Munisipaliteit • U-Masipala • Municipality

OVERSTRAND

2016/17 ANNUAL REPORT

Draft Audited, 24 January 2018

We belong We care We serve

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List of Abbreviations

AG	Auditor-General
CAPEX	Capital Expenditure
CBP	Community Based Planning
CCDI	Cape Craft and Design Institute
CFO	Chief Financial Officer
CRO	Chief Risk Officer
CSI	Corporate Social Investment
DEADP	Department of Environmental Affairs and Development Planning
DoA	Department of Agriculture
DoHS	Department of Human Settlements
DRDLR	Department of Rural Development and Land Reform
DWS	Department of Water and Sanitation
ECD	Early Childhood Development
EDP's	Economic Development Practitioners
EE	Employment Equity
EPWP	Expanded Public Works Program
FSPU	Farmer Support Production Unit
GAMAP	Generally Accepted Municipal Accounting Practice
GDP	Gross Domestic Product
GRAP	Generally Recognised Accounting Practice
HR	Human Resources
IDP	Integrated Development Plan
IFRS	International Financial Reporting Standards
IMFO	Institute for Municipal Finance Officers
IOD	Injury on Duty
IRDP	Integrated Residential Development Programme
JAPAC	Joint Audit and Performance Audit Committee
KPA	Key Performance Area
KPI	Key Performance Indicator
LED	Local Economic Development
LFA's	Local Football Associations
LUPA	Land Use Planning Act
MAYCO	Executive Mayoral Committee
MERO	Municipal Economic Review Outlook
MFMA	Municipal Finance Management Act (No. 56 of 2003)
MIG	Municipal Infrastructure Grant
MM	Municipal Manager
MMC	Member of Mayoral Committee
MSA	Municipal Systems Act (No. 32 of 2000)
MSCOA	Municipal Standard Chart of Accounts
MTREF	Medium Term Revenue Expenditure Framework
NEM:BA	National Environmental Management: Biodiversity Act
NGO	Non-governmental organisation
NT	National Treasury
OMAF	Overstrand Municipal Advisory Forum
OPEX	Operating expenditure
PMS	Performance Management System
PT	Provincial Treasury
SALGA	South African Local Government Organisation
SAMDI	South African Management Development Institute
SARS	South African Revenue Service
SCM	Supply Chain Management
SDBIP	Service Delivery and Budget Implementation Plan
SDF	Spatial Development Framework
SMME's	Small medium and micro enterprises
SPLUMA	Spatial Planning Land Use Management Act
STATS SA	Statistics South Africa
TRA	Temporary Relocation Area
UISP	Upgrading of Informal Settlement Programme
WfC	Working for Coast Programme
WfW	Working for Water Programme
WWTW	Waste Water Treatment Works

Chapter 1

Component A: Acting Mayor's Foreword

Dear Stakeholder,

As the Acting Executive Mayor of Overstrand Municipality, it is my honour and privilege to present the Annual Report, for the 2016/17 financial year.

This document which reflects the performance of our organization over the past financial year is extremely valuable, as it helps stakeholders and leaders navigate through the obstacles and pitfalls of service delivery, in order to benchmark new standards of performance and set new goals for improvement.

a. Vision

The 4th review of our 5 year Integrated Development Plan (IDP) for 2012/2017 was successfully adopted by Council on 25 May 2016.

For the 2016/17 IDP review our strategic direction is as follows:

We retained our **Vision-** "To be a centre of excellence for the community"

We retained our **Mission** – "To create sustainable communities by delivering optimal services to support economic, social and environmental goals in a politically stable environment".

Our **five strategic objectives** were reaffirmed in the 2016/17 IDP review process.

Our service delivery on these strategic objectives for the period under review is clearly cited in Chapter 3 of this report.

b. Political changes

Following the 2016 Local Government elections, a new Council was inaugurated on 12 August 2016.

c. Key Policy Developments

In this reporting period our municipality continued to align its core service delivery strategy with the National Development Plan (NDP- 2030 vision).

d. Key Service Delivery Improvements

During the year under review we received a number of accolades that gave recognition to the hard work and excellent systems of the Overstrand Municipality and I would like to highlight a few of them:

- **Retained our clean audit**- I am proud to report that we have retained a clean audit for the 5th consecutive financial year. My sincere appreciation to all who have contributed to the Overstrand Municipality continuing its mandate of accountable governance, especially our dedicated administration team under leadership of the Municipal Manager. The Overstrand Municipality was awarded a clean audit, from the Auditor-General for 2012/13; 2013/14, 2014/15 as well as 2016/17. This places Overstrand Municipality amongst the top 5% of local municipalities in South Africa to have received three or more consecutive clean audits.

- **Housing programme implementation** - During the 2016/17 financial year the following housing projects were completed:

  - Mount Pleasant, Hermanus: Site B - 131 Houses completed as part of the Integrated Residential Development Programme (IRDP):

  - Zwelihle, Hermanus: Housing Administration Site – 250 transition temporary units completed at the Temporary Relocation Area (TRA). Upgrading of Informal Settlement programme (UISP).

- **Water meter replacement programme**- 1432 Domestic and 8 bulk water meters were replaced.

- **Electrification of low cost housing areas (INEP) -** The following sites were electrified in Hermanus: Swartdam C (282 erven), Admin Site (324 erven), Thambo Square Site (182 erven) at a cost of R 7, 36 million. The project was completed at end May 2017.

- **Electricity innovation –** A set of Guidelines for Small Scale Embedded Generating (SSEG) within the Overstrand Distribution Area was approved and took effect on 1 July 2016. These Guidelines give consumers the opportunity to have a grid tied connection and feed all excess energy back into the municipal grid for which they are compensated at an approved tariff. During 2016/17 five consumers connected their renewable energy system to the grid.

- **Continued Blue Flag status** - The Overstrand Municipality was honoured once again to have Kleinmond, Hawston and Grotto beaches awarded with International Blue Flag status.

Some other achievements of the past year that I would like to highlight were:

- **% Capital budget spent**- Overstrand Municipality achieved its target of 98% of the capital budget spent.

- **Greenest Municipality award** – Overstrand Municipality has won the Waste Management Section of the Greenest Town Municipality for four years in a row.

- **Reseal/rehabilitation program** – Overstrand Municipality exceeded its target of 100,000m² and resealed 135 298 m² of roads for the year.

- **Expanded Public Works Programme (EPWP)** – Eight hundred and twenty eight (828) temporary job opportunities were created through the EPWP. The target was 421 job opportunities.

- **Extension of Kleinmond library**- The official opening of the newly extended portion of the Kleinmond Library by the MEC for Arts & Culture took place on 15 July 2016.

- **LDAC-** Overstrand Municipality has an established Local Drug Action Committee (LDAC) that is functional. New committee members were appointed towards the end of April 2017 for a period of 5 years.

- **Tourism awards**
  - Gansbaai awarded Natural Adventure Destination of the Year
  - Absa Cape Epic Best Stage Location
  - Absa Cape Epic Best Flyover Competition.

e. Public Participation

The new generation, Ward Committees were successfully elected from during August 2016. The Overstrand Municipality was acknowledged as the first Municipality to elect their new generation of Ward Committees. Ward Committee induction took place during September 2016. In addition the 'Know Your Ward committee' programme was completed in February 2017.

The ward committees and the Overstrand Municipal Advisory Forum (OMAF) are acknowledged as our official public participation structures.

Special ward public meetings were held in all 13 wards regarding performance and needs in respect of the 2016/17 IDP review in November/December 2016 and Draft IDP and Budget in April/May 2017.

f. Future Actions

Sustained service delivery

In striving to maintain a clean audit we will not compromise on the basic service delivery mandate to our communities. Overstrand is committed to deliver on our **vision "*To be centre of excellence for the community".*** The performance and achievements stated in this annual report are testament of our commitment to sustained service delivery.

g. Conclusion

Thank you to our residents, communities, ward committees, partnering organisations and stakeholders. Your participation and support during the 2016/17 financial year is highly regarded and sincerely appreciated. May we build on our strengths and collectively address the challenges in order for Overstrand municipality "*To be the centre of excellence for the community".*

In conclusion, I extend my sincere gratitude to the administration. It is only with the devoted efforts of our municipal staff that we were able to attain the performance accolades mentioned in this annual report.

I am truly proud to be a part of this institution and look forward to exceeding our objectives again in the New Year, cementing the Overstrand Municipality as the best service delivery region in South Africa.

DUDLEY COETZEE
ACTING EXECUTIVE MAYOR
24 January 2018

Component B: Executive Summary

1.1 MUNICIPAL MANAGERS OVERVIEW

In reflecting on the 2016/17 financial year, I am pleased to report that the Overstrand Municipality has performed well in relation to service delivery, governance and financial management. The detailed information can be obtained in this annual report.

The 2016/17 financial year also coincided with the Municipal Elections that took place on 3 August 2016 where after a new Council was inaugurated on 12 August 2016. All thirteen our Ward Committees were elected and constituted from 15 to 19 August 2016 – this resulted in the full Council cycle to have been operational as from September 2016.

The Municipality managed to achieve the target of 98% spent on infrastructure (capital budget). Overall, the Municipality met 380 (85%) of a total number of 448 key performance indicators (KPIs) for the period 01 July 2016 – 30 June 2017. 64 (14.3%) of KPIs were almost met and 4 (0.9%) of the indicators were not met. The Municipality is committed to continue in rendering quality services to the benefit of our community.

I am extremely proud of the clean audit status retained for the 5th consecutive year. My sincere appreciation to my management team, all our officials and Council for your dedication and team work to retain our clean audit status.

Financially the Municipality performed well during 2016/17. Though the financial health position of the Municipality can be assessed as good, sound financial management will remain, as in the past, a priority in the future. This is of utmost importance due to escalating service delivery needs from our community, concomitant with the impact the weak economic growth of the country has on our community's ability to pay for services. Our long term financial plan will once again guide the Municipality in practicing sound financial management with the limited financial resources at our disposal.

During the year under review the top management team remained unchanged and all Section 56 positions (Directors) were filled. This benefitted the sustained service delivery performance as noted in this annual report.

Notwithstanding our accomplishments mentioned in this annual report, we will not become complacent in striving to remain financially sound, well governed and delivering on local government's service delivery mandate enshrined in the Constitution. Likewise are we committed to accountable and ethical governance with no tolerance towards corruption and/or fraud.

As this annual report reflects on Overstrand Municipality's performance and challenges for the 2016/17 financial year, I once again extend my sincere appreciation to the Council, The Executive Mayor and his Mayoral Committee, the Joint Audit and Performance Audit Committee, my management team and all our officials for their dedication and contribution to deliver on our Vision "*To be a centre of excellence for the community".*

COENIE GROENEWALD
MUNICIPAL MANAGER

1.2 MUNICIPAL OVERVIEW

This report addresses the performance of the Overstrand Municipality in the Western Cape in respect of its core legislative obligations. Local government must create the participatory framework that defines and enhances the relationship between elected leaders and their communities. This requires that the council of the municipality provides regular and predictable reporting on programme performance and the general state of affairs in their locality.

The 2016/17 Annual Report reflects on the performance of the Overstrand Municipality for the period 1 July 2016 to 30 June 2017. The Annual Report is prepared in terms of Section 121(1) of the Municipal Finance Management Act (MFMA), in terms of which the municipality must prepare an Annual Report for each financial year.

1.2.1 Vision and Mission

The Overstrand Municipality committed itself to the following vision and mission:

Vision:

"To be a centre of excellence for the community"

Mission:

"Creation of sustainable communities by delivering optimal services to support economic, social and environmental goals in a politically stable environment"

1.3 MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW

1.3.1 Population

The municipality's estimated population for 2016/17 is **93 466** based on the 2016 Community Survey conducted by Statistics South Africa.

The table below indicates the total population within the municipal area:

2010/11	2011/12	2013/14	2014/15	2015/16	2016/17
87 747	80 432[1]	87 000[2]	90 000[2]	93 466[3]	93 466[3]

Source: Western Cape Department of Social Development Population Projections Populations projected as at 14 February of 2008, 2009 and 2010.
[1]Stats SA Census, 2011, [2] Overstrand own calculation
[3]Stats SA Community Survey 2016

Table 1: Demographic information of the municipal area – Total population

The graph below illustrate the yearly population growth for the municipal area

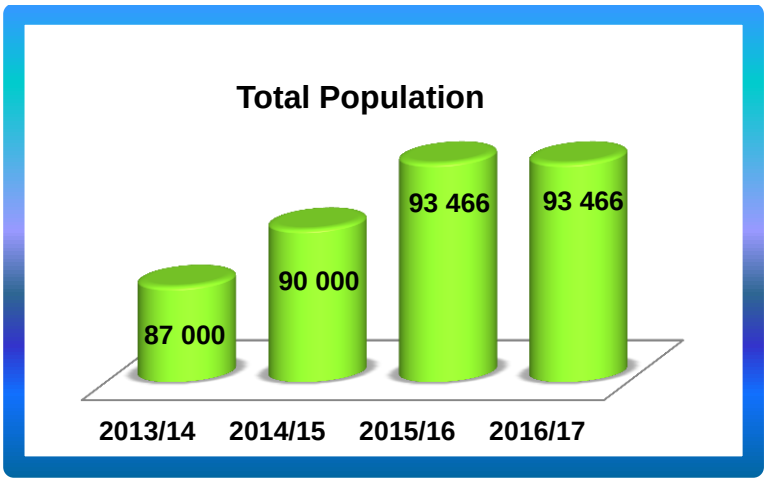


Figure 1: Total Population Growth

a) Population profile

Age	2014/15*			2015/16*			2016/17		
	Male	Female	Total	Male	Female	Total	Male	Female	Total
Age: 0-9	6808	6811	13619	7083	7071	14154	7604	7684	15288
Age: 10-14	2859	2841	5699	2974	2948	5922	3643	3487	7130
Age: 15-19	2745	2998	5743	2856	3111	5967	3430	3801	7231
Age: 20-24	3714	3589	7303	3864	3724	7588	3608	3452	7060
Age: 25-39	12180	11166	23346	12673	11586	24259	11355	11334	22689
Age: 40- 54	7167	7295	14462	7457	7570	15026	8267	7228	15495
Age: 55-69	5719	6594	12313	5951	6842	12793	5289	5710	11000
Age: 70-84	3007	3550	6557	3129	3685	6814	2928	3829	6756

Age	2014/15*			2015/16*			2016/17		
	Male	Female	Total	Male	Female	Total	Male	Female	Total
Age: 85+	297	610	907	310	632	942	129	629	758
Source: Overstrand's own projections for 2013/14, 2014/15 and 2015/16 based on 2011 Census									

Table 2: Population profile

1.3.2 Households

The total number of households within the municipal area increased from **32 294** in the 2015/2016 financial year to a total of **33 240** the 2016/2017 financial year. This indicates an **increase of 2.93%** in the total number of households within the municipal area over the two financial years (2015/2016-2016/2017).

Households	2012/13	2013/14	2014/15	2015/16	2016/17
Number of households in municipal area	31 739	31 829	32 251	32 294	33 240
Number of indigent households in municipal area	6 423	6 543	6 923	7 512	7 418
Source: Overstrand financial system					

Table 3: Total number of households

The graph below shows that the total number of indigent households reduced from 7 512 households in 2015/2016 to 7 418 households in the 2016/2017 financial year. This indicates a **reduction** of 1.25% in the total number of indigent households within the municipal area over the two financial years (2015/16-2016/17).

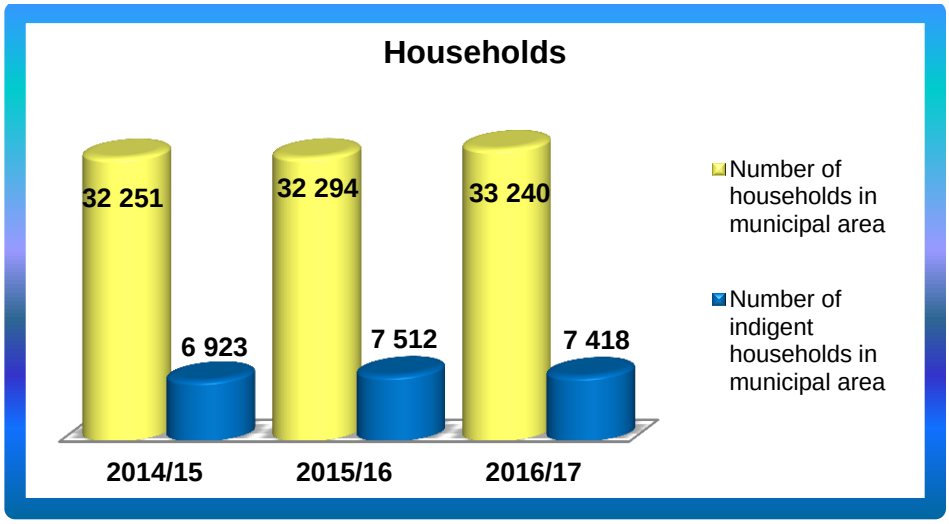


Figure 2: Total number of households

1.3.3 Socio-economic status

Financial year	Housing Backlog	Un-employment Rate	People older than 14 years illiterate	HIV/AIDS Prevalence	Urban/rural household split
2010/11	5 945	24.1%	15.5%	20.90%	91.2/8.8 %
2012/13*	6 412	23%	Not Available	Not Available	[1]93.4/6.6%
2013/14*	6 719	[1]23.3%	Not available	Not Available	[1]93.4/6.6%
2014/15	6 807	[1]23.3%	[1]12.5%	Not Available	*93.4/6.6%
2015/16	7038	*23.3%	*12.5%	Not Available	*93.4/6.6%
2016/17	7612	*23.3%	*12.5%	Not Available	*93.4/6.6%

Table 4: Socio Economic Status (*based on 2011 Census Figures)

1.3.4 Demographic Information

a) Municipal Geographical Information

Overstrand Municipality is located along the south western coastline of the Overberg District Municipal area bordering the City of Cape Town in the west and Cape Agulhas Municipality in the east. Its northern neighbour is Theewaterskloof Municipality.

The municipality covers a land area of approximately 1708 km2 and **covers the areas of Hangklip/Kleinmond, Greater Hermanus, Stanford and Greater Gansbaai**. The municipal area has a coastline of approximately 200 km, stretching from Rooi Els in the west to Quinn Point in the east.

In addition to the endless, pristine beaches dotting the coastline, the Overstrand boasts 3 Blue Flag beaches. Tourism is a major economic driver in the area and its popularity as a holiday destination results in a fourfold increase of its population over the holiday seasons.

b) Wards

The municipality is structured into the following 13 wards:

Ward	Areas
1	Franskraal and Masakhane
2	Gansbaai, De Kelders, Kleinbaai and Blomplark

[1] Western Cape Government: Provincial Treasury. Socio-economic Profile: Overstrand Municipality 2014

Ward	Areas
3	Hermanus and a portion of Westcliff
4	Mount Pleasant, Hemel-en-Aarde Valley and a portion of Westcliff
5	Zwelihle South
6	Zwelihle North
7	Sandbaai
8	Hawston, Fisherhaven and Honingklip
9	Kleinmond, Mountain View and Palmiet
10	Betty's Bay, Pringle Bay, Rooi Els, Overhills and Proteadorp
11	Stanford, Baardskeerdersbos, Pearly Beach, Viljoenshof, Withoogte and Buffelsjsachts
12	Zwelihle North-West
13	Onrus and Vermont

Table 5: Overstrand Wards

Below is a map that indicates the wards of the Municipality in the Overberg District area:

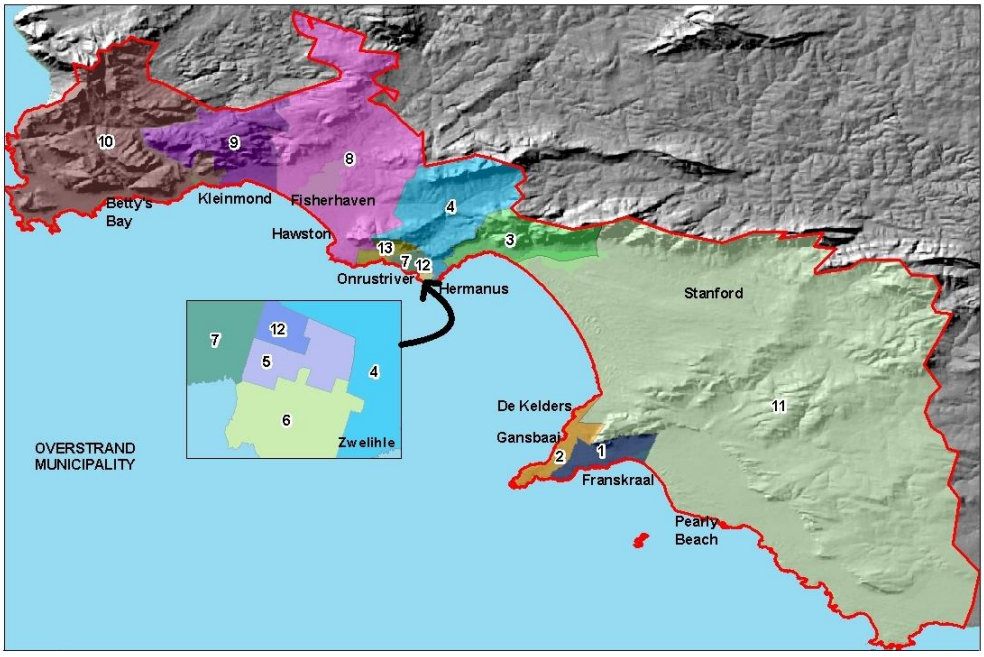


Figure 3: Overstrand area map

GANSBAAI

Gansbaai is situated in the centre of a number of small bays with miles of unspoiled beaches, fynbos rich nature reserves, ancient milk wood forests, historically significant caves and breath-taking sea views.

