



**SPECIAL MEETING OF THE COUNCIL**

**SPEZIALE VERGADERING VAN DIE RAAD**

**INTLANGANISO EKHETHEKILEYO YEBHUNGA**

**MINUTES / NOTULE /**

**IMIZUZU**

**DATE / DATUM / UMHLA : 22 JANUARY / JANUARIE /  
JANYUWARI 2020**

**VENUE / PLEK / INDAWO : BANQUETING HALL /  
BANKETSAAL**

**CIVIC CENTRE / BURGERSENTRUM / IZIKO LOLUNTU  
HERMANUS**

**TIME / TYD / IXESHA : 11:00**

# OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

**MINUTES OF A SPECIAL MEETING OF THE COUNCIL  
HELD IN THE BANQUETING HALL, CIVIC CENTRE,  
HERMANUS, ON 22 JANUARY 2020, AT 11:00**

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**PRESENT:** Councillors were present as per attached attendance register.

**OFFICIALS PRESENT:** Mr C Groenewald, Municipal Manager  
Ms D Arrison, Director : Management Services  
Mr N Michaels, Director : Protection Services  
Ms S Reyneke-Naudé, Director : Finance  
Mr T Steenberg, Repr Director : Community Services  
Mr S Madikane, Director : Economic Development & Tourism  
Mr S Müller, Director : Infrastructure & Planning  
Mr B King, Senior Manager : Financial Services  
Ms R Louw, Senior Manager : Strategic Services  
Mr A Wyngaard, Acting Senior Manager : Hermanus Administration  
ICT  
Ms S Block, Administrator : Strategic Services  
Ms Z Mazuthu, Chief Risk Officer  
Ms H van Tonder, Manager : Council Support Services  
Ms G Erasmus, Clerk : Auditorium  
Ms S Swart, Administrative Officer : Council Support Services

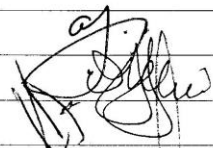
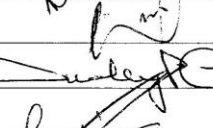
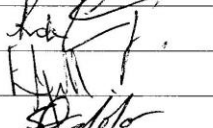
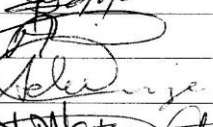
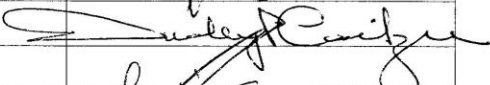
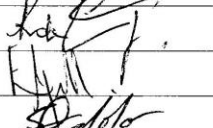
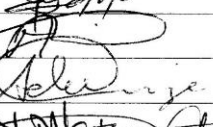
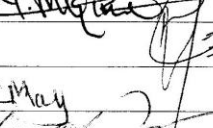
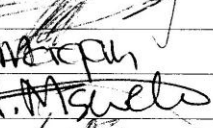

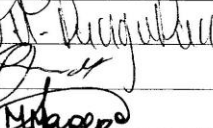
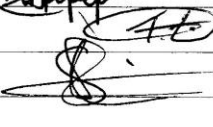



**ALSO PRESENT:** Members of the Public

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**MINUTES/....**

OVERSTRAND MUNICIPALITY  
ATTENDANCE REGISTER

SPECIAL COUNCIL MEETING  
22 JANUARY 2020

ALDERMAN/COUNCILLORS	SIGNATURE
AFRICA, F	
BOTHA, D	
BRICE, KD	
COETSEE, A	
COETZEE, DP	
COHEN, G	
DE CONING, CA	
GILLION, E	
KALOLO, SV	
KOMANI, AS	
KRIGE, F	
NQINATA, NNT	
MACOTHA, VC	
MAY, C	
MOLEFE, B	
MORGAN, H	
MSWELI, X	
NTSABO, L	
NUTT, R	
ORBAN, J	
PUNGUPUNGU, V	
RESANDT, C	
SAPEPA, NM	
TAFU-NWONKWO, CC	
TEBELE, S	

**1. OPENING**

The Municipal Manager, Mr C Groenewald, read the notice convening the meeting.

