



ORDINARY MEETING OF THE COUNCIL
GEWONE VERGADERING VAN DIE RAAD
INTLANGANISO YESIQHELO YEBHUNGA

A G E N D A

I-AJENDA

DATE / DATUM / UMHLA : 27 MAY / MEI / MEYI 2020
VENUE / PLEK / INDAWO : VIRTUAL
TIME / TYD / IXESHA : 11:00

MUNICIPALITY / MUNISIPALITEIT / UMASIPALA WE-OVERSTRAND

Office of the Municipal
Manager
Municipal Offices
HERMANUS

22 May / Mei / Meyi 2020

NOTICE TO ALL ALDERMEN & COUNCILLORS

ORDINARY MEETING OF THE OVERSTRAND MUNICIPAL COUNCIL

NOTICE IS HEREBY GIVEN that, due to the Covid-19 Lockdown, an **ORDINARY MEETING** of the **OVERSTRAND MUNICIPAL COUNCIL** will be held by means of a virtual platform on **WEDNESDAY, 27 MAY 2020** at **11:00**, of which the agenda will be available on the Overstrand Website (www.overstrand.gov.za).

The attention of Councillors is directed to the Code of Conduct for Councillors and Municipal Officials, Schedules 1 & 2 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000).

C GROENEWALD
MUNICIPAL MANAGER

KENNISGEWING AAN ALLE RAADSHERE & RAADSLEDE

GEWONE VERGADERING VAN DIE OVERSTRAND MUNISIPALE RAAD

KENNIS GESKIED HIERMEE dat, weens die Covid-19 grendeltydperk, 'n **GEWONE VERGADERING** van die **OVERSTRAND MUNISIPALE RAAD** gehou sal word by wyse van 'n virtuele platform op **WOENSDAG, 27 MEI 2020** om **11:00**, welke agenda op die Overstrand Webtuiste (www.overstrand.gov.za) beskikbaar sal wees.

Raadslede se aandag word gevestig op die Gedragskode vir Raadslede en Munisipale Beampies, Bylae 1 & 2 van die Wet op Plaaslike Regering : Munisipale Stelsels, 2000 (Wet 32 van 2000).

C GROENEWALD
MUNISIPALE BESTUURDER

ISAZISO ESIYA KUBO BONKE OOCEBAKHULU NOOCEBA

INTLANGANISO YESIQHELO YEBHUNGA LIKAMASIPALA WE-OVERSTRAND

OKU KUKWAZISA ukuba, ngenxa yokuvakwa okubangelwe yintsolongwana i-COVID-19, **INTLANGANISO YESIQHELO yeBHUNGA LIKAMASIPALA WE-OVERSTRAND**, iyakubanjwa ngeqonga elibonakalisayo ngo**LWESITHATHU, Umhla we 27 MEYI 2020 ngeye-11:00**. I-ajenda iya kufumaneka yona kwiwebhusayithi ye-Overstrand (www.overstrand.gov.za).

OoCeba bayacelwa ukuba baqwalasele isikhokelo sokuziphatha sooCeba namaGosa kamasipala, amaXwebhu 1 & 2 kaRhulumente wooMasipala: uMthetho weeNkqubo zikaMasipala, 2000 (UMthetho 32 wowama-2000).

C GROENEWALD
UMPHATHI KAMASIPALA

AGENDA/...

1. **OPENING**

2. **APPLICATIONS FOR LEAVE OF ABSENCE**

3. **CONFIRMATION OF MINUTES**
 - 3.1 Minutes of an **Ordinary Meeting** of the **Council** held on **Wednesday, 25 March 2020** at 11:00

4. **STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE SPEAKER / EXECUTIVE MAYOR**

5. CONSIDERATION OF RECOMMENDATIONS MADE BY THE EXECUTIVE MAYOR TO COUNCIL, IN TERMS OF SECTION 160(2) OF THE CONSTITUTION, 1996, AND SECTION 59(1)(a) OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT 2000 (ACT 32 OF 2000)

REMARK

Please note that the following recommendations contained in this agenda are subject to confirmation or amendment by the Executive Mayor in view of the fact that the **compilation of the Council agenda** was done before the Mayoral Committee of 27 May 2020 had formally sat.

