



ORDINARY MEETING OF THE COUNCIL
GEWONE VERGADERING VAN DIE RAAD
INTLANGANISO YESIQHELO YEBHUNGA

A G E N D A

I-AJENDA

**DATE / DATUM / UMHLA : 30 AUGUST / AUGUSTUS /
AGASTI 2023**
**VENUE / PLEK / INDAWO : BANQUETING HALL /
BANKETSAAL**
**CIVIC CENTRE / BURGERSENTRUM / IZIKO LOLUNTU
HERMANUS**
TIME / TYD / IXESHA : 10:00

MUNICIPALITY / MUNISIPALITEIT / UMASIPALA WE-OVERSTRAND

Office of the Municipal
Manager
Municipal Offices
HERMANUS

22 August / Augustus / Agasti 2023

NOTICE TO ALL ALDERMEN & COUNCILLORS

ORDINARY MEETING OF THE OVERSTRAND MUNICIPAL COUNCIL

NOTICE IS HEREBY GIVEN that an **ORDINARY MEETING** of the **OVERSTRAND MUNICIPAL COUNCIL** will be held in the **Banqueting Hall, Civic Centre, Hermanus**, on **WEDNESDAY, 30 AUGUST 2023** at **10:00** to consider the business set forth in the subjoined agenda.

The attention of Councillors is directed to the Code of Conduct for Councillors, Schedule 7 of the Local Government : Municipal Structures Act, 1998 (Act 117 of 1998).

D O'NEILL
MUNICIPAL MANAGER

KENNISGEWING AAN ALLE RAADSHERE & RAADSLEDE

GEWONE VERGADERING VAN DIE OVERSTRAND MUNISIPALE RAAD

KENNIS WORD HIERMEE GEGEE dat 'n **GEWONE VERGADERING** van die **OVERSTRAND MUNISIPALE RAAD** gehou sal word in die **Banketsaal, Burgersentrum, Hermanus**, op **WOENSDAG, 30 AUGUSTUS 2023** om **10:00** om die sake op meegaande sakelys te bespreek.

Raadslede se aandag word gevestig op die Gedragskode vir Raadslede, Skedule 7 van die Wet op Plaaslike Regering : Munisipale Strukture, 1998 (Wet 117 van 1998).

D O'NEILL
MUNISIPALE BESTUURDER

ISAZISO ESIYA KUBO BONKE OOCEBAKHULU NOOCEBA

INTLANGANISO YESIQHELO YEBHUNGA LIKAMASIPALA WE-OVERSTRAND

OKU KUKWAZISA ukuba intlanganiso **YESIQHELO yeBHUNGA LIKAMASIPALA WE-OVERSTRAND**, iza kuba se **I-Banqueting Hall, kwiZiko LoLUNTU, eHermanus, uLWESITHATHU, Umhla we 30 AGASTI 2023, ngeye-10:00** ukuqwalasela imicimbi ekule ajenda iqhotyoshelwe apha.

OCeba bayacelwa ukuba baqwalasele isikhokelo sokuziphatha sooCeba, iShedyuli 7 kaRhulumente wooMasipala: uMthetho weeNkqubo zikaMasipala, uMthetho -1998 (uMthetho we-117 ka-1998).

D O'NEILL
UMPHATHI KAMASIPALA

AGENDA/...

COUNCIL

30 Augustus 2023

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1. OPENING

2. APPLICATIONS FOR LEAVE OF ABSENCE

3. CONFIRMATION OF MINUTES

3.1 Minutes of an **Ordinary Meeting** of the **Overstrand Municipal Council** held on **Wednesday, 26 July 2023** at **10:00**

3.2 Minutes of a **Special Meeting** of the **Overstrand Municipal Council** held on **Monday, 7 August 2023** at **14:00**

4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE SPEAKER / EXECUTIVE MAYOR

4.1 Schulphoek Housing Project

5. CONSIDERATION OF RECOMMENDATIONS MADE BY THE EXECUTIVE MAYOR TO COUNCIL, IN TERMS OF SECTION 160(2) OF THE CONSTITUTION, 1996, AND SECTION 59(1)(a) OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT 2000 (ACT 32 OF 2000)

5.1

A PORTION OF ERF 4565 HERMANUS: DEVIATION FROM THE ADMINISTRATION OF IMMOVABLE PROPERTY POLICY OF 2015 – SOUTH AFRICAN POLICE SERVICE

(ITEM 5 PAGE 48 : PROTECTION SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 16 AUGUST 2023)

RECOMMENDATION TO THE COUNCIL:

1. that the deviation from paragraphs 26 and 41 of the Administration of Immovable Property Policy of 2015 in order for the Municipality to enter into a memorandum of agreement with the South African Police Service to use floor space in the Incident Command Centre building situated on a portion of Erf 4565 Hermanus, for a period of 3 (THREE) years from 1 October 2023, to operate the control and surveillance service as part of the incident command system in a joint approach to fight crime within the Overstrand, **be approved**;
2. that early occupation be given as soon as possible, allowing SAPS to prepare the allocated floor space for the intended use; and
3. that the Memorandum of Agreement to be entered into clearly stipulate which assets (irrespective of whether non-permanent in nature) will be given to the Municipality in lieu of the rental payable.

RESPONSIBLE OFFICIAL :

L SMITH

TARGET DATE FOR IMPLEMENTATION :

11 SEPTEMBER 2023

TARGET DATE TO INFORM APPLICANT :

4 SEPTEMBER 2023

5.2

EPWP CONSOLIDATED REPORT – 2022/2023

**(ITEM 1 PAGE 1 : LOCAL ECONOMIC DEVELOPMENT PORTFOLIO -
MAYORAL COMMITTEE MEETING : 16 AUGUST 2023)**

RECOMMENDATION TO THE COUNCIL:

1. that the report **be noted**; and
2. that Council deliberate on the new proposal in **March 2024**.

RESPONSIBLE OFFICIAL :

N LIWANI

TARGET DATE FOR IMPLEMENTATION :

IMMEDIATELY

5.3

OVERSTRAND MUNICIPALITY: NERSA FINDINGS FROM THE COMPLIANCE AUDITS CONDUCTED

(ITEM 2 PAGE 240 : INVESTMENT & INFRASTRUCTURE PORTFOLIO - MAYORAL COMMITTEE MEETING : 16 AUGUST 2023)

RECOMMENDATION TO THE COUNCIL:

that Council takes cognisance of the findings received from NERSA.

