

**SERVICE DELIVERY PERFORMANCE ANALYSIS**

Early indications are that the performance against the output and goals of the Service Delivery Budget Implementation Plan (SDBIP) are well on track.

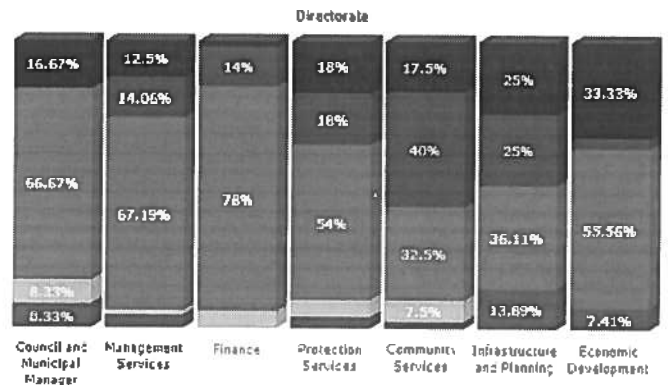
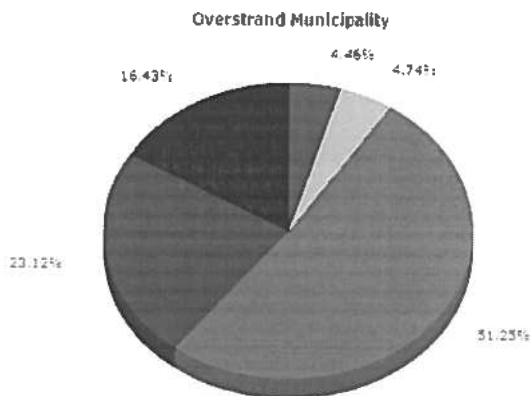
The municipality met 326 (91%) of a total number of 359 key performance indicators (KPIs) for the period July 2015 – December 2015. 17 (4,7%) of KPIs were almost met and 16 (4,5%) of the indicators were not met.

The revised Top Layer SDBIP will, in terms of MFMA Circular 13, be submitted with the adjustment budget for approval by Council.

Annexure C is the unaudited Top Layer SDBIP Report for the first half of the financial year ending 31 December 2014 which measures the municipality's overall performance per National KPA.

The graphs below is the result of the unaudited Top Layer SDBIP for the first half of the financial year ending 31 December 2015 which measures the municipality's overall performance, per Directorate, per National KPA and per Strategic objectives.

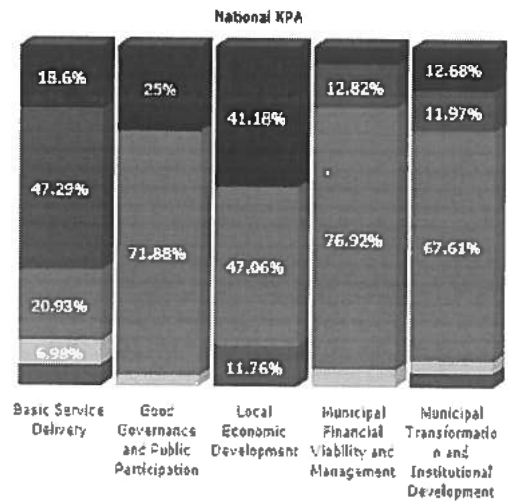
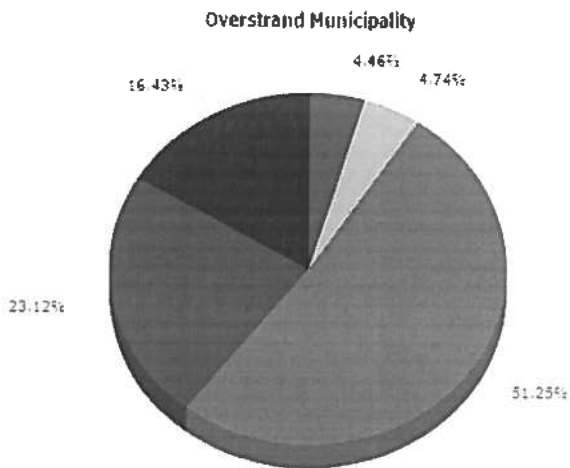
**1. DEPARTMENTAL SDBIP OVERALL PERFORMANCE**



Overstrand Municipality	Directorate							
	Council & Municipal Manager	Management Services	Finance	Protection Services	Community Services	Infrastructure & Planning	Economic Development	
KPI Not Met	16 (4.5%)	1 (8.3%)	3 (4.7%)	-	2 (4%)	3 (2.5%)	5 (13.9%)	2 (7.4%)
KPI Almost Met	17 (4.7%)	1 (8.3%)	1 (1.6%)	3 (6%)	3 (6%)	9 (7.5%)	-	-
KPI Met	184 (51.3%)	8 (66.7%)	43 (67.2%)	39 (78%)	27 (54%)	39 (32.5%)	13 (36.1%)	15 (55.6%)
KPI Well Met	83 (23.1%)	-	9 (14.1%)	7 (14%)	9 (18%)	48 (40%)	9 (25%)	1 (3.7%)
KPI Extremely Well Met	59 (16.4%)	2 (16.7%)	8 (12.5%)	1 (2%)	9 (18%)	21 (17.5%)	9 (25%)	9 (33.3%)
<b>Total:</b>	<b>359</b>	<b>12</b>	<b>64</b>	<b>50</b>	<b>50</b>	<b>120</b>	<b>36</b>	<b>27</b>