5.1

IN PRINCIPLE APPROVAL FOR THE DIRECT ALIENATION OF A PORTION OF ERF 2423 BETTY'S BAY ADJACENT TO ERF 2674 BETTY'S BAY (199 PORTER DRIVE, BETTY'S BAY) TO AFRICA PRO CURE CC

(ITEM 5, PAGE 1 : MAYORAL COMMITTEE MEETING : 27 MAY 2020)

RECOMMENDATION TO THE COUNCIL:

1. that the direct alienation of a portion of Erf 2423 Betty's Bay (adjacent to Erf 2674 Betty's Bay), ±53m² in extent, to the owner of the adjoining Erf 2674 Betty's Bay, Africa Pro Cure CC, at an amount of R150.00/m² (ONE HUNDRED AND FIFTY RAND PER SQUARE METRE) (VAT excluded) be **approved in principle**;
2. that it be noted that the direct alienation is possible as the said portion of Erf 2423 Betty's Bay can be classified as a non-viable property;
3. that, subject to the approval in 1 above, a public participation process be followed at the cost of the applicant/purchaser;
4. that it be noted that a condition for the alienation will be that the said portion of Erf 2423 Betty's Bay must be consolidated with the adjoining property of Africa Pro Cure CC, being Erf 2674 Betty's Bay;
5. that no structures of any kind (excluding a boundary wall or fence) may be erected on the said portion of Erf 2423 Betty's Bay, which condition must be registered against the title deed of the consolidated property;
6. that the alienation of said portion of Erf 2423 Betty's Bay be subject to obtaining the necessary Town Planning approvals;

7. that all the costs pertaining to the transaction, e.g. application cost, valuation cost, closure of a portion of public road, subdivision and consolidation, rezoning, Section 14 advertisement and transfer and related costs (including the transfer of Erf 2423 Betty's Bay to the Overstrand Municipality), etc. be paid by the applicant/purchaser, Africa Pro Cure CC; and
8. that it be noted that the municipal property herewith envisaged to be alienated is not required for the provision of basic municipal services in terms of the provisions of paragraph 5 of Council's Administration of Immovable Property Policy and Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003).

RESPONSIBLE OFFICIAL:	N LIEBENBERG
TARGET DATE FOR IMPLEMENTATION:	19 JUNE 2020
TARGET DATE TO INFORM APPLICANT:	30 JUNE 2020
TARGET DATE TO INFORM OBJECTOR:	N/A

5.2**HERMANUS: IN PRINCIPLE APPROVAL FOR THE ALIENATION OF ERF 7373 HERMANUS (SITUATED AT 84 ANGELIER STREET, MOUNT PLESANT) BY MEANS OF A COMPETITIVE PROCESS****(ITEM 6, PAGE 9 : MAYORAL COMMITTEE MEETING : 27 MAY 2020)****RECOMMENDATION TO THE COUNCIL:**

1. that the alienation of Erf 7373 Hermanus (354m² in extent), for residential purposes by means of a competitive process at a market related price be **approved in principle**;
2. that all costs pertaining to the transaction, for example the transfer costs, water, sewer and electricity connections and the section 14 advertisement, but excluding the valuation costs, be paid by the successful bidder/purchaser;
3. that a condition be included in the Title Deed of the property that it may only be used for residential purposes; and
4. that it is hereby confirmed by Council that the municipal property herewith alienated is not required for the provision of basic municipal services in terms of paragraph 5 of the Administration of Immovable Property Policy approved by Council on 25 November 2015 and Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003).

