



**ORDINARY MEETING OF THE MAYORAL
COMMITTEE**

**GEWONE VERGADERING VAN DIE
BURGEMEESTERSKOMITEE**

**INTLANGANISO YESIQHELO YEKOMITI
KASODOLOPHU**

A G E N D A

I-AJENDA

**DATE / DATUM / UMHLA : 25 JULY / JULIE / JULAYI 2022
BANQUETING HALL,
CIVIC CENTRE
HERMANUS**

TIME / TYD / IXESHA : 10:00

MUNICIPALITY / MUNISIPALITEIT / UMASIPALA WE-OVERSTRAND

Office of the Municipal
Manager
Municipal Offices
HERMANUS

20 July 2022

NOTICE TO ALL ALDERMEN AND COUNCILLORS

NOTICE IS HEREBY GIVEN that an **ORDINARY MEETING** of the **MAYORAL COMMITTEE** will be held in the **BANQUETING HALL, CIVIC CENTRE, HERMANUS** on **MONDAY, 25 JULY 2022** at **10:00** to consider the items set out in the attached agenda.

D O'NEILL
MUNICIPAL MANAGER

20 Julie 2022

KENNISGEWING AAN ALLE RAADSHERE EN RAADSLEDE

KENNIS WORD HIERMEE GEGEE dat 'n **GEWONE VERGADERING** van die **BURGEMEESTERSKOMITEE** gehou sal word in die **BANKETSAAL, BURGERSENTRUM, HERMANUS** op **MAANDAG, 25 JULIE 2022** om **10:00** vir oorweging van die items op die meegaande agenda.

D O'NEILL
MUNISIPALE BESTUURDER

20 Julayi 2022

ISAZISO ESIYA KUBO BONKE OOCEBAKHULU NOOCEBA

INTLANGANISO YESIQHELO YEKOMITI KASODOLOPHU WE-OVERSTRAND

OKU KUKWAZISA ukuba intlanganiso **YESIQHELO yeKOMITI KASODOLOPHU**, iza kuba se **I-BANQUETING HALL, kwiZiko, eHERMANUS** Umvulo **UMHLA, 25 JULAYI 2022** ngeye-**10:00** ukuqwalasela imicimbi ekule ajenda iqhotyoshelwe apha.

D O'NEILL
UMPHATHI KAMASIPALA

AGENDA/...

OVERSTRAND MUNICIPALITY

MAYORAL COMMITTEE MEETING

25 July 2022

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- Payments/SOP : Animal Welfare

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No reports were received for this Portfolio

Items to be discussed at next LED Portfolio Committee meeting:

- Piggery
- Request for land in Gansbaai
- SOP under Dept of Public Works : Lusitania

INVESTMENT & INFRASTRUCTURE PORTFOLIO:

There was a lack of quorum at the Portfolio Committee meeting of 6 July 2022 and the following items will stand over until the next portfolio committee meeting:

- | | |
|---|----|
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1. OPENING

2. APPLICATIONS FOR LEAVE OF ABSENCE

3. CONFIRMATION OF MINUTES

3.1 Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Monday, 27 June 2022 at 10:00**

4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR / DEPUTY EXECUTIVE MAYOR

(a) Ward Committee Minutes : June 2022 : Wards 1 – 14

Attached as Annexures A - N

(b) Homeless People and Vagrants : Correspondence with Mr Tobie Louw

Attached as Annexure O

Annexure A
1/6

WARD COMMITTEE: WARD 1 WYKSKOMITEE: WYK 1

Minutes of an Ordinary Ward Committee meeting held on Tuesday, 14 June 2022, at the Community Hall, Stanford at 16h00.

Notule van 'n Gewone Wykskomitee vergadering wat gehou is op Dinsdag, 14 Junie 2022, in die Gemeenskapsaal, Stanford om 16h00.

PRESENT

Committee members:

Ald Dudley Coetzee (Chairperson)	: Ward Councillor
Mnr / Mr Kevin Husk	: Stanford CPF
Mr Simon S Jacob	: Die Bron Primary School
Mr Brett Sander	: Food for Thought (ECD)
Mr David Hagen	: Stanford Conservation Association
Mr Mary Kelly (secundi)	: Stanford Ratepayers' Association
Mr Elias Cornelius	: Mosselbaai (Nuwe Behusingsontwikkeling)
Ms Kathryn S Marshall	: Klein River Lagoon Owners & Farm Watch
Mr Bangile Mpisekhaya	: Thembelihle – Die Kop
Mr Sfiso Gede	: Youth for Thought/Food for Thought
Mr Garth Abrahams	: Sport and recreational / Universals RFC

Officials:

F Myburgh	: Area Manager
M Swart	: Administrator
W Germishuys	: Acting Manager Operational Services
M Dyani	: Ward Committee Support

Other:

Andy Bruce	: Observer
Adrian Swart	: Observer KRAB

1.	WELCOME
	Ald Coetzee welcomed those present and he opened the meeting with prayer.
	NOTED
2.	APOLOGIES
2.3	An application for leave of absence was received from Mr Louis de V Roodt (Stanford RPA) and the secundi Ms Mary Kelly was present at the meeting.
	RESOLVED: That leave of absence be granted to Mr L de V Roodt (Stanford RPA)
	NOTED

3.	<p>CONFIRMATION OF MINUTES: 13 April 2022 and 19 April 2022</p> <p>RESOLVED: That the minutes of the meeting held on 12 April 2022 be confirmed</p> <p>Proposed: Mr D Hagen Seconded: Ms M Kelly</p> <p>That the minutes of the meeting held on 19 April 2022 be confirmed with the following amendment:</p> <p>That the attendance of Ms Mary Kelly and Mr Sfiso Gede names be added onto the minutes</p> <p>Proposed: Mr D Hagen Seconded: Ms K Marshall</p>
4	<p>ADOPTION OF THE AGENDA</p>
4.1	<p>No additional items to be added to the agenda</p> <p>NOTED</p>
5	<p>MATTERS ARISING FROM PREVIOUS MINUTES: WARD COMMITTEE 13 & 19 APRIL 2022</p> <p><i>Ald D Coetzee gave a thorough report on the items below:</i></p>
5.1	<p>Budget 2022/2023</p> <ul style="list-style-type: none"> • Comments received and response by administration
5.2	<p>IDP 2022/2023</p> <ul style="list-style-type: none"> • Memorandum in terms of Regulation 3(2)(A) of the Municipal Planning and Performance Management Regulations <p>NOTED</p>
5.3	<p>Public Launch Site Review AND Public abluion at Launch site (Item D.3)</p> <p>Ald D Coetzee reported that notice of the prescribed public participation proses pertaining to the listing or delisting of public boat launching sites has not yet been received from the relevant department.</p> <p>A Question was raised regarding the King Street and Du Toit Street launching sites which are both still listed. Mr Myburgh replied that the department was informed that King Street must be delisted and he further mentioned that the deregistration process was supposed to have started in April 2022. He undertook to write a letter to enquire when this process will commence.</p> <p>Mr Adrian Swart (KRAB) mentioned that the newly installed ablutions are essential, because it is currently utilized by the users of the wandelpad as well as river. He also recommended that it needs an aesthetic change and suggested that beautification around the whole building be considered.</p> <p><u>It was recommended</u></p> <p>That the newly installed ablutions at the slipway in du Toit Street be left in its current position with the provision that both the abluion and the brick wall of the sewer pump station be screened and clad with shrubs to improve the aesthetical appearance of the facility.</p>

5.4	Ward Specific Projects – Progress Report
	Mr Myburgh reported that the projects have been completed and that the budget has been spend
	NOTED
6.	NEW MATTERS FOR INFORMATION
	<i>Ald D Coetzee reported on the following items:</i>
6.1	Decisions passed by council – 25 April 2022
6.1.1	Statements & Communications by Executive Mayor
	<ul style="list-style-type: none"> • <i>Investment Conference</i>
	NOTED
	<ul style="list-style-type: none"> • <i>Application for a Section 106 Investigation</i>
	NOTED
	<ul style="list-style-type: none"> • <i>Special Investigation Unit (SIU)</i>
	NOTED
6.1.2	Operation of Illuminated Street Signs on various properties in the Overstrand: Deviation from paragraph 18 and 20.1(b) of the Administration of Immovable Property Policy of 2015 allowing the Municipality to temporarily renew the Lease of Portions of Municipal Properties to Directosign (North) (Pty) Ltd for a short-term period – Finalisation of the tender process
	NOTED
6.2	Ordinary Meeting of the Mayoral Committee – 30 May 2022
6.2.1	Determination of 2 July 2022 as the date of Valuation for New General Valuation Roll to be implemented on 1 July 2023
	NOTED
6.3	Ordinary Meeting of Council – 31 May 2022
6.3.1	Approval for Filling of Vacancy: Municipal Manager
	Ald D Coetzee gave background on the legislation and process of appointing a Municipal Manager.
	NOTED
7.	NEW MATTERS FOR CONSIDERATION AND REPORT BACK TO WARD COMMITTEE
7.A	Portfolio Committee: Finance & Tourism
1.	Budget: 2022/2023 MTREF
	NOTED

7.B	Portfolio Committee: Protection Services
2.	<p>Reviewing of the Overstrand Safety Plan on 23 June 2022: Nomination of two (2) members as representatives of Ward 1 on the day of the review</p> <p>It was Resolved: That the following two (2) members be nominated to represent ward 1 namely: Mr Kevin Husk and Mr Bangile Mpsekhaya</p> <p>NOTED</p>
7.C	Portfolio Committee: Local Economic Development
	NONE
7.D	Portfolio Committee: Community Services
1.	<p>Request for Installation of New Aircons at the Library: Stanford</p> <p>It was Recommended</p> <p>1.1 That the already installed aircon remains at the current position. 1.2 That the correspondence received from Stanford Heritage be noted.</p> <p>Mr D Hagen requested that his objection to the recommendation noted as 7.D.1.1 be registered.</p>
2.	<p>Stanford Library Upgrade – Stanford Heritage</p> <p>Ald D Coetzee reported that a donation was received from the Department of Cultural affairs and Sport (Western Cape) to replace the wooden window frames, the extension of the counter and aircons which have been completed already.</p> <p>The ward committee expressed their appreciation for the donation.</p> <p>NOTED</p>
3.	<p>Ablution Facility: Du Toit Street, Stanford</p> <p><i>This item was handled together with Item 5.3</i></p>
4.	<p>Die Bron Primary School: Request for Provision of Greywater</p> <p>Mr Simon Jacob raised the need and Ald D Coetzee undertook to look at the option of using a pump from the Willem Apple dam instead.</p> <p>Mr Simon Jacob also requested if there is a possibility that trees can be planted to camouflage the sewerage plant next to the school. Ald D Coetzee answered that they can plant trees on their own property to hide the view over the sewerage plant.</p> <p>NOTED</p>
5.	<p>Events – Penguin Plunge – 18 June 2022</p> <p>NOTED</p>
6.	<p>Upgrade of Sportsfield – Bezuidenhout Street – Concrete Spectator Stand (Stanford Rotary)</p> <p>Ald D Coetzee reported on the generous donation offered by the Stanford Rotary Club to build a concrete stand and also mentioned that a security fence will be place around the</p>

	<p>cloak rooms at the sports field. The committee agreed to the proposal that the gate at Matilda May be closed and only one entrance will remain in the Bezuidenhout Street for vehicle and pedestrian access.</p> <p>NOTED</p>
7.	<p>Outstanding Payment for the Landowners re Upgrade of the R43 and the Unresolved Matter of the Water Run-off</p> <p>Ald D Coetzee will follow-up on the matter and revert back at the next meeting</p> <p>NOTED</p>
8.	<p>Development of Erf 1772, Stanford (The Orange Block)</p> <p>Ald D Coetzee reported that feedback from the Western Cape Heritage has not yet been received. He mentioned that he will keep the committee informed in this regard.</p> <p>NOTED</p>
9.	<p>Parking Layout at Municipal Offices (Stanford)</p> <p><u>It was Recommended</u> That the parking area should remain unmarked as it currently is</p>
10.	<p>Ward Committee Operational Plan</p> <p><u>It was Resolved</u> That if the ward committee meetings are to take place every second month, that the committee would like to have an informal meeting scheduled for those months were there are no formal ward committee meeting scheduled.</p>
11.	<p>Resealing of Streets: Implementation Programme – Maintenance of Roads</p> <p>The reference to Langmark straat was requested to be investigated for accuracy. Mr S Jacob reported that the turn at Dryer Street is too sharp and very dangerous. Mr Myburgh will inspect and revert back.</p> <p>NOTED</p>
7. E	Portfolio Committee: Investment & Infrastructure
1.	<p>Renewable Energy / Alternative Energy (report included)</p> <p>Ald D Coetzee gave a thorough report and explained the proposed extension of the renewable Energy footprint.</p> <p>NOTED</p>
2.	<p>Leopard and Western Leopard toad road Signs</p> <p><u>It was Resolved:</u> That permission be given for the installation of the signs to be erected on the corner of du Bruyn- and Bezuidenhout Street and across from the tennis court in Bezuidenhout Street.</p>

8.	NOTICES	
8.1	Notices of Intention to Burn Ageing and Overgrown Vegetation in the Overstrand	
8.2	SASSA: List of Dates and Venues from July 2022 – June 2022	
8.3	Mobile Thusong to visit Blompark Community Hall: Gansbaai during June 2022	
	NOTED	
9.	REPORT BACK FROM WARD COMMITTEE MEMBERS	
	<p>Mr K Husk raised a question on the street lightning in the informal settlement area called New Haven. Ald D Coetzee mentioned that he is not sure how much of the budget will be allocated to Stanford and will get more information and revert back on the matter.</p> <p>Mr B Sander raised a question on the electricity about a statement made by Mr C Dugmore with regard to Eskom that needs an approval from the Executive Mayor. Ald D Coetzee will follow up and revert back at the next meeting.</p> <p>Mr D Hagen reported that Stanford conservation and Province is planning on signing a MOU to maintain the trees planted at the circle.</p> <p>Mr D Hagen reported the illegal dumping of building rubble opposite the "Oog" and is of the opinion that this takes place during evenings. He requested that law enforcement be deployed to the area in order to prevent the dumping. Mr S Jacob reported that exactly the same thing is also happening at the New Haven area too. Mr Myburgh will look into the matter and have the rubble removed. Ald D Coetzee will take up the matter with the department law enforcement.</p> <p>Mr B Sander suggested that the CPF address the community and inform them of the consequences and risks involved.</p> <p>NOTED</p>	
10.	CORRESPONDENCE	
10.1	Local Water is Good	
11.	NEXT MEETING To be determined	
12.	CLOSING The meeting closed at 18h19	

Annexure B
1/8

WARD COMMITTEE: WARD 2
WYKSKOMITEE: WYK 2

Minutes of an Ordinary Ward Committee meeting held on Wednesday, 22 June 2022, at the Council Chambers, Municipal Offices, Gansbaai at 16h00.

Notule van 'n Gewone Wykskomitee vergadering wat gehou is op Woensdag, 22 Junie 2022, in die Raadsaal, Munisipale Kantore, Gansbaai om 16h00.

PRESENT**Committee members:**

Ald N Nqinata (Chairperson)	:	Ward Councillor
Ms Nasiphi Sitofile	:	Masakhane Sport Development
Mr Mthuthuzeli Foto	:	Masakhane Council of Churches
Ms Tuliswa Martins	:	Ubomi Obuhle Organisation for Children & Youth
Mr Nico Naude	:	Gansbaai Ratepayers' Association
Masixole Majarana	:	Masakhane Emerging Contractors Affiliation
Mr Luvuyo September	:	Gansbaai Local Football Association
Mr Hardus Botha	:	Birkenhead Animal Rescue Centre
Mr Isaac Falase	:	Masakhane Block 1
Mr Andile Khope	:	Masakhane Block 2
Mr Shakes M Somp	:	Masakhane Block 3

Officials:

F Myburgh	:	Area Manager
M Swart	:	Administrator
W Germishuys	:	Manager Operational Services
M Dyani	:	Ward Committee Support
N Nxodo (<i>virtually</i>)	:	Housing Administrator
A Qcotyelwa (<i>virtually</i>)	:	Acting Senior Manager: Corporate Projects

1.	WELCOME
	Ald Nqinata welcomed those present and Mr Foto opened the meeting with prayer.
	NOTED
2.	APOLOGIES
2.3	No applications for leave of absence was received.
	NOTED
3.	CONFIRMATION OF MINUTES: 13 April 2022 and 19 April 2022
	RESOLVED: That the minutes of the meeting held on 13 April 2022 be confirmed:
	Proposed: Mr M Foto Seconded: Mr L September

	<p>RESOLVED: That the minutes of the meeting held on 19 April 2022 be confirmed:</p> <p>Proposed: Mr S Somp Seconded: Ms N Sitofile</p>	
4	ADOPTION OF THE AGENDA	
4.1	<p>Accepted J Martins M Foto</p> <p>NOTED</p>	
5	MATTERS ARISING FROM PREVIOUS MINUTES: WARD COMMITTEE 13 & 19 APRIL 2022	
5.1	<p>Budget 2022/2023</p> <ul style="list-style-type: none"> Comments received and response by administration <p>NOTED</p>	
5.2	<p>IDP 2022/2023</p> <ul style="list-style-type: none"> Memorandum in terms of Regulation 3(2)(A) of the Municipal Planning and Performance Management Regulations <p>NOTED</p>	
5.3	<p>Ward Specific Projects – Progress Report</p> <p>Mr Myburgh reported that the projects have been completed and that the budget has been spend</p> <p>He further elaborated on the K53 testing station and gave the meeting an update on the status of the project. A discussion took place regarding the employment of local labour contractors for this contract. Mr Myburgh replied that in total there were only three (3) days of labour required from and that the majority of work was completed in house by staff working in the Operational Department.</p> <p>Cllr A Komani thanked the administration and in specific Mr Myburgh for his input and enthusiasm on the project from the start. Mr Myburgh also thanked the Operational staff for their assistance and the hard work done from their side to complete a successful project.</p> <p>NOTED</p>	
6.	NEW MATTERS FOR INFORMATION	
	<i>Ald Nqinata reported on the following items:</i>	
6.1	Decisions passed by council – 25 April 2022	
6.1.1	<p>Statements & Communications by Executive Mayor</p> <ul style="list-style-type: none"> Investment Conference <p>NOTED</p>	

	<ul style="list-style-type: none"> • <i>Application for a Section 106 Investigation</i> <p>NOTED</p>	
	<ul style="list-style-type: none"> • <i>Special Investigation Unit (SIU)</i> <p>NOTED</p>	
6.1.2	<p>Operation of Illuminated Street Signs on various properties in the Overstrand: Deviation from paragraph 18 and 20.1(b) of the Administration of Immovable Property Policy of 2015 allowing the Municipality to temporarily renew the Lease of Portions of Municipal Properties to Directosign (North) (Pty) Ltd for a short-term period – Finalisation of the tender process</p> <p>NOTED</p>	
6.1.3	<p>Draft Water Supply and Sanitation Services By-Law, 2022</p> <p>NOTED</p>	
6.1.4	<p>Monthly Report to Council on Supply Chain Management (SCM) Policy: Paragraph 36, 16(1)(b) and 17(1)(c) and paragraph 6(7)(4)(F) of the Directions of the Disaster Management Act, March 2022</p> <p>NOTED</p>	
6.1.5	<p>Supply Chain Management Implementation Report – 2021/2022: 3rd Quarter: 1 January 2022 to 31 March 2022</p> <p>NOTED</p>	
6.1.6	<p>Quarterly Bank Account Withdrawals in terms of Section 11(4) of the MFMA for the Quarter ended March 2022</p> <p>NOTED</p>	
6.1.7	<p>Budget Report and Service Delivery and Budget Implementation Plan (SDBIP) for the Quarter ended March 2022</p> <p>NOTED</p>	
6.1.8	<p>Report on the Proposed 5th Adjustment Budget and Revised Service Delivery and Budget Implementation Plan (SDBIP) for 2021/22</p> <p>NOTED</p>	
6.1.9	<p>Investigation into the Instance of Irregular Expenditure: SCIE 2021.22.14: Non-compliance with Supply Chain Management Policy with regards to Repair of Battery Trickle Charging Unit</p> <p>NOTED</p>	

6.1.10	Investigation into the Instance of Irregular Expenditure: SCIE 2021.22.12: Non-compliance with Supply Chain Management Policy with Regards to Supply of WEB Based Quality Monitoring System and Maintenance of Related Instruments NOTED
6.1.11	Investigation into the Instance of Irregular Expenditure: SCIE 2021.22.08: Non-compliance with Supply Chain Management Policy with Regards to: Hiring of Containers NOTED
6.1.12	Non-compliance with Clause 15 of the Overstrand Municipality Supply Chain Management (SCM) Policy: Courier Services NOTED
	<i>Mr Myburgh mentioned that detail of each of these reports can be obtained from the administration:</i>
6.2	Ordinary Meeting of the Mayoral Committee – 30 May 2022
6.2.1	Determination of 2 July 2022 as the date of Valuation for New General Valuation Roll to be implemented on 1 July 2023 NOTED
6.2.2	Economic and Social Development – Third Quarter Report NOTED
6.2.3	Town and Spatial Development Planning Report – March – April 2022 NOTED
6.2.4	Tourism Monthly Report: April 2022 NOTED
6.2.5	Operational Reports NOTED
	<i>Mr Myburgh mentioned that detail of all of these reports are obtainable from the administration:</i>
6.3	Ordinary Meeting of the Council – 31 May 2022
6.3.1	Proposed Investment Incentive Policy for the Overstrand Municipality NOTED
6.3.2	Overstrand Municipality: Cemetery By-Law NOTED
6.3.3	Overstrand Municipality: Cemetery Policy Ald Nqinata reported on the category regarding the indigent grant and encouraged the

	members to share the information with their constituencies. NOTED	
6.3.4	Draft Overtime and Standby Policy NOTED	
6.3.5	Review of Recruitment and Selection Policy NOTED	
6.3.6	Monthly Report to Council on Supply Chain Management (SCM) Policy: Paragraph 36, 16(1)(b) and 17(1)(c) and paragraph 6(7)(4)(F) of the Directions of the Disaster Management Act, April 2022. NOTED	
6.3.7	Preferential Procurement Policy Framework Act, 2000 and the Application of Interim Measures due to the Constitutional Court Ruling of 16 February 2022 NOTED	
6.3.8	Writing Off of Irrecoverable Debt NOTED	
6.3.9	Municipal Owned Immovable Properties Identified for Sale and Lease by Means of a Competitive Process – Investment Conference NOTED	
6.3.10	Final Amended Integrated Development Plan (IDP) for 2022/2027 NOTED	
6.3.11	Adoption of Overstrand Spatial Development Framework: Overstrand Municipality NOTED	
6.3.12	Final Draft Water Services Development Plan for 2022/23 NOTED	
6.3.13	Revision of All Budget Related Policies of the Overstrand Municipality NOTED	
6.3.14	Grants-in-Aid: Allocation of Funding to Animal Welfare Societies for 2022/23 Mr Myburgh reported on the allocation of the funding. Mr September enquired on why such huge amounts are going to animal welfare and not communities. Mr Myburgh and Ald Nqinata explained the necessity of these types of welfare organisations to our society. NOTED	