**2. APPLICATIONS FOR LEAVE OF ABSENCE**

None

**3. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE SPEAKER / EXECUTIVE MAYOR**

The Executive Mayor, Ald D Coetzee, gladly announced that the Level 3 Water Restrictions which were instituted throughout the Overstrand since 1 November 2019, will revert back to Level 2 as from 1 February 2020, the reason being that Overstrand was blessed with 85 mm of rain the past few days, causing the De Bos Dam level to rise above 50%.

The Executive Mayor, Ald D Coetzee, referred to the Draft 2018/2019 Annual Report which will be tabled, and informed the meeting that it reflects that the Overstrand Municipality once again received a clean audit for the seventh consecutive year and thanked all who had part in reaching this achievement.

The Municipal Manager, Mr C Groenewald, echoed on what the Executive Mayor said about the clean audit. He then reported on the sad passing of one of the Overstrand Municipality staff members after a tragic accident.

The Speaker, Ald A Coetsee, welcomed Mr B van Staden, the chairperson of the Joint Audit and Performance Audit Committee (JAPAC).

The Speaker, Ald A Coetsee, reminded Councillors of the Mayoral Committee and Council meetings which will start at 14:00 and 15:00 respectively on 26 February 2020.

**4. CONSIDERATION OF RECOMMENDATIONS MADE BY THE EXECUTIVE MAYOR TO COUNCIL, IN TERMS OF SECTION 160(2) OF THE CONSTITUTION, 1996, AND SECTION 59(1)(a) OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT 2000 (ACT 32 OF 2000)**

**4.1**

**MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM) POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) FOR NOVEMBER 2019**

**(ITEM 4, PAGE 1 : SPECIAL MAYORAL COMMITTEE MEETING : 22 JANUARY 2020)**

**RESOLVED (SUPPORTED BY 25 COUNCILLORS):**

1. that the deviations from the procurement processes, approved in terms of the delegated authority for November 2019, **be noted**; and
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for November 2019, **be noted**.

**RESPONSIBLE OFFICIAL :**

**C LE ROUX**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**

**4.2****MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM)  
POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) FOR DECEMBER 2019****(ITEM 5, PAGE 6 : SPECIAL MAYORAL COMMITTEE MEETING :  
22 JANUARY 2020)****RESOLVED (SUPPORTED BY 25 COUNCILLORS):**

1. that the deviations from the procurement processes, approved in terms of the delegated authority for December 2019, **be noted**; and
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for December 2019, **be noted**.

**RESPONSIBLE OFFICIAL :****C LE ROUX****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

**4.3****SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT – 2019/2020:****2<sup>nd</sup> QUARTER: 01 OCTOBER 2019 – 31 DECEMBER 2019****(ITEM 6, PAGE 11 : SPECIAL MAYORAL COMMITTEE MEETING :  
22 JANUARY 2020)****RESOLVED (SUPPORTED BY 25 COUNCILLORS):**

that the activities undertaken and outcomes achieved in the implementation of the Overstrand Municipality's Supply Chain Management Policy for the 2<sup>nd</sup> Quarter of 2019/2020 **be noted**.

**RESPONSIBLE OFFICIAL :****C LE ROUX****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

**4.4**

**QUARTERLY BANK ACCOUNT WITHDRAWALS IN TERMS OF SECTION 11(4) OF THE MFMA FOR THE QUARTER ENDED DECEMBER 2019**

**(ITEM 7, PAGE 25 : SPECIAL MAYORAL COMMITTEE MEETING : 22 JANUARY 2020)**

**RESOLVED (SUPPORTED BY 25 COUNCILLORS):**

that the consolidated quarterly report in respect of Bank Account Withdrawals in terms of Section 11(4) of the MFMA for the quarter ended December 2019, **be noted**.