RESPONSIBLE OFFICIAL :**R MARINUS****TARGET DATE FOR IMPLEMENTATION :****30 JUNE 2020****TARGET DATE TO INFORM APPLICANT :****N/A****TARGET DATE TO INFORM OBJECTOR :****N/A**

5.3**TRANSFER: OVERSTRAND MUNICIPALITY TO AMANDA LIFABA: ERF 440, ZWELIHLE****(ITEM 9, PAGE 29 : MAYORAL COMMITTEE MEETING : 27 MAY 2020)****RECOMMENDATION TO THE COUNCIL:**

1. that permission **be granted** to transfer erf 440, Zwelihle to Ms Amanda Lifaba (ID Number 8406091129081);
2. that Ms Amanda Lifaba be responsible for the payment of the sales price of R10,00;
3. that Ms Amanda Lifaba be responsible for the payment of the transfer costs associated with this transaction; and
4. that the aforementioned approval furthermore be subject to Ms Amanda Lifaba accepting responsibility for the outstanding municipal services account in respect of erf 440, Zwelihle.

RESPONSIBLE OFFICIAL :**FW FRANS****TARGET DATE FOR IMPLEMENTATION :****01 JUNE 2020**

5.4

**TRANSFER: OVERSTRAND MUNICIPALITY TO MR JONATHAN MORNE
STOFFELS: ERF 641, HAWSTON**

**(ITEM 10, PAGE 51 : MAYORAL COMMITTEE MEETING : 27 MAY
2020)**

RECOMMENDATION TO THE COUNCIL:

1. that permission **be granted** to transfer erf 641, Hawston to Mr Jonathan Morne Stoffels (ID Number 770831 5085 085); and
2. that the aforementioned approval furthermore be subject to Mr Jonathan Morne Stoffels accepting responsibility for the outstanding municipal services account in respect of erf 641, Hawston.

RESPONSIBLE OFFICIAL :**FW FRANS****TARGET DATE FOR IMPLEMENTATION :****01 JUNE 2020**

5.5**FERNKLOOF NATURE RESERVE PROTECTED AREA MANAGEMENT PLAN :
2020-2025****(ITEM 11, PAGE 57 : MAYORAL COMMITTEE MEETING : 27 MAY
2020)****RECOMMENDATION TO THE COUNCIL:**

1. that the final draft of the Fernkloof Nature Reserve Protected Areas Management Plan for 2020-2025, attached as Annexure A to the item, **be approved** in principle; and
2. that the Management Plan be submitted to the MEC of the Western Cape Department of Environmental Affairs and Development Planning for approval.

RESPONSIBLE OFFICIAL :**L DE VILLIERS****TARGET DATE FOR IMPLEMENTATION :****1 JULY 2020**

5.6

OVERSTRAND: AMENDMENT OF THE OVERSTRAND MUNICIPALITY BY-LAW ON MUNICIPAL LAND USE PLANNING, ADOPTION OF THE OVERSTRAND MUNICIPALITY LAND USE SCHEME AND OVERLAY ZONES AND INCORPORATION INTO THE SAID BY-LAW

(ITEM 12, PAGE 247 : MAYORAL COMMITTEE MEETING : 27 MAY 2020)

RECOMMENDATION TO THE COUNCIL :

1. that the reviewed Overstrand Municipality By-Law on Municipal Land Use Planning and the Overstrand Municipality Land Use Scheme and Overlay Zones **be adopted**;
2. that the following policies **be rescinded**:
 - Overstrand Policy on Playschools on Single Residential erven, dated 2001 (Executive Committee Meeting, dated 7 August 2001);
 - Policy on Guidelines and requirements in respect of applications for the erection/establishment of additional dwelling units and accommodation for farm workers/ staff on agricultural land units within the jurisdiction area of the Overstrand Municipality, dated 2009 (Council dated 1 September 2009); and
 - Policy for conducting an accommodation establishment on a single residential erf, dated 2001(Executive Committee meeting, dated 31 May 2001);
3. that the determination of the zoning of various erven to be aligned with Fernkloof Nature Reserve Proclamation, 2000, **be approved**;
4. that the determination of bulk areas of the towns of Hermanus, Kleinmond and Gansbaai, **be approved**; and
5. that minor amendments **be delegated** to the Municipal Manager, should it be required.