6.3.15	Proposed Overstrand Municipality Tiny House Policy NOTED
6.3.16	Investigation into the Instance of Irregular Expenditure: SCIE 2021.22.16: Non-compliance with Supply Chain Management Policy with Regards to Baboon Management Programme NOTED
6.3.17	Investigation into the Instance of Irregular Expenditure: SCIE 2021.22.15: Non-compliance with Supply Chain Management Policy with Regards to Advertisement in Overberg Wine Guide NOTED
6.3.18	Investigation into the Instance of Fruitless and Wasteful Expenditure: Outstanding Amounts not Recoverable from Previous Owners for Plot Clearing Charges, after Property was Sold NOTED
6.3.19	Investigation into the Instance of Fruitless and Wasteful Expenditure: Theft of Registration Fees for 13 December 2019 NOTED
6.3.20	Approval for Filling of Vacancy: Municipal Manager Mr Myburgh gave background on the 5 year contract which lapse end of October 2022 and mentioned that the rule applies that the term of office co-insides with the term of Council. (Filling of the vacancy within the year of the latest local government election is required) NOTED
NEW MATTERS FOR CONSIDERATION AND REPORT BACK TO WARD COMMITTEE	
<i>Ald Nqinata reported on the following items:</i>	
A	Portfolio Committee: Finance & Tourism
1.	Budget: 2022/2023 MTREF Mr Myburgh highlighted a few items in the Budget which he elaborated on. NOTED
B	Portfolio Committee: Protection Services
2.	Reviewing of the Overstrand Safety Plan on 28 June 2022: Nomination of two (2) members as representatives of Ward 2 on the day of the review It was Resolved: That the following two (2) members be nominated to represent ward 2 namely: Mr M Foto and Mr Isaac Falase

C	Portfolio Committee: Local Economic Development
	NONE
D	Portfolio Committee: Community Services
1.	<p>Progress on Housing Development: Masakhane</p> <p>Ald Nqinata responded on a report with regard to housing received from the department Infrastructure requested. (a copy attached as Annexure "A" to the minutes). Mr Gqotylwa of the Housing Department also gave a report on the current status. He mentioned that he received the agenda late and that no arrangement was made with his department to inform him that he must give a report at this meeting. It was agreed that he will give a report at the next ward committee meeting and will be notified upfront.</p> <p>Mr Myburgh suggested a written report from the Housing Department and mentioned that it is dangerous to minute information without a written report to support it.</p> <p>NOTED</p>
2.	<p>Ward Committee Operational Plan</p> <p>Mr Myburgh gave background on the plan and explained to the members the importance of the information required on this document. He expressed his disappointment with the lack of support received from the members so far. Mr Myburgh mentioned that he will report the current situation to the Executive Mayor and suggested that each member make an appointment with Ms M Swart at the administration in order to get support with the drafting of the plan.</p> <p>NOTED</p>
3.	<p>Resealing of Streets: Implementation Programme – Maintenance of Roads (Verbal report by Willem Germishuys)</p> <p>NOTED</p>
E	Portfolio Committee: Investment & Infrastructure
	NONE
8.	NOTICES
8.1	<p>Notices of Intention to Burn Ageing and Overgrown Vegetation in the Overstrand</p> <p>NOTED</p>
8.2	<p>SASSA: List of Dates and Venues from July 2022 – June 2022</p> <p>NOTED</p>
8.3	<p>Mobile Thusong at Blompark Community Hall:</p> <p>Mr Myburgh reported on the successful outreach of Home Affairs and the Department of Labour. He also mentioned that they will be at the Spaces for Sports on 23 June 2022 and encouraged the members to share the information with their constituencies and community.</p> <p>NOTED</p>

9.	<p>REPORT BACK FROM WARD COMMITTEE MEMBERS</p> <p>Mr Myburgh reminded the members to please submit the outstanding information for the WCOP (Ward Committee Operational Plan) and the minutes of their feedback meetings to their constituencies to M Swart or M Dyani or V Ventura.</p> <p>Mr Shakes Sompá asked for a demarcated Map of ward 2. Mr Myburgh will email it to him.</p> <p>NOTED</p>	
10.	CORRESPONDENCE	
10.1	Local Water is Good	
	NOTED	
11.	NEXT MEETING	
	To be determined	
	NOTED	
12.	CLOSING	
	The meeting closed at 18H45	

WARD COMMITTEE: WARD 3
WYKSKOMITEE: WYK 3

Minutes of a Ward Committee meeting held on Wednesday, 22 June 2022, at 14:00 in the Banquet Hall, Hermanus.

Notule van 'n Wykskomitee vergadering soos gehou op Woensdag, 22 Junie 2022, om 14:00 in die Banketsaal, Hermanus.

PRESENT

Ward Councillor:

Cllr. K Brice : Chairperson

Committee members attended the meeting:

Ms Mary Ann Verster : Hermanus Botanical Society (HBS)
Mr Brian Wridgway : Hermanus Ratepayers Association (HRA)
Mr John Cowan : Hermanus Sports Club (HSC)
Ms Pat Redford : Hermanus Baboon Action Group (HBAG)
Ms Natalie Munro : Tourism (secundus)
Mr Craig Holmes : Fernkloof Estate

Committee members joining the meeting via virtual platform - Teams:

Mr B Van Vuren: Whale Coast Community Forum (WCCF)

Officials:

Mr A Wyngaard : Senior Manager: Hermanus Administration
Ms M Moolman : Senior Administrative Officer
Mr T Marx : Senior Manager: Operational Services
Mr L Smith : Senior Manager: Fire and Disaster Management & Security

Other:

Ms Jobré Stassen

1.	OPENING AND WELCOME	
	The Chairperson welcomed the Ward Committee, and the meeting was opened.	
	Noted	
2.	IS THE MEETING QUORATE?	
	Seven (7) members are present at the meeting. The meeting is thus 70% attendance and quorate.	
	Apology: Mr Kenny Coetzer: Hermanus High School Ms Anina Lee: Cliff Path Management Group (CPMG)	
	Absent: Mr Donovan Vd Westhuizen: Hermanus Neighbourhood Watch	
	The meeting was informed that Ms Anina Lee has submitted her resignation as a Ward Committee member due to medical reasons. The Chairperson conveyed a word of thanks for all she has done over the years and mentioned that she would be missed.	
	Noted	

3.	ADOPTION OF THE AGENDA	
	<p>The agenda was adopted by the Ward Committee and the Chairperson requested to move some of the items on the agenda and address the items in a different order. The Ward Committee supported the request.</p> <p>Mr J Cowan proposed and Mr B Wridgway seconded.</p> <p>Noted</p>	
4.	ADOPTION OF MINUTES OF PREVIOUS MEETING – 13 APRIL 2022	
	<p>Acceptance of the minutes of 13 April 2022 was proposed by Ms M Verster and seconded by Mr B Wridgway.</p> <p>Noted</p>	
4.1	Matters arising from the meeting dated: 13 April 2022	
	<p>Point 3: Additional comment from Ward Committee was submitted to Rochelle Louw for inclusion</p> <p>The Chairperson confirmed that the comment submitted by Ward 3 was included in the IDP.</p> <p>Noted</p>	
5.	ADOPTION OF MINUTES OF PREVIOUS MEETING – 13 APRIL 2022	
	<p>Acceptance of the minutes of 22 April 2022 was proposed by Ms M Verster and seconded by Mr B Wridgway.</p> <p>Noted</p>	
5.1	Matters arising from the meeting dated: 13 April 2022	
5.1.1	Speed Calming	
	<i>No comment or resolution</i>	
5.1.2	Baboon Control	
	<i>No comment or resolution</i>	
5.1.3	Storm water	
	<p>The Chairperson informed the meeting that she has requested and updated list of all broken pipes and repairs made to pipes in Ward 3.</p> <p>Noted</p>	
5.1.4	Upgrading and cleaning of Blue Flag Beach	
	<i>No comment or resolution</i>	

5.1.5	<p>Comments on the Draft IDP and Draft Budget that closed on 29 April 2022</p> <p><i>As per item 4,1 above.</i></p>	
6.	<p>PROGRESS REPORT: WARD SPECIFIC PROJECTS 2021/2022</p> <p><u>CCTV cameras purchase and maintenance – R100 000</u> All funding was used for the backbone for the CCTV Cameras.</p> <p><u>Cliff Path Construction – R100 000</u> In progress and will be completed by 30 June 2022</p> <p><u>Sidewalk maintenance Main Rd, Flower St to De Goede St – R100 000</u> In progress and will be completed by 30 June 2022. T Marx will send the program to Ald. Brice.</p> <p><u>Development of skate park and BMS Track – R100 000</u> In progress and will be completed by 30 June 2022</p> <p><u>Traffic Calming Mountain Drive – R50 000</u> Speedbump to be constructed at 52 Mountain Drive. A speedbump was also constructed close to the Mossel River pump station.</p> <p><u>Animal and Environmental Proof Bins – R50 000</u> 24 bins have been purchased. 17 of the bins have locks and will be installed as soon as the exact location where they are needed have been identified.</p> <p>The Ward Committee are not happy with the delay in the awarding of the Small Work Tender. This has caused a huge delay and might even be the reason that funding will be forfeited.</p> <p>It was also agreed that all slabs which is taken out when upgrading sidewalks in Ward 3 be donated to the Sport Complex in Hermanus.</p> <p>Noted</p>	
7.	<p>NEW ITEMS</p>	
7.1	<p>Baboon Liaison Group East (Pat Redford HBAG) request for update of meeting schedules and HWS agreement</p> <p>Ms P Redford gave some background on the situation and the meeting was informed that scheduled meeting dates will be available soon.</p> <p>Noted: This will be removed from the next ward agenda.</p>	

7.2	<p>Fernkloof Advisory Board (FAB) Committee Constitution (Mary Ann Verster HBS) Request for revision of the committee structure and appointment</p> <p>Mr M Vester gave background and informed the meeting that the current FAB committee is not functioning as they should. The Executive Mayor should investigate as she is the responsible person to elect people on this committee.</p> <p>Recommended: That as per the request from the Executive Mayor to Ms Verster, she will now compile a list with names which she proposed to be on the committee.</p>	M Verster
7.3	<p>Gravel road issues</p> <p><u>Fernkloof Drive grave section (Brian Wridgway HRA) Public participation regarding status of the road</u> The Chairperson indicated that the Infrastructure Department, Cllr C Lerm, Mr T Steenberg, Mr B Wridgway should have a meeting to discuss the matter relating to the gravel section of Fernkloof Drive. The meeting will also be attended by the Ald. K Brice as the Ward Councillor for Ward 3.</p> <p>Noted: This will be removed from the next ward agenda.</p> <p><u>Magnolia Rd between Cemetery and Hermanus Sports Club (John Cowan HSC)</u> The section of road between the Hermanus Cemetery and the Sport Club was recently graded but needs an upgrade. The road carries heave traffic flow. The possibility to include a traffic Circle with the upgrade must also be considered.</p> <p>Noted: This will be removed from the next ward agenda.</p>	
7.4	<p>Speed calming</p> <p><u>7th St Voëlklip</u> The Executive Mayor is in discussion with Province on the speed calming in 7th Street.</p> <p><u>10th St Voëlklip</u> A Speedbump was installed in 10th Street near the Mossel River Pump Station. Stop streets in 10th Street is in process. Traffic Department and the Operational Department must conclude on the exact location for the stop streets. The Chairperson indicated that a report was done and that she will forward the info to Mr T Marx.</p> <p><u>Mountain Drive, Impala/Talana St Northcliff (John Bristow)</u> Speedbump was installed at 52 Mountain Drive. There is no funding for speed calming in Impala or Talas Streets at this stage.</p>	

	<p><u>Selkirk St. Hermanus Heights (Brian Wridgway) HRA representing residents</u></p> <p>The exact location for the traffic calming has not yet been determined.</p> <p>Noted: This will be removed from the next ward agenda.</p>	
7.5	<p>Brug Street traffic light (Cllr Kari Brice motivation obo residents Berg n See, Prestwick Village, Eighteen on 18th, Hermanus Golf Club.</p> <p>The Chairperson informed the meeting that a petition was handed in during March 2022. The Brug Street traffic light has been a problem for over 10 years.</p> <p>Noted: This will be removed from the next ward agenda.</p>	
7.6	<p>Cycle lanes</p> <p><u>Voëlklip 7th St (Cllr Brice, Antoinette van Niekerk)</u> Mr T Marx indicated that he will discuss the cycle lanes and the measurements thereof with Mr Uys in the new financial year.</p> <p><u>Northcliff Mountain Drive, Magnolia St (John Bristow)</u></p> <p>The road is too narrow for cycle lanes and vehicle flow.</p> <p>Noted</p>	
7.7	<p>Sidewalks</p> <p><u>Main Rd, Flower St to De Goede St (Ward Committee)</u> In progress.</p> <p><u>Hermanus Heights- Fairways Ave, Fernkloof Drive in the vicinity of Bosko Church. (Brian Wridgway HRA, Dave Wright). This is a blind corner with no space on either side of the road for pedestrians to walk</u> It is reported that there are several encroachments in the Hermanus Heights Area. Ald. Brice, Mr Wridgway and Mr T Marx will do a site meeting fist. All encroachments to be reported to Mr A Wyngaard.</p> <p><u>Mountain Drive, Gateway to Cemetery (John Bristow, Donovan vd Westhuizen)</u></p> <p>Ald. Brice will attend to the Mountain Drive sidewalk request.</p> <p>Noted: This will be removed from the next ward agenda.</p>	

7.8	<p>Mural painting on Municipal old tennis court wall & High/Dirkie Uys Street (Di Rattle. Tourism and Trevor Edwards) Permission required and design to be approved</p> <p>It is requested that a potential design be drafted and submitted to Mr A Wyngaard. He will then discuss the design with the internal departments and the Executive Mayoral team.</p> <p>Mr A Wyngaard also pitched an idea he has for the beach areas. A stone wall with the name of the beach. The Ward Committee may also submit proposals for this project to Mr A Wyngaard. The measurements will be provided by Mr A Wyngaard.</p> <p>Recommended: That a potential design be drafted and submitted to Mr A Wyngaard for consideration and internal discussions.</p>	Ward Committee members
7.9	<p>CCTV (Donovan van der Westhuizen, Philip-Ben Kotze-Eastcliff)</p> <p>This item was addressed by Mr L Smith in item 6 and 10.2.</p> <p>Noted: This will be removed from the next ward agenda.</p>	
7.10	<p>Illegal dumping (Cllr Brice, John Bristow) Request for Ward Committee to request reporting through their organisations and for Law Enforcement to take decisive action</p> <p>The Chairperson requested that all the Ward Committee members request their constituency members to get the "No illegal dumping" message out to the greater community.</p> <p>Noted: This will be removed from the next ward agenda.</p>	
7.11	<p>Vacant land issues (Cllr Brice and entire Ward Committee)</p> <p>The meeting was informed on the Investment Conference taking place at the Auditorium starting 23 Junie 2022. It was mentioned that the following land within Ward 3 will also be discussed at this conference.</p> <ul style="list-style-type: none"> - De Mond - Erf 4771 Voëlklip - Lakeview Site <p>Ms P Redford raised her concern relating to the Fernkloof boundaries of erf 4771, Voëlklip and requested that the full process be followed to determine the exact boundaries.</p> <p>Mr B Wridgway also mentioned that the land where Dutchies is situated and the section across the road from Dutchies, commonly referred to as the Nautilus site, also forms part of the Investment Conference. These 2 sites are listed as section A and section B, thus separate, and he made the statement that the 2 pieces of land should be considered as a unit. He gave some background and reasons for his statement.</p> <p>The Chairperson indicated that she has some information on this section of land from the conference which she will forward to the administration to be distributed to the Ward Committee members as an annexure to these minutes.</p>	

	<p>Recommended: That the Chairperson forward the information on the land to be discussed as part of the Investment Conference relating to the site Dutchies are currently on and will forward that information to the administration to be distributed to the Ward Committee members as an annexure to these minutes.</p>	Ald. K Brice
7.12	<p>Parking attendant, car washers & vagrant issue (Di Rattle, Tourism. Trevor Edwards) Concern regarding the lack of a management system Cllr E Gillion must come-up with a solution. Mr B Van Vuren requested the Executive Mayor to schedule a meeting and reported that the meeting was held with the Mayco. Mr B van Vuren's forum will come-up with a SWAT analysis. It will be dealt with in a more structured way.</p> <p>Noted: This will be removed from the next ward agenda.</p>	
7.13	<p>Hitch hiking problem opposite Becker's Park Eastcliff (Dieter Odendaal) The Chairperson indicated that this matter relating to hitch hiking was discussed with the Deputy Mayor and the fact is that hitch hiking is not illegal. Law-Enforcement has been monitoring the hot spots. Ald. Brice will keep the Ward Committee up to date with any progress made.</p> <p>Noted: This will be removed from the next ward agenda.</p>	
7.14	<p>Homeless and vagrant issue. This problem is growing, and question is raised regarding future plan from Municipality</p> <p><i>No comment or resolution</i></p> <p>Noted: This will be removed from the next ward agenda.</p>	
7.15	<p>Stormwater pipes and sewerage The following are areas where reported problem with pipes. Voëlklip (Antoinette van Niekerk) Eastcliff (Phillip Ben Kotze) Northcliff (Donovan van der Westhuizen) Entire Ward 3</p> <p>The Chairperson indicated that she has requested a list of all broken and repaired stormwater and sewerage pipes in Ward 3 and will distribute the list to the Ward Committee members as soon as she received it.</p> <p>Noted: This will be removed from the next ward agenda.</p>	
7.16	<p>Cliff path (Anina Lee CPMG)</p> <ul style="list-style-type: none"> - <u>Cliff Path construction and repair</u> In process. - <u>Vegetation/ alien clearing.</u> This is much needed In hand at the moment. - <u>Biomass reduction proposal</u> In hand at the moment. 	

	<p>Fine to be increased for people cutting vegetation along the coastal area without permission from the Overstrand Municipality.</p> <p>Noted: This will be removed from the next ward agenda.</p>	
7.17	<p>Beaches</p> <p>- <u>Voëlklip completion and upgrade of ablution facilities (Di Rattle, Carien Delpont)</u> The meeting was informed that the following needs to be done at Voëlklip Beach ablution facility:</p> <ul style="list-style-type: none"> - New doors to be put up for showers - Paint must be properly striped before new paint is put on. - Design needs to be revised for the shows as the water needs to run away and not dam up. <p>Mr A Wyngaard informed the meeting that the upgrading will be done before the festive season.</p> <p>- <u>Kammabaai upgrade of ablution facilities (Di Rattle)</u> Mr A Wyngaard informed the meeting that the upgrading will be done before the festive season.</p> <p>- <u>Kammabaai Security boxes and plaque in memory of Michael Roberts (Di Rattle, John Leppan)</u> The meeting was informed that, as a temporary solution for security boxes for the surfers, a trailer will be parked at Kammabaai, next to the coffee trailer, where the surfers will be able to store all their clothing, cell phones and other valuables while they out surfing.</p> <p>- <u>Grotto Beach: Update of Grotto Blue Flag beach status</u> Mr A Wyngaard explained to the meeting what maintenance will be done to the roof of the ablution facility at Grotto Beach.</p> <p>- <u>Grotto Beach: garbage problem and need for lidded bins (Pat Redford)</u> Ms P Redford must indicate the exact location where with refuse bins must be installed.</p> <p>Noted: This will be removed from the next ward agenda.</p>	

7.18	<p>Grotto East berm and rehabilitation (Brian Wridgway, James Thom, Anina Lee) Request for update and completion timeframe</p> <p>Mr T Marx informed the meeting that Ms P Aplon must indicate if the work may still be done as the EIA stated it was to be commenced within 5 years. It might be that the 5-year period had expired looking at the date on the EIA.</p> <p>Noted</p>	
7.19	<p>Park and open space clearing</p> <p>De Mond Erf 4771 Voëlklip Northcliff: Duiker St Park, Daisy Park Northcliff: Borehole area on Mountain Drive adjacent to Erf 4668</p> <p>The Chairperson requested that a schedule of all job cards on the cleaning of public open space and play parks in Ward 3 be available to the committee. Mr B Wridgway indicated that the Hermanus Rate Payers Association may be able to assist with the cleaning of the play parks and that Mr A Wyngaard must let him know if assistance is needed. Mr A Wyngaard gave some information on the agreement with public open spaces.</p> <p>Noted</p>	
7.20	<p>Dog park - Request for dog park to be created on the Impala St side of Duiker St Park, Northcliff (John Bristow, Donovan van der Westhuizen)</p> <p>The Chairperson informed the administration that Ward 3 Committee has identified a space for a dog park. It is a section of the land the Northcliff play park is on. Only fencing is needed to demarcate the dog park and fence it off from the play park. Mr T Marx will forward the dimensions of the demarcated area to Ald. Brice. It was suggested that if needed a sponsor could be approached for the fencing.</p> <p>Mr A Wyngaard also mentioned that there is a policy and by-law in process relating to animals that will also apply to dog parks.</p> <p>Noted: This will be removed from the next ward agenda.</p>	
7.21	<p>R43 - Voëlklip-Stanford Access/Trunk Road. A portion of this has been closed and thus no detour is available in case of emergency on the R43</p> <p>The meeting was informed that the trunk road, running parallel with the newly constructed section of the road between Voëlklip and Stanford, is being ripped up as a property owner along that section requested it to be closed. The Chairperson requested that the Ward Committee constituencies must please give comment as this trunk road could give assistance if there is any incident on the R43 and the road needs to be closed. It can also be used by cyclist as a safer option than cycling on the R43.</p> <p>It is suggested that maps be obtained in order for the Ward Committee members to have a clear idea of the section of road in question.</p> <p>Noted: This will be removed from the next ward agenda.</p>	

