

THE CHAIRPERSON: VALUATION APPEAL BOARD
..... MUNICIPALITY

LOGGING OF AN APPEAL AGAINST THE DECISION OF THE MUNICIPAL VALUER REGARDING MATTERS PERTAINING TO SPECIFIC
PROPERTY AS REFLECTED IN OR OMITTED FROM THE VALUATION ROLL/SUPPLEMENTARY VALUATION ROLL* FOR THE PERIOD 1
JULY TO 30 JUNE

*Delete whichever is not applicable

DESCRIPTION OF PROPERTY IN RESPECT OF WHICH THE APPEAL IS MADE. COMPLETE A SEPARATE FORM FOR EACH ENTRY
APPEALED TO

ERF/UNIT NO.

SUBURB/SCHEME
NAME

SECTION 1: APPELLANT INFORMATION

1.1 APPELLANT IS THE OWNER

REGISTERED OWNER OF PROPERTY

IDENTITY NUMBER COMPANY OR CC REGISTRATION NUMBER

PHYSICAL ADDRESS OF OWNER CODE

POSTAL ADDRESS OF OWNER CODE

TELEPHONE NO HOME WORK

CEL FAX

E-MAIL ADDRESS

1.2 APPELLANT IS NOT THE OWNER OR MUNICIPALITY IS THE APPELLANT

NAME OF APPELLANT

IDENTITY NUMBER COMPANY OR CC REGISTRATION NO

POSTAL ADDRESS OF APPELLANT CODE

TELEPHONE NO HOME WORK

CEL FAX

EMAIL ADDRESS

STATUS OF APPELLANT (E.g. Tenant, Pending Purchaser, Municipality, etc.)

1.3 AUTHORISED REPRESENTATIVE OF THE APPELLANT

NAME OF REPRESENTATIVE

POSTAL ADDRESS CODE

TELEPHONE NO HOME WORK

CEL FAX

EMAIL ADDRESS

*IF A REPRESENTATIVE IS APPOINTED, PROOF OF AUTHORISATION MUST BE ATTACHED

Complete: Erf/Unit No.:

Area/Scheme Name:

PLEASE COMPLETE THE BOTTOM OF EACH PAGE

FORM A: RESIDENTIAL (FULL TITLE AND SECTIONAL TITLE USED FOR RESIDENTIAL PURPOSES)

SECTION 2: PROPERTY DETAILS (FOR SECTIONAL TITLES SEE SECTION 4)

PHYSICAL ADDRESS CODE

EXTENT OF m²

MUNICIPAL ACCOUNT NO (if available)

| | |
|----------------------|---------------------------|
| NAME OF BOND HOLDER | REGISTERED AMOUNT OF BOND |
| <input type="text"/> | <input type="text"/> |

(if applicable)

PROVIDE FULL DETAILS OF ALL SERVITUDES, ROAD PROCLAMATIONS OR OTHER ENDORSEMENTS AGAINST THE PROPERTY (if applicable)

SERVITUDE NO AFFECTED AREA

IN FAVOUR OF
FOR WHAT PURPOSE?

WAS COMPENSATION PAID YES NO IF YES, DATE OF PAYMENT AMOUNT

**SECTION 3: DESCRIPTION OF RESIDENTIAL DWELLING (FOR SECTIONAL TITLES SEE SECTION 4)
(INDICATE NUMBER OR STATE YES/NO IN APPROPRIATE BOX)**

MAIN DWELLING

| | | | | | | | |
|-----------------|----------------------|-------------------------|----------------------|-----------------|----------------------|----------|----------------------|
| NO OF BEDROOMS | <input type="text"/> | NO OF BATHROOMS | <input type="text"/> | KITCHEN | <input type="text"/> | LOUNGE | <input type="text"/> |
| DINING ROOM | <input type="text"/> | LOUNGE WITH DINING ROOM | <input type="text"/> | STUDY | <input type="text"/> | PLAYROOM | <input type="text"/> |
| TELEVISION ROOM | <input type="text"/> | LAUNDRY | <input type="text"/> | SEPARATE TOILET | <input type="text"/> | | <input type="text"/> |
| OTHER | <input type="text"/> | | <input type="text"/> | OTHER | <input type="text"/> | | <input type="text"/> |
| OTHER | <input type="text"/> | | <input type="text"/> | OTHER | <input type="text"/> | | <input type="text"/> |

OUTBUILDINGS

| | | | | | |
|------------------|----------------------|-----------------------|----------------------|-------------------------|----------------------|
| NO OF GARAGES | <input type="text"/> | SIZE OF MAIN DWELLING | <input type="text"/> | SIZE OF OTHER BUILDINGS | <input type="text"/> |
| OTHER | <input type="text"/> | SIZE OF OUTBUILDING | <input type="text"/> | TOTAL BUILDING SIZE | <input type="text"/> |
| GRANNY FLAT/ROOM | <input type="text"/> | | | | |

OTHER BUILDINGS (ATTACH ANNEXURE)

OTHER:

| | | | | | |
|---------------|----------------------|--------------|----------------------|------|---------|
| SWIMMING POOL | <input type="text"/> | TENNIS COURT | <input type="text"/> | | |
| BORE HOLE | <input type="text"/> | GARDEN | <input type="text"/> | GOOD | AVERAGE |
| OTHER | <input type="text"/> | OTHER | <input type="text"/> | | POOR |

FENCING:

| | | | | |
|--------|----------------------|----------------------|----------------------|----------------------|
| | FRONT | BACK | SIDE 1 | SIDE 2 |
| TYPE | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| HEIGHT | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

