

**PORTFOLIO COMMITTEE :**

**PROTECTION SERVICES**

**Chairperson :**

**Cllr F Africa**

**Committee Members :**

**Cllrs C Resandt, F Krige,  
M Mhana & C Tafu-Nwonkwo**

**PORTEFEULJEKOMITEE :**

**BESKERMINGSDIENSTE**

**Voorsitter :**

**Rdl F Africa**

**Komiteelede :**

**Rdle C Resandt, F Krige,  
M Mhana & C Tafu-Nwonkwo**

**PROTECTION SERVICES PORTFOLIO COMMITTEE**

**BESKERMINGSDIENSTE PORTEFEULJEKOMITEE**

19 October 2021

**I N D E X**

**ITEM**

**PAGE  
NUMBER**

**APPLICATIONS FOR LEAVE OF ABSENCE**

**STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE  
CHAIRPERSON**

- |           |  |            |
|-----------|--|------------|
| <b>1.</b> | <b>OVERSTRAND MUNICIPALITY ANNUAL DISASTER MANAGEMENT REPORT</b>   | <b>1</b>   |
| <b>2.</b> | <b>REVIEW OF THE OVERSTRAND MUNICIPALITY DISASTER MANAGEMENT PLAN</b>  | <b>34</b>  |
| <b>3.</b> | <b>OVERSTRAND FESTIVE SEASON PLAN FOR FIRE &amp; EMERGENCY SERVICES, DISASTER MANAGEMENT AND SECURITY SERVICES</b> | <b>142</b> |
| <b>4.</b> | <b>OVERSTRAND FIRE SEASON PLAN FOR FIRE &amp; EMERGENCY SERVICES, DISASTER MANAGEMENT AND SECURITY SERVICES</b>    | <b>170</b> |

**AGENDA of the  
Portfolio Committee : Protection Services  
19 October 2021  
(Also the agenda for the Mayoral Committee Meeting : 28 October 2021)**

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**1.  
OVERSTRAND MUNICIPALITY ANNUAL DISASTER MANAGEMENT REPORT**

**2/B**

**NJ Michaels**

**Director: Protection Services**

**27 September 2021**

**(028) 313 8054**

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**1. Executive Summary**

The purpose of this report is to present to council the Annual Disaster Management Report.

**2. Service Delivery and Budget Implementation Plan - IGNITE**

Directorate: Protection Services  
Fire & Emergency Services, Disaster Management and Security Services

**3. Compliance with Strategic Priorities**

Provision of democratic, accountable and ethical governance  
Provision and maintenance of municipal services  
Creation and maintenance of a safe and healthy environment

**4. Delegated Authority**

Executive Mayor

**5. Legal Requirements**

Constitution of the Republic of South Africa, 1996  
Disaster Management Act, No 57 of 2002  
Local Government: Municipal Systems Act, No 32 of 2000  
Local Government: Municipal Structures Act, No 117 of 1998  
Service Delivery and Budget Implementation Plan (SDBIP) 2021/2022

**6. Background/Discussion/Evaluation/Conclusion**

**Background**

The Overstrand Municipality is responsible to promote a safe and healthy environment for all communities, according to the Constitution of the Republic of South Africa. Section 50 of the Disaster Management Act refers to annual reports

- *The disaster management centre of a municipality must submit a report annually to the municipal council on-*

**AGENDA of the  
Portfolio Committee : Protection Services  
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- (a) Its activities during the year;*
- (b) The result of the centre's monitoring of prevention and mitigation initiatives;*
- (c) Disasters that occurred during the year in the area of the municipality;*
- (d) The classification, magnitude and severity of these disasters;*
- (e) The effects they had;*
- (f) Particular problems that were experienced –*
  - I. In dealing with these disasters; and*
  - II. Generally in implementing this Act, the national disaster management framework, the disaster management framework of the province concerned and the disaster management framework of its municipality*
- (g) The way in which these problems were addressed and any recommendations the centre wishes to make in this regard;*
- (h) Progress with the preparation and regular updating in terms of sections 52 and 53 of disaster management plans and strategies by municipal organs of state involved in disaster management in the municipal area; and*
- (i) An evaluation of the implementation of such plans.*

**Discussion**

The report will be submitted after Council recess in future (August) and will cover general information and activities of Overstrand Disaster Management Centre.

**7. Financial Implications**

None

**8. Staff Implications**

None

**9. Comments from other Departments, Divisions and Administrations**

None

**10. Annexures**

Annexure A: Disaster Management Annual Report

**AGENDA of the  
Portfolio Committee : Protection Services  
19 October 2021  
(Also the agenda for the Mayoral Committee Meeting : 28 October 2021)**

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**RECOMMENDATION:**

that the Overstrand Disaster Management Annual Report **be noted**.