Shark cage diving has become synonymous with Gansbaai and specialized boats leave from the Kleinbaai harbour daily so that extreme adventure seekers can have close encounters with great white sharks.

Gansbaai is the business and industrial centre of the Greater Gansbaai region. Fishing is the main commercial activity and marine based industry includes abalone farms and a fishery. The property development sector is expanding and the hospitality industry brings much needed revenue to the area.

With the fertile Baardskeerdersbos valley, the fresh water caves at De Kelders, the white sands of Pearly Beach, the jackass penguins at Dyer's Island and the renowned Shark Alley, Gansbaai is truly a uniquely attractive region within Overstrand Municipality.

KLEINMOND/HANGKLIP

The Kleinmond- Hangklip coastal area including of Betty's Bay, Hangklip, Pringle Bay and Rooi Els has the unique status of being situated in the Kogelberg Biosphere Reserve which was the first UNESCO designated biosphere reserve in South Africa. Biosphere reserves are tasked with becoming role-models of sustainability and demonstrate the balance between people and the environment to the benefit of both.

Kleinmond has an active harbour and many commercial fishermen make their living along the Hangklip coastline. Whether it's hiking in the biosphere reserve with its 1 800 floral species, a visit to the Stony Point penguin colony, a tour of the Biosphere Eco-Centre in Rooi-Els, a picnic in the Harold Porter Botanical Gardens, shopping and sun downers in Kleinmond's quaint Harbour Road, a day on the beach with family and friends, or a fleeting glimpse of the heard of wild horses roaming the dunes, eco-tourism is quite definitely the economic life-blood of this scenically magnificent and environmentally sensitive area of the Overstrand.

HERMANUS

In the past decade Hermanus has established itself as the business and cultural heart of the Overstrand. Although it may have shed its sleepy holiday town image and is able to boast a modern infrastructure, sophisticated specialty shops, shopping centres and restaurants to rival the best in the world, Hermanus has managed to retain the charm of its fishing village heritage.

Hermanus is situated between sweeping mountains and the sparkling Atlantic Ocean and is only a short scenic 1½ hrs (140 km) drive from Cape Town. Tourism is a main contributor to the economy of Hermanus and businesses catering for the robust hospitality industry are plentiful. Visitors to the town can choose from over 100 accommodation options ranging from up market B&B's, guesthouses, luxury resorts and boutique hotels to budget priced self-catering and back-packer establishments. Hermanus is known as the best land based whale watching destination in the world and from June through to December each year thousands of tourists visit our shores to marvel

at the magnificent southern right whales as they splash and romp and nurture their new-born calves. Whale watching cruises depart from the New Harbour daily and flights to view the giants of the deep from the air are also very popular. The Hemel-en-Aarde wine route is one of the latest attractions to be registered as an official wine route.

Hermanus has a well-developed industrial area and over the last 10 years enjoyed growth in the building sector with security villages, private homes, holiday resorts and commercial and retail property development projects adding to the economic wealth of the area. Hermanus is also a leader in commercial abalone farming and development of further aquaculture farms is anticipated. Agriculture, manufacturing, wholesale and retail businesses, financial and investment companies and the wine industry also contribute significantly to the economic prosperity**.**

The Administrative head office of the municipality is also situated in the Centre in Hermanus.

STANFORD

Stanford is essentially a farming community with the Klein River meandering through lush fields and village homes built along its banks. The rural atmosphere of the old village with its many historical features has been retained and preserved thanks to the foresight of the Stanford Conservation Trust and the Stanford Heritage Committee.

Stanford has a peaceful and quiet charm which has drawn many people from the city in search of the quality of life a small village offers. Many of the old homes have been renovated and restored and countless new homes have been built in Stanford in the past decade. They all prescribe to the "Stanford Style" so that the unique character of the village is maintained.

Stanford's economy is driven by tourism, the wine estates, the commercial harvesting of fynbos, farming and smaller businesses like estate agencies and grocery shops, which offer services to the community. Stanford is very much a horse riding community and hosts a number of riding shows and gymkhanas in the village

c) Key Economic Activities

The main economic drivers in the municipal area are:

Key Economic Activities	Description
Tourism	The Overstrand Municipality is situated in close proximity to Cape Town International Airport. This is significant as more than 10 million international tourists arrived in South Africa in 2016. 13% more than in 2015. The Overstrand's geographic location only 120km from the city of Cape Town makes it accessible to tourists and locals alike. The municipality is a high capacity municipality with well-developed infrastructure that supports economic development and growth. The area boasts a host of tourist attractions, products and activities that contribute significantly to employment creation and GDP, making

Key Economic Activities	Description
	it a destination of choice to many. The Overstrand has the second largest economy contributing to the district GDP, second to the Theewaterskloof municipality. The Overstrand also hosts major aquaculture farms with huge export and employment potential. Home to the Kogelberg Biosphere, South Africa's first registered biosphere, is linked to the most scenic drive in the world - Clarens Drive. The region is renowned for the best land and boat whale watching in the country. Over the years through many creative and innovative efforts in collaboration with the private sector, the ever problematic and slow economic drive of the bane of seasonality has been a priority - thus ensuring that this area is developed as a yearlong destination. One of the towns within the Overstrand's geographical boundaries is Gansbaai. Gansbaai is known as the Great White Capital and famous for shark diving. The town was voted "Best Responsible Tourism Destination" in the world. Awards such as these add sustainably to tourism and give meaning to how it can serve the community. The municipality supports economic sectors and activities aligned to tourism, hence the substantial growth experienced in the Services and Retail Sectors. The municipality with its welcoming environment continues to focus on investment promotion along the lines of developing its tourism offering. Overstrand municipality is host to the most vibrant aqua-hub, producing quality products that compete with the best in the world. Aquaculture is by large the biggest employment creator and plays an important role in the management of the industry. An important role in the light of declining agricultural activities. Aquaculture developments have helped to mitigate job losses in the agriculture sector. Despite this, agriculture remains a strong sector in the District with the hedging and growing wine industry helping to shift the focus from a turbulent fishing industry that are struggling to cope with unconventional fishing quota allocations.
Aquaculture / Agriculture	The Aquaculture industry is one of the fastest growing industries in the area with well-established farms with the major players extending their farms to increase tonnage. The Overstrand is host to an Aqua hub with huge potential for established export market and one of the largest employers in the municipality. Significant focus has been given to the sector to ensure that jobs are maintained and that Overstrand remains the leader in exporting and growing the product. The Southern coastal line of the Overstrand produces the best quality product in the world and boosting export value and expansion of manufacturing which is key to employment creation. The thriving agriculture sector includes the ever growing wine industry and with the decline in the sector, the sector shed a significant number of jobs over the years.
Manufacturing	Manufacturing activities have grown moderately in the past year, given the sector's ability to contribute to employment creation in the area. The Overstrand has a thriving (light) manufacturing industry which bodes well with its ability to create jobs. Potential exist in the beneficiation of commodities for export and alignment of sectors to

Key Economic Activities	Description
	ensure product offering.
Finance, real estate and business services	The growth enjoyed in this sector signifies the attractiveness of the area to retirement and jobs demonstrated by the demographics (ages 15 – 64) working age being the majority of the population. The sector continues to grow the fastest contributing positively in countering job losses felt in the Agricultural sector and to skills development. It is the largest contributor in the GCPR of the municipality.
Secondary service industry	The demand for services will increase in line with the population growth and more importantly the attractiveness of the municipality as among the top ten South African municipalities to live in. This sector has had significant growth over the years due to demand in services, support and information to deal with growing development demands in line with the increasing population.

Table 6: Key economic activities

1.4 SERVICE DELIVERY OVERVIEW

During the year under review the municipality made the following contributions to satisfy basic requirements:

a) Local Economic Development

➔ **INTERGOVERNMENTAL RELATIONS / STRATEGIC PARTNERSHIP**

In pursuit of the broad Local Economic Development imperatives and strategic goals Partners, within both the Public and the Private Sector, were engaged these include but not limited to the following stakeholders:

- South African Revenue Services (SARS)
  - assisted the unemployed with registration as tax payers and issued them with Tax Numbers;
- Department of Rural Development and Land Reform (DRDLR)
  - assisted with relevant training for the cooperatives who will operate the FSPU;
- Department of Agriculture (DoA)
  - offered necessary assistance with regards to empowerment of small scale farmers;
- Small Enterprise Funding Agency (SEFA)
  - coached entrepreneurs on how to source funding;
- World Wide Fund (WWF)
  - worked to promote sustainable fishing and empowered small scale fishers;
- Department of Public Works and COGTA
  - are funding the Expanded Public Works Program and Community Work Program respectively;
- Abagold
  - Enterprise development and access to Aquaculture;

- Establish joint initiatives with communities and the private sector to improve the approach to LED.

➔ ENTREPRENEUR SUPPORT

The Enterprise Development Program (EDP) focused solely on empowering entrepreneurs particularly in the previously disadvantaged communities. Five (5) Enterprise Development Practitioners were deployed in the following areas: Zwelihle, Hawston, Kleinmond and Gansbaai to ensure that services are brought closer to the people and also to facilitate on-going support.

Extensive survey was conducted with the view to achieve the following objectives:

a) To describe and analyse the demographics, performances and the elements of starting up SMME's in the Overstrand region

b) To examine the nature of problems or challenges faced by small and emerging entrepreneurs

c) To explore the main reasons for less growth to no growth of small and emerging ventures.

Three Business Industries were surveyed and viz:

i. Lifestyle & Sewing – 8 businesses
ii. Fast Foods & Retailing – 5 businesses
iii. Construction – 9 businesses

Recommendation included matters such as:

1. Revisiting the zoning of public spaces to facilitate access for entrepreneurs;
2. Relevant training to be given to entrepreneurs primarily re: business development;
3. Strategic partnerships with funders be nurtured to assist with business funding.

➔ TRAINING AND DEVELOPMENT

LED dedicated a unit which looked primarily at capacity building informed directly by the prevailing training needs on the ground.

The following is some of the training presented:

Type of Training	Entities Supported
Accredited Business Strategy Course (NQF4) and BEE Certificates	Mt Pleasant Sea Harvest, Kleinmond Vrou Cooperative, Blinkwaters Cooperative & Sundown's Bay
Back yard Garden Water Tanks	Sundown's Bay Cooperative
Soil preparation inputs	Ngqunqushe Cooperative
Food and wine festival show casing Sponsor	Blinkwaters Cooperative
Fisheries related business assets	Mt Pleasant Sea Harvest, Kleinmond Vrou, Eyolunku Cooperatives

- Capacitation of SMMEs with the necessary skills in order to grow and develop their businesses.
  - Entrepreneurial skills
  - Business development and planning
  - Business registration and mentoring
  - Tendering
  - Cooperative development and registration
  - Marketing and accessing markets.

- Needs based training with a clearly defined follow through process, walking the journey with entrepreneurs and service providers to achieve success.

➔ INFRASTRUCTURE FOR INFORMAL TRADING

- Facilitate economic activism for both formal and informal businesses by ensuring spatial space is provided for trading;

- Regeneration of townships to attract investment and the creation of economic spaces;
- Liaison with funding agencies to grow and support the informal economy.

➔ **REGENERATION OF TOWNSHIPS**

- Addressing skewed planning practises that do not support economic freedom and practices.
- Ensuring that there is infrastructure for small businesses and corridors to promote economic development in townships.
- Organised spatial considerations to encourage investment in townships.
- Environmental awareness for healthy and prosperous living.
- Promoting ownership within townships as levers of economic development.
- Beautification and regeneration of townships to encourage investment.
- Plans developed and updated to assist township regeneration and promote investment.
- Planning of living space to ensure accommodation of economic spaces.

➔ **OUTREACH**

- Communities were invited to the open sessions such as that of SARS, Registration of SCM Database, etc.
- EDP's visited entrepreneurs in their communities to give them information of the services of LED and Collaborating Partners.
- LED outreach officers operating in all areas for consultations and feedback on enquiries.

➔ **INTRASTRUCTURE FOR INFORMAL TRADING**

- Taxi rank development includes trading facilities.
- Spatial allocation in economic zones includes open stalls and closed ones.
- Application process and update of waiting list.
- Ensuring that there is infrastructure for small business and corridor to promote economic development in townships.

COMMUNITY BASED BUSINESS STRUCTURES

Agriculture Entities		
Name of Cooperative	**Area**	**Farming Activities**
Syakhula	Zwelihle	Piggery & Vegetable Production
Zwelihle Cooperative	Zwelihle	Piggery & rabbit Farming
Bele Pty	Stanford	Piggery & Vegetable Production
Sandowns Bay Cooperative	Hawston	Vegetable Production
Quin Enterprise	Stanford	Piggery & Vegetable Production
Ngqungqushe Cooperative	Masakhane	Vegetable Production
M&G Cooperative	Hawston	Vegetable Production
Kapkamma Primary Cooperative	Mount Pleasant	Piggery, Vegetable Production & Fynbos harvesting
Isikhombiso Farming Cooperative	Hawston	Vegetable Production & Piggery
Overstrand United Farmers Secondary Cooperative	Hawston	Vegetable Production (Application in Process)
Ikwezi Farming Cooperative	Zwelihle	Piggery
Agritech	Hawston	Piggery
Random Harvest Agricultural Primary Cooperative	Kleinmond	Vegetable Production

Table 7: Community Based Business structures

- Currently there are about 14 established entities for the purpose of entering and formalizing their Agribusiness Activities,

with 10 being Cooperatives and 4 private entities.

b) Infrastructure

During the year under review the municipality made the following contributions to satisfy basic requirements:

Housing

The municipality developed a five year Housing Implementation Programme. As part of the programme, the Municipality has, during the 2016/17 financial year, finalised the following Housing projects:

- Mount Pleasant, Hermanus: Site B - 131 Houses completed as part of the Integrated Residential Development Programme (IRDP):

Housing handover at Garden Site, Zwelihle

- Zwelihle, Hermanus: Housing Administration Site – 250 transition temporary units completed at the Temporary Relocation Area (TRA) as part of the Upgrading of Informal Settlement programme (UISP):

In addition, planning for the following housing projects took place during the period under review:

- Hawston
- Gansbaai
- Stanford.

Electricity

The municipality provided electricity to all formal households in Kleinmond, Hermanus, Sandbaai, Hawston, Stanford, Greater Gansbaai and Pearly Beach. The rest of the municipal area is supplied by ESKOM. The municipality is also rolling out electricity to households in informal areas in increments. During the year under review, the municipality supplied 249 GWh of electrical energy to its consumers.

A set of Guidelines for Small Scale Embedded Generating (SSEG) within the Overstrand Distribution Area was approved and took effect on 1 July 2016. These Guidelines give consumers the opportunity to have a grid tied connection and feed all excess energy back into the municipal grid for which they are compensated at an approved annual tariff. During 2016/17 five consumers connected their renewable energy system to the grid.

Local planning and building control

The municipality provides full town planning and building control functions in its area. During the year under review, 336 town planning applications and 2 186 building plans were processed. This is an increase from the 2 100 building plans processed in 2015/16.

c) Community Services

Water

Overstrand Municipality obtained Blue Drop status for the Greater Hermanus system in the 2014 Blue Drop Report, which is still the latest Blue Drop Report published by the Department of Water & Sanitation. Greater Hermanus' Blue Drop score of 96.44% made it the top performer in the Western Cape Province. The municipality's overall Blue Drop score of 90.79% put it in 3rd position in the Western Cape.

Roads

135,298 m² of roads were patched and resealed during the 2016/17 financial year. This actual performance exceeds the target of 100 000 m².

Beaches

Three bathing beaches were again awarded International Blue Flag beach status, namely Kleinmond, Hawston and Grotto. The respective statuses were maintained for the duration of the blue flag season, from 1 December 2016 until 31 March 2017 for Grotto and 15 December 2016 to 15 January 2017 for Kleinmond and Hawston. Amenities were maintained to Blue Flag requirements.

2016 Blue Flag campaign launched at Grotto Beach, Hermanus 28.11.2016

1.4.1 Basic service delivery performance highlights

Highlight	Description
Water losses	Further reduced to 19.14% (excluding operational losses)

Highlight	Description
Green drop score	Overstrand Municipality achieved 4 Green Drop compliant scores in the last Green Drop Report published by Department of Water and Sanitation (DWS): Hermanus WWTW, Hawston WWTW, Stanford WWTW, and Gansbaai WWTW. The municipality's last overall Green Drop score was 89.13.
Refuse removal	Overstrand Municipality has won the Waste Management Section of the Greenest Town Municipality for four years in a row.
Water Demand Management	Overstrand Municipality scored 100% in the No Drop Assessment Report published by the Department of Water & Sanitation, putting it at the top of the performance list in South Africa. (No Drop is measuring Water Conservation and Demand Management).
Reseal/rehabilitation programme	A number of 135 298 m² roads were patched and resealed for the year. The target was 100,000 m².

Table 8: Basic Services Delivery Highlights

1.4.2 Basic service delivery challenges

Service Area	Challenge	Actions to address
Water & sewerage	Aging infrastructure	Increased maintenance and replacement of network and water meters
All basic services	Vandalism	Educational programmes, increased security measures.
Stormwater	Stormwater infiltration into sewer networks	Public awareness and law enforcement.
Sewerage systems	High number of blockages	Repair/replace sections of pipelines and increase public awareness/education on sewerage systems.
Water	High water losses/ Aging infrastructure	Pipe replacement programme, pressure management, awareness programmes, water meter replacement, leak repairs
Refuse	Illegal dumping	Improved law enforcement.
Electricity	Theft of electricity (tampering), cables and vandalism	Theft and vandalism is a growing concern that amounts to great unforeseen expenses. It amounts to power outages and loss of income. Overstrand Municipality works with SAPS and local law enforcement agencies to address this problem. It is however a nation-wide concern that is somewhat uncontrollable.
Roads	Lack of sufficient funding to reduce backlogs	Increase reseal operational funding
	Inadequate storm water net-work in certain neighbourhoods	Beyond municipality's control
	Deterioration of gravel roads	Provision of storm water infrastructure

Table 9: Basic Services Delivery Challenges

1.4.3 Proportion of Households with access to Basic services

Proportion of Households with minimum level of basic services					
Description	**2012/13**	**2013/14**	**2014/15**	**2015/16**	**2016/17**
Electricity service connections	100%	79%	79%	82%	90%
Water - available within 200 m from dwelling	100%	100%	100%	100%	100%
Sanitation - Households with at least VIP service	100%	100%	100%	100%	100%
Waste collection - kerbside collection once a week	100%	100%	100%	100%	100%

Table 10: Households with minimum level of Basic Services

According to the Municipality's own records (financial directorate) 30 173 households had access to formal housing in Overstrand in 2016/17. *(Note: This is the number of houses on the valuation roll and includes residential rate payers as well as pensioner rate payers).*

1.5 FINANCIAL HEALTH OVERVIEW

1.5.1 Financial Viability Highlights

Highlight	Description
Outstanding debtors recovered	Recovered 99.44%

Table 11: Financial Viability Highlights

1.5.2 Financial Challenges

Challenge	Action to address
The main challenges for the municipality: ○ The on-going difficulties in the national and local economy and the subsequent risk of an increase in outstanding debtors	Applying Strict credit control measures
○ Ever aging water, roads, sewage and electricity infrastructure;	Prioritising of projects in terms of Revenue protection, Asset conservation and supply of basic services as a constitutional obligation
○ Above inflation increases in salaries & wages and other core expenditure such as chemicals and fuel vs inflation related tariff increases	Further operational efficiencies to be identified, reduction in non-core expenditure and consideration of adjusting service level standards

Table 12: Financial Challenges

1.5.3 National Key Performance Indicators- Municipal Financial Viability and Management (Ratios)

The following table indicates the municipality's performance in terms of the **National Key Performance Indicators** required in terms of the Local Government: Municipal Planning and the Performance Management Regulations of 2001 and section 43 of the MSA. These key performance indicators are linked to the **National Key Performance Area** namely **Municipal Financial Viability and Management**.

