



ORDINARY MEETING OF THE COUNCIL

GEWONE VERGADERING VAN DIE RAAD

INTLANGANISO YESIQHELO YEBHUNGA

MINUTES / NOTULE /

IMIZUZU

DATE / DATUM / UMHLA : 31 MAY / MEI / MEYI 2017

**VENUE / PLEK / INDAWO : BANQUETING HALL,
BANKETSAAL,
CIVIC CENTRE / BURGERSENTRUM / IZIKO LOLUNTU
HERMANUS**

TIME / TYD / IXESHA: 11:00

OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

**MINUTES OF THE COUNCIL MEETING
HELD IN THE BANQUETING HALL, CIVIC CENTRE,
HERMANUS, ON 31 MAY 2017, AT 11:00**

PRESENT/ TEENWOORDIG

Councillors were present as per attached attendance register.

**OFFICIALS PRESENT/
AMPTENARE TEENWOORDIG**

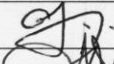
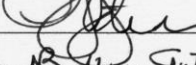
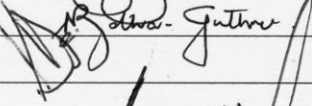
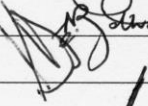
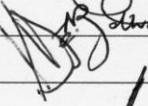
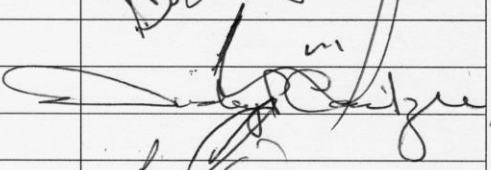
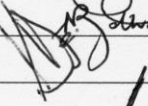
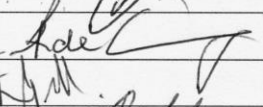
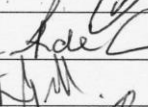
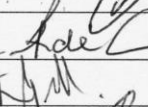
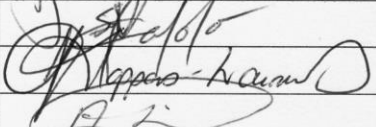
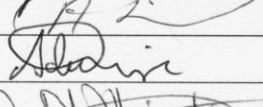
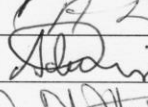
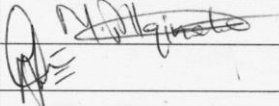
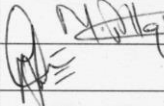
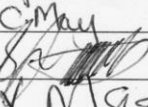
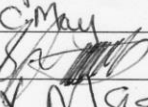
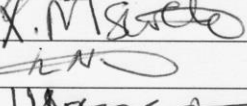
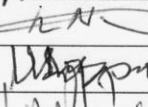
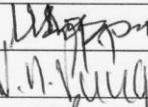
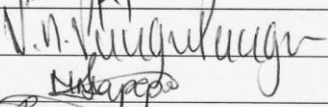
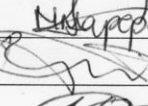
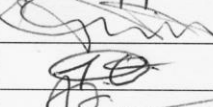
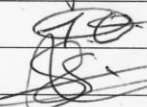
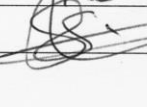
Mr C Groenewald, Municipal Manager
Ms S Reyneke-Naudé, Director : Finance
Mr R Williams, Director : Community Services
Mr S Madikane, Director : LED
Ms D Arrison, Director : Management Services
Mr R Fraser, Acting Director : Protection Services
Mr S Müller, Director : Infrastructure & Planning
Mr C le Roux, Deputy Director : Finance
Mr H Blignaut, Deputy Director : Engineering Services
Mr F Myburgh, Senior Manager : Gansbaai
Administration
Mr D Lakey, Senior Manager : Kleinmond
Administration
Mr R Kuchar, Senior Manager : Town Planning &
Property Management
Mr D van der Heever, Chief Audit Executive
Ms A le Roux, Manager : Property Administration
Mr B King, Senior Manager : Financial Services
Ms R Louw, Senior Manager : Strategic Services
Ms E Hooneberg, Senior Manager : Income
Ms G Bucchianeri, Manager : Budget Office
Ms V Allen, Manager : Financial Accounting
Mr L Tait, Accountant : Capital Budget
Ms K Jeptha, Budget Controller
Mr W Louw, Risk Officer (Intern)
Ms H van Tonder, Manager : Council Support Services
Ms S Swart, Administrative Officer : Council Support
Services
ICT
Ms S Block, Administrator : Strategic Services
Ms N Zweni, Manager : Communication
Ms R Steenekamp, Media & Social Media
Co-ordinator
Mr A Gcotyelwa, Housing Officer Acting as Interpreter
Ms M de Villiers, Mayoral Committee Secretary
Ms S Carelse, PRO : Executive Mayor

ALSO PRESENT:

Members of the Public

OVERSTRAND MUNICIPALITY
ATTENDANCE REGISTER

COUNCIL MEETING
31 MAY 2017

ALDERMAN/COUNCILLORS	SIGNATURE
AFRICA, A	
BOTHA, D	
BOTHA-GUTHRIE, N	
BRICE, KD	
COETSEE, A	
COETZEE, DP	
COHEN, G	
DE CONING, CA	
GILLION, E	
KALOLO, SV	
KLOPPERS-LOURENS J	
KOMANI, AS	
KRIGE, F	
NQINATA, NNT	
MACOTHA, VC	
MAY, C	
MOLEFE, B	
MSWELI, X	
NTSABO, L	
OPPERMAN, M	
PUNGUPUNGU, V	
SAPEPA, NM	
SMITH, RJ	
TAFU-NWONKWO, CC	
TEBELE, S	

1. OPENING

The Municipal Manager, Mr C Groenewald, read the notice convening the meeting.