**RESPONSIBLE OFFICIAL :**

**NJ MICHAELS  
L SMITH**

**TARGET DATE FOR IMPLEMENTATION :**

**1 NOVEMBER 2021**





**OVERSTRAND MUNICIPALITY  
DISASTER MANAGEMENT  
ANNUAL REPORT  
1 JULY 2020 – 30 JUNE 2021**

## Table of Contents

CHAPTER 1 : GENERAL INFORMATION .....	8
1. INTRODUCTION .....	8
2. PURPOSE .....	8
3. LEGISLATIVE MANDATE.....	8
4. STRATEGIC OVERVIEW .....	9
4.1. VISION .....	9
4.2. MISSION.....	9
4.3. VALUES.....	9
4.4. STRATEGIC OBJECTIVES .....	9
5. ORGANISATIONAL OVERVIEW .....	10
6. EXPENDITURE TRENDS .....	10
7. STRUCTURE OF THIS REPORT.....	10
CHAPTER 2 : ACTIVITIES OF OVERSTRAND DISASTER MANAGEMENT CENTRE.....	11
1. OVERVIEW .....	11
2. INTRODUCTION .....	12
3. DISASTER RESPONSE ACTIVITIES .....	13
4. VEHICLE FLEET .....	14
5. INCIDENTS .....	15
6. FIRE RISK ASSESSMENT / FUEL LOAD .....	16
7. DESCRIPTION OF AREAS.....	17
8. RISK IDENTIFICATION / RISK REDUCTION.....	19
9. 2020/2021 EXTENDED INCIDENTS.....	21
10. COVID-19 .....	21
10.1. COVID-19 : OVERSTRAND MUNICIPALITY.....	22
10.1.1. OVERVIEW .....	22
10.1.2. PURPOSE .....	22
10.1.3. DAILY UPDATES.....	23
10.1.4. RESPONSE AND RELIEF ACTIVITIES.....	23
10.1.5. FIRST RESPONDERS .....	23
10.1.6. NGO AND NPO .....	24
10.1.7. TEMPORARY PLACE OF SAFETY .....	24
10.1.8. PROCUREMENT PROCESS AND DONATIONS .....	25

10.1.9. EDUCATION ON COVID-19.....27

10.1.10. AWARENESS OF COVID-19 PROTOCL .....28

10.1.11. CONTROL ROOM PROCEDURES .....29

10.1.12. DISASTER MANAGEMENT CAPACITY .....30

## TABLE OF FIGURES

Figure 1	: Disaster Management Phases
Figure 2	: Hawston floods
Figure 3	: Overview of Hangklip/Kleinmond
Figure 4	: Overview of Greater Hermanus
Figure 5	: Overview of Gansbaai
Figure 6	: Masakhane fire burn scar
Figure 7	: Distribution of food parcels
Figure 8	: Covid-19 awareness campaigns
Figure 9	: Disaster Management Team

## ACRONYMS

CAD	: Computer Aided Dispatch
DM	: Disaster Management
DSD	: Department of Social Development
EOC	: Emergency Operations Centre
FMU	: Fire Management Unit
GoFPA	: Greater Overberg Fire Protection Association
ICC	: Incident Command Centre
IDP	: Integrated Development Plan
IAP	: Invasive Alien Plants
JOC	: Joint Operations Centre
NOC	: Network of Care
NPO	: Non-Profit Organization
PPC	: Personal Protective Clothing
PPE	: Personal Protective Equipment
SANDF	: South African National Defense Force
SANS	: South African National Standards
SASSA	: South African Social Security Agency
SAPS	: South African Police Services
SLA	: Service Level Agreement
WHO	: World Health Organization
WOF	: Working on Fire
WSAR	: Wilderness Search and Rescue

## OVERVIEW BY HEAD OF DEPARTMENT



The Disaster Management Annual Report 2020 – 2021 is the first such reported completed for the Overstrand Municipality. The report will, amongst other, reflect on the performance of Disaster Management for the previous year and report on the co-ordination of multi-disciplinary and sectoral risk reductions.

Though Disaster Management for Overstrand Municipality is fairly new (the department was established in 2016 with no budget), much has since been accomplished. Since then, a dedicated budget was created and key staff members were appointed. Disaster Management at a municipal level is aimed at risk identification, risk assessment, risk response and risk response development.


The jurisdiction of Overstrand Municipality spans across 1708km<sup>2</sup> from Quinn Point to Rooiels and is identified as the fastest growing municipality in the Overberg District and the second highest populated local municipal area in the Western Cape .

In partnership with the Western Cape Provincial Government, a risk assessment was conducted by Luticento PTY which was presented to Overstrand Municipality. The top 10 risks identified for Overstrand Municipality (in no order) are wildfires, alien invasive species (vegetative), hazmat incidents, civil unrest, road accidents, storm surge/coastal flooding, sea-level rise, floods (stormwater), urban fires (informal) and endemism (loss to biodiversity)

Fast-forward to 2020/2021 the world was struck with the Covid-19 pandemic with Disaster Management playing a critical role in the coordination activities. In the first quarter of 2020 the activities of Overstrand Municipality were largely related to Covid-19 related activities such as awareness campaigns, distribution of food to the needy and vulnerable in collaboration with NGO's, churches and established soup kitchens, temporary shelter for the homeless and enforcement of Disaster Management Regulations.

