: Municipal Systems Act 2000, (Act 32 of 2000)
Overstrand Municipality Supply Chain Management Policy dated 25 May 2008, as amended.

6. Background/Discussion/Evaluation/Conclusion

Background

The purpose of this report is to ensure that Council maintains oversight over the implementation of the Supply Chain Management Policy. In terms of Paragraph 36(2) of the said policy, the Accounting Officer must record the reasons for any deviations in terms of Paragraph 36(1) of the policy and report same to council.

Discussion**A. Deviations - Paragraph 36(1)(a)**

Paragraph 36(1)(a) of Council's Supply Chain Management (SCM) Policy allows circumstances for deviations from the procurement processes. Furthermore, the policy requires in Paragraph 36(2), that the reasons for any deviations from the procurement processes must be recorded and be reported to Council.

A schedule of all Deviations approved for December 2015 is attached as per Annexure A.

B. Awards in terms of Paragraph 16(1)(b) and 17(1)(c)

In terms of Paragraph 16(1)(b) and 17(1)(c) of the SCM Policy, where the Written or Formal Written Price Quotation process has been followed for procurement below R 30,000.00 (Incl. VAT) and it is not possible to obtain at least three quotations, the reasons must be recorded and approved by the Chief Financial Officer (CFO) or an official designated by the CFO.

In terms of Paragraph 16(1)(b) and 17(2) of the said policy, the designated official must report all such approvals made by the official in terms of their sub-delegation to the Chief Financial Officer.

A schedule of all such approvals for December 2015 is attached as per Annexure B.

7. Financial Implications

None

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

Annexure A: Schedule of deviations from the procurement processes approved in terms of sub-delegations

Annexure B: Schedule of approvals in terms of Paragraph 16(1)(b) and 17(1)(c)

RECOMMENDATION TO THE COUNCIL:

1. that the deviations from the procurement processes, approved in terms of the delegated authority for December 2015, **be noted**; and
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for December 2015, **be noted**.

RESPONSIBLE OFFICIAL :**C LE ROUX****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

SUPPLY CHAIN MANAGEMENT REPORT IN TERMS OF CLAUSE 5(3) OF THE SCM POLICY

DEVIATIONS FROM THE POLICY, APPROVED IN TERMS OF CLAUSE 36(1)(a) FOR THE MONTH- DECEMBER 2015

#	Deviation #	Date Approved	Deviation in terms of Clause 36(1)(a)	Description	Responsible Official	Awarded to	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation
1	SCD2860a	2015/12/11	Clause 36(1)(a)(v)	Hiring of sewerage vacuum tankers for the Kleinmond and Gansbaai areas from 1 December 2015 – 31 January 2016 - AMENDMENT OF TOTAL VALUE	Deputy Director : Operational Services , Bartman M	Abaphumeleli Trading 651 CC t/a Pollution Control Services	R 244 231.58		R 34 192.42	R 278 424.00
2	SCD2860b	2015/12/22	Clause 36(1)(a)(v)	Hiring of sewerage vacuum tankers for the Kleinmond and Gansbaai areas from 22 December 2015 to 5 Junaury 2016	Deputy Director : Operational Services , Bartman M	Jetvac South Africa (Pty) Ltd	R 270 000.00		R 37 800.00	R 307 800.00
3	SCD2860c	2015/12/29	Clause 36(1)(a)(v)	Hiring of sewerage vacuum tankers for Kleinmond and Gansbaai Area from 22 December 2015 – 05 January 2016 - AMENDMENT OF TOTAL VALUE	Deputy Director : Operational Services , Bartman M	Jetvac South Africa (Pty) Ltd	R 371 250.00		R 51 975.00	R 423 225.00
4	SCD2861	2015/12/01	Clause 36(1)(a)(v)	Attending of training seminar for mobile cyber defence strategies : protective mobile devices for three municipal officials	Senior Manager: Human Resources, Buccianeri L	Ekwinox CC	R 16 770.00		R -	R 16 770.00
5	SCD2862	2015/11/30	Clause 36(1)(a)(v)	Attending of WISA 2016 Conference and Exhibition by two municipal officials	Deputy Director: Engineering Planning, Blignaut H	Water Institution of South Africa	R 13 859.65		R 1 940.35	R 15 800.00
6	SCD2863	2015/12/10	Clause 36(1)(a)(ii)	Repair of the SCADA system	Senior Manager: Electrotechnical Services, du Plessis J	Spectrum Communications (Pty) Ltd	R 5 530.00		R 774.20	R 6 304.20
7	SCD2864	2015/12/07	Clause 36(1)(a)(i)(a)(ii)	Locating of a cable fault between Sandbaai Switching Station Eskom 6 feeder and Eskom Distribution Substation	Senior Manager: Electrotechnical Services, du Plessis J	Caltest CC t/a Protection Testing	R 5 772.50		R 808.15	R 6 580.65
8	SCD2865	2015/12/14	Clause 36(1)(a)(v)	The identification and repair of faults (strip-and-quote) with CEM15338 Cherry Picker	Manager: Housing, Frans F	Hydreco (Pty) ltd	R 5 030.00		R 704.20	R 5 734.20
							R 932 443.73	R -	R 128 194.32	R 1 060 638.05

