



SPECIAL MEETING OF THE COUNCIL

SPEZIALE VERGADERING VAN DIE RAAD

INTLANGANISO EKHETHEKILEYO YEBHUNGA

MINUTES / NOTULE /

IMIZUZU

DATE / DATUM / UMHLA : 27 JULY / JULIE / JULAYI 2017

VENUE / PLEK / INDAWO : BANQUETING HALL /
BANKETSAAL

CIVIC CENTRE / BURGERSENTRUM / IZIKO LOLUNTU
HERMANUS

TIME / TYD / IXESHA : 11:00

OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

**MINUTES OF A SPECIAL MEETING OF THE COUNCIL
HELD IN THE BANQUETING HALL, CIVIC CENTRE,
HERMANUS, ON 27 JULY 2017 AT 11:00**

PRESENT: Councillors were present as per attached attendance register.


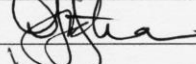



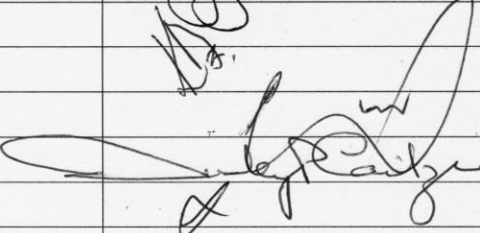



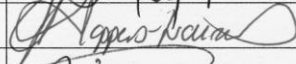
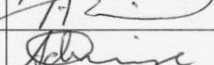

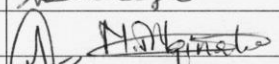
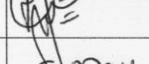

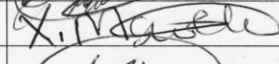
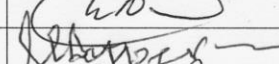


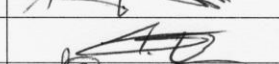



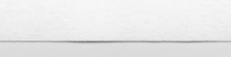
OFFICIALS PRESENT: Ms D Arrison, Acting Municipal Manager
Ms S Reyneke-Naudé, Director: Finance
Mr N Michaels, Director: Protection Services
Mr R Williams, Director: Community Services
Mr S Müller, Director: Infrastructure & Planning
Mr F Myburgh, Senior Manager : Gansbaai Administration
Mr D Lakey, Senior Manager : Kleinmond Administration
Mr B King, Senior Manager : Financial Services
Ms R Louw, Senior Manager : Strategic Services
Ms H van Tonder, Manager : Council Support Services
Mr JC van der Merwe, Storekeeper
Mr A Gcotyelwa, Housing Officer (Acting as Interpreter)
Ms S Swart, Administrative Officer: Council Support Services
Ms M de Villiers, Mayoral Committee Secretary
Ms S Carelse, PRO Mayor
ICT
Ms D Laing, Relief Clerk : Grade 2

ALSO PRESENT: Members of the Public

MINUTES/....

OVERSTRAND MUNICIPALITY
ATTENDANCE REGISTER

SPECIAL COUNCIL MEETING
27 JULY 2017

ALDERMAN/COUNCILLORS	SIGNATURE
AFRICA, A	
BOTHA, D	
BOTHA-GUTHRIE, N	
BRICE, KD	
COETSEE, A	
COETZEE, DP	
COHEN, G	
DE CONING, CA	Apology
GILLION, E	
KALOLO, SV	
KLOPPERS-LOURENS J	
KOMANI, AS	
KRIGE, F	
NQINATA, NNT	
MACOTHA, VC	
MAY, C	
MOLEFE, B	
MSWELI, X	
NTSABO, L	
OPPERMAN, M	
PUNGUPUNGU, V	
SAPEPA, NM	
SMITH, RJ	
TAFU-NWONKWO, CC	
TEBELE, S	

1. OPENING

The Speaker, Ald A Coetsee, welcomed those present after the June/July 2017 recess.

The Acting Municipal Manager, Ms D Arrison, read the notice convening the meeting.