7.22	<p>Purchase of new sewerage/conservancy tank trucks. (Mike Bryant) Recommendation:</p> <ol style="list-style-type: none"> 1. That the Ward 3 Committee request that the fleet be increased with more sewerage/conservancy tanker trucks. 2. That new sewerage/conservancy tanker trucks be listed on the Ward 3 IDP list. 	<p>T Steenberg R Louw</p>
7.23	<p>Public transport (ward 3 committee) The Chairperson informed the meeting that Overstrand is in desperate need of a transport system along the following routes: CBD-Voëklip route in afternoons HER-Kleinmond HER-Gansbaai route</p> <p>Noted: This will be removed from the next ward agenda.</p>	
8.	<p>HERMANUS BOTANICAL SOCIETY/OVERSTRAND MUNICIPALITY AGREEMENT (Mary-Ann Verster)</p>	
	<p>Ms M Verster informed the meeting that Hermanus Botanical Society is in the last phase of signing the agreement with Overstrand Municipality. They are working together well at this stage.</p> <p>Recommended: That the Hermanus Botanical Society be listed on the Ward 3 IDP for projects they need to attend to in Fernkloof.</p>	<p>R Louw</p>
9.	<p>SUBMISSION OF ORGANISATION MINUTES FROM WARD COMMITTEE MEMBERS</p>	
	<p>The Chairperson requested that the Ward Committee members all submit their quarterly organisational minutes to her as required and reflected in the Ward Committee Rules.</p> <p>Noted: This will be removed from the next ward agenda.</p>	
10.1	<p>WARD COMMITTEE MEMBERS TO BE ELECTED FOR 2 REPRESENTATIONS ON SAFETY PLAN – Disaster Management</p>	
	<p>Mr L Smith gave some background on the Safety Plan in order for the Ward Committee to understand what the purpose will be of the Ward Committee members elected to be representatives for the Safety Plan.</p> <p>The following 2 people were elected as Ward 3 representatives for the Safety Plan: - Mr B Van Vuren - Mr D Van Der Westhuizen - Ms P Redford will be secundus.</p> <p>Noted</p>	

10.2	<p>CCTV POLICY – L Smith</p> <p>Mr L Smith informed the meeting that 2 policies and 1 plan will be advertised for public comment. The cut of date for comment is 28 June 2022. Mr Smith gave some background and indicated that the Poppy Act influence the CCTV policy. Notice must be erected at public areas if they are monitored by CCTV cameras. The correct procedure must be followed. Official process starts 24 June 2022.</p> <p>It was mentioned that currently there are 88 active cameras. It is requested that it be investigated to see if Fernkloof cameras can be linked to the 24/7 control room. Ms P Redford will forward Mr L Smith information she has on the Fernkloof cameras.</p> <p>Recommendation:</p> <ol style="list-style-type: none"> 1. That it be investigated to see if the Fernkloof cameras can be linked to the 24/7 control room. 2. That Ms P Redford forward the information on the Fernkloof cameras to Mr L Smith. 	L Smith P Redford
11.	<p>SCHEDULED AND PERIODIC MAINTENANCE REPORTS RECEIVED</p> <p>Mr T Steenberg gave background on the scheduled and periodic maintenance reports. A filter will be applied to the report to only list that applicable to Ward 3 before it is distributed to the Ward 13 Committee. Roads that will be re-build are listed as scheduled maintenance. Resealing of roads are the periodic maintenance.</p> <p>Mr T Steenberg requested that if the Ward Committee have any input on the resealing of roads in Ward 3, they must give it through to Mr T Marx so that it can be investigate.</p> <p>Noted</p>	
12.	<p>WARD COMMITTEE OPERATIONAL PLAN (WCOP)</p> <p>The Ward Committee Operational Plan (WCOP) was distributed to the Ward Committee members. Mr A Wyngaard gave some background on the WCOP and requested that they discuss the document with their constituencies and then complete and submit the document to the administration no later than 8 July 2022.</p> <p>Recommended: That the Ward Committee members work through the WCOP with their constituencies and complete and submit the WCOP by no later than 8 July 2022.</p>	
13.	<p>DATE OF NEXT MEETING</p> <p>Date of next meeting: 3 August 2022 – Ward Committee meeting – Banquet Hall, Hermanus.</p> <p>Noted</p>	

14.	CLOSURE	
	The meeting closed at 17:40.	
	Noted	

Annexure D
1/4

WARD COMMITTEE: WARD 4
WYKSKOMITEE: WYK 4

Minutes of the ward committee meeting held on Monday, 20 June 2022, at 18:00 at the Moffat Hall, Mount Pleasant.

Notule van die wykskomitee vergadering soos gehou op Maandag, 20 Junie 2022, om 18:00 by die Moffat Saal, Mount Pleasant.

PRESENT:

Councillors Present

Cllr R Nutt : Councillor

Members of the Committee

Mr A Steneveld	:	Anointed Commission of Christ Church
Ms C May	:	Hermanus Night Shelter
Mr D de Kock	:	Westcliff Residents Association
Ms E Visser	:	Just Care Aftercare
Mr H Lottering	:	Community Gospel Outreach
Ms Lucinda Plaatjies	:	Community Gospel Outreach Soup Kitchen
Ms M Pieterse	:	Mount Pleasant Football Club
Mr M Konstabel	:	Mount Pleasant Sport Forum
Mr N Esau	:	Lunick Soup Kitchen
Ms S Moses	:	Overstrand Persons with Disabilities

Officials

Ms B Plaatjies	:	Manager: Hermanus Administration
Ms S Lukas	:	Administration Officer
Mr B Malongwana	:	Housing
Mr L Smith	:	Disaster Management
Ms M Carelse	:	Disaster Management

Noted

1.	<p><u>OPENING AND WELCOME</u> The chairperson welcomed everyone present and Mr N Esau opened the meeting with a prayer. The Chairperson further welcomed Mr Trevor Williams of the Mount Pleasant Neighbourhood Watch to the meeting to provide feedback on crime related matters as recommended in the previous Ward Committee meeting. Cllr Nutt indicated to the meeting that the Women's Action Group should also be invited to co-opt on Ward Committee meetings to speak to health and Welfare issues in the community. He recommended that this be standing items on the agenda.</p> <p><u>Recommendation</u> The Chairperson recommended that crime feedback be a standing item on the agenda.</p>
2.	<p><u>APOLOGIES</u> Ms Lucinda Plaatjies-Community Gospel Outreach Soup Kitchen Ms S Moses-Overstrand Person with Disabilities.</p> <p><u>ABSENT</u> None</p> <p>The Chairperson declared the meeting quorate. Ms Plaatjies reminded ward committee members to familiarise themselves with the ward committee rules regarding attendance of meetings. She referred to the rule that members</p>

	<p>being unable to attend more than three meetings would automatically be replaced with the next organisation on the voter's roll. Ms Plaatjies encouraged members to make use of secundeeds in their absence to prevent this.</p> <p>Noted</p>
3.	<p><u>ADOPTION OF THE AGENDA</u></p> <p>The adoption of the agenda was accepted by Mr Esau and seconded by Mr De Kock with the following comments:</p> <ul style="list-style-type: none"> • Mr De Kock raised concern regarding the fact that a schedule for Ward Committee meetings were not communicated yet. • He further had concerns that although the agenda were relevant opportunity were given for ward committee members to provide inputs from their constituencies. <p>Noted</p>
4.	<p><u>ADOPTION OF THE MINUTES OF THE PREVIOUS MEETING DATED 20 APRIL 2022</u></p> <p><u>MATTERS ARISING</u></p> <p>The minutes of the previous meeting dated 20 April 2022 was accepted by Mr Steneveld and seconded by Mr De Kock with comments listed in matters arising.</p> <p>Noted</p>
5.	<p><u>MATTERS ARISING FROM THE PREVIOUS MEETING DATED 20 APRIL 2022</u></p> <p>The following matters were discussed from the minutes dated 20 April 2022:</p> <p><u>Item7:</u> The Chairperson informed the meeting that a mapping process had begun to identify the key areas of illegal dumping. He further discussed the huge financial impact the removal of illegal dumping had on the Overstrand Municipality. He encouraged ward committee members to take a strong stance against illegal dumping in the community when it was witnessed by them. Ward Committee members raised concern that most of the illegal dumping were done during night-time. They also raised concern about the walk throughs in Mount Pleasant and recommended the beautification of these walk throughs and the possibility of gates to combat illegal dumping in these areas.</p> <p>Noted</p>
6.	<p><u>OVERSTRAND PROTECTION SERVICES APPLICATION FOR SHOOTING RANGE</u></p> <p>Mr Lester Smith, Senior Manager: Fire and Disaster Management, informed the meeting to look out for the Public Participation process of the proposed shooting range for Law Enforcement Officers at Hemel and Aarde starting in the coming week where information to give comments would be made available in the local newspapers, at the Libraries and on the Overstrand Website. The Chairperson encouraged this and recommended that there was a need for capacitating the law enforcement officers and that this application should be supported. The meeting supported the recommendation.</p> <p>Mr Smith further discussed the Overstrand Municipal Safety Plan in conjunction with the CCTV project. Mr Smith informed the meeting the impact the POPI act had on the project and requested ward committee members to familiarise themselves with the Safety Plan and to give inputs and comments.</p> <p>Mr Smith further provided ward committee members with the telephone number of the Disaster Management emergency control room which was 028 3122400. He requested Ms Meagan Carelse, Administrator of the Disaster Risk Management, to explain to the meeting the functionality of this control room.</p> <p>Ms Smith also informed the meeting that as from 1 July 2022 SAPS would have a seat at Protection services to aid in the smooth running of combatting crime throughout all law enforcement departments. Platoon Commander, Mr Jaco Stemmet, explained to the meeting the technical side of placement of the CCTV cameras and the importance of the correct locations for the cameras.</p> <p>Recommendation</p> <p>The Chairperson encouraged this and recommended that there was a need for capacitating the law enforcement officers and that this application should be supported. The meeting supported the recommendation.</p>
7.	<p><u>WARD 4 ROAD RESEALING PLAN</u></p> <p>Mrs Plaatjies informed the meeting about the Overstrand Municipality Road resealing and maintenance plan and informed which roads would be affected in Mount Pleasant and West Cliff.</p> <p>Noted</p>

8.	<p><u>CRIME FEEDBACK REPORT</u> Mr Williams, member of the neighbourhood watch, informed the meeting that progress was made with the combatting of crime through the diligence of this organisation and its members. He further informed of difficulties that were encountered by the lack of support from local law enforcement, SAPS and lack of communication with CPF. The Chairperson encouraged Ms Pieterse, the CPF Coordinator, to link up with the neighbourhood watch to ensure the flow of communication.</p> <p>Noted</p>
9.	<p><u>HOUSING FEEDBACK REPORT</u> The Chairperson informed the meeting that the Schulphoek Social Compact were elected and that inputs from the Minister was still awaited.</p> <p>Noted</p>
10.	<p><u>MOUNT PLEASANT FOOD RELIEF PLAN</u> The Chairperson referred to the garden box project and indicated that it was impossible for the Municipality to provide funds and food towards all Soup kitchen within the Overstrand. The one garden one home initiative was intended to provide relief by enabling soup kitchens to grow their own vegetables. Mrs Pieterse indicated to the meeting that this was a very helpful project and informed how she used the vegetables for her own soup kitchen. She requested assistance from Mr Smith towards the soup kitchen under the Disaster Management projects and funding. Mr Smith undertook to look into the matter of assisting.</p> <p>Noted</p>
11.	<p><u>TARRING/DUST CONTROL (VIOOLTJIE STREET, WINDSOR CRESCENT)</u> The Chairperson informed the meeting that discussions were underway for the tarring of Viooltjie street Mount Pleasant and Windsor Crescent West cliff. These have been longstanding problems and the dust control method would be a suitable solution.</p> <p>Noted</p>
12.	<p><u>WESTCLIFF ROAD SIGNAGE AND PRINTING</u> Mr De Kock informed the meeting that he communicated with the administration regarding the road signage and that it was still outstanding. The Chairperson requested Ms Plaatjies to kindly investigate and revert to Mr De Kock.</p> <p>Noted</p>
13.	<p><u>GENERAL</u> The Chairperson recommended that a special meeting be held on Monday 27 June 2022 to workshop and provide feedback on the WCOP. This provided ample time for ward committee members to discuss with their constituencies for their inputs and have those inputs at the time of the meeting Monday evening 18h00 at the Moffat Hall. The recommendation was accepted by the meeting.</p> <p>Recommendation The Chairperson recommended that a special meeting be held on Monday 27 June 2022 to workshop and provide feedback on the WCOP. This provided ample time for ward committee members to discuss with their constituencies for their inputs. The recommendation was accepted by the meeting.</p>
13.	<p><u>CLOSING</u> The chairperson thanked all those who attended the meeting and declared the meeting closed at 20h30.</p> <p>Noted</p>

FULLE NAME	ORGANISATION SECTOR NAME	PHONE / EMAIL	SECUNDI INFORMATION
Clr Ronald Nutt	Councillor (Chairperson)	079 883 7265 ronalduutt12@gmail.com	
Anthony Steneveld (805)	Anointed Commission of Christ Ministries	076 515 8487	
Christine May (728)	Hermanus Night Shelter	0761559684 maychristine206@gmail.com	Antoinette Bishop 0671836125 antoinettebishop32@gmail.com
Deon de Kock (731)	Westcliff Residents Association	0796922326 deondk@gmail.com wrahermanus@gmail.com	Peter John Raap 0834560551 peterjraap@gmail.com
Ethel Visser (726)	Just Care Aftercare	0728211149 justcare@whalemail.co.za	Abigail van der Berg 0639728785
Hendry Lottering (730)	Community Gospel Outreach	0746180199	076 189 0811 florencecupido4@gmail.com
Lucinda Plaatjies (727)	Community Gospel Outreach Soup Kitchen	0641101620	Christelina Thompson 076 6443553
Maria Pieterse (793)	Mount Pleasant Football Club	0639596768 mariapieterse3@gmail.com	Caylen de Bruyn 0664914516
Martiens Konstabel (792)	Mount Pleasant Sport Forum	0827485030 konstabelmartiens069@gmail.com	Alzeen Vlotman 0761493805 alzeenvlotman@gmail.com
Nicholas Esau (729)	Lunick Soup Kitchen	0738840649 nickyesau518@gmail.com	Lucy Esau 0739965489 jeanrossesau325@gmail.com
Shirmone Moses (732)	Overstrand Persons with Disabilities	0843804963 shirmornem142@gmail.com	Suzette Geweldt 0633451632

WARD COMMITTEE: WARD 5
WYKSKOMITEE: WYK 5

Minutes of ward committee meeting held on Tuesday, 21 June 2022 in the Zwelihle Community Hall at 18h00.

Notule van 'n wykskomitee vergadering soos gehou op Dinsdag, 21 Junie 2022 in Zwelihle Gemeenskap Saal om 18h00.

PRESENT:**Councillors**

Cllr Constancy Tafu-Nwankwo : Proportional Councillor
Lindile Ntsabo : Executive Mayor

Committee members:

Ms Ncedeka April : Netball Club
Ms Nomathamsanqa Bandeza : Kwasa-kwasa Formal Houses
Ms Ongezwa Tyilana : Asazani Informal Settlement
Ms Vuyokazi Tebele : Siyazama Old Age Centre
Mr Vuyo Mlonyeni : Football Association
Mr Bongolakhe Arosi : Thambo Formal Houses
Ms Nosiphe Kapa : Transit Camp Informal Settlement
Ms Sibongiseni Ntamo : Zwelihle Youth Cafe
Mr Polao Mofokeng : Neighbourhood Watch
Mr Fuzile Bhangazana : Kuyasa Formal Houses

Officials:

Ms B Plaatjies : Manager: Hermanus Administration
Mr A Gcotyelwa : Acting Manager: Housing Administration
Ms N Dyantyi : Senior Administration Officer

Officials & Committee members joined the meeting via virtual platform - Teams:

N/A

Noted

Absent without leave:

Noted

1.	OPENING AND WELCOME
	The meeting was opened with a prayer and the Chairperson welcomed all ward committee members and Cllr attended the meeting. She reported that Cllr S Silo would not attend the meeting due to family matters he has to attend. Noted
2.	IS THE MEETING QUORATE?
	<ul style="list-style-type: none"> • The meeting quorate 9 ward committee members attended was present at the meeting. Noted
3.	ADOPTION OF AGENDA
	Adoption of 21 June 2022 agenda was supported by Ms. S Ntamo and seconded by Ms. N April. Noted

4.	ADOPTION OF THE MINUTES OF THE PREVIOUS MEETING 19 & 25 APRIL 2022
	<ul style="list-style-type: none"> Adoption of the minutes of 19 April 2022 was supported by Ms V. Tebele and seconded Ms N Bandeza. Adoption of the draft IDP and budget 2022/23 minutes of 25 April 2022 was supported by Ms N Bandeza and seconded Ms N Ncedeka <p>Noted</p>
5.	MATTERS ARISING FROM THE MEETING DATED 19 APRIL 2022
	<p>None</p> <p>Noted</p>
6.	ZWELIHLE VEGETABLE GARDEN
	<p>Ms Plaatjies reported that she has received a request for placing of garden box at Sophumelele Corridor next to Ntlanzi street Play Park. She requested ward Cllr and ward committee members to provide they viewers regarding the request.</p> <p>The Executive Mayor mentioned that the idea of the garden at the identify area was not ideal. His concerns were management and accountability of the project. He referred to a garden that was not successful at Gansbaai due to management of the garden. He also mentioned that the project has already been implemented in some areas of Zwelihle.</p> <p>Ward committee members mentioned that such ideas should be considered and supported .As ward committee members they were in support of the project. Ms Plaatjies was requested to schedule a meeting with official responsible for the project, to present the concept of the project. Ward committee members also questioned the role out of the project how the allocation of the garden was done. As there were organisation that were registered previously but has not been considered.</p> <p>Recommendation Ms Plaatjies to schedule a meeting with the official responsible for garden boxes to present the concept of the project.</p>
7.	WARD COMMITTEE OPERATIONAL PLANS
	<p>Ms Plaatjies briefly explained the purpose of ward operational plans and ward committee members should complete the operational plans. Each committee members requires assistance to complete ward operational plans should schedule an appointment with Ms Dyantyi. He also requested Cllrs to work with ward committee members to establish the vision and the mission of their wards as required in the ward operational plans. Ms Plaatjies requested ward committee members to urgently prioritises completing the plan and submit by 27 June 2022.</p> <p>Noted</p>
8.	ROAD RESEAL PROGRAM
	<p>Ms Tafu-Nwonkwo reported that Community Services has provided a road reseal program has been implemented in phases to fix roads and potholes within Overstrand areas . She read a road reseal scheduled for Zwelihle and timelines indicated for the project.</p> <p>Noted</p>
9.	OVERSTRAND MUNICIPALITY SAFETY PLAN
	<p>The Deputy Mayor reported that Mr L Smith would be able to attend the meeting due to other work commitment. He reported that the Council was busy with the draft CCTV camera and drone policy. The draft policy advert will be published to a local newspapers and Overstrand Municipality website for the public to provide their comments inwriting. Comments received from public will be reviewed and the draft policy would be tabled for approval in August 2022 Council meeting.</p>

Ward committee members requested the Council to consider publishing draft policy documents in other languages like (Xhosa 7 Afrikaans). Ms Plaatjies highlighted the importance of the suggestion as it was crucial for the community to be able to understand the content of the document and impact of these policies on how it affects the community at large. She also mentioned that this could enable the community to provide comments accordingly and to understand the importance of having such policies in place.

The Executive Mayor supported the request and mentioned that the idea was briefly discussed informally by him and other official. He has encountered situations whereby he has assisted a public member that could not understand policy in place. The idea of having policies in other official language could assist some community members to better understand. He promised to emphasize the matter for Council to consider such proposal.

Noted

10. REPORT BACK FROM WARD COMMITTEE REPRESENTATIVES

The Executive Mayor highlighted the importance of ward committee members providing report back to their constituencies. He mentioned that with the previous ward committee members it happened that in public meetings community members complained that ward committee members were not active and do not provide any feedback. Report back should be done on regular basis with the consultation of the ward Cllr.

Ward committee members mentioned it was difficult to schedule such meeting because majority of the items requested by the community members in their constituencies/organisations meetings no feedback from the Cllr has been provided. It then becomes difficult for them to report back as there outstanding items that they cannot answer or provide feedback.

It was also mentioned by the ward committee members that ward Cllr should inform the Mayor that the synchronised agendas was not ideal for Zwelihle. Each ward has its own challenges and should be discussed at ward and public meetings. There were questions and concerns raised at the ward public meetings held in February 2022. Cllr has not scheduled any ward public meetings to provide feed back

Further on Items and concerns raised at ward public held in February ,Councillors has not scheduled any ward public meeting to provide feedback. Taking these matters into consideration public accountability and communication between Councillors and community members has been questioned and the matter influenced functioning of ward committee members .

Noted

11. HOUSING

11.1 Mr A Gcotyelwa briefly explained the housing component that consist of two Departments Infrastructure and planning and Housing administration. He briefly explained roles and responsibilities of two Departments towards housing development. With tonight meeting he has received a request to attend the ward schedule meetings. He was not given items pertaining housing administration that was required to be discussed to be able to provide answers. He requested the Cllr when drafting their agenda items, it was required of them to specify the items required relating to Housing issues.

Recommendation

- Housing administration agenda items required to be discussed at the meeting should be specified and forwarded to the relevant official to enable housing official to prepare and provide feedback.

11.2 Upgrading Informal Settlement Program (UISP)

Upon request from ward committee member representing Transit Camp Informal Settlement to provide update on UISP at Transit Camp. Mr A Gcotyelwa mentioned there were challenges encountered by housing administration with the allocation of services plots due to certain issues

of certain dwellers in the area. He briefly explained time frames set for completion of the project (UISP) but due to challenges encountered they were raising with time as the projects should be completed by 30 June 2022 failure to do so would cause setback financial. He has tried numerous occasions to schedule a meeting with the ward Cllr but did not receive any feedback.

The Executive mayor mentioned upon the Mayor request to attend Transit Camp informal Settlement UISP meeting that she could not attend due to other work commitment. At the meeting questions and concern raised were discussed by Municipal officials attended the meeting. After the meeting Transit Camp committee requested a follow up meeting but have not provided any dates.

Ward Committee member presenting Transit Camp mentioned that they have been tried to communicate regarding the matter with no success. He mentioned that he was in support on what has been said by other members that it was difficult to communicate with the Cllr because of his [hone constantly on voice mail and the fact that he keeps on promising he would make time to attended to issues that requires his attention. Transit Camp committee was ready at any given time to schedule the follow up meeting. He requested Cllr Tafu-Nwankwo and Deputy Mayor to assist with scheduling of the meeting.

Recommendation

Committee of Transit Camp to consult with Cllr Tafu-nwonkwo and Deputy Mayor to assist with scheduling an appointment all officials responsible for UISP at Transit Camp.

12. ELECTRIFICATION OF INFORMAL SETTLEMENT

The allocation for electrification of informal settlement included on the draft budget 2022/23 was allocated for certain Informal settlement areas established by the Municipality. Marikana and Dubai Informal Settlement was not part of these Informal Settlement areas.

Ward committee members residing at Kwasa-kwasa stated that the issue of illegal connection at Marikana Informal settlement has affected they daily living drastically. Power failure happens on daily basis. Many instances Marikana would have power on and some of the Houses in Kwasa-kwasa would not have electricity for a day or two . Committee of Kwasa-kwasa has engaged with the Cllr to assist with the matter or scheduled a meeting with the Executive Mayor and have not received any feedback.