2. APPLICATIONS FOR LEAVE OF ABSENCE

None

3. CONFIRMATION OF MINUTES

- 3.1 Minutes of an **Ordinary Meeting** of the Overstrand Municipal **Council** held on **Wednesday, 29 March 2017 at 11:00**

RESOLVED

that the Minutes of an **Ordinary Meeting** of the Overstrand Municipal **Council** held on **Wednesday, 29 March 2017 at 11:00, be confirmed.**

- 3.2 Minutes of a **Special Meeting** of the Overstrand Municipal **Council** held on **Tuesday, 18 April 2017 at 11:00**

RESOLVED

that the Minutes of a **Special Meeting** of the Overstrand Municipal **Council** held on **Tuesday, 18 April 2017 at 11:00, be confirmed.**

4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE SPEAKER / EXECUTIVE MAYOR

The Speaker, Ald A Coetsee, reported on the 2017 Absa Cape Epic which put Overstrand in the spotlight and afforded an opportunity for a photo shoot of some of the prize winners with the Overstrand Executive Mayor and other officials.

The Speaker, Ald A Coetsee, reported on Overstrand Municipality who received the official 2015/2016 Clean Audit Certificate and Award at the Annual Audit Excellence Awards held in Cape Town on 10 April 2017. The Award was handed over to the Executive Mayor, Ald R Smith.

5. CONSIDERATION OF RECOMMENDATIONS MADE BY THE EXECUTIVE MAYOR TO COUNCIL, IN TERMS OF SECTION 160(2) OF THE CONSTITUTION, 1996, AND SECTION 59(1)(a) OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT 2000 (ACT 32 OF 2000)

5.1

WRITING OFF OF IRRECOVERABLE DEBT

(ITEM 1, PAGE 1 : FINANCE PORTFOLIO - MAYORAL COMMITTEE MEETING : 31 MAY 2017)

RESOLVED (SUPPORTED BY 25 COUNCILLORS):

that the irrecoverable debt to the value of R372 318.16 as listed below, **be written off** as bad debt:

A	First time write off – Indigent Households	R 91 932.57
B	Indigent water leakages irrecoverable	R190 991.31
C	Final accounts equal or less than R1,500.00	R 1 631.08
D	Other irrecoverable Debt	R 87 763.20
	TOTAL	<u>R372 318.16</u>

RESPONSIBLE OFFICIAL :

EM HOONEBERG

TARGET DATE FOR IMPLEMENTATION :

08 JUNE 2017

5.2

TELEPHONE POLICY AMENDMENT

**(ITEM 1, PAGE 1 : MANAGEMENT SERVICES PORTFOLIO -
MAYORAL COMMITTEE MEETING : 31 MAY 2017)**

RESOLVED (SUPPORTED BY 25 COUNCILLORS):

that the amended Telephone Policy **be adopted.**

RESPONSIBLE OFFICIAL :

J VAN ASPEREN

TARGET DATE FOR IMPLEMENTATION :

MAY 2017

5.3

DRAFT PRACTICAL EXPERIENTIAL TRAINING POLICY

**(ITEM 2, PAGE 23 : MANAGEMENT SERVICES PORTFOLIO -
MAYORAL COMMITTEE MEETING : 31 MAY 2017)**

RESOLVED (SUPPORTED BY 25 COUNCILLORS):

that the draft Practical Experiential Training Policy **be adopted.**

RESPONSIBLE OFFICIAL :

L BUCCHIANERI

TARGET DATE FOR IMPLEMENTATION :

MAY 2017

5.4

RISK MANAGEMENT COMMITTEE TERMS OF REFERENCE

**(ITEM 3, PAGE 37 : MANAGEMENT SERVICES PORTFOLIO -
MAYORAL COMMITTEE MEETING : 31 MAY 2017)**

RESOLVED (SUPPORTED BY 25 COUNCILLORS):

that the Risk Management Committee Terms of Reference **be approved.**

RESPONSIBLE OFFICIAL :

A RIDDLES

TARGET DATE FOR IMPLEMENTATION :

1 JULY 2017

5.5

RISK MANAGEMENT STRATEGY AND POLICY 2017/2018

(ITEM 4, PAGE 48 : MANAGEMENT SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 31 MAY 2017)

RESOLVED (SUPPORTED BY 25 COUNCILLORS):

1. that the Risk Management Strategy **be approved**; and
2. that the Risk Management Policy **be approved**.