Description	Basis of calculation	2013/14	2014/15	2015/16	2016/17
		Audit outcome	Audit outcome	Audit outcome	Audit outcome
Cost Coverage	(Available cash + Investments)/monthly fixed operational expenditure	2.31	2.47	3.83	5.18
Total Outstanding Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	10.40%	10.42%	10.43%	9.86%
Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	16.76	16.97	17.71	20.09

Table 13: National KPI's for financial viability and management

1.5.4 Financial Overview

	Original budget	Adjustment Budget	Actual
	R'000		
Details			
Income			
Grants	166 275	157 106	148 093
Taxes, levies and tariffs	787 645	795 908	821 624
Other	83 717	87 672	117 088
Sub-total	1 037 637	1 040 686	1 086 805
Less expenditure	1 072 995	1 072 964	1 047 692
Nett surplus/ (deficit)	-35 358	-32 278	39 113

Table 14: Financial Overview

1.5.5 Total Capital Expenditure

Detail	2012/13	2013/14	2014/15	2015/16	2016/17
	R'000	R'000	R'000	R'000	R'000
Original Budget	169 043	109 897	97 721	103 914	88 356
Adjustment Budget	167 502	129 697	122 785	103 386	86 266
Actual	143 764	130 930	108 490	95 133	91 868

Table 15: Total Capital expenditure

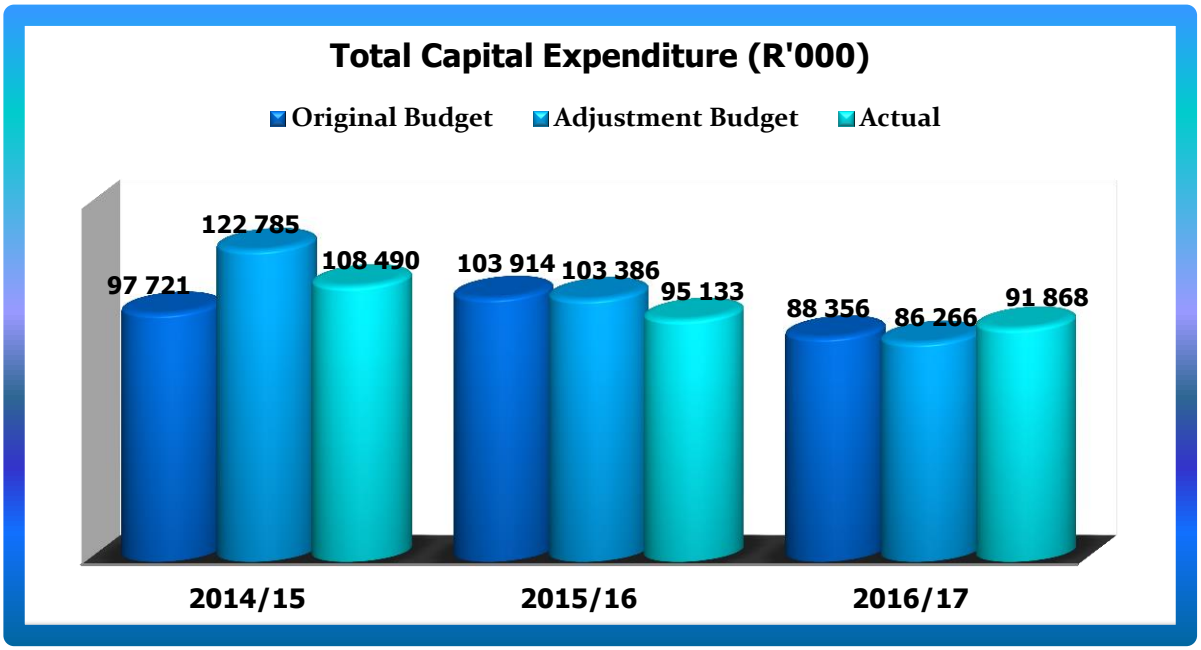


Figure 4: Total Capital Expenditure

1.6 ORGANISATIONAL DEVELOPMENT OVERVIEW

1.6.1 Municipal Transformation and Organisational Development Highlights

Highlights	Description
Human Resources Staff page development on intra web	Human Resources in process of developing their Staff Page on the intra web in order to keep staff informed of Human Resources related matters.
Financial Wellness days	As part of the Overstrand Municipality's Financial Well-being Workshops, unique and first-of-its-kind sessions on financial wellness were held for municipal employees on the following dates. 16/08/2016 – 69 employees – Kleinmond

Highlights	Description
	17/08/2016 – 104 employees – Gansbaai 24/08/2016 – 131 employees - Hermanus & Stanford 25/08/2016 – 133 employees – Hermanus & Stanford 26/08/2016 – 103 employees – Hermanus & Stanford Financial wellness is a concept being promoted by Werner Gerber from Sterling Private Wealth; Niël de Necker from Capitec Bank; and Sisonke Gxamesi from Cashkows who focussed on topics like: • Personal Budget • Dealing with Debt • Saving your money • Using credit responsibly • Manage your money In total 540 municipal employees attended the sessions.
Training	Enrolled 15 learners for LGAC course. All 15 learners passed and are now enrolled for the LGAAC course.
Performance Management	Provide monthly performance management training to new recruits and other staff members upon their request for training.
Electronic Time and Attendance	The Electronic Time & Attendance system is up and running and provide us with real time data. The system was introduced to replace the current paper base system currently used by the municipality. Training sessions has already been held in order for management to manage their staff's time and attendance properly. The users have become quite familiar with the clocking devices and provide their full support and co-operation in making this system a success.

Table 16: Municipal Transformation and Organisational Development Highlights

1.6.2 Municipal Transformation and Organisational Development Challenges

Description	Actions to address
Hosting of Employee Wellness days:	The hosting of employee wellness day still remains a challenge, as the accredited Medical Aid funds are not keen to participate in our program, due to increased costs of testing of staff members. 90% of employees do not belong to medical aid funds. Medical aid funds do not want to sponsor non-medical aid members.
Performance Management: •Communication break-down between Managers and	One-on-One discussions need to take place between

Description	Actions to address
subordinates regarding performance appraisal. Also lack of feedback from managers to subordinates when evaluations are finalized.	managers and subordinates
• Lack of responsibility of relevant managers to ensure that the evaluation documents are submitted by their subordinates.	Managers must ensure that the required performance management documentation is submitted timeously by familiarizing themselves with the due dates of the Performance Management Calendar.
• Compliance rate is poor in certain directorates.	Managers must familiarize and keep to submission dates of the Performance Management Calendar in order to be compliant. Managers need to attend to communication from Human Resources regarding outstanding performance management documentation.
• Certain employees and managers are reluctant to change their attitude towards performance management, resulting in them refusing to sign-off the performance documents.	Employees and managers need to acquaint themselves with the content of the Performance Management Framework Policy of the municipality in order to be compliant with the mentioned policy. Furthermore employees and managers must enquire from the Human Resources department in the event of uncertainties of queries regarding Performance Management.
Injuries on Duty: Experience difficulty in getting medicine for injured employees on time.	
Sound labour relations: With specific reference to the availability of initiators and chairpersons for disciplinary hearings, is a challenging aspect.	To provide training, workshops and refresher courses to all relevant role players. Human Resources department need to appoint a Labour Relations Officer to be to deal with this function.
Incapacities: Sick leave is not reported timeously to the Human Resources department by management in order to start the incapacity process and to report possible disability to the pension fund.	
Electronic Time and Attendance: There are still problems encountered with the clocking devices. Sometimes the devices do not connect to the server. The setup of reporting lines are done by the service provider Employees still queue at the clocking devices due to the slowness of devices. Implementation: There are still places that need to be covered with the electronic time & attendance system. As soon as those places are covered and the training been provided to those supervisors, then a date can be determined for full implementation of the electronic time and attendance system.	ICT department need to address network/ server problem. ICT department need to address server problem. ICT department need to address network problem. Awaited the new financial book year to cover other outstanding sites.

Table 17: Municipal Transformation and Organisational Development Challenges

1.7 AUDITOR GENERAL REPORT

In 2005/06 Overstrand Municipality received an adverse opinion from the Auditor-General due to non-compliance with the Standards of Generally Recognised Accounting Practice (GRAP). The opinion received from the Auditor-General has been unqualified for the last eleven financial years, from 2006/07 to 2016/17 with the municipality receiving a clean audit for the last five financial years.

In order to maintain and improve on these outcomes, the municipality implemented the following measures:

1. Developed an audit action plan in order to identify, implement and actively monitor the root causes of all audit findings reported by the Auditor-General at the management report level.
2. Identified and appointed an audit champion in order to ensure that all audit related communication was directed to the appropriate responsible officials.
3. Developed a transparent, professional working relationship with the Auditor-General in order to ensure that the municipality's objectives are achieved.
4. Developed and implemented measures in collaboration with the Auditor-General in order to identify, implement and actively monitor inefficiencies in the audit process.
5. Developed and implemented measures in collaboration with the Auditor-General in order to identify, implement and actively monitor the audit cost.

These measures were implemented with the goal of achieving effective corporate governance through accountability. The objective of these controls is to ensure that the Overstrand Municipality maintains and progressively improves its control environment in order to ensure that the strategic objectives assigned in terms of S217 of The Constitution, 1996 is achieved with the view of maintaining a clean administration and further enhancing service delivery through implementing the principles of Batho Pele and making a positive contribution to ensuring that the National Strategic Objectives are achieved.

Chapter 6 will provide details of the audit findings for the 2015/16 and 2016/17 financial years.

1.7.1 Audited Outcomes

Year	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17
Status	Unqualified	Unqualified (Clean Audit)	Unqualified (Clean Audit)	Unqualified (Clean Audit)	Unqualified (Clean Audit)	Unqualified (Clean Audit)

Table 18: Audit Outcomes

1.8 2016/17 IDP review/BUDGET PROCESS

The table below provides details of the key deadlines for the 2016/17 IDP review/Budget process:

TIME SCHEDULE FOR THE 2016/17 IDP REVIEW AND BUDGET PROCESS OF OVERSTRAND MUNICIPALITY – Approved 26 Aug 2015

TASK/ ACTIVITY	RESPONSIBLITY	Close-off 2014/15 FINANCIAL YEAR	Close off 2015/16 FINANCIAL YEAR	2016/17 BUDGET TIME FRAME
JULY-OCTOBER 2015				
PREPARATION PHASE				
District IDP Managers Forum (activity alignment) (Coordinated by ODM- IDP Manager)	Strategic Office			**6-Aug-15**
Table in Council a budget and IDP time schedule of key deadlines (Every year - at least 10 months before the start of the budget year)	Strategic Office/ Budget Office			**26-Aug-15**
Submission of time schedule to ODM, the Provincial Government and National Government	Strategic Office/ Budget Office			**4-Sept-15**
Place public notice on IDP/Budget time schedule approval	Strategic Office			**3-Sept-15**
ANALYSIS, STRATEGY AND PROJECT PHASES				
Review status of Capital Projects on Capital Wish list + current 3 year budget	Budget Office			**28-Aug-15**
Snr Managers for the respective administrations receive Wish list of previous project requests for Ward Committees to review	Budget Office			**01-Sept-15**
Distribute Capital Projects template to all project managers to complete for existing projects on the two outer years, prioritise outer year (2018/19) and new projects in exceptional circumstances	Budget Office			**01-Sept-15**
Provincial IDP Managers Forum	Local/ Provincial alignment- Quarter 2 Provincial engagement- Strategic Office			**3-4 Sept-15**
Ward committees meet to review current needs on wish list	Snr Managers for the respective administrations			**14-18 Sept-15**

TASK/ ACTIVITY	RESPONSIBLITY	Close-off 2014/15	Close off 2015/16	2016/17 BUDGET
		FINANCIAL YEAR	FINANCIAL YEAR	TIME FRAME
Provincial IDP Indaba 1/ Special MinMay Tech (Coordinator Dept of LG – IDP unit)	Strategic office/ MM/ Directors			**TBC by Province**
Snr Managers for the respective administrations submit draft Ward requests based on review of current wish list to Strategic Office and Budget office	Snr Managers for the respective administrations			**18-Sept-15**
Managers submit completed capital projects templates on the 2016/2018 MTREF Capital Budget to Directors	Managers			**25-Sep-15**
Mayoral Strategic session with Management and Councillors	Strategic Office			**1- Oct-15**
Budget Steering Committee Meeting - Direction on proposed Tariff increases & increases in Revenue , Expenditure and Capital	Budget Steering Committee			**06-Oct-15**
Directors to review existing 3 year MTREF capital project budget and submit completed Capital project Templates with priorities to Budget Office	Directors			**06-Oct-15**
Snr Manager Revenue sends Tariff Lists to Directors for review	Snr Manager Revenue			**06-Oct-15**
Snr Managers for the respective administrations receives directive from Budget Steering Committee (BSC) on draft ward requests	Budget Office			**09-Oct-15**
Top Management Meeting with MM (Directors, Snr Managers for the respective administrations & Budget Office) to discuss budget proposals and budget affordability	Budget Office/TMT			**12-14 Oct 15**
Based on BSC directive, Ward Committees meet to prioritise their ward requests	Ward Committee / Snr Managers for the respective administrations			**12-16 Oct 15**
Budget office to issue directives to budget holders regarding the compilation of 2016/17 – 2018/19 OPEX Budget	Budget Office			**16-Oct-15**
Snr Managers for the respective administrations to submit prioritised ward requests to the Budget Office in Excel format	Snr Managers for the respective administrations			**23-Oct-15**
INTEGRATION PHASE				
Budget Steering Committee Meeting - To discuss & review capital budget requests **(ROUND1)**	Budget Steering Committee			**27/29 Oct-15**
Mayoral directional IDP/Budget Speech	Mayor			**28-Oct-15**
Directors to submit proposed Tariffs to Snr Manager Revenue	Directors			**30-Oct-15**

TASK/ ACTIVITY	RESPONSIBLITY	Close-off 2014/15	Close off 2015/16	2016/17 BUDGET
		FINANCIAL YEAR	FINANCIAL YEAR	TIME FRAME
Budget Office distributes prioritised ward requests to Snr Managers of the respective administrations for Ward Committee final verification	Budget Office			**3-Nov-15**
Workshop on Tariffs and Tariff Related Policies	Budget Office			**3-6-Nov-15**
Budget Office sends summarised capital budget requests to budget holders after Budget Steering committee for review	Budget Office			**06-Nov-15**
Ward Committees meet for final confirmation of their ward requests	Snr Managers of the respective administrations			**09-13-Nov 15**
Snr Managers of the respective administrations submit final ward requests to Budget Office	Snr Managers of the respective administrations			**18-Nov-15**
Budget Steering Committee Meeting- Mid Year Review (2015/16 Budget): Capex including Draft 2016-2019 **Capital budget** requests **(ROUND2)**	Budget Steering Committee		**20/21-Nov 15**	**19/20-Nov-15**
Directors to review 2016/2017 -2018/2019 Opex requests from Managers on the New Budget Programme	Managers			**23-Nov-15**
Directors to submit New Post requests to HR & Salary Office	Directors			**23-Nov-15**
Managers to submit Final List of Overtime, Essential etc. to Salary Department	Managers			**23-Nov-15**
HR/Salary Office to submit requests for new staff/posts to the Budget Office	HR			**27-Nov-15**
Directors to submit 2015/2016 -2017/2018 Opex requests to Budget Office	Directors			**27-Nov-15**
Fleet Management to submit Draft Vehicle Budget: Fuel & Maintenance to Budget Office	Fleet Management			**27-Nov-15**
Snr Manager Revenue to submit Draft Tariff list and proposed Revenue to Budget Office	Snr Manager Revenue			**27-Nov-15**
District IDP Managers Forum (Coordinated by ODM- IDP Manager) and District IDP Rep/PPCom Forum	Strategic Office			**30-Nov-15**
Budget Office to distribute OPEX performance including Draft 2016-2018 OPEX	Budget Office		**3 Dec-14**	**4-Dec-15**
Provincial IDP Managers Forum	Local/ Provincial alignment- Quarter 3			**3-4 Dec-15**

TASK/ ACTIVITY	RESPONSIBLITY	Close-off 2014/15 FINANCIAL YEAR	Close off 2015/16 FINANCIAL YEAR	2016/17 BUDGET TIME FRAME
	Provincial engagement – Strategic Office			
Budget Steering Committee Meeting - Mid Year Review (2015/2016 Budget): Opex performance including Draft 2016-2018 Opex	Budget Steering Committee		**8-12-Dec-15**	**7-Dec-15**
Salary Office to submit draft three year salary budget & WCA estimates to Budget Office (Current staff establishment)	Salary Section			**7-Dec-15**
Asset Management to submit draft three year depreciation budget (Asset register 2015) to Budget Office	Asset Management			**7-Dec-15**
Costing Section must provide Draft Recharges/ Departmental charges	Costing Section			**7-Dec-15**
Cash management to submit draft three year Interest & Redemption (Loan register 2015) to Budget Office	Cash Management			**7-Dec-15**
Budget Office distributes all **Mid-Year Review (Capex & Opex)** Changes & **Draft Capex & Opex** budget requests to managers and directors for verification	Budget Office		**24-Dec-15**	**21-Dec-15**
Compilation of Mid-Year Review Report (2015/16)	Budget Office/ Strategic Office		**12-19 Jan-16**	**11-18 Jan-16**
Statistical Information reports for New Budget Formats distributed to applicable Directors & Managers for completion	Budget Office			**11-Jan-16**
Submit Mid-Year Review (MYR) Report to Mayor	Budget Office/ Strategic Office		**23-Jan 16**	**25-Jan-16**
Table Mid-year Review (MYR) in Council	Budget Office/ Strategic Office		**28-Jan 15**	**27-Jan-16**
Budget Steering Committee Meeting - Final discussion of Tariffs & Final Adjustment Budget Review (2015/2016 Budget)	Budget Steering Committee		**29/30 Jan16**	**28/29 Jan-16**
Budget Office distributes information for finalisation of depreciation, salary budget and interest & redemption	Budget Office			**1-Feb-16**
Budget Office distributes all operational budget requests to managers and directors for final verification	Budget Office			**1-Feb-16**
Snr Manager: Revenue determines Final revenue projections & Tariffs	Snr Manager Revenue			**1-5 Feb-16**
Review Budget Related Policies	Budget			**1-5-Feb-16**

TASK/ ACTIVITY	RESPONSIBLITY	Close-off 2014/15 FINANCIAL YEAR	Close off 2015/16 FINANCIAL YEAR	2016/17 BUDGET TIME FRAME
	Committee/Councilors/ Directors/Managers			
OMAF Meeting for discussion on preliminary budget proposals and IDP review focus areas for 2016/17	OMAF - Ward Com/Councilors/Managers / Directors			**2-4-Feb-16**
Compile Adjustment Budget (2015/2016 Budget): NT Reports and working papers	Budget Office		**2-13 –Feb-16**	**1-12 Feb-16**
Budget Steering Committee Meeting - To discuss & review opex, capex, new posts, Revenue Projections & Filling of vacancies for determination of Salary Contingency	Budget Steering Committee			**8-12 Feb-16**
Budget Office send Final list of new posts to Salary Department after discussion with BSC	Budget Office			**12-Feb-16**
Provincial IDP Indaba 2 (Coordinated Dept LG- IDP Directorate)	Strategic Office/ MM/ Directors			**16 Feb-15- TBC**
Start with the compilation of Draft SDBIP (2016/17)	Strategic Office/ Directorates			**16-Feb-16**
Final Review of 2015/2016 Adjustment Budget documents	Budget Office		**20-Feb-16**	**19 Feb 16**
Directors and Managers return final operational and capital budget including the Statistical Information with final sign off to verify information submitted	Directors/Managers			**19 Feb 16**
Managers return final depreciation, salary budget and interest & redemption, Recharges/ Departmental charges to budget office	Relevant Managers			**19 Feb 16**
Snr Manager Revenue Dept to finalise Draft tariffs & Revenue Projections and submit to Budget Office	Snr Manager: Revenue			**19 Feb 16**
Update & Balance DB4 System with 3yr Budget Info	Budget Office			**22-26 Feb-16**
Balance & Verify Draft I/E, Cash Flow and Capital Budget	Budget Office			**22-26 Feb-16**
Managers to submit Final Policies to CFO	Managers			**26-Feb-16**
Submit Electricity Tariffs to NERSA	Snr. Manager: Revenue			**26 Feb -16**
Managers to submit Activity/ Business Plans for Grants to Budget Office	Budget Holders			**4-Mar-16**
Finalise the draft IDP review 2016/17	Strategic Office			**1-18 Mar-16**
Finalisation of Draft Opex & Capex Budgets working papers	Budget Office			**01-12 Mar-16**

TASK/ ACTIVITY	RESPONSIBLITY	Close-off 2014/15 FINANCIAL YEAR	Close off 2015/16 FINANCIAL YEAR	2016/17 BUDGET TIME FRAME
Update & Balance A Schedule and compile draft agenda item	Budget Office			**01-12 Mar-16**
Budget Office compile Draft Budget Report & Schedules	Budget Office			**01-12 Mar-16**
Budget Office send financial information to Strategic Office for Draft IDP review & SDBIP	Budget Office			**12-Mar-16**
Budget Office does Final Review of Draft Budget Report & Schedules	Budget Office			**15-16 Mar-16**
Printing & Binding of Draft Budget Report & Electronic Files	Budget Office			**15-16 Mar-16**
Budget Office distributes Draft Budget Report	Budget Office			**17 Mar-16**
Prepare advertisements for Draft IDP& Budgets for comments	Budget Office / Strategic Office			**24 Mar-16**
Draft IDP/Budget tabled in Council	Budget Office / Strategic Office			**23/30-Mar-16**
Advertise Draft IDP& Budget for public comment	Budget Office / Strategic Office			**31-Mar-16**
APRIL – MAY 2016				
CONSULTATION & APPROVAL PHASE				
Public Participation	Community			**1 April-5 May-16**
Electronic Draft IDP/Budget files submitted to Provincial Treasury after Council Meeting	Budget Office / Strategic Office			**8-Apr-16**
Submission of Annual Draft Budget and IDP for representation to National and Provincial Treasury any other prescribed organs of state.	Budget Office / Strategic Office			**8-Apr-16**
District IDP Managers Forum (Draft IDP reviews and inputs) (Coordinated by ODM- IDP Manager) and District IDP Rep/PPCom Forum	Strategic Office			**11-Apr-16**
Managers to submit Demand Management Plans to SCM	Budget Holders			**29-Apr-16**
LG MTEC3 Engagement	Provincial Treasury/ Municipal Delegation			**end April-16**
Managers to submit Final Activity/ Business Plans for Grants to Budget Office	Budget Holders			**29-Apr-16**
Summarise all community feedback and distribute to the relevant stakeholders for consideration to be included in the Final Budget report	Budget Office			**3 May-16**