Many of the projects identified for Disaster Management were disrupted by the Covid-19 pandemic due to the small staff compliment who dedicated all their time and effort into educating, assisting and responding to related incidents. As the Alert Levels fluctuate according to the number of active cases in South Africa, a new normal is being established, resulting in alternate means of service delivery. The activities and

interventions of Disaster Management can only increase thereby assisting the municipality in becoming the *Centre of Excellence*.



**MR L SMITH**  
**HEAD: DISASTER MANAGEMENT CENTRE**

## CHAPTER 1 : GENERAL INFORMATION

### 1. INTRODUCTION

The Overstrand Municipality is located in the Western Cape, approximately 121km away from the City of Cape Town. The Overstrand Municipality has its head office based in Hermanus and offers a decentralised service with offices in Greater Gansbaai, Hangklip / Kleinmond and Stanford too.

The municipal area is demarcated into thirteen wards with a councillor selected in each. The wards are divided as follows:

1. Franksraal and Masakhane
2. Gansbaai, De Kelders, Kleinbaai and Blompark
3. Hermanus and a portion of Westcliff
4. Mount Pleasant, Hemel-en-Aarde and a portion of Westcliff
5. Zwelihle South
6. Zwelihle North
7. Sandbaai
8. Hawston, Fisherhave and Honingklip
9. Kleinmond, Mountain View and Palmiet
10. Betty's Bay, Pringle Bay, Rooi Els, Overhills and Proteadorp
11. Stanford, Baardskeerdersbos, Pearly Beach, Viljoenshof, Withoogte and Buffeljachts
12. Zwelihle North-West
13. Onrus and Vermont

### 2. PURPOSE

The purpose of the Overstrand Municipality Disaster Management Centre is to ensure co-ordination of multi-disciplinary and sectoral risk reduction through integrated institutional capacity for Disaster Risk Management, Disaster Risk Assessment, Disaster Risk Response and Recovery.

### 3. LEGISLATIVE MANDATE

The Overstrand Municipality Disaster Management Centre is governed by the following legislation:

The Constitution of the Republic of South Africa, 1996  
 Disaster Management Act, No 57 of 2002  
 Disaster Management Amendment Act, No 16 of 2015  
 National Disaster Management Framework, 2005  
 Municipal Finance Management Act, No 56 of 2003  
 Local Government: Municipal Systems Act, Act 32 of 2000

## 4. STRATEGIC OVERVIEW

### 4.1. VISION

To be the centre of excellence for the community.

### 4.2. MISSION

Creation of sustainable communities by delivery optimal services to support economic, social and environmental goals in a politically stable environment.

### 4.3. VALUES

We belong, we care, we serve

- O Opportunities for all
- V Value the input of our communities
- E Economic growth for the benefit of all
- R Recreational activities in a safe environment
- S Sustain service excellence and productivity
- T Teamwork in achieving success
- R Recognising the needs of our diverse society
- A Acknowledge the need to conserve our bio-diversity
- N No to corruption and maladministration
- D Development within a sustainable environment

### 4.4. STRATEGIC OBJECTIVES

The creation and maintenance of a safe and healthy environment

## 5. ORGANISATIONAL OVERVIEW



## 6. EXPENDITURE TRENDS

The total budget allocated for Overstrand Disaster Management for the financial year 2020/2021 was R 6 349 881.00.

## 7. STRUCTURE OF THIS REPORT

The Overstrand Municipality is a local municipality within the Overberg District region. The report is thus written in context of activities which the Overstrand Municipality participated in. The report is guided by the Disaster Management Centre yet written in consultation with other departments and stakeholders.

## CHAPTER 2 : ACTIVITIES OF OVERSTRAND DISASTER MANAGEMENT CENTRE

### 1. OVERVIEW

Disaster Management is a continuous and integrated multi-sectoral and multi-disciplinary process of planning and implementation of measures aimed at disaster prevention, mitigation, preparedness, response, recovery and rehabilitation.

As from 1 May 2016, Disaster Management became a local municipal function, and each Local Municipality was thus responsible for its own Disaster Management Centre. The Disaster Management function is responsible to promote disaster management training and community awareness to reduce vulnerability to communities most at risk. Disaster Management aims to reduce, minimize, and prevent disasters through risk assessment and mitigation strategies.

The approach to disasters and disaster management in South Africa has changed and are aligned with international trends. This was accomplished by adopting measures to reduce or prevent the risk of disaster by integrating risk reduction strategies into future development projects or plans (closing the gap between development and disasters) to create resilient communities rather than dealing with disasters once it occurs.



Figure 1: Disaster Management phases

## 2. INTRODUCTION

The Overstrand Municipal jurisdiction covers a surface area of 1708km<sup>2</sup>, with a population of approximately 93 407 (2016 Community Survey, Stats SA). The municipal area has a coastline of approximately 230km which stretches from Rooi Els in the West to Quinn Point in the East.

