Annexure D
P1/3

Overstrand Municipality

SDBIP 2015/2016: Departmental SDBIP Report on KPIs Not Met in Quarter 2

Council & Municipal Manager

Ref	KPI	KPI Owner	Baseline	Performance Standard	Oct-15					Nov-15					Dec-15					Overall Performance for Oct 2015 to Dec 2015		
					Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
D7	Conduct reviews in accordance with the approved Risk Based Audit Plan)Number of audits completed divided by the number of approved audits as per the risk based audit plan)	Internal Auditor	93	By June	0%	0%	N/A			0%	0%	N/A			40%	27%	R	A total of five (5) audit reviews were completed: Key Control assessment 4th Quarter 2014/2015 and 1st Quarter 2015/2016. Predetermined Objectives 4th Quarter 2014/2015 and 1st Quarter 2015/2016. Administration of Traffic Fines. The following audit reviews are in progress: 1. Parking Management Systems 2. Dora 2014/2015 3. Additional Municipal Court 4. Fleet Management NB the Risk Based Audit Plan was only approved during the meeting that was held on 25 November 2015.	The Audit reviews in progress will be tabled to AC during the first meeting that will be held in 2016.	40%	27%	R

Management Services

Ref	KPI	KPI Owner	Baseline	Performance Standard	Oct-15					Nov-15					Dec-15					Overall Performance for Oct 2015 to Dec 2015		
					Target	Actual	R	Performance	Corrective Measures	Target	Actual	R	Performance	Corrective	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
D52	Bi-annual report on the review of the emergency evacuation plans for Overstrand	Senior Manager: Human Resources	4	Bi-annual reports submitted on emergency evacuation plans exist for Overstrand Administration s	0	0	N/A	Outside reporting period		0	0	N/A	Outside reporting period		1	0	R	Instead of having physical emergency evacuation drills, the fire department was contacted to assist staff in the understanding of why evacuation drills should happen. Over a period of three(3) days, from 20 to 22 October 2015 training was conducted and 225 staff members attended the training.	A full emergency evacuation drill will be scheduled for March 2016.	1	0	R
D91	Review identified HR policies by the end June 2016	Senior Manager: Human Resources	5	Identified HR policies reveiwed	0	0	N/A	Outside reporting period. Next HR Technical Working Group meeting scheduled for 27 November 2015		0	0	N/A	Outside reporting period. Next HR Technical Working Group meeting scheduled January 2016		1	0	R	Next HR Technical Working Group meeting scheduled for January 2016	Meeting scheduled for January 2016	1	0	R

Protection Services

D172	98% of the total approved capital budget spent (Actual expenditure divided by the total approved capital budget)	Director: Protection Services	100	Spend capital budget as per cashflow forecasts	0%	0%	N/A			0%	0%	N/A			25%	15%	R	15% utilised	More funds will be used as the financial year progresses	25%	15%	R

D173	Monthly report on the compilation of a database of all vulnerable infrastructure and high risk areas	Chief: Fire Management	12	Monthly report submitted	1	1	G	Monthly report on the compilation of a database of all vulnerable infrastructure and high risk areas		1	1	G	Monthly report on the compilation of a database of all vulnerable infrastructure and high risk areas submitted		1	0	R	Monthly report on the compilation of a database of all vulnerable infrastructure and high risk areas not submitted for December 2015	December 2015 report on the compilation of vulnerable high risk areas will be submitted in January 2016; Due to high call volume for the 2015/16 Fire Season which commenced on 1 November 2015, all senior staff members are operational and active at JOC / Fireline	3	2	R
D178	Monthly report on inspection of fleet, equipment and personnel to ensure compliance with SANS Code 10090, OHASA and NFPA codes	Chief: Fire Management	12	Monthly report submitted	1	1	G	Monthly report on inspection of fleet, equipment and personnel to ensure compliance with SANS Code 10090, OHASA and NFPA codes		1	1	G	Monthly report on inspection of fleet, equipment and personnel to ensure compliance with SANS Code 10090, OHASA and NFPA codes submitted		1	0	R	Monthly report on inspection of fleet, equipment and personnel to ensure compliance with SANS Code 10090, OHASA and NFPA codes not submitted for December 2015	Due to high volume of calls received over the 2015/16 Fire Season which commenced on 1 November 2015, all staff members have become operational. Monthly report will be submitted in January 2016 once staff members return to office.	3	2	R
D191	Directorate Coordinator for Occupational Health and Safety (OHS) submit quarterly report to OHS Manager at HR	Chief: Traffic Services	new kpi	Quarterly reports submitted	0	0	N/A			0	0	N/A			1	0	R	Directorate Co-ordinator for Occupational Health and Safety (OHS) to submit quarterly report to OHS Manager at HR	Due to high volume of calls received over the 2015/16 Fire Season which commenced on 1 November 2015, all senior officers and Firefighters have become operational. Report will be submitted once all staff members return to office	1	0	R