TASK/ ACTIVITY	RESPONSIBLITY	Close-off 2014/15	Close off 2015/16	2016/17 BUDGET
		FINANCIAL YEAR	FINANCIAL YEAR	TIME FRAME
Budget Steering Committee Meeting - Consideration of Budget Comments (Review Budget comments to make decision on comments)	Budget Steering Committee			**3 May-16**
Re-advertise for Budget comments	Budget Office			**13 May-16**
Budget Office compile Final Budget Report and Schedules	Budget Office			**03-12 May-16**
Budget Office does Final Review of Budget Report & Schedules	Budget Office			**12 -13 May-16**
Printing & Binding of Final Budget Report	Budget Office			**16-17 May -16**
Distribution of Final Budget Report	Budget Office			**19-20 May -16**
Approval of IDP and Budget by Council	Budget Office / Strategic Office			**25-May-16**
IMPLEMENTATION PHASE				
Place Final Budget documents on the website	Budget Office			**1 June-16**
Advertise Final Budget and Tariffs in the media	Budget Office			**3-June-16**
Submission of Final Budget and IDP to National and Provincial Treasury.	Budget Office / Strategic Office			**7 June-16**
Municipal Manager submits SDBIP to Mayor	Municipal Manager			**8-June-16**
Publish a summary of Budget in Bulletin	Manager: Communications			**15-June-15**
Compile Internal Budget Book & electronic copy	Budget Office			**4-22 June-16**
Confirm Capital Budget on Financial System	Budget Office			**20 June-16**
Print & Bind Internal Budget Book & Electronic Copy	Budget Office			**23-28 June-16**
Approval of SDBIP by Executive Mayor	Mayor			**23-June-16**
Finalise and approval of the performance agreements of the S54A and S56 appointees	Strategic Office/EM/MM			**23-June-16**
Advertise Property Rates Tariffs in Provincial Gazette	Senior Manager: Revenue			**24 June-16**
Place Internal Budget Book on Intranet	Budget Office			**28-June-16**
Distribute Internal Budget Book	Budget Office			**28-June-16**
Submit Budget Related Appendix B reports to National and Provincial Treasury	Budget Office			**30 June-16**

Submit Budget Locking Certificate to National Treasury	Budget Office			**14-Jul-16**

TASK/ ACTIVITY	**RESPONSIBLITY**	**Close-off 2014/15**	**Close off 2015/16**	**2016/17 BUDGET**
		FINANCIAL YEAR	**FINANCIAL YEAR**	**TIME FRAME**
REPORTING & REVIEW				
Monthly Budget Statement to Municipal Manager and Mayor	Budget Office		**Jul 15- Jun 16**	**Jul 16- Jun 17**
Quarterly reporting by Mayor to Council	Mayor		**Oct 15, Jan 16, Apr 16, Jul 16**	**Oct 16, Jan 17, Apr 17, Jul 17**
Table adjustments Budget	Budget Office		**25-Feb-16**	**24-Feb-17**
Finalise Roll over Projects (Final Amounts)	Budget Office	**31-Jul-15**	**31-Jul-16**	**31-Jul-17**
Table Adjustments Budget for approval of Roll over projects	Budget Office	**25-Aug-15**	**25-Aug-16**	**25-Aug-17**
Table in Council Draft unaudited Annual Report /AFS	Budget Office / Strategic Office	**26-Aug-15**	**26-Aug-16**	**31- Aug-17**
Submission of annual financial statements to AG	Accounting Services	**31-Aug-15**	**31-Aug-16**	**31-Aug-17**
Finalise the draft unaudited annual report for submission to AG	Strategic Office	**31-Aug-15**	**31-Aug16**	**31 Aug-17**
Submit Draft audited Annual Report to Council	Strategic Office	**27-Jan-16**	**27-Jan-17**	**25-Jan-18**
Submit Adjustments Budget (Overspending), if necessary	Budget Office	**27-Jan-16**	**27-Jan-17**	**26-Jan-18**
Final Annual Report Comments and Approval	Strategic Office	**Feb-March**	**Feb-March**	**Feb-March**

Table 19: 2016/17 IDP review/Budget Process

Notes:

Opex: Operational Expenditure
Capex: Capital Expenditure

Chapter 2

COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

Good governance has 8 major characteristics. It is participatory, consensus oriented, accountable, transparent, responsive, effective and efficient, equitable and inclusive and follows the rule of law. It assures that corruption is minimized, the views of minorities are taken into account and that the voices of the communities are heard in decision-making. It is also responsive to the present and future needs of society.

2.1 NATIONAL KEY PERFORMANCE INDICATORS- GOOD GOVERNANCE AND PUBLIC PARTICIPATION

The following table indicates the municipality's performance in terms of the National Key Performance Indicators required in terms of the Local Government: Municipal Planning and the Performance Management Regulations796 of 2001 and section 43 of the MSA. This key performance indicator is linked to the National Key Performance Area - Good Governance and Public Participation.

KPA & Indicators	Municipal Achievement	Municipal Achievement	Municipal Achievement	Municipal Achievement	Municipal Achievement
	2012/13 Audit outcome	2013/14	2014/15	2015/16	2016/17
		Audit outcome	Audited outcome	Audit outcome	Audit outcome
The percentage of a municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan (After roll over projects)	83% (98% after roll over projects)	93% (96% after roll over projects)	88% (93% after roll over projects)	92% (101% after roll over projects)	97.96%

Table 20: National KPI's - Good Governance and Public Participation Performance

2.2 PERFORMANCE HIGHLIGHTS - GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Highlight	Description
Ward Committee functionality	A number of 8 official ward committee meetings held per ward committee.
Ward Committee Rules	New generation of Ward Committees were successfully

Highlight	Description
	elected from 15 until 18 August 2016. The Overstrand Municipality were acknowledged as the first Municipality to elect their new generation of Ward Committees. Ward Committee induction took place during September 2016. Know Your Ward committee programme were also completed during February 2017.
Ward Operational Plans	Was also submitted by 28 February 2017
Special Public Ward Committee Meetings	Consultation meetings were held in all 13 wards regarding performance and needs in respect of the IDP in November/December 2016 and Draft IDP and Budget in April/May 2017.
High attendance of regularly held meetings in accordance with a predetermined meeting cycle	Ward Committee, Portfolio, Mayoral and Council meetings are scheduled for a year in advance and a high attendance figure is achieved. Also LLF, Training, Top Management and EMT meetings

Table 21: Good Governance and Public Participation Performance Highlights

2.3 CHALLENGES - GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Description	Actions to address
Ward Committee report-back to respective constituencies.	Building capacity with ward committee members to manage and report-back to constituencies.

Table 22: Good Governance and Public Participation Challenges

2.4 GOVERNANCE STRUCTURES

2.4.1 Political Governance Structure

The council performs both legislative and executive functions. They focus on legislative, oversight and participatory roles, and have delegated its executive function to the Executive Mayor and the Mayoral Committee. Their primary role is to debate issues publicly and to facilitate political debate and discussion. Apart from their functions as decision makers, Councilors are also actively involved in community work and the various social programmes in the municipal area.

Cllr Christine May replaced Cllr Archie Klaas who resigned.

Figure 5: Overstrand Municipality Council, 30.6.2017

a) Council

Below is a table that categorised the councillors within their specific political parties and wards for the **2016/17** financial year:

Council Members	Capacity	Political Party	Ward representing or proportional	Percentage Council Meetings Attendance	Percentage Apologies for non-attendance
				%	%
Rudolph Smith	Executive Mayor (From Aug 2016)	DA	Proportional	100	-
Anton Coetsee	Speaker	DA	4 (From Aug 2016)	100	-
Dudley Coetzee	Ward Councillor (Deputy Executive Mayor)	DA	11	100	-
Frederick Africa	Councillor (From Aug 2016)	DA	Proportional	100	-
Mercia Andrews	Councillor (Until Jul 2016)	DA	Proportional	100	-
Phillipus Appelgrein	Ward Councillor (Until Jul 2016)	DA	9	100	-

Council Members	Capacity	Political Party	Ward representing or proportional	Percentage Council Meetings Attendance	Percentage Apologies for non-attendance
Liana Beyers-Cronjé	Ward Councillor (Until Jul 2016)	DA	4	100	-
David Botha	Ward Councillor	DA	7	90.90	100
Nicolette Botha-Guthrie	Executive Mayor (Until Jul 2016 Councillor (From Aug 2016)	DA	Proportional	90.90	100
Kari Brice	Ward Councillor	DA	3	100	-
Grant Cohen	Ward Councillor (From Aug 2016)	DA	9	100	-
Riana de Coning	Ward Councillor	DA	2	100	-
Mandla Dyani	Councillor (Until Jul 2016)	ANC	Proportional	100	-
Elnora Gillion	Ward Councillor (From Aug 2016)	DA	8	100	-
Sicelo Gxamesi	Ward Councillor (Until Jul 2016)	ANC	5	100	-
Johannes Januarie	Councillor (Until Jul 2016)	N.I.C.O.	Proportional	0.00	100
Siphiwo Kalolo	Councillor (From Aug 2016)	ANC	Proportional	100	-
Archie Klaas (Resigned 12/04/17)	Councillor (From Aug 2016 until April 2017)	DA	Proportional	71.42	100
Junita Kloppers-Lourens	Ward Councillor	DA	13	100	-
Andrew Komani	Councillor (From Aug 2016)	DA	Proportional	100	-
Fanie Krige	Ward Councillor (From Aug 2016)	DA	10	100	-
Lisel Krige	Ward Councillor (Until Jul 2016)	DA	10	100	-
Caroline Mandindi	Councillor (Until Jul 2016)	ANC	Proportional	100	-
Vuyani Macotha	Ward Councillor	ANC	12	90.90	100
Christine May	Councillor (Until Jul 2016)	DA	Proportional	100	-
Christine May	Councillor	DA	Proportional		-

Council Members	Capacity	Political Party	Ward representing or proportional	Percentage Council Meetings Attendance	Percentage Apologies for non-attendance
	(From Apr 2017)			100	
Phillipus May	Councillor (Until Jul 2016)	ANC	Proportional	100	-
Benet Molefe	Councillor (From Aug 2016)	EFF	Proportional	80.00	100
Xolani Msweli	Ward Councillor (From Aug 2016)	ANC	1	100	-
Linda Ndevu	Councillor (Until Jul 2016)	DA	Proportional	100	-
Nomaxesibe Nqinata	Councillor	ANC	Proportional	90.90	100
Lindile Ntsabo	Councillor (From Aug 2016)	DA	Proportional	100	-
Moira Opperman	Councillor	DA	Proportional	81.81	100
Marilyn Pie	Councillor (Until Jul 2016)	ANC	Proportional	100	-
Makhaya Ponoane	Councillor (Until Jul 2016)	ANC	Proportional	100	-
Valerie Pungupungu	Ward Councillor (From Aug 2016)	ANC	5	100	-
Ntombizinee Sapepa	Ward Councillor	ANC	6	81.81	100
Constancy Tafu-Nwonkwo	Councillor (From Aug 2016)	ANC	Proportional	100	-
Simphiwe Tebele	Councillor (From Aug 2016)	ANC	Proportional	100	-

Table 23: Council Meetings

b) Mayoral Committee

The Executive Mayor of the Municipality assisted by the Mayoral Committee heads the executive arm of the Municipality. The Executive Mayor is at the centre of the system of governance, since executive powers are vested in her to manage the day-to-day affairs. This means that he has an overarching strategic and political responsibility. The key element of the executive model is that executive power is vested in the Executive Mayor, delegated by the Council, and as well as the powers assigned by legislation. Although accountable for the strategic direction and performance of the Municipality, the Executive Mayor operates in concert with the Mayoral Committee.

The name and portfolio of each Member of the Mayoral Committee is listed in the table below for the period 1 July 2016 to 30 June 2017:

Name of member	Capacity
Ald N Botha-Guthrie	Executive Mayor (Until July 2016)
Ald R Smith	Executive Mayor (From Aug 2016)
Ald D Coetzee	Executive Deputy Mayor
Cllr D Botha	Chairperson of Infrastructure & Planning Portfolio
Ald D Coetzee	Chairperson of Finance Portfolio
Cllr R de Coning	Chairperson of Management Services Portfolio
Cllr A Komani	Chairperson of Community Services Portfolio
Cllr F Africa	Chairperson of Protection Services Portfolio
Cllr E Gillion	Chairperson of Economic Development & Tourism

Table 24: Mayoral Committee Members

c) Portfolio Committees

Section 80 committees are permanent committees that specialise in a specific functional area of the municipality and may in some instances make decisions on specific functional issues. They advise the Executive Mayor on policy matters and make recommendations to Council. Section 79 committees are temporary and appointed by the Council as needed. They are usually set up to investigate a particular issue and do not have any decision making powers. Just like Section 80 committees they can also make recommendations to Council. Once their *ad hoc* task had been completed, Section 79 committees are usually disbanded. External experts, as well as Councillors can be included on Section 79 committees.

The portfolio committees for the 2016/21 Mayoral term and their Chairpersons are as follow:

Committee	Chairperson	Section 79 or 80 Committee	Number of minutes submitted to council	Meeting Date
Portfolio Committee: Infrastructure and Planning	David Botha	80	7	20/09/16 18/10/16 22/11/16 14/02/17 22/03/17 22/05/17 20/06/17
Portfolio Committee: Management Services	Riana de Coning	80	7	20/09/16 18/10/16 22/11/16 14/02/17 22/03/17 22/05/17

Committee	Chairperson	Section 79 or 80 Committee	Number of minutes submitted to council	Meeting Date
				20/06/17
Portfolio Committee: Finance and Local Economic Development	Dudley Coetzee	80	7	20/09/16 18/10/16 22/11/16 14/02/17 22/03/17 22/05/17 20/06/17
Portfolio Committee: Protection Services	Riana de Coning (From Jul 2016 to Feb 2017) Frederick Africa (From Mar 2017)	80	7	20/09/16 18/10/16 22/11/16 14/02/17 22/03/17 22/05/17 20/06/17
Portfolio Committee: Community Services	Andrew Komani	80	7	20/09/16 18/10/16 22/11/16 14/02/17 22/03/17 22/05/17 20/06/17
Economic Development & Tourism	Elnora Gillion	80	7	20/09/16 18/10/16 22/11/16 14/02/17 22/03/17 22/05/17 20/06/17
Oversight (MPAC)	Simphiwe Tebele	79	2	09/03/17 29/03/17 19/06/17
Disciplinary Committee	Dudley Coetzee	79	-	-

Table 25: Portfolio Committees

2.4.2 Administrative Governance Structure

The Municipal Manager is the Accounting Officer of the Municipality. He is the head of the administration, and primarily has to serve as chief custodian of service delivery and implementation of political priorities. He is assisted by his direct reports, which constitutes the Management Team, whose structure is outlined in the table below:

Name of Official	Directorate	Performance agreement signed
		Yes/No
Coenie Groenewald	Municipal Manager	Yes
Desiree Arrison	Management Services	Yes
Santie Reyneke -Naude	Finance	Yes
Solomzi Madikane	Local Economic Development & Tourism	Yes
Neville Michaels	Protection Services	Yes
Roderick Williams	Community Services	Yes
Stephen Muller	Infrastructure & Planning	Yes

Table 26: Administrative Governance Structure

COMPONENT B: INTERGOVERNMENTAL RELATIONS

Explain the various contributions to service delivery offered by those involved.

2.5 INTERGOVERNMENTAL RELATIONS

2.5.1 Provincial Intergovernmental Structures

We participate at the following forums:

- Association of Municipal Electricity Utilities of South Africa (AMEU)
- Biodiversity Planning Forum
- Bot River Estuary Forum
- Chief Audit Executive (CAE) Forum
- Chief Risk Officer (CRO) Forum
- Coastal Setback Line
- Economic Development Planning Working Group
- Estuaries
- Iaia Conference For International Environmental Conservation
- ICT Managers Forum
- Klein River Estuary Forum
- Kogelberg Biosphere Reserve Company. Meetings concerning the co-ordination and development of sustainable conservation, social and economic programmes for the Kogelberg Biosphere Reserve;
- Legislative and Constitutional Task Team Forum
- LGSETA- Local Government Sector Education Training Authority

- Library Conditional Grant Forum/Seminar
- LUPA- Land Use Planning Ordinance
- MinMay (Provincial MEC for Local Government and Mayors)
- MinMay Tech (Municipal Managers)
- mSCOA Integrated Consultative (ICF) Forum
- OICG (Overberg Integrated Conservation Group)
- Overberg Housing Forum
- Planning
- Premier's Coordinating Forum (PCF)
- Provincial Air Quality Forums
- Provincial District Forum for Community Development Workers
- Provincial IDP Managers Forum
- Provincial MIG Manager/Municipality
- Provincial Public Participation Forum and Communication Forum
- Provincial Shared Service Forum
- Provincial Social Housing Forum
- Provincial Spatial Development Framework Consultation Forum with respect to integrated provincial spatial development programmes;
- Provincial Strategic Objective 7 (Green Energy Forum)
- PSO 7 Land Use Planning WG
- Quarterly Local Government Supply Chain Management Forum – Western Cape Provincial Treasury
- SALGA (Working groups)
- SALGA: Human Resources Practitioners Forum
- SAMRAS User Group
- South African Local Government Association (SALGA)
- South African Revenue Protection Association (SARPA)
- SPLUMB- Spatial Planning and Land Use Management Bill
- The interaction between the Overstrand Municipality, the Department of Environmental Affairs and the appointment of an implementing agent to the Working for the Coast (WFTC) project is regarded as an example of effective intergovernmental relations.
- Thusong Service Centre Management
- Uilenkraalsmond Estuary Forum
- WC Kelp Harvesting Forum with respect to the future management of the kelp harvesting industry in the coastal zone of the Overstrand Municipality;
- WC Provincial Off-road Vehicle Task Team (ORV) with respect to the management of boat launching sites and the passage of vehicles in the coastal zone;
- Western Cape Municipal Managers Forum
- Western Cape Planning Heads Forum
- Western Cape Recycling Action Group

- Western Cape: Waste Management Officer's Forum
- Western Cape: Chief Financial Officers (CFO) Forum
- Western Cape: Local Government Medium Term Expenditure Committee (LG MTEC) 1
- Western Cape: Local Government Medium Term Expenditure Committee (LG MTEC) 2
- Western Cape: Local Government Medium Term Expenditure Committee (LG MTEC) 3
- Western Cape: mSCOA Technical Committee
- Western Cape: Municipal Accountants (MAF) Forum
- Western Cape: Municipal Accounting Working Committee
- Western Cape: Municipal Governance Review & Outlook (MGRO) 1
- Western Cape: Municipal Governance Review & Outlook (MGRO) 2
- Western Cape: Municipal Property Rates Act (MPRA) Focus Group
- Western Cape: Supply Chain Management (SCM) Forum

2.5.2 District Intergovernmental Structures

We participate at the following forums:

- An Overberg Electricity Forum has been created and is functioning well
- Biosphere Reserve Forum
- District Air Quality Forum
- District Coordinating Forum (DCF), Mayors and Municipal Managers in District
- District Coordinating Forum Tech (DCF Tech), Municipal Managers in the District
- District ICT Mangers Forum
- District Technical Committee (DTEC)
- District: LGSETA Forum
- Estuarine Management Forums
- Integrated Fire Management Forum (Kogelberg) with respect to the development of an Integrated Fire Management Plan for the Overstrand region
- Legislative and Constitutional Task Team Forum
- Municipal Coastal Committees
- Overberg Coastal Setback Line Forum
- Overberg District IDP Managers Forum
- Overberg District IDP/ Public Participation and Communication Forum
- Overberg District Planning Forum
- Overberg Integrated Conservation Group (OICG)
- Overberg Working for the Coast Project Advisory Committee
- Regional forum for waste managers
- SALGA e-Participation Initiative
- TASK District Coordinating Committee

➔ Western Cape Municipal Planning Heads Forum.

COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

Section 16 of the Municipal Systems Act (MSA) refers specifically to the development of a culture of community participation within municipalities. It states that a municipality must develop a culture of municipal governance that complements formal representative government with a system of participatory governance. For this purpose it must encourage and create conditions for the local community to participate in the affairs of the community. Such participation is required in terms of:

- the preparation, implementation and review of the IDP;
- establishment, implementation and review of the performance management system;
- monitoring and review of the performance, including the outcomes and impact of such performance; and
- preparation of the municipal budget.

The Municipality approved a Public Participation Policy in September 2016.