Period: 01 July 2015 – 31 December 2015

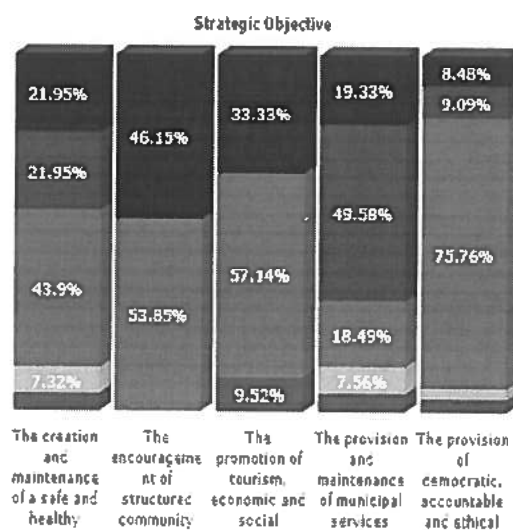
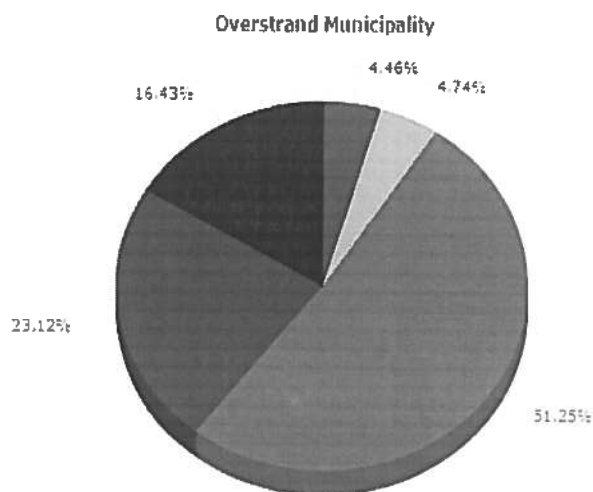
**2. OVERALL TOP- LEVEL PERFORMANCE PER NATIONAL KPA**



		National KPA				
Overstrand Municipality		Basic Service Delivery	Good Governance and Public Participation	Local Economic Development	Municipal Financial Viability and Management	Municipal Transformation and Institutional Development
■ KPI Not Met	16 (4.5%)	8 (6.2%)	-	2 (11.8%)	-	6 (4.2%)
■ KPI Almost Met	17 (4.7%)	9 (7%)	1 (3.1%)	-	2 (5.1%)	5 (3.5%)
■ KPI Met	184 (51.3%)	27 (20.9%)	23 (71.9%)	8 (47.1%)	30 (76.9%)	96 (67.6%)
■ KPI Well Met	83 (23.1%)	61 (47.3%)	-	-	5 (12.8%)	17 (12%)
■ KPI Extremely Well Met	59 (16.4%)	24 (18.6%)	8 (25%)	7 (41.2%)	2 (5.1%)	18 (12.7%)
<b>Total:</b>	<b>359</b>	<b>129</b>	<b>32</b>	<b>17</b>	<b>39</b>	<b>142</b>

Period: 01 July 2015 – 31 December 2015

### 3. OVERALL TOP-LEVEL PERFORMANCE PER STRATEGIC OBJECTIVES



Overstrand Municipality		Strategic Objective				
		The creation and maintenance of a safe and healthy environment	The encouragement of structured community participation in the matters of the municipality	The promotion of tourism, economic and social development	The provision and maintenance of municipal services	The provision of democratic, accountable and ethical governance
KPI Not Met	16 (4.5%)	2 (4.9%)	-	2 (9.5%)	6 (5%)	6 (3.6%)
KPI Almost Met	17 (4.7%)	3 (7.3%)	-	-	9 (7.6%)	5 (3%)
KPI Met	184 (51.3%)	18 (43.9%)	7 (53.8%)	12 (57.1%)	22 (18.5%)	125 (75.8%)
KPI Well Met	83 (23.1%)	9 (22%)	-	-	59 (49.6%)	15 (9.1%)
KPI Extremely Well Met	59 (16.4%)	9 (22%)	6 (46.2%)	7 (33.3%)	23 (19.3%)	14 (8.5%)
<b>Total:</b>	<b>359</b>	<b>41</b>	<b>13</b>	<b>21</b>	<b>119</b>	<b>165</b>