The Deputy Mayor mentioned that the Mayor was aware of the request of Kwasa-kwasa committee and she was waiting for the ward Cllr to schedule the meeting with the committee.

Ward Committee members mentioned that it should be noted that it was a struggle to consult the ward Cllr. The Cllr phone was constantly on voice mail, and he does not provide any feedback on items requested, basically communication with the Cllr was limited. This creates wrong impression for ward committee members as they carry mandate for their constituencies and expected to provide feedback and updates.

Recommendation

Cllr Tafu-Nwonkwo and Executive Mayor concluded that they would schedule the appointment with the Mayor.

13. BUILDING FACILITIES FOR GOVERNMENT FACILITIES

The Chairperson stated that community members was aware that lease agreement for Zwelihle Business Centre was expiring soon. The was loud outcry from community that the Municipality should liaise with Government entities such as Home affairs SASSA, Labour Department) to consider opening offices at the Zwelihle Business Centre. She mentioned that the item has been discussed by the Council but there was no outcomes on the matter.

Noted

14	LAND SITES FOR CHURCH
	<p>The Chairperson mentioned that the item was included as an agenda item due to a need and request received from the community. The Municipality should also consider sites for churches as it can be seen that churches are struggling to find venues for church services.</p> <p>The Deputy Mayor mentioned that it was a difficult situation to deal with, there was a pile of letters from churches requesting land for church use. He emphasized the fact that the Municipality was not in position to consider such applications. The focus considered currently as priority was dealing with housing backlog.</p> <p>Noted</p>
15.	DATE OF NEXT MEETING
	<ul style="list-style-type: none"> • To be confirmed
16.	NOTICE
	<p>None</p> <p>Noted</p>
17.	MEETING CLOSER
	<p>Meeting was closed at 20:30</p> <p>Noted</p>

Annexure F
1/5

WARD COMMITTEE: WARD 6
WYKSKOMITEE: WYK 6

Minutes of ward committee meeting held on Wednesday, 22 June 2022 in the Zwelihle Community Hall at 18h00.

Notule van 'n wykskommitte vergadering soos gehou op Woensdag, 22 Junie 2022 in Zwelihle Gemeenskaap Saal om 18h00.

PRESENT**Councillors**

Cllr Vuyisani Bandeza : Chairperson
Mr L Ntsabo : Deputy Mayor
Cllr Constancy Tafu-Nwankwo : Proportional Councillor

Officials:

Ms B Plaatjies : Manager: Hermanus Administration
Mr A Gcotyelwa : Acting Manager: Housing Administration
Ms N Dyantyi : Senior Administration Officer

Officials & Committee members joined the meeting via virtual platform - Teams:

A Gcotyelwa

Noted

Committee members:

Ms Sizani P Mephias : Dubai Informal Settlement
Mr Luthando Mshenxiswa : Tsepe-tsepe Informal Settlement
Mr Themrani Mcinjana : Peach Houses
Mr S Mlombi : APD (Secundi)
Mr Vusumzi Tshona : Zwelihle Local Football Club
Ms Khuselwa Macingwe : Mshenxiswa Village
Mr Pual Dyantyi : Zwelihle Hostels
Ms Babalwa Xhinti : Die Vrou Aksie Groep
Mr Phelisile Jika : Zenzo Zaba Postile
Ms Smangelo Xolo : Association Pepople with Disbalities (APD)

Absent without leave:

Mr Amos Rolobana : Likhanyo Primary School

Noted

1.	WELCOME	
	The meeting was opened with a prayer and the Chairperson welcomed ward committee members attended the meeting. Noted	
2.	IS THE MEETING QUORATE?	
	The meeting quorate all 9 ward committee members attended. <u>Apologies</u> None Noted	

3.	ADOPTION OF 22 JUNE 2022 AGENDA	Adoption of 22 June 2022 agenda was supported by Mr. V Tshona and seconded by Mr P Dyantyi. Noted
4.	ADOPTION OF THE MINUTES OF THE PREVIOUS MEETING 20 & 25 APRIL 2022	<ul style="list-style-type: none"> • Adoption of the ward committee meeting minutes held on the 20 April 2022 was supported by Ms. Smangele and seconded by Mr. T Mcinjana. • Adoption of the draft IDP and Budget 2022-23 minutes held on the 25 April 2022 was supported by Mr V Tshona and seconded by Mr. P Jika Noted
5.	MATTERS ARISING FROM THE MEETING DATED 20 APRIL 2022	<p>5.1 <u>Electrification of Marikana & Informal Settlement</u> Cllr Tafu-Nwankwo reported that there was a funding reflecting on the draft IDP and budget 2022/23 for electrification of informal settlement. The funding was intended for few informal settlements within KLN, Gansbaai and Hermanus administration established by Overstrand Municipality. Marikana and Schulphoek informal settlement do not form part of the allocation as there were established informally. Noted</p> <p>5.2 <u>Vandalism and cleanliness of ward (Standing Item)</u> No feedback provided. Noted</p>
6.	WARD OPERATIONAL PLANS	Ms Plaatjies briefly explained the purpose of ward operational plans and ward committee members should complete the operational plans. Each committee member requires assistance to complete ward operational plans should schedule an appointment with Ms Dyantyi. He also requested Cllrs to work with ward committee members to establish the vision and the mission of their wards as required in the ward operational plans. Ms Plaatjies requested ward committee members to urgently prioritise completing the plan and submit by 27 June 2022. Noted
7.	OVERSTRAND MUNICIPALITY SAFETY PLAN	<p>The Deputy Mayor reported that Mr L Smith would be able to attend the meeting due to other work commitment. He reported that the Council was busy with the draft CCTV camera and drone policy. The draft policy advert will be published to a local newspaper and Overstrand Municipality website for the public to provide their comments in writing. Comments received from public will be reviewed and the draft policy would be tabled for approval in August 2022 Council meeting.</p> <p>Ward committee member mentioned that through working with neighbourhood watch. He heard of encounters whereby Police was not aware of certain areas installed with CCTV cameras within Overstrand. In some instances, SAPS must go through red tape or follow a long process to obtain footages that could assist in solving some cases.</p> <p>The Deputy Mayor stated that Overstrand Municipality was in a process of establishing its own control room that would monitor these CCTV cameras. The monitoring of the cameras would consist of Law Enforcement official and SAPS officials. This joint venture would enable SAPS to respond promptly. Noted</p>

8.	ROAD RESEAL PROGRAM	
	<p>The Chairperson stated that he was unable to explain the road reseal program received because he did not read the document. He requested the item to remain a standing agenda item he would enquire on the matter and provide feedback on the next ward committee meeting.</p> <p><u>Recommendation</u> Cllr to enquire about road reseal program and provide feedback on the next ward committee meeting.</p>	
9.	PEACH HOUSE TITLE DEEDS	
	<p>The Chairperson mentioned that Peach houses residents informed him that they have been encountering challenges with Municipality with the handover. Peach houses title deeds. The house were still register as rental stock with no maintenance done. It has been years they have been wating with no feedback on what was delaying the entire process.</p> <p>Mr A Gcotyelwa briefly explained the Council resolution taken in 2016 approving hand over of 90 RDP (Peach) houses considering three housing criteria (FLISP, IRP and) that would be used for beneficiaries. Then the item was sent to Human Settlement for approval with no success and ongoing delays. He would further communicate the matter and provide feedback on the next ward committee meeting.</p> <p>Ward committee member representing Peach houses requested the consent from the Cllr to schedule a meeting with the Peach house residents inviting Mr Mgcotylewa to provide update on the title deeds matter.</p> <p><u>Recommendation</u> Mr Mcinjana ward committee member representing peach house to schedule a meeting and invite the ward Cllr and Mr A Gcotyelwa to provide update on the title deeds matter.</p>	
10.	WATER AND ELECTRICITY STANDS FOR THE PEOPLE OF DUBAI	
	<p>The Chairperson informed the committee that the development of Schulphoek(Dubai) was a Provincial Department project. As stated by the Mayor at the draft IDP and budget 2022/23 public meeting held on the 25 April. The request for the Provincial Department to administer the project came from the occupants of Schulphoek (Dubai) Informal Settlement. It was communicating that Overstrand Municipality should not interfere with any process that involves the development of Dubai Informal Settlement.</p> <p>Ward committee members expressed their frustration towards the delays caused toward Development of Schulphoek. The daily power failure because illegal connection by the informal dwellings has affected their lives drastically.</p> <p>The Chairperson mentioned that the development of Schulphoek was a challenge, and The Mayor was informed of the illegal connection done in the area. He also requested that the development of Schulphoek (Dubai) informal settlement remains standing item .</p> <p><u>Recommendation</u> The Development of Schulphoek remains a standing agenda item</p>	
11.	REBUILDING WHITE CITY HOUSES	
	<p>The Chairperson informed the committee following complaints received from White City residents. The 3x3 RDP houses provided for them was not appropriate the structure was not even built with cement and sand. He was requested by the residents of White City that the Municipality should consider construction of RDP houses built for other areas in Zwelihle. He requested the mayor to accompany him to conduct a site and he</p>	

	requested the item to remain standing agenda item.	
	<p>Recommendation Rebuilding of White City houses item will remain standing agenda item Cllr to provide feedback on the matter.</p>	
12.	BUILDING OF ZWELIHLE SPORT COMPLEX	
	<p>The Chairperson stated that the item was included on the agenda item upon his request considering the current situation of Zwelihle Sport field. The condition of the sport field was not up to standard compared to other sport fields within the Overstrand areas. He also received complaints from the users of the sport field condition. It was suggested that the Municipality should consider upgrading the facility to a sport complex.</p> <p>Noted</p>	
13.	ZWELIHLE POLICE STATION	
	<p>The Deputy Mayor reported that he attended a meeting with SAPS officials to further discuss the possibilities of rebuilding Zwelihle Police Station. At the meeting it was by SAPS that due to high crime rate in Zwelihle the application would be considers for a mobile Police station. The Municipality should provide a site that would be suitable for the Police Station. He also mentioned that he was not aware which location in Zwelihle that would be identified.</p> <p>Ward committee expressed their gratitude and appreciation regarding the Mayor and Cllrs efforts to speed up the process of the Police Station. They highlighted the need to have Police station in Zwelihle.</p> <p>Noted</p>	
14.	HOUSING	
	<p>Mr A Gcotyelwa briefly explained the housing component that consist of two Departments Infrastructure and planning and Housing administration. He briefly explained roles and responsibilities of two Departments towards housing development. With tonight meeting he has received a request to attend the ward schedule meetings. He was not given items pertaining housing administration that was required to be discussed to be able to provide answers. He requested the Cllr when drafting their agenda items, it was required of them to specify the items required relating to Housing issues.</p> <p>Mr P Dyantyi a committee member requested Mr A Gcotyelwa and the ward Cllr to attend a meeting together with the residents of Zwelihle hostel to provide update regarding upgrading Zwelihle Hostels</p> <p>Recommendation</p> <ul style="list-style-type: none"> • Housing administration agenda items required to be discussed at the meeting should be specified and forwarded to the relevant official to enable housing official to prepare and provide feedback. • Mr P Dyantyi ward committee member representing Zwelihle hostels to schedule a meeting and invite the ward Cllr and Mr A Gcotyelwa to provide update regarding upgrading of Zwelihle hostel project. 	
15.	DATE OF NEXT MEETING	
	<ul style="list-style-type: none"> • To be confirmed 	
	NOTICE	
	None	
	Noted	

16.	CLOSURE	
	The meeting closed at 20:45	

WARD COMMITTEE: WARD 7
WYKSKOMITEE: WYK 7

1/5

Minutes of a Ward Committee meeting held on Thursday, 23 June 2022, at 18:00 in the Sandbaai Hall, Sandbaai.

Notule van 'n Wykskomitee vergadering soos gehou op Donderdag, 23 June 2022, om 18:00 in die Sandbaaisaal, Sandbaai.

PRESENT**Ward Councillor:**

Cllr Hybre Lombard : Chairperson

Committee members attended the meeting:

Ms Julia Van Zyl : Sandbaai RPA
Mr Pierre Le Roux : VOS Coastal path Committee
Mr Vos Le Roux : Village of Golden Harvest
Mr Deon Beukes : Sandbaai Hall Committee
Mr Hugo Potgieter : Schulphoek Action Group
Mr Don Kearney : Hemel & Aarde Estate – HOA
Mr David Chambers : Safety & Security
Mr Robert van der Merwe : Sandbaai Neighbourhood Watch
Ms Joan Jones : Ward 7 Ratepayers Association

Committee members joining the meeting via virtual platform - Teams:

None

Officials:

Mr A Wyngaard : Senior Manager: Hermanus Administration
Ms M Moolman : Senior Administrative Officer
Mr T Marx : Senior Manager: Operational Services
L Smith : Senior Manager: Fire & Disaster Management & Safety
T Steenberg : Deputy Director: Operational Services

Members of the public: 6

1.	OPENING AND WELCOME	
	The Chairperson welcomed the Ward Committee, and the meeting was opened.	
	Noted	
2.	IS THE MEETING QUORATED?	
	Nine (9) members are present at the meeting. The meeting is thus 90% attendance and quorate.	
	Apology: Ms Hester Mienie: Sandbaai Communal Housing Forum	
	Noted	

3.	ADOPTION OF MINUTES OF PREVIOUS MEETING – 14 April 2022 and 21 April 2022	
	Acceptance of the minutes of 14 April 2022 was proposed by Mr P Hugo and seconded by Mr D Kearney and the minutes of 21 April 2022 was proposed by V Le Roux and seconded by D Chambers. Noted	
4.	MATTERS ARISING FORM THE MINUTES: 14 APRIL 2022	
4.1	Streetlights: End Street – as budgeted for in IDP The Chairperson informed the meeting that Kusweg lamp poles had been replaced and the next to be done will be those in End Street. Noted	
4.2	Traffic Calming: Kusweg, Main Road, Piet Retief Street, Bergsig Street Mr T Marx informed the meeting that 2 speed humps will be constructed in Main Road, and 1 in Kusweg during the week coming and will be completed by 30 June 2022. Noted	
5.	CCTV <i>CCTV will be address under item 9.2 of this minutes.</i>	
6.	STROMWATER CHANNEL: GOLDEN HARVEST	
	Mr T Marx informed the meeting that R1.25 million was rolled over to the 2022/23 financial year for the stormwater channel in front of Golden Harvest to be piped. Noted	
7.	SANDBAAI BEACH DUNE REHABILITATION – IMPACT STUDY: DR L BARWELL AS REFLECTED IN IDP	
	This project is in process. The Chairperson informed the meeting that Dr L Barwell has been appointed and that the Impact Study will be completed by 30 June 2022. Noted	
8.	NEW AGENDA ITEM	
8.1	Schulphoek – standing item. Mr Chambers informed the meeting that the CCTV cameras were installed at Schulphoek Boulevard. The meeting was also informed that the road leading into the Schulphoek coastal area were closed with boulders. The Chairperson also gave feedback on the Social Compact. Mr H Potgieter indicated that there are legal implications with the Social Compact. He requested the strategic documents with the security plan for Schulphoek and the report on the Red Ants. He also requested that all	

	<p>decisions taken relating to Schulphoek must also be brought to Ward 7 for comment as Ward 7 is an effected party.</p> <p>Recommended:</p> <ol style="list-style-type: none"> 1. That Mr H Potgieter requested the strategic documents with the security plan for Schulphoek and the report on the Red Ants. 2. That Mr Potgieter requested that all decisions taken relating to Schulphoek must also be brought to Ward 7 for comment as Ward 7 is an effected party. 	Dir. Williams Cllr H Lombard
8.2	<p>Security – Increased crime</p> <p>Mr R van der Merwe informed the meeting that more and more incidents in Sandbaai on house break-ins and attacks were reported during the past 2 weeks.</p> <p>It was also reported that there is an increase of wheely bins that is disappearing in Sandbaai.</p> <p>The following measures to identify and secure your wheely bin was mentioned:</p> <ol style="list-style-type: none"> 1. Ensure that your full address is on the bin. 2. Purchase a lock for your wheely bin. The lock is expensive but works well. The bin can still be tipped and emptied by the refuse truck. <p>Noted</p>	
8.3	<p>Cleaning Contractor: Sandbaai – additional requirements and monitoring</p> <p>Mr A Wyngaard informed the meeting that the Cleaning Contractor Tender is at specification phase and will be advertised within the next two weeks.</p> <p>The Chairperson indicated that she obtained a tender document, with permission from the Municipal Manager, and indicated that input and suggestions may be done on the specifications for future cleaning contracting tenders.</p> <p>Noted</p>	
8.4	<p>Upgrading of Sandbaai Hall – due to loadshedding</p> <p>Recommended:</p> <p>That Mr D Beukes submit a written motivation to the Overstrand Municipality's Disaster Management Department to request that Sandbaai Hall must be equipped with a generator. Sandbaai Hall is one of the venues that is used during disasters but cannot function effectively during power outage.</p>	D Beukes
8.5	<p>Traffic Calming</p> <p>Ms J Van Zyl requested that a 4-way stop be erected at De Villiers Street intersection with Myrtle Street. All requests for stop streets will be investigated before action is taken.</p> <p>Recommended:</p> <p>That Mr T Marx and Mr X Titus do an investigation at the intersection at De Villiers Street and Myrtle Street Sandbaai.</p>	T Marx X Titus
8.6	Warren Peterson Planners: Application for transmission tower	

	<p>Recommended: That the Ward 7 Committee support the application for a transmission tower for Sandbaai with the condition that the hight limit must be adjusted to ensure that optimal coverage is given to the entire Sandbaai.</p>	<p>Cllr H Lombard R Kuchar</p>
8.7	<p>Feedback form committees – Reports/minutes The Chairperson informed the meeting that once a quarter the Ward Committee members must please submit their organisational minutes to her as proof that the matters discussed at the Ward Committee meetings is being carried over to their continuities.</p> <p>The Chairperson then gave each of the Ward Committee members a change to inform the meeting on any activities or information they want to share.</p> <ul style="list-style-type: none"> - D Beukes - Kalfiefee will be having their opening at the Sandbaai Hall beginning of August. - H Potgieter – AGM of Schulphoek Action Group was held. - D Chambers – Currently there are six (6) cameras active in Schulphoek Boulevard and security companies working side by side to prevent crime. <p>It was also reported that the fencing at Agri Mark Sandbaai will be a 1.8 Clearview fence and will be erected shortly.</p> <p>The Chairperson informed the meeting that a request to move the Technical School to Hawston / Fisherhaven has been submitted and that the land in Sandbaai that was earmarked for the school will now be used for some sort of Medical Centre.</p> <p>Noted</p>	<p>Ward Committee</p>
8.8	<p>Clearing of vacant plots <i>Not addressed</i></p>	
9.1	<p>2 WARD COMMITTEE MEMBERS TO BE ELECTED FOR REPRESENTATION ON SAFETY PLAN – Disaster Management</p> <p>Mr L Smith gave some background on the Safety Plan in order for the Ward Committee to understand what the purpose will be of the Ward Committee members elected to be representatives for the Safety Plan.</p> <p>The following 2 people were elected as Ward 7 representatives for the Safety Plan:</p> <ul style="list-style-type: none"> - H Potgieter – Schulphoek Action Group - D Chambers – Safety and Security <p>Noted</p>	
9.2	<p>CCTV Policy and Disaster Management</p> <p>Mr L Smith informed the meeting that 2 policies and 1 plan will be advertised for public comment. The cut of date for comment is 28 June 2022. Mr Smith gave some background and indicated that the Poppy Act influence the CCTV policy. Notice must be erected at public areas if they are monitored by CCTV cameras. The correct procedure must be followed. Official process starts 24</p>	

	<p>June 2022. Mr L Smith also mentioned that the contact nr for all emergency services at the 24/7 control room is 028 3132400.</p> <p>Recommendation That Mr L Smith distribute the draft CCTV Policy to the Ward Councillors.</p>	L Smith
10.	SCHEDULED AND PERIODIC MAINTENANCE REPORTS RECEIVED	
	<p>Mr T Steenberg gave background on the scheduled and periodic maintenance reports. A filter will be applied to the report to only list that applicable to Ward 7 before it is distributed to the Ward 7 Committee. Roads that will be re-build is scheduled maintenance. Resealing of roads are the periodic maintenance.</p> <p>Any input from the Ward Committee on the resealing of roads can be forwarded to the Chairperson.</p> <p>Noted</p>	
11.	WARD COMMITTEE OPERATIONAL PLAN (WCOP)	
	<p>The Ward Committee Operational Plan (WCOP) was distributed to the Ward Committee members. Mr A Wyngaard gave some background on the WCOP and requested that they discuss the document with their constituencies and then complete and submit the document to the administration no later than 8 July 2022.</p> <p>Recommended: That the Ward Committee members work through the WCOP with their constituencies and complete and submit the WCOP by no later than 8 July 2022.</p>	Ward Committee members
12.	AGENDA ITEMS FOR NEXT MEETING	
	<p>Agenda items for the next meeting must be submitted to the Ward Councillor 2 weeks prior to the Ward Committee meeting for consideration and approval by the Executive Mayor. The administration must receive the approved agenda item list 10 working days before the next meeting.</p> <p>Noted</p>	
13.	DATE OF NEXT MEETING	
	<p>The next meeting will be 4 August 2022 – Ward Committee meeting @ 18:00 in the Sandbaai Hall.</p> <p>Noted</p>	
14.	CLOSURE	
	<p>The meeting closed at 20:05.</p> <p>Noted</p>	

WARD COMMITTEE: WARD 8
WYKSKOMITEE: WYK 8

Minutes of a Ward Committee meeting held on Monday, 20 June 2022, at 18:00 in the Lake Marina Yacht and Boat Club Hall, Fisherhaven.

Notule van 'n Wykskomitee vergadering soos gehou op Maandag, 20 Junie 2022, om 18:00 in die Lake Marina Yacht and Boat Club saal, Fisherhaven.

PRESENT

Ward Councillor:

Cllr Arnie Africa : Chairperson
Cllr Elnora Gillion : PR Councillor
Cllr Rugene Dees : Councillor

Committee members attended the meeting:

Mr Deon Laaks : Lake Marina Yacht and Boat Club
Ms Natasha Bruiners : Catapult Foundation
Mr Rob McDavid : Fisherhaven RPA
Mr Thomas Swarts : Griqua National Conference
Ms Filicity Siljeurs : Pearly Shells
Ms Fransica Lutz : Treasure Vessel Ministries
Ms Lavinia Gillion : Hawston Neighbourhood Watch
Mr Tonie Snyman : Fisherhaven Neighbourhood Watch
Mr Marco Dunston : Overstrand APD
Mr Ockert Van Schalkwyk : Friends of Bot Estuary & Environs

Committee members joining the meeting via virtual platform - Teams:

None of the members joined via Teams.

