



**ORDINARY MEETING OF THE MAYORAL
COMMITTEE**

**GEWONE VERGADERING VAN DIE
BURGEMEESTERSKOMITEE**

**INTLANGANISO YESIQHELO YEKOMITI
KASODOLOPHU**

MINUTES / NOTULE /

IMIZUZU

DATE / DATUM / UMHLA : 24 APRIL / APRELI 2023
**VENUE / PLEK / INDAWO : BANQUETING HALL,
CIVIC CENTRE, HERMANUS**
TIME / TYD / IXESHA : 10:00

OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

**MINUTES OF AN ORDINARY MEETING OF THE
MAYORAL COMMITTEE
HELD IN THE BANQUETING HALL
ON 24 APRIL 2023, AT 10:00**

PRESENT:

Councillors were present as per attached attendance register.

OFFICIALS PRESENT:




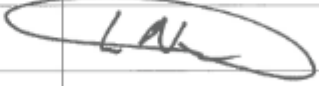

Mr D O'Neill, Municipal Manager
Ms S Reyneke-Naudé, Director : Finance
Mr N Michaels, Director : Protection Services
Ms D Arrison, Director : Management Services
Ms A Le Roux, Manager : Property Administration
Mr R Kuchar, Senior Manager : Town & Spatial
Planning
Mr J Solomons, Senior Manager : Operational
Services
Ms F Lloyd, Manager : Tourism
Mr A Wyngaard, Senior Manager : Hermanus
Administration
Mr A Gcotyelwa, Acting Senior Manager :
Corporate Services
Mr A Lekay, Senior Clerk
Mr T Louw, Clerk : Auditorium
Ms S Swart: Administrative Officer : Council
Support Services

MINUTES/.....

OVERSTRAND MUNICIPALITY
ATTENDANCE REGISTER

MAYORAL COMMITTEE MEETING

24 APRIL 2023

ALDERMAN/COUNCILLORS	SIGNATURE
RABIE, AL	
AFRICA, F	
GILLION, E	
LERM, CH	Leave
NTSABO, L	
NUTT, R	

1. OPENING

The Executive Mayor, Ald A Rabie, opened the meeting and welcomed those present.

2. APPLICATIONS FOR LEAVE OF ABSENCE

Cllr C Lerm

RESOLVED:

that the above-mentioned application for leave of absence **be approved.**

3. CONFIRMATION OF MINUTES**3.1 Minutes of an Ordinary Meeting of the Mayoral Committee held on Monday, 27 March 2023 at 10:00****RESOLVED:**

that the Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **27 March 2023 at 10:00, be confirmed.**

4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR / DEPUTY EXECUTIVE MAYOR

None

PORTFOLIO COMMITTEE :

PROTECTION SERVICES

Chairperson :

Cllr L Ntsabo

Committee Members :

**Cllrs H Lombard, S Fourie,
C Tafu-Nwonkwo & M Grimbeek**

**1.
MONTHLY MONITORING REPORT FOR THE PERIOD 01 JANUARY –
31 JANUARY 2023: DIRECTORATE: PROTECTION SERVICES**

**NJ Michaels
07 February 2023**

Director: Protection Services

(028) 313 8054

EXECUTIVE SUMMARY

To report on the functioning and activities of the Directorate: Protection Services for the period 01 January – 31 January 2023.

RESOLVED:

that the Monthly Monitoring Report of the functioning and activities of the Directorate: Protection Services for the period 01 January – 31 January 2023, **be noted**.

RESPONSIBLE OFFICIAL :

NJ MICHAELS

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

**2.
MONTHLY MONITORING REPORT FOR THE PERIOD 01 FEBRUARY –
28 FEBRUARY 2023: DIRECTORATE: PROTECTION SERVICES**

**NJ Michaels
13 March 2023**

Director: Protection Services

(028) 313 8054

EXECUTIVE SUMMARY

To report on the functioning and activities of the Directorate: Protection Services for the period 01 February – 28 February 2023.

RESOLVED:

that the Monthly Monitoring Report of the functioning and activities of the Directorate: Protection Services for the period 01 February – 28 February 2023, **be noted**.

RESPONSIBLE OFFICIAL :

NJ MICHAELS

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

PORTFOLIO COMMITTEE :

LOCAL ECONOMIC DEVELOPMENT

Chairperson :

Ald E Gillion

Committee Members :

**Ald D Coetzee, Cllrs R Nutt,
R Dees**

1.
**ECONOMIC & SOCIAL DEVELOPMENT QUARTERLY REPORTS : JAN – MARCH
2023**

S Madikane
20 March 2023

Director: Economic and Social Development & Tourism
(028) 313 8066

EXECUTIVE SUMMARY

The purpose of the report is to provide Council with information regarding programs in the implementation of interventions for the 3rd Quarter. The report covers January/February/March 2023 regarding services rendered to communities in the Overstrand as part of service delivery and towards the betterment of lives of the people of the Overstrand.

RESOLVED:

that the third Quarter, January – March 2023 report **be noted**.

RESPONSIBLE OFFICIAL :

**X KOSI
G SMIT**

TARGET DATE FOR IMPLEMENTATION :

IMMEDIATELY

**THE CHAIRPERSON, ALD A RABIE, REQUESTED THAT AN ITEM WITH REGARD
TO THE LOCAL DRUG ACTION COMMITTEE BE SUBMITTED AT THE NEXT
MAYORAL COMMITTEE MEETING**

PORTFOLIO COMMITTEE :

INVESTMENT & INFRASTRUCTURE

**The meeting of
this Portfolio Committee
of 5 April 2023 was
cancelled and the items
were considered
at the Mayoral Committee Meeting**

1.
OVERSTRAND MUNICIPALITY: COST OF SUPPLY STUDY

SU Muller
7 March 2023

Director: Infrastructure and Planning

(028) 313 8019

EXECUTIVE SUMMARY

The purpose of this report is to provide the necessary information and motivation regarding the Cost of Supply (CoS) study undertaken by Overstrand Municipality and the proposed electricity tariff changes and implementation as detailed in the report.

As described in the guidelines of the National Energy Regulator of South Africa (NERSA), a CoS study is one of the most important considerations in establishing and designing electricity tariffs that are implemented to provide the service required by customers and recover costs incurred by the municipality.

The objective of the CoS study is to apportion all costs required to service customers among each customer class in a fair and equitable manner, thereby developing cost reflective tariffs.