RESPONSIBLE OFFICIAL :

S MULLER

TARGET DATE FOR IMPLEMENTATION :

N/A

5.4

ERF 170 HAWSTON (“HAWSTON INDUSTRIAL HUB”): SHORT TERM LEASE - THE HAWSTON DEVELOPEMENT FORUM NPC**(ITEM 5 PAGE 306 : INVESTMENT & INFRASTRUCTURE PORTFOLIO - MAYORAL COMMITTEE MEETING : 16 AUGUST 2023)****RECOMMENDATION TO THE COUNCIL:**

1. that the deviation from paragraphs 4, 18, 21.2(a) and (b), 24, 36, 40 and 41 of the Administration of Immovable Property Policy of 2015 **be approved** in order for the Municipality to enter into a lease agreement with the Hawston Developement Forum NPC for a period 3 (THREE) years from 1 March 2023 for the lease, management and sublease of a portion of Erf 170 Hawston (“Hawston Industrial Hub”), ±2,300m² in extent, for light industrial purposes at an initial rental amount of R2,427.20 (TWO THOUSAND FOUR HUNDRED AND TWENTY SEVEN RAND AND TWENTY CENTS) (VAT included) to be levied from 1 August 2023;
2. that the tariff S34G1: “Temporary use (≤12months) of municipal land for the storage of building materials next to building sites or for general purposes (per m² per month)” be used in calculating the monthly rental instead of a market related rental;
3. that the monthly rental per square metre be calculated on the total building sizes (328m²) and not the total lease area (2,300m²);
4. that the monthly rental amount mentioned in 2 above escalates every year on the 1st of July in accordance with the tariffs stipulated in the Annual Budget as approved by Council, the next escalation to be on 1 July 2024;
5. that the lessee be afforded a 5 (FIVE) months rental free period from 1 March 2023 to 31 July 2023 as motivated in the report;
6. that the electricity tariff E1E1: “One part tariff (Pre-paid meters only) Local Economic Development Projects” be applied to the lease for this lease period;
7. that the water tariff W1C: Consumption – All other” be applied to the lease for this lease period;
8. that the Hawston Developement Forum NPC is not exempted from paying the required lease deposit and water deposit;

9. that the Hawston Development Forum NPC be exempted from paying rates and taxes on the property as well as any connection fees for this lease period only;
10. that the Hawston Development Forum be exempted from paying the required application fee and costs of the market related rental valuation obtained;
11. that the Hawston Development Forum NPC not be exempted from paying the pro rata insurance of the property from date the amount is calculated and implemented;
12. that the delegated authority of the Municipality approves every subsequent subtenant of the Hawston Development Forum NPC during this lease period; and
13. that the Property Administration Department, in the interim, be responsible for the project, manages the process further (with reference also to the comments of the Town Planning Department), as well as the lease to be entered into, if approved, until the organisational review process has been finalised.

RESPONSIBLE OFFICIAL :

**A LE ROUX
X KOSI**

TARGET DATE FOR IMPLEMENTATION:

15 SEPTEMBER 2023

TARGET DATE TO INFORM APPLICANT:

15 SEPTEMBER 2023

TARGET DATE TO INFORM OBJECTOR:

N/A

5.5

ESTABLISHMENT OF A NEW PUBLIC LIBRARY FOR ZWELIHLE

**(ITEM 1 PAGE 1 : COMMUNITY SERVICES PORTFOLIO - MAYORAL
COMMITTEE MEETING : 16 AUGUST 2023)**

RECOMMENDATION TO THE COUNCIL:

that the item **be referred to Council.**

RESPONSIBLE OFFICIAL :

A WYNGAARD

TARGET DATE FOR IMPLEMENTATION :

OCTOBER 2023

5.6**TIME SCHEDULE FOR THE 2024/25 INTEGRATED DEVELOPMENT PLAN (IDP) REVIEW AND BUDGET PROCESS****(ITEM 1 PAGE 1 : MANAGEMENT SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 16 AUGUST 2023)****RECOMMENDATION TO THE COUNCIL:**

that the schedule of key dates for the 2024/25 compilation of an IDP review and Budget process **be noted**.

RESPONSIBLE OFFICIALS :**RG LOUW
BA KING****TARGET DATE FOR IMPLEMENTATION :****1 SEPTEMBER 2023**

5.7

DRAFT PROBATION POLICY

**(ITEM 2 PAGE 13 : MANAGEMENT SERVICES PORTFOLIO -
MAYORAL COMMITTEE MEETING : 16 AUGUST 2023)**

RECOMMENDATION TO THE COUNCIL:

that the draft Probation Policy **be approved.**

RESPONSIBLE OFFICIAL :

L BUCCHIANERI

TARGET DATE FOR IMPLEMENTATION :

AUGUST 2023

5.8

DRAFT STRATEGIC TALENT MANAGEMENT FRAMEWORK

**(ITEM 3 PAGE 25 : MANAGEMENT SERVICES PORTFOLIO -
MAYORAL COMMITTEE MEETING : 16 AUGUST 2023)**

RECOMMENDATION TO THE COUNCIL:

that the Draft Strategic Talent Management Framework **be approved.**

RESPONSIBLE OFFICIAL :

L BUCCHIANERI

TARGET DATE FOR IMPLEMENTATION :

AUGUST 2023

**5.9
COMBINED ASSURANCE POLICY FRAMEWORK**

**(ITEM 5 PAGE 1 : MAYORAL COMMITTEE MEETING : 16 AUGUST
2023)**

RECOMMENDATION TO THE COUNCIL:

that the revised Combined Assurance Policy Framework **be approved.**

RESPONSIBLE OFFICIAL :

Z MAZUTHU

TARGET DATE FOR IMPLEMENTATION :

30 AUGUST 2023

**5.10
FRAUD AND RISK MANAGEMENT STRATEGY**

(ITEM 6 PAGE 16 : MAYORAL COMMITTEE MEETING : 16 AUGUST 2023)

RECOMMENDATION TO THE COUNCIL:

that the revised Fraud and Risk Management Strategy **be approved.**

RESPONSIBLE OFFICIAL :

Z MAZUTHU

TARGET DATE FOR IMPLEMENTATION :

30 AUGUST 2023

**5.11
FRAUD AND RISK MANAGEMENT POLICY**

(ITEM 7 PAGE 41 : MAYORAL COMMITTEE MEETING : 16 AUGUST 2023)

RECOMMENDATION TO THE COUNCIL:

that the revised Fraud and Risk Management Policy **be approved.**

RESPONSIBLE OFFICIAL :

Z MAZUTHU

TARGET DATE FOR IMPLEMENTATION :

30 AUGUST 2023

5.12

**MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM)
POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) FOR JULY 2023**

**(ITEM 8 PAGE 68 : MAYORAL COMMITTEE MEETING : 16 AUGUST
2023)**

RECOMMENDATION TO THE COUNCIL:

1. that the deviations from the procurement processes, approved in terms of the delegated authority for July 2023, **be noted**;
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for July 2023, **be noted**; and
3. that the awards made through the Bid Committee system, and formal written price quotations in excess of R30 000 and all price quotations below R30 000 for July 2023, **be noted**.