2.6.1 Public Meetings

Nature and purpose of meeting	Date of events	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Dates and manner of feedback given to community
Overstrand Municipal Advisory Forum (OMAF)	22 November 2016	26	17	77	Ward Committees
Overstrand Municipal Advisory Forum (OMAF	22 February 2017	26	17	49	Ward Committees
Ward Committees Wards 3, 4 5, 6, 7, 8, 12 & 13	5 committee meetings held in each ward	1	2 - 4	2	Ward Committees
Public Ward Meetings Wards 3, 4 5, 6, 7, 8, 12 & 13	4 meetings held in each ward – one per quarter	Ward councillor	4 per ward	Varies between ±3 - 130	Important issues as well as consultation regarding the budget
Rate payers Associations	Arranged as per request/ need	1	Varies between 1 and 3 1 Area Manager	4-6	As per request/ required
Rate payers Associations (Gansbaai area)	Arranged as per request/ need	1 Elected 1 Proportional	Varies between 1 and 3 1 Area Manager	12 – 15	After hours as per request/ required

Nature and purpose of meeting	Date of events	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Dates and manner of feedback given to community
Hawston Sport Committee	Arranged as per request/ need	2-3	1 Area Manager Manager: Sport	8 – 12	Via Ward committee
Social Compact (Housing)	Arranged as per request/ need	2-3	2-3 Housing Officials	8 – 12	Weekdays (after hours)
Ward Committees Wards 9 and 10	5 committee meetings held in each ward	1 per ward	3-5	Varies between ±5 - 15	During +after office hours
Public Ward Meetings	Ward 9 held 4 public meetings and Ward 10 held 5 public meetings due ward committee elections (split ward)	1 per ward	3 -5	15-30	After hours. Report back. Questions & answers
Ward Committees Wards 1, 2, 11	5 committee meetings held in each ward	2 per ward 1 Elected 1 Proportional	4 per ward	Varies between ±1 - 10	Four meetings per annum during normal office hours
Public Ward Meetings	Ward 1 and 11 held 5 public meetings due ward committee elections (split ward) and Ward 2 held 4 public meetings	2 per ward 1 Elected 1 Proportional	4 per ward	Varies between ±1 - 10	Four meetings per annum during normal office hours
Ratepayers' & Residents' Associations	Arranged as per request/ need	1 Elected 1 Proportional	Varies between 1 and 3 1 Area Manager	12 – 15	After hours as per request/ required
Health & Welfare Association	Quarterly	1	1 Area Manager	8 – 12	Weekdays (after hours)
Kleinmond Street Watch	Monthly	1	2 – Area Manager, Regional Inspector: Law Enforcement	30 – 50	Weekdays (after hours)
Klipgat Trust	Quarterly	0	Area Manager &	6 – 10	Normal office hours

Nature and purpose of meeting	Date of events	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Dates and manner of feedback given to community
			Admin Assistant		
Kleinbaai Slipway Management Committee	Quarterly	0	Area Manager, Admin Assistant & Control Officer	8 – 12	Normal office hours
Overhills Committee Kleinmond	Arranged as requested	1	Area Manager, Housing Official	5-15	After Hours
Sport Federations/ Clubs	Arranged as per request/ need	0	(3) Area Manager, Control Manager & Sport Official	20 – 25	Weekdays (after hours)
Strandveld Farmer's Union	Quarterly	1	Area Manager	40 - 50	Weekdays (after hours)
Overstrand Health & Welfare	Quarterly	1	Area Manager	10 - 15	Weekdays (after hours)
C P F	Monthly	2	4	+20	Normal office hours
Business Forums	Arranged as per request/need	0	1	+4	Normal office hours
Animal Welfare	Arranged as per request/need	0	1	+4	After hours as per request/required
Kleinmond/Hangklip Safety Forum	Quarterly	2	15	20	During office hours by way of interactivity
Kleinmond Tourism Bureau	Quarterly	2	3	10	After office hours. Forward planning

Table 27: Public Meetings

2.6.2 WARD COMMITTEES

The ward committees support the Ward Councillor who receives reports on development, participate in development planning processes, and facilitate wider community participation. To this end, the municipality constantly strives to ensure that all ward committees function optimally with community information provision; convening of meetings; ward planning; service delivery; IDP formulation and performance feedback to communities.

During August 2016 the election of the new generation of ward committees were successfully concluded. The Ward Committee Rules for Overstrand Municipality were revised by Council in May

2016. In terms of the revised Rules, a Ward Committee consists of representatives from organisations, sectors/or geographical blocks (areas) in the ward.

a) Ward 1: Franskraal and Masakhane

Name of representative	Capacity representing	Dates of meetings held during the year
FUNDILE MZINGELI	MASAKHANE STREET COMMITTEE ASSOCIATION	15 August 2016 18 August 2016 14 September 2016 11 October 2016 16 November 2016 7 February 2017 15 March 2017 4 April 2017 17 May 2017 14 June 2017
THEUNIS ROODMAN	FRANSKRAAL RATEPAYERS ASSOCIATION	
ANDRE WAGENER	FRANSKRAAL BUURTWAG	
ARCHIBALD CHAMBERS	FRANSKRAAL BOWLS CLUB	
WONGEZILE SKAMEN	MASAKHANE RESIDENTS ASSOCIATION	
ELIAS ZIHALELE MSOPI	CATA	
DESMOND JIM	MASAKHANE COUNCIL OF CHURCES	
LUNGELO NQOTHOLE	MASAKHANE TRADITIONAL LEADERS	
SIYABONGA MJOKWENI	MASAKHANE YOUTH ORGANISATION	
PHUMLA MARGARET YAWA	MASAKHANE BUSINESS FORUM	

Table 28: Ward 1 Committee Meetings

b) Ward 2: Gansbaai, De Kelders, Kleinbaai and Blompark

Name of representative	Capacity representing	Dates of meetings held during the year
FRANCIA VAN DYK	KLEINBAAI SEE-EN-TEE KRING	17 August 2016 14 September 2016 12 October 2016 16 November 2016 8 February 2017 15 March 2017 6 April 2017 17 May 2017 14 June 2017
RODNEY MICHAEL DU PLESSIS	DE KELDERS PERLEMOENBAAI RATE PAYERS ASSOCIATION	
SAMUEL NORMAN SAULS	GANSBAAI DAY CARE FOR CHILDREN	
MARTHINUS DOMENICO NAUDE	GANSBAAI RATE PAYERS ASSOCIATION	
GLENDA SHARON KITLEY	GANSBAAI TOURISM	
LUCILLE BARBARA MANGIAGALLI	GANSBAAI COMMUNITY POLICE FORUM	
JULIA LILY BARLOW	GANSBAAI BUSINESS CHAMBER	
OCKERT CORNELIUS VILJOEN	OVERBERG LYNVIS VERENIGING	
HERMANUS JOHANNES VAN DYK	GANSBAAI MARINE EMPOWERMENT TRUST	
WILHELM JOHANNES WIESE	KLEINBAAI RATE PAYERS ASSOCIATION	

Table 29: Ward 2 Committee Meetings

c) Ward 3: Hermanus and a portion of Westcliff

Name of representative	Capacity representing	Dates of meetings held during the year
LINDA LOUISE GRIFFITHS	HERMANUS BOTANICAL SOCIETY (BOTSOC)	17 August 2016 14 September 2016 12 October 2016 16 November 2016 8 February 2017 15 March 2017 5 April 2017 17 May 2017 19 June 2017
DAVID BRUCE BEATTIE	CLIFF PATH MANAGEMENT GROUP	
ROBERT ALLEN STANWAY	HERMANUS RATEPAYERS ASSOCIATION	
DEREK WILLIAM DUCKITT	HERMANUS ASTROMONY CENTRE	
QUENTIN FRANK MITCHELL	HERMANUS TOURISM BUREAU	
JOHANN VON DURING	HERMANUS BUSINESS CHAMBER	
MACHIEL ADRIAAN DE KLERK	HERMANUS SPORTS CLUB	
ROGER VERNON FAULKENER SMITH	HERMANUS PUBLIC PROTECTION (HPP)	
HILARY CARO	VILLIAGE SQUARE TENANTS	
JACOBUS ADRIAN WYNAND LOUW	MEDIATION @ WORK	

Table 30: Ward 3 Committee Meetings

d) Ward 4: Mount Pleasant, Hemel-en-Aarde Valley and a portion of Westcliff

Name of representative	Capacity representing	Dates of meetings held during the year
JAN DANIEL CILLIERS	WESTCLIFF RESIDENTS ASSOCIATION	16 August 2016 12 September 2016 10 October 2016 14 November 2016 6 February 2017 09 March 2017 10 April 2017 15 May 2017 12 June 2017
MARIA MAGDELENA PIETERSE	MOUNT PLEASANT SEA HARVESTING CO-OP	
WILLEM THOMPSON	MOUNT PLEASANT BUURTWAG	
FLORENCE CUPIDO	COMMUNITY GOSPEL OUTREACH	
PATRICIA CHARMAINE JACOBS	ATLANTICS RUBY CLUB	
LIZETTE SHERENE SPANDIEL	MOUNT PLEASANT DAMES KLUB	
TREVOR TITUS	HEALTH AND WELFARE MOUNT PLEASANT	
HELENA MARIA BRIKKELS	ERTJIESVLEI	
ANDRE VILJOEN	HUIS LETTIE THERON (BADISA)	
RONALD NUTT	ANOINTED COMISSION OF CHRIST MINISTRIES	

Table 31: Ward 4 Committee Meetings

e) Ward 5: Zwelihle South

Name of representative	Capacity representing	Dates of meetings held during the year
MONICA TYASI	COMMUNITY SAFETY	15 August 2016

Name of representative	Capacity representing	Dates of meetings held during the year
NOLUSINDISO PORTIA MJIJWA	ASAZANI INFORMAL SETTLEMENT	14 September 2016 12 October 2016 16 November 2016 8 February 2017 15 March 2017 12 April 2017 17 May 2017 14 June 2017
FUZILE SILETYANA	TRANSIT CAMP INFORMAL SETTLEMENT	
MORRIS THUKWAYO	YOUTH DEVELOPMENT ORGANISATION	
BENJAMIN NDOKO	OVERSTRAND BUSINESS FORUM	
MASIBULELE SHEPSTONE JIMLONGO	OVERSTRAND YOUTH DEVELOPMENT FORUM	
PRINCESS LULAMA KAMANA	ZWELONKE MANYANO	
MODISE THABISO PONOANE	ZWELIHLE SOCCER LEGENDS	
THANDEKA SIYKA	QHAYIYA SENIOR SECONDARY SCHOOL	
NTOMBIZANELE JIMLONGO	BASADI WOMENS GROUP	

Table 32: Ward 5 Committee Meetings

f) Ward 6: Zwelihle North

Name of representative	Capacity representing	Dates of meetings held during the year
SYNTHIA NOKUZOLA MCINJANA	SIYAZAMA OLD AGE CENTER	17 August 2016 13 September 2016 11 October 2016 15 November 2016 7 February 2017 14 March 2017 11 April 2017 16 May 2017 13 June 2017
NTOMBEKHAYO SINOKO	MANDELA SQUARE INFORMAL SETTLEMENT	
VUSUMZI KENNEDY TSHONA	ZWELIHLE NEIGHBOURHOOD WATCH	
THELMA NONDALA	ZWELIHLE HOSTELS	
MZIKAYISE PATRICK DAMESI	OVERSTRAND WHALE BOXING CLUB	
XOLILE SITSHIXO	TSEPE-TSEPE INFORMAL SETTLEMENT	
XOLANI ROBERT GILIKIDLA	WHITE CITY (MARTIN PIKE STREET COMMITTEE)	
FUZILE BHANGAZANA	BHEKELA INFORMAL SETTLEMENT	
MAWETHU MLOMBI	ASSOCIATION WITH PEOPLE WITH DISABILITIES	
SITEMBELE ZWELIFILE	THAMBO SQUARE INFORMAL SETTELEMENT	

Table 33: Ward 6 Committee Meetings

g) Ward 7: Sandbaai

Name of representative	Capacity representing	Dates of meetings held during the year
WILLEM CHRISTIAN GERBER MARAIS	GROENBERG JUKSKEI KLUB	18 August 2016
F KIRSTEN	SANBAAI RATE PAYERS ASSOCIATION	
NICOLAAS JOHANNES HECHTER	SANDBAAI NEIGHBOURHOOD WATCH	15 September 2016

Name of representative	Capacity representing	Dates of meetings held during the year
CORNELIS LAMBERTUS GERHARDUS VAN DE COOLWIJK	OCEAN BREEZE ESTATE	13 October 2016 17 November 2016 9 February 2017 16 March 2017 20 April 2017 18 May 2017 15 June 2017
JACOBUS ALBERTUS VORSTER LE ROUX	INWONERSVERENIGING GOLDEN HARVEST	
RITA GERBER	SANDBAAI VERVRAAIINGSKOMITEE	
HENDRIK JACOBUS JOHANNES LOMBARD	LEISURE PARK	
PIERRE LOUIS LE ROUX	SANDBAAI COASTAL PATH	
INGRID LOUISE GREEN	MONTE MARE RESIDENTIAL COMPLEX	
GIDEON JOHANNES BEUKES	SANDBAAI BESTUURSKOMITEE	

Table 34: Ward 7 Committee Meetings

h) Ward 8: Hawston, Fisherhaven and Honingklip

Name of representative	Capacity representing	Dates of meetings held during the year
ISAI BENJAMIN CLAASEN	HAWSTON RUGBY CLUB	15 August 2016 12 September 2016 10 October 2016 14 November 2016 6 February 2017 13 March 2017 24 April 2017 15 May 2017 12 June 2017
JOSEPH FRANKLIN DYNAARD	HAWSTON HEALTH AND WELFARE ORGANISATION	
GILROY ALEXANDER VAN DER ROSS	HAWSTON DEVELOPMENT FORUM	
JOHAN SMIT	FISHERHAVEN RATEPAYERS ASSOCIATION	
MAGRIETA ARRIES	GRIQUA NATIONAL CONFERENCE	
JULIUS JEROME BOOYSEN	OVERSTRAND APD	
ANDREW HILLS	FISHERHAVEN NEIGHBOURHOOD WATCH	
GARDA ANN WILLIAMS	PEARLY SHELL OLD AGE	
DENVID CHRISTY ADAMS	EFESIERS PENTECOSTAL	
TITIUS HOWARD JEFTHAS	BOT FRIENDS	

Table 35: Ward 8 Committee Meetings

i) Ward 9: Kleinmond, Mountain View and Palmiet

Name of representative	Capacity representing	Dates of meetings held during the year
JOHANNES JACOB DE CLERK	SEA VIEWS	18 August 2016 15 September 2016 13 October 2016 17 November 2016 9 February 2016 16 March 2017
HERMANUS STEPHANUS VAN DER MERWE	KLEINMOND NATUURBEWARINGSVERENIGING	
HUGO AMOS KRIJNAUW	KLEINMOND STREET WATCH	
EDMUND ARENDSE	PASA KLEINMOND	

Name of representative	Capacity representing	Dates of meetings held during the year
SHAUN PHILLIP HUNTER	PALMIET	25 April 2017 18 May 2017 15 June 2017
EDWARD JOHN WATSON	KOGELPARK RETIREMENT VILLAGE	
THOMAS SAUL SNIBBE	MOUNTAIN LANES	
WILLEM ADOLPH GABRIEL GROENEWALD	AFRIFORUM	
JAN WILLEM VAN STADEN	KLEINMOND RATEPAYERS ASSOCIATION	
MICHAEL COENRAAD BOTHA	KLEIN BERLYN	

Table 36: Ward 9 Committee Meetings

j) Ward 10: Betty's Bay, Pringle Bay, Rooiels, Overhills and Proteadorp

Name of representative	Capacity representing	Dates of meetings held during the year
SEISO JAN AFRIKA	LOCAL FOOTBALL ASSOCIATION	15 August 2016 16 August 2016 13 September 2016 11 October 2016 15 November 2016 7 February 2017 14 March 2017 26 April 2017 16 May 2017 13 June 2017
TULANI NDZISHE	BACKYARD DWELLERS ASSOCIATION	
JULIA LESLEY AALBERS	ROOIELS RATEPAYERS ASSOCIATION	
MELVIN ALFRED JOOSTE	MOOIUITSIG	
WILLEM RUDOLF BASSON PEROLD	BETTY'S BAY RESIDENTS AND RATEPAYERS' ASSOCIATION	
MARY JEAN HULL	PROTEADORP WEST	
SUSANNA ELIZABETH BOTHA	COMMUNITY POLICE FORUM	
FIONA SMIT	KOGELBERG BIOSPHERE RESERVE	
THERESA ELS	CHILDWALFARE SA KLEINMOND	
ZIRKIA JACOBA FOURIE	PRINGLEBAY RATEPAYERS' ASSOCIATION	

Table 37: ward 10 Committee Meetings

k) Ward 11: Stanford, Baardskeerdersbos, Pearly Beach, Viljoenshof, Withoogte and Buffelsjachts

Name of representative	Capacity representing	Dates of meetings held during the year
JENNY OCTOBER	BLOMTUIN & OU SKEMA	16 August 2016 18 August 2016 14 September 2016 13 October 2016 18 November 2016 9 February 2017 16 March 2017 18 April 2017 16 May 2017
ZODWA ZAWULA	THEMBELIHLE & DIE KOP	
MARIAN ROSEMARY FERRIS	STANFORD RATEPAYERS ASSOCIATION	
TOBIAS LOCHNER BESTER	STANFORD LANDBOU VERENIGING	
CHRIS WOLF	STANFORD CONSERVATION TRUST	
WILLIE COETZEE	STRANDVELD LANBOU VERENIGING	
VIVIAN ELIZABETH BURTON-	PEARLY BEACH RATEPAYERS	

Name of representative	Capacity representing	Dates of meetings held during the year
MOORE	ASSOCIATION	13 June 2017
HELENA JOHANNA SWART	BAARDSKEERDERSBOS HOME OWNERS ASSOCIATION	
HENRY DYERS	BUFFELJAGSBAAI GESONDHEID EN WELSYN	
SIMON MARTINS	ELUXOLWENI GEMEENSKAP / INWONERS VERENIGING	

Table 38: Ward 11 Committee Meetings

l) Ward 12: Zwelihle North- West

Name of representative	Capacity representing	Dates of meetings held during the year
NOBELUNGU MPEMBA	SIYAKHA EDUCARE CENTRE	18 August 2016 15 September 2016 13 October 2016 17 November 2016 9 February 2017 16 March 2017 19 April 2017 18 May 2017 15 June 2017
MASIBONGWE SIHLAHLA	ZWELIHLE YOUTH PROJECT	
PHOLANI MAKALIMA	OVERSTRAND PEOPLE WITH DISABILITIES	
ZWELETHEMBA PATREIN	ZWELIHLE PRIMARY SCHOOL	
NOMTHANDAZO GCILITHSANE	ZWELIHLE NEIGHBORHOOD WATCH	
NTEMBISO GLADWIN BULAWE BULAWA	COMMUNITY POLICE FORUM	
AKHONA JAKUJA	LOCAL FOOTBALL ASSOCIATION	
VUYISWA KHUSE	WOMEN ACTION GROUP	
SIYABONGA LUYANDA VONCO	HERMANUS RAINBOW TRUST	
FANISWA SHUMANE	TREATMENT ACTION CAMPAIGN	

Table 39: Ward 12 Committee Meetings

m) Ward 13: Onrus and Vermont

Name of representative	Capacity representing	Dates of meetings held during the year
PAUL HENDRIK DE VILLIERS	ONRUS RATEPAYERS ASSOCIATION	16 August 2016 13 September 2016 11 October 2016 15 November 2016 7 February 2017 14 March 2017 3 April 2017 16 May 2017
ANITA TAYLOR	VERMONT CONSERVATION TRUST	
JACOB STOLP LOUW	ONVERWAG NEIGHBOURHOOD WATCH	
HENRY WILLIAM (DUNCAN) HEARD	VERMONT COASTAL PATH COMMITTEE	
MICHAEL SEYMOUR WEEKES	VERMONT RATEPAYERS AND ENVIRONMENTAL ASSOCIATION	
KARIN DE BRUIN	NG KERK ONRUS	

Name of representative	Capacity representing	Dates of meetings held during the year
MATHYS PRETORIUS VAN AS SUTHERLAND	KALFIE FEES	13 June 2017
CAROLINE GABB	ONRUS ESTUARY FORUM	
THEO AGENBACH	ONRUS TRADING POST	
JOHAN PRINSLOO	ONRUS RETIREMENT VILLAGES	

Table 40: Ward 13 Committee Meetings

2.6.3 FUNCTIONALITY OF WARD COMMITTEES

A ward committee enhances participatory democracy at local government in the following ways:
It will be the official consultative body in that ward for:

- Ward Committees together with the Overstrand Municipal Advisory Forum (OMAF) will act as the official liaison mechanism on all strategic municipal matters affecting the community.
- Ward Committees will be the official body with which the Ward Councillors will liaise regarding any matter affecting their respective wards and more specifically items on the agenda of the Municipality affecting the particular ward.
- The Ward Councillor must give regular feedback at ward committee meetings on Council matters as required in the Code of Conduct for Councillors.
- Ward Committees must annually compile their respective ward operational plans which include a range of activities to be executed during the following financial year.
- Ward Committee Members must attend official meetings scheduled in terms of Council's meeting cycle or upon special request by the municipal Council or Speaker.
- Members of the Ward Committee must submit items for discussion to the Administration at least fourteen (14) days before the official ward committee meeting
- Ward Committee Members must report back to their respective constituencies (organisations/sector/ geographical blocks) at least on a quarterly basis.
- Formal minutes of quarterly report back meeting of constituencies (referred to in 6.7 of the Ward Committee Rules) must be submitted to the municipal administration via the Ward Councillor within 21 days after the aforementioned meeting.
- Ward Committee Members must report issues pertaining to maintenance of infrastructure to the respective municipal customer care help desks or emergency control room located in or closest to their particular ward, using their allocated unique reference numbers.
- A Ward Committee may establish task team(s) to perform specific task(s) on behalf of the committee, e.g. monitoring projects within the ward.
- It is required of ward committee members to attend training / capacity building sessions scheduled by the local municipality or other sphere (provincial / national) of government.
- It is the responsibility of all Ward Committee Members or nominated ward committee members to attend the Overstrand Municipal Advisory Forum (OMAF) or forums outside the Municipality upon formal request by the Speaker / Municipality administration.
- Geographical blocks must conduct their business in accordance with standardised rules of order (regulating documents) to be provided by the municipal administration.
- Ward Committees must sign a Code of Conduct to be administered by the respective Ward Councillors and the Speaker of the Council.