2. APPLICATIONS FOR LEAVE OF ABSENCE

Cllr R de Coning

RESOLVED

that the above-mentioned application for leave of absence, **be granted.**

Ald N Botha-Guthrie

RESOLVED

that the above-mentioned application for leave of absence, **be granted.**

3. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE SPEAKER / EXECUTIVE MAYOR

The Speaker, Ald A Coetsee, informed Ward Councillors that a session on the IDP Review will be held after this meeting.

The Executive Mayor, Ald R Smith, expressed his condolences on behalf of Council to the Speaker, Ald A Coetsee, whose father passed away.

Cllr S Tebele, also expressed his condolences on behalf of the African National Congress to the Speaker, Ald A Coetsee, whose father passed away.

4. CONSIDERATION OF RECOMMENDATIONS MADE BY THE EXECUTIVE MAYOR TO COUNCIL, IN TERMS OF SECTION 160(2) OF THE CONSTITUTION, 1996, AND SECTION 59(1)(a) OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT 2000 (ACT 32 OF 2000)

4.1 MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM) POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) FOR JUNE 2017

(ITEM 4, PAGE 1 : SPECIAL MAYORAL COMMITTEE MEETING : 27 JULY 2017)

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

1. that the deviations from the procurement processes, approved in terms of the delegated authority for June 2017, **be noted**; and
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for June 2017, **be noted**.

RESPONSIBLE OFFICIAL :

C LE ROUX

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

4.2

**SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT – 2016/2017:
4th QUARTER: 01 APRIL - 30 JUNE 2017**

**(ITEM 5, PAGE 6 : SPECIAL MAYORAL COMMITTEE MEETING :
27 JULY 2017)**

THE AFRICAN NATIONAL CONGRESS REQUESTED A CAUCUS AT 11:10

THE MEETING RESUMED AT 11:15

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

that **cognisance be taken** of the activities undertaken and outcomes achieved in the implementation of the Overstrand Municipality's Supply Chain Management Policy for the 4th Quarter of 2016/2017.

RESPONSIBLE OFFICIAL :

C LE ROUX

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

4.3**ANNUAL SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT IN TERMS OF PARAGRAPH 6(2)(a) OF THE POLICY: 2016/2017****(ITEM 6, PAGE 22 : SPECIAL MAYORAL COMMITTEE MEETING : 27 JULY 2017)****RESOLVED (SUPPORTED BY 23 COUNCILLORS):**

1. that the Supply Chain Management Implementation Report for the 2016/2017 financial year submitted in terms of Paragraph 6 of the Supply Chain Management Policy **be noted**;
2. that, following the provisions of paragraph 6 of the Supply Chain Management Policy, **the report be made public** in accordance with Section 21A of the Local Government: Municipal Systems Act, No. 32 of 2000; and
3. that **the schedules of Deviations and Irregular Expenditure be disclosed as a note to the Annual Financial Statements** for the 2016/2017 financial year.

RESPONSIBLE OFFICIAL :**C LE ROUX****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

4.4**ANNUAL STOCK TAKING FOR 2016/2017: MUNICIPAL STORES****(ITEM 7, PAGE 68 : SPECIAL MAYORAL COMMITTEE MEETING :
27 JULY 2017)****RESOLVED (SUPPORTED BY 23 COUNCILLORS):**

1. that the redundant stock at Hermanus Stores (Cartridge) & Kleinmond stores be **written off**; and
2. that the stock as recorded on 30 June 2017 be taken as the starting balance of the 2017/2018 stock register.

RESPONSIBLE OFFICIAL :**DRM POTGIETER****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

4.5

QUARTERLY BANK ACCOUNT WITHDRAWALS NOT IN TERMS OF AN APPROVED BUDGET FOR THE QUARTER ENDED JUNE 2017**(ITEM 8, PAGE 112 : SPECIAL MAYORAL COMMITTEE MEETING : 27 JULY 2017)****RESOLVED (SUPPORTED BY 23 COUNCILLORS):**

that the consolidated quarterly report, as per Annexure A to the item, in respect of Bank Account Withdrawals not in terms of an Approved Budget for the quarter ended June 2017, **be noted**.