RESPONSIBLE OFFICIAL :**C LE ROUX****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

5.13

FIXED ASSETS: DISPOSAL / DERECOGNITION OF ASSETS FOR THE 2022/23 FINANCIAL YEAR**(ITEM 9 PAGE 83 : MAYORAL COMMITTEE MEETING : 16 AUGUST 2023)****RECOMMENDATION TO THE COUNCIL:**

1. that it **be noted** that the assets disposed of during the period 01 July 2022 to 30 June 2023 are not needed to provide the minimum level of basic municipal services; and
2. that the derecognition of the Infrastructure Assets replaced / abandoned / disposed of during the period 01 July 2022 to 30 June 2023, **be approved**.

RESPONSIBLE OFFICIAL :**J VORSTER****TARGET DATE FOR IMPLEMENTATION :****31 AUGUST 2023**

5.14**PROPOSED LONG-TERM CONTRACT FOR THE PROVISION OF SERVICES AS IMPLEMENTING AGENT FOR THE SCHULPHOEK DEVELOPMENT PROJECT, HERMANUS****(ITEM 10 PAGE 93 : MAYORAL COMMITTEE MEETING : 16 AUGUST 2023)****RECOMMENDATION TO THE COUNCIL:**

1. that Council takes cognisance of the reasons for and the estimated financial implications of the proposed long-term contract, Contract SC 2368/2023 between Overstrand Municipality and Asla Construction (Pty) Ltd, for the Provision of Services as Implementing Agent, for the Schulphoek Development Project, Hermanus, in terms of the enabling provisions of Section 33 of the Local Government: Municipal Finance Management Act 2003 (Act 56 of 2003);
2. that Council takes cognisance of the comments received from National Treasury in respect of the proposed long-term contract, Contract. SC 2368/2023 between Overstrand Municipality and Asla Construction (Pty) Ltd for the Provision of Services as Implementing Agent, for the Schulphoek Development Project, Hermanus, in terms of the enabling provisions of Section 33 of the Local Government: Municipal Finance Management Act 2003 (Act 56 of 2003), as well as the Municipal Manager's response to National Treasury;
3. that Council takes cognisance that the municipality will derive a significant financial benefit from the contract; and
4. that Council consents to the proposed long-term contract, Contract SC2368/2023 between Overstrand Municipality and Asla Construction (Pty) Ltd for the Provision of Services as Implementing Agent, for the Schulphoek Development Project, Hermanus.

RESPONSIBLE OFFICIAL :**D HENDRIKS****TARGET DATE FOR IMPLEMENTATION :****01 SEPTEMBER 2023**

6. CONSIDERATION OF REPORTS**6.1****MUNICIPAL PUBLIC ACCOUNTS COMMITTEE: ANNUAL PLAN 2023/24****H van Tonder**
24 July 2023**Manager: Council Support Services****(028) 313 8037**

1. Executive Summary

The purpose of the report is to present Council with the Annual Plan 2023/24 of the Municipal Public Accounts Committee (MPAC).

2. Service Delivery and Budget Implementation Plan - IGNITE

Management Services
Council Support Services

3. Compliance with Strategic Priority

Provision of democratic, accountable and ethical governance

4. Delegated Authority

None

5. Legal Requirements

Section 79A of the Local Government: Municipal Structures Act, No 117 of 1998
Municipal Public Accounts Committee Charter

6. Background/Discussion

The Municipal Public Accounts Committee (MPAC) is established in terms of sections 79 and 79A of the Local Government: Municipal Structures Act, No 117 of 1998 and performs an oversight function on behalf of Council and is not a duplication of other committees of Council, such as the Finance Committee or that of the Audit Committee.

MPAC must develop its work programme annually and link such programmes to the overall planning cycle of council.

In terms of Sec 79A(3), the municipal council must determine the functions of the municipal public accounts committee, which must include the following:

- a) review the Auditor-General's reports and comments of the management committee and the audit committee and make recommendations to the municipal council;
- b) review internal audit reports together with comments from the management committee and the audit committee and make recommendations to the municipal council;
- c) initiate and develop the oversight report on annual reports contemplated in section 129 of the Local Government: Municipal Finance Management Act;
- d) attend to and make recommendations to the municipal council on any matter referred to it by the municipal council, executive committee, a committee of the council a member of this committee, a councillor and the municipal manager; and
- e) on its own initiative, subject to the direction of the municipal council, investigate and report to the municipal council on any matter affecting the municipality.

7. Financial Implications

None

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

Annexure A: Municipal Public Accounts Committee Annual Plan 2023/24

RECOMMENDATION TO THE COUNCIL:

that the Annual Plan 2023/24 of the Municipal Public Accounts Committee **be noted.**

RESPONSIBLE OFFICIAL :

**ALL DIRECTORS
CHIEF AUDIT EXECUTIVE
MANAGER: COUNCIL
SUPPORT SERVICES
ADMINISTRATIVE OFFICER:
COUNCIL SUPPORT
SERVICES**

TARGET DATE FOR IMPLEMENTATION :

30 AUGUST 2023

MPAC ANNUAL WORK PLAN	
Date	Activity
July	Financial Year begins.
Aug / Sep	<ul style="list-style-type: none"> MPAC is required to confirm that Annual Financial Statements and Annual Report for the previous financial year is submitted to the Auditor General. (MFMA s46 & Municipal Systems Act s126)
October / November	<ul style="list-style-type: none"> Review /Confirm implementation of the Annual Action Plan /Audit Action Plan. 1st Quarter progress report and budget implementation report. Prepare oversight programme on Annual Report. (MFMA s166 & Municipal Systems Act s56)
November / Dec	<ul style="list-style-type: none"> Consider Monthly budget report. (s71 (1) of MFMA) Check 1st Quarter progress report (s52 & 166 of MFMA) Review of IDP (scorecards, KPIs, objectives, budgets) s34 Municipal Systems Act. Monthly Budget Statements (s71 of MPAC Guide)
Nov / Dec / Jan	<ul style="list-style-type: none"> Confirm progress of oversight programme on Annual Report. Verify tabling of AR to Council by Mayor. (s 121 &127 of MFMA) Council Publicize AR and invite community input. (s129 & 130 of MFMA) Obtain feedback from Audit Committee on implementation of annual action plan / Audit Action. Review the 2nd Quarter performance reports of the MM and section 56 managers. (s52 of MFMA & s41 of Municipal Systems Act) Review 1st draft of the oversight report on the Annual Report. (s130 (2) of MFMA)
January / February	<ul style="list-style-type: none"> Review oversight progress. (s129 (2) of MFMA) Conduct public hearings on the Annual Report. (s131 (1) of MFMA) Consider public inputs on the Annual Report (s129 – 130 of MFMA & s21A of Systems Act) Compile draft oversight report on the Annual report. (s129 (2b) of MFMA) Review 1st draft of oversight report on the Annual Report for the prior year. (s130(2) of MFMA) Present oversight report on the Annual report to Council. (s130 (1) and 2 of MFMA) Monthly budget statement. (s71 of MFMA)