Community Services

D233	98% of the approved ward project budget spent (Actual expenditure divided by the approved budget)	Senior Manager: Gansbaai	100	98% Spend	0%	16%	B	Project in procurement phase	Spending will reach target in 3rd quarter	0%	36%	B	Spending below target.	Awaiting outcome of procurement process.	50%	30%	R	Spending below target. Implementation of projects planned for third quarter.	Awaiting outcome of procurement process	50%	36%	R
D247	98% of the total approved operational budget spent for municipal buildings (community buildings and/or office buildings), excluding capital charges and depreciation.	Senior Manager: Hermanus	88	98% Spend	0%	25.54%	B	Repairs and upgrades have commenced		0%	0%	N/A			50%	36.48%	R	Tender for electricity certificate of compliance has not yet been advertised. Waiting for Electricity Department to commence with the Supply Chain process. As this is a critical aspect, a large sum has been reserved for this purpose.	The matter will be followed up with the Director: Community Services and Director: Infrastructure	50%	36.48%	R
D262	98% of the allocated ward project spent by the Deputy Area Manager: Hermanus (Actual expenditure divided by the approved budget)	Manager: Hermanus	99.3	98% Spend	0%	0%	N/A			0%	0%	N/A			50%	25%	R	Projects to change from capital to operational. Will only be able to spend after mid year review in February 2016.	Expenditure will start immediately after mid year review, due to project name change and project classification.	50%	25%	R

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Infrastructure & Planning

D358	Directorate Coordinator for Occupational Health and Safety (OHS) submit quarterly report to OHS Manager at HR	Senior Manager: Electro-Technical Services (Hermanus and Kleinmond)	new kpi	Quarterly reports submitted	0	0	N/A			0	0	N/A			1	0	R	No meeting held in 2nd quarter due to non availability of committee members.	Two meetings will be held in 3rd quarter. First meeting is scheduled on 19 Jan 2016.	1	0	R
D363	95% of the total approved capital budget spent (Actual expenditure divided by the total approved capital budget)	Senior Manager: Electro-Technical Services (Gansbaai and Stanford)	94	Spend capital budget as per cashflow forecasts	0%	0%	N/A			0%	0%	N/A			20%	10%	R	Vote: 50250010111 FK,KB&BH: MV/LV,Minisub Upgrade R2 600 000: Spent R248 050; Vote: 50250010121 GB:Minisub & MV/LV Upgrade R2 700 000: Spent R58 024; Vote: 50250010131 BP: LV Upgrade R1 000 000: Spent R337 347; Vote: 50250010141 SF: MV Upgrade R1 200 000: Spent R134 844 mSCOA implementation delayed awarding of tender	As a result of mSCOA implementation, there was a delay in awarding this tender. It was awarded 12 November 2015 only.	20%	10%	R
D365	Compliance with implementation and reporting requirements (Working for Water)	Senior Manager: Environmental Services	target type changed form % to number	12 monthly reports	1	1	G	First report		1	1	G	Summary of current status submitted.		1	0	R	No reports to submit. No work has been done.	Work to start in January 2016.	3	2	R
D366	Compliance with implementation and reporting requirements (Working for the Coast)	Senior Manager: Environmental Services	target type changed form % to number	12 monthly reports	1	0	R	Working for the Coast Programme is currently in the planning phase and therefore no reports are yet available for submission.	The business will only be complete in December 2015.	1	0	R	Budget will be approved during December 2015. Work will start in January 2016.	Work will start in January 2015.	1	0	R	Budget has been approved on 9 December 2015.	Work will started in December 2015, so no reports available as yet.	3	0	R

