

PORTFOLIO COMMITTEE :

**PROTECTION SERVICES,
ECONOMIC DEVELOPMENT & TOURISM**

Chairperson :

Cllr E Gillion

Committee Members :

**Cllrs C Resandt, G Cohen,
V Macotha & C Tafu-Nwonko**

PORTEFEULJEKOMITEE :

**BESKERMINGSDIENSTE,
EKONOMIESE ONTWIKKELING & TOERISME**

Voorsitter :

Rdl E Gillion

Komiteelede :

**Rdle C Resandt, G Cohen,
V Macotha & C Tafu-Nwonko**

**PROTECTION SERVICES, ECONOMIC DEVELOPMENT & TOURISM
PORTFOLIO COMMITTEE**

**BESKERMINGSDIENSTE, EKONOMIESE ONTWIKKELING & TOERISME
PORTEFEULJEKOMITEE**

22 May 2018

I N D E X

ITEM

**PAGE
NUMBER**

APPLICATIONS FOR LEAVE OF ABSENCE

**STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE
CHAIRPERSON**

- | | | |
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| 1. | QUARTERLY MONITORING REPORT FOR THE PERIOD JANUARY TO MARCH
2018: DIRECTORATE: PROTECTION SERVICES | 1 |
| 2. | LOCAL ECONOMIC DEVELOPMENT AND TOURISM QUARTERLY
REPORT (JAN - MAR 2018) | 15 |

**AGENDA of the
Portfolio Committee: Protection Services
22 May 2018
(Also the agenda for the Mayoral Committee Meeting: 30 May 2018)**

**1.
QUARTERLY MONITORING REPORT FOR THE PERIOD JANUARY TO MARCH
2018: DIRECTORATE: PROTECTION SERVICES**

5/20

**N J Michaels
17 April 2018**

(028) 313 8054

Corporate Head Office

1. Executive Summary

To report on the functioning and activities of the Directorate: Protection Services for the period January to March 2018.

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate: Protection and Security Services
Protection and Security Services

3. Compliance with Strategic Priorities

Provision of democratic, accountable and ethical governance
Creation and maintenance of a safe and healthy environment

4. Delegated Authority

Executive Mayor

5. Legal Requirements

By-laws of the Overstrand Municipality
Overstrand Municipality: Zoning Scheme
National Building Regulations and Standards Act, No. 103 of 1977
Land Use Planning Ordinance, No. 15 of 1985
Western Cape Land Use Planning Act, No. 3 of 2014
National Road Traffic Act, No. 93 of 1996
Service Delivery and Budget Implementation Plan (SDBIP) 2014/2015

6. Background/Discussion/Evaluation/Conclusion

Background

This report's purpose is to report on the functioning and activities of the various sections (Traffic & Licensing and Law Enforcement, Fire, Rescue & Disaster Management and Security Services) in the Directorate: Protection Services for the period January to March 2018.

**AGENDA of the
Portfolio Committee: Protection Services
22 May 2018
(Also the agenda for the Mayoral Committee Meeting: 30 May 2018)**

7. Financial Implications

As provided for in the 2017/2018 Operational Budget.

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

Annexure A: Statistical Report: Traffic & Licensing

Annexure B: Statistical Report: Law Enforcement

Annexure C: Statistical Report: Fire, Rescue & Disaster Management and
Security Services

Annexure D: Matters of significance

RECOMMENDATION:

that the Quarterly Monitoring Report of the functioning and activities of the Directorate: Protection Services for the period January to March 2018, **be noted**.

RESPONSIBLE OFFICIAL :

N J MICHAELS

TARGET DATE FOR IMPLEMENTATION :

01 JUNE 2018

**AGENDA of the
Portfolio Committee: Protection Services
22 May 2018
(Also the agenda for the Mayoral Committee Meeting: 30 May 2018)**

**1.
QUARTERLY MONITORING REPORT FOR THE PERIOD JANUARY TO MARCH
2018: DIRECTORATE: PROTECTION SERVICES**

5/20

**N J Michaels
17 April 2018**

(028) 313 8054

Corporate Head Office

**THIS MATTER SERVED BEFORE THE JOINT PORTFOLIO COMMITTEE ON
22 MAY 2018, WHICH COMMITTEE SUPPORTED THE RECOMMENDATION**

RESPONSIBLE OFFICIAL :