RESPONSIBLE OFFICIAL : A RIDDLES

TARGET DATE FOR IMPLEMENTATION : 1 JULY 2017

5.6**WARD COMMITTEE SYSTEM: REVISION OF WARD COMMITTEE RULES****(ITEM 1, PAGE 1 : COMMUNITY SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 31 MAY 2017)****RESOLVED (SUPPORTED BY 25 COUNCILLORS):**

1. that the revised Ward Committee Rules for Overstrand Municipality **be adopted**; and
2. that the Ward Committees of Wards 1 and 9 who do not comply with the woman equity, be afforded the opportunity to resolve the equity challenge in one of the following manners, whichever may occur first, namely:
 - filling of a vacancy that may arise during the term of office; or
 - replacing an existing male representative with a female secundi, where possible

RESPONSIBLE OFFICIALS :

**R WILLIAMS
D LAKEY
D KEARNEY
F MYBURGH
B PLAATJIES
P FERREIRA**

TARGET DATE FOR IMPLEMENTATION :

31 MAY 2017

5.7

AMENDMENTS TO THE SWIMMING BEACH CLEANING POLICY

**(ITEM 2, PAGE 22 : COMMUNITY SERVICES PORTFOLIO -
MAYORAL COMMITTEE MEETING : 31 MAY 2017)**

RESOLVED (SUPPORTED BY 25 COUNCILLORS):

that the amended Swimming Beach Cleaning Policy **be adopted**.

RESPONSIBLE OFFICIAL :

M BARTMAN

TARGET DATE FOR IMPLEMENTATION :

1 JUNE 2017

5.8

**ERF 8168, 104 MAIN ROAD, KLEINMOND, OVERSTRAND MUNICIPAL AREA :
SUBDIVISION, REZONING AND AMENDMENT OF SPATIAL DEVELOPMENT
FRAMEWORK: MESSRS PLAN ACTIVE ON BEHALF OF THE GRAIL CENTRE
TRUST**

**(ITEM 16, PAGE 298 : INFRASTRUCTURE & PLANNING PORTFOLIO
- MAYORAL COMMITTEE MEETING : 31 MAY 2017)**

This matter was dealt with at the Mayoral Committee meeting by the Executive Mayor in terms of Delegated Authority. The item was withdrawn from the Council Agenda.

5.9

HERMANUS: TRANSFER OF UNREGISTERED ERF 11456 (A PORTION OF ERF 243) HERMANUS, ±838M² IN EXTENT, FOR RESIDENTIAL PURPOSES

(ITEM 19, PAGE 413 : INFRASTRUCTURE & PLANNING PORTFOLIO - MAYORAL COMMITTEE MEETING : 31 MAY 2017)

RESOLVED (SUPPORTED BY 25 COUNCILLORS):

1. that the transfer of unregistered Erf 11456 (a portion of Erf 243) Hermanus, ±838m² in extent, for residential purposes to TL & EH Havenga for the amount of R747,000.00 (SEVEN HUNDRED AND FORTY SEVEN THOUSAND RAND) (VAT excluded), **be approved**;
2. that the Municipal Manager be authorised to sign all documents relating to the transfer of unregistered Erf 11456 (a portion of Erf 243) Hermanus to TL & EH Havenga;
3. that cognisance be taken of the fact that the subject portion of Municipal property is **not required** for the provision of the minimum level of basic municipal services in terms of the provisions of paragraph 5 of Council's Administration of Immovable Property Policy and Section 14 of the Local Government: Municipal Finance Management Act, No 56 of 2003; and
4. that TL & EH Havenga be responsible for all the costs pertaining to the advertisement of the transfer and all costs involved with the registration of the transfer in the Deeds Office and other costs as may be stipulated.

RESPONSIBLE OFFICIAL :

M ERASMUS

TARGET DATE FOR IMPLEMENTATION :

30 JUNE 2017

TARGET DATE TO INFORM APPLICANT :

N/A

5.10

HERMANUS: PARTIAL AMENDMENT AND RATIFICATION OF RESOLUTION DATED 22 APRIL 2008 FOR THE EXCHANGE OF A PORTION OF MUNICIPAL PROPERTY (ERF 572 HERMANUS)

(ITEM 21, PAGE 443 : INFRASTRUCTURE & PLANNING PORTFOLIO - MAYORAL COMMITTEE MEETING : 31 MAY 2017)

RESOLVED (SUPPORTED BY 25 COUNCILLORS):

1. that the exchange of a portion of Erf 572 Hermanus, $\pm 44.2\text{m}^2$ in extent, for a portion equal in size of Erf 569 Hermanus owned by Peter Anthony Sham for the purpose of widening the sidewalk free of any compensation by any party to the other in terms of Council's Asset Management Policy of 2004 and subsequent Administration of Immovable Property Policy of 2015, **be approved**; and
2. that the following conditions 2 and 3 of the Resolution dated 22 April 2008 be ratified and **approved**:
 - (a) that, since the transaction is to the advantage of both parties, **all costs** pertaining the transaction, e.g. survey, advertisement, valuation, subdivision, rezoning, etc. be equally shared and borne by the municipality and the applicant; and
 - (b) that cognisance be taken of the fact that the municipal property herewith exchanged is **not required** for municipal purposes in terms of the provisions of paragraph 1.3.2 of Council's Asset Management Policy and Section 14 of the Local Government : Municipal Finance Management Act, 2003 (Act 56 of 2003).

