



**ORDINARY MEETING OF THE MAYORAL  
COMMITTEE**

**GEWONE VERGADERING VAN DIE  
BURGEMEESTERSKOMITEE**

**INTLANGANISO YESIQHELO YEKOMITI  
KASODOLOPHU**

**MINUTES / NOTULE /**

**IMIZUZU**

**DATE / DATUM / UMHLA : 25 JULY / JULIE / JULAYI 2022**  
**VENUE / PLEK / INDAWO : BANQUETING HALL,  
CIVIC CENTRE, HERMANUS**  
**TIME / TYD / IXESHA : 10:05**

# OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

**MINUTES OF AN ORDINARY MEETING OF THE  
MAYORAL COMMITTEE  
HELD IN THE BANQUETING HALL  
ON 25 JULY 2022, AT 10:05**

---

**PRESENT:**

Councillors were present as per attached attendance register.

**OFFICIALS PRESENT:**

Mr D O'Neill, Municipal Manager  
Ms D Arrison, Director : Management Services  
Ms S Reyneke-Naudé, Director : Finance  
Mr N Michaels, Director : Protection Services  
Mr S Madikane, Director : Economic Development & Tourism  
Mr R Williams, Director : Community Services  
Mr D Hendriks, Acting Director : Infrastructure & Planning  
Ms H van Tonder, Manager : Council Support Services  
Ms N Nomaqhula, General Assistant : Auditorium  
Ms S Swart: Administrative Officer : Council Support Services

---

**MINUTES/.....**

OVERSTRAND MUNICIPALITY  
ATTENDANCE REGISTER

MAYORAL COMMITTEE MEETING

25 JULY 2022

ALDERMAN/COUNCILLORS	SIGNATURE
RABIE, AL	
AFRICA, F	
GILLION, E	
LERM, CH	
NTSABO, L	
NUTT, R	

**1. OPENING**

The Executive Mayor, Ald A Rabie, opened the meeting and the Municipal Manager, Mr D O'Neill, read the convening notice. The Executive Mayor allowed a moment of silence.

**2. APPLICATIONS FOR LEAVE OF ABSENCE**

None

**3. CONFIRMATION OF MINUTES****3.1 Minutes of an Ordinary Meeting of the Mayoral Committee held on Monday, 27 June 2022 at 10:00****RESOLVED:**

that the Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Monday, 27 June 2022 at 10:00, be confirmed.**

**4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR / DEPUTY EXECUTIVE MAYOR****(a) Ward Committee Minutes : June 2022 : Wards 1 – 14**

Noted

**(b) Homeless People and Vagrants : Correspondence with Mr Tobie Louw**

Noted. The Executive Mayor requested Cllr L Ntsabo to call a meeting in this regard and that this matter be discussed at the next meeting of the Protection Services portfolio.

**5.  
SIGNED PERFORMANCE AGREEMENTS OF THE MUNICIPAL MANAGER AND  
SECTION 56 (DIRECTORS) APPOINTEES FOR 2022/23**

2/12/1

RG Louw

Senior Manager: Strategic Services

11 July 2022

(028) 313 8071

---

**EXECUTIVE SUMMARY**

The purpose of this report is for Council to note the signed performance agreements of the Municipal Manager and Section 56 (Directors) appointees for the 2022/23 financial year.

**RECOMMENDATION TO THE COUNCIL:**

that the signed performance agreements of the Municipal Manager and Section 56 (Directors) appointees for 2022/23 **be noted**.

**RESPONSIBLE OFFICIAL :**

**RG LOUW**

**TARGET DATE FOR IMPLEMENTATION :**

**27 JULY 2022**

6.  
**FREEDOM OF ENTRY TO HERMANUS TO 22 ESQUADRON, YSTERPLAAT AIR  
FORCE BASE**

10/1/3/1

D O'Neill

11 July 2022

Municipal Manager

(028) 313 8000

---

**EXECUTIVE SUMMARY**

The purpose of this report is to motivate the conferment of the Freedom of Entry to Hermanus to 22 Esquadron, Ysterplaat Air Force Base and to obtain approval for costs that will be incurred due to the ceremony.