Officials:

Mr A Wyngaard : Senior Manager: Hermanus Administration
Ms M Moolman : Senior Administrative Officer
Mr T Marx : Senior Manager: Operational Services
Mr T Steenberg : Deputy Director: Operational Services
Mr L Smith : Senior Manager: Fire & Disaster Management & Security

1.	OPENING AND WELCOME	
	The Chairperson welcomed the Ward Committee, and the meeting was opened with prayer.	
	Apology: None	
	Absent None	
	Noted	
2.	IS THE MEETING QUORATED?	
	Ten (10) members are present at the meeting. The meeting is thus 100% attendance and quorate.	
	Noted	

3.	ADOPTION OF MINUTES OF PREVIOUS MEETINGS – 11 APRIL AND 21 APRIL 2022	
	<p>Acceptance of the minutes of 11 April 2022 and the minutes of 21 April 2022 was proposed by Ms N Bruiners and seconded by Ms Filicity Siljeurs.</p> <p>Noted</p>	
4.	MATTERS ARISING FROM THE MINUTES – 11 APRIL 2022	
	<p>Ward Specific Projects 2021/22</p> <p><u>Hawston projects</u></p> <p>Mr T Marx informed the meeting that the contractor of the Small Works Tender has been appointed. The contractor has all the information of what need to be done on each of the projects. A meeting will be held 21 June 2022 whereafter they will have an indication if they will be able to complete all the work by 30 June 2022.</p> <p><u>Fisherhaven projects</u></p> <p>The Fisherhaven project relating to sidewalks was rolled over to be complete in the new financial year starting 1 July 2022.</p> <p>Noted</p>	
5.	NEW AGENDA ITEMS	
5.1	<p>House Shops</p> <p>The Chairperson informed the meeting that a public participation process was followed for the house shop in Extension 3 Hawston. Cllr Gillion did not support the application and gave her reasons for the non-support, but nevertheless the approval was done by the administration. There are several community members not in support of the house shops, but then the surrounding resident gave their approval. Cllr Gillion indicated that the community can still submit their objection against the issuing of the permit to the house shops and give their reasons. She informed the meeting on some of the complaints she received relating to the house shops.</p> <p>The Chairperson indicated that he would schedule a meeting with the house shop owners and have a discussion with them on complaints received and inform them on what is expected from them.</p> <p>The Hawston Neighbourhood Watch will submit a written objection to the official who approved the application for the house shops.</p> <p>Noted</p>	
5.2	<p>Hawston Cemetery</p> <p>The Chairperson requested that the Mr A Wyngaard forward him a report on the available grave space at Hawston Cemetery. He also indicated that they must start the process to identify land for a new cemetery for Hawston as he wants Hawston to have their own local cemetery. He mentioned a piece of vacant land that will probably be suited for this purpose and that will link up with the old cemetery.</p> <p>Noted</p>	

5.3	<p>Illegal dumping The Chairperson informed the meeting that a clean-up was done in Hawston and that a large number of black bags was filled indicating the extend of illegal dumping in Hawston. Fisherhaven has regular community clean-up operations, and it proofs to work well. He would like Hawston to also adopt a regular clean-up operation. He requested that the community must please report all illegal dumping.</p> <p>Noted</p>	
5.4	<p>Stormwater F69 – Ferndale Street The Chairperson requested that Mr T Marx investigate the stormwater problem at F69, Ferndale Street. The level of the road is higher than that of the residential property and even though gullies was build, the water still runs into the property.</p> <p>Recommended That Mr T Marx investigate the stormwater problem at F69, Ferndale Street.</p>	T Marx
5.5	<p>Cost – Alien Clearing Fisherhaven The meeting was informed that the cost of the alien clearing in Fisherhaven came to the amount of R780 750.24. The Fisherhaven component of the meeting are shocked at the amount spent and indicated that the amount paid for the work done is far too much. The Port Jackson's has already start growing indicating that the product used was not effective or has not been used correctly. The best product to use is Confront which is also approved by the Environmental Department.</p> <p>Noted</p>	
5.6	<p>Cleaning of erven: China Marais (Port Jackson) It was brought to the attention of the administration that there is still a section on the corner of China Marais and Lagoon Road, road reserve, on the left-hand side that was not cleaned.</p> <p>Recommended: That Mr T Marx do and investigate on the cleaning of the section on the corner of China Marais and Lagoon Road on the left-hand side.</p>	T Marx
5.7	<p>Progress report Erf 170: New Business Park The Chairperson informed the meeting that and independent process was followed whereafter five people from Hawston was allocated stalls. A meeting will be held on Wednesday, 22 June 2022 to discuss the way forward.</p> <p>Noted</p>	
5.8	<p>Progress report: Hawston Sport Grounds The Chairperson informed the meeting that currently they are busy building a new soccer field. The next phase will be the pavilion, but funding must still be obtained. The Chairperson will arrange a presentation to be done in the near future. Mr A Wyngaard also informed that meeting that the fencing that was taken off from the playpark in extension 3, Hawston was utilise at the sport field.</p> <p>Noted</p>	

5.9	<p>Faulty streetlights: Reported The Chairperson requested that the Ward Committee members and the general public must please report all faulty streetlights to the helpdesk. He also informed the meeting on the Citizen App which is available as a trail, and you can download it on your smart phone. The Citizen App will be formally implemented soon.</p> <p>Noted</p>	
5.10	<p>Role of Ward Committee members All the Ward Committee members received a booklet during the induction that took place 30 November 2021 as well as other Ward Committee documents including a set of the Ward Committee rules. The Chairperson requested that all the Ward Committee members familiarize them with the content and what is expected of them as Ward Committee members. They must make sure that they do report-back to their constituencies on a regular basis. Minutes of their constituency meetings reflecting the report-back must be submitted to the Ward Councillor quarterly.</p> <p>Noted</p>	
5.11	<p>Taxi Rank Hawston The Chairperson informed the meeting that a delegation of the taxi-drivers came to see the Executive Mayor regarding the issue with toilet facilities at the Hawston Taxi Rank.</p> <p>Recommended: That Mr A Wyngaard, Cllr. F Africa and Director R Williams have a discussion on the matter.</p>	<p>Cllr F Africa A Wyngaard Dir. R Williams</p>
6.1	<p>2 WARD COMMITTEE MEMBERS TO BE ELECTED FOR REPRESENTATION ON SAFETY PAN – Disaster Management</p> <p>Mr L Smith gave some background on the Safety Plan in order for the Ward Committee to understand what the purpose will be of the Ward Committee members elected to be representatives for the Safety Plan.</p> <p>The following 2 people were elected as Ward 8 representatives for the Safety Plan:</p> <ul style="list-style-type: none"> - Fisherhaven Neighbourhood Watch – Tony Snyman - Hawston Neighbourhood Watch – Lavinia Gillion <p>The elected Ward 8 representatives was nominated by Mr R McDavid and seconded by Mr M Dunston.</p> <p>Noted</p>	
6.2	<p>CCTV Policy</p> <p>Mr L Smith informed the meeting that 2 policies and 1 plan will be advertised for public comment. The cut of date for comment is 28 June 2022. Mr Smith gave some background and indicated that the Poppy Act influence the CCTV policy. Notice must be erected at public areas if they are monitored by CCTV cameras. The correct procedure must be followed. Official process starts 24 June 2022.</p> <p>Noted</p>	

7.	SCHEDULED AND PERIODIC MAINTENANCE REPORTS RECEIVED	
	<p>Mr T Steenberg gave background on the scheduled and periodic maintenance reports. A filter will be applied to the report to only list that applicable to Ward 8 before it is distributed to the Ward 8 Committee.</p> <p>With regard to gravel roads and dust control, there are R2 million available for the Fisherhaven and Kleinmond area. Mr Steenberg explained the process that is followed to decide which roads will be dust controlled. The list will be distributed to the Ward Committee members, and they need to discuss it and give feedback at the next Ward Committee to take place 1 August 2022.</p> <p>It was mentioned that both Boundary and Broadway in Fisherhaven needs grading.</p> <p>Noted</p>	
8.	WARD COMMITTEE OPERATIONAL PLAN (WCOP)	
	<p>The Ward Committee Operational Plan (WCOP) was distributed to the Ward Committee members. Mr A Wyngaard gave some background on the WCOP and requested that they discuss the document with their constituencies and then complete and submit the document to the administration no later than 8 July 2022.</p> <p>Recommended: That the Ward Committee members work through the WCOP with their constituencies and complete and submit the WCOP by no later than 8 July 2022.</p>	Ward Committee members
	Other items discussed/mentioned	
	<p>Camping at Botvlei</p> <p>Mr A Wyngaard informed the meeting that complaints was received about people camping at the Botvlei. Fire being made on the beach, cars driving on the beach and the ablution facilities. He explained that during the festive season permission was granted for the camping and all measures were put in place for the camping including mobile ablution facilities.</p> <p>The Chairperson indicated that he has no objection to the people camping at the Botvlei but it must be monitored and controlled to ensure that there are no complaints. A suggestion was to appoint a committee to monitor the situation.</p> <p>From the response form some of the Ward Committee members it seems that the problem is not with the organised and approved camping, but with those making use of the facility over weekends.</p> <p>Noted</p>	

	<p>Erf 1370 – Griqua National Conference property Mr T Swarts informed the meeting that the Griqua National Conference want to build a hall for their festivities. The zoning of the land is for residential, and they do not have the funding to have the zoning changed. Cllr Africa indicated that he would look into it.</p> <p>Noted</p>	
	<p>Contractor on the Housing Project – Hawston The Chairperson informed the meeting that the contractor must repair any faults to the buildings. A meeting will be scheduled with Cllr Africa, D Hendriks and the elected committee.</p> <p>Noted</p>	
	<p>Gabions at Lake Marina Yacht & Boat Club, Fisherhaven Recommended: That T Marx follow-up on the status of the project to put gabions at Lake Marina Yacht & Boat Club in Fisherhaven.</p>	T Marx
	<p>Ward of Thanks Mr Van Schalkwyk wanted to give thanks to Cllr Africa for all he is doing for Ward 8.</p> <p>Noted</p>	
	<p>Facilities for Pearly Shells Ms F Siljeur wanted to know when the Pearly Shells will finally get a facility, they can call their own. She also gave a word of thanks to Cllr Gillion for the transport that was arranged for them.</p> <p>Recommended: That Erf 407 be an agenda item for the next Ward Committee meeting.</p>	M Moolman
	<p>APD Hawston A word of thanks to the municipality for all they do for the disabled community and for providing sidewalks. Speed humps is still needed to ensure a safer environment for the disabled community. Two streets in need of speed humps are Willsby and Seueby streets. A site meeting must be arranged at the APD's offices in Hawston.</p> <p>Noted</p>	
	<p>Music academy Ms N Bruiners informed the meeting that on 24 June 2022 is the launch of the first non-profitable music academy in Ward 8.</p> <p>Noted</p>	
9.	<p>AGENDA ITEMS FOR NEXT MEETING Items to be discussed at next meeting to be submitted no later than 2 weeks prior to the next meeting that will take place 1 August 2022. - Erf 407, Hawston</p> <p>Noted</p>	

10.	Date of Next Meeting	
	Date of next meeting: 1 August 2022 – Ward Committee meeting – venue to be confirm, probably Hawston Library Hall at 18:00.	
	Noted	
11.	CLOSURE	
	The meeting closed at 19:50.	
	Noted	



HANGKLIP- KLEINMOND ADMINISTRATION

WARD 9

MINUTES OF THE ORDINARY WARD COMMITTEE MEETING HELD ON THURSDAY, 23 JUNE 2022
HELD AT 16:00 IN THE LIBRARY HALL, KLEINMOND

NOTULE VAN DIE GEWONE WYKSKOMITEEVERGADERING GEHOU OP DONDERDAG, 23 JUNIE 2022
OM 16:00 IN DIE BIBLIOTEEKSAAL, KLEINMOND

Councillor:	Cllr Stephen Williams	PR Councillor
Members:	Mr Chris Harding	Kleinmond Ratepayers' Association
	Ms Nydia Carelse	Proteadorp
	Ms Marie De Beer	Klein Berlyn
	Mr Botha Maree	Kleinmond Nature Conservation Association
Municipal Officials:	Mr D Lakey	Senior Manager: Kleinmond Administration
	Mr D van Rhodie	Senior Manager: Operational Services
	Ms S Antonie	Committee Official
Apologies:	Cllr G Cohen	Chairperson
	Mr Burger Malherbe	Seelane
	Mr Frazer Barry	Arts & Culture
Absent:	Mr David Peddle	Kleinmond Special Rating Area
	Mr Matthys Bekker	Kleinmond Golf Club
	Mr Thomas Snibbe	Mountain Lanes
	Mr Gideon Brits	Kleinmond Berlyn / Business Forum

1.	<u>VERWELKOMING / WELCOME</u>	ACTION & TARGET DATES
	Cllr Williams act as chairperson in the place of Cllr Cohen and welcomed everybody present. He apologized for Cllr Cohen who could not attend the meeting because of other commitments.	

	Only four members were present at the meeting. Seeing that there was not a quorum, matters on the agenda will only be discussed, but no recommendations will be made.	
	Cllr Williams offered a moment of silence with the passing of a former ward committee member, Mr Mike Botha.	Noted
2.	<u>VERSKONINGS / APOLOGIES</u>	
	Apologies : Cllr G Cohen, Mr Burger Malherbe and Mr Frazer Barry Absent: Mr David Peddle, Mr Matthys Bekker, Mr Thomas Snibbe and Mr Gideon Brits	Noted
3.	<u>CONFIRMATION OF MINUTES – 26 APRIL 2022</u>	
	The minutes of the meeting held on the 26 th of April 2022 were confirmed, proposed by Mr Botha Maree and seconded by Ms Marie De Beer.	Confirmed
4.	<u>MATTERS ARISING FROM PREVIOUS MINUTES</u>	
4.1	<u>SOCCER PRACTICING ON OPEN SPACES</u>	
	It was proposed that a meeting be set up with Cllr Els, Cllr Cohen, Mr Lakey, Mr Van Rhodie and members of Ward 9 committee to discuss the problem relating to soccer practising on open spaces. Cllr Williams will liaise with Cllr Els in this regard.	Cllr Williams
4.2	<u>ILLEGAL STRUCTURES IN MOUNTAIN VIEW</u>	
	Mr Lakey reports that according to information received from the Building Inspector, forty (40) cases have been referred to Court. There are only two Building Inspectors working from Rooiels to Kleinmond. They have to walk from door to door in Mountain View to see where illegal structures are erected. The building inspectors ask that the community assist them by reporting illegal structures, because they are currently only responding to complaints.	
	It was requested that the Building Inspector provides a detailed report on how many illegal structures have been erected, how many warnings/notices have been issued, and how many cases have been taken to Court.	Mr Lakey
5.	<u>REPORT BACK ON WARD COMMITTEE PROJECTS</u>	
	Mr Van Rhodie informed the meeting regarding the progress made with the 2021/2022 Ward Projects, as set out in the report attached to the agenda.	Noted
6.	<u>FINAL BUDGET AND IDP</u>	
	The 2022/2023 Budget and 2022/2023 Integrated Development Plan	

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	(IDP) were approved by Council.	Noted
7.	<u>PERIODIC MAINTENANCE AND SCHEDULED MAINTENANCE OF ROADS 2022/23</u>	
	Note was taken of the periodic maintenance priority list and the scheduled maintenance priority list for roads. Mr Van Rhodie informed that the sections that will be done depends on the petrol and bitumen prices.	
	It was requested that urgent attention be given to potholes and the repair of roads especially where there were pipe bursts.	Mr Van Rhodie
8.	<u>UPDATE ON WATER PIPE REPLACEMENTS AND OPERATIONAL WORK</u>	
	The tender for the replacement of water pipes must be advertised.	
	Cllr Williams reported that water meters have been replaced in Nemesia and Erica Street. The intention is to do more sections in Proteadorp. The project will continue.	
	It was reported that a water pipe runs through a house in no 63 Nemesia Avenue in Proteadorp. As a result, the owner cannot make additions. Cllr Williams and Mr Van Rhodie will visit the site.	Cllr Williams / Mr Van Rhodie
9.	<u>BABOON MANAGEMENT UPDATE FOR THE OVERSTRAND</u>	
	Cllr Williams will liaise with Cllr Els to make the information regarding the control of baboons available to Ward 9 committee members.	
	A ward committee member must be nominated in the place of the late Mr Mike Botha to represent Ward 9 on the Baboon Liaison Committee.	Cllr Cohen
10.	<u>STATUS OF PLOT CLEARING IN THE OVERSTRAND</u>	
	Mr Lakey mentioned that problems are being experienced with the contractor appointed for the clearing of plots. Only fourteen (14) plots of the forty (40) plots appearing on April month's list, were cleared. Attention is giving to this matter.	
	It was requested that feedback be given on the progress made with the review of the Plot Clearing Policy.	Cllr Cohen
11.	<u>WARD COMMITTEE SYSTEM REDESIGN</u>	
	Feedback was received from Cllr Cohen that there will be a workshop with all Ward Committees and the Mayor regarding the way forward. More information regarding communication with ward committees in between, individual meetings, site visits every second month with interested organizations, geographical blocs, etcetera, will be given by Cllr Cohen.	Noted
12.	<u>SITE VISITS TO RELEVANT AREA WITH SPECIFIC WARD COMMITTEE MEMBER</u>	

	<u>(QUARTERLY) PLUS WARD COMMITTEE MEMBER FEEDBACK AND INPUT MEETINGS</u>	
	Matter will be discussed with ward committee members at a later stage.	Noted
13.	<u>3 CS APPROACH – ITEMS ATTACHED UNDERNEATH</u>	
13.1	<u>CRIME:</u>	
13.1.1	<u>CAMERA POLICY</u>	
	Note was taken that the Camera Policy is currently being reviewed. Mr Harding will contact Cllr Cohen in this regard.	Noted
13.1.2	<u>SPECIAL RATING AREA (SRA) UPDATE</u>	
	An update on the Special Rating Area will be given at a later stage.	Noted
13.1.3	<u>SERVICES UPDATE</u>	
	Will be discussed at a later stage.	Cllr Cohen
13.1.4	<u>TWO (2) MEMBERS TO REPRESENT WARD 9 AT OVERSTRAND SAFETY PLAN</u>	
	Mr David Peddle and Mr Chris Harding were nominated to represent Ward 9 at the Overstrand Safety Plan Committee.	Noted
13.2	<u>COST AND EASE OF DOING BUSINESS</u>	
13.2.1	<u>INVESTMENT CONFERENCE</u>	
	The Investment Conference will take place from 23-24 June 2022. The matter was advertised in the media.	Noted
13.2.2	<u>WATER METER READINGS</u>	
	Feedback to be given regarding water meter readings.	Cllr Cohen
13.3	<u>COMMUNICATION</u>	
13.4	<u>INTRODUCTION OF COLLAB APP</u>	
	The matter will be discussed at a later stage.	Cllr Cohen
14.	<u>2022/2023 WARD COMMITTEE OPERATIONAL PLAN</u>	
	Ward Committee members were requested to submit their inputs on the 2022/2023 Ward Committee Operational Plan by no later than Monday, 27 June 2022.	All WC members
15	<u>GENERAL</u>	
15.1	<u>APPLICATION FOR PENSIONERS REBATE</u>	

	Enquiries were made regarding the rebate for pensioners as advertised in the media. It was suggested that the community be made aware of this matter. Cllr Williams will liaise with Cllr Cohen in this regard.	Cllr Williams
15.2	<u>CONSTRUCTION OF STRUCTURES - OVERHILLS NEW INFORMAL SETTLEMENT</u>	
	Concerns were once again expressed about structures being erected at the new informal settlement in Overhills on a daily basis.	
	The meeting was informed that structures are erected between existing structures during the night when the Red Ants are not on duty. Law Enforcement can be contacted in that case.	
	The ward committee asked that a full report be provided on how many structures there were from February this year, how many were removed and how many there are currently.	Mnr Lakey
16.	<u>CLOSURE</u>	
	The date of the next meeting will be communicated to ward committee members. The meeting closed at 17:35.	