RESPONSIBLE OFFICIAL :**BA KING****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

4.6**BUDGET REPORT FOR THE QUARTER ENDED JUNE 2017****(ITEM 9, PAGE 115 : SPECIAL MAYORAL COMMITTEE MEETING :
27 JULY 2017)****RESOLVED (SUPPORTED BY 23 COUNCILLORS):**

that the budget report for the quarter ended June 2017, prepared as part of the financial reporting obligations arising from the Local Government: Municipal Finance Management Act, 2003, **be noted**.

RESPONSIBLE OFFICIAL :**BA KING****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

4.7

MUNICIPAL REGULATIONS ON A STANDARD CHART OF ACCOUNTS (mSCOA): PROGRESS ON STATUS OF THE mSCOA IMPLEMENTATION PROJECT

(ITEM 10, PAGE 165 : SPECIAL MAYORAL COMMITTEE MEETING : 27 JULY 2017)

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

that the mSCOA Progress Report for the implementation of the mSCOA Regulations, be noted.

RESPONSIBLE OFFICIALS:

**S REYNEKE-NAUDE
C LE ROUX
B KING
E HOONEBERG
H VORSTER**

TARGET DATE FOR IMPLEMENTATION :

1 AUGUST 2017

4.8**PROPOSED AMENDMENT TO CONTRACT NUMBER SC1644/2015: PROVISION OF BANKING SERVICES FOR A CONTRACT PERIOD ENDING 30 NOVEMBER 2017****(ITEM 11, PAGE 169 : SPECIAL MAYORAL COMMITTEE MEETING : 27 JULY 2017)****RESOLVED (SUPPORTED BY 23 COUNCILLORS):**

1. that it **be noted** that no representations were received from the local community or other stakeholders by the closing date of 22 May 2017 against the intention to amend contract SC1644/2015;
2. that **cognisance be taken** of the reasons for the proposed amendment of Contract SC1644/2015 for the provision of banking services for a contract period ending 30 November 2017, to be extended to 30 June 2019, in terms of the enabling provisions of Section 33 and Section 116(3) of the Local Government: Municipal Finance Management Act 2003 (Act 56 of 2003), and that the amendment **be consented to**; and
3. that the Municipal Manager be authorised to sign the contract.

RESPONSIBLE OFFICIAL :**BA KING****TARGET DATE FOR IMPLEMENTATION :****1 DECEMBER 2017**

4.9

AMENDMENT OF SUNDRY TARIFF LIST 2017/2018: Application for Departure (Building Lines) Tariff S72K2B

This item was withdrawn from the Mayoral Committee Agenda

4.10

SIGNED PERFORMANCE AGREEMENTS OF THE SECTION 54A AND 56 APPOINTEES FOR 2017/18

(ITEM 13, PAGE 203 : SPECIAL MAYORAL COMMITTEE MEETING : 27 JULY 2017)

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

that the signed performance agreements of the Section 54A and 56 appointees for 2017/18 **be noted.**

RESPONSIBLE OFFICIAL :

R LOUW

TARGET DATE FOR IMPLEMENTATION :

28 JULY 2017

4.11**SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)
FOURTH QUARTERLY REPORT: APRIL - JUNE 2017****(ITEM 14, PAGE 464 : SPECIAL MAYORAL COMMITTEE MEETING :
27 JULY 2017)****RESOLVED (SUPPORTED BY 23 COUNCILLORS):**

1. that the content of the report for the fourth quarter of the 2016/2017 financial year on the top level Service Delivery and Budget Implementation Plan **be noted**; and
2. that the amendments to the Departmental and Top layer SDBIP for the fourth quarter of the 2016/2017 financial year **be approved**.

RESPONSIBLE OFFICIAL :**R LOUW****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED****The meeting adjourned at 11:29**

DATE

THE SPEAKER – A COETSEE