



SPECIAL MEETING OF THE COUNCIL

SPEZIALE VERGADERING VAN DIE RAAD

INTLANGANISO EKHETHEKILEYO YEBHUNGA

A G E N D A

I-AJENDA

**DATE / DATUM / UMHLA : 31 AUGUST / AUGUSTUS /
AGASTI 2016**

**VENUE / PLEK / INDAWO : BANQUETING HALL /
BANKETSAAL**

**CIVIC CENTRE / BURGERSENTRUM / IZIKO LOLUNTU
HERMANUS**

TIME / TYD / IXESHA: 11:00

MUNISIPALITEIT OVERSTRAND MUNICIPALITY

Office of the Municipal
Manager
Municipal Offices
HERMANUS

26 August/Augustus/Agasti 2016

NOTICE TO ALL ALDERMEN & COUNCILLORS

SPECIAL MEETING OF THE OVERSTRAND MUNICIPAL COUNCIL

NOTICE IS HEREBY GIVEN that a **SPECIAL MEETING** of the **OVERSTRAND MUNICIPAL COUNCIL** will be held in the **Banqueting Hall, Civic Centre, Hermanus**, on **WEDNESDAY, 31 AUGUST 2016** at **11:00** to consider the business set forth in the subjoined agenda.

The attention of Councillors is directed to the Code of Conduct for Councillors and Municipal Officials, Schedules 1 & 2 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000).

C GROENEWALD
MUNICIPAL MANAGER

KENNISGEWING AAN ALLE RAADSHERE & RAADSLEDE

SPESIALE VERGADERING VAN DIE OVERSTRAND MUNISIPALE RAAD

KENNIS WORD HIERMEE GEGEE dat 'n **SPESIALE VERGADERING** van die **OVERSTRAND MUNISIPALE RAAD** gehou sal word in die **Banketsaal, Burgersentrum, Hermanus**, op **WOENSDAG, 31 AUGUST 2016** om **11:00** om die sake op meegaande sakelys te bespreek.

Raadslede se aandag word gevestig op die Gedragskode vir Raadslede en Munisipale Beambtes, Bylae 1 & 2 van die Wet op Plaaslike Regering : Munisipale Stelsels, 2000 (Wet 32 van 2000).

C GROENEWALD
MUNISIPALE BESTUURDER

ISAZISO ESIYA KUBO BONKE OOCEBAKHULU NOOCEBA

INTLANGANISO EKHETHEKILEYO YEBHUNGA LIKAMASIPALA WE-OVERSTRAND

OKU KUKWAZISA ukuba intlanganiso **EKHETHEKILEYO YEBHUNGA LIKAMASIPALA WE-OVERSTRAND**, iza kuba se **Banqueting Hall, kwiZiko LoLUNTU, eHermanus ngoLWESITHATHU, 31 AGASTI 2016 ngeye-11:00** ukuqwalasela imicimbi ekule ajenda iqhotyoshelwe apha.

OoCeba bayacelwa ukuba baqwalasele isikhokelo sokuziphatha sooCeba namaGosa kamasipala, amaXwebhu 1 & 2 kaRhulumente wooMasipala: uMthetho weeNkqubo zikaMasipala, 2000 (UMthetho 32 wowama-2000).

C GROENEWALD
LOMPHATHI KAMASIPALA

AGENDA/....

1. **OPENING**

2. **APPLICATIONS FOR LEAVE OF ABSENCE**

3. **STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE
SPEAKER / EXECUTIVE MAYOR**

4. CONSIDERATION OF RECOMMENDATIONS MADE BY THE EXECUTIVE MAYOR TO COUNCIL, IN TERMS OF SECTION 160(2) OF THE CONSTITUTION, 1996, AND SECTION 59(1)(a) OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT 2000 (ACT 32 OF 2000)

REMARK

Please note that the following recommendations contained in this agenda are subject to confirmation or amendment by the Special Mayoral Committee in view of the fact that the **compilation of the Special Council agenda** was done before the Special Mayoral Committee of 31 August 2016 had formally sat.