March	<ul style="list-style-type: none"> • Review 3rd Quarter Performance Reports of MM & s56 managers. (s52 of MFMA and s41 of Systems Act) • Verify submission of minutes of Annual Report to NT, PT, AG, COGTA and MM. (s52 and s66 of MFMA & s14(2) of Procurement Management Regulations) • Verify Adoption of oversight report with comments on Annual report. (s129 (3) of MFMA) • Verify publication of oversight report by MM. (s129 (3) of MFMA)
April	<ul style="list-style-type: none"> • Verify Council adoption of IDP and Budget for new year. (s24 of MFMA) • Verify submission of approved IDP & Budget to the MEC for Local Government, NT, PT, AG and Legislature. (s25 of Systems Act) • Verify public notification that IDP & Budget for new year are adopted and available for public consideration. (s21 of Systems Act)
May	<ul style="list-style-type: none"> • Verify that IDP/ Budget/ Annual Report and other required documents are published on municipal website (s21 A of Systems Act and s 75 of MFMA)
June	<ul style="list-style-type: none"> • Verify that SDBIP has been submitted to Mayor within 14 days of Budget & IDP adoption. (s53 of MFMA) • Verify that draft performance agreements have been submitted to Mayor within 14 days of Budget & IDP adaption (s53 of MFMA)
Monthly / Quarterly	<ul style="list-style-type: none"> • Meetings as required: Investigations and follow-up of addressing Unauthorised, Irregular, Fruitless and Wasteful Expenditure and consequence management.

6.2 IMPLEMENTATION OF INDIGENT BENEFITS IN ACCORDANCE WITH THE INDIGENT POLICY

S Reyneke-Naude
11 Aug 2023

Director : Finance

(028) 313 8040

1. Executive Summary

The purpose of the item is to request Council's approval for the retrospective/backdated implementation date of 1 July 2023 for all approved applications for indigent subsidy received between 1 July 2023 and 30 September 2023.

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate: Finance
Department: Finance

3. Compliance with Strategic Priorities

Provision of democratic, accountable and ethical governance
Provision and maintenance of municipal services

4. Delegated Authority

None

5. Legal Requirements

Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) (MFMA)
Local Government: Municipal Systems Act, 2000 (Act 32 of 2000)

6. Background/Discussion/Evaluation/Conclusion

A report served before Council on 26 July 2023 for the approval of amendments to the Customer Care, Credit Control and Debt Collection Policy and to the Indigent Policy.

Council resolved as follows:

“that the amended Customer Care, Credit Control and Debt Collection Policy and the amended Indigent Policy be approved and implemented retrospectively with effect from July 2023.”

Minor amendments to the two policies were recommended and approved, with these amendments indicated as enhancements.

The municipality is currently still receiving a substantial number of new applications, in many instances due to retrospective policy changes approved as mentioned.

It is thus regarded as prudent to also consider a retrospective implementation date of 1 July 2023 for all successful applications received between 1 July 2023 and 30 September 2023.

7. Financial Implications

Allocation of approved indigent subsidies from 1 July 2023 for successful applications received between 1 July 2023 and 30 September 2023.

Sufficient funding is available (equitable share allocation).

8. Staff Implications

N/A

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

None

RECOMMENDATION TO THE COUNCIL:

that the allocation of approved indigent subsidies be approved and implemented retrospectively with effect from 1 July 2023, for applications received between 1 July 2023 and 30 September 2023.

RESPONSIBLE OFFICIAL :

**S REYNEKE-NAUDE
E HOONEBERG**

TARGET DATE FOR IMPLEMENTATION :

31 OCTOBER 2023

6.3**REVISED SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)
FOURTH QUARTERLY REPORT: APRIL - JUNE 2023****RG Louw**
16 August 2023**Senior Manager: Strategic Services****(028) 313 8071**

1. Executive Summary

The purpose of this report is to provide an executive summary of service delivery performance in terms of the revised top level SDBIP for the fourth quarter, 1 April 2023 to 30 June 2023.

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate: Management Services
Strategic Services

3. Compliance with Strategic Priorities

Promotion of tourism, economic and social development
Provision and maintenance of municipal services
Provision of democratic, accountable and ethical governance
Encouragement of structured community participation in the affairs of the municipality
Creation and maintenance of a safe and healthy environment

4. Delegated Authority

None

5. Legal Requirements

Section 52(d) of the Local Government: Municipal Finance Management Act, 2003 (MFMA) (Act 56 of 2003)

6. Background

The Budget Report and Service Delivery and Budget Implementation Plan (SDBIP) for the quarter ended June 2023 served before Council on 26 July 2023. However, on 16 August 2023 the preliminary Annual Financial Statements (AFS) were issued that necessitate a revised 4th quarter SDBIP report (1 April – 30 June 2023) be tabled to Council.

The adjusted service delivery performance for the 4th quarter of the 2022/23 financial year is summarised in the table below:

Directorate	Top Layer KPI No	Dept. KPI No	Current KPI	At year end – 30.6.2023	After preliminary AFS issued – 16.8.2023
Municipal Manager	TL 33	D19	Percentage of a municipality's capital budget actually spent on capital projects identified for 2022/23 in terms of the municipality's IDP {(Actual amount spent on projects as identified for the year in the IDP/Total amount budgeted on capital projects)X100} (MPPMR Reg 10 (c))	87.22%	88.95%
Finance	TL 13	D185	Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating expenditure)	5.69	5.71
Finance	TL 14	D186	Financial viability measured in terms of the municipality's ability to meet its service debt obligations ((Total operating revenue-operating grants received)/debt service payments due within the year)	26.34	26.08
Finance	TL 15	D187	Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services)	12.97%	13.61%

Note: Due to year end, the financial figures cited are preliminary and subject to the draft Annual Financial Statements (AFS) that will be issued to the AG on 31 August 2023. The draft AFS figures will be verified in the draft unaudited Annual Report before submission to the AG at the end of August 2023.

7. Financial ImplicationsSource of Funding - Operating Budget Provisions

Printing costs provided in the 2022/23 operating budget of Strategic Services.

8. Staff Implications

Report is compiled in-house by the relevant officials.

9. Comments from other Departments, Divisions and Administrations

The content of the revisions reflects figures in the preliminary draft AFS as on 16.8.2023.

10. Annexures

None

RECOMMENDATION TO THE COUNCIL:

1. that the adjusted service delivery performance for the fourth quarter of the 2022/23 financial year on the top-level Service Delivery and Budget Implementation Plan **be approved**;
2. that the adjusted service delivery performance for the fourth quarter of the 2022/23 financial year be updated on the electronic performance management system; and
3. that, should there be further adjustments to the service delivery performance for the fourth quarter of the 2022/23 financial year on submission of the draft AFS to the Auditor-General (AG) at the end of August 2023, the revisions may be updated on the electronic performance management system.

RESPONSIBLE OFFICIAL :

RG LOUW

TARGET DATE FOR IMPLEMENTATION :

31 AUGUST 2023

6.4 WRITING OFF OF 2022/23 NON-TECHNICAL WATER AND ELECTRICITY LOSSES

H Blignaut
17 August 2023

Deputy Director : Engineering Planning

(028) 313 5047

1. Executive Summary

National Treasury issued guidelines (MFMA Circular No. 70, December 2013) on how to deal with non-revenue water and electricity. Annexure B of Circular No. 70 provides guidance on the accounting treatment of non-technical losses and mentions that a council resolution is required to write off the losses. The purpose with this report is to obtain Council's approval for writing off the water and electricity losses for 2022/23.