Own average annual growth rate for 2019/2020 indicate that the population is already in excess of the Community Survey and stands at 104 748 – 104 985. As Overstrand is a tourist destination, these figures can increase up to 50% during festivals and festive seasons. With the increase in tourists, there is also an increase in risk and the potential for a disaster to arise. It is anticipated that the growth rates of Overstrand Municipality are faster than the Overberg District Municipality, and Overstrand will become the most densely populated municipality within Overberg in due course.

On 1 October 2015, a Service Level Agreement (SLA) was entered into between Overberg District Municipality and Overstrand Local Municipality. As a result of the SLA, the Overstrand Municipality will render both the B and C local municipal function in its area of jurisdiction and the risk for Overstrand Municipality will be greater. Where an incident occurs within the boundaries, the Overstrand Municipality will respond, and if assistance is required from the District, the District Chief Fire Office will be called upon.

In terms of the SANS 10090: Community Protection Against Fires, the Overstrand Municipality renders all services in terms of the fire risk categories:

**Category A:** *Central business districts and extensive commercial and industrial areas normally found in cities and large towns (areas where the risk to life and property due to fire occurrence and spread is likely to be high)*

**Category B:** *Limited central business districts, smaller commercial or industrial areas normally associated with small towns and decentralized areas of cities and large towns (areas where the risk to life and property due to fire occurrence and spread is likely to be moderate)*

**Category C:** *Residential areas of conventional construction*

**Category D:** *Rural risk areas of limited buildings and remote from urban areas*

**Category E:** *Special risk areas. Individual risk areas requiring a pre-determined attendance over and above the predominant risk category in an area. Includes large shopping/entertainment centres, informal settlements, harbours, hospitals, prisons, large airport buildings and petrochemical plants.*

### 3. DISASTER RESPONSE ACTIVITIES

The Overstrand Disaster Management Plan forms an integral part of the Overstrand Municipality's Integrated Development Plan (IDP). The plan seeks to develop a system of incentives that will promote disaster management. The Disaster Management Plan stipulates that the role of the Disaster Management unit is:

1. To compile and adopt a disaster management policy
2. Compile and maintain disaster management plans/framework
3. Establish disaster management committee
4. Establish community partnerships that combine the access and attributes for everyone with a stake in disaster resistance.

Overstrand Disaster Management have thus been assisting with the following Disaster Response Activities

1. Warning
2. Evacuation / mitigation
3. Assessment
4. Emergency Relief
5. Logistics and Supply
6. Communication and Information Management
7. Survivor Response and Coping
8. Security
9. EOC & Coordination
10. Expedite rehabilitation and reconstruction



Figure 2: Hawston floods

#### 4. VEHICLE FLEET

The table below represents the fleet of Overstrand Fire & Emergency Services, Disaster Management and Security Services (but excludes the support vehicles and trailers). Sufficient fleet are required to render a service across the jurisdiction.

The management of emergency vehicle fleet shall include the following:

- a) Replacement policy
- b) Procurement of additional vehicles
- c) Reserve vehicles; and
- d) Maintenance programme

Call Sign	Status	Station
CV01 SV03 DELTA MIKE 1 SV02 APLHA 1 SAFETY & SECURITY ENGIN1-1 SV05 SV01 APLPHA 4 Engine 2-1 SV-08 ALPHA (CEM12594) ALPHA (CEM 8556) PUMP 3	ON RUN	HERMANUS
PUMP 1 PUMP 4 ALPHA 5 SV04 ENGINE (CEM 7532) PUMP 2 ALPHA 2	ON RUN	GANSBAAI
SV 03 RESCUE 1 ALPHA 5 PUMP7 ALPHA 3	ON RUN	KLEINMOND

Call Sign	Status	Station
ALPHA 2	ON RUN	STANFORD
PUMP 6 SV 05	ON RUN	PRINGLE BAY

Description	Actions to address
Vehicles / Equipment	Additional Vehicles are required to be in compliance with the SANS 10090: Community Protection Against Fire

## 5. INCIDENTS

Previously all incidents attended by the department were logged by means of Book and Pen in a manual Occurrence Book. Since September 2019, Overstrand Municipality moved to a Computer Aided Dispatch. The call-taking and dispatching system utilized by Overstrand Fire & Emergency Services, Disaster Management and Security Services is Uniti. All incidents responded to are recorded on the CAD.

Below is an overview of all activities responded to between 1 July 2020 and 30 June 2021.