Economic Development

D400	Market Overstrand using various media platforms for exposure locally and internationally (advertisements/ social media/ website)	Manager: Tourism	21	Actively market Overstrand	0	0	N/A			0	3	B	Advert in the Western Cape Visitors Guide. Monthly reports received for website and social media platforms.		10	3	R	Monthly Social media report and Website report received. Advert in Overberg Wine Guide 2016.	Due to insufficient funds we cannot place 10 adverts per month.	10	6	R
D410	Raise funds for local economic development through financial and non-financial resources mobilisation	Director: Economic Development	new kpi	Achievement of Toplayer indicator for 2015/16	0	0	N/A			0	0	N/A			2	0	R	No funds generated.	No funds generated in Quarter 2, but funds will be generated in Quarter 3 and 4.	2	0	R

Annexure E
P1/5

Overstrand Municipality

SDBIP 2015/2016: Progress on KPIs not Met in Quarter 1

Council & Municipal Manager

Ref	KPI	KPI Owner	Baseline	Performance Standard	Jul-15 Target	Jul-15 Actual	Jul-15 R	Jul-15 Performance Comment	Jul-15 Corrective Measures	Aug-15 Target	Aug-15 Actual	Aug-15 R	Aug-15 Performance Comment	Aug-15 Corrective Measures	Sep-15 Target	Sep-15 Actual	Sep-15 R	Sep-15 Performance Comment	Sep-15 Corrective Measures	Overall Performance for Jul 2015 to Sep 2015 Target	Overall Performance for Jul 2015 to Sep 2015 Actual	R	KPI Progress October to December 2015 Target	KPI Progress October to December 2015 Actual	R	KPI Progress October to December 2015 Performance comment	KPI Progress October to December 2015 Corrective measures	Overall Performance for October 2015 to December 2015 Target	Overall Performance for October 2015 to December 2015 Actual	R
D5	Bi-annual formal performance appraisals of the section 56 appointees for the previous financial period April to June 2015 to be completed by Sept 2015 and the current period October to December 2015 to be completed by February 2016.	Municipal Manager	12	At least 2 per annum	0	0	N/A			0	0	N/A			6	0	R	Target not met due to difficulties in scheduling an appraisal date where multiple invitees are involved. The earliest date after September 2015 for scheduling the reviews was 26 October 2015.	Appraisal date scheduled for 26 October 2015	6	0	R	0	0	N/A			0	6	R
D7	Conduct reviews in accordance with the approved Risk Based Audit Plan (Number of audits completed divided by the number of approved audits as per the risk based audit plan)	Internal Auditor	93	By June	0%	0%	N/A			0%	0%	N/A			20%	0%	R	The Risk Based Audit Plan to be submitted for approval to the AC at the next meeting scheduled for 25 November 2015. No reporting on the actual performance however the following audits/ reviews were conducted: (1) Key Control Assessment Q4 2014/2015, (2) Admin of Traffic Fines, (3) Parking Management System, (4) Dora 2014/2015	The Risk Based Audit Plan to be submitted for approval to the AC at the next meeting, scheduled for 25 November 2015.	20%	0%	R	40%	27%	R	A total of five (5) audit reviews were completed: Key Control assessment 4th Quarter 2014/2015 and 1st Quarter 2015/2016. Predetermined Objectives 4th Quarter 2014/2015 and 1st Quarter 2015/2016. Administration of Traffic Fines The following audit reviews are in progress: 1. Parking Management Systems 2. Dora 2014/2015 3. Additional Municipal Court 4. Fleet Management NB: the Risk Based Audit Plan was only approved during the meeting that was held on 25 November 2015	The Audit reviews in progress will be tabled to AC during the first meeting that will be held in 2016.	40%	27%	R