**RECOMMENDATION TO THE COUNCIL:**

1. that the conferment of the Freedom of Entry to Hermanus on 22 Esquadron, Ysterplaat Air Force Base **be approved**; and
2. that the expenses regarding the Freedom of Entry to Hermanus activities **be approved**.

**RESPONSIBLE OFFICIAL :**

**D O'NEILL**

**TARGET DATE FOR IMPLEMENTATION :**

**10 AUGUST 2022**

7.

**A PORTION OF ERF 645 HERMANUS (SITUATED IN MAIN ROAD, HERMANUS):  
DEVIATION FROM PARAGRAPHS 26 AND 41 OF THE ADMINISTRATION OF  
IMMOVABLE PROPERTY POLICY OF 2015 – OVERSTRAND TAXI ASSOCIATION**

7/2/3/1

**S Madikane****Director : LED****13 July 2022****(028) 313 8066**

---

**EXECUTIVE SUMMARY**

To obtain approval for the deviation from conditions contained in paragraphs 4, 24, 36, 40 and 41 of the Administration of Immovable Property Policy of 2015 in order to:

- (a) waive any rental/compensation payable (paragraph 26); and
- (b) waive the Municipality's claim for the payment of rates and taxes and services charges (paragraph 41);

in order for the Municipality to enter into a memorandum of agreement with the Overstrand Taxi Association (hereinafter referred to as "OTA") for the use of floor space, free of charge, in the municipal building situated in Main Road, Hermanus, at the Hermanus Taxi Rank (hereinafter referred to as the "room"), for a period of 1 (one) year to use for administrative purposes.

**RECOMMENDATION TO THE COUNCIL:**

that the deviation from paragraphs 26 and 41 of the Administration of Immovable Property Policy of 2015 in order for the Municipality to enter into a memorandum of agreement with the Overstrand Taxi Association to use a portion of a room, free of charge, in the municipal building used by the Municipality's Social Development Department situated, on a portion of Erf 645 Hermanus, for administrative purposes, **be approved.**

**RESPONSIBLE OFFICIAL :****G SMIT****TARGET DATE FOR IMPLEMENTATION :****1 AUGUST 2022****TARGET DATE TO INFORM APPLICANT :****25 JULY 2022**

**8.  
DRAFT PROCESS PLAN FOR INTEGRATED DEVELOPMENT PLANNING AND  
BUDGET PREPARATION FOR 2022/2027**

2/12/1

RG Louw

18 July 2022

Senior Manager: Strategic Services

(028) 313 8071

---

**EXECUTIVE SUMMARY**

The purpose of this report is for Council to note the draft Process Plan for Integrated Development Planning (IDP) and Budget preparation for 2022/2027.

**RECOMMENDATION TO THE COUNCIL:**

1. that the draft Process Plan for Integrated Development Planning and Budget preparation for 2022/2027 **be noted**;
2. that the draft Process Plan be advertised for public comment; and
3. that the final Process Plan be tabled to Council for approval in August 2022.

**RESPONSIBLE OFFICIAL :**

**RG LOUW**

**TARGET DATE FOR IMPLEMENTATION :**

**28 JULY 2022**

**9.  
MEMORANDUM OF AGREEMENT BETWEEN OVERSTRAND MUNICIPALITY AND  
NATIONAL DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE**

9/1/2/2

**S Madikane**  
**14 July 2022**

**Director: Economic and Social Development**

**(028) 313 8066**

---

**EXECUTIVE SUMMARY**

The Hermanus new Harbour development and its existence pose a substantial economic advantage for the area in agriculture and tourism-related activities. The report intends to provide Council with information that will assist in making an informed decision in entering into a Memorandum of Agreement with the Department of Public Works and Infrastructure (DPWI) for three years and as stipulated in the contents of the document.

**RECOMMENDATION TO THE COUNCIL:**

1. that the draft MOA **be noted**;
2. that Council agrees in principle to the Hermanus Harbour Multi-Purpose Centre project;
3. that the Municipal Manager be authorised to negotiate and sign an agreement with the Department of Public Works and Infrastructure for the period of three (3) years as stipulated in the MOA;
4. that, the management and operations of the Multi-Purpose Centre be conducted in the spirit as espoused in the MOA; and
5. that LED, in consultation with the Municipal Manager and Mayoral Committee, develop a project plan detailing staff component, management structure and functions involved, as well as a monthly programme for implementation and submission to Council and DPWI, on a regular basis.