Veld Fires		Structural Fires		Auto Mobile	
Mountain fires	13	House Fires	31	Medical Incidents	13
Rubble fires	49	Informal Dwelling	37	Motor Vehicle Fires	19
Vegetation fires	132	Unallocated	1	Other	13
Unallocated	6	Other	10	Unallocated	2
False Alarm	35	False Alarm Good Intent	25	Pedestrian incidents	5
Other	16	Back Yard Dwellings	21	Motor Vehicle Accidents	106
Road Shoulder fires	6	Storage Buildings	2	False Alarm Good Intent	5
		Out Buildings	1		
		Residential Buildings	3		
		Shopping Centre	1		
<b>TOTAL</b>	<b>257</b>		<b>132</b>		<b>163</b>

Rescue		Disinfection (Covid-19)		Social Distress	
WSAR	5	Government Clinics	66	Other	1
Other	15	Government Buildings	128	Riots and Protest	2
Water Rescue	3	Municipal Buildings	1935		
Unallocated	2	Vehicles	56		
False Alarm	4	Unallocated	150		
Swift Water Rescue	1	Quarantine & Isolation Areas	46		
Structural Collapse	1	Feeding Schemes	153		
		Dwellings	10		
		Positive Sites	5		
<b>TOTAL</b>	<b>32</b>		<b>2549</b>		<b>3</b>

Hazmat		Fire Safety Inspections		Fire Safety Inspections	
Other	6	Event inspections	18	Town Planning	232
Poison & Chemicals	1	ECD Inspections	12	Flammable Substance	87
Spillage	7	Business Licenses	222	Fire Safety Compliance	48
		Fire and Life Safety Education	16	Danger goods Transportation	3
		Burn Permits Issued	112	Risk Visits	4
<b>TOTAL</b>	<b>14</b>				<b>754</b>

## 6. FIRE RISK ASSESSMENT / FUEL LOAD

The Veld Fire Management Plan is issued in with the Overstrand Disaster Management Plan and must be read in conjunction with the plan.

The purpose of the Veld Fire Management Plan is to minimize the fire risks for Overstrand Area.

The plan was set up to held Overstrand Municipality and private property owners to best manage their property within the laws regulating fire on properties, set norms and standards for the management of fires and fire prevention in the best interest of biodiversity management and public safety.

The high-risk sites have been identified by role players within the department. There is a general consensus that the possibility exist to not fully reduce or eliminate the risk, but if role players work together to reduce the fuel load, the negative outcomes can be mitigated. Interactions are continuously underway with external agencies such as Cape Nature, WOF, Conservancy, GoFPA and other internal departments.

The following is a list of risk assessments conducted during 2020 – 2021:

- Betty's Bay
- Kleinmond (Arabella, Hangklip, Palmiet, Dr Rasaki)
- Afdakrivier
- Fisherhaven
- Meerensee
- Hawston (new extension)
- Municipal Farm
- Preekstoel
- Fernkloof
- De Kop
- Le Bos
- Veolia (water purification farms, municipal properties)
- Klipgat 1
- Die Kouderivier/Nuwepos
- Spookfontein

## 7. DESCRIPTION OF AREAS

The Overstrand municipal jurisdiction is located within the fire-dependent fynbos biome. The alien infestation (such as but not limited to rooikrans, port Jackson and black wattle) increase the intensity of the fire. The Invasive Alien Plants (IAP) pose a serious problem as they rapidly spread across Overstrand, impacting on resident specie diversity and ecosystem processes. Without natural enemies, these IAP reproduce quickly, consuming more water and depleting our natural resources. Thick alien vegetation can provide fuel for veldfires or runaway wildfires.

There are 559 alien species listed as weeds and invaders and another 560 species listed as prohibited which may under no circumstances be introduced into South Africa

The jurisdiction of Overstrand is nestled between the mountain and sea. The areas are considered high risk due to the sudden urban interface and limited firefighting capacity in terms of vehicles and personnel. The challenge faced is that a house fire can easily change to a veld fire under the correct prevailing conditions and vice versa.

Refer to Overstrand Municipality Fire Season Plan for more details on the description of high risk areas.