Period: 01 July 2015 – 31 December 2015

<b>OPERATIONAL EXPENDITURE AND INCOME PERFORMANCE</b>
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	<b>Original Budget</b>	<b>Actual 31/12/2015</b>	<b>%</b>
<b>Operational Expenditure</b>	964 529 285	438 821 478	45%
<b>Operational Revenue (Excl. Capital Grants)</b>	895 035 198	466 102 390	52%

**EXPENDITURE**

Approximately 45% of the operating expenditure budget of R964 529 285 was spent as at the end of December 2015. Preliminary expenditure savings and additional requests have been identified during the review of the budget. These amounts are listed in the tables below. (See Annexure B for further details)

## EXPENDITURE SAVINGS

General Expenses and Repairs & Maintenance	R 2 687 936
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## EXPENDITURE REQUESTS

General Expenses and Repairs & Maintenance	R 5 194 936
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**REVENUE**

Approximately 52% of the operating revenue budget of R895 035 198 was levied or collected as at the end of December 2015.

All indications are that the services revenue will materialise as budgeted.

## ADDITIONAL REVENUE

Interest on Investments	R 2 600 000
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**CAPITAL**

	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Actual 31/12/2015</b>	<b>%</b>
<b>Capital Expenditure</b>	103 914 091	105 479 077	46 554 979	44%

The capital expenditure as at the end of December 2015, including commitments, amounts to R60 236 380 and equates to 57% of the budget actually spent or committed. Minor re-allocations between projects are listed in Annexure B.

**CASH MANAGEMENT**

Cash flow predictions are as anticipated. The cash balance at the end of December 2015 amounts to R151 989 639.

**DEBTORS**

Debtors' levels remain stable. The increased debtors results from the year-on-year increase in billings from increased tariffs at the start of the new financial year. This conclusion can be drawn from the increase in the 0-30 days (current) debtors.

**SALARIES & WAGES**

All indications are that the salary budget will not be exceeded.

**ADJUSTMENTS BUDGET**

Regulation 23 of the Municipal Budget and Reporting Regulations provides, *inter alia* for the following:

"An adjustment budget may be tabled in the Municipal Council at any time after the Mid-year Budget and Performance Assessment has been tabled in the Council, but not later than 28 February of each year. Furthermore, except under certain circumstances only one adjustment budget may be tabled in Council during a financial year."

Accordingly, a report on adjustments to the budget will be submitted to Council for consideration by 29 February 2016.

**Municipal manager's quality certification****QUALITY CERTIFICATE**

I, Coenie Groenewald, the Municipal Manager of Overstrand Municipality, hereby certify that the –

- Mayor's Report on the Mid-Year Budget and Performance Assessment**

as at **December 2015** has been prepared in accordance with the Municipal Finance Management Act and regulations made under the Act.

Print name: **CC Groenewald**

Municipal Manager of Overstrand Municipality (WC032)