**RESPONSIBLE OFFICIAL:**

**S MADIKANE**

**TARGET DATE FOR IMPLEMENTATION:**

**15 AUGUST 2022**

**PORTFOLIO COMMITTEE :**

**PROTECTION SERVICES**

**Chairperson :**

**Cllr L Ntsabo**

**Committee Members :**

**Cllrs H Lombard, S Fourie,  
C Tafu-Nwonkwo & M Grimbeek**

1.  
**MONTHLY MONITORING REPORT FOR THE PERIOD 01 – 31 MAY 2022:  
DIRECTORATE: PROTECTION SERVICES**

5/20

NJ Michaels  
15 June 2022

Director: Protection Services

(028) 313 8054

---

**EXECUTIVE SUMMARY**

To report on the functioning and activities of the Directorate: Protection Services for the period 01 – 31 May 2022.

**RESOLVED:**

that the Monthly Monitoring Report of the functioning and activities of the Directorate: Protection Services for the period 01 – 31 May 2022, **be noted**.

**RESPONSIBLE OFFICIAL :**

**NJ MICHAELS**

**TARGET DATE FOR IMPLEMENTATION :**

**01 AUGUST 2022**

2.

**OVERSTRAND MUNICIPALITY VEHICLE & EQUIPMENT MAINTENANCE AND REPLACEMENT POLICY FOR FIRE & EMERGENCY SERVICES, DISASTER MANAGEMENT AND SECURITY SERVICES**

17/8/B

NJ Michaels

Director: Protection Services

4 June 2022

(028) 313 8054

---

**EXECUTIVE SUMMARY**

This policy is intended for the effective and efficient management of all Fire & Emergency Services, Disaster Management and Security Services vehicles and equipment to improve service delivery in the Overstrand jurisdiction.

**RECOMMENDATION TO THE COUNCIL:**

that the Overstrand Municipality Vehicle & Equipment Maintenance and Replacement Policy for Fire & Emergency Services, Disaster Management and Security Services, **be approved.**

**RESPONSIBLE OFFICIAL :**

**NJ MICHAELS  
L SMITH**

**TARGET DATE FOR IMPLEMENTATION :**

**1 AUGUST 2022**

3.

**A PORTION OF UNREGISTERED ERF 12212 HERMANUS (SITUATED IN MUSSEL ROAD, HERMANUS): DEVIATION FROM PARAGRAPHS 26 AND 41 OF THE ADMINISTRATION OF IMMOVABLE PROPERTY POLICY OF 2015 – SOUTH AFRICAN POLICE SERVICE**

7/2/3/1

N Michaels

Director : Protection Services

25 May 2022

(028) 313 8054

---

**EXECUTIVE SUMMARY**

To obtain approval for the deviation from conditions contained in paragraphs 4, 24, 36, 40 and 41 of the Administration of Immovable Property Policy of 2015 in order to:

- (c) waive any rental/compensation payable in lieu of services that will be rendered from municipal property (paragraph 26); and
- (d) waive the Municipality's claim for the payment of rates and taxes and services charges (paragraph 41);

in order for the Municipality to enter into a memorandum of agreement the South African Police Service (hereinafter referred to as "SAPS") for the use of floor space in the Incident Command Centre (hereinafter referred to as "ICC") in the Fire Brigade Service Building, Mussel Road, Hermanus (hereinafter referred to as the "room"), for a period of 3 (three) years to be able to share in the incident command system as an integrated joint approach in the fight against crime.

**RECOMMENDATION TO THE COUNCIL:**

that the deviation from paragraphs 26 and 41 of the Administration of Immovable Property Policy of 2015 in order for the Municipality to enter into a memorandum of agreement with the South African Police Service to use a portion of a room in the Fire Brigade Service Building situated on unregistered Erf 12212 Hermanus, to install monitoring equipment for monitoring purposes as part of the incident command system in a joint approach to fight crime within the Overstrand, **be approved**.