N J MICHAELS

TARGET DATE FOR IMPLEMENTATION :

1 JUNE 2018

A.1/2



OVERSTRAND TRAFFIC
Quarterly Statistics
Jan - March 2018

	Hermanus	Kleinmond	Gansbaai	Stanford	TOTAL	Jan - Mar 2017
LICENSING OF DRIVERS						
Learners drivers without supervision	6	4	5	0	15	18
Unlicensed drivers	151	89	70	0	310	297
Failure to produce drivers license	151	89	70	0	310	266
Other offences regarding driver licensing	3	0	4	0	7	53
REGISTRATION/LICENSING OF M/V'S						
Numberplate offences	22	30	17	0	69	78
Unlicensed/Unregistered motor vehicle	1325	99	61	0	1485	1421
Other offences re. registration & licensing	1325	99	61	0	1485	1410
MOVING VIOLATIONS						
Changing lanes-endangering traffic	0	0	0	0	0	0
Entering road/intersection unsafe	0	0	0	0	0	0
Illegal overtaking	9	1	2	0	12	5
Inconsiderate driving	4	1	0	0	5	3
Road signs (other)	0	6	0	0	6	14
Robot disobedience	8	0	0	0	8	2
Stop signs	41	18	15	0	74	39
Turning when unsafe	0	0	0	0	0	0
Turning without signalling	0	0	0	0	0	1
Other moving violations	2	0	0	0	2	1
STOPPING & PARKING						
Causing danger/obstruction	0	5	0	0	5	5
Parking:exclusive parking bays/loading/Bus zone)	73	0	0	0	73	54
Parking obstructing a vehicle entrance	25	0	0	0	25	18
Parking:prohibited not mentioned elsewhere	467	97	21	0	585	444
Stopping where prohibited	9	0	5	0	14	101
LOADS & PROJECTIONS						
Exceeding projection limits	0	0	0	0	0	0
Insecure load spillage	0	0	2	0	2	0
Overload goods	0	0	0	0	0	1
Overload passengers	40	13	10	0	63	25
VEHICLE DEFECTS						
Defective service/parking brakes	0	1	5	0	6	0
Unroadworthy	0	0	0	0	0	0
Defective silencer	0	0	0	0	0	0
Defective steering	0	0	0	0	0	0
Defective tyres	27	20	19	0	66	76
Other defects	19	0	27	0	46	45
OTHER AND PUBLIC M/VEHICLE OFFENCES						
Overload passengers	50	0	0	0	50	19
Public driving permit	23	0	7	0	30	35
Road transportation	12	0	2	0	14	11
Other publicm/vehicle offences	12	3	4	0	19	26
Cellphone offences	25	6	5	0	36	38
Municipal by-laws	0	0	0	0	0	0
Pedestrian offences	0	0	0	0	0	0
Seatbelt	6	36	4	0	46	68
Other offences	7	0	4	0	11	573
TOTAL 1	3842	617	420	0	4879	5147
RAND VALUE	R 1 987 200	R 362 700	R 257 450	R -	R 2 607 350	R 2 838 800
Abstract from Enatis						
Discontinue Use of Motor Vehicle	5	2	5	0	12	11
Arrest: Driving under the influence	2	0	2	0	4	4
Reckless/Negligent driving	0	0	0	0	0	1
Arrest: other	0	2	0	0	2	0
Warrant of arrest	0	0	0	0	0	5
Vehicles impound	0	0	4	0	4	4
Warnings	0	3	0	0	3	0
TOTAL 2	7	7	11	0	25	25
GRAND TOTAL(TOTAL1+TOTAL2)					0	5724

Aab

Speeding offences - fixed sites					0	
Speeding offences - mobile camera	7017	13632	2081	0	22730	27224
Accidents	33	7	13	0	53	32
Deceased	2	0	1	0	3	0

