

**PORTFOLIO COMMITTEE :**

**COMMUNITY SERVICES**

**Chairperson :**

**Cllr R Nutt**

**Committee Members :**

**Ald K Brice, Cllrs S Williams,  
K Ngqandana and B Nombula**

**COMMUNITY SERVICES  
PORTFOLIO COMMITTEE**

2 August 2023

**I N D E X**

**ITEM**

**PAGE  
NUMBER**

**OPENING**

**APPLICATIONS FOR LEAVE OF ABSENCE**

**CONFIRMATION OF MINUTES**

**STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE  
CHAIRPERSON**

- |           |   |          |
|-----------|---|----------|
| <b>1.</b> | <b>ESTABLISHMENT OF A NEW PUBLIC LIBRARY FOR ZWELIHLE</b> | <b>1</b> |
|-----------|---|----------|

**AGENDA of the  
Portfolio Committee : Community Services  
2 August 2023  
(Also the agenda for the Mayoral Committee Meeting: 16 August 2023)**

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**1.  
ESTABLISHMENT OF A NEW PUBLIC LIBRARY FOR ZWELIHLE**

**A Wyngaard  
17 July 2023**

**Senior Manager: Hermanus Administration**

**(028) 313 8112**

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**1. Executive Summary**

It is requested that the Council approves the building situated on Erf 9515 be altered as the new Public Library for Zwelihle.

**2. Service Delivery and Budget Implementation Plan - IGNITE**

Community Services  
Library: Zwelihle

**3. Compliance with Strategic Priorities**

Provision of democratic, accountable and ethical governance  
Provision and maintenance of municipal services  
Creation and maintenance of a safe and healthy environment  
The encouragement of structured community participation in the matters of the municipality  
Promotion of tourism, economic and social development

**4. Delegated Authority**

None

**5. Legal Requirements**

Constitution of South Africa, 1996  
Housing Act 107 of 1997  
The National Housing Code. 2009  
Overstrand Municipality: Housing Selection Policy for Beneficiaries in Ownership-based Subsidy Project

**6. Background/Discussion/Evaluation/Conclusion**

**Background**

The Zwelihle Public Library was vandalised and broken down during public unrest between 11 – 26 July 2018.

Fortunately, most of the library material could be removed in time and was transferred back to the Regional Library District Offices in Worcester. The staff

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component was redeployed to the library in Mount Pleasant and Hermanus Public Library.

After the Local Government elections held on 1 November 2021 and the establishment of a new Ward Committee, the community identified the need for a new library as part of the Integrated Development Plan (IDP) and budget process.

**Discussion**

An insurance claim was registered by the Overstrand Municipality and an amount of R812 647.17 was paid out. During the financial year 2021/2022 an amount of R4 373 611.00 was allocated on the Capital Budget to start with planning. Due to land availability challenges, the last-mentioned budget was rolled over to the financial year 2022/2023.

During the last-mentioned financial year, the Municipal Manager identified an existing municipal building be revamped to a library. The hold-back to proceed with the alterations of the building was due to a formalised lease agreement with a tenant that only ended the end of February 2023, as well as extensive public participation to be conducted. The Municipal Manager and the Project Manager then decided to revisit the budget and requested Council to reallocate the funding of R4 373 611.00 as follows as part of the Adjustment Budget requests:

Maintenance of Building and Facilities (OPEX): R1 558 611.00  
Roll over to financial year 2023/2024 (OPEX) R1 785 000.00.

The balance amount of R1 030 000.00 Capital after the approval of the second Adjustment Capital Budget was spent as follows:

Building Plans: R349 778.87 (excl. VAT)  
Fencing of the building: R370 073.82 (excl. VAT)

The amount of R1 558 611.00 on the OPEX budget on the Maintenance of Buildings and Facilities was as follows:

Contractor to do the alterations: R1 151 500.00 (excl. VAT)

The expenditure up to 30 June 2023 was on the last-mentioned order was R14 064.82 (excl VAT). The remainder of the order was cancelled on 30 June 2023.