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate Finance
Department Financial Services

3. Compliance with Strategic Priorities

Provision of democratic, accountable, and ethical governance
Provision and maintenance of municipal services

4. Delegated Authority

None

5. Legal Requirements

Local Government: Municipal Finance Management Act, Act 56 of 2003

6. Background/Discussion/Evaluation/Conclusion

Background

National Treasury issued guidelines (MFMA Circular No. 70, December 2013) on how to deal with non-revenue water and electricity. Annexure B of the Circular provides guidance on the accounting treatment of non-technical losses and mentions that a council resolution is required to write off the losses.

Discussion

Losses occur in every water and electricity distribution system. Losses are divided into technical losses and non-technical losses. Technical losses are authorised, unmetered uses, or unavoidable internal system losses, whereas non-technical losses are unauthorised, unmetered uses and avoidable system losses.

In the case of electricity:

- Technical losses are losses caused by the physical properties of the components of the power system. The most obvious example is the power lost in the distribution lines and transformers due to unavoidable internal electrical resistance,
- Non-technical losses are losses caused by illegal connections, inaccurate meters, incorrect meter readings, incorrect billing, etc.

In the case of water:

- Technical losses are losses caused by unmetered, authorised water uses such as firefighting, cleaning of reservoirs, and flushing of pipelines;
- Non-technical losses are losses caused by leaks, pipe bursts, illegal connections, inaccurate meters, incorrect meter readings, incorrect billing, etc.

Evaluation

Electricity (refer to Annexure A for details)

The Municipality purchased 222 029 254 kWh of energy from Eskom during the period under review (1 July 2022 to 30 June 2023) at a total cost of R262 061 997.50. The unit cost of electricity is therefore R1.180303919 per kWh. A further 151 526 units were supplied by SSEG's, for a total bulk supply of 222 180 780 units.

During the same period, the Municipality sold 207 908 139 kWh of energy to its customers. This equated to a total loss of 14 272 641 kWh (6.43%). The National Treasury norm for electricity losses is between 7% and 10%. It is estimated that the technical electrical losses for the entire Overstrand system is 5.0%.

The non-technical losses are therefore 1.43%, or 3 171 178 kWh. At a unit cost of R1.180303919 / kWh this equates to an amount of R3 742 954.46.

Water (refer to Annexure B for details)

The Municipality produced 7 521 776 kl of potable water during the period under review (1 July 2022 to 30 June 2023).

During the same period, the Municipality sold 5 680 780 kl of potable water to its customers. This equated to a total loss of 1 840 996 kl. The technical water losses were calculated to be 107 910 kl (1.43%).

The non-technical losses are therefore 23.04% or 1 733 086 kl, and this equates to an amount of R4 454 879.28. The National Treasury norm for water losses is between 15% and 30%, and the average for the country in 2021/22 was at 46.4%.

7. Financial Implications

None (disclosed in the notes to the Annual Financial Statements)

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

Annexure A: Details of Electricity Losses

Annexure B: Details of Water Losses

RECOMMENDATION TO THE COUNCIL:

1. that the non-technical electricity losses to the value of R3 742 954.46 for the 2022/23 financial year be written off; and
2. that the non-technical water losses to the value of R4 454 879.28 for the 2022/23 financial year be written off.

RESPONSIBLE OFFICIAL :

BA KING

TARGET DATE FOR IMPLEMENTATION :