RECOMMENDATION TO THE COUNCIL:

1. that the support received from the Provincial Department of Economic Development and Tourism through the Municipal Energy Resilience Project (MER) **be noted**;
2. that the item be added to the agendas of the next ward committee meetings;
3. that a workshop to be attended by all councillors on this document and especially the long-term consequences thereof, be held;
4. that a series of public meetings be held across the Overstrand to explain the purpose of this report; and
5. that the Overstrand Cost of Supply and Tariff study be submitted to NERSA as a provisional report and that it is clearly indicated that it should allow the municipality time to reconsider the report following the outcome of the public participation process.

RESPONSIBLE OFFICIAL :

**S MULLER
S REYNEKE-NAUDÉ**

TARGET DATE FOR IMPLEMENTATION :

1 JULY 2023

2.

OVERSTRAND MUNICIPALITY: HEMEL & AARDE VALLEY RURAL DEVELOPMENT AREA (RDA)

R Kuchar

Senior Manager: Town & Spatial Planning

25 July 2022

(028) 313 8087

EXECUTIVE SUMMARY

The purpose of this report is to table the Overstrand Municipality: Hemel & Aarde Valley Rural Development Area Guidelines (RDA) for approval by Council as a guiding document with regard to the development potential of the Hemel & Aarde Valley.

RECOMMENDATION TO THE COUNCIL:

that the Hemel & Aarde Valley: Rural Development Area (RDA) Development Guidelines **be approved** as a guiding document to the Overstrand Spatial Development Framework, 2020 and the Overstrand Integrated Development Plan with the condition that all development along the Onrustrivier be subject to a delineation of the floodplain by a professional registered person.

RESPONSIBLE OFFICIAL:**H VAN DER STOEP****TARGET DATE FOR IMPLEMENTATION:****25 APRIL 2023**

3.

VARIOUS PORTIONS OF MUNICIPAL PROPERTIES: CESSION OF LEASE AGREEMENTS FROM VODACOM (PTY) LTD TO VODACOM TOWER COMPANY (PTY) LTD

R Marinus
13 March 2023

Acting Manager: Property Administration

(028) 316 - 5609

EXECUTIVE SUMMARY

To obtain approval to cede various lease agreements between Overstrand Municipality and Vodacom (Pty) Ltd (hereinafter referred to as "Vodacom") to Vodacom Tower Company (Pty) Ltd (hereinafter referred to as ("TowerCo") for the remainder of the initial lease periods of 9 (NINE) years and 11 (ELEVEN) months in respect of various portions of municipal properties for telecommunication and related purposes.

RESOLVED:

that the cession of the relevant lease agreements for the municipal properties below, from Vodacom (Pty) Ltd to Vodacom Towers Company (Pty) Ltd, **be approved:**

- a) A portion of Erf 4833 Hermanus;
- b) A portion of Remainder Erf 1253 Hermanus;
- c) Erf 5551 Onrustrivier;
- d) A portion of Portion 32 of Farm No 711;
- e) A portion of Remainder Erf 294 Stanford; and
- f) A portion of Remainder Erf 5462 Kleinmond

RESPONSIBLE OFFICIAL:

M ERASMUS

TARGET DATE FOR IMPLEMENTATION:

25 MAY 2023

TARGET DATE TO INFORM APPLICANT:

20 MAY 2023

TARGET DATE TO INFORM OBJECTOR:

N/A

4.

A PORTION OF ERF 566 HERMANUS: RENEWAL OF LEASE OF MUNICIPAL PROPERTY TO PARKSEA INVESTMENTS (PTY) LTD SITUATED AT 38 MAIN ROAD, WESTCLIFF, HERMANUS

**R Marinus
3 March 2023**

Acting Manager: Property Administration

(028) 316 5609

EXECUTIVE SUMMARY

To obtain approval to enter into a further lease agreement with Parksea Investments (Pty) Ltd, hereinafter referred to as "the Applicant", in respect of a portion of Erf 566 Hermanus ($\pm 35\text{m}^2$ in extent), hereinafter referred to as "the Property", situated at 38 Main Road, Westcliff, Hermanus for a period of 9 (NINE) years and 11 (ELEVEN) months for operating a shop on wooden pillars above municipal parking.

RESOLVED:

1. that the lease of municipal property, being a portion of Erf 566 Hermanus ($\pm 35\text{m}^2$ in extent), to Parksea Investments (Pty) Ltd, to operate a shop on wooden pillars above municipal parking at a rental amount of R802.42 (EIGHT HUNDRED AND TWO RAND AND FORTY TWO CENTS) (VAT excluded) per month for a period of 9 (NINE) years and 11 (ELEVEN) months from 1 January 2023 in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved**; and
2. that the rental amount mentioned in 1 above escalate annually on 1 July by a percentage equal to the prevailing consumer price index (all items), the next escalation to be on 1 July 2023.

RESPONSIBLE OFFICIAL : R OCTOBER

TARGET DATE FOR IMPLEMENTATION : 30 MAY 2023

TARGET DATE TO INFORM APPLICANT : 15 MAY 2023

TARGET DATE TO INFORM OBJECTOR : N/A

5.

A PORTION OF REMAINDER ERF 249 HERMANUS (ROAD REMAINDER) SITUATED AT 26 HIGH STREET, NORTHCLIFF, HERMANUS: CESSION OF LEASE AGREEMENT FROM VINCENZO ROMANO TO OVERBERG PROPERTIES (PTY) LTD

**R Marinus
6 March 2023**

Acting Manager: Property Administration

(028) 316 - 5609

EXECUTIVE SUMMARY

To obtain approval to cede the lease agreement between Overstrand Municipality and Vincenzo Romano (hereinafter referred to as “the Lessee”) to Overberg Properties (Pty) Ltd (hereinafter referred to as “the Applicant”) for the remainder of the initial lease period of 9 (NINE) years and 11 (ELEVEN) months in respect of a portion of Remainder Erf 249 Hermanus ($\pm 1\text{m}^2$ in extent), situated at 26 High Street, Northcliff, Hermanus (hereinafter referred to as “the Property”), for the purpose of placing tables and chairs for restaurant seating purposes.

RESOLVED:

that the cession of the lease agreement for municipal property, being a portion of Remainder Erf 249 Hermanus ($\pm 1\text{m}^2$ in extent), from Vincenzo Romano to Overberg Properties (Pty) Ltd, **be approved.**

RESPONSIBLE OFFICIAL:

R OCTOBER

TARGET DATE FOR IMPLEMENTATION:

30 MAY 2023

TARGET DATE TO INFORM APPLICANT:

15 MAY 2023

TARGET DATE TO INFORM OBJECTOR:

N/A

6.