The project could not proceed due to the request made by the Deputy Executive Mayor to conduct a final round of public participation during the Ward Committee meeting held 16-18 May 2023.

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The lease agreement with the tenants occupying the building was extended to 30 September 2023.

The balance of the Capital Budget as on 30 June 2023 that could not be spent, amounts to R310 147.31. The request for roll-over was submitted late to the Budget Steering Committee and could not be considered at the time.

The Project Manager will approach the CFO to reconsider the request for the unspent capital funding to the amount of R310 143.31 and the unspent Operational funding of an amount of R1 544 546.18 as part of the Adjustment Budget. Any additional funding over and above the amounts indicated above, will be requested as part of the Adjustment Budget 2023/2024.

## **7. Financial Implications**

### Source of Funding eg. Capital/Operating Budget Provisions

Unique Key	: 20230131033450
Cost Account	: 10540201450000
Item Description	: Maintenance of Buildings and Facilities
Budget Provision 2023/2024	: R1 785 000.00
Spent to Date/Committed	: R0
Balance Available	: R1 785 000.00
Funds Required *Capital	: R310 143.31
Funds Required: Operational	: R670,453.82

## **8. Staff Implications**

None

## **9. Comments from other Departments, Divisions and Administrations: Finance Directorate: Expenditure & Assets**

Alterations needed to the existing building will be funded from operational funds as the current footprint and capacity thereof will not be increased. The internal layout and spacing will only be altered.

New additions such as shade covering, office furniture and electronic equipment will be funded from capital funds.

### **Finance Directorate: Financial Services**

The unspent capital funding amounting to R310 147 is hereby confirmed and can be made available with the consideration of the general adjustments budget.

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The additional operational funding requirement amounting to R1 544 546.18 could be funded from the relevant unspent insurance claim funding balance and can be made available with the consideration of the general adjustments budget.

**10. Annexures**

Annexure A: Detailed Layout Plan: Zwelihle Library  
Annexure B: 3D Rendering: Zwelihle Library

**RECOMMENDATION TO THE COUNCIL:**

1. that Council approves that the building situated on Erf 9515 be altered as the new Public Library for Zwelihle; and
2. that Council approves the unspent funding of Capital: R310 143.31 and Operational: R1 544 546.18 be considered as part of the general adjustment budget 2023/2024.

**RESPONSIBLE OFFICIAL :**

**A WYNGAARD**

**TARGET DATE FOR IMPLEMENTATION :**

**OCTOBER 2023**

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17 July 2023**

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**THIS MATTER SERVED BEFORE THE COMMUNITY SERVICES PORTFOLIO COMMITTEE ON 2 AUGUST 2023, WHICH COMMITTEE RECOMMENDED AS FOLLOWS:**

**RECOMMENDATION TO THE COUNCIL:**

1. that Council approves that the building situated on Erf 9515 be altered as the new Public Library for Zwelihle; and
2. that Council approves the unspent funding of Capital: R310 143.31 and Operational: R1 544 546.18 be considered as part of the general adjustment budget 2023/2024.