RESPONSIBLE OFFICIAL :**A KOTZE****TARGET DATE FOR IMPLEMENTATION :****PROCESS****TARGET DATE TO INFORM APPLICANT :****14 JUNE 2017****TARGET DATE TO INFORM OBJECTOR :****N/A**

5.11**UPDATE ON THE PROGRESS OF AFFORDABLE HOUSING DEVELOPMENTS IN OVERSTRAND****(ITEM 22, PAGE 461 : INFRASTRUCTURE & PLANNING PORTFOLIO - MAYORAL COMMITTEE MEETING : 31 MAY 2017)****RESOLVED (SUPPORTED BY 25 COUNCILLORS):**

that the availability and progress on the Affordable Housing Developments in the Overstrand, **be noted**.

RESPONSIBLE OFFICIAL : A JACOBS**TARGET DATE FOR IMPLEMENTATION : 28 JUNE 2017****TARGET DATE TO INFORM APPLICANT: N/A****TARGET DATE TO INFORM OBJECTOR: N/A**

5.12

HERMANUS: TRANSFER OF UNREGISTERED ERF 12199, HERMANUS, ±2,4818 HA IN EXTENT, FOR INDUSTRIAL PURPOSES

(ITEM 23, PAGE 470 : INFRASTRUCTURE & PLANNING PORTFOLIO - MAYORAL COMMITTEE MEETING : 31 MAY 2017)

RESOLVED (SUPPORTED BY 25 COUNCILLORS):

1. that the transfer of unregistered Erf 12199, Hermanus, ±4,818 ha in extent, for industrial purposes to Massbuild (Pty) Ltd t/a Builders Express for the amount of R22,800,000.00 (TWENTY TWO MILLION EIGHT HUNDRED THOUSAND RAND ALONE) (VAT included), **be approved**;
2. that Massbuild (Pty) Ltd t/a Builders Express at their cost register a public access servitude over the unregistered Erf 12199, Hermanus in co-operation with the Town Planning Department, which servitude will link up with the service servitude and with Mussel Road;
3. that Massbuild (Pty) Ltd t/a Builders Express at their cost register a service servitude east of the right-of-way servitude (the existing Mussel Road) for the 11kV cable transgressing the property and access to the Main Road;
4. that cognisance be taken of the fact that the subject portion of Municipal property is **not required** for the provision of the minimum level of basic municipal services in terms of the provisions of paragraph 5 of Council's Administration of Immovable Property Policy and Section 14 of the Local Government: Municipal Finance Management Act, No 56 of 2003;
5. that Massbuild (Pty) Ltd t/a Builders Express be responsible for all the costs pertaining to the advertisement of the transfer and all costs involved with the registration of the transfer in the Deeds Office, including the registering of the Certificate of Registered Title and Certificate of Consolidated title and subsequent transfer and other costs as may be stipulated;
6. that a grant-in-aid to the amount of R7 613 660 (SEVEN MILLION SIX HUNDRED AND THIRTEEN THOUSAND SIX HUNDRED AND SIXTY RAND) be made available to Hermanus Sport Club, to be included on a subsequent budget or mid-year review adjustments budget, subject to the receipt of the proceeds of the sale of unregistered erf 12199 into the Municipality's bank account, be paid to the Hermanus Sport Committee;
7. that, in the instance of payment in respect of the amount in resolution 6 above be made beyond 2017, the amount be escalated with yearly CPI for another year;

8. that payment to the Hermanus Sport Committee be further subject to all conditions previously set by Council at its meeting held on 29 February 2012; and
9. that the payment be made in tranches as agreed to between the Municipality and the Hermanus Sport Committee.

RESPONSIBLE OFFICIAL :

M ERASMUS

TARGET DATE FOR IMPLEMENTATION :

30 JUNE 2017

TARGET DATE TO INFORM APPLICANT :

N/A

5.13

**MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM)
POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) FOR APRIL 2017**

(ITEM 5, PAGE 1: MAYORAL COMMITTEE MEETING : 31 MAY 2017)

RESOLVED (SUPPORTED BY 25 COUNCILLORS):

1. that the deviations from the procurement processes, approved in terms of the delegated authority for April 2017, **be noted**; and
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for April 2017, **be noted**.

RESPONSIBLE OFFICIAL :

C LE ROUX

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

5.14

FINAL 4th GENERATION INTEGRATED DEVELOPMENT PLAN (IDP) FOR 2017/2021

(ITEM 6, PAGE 7 : MAYORAL COMMITTEE MEETING : 31 MAY 2017)

RESOLVED (SUPPORTED BY 25 COUNCILLORS):

that the final 4th Generation IDP for the five year period of 2017/2021 **be approved.**

RESPONSIBLE OFFICIAL :

R LOUW

TARGET DATE FOR IMPLEMENTATION :

1 JULY 2017

5.15

WATER SERVICES DEVELOPMENT PLAN (IDP SECTOR INPUT REPORT) FOR 2017/18

(ITEM 7, PAGE 12 : MAYORAL COMMITTEE MEETING : 31 MAY 2017)

RESOLVED (SUPPORTED BY 25 COUNCILLORS):

that the Water Services Development Plan for 2017/18 **be approved.**

RESPONSIBLE OFFICIAL :

H BLIGNAUT

TARGET DATE FOR IMPLEMENTATION :

1 JULY 2017

5.16

AIR QUALITY MANAGEMENT PLAN: OVERSTRAND MUNICIPALITY

(ITEM 8, PAGE 134 : MAYORAL COMMITTEE MEETING : 31 MAY 2017)

RESOLVED (SUPPORTED BY 25 COUNCILLORS):

1. that the Air Quality Management Plan **be approved**; and
2. that the approved Air Quality Management Plan be included as a Sector Plan in the new 5 year Integrated Development Plan.