A PORTION OF REMAINDER ERF 572 HERMANUS (ROAD RESERVE): RENEWAL OF LEASE OF MUNICIPAL PROPERTY TO INGWESEC (PTY) LTD (BURGUNDY RESTAURANT) SITUATED AT THE CORNER OF HARBOUR ROAD AND MARINE DRIVE, WESTCLIFF, HERMANUS

**R Marinus
3 March 2023**

Acting Manager: Property Administration

(028) 316 5609

EXECUTIVE SUMMARY

To obtain approval to enter into a further lease agreement with Ingwesec (Pty) Ltd, hereinafter referred to as "Ingwesec", in respect of a portion of Remainder Erf 572 Hermanus ($\pm 60\text{m}^2$ in extent), hereinafter referred to as "the Property", situated at the corner of Harbour Road and Marine Drive, Westcliff, Hermanus for a period of 9 (NINE) years and 11 (ELEVEN) months for placing of tables and chairs and/or benches for restaurant seating purposes.

RESOLVED:

1. that the lease of municipal property, being a portion of Remainder Erf 572 Hermanus ($\pm 60\text{m}^2$ in extent), to Ingwesec (Pty) Ltd, for placing tables and chairs and/or benches for restaurant seating purposes at a rental amount of R33.91/m² (THIRTY-THREE RAND AND NINETY-ONE CENTS PER SQUARE METRE) (VAT excluded) per month for a period of 9 (NINE) years and 11 (ELEVEN) months from 1 February 2023 in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved**;
2. that the cession of the lease agreement dated 5 June 2019 that occurred between Bella Rosa Investment Holdings (Pty) Ltd and Ingwesec (Pty) Ltd be approved; and
3. that the rental amount mentioned in 1 above escalate annually on 1 July in accordance with the tariffs stipulated in the Annual Budget as approved by Council, next escalation to be on 1 July 2023.

RESPONSIBLE OFFICIAL :

R OCTOBER

TARGET DATE FOR IMPLEMENTATION :

31 MARCH 2023

TARGET DATE TO INFORM APPLICANT :

15 MARCH 2023

TARGET DATE TO INFORM OBJECTOR :

N/A

THE MAYORAL COMMITTEE MEETING ADJOURNED AT 10:53 IN ORDER FOR THE COUNCIL MEETING TO COMMENCE AT 11:00

THE MAYORAL COMMITTEE MEETING RESUMED AT 11:04

7.

A PORTION OF REMAINDER ERF 243 HERMANUS SITUATED IN SCHULPHOEK ROAD (ROAD RESERVE): RENEWAL OF LEASE TO RAPIVEST 10 (PTY) LTD T/A HERMANUS TOYOTA

R Marinus
3 March 2023

Acting Manager: Property Administration

(028) 316 5609

EXECUTIVE SUMMARY

To obtain approval to enter into a further lease agreement with Rapivest 10 (Pty) Ltd t/a Hermanus Toyota, hereafter referred to as "Hermanus Toyota", in respect of municipal property, being a portion of Remainder Erf 243 Hermanus ($\pm 560\text{m}^2$ in extent), situated in Schulphoek Road (road remainder), hereafter referred to as "the Property", for a period of 12 (TWELVE) months for the purpose of displaying and parking of vehicles.

RESOLVED:

1. that the lease of municipal property, being a portion of Remainder Erf 243 Hermanus ($\pm 560\text{m}^2$ in extent), to Rapivest 10 (Pty) Ltd t/a Hermanus Toyota, for the purpose of displaying and parking of vehicles at a rental amount of R3,556.00 (THREE THOUSAND FIVE HUNDRED AND FIFTY SIX RAND) (VAT excluded) per month for a further period of 12 (TWELVE) months from 1 January 2023 in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved**; and
2. that the rental amount mentioned in 1 above escalate annually on 1 July in accordance with the tariffs stipulated in the Annual Budget as approved by Council, next escalation to be on 1 July 2023

RESPONSIBLE OFFICIAL :

R OCTOBER

TARGET DATE FOR IMPLEMENTATION :

30 MAY 2023

TARGET DATE TO INFORM APPLICANT :

15 MAY 2023

8.

**ERF 639 ZWELIHLE SITUATED AT 639 NTLABATI STREET, ZWELIHLE:
RENEWAL OF LEASE TO KHANYA EDUCARE CENTRE****R Marinus
3 March 2023****Acting Manager: Property Administration****(028) 316 5609****EXECUTIVE SUMMARY**

To obtain approval to enter into a further lease agreement with Khanya Educare Centre, hereafter referred to as "Khanya", in respect of municipal property, Erf 639 Zwelihle (877m² in extent), situated at 639 Ntlabati Street, Zwelihle, hereafter referred to as "the Property", for a period of 9 (NINE) years and 11 (ELEVEN) months for the purpose of operating the Khanya Early Childhood Development Centre.

RESOLVED:

1. that the renewal of the lease of municipal property, being Erf 639 Zwelihle (877m² in extent), to Khanya Educare Centre, for the purpose operating the Khanya Early Childhood Development Centre for a period of 9 (NINE) years and 11 (ELEVEN) months at a rental amount of R167.84 (ONE HUNDRED AND SIXTY SEVEN RAND AND EIGHTY FOUR CENTS) (VAT excluded) per month from 1 October 2022 in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved**;
2. that the rental amount mentioned in 1 above escalate annually on 1 July in accordance with the tariffs stipulated in the Annual Budget as approved by Council, the first escalation to be on 1 July 2023; and
3. that the approval in 1 above be subject to the successful completion and approval of the necessary Town Planning processes.

RESPONSIBLE OFFICIAL :**R OCTOBER****TARGET DATE FOR IMPLEMENTATION :****30 MAY 2023****TARGET DATE TO INFORM APPLICANT :****15 MAY 2023**

9.

A PORTION OF PORTION 18 OF FARM NO 644 STANFORD: DEVIATION FROM PARAGRAPH 18 OF THE ADMINISTRATION OF IMMOVABLE PROPERTY POLICY OF 2015 ALLOWING THE MUNICIPALITY TO ENTER INTO A DIRECT LEASE AGREEMENT WITH FOOD FOR THOUGHT COMMUNITY PROJECTS NPC

**R Marinus
6 March 2023**

Acting Manager: Property Administration

(028) 316-5609

EXECUTIVE SUMMARY

To obtain approval from Council for the deviation from paragraph 18 of the Administration of Immovable Property Policy (as approved by Council on 25 November 2015) allowing the Municipality to enter into a direct lease agreement with Food For Thought Community Projects NPC (hereinafter referred to as “the Applicant”) in respect of a portion of Portion 18 of Farm No 644 Stanford, ±25,500m² (APPROXIMATELY TWENTY FIVE THOUSAND FIVE HUNDRED SQUARE METRES) in extent (hereinafter referred to as the “Property”) for a period of 3 (THREE) years for agricultural purposes (vegetable farming only), without following a competitive bidding process.