RESPONSIBLE OFFICIAL :

R KUCHAR

TARGET DATE FOR IMPLEMENTATION :

11 JUNE 2020

TARGET DATE TO INFORM APPLICANT :

N/A

TARGET DATE TO INFORM OBJECTOR :

N/A

5.7**NATIONAL BUILDING REGULATIONS AND BUILDING STANDARDS ACT NO. 103 OF 1977: APPOINTMENT OF A BUILDING CONTROL OFFICER****(ITEM 13, PAGE 623 : MAYORAL COMMITTEE MEETING : 27 MAY 2020)****RECOMMENDATION TO THE COUNCIL:**

that, in terms of Section 5 of the National Building Regulations and Building Standards Act (Act 203 of 1977), Mr JG Coetzee **be appointed** as the Building Control Officer for the Overstrand Municipal Area.

RESPONSIBLE OFFICIAL :**L COETZEE****TARGET DATE FOR IMPLEMENTATION :****1 JUNE 2020**

5.8

FRAUD AND RISK MANAGEMENT COMMITTEE TERMS OF REFERENCE

(ITEM 14, PAGE 627 : MAYORAL COMMITTEE MEETING : 27 MAY 2020)

RECOMMENDATION TO THE COUNCIL:

that the Risk Management Committee Terms of Reference **be approved.**

RESPONSIBLE OFFICIAL :

Z MAZUTHU

TARGET DATE FOR IMPLEMENTATION :

01 JULY 2020

**5.9
RISK MANAGEMENT STRATEGY AND POLICY****(ITEM 15, PAGE 638 : MAYORAL COMMITTEE MEETING : 27 MAY 2020)****RECOMMENDATION TO THE COUNCIL:**

1. that the Risk Management Strategy **be approved**; and
2. that the Risk Management Policy **be approved**.

RESPONSIBLE OFFICIAL : Z MAZUTHU**TARGET DATE FOR IMPLEMENTATION : 1 JULY 2020**

5.10

**REMUNERATION OF PUBLIC OFFICE BEARERS ACT, 1998 (ACT 20 OF 1998):
DETERMINATION OF UPPER LIMITS OF SALARIES, ALLOWANCES AND
BENEFITS OF DIFFERENT MEMBERS OF MUNICIPAL COUNCILS****(ITEM 16, PAGE 688 : MAYORAL COMMITTEE MEETING : 27 MAY
2020)****RECOMMENDATION TO THE COUNCIL:**

1. that the salaries and allowances in respect of the different members of Council as provided for in Government Notice 475, dated 24 April 2020, **be approved** and be made applicable **with effect from 1 July 2019**, subject to the concurrence of same by the Provincial Minister of Local Government, Environmental Affairs and Development Planning;
2. that, in terms of Section 14 of the government notice mentioned in 1 above, Councillors provide the Municipality with either all the necessary details regarding the councillor's property and assets to be covered by the special risk insurance to provide for the loss of or damage to a councillor's property, assets, life or disability arising from any riot, civil unrest, strike or public disorder, or with written confirmation that such cover is in place as part of a personal insurance portfolio arrangement already made by themselves; and
3. that it be noted that there is no need to make any additional provision in the annual mid-year review and adjustment budget to accommodate the promulgated increase to the upper limits of the salaries, allowances and benefits of councillors.

RESPONSIBLE OFFICIAL :**J VORSTER
RETHA RUST****TARGET DATE OF IMPLEMENTATION :****25 JUNE 2020**

5.11**BUDGET REPORT FOR THE QUARTER ENDED MARCH 2020****(ITEM 17, PAGE 717 : MAYORAL COMMITTEE MEETING : 27 MAY 2020)****RECOMMENDATION TO THE COUNCIL:**

that the budget report for the quarter ended March 2020, prepared as part of the financial reporting obligations arising from the Local Government: Municipal Finance Management Act, 2003 and additional information, **be noted**.