RESPONSIBLE OFFICIAL:

P APLON

TARGET DATE FOR IMPLEMENTATION:

1 JULY 2017

5.17

OVERSTRAND: SPATIAL DEVELOPMENT FRAMEWORK AND SECTORAL PLANS: OVERSTRAND MUNICIPALITY**(ITEM 9, PAGE 158 : MAYORAL COMMITTEE MEETING : 31 MAY 2017)****RESOLVED (SUPPORTED BY 25 COUNCILLORS):**

that the Spatial Development Framework, 2006 and the Sectoral Plans **be incorporated** as a Sectoral Plan to the Integrated Development Plan in terms of Section 34(a) of the Local Government: Municipal Systems Act No.32 of 2000.

RESPONSIBLE OFFICIAL :**R KUCHAR****TARGET DATE FOR IMPLEMENTATION :****1 JUNE 2017**

5.18

REVISION OF ALL BUDGET RELATED POLICIES OF THE OVERSTRAND MUNICIPALITY

(ITEM 10, PAGE 172 : MAYORAL COMMITTEE MEETING : 31 MAY 2017)

RESOLVED (SUPPORTED BY 25 COUNCILLORS):

that the revised budget related policies **be approved** and implemented with effect from 1 July 2017.

RESPONSIBLE OFFICIAL :

S REYNEKE-NAUDE

TARGET DATE FOR IMPLEMENTATION :

1 JULY 2017

5.19

FINAL BUDGET FOR OVERSTRAND MUNICIPALITY : 2017/2018

(ITEM 11, PAGE 462 : MAYORAL COMMITTEE MEETING : 31 MAY 2017)

THE SPEAKER REQUESTED THAT IT BE MINUTED THAT HE AFFORDED THE EXECUTIVE MAYOR TIME TO DELIVER HIS 2017 IDP/BUDGET SPEECH

THE EXECUTIVE MAYOR DELIVERED HIS 2017 IDP/BUDGET SPEECH, A COPY OF WHICH IS ATTACHED AS ANNEXURE A TO THE MINUTES

RESOLVED (SUPPORTED BY 25 COUNCILLORS):

1. that, in terms of section 24 of the Municipal Finance Management Act, (Act 56 of 2003), the annual budget of the Municipality for the 2017/18 to 2019/2020 MTREF (Medium Term Revenue and Expenditure Framework) period **be approved** as set out in the following schedules:
 - Schedule 1:** Budgeted financial performance (revenue & expenditure by municipal vote)
 - Schedule 2:** Budgeted financial performance (revenue by source & expenditure by type)
 - Schedule 3:** Budgeted multi- and single year capital appropriations by standard classification (vote) and funding by source
 - Schedule 4:** Budgeted financial position
 - Schedule 5:** Budgeted cash flow
 - Schedule 6:** Cash backed reserves and acc. surplus reconciliation
 - Schedule 7:** Asset management
 - Schedule 8:** Basic service delivery measurement
2. that the property rates reflected in **Annexure A** to the agenda, **be imposed** for the budget year 2017/18;
3. that tariffs and charges reflected in **Annexure A** to the agenda, **be approved** for the budget year 2017/18;
4. that the Municipal Manager be authorised to sign all the necessary agreements and documents to give effect to the third draw down of the three year borrowing programme for external loans amounting to R30 million per annum;

5. that the following schedules be noted:

Schedule 9: Budgeted financial performance (revenue & expenditure by standard classification)

Schedule 10: Budgeted capital appropriations by municipal vote

6. that **cognisance be taken** of the letters of comment received from the community and the LG MTEC 3 Assessment Report by Provincial Treasury and the Provincial Department of Local Government, included in Annexures J and K respectively of the budget report; and

7. that **cognisance be taken** of the 2017/2018 Budget Report.

RESPONSIBLE OFFICIAL :

BA KING

TARGET DATE FOR IMPLEMENTATION :

1 JULY 2017

5.20

MUNICIPAL REGULATIONS ON A STANDARD CHART OF ACCOUNTS (mSCOA): PROGRESS ON STATUS OF THE mSCOA IMPLEMENTATION PROJECT

(ITEM 12, PAGE 521 : MAYORAL COMMITTEE MEETING : 31 MAY 2017)

RESOLVED (SUPPORTED BY 25 COUNCILLORS):

that the mSCOA Progress Report for the implementation of the mSCOA Regulations **be noted.**

RESPONSIBLE OFFICIALS:

**S REYNEKE-NAUDE
C LE ROUX
B KING
E HOONEBERG
H VORSTER**

TARGET DATE FOR IMPLEMENTATION :

1 JULY 2017

5.21

CONTRACT SC 1701A/2016: PROPOSED AMENDMENT: SOFTWARE AND WEBSITE FOR CARAVAN PARK /CAMPING RESERVATIONS FOR A CONTRACT PERIOD ENDING 30 JUNE 2020.