RESOLVED:

that the item, **be withdrawn.**

RESPONSIBLE OFFICIAL :

R MARINUS

TARGET DATE FOR IMPLEMENTATION :

30 MAY 2023

TARGET DATE TO INFORM APPLICANT :

15 MAY 2023

TARGET DATE TO INFORM OBJECTOR :

N/A

10.

IN PRINCIPLE APPROVAL FOR THE ALIENATION OF ERF 1851 GANSBAAI (SITUATED AT 18 INDUSTRY CIRCLE, GANSBAAI INDUSTRIAL AREA), 4,000M² IN EXTENT, BY MEANS OF A COMPETITIVE PROCESS

R Marinus
7 March 2023

Acting Manager: Property Administration

(028) 316-5609

EXECUTIVE SUMMARY

To obtain in principle approval for the alienation of Erf 1851 Gansbaai, 4,000m² (FOUR THOUSAND SQUARE METRES) in extent (the "Property"), for industrial purposes by means of a competitive process.

RECOMMENDATION TO THE COUNCIL:

1. that the alienation of Erf 1851 Gansbaai (4,000m² in extent) for industrial purposes by means of a competitive process at a market related price **be approved in principle**;
2. that all the costs pertaining to the transaction, for example the transfer costs, water, sewer and electricity connections and the section 14 advertisement, but excluding the valuation costs, be paid by the successful bidder/purchaser; and
3. that it is hereby confirmed by Council that the municipal property herewith envisaged to be alienated is not required for the provision of basic municipal services in terms of paragraph 5 of the Administration of Immovable Property Policy approved by Council on 25 November 2015 and Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003).

RESPONSIBLE OFFICIAL : M ERASMUS

TARGET DATE FOR IMPLEMENTATION : 31 MAY 2023

TARGET DATE TO INFORM APPLICANT : N/A

TARGET DATE TO INFORM OBJECTOR : N/A

11.

TWO PORTIONS OF ERF 2020 GANSBAAI SITUATED AT 7 THANDABUNTU STREET, MASAKHANE, GANSBAAI: RENEWAL OF LEASE TO HERMANUS RAINBOW TRUST

R Marinus
3 March 2023

Acting Manager: Property Administration

(028) 316 5609

EXECUTIVE SUMMARY

To obtain approval to enter into a further lease agreement with Hermanus Rainbow Trust, hereafter referred to as "HRT", in respect of municipal property, being two portions of Erf 2020 Gansbaai specifically two rooms ($\pm 48\text{m}^2$ in extent) and an ablution facility ($\pm 25\text{m}^2$ in extent), situated at 7 Thandabuntu Street, Masakhane, Gansbaai, hereafter referred to as "the Property", for a period of 9 (NINE) years and 11 (ELEVEN) months for the purpose of a "Parenting Worx" programme, Early Childhood Development Training sessions, "Children's Circle of Support" programme, Soup Kitchen and an HIV programme.

RESOLVED:

1. that the renewal of the lease of municipal property, being two portions of Erf 2020 Gansbaai (jointly $\pm 73\text{m}^2$ in extent), to Hermanus Rainbow Trust, for the purpose of a "Parenting Worx" programme, Early Childhood Development Training sessions, "Children's Circle of Support" programme, Soup Kitchen and an HIV programme for a period of 9 (NINE) years and 11 (ELEVEN) months at a rental amount of R167.84 (ONE HUNDRED AND SIXTY SEVEN RAND AND EIGHTY FOUR CENTS) (VAT excluded) per month from 1 November 2022 in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved;**
2. that the rental amount mentioned in 1 above escalate annually on 1 July in accordance with the tariffs stipulated in the Annual Budget as approved by Council, the first escalation to be on 1 July 2023; and
3. that the approval in 1 above be subject to the successful completion and approval of the necessary Town Planning processes.

RESPONSIBLE OFFICIAL :

R OCTOBER

TARGET DATE FOR IMPLEMENTATION :

15 MAY 2023

TARGET DATE TO INFORM APPLICANT :

30 MAY 2023

TARGET DATE TO INFORM OBJECTOR :

N/A

12.

A PORTION OF ERF 3222 ONRUSTRIVIER (PUBLIC OPEN SPACE), ADJACENT TO ERF 3221 ONRUSTRIVIER (16 LAGOON DRIVE, ONRUSTRIVIER): LEASE OF MUNICIPAL PROPERTY TO THE OWNERS OF ERF 3221 ONRUSTRIVIER

**A Le Roux
20 December 2022**

Manager: Property Administration

(028) 316 5623

EXECUTIVE SUMMARY

To obtain approval to enter into a lease agreement with the owners of Erf 3221 Onrustrivier, hereinafter referred to as “the Applicants”, in respect of municipal property being a portion of Erf 3222 Onrustrivier ($\pm 330\text{m}^2$ in extent) (Public Open Space) situated behind 16 Lagoon Drive, Onrustrivier, hereinafter referred to as “the Property”, for a period of 9 (NINE) years and 11 (ELEVEN) months for the purpose of gardening, a cement braai structure and a boundary wall/fence.

RESOLVED:

that the item **be referred back** and resubmitted at the next Portfolio Committee meeting.

RESPONSIBLE OFFICIAL :

W MURTZ

TARGET DATE FOR IMPLEMENTATION :

31 MAY 2022

TARGET DATE TO INFORM APPLICANT :

17 MAY 2022

TARGET DATE TO INFORM OBJECTOR :

17 MAY 2022

13.

TOWN & SPATIAL PLANNING REPORT WITH REGARD TO APPLICATIONS CONSIDERED IN TERMS OF DELEGATED AUTHORITY: DECEMBER 2022 – MARCH 2023**R Kuchar****Senior Manager: Town & Spatial Planning****17 March 2023****(028) 313 8900****EXECUTIVE SUMMARY**

To report on applications disposed of by the Authorised Official and Municipal Planning Tribunal in terms of the Spatial Land Use Management Act (SPLUMA) during the period from 2 December 2022 – 2 March 2023.