Management Services

Ref	KPI	KPI Owner	Baseline	Performance Standard	Jul-15 Target	Jul-15 Actual	Jul-15 R	Jul-15 Performance Comment	Jul-15 Corrective Measures	Aug-15 Target	Aug-15 Actual	Aug-15 R	Aug-15 Performance Comment	Aug-15 Corrective Measures	Sep-15 Target	Sep-15 Actual	Sep-15 R	Sep-15 Performance Comment	Sep-15 Corrective Measures	Overall Performance for Jul 2015 to Sep 2015 Target	Overall Performance for Jul 2015 to Sep 2015 Actual	R	KPI Progress October to December 2015 Target	KPI Progress October to December 2015 Actual	R	KPI Progress October to December 2015 Performance comment	KPI Progress October to December 2015 Corrective measures	Overall Performance for October 2015 to December 2015 Target	Overall Performance for October 2015 to December 2015 Actual	R
D27	98% of the total approved capital budget spent (Actual expenditure divided by the total approved capital budget)	Director: Management Services	96.6	Spend capital budget as per cashflow forecasts	0%	0%	N/A			0%	0%	N/A			5%	2%	R	Planning to spend rest of the capital budget in the near future.	Planning to spend rest of the capital budget in the near future.	5%	2%	R	25%	25.94%	G2	25.94% has been spent		25%	25.94%	G2

D48	Monitor and report on the achievement of employment equity targets	Senior Manager: Human Resources	2	2 reports submitted	0	0	N/A	Outside reporting period		0	0	N/A	Outside reporting period		1	0	R	Meeting could not be scheduled during September 2015 due to Employment Equity report setup on the payday system to be corrected as incorrect totals were reflected on the EEA4 form. Payday Service Provider only visited our Offices 22 September 2015 to correct the error	EEC meeting to be scheduled for October 2015	1	0	R	0	0		Outside reporting		0	1	B
D51	Arrange on a quarterly basis Occupational Health & Safety Committee meetings with all representatives of all directorate's	Senior Manager: Human Resources	4	Quarterly meeting held	0	0	N/A	Outside reporting period		0	0	N/A	Outside reporting period		1	0	R	Meeting postponed	Scheduled meeting set for September moved to 14 October	1	0	R	1	0	R	Last meeting was held during October 2014. Next meeting scheduled for last of January 2016.	Next meeting scheduled for last of January 2016.	1	1	G
D53	Submission of report to EMT and OHS committee based on the reports received from the Directorate Occupational Health and Safety Representatives	Senior Manager: Human Resources	new kpi	Quarterly reports submitted	0	0	N/A	Outside reporting period		0	0	N/A	Outside reporting period		1	0	R	The Health and safety matters discussed at the Central Health and safety committee are also discussed at the EMT. No OHS meeting took place during September and therefor no report could be submitted to the EMT	The OHS meeting will take place on 14 October 2015 in order to report at the next EMT meeting.	1	0	R	1	0	R	Next meeting scheduled for last week of January 2016.	Last meeting was held on 14 October 2015. Next meeting envisaged to be held during last week of January 2016.	1	1	G