1 SEPTEMBER 2023

Administration	Suburb	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023	TOTAL		
		KWh	KWh	KWh	KWh	KWh	KWh	KWh	KWh	KWh	KWh	KWh	KWh	KWh		
Subtotal PREPAID Total Sales SSEG ESKOM Electricity Losses % Electricity Losses	Stanford	265,046 265,046 333,425 598,471 1,800 622,007 25,336 4%	225,786 225,786 357,329 582,822 1,800 531,582 91,039 14%	273,639 273,639 309,183 562,822 2,315 531,582 (48,955) -9%	221,249 221,249 308,992 530,241 2,995 571,430 43,784 8%	221,115 221,115 298,676 519,791 3,126 552,762 36,097 7%	216,575 216,575 304,071 522,646 3,423 546,541 27,318 5%	193,288 193,288 298,676 462,450 2,640 484,974 25,164 5%	200,604 200,604 311,584 512,188 1,972 519,205 68,989 12%	240,940 240,940 287,749 528,689 2,309 515,654 (10,766) -2%	200,829 200,829 299,017 499,846 2,050 539,510 41,714 8%	205,584 205,584 302,744 508,328 2,050 546,485 39,497 7%	205,584 205,584 302,744 508,328 2,050 546,485 39,497 7%	2,715,987 2,715,987 3,678,333 6,396,320 28,119 6,691,297 325,096 4.9%		
	GANSBAAT Metered	Birkenhead	10,221	6,333	9,319	8,089	5,636	6,488	8,950	6,238	4,898	5,404	8,769	6,113	86,458	
		Blompark	15,117	12,423	15,516	13,767	10,972	11,054	7,449	8,463	9,140	12,721	8,975	11,670	137,267	
		De Kalders	141,451	171,114	149,192	133,257	149,192	133,257	177,287	130,949	150,882	150,882	144,105	131,183	1,756,671	
		FransKraal	147,023	107,316	139,792	94,683	114,537	118,920	118,920	113,506	102,676	104,031	137,042	104,537	1,473,517	
		Gansbaai	1,183,132	1,058,927	1,192,330	948,152	1,045,193	1,084,229	896,534	885,095	936,356	1,092,319	873,522	1,076,092	12,242,101	
		G8 Industrial Park	49,842	34,602	51,422	37,216	38,530	45,370	46,874	31,276	38,218	35,685	40,029	39,956	489,020	
		Klerkbaai	92,008	69,082	91,533	73,326	73,703	83,269	87,330	85,064	81,000	69,622	78,763	61,812	946,522	
		Misakhane	4,037	4,258	5,151	3,729	3,404	3,941	3,729	2,914	3,633	4,465	2,986	4,202	45,371	
		Penny Beach	153,160	146,415	152,611	122,015	140,472	134,385	209,644	151,147	143,111	139,451	126,207	173,654	1,736,548	
Bredasdorp Distrik		18,074	16,673	18,638	14,680	17,152	17,152	15,029	15,029	13,455	15,294	15,929	15,193	188,186		
Caledon Distrik	2,352,307	2,359,418	2,703,044	1,990,445	2,188,428	2,149,408	1,920,486	1,962,736	1,737,738	2,153,660	1,829,904	1,845,149	25,192,723			
Subtotal PREPAID Total Sales SSEG ESKOM Electricity Losses % Electricity Losses		4,166,617 1,659,208 5,825,825 1,121 6,001,120 176,416 3%	3,996,937 1,788,926 5,715,863 981 6,576,880 861,998 13%	4,950,470 1,565,501 6,115,971 1,856 5,194,133 (919,882) -18%	3,439,399 1,625,659 5,065,018 1,911 5,538,993 475,886 9%	3,787,219 1,571,723 5,368,942 3,486 5,515,596 160,100 3%	3,801,824 1,615,135 5,415,813 5,451 5,413,671 (99,691) -2%	3,959,390 1,605,135 5,164,325 5,661 5,214,267 54,995 1%	3,362,417 1,388,971 4,751,388 2,810 4,642,914 (102,813) -2%	3,181,178 1,576,221 4,757,399 2,810 5,613,931 859,343 15%	3,787,384 1,536,977 5,339,724 3,907 5,022,354 (313,463) -6%	3,279,475 1,536,977 4,816,482 1,908 5,137,181 322,637 6%	3,422,114 1,590,592 5,012,706 0 5,332,902 320,196 6%	44,294,384 19,148,240 63,442,624 0 65,203,902 1,761,278 2.7%		
	TOTAL for GANSBAAT / STANFORD	Consumption	4,431,663	4,182,723	4,824,109	3,660,608	4,008,334	4,018,399	3,810,722	3,555,705	3,381,782	4,028,324	3,480,304	3,627,698	47,010,371	
		PREPAID	1,992,633	2,116,295	1,874,683	1,934,651	1,870,399	2,023,060	1,899,536	1,658,133	1,887,804	1,840,089	1,838,994	1,893,336	22,856,573	
		Total Sales	6,424,296	6,298,978	6,698,792	5,595,259	5,878,733	6,041,459	5,710,258	5,213,838	5,265,566	5,868,413	5,319,298	5,521,034	69,836,944	
		SSEG	2,921	2,700	4,171	4,506	6,612	8,874	8,083	8,301	4,782	6,216	3,968	1,340	62,464	
		ESKOM	6,623,127	7,249,315	5,725,685	6,110,423	6,068,318	5,960,212	5,743,009	5,127,888	6,193,136	5,538,008	5,676,691	5,879,387	71,895,199	
		Electricity Losses	201,752	983,037	(968,936)	519,670	196,197	(72,373)	(77,649)	(77,649)	928,332	(324,189)	364,351	359,693	2,120,719	
		% Electricity Losses	3.0%	13.1%	-16.9%	8.5%	3.2%	-1.2%	0.7%	-1.5%	15.0%	-5.9%	6.4%	6.1%	2.9%	
		TOTAL for OVERSTRAND	Total Metered	12,469,735	12,327,430	13,795,784	10,769,208	11,231,875	11,484,422	11,449,155	10,369,517	9,635,514	11,317,209	10,278,364	10,116,230	135,244,443
			Total Streetlights	157,402	157,402	157,402	157,402	157,402	157,402	157,402	157,402	157,402	157,402	157,402	157,402	1,888,824
Total Pre-paid			6,213,620	6,629,860	5,830,184	5,977,197	5,806,926	6,119,138	5,747,697	5,147,011	5,879,442	5,647,089	5,740,253	6,036,656	70,774,872	
Total Consumption	18,840,757		19,114,692	19,783,370	16,903,807	17,194,203	17,760,962	17,394,054	15,679,930	15,672,358	17,121,700	16,176,019	16,310,288	207,908,139		
SSEG	7,112		6,815	10,008	11,552	14,491	19,732	19,500	11,952	16,720	10,013	5,033	5,033	151,526		
ESKOM	20,649,206		22,497,698	17,705,426	18,729,343	18,466,322	18,391,920	17,654,136	15,740,030	18,794,562	17,091,058	17,490,440	18,819,113	222,029,254		
Electricity Losses	1,819,561		3,389,821	(2,067,936)	1,837,088	1,284,610	650,690	319,582	84,699	3,134,156	(3,922)	1,324,434	2,513,859	14,272,641		
% Electricity Losses	8.79%		15.07%	-11.68%	9.81%	6.96%	3.54%	1.81%	0.54%	16.68%	-0.08%	7.97%	13.36%	6.43%		
Streetlights adjusted w.e.f. 1 Jan 2012	12,469,735		12,327,430	26,123,214	36,892,422	48,124,297	59,608,719	81,427,391	91,062,905	102,380,114	112,658,478	122,774,708	111,101,463	258,019,151		
															5.00%	
														1.43%		
														1.80003919		
														Unit Cost R/kWh (VTD)		
														Total general losses		
														6.43%		
														14,272,641		
														16,846,054		
														Technical losses		
														5.00%		
														11,101,463		
														13,103,100		
														Non-technical losses		
														1.43%		
														3,171,179		
														3,742,954.46		

5% operational/technical losses on average
Net/Non-technical losses

Unit Cost R/kWh (VTD)

1.80003919

R

JULY 2022 - JUNE 2023

ANNEXURE A2

2022/2023 MONTHLY TOTALS	TOTAL UNITS	ADMIN CHARGES	TOTAL	2021/2022	% INCREASE	R'VALUE OF UNITS
JULY	20 649 205	7 131 436,83	41 962 488,77	44 352 164,66	-5,39%	34 831 051,94
AUGUST	22 497 698	7 147 149,50	46 442 998,45	42 492 950,52	9,30%	39 295 848,95
SEPTEMBER	17 705 426	6 683 538,43	24 408 786,35	25 937 856,89	-5,90%	17 725 247,92
OCTOBER	18 729 343	6 740 217,78	24 935 343,03	24 880 468,80	0,22%	18 195 125,25
NOVEMBER	18 466 322	6 672 150,65	24 898 395,79	24 172 137,72	3,00%	18 226 245,14
DECEMBER	18 391 920	6 991 656,28	24 601 346,62	27 214 300,26	-9,60%	17 609 690,34
JANUARY	17 654 136	6 847 721,02	23 821 149,58	26 221 660,74	-9,15%	16 973 428,56
FEBRUARY	15 740 030	6 555 763,79	22 005 937,74	23 588 634,03	-6,71%	15 450 173,95
MARCH	18 794 562	6 898 720,88	25 342 380,82	25 685 187,48	-1,33%	18 443 659,94
APRIL	17 091 058	6 907 911,89	22 699 689,49	24 727 482,08	-8,20%	15 791 777,60
MAY	17 490 440	7 535 164,80	24 833 565,08	25 673 766,65	-3,27%	17 298 400,28
JUNE	18 819 113	7 335 061,15	39 556 408,78	37 269 721,98	6,14%	32 221 347,63
TOTAL	222 029 253	83 446 493,00	345 508 490,50	352 216 331,81	-1,90%	262 061 997,50