SUMMARY K53

TRANSACTIONS	NUMBER	AMOUNT
Learners Licence Appointments	1115	R 75 140.00
Learners Licence Issued	419	R 13 761.00
Duplicate Learners Licence	30	R 891.00
Drivers Licence Appointments	437	R 74 165.00
Drivers Licence Issued	104	R 35 560.00
Renewal of Drivers Licence	1958	R 274 120.00
Temporary Drivers Licence	963	R 33 435.00
PRDP's	371	R 29 680.00
Instructors Fee	5	R 561.00
TOTAL	5402	R 537 313.00

Abstract from Enatis

SUMMARY ROADWORTHY

TRANSACTIONS	NUMBER	AMOUNT
Application for RWC (Bus)	19	R 3 135.00
Application for RWC (Goods Vehicle)	115	R 18 810.00
Application for RWC (Motorcycle)	67	R 3 630.00
Application for RWC (Other)	868	R 116 640.00
CRW-Police Clearance required	4	R 132.00
Certification of Roadworthiness	971	R 32 043.00
TOTAL	2044	R 174 390.00

Abstract from Enatis

TRAFFIC COURT SECTION

	Jan - Mar 17	Jan - Mar 18
Processed Cases	871 R 434 514.00	784 R 430 050.00

Abstract from Enatis

ACTUAL INCOME

	Jan - Mar-17	Jan - Mar 18
Provincial Fines, Contempt of Court and Disabled Sticker	R 1 605 204.50	R 2 334 299.52

Abstract from Enatis

COMMENTS

160 VCP's held, 3336 vehicles stopped, 371 cases

Speeding offences - fixed sites Totals:

Speeding offences - mobile camera Totals: 22730

Compiled by: Bianca Jimlongo

Verified by: Asst Chief Africa & Snr Supt Titus

Approved by: Chief Fraser

Chief: Traffic, Law Enforcement & Task Team

2018/04/09

Overstrand Law Enforcement
Quarterly stats - January - March 2018



Bila

AREA	H/M	K/M	G/B
OFFICIALS PER AREA	18	2	2
RESERVISTS PER AREA	16	1	0

BY-LAWS RELATED CASES								COMPARISON
Streets & Public Places	HER	KM	GB	TOTAL	N/W	N/F	VALUE	Jan - Mar 2017
- Drink in public	29	27	20	76	1	71	R 35 500	55
- Drunk in public	2		5	7		6	R 3 000	5
- Defecate in public								
- Urinating in public	19	10	12	41		41	R 4 100	31
- Unlawful hawking in public	20	3	2	25	2	22	R 11 000	32
- Rubble on sidewalk	9		2	11	11			42
- Illegal fire in public								
- Objects causing obstruction	12	1		13	11			9
- Abusive Language	1		2	3		3	R 300.00	5
- Gambling in public								
- Unruly behaviour in public	2		1	3	1	1	R 500	5
- Camp in public	23		1	24		23	R 11 500.00	32
- Singing in public	2			2		1	R 500.00	
- Public nuisance	4	1		5	3			10
- Mix building materials in public								
- Continue to beg after receiving negative response	8		1	9	6			
Solid Waste								
- Illegal dumping	22	3	8	33	28	2	R 7 000.00	37
- No baboon proof bins								
- Baboon related								
Cats and Dogs								
- Dog nuisance	63	37	15	115	66	11	R 4 600	135
- Dogs impounded	37	4	37	78				99
- Cat nuisance	2	3		5	1			8
- Cats impounded	13		10	23				33
Electricity supply								
Water Supply and Sanitation	5	3	4	12	6	2	R 2 000.00	3
Community Fire Safety								
- Fire hazard	3	1	3	7	3	1	R 3 500.00	23
Noise Control								
- Noise nuisance	8	6	3	17	11			28
Building Regulations	7	3	6	16	13			19
- Building rubble on premises								
- Building rubble on sidewalk	12		2	14	14			15
- Building material on sidewalk	2	1	1	4	4			5
- Inspection for Toilet on Building Sites								
- Inspection for approved building plans								
- Illegal building hours								
- Illegal signage								
- Make noise on building site								
- Building without plans summonses								
Town Planning	22			22	3			18
- Illegal business on Residential property	3		21	24	20	1	R 1 000.00	1
- Encroachment								
- Business liscence inspection								
- Illegal use of municipal ground								
- Illegal occupation								
- Liquor license inspection								
- Other								
Business Act								
- Illegal Business	1		25	26	18	7	R 7 000	
- Informal Trading								
- Hawkers license Inspections	5			5				4
Advertising								
- Estate Agent Boards	27	112	13	152				27
- Bill boards								
- Unlawful Advertising	5		1	6	4			9
- Advertising Boards	8	2	1	11				7
Squatter Control								
- Illegal Structure	11		1	12				11
- Demolishing of Structure	2		1	3				1