RESOLVED:

that cognisance be taken of the town planning applications disposed of by the Authorised Official in terms of SPLUMA for the period 2 December 2022 – 2 March 2023:

- | | | |
|-----|---|------------------|
| 1. | Erf 2608, 167 Clarence Drive, Betty's Bay | 09 December 2022 |
| 2. | Erf 2505, 34 Park Street, Gansbaai (Perlemoenbaai) | 13 December 2022 |
| 3. | Erf 7681, 22 Fernkloof Drive, Hermanus Heights | 13 December 2022 |
| 4. | Erf 2081, 46 Sepia Kandelaar Street, Vermont | 19 December 2022 |
| 5. | Erf 270, 83 Park Street, Gansbaai | 23 December 2022 |
| 6. | Erf 395, 23 Ridge Way, Pearly Beach | 23 December 2022 |
| 7. | Erf 553, 75 Arcadia Street, Pearly Beach | 23 December 2022 |
| 8. | Erf 632, 42 Barnard Street, Gansbaai | 23 December 2022 |
| 9. | Erf 2656, 25 Vleigans Street, Perlemoenbaai, Gansbaai (Subdivision) | 23 December 2022 |
| 10. | Farm 975, Stanford | 23 December 2022 |
| 11. | Erf 2656, 25 Vleigans Street, Perlemoenbaai, Gansbaai (Departure) | 23 December 2022 |
| 12. | Remainder Of The Farm Buffeljachts No. 357, Bredasdorp | 23 December 2022 |
| 13. | Erf 7179, 19 Albertyn Street, Kleinmond | 23 December 2022 |
| 14. | Erf 2300, 27 Galjoen Street, Pearly Beach (Pearly Beach Resort) | 16 January 2023 |
| 15. | Erf 5989, 12 Fynbos Street, Hermanus Heights, Hermanus | 20 January 2023 |
| 16. | Erf 575, 40 Flying Dutchman Way, Fisherhaven | 23 January 2023 |
| 17. | Erf 1009, 43 Tom Street, Franskraal | 06 February 2023 |
| 18. | Erf 72, 6 Swart Street, Van Dyksbaai | 06 February 2023 |
| 19. | Erf 729, 28 Malmok Crescent, Vermont | 13 February 2023 |
| 20. | Erf 2861, Whale Coast Village Mall, Sandbaai | 15 February 2023 |
| 21. | Erf 10570, 153 Tenth Street, Voëlklip, Hermanus | 15 February 2023 |
| 22. | Erf 7461, 3 Rooiels Close, Kleinmond | 15 February 2023 |

- | | | |
|-----|---|------------------|
| 23. | Erf 3460, Angler Road, Betty's Bay | 15 February 2023 |
| 24. | Erf 279, 7 Middelkus Road, Gansbaai | 15 February 2023 |
| 25. | Erf 2870, 164 9th Street, Voëlklip, Hermanus | 21 February 2023 |
| 26. | Erf 1201, 6 Linaria Road, Eastcliff, Hermanus | 24 February 2023 |

that cognisance be taken of the town planning applications disposed of by the Municipal Planning Tribunal in terms of SPLUMA that took place on 23 February 2023:

- | | | |
|----|---------------------------------------|------------------|
| 1. | Erf 425, Pringle Bay | 23 February 2023 |
| 2. | Erf 726, 72 Buffels Road, Pringle Bay | 23 February 2023 |

RESPONSIBLE OFFICIAL :

L TAYLOR

TARGET DATE FOR IMPLEMENTATION :

26 APRIL 2023

14.
ENVIRONMENTAL PROGRESS REPORT

S Müller
24 April 2023

Director: Infrastructure and Planning

(028) 313 8019

EXECUTIVE SUMMARY

This report provides the Portfolio Committee with progress on activities in the Environmental Management Services Department (EMS).

The report deals with operational activities on municipal land such as nature reserves and land zoned as Open Space Zone 1.

The activities covered are:

- Alien Vegetation Management (AVM),
- Fire Services and
- Trail Maintenance.

RECOMMENDATION TO THE COUNCIL:

that the report **be noted**.

RESPONSIBLE OFFICIAL :

S MULLER

TARGET DATE FOR IMPLEMENTATION :

N/A

PORTFOLIO COMMITTEE :

COMMUNITY SERVICES

Chairperson :

Cllr R Nutt

Committee Members :

**Ald K Brice, Cllrs S Williams,
K Ngqandana**

1.
**PERFORMANCE REPORT: BASIC SERVICE DELIVERY WITHIN THE
DIRECTORATE COMMUNITY SERVICES FOR THE PERIOD 01 JULY 2022 UNTIL
31 DECEMBER 2022**

**T Steenberg
15 March 2023**

Deputy Director: Operational Services

(028) 313 8982

EXECUTIVE SUMMARY

To inform Council of the basic service delivery activities performed during the period of 1 July 2022 until 31 December 2022.

RESOLVED:

that the content of the report **be noted**.

RESPONSIBLE OFFICIAL :

**T STEENBERG
D VAN RHODIE
T MARX
J SOLOMONS**

TARGET DATE FOR IMPLEMENTATION :

ONGOING

2.

**BENEFICIARIES: INTEGRATED RESIDENTIAL DEVELOPMENT PROGRAMME
IRDP: 150 ERVEN, SITE C1, SWARTDAM ROAD, ZWELIHLE**

**TA Gcotyelwa
02 March 2023**

Acting Senior Manager: Corporate Services

(028) 313 8144

EXECUTIVE SUMMARY

This report is to inform the Executive Mayor of the progress to date with the procedure to finalise subsidy applications for potential beneficiaries.

RESOLVED:

that the progress report with regard to the beneficiary subsidy status in the IRDP: 150 Erven, Site C1, Swartdam Road, Zwelihle, **be noted**.

RESPONSIBLE OFFICIAL :

TA GCOTYELWA

TARGET DATE FOR IMPLEMENTATION :

N/A

3.

BENEFICIARIES: INTEGRATED RESIDENTIAL DEVELOPMENT PROGRAMME (IRDP): 539 ERVEN, BLOMPARK, GANSBAAI**TA Gcotyelwa
03 March 2023****Acting Senior Manager: Corporate Services****(028) 313 8144**

EXECUTIVE SUMMARY

This report is to inform the Executive Mayor of the progress to date with the procedure to finalise subsidy applications for potential beneficiaries.

RESOLVED:

that the progress report with regard to the beneficiary subsidy status in the IRDP: 539 erven, Blompark, Gansbaai, **be noted**.