**RESPONSIBLE OFFICIAL :****L SMITH****TARGET DATE FOR IMPLEMENTATION :****31 AUGUST 2022****TARGET DATE TO INFORM APPLICANT :****10 AUGUST 2022**

**PORTFOLIO COMMITTEE :**

**LOCAL ECONOMIC DEVELOPMENT**

**Chairperson :**

**Ald E Gillion**

**Committee Members :**

**Ald D Coetzee, Cllrs R Nutt,  
S Silo, R Dees**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT  
FOR INCLUSION IN THIS PORTFOLIO**

The Chairperson of the LED Portfolio informed the meeting of correspondence received from Food for Thought in which they are seeking assistance from the municipality. The Chairperson, Ald A Rabie, requested the Municipal Manager to publish an advertisement for NGO's to make known their needs, etc.

**PORTFOLIO COMMITTEE :**

**INVESTMENT & INFRASTRUCTURE**

**Chairperson :**

**Cllr C Lerm**

**Committee Members :**

**Cllr M Nomatiti, Ald R de Coning,  
Cllrs M Sihlahla & V Bandeza**

**THERE WAS A LACK OF QUORUM AT PORTFOLIO COMMITTEE MEETING  
OF 6 JULY 2022**

**ITEMS TO STAND OVER UNTIL PORTFOLIO COMMITTEE MEETING  
OF 7 SEPTEMBER 2022**

**The Chairperson of the Investment & Infrastructure Portfolio Committee, Cllr C  
Lerm, reported on the following matters:**

- **Tenders : Investment Land**
- **Kelp SOP**
- **HWS Contract**
- **Country Market**
- **Botsoc**

**THE MEETING STOOD DOWN AT 12:09**

**THE MEETING RESUMED AT 12:16**

**PORTFOLIO COMMITTEE :**

**COMMUNITY SERVICES**

**Chairperson :**

**Cllr R Nutt**

**Committee Members :**

**Ald K Brice, Cllrs S Williams,  
S Silo, K Ngqandana**

1.  
**OVERSTRAND MUNICIPALITY: CEMETERY POLICY**

16/6/B

T Steenberg

19 April 2022

Deputy Director: Operational Services

(028) 313 8982

---

**EXECUTIVE SUMMARY**

The purpose of this report is for Council's approval of the proposed Cemetery Policy.

**RECOMMENDATION TO THE COUNCIL:**

that the Overstrand Municipal Cemetery Policy **be approved**.

**RESPONSIBLE OFFICIALS :**

**DEPUTY DIRECTOR:  
OPERATIONAL SERVICES  
AREA MANAGERS:  
KLEINMOND, GANSBAAI,  
HERMANUS  
SENIOR OPERATIONAL  
MANAGERS: KLEINMOND,  
GANSBAAI, HERMANUS**

**TARGET DATE FOR IMPLEMENTATION :**

**01 AUGUST 2022**

**PORTFOLIO COMMITTEE :  
MANAGEMENT SERVICES**

**Chairperson :**

**Cllr F Africa**

**Committee Members :**

**Cllrs A Komani, C Resandt,  
Ald T Nqinata & Cllr T Gwele**

1.  
**DRAFT REVIEWED PERFORMANCE MANAGEMENT FRAMEWORK (PMF)**

9/1/2/5

R Louw

21 June 2022

Senior Manager: Strategic Services

(028) 313 8071

---

**EXECUTIVE SUMMARY**

The purpose of this report is to present the Draft Reviewed Performance Management Framework (PMF) to Council to be noted.

**RECOMMENDATION TO THE COUNCIL:**

1. that the draft reviewed Performance Management Framework **be noted**; and
2. that the local community **be invited** to submit representations in connection with the draft reviewed performance management framework.

**RESPONSIBLE OFFICIAL :**

**R LOUW  
L BUCCHAINERI  
D VAN DER HEEVER  
C ROETS**

**TARGET DATE FOR IMPLEMENTATION :**

**NONE**

**2.**  
**REVIEW: RECORDS MANAGEMENT POLICY**

**2/B**

**H van Tonder**  
**9 June 2022**

**Manager: Council Support Services**

**(028) 313 8037**

---

**EXECUTIVE SUMMARY**

To obtain Council's approval for the Records Management Policy that has been reviewed and approved by the Western Cape Archives and Records Service (WCARS).

**RECOMMENDATION TO THE COUNCIL:**

that the reviewed Records Management Policy **be approved**.