Annexure B: Schedule of approvals in terms of Paragraph 17(1) of the SCM Policy - Overstrand Municipality – December 2015		
10	Received only one quote by closing time and date of submission of quotation	11 Received only two quotes at closing time and date of submission of quotation
Note: Please be advised that some of the descriptions below are only of the first line item on the requisitions lodged		
#	Supplier	Description
	Amount	Reason Code
1	CAPE CONCRETE WORKS	R 9 251.10 10
2	RUBBER STAMP & ENGRAVING CO (P	R 6 535.09 10
3	MARCE PROJECTS	R 12 887.80 10
4	HERMANUS ANIMAL WELFARE SOCIET	R 14 765.97 10
5	CTM	R 3 582.46 10
6	BIDVEST WALTONS	R 3 014.85 10
7	BIDVEST WALTONS	R 1 918.65 10
8	BIDVEST WALTONS	R 2 003.03 10
9	BIDVEST WALTONS	R 2 455.49 10
10	SAFE SECURITY SYSTEMS STANFORD	R 2 384.00 10
11	SAFE SECURITY SYSTEMS STANFORD	R 2 028.00 10
12	SANDOWN BAY SECURITY CC	R 3 263.16 10
13	ADT SECURITY (PTY) LTD	R 8 559.80 10
14	BIDVEST WALTONS	R 3 300.21 10
15	HERMANUS MEUBELS	R 6 139.47 10
16	BOLAND TOILET SERVICES (PTY) L	R 5 096.50 10
17	DOGS AND ALL CC	R 19 500.00 10
18	MG ELECTRICAL	R 5 000.00 10
19	NASHUA BREEDE VALLEY	R 4 000.00 11
20	OVERBERG AGRI BEDRYWE (PTY) LT	R 2 000.05 11
21	EXHIBITION BUILDING SOLUTIONS	R 20 074.50 11
22	OK FOODS GANSBAAI	R 13 875.78 11
23	MASTERCLASS TRADING 214 CC	R 4 000.00 11
24	BIDVEST WALTONS	R 3 197.05 11
25	CAPE OTTO SIGNS CC	R 1 944.00 11
26	ELECTRICAL PRODUCTS A DIVISION	R 3 783.60 11
27	SUPREME ELECTRICAL SUPPLIES	R 3 936.00 11
28	BIDVEST WALTONS	R 2 731.83 11
29	LANDIS AND GYR (PTY) LTD	R 25 075.00 11
30	CONLOG (PTY) LTD	R 26 205.20 11

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Note: Please be advised that some of the descriptions below are only of the first line item on the requisitions lodged			
#	Supplier	Amount	Reason Code
31	GERICKE ARGITEKTONIESE DIENSTE	R 10 500.00	11
32	LATEGANS SEMENTWERKE (EDMS) BP	R 2 149.00	11
33	BOLAND TOILET SERVICES (PTY) L	R 7 403.37	11
			ARGITEKTONIESE ONTWERP VAN UITBREIDINGS BY MASAKHANE GEMEENSKAPSAAL
			1000 RED BOND PAVERS 200MMX100MMX50MM
			SUPPLY AND DELIVER 3NO POLY JOHN TOILETS AT SANDBAAL BEACH FROM 14/12/2015 - 14/02/2016