RESPONSIBLE OFFICIAL :**TA GCOTYELWA****TARGET DATE FOR IMPLEMENTATION :****N/A**

4.

**BENEFICIARIES: INTEGRATED RESIDENTIAL DEVELOPMENT PROGRAMME
IRDP: 295 ERVEN, MASAKHANE, GANSBAAI****TA Gcotyelwa
22 March 2023****Acting Senior Manager: Corporate Services****(028) 313 8144**

EXECUTIVE SUMMARY

This report is to inform the Executive Mayor of the progress to date with the procedure to finalise subsidy applications for potential beneficiaries.

RESOLVED:

that the progress report with regard to the beneficiary subsidy status in the IRDP: 295 erven, Masakhane, Gansbaai, **be noted**.

RESPONSIBLE OFFICIAL :**TA GCOTYELWA****TARGET DATE FOR IMPLEMENTATION :****N/A**

5.
BENEFICIARIES: 107 SERVICED SITES, HAWSTON: ADDITIONAL LIST (REPLACEMENTS)

TA Gcotyelwa
06 March 2023

Acting Senior Manager: Corporate Services

(028) 313 8144

EXECUTIVE SUMMARY

This report is to inform the Executive Mayor of an additional list of potential beneficiaries (replacements) for the 107 affordable serviced sites, Hawston in terms of the Finance Linked Individual Subsidy Programme (FLISP) for purpose of the submission of aforementioned names to the Department of Human Settlements for consideration and subsidy approvals.

RECOMMENDATION TO THE COUNCIL:

1. that the progress report with regard to the beneficiary subsidy status in the FLISP: 107 serviced sites, Hawston be **noted**;
2. that the additional list (replacements) of 19 (nineteen) potential beneficiaries (replacements) be **noted**;
3. that given the support by the Minister of Human Settlements: Western Cape and the letter of support by the DOHS, potential beneficiaries exceeding the threshold for FLISP to the amount of R22,000 monthly gross household income be approved to participate in the project under FLISP, subject to the qualifying criteria for FLISP (excluding income threshold) and Western Cape Provincial Circular 10/2015;
4. that approval be granted to potential beneficiaries exceeding the threshold for FLISP to the amount of R22,000 monthly gross household income, to purchase serviced sites from the Municipality subject to:
 - (a) the site being sold at subsidise price in accordance with the municipal determination, and
 - (b) the candidate being informed that he/she will therefore not be receiving any FLISP subsidy assistance from the Department.
 - (c) recommendation(s) 4(a) and (b) should be applicable to previous reports: Affordable Housing: 107 serviced sites, Hawston, 28 August 2019 and Beneficiaries: 107 serviced sites, Hawston: additional list, 28 July 2021;
5. that the applicants on the Western Cape Housing Demand Database for Hawston, who physically reside in Hawston be given preference to participate in the FLISP project before opportunity is given to applicants on the Western Cape Housing Demand Database for the broader Overstrand Municipal area;

6. that the following procedure for potential beneficiaries to finalise subsidy applications, be approved:
 - (a) that potential beneficiaries be given 30 days written notice to complete their subsidy application documentation; and
 - (b) that potential beneficiaries that do not respond to the first notice (30 days) be given a final written notice of 7 days;
7. that, in the event of any applicants not responding within the mentioned period of 7 days, the available housing opportunities be given to identified additional beneficiaries (replacements); and
8. that a separate report serve before Council regarding finalised erf prices.

RESPONSIBLE OFFICIAL:**TA GCOTYELWA****TARGET DATE FOR IMPLEMENTATION:****IN PROGRESS**

6.

BENEFICIARIES: AFFORDABLE HOUSING SERVICED SITES: MOUNT PLEASANT AND HERMANUS: WESTDENE

**TA Gcotyelwa
22 March 2023**

Acting Senior Manager: Corporate Services

(028) 313 8144

EXECUTIVE SUMMARY

The purpose of the report is to recommend to Council the names of potential beneficiaries for affordable serviced sites, Mount Pleasant and Westdene, Hermanus in terms of the Finance Linked Individual Subsidy Programme (FLISP) for purpose of the submission of aforementioned names to the Department of Human Settlements for consideration and subsidy approvals.

RECOMMENDATION TO THE COUNCIL:

1. that the once-off ratio allocation to beneficiaries per neighbourhood in the Mount Pleasant and Hermanus: Westdene be **approved**, namely;
 - Mount Pleasant : 10 erven
 - Hermanus: Westdene : 2 erven
2. that the list of 215 potential beneficiaries and additional lists of 102 potential beneficiary replacements for respective neighbourhoods be **noted**;
3. that given the support by the Minister of Human Settlements: Western Cape and the letter of support by the DOHS, potential beneficiaries exceeding the threshold for FLISP to the amount of R22,000 monthly gross household income be approved to participate in the project under FLISP, subject to the qualifying criteria for FLISP (excluding income threshold) and Western Cape Provincial Circular 10/2015;
4. that approval be granted to potential beneficiaries exceeding the threshold for FLISP to the amount of R22,000 monthly gross household income, to purchase serviced sites from the Municipality subject to:
 - (a) the site being sold at subsidise price in accordance with the municipal determination; and
 - (b) the candidate being informed that he/she will therefore not be receiving any FLISP subsidy assistance from the Department;
5. that the applicants on the Western Cape Housing Demand Database for Mount Pleasant and Hermanus, who physically reside in Mount Pleasant and Westdene be given preference to participate in the FLISP project before opportunity is given to applicants on the Western Cape Housing Demand Database for the broader Overstrand Municipal area;

6. that the schedule of erf prices to be finalised with the Directorate Infrastructure and Planning;
7. that the following procedure for potential beneficiaries to finalise subsidy applications, be approved:
 - (a) that potential beneficiaries be given 30 days written notice to complete their subsidy application; and
 - (b) that potential beneficiaries that do not respond to the first notice (30 days) be given a final written notice of 7 days;
8. that, in the event of any applicants not responding within the mentioned period of 7 days, the available housing opportunities be given to identified additional beneficiaries (replacements); and
9. that the erf prices be finalised and submitted to Council in a separate report.

RESPONSIBLE OFFICIAL :

**TA GCOTYELWA
A LE ROUX
D HENDRIKS**

TARGET DATE FOR IMPLEMENTATION :

IN PROGRESS

TARGET DATE TO INFORM APPLICANTS:

31 MAY 2023

TARGET DATE TO FINALISE ERF PRICES:

1 JULY 2023

7.