1,180303919

WATER CONSUMPTION vs BULK - YTD AVERAGE AS AT 30 JUNE 2023

Administration	Suburb	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	TOTAL	
		K€	K€	K€	K€	K€	K€	K€	K€	K€	K€	K€	K€	K€	
KLEINMOND	Kleinmond	34,250	31,654	29,199	47,357	41,985	44,758	60,475	49,234	39,773	33,805	42,510	30,769	485,769	
	Metered	2,132	1,686	2,213	1,721	1,913	1,638	2,213	1,644	1,540	2,092	1,971	1,333	22,096	
	Overhills	2,533	1,426	2,171	1,616	1,908	1,850	2,153	1,668	1,552	1,971	1,703	1,735	22,286	
	Proteadorp	1,053	1,733	699	1,176	1,135	1,117	1,528	1,093	1,398	1,080	1,200	1,170	14,382	
	Uitbreiding 6														
Subtotal		39,968	36,499	34,282	51,870	46,941	49,363	66,369	53,639	44,263	38,948	47,384	35,007	544,533	
Bulk Water		67,559	68,980	62,155	66,153	74,746	83,554	81,767	69,191	69,919	63,599	63,544	60,681	831,848	
Water Losses		27,591	32,481	27,873	14,283	27,805	34,191	15,398	15,552	25,656	24,651	16,160	25,674	287,315	
% Water Losses		41	47	45	22	37	41	19	22	37	39	25	42	35	
BUFFELSRIVIER	Bettysbaai	15,287	14,854	16,074	16,024	20,805	23,109	30,196	23,209	18,448	13,887	20,880	15,537	228,310	
	Pringlebaai	9,815	9,414	9,443	9,830	14,985	14,309	19,444	15,027	11,471	11,926	10,482	7,967	134,570	
	Hangklip Kleinhoeves	656	490	499	802	1,070	989	1,462	1,214	956	862	904	545	10,449	
	Rooiels	2,362	1,652	1,625	2,351	2,859	3,412	4,003	4,094	2,646	3,290	2,209	1,613	32,116	
	Subtotal		28,120	26,410	27,641	29,007	37,598	41,819	55,105	43,544	33,521	29,965	34,475	25,662	412,867
Bulk Water		45,922	47,400	39,103	53,874	63,647	71,603	69,350	56,142	52,013	48,019	47,193	50,692	644,958	
Water Losses		17,802	20,990	11,462	24,867	26,049	29,784	14,245	12,598	18,492	18,054	12,718	25,030	232,091	
% Water Losses		39	44	29	46	41	42	21	22	36	38	27	49	36	
GREATER HERMANUS	De Bos	0	0	0	0	0	0	0	0	0	0	0	657	657	
	Eastcliff	21,186	18,795	18,703	21,244	25,105	30,397	32,969	29,957	25,833	23,996	21,835	17,678	287,698	
	Metered	5,000	5,194	6,132	5,810	6,705	7,918	10,706	5,791	6,364	6,192	6,623	5,698	78,133	
	Fisherhaven	2,393	2,596	2,780	3,446	3,632	4,981	5,298	8,512	3,831	3,728	3,144	2,698	47,039	
	Group Development	4,365	3,660	4,598	4,531	5,507	6,179	8,056	6,023	4,709	4,532	5,035	3,343	60,538	
	Hermanus Heights	19,192	19,334	19,139	18,378	22,277	20,439	24,264	22,929	23,435	22,919	21,768	18,572	252,646	
	Hawston	3,437	3,574	3,329	3,181	3,682	4,023	4,567	2,735	3,237	3,142	3,388	3,648	41,943	
	Industria	224	19	256	182	191	214	305	179	111	145	91	140	2,057	
	Kleinrivier	12,802	10,620	11,317	10,838	12,441	11,299	12,951	12,013	12,186	11,348	10,255	11,061	139,131	
	Mount Pleasant	5,266	3,941	4,358	5,476	6,430	6,990	8,440	8,119	7,524	5,644	4,757	4,416	71,361	
	Mooisig	17,902	13,229	14,621	14,098	13,970	17,622	15,726	16,694	13,708	13,125	14,846	12,481	177,022	
	Northcliff	35,042	25,776	33,012	30,509	33,232	45,273	48,420	42,442	38,865	33,789	27,494	24,483	418,337	
	Onrus	30,497	27,891	28,976	28,884	33,561	36,784	39,653	42,239	34,016	33,331	30,362	27,324	393,518	
	Sandbaai	20,153	16,016	18,351	25,969	19,387	34,784	39,479	27,097	24,343	26,096	25,467	15,392	292,534	
	Voëklip	31,266	14,978	22,760	23,002	22,308	30,079	32,105	27,275	23,662	23,251	20,136	19,652	290,474	
	Vermont	23,099	18,856	21,872	21,863	22,939	29,279	26,589	27,195	25,242	22,655	52,127	21,656	313,372	
	Westcliff	32,127	21,605	35,597	33,123	27,304	34,557	31,900	35,781	33,588	33,135	29,808	31,592	380,117	
	Zwelihle	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Benguella Cove	10,940	5,326	4,543	5,366	9,306	10,220	8,428	8,767	6,748	9,256	5,991	5,013	89,904	
	Caledon Distrik														
	Subtotal		274,891	211,410	250,344	255,900	267,977	331,038	349,856	322,748	287,402	276,284	283,127	225,504	3,336,481
Bulk Water		307,370	302,260	308,210	352,830	380,740	413,840	425,040	351,650	357,550	339,530	325,770	288,680	4,153,470	
Water Losses		32,479	90,850	57,866	96,930	112,763	82,802	75,184	28,902	70,148	63,246	42,643	63,176	816,989	
% Water Losses		11	30	19	27	30	20	18	8	20	19	13	22	20	
STANFORD	Stanford North	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Stanford South	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Metered	19,658	14,201	18,483	17,418	23,021	22,484	26,810	24,062	23,946	22,625	18,954	17,660	249,322	
	Subtotal		19,658	14,201	18,483	17,418	23,021	22,484	26,810	24,062	23,946	22,625	18,954	17,660	249,322
	Bulk Water		24,587	20,029	18,580	18,513	21,507	22,015	27,083	21,972	27,409	21,108	20,483	19,521	262,807
Water Losses		4,929	5,828	97	1,095	(1,514)	(469)	273	(2,090)	3,463	(1,517)	1,529	1,861	13,485	
% Water Losses		20	29	1	6	(7)	(2)	1	(10)	13	(7)	7	10	5	
GANSBAAI	Blompark	6,755	4,841	5,671	5,786	5,972	7,012	5,923	7,504	7,573	7,198	6,410	6,472	77,117	
	Metered	11,356	9,442	11,694	12,742	13,799	15,738	20,316	20,648	16,702	14,980	12,936	14,021	174,374	
	Franskraal	11,367	9,296	10,453	9,894	12,215	17,297	22,385	17,860	13,447	11,052	14,643	10,364	160,273	
	Gansbaai	27,667	22,258	25,041	24,750	24,413	31,964	25,119	27,979	24,884	23,887	22,500	25,333	305,795	
	GB Industrie Park	1,394	884	1,359	1,483	3,125	1,417	1,308	1,055	1,337	1,410	1,932	2,278	18,982	
	Kleinbaai	6,093	4,518	5,829	5,826	6,915	8,256	9,623	11,393	7,207	6,127	6,656	5,023	83,466	
	Masakhane	3,840	4,390	4,331	3,608	4,395	7,996	3,585	5,646	5,147	5,043	4,909	5,037	57,927	
	Bredasdorp Distrik	197	188	156	375	715	481	806	503	357	291	648	132	4,849	
	Caledon Distrik	7,948	7,171	5,801	9,559	9,353	14,503	12,133	12,517	12,744	13,272	11,607	10,038	126,646	
	Subtotal		76,617	62,988	70,335	74,023	80,902	104,664	101,198	105,105	89,398	83,260	82,241	78,698	1,009,429
	Bulk Water		95,905	100,491	106,183	134,488	133,135	142,403	153,980	125,330	131,641	118,473	117,306	105,300	1,464,635
	Water Losses		19,288	37,503	35,848	60,465	52,233	37,739	52,782	20,225	42,243	35,213	35,065	26,602	455,206
	% Water Losses		20	37	34	45	39	27	34	16	32	30	30	25	31
	Metered	B/bos	545	468	602	538	825	1034	1032	864	818	745	713	736	8,920
	Bulk Water		1002	853	1157	1660	1788	1900	1985	1489	1323	1492	1316	1080	17,045
Water Losses		457	385	555	1,122	963	866	953	625	505	747	603	344	8,125	
% Water Losses		46	45	48	68	54	46	48	42	38	50	46	32	48	
Metered	Buffeljags	259	192	261	335	278	258	341	431	429	404	301	203	3,692	
Bulk Water		410	361	444	464	409	447	600	490	568	451	468	578	5,690	
Water Losses		151	169	183	129	131	189	259	59	139	47	167	375	1,998	
% Water Losses		37	47	41	28	32	42	43	12	24	10	36	65	35	