**RESPONSIBLE OFFICIAL :**

**H VAN TONDER**

**TARGET DATE FOR IMPLEMENTATION :**

**5 AUGUST 2022**

**3.  
REVIEW STUDY AID POLICY FOR EMPLOYEES**

**4/3/B**

**L Bucchianeri**

**Human Resources Office**

**15 June 2022**

**(028) 313 8120**

---

**EXECUTIVE SUMMARY**

The purpose of this report is to recommend to Council the review of the Study Aid Policy for Employees as approved by Council on 23 May 2019.

**RECOMMENDATION TO THE COUNCIL:**

that the review of the Study Aid Policy for Employees **be approved**.

**RESPONSIBLE OFFICIAL :**

**L BUCCHIANERI**

**TARGET DATE FOR IMPLEMENTATION :**

**01 AUGUST 2022**

**PORTFOLIO COMMITTEE :**

**FINANCE & TOURISM**

**Chairperson :**

**Ald A Rabie**

**Committee Members :**

**Cllrs T Els, C Lerm,  
Ald T Nqinata and Cllr J van Staden**

1.  
**TOURISM MONTHLY REPORT: JUNE 2022**

9/1/2/2  
F Lloyd  
14 July 2022

Tourism Manager

(028) 313 5022

---

**EXECUTIVE SUMMARY**

The purpose of this report is to provide, and outline activities and initiatives of Tourism to promote the Overstrand. The report covers the activities for June 2022.

**RESOLVED:**

that the monthly tourism report for June 2022 **be noted**.

**RESPONSIBLE OFFICIAL :**

**F LLOYD**

**TARGET DATE FOR IMPLEMENTATION :**

**29 JULY 2022**

**2.  
MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM)  
POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) FOR JUNE 2022**

**8/2/2**

**C Le Roux  
05 July 2022**

**Deputy Director: Finance & SCM**

**(028) 313 8107**

---

**EXECUTIVE SUMMARY**

The purpose of this report is to inform Council of all deviations from the Supply Chain Management Policy, approved by the delegated authority in terms of Paragraph 36 of the Supply Chain Management Policy, approvals in terms of Paragraph 16(1)(b) and 17(1)(c) for June 2022.

**RECOMMENDATION TO THE COUNCIL:**

1. that the deviations from the procurement processes, approved in terms of the delegated authority for June 2022, **be noted**;
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for June 2022, **be noted**; and
3. that the awards made through the Bid Committee system, and formal written price quotations in excess of R30 000 and all price quotations below R30 000 for June 2022, **be noted**.

**RESPONSIBLE OFFICIAL :**

**C LE ROUX**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**

**3.  
SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT – 2021/2022:  
4<sup>th</sup> QUARTER: 01 APRIL 2022 TO JUNE 2022**

**8/2/2**

**C Le Roux  
08 July 2022**

**Deputy Director: Finance & SCM**

**(028) 313 8107**

---

**EXECUTIVE SUMMARY**

In terms of Paragraph 6(3) of Overstrand Municipality's Supply Chain Management Policy, the Municipal Manager must, within 6 business days of each quarter, submit a report on the implementation of the Supply Chain Management Policy to the Executive Mayor.

**RECOMMENDATION TO THE COUNCIL:**

that the activities undertaken, and outcomes achieved in the implementation of the Overstrand Municipality's Supply Chain Management Policy for the 4<sup>th</sup> Quarter of 2021/2022 **be noted**.

**RESPONSIBLE OFFICIAL :**

**C LE ROUX**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**

4.  
**ANNUAL SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT IN TERMS OF PARAGRAPH 6(2)(a) OF THE POLICY: 2021/2022**

8/2/2

C Le Roux

Deputy Director : Finance & SCM

14 July 2022

(028) 313 8080

**EXECUTIVE SUMMARY**

The Local Government: Municipal Finance Management Act, No. 56 of 2003 (MFMA), requires the municipality to have and implement a Supply Chain Management (SCM) Policy which gives effect to the provisions of Part 1 of Chapter 11 of the Act that deals with 'Supply Chain Management'.

On 30 May 2005, the Municipal Supply Chain Management Regulations were promulgated. The Overstrand Municipality's Supply Chain Management Policy was approved in terms of these Regulations by Council on 25 June 2008.

