



**ORDINARY MEETING OF THE MAYORAL
COMMITTEE**

**GEWONE VERGADERING VAN DIE
BURGEMEESTERSKOMITEE**

**INTLANGANISO YESIQHELO YEKOMITI
KASODOLOPHU**

A G E N D A

I-AJENDA

**DATE / DATUM / UMHLA : 24 APRIL / APRELI 2023
BANQUETING HALL,
CIVIC CENTRE
HERMANUS**

TIME / TYD / IXESHA : 10:00

MUNICIPALITY / MUNISIPALITEIT / UMASIPALA WE-OVERSTRAND

Office of the Municipal
Manager
Municipal Offices
HERMANUS

17 April 2023

NOTICE TO ALL ALDERMEN AND COUNCILLORS

NOTICE IS HEREBY GIVEN that an **ORDINARY MEETING** of the **MAYORAL COMMITTEE** will be held in the **BANQUETING HALL, CIVIC CENTRE, HERMANUS** on **MONDAY, 24 APRIL 2023** at **10:00** to consider the items set out in the attached agenda.

D O'NEILL
MUNICIPAL MANAGER

17 April 2023

KENNISGEWING AAN ALLE RAADSHERE EN RAADSLEDE

KENNIS WORD HIERMEE GEGEE dat 'n **GEWONE VERGADERING** van die **BURGEMEESTERSKOMITEE** gehou sal word in die **BANKETSAAL, BURGERSENTRUM, HERMANUS** op **MAANDAG, 24 APRIL 2023** om **10:00** vir oorweging van die items op die meegaande agenda.

D O'NEILL
MUNISIPALE BESTUURDER

17 Apreli 2023

ISAZISO ESIYA KUBO BONKE OOCEBAKHULU NOOCEBA

INTLANGANISO YESIQHELO YEKOMITI KASODOLOPHU WE-OVERSTRAND

OKU KUKWAZISA ukuba intlanganiso **YESIQHELO yeKOMITI KASODOLOPHU**, iza kuba se **I-BANQUETING HALL, kwiZiko, eHERMANUS uMVULO UMHLA, 24 APRELI 2023** ngeye-**10:00** ukuqwalasela imicimbi ekule ajenda iqhotyoshelwe apha.

D O'NEILL
UMPHATHI KAMASIPALA

AGENDA/...

OVERSTRAND MUNICIPALITY

MAYORAL COMMITTEE MEETING

24 April 2023

I N D E X

<u>ITEM</u>	<u>PAGE NUMBER</u>
1. OPENING	
2. APPLICATIONS FOR LEAVE OF ABSENCE	
3. CONFIRMATION OF MINUTES	
4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR/DEPUTY EXECUTIVE MAYOR	
 PROTECTION SERVICES PORTFOLIO:	
1. MONTHLY MONITORING REPORT FOR THE PERIOD 01 JANUARY – 31 JANUARY 2023: DIRECTORATE: PROTECTION SERVICES	1
2. MONTHLY MONITORING REPORT FOR THE PERIOD 01 FEBRUARY – 28 FEBRUARY 2023 : DIRECTORATE: PROTECTION SERVICES	12
 LOCAL ECONOMIC DEVELOPMENT PORTFOLIO:	
1. ECONOMIC & SOCIAL DEVELOPMENT QUARTERLY REPORTS : JAN – MARCH 2023	1
2. PROGRESS ON THE EASE OF DOING BUSINESS	20
 INVESTMENT & INFRASTRUCTURE PORTFOLIO:	
1. OVERSTRAND MUNICIPALITY: COST OF SUPPLY STUDY	1
2. OVERSTRAND MUNICIPALITY: HEMEL & AARDE VALLEY RURAL DEVELOPMENT AREA (RDA)	127