Bob

Municipal Claims								
Summons J175	5	8		13				46
Warrant of Arrest J165	67	12	21	100				70
J32 Arrest	2	1		3				
Municipal Points / Site visit	12	1	9	22				87
Vagrants	27		2	29	13			61
Special operation with SAP,SARS, etc	8		2	10				2
Illegal Car Guards	29			29	2	22	R 11 000	26
Illegal car washer	9			9		7	R 3 500	1
School Visit								
Escourting Duties	5			5				2
Cash in Transit	8			8				23
Health & Safety Inspections	20	36		56				21
VIP Protection								
Vacant land	24	33		57				25
Meetings	16	8	1	25				9
Subpoena in criminal proceedings	2			2				2
Control of Botriver & Kleinriver Estuaries	1			1				
Intergrated Waste Management								
Others	28		5	33				29
Internal Investigation	6			6				42
Cerify documents	4			4				37
Assist other depts	3	2	6	11				21
Deliver documents	4		17	21				20
Other animals			1	1				1
Site inspections - Security	43			43				29
Alarm inspection	32	4		36				
Damage to mun properties	4			4				2
Plot clearing inspections	13	1		14				
Site guarding	29			29				166
Court duties	22			22				40
Special operation with Law Enforcement			1	1				
Water restrictions	8			8	5			1
Special investigations	2			2				5
Policy training	1			1				
Special operation - Task team	1	1	1	3				
Goods confiscated	2	1		3				176
Car guard inspections	4			4				9
TOTAL	759	325	264	1419	246	221	R 106 000	1662
								TOTAL VALUE
								R 79 800

TOTAL FINES IS BASED ON THE J534 FINES ISSUED AND NOT THE TOTAL RAND VALUE RECEIVED.

Compiled By: Robyn Samuels

Approved By: Rudi Fraser

Chief: Law Enforcement & Task Team

Date : 06 April 2018

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OVERSTRAND FIRE & DISASTER MANAGEMENT

QUARTERLY STATISTICS : JANUARY - MARCH 2018



INCIDENTS	GANSBAAI	STANFORD	HERMANUS	KLEINMOND	TOTAL INCIDENTS	Jan - Mar 2017
VELD AND BUSH FIRES	10	6	28	6	50	51
VELD FIRES LARGE	4	3	3	0	10	15
REFUSE & GRASS FIRES	2	1	13	1	17	21
<u>RESIDENTIAL FIRES</u>						
- FORMAL	1	1	5	1	8	5
- INFORMAL	5	1	6	0	12	9
- FLATS	0	0	0	0	0	0
<u>OTHER BUILDING FIRES</u>						
- INSTITUTIONAL	0	0	0	0	0	0
- COMMERCIAL	0	0	0	0	0	1
- INDUSTRIAL	0	0	0	0	0	0
- STORAGE	0	0	1	0	1	0
PUBLIC ASSEMBLY	0	0	1	0	1	0
LIQUID AND GAS FIRES	0	0	0	0	0	0
HAZMAT	0	0	0	0	0	0
VEHICLE FIRES	1	1	3	0	5	2
PRESCRIBED / CONTROL BURN	0	0	1	0	1	0
OTHER FIRES	1	0	5	0	6	10
MVA	7	7	15	5	34	29
MEDICAL RESPONSE	0	0	0	0	0	0
RESCUES	0	0	2	4	6	3
BODY RECOVERY	0	0	0	0	0	0
SPECIAL SERVICES	0	0	10	1	11	18
FALSE ALARMS / GOOD INTENT	4	1	9	8	22	26
MONTHLY TOTALS	35	21	102	26	184	190

1.