**HANGKLIP-KLEINMOND ADMINISTRATION
WARD 10**

**MINUTES OF THE ORDINARY WARD COMMITTEE MEETING HELD ON TUESDAY, 21 JUNE 2022
AT 16:00 IN THE LIBRARY HALL, KLEINMOND**

**NOTULE VAN DIE GEWONE WYKSKOMITEEVERGADERING GEHOU OP DINSDAG, 21 JUNIE 2022
OM 16:00 IN DIE BIBLIOTEEKSAAL, KLEINMOND**

Present:	Cllr Theresa Els	Ward 10 Councillor
	Cllr Grant Cohen	Ward 9 Councillor
	Mr Stephen Williams	PR Councillor
Members:	Mr Bangikhaya Manshinga	Backyard Dwellers Association
	Ms Elmarie Strydom	Pringle Bay Ratepayers' Association
	Ms Anuta Scholtz	Rooiels Ratepayers' Association
	Ms Delia April-Endley	Mooiuitsig Betty's Bay
	Ms Maria Stoop	Pringle Bay Rewilding
	Mr Richard Gould	Sunny Seas
	Mr Wayne Jackson	Betty's Bay Residents and Ratepayers' Association
	Mr Andrew Stoy	Betty's Bay Neighbourhood Watch/Community Safety
	Mr Xolisa Njemla	Kleinmond Local Football
Municipal officials:	Mr D Lakey	Senior Manager: Kleinmond Administration
	Mr D van Rhodie	Senior Manager: Operational Services
	Ms S Antonie	Committee Official
Absent:	Mr Thobikile Koti	Overhills

1.	<u>WELCOME</u>	<u>Action & Target Date</u>
	Cllr Els welcomed all present at the meeting.	Noted
2.	<u>VERSKONINGS / APOLOGIES</u>	

	Absent: Mr Thobikile Koti	Noted
3.	<u>COMMUNICATIONS FROM THE WARD COUNCILLOR & AREA MANAGER</u>	
	<ul style="list-style-type: none"> - Cllr Els informed that Ward Committee meetings will be held every second month from now on. Ward Committee members do not need to wait for Ward meetings to raise service delivery issues with the administration. Ward Committee members are also reminded that they must make use of their unique ward committee number when reporting service delivery issues 	
	<ul style="list-style-type: none"> - Agendas and minutes of Council meetings are available on the municipal website. 	
	<ul style="list-style-type: none"> - There was a problem with municipal accounts at the beginning of the year, as problems were experienced with the contractor appointed for water meter readings. In Betty's Bay 244, Pringle Bay 132 and in Rooiels 43 water meter readings were not taken, with the result that people received high water bills. - According to the contractor, water meters are inaccessible because it is too bushy and there are snakes. Cllr Els requested ward committee members to ask residents to make their meters accessible and to clear around the meters. 	Noted
4.	<u>CONFIRMATION OF MINUTES - 26 APRIL 2022</u>	
	The minutes of the meeting held on 26 April 2022 were confirmed, proposed by Ms Strydom and seconded by Mr Gould.	Approved
5.	<u>MATTERS ARISING FROM PREVIOUS MINUTES</u>	
5.1	<u>PLOT CLEARING POLICY</u>	
	<p>Cllr Els mentioned that the progress regarding the reviewing of the Plot Clearing Policy was followed up with Mr Lester Smith. Inputs received from the public were considered and the document was reviewed by the Fire and Environmental Department. The document is submitted to the Legal Department for finalization</p> <p>The policy will not go out for public comment again. Once finalized by the Legal Department, the policy will serve before Council. Once the policy is an agenda item for Council, members will be able to access the document. Input can be done to the Councillor for Council Meeting.</p>	Cllr Els
5.2	<u>MOOIUITSIG TITLE DEEDS</u>	
	Mr Lakey reported that the progress regarding the title deeds of Mooiuitsig was followed up with the Town Planning Department and that there was a delay. The Senior Town Planner is currently busy with the lifting of the title deed conditions. When this is finalized, the transfer of the properties will take place.	
	There was a request from the homeowners in Mooiuitsig that the houses be	

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	repaired before they receive their title deeds. It was suggested that a meeting be arranged between Mr Lakey and Ms Delia April- Endley to discuss the matter with all affected parties.	Mr Lakey
5.3	<u>D VAN RHODIE – PRESENTATION RESOURCES</u>	
	Mnr Van Rhodie gave a short presentation on the resources available in the Operational Department to do services delivery in Hangklip/Kleinmond area. He mentioned the different sections (streets & stormwater, amenities, solid waste, water & sewerage, administration department, etc) and informed the meeting regarding the teams available and the responsibility of each team, the contractors appointed, the number of sewage tankers and other resources available for service delivery.	
	It was suggested that a follow up presentation by Mr Van Rhodie be presented in the new financial year.	Mr Van Rhodie
6.	<u>TOURISM – PRESENTATION MS F LLOYD</u>	
	A brief presentation was presented by Ms F Lloyd from Overstrand Tourism regarding signage in Hangklip area. She said that she and Ms Anecia Abrahams from the local Tourism office has done a quick audit the past ten days in Hangklip area. She informed that they were looking at the welcome signs, informational signage, Kogelberg Biosphere signs, baboon signs, regulatory signs, etcetera. The intention is to erect uniformed signs in Hangklip area.	
	Ms Lloyd informed the meeting with the aid of an overhead projector regarding her observation about the signs that are displayed in Rooiels, Pringle Bay and Betty's Bay.	
	It was suggested that another meeting be set up with Ms Lloyd and the respective ratepayer's associations, as well as other stakeholders to discuss the displaying of signs in Hangklip area. Cllr Els will liaise with ward committee members in this regard.	Cllr Els
7.	<u>PROGRESS ON 2021/22 WARD PROJECTS</u>	
	Mr Van Rhodie informed the meeting regarding the progress made with the 2021/2022 Ward Projects, as set out in the report attached to the agenda.	
	Mr Jackson informed that they would engage with the municipality regarding the ablution facilities in Betty's Bay, and that they intend to take over the management of the facility.	Noted
8.	<u>ELECTRIFICATION AND FORMALISATION OF OVERHILLS (JOVITO)</u>	
	Funds have been made available for the formalization of the new extension of the informal settlement in Overhills (Jovito). The matter will be referred to the Portfolio Committee.	Noted
9.	<u>TAXI RANK – LED & SITE</u>	

	Cllr Els mentioned that they were approached by the taxi association for the upgrading of the taxi rank. The taxi owners proposed that the site opposite Siyabulela Crèche be made available for a taxi rank, but that site was earmarked for housing purposes. The site for the upgrading of the clinic was also identified, unfortunately it cannot be made available.	
	The municipality proposed that the site where the current taxi rank is situated be upgraded, with a business hub for people to do business. Meetings have already been held with the taxi association, Local Economic Development (LED) and the Town Planning Department for the upgrading of the existing taxi rank. LED will now start the process to apply for funding for that purpose.	
	It was brought to the attention that the taxi association still wants the site opposite Siyabulela, and that negotiations are going on.	Noted
10.	<u>QUARTERLY REPORTS – WARD COMMITTEE MEMBERS</u>	
	Ward Committee members are requested to submit their quarterly feedback reports with their constituencies through the Ward Councillor to the municipality. This must be done on a quarterly basis. According to the Ward Committee Rules, members will lose their seat on the Ward Committee if they do not comply.	Noted
11.	<u>FINAL IDP/ SDF AND BUDGET</u>	
	Cllr Els informed that the Final Integrated Development Plan (IDP) and the five-year Spatial Development Plan (SDF) have been approved at the Council meeting in May 2022. The documents are available on the municipal website.	
	Ward Committee members referred to the Budget and requested that a detailed analysis of the budget allocations of each town in Hangklip area provided to them. The matter will be followed up.	Cllr Els / Mnr Lakey
12.	<u>ECO MONITORS – SHORT PRESENTATION/ FEEDBACK (ARNO HARMSE)</u>	
	Mr Arno Harmse from the Environmental Management Department gave a short presentation on the eco monitors project and mentioned that it is a baboon management project which started when the municipality received grant funding from Provincial Administration. They appointed four EPWP workers from Mooiuitsig and eight people from Kleinmond who has at least an interest in the environment sector. He further explained the duties of the eco monitors and informed that they started in March this year with the door-to-door distribution of educational pamphlets in Betty's Bay area. The workers are concentrating on baboonproofed bins, waste management, any other things that attract baboons (vegetable gardens, feeding of baboons, etc). A snap survey has been done from Kleinmond to Rooiels. The current project ends on 30 June 2022, and hopefully they will get funds to proceed with the project.	Noted

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	The presentation of Mr Harmse will be provided to Cllr Els and she will distribute it to ward committee members.	
	The ward committee supported the eco monitor projects and recommended that the project be continued.	Cllr Els
13.	<u>HANGKLIP VILLAGES CONSERVATION OVERLAY ZONE – FOR INPUT FROM WARD COMMITTEE MEMBERS</u>	
	Cllr Els requested ward committee members to study the document and to provide input at the next ward committee meeting, before referring it to the Portfolio Committee.	
	Mr Eldie Brink from the Rooiels Ratepayers' Association briefly informed the meeting regarding the proposed Hangklip Villages Conservation Overlay Zone.	
	Any further information in this regard can be obtained from Mr Brink.	Noted
14.	<u>R44 TRAFFIC</u>	
	Cllr Els informed that the speeding, dangerous entrances, and other traffic related problems on the R44 Main Road from Rooiels to Kleinmond was referred to the Protection & Security Services Portfolio Committee. The matter will then be taken up with the relevant Provincial Department.	Noted
15.	<u>BABOON LIAISON GROUP MEETING</u>	
	Ms Maria Stoop has been nominated to represent the Ward Committee on the Baboon Liaison Group, and she will give feedback on matters discussed by the mentioned group.	Noted
16.	<u>WASTE MANAGEMENT – BETTY'S BAY DROP OFF STATION</u>	
	The meeting was informed that the Operational Department is conducting a survey of all public refuse bins on Hangklip area.	
	Previously it had been suggested that the drop off station in Betty's Bay be closed, but concerns were raised that people would dump their rubbish at public bins or at the drop off station in Pringle Bay.	Noted
17.	<u>2022/2023 WARD COMMITTEE OPERATIONAL PLAN</u>	
	Ward Committee members were requested to provide their inputs on the 2022/2023 Ward Committee Operational Plan by no later than Monday, 27 June 2022.	Noted
18.	<u>OVERSTRAND MUNICIPAL SAFETY PLAN – WARD REPS – FOR CONSIDERATION</u>	
	Mr Wayne Jackson and Mr Thombikile Koti were nominated to represent the Ward Committee on the Review of the Overstrand Municipal Safety Plan.	Mr Lakey

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19.	<u>HANGKLIP/ KLEINMOND ROAD RE-SEAL PROGRAMME FOR 2022/23 - ATTACHED FOR CONSIDERATION</u>	
	Note was taken of the 2022/2023 Road Re-seal Programme. Mr Van Rhodie mentioned that the re-seal of roads depends on the petrol and bitumen prices.	Noted
20.	<u>PORTFOLIO COMMITTEE ITEMS:</u>	
20.1	<u>TINY HOUSE POLICY</u>	
	The Tiny House Policy was approved by Council for public participation. The draft policy will be available on the Municipal Website and the public can comment on it.	Noted
20.2	<u>INVESTMENT CONFERENCE</u>	
	The Investment Conference will take place from 23 – 24 June 2022. The event was advertised in the media. There are various municipal properties for sale or to be leased in Overstrand Municipality. The Kleinmond Caravan Park is also to be leased. The document is available on the municipal website.	Noted
20.3	<u>CAMERA POLICY</u>	
	The Camera Policy was referred to the Protection & Safety Portfolio Committee meeting. The document is available on the municipal website and is open for public comment.	Noted
21.	<u>GENERAL NOTICES</u>	
21.1	<u>INSURANCE CLAIM – OVERHILLS SOCCER FIELD</u>	
	Mr Lakey reported that he met the accessor on site the previous week. A bill of quantities will now be drafted to advertise for tenders. This process will be dealt with by the insurance company.	Noted
21.2	<u>NEXT MEETING</u>	
	The next Ward Committee meeting will be held in August 2022. The date will be communicated to the members.	Noted
22.	<u>CLOSURE</u>	
	Cllr Els thanked all for their attendance. The meeting closed at 18:00.	

Annexure K
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WARD COMMITTEE: WARD 11
WYKSKOMITEE: WYK 11

Minutes of an Ordinary Ward Committee meeting held on Tuesday, 14 June 2022, at the Council Chambers, Municipal Offices, Gansbaai at 09h00.

Notule van 'n Gewone Wykskomitee vergadering wat gehou is op Dinsdag, 14 Junie 2022, in die Raadsaal, Munisipale Kantore, Gansbaai om 09h00.

PRESENT**Committee members:**

Cllr S Fourie (Chairperson)	: Ward Councillor
Mnr / Mr Jan Germishuys	: Franskraal Neighbourhood Watch
Me / Ms Shirley Coetzee	: Pearly Beach Ratepayers' Association
Mnr / Mr Archibald Chambers	: Franskraal Ratepayers' Association
Me / Ms Elrina Versfeld	: Pearly Beach Conservancy
Me / Ms Colleen Emmenis	: Baardskeerdersbos Home Owners' Association
Mnr / Mr Alexander Mostert	: Klipfonteyn Home Owners' Association
Mnr / Mr Henry Dyers	: Buffeljachsbaai Area
Me / Ms Siegfried Venter	: Wolvengat
Me / Ms Meghan Pieterse	: Eluxolweni Youth

Officials:

F Myburgh	: Area Manager
M Swart	: Administrator
W Germishuys	: Acting Manager Operational Services
M Dyani	: Ward Committee Support

Other:

Chris Meintjies	: Observer obo Strandveld Plaaswag
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1.	WELCOME
	Cllr S Fourie welcomed those present, and Ms S Coetzee opened the meeting with prayer. Cllr S Fourie mentioned that as soon as the schedule for the ward committee meetings is available it will be distributed to the members. It was noted that the preferred time for the ward committee meetings for Ward 11 is on Tuesdays at 14h00 as decided during a previous meeting.
	NOTED
2.	APOLOGIES
2.3	No application for leave of absence was received.
	RESOLVED: That the absence of Mr Siphle Nkebe (Eluxolweni Community) be regarded as absent without leave
	NOTED

3.	CONFIRMATION OF MINUTES: 12 April 2022 and 19 April 2022
	RESOLVED: That the minutes of the meeting held on 12 April 2022 and 19 April 2022 be confirmed: Proposed: Mr A Mostert Seconded: Mr H Dyers
4	ADOPTION OF THE AGENDA
	It was Resolved That the following items be added, namely:
4.1	Soup Kitchen Buffeljags & Boundary Fence
4.2	Water meter Readings
5	MATTERS ARISING FROM PREVIOUS MINUTES: WARD COMMITTEE 12 & 19 APRIL 2022
	<i>Cllr S Fourie reported on the following items:</i>
5.1	Budget 2022/2023
	<ul style="list-style-type: none"> Comments received and response by administration <p>Ms E Versfeld thanked the Directorate Infrastructure for the response received in connection with the installation of a generator planned for 2022/2023 financial year.</p> <p>NOTED</p>
5.2	IDP 2022/2023
	<ul style="list-style-type: none"> Memorandum in terms of Regulation 3(2)(A) of the Municipal Planning and Performance Management Regulations Inputs by Pearly Beach Conservancy <p>NOTED</p>
5.3	Public Launch Site Review
	<p>Ms E Versfeld requests a list of the registered Public Launching Sites.</p> <p>Mr H Dyers requested a meeting during the Public Participation Process with the Management of the Abalone Farms in order to request funding to assist with the renovations towards the harbour.</p> <p>NOTED</p>
5.4	Ward Specific Projects – Progress Report
	<p>Mr Myburgh reported that all the projects have been completed and that the budget has been spent.</p> <p>NOTED</p>
6.	NEW MATTERS FOR INFORMATION
	<i>Cllr S Fourie reported on the following:</i>
6.1	Decisions passed by council – 25 April 2022
6.1.1	Statements & Communications by Executive Mayor

	<ul style="list-style-type: none"> • <i>Investment Conference</i> <p>NOTED</p>	
	<ul style="list-style-type: none"> • <i>Application for a Section 106 Investigation</i> <p>NOTED</p>	
	<ul style="list-style-type: none"> • <i>Special Investigation Unit (SIU)</i> <p>NOTED</p>	
6.1.2	<p>Operation of Illuminated Street Signs on various properties in the Overstrand: Deviation from paragraph 18 and 20.1(b) of the Administration of Immovable Property Policy of 2015 allowing the Municipality to temporarily renew the Lease of Portions of Municipal Properties to Directosign (North) (Pty) Ltd for a short-term period – Finalisation of the tender process</p> <p>NOTED</p>	
6.1.3	<p>Draft Water Supply and Sanitation Services By-Law, 2022</p> <p>NOTED</p>	
6.1.4	<p>Monthly Report to Council on Supply Chain Management (SCM) Policy: Paragraph 36, 16(1)(b) and 17(1)(c) and paragraph 6(7)(4)(F) of the Directions of the Disaster Management Act, March 2022</p> <p>NOTED</p>	
6.1.5	<p>Supply Chain Management Implementation Report – 2021/2022: 3rd Quarter: 1 January 2022 to 31 March 2022</p> <p>NOTED</p>	
6.1.6	<p>Quarterly Bank Account Withdrawals in terms of Section 11(4) of the MFMA for the Quarter ended March 2022</p> <p>NOTED</p>	
6.1.7	<p>Budget Report and Service Delivery and Budget Implementation Plan (SDBIP) for the Quarter ended March 2022</p> <p>NOTED</p>	
6.1.8	<p>Report on the Proposed 5th Adjustment Budget and Revised Service Delivery and Budget Implementation Plan (SDBIP) for 2021/22</p> <p>NOTED</p>	
6.1.9	<p>Investigation into the Instance of Irregular Expenditure: SCIE 2021.22.14: Non-compliance with Supply Chain Management Policy with regards to Repair of Battery Trickle Charging Unit</p> <p>NOTED</p>	

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6.1.10	Investigation into the Instance of Irregular Expenditure: SCIE 2021.22.12: Non-compliance with Supply Chain Management Policy with Regards to Supply of WEB Based Quality Monitoring System and Maintenance of Related Instruments NOTED
6.1.11	Investigation into the Instance of Irregular Expenditure: SCIE 2021.22.08: Non-compliance with Supply Chain Management Policy with Regards to: Hiring of Containers NOTED
6.1.12	Non-compliance with Clause 15 of the Overstrand Municipality Supply Chain Management (SCM) Policy: Courier Services NOTED
6.2	Ordinary Meeting of the Mayoral Committee – 30 May 2022
6.2.1	Determination of 2 July 2022 as the Date of Valuation for the New General Valuation Roll to be Implemented on 1 July 2023 Cllr S Fourie mentioned that a copy is available at the reception of the administration. He gave background on the whole process and reported that the valuation process is managed by independent valuers and that a formal notification will be distributed to unsatisfied property owners as soon as the new calculations are determined. NOTED
6.2.2	Economic and Social Development – Third Quarter Report NOTED
6.2.3	Town and Spatial Development Planning Report – March – April 2022 NOTED
6.2.4	Operational Reports NOTED
6.2.5	Tourism Monthly Report: April 2022 NOTED
6.3	Ordinary Meeting of the Council – 31 May 2022
6.3.1	Proposed Investment Incentive Policy for the Overstrand Municipality NOTED
6.3.2	Overstrand Municipality: Cemetery By-Law NOTED

6.3.3	Overstrand Municipality: Cemetery Policy NOTED	
6.3.4	Draft Overtime and Standby Policy NOTED	
6.3.5	Review of Recruitment and Selection Policy NOTED	
6.3.6	Monthly Report to Council on Supply Chain Management (SCM) Policy: Paragraph 36, 16(1)(b) and 17(1)(c) and paragraph 6(7)(4)(F) of the Directions of the Disaster Management Act, April 2022 NOTED	
6.3.7	Preferential Procurement Policy Framework Act, 2000 and the Application of Interim Measures due to the Constitutional Court Ruling of 16 February 2022 <i>Cllr S Fourie reported that it will be advertised soon</i> NOTED	
6.3.8	Writing Off of Irrecoverable Debt NOTED	
6.3.9	Municipal Owned Immovable Properties Identified for Sale and Lease by Means of a Competitive Process – Investment Conference NOTED	
6.3.10	Final Amended Integrated Development Plan (IDP) for 2022/2027 NOTED	
6.3.11	Adoption of Overstrand Spatial Development Framework: Overstrand Municipality NOTED	
6.3.12	Final Draft Water Services Development Plan for 2022/23 NOTED	
6.3.13	Revision of All Budget Related Policies of the Overstrand Municipality NOTED	
6.3.14	Grants-in-Aid: Allocation of Funding to Animal Welfare Societies for 2022/23 NOTED	

6.3.15	Proposed Overstrand Municipality Tiny House Policy NOTED	
6.3.16	Investigation into the Instance of Irregular Expenditure: SCIE 2021.22.16: Non-compliance with Supply Chain Management Policy with Regards to Baboon Management Programme NOTED	
6.3.17	Investigation into the Instance of Irregular Expenditure: SCIE 2021.22.15: Non-compliance with Supply Chain Management Policy with Regards to Advertisement in Overberg Wine Guide NOTED	
6.3.18	Investigation into the Instance of Fruitless and Wasteful Expenditure: Outstanding Amounts not Recoverable from Previous Owners for Plot Clearing Charges, after Property was Sold NOTED	
6.3.19	Investigation into the Instance of Fruitless and Wasteful Expenditure: Theft of Registration Fees for 13 December 2019 NOTED	
6.3.20	Approval for Filling of Vacancy: Municipal Manager <i>Cllr S Fourie explained the process of appointing a Municipal Manager</i> NOTED	
	NEW MATTERS FOR CONSIDERATION AND REPORT BACK TO WARD COMMITTEE	
A	Portfolio Committee: Finance & Tourism	
1.	Budget: 2022/2023 MTREF NOTED	
B	Portfolio Committee: Protection Services	
1.	Reviewing of the Overstrand Safety Plan on 23 June 2022: Nomination of two (2) members as representatives of Ward 11 on the day of the review It was Resolved: That the following two (2) members be nominated to represent ward 11 namely: Mr Barnie (Jan) Germishuys and Ms Meghan Pieterse NOTED	
C	Portfolio Committee: Local Economic Development	
1.	NONE	

D	Portfolio Committee: Community Services
1.	<p>Dumping of Domestic refuse on Streetcorners, Eluxolweni</p> <p>Cllr S Fourie reported on the item and the meeting unanimously agreed that educating the community on the awareness of the negative impact of illegal dumping on the health and environment and a more regular presence of the law enforcement department in the community and at the transfer station in Pearly Beach. It was also suggested that a notice should be included in the municipal bulletin informing residents that there is a spot fine applicable for illegal dumping.</p> <p>NOTED</p>
2.	<p>Drinking in Public & Child Abuse, Baardskeedersbos</p> <p>Ms C Emmenis pleaded with the Councillor to assist and try to resolve the issue. She mentioned that municipal property is being abused currently and gave background on the whole situation currently experienced. Cllr S Fourie mentioned that when there is an intoxicated person in a public area, SAPS must be notified in this regard.</p> <p>NOTED</p>
3.	<p>Speed Bumps in Franskraal, Seaview Drive</p> <p>It was requested that poles be planted on each side of this specific speed bump, because members of the public are currently driving around the bump on the side of the road in order to prevent to have to drive over the speed bump</p> <p>NOTED</p>
4.	<p>Franskraal sign at the Kleinbaai/Penguin Road turnoff</p> <p>Cllr S Fourie undertook to inform Mr M van Eeden of the request made.</p> <p>NOTED</p>
5.	<p>Franskraal CCTV Cameras at Parking area</p> <p>Mr Myburgh will contact the Director regarding the draft proposal and revert back to the members at the next meeting.</p> <p>NOTED</p>
6.	<p>Ward Committee Operational Plan</p> <p>Cllr S Fourie gave a thorough explanation of what the plan entails and also expressed the importance of the document. He further requested all the members to submit the information required as soon as possible to the administration.</p> <p>NOTED</p>
7.	<p>Resealing of Streets: Implementation Programme – Maintenance of Roads</p> <p>Mr Willem Germishuys gave a thorough explanation on the programme</p> <p>NOTED</p>
8.	<p>Strandveld Museum</p> <p>Mr Myburgh reported that the department: Property Administration is currently in the process of deciding on the future of the building and he further mentioned that</p>

	<p>unfortunately all the artifacts have already been removed and sold. He mentioned that he will make a request to the property administration to include the ward committee of ward 11 in the discussion before any decisions are made. He also mentioned that he is of the opinion that currently the building is at risk of vandalism and damage to the property.</p> <p>NOTED</p>	
E	Portfolio Committee: Investment & Infrastructure	
1.	<p>Renewable Energy / Alternative Energy (report included)</p> <p>NOTED</p>	
2.	<p>Water Quality, Baardskeedersbos</p> <p>Cllr S Fourie reported that the matter has been resolved.</p> <p>NOTED</p>	
3.	<p>EIA – Stormwater Outlet, Uilenkraalsmond</p> <p>Cllr S Fourie gave a thorough report on the current status.</p> <p>NOTED</p>	
4.	<p>Application for LPM, Kuslang's Restaurant</p> <p>Mr Myburgh informed the committee of the notice received from the gambling board. He gave background on the matter and informed the committee of a special meeting approximately three (3) years ago that was held where members of the public tabled their comment on the matter and mentioned that it seems that the comments were not taken into consideration with the issuing of the license.</p> <p>NOTED</p>	
5.	<p>Building Plan Applications</p> <p>Cllr S Fourie requested the members to submit any issues or matters in this regard to him in order for him to take up the matter with the relevant department.</p> <p>NOTED</p>	
8.	NOTICES	
8.1	<p>Erf 1169, 38 Christine Crescent, Franskraal, Overstrand Municipal Area: Application for Departure and Determination of an Administrative Penalty: JW van Rensburg</p> <p>NOTED</p>	
8.2	<p>Portion 20 of the Farm No. 321, Kleyn Hagekraal, Bredasdorp R43 Road, Pearly Beach: License Application: Off-consumption "Dubsons</p> <p>NOTED</p>	

8.3	<p>Remainder Portion 23 of the Farm No. 695, Uylenkraal, Caledon Division: Application for amendment of conditions of Apprval and Approved site development Plan, Rezoning, Consent Use and Determination of an Administrative Penalty: Messrs Atlas Town Planning obo LH & IH Fourie</p> <p>NOTED</p>
8.4	<p>Portion 18 of the Farm No. 679, Paapjes Valley, Caledon division, Overstrand Municipal Area: Application for the Amdendment of the Approved Site Development: Messrs WRAP Project Office obo H & N Grever</p> <p>NOTED</p>
8.5	<p>Portion 12 of the Farm No. 643, Middelberg, Caledon Division, Overstrand Municipal Area: Application for subdivision: Messrs WRAP Project Office obo Middelberg (Pty) Ltd</p> <p>NOTED</p>
	<p>Remainder Farm No. 975, Caledon Division, Overstrand Municipal Area: Application for consent Use: Town and Country Creative Land solutions obo Saurwein Wines (Pty) Ltd</p> <p>NOTED</p>
8.6	<p>Notices of Intention to Burn Ageing and Overgrown Vegetation in the Overstrand Urge the directorate Municip0al property to urgently attend to those overgrown with alien. Rather burn it.</p> <p>It was noted that Ms E Versfeld sent an email to Mr Myburgh regarding the firebreak between the property of Mr Koekemoer and Eluxolweni.</p> <p>NOTED</p>
8.7	<p>SASSA: List of Dates and Venues from July 2022 – June 2022</p> <p>Cllr S Fourie requested the members to distribute the dates to the organisations and members of the community.</p> <p>NOTED</p>
9.	<p>REPORT BACK FROM WARD COMMITTEE MEMBERS</p> <p>Cllr S Fourie reported that the Executive Mayor expects the members to give feedback to their organisations and communities on a regular basis.</p> <p>NOTED</p>
10.	<p>CORRESPONDENCE</p>
10.1	<p>Local Water is Good</p> <p>NOTED</p>
11.	<p>NEXT MEETING</p>
	<p>To be determined.</p>

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	Cllr S Fourie mentioned that as soon as the date becomes available it will be distributed to the members. NOTED	
12.	CLOSING The meeting closed at 11h15	

Annexure L
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WARD COMMITTEE: WARD 12
WYKSKOMITEE: WYK 12

Minutes of ward committee meeting held on Thursday, 23 June 2022 in the Zwelihle Community Hall at 18h00.