ITEM		PAGE NUMBER
3.	VARIOUS PORTIONS OF MUNICIPAL PROPERTIES: CESSION OF LEASE AGREEMENTS FROM VODACOM (PTY) LTD TO VODACOM TOWER COMPANY (PTY) LTD	274
4.	A PORTION OF ERF 566 HERMANUS: RENEWAL OF LEASE OF MUNICIPAL PROPERTY TO PARKSEA INVESTMENTS (PTY) LTD SITUATED AT 38 MAIN ROAD, WESTCLIFF, HERMANUS	283
5.	A PORTION OF REMAINDER ERF 249 HERMANUS (ROAD REMAINDER) SITUATED AT 26 HIGH STREET, NORTHCLIFF, HERMANUS: CESSION OF LEASE AGREEMENT FROM VINCENZO ROMANO TO OVERBERG PROPERTIES (PTY) LTD	292
6.	A PORTION OF REMAINDER ERF 572 HERMANUS (ROAD RESERVE): RENEWAL OF LEASE OF MUNICIPAL PROPERTY TO INGWESEC (PTY) LTD (BURGUNDY RESTAURANT) SITUATED AT THE CORNER OF HARBOUR ROAD AND MARINE DRIVE, WESTCLIFF, HERMANUS	297
7.	A PORTION OF REMAINDER ERF 243 HERMANUS SITUATED IN SCHULPHOEK ROAD (ROAD RESERVE): RENEWAL OF LEASE TO RAPIVEST 10 (PTY) LTD T/A HERMANUS TOYOTA	307
8.	ERF 639 ZWELIHLE SITUATED AT 639 NTLABATI STREET, ZWELIHLE: RENEWAL OF LEASE TO KHANYA EDUCARE CENTRE	315
9.	A PORTION OF PORTION 18 OF FARM NO 644 STANFORD: DEVIATION FROM PARAGRAPH 18 OF THE ADMINISTRATION OF IMMOVABLE PROPERTY POLICY OF 2015 ALLOWING THE MUNICIPALITY TO ENTER INTO A DIRECT LEASE AGREEMENT WITH FOOD FOR THOUGHT COMMUNITY PROJECTS NPC	324
10.	IN PRINCIPLE APPROVAL FOR THE ALIENATION OF ERF 1851 GANSBAAI (SITUATED AT 18 INDUSTRY CIRCLE, GANSBAAI INDUSTRIAL AREA), 4,000M² IN EXTENT, BY MEANS OF A COMPETITIVE PROCESS	332
11.	TWO PORTIONS OF ERF 2020 GANSBAAI SITUATED AT 7 THANDABUNTU STREET, MASAKHANE, GANSBAAI: RENEWAL OF LEASE TO HERMANUS RAINBOW TRUST	340
12.	A PORTION OF ERF 3222 ONRUSTRIVIER (PUBLIC OPEN SPACE), ADJACENT TO ERF 3221 ONRUSTRIVIER (16 LAGOON DRIVE, ONRUSTRIVIER): LEASE OF MUNICIPAL PROPERTY TO THE OWNERS OF ERF 3221 ONRUSTRIVIER	349
13.	TOWN & SPATIAL PLANNING REPORT WITH REGARD TO APPLICATIONS CONSIDERED IN TERMS OF DELEGATED AUTHORITY: DECEMBER 2022 – MARCH 2023	397

ITEM	PAGE NUMBER
14. ENVIRONMENTAL PROGRESS REPORT	552

COMMUNITY SERVICES PORTFOLIO:

1. PERFORMANCE REPORT: BASIC SERVICE DELIVERY WITHIN THE DIRECTORATE COMMUNITY SERVICES FOR THE PERIOD 01 JULY 2022 UNTIL 31 DECEMBER 2022	1
2. BENEFICIARIES: INTEGRATED RESIDENTIAL DEVELOPMENT PROGRAMME IRDP: 150 ERVEN, SITE C1, SWARTDAM ROAD, ZWELIHLE	8
3. BENEFICIARIES: INTEGRATED RESIDENTIAL DEVELOPMENT PROGRAMME (IRDP): 539 ERVEN, BLOMPARK, GANSBAAI	13
4. BENEFICIARIES: INTEGRATED RESIDENTIAL DEVELOPMENT PROGRAMME IRDP: 295 ERVEN, MASAKHANE, GANSBAAI	18
5. BENEFICIARIES: 107 SERVICED SITES, HAWSTON: ADDITIONAL LIST (REPLACEMENTS)	23
6. BENEFICIARIES: AFFORDABLE HOUSING SERVICED SITES: MOUNT PLEASANT AND HERMANUS: WESTDENE	42
7. SHORT TERM LEASE AGREEMENTS IN THE OVERSTRAND REGION: DEVIATION FROM PARAGRAPH 20.1(b) OF THE ADMINISTRATION OF IMMOVABLE PROPERTY POLICY OF 2022 ALLOWING THE MUNICIPALITY TO ENTER INTO FURTHER LEASE AGREEMENTS WITH LESSEES AT THE ONRUS CARAVAN PARK: RENEWAL OF LEASE AGREEMENTS SUBJECT TO CONDITIONS	72

MANAGEMENT SERVICES PORTFOLIO:

1. DRAFT ACTING AND ACTING ALLOWANCE POLICY	1
2. DRAFT: HUMAN RESOURCES (HR) STRATEGY: FILLING OF POSTS	9
3. DRAFT EXIT MANAGEMENT POLICY	20
4. DRAFT CHANGE MANAGEMENT STRATEGY	36
5. REVISED SCARCE SKILLS AND RETENTION POLICY	53
6. REVISED DECLARATION OF INTEREST AND PRIVATE WORK POLICY	68
7. DRAFT: HUMAN RESOURCES (HR) STRATEGY AND HUMAN RESOURCES (HR) IMPLEMENTATION PLAN	84

<u>ITEM</u>	<u>PAGE NUMBER</u>
FINANCE AND TOURISM PORTFOLIO:	
1. SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT – 2022/2023: 3 rd QUARTER: 01 JANUARY 2023 TO 31 MARCH 2023	1
2. MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM) POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) FOR MARCH 2023	30
3. TOURISM MONTHLY REPORT : FEBRUARY & MARCH 2023	43
4. QUARTERLY BANK ACCOUNT WITHDRAWALS IN TERMS OF SECTION 11(4) OF THE MFMA FOR THE QUARTER ENDED MARCH 2023	55
5. BUDGET REPORT AND SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) FOR THE QUARTER ENDED MARCH 2023	58
6. REPORT ON THE PROPOSED 4 TH ADJUSTMENTS BUDGET & REVISED SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) FOR 2022/2023	139

1. OPENING

2. APPLICATIONS FOR LEAVE OF ABSENCE

3. CONFIRMATION OF MINUTES

3.1 Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Wednesday, 27 March 2023 at 10:00**

4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR / DEPUTY EXECUTIVE MAYOR