Overstrand Municipality Water Distribution Losses 2022/2023 per Distribution Area

Water Scheme	Bulk Water per Town and Scheme	Water Metered (excl Grey & Raw water)	Total Losses per Town	Operational (technical) Losses	Water Metered plus Operational (technical) Losses	Non-Technical Water Losses	Cost per Kℓ Purified	Cost of Non-Tech Water Losses	Cost of Tech Water Losses	Cost of Gen Water Losses	Total Cost of Bulk Water
	Kℓ	Kℓ	Kℓ	KI	Kℓ	Kℓ	R	R	R	R	R
Water: Kleinmond	831 848	544 533	287 315	66 454	610 987	220 861	R 1,19	R 263 708,03	R 79 346,08	R 343 054,11	R 993 226,51
Water: Buffelsrivier	644 958	412 867	232 091	123	412 990	231 968	R 1,61	R 373 700,45	R 198,15	R 373 898,60	R 1 039 027,34
Water: Hermanus: Conventional WTW	3 159 489	2 538 016	621 472	22 873	2 560 889	598 599	R 0,37	R 222 080,32	R 8 485,88	R 230 566,20	R 1 172 170,23
Biofiltration WTW	527 925	424 082	103 843	3 822	427 904	100 021	R 1,01	R 100 821,16	R 3 852,58	R 104 673,74	R 532 148,40
Gateway Well Field	466 056	374 383	91 673	3 374	377 757	88 299	R 9,22	R 813 766,92	R 31 094,78	R 844 861,70	R 4 295 173,02
Greater Hermanus Total	4 153 470	3 336 481	816 989	30 069	3 366 550	786 920		R 1 136 668,40	R 43 433,24	R 1 180 101,64	R 5 999 491,65
Water: Stanford	262 807	249 322	13 485	1 587	250 909	11 898	R 0,83	R 9 875,34	R 1 317,21	R 11 192,55	R 218 129,81
Water: Franskraal	1 186 635	835 055	351 580	7 028	842 083	344 552	R 7,07	R 2 437 016,30	R 49 709,04	R 2 486 725,34	R 8 393 069,36
De Kelders	278 000	174 374	103 626	1 647	176 021	101 979	R 0,74	R 75 260,50	R 1 215,49	R 76 475,99	R 205 164,00
Greater Gansbaai Total	1 464 635	1 009 429	455 206	8 675	1 018 104	446 531		R 2 512 276,80	R 50 924,53	R 2 563 201,33	R 8 598 233,36
Water: Baardskeedersbos	17 045	8 920	8 125	484	9 404	7 641	R 13,21	R 100 922,33	R 6 392,67	R 107 315,00	R 225 130,36
Water: Buffeljagsbaai	5 690	3 692	1 998	17	3 709	1 981	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Water: Pearly Beach	141 323	115 536	25 787	501	116 037	25 286	R 2,28	R 57 727,94	R 1 143,78	R 58 871,72	R 322 640,41
Overstrand Totals	7 521 776	5 680 780	1 840 996	107 910	5 788 690	1 733 086		R 4 454 879,28	R 182 755,67	R 4 637 634,95	R 17 395 879,44
	%	KI	R								
Total / General water losses	24,48%	1 840 996	4 637 634,95								
Operational / Technical Losses	1,43%	107 910	182 755,67								
Nett / Non-technical water losses	23,04%	1 733 086	4 454 879,28								

Unit Cost per Water Scheme:

Water Scheme Name	Variable cost per Bulk O&M Contract (R/KI)
Buffelsrivier Water Scheme	R 1,61
Kleinmond Water Scheme	R 1,19
Greater Hermanus - Conventional WTW	R 0,37
Greater Hermanus - Biofiltration WTW	R 1,01
Greater Hermanus - Gateway Well Field	R 9,22
Greater Hermanus - Total & Weighted Unit Cost	R 1,44
Stanford	R 0,83
Greater Gansbaai - Franskraal WTW	R 7,07
Greater Gansbaai - De Kelders WTW	R 0,74
Greater Gansbaai - Total & Weighted Unit Cost	R 5,87
Pearly Beach Water Scheme	R 2,28
Buffeljagsbaai Water Scheme	R 0,00
Baardskeedersbos Water Scheme	R 13,21

6.5

A PORTION OF ERF 4565 HERMANUS: DEVIATION FROM THE ADMINISTRATION OF IMMOVABLE PROPERTY POLICY OF 2015 – HERMANUS PUBLIC PROTECTION (NPC)

This item is distributed under separate cover.

In terms of Section 20(1) of the Local Government: Municipal Systems Act, No 32 of 2000, read with Rule 17 of the Overstrand Municipality's By-law on Rules of Order for Internal Arrangements, this item must be considered "in committee".

7. URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER (IF ANY)

8. CONSIDERATION OF NOTICES OF MOTIONS / QUESTIONS

At the time of the closing of the agenda, no notices of motions/questions were received.

9. CONSIDERATION OF MOTIONS OF EXIGENCY (IF ANY)