RESPONSIBLE OFFICIAL :**BA KING****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

5.12**MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM)
POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) FOR MARCH 2020****(ITEM 18, PAGE 771 : MAYORAL COMMITTEE MEETING : 27 MAY
2020)****RECOMMENDATION TO THE COUNCIL:**

1. that the deviations from the procurement processes, approved in terms of the delegated authority for March 2020, **be noted**; and
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for March 2020, **be noted**.

RESPONSIBLE OFFICIAL :**C LE ROUX****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

5.13

**MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM)
POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) FOR APRIL 2020**

**(ITEM 19, PAGE 777 : MAYORAL COMMITTEE MEETING : 27 MAY
2020)**

RECOMMENDATION TO THE COUNCIL:

1. that the deviations from the procurement processes, approved in terms of the delegated authority for April 2020, **be noted**; and
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for April 2020, **be noted**.

RESPONSIBLE OFFICIAL :**C LE ROUX****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

5.14**SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT – 2019/2020 :****3rd QUARTER: 01 JANUARY 2020 – 31 MARCH 2020****(ITEM 20, PAGE 782 : MAYORAL COMMITTEE MEETING : 27 MAY 2020)****RECOMMENDATION TO THE COUNCIL:**

that the activities undertaken and outcomes achieved in the implementation of the Overstrand Municipality's Supply Chain Management Policy for the 3rd Quarter of 2019/2020 **be noted**.

RESPONSIBLE OFFICIAL :**C LE ROUX****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

5.15

QUARTERLY BANK ACCOUNT WITHDRAWALS IN TERMS OF SECTION 11(4) OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, NO 56 OF 2003 FOR THE QUARTER ENDED MARCH 2020

(ITEM 21, PAGE 796 : MAYORAL COMMITTEE MEETING : 27 MAY 2020)

RECOMMENDATION TO THE COUNCIL:

that the consolidated quarterly report in respect of Bank Account Withdrawals in terms of Section 11(4) of the Local Government: Municipal Finance Management Act, No 56 of 2003 for the quarter ended March 2020, **be noted**.

RESPONSIBLE OFFICIAL :**BA KING****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

5.16**EXTENSION OF VALIDITY PERIOD: MUNICIPAL VALUATION ROLL****(ITEM 22, PAGE 799 : MAYORAL COMMITTEE MEETING : 27 MAY 2020)****RECOMMENDATION TO THE COUNCIL:**

that, in terms of section 32(2)(a)(ii) of the Local Government Property Rates Act No 6 of 2004, an application for the extension for a period of two (2) years of the validity of the Overstrand Municipal Valuation Roll, be submitted to the Minister of Local Government.

RESPONSIBLE OFFICIAL :**S REYNEKE-NAUDE****TARGET DATE FOR IMPLEMENTATION :****1 JUNE 2020**

5.17**WRITING OFF OF IRRECOVERABLE DEBT****(ITEM 23, PAGE 802: MAYORAL COMMITTEE MEETING : 27 MAY 2020)****RECOMMENDATION TO THE COUNCIL:**

that the irrecoverable debt to the value of R220 196.62 as listed below, be written off as bad debt:

First time write off – Indigent Households	R 4 315.26
Indigent water leakages irrecoverable	R215 881.36
TOTAL	<u>R220 196.62</u>

RESPONSIBLE OFFICIAL :**EM HOONEBERG****TARGET DATE FOR IMPLEMENTATION :****05 JUNE 2020**

5.18

FINAL INTEGRATED DEVELOPMENT PLAN (IDP) REVIEW AND AMENDMENT FOR 2020/21

(ITEM 24, PAGE 806: MAYORAL COMMITTEE MEETING : 27 MAY 2020)