Figure 3: Overview of Hangklip/Kleinmond



Figure 4: Overview of Greater Hermanus



Fernkloof	Portion of 243	10 years +	19 639	CBFR0013
Hermanus	Portion of 4118	Reeds	8 083	CBHR0416
Hermanus	Portion of 4118	Reeds	1 420	CBHR0417
Fernkloof	Portion of 4771	10 years +	42 225	CBFR0018
Fernkloof	Portion of 4771	10 years +	62 988	CBFR0019
Fernkloof	Portion of 4771	10 years +	44 988	CBFR0020
Fernkloof	Portion of 597/10	10 years +	56 924	CBFR0021
Fernkloof	Portion of 4771	10 years +	69 182	CBFR0022
Fernkloof	Portion of 4771	10 years +	38 390	CBFR0023
Fernkloof	Portion of 4833	10 years +	106 606	CBFR0024
Fernkloof	Portion of 4780	10 years +	16 908	CBFR0025
Fernkloof	Portion of 4780	10 years +	5 864	CBFR0026
Fernkloof	Portion of 4771	10 years +	54 232	CBFR0068
Fernkloof	Portion of 591/1	10 years +	58 979	CBFR0131
Stanford	Portion of 294	10 years +	293 329	CBGB0002
Gansbaai	1071	10 years +	84 769	CBGB0006
Gansbaai	1071	10 years +	41 460	CBGB0007
Gansbaai	1071	10 years +	76 488	CBGB0008
Gansbaai	1071	10 years +	95 653	CBGB0009
Gansbaai	1071	10 years +	32 379	CBGB0010
Gansbaai	Portion of 210 and 116	10 years +	110 997	CBGB0015
Gansbaai	Portion of 210 and 116	10 years +	105 496	CBGB0016
Gansbaai	Portion of 210	10 years +	244 366	CBGB0017
Gansbaai	Portion of 210	10 years +	130 383	CBGB0018
Gansbaai	Portion of 210	10 years +	49 170	CBGB0023
Gansbaai	Portion of 210	10 years +	46 014	CBGB0024
Gansbaai	Portion of 210	10 years +	107 482	CBGB0025
Gansbaai	Portion of 210	10 years +	60 170	CBGB0026
Gansbaai	Portion of 210	10 years +	50 700	CBGB0027
Gansbaai	Portion of 210	10 years +	57 639	CBGB0028
Gansbaai	Portion of 210	10 years +	65 085	CBGB0029
Gansbaai	Portion of 210	10 years +	453 351	CBGB0030
Pearly Beach	Portion of 165	10 years +	9 948	CBGB0045
Pearly Beach	Portion of 1893	10 years +	44 610	CBGB0046
Pearly Beach	Portion of 164	10 years +	9 363	CBGB0047
Pearly Beach	Portion of 321/0 and 1896	10 years +	3 413 248	CBGB0050
<b>TOTAL</b>			<b>6 906 999</b>	
<b>TOTAL Hectares</b>				<b>690.99 Hectares</b>

To date, the Disaster Management Team assisted 4 (four) landowners with Prescribed burns from 1 September – 31 March 2021

Date of Prescribed burn	Area
	Grootbos
	Hermanus Golf Course
	Gansbaai area
	Gansbaai area

## 9. 2020/2021 EXTENDED INCIDENTS

The Masakhane Fire was reported to the Emergency Control Centre on 31 January 2021 at approximately 12:46. The first crew arrived on-scene at approximately 12:58 and indicated that an area of approximately 50x50m was alight with limited access. The initial assessment was that the fire was not under control.

Aerial resources was immediately requested and additional resources were dispatched to the incident. The fire was burning in an area of dense vegetation with limited access which made firefighting activities difficult.

Key points of Masakhane Fire:

- It was the only incident during 2020/2021 during which aerial resources was utilized
- Approximately 4ha of land burnt
- Approximately 30-hours was spent at the incident. It is listed as the longest operational period in Overstrand for 2020/2021 Fire Season
- The fire spread rapidly due to the alien vegetation and illegal dumping



Figure 6: Masakhane fire burn scar

## 10. COVID-19

The Coronavirus (or Covid-19) is a respiratory illness similar to the flu (with symptoms such as cough, fever, fatigue & aching body or muscles). This illness can become severe and cause viral pneumonia (difficulty breathing). It is spread

through touching an infected surface or object and can enter via the nose, mouth and eyes.

Due to the rapid increase in the number of cases across the globe, the WHO (World Health Organization) declared a Public Health Emergency of International Concern on 30 January 2020.

The first case of Covid-19 was reported mere months after the pandemic was declared on 9 March 2020 in Kwa-Zulu Natal and the numbers were drastically increasing towards the end of March 2020.

The President of South Africa therefore declared a nation-wide lockdown in South Africa on Monday 23 March 2020, the nation-wide lockdown would be enacted in terms of the Disaster Management Act.

## **10.1. COVID-19 : OVERSTRAND MUNICIPALITY**

### **10.1.1. OVERVIEW**

The Covid-19 Contingency Plan must be read in conjunction with the Overstrand Disaster Management Plan.

The WHO declared a Public Health Emergency of International Concern on 30 January 2020, following a pneumonia of unknown cause detection in Wuhan, China on 31 December 2019.

### **10.1.2. PURPOSE**

The purpose of the Covid-19 Contingency Plan is as follows:

- To regulate the Disaster Response to the benefit of all communities and visitors
- To respond effectively to the requirements of the individuals towards the protection of life and property
- To establish those most vulnerable and at risk
- To provide temporary shelter accommodation, clothing and feeding arrangements for persons evacuated or temporarily made homeless
- To restore normality to the affected community within a reasonable timescale, dependent on the seriousness of the incident
- Coordinate response activities to the Covid-19 pandemic

### 10.1.3. DAILY UPDATES

At the start of the pandemic, teleconference calls were held daily with the Overberg District Municipality as the head coordinator in the District and other essential role players.

As time progressed, the teleconferences were schedule to a weekly timeslot. During the District JOC important information and concerns are raised.