Finance

Ref	KPI	KPI Owner	Baseline	Performance Standard	Jul-15					Aug-15					Sep-15					Overall Performance for Jul 2015 to Sep 2015			KPI Progress October to December 2015					Overall Performance for October 2015 to December 2015		
					Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Target	Actual		Performance comment	Corrective measures	Target	Actual	
D104	98% of the total approved capital budget spent (Actual expenditure divided by the total approved capital budget)	Director: Finance	91	Spend capital budget as per cashflow forecasts	0%	0%	N/A			0%	0%	N/A			5%	0%	R	Goods delivered and invoiced to the amount of R3552, equals to 11,84%., only paid October	Goods delivered and invoiced to the amount of R3552, equals to 11,84%., only paid October	5%	0%	R	25%	29%	G2	Capital Spem - 29%		25%	29%	G2
D135	Accurate meter reading by the 25th, variance management, verification, corrections and billing by the 30th day of each month	Senior Manager: Revenue	98.12	Billing by the 30th day of each month	96.50%	19.67%	R	Implemented new software and training of new software to new meter readers Average meter reading for July accounting.	Training meter readers; adjust software to suit Overstrand Municipality's needs.	96.50%	80.54%	O	New supplier of software. Last month 19.67%	Adjust software to suit Overstrand Municipality's needs. GPS coordinates implemented problems solved in general	96.50%	89.50%	O	89.50%	Adjust software	96.50%	63.24%	R	96.50%	97.30%	G2	97.30%	N/A	96.50%	96.40%	G

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Protection Services

Ref	KPI	KPI Owner	Baseline	Performance Standard	Jul-15 Target	Jul-15 Actual	Jul-15 R	Jul-15 Performance Comment	Jul-15 Corrective Measures	Aug-15 Target	Aug-15 Actual	Aug-15 R	Aug-15 Performance Comment	Aug-15 Corrective Measures	Sep-15 Target	Sep-15 Actual	Sep-15 R	Sep-15 Performance Comment	Sep-15 Corrective Measures	Overall Performance for Jul 2015 to Sep 2015 Target	Overall Performance for Jul 2015 to Sep 2015 Actual	R	KPI Progress October to December 2015 Target	KPI Progress October to December 2015 Actual	R	KPI Progress October to December 2015 Performance comment	KPI Progress October to December 2015 Corrective measures	Overall Performance for October 2015 to December 2015 Target	Overall Performance for October 2015 to December 2015 Actual	R
D172	98% of the total approved capital budget spent (Actual expenditure divided by the total approved capital budget)	Director: Protection Services	100	Spend capital budget as per cashflow forecasts	0%	0%	N/A			0%	0%	N/A			5%	0%	R	No expenditure incurred on this quarter	Expenditure will be incurred in the next quarter	5%	0%	R	25%	15%	R	15% utilised	more funds will be used as the progresses	25%	15%	R