RECOMMENDATION TO THE COUNCIL:

that the final IDP review and amendment for 2020/21 **be approved.**

RESPONSIBLE OFFICIAL :

R LOUW

TARGET DATE FOR IMPLEMENTATION :

1 JULY 2020

5.19**INTEGRATED WASTE MANAGEMENT PLAN FOR 2020/21****(ITEM 25, PAGE 823: MAYORAL COMMITTEE MEETING : 27 MAY 2020)****RECOMMENDATION TO THE COUNCIL:**

that the Integrated Waste Management Plan for 2020/21 **be approved** and be submitted to the Provincial MEC for Environmental Affairs and Development Planning for endorsement.

RESPONSIBLE OFFICIAL :	C MITCHELL
TARGET DATE FOR IMPLEMENTATION :	1 JULY 2020
TARGET DATE TO INFORM APPLICANT :	NOT APPLICABLE
TARGET DATE TO INFORM OBJECTOR :	NOT APPLICABLE

5.20

**ADOPTION OF OVERSTRAND SPATIAL DEVELOPMENT FRAMEWORK:
OVERSTRAND MUNICIPALITY****(ITEM 26, PAGE 838: MAYORAL COMMITTEE MEETING : 27 MAY
2020)****RECOMMENDATION TO THE COUNCIL:**

1. that the following Council resolutions **be rescinded**:
 - 2006 (Council's resolution 27 October 2006), Overstrand Municipal Wide Spatial Development Framework;
 - 2011 (Council's resolution 26 January 2011) Overstrand Municipal Spatial Growth Management Strategy; and
 - 2014 (Council's resolution 25 June 2014) Integrated Development Framework together with detailed Sectoral Plans;
2. that the Overstrand Municipal Spatial Development Framework **be adopted** for the 2020/2021 financial year in terms of Section 20(1) of the Spatial Planning and Land Use Management Act, 2013; and
3. that the Overstrand Spatial Development Framework **be adopted** as part of Overstrand's IDP for the 2020/2021 financial year.

RESPONSIBLE OFFICIAL :**R KUCHAR****TARGET DATE FOR IMPLEMENTATION :****11 JUNE 2020****TARGET DATE TO INFORM APPLICANT :****N/A****TARGET DATE TO INFORM OBJECTOR :** N/A

5.21

REVISION OF ALL BUDGET RELATED POLICIES OF THE OVERSTRAND MUNICIPALITY

(ITEM 27, PAGE 944 : MAYORAL COMMITTEE MEETING : 27 MAY 2020)

RECOMMENDATION TO THE COUNCIL:

that the budget related policies attached to the item and amended as indicated in the report, **be approved** and implemented with effect from 1 July 2020.

RESPONSIBLE OFFICIAL :

S REYNEKE-NAUDE

TARGET DATE FOR IMPLEMENTATION :

1 JULY 2020

5.22

FINAL BUDGET FOR OVERSTRAND MUNICIPALITY : 2020/2021 MTREF

(ITEM 28, PAGE 1110 : MAYORAL COMMITTEE MEETING : 27 MAY 2020)

RECOMMENDATION TO THE COUNCIL:

1. that, in terms of section 24 of the Municipal Finance Management Act, (Act 56 of 2003), the annual budget of the Municipality for the 2020/2021 to 2022/2023 MTREF (Medium Term Revenue and Expenditure Framework) period **be approved** as set out in the following schedules:

Schedule 1: Budgeted financial performance (revenue & expenditure by municipal vote)

Schedule 2: Budgeted financial performance (revenue by source & expenditure by type)

Schedule 3: Budgeted multi- and single year capital appropriations by standard classification (vote) and funding by source