### 10.1.4. RESPONSE AND RELIEF ACTIVITIES

Overstrand Disaster Management will provide a coordinating role and coordinate the following action steps should the need arise:

- Activate the JOC (Joint Operations Centre)
- Establish the needs
- Monitor safety
- Ensure communication (via a liaison officer)
- Establish safe location (pro-active identification)
- Activate relevant role players
- Plan for feeding
- Admin system (record keeping)
- Storage facilities
- Request SAPS support
- Implement access control – support at site
- Activate responsible services

### 10.1.5. FIRST RESPONDERS

First responders identified to the Covid-19 pandemic include the essential services, which was identified during the Station of the Nation Address of President Cyril Ramaphosa. The first responders to the pandemic therefore include the following agencies:

- SAPS
- Overstrand Disaster Management
- Overstrand Fire & Rescue
- Overstrand Security Services
- Overberg District Municipality Disaster Management
- Overstrand Law Enforcement & Task Team
- Overstrand Traffic Department
- National Intelligence Agency

- DSD (Department of Social Development)
- Department of Community Safety
- Overstrand Solid Waste
- Media
- Overstrand Engineering
- Overstrand Water
- Emergency Medical Services
- SANDF (South African National Defense Force)

#### **10.1.6. NGO AND NPO**

The NGO and NPO's provide a support role to the First Responders. The following provide supporting roles to Disaster Management

- Red Cross
- Shofar Church
- Private Companies
- Provincial Social Security Agency
- Provincial Dept. of Safety & Security
- World Food Bank
- Response
- Relief. Life (Disaster Management)
- NOC (Network of Care – various)
- Rotary Club
- Meals on Wheels
- Food4Love
- Various Church groups

#### **10.1.7. TEMPORARY PLACE OF SAFETY**

At the announcement of the National State of Disaster, facilities were identified to accommodate large volumes of displaced persons. Within the borders of Overstrand Municipality, the following sites were identified:

- Hermanus Auditorium
- Hawston Thusong Centre
- Zwelihle Community Hall
- Mount Pleasant Moffat Hall
- Sandbaai Hall
- De Wet Hall, Onrus River
- Buffeljachts Hall, Gansbaai
- Eluxolweni Hall, Gansbaai
- Masakhane Hall, Gansbaai

- Blompark Hall, Gansbaai
- Baardskeerdersbos Hall, Gansbaai
- Stanford Community Hall
- Kleinmond Town Hall
- Kleinmond Community Hall
- Overhills Hall, Kleinmond
- Mooiuitsig Hall, Betty's Bay
- Crassula Hall, Betty's Bay
- Pringle Bay Community hall

#### 10.1.8. PROCUREMENT PROCESS AND DONATIONS

Disaster Management is involved in the distribution of food and PPE to the accredited soup kitchens registered in the Overstrand jurisdiction. The operations are conducted per the Food Relief Through Food Kitchens Plan.

Section 4.6 of the Food Relief Through Food Kitchens Plan applies to the receipt and distribution of food:

- (a) Local Area Managers will provide facilities within the respective administrative offices that provides for adequate security, storage and packing/preparation space*
- (b) The receipt of food will take place at last mentioned facilities by the representatives of Disaster Management and Local Area Management*
- (c) Area Management will ensure packing of food items into packs for the respective Food Kitchens*
- (d) They physical delivery of food packs to Food Kitchens will be conducted by Local Disaster Management personnel with the assistance of Law Enforcement*

The supply of ingredients is therefore only distributed to an accredited soup kitchen, and quantities provided to the accredited kitchen are determined by the local area management. With each delivery, the soup kitchen coordinator accounts for all items received as a register is kept of every delivery.

Regarding the supply of PPE, sanitizers, disposable masks, and gloves are issued to the accredited soup kitchen upon request of said item. The soup kitchen coordinator (or delegated official collective said item(s) sign a register for accountability of stock distributed.

Disaster Management has also issued sanitizers, disposable masks, and gloves to Councillors upon their request, these items are distributed as part

of awareness campaigns. A complete register is kept for each time that items are collected for further distribution to third parties.

All other NGO's NPO's providing food to vulnerable communities operate independently from Disaster Management, but which may require assistance from Disaster Management with the physical transportation of goods received. Disaster Management are at no means responsible for identifying persons to receive such parcels.

