



SPECIAL MEETING OF THE COUNCIL

SPEZIALE VERGADERING VAN DIE RAAD

INTLANGANISO EKHETHEKILEYO YEBHUNGA

MINUTES / NOTULE /

IMIZUZU

**DATE / DATUM / UMHLA : 18 JANUARY / JANUARIE /
JANYUWARI 2016**

**VENUE / PLEK / INDAWO : BANQUETING HALL /
BANKETSAAL**

**CIVIC CENTRE / BURGERSENTRUM / IZIKO LOLUNTU
HERMANUS**

TIME / TYD / IXESHA : 11:00

OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

**MINUTES OF A SPECIAL MEETING OF THE COUNCIL
HELD IN THE BANQUETING HALL, CIVIC CENTRE,
HERMANUS, ON 18 JANUARY 2016, AT 11:00**

PRESENT/ TEENWOORDIG

Councillors were present as per attached attendance register.

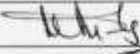


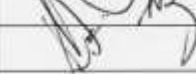
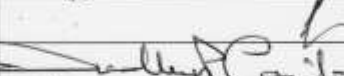
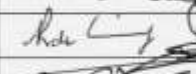
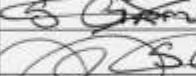


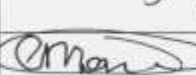

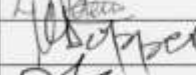
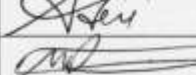
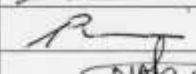


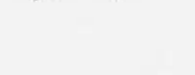






**OFFICIALS PRESENT/
AMPTENARE TEENWOORDIG**

Mr C Groenewald, Municipal Manager
Ms D Arrison, Director: Management Services
Ms S Reyneke-Naudé, Director: Finance
Ms N Michaels, Director: Protection Services
Mr R Williams, Director: Community Services
Mr S Müller, Director: Infrastructure & Planning
Mr C le Roux, Deputy Director: Finance
Mr F Myburgh, Senior Manager: Gansbaai
Mr B King, Senior Manager : Financial Services
Ms R Louw, Senior Manager : Strategic Services
Mr H Vorster, Senior Manager : Expenditure & Assets
Ms H van Tonder, Manager: Council Support Services
Ms R Steenekamp, PA : Director: Management Services
Ms S Swart, Administrative Officer: Council Support Services
Ms D Laing, Relief Clerk : Auditorium
Ms G Erasmus, Clerk : Auditorium
ICT

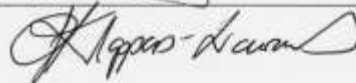
MINUTES/....

OVERSTRAND MUNICIPALITY
ATTENDANCE REGISTER

SPECIAL COUNCIL MEETING
18 JANUARY 2016

ALDERMAN/COUNCILLORS	SIGNATURE
ANDREWS, M	
APPELGREIN, P	
BEYERS-CRONJE, L	
BOTHA, D	
BOTHA-GUTHRIE, N	
BRICE, K	
COETSEE, A	
COETZEE, DP	
DE CONING, R	
DYANI M	
GXAMESI, S	
JANUARIE, JJ S	
NQINATA, NNT	
KRIGE, L	
MACOTHA, VC	
MANDINDI, CQ	
MAY, P	
NDEVU, L	
OPPERMAN, M	
PIE, MT	
PONOANE, MV	
PRINS, A	
SAPEPA, NM	
SMITH, RJ	

KLOPPERS-LOURENS J.C.



1. OPENING

The Municipal Manager, Mr C Groenewald, read the notice convening the meeting.

2. APPLICATIONS FOR LEAVE OF ABSENCE

None.

3. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE SPEAKER / EXECUTIVE MAYOR

The Executive Mayor, Ald N Botha-Guthrie, welcomed all councillors back after the recess and reported that it was a good Festive Season without any significant traumatic incidences. She thanked the Administration for their excellent service delivery over the Festive Season.

The Executive Mayor, Ald N Botha-Guthrie, reported on the devastating fires which started on 1 January 2016 and of which the fire-fighters had to fight 9 fires at one stage. She thanked all staff and role-players for their hard work.

The Executive Mayor, Ald N Botha-Guthrie, informed the Speaker, Aldermen and Councillors that, in terms of the provisions of Section 29 of the Local Government Municipal Finance Management Act, No 56 of 2003, that she had, upon requests from the Municipal Manager, authorised unforeseeable and unavoidable expenditure for which sufficient provision was not made in the 2015/2016 operating budget of the Municipality.