(ITEM 13, PAGE 534: MAYORAL COMMITTEE MEETING : 31 MAY 2017)

RESOLVED (SUPPORTED BY 25 COUNCILLORS):

1. that **cognisance be taken** of the reasons for the proposed amendment of **Contract 1701A/2016 for Software and Website for Caravan park / Camping reservations for a contract period ending 30 June 2020**, in terms of the enabling provisions of Section 116(3) of the Local Government: Municipal Finance Management Act 2003 (Act 56 of 2003), and that the amendment be consented to; and
2. that **cognisance be taken** that no recommendations or representations were received from the local community by closing date, 24 April 2017.

RESPONSIBLE OFFICIAL :

**D KEARNEY
D LAKEY
J VAN ASPEREN
M POTGIETER**

TARGET DATE FOR IMPLEMENTATION :

1 JULY 2017

5.22

PROPOSED AMENDMENT OF TWO CONTRACTS REGARDING GEOGRAPHIC INFORMATION SYSTEMS SERVICES (GIS):

CONTRACT SC1634A/2015 PROVISION OF GEOGRAPHIC INFORMATION SYSTEMS (GIS) SERVICES IN THE OVERSTRAND MUNICIPAL AREA AS WELL AS

CONTRACT SC1793/2017 THE ACQUISITION OF A CAPPED ELS LICENSING FEE FOR THE GIS SYSTEM FOR A CONTRACT PERIOD ENDING 30 JUNE 2020
(previously SCD2735/2014)

(ITEM 14, PAGE 568 : MAYORAL COMMITTEE MEETING : 31 MAY 2017)**RESOLVED (SUPPORTED BY 25 COUNCILLORS):**

1. that **cognisance be taken** of the reasons for the proposed amendment of the contract SC1634/2015 for the provision of Geographic Information System services in the Overstrand municipal area, and contract SCD2735/2014 for the Enterprise License Agreement (ELA) licensing fee for the Geographical Information System (GIS) in terms of the enabling provision of Section 116(3) of the Local Government : Municipal Finance Management Act 2003 (Act 56 of 2003), and that the amendments be consented to; and
2. that **cognisance be taken** that no recommendations or representations were received from the local community by closing date, 24 April 2017.

RESPONSIBLE OFFICIAL :**L RAUCH****TARGET DATE FOR IMPLEMENTATION :****1 JULY 2017****TARGET DATE TO INFORM APPLICANT :****1 JULY 2017**

5.23

REAPPOINTMENT OF COUNCILLORS ON PORTFOLIO COMMITTEES

(ITEM 15, PAGE 597 : MAYORAL COMMITTEE MEETING : 31 MAY 2017)

RESOLVED (SUPPORTED BY 25 COUNCILLORS):

1. that resolution 2 under Item 5.23 adopted on 29 March 2017, **be revoked**;
2. that Committees (so-called Portfolio Committees), in terms of section 80, read with section 79, of the Local Government : Municipal Structures Act, No 117 of 1998, **be reappointed** as follows:

Portfolio Committee :
Finance

Members :
Ald D Coetzee, Cllrs G Cohen, K Brice,
S Tebele, X Msweli and B Molefe

Portfolio Committee :
Management Services

Members :
Ald M Sapepa, Cllrs J Kloppers-
Lourens, R de Coning, M Opperman
and N Nqinata

Portfolio Committee :
Community Services

Members :
Ald N Botha-Guthrie, Cllrs A Komani,
L Ntsabo, V Pungupungu and S Kalolo

Portfolio Committee :
Protection Services

Members :
Cllrs K Brice, C May, F Africa,
V Macotha and S Kalolo

Portfolio Committee :
Economic Development & Tourism

Members :
Cllrs E Gillion, F Krige, L Ntsabo,
S Tebele and C Tafu-Nwonkwo

Portfolio Committee :
Infrastructure and Planning

Members :
Cllrs, G Cohen, D Botha, F Krige,
S Tebele and V Pungupungu

3. that a simple majority of members of any one of the Committees constitutes a **quorum**.

RESPONSIBLE OFFICIAL:

H VAN TONDER

TARGET DATE FOR IMPLEMENTATION:

31 MAY 2017

5.24

REPORT OF THE JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE (JAPAC) TO THE OVESTRAND MUNICIPAL COUNCIL

(ITEM 16, PAGE 601 : MAYORAL COMMITTEE MEETING : 31 MAY 2017)

RESOLVED (SUPPORTED BY 25 COUNCILLORS):

that the report from the JAPAC to the Overstrand Municipal Council **be noted**.

RESPONSIBLE OFFICIAL :

DC VAN DER HEEVER

TARGET DATE FOR IMPLEMENTATION :

31 MAY 2017

5.25

REVISION OF JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE CHARTER

(ITEM 17, PAGE 620 : MAYORAL COMMITTEE MEETING : 31 MAY 2017)

RESOLVED (SUPPORTED BY 25 COUNCILLORS):

that the revised Joint Audit and Performance Audit Committee Charter **be adopted**.