**SHORT TERM LEASE AGREEMENTS IN THE OVERSTRAND REGION:
DEVIATION FROM PARAGRAPH 20.1(b) OF THE ADMINISTRATION OF
IMMOVABLE PROPERTY POLICY OF 2022 ALLOWING THE MUNICIPALITY TO
ENTER INTO FURTHER LEASE AGREEMENTS WITH LESSEES AT THE ONRUS
CARAVAN PARK: RENEWAL OF LEASE AGREEMENTS SUBJECT TO
CONDITIONS**

AJE Wyngaard
28 March 2023

Senior Manager: Hermanus Administration

(028) 313 8112

EXECUTIVE SUMMARY

To obtain approval from the Executive Mayor to enter into further lease agreements up to 9 (NINE) years and 11 (ELEVEN) months (in intervals of three-year leases) with various lessees at the Onrus Caravan Park, after expiry of the third year lease;

To obtain approval from Council for the deviation from paragraph 20.1(b) of the Administration of Immovable Property Policy of 2022 allowing the Municipality to enter into further lease agreements with the lessees at the Onrus Caravan Park without following a public participation process.

RECOMMENDATION TO THE COUNCIL:

1. that the Municipal Manager approves in principle the short-term lease agreements for three years with the current occupiers of the stands in the Onrus Caravan Park;
2. that the Municipal Manager approves in principle that the process for longer lease agreements be followed in the third year, subject to:
 - a) Council approving the deviation from paragraph 20.1 (b) as to the public participation process;
 - b) Council approving the deviation to proceed with entering into direct leases;
 - c) Executive Mayor approving the long-term leases.
3. that the Municipal Manager advises whether it is necessary to request a deviation from the relevant policy to enter into direct 3-year lease agreements with the current occupiers of the stands.

RESPONSIBLE OFFICIAL :

AJE WYNGAARD

TARGET DATE FOR IMPLEMENTATION :

01 JULY 2023

**PORTFOLIO COMMITTEE :
MANAGEMENT SERVICES**

Chairperson :

Cllr F Africa

Committee Members :

**Cllrs A Komani, C Resandt,
Ald T Nqinata & Cllr T Gwele**

1.
DRAFT ACTING AND ACTING ALLOWANCE POLICY

L Bucchianeri
14 March 2023

Senior Manager : Human Resources

(028) 313 8120

EXECUTIVE SUMMARY

The purpose of this report is to recommend the Draft Acting and Acting Allowance Policy for approval by Council.

RECOMMENDATION TO THE COUNCIL:

that the draft Acting and Acting Allowance Policy **be approved**.

RESPONSIBLE OFFICIAL:

L BUCCHIANERI

TARGET DATE FOR IMPLEMENTATION:

12 MAY 2023

2.

DRAFT: HUMAN RESOURCES (HR) STRATEGY: FILLING OF POSTSL Bucchianeri
14 March 2023

Senior Manager : Human Resources

(028) 313 8120

EXECUTIVE SUMMARY

The purpose of this report is to recommend to Council the Draft Human Resources (HR) Strategy: Filling of Posts for approval.

RECOMMENDATION TO THE COUNCIL:

that the Draft: Human Resources (HR) Strategy: Filling of Post **be approved**.

RESPONSIBLE OFFICIAL:**L BUCCHIANERI****TARGET DATE FOR IMPLEMENTATION:****12 MAY 2023**

3.
DRAFT EXIT MANAGEMENT POLICY

L Bucchianeri
15 March 2023

Senior Manager : Human Resources

(028) 313 8120

EXECUTIVE SUMMARY

The purpose of this report is to recommend to Council the Draft: Exit Management Policy for approval by Council.

RECOMMENDATION TO COUNCIL:

that the Draft Exit Management Policy **be approved.**

RESPONSIBLE OFFICIAL:

L BUCCHIANERI

TARGET DATE FOR IMPLEMENTATION:

12 MAY 2023

4.
DRAFT CHANGE MANAGEMENT STRATEGY

L Bucchianeri
14 March 2023

Senior Manager : Human Resources Office

(028) 313 8120

EXECUTIVE SUMMARY

The purpose of this report is to recommend to Council the Draft Change Management Strategy for approval.

RECOMMENDATION TO THE COUNCIL:

that the Draft Change Management Strategy **be approved**.

RESPONSIBLE OFFICIAL:

L BUCCHIANERI

TARGET DATE FOR IMPLEMENTATION:

12 MAY 2023

5.
REVISED SCARCE SKILLS AND RETENTION POLICY

L Bucchianeri
15 March 2023

Senior Manager : Human Resources

(028) 313 8120

EXECUTIVE SUMMARY

The purpose of this report is to recommend the Revised Scarce Skills and Retention Policy for approval.

RECOMMENDATION TO COUNCIL:

that the Revised Scarce Skills and Retention Policy **be approved**.

RESPONSIBLE OFFICIAL:

L BUCCHIANERI

TARGET DATE FOR IMPLEMENTATION:

12 MAY 2023

**6.
REVISED DECLARATION OF INTEREST AND PRIVATE WORK POLICY**

**L Bucchianeri
15 March 2023**

Senior Manager : Human Resources

(028) 313 8120

EXECUTIVE SUMMARY

The purpose of this report is to recommend to Council the Revised Declaration of Interest and Private Work Policy for approval.

RECOMMENDATION TO THE COUNCIL:

that the Revised Declaration of Interest and Private Work Policy **be approved.**

RESPONSIBLE OFFICIAL:

L BUCCHIANERI

TARGET DATE FOR IMPLEMENTATION:

12 MAY 2023

7.

DRAFT: HUMAN RESOURCES (HR) STRATEGY AND HUMAN RESOURCES (HR) IMPLEMENTATION PLAN**L Bucchianeri**
15 March 2023**Senior Manager : Human Resources****(028) 313 8120**

EXECUTIVE SUMMARY

The purpose of this report is to recommend to Council the Draft Human Resources Strategy and Human Resources Implementation Plan for approval.

RECOMMENDATION TO THE COUNCIL:

that the Draft HR Strategy and HR Implementation Plan **be approved**.