Signature: \_\_\_\_\_



Date: \_\_\_\_\_

15.01.2016

ANNEXURE B  
B1/B

PROVISIONAL 2015/2016 OPERATIONAL BUDGET MID YEAR REVIEW

DIRECTORATE	DEPARTMENT	UKEY	Cost Allocation	ITEM	SAVINGS	REQUESTS
Management Services	Social Development	20150812160910	10680202530001	Staff:Basic Salary&Wages	-10 000	40 000
Management Services	Social Development	20150916105413		Staff:Basic Salary&Wages		0
Management Services	Social Development	20150916115607	10680202530001	Staff:Basic Salary&Wages		0
Management Services	Social Development	20150916153102	10680202530001	Staff:Basic Salary&Wages		
Management Services	Social Development	20150908100328	10680203760001	OperCost:Gifts&Promotional Items	-10 000	
Management Services	Social Development	20150916121442	10680203760001	OperCost:Gifts&Promotional Items	-8 800	
Management Services	Social Development	20150916143831	10680203760001	OperCost:Gifts&Promotional Items	-6 950	
Management Services	Social Development	20150916152303	10680203760001	OperCost:Gifts&Promotional Items	-10 000	
Management Services	Social Development			OperCost:Gifts&Promotional Items	-5 000	0
Management Services	Social Development			OperCost:Gifts&Promotional Items		0
Management Services	Social Development			OperCost:Gifts&Promotional Items		9 000
Management Services	Social Development	20150908095159	10680203950001	OperCost:Gifts&Promotional Items		1 053
Management Services	Social Development	20150916104314	10680203950001	OperCost:Catering Municipal Activities	-5 000	
Management Services	Social Development	20150916144436	10680203950001	OperCost:Catering Municipal Activities	-9 314	
Management Services	Social Development	20150916152140	10680203950001	OperCost:Catering Municipal Activities		0
Management Services	Social Development	20150916152621	10680203950001	OperCost:Catering Municipal Activities		3 623
Management Services	Social Development	20150814143802	10680204720000	OperCost:Printing&Publications	-18 000	0
Management Services	Social Development			OperCost:Printing&Publications		5 000
Management Services	Social Development	20150908105501	10680205050001	OperCost:Trav&Subs-Dom Road Transport	-5 000	
Management Services	Social Development	20150916151606	10680205050001	OperCost:Trav&Subs-Dom Road Transport		0
Management Services	Social Development			OperCost:Trav&Subs-Dom Road Transport		40 000
Management Services	Social Development	20150916120603	10680201180001	Cont:Serv:Artists&Performers	-10 000	
Management Services	Social Development	20150908093130	10680203300001	Inventory:Materials&Supplies	-612	
Management Services	ICT	20150212015894	10660200800000	ConsServ:Project Management	-100 000	
Management Services	ICT	20150212015880	10660201440000	Cont:Serv:Maint. Of Equipm	-300 000	
Management Services	ICT	20150212015920	10660203540000	OperLease:Computer Equipment	-150 000	
Management Services	ICT	20150212015922	10660203670000	OperLease:Machinery&Equipment	-45 000	
Management Services	ICT	20150212015858	10660204050000	OperCost:Cellular Contract (Subs&Calls)	-20 000	
Management Services	ICT	20150212015957	10660204380000	OperCost:Ext Comp Serv-Special CompServ	-900 000	
Management Services	ICT	20150212012494	10080201120000	ConsServ:Legal Cost - Legal Advic&Litig	-200 000	
Finance	Revenue	20150212013726	10200204030000	OperCost:Courier&Delivery Services		180 000
Finance	Revenue	20150212013727	10200204070000	OperCost:Postage/Stamps/Frinking Mach		8 000
Finance	Revenue	20150908143348	10200204120001	OperCost:Telephone Fax Telegraph & Telex	-8 000	
Finance	Revenue	20150212013729	10200204720000	OperCost:Printing&Publications	-180 000	
Finance	Revenue	20150212013802	10200200550000	Outsrd:Serv:Conn. Electricity		114 440
Finance	Revenue	20150212013803	10200200570000	Outsrd:Serv:Conn. Water		100 000
Finance	Revenue	20150212013783	10200200610000	Outsrd:Serv:Security Servs	-60 000	
Finance	Revenue	20150212013724	10200201130000	ConsServ:Legal Cost - Issue Of Summons		408 500
Finance	Revenue	20150212013725	10200201140000	ConsServ:Legal Cost - Collection		31 320
Finance	Revenue	20150626154303	10200201450000	Cont:Serv:Maint. Of Unspecified Assets	-626 260	32 000
Finance	Revenue	20150212013751	10200201550000	Cont:Serv:Tracing Agents&Debt Collect		1 000 000
LED	LED			LED Implementaiton		
Protection Services	Traffic	20150212016249	10700204720000	PRINTING & PUBLICATIONS		50 000

DIRECTORATE	DEPARTMENT	UKEY	Cost Allocation	ITEM	SAVINGS	REQUESTS
Protection Services	Traffic	20150212016275	10700205220000	UNIFORM & PROTECTIVE CLOTHING		10 000
Protection Services	Traffic	20150212016264	10700201430000	MAINTENANCE BUILD & FACILITIES		25 000
Protection Services	Traffic	20150212016265	10700201440000	MAINTENANCE OF EQUIPMENT		15 000
Protection Services	Traffic	20150212016266	10700201450000	MAINTENANCE OF UNSPECIFIED ASSETS		50 000
Protection Services	Traffic	20150212016278	10700203260000	CONSUMABLE STORE STANDARD RATED		1 000
Protection Services	Traffic	20150212016280	10700203280000	FINISHED GOODS		1 000
Protection Services	Vehicle Testing	20150212016552	10720204720000	PRINTING & PUBLICATIONS		15 000
Protection Services	Vehicle Licencing	20150212016808	10750204720000	PRINTING & PUBLICATIONS		25 000
Protection Services	Law Enforcement	20150212016416	10710204720000	PRINTING & PUBLICATIONS		10 000
Protection Services	Law Enforcement	20150212016443	10710205220000	UNIFORM & PROTECTIVE CLOTHING		25 000
Protection Services	Law Enforcement	20150212016411	10710206220000	ANIMAL CARE		25 000
Protection Services	Law Enforcement	20150212016420	10710201230000	BUILDING CONTRACTORS		5 000
Protection Services	Law Enforcement	20150212016439	10710201620000	SAFEGUARD & SECURITY		100 000
Protection Services	Law Enforcement	20150212016449	10710203300000	MATERIALS & SUPPLIES		5 000
Protection Services	Fire Brigade	20150212016722	10740203950000	OperCost: Catering Municipal Activities		10 000
Protection Services	Fire Brigade	20150212016734	10740200400000	OursrcdServ: Clearing & Grass Cutt		50 000
Protection Services	Fire Brigade	20150212016735	10740200410000	OursrcdServ: Fire Serv		100 000
Protection Services	Fire Brigade	20150212016677	10740201350000	OursrcdServ: Fire Serv		100 000
Protection Services	Council General	20150212012303	10010241110000	OperInKind:Poverty Relief		2 600 000
Finance	Financial Services	20150212013515	10180100480000	Interest on Investments	-2 600 000	
					<b>-5 287 936</b>	<b>5 194 936</b>