Although the MFMA prohibits a Councilor from being a member of a bid committee or any other committee evaluating or approving quotations or tenders, Council has an oversight role to ensure that the accounting officer implements all supply chain management activities in accordance with this policy. For the purposes of such oversight, Council's Supply Chain Management Policy, Paragraph 6(2)(a) requires that the Accounting Officer must "Within 22 business days of the end of each financial year, submit a report on the implementation of the policy to the Council."

**RECOMMENDATION TO THE COUNCIL:**

1. that the Supply Chain Management Implementation Report for the 2021/2022 financial year submitted in terms of Paragraph 6(2)(a) of the Supply Chain Management Policy, **be noted**;
2. that, following the provisions of Paragraph 6(2)(a) of the Supply Chain Management Policy, **the report be made public** in accordance with Section 21A of the Local Government: Municipal Systems Act, No. 32 of 2000; and
3. that the schedules of Deviations and Irregular Expenditure **be disclosed** as a note to the Annual Financial Statements for the 2021/2022 financial year.

**RESPONSIBLE OFFICIAL :**

**C LE ROUX**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**

5.  
**ANNUAL STOCK TAKING FOR 2021/2022: MUNICIPAL STORES**

6/1/2/5

CJ Roets

15 July 2022

Manager : Contracts & Logistics

(028) 313 8951

---

**EXECUTIVE SUMMARY**

The purpose of this report is to inform Council of the annual stock-take conducted:

**On Thursday 23 June 2022 at:**

Gansbaai Store (08h30 to 13h00)

Kleinmond Store (13h45 to 16h30)

**On Friday 24 June 2022 at:**

Hermanus Store: (08h30 to 16h30)

**RECOMMENDATION TO THE COUNCIL:**

1. that the surplus and deficit stock be accounted against the appropriate vote numbers and permission granted to correct stock values;
2. that the redundant stock as recorded on 30 June 2022 be **written off**; and
3. that the stock as recorded on 30 June 2022 be taken as the starting balance of the 2022/2023 stock register.

**RESPONSIBLE OFFICIAL :**

**C ROETS**

**TARGET DATE FOR IMPLEMENTATION :**

**15 AUGUST 2022**

**6.  
QUARTERLY BANK ACCOUNT WITHDRAWALS IN TERMS OF SECTION 11(4) OF  
THE MFMA FOR THE QUARTER ENDED JUNE 2022**

**5/18/R**

**BA King**

**18 July 2022**

**Senior Manager: Financial Services**

**(028) 313 8154**

---

**EXECUTIVE SUMMARY**

Report prepared as part of the financial reporting obligations arising from section 11(4) of the Local Government: Municipal Finance Management Act, 2003 (MFMA).

**RECOMMENDATION TO THE COUNCIL:**

that the consolidated quarterly report in respect of Bank Account Withdrawals in terms of Section 11(4) of the MFMA for the quarter ended June 2022, **be noted**.

**RESPONSIBLE OFFICIAL :**

**BA KING**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**

**7.  
BUDGET REPORT AND SERVICE DELIVERY AND BUDGET IMPLEMENTATION  
PLAN (SDBIP) FOR THE QUARTER ENDED JUNE 2022**

**5/1/1/23-2021/2022 & 2/12/1/1**

**BA King Senior Manager: Financial Services**

**19 July 2022**

**(028) 313 8154**

---

**EXECUTIVE SUMMARY**

Report prepared as part of the reporting obligations arising from section 52(d) of the Local Government: Municipal Finance Management Act, 2003 (MFMA).

**RECOMMENDATION TO THE COUNCIL:**

1. that the budget report and service delivery and budget implementation plan for the quarter ended June 2022, prepared as part of the reporting obligations arising from the Local Government: Municipal Finance Management Act, 2003 and additional information, **be noted**; and
2. that the content of the report, for the fourth quarter of the 2021/2022 financial year, on the top level Service Delivery and Budget Implementation Plan **be noted**.

**RESPONSIBLE OFFICIALS :**

**BA KING  
RG LOUW**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**

**The meeting adjourned at 12:59**

---

**DATE**

---

**DR. A RABIE - EXECUTIVE MAYOR**