PLOT CLEARING	Gansbaai	Stanford	Hermanus	Hangklip/Kleinmond	TOTAL
Inspections done	231	91	93	115	530
Notices Issued	78	0	8	12	98
Cleared by Contractor	11	0	0	10	21
Cleared by owner	47	0	0	1	48

2.

FIRE SAFETY & AWARENESS ACTIVITIES							TOTAL
	Gansbaai	Stanford	Hermanus	Hangklip/Kleinmond			TOTAL
BUILDING INSPECTIONS	0	0	0	0			0
BUSINESS LICENSES	0	0	0	0			0
CONTROLLED BURNING PERMITS ISSUED	0	0	0	0			0
EVENT INSPECTIONS	2	0	5	0			7
EARLY LEARNING INSPECTIONS	0	0	0	0			0
POPULATION CERTIFICATES	0	0	0	0			0
FIRE HYDRANT INSPECTIONS	33	0	0	18			51
FLAMMABLE STORAGE :							
- LIQUID FUELS	0	0	0	0			0
- LPG INSTALLATIONS	0	0	0	0			0
BUILDING PLAN SCREENINGS	64	20	459	132			675
TOWN PLANNING APPLICATION FIRE SAFETY COMMENTS	19	2	37	12			70
FIRE SAFETY COMPLIANCE CERTIFICATE	0	0	0	0			0
MONTHLY TOTAL	118	22	501	162			803

3.

TRAINING						
STATION	DATE	ATTENDANCE	TYPE OF TRAINING			
FORMAL TRAINING :						
HERMANUS / KLEINMOND / GANSBAAI	23 & 24 JAN 2018	17	COMMUNITY DISASTER WORKSHOP			
HERMANUS / KLEINMOND	9 - 23 FEB 2018	4	LIFEGUARD AWARD COURSE			
HERMANUS	1 - 2 FEB 2018	3	BMR TRAINING			
HERMANUS	9, 13, 14 FEB 2018	1	SWIMMING			
HERMANUS	16-Feb-18	1	TECHNOLOGY CHAPTER 12 & 22			
IN-SERVICE TRAINING :						
HERMANUS / KLEINMOND / GANSBAAI	05/01/2018	6	SWIM PREPARATION FOR SEA RESCUE			
HERMANUS / KLEINMOND / GANSBAAI	19/01/2018	14	PHYSICAL FITNESS			

4.

FIRE & LIFE SAFETY EDUCATION & AWARENESS ACTIVITIES						
SECTION	PROJECT	DATE	STATION	TOTAL DISTRIBUTION / PARTICIPANTS		
FLSE	BOSKO CHRISTIAN COMMUNITY	16/02/2018	HERMANUS	180		
FLSE	LEARN TO EARN	20/02/2018	HERMANUS	30		
EVACUATION EXERCISE	SOFCA	08/03/2018	HERMANUS	31		