Management Services		-1 813 676	98 676	-1 715 000
MM & IA				
Protection Services		622 000	622 000	622 000
Community Services				
Infrastructure & Plan				
LED			1 000 000	1 000 000
Council General			2 600 000	2 600 000
Finance		-3 474 260	874 260	-2 600 000
		<b>-5 287 936</b>	<b>5 194 936</b>	<b>-93 000</b>

**Mid-Year Review -2015/2016 - CAPEX**

**1. MIG RE-ALLOCATION:**

VOTE	AMOUNT	COMMENT
5 02 5001 005 1	-100 000	MIG RE-ALLOCATION 2015/2016 -D HENDRIKS
5 02 5001 007 1	-700 000	MIG RE-ALLOCATION 2015/2016 -D HENDRIKS
5 02 5001 008 1	-170 000	MIG RE-ALLOCATION 2015/2016 -D HENDRIKS
5 02 5001 008 1	-30 000	MIG RE-ALLOCATION 2015/2016 -D HENDRIKS
5 02 5001 009 1	100 000	MIG RE-ALLOCATION 2015/2016 -D HENDRIKS
5 02 5001 009 1	700 000	MIG RE-ALLOCATION 2015/2016 -D HENDRIKS
5 02 5001 004 1	170 000	MIG RE-ALLOCATION 2015/2016 -D HENDRIKS
5 02 5001 009 1	30 000	MIG RE-ALLOCATION 2015/2016 -D HENDRIKS

**2. WARD SPECIFIC PROJECT RE-ALLOCATION(CAPEX & OPEX):**

5 02 5008 023 1	20 000	FROM OPEX TO CAPEX (KLEINMOND)
	-50 000	FROM CAPEX TO OPEX (GANSBAAI)
	150 000	FROM OPEX TO CAPEX (ZWELIHLÉ-WARD 5)

**3. H BLIGNAUT PROJECT RE-ALLOCATION (WATER):**

5 02 5001 024 1	17 385	RE-ALLOCATION 2015/2016 -H BLIGNAUT
5 02 5001 026 1	-17 385	RE-ALLOCATION 2015/2016 -H BLIGNAUT

**4. MINOR ASSETS TRANSFER :**

5 02 5005 407 1	-6 700	MINOR ASSETS TRANSFER TO ROADS & WASTE-P BURGER& DEWET NEL
5 02 5005 361 1	4 900	MINOR ASSETS TRANSFER FROM SEWERAGE-P BURGER& DEWET NEL
5 02 5005 141 1	1 800	MINOR ASSETS TRANSFER FROM SEWERAGE-P BURGER& DEWET NEL

**5. ELECTRICITY -SAVINGS & REQUESTS :**

5 02 5001 016 1	-221 083	ELECTRICITY - SAVINGS & REQUEST - K DU PLESSIS
5 02 5001 018 1	-378 428	ELECTRICITY - SAVINGS & REQUEST - K DU PLESSIS
5 02 5001 019 1	-797	ELECTRICITY - SAVINGS & REQUEST - K DU PLESSIS
5 02 5001 020 1	-1 424	ELECTRICITY - SAVINGS & REQUEST - K DU PLESSIS
	601 732	NEW ITEM -MINI SUBS & TRANSFORMERS

**TOTAL CAPITAL BUDGET ADJUSTMENTS**

**120 000**

Overstrand Municipality  
SDBIP 2015/2016: Top Layer SDBIP Report - 1 July 2015 to 31 December 2015