Community Services

Ref	KPI	KPI Owner	Baseline	Performance Standard	Jul-15 Target	Jul-15 Actual	Jul-15 R	Jul-15 Performance Comment	Jul-15 Corrective Measures	Aug-15 Target	Aug-15 Actual	Aug-15 R	Aug-15 Performance Comment	Aug-15 Corrective Measures	Sep-15 Target	Sep-15 Actual	Sep-15 R	Sep-15 Performance Comment	Sep-15 Corrective Measures	Overall Performance for Jul 2015 to Sep 2015 Target	Overall Performance for Jul 2015 to Sep 2015 Actual	R	KPI Progress October to December 2015 Target	KPI Progress October to December 2015 Actual	R	KPI Progress October to December 2015 Performance comment	KPI Progress October to December 2015 Corrective measures	Overall Performance for October 2015 to December 2015 Target	Overall Performance for October 2015 to December 2015 Actual	R
D236	98% of the approved capital project budget spent (Actual expenditure divided by the approved capital budget)	Senior Manager: Hangklip/Kleinmond	91	98% of budget spend	0%	0%	N/A			0%	0%	N/A			20%	10.73%	R	Target not met.	The target to be reduced to 10% in accordance with a previous management meeting resolution	20%	10.73%	R	50%	81.05%	B	Complied.		50%	81.05%	B
D239	98% of the approved ward project budget spent (Actual expenditure divided by the approved budget)	Senior Manager: Hangklip/Kleinmond	98	98% Spend	0%	0%	N/A			0%	0%	N/A			20%	8.29%	R	Target not met	25.03 commited, but actual work has not been done	20%	8.29%	R	50%	41.60%	B	Do not comply with target.	The contractor for minor works will commence with outstanding ward specific projects in January 2016 in accordance with his appointment.	50%	41.60%	B
D247	98% of the total approved operational budget spent for municipal buildings (community buildings and/or office buildings), excluding capital charges and depreciation.	Senior Manager: Hermanus	88	98% Spend	0%	0%	N/A			0%	0%	N/A			20%	12.67%	R	DUE TO MSCOA IMPLEMENTATION FIGURES INCLUDE ALL EXPENSES	KPI TO BE REVISED BY MID-YEAR DUE TO MSCOA PROJECT	20%	12.67%	R	50%	36.48%	R	Tender for electricity certificate of compliance has not yet been advertised. Waiting for Electricity Department to commence with the Supply Chain process. As this is a critical aspect, a large sum has been reserved for this purpose.	The matter will be followed up with the Director: Community Services and Director: Infrastructure	50%	36.48%	R
D254	98% of the total approved operational budget spent for caravan parks, excluding capital charges and depreciation.	Senior Manager: Hermanus	98	98% Spend	0%	0%	N/A			0%	0%	N/A			20%	14.12%	R	DUE TO MSCOA IMPLEMENTATION FIGURES INCLUDE ALL EXPENSES	KPI TO BE REVISED BY MID-YEAR DUE TO MSCOA PROJECT	20%	14.12%	R	50%	48.80%	B	Salary budget underspent as the majority of overtime will only be paid.	Overtime will be paid in January	50%	48.80%	B

D261	98% of the total approved operational budget spent for caravan parks, excluding capital charges and depreciation.	Manager: Hermanus	98	98% Spend	0%	0%	N/A			0%	0%	N/A			20%	10.04%	R	DUE TO MSCOA IMPLEMENTATION FIGURES INCLUDE ALL EXPENSES	KPI TO BE REVISED BY MID-YEAR DUE TO MSCOA PROJECT	20%	10.04%	R	50%	48%	R	The % spent does not include provisional cost and shadow balance. Invoices still need to be processed of services provided over the festive season. Requisitions also need to be processed that were captured in November 2015.	Invoices still need to be processed of services provided over the festive season. Requisitions also need to be processed that were captured in November 2015.	50%	48%	R
D262	98% of the allocated ward project spent by the Deputy Area Manager: Hermanus (Actual expenditure divided by the approved budget)	Manager: Hermanus	99.3	98% Spend	0%	0%	N/A			0%	0%	N/A			20%	6.80%	R	Ward projects have commenced.	Awaiting feedback from engineers.	20%	6.80%	R	50%	25%	R	Projects to change from capital to operational. Will only be able to spend after mid year review in February 2016.	Expenditure will start immediately after mid year review, due to project name change and project classification	50%	25%	R
D264	98% of the total approved operational budget for the 2 swimming pools spent, excluding capital charges and depreciation	Manager: Hermanus	85	98% Spend	0%	0%	N/A			0%	0%	N/A	Complied	In process	20%	9.46%	R	DUE TO MSCOA IMPLEMENTATION FIGURES INCLUDE ALL EXPENSES	KPI TO BE REVISED BY MID-YEAR DUE TO MSCOA PROJECT	20%	9.46%	R	50%	54%	G 2	Complied		50%	54%	G 2
D304	98% of the allocated ward project budget spent by the Operational Manager: Hangklip/Kleinmond (Actual expenditure divided by the approved budget)	Operational Manager: Hangklip/Kleinmond	88.7	98% Spend	0%	0%	N/A			0%	0%	N/A			20%	7.43%	R	Did not comply with target. Source: WSP expenditure report	25.03% committed but work have not been completed	20%	7.43%	R	50%	72.39%	G 2	Comply with target. Source: GFS report		50%	72.39%	G 2