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FIRE & LIFE SAFETY EDUCATION & AWARENESS MEETINGS

MEETING	DATE	ATTENDING OFFICER / STATION
GANSBAAI STATION VISIT AND INSPECTION	03/01/2018	GANSBAAI FIRE STATION
MANAGEMENT MEETING	16/01/2018	FIRE STATION BOARD ROOM
BONNYBRAE FIRE	18/01/2018	GLASKAS
STAFF STRUCTURE	19/01/2018	NM OFFICE
ACCOMMODATION OF FIRE FIGHTING STUDENTS	22/01/2017	STELLENBOSCH FIRE STATION
SENIOR MANAGERS MEETING	29/01/2018	CHIEF FIRE OFFICER
OFFICE BEARING	31/01/2018	CHIEF FIRE OFFICER
SECTION 10 ALL VELD FIRES	31/01/2018	LEGAL OFFICES
FUNERAL ARRANGEMENTS - LATE EXECUTIVE MAYOR	09/01/2018	MR FRASERS OFFICE
COMMUNICATIONAL MEETING	12/01/2018	DISASTER MAANGEMETN OFFICE
EVENTS PLANNING MEETING	17/01/2018	STANFORD BOARD ROOM
WOF TEAM BUILDING	19/01/2018	KLEINMOND FIRE STATION
WHATSAP PROTOCOL AND POE FOR EXTENDED FIRES	15/01/2018	FIRE STATION BOARD ROOM
OCCUPATIONAL HEALTH AND SAFETY MEETING - MONTHLY	25/01/2018	FIRE STATION BOARD ROOM
POST BAA TRAINING MEETING	05/01/2018	KLEINMOND FIRE STATION
FIRE SERVICES PHONE TEST ON APN	09/01/2018	HERMANUS
INSTALLATION OF HYTERA REPEATERS MEETING WITH ALCOM AND ICT	16/01/2018	HERMANUS
WOF & BAKKIE11 MEETING	22/01/2018	KLEINMOND FIRE STATION
CHECKING OF INCIDENTS	22/01/2018	KLEINMOND FIRE STATION
RADIO TENDER SPECIFICATION	26/01/2018	HERMANUS
INSTALLATION OF HYTERA REPEATERS MEETING WITH ALCOM	30/01/2018	BELVILLE
MEETING WITH SCM	31/01/2018	HERMANUS
VEHICLE MONTHLY INSPECTING: OFFICE BEARING (NOT VISITING ALL STATION)	01/02/2018	CHIEF FIRE OFFICE
FIRE SAFETY DUTIES	01/02/2018	CHIEF FIRE OFFICE
PLOT CLEARING WORKSHOP	02/02/2018	KOGELBERG
PLOT CLEARING	05/02/2018	CHIEF FIRE OFFICE
WATER LOSS COORDINATION COMMITTEE MEETING	05/02/2018	PREEKSTOEL
LPG INSTALLATION	06/02/2018	HERMANUS
VEHICLE INSPECTIONS - MONTHLY	06/02/2018	CHIEF FIRE OFFICE
WARD 8 - MARINE DRIVE INSPECTION	06/02/2018	PREEKSTOEL
AUDIT: DISASTER MANAGEMENT	07/02/2018	NM OFFICE
OVERSTRAND RADIO COMMUNICATIONS INFRASTRUCTURE - FEEDBACK	12/02/2018	PREEKSTOEL
MANAGEMENT MEETING	12/02/2018	CHIEF FIRE OFFICE
EMERGENCY EVACUATION PLAN	13/02/2018	SCM BOARDROOM
COUNSELLING SESSION	13/02/2018	CHIEF FIRE OFFICE