Mbl	Strategic Objective	KPI	KPI Owner	Baseline	Annual Target	QUARTER 1 - UP TO 30 SEPTEMBER 2015			QUARTER 2 - ENDING 31 DECEMBER 2015			Overall Performance for Sep 2015 to Dec 2015							
						Target	Actual	PI	Departmental Comments	Departmental Sub-Programs	Departmental Comments	Target	Actual	PI	Departmental Comments	Target	Actual		
TL2	The provision and maintenance of municipal services	m <sup>2</sup> of roads patched and retailed according to Program Management System within available budget	Director: Community Services	101560	100,000	0	0	N/A				15,000	70,077	90%	70,077	90%			
TL3	The provision and maintenance of municipal services	Quality of effluent comply 90% with general limit in terms of the Water Act (Act 36 of 1998)	Director: Community Services	0.0278	90%	94%	1		[D337] Director: Community Services: NAVIGATION WITHIN HIGH AMMONIA AND CONDUCTIVITY HERMANUS WOUTY CONDUCTIVITY LEVELS IN RAW SEWER NET A CHALLENGE (September 2015)			90%	90%	90%	90%	90%			
TL4	The provision and maintenance of municipal services	Quality of potable water comply 95% with SABS 241	Director: Community Services	0.0538	95%	99%	1		[D338] Director: Community Services: COMPILED			95%	99%	100%	99%	100%	99%	100%	
TL5	The provision and maintenance of municipal services	Limit unretoured water to less than 25% (Number of leakage water reported - Number of leakage water sold)/(Number of litres sold x 1000)	Director: Community Services	0.215	25%	0%	1					0%	0%	N/A	0%	N/A	0%	N/A	
TL22	The provision and maintenance of municipal services	Limit electricity losses to 8% or less (Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated x 1000	Director: Infrastructure & Planning	0.0595	8%	0%	1					0%	0%	N/A	0%	N/A	0%	N/A	
TL25	The provision and maintenance of municipal services	Report on the implementation of the Water Service Development plan annually by the end of October 2015	Director: Infrastructure & Planning	1	1	0	0	100%				1	1	100%	1	1	100%	100%	
TL34	The creation and maintenance of a safe and healthy environment	Annually review and submit Disaster Management Plan to the District by the end of June 2016	Director: Protection Services	1	1	0	0	100%				0	0	N/A	0	0	N/A	0	N/A
TL35	The creation and maintenance of a safe and healthy environment	Arrange public awareness sessions on Protection Services	Director: Protection Services	55	32	10	24	100%				6	13	100%	16	37	100%	100%	
TL36	The creation and maintenance of a safe and healthy environment	Annually review Community Safety Plan by the end of June in conjunction with the Department of Community Safety	Director: Protection Services	1	1	0	0	100%				0	0	N/A	0	0	N/A	0	N/A

TL37	The creation and maintenance of a safe and healthy environment	Director: Protection Services	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TL38	The creation and maintenance of a safe and healthy environment	Director: Protection Services	\$154,875 @ R 8,000,000	R 2,000,000 @ R 8,000,000	R 2,000,000 @ R 8,000,000	R 2,000,000 @ R 8,000,000	R 2,000,000 @ R 8,000,000	R 2,000,000 @ R 8,000,000	R 2,000,000 @ R 8,000,000	R 2,000,000 @ R 8,000,000	R 2,000,000 @ R 8,000,000	R 2,000,000 @ R 8,000,000	R 2,000,000 @ R 8,000,000	R 2,000,000 @ R 8,000,000	R 2,000,000 @ R 8,000,000	R 2,000,000 @ R 8,000,000	R 2,000,000 @ R 8,000,000	R 2,000,000 @ R 8,000,000	R 2,000,000 @ R 8,000,000
TL39	The provision and maintenance of municipal services	Director: Community Services	new kpi	126	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TL40	The provision and maintenance of municipal services	Director: Community Services	27373,32,483	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TL41	The provision and maintenance of municipal services	Director: Community Services	34299,32,094	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TL42	The provision and maintenance of municipal services	Director: Community Services	new kpi	52	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TL43	The provision and maintenance of municipal services	Director: Infrastructure & Planning	25791,25,134	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TL44	The provision and maintenance of municipal services	Director: Finance	6536,6,550	6,530	8,124	65,000	8,124	65,000	8,124	65,000	8,124	65,000	8,124	65,000	8,124	65,000	8,124	65,000	8,124
TL45	The provision and maintenance of municipal services	Municipal Manager	93,77	98%	5%	23%	5%	23%	5%	23%	5%	23%	5%	23%	5%	23%	5%	23%	5%
TL46	The provision and maintenance of municipal services	Director: Community Services	new kpi	629	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0





Ref	Strategic Objective	Key Performance Indicator (KPI)	Director: Economic Development	New KPI	Annual Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target
TL18	The promotion of tourism, economic and social development	Monthly monitor the statistics on the wage of the LED walk-in Centre (outreach & referral purposes) through the attendance registers	Director: Economic Development	New KPI	12	0	0	0	0	0	0	0	0	0	0
TL49	The promotion of tourism, economic and social development	Compile an action plan to improve on the LED maturity assessment	Director: Economic Development	New KPI	1	0	0	0	0	0	0	0	0	0	0

Municipal Financial Viability and Management

Ref	Strategic Objective	KPI	KPI Owner	Baseline	Annual Target	QUARTER 1 - ENDING 30 SEPTEMBER 2015			QUARTER 2 - ENDING 31 DECEMBER 2015			Overall Performance for Sep 2015 to Dec 2015			
						Target	Actual	R	Target	Actual	R	Target	Actual	R	
TL1	The provision of democratic, accountable and ethical governance	98% of the operational conditional grant (Libraries, CDW) spent (Actual expenditure divided by the total grant received)	Director: Community Services	1,0045	98%	20%	21.25%	0%	0%	0%	50%	60%	50%	60%	0%
TL17	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the available cash to cover fixed operating expenditure (Available cash = investments/ Monthly fixed operating expenditure)	Director: Finance	2.3	1.3	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
TL18	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the municipality's ability to meet its service debt obligations (Fixed operating revenue - operating grants received)/ debt service payments due within the year (1%)	Director: Finance	0.1672	1.7%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
TL19	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services)	Director: Finance	0.104	12.20%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%