Said authorisation was as a result of emergency and exceptional circumstances due to the recent veld fires which occurred in the whole of Overstrand where aerial and ground support from *inter alia* Working on Fire and private emergency companies had to be made use of.

The Administration is currently calculating such expenditure and it will be appropriated in a forthcoming adjustments budget which is to be considered by Council within 60 days after the expenditure was incurred.

4. CONSIDERATION OF RECOMMENDATIONS MADE BY THE EXECUTIVE MAYOR TO COUNCIL, IN TERMS OF SECTION 160(2) OF THE CONSTITUTION, 1996, AND SECTION 59(1)(a) OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT 2000 (ACT 32 OF 2000)

**4.1
2nd ADJUSTMENTS BUDGET 2015/2016 (WESTERN CAPE PROVINCIAL ALLOCATIONS AND ADJUSTED ESTIMATES)**

(ITEM 4, PAGE 1 : SPECIAL MAYORAL COMMITTEE MEETING : 18 JANUARY 2016)

RESOLVED (UNANIMOUSLY):

1. that, in terms of section 28(2)(b) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), the 2nd Adjustments Budget (WC Provincial allocations and adjusted estimates) for 2015/2016 **be approved** as set out in the following schedules:

- Schedule 1:** Budgeted financial performance (revenue & expenditure by municipal vote)
- Schedule 2:** Budgeted financial performance (revenue by source & expenditure by type)
- Schedule 3:** Budgeted multi-year capital appropriations by standard classification (vote) and associated funding by source
- Schedule 4:** Budgeted financial position
- Schedule 5:** Budgeted cash flow
- Schedule 6:** Cash backed reserves and acc. surplus reconciliation
- Schedule 7:** Asset management
- Schedule 8:** Basic service delivery measurement

2. that the following schedules be noted:

- Schedule 9:** Budgeted financial performance (revenue & expenditure by standard classification)
- Schedule 10:** Budgeted capital appropriations by municipal vote

RESPONSIBLE OFFICIAL :

BA KING

TARGET DATE FOR IMPLEMENTATION :

20 JANUARY 2016

4.2

**REVISED SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)
FOR 2015/16****(ITEM 5, PAGE 83 : SPECIAL MAYORAL COMMITTEE MEETING :
18 JANUARY 2016)****RESOLVED (UNANIMOUSLY):**

1. that the revised SDBIP for 2015/16 **be approved**;
2. that the amendments to the Departmental and Top Layer SDBIP for 2015/16 **be approved**; and
3. that the revised SDBIP for 2015/16 **be made public**.

RESPONSIBLE OFFICIAL :**R LOUW****TARGET DATE FOR IMPLEMENTATION :****23 JANUARY 2016**

4.3

**REMUNERATION OF PUBLIC OFFICE BEARERS ACT, 1998 (ACT 20 OF 1998):
DETERMINATION OF UPPER LIMITS OF SALARIES, ALLOWANCES AND
BENEFITS OF DIFFERENT MEMBERS OF MUNICIPAL COUNCILS****(ITEM 6, PAGE 104 : SPECIAL MAYORAL COMMITTEE MEETING :
18 JANUARY 2016)****RESOLVED (UNANIMOUSLY):**

1. that the salaries and allowances in respect of the different members of Council as provided for in Government Notice R1271, dated 21 December 2015, (Annexure A), **be approved** and be made applicable **with effect from 1 July 2015**, subject to the concurrence of same by the Provincial Minister of Local Government, Environmental Affairs and Development Planning; and
2. that, in terms of Section 13 of the government notice mentioned in 1 above, Councillors provide the Municipality with either all the necessary details regarding the councillor's property or assets to be covered by the special risk insurance to provide for the loss of or damage to a councillor's property, assets, life or disability arising from any riot, civil unrest, strike or public disorder, or with written confirmation that such cover is in place as part of a personal insurance portfolio arrangement already made by themselves.

RESPONSIBLE OFFICIAL :**J VORSTER /
RETHA RUST****TARGET DATE OF IMPLEMENTATION :****29 FEBRUARY 2016****The meeting adjourned at 11:15**

DATE

THE SPEAKER – A COETSEE