The table below provides information on the establishment of Ward Committees and their functionality:

Ward Number	Committee established Yes / No	Number of reports submitted to the Speakers Office	Number meetings held during the year	Number of monthly Committee meetings held during the year	Number of quarterly public ward meetings held during the year
1	Yes	9	9	5	4
2	Yes	9	9	5	4
3	Yes	9	9	5	4
4	Yes	9	9	5	4
5	Yes	9	9	5	4
6	Yes	9	9	5	4
7	Yes	9	9	5	4
8	Yes	9	9	5	4
9	Yes	9	9	5	4
10	Yes	9	9	5	4
11	Yes	9	9	5	4
12	Yes	9	9	5	4
13	Yes	9	9	5	4

Table 41: Functionality of Ward Committees

2.6.4 REPRESENTATIVE FORUMS

a) Labour Forum

The table below specifies the members of the Labour Forum for the 2016/17 financial year:

Name of representative	Capacity	Meeting dates
Rudolph Smith	Councillor	13 September 2016 11 October 2016 15 November 2016 09 February 2017 14 March 2017 11 April 2017 16 May 2017
Dudley Coetzee	Councillor	
Michelle Sapepa	Councillor	
Riana de Coning	Councillor	
Andrew Komani	Councillor	
Simphiwe Tebele	Councillor	
Desiree Arrison	Management	
Roderick Williams	Management	

Name of representative	Capacity	Meeting dates
Santie Reyneke-Naude	Management	
Neville Michaels	Management	
Stephen Muller	Management	
Coenie Groenewald	Management(ex-officio)	
Lucinda Bucchianeri	Management	
Nigel Floors	Management	
Annie Choma	Imatu Representative	
Shireen Montagu	Imatu Representative	
Larenzo Hendricks	Imatu Representative	
Yolindi Nothling	Imatu Representative	
Karin Vorster	Imatu Representative	
Juan Havenga	Imatu Representative	
Theuns Otto	Imatu Representative	
Xolisani Ntsonto	Samwu Representative	
Ivan Mqakasa	Samwu Representative	
Siya Nkohla	Samwu Representative	
Ludwe Gaika	Samwu Representative	
Jan Mojaki	Samwu Representative	

Table 42: Labour Forum

b) Overstrand Municipal Advisory Forum (OMAF)

The OMAF functions as the IDP representative forum and is structured as follows and serves as advisory body to the Executive Mayor.

- Chairperson – Executive Mayor
- All elected Ward Councilors
- Management
- Ward committee members from all 13 wards
- Specialists in specific matters who can make useful contributions.

Terms of Reference of the OMAF

- A body representing civic society and interest groups serving the entire Overstrand must provide a mechanism for discussion and decision making between all relevant parties

- Ensure communication between all interest representatives

Goals and Objectives of the OMAF in the IDP process

- Inform interest groups about planning activities and the objectives thereof
- Analyse matters of interest, and provide input in order to determine priorities
- Discuss and comment on concept IDP
- Monitor implementation of the IDP.

COMPONENT D: CORPORATE GOVERNANCE

Corporate governance is the set of processes, practices, policies, laws and stakeholders affecting the way an institution is directed, administered or controlled. Corporate governance also includes the relationships among the many stakeholders involved and the goals for which the institution is governed.

2.7 RISK MANAGEMENT

The direction and mandate of risk management for Overstrand Municipality is clearly set out in Section 62(1) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) that stipulates that the "Accounting Officer must take all reasonable steps to ensure that the municipality has and maintains an effective, efficient and transparent system of financial and risk management and internal control" accompanied by the crucial motto of the public sector: "that the resources of the municipality are used effectively, efficiently and economically".

The Risk Management Unit (RMU) came into ideal development in the previous financial year (2015-2016) with the appointment of the Chief Risk Officer (CRO) on a Shared Service Business Model between the municipalities within the district, which ultimately meant getting the same service under a shared cost model. In June 2016 a new Risk Officer Intern was appointed by Overstrand Municipality in order to maintain an onsite presence of the RMU.

The initiatives and actions performed by the RMU during 2016-2017 include:

- An annual risk assessment conducted and facilitated by the CRO per Directorate, engaging all heads of departments;
- District Supply Chain Management (SCM) workshops, culminating in a SCM risk assessment;
- Periodic assessments with monthly monitoring on status of risk register as well as quarterly reporting and recommendations to various statutory and non-statutory committees;
- Annual Review of Risk Management Strategy and Policy;
- Policy workshop for Councillors on the contents of the Risk Management Strategy and Policy;
- Compilation and monitoring of a district risk management implementation plan;

- Continuous aim of building a sufficient municipal risk profile to constantly improve risk maturity;
- Streamlining risk related documents and processes with National Treasury's Public Sector Risk Management Framework, King Code of Governance for South Africa, Committee of Sponsoring Organisations of the Treadway Commission (COSO), International Organisation for Standardisation (ISO 31000), etc.;
- Adding value of "best practice" developments to the Risk Management Committee;
- Risk Management Committee performance evaluation through individual assessments in the form of a questionnaire;
- Encouraged the significant application of risk management to the implementation of mSCOA by participating in the mSCOA work group sessions;
- Regular communication and daily updates from the Institute of Risk Management South Africa;
- Regular communication between Provincial Treasury (Corporate Governance) on risk related matters;
- Recommendations for improvement of software being utilised (IGNITE Risk Assist Module);
- Introducing risk universe and risk maturity initiatives through comparison reporting and benchmarking;
- Compilation of a District Cross-Cutting Report containing the transversal risks of the Overberg district;
- Exploiting opportunities and strategies through identification of Emerging and Incident Risks;
- Progressive application of compliance related documents and processes;
- Participation in the District Risk and Internal Audit Forum;
- Exploring opportunities through meaningful integration of the functions of Ethics, Anti-Corruption and Fraud Prevention, Occupational Health and Safety, Long term Planning, Business Continuity and Disaster Management into the risk management objectives and processes;
- Recommended intensifying the alignment between the insurance portfolio/coverage in relation to the asset management register and processes.
- District Ethics Workshop for the Directors and Accounting Officer and an Overstrand Ethics Workshop for management, leading to the development of a Code of Ethics;
- Business continuity workshops and engagements with management to develop a Business Continuity Framework;
- A district risk appetite workshop for risk champions, explaining the methodology and importance of determining the municipality's risk appetite and risk tolerance;
- Skills development of the Risk Officer Intern in the area of combined assurance through attendance and successful participation in a short course.
- Review of the combined assurance framework and taking ownership as the combined assurance champion;
- Participating in strategic planning sessions to conduct strategic risk assessments and emphasise the importance of risk based decision-making;
- Development of an anti-corruption and fraud prevention strategy, policy and plan;
- Risk Management Maturity Assessment to determine the Municipality's maturity level;
- Improved co-operation between the RMU and Internal Audit Services (IAS), reducing duplication and increasing the sharing of risk information, while respecting IAS's independence;
- Focus on cyber security and ICT control awareness;
- Review of year-end internal control procedures and demand management process (including performance).

Strategic Risks 2016/2017				
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**
Strategic	Ageing and deterioration of vehicles.	Vehicle monitoring system in place to prevent abuse/misuse of vehicles.	High	2016/2017
Strategic	Illegal land invasion	OM Law Enforcement unit in place. All building plans submitted to OM are scrutinized before approval.	Medium	2016/2017
Strategic	Credibility of Indigent Subsidy process	• Screening process • Indigent audits • Indigent Policy • Debt Collection • Information received from 3rd parties • DB4 System reports	Medium	2016/2017
Strategic	Armed Robbery / Theft	• Access Control • CCTV • Security Guard • Cash in Transit • Insurance	Medium	2016/2017
Strategic	Affordability of municipal services.	Fair and equitable review of the budget annually. Affordability of all services to be thoroughly investigated.	Low	2016/2017

Table 43: Strategic Risks

In terms of section 62 (1)(c)(i) *"the accounting officer of a municipality is responsible for managing the financial administration of the municipality, and must for this purpose take all reasonable steps to ensure- that the municipality has and maintains effective, efficient and transparent systems – of financial and risk management and internal control;"...*

Risk Forum

Name of representative	Capacity	Meeting dates
Ashwille Riddles	Chief Risk Officer	28 July 2016 16 March 2017

Table 44: Risk Forum

2.8 ANTI-CORRUPTION AND ANTI-FRAUD

Section 83(c) of the MSA refers to the implementation of effective bidding structures to minimize the possibility of fraud and corruption and the Municipal Finance Management Act (MFMA), section 112(1) (m)(i) identify supply chain measures to be enforced to combat fraud and corruption, favoritism and

unfair and irregular practices. Section 115(1) of the MFMA states that the accounting officer must take steps to ensure mechanisms and separation of duties in a supply chain management system to minimize the likelihood of corruption and fraud.

a) Developed Strategies Update

Name of strategy	Developed Yes/No	Date Adopted
Joint Audit and Performance Audit Committee Charter	Yes	31 May 2017

Table 45: Strategies

b) Implementation of Strategies

Key Risk Areas	Key measures to curb corruption and fraud
Irregularities of offering of business courtesies and gifts.	The gift policy of the Municipality must ensure that both the acceptance and offering of business courtesies, including gifts, by all councillors and employees of Overstrand municipality occur only within the ethical standards as prescribed by Overstrand municipality.
Non – Compliance with laws and regulations	Overstrand municipality has a number of systems, policies and procedures designed to ensure compliance with specific laws and regulations and basic internal control.
Conflict of interest	Employees who perform private work will in accordance with Schedule 2 of the Systems Act be obliged to declare the full description and nature, hours of work, name of company for whom they work or name of own business, and that there is no conflict of interest with their job content as officials and that the nature of the work does not compromise their judgement and integrity as an official.

Table 46: Implementation of the Strategies

2.9 JOINT AUDIT AND PEFRORMANCE AUDIT COMMITTEE

During May 2016, a Joint Audit and Performance Audit Committee (JAPAC) were established, after the abolishment of the Audit Committee and Performance Audit Committee, which were chaired by separate chairpersons, while the membership remained the same.

Section 166(2) of the MFMA states that an audit committee is an independent advisory body which must advise the municipal council, the political office-bearers, the accounting officer and the management staff of the municipality, on matters relating to –

- ➔ internal financial control and internal audits;
- ➔ risk management;

- accounting policies;
- the adequacy, reliability and accuracy of financial reporting and information;
- performance management;
- effective governance;
- compliance with this Act, the annual Division of Revenue Act and any other applicable legislation;
- performance evaluation; and
- any other issues referred to it by the municipality.

a) Functions of the Joint Audit and Performance Audit Committee

The Joint Audit and Performance Audit Committee have the following main functions as prescribed in section 166 of the Municipal Finance Management Act, 2003 and the Local Government Municipal and Performance Management Regulations:

- To advise the municipal council, the political office-bearers, the accounting officer and the management staff of the municipality on matters relating to compliance with the MFMA, the annual Division of Revenue Act and any other applicable legislation and effective governance.
- To review the annual financial statements to provide council with an authoritative and credible view of the financial position of the municipality, its efficiency and effectiveness and its overall level of compliance with the MFMA, the annual Division of Revenue Act and any other applicable legislation.
- Respond to the council on any issues raised by the Auditor-General in the audit report.
- To carry out such investigations into the financial affairs of the municipality as the council of the municipality may request.

b) Members of the Joint Audit and Performance Committee

During the period 1 July 2016 – 30 June 2017 the Joint Audit and Performance Audit Committee consisted of five (5) members and held seven (7) meetings. During the above-mentioned period one (1) member (Mr. HPA Beekman) resigned as a member of the Joint Audit and Performance Audit Committee with effect from 09 September 2016.

Name of representative	Capacity	Meeting dates
Mr. B Van Staaden	Chairperson	21 July 2016 24 August 2016 01 September 2016 05 December 2016 27 February 2017 29 May 2017 28 June 2017
Mrs. KE Montgomery	Member	
Mr. HPA Beekman	Member (resigned 09 September 2016)	
Mr. HV Liebenberg	Member	
Mr. RI Kingwill	Member	

Table 47: Members of the JAPAC re Audit Committee (01 July 2016 – 30 June 2017)

2.10 JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE RE PERFORMANCE MEASUREMENTS

The Regulations require that the performance audit committee comprised of a minimum of three members, the majority of whom are external (neither a councillor nor an employee) of the municipality. Regulation 14(2)(b) further stipulates that the performance audit committee must include at least one person who has expertise in performance management. It is also a requirement in terms of regulation 14(2)(d) that the Council of a municipality designate a member of the performance audit committee who is not a councillor or an employee of the municipality as the chairperson of the committee.

a) Functions of the Joint Audit and Performance Audit Committee re performance measurements

In terms of Section 14(4) (a) of the Regulations the performance audit committee has the responsibility to -

i) review the quarterly reports produced and submitted by the internal audit process;
ii) review the municipality's performance management system and make recommendations in this regard to the council of the municipality; and
iii) at least twice during each financial year submit a performance audit report to the council of the municipality.

b) Members of the Joint Audit and Performance Audit Committee re performance measurements

During the period 1 July 2016 – 30 June 2017 the Performance Audit Committee consisted of five (5) members and held four (4) meeting. During the above-mentioned period One member (Mr HPA Beekman) resigned as audit committee and performance audit committee member with effect from 09 September 2016.

Name of representative	Capacity	Meeting dates
Mr. B Van Staaden	Chairperson	24 August 2016 05 December 2016 27 February 2017 29 May 2017
Mrs. KE Montgomery	Member	
Mr. HPA Beekman	Member (resigned 09 September 2016)	
Mr. HV Liebenberg	Member	
Mr. RI Kingwill	Member	

Table 48: Members of the JAPAC re Performance Audit (01 July 2017 – 30 June 2017)

2.11 INTERNAL AUDITING

Section 165 (2) (a), (b)(iv) of the MFMA requires that:

The internal audit unit of a municipality must –

(a) prepare a risk based audit plan and an internal audit program for each financial year; and

(b) advise the accounting officer and report to the audit committee on the implementation on the internal audit plan and matters relating to:

(i) internal audit;
(ii) internal controls;
(iii) accounting procedures and practices;
(iv) risk and risk management;
(iv) performance management;
(v) loss control; and
(vi) compliance with this Act, the annual Division of Revenue Act and any other applicable legislation
(c) perform other duties as may be assigned to it by the accounting officer.

The Municipality has an In-house Internal Audit function consisting of:

- Chief Audit Executive
- Two (2) Internal Auditors (1 position became vacant on 01 February 2016).
- One (1) Internal Audit Intern(Start date: 18th April 2017)

Annual Audit Plan:

86% of the Risk Based Audit Plan for 2016/17 was executed with the available resources. The table below provides detail on audits completed:

Description			No of Hours	Date completed
Phase 1				
Revisiting current risk profile and priorities			100	On-going on a quarterly basis
Phase 2				
Compiled and Approved Risk Based Audit Plan 2016/2017			100	29 June 2016
Phase 3				
Audit Engagement	**Departmental System**	**Detail**	**No of Hours**	**Date completed**
Office of the MM	Internal Audit	Evaluating the risk management process	64	June 2017
Office of the MM	Internal Audit	Updating audit coverage plan	36	On-going
Directorate: Community Services	Corporate Projects	Delay in operations	160	February 2017
	Operational Services	Treatment and distribution	200	February 2017

Description			No of Hours	Date completed
Directorate: Finance	Deputy Director: Finance	Key Control Assessment 4th Quarter (01 April 2016 – 30 June 2016)	160	July 2016
	Deputy Director: Finance	Key Control Assessment 1st Quarter (01 July 2016 – 30 September 2016)	160	Completed by the AG
	Deputy Director: Finance	Key Control Assessment 2nd Quarter (01 October 2016 – 31 December 2016)	160	June 2017
	Deputy Director: Finance	Key Control Assessment 3rd Quarter (01 January 2017 – 31 March 2017)	160	June 2017
	Financial Services	Division of Revenue Act 2 of 2014	160	November 2016
	Deputy Director: Finance	Review: mSCOA project	160	June 2017
Directorate: Management Services	Management Services	Pre-determined objectives (4th Quarter: 2015/2016)	160	August 2016
	Management Services	Pre-determined objectives (1st Quarter: 2016/2017):	160	November 2016
	Management Services	Pre-determined objectives (2nd Quarter: 2016/2017)	160	February 2017
	Management Services	Pre-determined objectives (3rdQuarter: 2016/2017)	160	May 2017
	Management Services	Capacity constraints – Social Development	160	December 2016
	Management Services	Procurement – medical emergencies	160	October 2016
	Management Services	ICT systems compatibility	160	May 2017
Infrastructure and planning	Electrical Services	Energy supply capacity for municipal area	160	February 2017
Directorate: Protection Services	Traffic and law enforcement	Adequacy of traffic/ law enforcement vehicles	160	June 2017
	Fire & Disaster	Limited specialized emergency vehicles (fire, rescue and disaster management)	160	May 2017
	Fire & Disaster	Disaster management priorities	160	October 2016
Municipal Manager/ Council	JAPAC	1st Audit Report of the Performance Audit Committee (PAC) to the Overstrand Municipal Council period 2016/17	60	August 2016
	JAPAC	2nd Audit Report of the Performance Audit Committee	60	September 2016

Description			No of Hours	Date completed
		(PAC) to the Overstrand Municipal Council period 2016/17		
	JAPAC	3rd Audit Report of the Performance Audit Committee (PAC) to the Overstrand Municipal Council period 2016/17	60	May 2017
Ad-hoc Audit	Management request	Administration of EPWP seasonal workers (Dec 2016/ Jan 2017)	160	April 2017
	Management request	Audited annual financial statements versus reviewed annual financial statements *re* MFMA section 67	16	May 2017
	Management request	2017/18 Salary review process	16	June 2017
Joint Audit & Performance Audit Committee			80	On-going
Audit Steering Committee			40	On-going
Total hours			**3872**	

Table 49: Internal Audit Coverage Plan

Below are the functions of the Internal Audit Unit that was performed during the financial year under review:

Function	Date/Number
Monthly update of the Eunomia System – Compliance Assist System	Monthly
Risk-Based Audit Plan approved for 2016/17 financial year	28 June 2016
Number of audits conducted and reported on	24
Audit reports included the following key focus areas:	
Key Control Assessments	4
Internal Controls	15
Predetermined Audit Objectives & Compliance Audits	5

Table 50: Internal Audit Functions

2.12 BY-LAWS AND POLICIES

Section 11 of the MSA gives a Council the executive and legislative authority to pass and implement by-laws and policies.

Below is a list of all the by-laws developed and reviewed during the financial year:

By-laws developed/revised	Date adopted	Public Participation Conducted Prior to adoption of By-Laws Yes/No	Date of Publication
The Special Rating Area – By – law	20/09/2016	Yes	21/10/2016
Problem Building By – law	20/09/2016	Yes	21/10/2016
Electricity Supply By – law	20/09/2016	Yes	21/10/2016
The Events By – Law	To be determined	Yes	To be determined
Fire Safety By – law	To be determined	No	To be determined
By – law on public areas	To be determined	No	To be determined
Amendment to Rules of Order	To be determined	No	To be determined
Amendment to the Keeping of Dogs and Cats By – law	To be determined	Yes	To be determined
Amendment to Municipal Land Use Planning By – law	To be determined	Yes	To be determined

Table 51: By-laws

Below is a list of the policies – existing, developed and reviewed during the financial year:

Policies developed/ revised	Date adopted	Public Participation Conducted Prior to adoption of policy Yes/No
Events Policy	To be determined	Yes
Special Rating Area Policy	20/09/2016	Yes
Social Media Policy	29/03/2017	Yes
Property Rates Policy	31/05/2017	Yes
Indigent Policy	31/05/2017	Yes
Urban Tree Policy	29/03/2017	Yes
Supply Chain Management Policy	31/05/2017	No
Anti- Corruption and Fraud Prevention Plan	30 March 2016	Yes
Dress Code Guidelines	28 April 2016	No
Membership of Medical Schemes and Registration of Dependants on Accredited Medical Schemes	28 April 2016	No
Delegation of Powers and Duties	5 May 2016	No
Asset Management Policy	25 May 2016	Yes
Budget Policy	25 May 2016	Yes
Borrowing Policy	25 May 2016	Yes

Policies developed/ revised	Date adopted	Public Participation Conducted Prior to adoption of policy Yes/No
Customer Care, Credit Control and Debt Collection Policy	25 May 2016	Yes
Contact Management Policy	25 May 2016	Yes
Development Contribution Policy	25 May 2016	Yes
Funding, Reserves and Provisions Policy	25 May 2016	Yes
Joint Audit and Performance Audit Committee Charter	25 May 2016	No
Long Term Financial Planning and Implementation Policy	25 May 2016	Yes
Payday Policy	25 May 2016	Yes
Petty Cash Policy	25 May 2016	Yes
Supply Chain Management Policy	25 May 2016	Yes
Tariff Policy	25 May 2016	Yes
Travel & Subsistence Policy	25 May 2016	No
Code of Ethics for Municipal Staff	To be determined	No

Table 52: Policies

2.13 COMMUNICATION

Local government has a legal obligation and a political responsibility to ensure regular and effective communication with the community. The Constitution of the Republic of South Africa Act 1996 and other statutory enactments all impose an obligation on local government communicators and require high levels of transparency, accountability, openness, participatory democracy and direct communication with the communities to improve the lives of all.