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Ref	Strategic Objectives	KPI	RP/Owner	Baseline	Annual Target	Target	Actual	RP	Departmental SOBP Comments	Departmental SOBP Comments	Departmental Corrective Measures	Target	Actual	RP			
TL20	The provision of democratic, accountable and ethical governance	Financial statements submitted to the Auditor-General by 31 August 2015	Director: Finance		1	1	1	1	1	1	1	1	1	1			
TL21	The provision of democratic, accountable and ethical governance	Submit a reviewed long term financial plan by end of October 2015	Director: Finance		1	1	0	0	0	0	0	0	0	0			
TL23	The provision of democratic, accountable and ethical governance	Achieve a full recovery rate not less than 95% (receipts/vol/billed) for the 12 month period (1 000)	Director: Finance	96.87	96%	96%	96.45%	GT	<p>[D159] Director: Finance: 2015/06-2015/07 88.02%</p> <p>[D159] Director: Finance: 2015/05-2015/07 86.00%</p> <p>[D159] Director: Finance: 2015/04-2015/07 83.87%</p> <p>[D159] Director: Finance: 2015/03-2015/07 84.59%</p> <p>[D159] Director: Finance: 2015/02-2015/07 97.50%</p> <p>[D159] Director: Finance: 2015/01-2015/02 98.00%</p> <p>[D159] Director: Finance: 2015/08-2015/09 88.93%</p> <p>[D159] Director: Finance: 2015/07-2015/08 86.16%</p> <p>[D159] Director: Finance: 2015/06-2015/09 86.45%</p> <p>(September 2015)</p>	<p>[D159] Director: Finance: n/a (July 2015)</p> <p>[D159] Director: Finance: n/a (August 2015)</p> <p>[D159] Director: Finance: n/a (September 2015)</p>	<p>[D159] Director: Finance: 2015/09-2015/10 88.39%</p> <p>[D159] Director: Finance: 2015/08-2015/10 86.82%</p> <p>[D159] Director: Finance: n/a (October 2015)</p> <p>[D159] Director: Finance: n/a (November 2015)</p> <p>[D159] Director: Finance: n/a (December 2015)</p>	<p>[D159] Deputy Director: Finance: Long term financial plan received on 22 October 2015 (October 2015)</p> <p>[D159] Deputy Director: Finance: Not applicable for the period. Task completed in October 2015 (November 2015)</p> <p>[D159] Deputy Director: Finance: Not applicable for the period. Task completed in October 2015 (December 2015)</p>	96%	97.38%	GT	97.38%	GT

Municipal Transformation and Institutional Development

QUARTER 1 - ENDING 30 SEPTEMBER 2015														QUARTER 2 - ENDING 31 DECEMBER 2015				Overall Performance for Sep 2015 to Dec 2015			
Ref	Strategic Objectives	KPI	RP/Owner	Baseline	Annual Target	Target	Actual	RP	Departmental SOBP Comments	Departmental SOBP Comments	Departmental Corrective Measures	Target	Actual	RP							
TL25	The provision of democratic, accountable and ethical governance	The percentage of a municipality's budget (excluding budget) actually spent on implementing its workplans/skills plan/factual expenditure divided by the budget allocated	Director: Management Services	new list	100%	20%	49.35%	B	<p>[D181] Director: Management Services: Training Budget Allocation R2 000 000.00</p> <p>Budget Spent to Date R287 130.57</p> <p>Available Budget: R1 012 869.43</p> <p>(September 2015)</p>	<p>[D181] Director: Management Services: Critical/Operating Budget Provisions:</p> <p>Scope unique key: 2015012015661</p> <p>Scope unique key Description: Training</p> <p>Budget Provision: 2015/2015 R2 000 000.00</p> <p>Spent to Date/Committed: R1 078 537.18</p> <p>Balance Available: R931 462.82</p> <p>(December 2015)</p>	<p>[D181] Director: Management Services: Critical/Operating Budget Provisions:</p> <p>Scope unique key: 2015012015661</p> <p>Scope unique key Description: Training</p> <p>Budget Provision: 2015/2015 R2 000 000.00</p> <p>Spent to Date/Committed: R1 078 537.18</p> <p>Balance Available: R931 462.82</p> <p>(December 2015)</p>	60%	49.35%	GT	49.35%	GT					
TL27	The provision of democratic, accountable and ethical governance	Review the Municipal Organizational Staff Structure by the end of June 2016	Director: Management Services		1	0	0	0	0	0	0	0	0	0							
TL28	The provision of democratic, accountable and ethical governance	Finalize the Section 14 Access to Information Manual by the end of June 2016 to ensure compliance and up to date policies	Director: Management Services		1	0	0	0	0	0	0	0	0	0							