Notule van 'n wykskommitte vergadering soos gehou op Woensdag, 23 Junie 2022 in Zwelihle Gemeenskaap Saal om 18h00.

PRESENT

Councillors

Cllr Masibongwe Sihlahla : Chairperson
Cllr Constancy Tafu-Nwankwo : Proportional Councillor

Committee members:

Ms Nomakhaya Mgcuwe : Marikana Informal Settlement
Ms Nandipha Fukula : Freternal Ministries
Ms Nomathamsanqa Max : Zuma, Buhle & Zithande Street Committee
Mr Mafu Saula : Neighbourhood Watch
Ms Faniswa Shumane : Mandela, Qhayiya & Bonga Street
Ms Nobelungu Mpemba : Siyakha Educare
Ms Andisiwe Nstibanto : Zwelihle Youth Project
Ms Vuyiswa Mbiko : Sisulu, Sikelela and Amakhosikazi Street
Ms Zingisa Mthimde : Masiphumelele Informal Settlement

Officials:

Ms B Plaatjies : Manager: Hermanus Administration
Ms N Dyantyi : Senior Administration Officer
Ms N Nxodo : Acting Senior Housing Administration Officer

Officials & Committee members joined the meeting via virtual platform - Teams:

None

Noted

Absent without leave:

Ms Lungiswa Sithetho : Youth League

Noted

1.	WELCOME	
	The meeting was opened with a prayer and the Chairperson welcomed the ward committee members. The Chairperson informed the committee that Local Football Association would no longer be presented due non-attendance of ward scheduled meeting. Sisulu, Sikelela and Amakhosikazi Street block represented by Ms Vuyiswa Mbiko was considered from the ward waiting list. Noted	
2.	IS THE MEETING QUORATE?	
	The meeting quorate 9 ward committee members attended ward committee meeting. Noted	
3.	ADOPTION OF AGENDA	
	Adoption of 23 June 2022 agenda was supported by Ms. F Shumane and seconded Mr. M Saula. Noted	

4.	ADOPTION OF THE MINUTES OF THE PREVIOUS MEETING 21 & 25 APRIL 2022
	<ul style="list-style-type: none"> • Adoption of the ward committee meeting minutes held on the 21 April 2022 was supported by Ms. Pemba and seconded by Ms. N Mgcuwe. • Adoption of the draft IDP and Budget 2022/23 minutes held on the 25 April 2022 was supported by Mr. Mpemba and seconded by Ms .N Max <p>Noted</p>
5.	MATTERS ARISING FROM THE MEETING DATED 17 FEBRUARY 2022
	<p>5.1 Vandalism and cleanliness of ward (Standing Item) No feedback provided. Noted</p>
6.	WARD OPERATIONAL PLANS
	<p>Ms Plaatjies briefly explained the purpose of ward operational plans and ward committee members should complete the operational plans. Each committee members requires assistance to complete ward operational plans should schedule an appointment with Ms Dyantyi. He also requested Cllrs to work with ward committee members to establish the vision and the mission of their wards as required in the ward operational plans. Ms Plaatjies requested ward committee members to urgently prioritises completing the plan and submit by 27 June 2022.</p> <p>Noted</p>
7.	OVERSTRAND MUNICIPALITY SAFETY PLAN
	<p>Cllr Tafu-Nwankwo reported that according to the Deputy Mayor report in ward 6 meeting council was busy with the draft CCTV camera and drone policy. The draft policy advert will be published to a local newspapers and Overstrand Municipality website for the public to provide their comments inwriting. Comments received from public will be reviewed and the draft policy would be tabled for approval in August 2022 Council meeting.</p> <p>Noted</p>
8.	ROAD RE-SEAL PROGRAMME 2022/23
	<p>The Chairperson reported a schedule of road reseal program was received from Community Services Department upon request. According to the program the fixing of the road and potholes has been implemented in phases within Overstrand areas . He read some of the street identified and timelines indicated for completion of the project.</p> <p>Noted</p>
9.	REPORT BACK FROM WARD COMMITTEE REPRESENTATIVES
	<p>The Chairperson highlighted the importance of ward committee members reporting back to their constancies. Ward committee members should not rely on ward public meeting schedule by the Municipality. It was a crucial for ward committee members to be an active ward committee member for their constituencies, organisations, and sectoral blocks. He also would like to be invited when this report back meeting takes place. The minutes of the meetings should be submitted to Ms Dyantyi together with the attendance register. .</p> <p>Noted</p>
10.	ELECTRIFICATION OF MARIKANA INFORMAL SETTLEMENT
	<p>Cllr Tafu-Nwankwo reported that the was a funding reflecting on the draft IDP and budget 2022/23 for electrification of Informal settlement. The funding was intended for few informal settlements within KLN ,Gansbaai and Hermanus administration established by Overstrand Municipality. Marikana and Schulphoek informal settlement</p>

	<p>do not form part of the allocation as there were established informally. Ward committee members mentioned illegal connection taking place in Marikana Informal settlement has been reported and discussed at high levels of Municipality with no success. The painful side of the illegal connections was that lives has been lost and daily living of some community member has been compromised drastically.</p> <p>The Chairperson agreed with the ward committee member and mentioned that issue of installation of electricity at Marikana was a challenge. The Mayor was aware of the incidents taking place and the was no directive on the matter.</p> <p>Recommendation Electrification of Marikana Informal Settlement remains a standing agenda item.</p>	
11. CCTV CAMERAS	<p>The Chairperson mentioned that there was ward specific project allocation for installation of CCTV camera but there was no update of the project. He has noticed that the Municipality was installing CCTV cameras in other areas .He will forward an email to the relevant official to provide feedback and report back to the committee.</p> <p>Noted</p>	
12. WARD 12 SOLAR HEAT GYSER	<p>The item was listed on the ward IDP wish and was included on the agenda for discussion so that it can be considered for council meeting.</p> <p>Ward Committee members supported the idea and highlighted the fact that the installation of solar heat geysers has always been on the ward IDP wish list for many years.</p> <p>Noted</p>	
13. HIGH MAST LIGHT MASIPHUMELELE INFORMAL SETTLEMENT (SWARTDAM ROAD)	<p>A chairperson reported that after numerous requests for installation of high mast light for Masiphumelele Informal Settlement A site visit was conducted by him and the Senior. Manager: Elec Services Mr K Du Plessis to determine the need. He was told currently there was no funding available for installation of the light, but the request would be considered should the be any funds available.</p> <p>Noted</p>	
14. HOUSING	<p>Ms N Nxodo briefly explained the housing component consist of two Departments Infrastructure & Planning and Housing Administration. She briefly explained each department role and responsibilities towards housing development. She was not given items pertaining housing administration that she was required to report or discussed for tonight meeting. The Cllr was requested by Ms Nxodo when drafting agenda items, he should specify the items required for the meeting and send to the relevant official in good time for housing official to prepare update required.</p> <p>Recommendation When housing agenda is included, it should be specified what items were required to be discussed as housing has a broader mandate.</p>	
15. POLICE STATION	<p>The Chairperson reported that after intervention of the Mayor and her Deputy together with SAPS. It was concluded that SAPS would consider placing mobile police station and the Municipality would provide the site. The area for the police station has not been identified and the Deputy Mayor was given time lines by the Mayor to conclude the</p>	

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	entire project within three months Noted	
16.	NEXT MEETING	
	To be confirmed Noted	
17.	NOTICE	
	None Noted	
18.	CLOSURE	
	The meeting closed at 19:30 Noted	

WARD COMMITTEE: WARD 13
WYKSKOMITEE: WYK 13

Minutes of a Ward Committee meeting held on Tuesday, 21 June 2022, at 16:00 in the De Wet Hall, Onrus.

Notule van 'n Wykskomitee vergadering soos gehou op Dinsdag, 21 Junie 2022, om 16:00 in die De Wet saal, Onrus.

PRESENT

Ward Councillor:

Clr Charmaine Resandt : Chairperson

Committee members attended the meeting:

Mr Johan Myburgh : Vermont Coastal Path Committee
Mr Duncan Heard : Vermont RP & Environmental Association
Mr Deon van der Kooi : NG Kerk Onrus
Mr Jimmy Hattingh : Kalfieees
Ms Meredith Thornton : Onrus Vermont Special Rating Area – SRA
Ms Caroline Gabb : Onrus River Estuary Form
Mr Hennie Greeff : Onrus RPA
Ms Anne Droomer : Onverwag Neighbourhood Watch
Ms Caroline Gibbs : Retirement Villages Onrus

Committee members joining the meeting via virtual platform - Teams:

No members joined via Teams.

Officials:

Mr A Wyngaard : Senior Manager: Hermanus Administration
Ms M Moolman : Senior Administrative Officer
Mr T Marx : Senior Manager: Operational Services
Mr T Steenberg : Deputy Director: Operational Services
Mr L Smith : Senior Manager: Fire and Disaster Management and Security

1.	OPENING AND WELCOME	
	The Chairperson welcomed the Ward Committee, and the meeting was opened.	
	Noted	
2.	IS THE MEETING QUORATED?	
	Nine (9) members are present at the meeting. The meeting is thus 90% attendance and quorate.	
	Apology: Mr Theo Agenbag : Onrus River Trading Post	
	Absent: None	
	Noted	

3.	ADOPTION OF THE AGENDA	
	The Ward Committee members indicated that they approve of the agenda. Noted	
4.	ADOPTION OF MINUTES OF PREVIOUS MEETING – 12 April 2022	
	Acceptance of the minutes of 12 April 2022 was proposed by Mr D Van Der Kooi and seconded by Ms M Thornton. Noted	
4.1	MATTERS ARISING FROM THE MEETING DATED 12 APRIL 2022	
4.1.1	Point 8 of IDP list: Upgrading and maintenance of storm water and sewerage systems to include the following streets – Shearwater/Petrel(Vermont), Berg St, Armadillo, Periwinkle, Barnacle, De Chatelaine, Radyn, Bottom of R43 No comment or resolution was made. Noted	
4.1.2	Formalised parking in Ward 13 (Onrus Minimarket for example) The Chairperson informed the meeting that a site meeting was conducted by various role player and that the parking at OK Minimark is under review. It was also mentioned that there is no capital funding on the 2022/23 budget for traffic calming or parking. A site meeting will be conducted, lead by Mr D Heard, to investigate parking at the Salt Pan in Vermont. Recommended: That a site meeting be scheduled to investigate the parking at the Salt Pan in Vermont.	T Marx D Heard
4.1.3	Overstrand Municipality strategy regarding funding from Regional and National relating to invasive alien clearing. The Chairperson will discuss the matter relating to funding from Regional and National for invasive alien clearing with the Executive Mayor and will give feedback at the next Ward Committee meeting to take place in August 2022. Recommendation That the Chairperson will give feedback on the Overstrand Municipality strategy regarding funding form Regional and National relating to invasive alien clearing at the next Ward Committee meeting to take place in August 2022.	Cllr Resandt
5.	ADOPTION OF MINUTES OF PREVIOUS MEETING –21 April 2022	
	Acceptance of the minutes of 21 April 2022 was proposed by Mr D Heard and seconded by Mr J Hattingh. Noted	

5.1	MATTERS ARISING FROM THE MEETING DATED 21 APRIL 2022	
5.1.1	<p>Alien Clearing Mr A Wyngaard informed the meeting on the sections that was cleared of aliens and also mentioned the amount that was spent on the clearing of the aliens. He indicated that he will distribute a report on the funding spent in Ward 13 to the Ward Committee members.</p> <p>Recommended: That Mr A Wyngaard distributes a report to the Ward Committee members on the funding spent on the alien clearing in Ward 13.</p>	A Wyngaard
5.1.2	<p>Business sector – OK -Sidewalks A sub- committee to deal with sidewalks issues in Ward 13 was established and it was requested that they submit proposals in order for the operational team to investigate. The sub-committee consists of Mr T Marx, Mr D Heard, Mr T Agenbag, Mr J Hattingh and Cllr C Resandt.</p> <p>Recommended: That the Ward Committee request the possibility for additional parking at OK mini market to be investigated.</p>	T Marx
5.1.3	<p>Ablution facility upgrade – Onrus Beach The meeting was informed that the specification will be available tomorrow, 22 June 2022, whereafter it will be submitted to the Supply Chain Department and only thereafter time frames can be established. Mr A Wyngaard indicated that the process is done, no more changes or inputs can now be considered. R1,9 million was rolled over for this project to the next financial year. Mr A Wyngaard will provide more feedback at the August 2022 Ward Committee meeting.</p> <p>Noted</p>	
5.1.4	<p>Platform for informal job seekers</p> <p>Recommended: That Cllr Resandt will follow-up with portfolio chair, Cllr E Gillion as well as with Cllr F Africa.</p>	Cllr C Resandt
5.1.5	<p>Comments on the Draft IDP and Draft Budget that closes on 29 April 2022</p> <p>No comment or resolution was made.</p>	
6.	NEW MATTERS	
6.1	<p>Cost and Ease of Doing Business (Charmaine Resandt: Ward Councillor) What does it really mean to the community and businesses in the area? How best to access municipal systems and processes in this regard. Perceived exorbitant fees structures and red tape for example with building plans, running of events, etc.</p> <p>Chairperson gave some information on the means to get people to invest or do business in the Overstrand. She indicated that an Investment Conference</p>	

	will be held on 23-24 June 2022 that Cllr Clinton Lerm as the Portfolio Head of Investments and Infrastructure will host. Noted	
6.2	Security connection road (access) between Vermont and Onrus (Onrus Ratepayers and Homeowners Association - ORHA) Mr D Heard suggested that it will be best to get the public's input. Mr H Greeff and Mr D Heard will draft a survey and request the input of the SRA. They indicated that the draft survey form would be ready and available by the next meeting to take place during August 2022. Recommended: 1. That Mr H Greeff and Mr D Heard draft a survey form and request the input of the SRA. 2. That the draft survey form be ready and available by next meeting to take place during August 2022.	D Heard H Greeff
6.3	Ward Committee schedule for meetings 2022/23 The Chairperson informed the meeting that changes was made, and new processes were put in place. Things should be improving as from the next meeting. Dates of meeting will be confirmed once written confirmation is obtained from the Municipal Manager. Noted	
6.4	Sewerage Tank inspection / sanitation certification progress (Onrus River Estuary Forum – OREF) The Chairperson informed the meeting that the information submitted by Ms G Gabb was escalated to the relevant portfolio head and will be discussed by council. Cllr. Resandt will give feedback to Ward Committee. Noted	
6.5	Davie's Pool Parking area Mr T Steenberg informed the meeting that crusher dust will not effectively work at the Dave's Pool parking area as long-term solution, but for the interim as a short-term solution they can fill up with crusher dust. Noted	
6.6	Weekend refuse removal proposals It is requested that the Ward Committee submit a proposal to Cllr C Resandt which will then be looked at and discussed with Craig Mitchell. A sub-committee consisting of Ms. A Droomer, Ms. C Gabb, Mr. H Greeff and Ms. M Thornton was elected to deal with the weekend refuse removal and work on proposals to be submitted. The will set-up a site meeting within the next week. Noted	
6.7	By-law enforcement It was stated that By-law enforcement is critical to ensure a safe environment.	

	Noted	
6.8	<p>Eskom maintenance on grey kiosk The Ward Committee indicated that pressure must be put on Eskom to do maintenance on their grey kiosks. The Executive Mayor must act and a schedule for inspections must be provided.</p> <p>Noted</p>	
7.	NEW MATTERS	
7.1	Safety and Security	
7.1.1	<p>Foot patrols by Protection Services along coastal path The meeting was informed that more foot patrols in needed across the entire coastal path. Law-enforcement do visit the parking areas along the coastal area, but they stay in their vehicles, they do not do any foot patrols.</p> <p>Noted</p>	
7.1.2	<p>Naming of localities, numbering of benches, numbering tiles along coastal path That the areas along the coastal paths can be sign posted and numbering of the bridges or benches and coastal path could assist with identifying locations in an event of an incident happening along the coastal area. The following members were elected as a sub-committee.</p> <ul style="list-style-type: none"> - J Myburgh - D Heard - M Thornton - A Droomer <p>Recommended That the sub-committee discuss proposals and also get the input from Anina Lee.</p>	<p>J Myburgh D Heard M Thornton A Droomer</p>
7.1.3	<p>Operations to check for hideaways and sleeping localities in public open space Ms. M Thornton gave some background on the issues and problem areas they notice during the patrols done by the SRA.</p> <p>Noted</p>	
7.2	Communication	
7.2.1	<p>Communication around crime incidents</p> <p>Recommendation: The Chairperson will discuss with the Mayor and the Portfolio Head of Protection Services the problems they encounter with very negative social media comments.</p>	<p>ClIr C Resandt</p>
7.2.2	<p>Lead time for agenda items</p> <p>To be submitted to Ward Councilor. Approved agenda must be submitted to administration no later than 10 days prior to the next meeting.</p> <p>Noted</p>	

7.3	<p>2 Ward Committee members to be elected for representation on Safety Plan – Disaster Management</p> <p>Mr L Smith gave some background on the Safety Plan in order for the Ward Committee to understand what the purpose will be of the Ward Committee members elected to be representatives for the Safety Plan.</p> <p>The following 2 people were elected as Ward 13 representatives for the Safety Plan:</p> <ul style="list-style-type: none"> - Overwag Neighbourhood Watch – Ann Droomer - SRA – Meredith Thornton <p>Noted</p>	
7.4	<p>CCTV Policy and Disaster Management</p> <p>Mr L Smith informed the meeting that 2 policies and 1 plan will be advertised for public comment. The cut-off date for comment is 28 June 2022. Mr Smith gave some background and indicated that the Poppy Act influences the CCTV policy. Notice must be erected at public areas if they are monitored by CCTV cameras. The correct procedure must be followed. Official process starts 24 June 2022.</p> <p>Recommendation That Mr L Smith distribute the draft CCTV Policy to the Ward Councillors.</p>	L Smith
7.5	<p>SCHEDULED AND PERIODIC MAINTENANCE REPORTS RECEIVED</p> <p>Mr T Steenberg gave background on the scheduled and periodic maintenance reports. A filter will be applied to the report to only list that applicable to Ward 13 before it is distributed to the Ward 13 Committee.</p> <p>22 section of roads that will be re-build (scheduled maintenance) in Ward 13. Resealing of roads are the periodic maintenance.</p> <p>It was brought to the attention of the administration that Albatross Road is full of potholes and in need of repair. Mr T Steenberg requested that all input be given through to Mr T Marx so that it can be investigate.</p> <p>Noted</p>	
7.6	<p>Ward Committee Operational Plan (WCOP)</p> <p>The Ward Committee Operational Plan (WCOP) was distributed to the Ward Committee members. Mr A Wyngaard gave some background on the WCOP and requested that they discuss the document with their constituencies and then complete and submit the document to the administration no later than 8 July 2022.</p> <p>Recommended: That the Ward Committee members work through the WCOP with their constituencies and complete and submit the WCOP by no later than 8 July 2022.</p>	Ward Committee members

	Other items mentioned/discussed	
	<ul style="list-style-type: none"> - Online fraud Ms A Droomer informed the meeting that SAPS are very concerned about the online fraud that is happening. Information session will be arranged for the interested parties. - Safety and Security Mr D Van Der Kooi informed the meeting that there is an element in Onrus who is threatening people. He has a very aggressive personality. People must try and avoid him as he is capable of actioning his threats. - Disabled sign at Davies Pool Ms M Thornton conveyed a word of thanks to the administration for erecting the disabled sign at Davies Pool, Onrus. 	
8.	DATE OF NEXT MEETING	
	The next Ward Committee meeting will be Tuesday, 2 August 2022.	
9.	CLOSURE	
	The meeting closed at 18:00	
	Noted	

Annexure N
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WARD COMMITTEE: WARD 14 WYKSKOMITEE: WYK 14

Minutes of an Ordinary Ward Committee meeting held on Monday, 13 June 2022, at the Council Chambers, Municipal Offices, Gansbaai at 16h00.