Schedule 4: Budgeted financial position

Schedule 5: Budgeted cash flow

Schedule 6: Cash backed reserves and acc. surplus reconciliation

Schedule 7: Asset management

Schedule 8: Basic service delivery measurement

2. that the property rates reflected in Annexure A to the item, **be imposed** for the budget year 2020/2021;
3. that tariffs and charges reflected in Annexure A to the item, **be approved** for the budget year 2020/2021;
4. that the Municipal Manager be authorised to sign all the necessary agreements and documents to give effect to the 3rd draw down of the proposed three year borrowing programme for external loans amounting to R54 million per year;
5. that the following schedules be noted:

Schedule 9: Budgeted financial performance (revenue & expenditure by standard classification)

Schedule 10: Budgeted capital appropriations by municipal vote

6. that **cognisance be taken** of the letters of comment received from the community and the SIME: LG MTEC Assessment Report by Provincial Treasury and the Provincial Department of Local Government, included in Annexures K and L respectively of the budget report; and

7. that **cognisance be taken** of the 2020/2021 Budget Report.

RESPONSIBLE OFFICIALS:

**S REYNEKE-NAUDE
BA KING**

TARGET DATE FOR IMPLEMENTATION:

1 JULY 2020

5.23

COVID-19 RELIEF:

- **TEMPORARY AUTO CLASSIFICATION STATUS ADJUSTMENT FOR HOLIDAY ACCOMMODATION ESTABLISHMENTS - APPLICATION OF RESIDENTIAL RATES TARIFF**
- **EXTENDED PAYMENT ARRANGEMENTS**
- **LEASED PROPERTIES RENTAL EXEMPTION**

(ITEM 29, PAGE 1176 : MAYORAL COMMITTEE MEETING : 27 MAY 2020)

RECOMMENDATION TO THE COUNCIL:

1. that the period for businesses who find themselves under financial stress and cannot pay their accounts due, be extended to include accounts for May 2020 and June 2020 respectively, and that they may enter into an extended term of payment agreement in terms of the Overstrand Customer Care, Credit Control and Debt Collection Policy in order for their payments of the said amounts to be done in equal payments over a six-month period without the payment of a deposit;
2. that the period for residential customers who find themselves under financial stress and cannot pay their accounts due, be extended to include accounts for May 2020 and June 2020 respectively, and that they may enter into an extended term of payment agreement in terms of the Overstrand Customer Care, Credit Control and Debt Collection Policy in order for their payments of the said amounts to be done over a period of 12 (twelve) months without the payment of a deposit;
3. that all tenants of the Overstrand Municipality who cannot make use of their leased premises such as but not limited to business premises, stalls, etc for the purpose of its lease, be exempted for the payment of their rental for a further period of one month, to include June 2020;
4. that a temporary auto *classification status adjustment* for holiday accommodation establishments to residential, be approved, in order to charge the residential rates tariff for the period of three (3) months, retrospectively from April to June 2020; and
5. that, in instances where a rebate for the difference between Business rate and Residential rate were already allowed under point 4 in accordance with lettable number of rooms, the calculated difference in rate be adjusted for these amounts already granted.

RESPONSIBLE OFFICIAL :

**S REYNEKE-NAUDE
E HOONEBERG**

TARGET DATE FOR IMPLEMENTATION :

30 JUNE 2020

5.24

**SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) :
THIRD QUARTERLY REPORT: JANUARY- MARCH 2020**

**(ITEM 30, PAGE 1181: MAYORAL COMMITTEE MEETING : 27 MAY
2020)**

RECOMMENDATION TO THE COUNCIL:

1. that the content of the report for the third quarter of the 2019/20 financial year on the top level Service Delivery and Budget Implementation Plan **be noted**; and
2. that the approved Departmental KPI amendment list of March 2020 **be noted**.

RESPONSIBLE OFFICIAL :**R LOUW****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

6. URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER (IF ANY)

7. CONSIDERATION OF NOTICES OF MOTIONS / QUESTIONS

At the time of the closing of the agenda, no notices of motions/questions were received.

8. CONSIDERATION OF MOTIONS OF EXIGENCY (IF ANY)