4.1

IMPLEMENTATION OF THE COMMUNITY WORKS PROGRAMME (CWP)

(ITEM 4, PAGE 1 : SPECIAL MAYORAL COMMITTEE MEETING : 31 AUGUST 2016)

RECOMMENDATION TO THE COUNCIL:

1. that Council approves the roll-out of the Community Works Programme of the Department of Co-operative Government and Traditional Affairs; and
2. that the Directorate: Local Economic Development develops a programme for ward presentations and identification of useful work for implementation.

RESPONSIBLE OFFICIAL :

X KOSI

TARGET DATE FOR IMPLEMENTATION :

01 SEPTEMBER 2016

4.2

**MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM)
POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) FOR JULY 2016**

**(ITEM 5, PAGE 25 : SPECIAL MAYORAL COMMITTEE MEETING :
31 AUGUST 2016)**

RECOMMENDATION TO THE COUNCIL:

1. that the deviations from the procurement processes, approved in terms of the delegated authority for July 2016, **be noted**; and
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for July 2016, **be noted**.

RESPONSIBLE OFFICIAL :**C LE ROUX****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

4.3

SUBMISSION OF THE DRAFT UNAUDITED ANNUAL REPORT FOR THE FINANCIAL YEAR 2015/16

(ITEM 6, PAGE 31 : SPECIAL MAYORAL COMMITTEE MEETING : 31 AUGUST 2016)

RECOMMENDATION TO THE COUNCIL:

that tabling of the 2015/16 **DRAFT** unaudited Annual Report, be noted.

RESPONSIBLE OFFICIAL :**R LOUW****TARGET DATE FOR IMPLEMENTATION :****NONE**

4.4

**REVISED SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)
FOURTH QUARTERLY REPORT: APRIL - JUNE 2016**

**(ITEM 7, PAGE 37 : SPECIAL MAYORAL COMMITTEE MEETING :
31 AUGUST 2016)**

RECOMMENDATION TO THE COUNCIL:

1. that the content of the revised report for the fourth quarter of the 2015/2016 financial year on the top level Service Delivery and Budget Implementation Plan **be noted**; and
2. that the amendments to the Departmental and Top Layer SDBIP for the fourth quarter of the 2015/2016 financial year **be approved**.

RESPONSIBLE OFFICIAL :**R LOUW****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

4.5**FINAL PROCESS PLAN FOR INTEGRATED DEVELOPMENT PLANNING AND BUDGET PREPARATION FOR 2017/2022****(ITEM 8, PAGE 77 : SPECIAL MAYORAL COMMITTEE MEETING : 31 AUGUST 2016)****RECOMMENDATION TO THE COUNCIL:**

that the Final Process Plan for Integrated Development Planning and Budget preparation for 2017/2022 **be approved.**

RESPONSIBLE OFFICIAL :**R LOUW****TARGET DATE FOR IMPLEMENTATION :****8 SEPTEMBER 2016**

4.6**AMENDMENTS TO THE 2016/2017 INDIGENT POLICY****(ITEM 9, PAGE 109 : SPECIAL MAYORAL COMMITTEE MEETING :
31 AUGUST 2016)****RECOMMENDATION TO THE COUNCIL:**

that the removal of the restrictive clause 3 m. in the amended Indigent Policy for 2015/2016 **be approved retrospectively from 1 July 2016.**

RESPONSIBLE OFFICIAL :**S REYNEKE-NAUDÉ****TARGET DATE FOR IMPLEMENTATION :****1 SEPTEMBER 2016**

4.7

WARD COMMITTEE SYSTEM : ESTABLISHMENT OF NEW GENERATION OF WARD COMMITTEES**(ITEM 10, PAGE 120 : SPECIAL MAYORAL COMMITTEE MEETING : 31 AUGUST 2016)****RECOMMENDATION TO THE COUNCIL:**that the results of the ward committee elections for the term 2016/2021 **be noted.****RESPONSIBLE OFFICIAL :****R WILLIAMS
D KEARNEY
B PLAATJIES
D LAKEY
F MYBURGH
P FERREIRA****TARGET DATE FOR IMPLEMENTATION :****19 AUGUST 2016**