The communities, on the other hand, have a right and a responsibility to participate in local government affairs and decision-making and ample provision is made in the abovementioned legislation for them to exercise their right in this respect. Our democratic government is committed to the principle of ***Batho Pele*** and this, in simple terms, means that those we elect to represent us (councillors at the municipal level) and those who are employed to serve us (the municipal officials at the municipal level) must always put people first in what they do.

South Africa has adopted a system of developmental local government, which addresses the inequalities, and backlogs of the past while ensuring that everyone has access to basic services, to opportunities and an improved quality of life.

To be successful, communications must focus on the issues that are shown to impact on the residents 'perceptions, quality of service, value for money and efficiencies. They should ideally look to close the communication-consultation loop, i.e. tell people how they can have a say and demonstrate how those who have given their views have had a real impact.

Communication activities	Yes/No
Communication unit	Yes
Communication strategy	Yes
Communication Policy	Yes, appoved 29 March 2017
Customer satisfaction surveys	Due to financial constraints, no survey has been conducted in 2013/14 -2016/17 Next survey in 2017/18 financial year
Functional complaint management systems	Yes
Newsletters distributed at least quarterly	Yes, monthly

Table 53: Communication Activities

2.14 WEBSITE

A municipal website www.overstrand.gov.za is a key communication mechanism in terms of service offering, information sharing and public participation and should be an integral part of a municipality's communication infrastructure and strategy. It serves as a tool for community participation, improves stakeholder involvement and facilitates stakeholder monitoring and evaluation of municipal performance. Section 75 of the MFMA requires that the municipalities place key documents and information on their website, including the IDP, the annual budget, adjustments budgets and budget related documents and policies.

Below is a website checklist to indicate the compliance to Section 75 of the MFMA:

Documents published on the Municipal website	Date Published
Annual budget and all budget-related documents	30 May 2016 (Final)
Adjustment budget for 2015/2016	1st Adjustment Budget – 27 Jan 2017 2nd Adjustment Budget – 28 Feb 2017 3rd Adjustments Budget – 21 April 2017

Documents published on the Municipal website	Date Published
Monthly Budget Statement	Monthly
Budget implementation policy: Tariff policy	Council Meeting 31/5/2017
Budget implementation policy: Credit control policy	Council Meeting 31/5/2017
Budget implementation policy: Valuation By-Law	Council Meeting 25/5/2016
Budget implementation policy: Rates policy	Council Meeting 25/5/2016
Budget implementation policy: SCM policy	Council Meeting 31/5/2017
Annual report for 2015/2016	Audited Final Annual Report - 30 March 2017 Final Draft Annual Report 2015/2016 – 24 Jan 2017
Performance agreements required in terms of section 57 (1) (b) of the Municipal Systems Act for 2016/17	18 June 2015
All quarterly reports tabled in the council in terms of section 52 (d) of the MFMA during 2015/2016	Quarterly Budget statements published on 21 April 2017 (March Report) 27 Jan 2017 (December Report) 31 Oct 2016 (September Report) SDBIP Quarterly Reports published on 31 August 2016 (4th) 26 October 2016 (1st) 23 January 2017 (2nd) 19 April 2017 (3rd)

Table 54: Website Checklist

2.14.1 PUBLIC SATISFACTION ON MUNICIPAL SERVICES

Overstrand Municipality conducted a customer satisfaction survey in the 2012/13 financial year to measure the satisfaction of residents with core municipal services as well as with overall service delivery. Most household respondents reported that they were satisfied with the services rendered. The survey was done amongst households and business. The next survey is planned for the 2017/18 financial year.

Satisfaction Surveys undertaken during: Year 2012/13

Subject matter of survey	Survey method	Survey date	No. of people included in survey	Survey results indicating satisfaction or better (%)*
Overall satisfaction with:				
a) Municipality				Not asked
b) Municipal service delivery	Structured questionnaire	Apr/May 2013	1134	78%
c) Mayor				Not asked
Satisfaction with:				
a) Refuse removal	Structured questionnaire	Apr/May 2013	1134	77%
b) Road maintenance	Structured questionnaire	Apr/May 2013	1134	70%
c) Electricity supply	Structured questionnaire	Apr/May 2013	1134	75%
d) Water supply	Structured questionnaire	Apr/May 2013	1134	84%
e) Information supplied by the municipality to the public	Structured questionnaire	Apr/May 2013	1134	64%
f) Opportunities for consultation on municipal affairs	Structured questionnaire	Apr/May 2013	1134	58%
*the percentage indicates the proportion of those surveyed that believed that relevant performance was at least satisfactory				

Table 55: Satisfaction Surveys 2012/2013

Satisfaction Surveys undertaken during: Year 2011/12				
Subject matter of survey	**Survey method**	**Survey date**	**No. of people included in survey**	**Survey results indicating satisfaction or better (%)***
Overall satisfaction with:				
d) Municipality				Not asked
e) Municipal service delivery	Structured	Feb/Mar 2012	3005	91%

Satisfaction Surveys undertaken during: Year 2011/12				
Subject matter of survey	**Survey method**	**Survey date**	**No. of people included in survey**	**Survey results indicating satisfaction or better (%)***
	questionnaire			
f) Mayor				Not asked
Satisfaction with:				
g) Refuse removal	Structured questionnaire	Feb/Mar 2012	3005	89%
h) Road maintenance	Structured questionnaire	Feb/Mar 2012	3005	63%
i) Electricity supply	Structured questionnaire	Feb/Mar 2012	3005	75%
j) Water supply	Structured questionnaire	Feb/Mar 2012	3005	84%
k) Information supplied by the municipality to the public	Structured questionnaire	Feb/Mar 2012	3005	66%
l) Opportunities for consultation on municipal affairs	Structured questionnaire	Feb/Mar 2012	3005	66%
*the percentage indicates the proportion of those surveyed that believed that relevant performance was at least satisfactory				

Table 56: Satisfaction surveys 2011/2012

Municipal comments on the satisfaction levels:

Satisfaction levels with the major municipal services – water and electricity – stayed the same from 2011/12 to 2012/13

- Satisfaction levels with the maintenance of roads improved markedly, from 63 per cent in 2012 to 70 per cent in 2013. During the past year a number of road construction projects took place, which can be the main cause of this positive perception.
- Satisfaction levels with refuse removal dropped with 12 percent, which can be attributed to the municipality's decision to reduce the number of removals in the Greater Hermanus area from twice a week to once a week.
- The 8 percent drop in perceptions regarding opportunities for consultation (which was asked as how accessible municipal officials and other resources are) can be attributed to a great number of major issues which were highlighted in the local media lately, varying from the R43 construction to the Geyser Control Project to the resistance against the budget proposals in certain communities.

- The previous factors mentioned also had an effect on the public's perception of the information supplied to the public, which dropped with two percentage points.

2.15 SUPPLY CHAIN MANAGEMENT

The Supply Chain Management Policy of the Overstrand Municipality is deemed to be fair, equitable, transparent, competitive and cost-effective as required by Section 217 of the Constitution.

The Supply Chain Management Policy complies duly with the requirements of Section 112 of the MFMA as well as the Supply Chain Management Regulations. The Policy was drafted based on the SCM Model Policy issued by the National Treasury and amended to suit the local circumstances within the ambit of the regulatory framework and sometimes even stricter than the legal requirements.

2.15.1 Competitive Bids in Excess of R200 000

a) Bid Committee Meetings

The following table details the number of bid committee meetings held for the 2016/17 financial year:

Bid Specification Committee	Bid Evaluation Committee	Bid Adjudication Committee
109	57	35

Table 57: Bid Committee Meetings

The attendance figures of members of the bid specification committee are as follows:

Member	Percentage attendance
In terms of Paragraph 27 of Council's Supply Chain Management Policy, the Bid Specification Committee must consist of a Supply Chain Management Official, the budget holder from the Directorate for whom the bid is called. No Bid Specification Committee meeting will continue without the attendance of either of these members.	100%

Table 58: Attendance of members of bid specification committee

The attendance figures of members of the bid evaluation committee are as follows:

Member	Percentage attendance
In terms of Paragraph 28 of Council's Supply Chain Management Policy, the two standing members of the Bid Evaluation Committee are a Supply Chain Management practitioner as the chairperson and the budget holder from the Directorate for whom the bid is called for. No Bid Evaluation Committee meeting will continue without the attendance of either of these members.	100%

Table 59: Attendance of members of the bid evaluation committee

The attendance figures of members of the bid adjudication committee are as follows:

Member	Percentage attendance
Director: Finance- Chairperson	100%
Director: Community Services	97%
Director: Management Services	89%
Director: Protection Services	94%
Director: Infrastructure & Planning Services	97%
Director: Local Economic Development & Tourism	57%
Deputy Director Finance & SCM	100%

Table 60: Attendance of members of the bid adjudication committee

The percentages as indicated above include the attendance of those officials acting in the position of a bid committee member.

b) Awards made by the Bid Adjudication Committee (BAC)

The ten highest bids awarded by the bid adjudication committee are as follows:

Bid number	Date of award	Title of bid	Successful Bidder	Value of bid awarded
SC1690/2016	2016/07/01	Appointment of Consultants for Various Engineering and Groundwater Projects in the Municipal Area for a contract period ending 30 June 2019	Various	Based on ECSA guideline fees
SC1703/2016	2016/09/01	Replacement of Water Meters and Repair of Internal Water and Sewerage Installations- Contract Period Ending 30 June 2019	iKapa Reticulation and Flow CC	R 7 763 619
SC1706/2016	2016/08/19	Operation of Cell 3 of Karwyderskraal Landfill for Overstrand Municipality for an estimated period of 26 months	Wasteman Holdings (Pty) Ltd	R 7 693 441
SC1729/2016	2016/12/21	Upgrading the Bulk Water Supply to Gansbaai	Active Phambili Civils CC	R 7 403 616
SC1774/2017	2017/06/09	Provision of Laboratory Services for the monitoring of water quality in the Overstrand Municipal area for a contract period ending 30 June 2020	AL Abbott and Associates (Pty) Ltd	R 7 323 873
SC1720/2016	2016/10/18	Rehabilitation of existing paved	Glyndale Construction CC	R 7 050 860

Bid number	Date of award	Title of bid	Successful Bidder	Value of bid awarded
		Roads, Zwelihle, Hermanus, Phase 2	t/a WB Civils	
SC1719/2016	2016/11/03	Upgrading of Minisub, CCTV,SCADA and ML/LV in Gansbaai and Stanford	Adenco Construction (Pty) Ltd	R 6 540 221
SC1686/2016	2016/08/26	Supply & Delivery of New / Retread Tyres & Tubes and Collection of Casings for a contract period ending 30 June 2019	Startune (Pty) Ltd Imvusa Trading 1411 CC t/a AJ Bandediens Lets Trade 1237 CC t/a Supa Quick Kleinmond	R 6 473 893
SC1691/2016	2016/08/19	Refurbishment and Upgrade of Sewage Pump Stations in Hermanus Area Phase 2	Hidro-Tech Systems (Pty) Ltd	R 5 833 496
SC1754/2017	2017/04/13	Printing & Distribution of Accounts and Newsletters for for a contract period ending 30 June 2020	CAB Holdings (Pty) Ltd	R 5 054 910

Table 61: Ten highest bids awarded by bid adjudication committee

d) Awards made by the Accounting Officer

Bids awarded by the Accounting Officer are as follows:

Bid number	Title of bid	Directorate and section	Value of bid awarded
SC1684/2016	Provision of Cleaning Services in Hermanus Area for a contract period ending 30 June 2019	Community Services	R 12 645 196
SC1697/2016	Resurfacing and Rehabilitation of Roads For a contract period ending 31 March 2019	Community Services	R 37 920 917
SC1752/2016	Appointment of a Service Provider for the Provision of Vehicle Fleet Management Services for a Contract Period ending 31 March 2019 (Transversal Tender: Contract RT-46.2014: Appointment of a Service Provider for the Provision of Vehicle Fleet Management Services to the State for a Period 1 April 2014 to 31 March 2019)	Community Services	R 39 828 864
SC1742/2016	Supply and delivery of Electrical items to the Overstrand Municipality for the contract period ending 30 June 2020	Finance	R 20 712 429

Bid number	Title of bid	Directorate and section	Value of bid awarded
SC1618/2015	Request for registration for the lease of the De Mond Caravan Park and adjacent land to develop a public resort	Infrastructure and Planning	R 1 024 780 997
SC1722/2016	Sale of Unregistered Consolidated Three Erven which Constitute Erf 12199 Hermanus for Industrial Purposes	Infrastructure and Planning	R 22 800 000
SC1750/2016	Sale of A: The remainder of Erf 2834 (excluding Erf 2836 and including Erf 2837) Sandbaai for mixed residential development as well as a retirement village; or B: Unregistered Erf 2837 Sandbaai for a retirement village known as the "Sandbaai meent"	Infrastructure and Planning	R 64 777 777

Table 62: Awards made by the Accounting Officer

d) Appeals Lodged by Aggrieved Bidders

Tender No	Description	Awarded to	Complainant	Date received	Outcome	Outcome Date
SC 1690/2016	Appointment Of Consultants For Various Engineering And Groundwater Projects In The Overstrand Municipal Area For A Contract Period Ending 30 June 2019	Various bidders	1. UDS Africa And 2. CFG Projects	2016/07/11	Resolved - Award upheld	2016/08/15
SC 1618/2015	Request for registration for the lease of the De Mond Caravan Park and adjacent land to develop a public resort	The Crown Grant Joint Venture	Greystone Trading 945 (Pty) Ltd	2016/08/29	Resolved - Award upheld	2016/11/03
SC 1735/2016	Garden Maintenance Services For The Cliff Top Area In Hermanus, Overstrand For The Period Ending 30 June 2019	Juliet Leppan t/a Garden Affair	Afriserv (Pty) Ltd	2017/02/06	Resolved - Award upheld	2017/03/31

Table 63: Appeals lodged by aggrieved bidders

2.15.2 Deviation from Normal Procurement Processes

The following table provides a summary of deviations approved on an annual and monthly basis respectively:

Type of deviation	Number of deviations	%	Value of deviations	Percentage of total deviations value
Clause 36(1)(a)(i)- Emergency	12	1.84%	R 334 683	3.36%
Clause 36(1)(a)(ii)- Sole Supplier	27	4.13%	R 640 689	6.42%
Clause 36(1)(a)(iii)- Unique arts	0	0%	R0	0%
Clause 36(1)(a)(v)- Impractical / impossible	614	94.03%	R 8 997 807	90.22%
Total	**653**	**100.00**	**R 9 973 178**	**100%**

Table 64: Summary of deviations

Clause 36(1)(a)(v)- Deviations- Impractical and or Impossible

Type of deviation	Number of deviations	%	Value of deviations
Strip-and-quote	39	6.35%	R 1 977 105
Impractical / impossible	23	3.75%	R 1 478 269
Unskilled Labour (LLPP)	0	0%	R0
Acquisition of legal services	142	23.13%	R 3 204 910
Advertisements	264	43.00%	R 1 523 209
Accommodation and travel	73	11.89%	R 322 405
Membership and subscription	10	1.63%	R 36 040
Conferences and workshops	19	3.09%	R 144 598
Use of couriers	6	0.98%	R 27 861
Sheriffs of the court	38	6.19%	R 283 410
Inadequate procurement planning	0	0%	R0
Total	**614**	**100**	**R 8 997 807**

Table 65: Clause 36 (1)(a)(v) - Deviations - Impractical and or Impossible

2.15.3 Logistics Management

The system of logistics management must ensure the following:

- the monitoring of spending patterns on types or classes of goods and services incorporating, where practical, the coding of items to ensure that each item has a unique number;
- the setting of inventory levels that includes minimum and maximum levels and lead times wherever goods are placed in stock;
- the placing of manual or electronic orders for all acquisitions other than those from petty cash;
- appropriate standards of internal control and warehouse management to ensure that goods placed in stores are secure and only used for the purpose for which they were purchased;
- Monitoring and review of the supply vendor performance to ensure compliance with specifications and contract conditions for particular goods or services.

Each stock item at the municipal stores is coded and listed on the financial system. Monthly monitoring of patterns of issues and receipts are performed by the Storekeeper.

Inventory levels are set at the start of each financial year. These levels are set for normal operations. In the event that special projects are being launched by departments, such information should be communicated timely to the Stores section in order for them to gear them to order stock in excess of the normal levels.

Internal controls are in place to ensure that goods and services that are received are certified by the responsible person which is in line with the general conditions of contract. Regular checking of the condition of stock is performed. Annual stock counts are performed at which surpluses, deficits, damaged and redundant stock items are identified and reported to Council.

As at 30 June 2017, the value of stock at the municipal stores amounted to **R6,639,547.02 (R 6,669,060.83 in 2015/2016)**

For the **2016/2017** financial year no surpluses was accounted for (**R174.99 in 2015/2016),** as deficits **–R384.53** (**-R122.16** in **2015/16**) and no damaged stock items were reported.

Chapter 3

This chapter provides an overview of the key service achievements of the municipality that came to fruition during 2016/17 in terms of the deliverables achieved compared to the key performance objectives and indicators in the IDP. It furthermore, includes an overview on achievement in 2016/17 compared to actual performance in 2015/16.

3.1 OVERVIEW OF PERFORMANCE WITHIN THE ORGANISATION

Performance management is a process which measures the implementation of the organisation's strategy. It is also a management tool to plan, monitor, measure and review performance indicators to ensure efficiency, effectiveness and the impact of service delivery by the municipality.

At local government level performance management is institutionalized through the legislative requirements on the performance management process for Local Government. Performance management provides the mechanism to measure whether targets to meet its strategic goals, set by the organisation and its employees, are met.

The constitution of South Africa (1996), section 152, dealing with the objectives of local government paves the way for performance management with the requirements for an "accountable government". The democratic values and principles in terms of section 195 (1) are also linked with the concept of performance management, with reference to the principles of inter alia:

- the promotion of efficient, economic and effective use of resources,
- accountable public administration
- to be transparent by providing information,
- to be responsive to the needs of the community,
- and to facilitate a culture of public service and accountability amongst staff.

The Municipal Systems Act (MSA), 2000 requires municipalities to establish a performance management system. Further, the MSA and the Municipal Finance Management Act (MFMA) requires the Integrated Development Plan (IDP) to inform the municipal budget and to be monitored for the performance of the budget against the IDP via the Service Delivery and the Budget Implementation Plan (SDBIP).

In addition, Regulation 7 (1) of the Local Government: Municipal Planning and Performance Management Regulations, 2001 states that "A Municipality's Performance Management System entails a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organised and managed, including determining the roles of the different role players." Performance management is not only relevant to the organisation as a whole, but also to the individuals employed in the organization as well as the external service providers and the Municipal Entities. This framework, *inter alia*, reflects the linkage between the IDP, Budget, SDBIP and individual and service provider performance.

3.1.1 LEGISLATIVE REQUIREMENTS

In terms of section 46(1)(a) a municipality must prepare for each financial year a performance report reflecting the municipality's and any service provider's performance during the financial year, including comparison with targets of and with performance in the previous financial year. The report must, furthermore, indicate the development and service delivery priorities and the performance targets set by the municipality for the following financial year and measures that were or are to be taken to improve performance.

3.1.2 ORGANISATIONAL PERFORMANCE

Strategic performance indicates how well the municipality is meeting its objectives and which policies and processes are working. All government institutions must report on strategic performance to ensure that service delivery is efficient, effective and economical. Municipalities must develop strategic plans and allocate resources for the implementation. The implementation must be monitored on an on-going basis and the results must be reported on during the financial year to various role-players to enable them to timeously implement corrective measures where required.

This report highlight the strategic performance in terms of the municipality's Top Layer Service Delivery Budget Implementation Plan (SDBIP), high level performance in terms of the National Key Performance Areas, performance on the National Key Performance Indicators prescribed in terms of section 43 of the Municipal Systems Act, 2000 and an overall summary of performance on a functional level and municipal services.

3.1.3 THE PERFORMANCE SYSTEM FOLLOWED FOR 2016/17

a) Adoption of a Performance Management Framework

The municipality adopted a performance management framework that was approved by Council on 25 June 2014.

b) The IDP and the Budget

The 4th review of the 5 year IDP for 2016/17 and the budget for 2016/17 were approved by Council on 25 May 2016. The IDP process and the performance management process are integrated. The IDP fulfils the planning stage of performance management. Performance management in turn, fulfils the implementation management, monitoring and evaluation of the IDP.