DRIVE WAY: (e.g. Bricks, pavers) IS YOUR PROPERTY SITUATED IN A BOOMED ARE OF SECURITY YES NO

OTHER FEATURES: _____

GENERAL CONDITION OF PROPERTY

| | | | | | |
|------|----------------------|---------|----------------------|------|----------------------|
| GOOD | <input type="text"/> | AVERAGE | <input type="text"/> | POOR | <input type="text"/> |
|------|----------------------|---------|----------------------|------|----------------------|

FORM A: RESIDENTIAL (FULL TITLE AND SECTIONAL TITLE USED FOR RESIDENTIAL PURPOSES)

SECTION 4: SECTIONAL TITLE UNITS

SCHEME NO NAME OF SCHEME FLAT NO/ DOOR NO UNIT SIZE

NAME OF MANAGING AGENT TEL NO

INDICATE NUMBER OR STATE YES/NO IN APPROPRIATE BOX

| | | | | | | | |
|-----------------|--|-------------------------|--|-----------------|--|----------|--|
| NO OF BEDROOMS | | NO OF BATHROOMS | | KITCHEN | | LOUNGE | |
| DINING ROOM | | LOUNGE WITH DINING ROOM | | STUDY | | PLAYROOM | |
| TELEVISION ROOM | | LAUNDRY | | SEPARATE TOILET | | | |
| OTHER | | | | OTHER | | | |
| OTHER | | | | OTHER | | | |

MONTHLY LEVY

DETAILS OF EXCLUSIVE USE AREAS (m²)

COMMON PROPERTY CONSISTS OF:

| | |
|---------------|--|
| SWIMMING POOL | |
| TENNIS COURT | |
| OTHER | |
| OTHER | |
| OTHER | |

| | |
|--------------|--|
| GARAGE | |
| CARPORT | |
| OPEN PARKING | |
| STORE ROOM | |
| GARDEN | |
| OTHER | |

SECTION 5: MARKET INFORMATION

IF YOUR PROPERTY IS CURRENTLY ON THE MARKET. WHAT IS THE ASKING PRICE?

IF YOUR PROPERTY HAS BEEN ON THE MARKET IN THE LAST 3 YEARS WHAT WAS THE ASKING PRICE

OFFER RECEIVED

OFFER RECEIVED

NAME OF AGENT:

TEL NO

SALE TRANSACTIONS (OF PROPERTIES IN THE VICINITY) USED BY THE APPELLANT IN DETERMINING THE MARKET VALUE OF PROPERTY APPEALED TO:

| ERF-/UNIT NO | SUBURB/SCHEME NAME | DATE OF SALE | SELLING PRICE |
|--------------|--------------------|--------------|---------------|
| | | | |
| | | | |
| | | | |

SECTION 6: APPEAL DETAILS

| | PARTICULARS AS REFLECTED IN THE VALUATION ROLL | CHANGES REQUESTED BY APPELLANT |
|--------------------------------------|--|--------------------------------|
| DESCRIPTION OF THE PROPERTY/UNIT NO. | | |
| CATEGORY | | |
| PHYSICAL ADDRESS/DOOR NO/FLAT NO | | |
| EXTENT | | |
| MARKET VALUE | | |
| NAME OF OWNER | | |

ADVERSE FEATURES AND/OR FUTHER REASONS IN SUPPORT OF THIS APPEAL (ANNEXURES CAN BE PROVIDED)

FORM A: RESIDENTIAL (FULL TITLE AND SECTIONAL TITLE USED FOR RESIDENTIAL PURPOSES)

SECTION 7: DECLARATION

ATTENTION IS HEREBY DRAWN TO SECTION 42(2) OF THE ACT WHICH STATES THAT WHERE ANY DOCUMENT, INFORMATION OR PARTICULARS WERE NOT PROVIDED WHEN REQUIRED IN TERMS OF SUBSECTION 42(1) OF THE ACT AND THE OWNER CONCERNED RELIES ON SUCH DOCUMENT, INFORMATION OR PARTICULARS IN AN APPEAL TO AN APPEAL BOARD, THE APPEAL BOARD MAY MAKE AN ORDER AS TO COSTS IN TERMS OF SECTION 70 OF THE ACT IF THE APPEAL BOARD IS OF THE VIEW THAT THE FAILURE TO SO HAVE PROVIDED ANY SUCH DOCUMENT, INFORMATION OR PARTICULARS HAS PLACED AN UNNECESSARY BURDEN ON THE FUNCTIONS OF THE MUNICIPAL VALUER OR THE APPEAL BOARD.

I/WE _____ HEREBY DECLARE THAT THE INFORMATION AND PARTICULARS SUPPLIED ARE TRUE AND CORRECT.

| | | |
|------|-------|-----|
| YEAR | MONTH | DAY |
| | | |

DATE

SIGNATURE

OFFICIAL USE

SECTION 8: DECISION OF THE VALUATION APPEAL BOARD

| | |
|-------------------------------------|--|
| DESCRIPTION OF THE PROPERTY/UNIT NO | |
| CATEGORY | |
| PHYSICAL ADDRESS/DOOR NO/FLAT NO | |
| EXTENT | |
| MARKET VALUE | |
| NAME OF OWNER | |

REASONS OF THE VALUATION APPEAL BOARD

NAME OF THE CHAIRPERSON OF THE VALUATION APPEAL BOARD

SIGNATURE

DATE

| | | |
|------|-------|-----|
| YEAR | MONTH | DAY |
| | | |

SECTION 9: NOTIFICATION OF OUTCOME

| | | |
|-------------------------|-----------|------|
| | SIGNATURE | DATE |
| VALUATION ROLL ADJUSTED | | |
| APPELLANT NOTIFIED | | |
| OWNER NOTIFIED | | |