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MEETING CFO BUDGET	13/02/2018	DIR. FINANCE OFFICE
MARINE DRIVE - HAWSTON (CONTROLLED BURN)	13/02/2018	HAWSTON
SITE INSPECTION - MARINE DRIVE	14/02/2018	HAWSTON
DAY ZERO FEEDBACK	14/02/2018	PREEKSTOEL
SHORTLISTINGS	14/02/2018	MQ HOUSE
DAY ZERO COMMITTEE	15/02/2018	PREEKSTOEL
FIREFIGHTING	15/02/2018	CHIEF FIRE OFFICE
VEHICLE REPAIRS (MECHANICAL REPAIRS) DONE ON EMERGENCY VEHICLES	15/02/2018	PREEKSTOEL
SPECS SC1847 & SC1848/2018	16/02/2018	SCM BOARDROOM
ADMIN	16/02/2018	CHIEF FIRE OFFICE
MEETING WITH DIRECTOR MICHAELS	19/02/2018	NM OFFICE
SPECS - FOLLOW UP - MASTER PLAN	19/02/2018	SCM BOARDROOM
INTERVIEWS	20/02/2018	MQ HOUSE
FOLLOW UP SPECS SC1847 & SC1848/2018	21/02/2018	SCM BOARDROOM
UPGRADING OF FACILITIES	22/02/2018	MM BOARDROOM
ARRERS ACCOUNT: FIRE SERVICES	22/02/2018	MM BOARDROOM
INTERNAL DISCUSSION - EPWP	23/02/2018	HERMANUS FIRE STATION, LECTURE ROOM
SPECS FOLLOW UP ALARM MONITORING & SAFE GUARDING	23/02/2018	SCM BOARDROOM
STRATEGIC SESSION	23/02/2018	BESEMHOUTSKLOF
MANAGEMENT MEETING	26/02/2018	HERMANUS FIRE STATION, LECTURE ROOM
MEETING WITH DIRECTOR MICHAELS	27/02/2018	NM OFFICE
GRIEVANCE	27/02/2018	CHIEF FIRE OFFICE
GATHERING INFORMATION FOR AUDIT	27/02/2018	CHIEF FIRE OFFICE
FINALISATION - R3MILL UPGRADE	27/02/2018	BUDGET OFFICE
BUILDING AND PROFESSIONAL FEES FOR ARCHITECT	27/02/2018	CHIEF FIRE OFFICE
FIRE SERVICES ACCOUNTS - SOP	27/02/2018	LEGAL SERVICES
CENTRAL HEALTH AND SAFETY COMMITTEE MEETING	28/02/2018	MQ HOUSE
MAYORAL COMMITTEE MEETING	28/02/2018	BANQUET HALL
COUNCIL MEETING	28/02/2018	BANQUET HALL
WEEKLY COMMUNICATIONAL MEETING	16/02/2018	DM OFFICE
ACCIDENT IN FERNKLOOF NATURE RESERVE	02/02/2018	FERNKLOOF NATURE RESERVE OFFICES
SCIENTIFIC ASPECTS OF STRANDING	03/02/2018	FORETRUST BUILDING, FORESHORE, CT
TRAINING WORKSHOP	05/02/2018	HERMANUS
PMS REVIEW	5.7.8 FEB 2018	HERMANUS
RURAL SAFETY MEETING	08/02/2018	HERMANUS
MEETING WITH DIRECTOR MICHAELS	09/02/2018	HERMANUS
FEEDBACK MEETING	13/02/2018	HERMANUS

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SITE MEETING	13/02/2018	HERMANUS
ASSESSMETN LEARNER FIREFIGHTER	20/02/2018	HERMANUS FIRE STATION
SAFETY DEMONSTRATION	01/03/2018	NM OFFICE
RENOVATIONS - FIRE DEPARTMENT	02/03/2018	CHIEF FIRE OFFICE
BISECURITY AIS WORKSHOP	07/03/2018	HAROLD PORTER BOTANICAL GARDEN
MEETING WITH ANINE VAN DER STOEP	07/03/2018	HERMANUS
2018/19 RISK ASSESSMENT, FIRE, RESCUE AND DISASTER MAANGEMENT	08/03/2018	TOWN PLANNING BOARD ROOM
URGENT REQUEST FOR MEETING THE LOCAL CSF STAKEHOLDERS	08/03/2018	MM BOARDROOM
TOP MANAGEMENT MEETING	09/03/2018	NM OFFICE
SPECS - PLOT CLEARING SC 1853/2018	12/03/2018	SCM BOARDROOM
FIREFIGHTING ASSISTANCE	12/03/2018	CHIEF FIRE OFFICE
MANAGEMENT MEETING	13/03/2018	LECTURE ROOM
EVACUATION PLAN DISCUSSIONS & PLANNING	13/03/2018	PREEKSTOEL
FISHERHAVEN SLIPWAY CAMERAS	13/03/2018	FISHERHAVEN: ON SITE
ALARM MONITORING COMPULSORY MEETING	14/03/2018	LECTURE ROOM
MEETING LEGAL	15/03/2018	LEGAL OFFICES
PRESENTATION: DISASTER MANAGEMENT ADVISORY FORUM	15/03/2018	GLASKAS
PROTECTION SERVICES 24 HOURS / 40 HRS SHIFT MEETING WITH UNIONS	16/03/2018	NM OFFICE
CONTRACTS	16/03/2018	NM OFFICE
PLANNING MEETING: LAND INVASION	19/03/2018	SAPS
SAESI - AGM	19/03/2018	AUDITORIUM
CONTROLLED BURN - MARINE DRIVE (HAWSTON)	19/03/2018	HAWSTON: ON SITE
PORTFOLIO COMMITTEE MEETING	20/03/2018	BANQUET HALL
GUARDING - COMPUSORY SITE MEETING	20/03/2018	LECTURE ROOM
24 HOURS VS 40 HURS SHIFTS	23/03/2018	NM OFFICE
MAYORAL COMMITTEE MEETING	28/03/2018	BANQUET HALL
COUNCIL MEETING	23/03/2018	BANQUET HALL
BENQUELA COVE WINE ESTATE FIRE BREAK	06/03/2018	BENQUELA COVE: ON SITE
NEW APPOINTMENTS DISASTER MANAGEMENT (WAY FORWARD)	06/03/2018	DM OFFICE
EVENT: WALKER BAY EXTREME MEETING	16/03/2018	GLASKAS
EVENT: ONVERWAG EARTH HOUR UNPLUGGED EVENT MEETING	16/03/2018	GLASKAS
EVENT: GROTTO BEACH SEA & SAND ADVENTURE RACE MEETING	16/03/2018	GLASKAS
EVENT: FAMILY FUN DAY MOUNT PLEASANT PRIMARY MEETING	16/03/2018	GLASKAS
MARINE MAMMAL STRANDINGS - EQUIPMENT AND TECHNIQUES	22/03/2018	GREGG OELOFSE OFFICE - CAPE TOWN
SITE MEETING: RQF FOR TILING	02/03/2018	HERMANUS FIRE STATION
EVACUATION AT TOWN PLANNING	7/8/13/20/22	HERMANUS
MEETING AT TOWN PLANNING REGARDING RENOVATIONS AT STATION	8/03/2018	HERMANUS