RESPONSIBLE OFFICIAL:

DC VAN DER HEEVER

TARGET DATE FOR IMPLEMENTATION:

1 JUNE 2017

5.26

EXECUTIVE MAYOR'S SPECIAL FUND POLICY

(ITEM 18, PAGE 637 : MAYORAL COMMITTEE MEETING : 31 MAY 2017)

THE AFRICAN NATIONAL CONGRESS INDICATED THAT THEY ARE AGAINST THE RECOMMENDATION BY THE EXECUTIVE MAYOR AND CLLR V MACOTHA MADE A COUNTER PROPOSAL TO THE EFFECT THAT THE POLICY BE REFERRED BACK UNTIL IT WAS WORKSHOPPED. THE COUNTER PROPOSAL WAS SECONDED BY CLLR X MSWELI.

THE AFRICAN NATIONAL CONGRESS REQUESTED A CAUCUS AT 12:10
THE MEETING RESUMED AT 12:20

THE DEMOCRATIC ALLIANCE REQUESTED A CAUCUS AT 12:35
THE MEETING RESUMED AT 12:46

CLLR K BRICE FROM THE DEMOCRATIC ALLIANCE MADE A PROPOSAL THAT THE RECOMMENDATION BY THE EXECUTIVE MAYOR BE APPROVED. THE PROPOSAL WAS SECONDED BY CLLR R DE CONING.

WHEN PUT TO VOTE, 16 MEMBERS VOTED IN FAVOUR OF THE PROPOSAL BY CLLR K BRICE AND 8 VOTED IN FAVOUR OF THE PROPOSAL BY CLLR V MACOTHA.

CLLR B MOLEFE FROM THE ECONOMIC FREEDOM FIGHTERS ABSTAINED FROM VOTING

THE RECOMMENDATION OF THE EXECUTIVE MAYOR WAS THUS CARRIED

RESOLVED (SUPPORTED BY 16 COUNCILLORS):

that the Executive Mayor's Special Fund Policy **be adopted**.

RESPONSIBLE OFFICIAL:

B KING

TARGET DATE FOR IMPLEMENTATION:

1 JULY 2017

6. CONSIDERATION OF REPORTS**6.1****INVESTIGATION INTO THE IRREGULAR EXPENDITURE REGARDING PAYMENT MADE TO THE BEACH ROAD CAFÉ HAWSTON IN RESPECT OF THE SUPPLY OF NEWSPAPERS TO THE HAWSTON LIBRARY****3/2/3/8****D Kearney / H van Tonder
3 April 2017****(028) 313 8037****Corporate Head Office**

EXECUTIVE SUMMARY

The purpose of the report is to request Council to approve the writing off of irregular expenditure incurred for the purchasing of newspapers for Hawston Library to the amount of R1 412,30 (excluding VAT).

RESOLVED (SUPPORTED BY 25 COUNCILLORS):

that the irregular expenditure to the amount of R1 412,30 (excl vat) for the provision of newspapers to Hawston Library be certified as irrecoverable and written off in terms of section 32(2)(b) of the Local Government: Municipal Finance Management Act, Act 56 of 2003.

RESPONSIBLE OFFICIAL:**B KING
C LE ROUX****TARGET DATE FOR IMPLEMENTATION:****12 JUNE 2017**

6.2

INVESTIGATION INTO THE INSTANCE OF FRUITLESS AND WASTEFUL EXPENDITURE: NON-DELIVERY OF THE 28 DAY CLEARING AND MAINTENANCE OF VEGETATION NOTICE ON OPEN LAND, PROPERTY 219, SANDBAAI

3/2/3/8

**D Kearney / H van Tonder (028) 313 8037
3 April 2017**

Corporate Head Office

EXECUTIVE SUMMARY

The purpose of the report is to request Council to approve the writing off of fruitless and wasteful expenditure in the amount of R2 672,15.

RESOLVED (SUPPORTED BY 25 COUNCILLORS):

that the Fruitless and Wasteful Expenditure to the value of R 2 672.15, in relation to the payment of funds to a contractor for plot clearing, and the administration fee subsequently being levied on the municipal account of R Peda incorrectly, be certified as irrecoverable and written off in terms of section 32(2)(b) of the Local Government: Municipal Finance Management Act, No 56 of 2003.

RESPONSIBLE OFFICIAL :

**B KING
C LE ROUX**

TARGET DATE FOR IMPLEMENTATION :

12 JUNE 2017

6.3**INVESTIGATION INTO THE INSTANCE OF FRUITLESS AND WASTEFUL EXPENDITURE: THE PAYMENT OF FUNDS TO AN INCORRECT CREDITOR, BEING CORPTRAIN TRADING (PTY) LTD****3/2/3/8****C le Roux / H van Tonder****(028) 313 8037****Corporate Head Office****3 April 2017**

EXECUTIVE SUMMARY

The purpose of the report is to request Council to approve the writing off of fruitless and wasteful expenditure in the amount of R176 250.