RESPONSIBLE OFFICIAL:**L BUCCHIANERI****TARGET DATE FOR IMPLEMENTATION:****12 MAY 2023**

PORTFOLIO COMMITTEE :

FINANCE & TOURISM

Chairperson :

Ald A Rabie

Committee Members :

**Cllrs T Els, C Lerm,
Ald T Nqinata and Cllr J van Staden**

1.
**SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT – 2022/2023:
3rd QUARTER: 01 JANUARY 2023 TO 31 MARCH 2023**

**C Le Roux
04 April 2023**

Deputy Director: Finance & SCM

(028) 313 8107

EXECUTIVE SUMMARY

In terms of Paragraph 6(3) of Overstrand Municipality's Supply Chain Management Policy, the Municipal Manager must, within 6 business days of each quarter, submit a report on the implementation of the Supply Chain Management Policy to the Executive Mayor.

RECOMMENDATION TO THE COUNCIL:

that the activities undertaken, and outcomes achieved in the implementation of the Overstrand Municipality's Supply Chain Management Policy for the 3rd Quarter of 2022/2023 **be noted**.

RESPONSIBLE OFFICIAL :

C LE ROUX

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

**2.
MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM)
POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) FOR MARCH 2023**

**C Le Roux
04 April 2023**

Deputy Director: Finance & SCM

(028) 313 8107

EXECUTIVE SUMMARY

The purpose of this report is to inform Council of all deviations from the Supply Chain Management Policy, approved by the delegated authority in terms of Paragraph 36 of the Supply Chain Management Policy, approvals in terms of Paragraph 16(1)(b) and 17(1)(c) for March 2023.

RECOMMENDATION TO THE COUNCIL:

1. that the deviations from the procurement processes, approved in terms of the delegated authority for March 2023, **be noted**;
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for March 2023, **be noted**; and
3. that the awards made through the Bid Committee system, and formal written price quotations in excess of R30 000 and all price quotations below R30 000 for March 2023, **be noted**.

RESPONSIBLE OFFICIAL :

C LE ROUX

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

**3.
TOURISM MONTHLY REPORT: FEBRUARY & MARCH 2023**

**F Lloyd
14 April 2023**

Tourism Manager

(028) 313 5022

EXECUTIVE SUMMARY

The purpose of this report is to provide, and outline activities and initiatives of Tourism to promote the Overstrand. The report covers the activities for February and March 2023.

RESOLVED:

that the tourism report for February and March 2023 **be noted**.

RESPONSIBLE OFFICIAL :

F LLOYD

TARGET DATE FOR IMPLEMENTATION :

IMMEDIATELY

**4.
QUARTERLY BANK ACCOUNT WITHDRAWALS IN TERMS OF SECTION 11(4) OF
THE MFMA FOR THE QUARTER ENDED MARCH 2023**

**BA King
14 April 2023**

Senior Manager: Financial Services

(028) 313 8154

EXECUTIVE SUMMARY

Report prepared as part of the financial reporting obligations arising from section 11(4) of the Local Government: Municipal Finance Management Act, 2003 (MFMA).

RECOMMENDATION TO THE COUNCIL:

that the consolidated quarterly report in respect of Bank Account Withdrawals in terms of Section 11(4) of the MFMA for the quarter ended March 2023, **be noted**.

RESPONSIBLE OFFICIAL :

BA KING

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

5.
**BUDGET REPORT AND SERVICE DELIVERY AND BUDGET IMPLEMENTATION
PLAN (SDBIP) FOR THE QUARTER ENDED MARCH 2023**

BA King
15 March 2023

Senior Manager: Financial Services

(028) 313 8154

EXECUTIVE SUMMARY

Report prepared as part of the reporting obligations arising from section 52(d) of the Local Government: Municipal Finance Management Act, 2003 (MFMA).

RECOMMENDATION TO THE COUNCIL:

1. that the budget report and service delivery and budget implementation plan for the quarter ended March 2023, prepared as part of the reporting obligations arising from the Local Government: Municipal Finance Management Act, 2003 and additional information, **be noted**; and
2. that the content of the report, for the third quarter of the 2022/2023 financial year, on the top level Service Delivery and Budget Implementation Plan **be noted**.

RESPONSIBLE OFFICIALS :

**BA KING
RG LOUW**

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

**6.
REPORT ON THE PROPOSED 4TH ADJUSTMENTS BUDGET & REVISED
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) FOR
2022/2023**

**BA King
16 April 2023**

Senior Manager: Financial Services

(028) 313 8154

EXECUTIVE SUMMARY

Report prepared in terms of section 28(2)(g) of the Local Government: Municipal Finance Management Act, 2003 (MFMA) for the 4th Adjustments Budget proposals emanating from a reduction and additional grant allocations received, which must be approved by Council in terms of legislation.

RECOMMENDATION TO THE COUNCIL:

1. that, in terms of section 28(2)(g) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), the 4th Adjustments Budget for 2022/2023 **be approved** as set out in the following schedules:
 - Schedule 1:** Budgeted financial performance (revenue & expenditure by municipal vote)
 - Schedule 2:** Budgeted financial performance (revenue by source & expenditure by type)
 - Schedule 3:** Budgeted multi-year capital appropriations by standard classification (vote) and associated funding by source
 - Schedule 4:** Budgeted financial position
 - Schedule 5:** Budgeted cash flow
 - Schedule 6:** Cash backed reserves and acc. surplus reconciliation
 - Schedule 7:** Asset management
 - Schedule 8:** Basic service delivery measurement;
2. that the following schedules be noted:
 - Schedule 9:** Budgeted financial performance (revenue & expenditure by standard classification)
 - Schedule 10:** Budgeted capital appropriations by municipal vote
3. that the changes (adjusted financial figures) to the Service Delivery and Budget Implementation Plan (SDBIP) for 2022/23 **be approved**; and
4. that the revised SDBIP for 2022/23 **be made public**.

RESPONSIBLE OFFICIAL :

**BA KING
RG LOUW**

TARGET DATE FOR IMPLEMENTATION :

1 MAY 2023

7.
REQUEST FOR EXEMPTION FROM PARAGRAPH 29(4)(b) OF THE SCM POLICY

C Le Roux
21 April 2023

Deputy Director: Finance & SCM

(028) 313 8107

EXECUTIVE SUMMARY

The purpose of this report is to request Council to consider approving an exemption from paragraph 29(4)(b) of the SCM Policy.

RECOMMENDATION TO THE COUNCIL:

that Council **approves** an exemption from paragraph 29(4)(b) of the SCM policy until such time that this matter is clarified with National Treasury and the Department of Cooperative Governance and Traditional Affairs, and a solution is implemented.

RESPONSIBLE OFFICIAL :

C LE ROUX

TARGET DATE FOR IMPLEMENTATION :

24 APRIL 2023

The meeting adjourned at 11:30

DATE

DR. A RABIE - EXECUTIVE MAYOR