Supplier Name	Items Description	Quantity
Relief Life	Food Parcels	11490
Hermanus Rotary Club	Nappies	150
Hermanus Rotary Club	Sanitary Towels	25
Brain Habana Foundation	Food Parcels	401
Kolisi Foundation	Food Parcels	1076
Engineering Company	Pilchards (tins of fish)	174
Department of Social Development	Food Parcels	150
Future Life	Future Life Bars	100
Future Life	Porridge	5000 units
Department of Social Development	Power Food Porridge	3x25kg
Department of Social Development	Power Food Chicken Soup	3x25kg
Department of Social Development	Power Food C Juice	3x20kg
Department of Social Development	Power Food Pasta and Mince	3x25kg
Department of Social Development	Power Food Chicken Casserole	3x25kg
Department of Social Development	Pilchards GlenRyck	30x400g
Water and Sanitation Dept.	Sanitizer	266
Water and Sanitation Dept.	Sanitizer	84
Water and Sanitation Dept.	Soap	104
Water and Sanitation Dept.	Was- able cloth masks	20
Water and Sanitation Dept.	Disposable masks	8
Water and Sanitation Dept.	Household Gloves	28

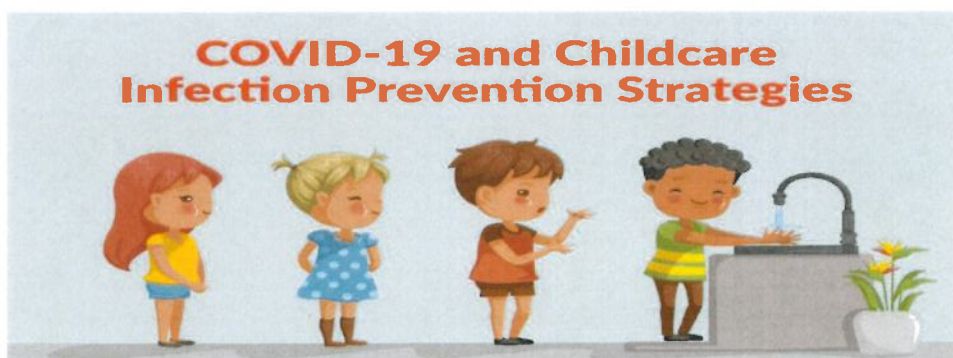
Water and Sanitation Dept.	Disposable Protective Suits	23
Afriforum	Hand Sanitizer	212
District Municipality	Oranges	5ton
District Municipality	Nartjies	5ton
District Municipality	Mattresses	17
Department of Social Development	Mattresses	33
Department of Social Development	Blankets	22



Figure 7: Distribution of food parcels (Left: Siya Kolisi Foundation and Right: Brian Habana Foundation)

## EDUCATION ON COVID-19

Since the pandemic started, the Overstrand Municipality official Facebook page regularly posted about the Corona-virus, providing both educational posts, updates on the Disaster Management Regulations and updates on the number of active cases within the jurisdiction.



In addition, A3 posters were distributed across the jurisdiction to strategic points which include municipal buildings and public facilities amongst other areas. The Disaster Management Team further printed and distributed pamphlets to the informal settlements and other vulnerable areas. Pamphlets were supplied to the Network of Care (NOC), neighbourhood watches and municipal buildings for dissemination.

Other initiatives of the Disaster Management Team include the distribution of sanitation (soap) and hygiene products (hand sanitizer) to vulnerable communities, loud hailing in communities most at risk (in conjunction with the Ward Councillor and Office of the Area Manager) and various PIER (Public Information & Education Relations) at creches, schools, local businesses and old age homes.



Figure 8: Covid-19 awareness campaigns

#### 10.1.9. AWARENESS OF COVID-19 PROTOCL

Disaster Management conducted a number of awareness campaigns throughout the Overstrand jurisdiction which is in line with the Disaster Management Act. The awareness campaign was aimed at Covid-19 protocol and relates to the following:

- The importance of screening of customers, employers, personnel, teachers, support staff etc.
- Not letting anyone with symptoms onto the premises
- Protocol of public transport services
- Cleaning routines of premises
- Covid-19 awareness on vaccines
- Protocol to be observed at schools
  - o Staff room
  - o Extra-curricular activities

- School tuck shops and vendors outside the school property
- School cloak room or bathroom facilities
- School schedule

## **CORONAVIRUS PREVENTION**



### **10.1.10. CONTROL ROOM PROCEDURES**

The Emergency Services Control Room will continue to operate as normal. If an emergency call is received pertaining to Covid-19, the Emergency Control Room Operator will use his/her discretion and refer the caller to the following:

- National Hotline : 080 002 9999
- Western Cape Provincial Hotline : 021 928 4102
- WhatsApp "Hi" to : 060 012 3456
- Overberg Control Room : 028 212 9111

Covid-19 is an evolving virus with new variants presenting itself. Though the public seems educated on the coronavirus, there seems to be a coronavirus fatigue. As the lockdown levels are adjusted, the Emergency Control Room will remain updated and act as an information sharing hub on the Disaster Management Act and its amended regulations.

### 10.1.11. DISASTER MANAGEMENT CAPACITY

Name	Job Designation	Total
L. Smith	Senior Manager: Fire & Emergency Services, Disaster Management and Security Services	1
Y. Scholtz	Assistant Chief: Disaster Management and Risk Management & Support Services	1
B. Lobb	Divisional Commander	1
J. Pillay	Assistant Disaster Management Officer	1
S. Coert	Disaster Risk Management Officer	1
D. Burgess	EPWP Admin Assistant	1



Figure 9: Disaster Management Team