RESOLVED (SUPPORTED BY 25 COUNCILLORS):

that the Fruitless and Wasteful Expenditure to the value of R 176,250, in relation to the payment of funds to an incorrect creditor, being Corptrain Trading (Pty) Ltd, be certified as irrecoverable and written off in terms of section 32(2)(b) of the Local Government: Municipal Finance Management Act, Act 56 of 2003.

RESPONSIBLE OFFICIAL :**B KING
C LE ROUX
E HOONEBERG****TARGET DATE FOR IMPLEMENTATION :****12 JUNE 2017**

6.4**APPOINTMENT OF A NEW MEMBER : MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)****3/2/3/7****H van Tonder
12 April 2017****(028) 313 8037****Corporate Head Office**

EXECUTIVE SUMMARY

The purpose of the report is to afford Council the opportunity to appoint a new member for the Municipal Public Accounts Committee (MPAC) due to Cllr A Klaas who resigned as councillor.

RESOLVED (SUPPORTED BY 25 COUNCILLORS):

that Cllr G Cohen be appointed as a new member on the Municipal Public Accounts Committee to replace Cllr A Klaas who resigned as councillor.

RESPONSIBLE OFFICIAL :**H VAN TONDER****TARGET DATE FOR IMPLEMENTATION :****IMMEDIATELY**

6.5

RECESS : JUNE / JULY 2017

3/2/1/4

H van Tonder

(028) 313 8037

Corporate Head Office

20 April 2017

EXECUTIVE SUMMARY

The purpose of the report is to obtain confirmation of Council's recess from 28 June 2017 (**immediately after conclusion of the Council Meeting**) to 23 July 2017 and related matters.

RESOLVED (SUPPORTED BY 25 COUNCILLORS):

1. **that the proposed period of recess, i.e. 28 June 2017** (immediately after conclusion of the Council Meeting) **to 23 July 2017** (the latter included) **be approved**; and
2. that, during the period of recess, all urgent matters/emergency situations be dealt with by the Executive Mayor (or acting) in consultation with the Municipal Manager (or acting), except those reserved by law for full Council.

RESPONSIBLE OFFICIAL :**H VAN TONDER****TARGET DATE FOR IMPLEMENTATION :****NOT APPLICABLE**

7. URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER (IF ANY)

None

8. CONSIDERATION OF NOTICES OF MOTIONS / QUESTIONS

At the time of the closing of the agenda, no notices of motions/questions were received.

9. CONSIDERATION OF MOTIONS OF EXIGENCY (IF ANY)

None

The meeting adjourned at 13:00

DATE

THE SPEAKER – A COETSEE

2017

IDP/BUDGET

TABLING SPEECH



Executive Mayor,
Ald. Rudolph Smith
31 May 2017

1. *Good morning,*
 - Mr Speaker,
 - Fellow Councillors,
 - Municipal Manager,
 - Officials,
 - Ladies and gentleman
 - and All protocol observed

2. Today / I have the privilege of concluding months of hard work / with ^{2/3} the tabling of our official / 5 year Integrated Development Plan / and the accompanying 2017/2018 Municipal Budget Report.
3. The draft form of these documents were worked through and discussed with the public in various ward meetings as well as in the IDP/Budget road shows.
4. In addition, today will be the fourth opportunity councillors have to view the complete documents. The first opportunity councillors had to scrutinise these documents were in our OMAF meeting, then the respective Road shows, and lastly a dedicated Budget Workshop which gave councillors the opportunity to relay any input or changes.
5. As the municipality we will use these documents to act as a roadmap / to navigate our infrastructure development services according to the priorities identified through the process of public participation.
6. I am proud to report / that our municipality will continue / as a strong community focused / and Service Delivery orientated / organisation.
7. In light here of, 50% of our Revenue budget has been allocated towards Basic Services.
8. 19% has been allocated to Economic Development and Social upliftment.
9. 10% towards the maintenance of a safe and healthy environment
10. And 21% will be spent on the promotion of good, clean and transparent Governance.
11. In addition to the above Operational Expenditure, 65% of our Capital Budget has been allocated to Indigent grants.
12. *This is a clear indication of the value we place in the people we serve, and who make up our communities.*
13. *We want the Overstrand to continue to be a sought after place for people to live and work, and we want to guarantee all who live here a good standard of living.*

14. We will, however need the communities continued support and interaction to ensure that the goals stated in these documents, move us forward. 3/3
15. This is therefore not a static document with steadfast goals but rather a living document that upholds the collective values and principals our municipality has adopted.
16. Through these documents we aim to show that we care, we serve and we belong and we encourage our community at large, to keep us to these values, but also help us give life to our vision.
17. The Final IDP and Budget documents will now be made available at all local public libraries as well as, on our Overstrand website – www.overstrand.gov.za under strategic documents
18. I want to close by thanking the public for their participation in the process and guaranteeing that our strategic goals help improve our communities where it is most required.
19. I would also like to extend a word of gratitude to the Overstrand Administration / for compiling these comprehensive documents / and seeing that it is implemented in a cost effective manner, / with the necessary attention and commitment.
20. Lastly, / I want to thank my fellow councillors / for the unity displayed through this process / and ensuring that this document aligns with the needs of all our communities.
21. I thank you.