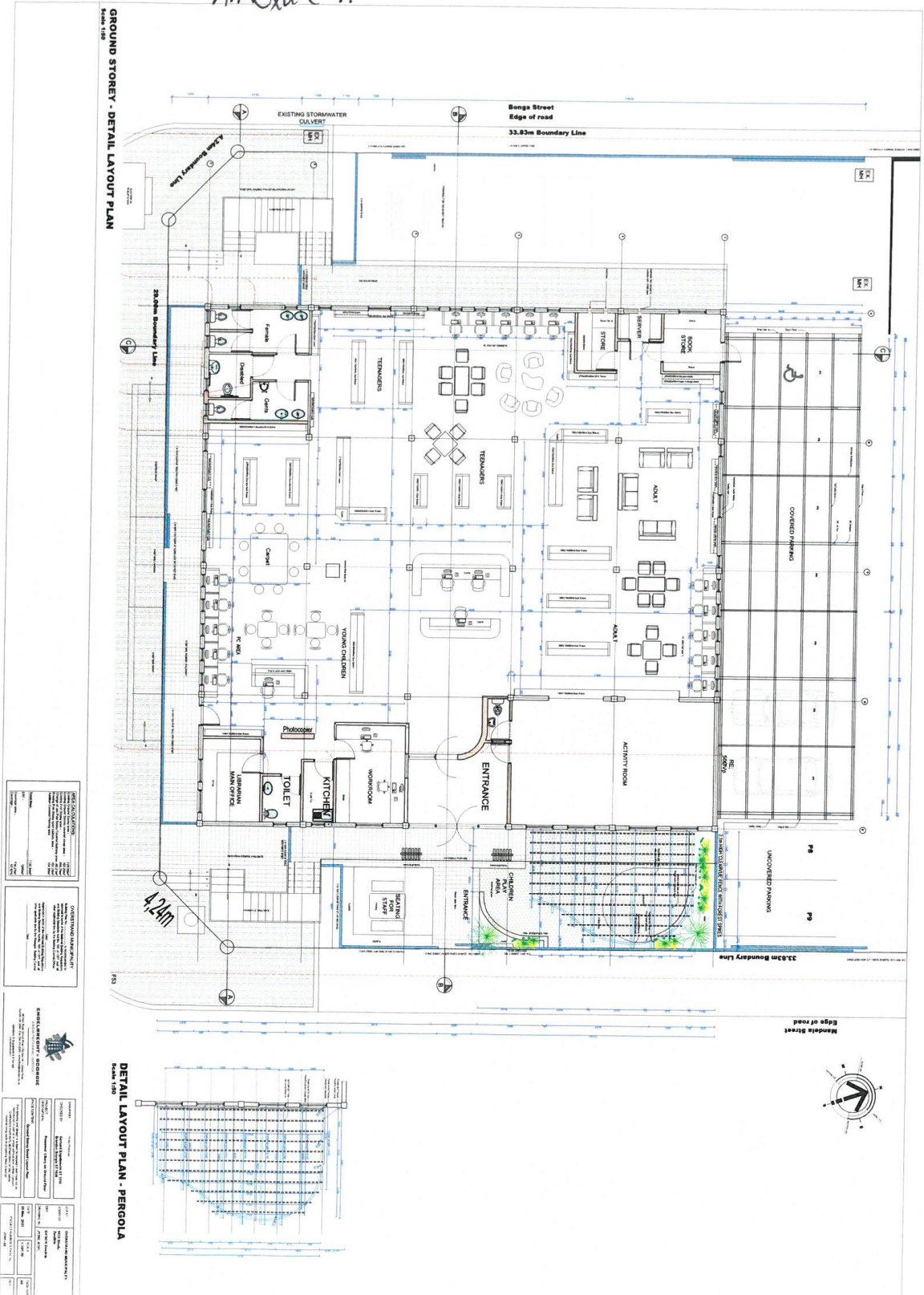
**RESPONSIBLE OFFICIAL :**

**A WYNGAARD**

**TARGET DATE FOR IMPLEMENTATION :**

**OCTOBER 2023**

# Annexure A



**DESIGNATION**

Project Name	...
Client	...
Site Name	...
Address	...
City	...
State	...
Postcode	...
Phone	...
Fax	...
Email	...
Website	...

**CONTRACTOR INFORMATION**

Contractor Name	...
Address	...
City	...
State	...
Postcode	...
Phone	...
Fax	...
Email	...
Website	...

**DESIGNER INFORMATION**

Designer Name	...
Address	...
City	...
State	...
Postcode	...
Phone	...
Fax	...
Email	...
Website	...

**PROJECT INFORMATION**

Project No.	...
Project Name	...
Project Address	...
Project City	...
Project State	...
Project Postcode	...
Project Phone	...
Project Fax	...
Project Email	...
Project Website	...