**RESPONSIBLE OFFICIAL :**

**BA KING**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**

**4.5****BUDGET REPORT FOR THE QUARTER ENDED DECEMBER 2019****(ITEM 8, PAGE 28 : SPECIAL MAYORAL COMMITTEE MEETING :  
22 JANUARY 2020)****RESOLVED (SUPPORTED BY 25 COUNCILLORS):**

that the budget report for the quarter ended December 2019, prepared as part of the financial reporting obligations arising from the Local Government: Municipal Finance Management Act, 2003 and additional information, **be noted**.

**RESPONSIBLE OFFICIAL :****BA KING****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

**4.6**

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT FOR DECEMBER 2019**

**(ITEM 9, PAGE 88 : SPECIAL MAYORAL COMMITTEE MEETING : 22 JANUARY 2020)**

**RESOLVED (SUPPORTED BY 25 COUNCILLORS):**

that the Mid-Year Budget and Performance Assessment Report **be noted**.

**RESPONSIBLE OFFICIAL :**

**BA KING**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**

**4.7****REPORT ON THE PROPOSED 4th ADJUSTMENTS BUDGET FOR 2018/2019  
(SPECIAL ADJUSTMENTS BUDGET)****(ITEM 10, PAGE 141 : SPECIAL MAYORAL COMMITTEE MEETING :  
22 JANUARY 2020)****RESOLVED (SUPPORTED BY 25 COUNCILLORS):**

1. that, in terms of section 28(2)(g) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), the 4<sup>th</sup> Adjustments Budget for 2018/2019 **be approved**, in order to address unauthorised expenditure incurred, amounting to R24 396 571 in respect of capital expenditure, as set out in the following schedules:

- Schedule 1:** Budgeted financial performance (revenue & expenditure by municipal vote)
- Schedule 2:** Budgeted financial performance (revenue by source & expenditure by type)
- Schedule 3:** Budgeted multi-year capital appropriations by standard classification (vote) and associated funding by source
- Schedule 4:** Budgeted financial position
- Schedule 5:** Budgeted cash flow
- Schedule 6:** Cash backed reserves and acc. surplus reconciliation
- Schedule 7:** Asset management
- Schedule 8:** Basic service delivery measurement

2. that the following schedules **be noted**:

- Schedule 9:** Budgeted financial performance (revenue & expenditure by standard classification)
- Schedule 10:** Budgeted capital appropriations by municipal vote

**RESPONSIBLE OFFICIAL :****BA KING****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

4.8

**SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) :****SECOND QUARTERLY REPORT: OCTOBER – DECEMBER 2019****(ITEM 11, PAGE 213 : SPECIAL MAYORAL COMMITTEE MEETING :  
22 JANUARY 2020)****RESOLVED (SUPPORTED BY 25 COUNCILLORS):**

that the content of the report for the second quarter of the 2019/20 financial year on the top level Service Delivery and Budget Implementation Plan **be noted**.

**RESPONSIBLE OFFICIAL :****R LOUW****TARGET DATE FOR IMPLEMENTATION :****27 JANUARY 2020**

**5. CONSIDERATION OF REPORTS****5.1****SUBMISSION OF THE DRAFT AUDITED ANNUAL REPORT FOR THE FINANCIAL YEAR 2018/19**

5/15/1/1

R Louw

13 December 2019

**Senior Manager: Strategic Services****(028) 313 8071**

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**EXECUTIVE SUMMARY**

The purpose of this report is to present the draft audited Annual Report, for the 2018/19 financial year to Council.

**RESOLVED (SUPPORTED BY 25 COUNCILLORS):**

1. that the tabling of the 2018/19 draft audited Annual Report by the Executive Mayor, **be noted**;
2. that the draft audited Annual Report **be made public** immediately after the tabling in Council; and
3. that the local community **be invited** to submit representations in connection with the draft annual report.

**RESPONSIBLE OFFICIAL :****R LOUW****TARGET DATE FOR IMPLEMENTATION :****30 JANUARY 2020**

**The meeting adjourned at 11:17**

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**DATE**

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**THE SPEAKER – A COETSEE**