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DISTRICT & PROVINCIAL MEETINGS	DATE	VENUE
7. PROVINCIAL TRAINING MEETING	05/02/2018	PDMC
PROVINCIAL VELD FIRE WORK GROUP	20/02/2018	PDMC
PDMC ADVISORY FORUM MEETING	22/02/2018	PDMC
AERIAL FIREFIGHTING	02/03/2018	STELLENBOSCH
DISTRICT DISASTER MANAGEMENT ADVISORY FORUM	08/03/2018	BREDASDORP
LOCAL GOVERNMENT CLIMATE CHANGE SUPPORT PROGRAMME: ODM WORKSHOP	15/03/2018	BREDASDORP
AERIAL FIREFIGHTING	16/03/2018	PDMC

CURRENT PROJECTS	STATUS
8. QUALITY ASSURANCE	IN PROGRESS

EVENTS	DATE
MAYOR'S FUNERAL	13/01/2018
EPWP DAY	19/01/2018
FUNERAL (HEINRICH OOSTHUIZEN)	17/03/2018
CAPE TOWN CARNIVAL - HONOURING KNYSNA HEROES	17/03/2018

RESERVIST STAFF	HM	KM	GB/IF	TOTAL
10. RESERVISTS	3	3	5	11
EPWP PROJECT	11	1	0	12
COMMUNITY FIREFIGHTERS	0	12	0	12
TOTAL	14	16	5	35

CHIEF : L.SMITH
 HEAD : FIRE BRIGADE & DISASTER MANAGEMENT

DATE :



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OVERSTRAND MUNICIPALITY
DIRECTORATE: PROTECTION SERVICES

MATTERS OF SIGNIFICANCE FOR THE PERIOD: JANUARY – MARCH 2018

EVENTS AND ASSISTANCE

06-01-2018	Saarki Band at Botanical Garden
13-01-2018	Assist & Escort Funeral of Mayor Smith at Hawston
20-01-2018	Escort funeral of Anre Funeral Services
28-01-2018	Pure Venom Rally – Palmiet Caravan Park
20-02-2018	Road Safety - Gansbaai Academia Papiesvlei
04-03-2018	Light house to light house event
05-03-2018	Road Safety – St Pauls Primary School
10-03-2018	DSP Operations Road Safety – Hoopland Academia
15-03-2018	Road Safety – Gansbaai Academia
20-03-2018	Curro Fun Run
30-03-2018	Hermanus Passispelle (Old Harbour) Kruis Staptog

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COMMENDATIONS

Mr Johan Smith – Fisherhaven Ratepayers Association

Premier of the Western Cape – Mrs Hellen Zille

Compiled /Verified: Ntombi Mtholo

Approved: N. J Michaels