Infrastructure & Planning

Ref	KPI	KPI Owner	Baseline	Performance Standard	Jul-15					Aug-15					Sep-15					Overall Performance for Jul 2015 to Sep 2015			KPI Progress October to December 2015					Overall Performance for October 2015 to December 2015		
					Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Target	Actual		Performance comment	Corrective measures	Target	Actual	
D363	95% of the total approved capital budget spent (Actual expenditure divided by the total approved capital budget)	Senior Manager: Electro-Technical Services (Gansbaai and Stanford)	94	Spend capital budget as per cashflow forecasts	0%	0%	N/A			0%	0%	N/A			5%	0%	R	Vote: 50250010111 FK,KB&BH: MV/LV,Minisub Upgrade R2 600 000; Vote: 50250010121 GB:Minisub & MV/LV Upgrade R2 700 000; Vote: 50250010131 BP: LV Upgrade R1 000 000; Vote: 50250010141 SF: MV Upgrade R1 200 000 Tender has not been approved and awarded yet.	Tender has not been approved and awarded yet.	5%	0%	R	20%	10%	R	Vote: 50250010111 FK,KB&BH: MV/LV,Minisub Upgrade R2 600 000: Spent R248 050; Vote: 50250010121 GB:Minisub & MV/LV Upgrade R2 700 000: Spent R58 024; Vote: 50250010131 BP: LV Upgrade R1 000 000: Spent R337 347; Vote: 50250010141 SF: MV Upgrade R1 200 000: Spent R134 844 mSCOA implementation delayed awarding of tender	As a result of mSCOA implementation, there was a delay in awarding this tender. It was awarded 12 November 2015 only	20%	10%	R

Pete

D365	Compliance with implementation and reporting requirements (Working for Water)	Senior Manager: Environmental Services	target type changed form % to number	12 monthly reports	1	0	R	Report has not been finalised.	Report to be submitted in August 2015	1	0	R	No Claims to date	Await result of the audit done by WfW	1	0	R	The project is under investigation and will only resume once the audit has been finalised	Once the audit has been finalised the work can continue and reports will be submitted	3	0	R	1	0	R	No reports to submit. No work has been done	Work to start in January 2016.	3	2	R
D366	Compliance with implementation and reporting requirements (Working for the Coast)	Senior Manager: Environmental Services	target type changed form % to number	12 monthly reports	1	0	R	Budget not yet approved	Implementing date will only be in November 2015	1	0	R	No claims to date	WfC will start again in November 2015	1	0	R	The WFTC programme has not started yet. The Business Plan for the new 2 year cycle is under development	Once the Business Plan is approved the project will continue.	3	0	R	1	0	R	Budget has been approved on 9 December 2015	Work will started in December 2015, so no reports available as yet	3	0	R
D368	Compliance with the implementation and reporting requirements (Human Settlements Grant)	Senior Manager: Engineering Services	target type changed form % to number	12 monthly reports	1	0	R	Report due date 15 August 2015	Submit report by due date 15 August 2015	1	1	G	Compliance report submitted		1	0	R	Report prepared and submitted for signature. Report to be submitted by 14th of each month	Submit report on or before 14 October 2015	3	1	R	1	1	G	Report to be submitted 15 January 2016	Submit report by due date	3	3	G

Economic Development

Ref	KPI	KPI Owner	Baseline	Performance Standard	Jul-15					Aug-15					Sep-15					Overall Performance for Jul 2015 to Sep 2015			KPI Progress Octobes to December 2015					Overall Performance for October 2015 to December 2015		
					Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Target	Actual		Performance comment	Corrective measures	Target	Actual	
D393	98% of the total approved capital budget spent (Actual expenditure divided by the total approved capital budget)	Director: Economic Development	90	Spend capital budget as per cashflow forecasts	0	0	N/A			0	0	N/A			5	0	R	Minor assets ordered.	Minor assets ordered - Coin Scale counting machine (R4900)	5	0	R	25	35	G 2	Capital budget spent as of Dec 2015 = 35%		25	35	G 2

Ps/s