TL39	The provision of democratic, accountable and ethical governance	50% of the approved and funded program filled (actual number of posts filled) divided by the funded posts budgeted) x100	Director: Management Services	0.9241	90%	90%	92%	G2	[D09] Director: Management Services: Total Post as at end of SEPTEMBER 2015: Filled 1076 Vacant 94 Total 1170  As at the end of SEPTEMBER 2015 there were 9a vacancies: Vacancy Status Overview Outstanding vacancies 58 Advertiser 26 Interviewed 10 Total vacancies 94 (September 2015)	91%	90%	G2	[D09] Director: Management Services: Filled 1076 Vacant 94 - 56 (NH&A) and 387 Total 1170 (December 2015)	91%	G2
TL30	The provision of democratic, accountable and ethical governance	The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan	Director: Management Services	new ipi	54	54	61	G2	[D08] Senior Manager: Human Resources: 61 People from employment equity target employed within the 3 highest levels of management (July 2015) [D08] Senior Manager: Human Resources: 62 People from employment equity targets employed within the 3 highest levels of management (August 2015) [D08] Senior Manager: Human Resources: 62 People from employment equity targets employed within the 3 highest levels of management (September 2015)	54	54	G2	[D08] Senior Manager: Human Resources: 60 People from employment equity targets employed within the 3 highest levels of management (October 2015) [D08] Senior Manager: Human Resources: 61 People from employment equity targets employed within the 3 highest levels of management (November 2015) [D08] Senior Manager: Human Resources: 61 People from employment equity targets employed within the 3 highest levels of management (December 2015)	54	G2
TL31	The provision of democratic, accountable and ethical governance	Provide legal assistance and report on policies, contracts, agreements, legislation, by-laws and by-liaisons within 5 working days	Director: Management Services	new ipi	120	30	168	B	[D70] Senior Manager: Legal Services: The legal services department exceeded the previous month target (July 2015) [D70] Senior Manager: Legal Services: 79 legal referrals was responded to in the month of August 2015 (August 2015) [D70] Senior Manager: Legal Services: Exceeded the key performance indicator and the previous months target (September 2015)	30	30	B	[D70] Senior Manager: Legal Services: The amount of legal referrals' dealt with within 95% of the allocated key performance indicator exceeded the target set during the previous month (November 2015) [D70] Senior Manager: Legal Services: Exceeded 66 legal responses, load and commentary in December 2015. (December 2015)	30	B

C 8/8

TL12	The provision of democratic, accountable and ethical governance	Director Management Services	new lpi	24	6	4	R	<p>[D75] Senior Manager: Legal Services: Although the July 2015 does not normally effect an increase in revenue, it is evident from the stats report that there was still a reasonable inflow of payments. (July 2015)</p> <p>[D75] Senior Manager: Legal Services: The monthly report on additional court matter currently only focus on traffic offences. It is the objective to incorporate additional matters once the court comes in full operation. (August 2015)</p> <p>[D75] Senior Manager: Legal Services: Reports were provided to senior management on the generated income on lines for the additional court, as well as the attended matters on the September 2015 court roll. In the circumstances 176 matters were dealt with in September 2015. (September 2015)</p>	<p>[D75] Senior Manager: Legal Services: None (July 2015)</p> <p>[D75] Senior Manager: Legal Services: None (August 2015)</p> <p>[D75] Senior Manager: Legal Services: None (September 2015)</p>	<p>[D75] Senior Manager: Legal Services: Since the additional court came into operation senior management is provided with an operational report and financial report. The operational report reflect the amount of matters on the court roll and their outcome, whilst the financial report reflect the collectible income of the additional court. (October 2015)</p> <p>[D75] Senior Manager: Legal Services: Refer to the both the financial and operational additional court reports. (November 2015)</p> <p>[D75] Senior Manager: Legal Services: Please refer to the monthly operational and financial reports for the additional court. Legal Services further incorporated an additional supplementary report providing an update on all non-traffic related matters on the court roll. (December 2015)</p>	12	10
TL13	The promotion of tourism, economic and social development	Director Management Services	new lpi	1	1	1	G	<p>[D91] Manager: Social Development: The Overstrand LDCAC has been established. The Committee is in the process of drafting a Local Drug Action Plan. The next meeting will be towards the end of October - early November (September 2015)</p>	<p>[D91] Manager: Social Development: The Overstrand LDCAC has been established. The Committee is in the process of drafting a Local Drug Action Plan. The next meeting will be towards the end of October - early November (September 2015)</p>	<p>[D91] Manager: Social Development: The Overstrand LDCAC has been established. The Committee is in the process of drafting a Local Drug Action Plan. The next meeting will be towards the end of October - early November (September 2015)</p>	1	1