Notule van 'n Gewone Wykskomitee vergadering gehou is op Maandag, 13 Junie 2022, in die Raadsaal, Munisipale Kantore, Gansbaai om 16h00.

PRESENT

Committee members:

Ald Riana de Coning (Chairperson)	: Ward Councillor
Me / Ms Marianna Mostert	: Kleinbaai See en Tee Kring
Mnr / Mr Hermanus Johannes van Dyk (<i>virtually</i>)	: Gansbaai Marine Empowerment Trust
Me / Ms Dianne Margaret Galant	: Blompark/Beverley hills
VACANT	: Gansbaai Primary School
VACANT	: Silwerjare
Mnr / Mr Johannes (Hanri) Joubert	: Dutch Reformed Church / NG Kerk
Mnr / Mr Ivan Cornelius	: Blompark Neighbourhood Watch
Me / Ms Helena Wolvaardt	: Gansbaai Early childhood Development
Mnr / Mr Gerard Nortier	: Kleinbaai Ratepayers' Association
Mnr/Mr Eric de Villiers	: De Kelders/Perlemoenbaai Ratepayers' Association

Officials:

F Myburgh	: Area Manager
M Swart	: Administrator
W Germishuys	: Acting Manager Operational Services
M Dyani	: Ward Committee Support
G Cohen (<i>virtually</i>)	: Speaker

1.	WELCOME
	<p>Ald de Coning welcomed those present and opened the meeting with prayer. Ms Edna van der Linde was congratulated on her achievement of a Certificate in Business Management and Mr Buks Minnie for his long service of 15 years and Mr S Ndabene for his long service achievement of 30 years.</p> <p>Ald de Coning also mentioned that she has decided to stepdown from her position as councillor sometime during the year. As there are projects which she would like to see completed she is not yet certain of when exactly it will be, but mentioned that she will keep members of the committee informed.</p> <p style="text-align: center;">NOTED</p>
2.	APOLOGIES
2.1	<p>Resignation of Mr N Pedro as ward committee representative of the Gansbaai Primary School</p> <p style="text-align: center;">NOTED</p>
2.2	<p>Resignation of Mr Rodney du Plessiss as ward committee representative of the De Kelders/Perlemoenbaai Ratepayers' Association and introduction of the new ward</p>

	committee representative Mr Eric de Villiers of the De Kelders/Perlemoenbaai Ratepayers' Association NOTED
2.3	Applications for leave of absence were received from Ms Chantel Botha (Kleinbaai Ratepayers' Association), secundi Mr Gerard Nortier attended the meeting. Ald de Coning explained the process of a replacement representative from an organisation on the ward committee. She stressed the importance of the position and that it should not be left vacant. RESOLVED: That leave of absence be granted to Chantel Botha (Kleinbaai Ratepayers' Association) NOTED
3.	CONFIRMATION OF MINUTES: 12 April 2022 and 19 April 2022 RESOLVED: That the minutes of the meeting held on 12 April 2022 and 19 April 2022 be confirmed: Proposed: Ms D Galant Seconded: Ms H Wolvaardt
4	ADOPTION OF THE AGENDA
4.1	Kleinbaai Dog Walk Area to be added to the agenda as item 7.E.5 Water meter readings to be added to the agenda as item 8.8
5	MATTERS ARISING FROM PREVIOUS MINUTES: WARD COMMITTEE 12 & 19 APRIL 2022 <i>Ald de Coning reported on the following items:</i>
5.1	Budget 2022/2023 <ul style="list-style-type: none"> Comments received and response by administration Ald de Coning mentioned that the Budget report is available on the internet and that there are three (3) comments compiled in the document relating to Ward 14 NOTED Tariffs – Kleinbaai Public Boat Launching site – comments received Ald de Coning reported on the tariff relief for small scale fishers and also emphasized that the option of paying for six (6) months instead of annually should also result in a form of relief. NOTED
5.2	IDP 2022/2023 <ul style="list-style-type: none"> Comments received and response by administration

	<p>Ald de Coning mentioned that these comments can be viewed in the Agenda of the Council meeting held on 30 May 2022.</p> <p>NOTED</p>
	<ul style="list-style-type: none"> • Memorandum in terms of Regulation 3(2)(A) of the Municipal Planning and Performance Management Regulations <p>Ald de Coning reported that the information can be viewed in the Agenda of the Mayrol meeting held on 30 May 2022. She also mentioned that the next cycle for the IDP will commence in August 2022.</p> <p>NOTED</p>
5.3	Ward Specific Projects – Progress Report
	<p>Mr Myburgh reported that the projects have been completed and that the budget has been spend.</p> <p>NOTED</p>
6.	NEW MATTERS FOR INFORMATION
	<i>Ald de Coning reported on the following items</i>
6.1	Decisions passed by council – 25 April 2022
6.1.1	Statements & Communications by Executive Mayor
	<ul style="list-style-type: none"> • <i>Investment Conference</i> <p>NOTED</p>
	<ul style="list-style-type: none"> • <i>Application for a Section 106 Investigation</i> <p>NOTED</p>
	<ul style="list-style-type: none"> • <i>Special Investigation Unit (SIU)</i> <p>NOTED</p>
6.1.2	<p>Operation of Illuminated Street Signs on various properties in the Overstrand: Deviation from paragraph 18 and 20.1(b) of the Administration of Immovable Property Policy of 2015 allowing the Municipality to temporarily renew the Lease of Portions of Municipal Properties to Directosign (North) (Pty) Ltd for a short-term period – Finalisation of the tender process</p> <p>NOTED</p>
6.1.3	Draft Water Supply and Sanitation Services By-Law, 2022
	NOTED

6.1.4	<p>Monthly Report to Council on Supply Chain Management (SCM) Policy: Paragraph 36, 16(1)(b) and 17(1)(c) and paragraph 6(7)(4)(F) of the Directions of the Disaster Management Act, March 2022</p> <p>NOTED</p>
6.1.5	<p>Supply Chain Management Implementation Report – 2021/2022: 3rd Quarter: 1 January 2022 to 31 March 2022</p> <p>NOTED</p>
6.1.6	<p>Quarterly Bank Account Withdrawals in terms of Section 11(4) of the MFMA for the Quarter ended March 2022</p> <p>NOTED</p>
6.1.7	<p>Budget Report and Service Delivery and Budget Implementation Plan (SDBIP) for the Quarter ended March 2022</p> <p>NOTED</p>
6.1.8	<p>Report on the Proposed 5th Adjustment Budget and Revised Service Delivery and Budget Implementation Plan (SDBIP) for 2021/22</p> <p>NOTED</p>
6.1.9	<p>Investigation into the Instance of Irregular Expenditure: SCIE 2021.22.14: Non-compliance with Supply Chain Management Policy with regards to Repair of Battery Trickle Charging Unit</p> <p>NOTED</p>
6.1.10	<p>Investigation into the Instance of Irregular Expenditure: SCIE 2021.22.12: Non-compliance with Supply Chain Management Policy with Regards to Supply of WEB Based Quality Monitoring System and Maintenance of Related Instruments</p> <p>NOTED</p>
6.1.11	<p>Investigation into the Instance of Irregular Expenditure: SCIE 2021.22.08: Non-compliance with Supply Chain Management Policy with Regards to: Hiring of Containers</p> <p>NOTED</p>
6.1.12	<p>Non-compliance with Clause 15 of the Overstrand Municipality Supply Chain Management (SCM) Policy: Courier Services</p> <p>NOTED</p>
6.2	<p>Ordinary Meeting of the Mayoral Committee – 30 May 2022 <i>Ald R de Coning reported on the following items:</i></p>
6.2.1	<p>Economic and Social Development – Third Quarter Report</p> <p>NOTED</p>

6.2.2	Town and Spatial Development Planning Report – March – April 2022 NOTED
6.2.3	Tourism Monthly Report: April 2022 NOTED
6.2.4	Operational Reports NOTED
6.2.5	Determination of 2 July 2022 as the Date of Valuation for the New General Valuation Roll to be Implemented on 1 July 2023 NOTED
6.3	Ordinary Meeting of the Council – 31 May 2022 <i>Ald R de Coning reported on the following items:</i>
6.3.1	Proposed Investment Incentive Policy for the Overstrand Municipality NOTED
6.3.2	Overstrand Municipality: Cemetery By-Law NOTED
6.3.3	Overstrand Municipality: Cemetery Policy NOTED
6.3.4	Draft Overtime and Standby Policy NOTED
6.3.5	Review of Recruitment and Selection Policy NOTED
6.3.6	Monthly Report to Council on Supply Chain Management (SCM) Policy: Paragraph 36, 16(1)(b) and 17(1)(c) and paragraph 6(7)(4)(F) of the Directions of the Disaster Management Act, April 2022 NOTED
6.3.7	Preferential Procurement Policy Framework Act, 2000 and the Application of Interim Measures due to the Constitutional Court Ruling of 16 February 2022 NOTED
6.3.8	Writing Off of Irrecoverable Debt NOTED

6.3.9	Municipal Owned Immovable Properties Identified for Sale and Lease by Means of a Competitive Process – Investment Conference NOTED
6.3.10	Final Amended Integrated Development Plan (IDP) for 2022/2023 NOTED
6.3.11	Adoption of Overstrand Spatial Development Framework: Overstrand Municipality NOTED
6.3.12	Final Draft Water Services Development Plan for 2022/23 NOTED
6.3.13	Revision of All Budget Related Policies of the Overstrand Municipality NOTED
6.3.14	Grants-in-Aid: Allocation of Funding to Animal Welfare Societies for 2022/23 NOTED
6.3.15	Proposed Overstrand Municipality Tiny House Policy <i>It was requested to distribute the policy to the members. A Question was raised on where such houses are allowed to be erected and it was also mentioned that such a house has already been built in Baardskeerdersbos. Ald de Coning explained that all buildings are erected with the approval of building plans and in accordance with the stipulations of the building regulations.</i> NOTED
6.3.16	Investigation into the Instance of Irregular Expenditure: SCIE 2021.22.16: Non-compliance with Supply Chain Management Policy with Regards to Baboon Management Programme NOTED
6.3.17	Investigation into the Instance of Irregular Expenditure: SCIE 2021.22.15: Non-compliance with Supply Chain Management Policy with Regards to Advertisement in Overberg Wine Guide NOTED
6.3.18	Investigation into the Instance of Fruitless and Wasteful Expenditure: Outstanding Amounts not Recoverable from Previous Owners for Plot Clearing Charges, after Property was Sold NOTED

6.3.19	Investigation into the Instance of Fruitless and Wasteful Expenditure: Theft of Registration Fees for 13 December 2019 NOTED
6.3.20	Approval for Filling of Vacancy: Municipal Manager NOTED
7.	NEW MATTERS FOR CONSIDERATION AND REPORT BACK TO WARD COMMITTEE <i>Ald R de Coning reported on the following items:</i>
7.A	Portfolio Committee: Finance & Tourism
1.	Budget: 2022/2023 MTREF Ald de Coning draws the attention of the members to the Blompark Housing Budget. NOTED
2.	Tourism – Danger Point Lighthouse Ald de Coning reported that the Lighthouse will be open from 16 June 2022 to 19 June 2022 to the general public and mentioned that Memorandum of Operation, between the Overstrand Municipality and Transnet must still be developed, before the lighthouse can be operational on a permanent basis. The Overstrand Municipal Council will consider these proposals shortly. NOTED
7.B	Portfolio Committee: Protection Services
1.	K53 Development Ald de Coning reported that the offices have already been completed as well as the area where clients can write their "learners Licenses". She mentioned that the equipment for the fingerprints and eye testing have been negotiated between the Overstrand department of traffic and the Road Traffic Management Provincial department, but that it is not yet delivered. She further mentioned that the track for the vehicle testing station is currently in the developing stage. She thanked the administration and specifically Mr Myburgh for the top of the range track that are being constructed for Gansbaai. It should be noted that 3 vacant positions in the establishment needs to be filled, before the K53 can be fully operational. NOTED
2.	Reviewing of the Overstrand Safety Plan on 23 June 2022: Nomination of two (2) members as representatives of Ward 14 on the day of the review It was Resolved: That the following two (2) members be nominated to represent ward 14 namely: Mr Ivan Cornelius and Mr Gerard Nortier NOTED

7.C	Portfolio Committee: Local Economic Development
1.	<p>Planter Boxes – Distribution of Planter Boxes</p> <p>Ald de Coning reported that planter boxes were received and already distributed. Ald de Coning gave Ms Gretha Hanekom from IMED, an NPO who partnered with Overseas Companies, time to introduce the organisation and explain more about the vegetable home gardens projects where their focus is to uplift members of the community by empowering them with the skills to be self-sustainable and also teach them how to earn an income from the skills acquired.</p> <p>NOTED</p>
7.D	Portfolio Committee: Community Services
1.	<p>Blompark: Beneficiaries: IRDP</p> <p>Ald de Coning reported on the different categories on the list of beneficiaries for Blompark</p> <p>NOTED</p>
2.	<p>Blompark Housing Development: New Phase</p> <p>Ald de Coning reported that a new contractor has been appointed and that the housing project Fase 2 is going ahead as planned.</p> <p>NOTED</p>
3.	<p>Speed Bumps</p> <p>Ald de Coning mentioned that there is a huge demand for speed bumps in all suburbs. Overstrand Municipality does not have a formal “speed bump” policy at this stage and the operational department determines the relevance in accordance with the ranking list</p> <p>Mr G Nortier requested the visibility of law enforcement and traffic officers instead of more speed bumps that has an enormous cost implication to the Municipality.</p> <p>Mr Ivan Cornelius requested an urgent meeting with the Operational Manager with regard to the STOP Sign at Roos slot, Blompark, which are totally being ignored and therefore requests a speedbump or something similar that can slow down the traffic.</p> <p>NOTED</p>
4.	<p>Ward Committee Operational Plan</p> <p>Ald de Coning referred to the enquiry received from Mr HJ van Dyk on the absence of a meeting schedule for meetings of the ward committees in the Overstrand and that he expressed every-one’s frustration at this stage. Ald de Coning explained that the Executive Mayor has informed them that a schedule will be made available soon and that it will be distributed to the members as soon as it becomes available in order for members to diarize the dates.</p> <p>NOTED</p>

5.	<p>Resealing of Streets: Implementation Programme – Maintenance of Roads</p> <p>The list has been presented to the members and Ald De Coning explained the importance that members report back to their respective groups, in order for the public to understand the implementation of the program.</p> <p>NOTED</p>
7. E	<p>Portfolio Committee: Investment & Infrastructure</p>
1.	<p>Renewable Energy / Alternative Energy (report included)</p> <p>Ald de Coning reported on the Municipal Energy Resilience Programme (MERP)</p> <p>NOTED</p>
2.	<p>Dilapidated Buildings (Dorpskombuis)</p> <p>Ald de Coning has reported the problem of dilapidated buildings in Gansbaai town centre, to the MMC of Investment and Infrastructure. Ald de Coning reported that she has been informed that the building plans for the renovations have already been submitted to the building department three (3) months ago. She also mentioned that the building previously known as "Susan's Cafe" has also been reported to the Building Department and that she will report on the outcome as soon as she receives the report. Mr G Nortier reported that the building on Kusweg 6, Kleinbaai is dangerous and that it should also be brought to the attention of the Building Department.</p> <p>NOTED</p>
3.	<p>Kleinbaai toegangspad/Van Dyk Street – pedestrians</p> <p>Ald de Coning reported on the difficulties experienced with pedestrians walking on the tarred surface of the narrow road in this area. The general opinion of the members present is that law enforcement must be implemented on a regular basis in the area.</p> <p>NOTED</p>
4.	<p>Request – Fencing of Farmers market</p> <p>Ald de Coning reported that there is no budget available for this project yet. The project needs to be first registered in the forthcoming IDP.</p> <p>NOTED</p>
5.	<p>Erf 316, Kleinbaai: Pedestrian Foot Paths for Dogs</p> <p>Ald de Coning gave background on the project and Mr Myburgh reported on the current status of the project.</p> <p>It was Recommended: That local residents of Kleinbaai be allowed an opportunity to comment on the proforma establishment of pedestrian access routes that could also be used for walking dogs on the public open space known as Erf 316, Kleinbaai.</p> <p>NOTED</p>

8.	NOTICES
8.1	Erf 1183 , 15 Bester Crescent, Van Dyksbaai, Overstrand Municipal Area: Application for Departure: C&C Pio NOTED
8.2	Erf 271 , 45 Kus Road, Gansbaai: Application for Removal of Restrictive Title Deed Conditions, Departure and Determination of and Administrative Penalty: Me Planners obo M Nel NOTED
8.3	Erf 146 , 2 Mark Street, Gansbaai, Overstrand Municipal Area: Application for Consent Use, Departure and Determination of an Administrative Penalty: ME Planners obo Mr J & MM Steenkamp It was reported that the due date for objections/comments were extended to the end of June 2022. NOTED
8.4	Erf 1082 , 33 Kampeer Street, Blompark NOTED
8.5	Erf 142 , 26 Kabeljou Street, Kleinbaai NOTED
8.6	Notices of Intention to Burn Ageing and Overgrown Vegetation in the Overstrand NOTED
8.7	SASSA: List of Dates and Venues from July 2022 – June 2022 NOTED
8.8	Meter Readings Ald de Coning requested the members to inform their organisations and communities to please distribute the date of the meter readings and to specifically communicate the part where the members of the public (should the water meter be installed on their property still) must give the readers access to their water metres in order to take an accurate reading. The importance of the community's role in the quest for reliable information, is stressed. NOTED
9.	REPORT BACK FROM WARD COMMITTEE MEMBERS Ds Hanri Joubert reported on the challenges experienced by Badisa and elaborated on the urgent social development need the community of Gansbaai has.

	<p>Ald de Coning explained that although social services is not the mandate of local government, it is a very crucial service and fully supported by OM and the LED department. She requested that Ds Hanri arranged for Badisa to send a report on their urgent needs and challenges, that could be submitted to the MMC LED and the Executive Mayor.</p> <p>NOTED</p>	
10.	CORRESPONDENCE	
10.1	Local Water is Good	
	NOTED	
11.	NEXT MEETING	
	To be determined	
	NOTED	
12.	CLOSING	
	The meeting closed at 18h30	

S Swart

From: Tosca Korver
Sent: Wednesday, 13 July 2022 08:44
To: S Swart
Subject: FW: Homeless people and vagrants: Opvolg

Hello Susan,

Kan jy asb hierdie ook onder statements plaas vir Mayco. Item is: Homeless people and Vagrants as discussed with Tobie Louw, attached email.

Kind regards

Tosca Korver
PA: Mayor's office
Overstrand Municipality

T: +27 (0) 28 313 8058
E: akorver@overstrand.gov.za



From: Annelie Rabie <annelierabie@overstrand.gov.za>
Sent: Monday, 11 July 2022 15:08
To: thlouw@gmail.com
Cc: Tosca Korver <akorver@overstrand.gov.za>
Subject: RE: Homeless people and vagrants: Opvolg

Dankie Tobie

Tosca, kan jy asb dagboek vir Mayco 25^{ste}.

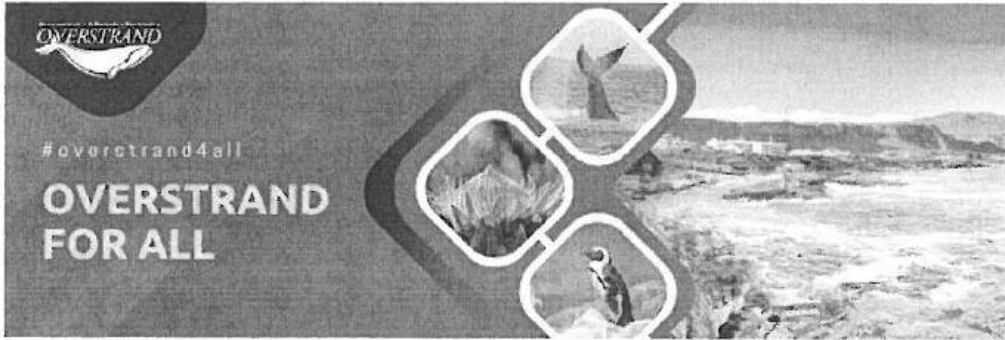
Regards,

(electronically send and therefor not signed in person)

Dr Annelie Rabie
Executive Mayor
Overstrand Municipality

T: +27 (0) 28 313 8011
 E: annelierabie@overstrand.gov.za

Alternatively contact Tosca Korver
 PA: Mayoral Office
 T: + 27 (0) 28 313 8058
akorver@overstrand.gov.za



From: thlouw@gmail.com <thlouw@gmail.com>
Sent: Saturday, 09 July 2022 13:36
To: Annelie Rabie <annelierabie@overstrand.gov.za>
Subject: RE: Homeless people and vagrants: Opvolg

Tosca,
 Net om te bevestig. Ek is van vandag weg op vakansie en terug teen 20 Julie.
 Groete

Tobie Louw PrEng
 +27 82 570 6815 (M)
 +27 21 013 0207 (H)
thlouw@gmail.com

From: Annelie Rabie <annelierabie@overstrand.gov.za>
Sent: Thursday, 07 July 2022 13:15
To: thlouw@gmail.com
Subject: RE: Homeless people and vagrants: Opvolg

Middag Tobie
 Ek stem saam met jou.
 Ek hardloop klein bietjie rond maar sal Maandag met Dir Michaels opvolg sodat ons dit aan die gang kan kry.
 Ek sal dan weer met jou praat.

Tosca, kan jy asb Maandag opvolg dat ek vinnig met Dir Michaels praat en daarna na Mnr Louw teruggaan.

Regards,

3/3

(electronically send and therefor not signed in person)

Dr Annelie Rabie
Executive Mayor
Overstrand Municipality

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E: annelierabie@overstrand.gov.za

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akorver@overstrand.gov.za



From: thlouw@gmail.com <thlouw@gmail.com>
Sent: Thursday, 07 July 2022 09:59
To: Annelie Rabie <annelierabie@overstrand.gov.za>
Subject: Homeless people and vagrants: Opvolg

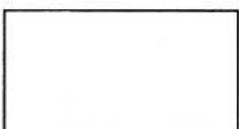
Goeie more Annelie,

Net weer om baie dankie se vir nou die dag se gesels oor die hawelose mense. Hoe sien jy moet ons die saak vorentoe neem? Soos ek laas gese het stel ek voor 'n klein groep van Forum, WCBC, HPP en OM. Ek vind altyd groot vergaderings belemmer die vloei van goeie idees.

Ek is weg met vakansie tussen 10 en 20 Julie.

Groete

Tobie Louw PrEng
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thlouw@gmail.com



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