The strategy map below illustrates the strategic link of the focus areas of the municipality with the National Key Performance Areas. The National Key Performance Areas is aligned with the strategic objectives that were identified in the 2016/17 IDP review.

During the 2016/17 IDP review the Vision, Mission and Strategic goals of the Municipality remained unchanged.

Vision

"To be centre of excellence for the community"

Mission

" Creation of sustainable communities by delivering optimal services to support economic, social and environmental goals in a politically stable environment"

National Key Performance areas (KPA's)

1. Municipal Transformation and Institutional Development
2. Municipal Financial Viablity and Management
3. Good Governance and Public Participation
4. Basic Service Delivery
5. Local Economic Development

Municipal Focus Areas (MFA's)

i). Safe and Healthy environment
ii). Optimisation of financial resources
iii) Good Governance
iv). Basic Service Delivery
v). Social upliftment and economic development

Municipal Strategic Objectives

1. The provision of democratic, accountable and ethical governance,
2. The provision and maintenance of municipal services;
3. The encouragement of structured community participation in the matters of the municipality;
4. The creation and maintenance of a safe and healthy environment;
5. The promotion of touism, economic and social development.

Figure 6: 2016/17 IDP review strategic direction

c) The Service Delivery and Budget Implementation Plan (SDBIP)

The organisational performance is evaluated by means of a municipal scorecard (Top Layer SDBIP) at organisational level and through the service delivery budget implementation plan (SDBIP) at directorate and departmental levels.

The SDBIP is a plan that converts the IDP and budget into measurable criteria on how, where and when the strategies, objectives and normal business process of the municipality is implemented. It also allocates responsibility to directorates to deliver the services in terms of the IDP and budget.

The MFMA Circular No.13 prescribes that:

- The IDP and budget must be aligned
- The budget must address the strategic priorities
- The SDBIP should indicate what the municipality is going to do during next 12 months
- The SDBIP should form the basis for measuring the performance against goals set during the budget /IDP processes.

The SDBIP was prepared as described in the paragraphs below and the Top Layer SDBIP was approved by the Executive Mayor on 8 June 2016.

d) The municipal scorecard (Top Layer SDBIP)

The municipal scorecard (Top Layer SDBIP) consolidate service delivery targets set by Council / senior management and provide an overall picture of performance for the municipality as a whole, reflecting performance on its strategic priorities. Components of the Top Layer SDBIP include:

- **One-year** detailed plan, but should include a **three-year capital plan**

The 5 necessary components include:

- Monthly projections of revenue to be collected for each source
- Expected revenue to be collected NOT billed
- Monthly projections of expenditure (operating and capital) and revenue for each vote
- Section 71 format (Monthly budget statements)
- Quarterly projections of service delivery targets and performance indicators for each vote
- Non-financial measurable performance objectives in the form of targets and indicators
- Output NOT input / internal management objectives
- Level and standard of service being provided to the community
- Ward information for expenditure and service delivery
- Detailed capital project plan broken down by ward over three years.

The following diagram illustrates the establishment, components and review of the municipal scorecard (Top Layer SDBIP):

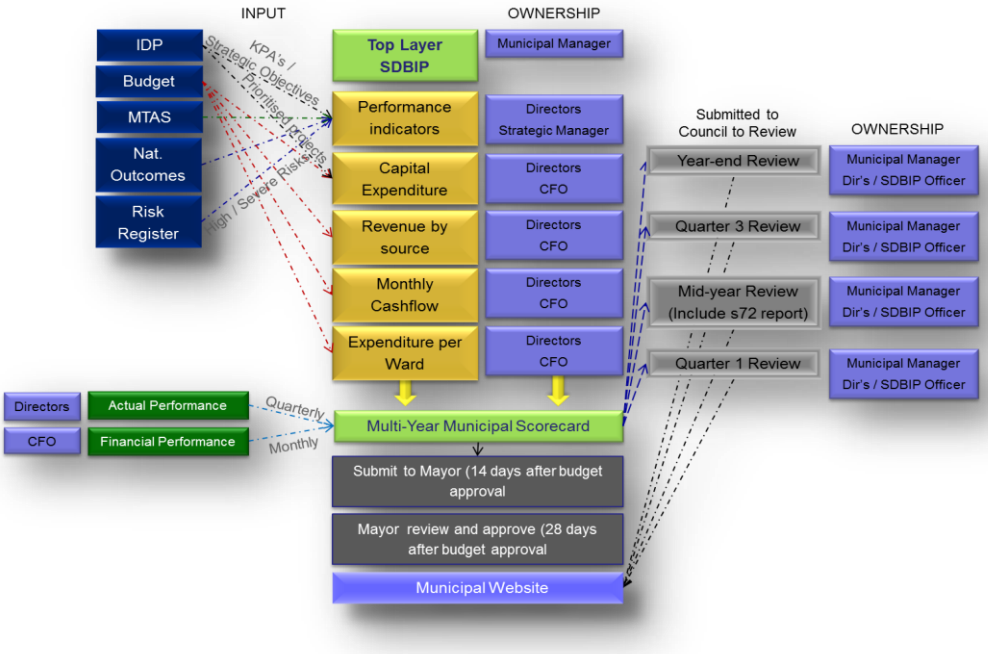


Figure 7: Establishment, components and review of the Top layer SDBIP

Top Layer KPI's were prepared based on the following:

- Key performance indicators (KPI's) for the programmes / activities identified to address the strategic objectives as documented in the IDP.
- KPI's identified during the IDP and KPI's that need to be reported to key municipal stakeholders.
- KPI's to address the required National Agenda Outcomes, priorities and minimum reporting requirements.

It is important to note that the municipal manager needs to implement the necessary systems and processes to provide the Portfolio of Evidences (POE's) for reporting and auditing purposes.

e) Directorate/Departmental scorecards

The directorate and departmental scorecards (detail SDBIP) capture the performance of each defined directorate or department. Unlike the municipal scorecard, which reflects on the strategic performance of the municipality, the departmental SDBIP provide detail of each outcome for which top management are responsible for, in other words a comprehensive picture of the performance of that directorate/sub-directorate. It was compiled by **senior managers** for their **directorate** and consists of objectives, indicators and targets derived from the approved Top Layer SDBIP, the approved budget and measurable service delivery indicators related to each functional area.

The following diagram illustrates the establishment, components and review of the departmental SDBIP:

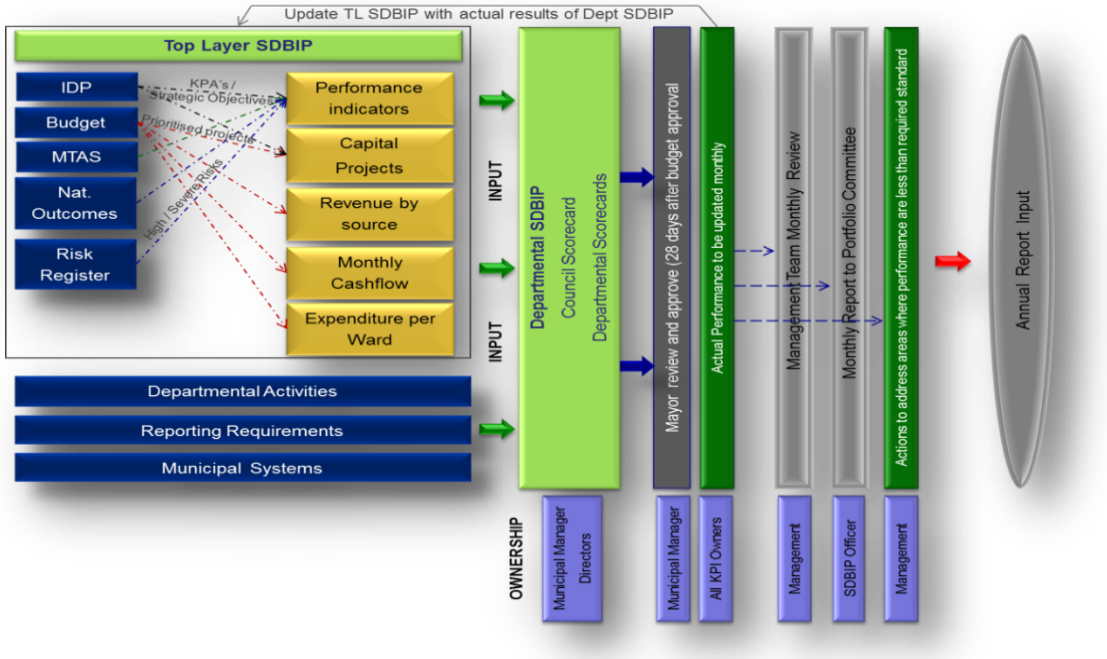


Figure 8: Establishment, components and review of Departmental SDBIP

KPI's were developed for Council, the Office of the Municipal Manager and for each Directorate. The KPI's:

- Address the TL KPI's by means of KPI's for the relevant section responsible for the KPI.
- Include the capital projects KPI's for projects. The targets are aligned with the projected monthly budget and project plans.
- Address the key departmental activities.
- Each KPI have clear monthly targets and are assigned to the person responsible for the KPI's.

f) Actual performance

The municipality utilizes an electronic web based system on which KPI owners update actual performance on a monthly basis. KPI owners report on the results of the KPI by documenting the following information on the performance system:

- The actual result in terms of the target set.
- The output/outcome of achieving the KPI.
- The calculation of the actual performance reported. (If %)
- A performance comment.
- Actions to improve the performance against the target set, if the target was not achieved.

It is the responsibility of every KPI owner to maintain a portfolio of evidence (POE) to support actual performance results updated.

3.1.4 PERFORMANCE MANAGEMENT

Performance management is prescribed by Chapter 6 of the Municipal Systems Act, Act 32 of 2000 and the Municipal Planning and Performance Management Regulations, 796 of August 2001. Section 7 (1) of the aforementioned regulation states that "A Municipality's Performance Management System entails a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organized and managed, including determining the responsibilities of the different role players." This framework, *inter alia*, reflects the linkage between the IDP, Budget, SDBIP and individual and service provider performance. The municipality adopted a performance management framework that was approved by Council on 25 June 2014.

a) Organisational Performance

The organisational performance is monitored and evaluated via the SDBIP and the performance process can be summarised as follows**:**

- The Top Layer SDBIP was approved by the Mayor on 08 June 2016 and the information was loaded on an electronic web based system.
- The web based system sent automated e-mails to the users of the system as a reminder to all staff responsible for updating their actual performance against key performance indicator targets by the 10th of every month for the previous month's performance.
- Additionally, the performance system administrator reminded all departments on a monthly basis to update their actual performance on the web based system.
- The first quarterly report was submitted to Council on the 26th of October 2016 (Agenda item 5.2) and the second quarterly report submitted on the 23rd of January 2017 (Agenda item 4.12). The third quarter report was submitted to Council on the 18th of April 2017 (Agenda item 4.6).
- The Quarterly SDBIP performance reports are also submitted to the Joint Audit and Performance Audit Committee (JAPAC). The quarterly reports were submitted to the Joint Audit and Performance Audit Committee on the 5th of December 2016, 27th of February 2017 and the 29th of May 2017.
- Internal Audit performed a statutory compliance review which included revision of the information contained in the budget / SDBIP and reviewed IDP and reported thereon. In addition, a compliance review was performed on the submission of the budget / SDBIP and performance agreements of managers reporting directly to the Municipal Manager to ensure compliance to the relevant legislative requirements.

b) Individual Performance Management

Municipal Manager and Managers directly accountable to the Municipal Manager

The Municipal Systems Act, 2000 (Act 32 of 2000) prescribes that the municipality must enter into performance based agreements with the all s57-employees and that performance agreements must be reviewed annually. This process and the format are further regulated by Regulation 805 (August 2006). The performance agreements for the 2016/17 financial year were signed on 15 June 2016 as prescribed.

The appraisal of the actual performance in terms of the singed agreements takes place twice per annum as regulated. Period ending 30 June 2016: Formal evaluations took place on 2 September 2016. Period ending 31 December 2016: Dates for evaluations were postponed time and again (5 times), due to circumstances beyond our control: Formal evaluations took place 8 June 2017.

The appraisals was done by an evaluation panel as indicated in the signed performance agreements and in terms of Regulation 805 and consisted of the following people:

- Executive Mayor
- Portfolio Chairperson
- Municipal Manager
- Chairperson of the Audit Committee
- Municipal manager from other municipality.

Other municipal personnel:

Individual Performance Management has been roll-out to all staff members. Performance Management refresher training will be provided on a continued basis to ensure that the staff members are well informed of performance processes.

The performance evaluations occurred on a quarterly basis, and thereafter submission of the performance appraisals (paper-version) should be submitted to Human Resource department as per the Performance Management Calendar.

3.2 INTRODUCTION TO STRATEGIC AND MUNICIPAL PERFORMANCE FOR 2016/17

3.2.1 STRATEGIC SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN (TOP LAYER)

The purpose of strategic performance reporting is to report specifically on the implementation and achievement of IDP outcomes. This section should provide an overview on the strategic achievement of a municipality in terms of the strategic intent and deliverables achieved as stated in the IDP. The

Top Layer (strategic) SDBIP is the municipality's strategic plan and shows the strategic alignment between the different documents. (IDP, Budget and Performance Agreements)

In the paragraphs below the performance achieved is illustrated against the Top Layer SDBIP according to the Strategic Objectives linked to the Municipal KPA's.

The following table explains the method by which the overall assessment of actual performance against targets set for the key performance indicators (kpi's) of the SDBIP is measured:

Category	Color	Explanation
KPI's Not Yet Measured		KPIs with no targets or actuals in the selected period.
KPI's Not Met		0% >= Actual/Target < 75%
KPI's Almost Met		75% >= Actual/Target < 100%
KPI's Met		Actual/Target = 100%
KPI's Well Met		100% > Actual/Target < 150%
KPI's Extremely Well Met		Actual/Target >= 150%

Figure 9: SDBIP Measurement Categories

Note: The system descriptions for the Top layer (TL) kpi's is available at the Strategic Services department for clarity on the process followed to reach the KPI's that were set for the financial year.

The graph below displays the overall performance per Strategic objective for 2016/17

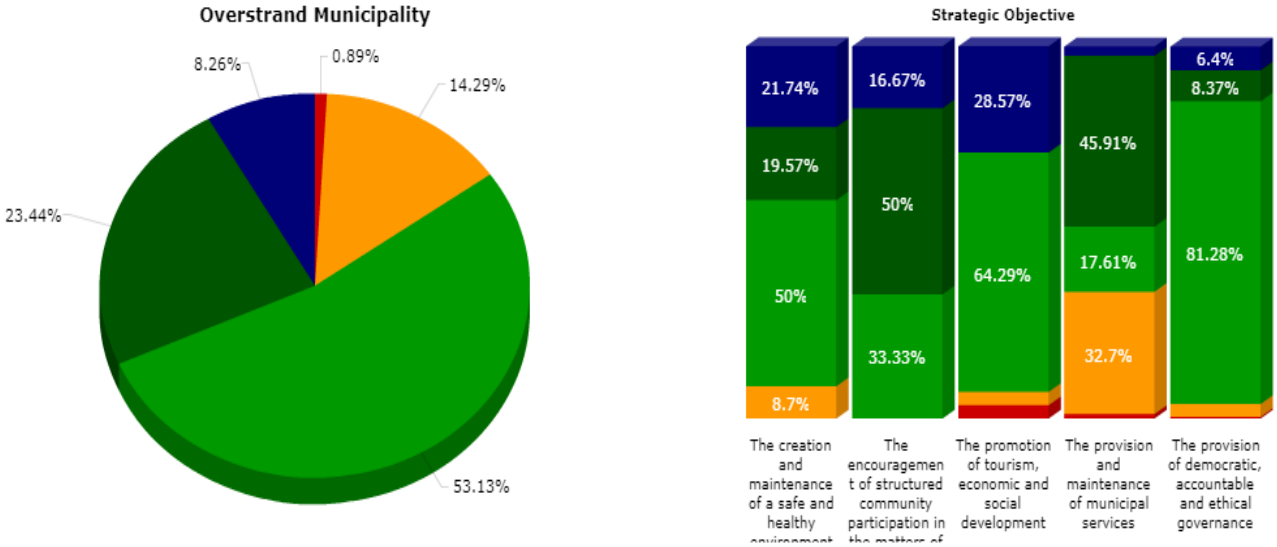


Figure 10: Overall performance per Strategic Objective

a) Top Layer SDBIP – The Provision of democratic, accountable and ethical governance

The IDP Strategic objective "*The provision of democratic, accountable and ethical governance"* is linked to the Municipal Key Performance Areas namely "*Good Governance*" and "*Optimisation of financial resources*".

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/ 2016	Overall Performance for 2016/2017						
						Target					Actual	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target		
TL1	The provision of democratic, accountable and ethical governance	98% of the conditional grant (Libraries, CDW) spent (Actual expenditure divided by the total grant received)	% of total conditional grants spent (Libraries, CDW)	All	100%	20%	50%	75%	98%	98%	86.07%	1. No compliant tenders received for Hawston Library. 2. Lift for Kleinmond to be delivered during first Quarter of 2017/18. 3. funding to be rolled over for 2017/18
TL7	The provision of democratic, accountable and ethical governance	Submit progress reports on the revision of the top 10 risks as a corrective action to the Executive Management Team	Number of progress reports submitted	All	4	1	1	1	1	4	3	EMT will be held in August 2017
TL15	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating expenditur	Ratio achieved	All	3.84	0	0	0	1.5	1.5	5.18	Target extremely well met

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/2016	Overall Performance for 2016/2017						
						Target					Actual	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target		
		e)										
TL16	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations ((Total operating revenue-operating grants received)/ debt service payments due within the year) (%)	Ratio achieved	All	17.77 %	0%	0%	0%	17.20%	17.20%	20.09%	Target well met
TL17	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services)	% achieved	All	10.43 %	0%	0%	0%	12.20%	12.20%	9.86%	Target extremely well met
TL18	The provision of democratic, accountable and ethical governance	Financial statements submitted to the Auditor-General by 31 August 2016	Financial statements submitted	All	1	1	0	0	0	1	1	Target met
TL19	The provision of democratic, accountable and ethical governance	Submit a reviewed long term financial plan by end of October 2016	Submission of long term financial plan	All	1	0	1	0	0	1	1	Target met

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/2016	Overall Performance for 2016/2017						
						Target					Actual	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target		
TL22	The provision of democratic, accountable and ethical governance	The percentage of a municipality's budget (training budget) actually spent on implementing its workplace skills plan (Actual expenditure divided by the budget allocated)	% of the training budget spent on implementation of the WSP	All	100%	20%	40%	60%	100%	100%	99.50%	Balance not enough to pay for the last application for a bursary. Will be paid next financial year.
TL23	The provision of democratic, accountable and ethical governance	Review the Municipal Organisational Staff Structure by the end of June 2017	Structure reviewed	All	1	0	0	0	1	1	1	Target met
TL24	The provision of democratic, accountable and ethical governance	Revise the Section 14 Access to Information Manual by the end of June 2017 to ensure compliant and up to date policies	Manual revised	All	1	0	0	0	1	1	1	Target met
TL25	The provision of democratic, accountable and ethical governance	92% of the approved and funded organogram filled {(actual number of posts filled dived by the funded posts budgeted) x100}	% filled	All	92.80 %	92%	92%	92%	92%	92%	89%	Vacant posts were advertised.

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/2016	Overall Performance for 2016/2017						
						Target					Actual	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target		
TL26	The provision of democratic, accountable and ethical governance	The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan	The number of people from EE target groups employed	All	62	60	60	60	60	60	63	Target well met
TL27	The provision of democratic, accountable and ethical governance	Provide legal assistance and input on policies, contracts, agreements, legislation, by-laws and authorities within 5 working days	Number of responses to legal assistance provided within 5 working days	All	994	138	138	138	139	553	1,076	Target extremely well met
TL28	The provision of democratic, accountable and ethical governance	Monthly Reports on additional court matters	Number of reports on court matters	All	22	6	6	6	6	24	24	Target met
TL46	The provision of democratic, accountable and ethical governance	Achieve a debt recovery rate not less than 96% (Receipts/total billed for the 12 month period x 100)	% Recovered	All	97.90 %	96%	96%	96%	96%	96%	99.44%	Target well met

Table 66: Top Layer SDBIP- Provision of democratic, accountable and ethical governance

b) Top Layer SDBIP- The Encouragement of Structured Community Participation in the matters of the Municipality

The IDP Strategic objective "*The Encouragement of structured community participation in the matters of the municipality*" is linked to the Municipal Key Performance Area namely "*Good Governance*".

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/2016	Overall Performance for 2016/2017						
						Target					Actual	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target		
TL6	The encouragement of structured community participation in the matters of the municipality	Ward committee meetings held to facilitate consistent and regular communication with residents	Number of ward committee meetings per ward per annum	All	8	1	2	2	3	8	9	Target well met

Table 67: Top Layer SDBIP - The encouragement of structured community participation in the matters of the municipality

c) Top Layer SDBIP- The Creation of a Safe and Healthy Environment

The IDP strategic objective "*The creation and maintenance of a safe and healthy environment*" is linked to the Municipal Key Performance Area namely "*Safe and Healthy Environment*".

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/2016	Overall Performance for 2016/2017						
						Target					Actual	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target		
TL30	The creation and maintenance of a safe and healthy environment	Annually review and submit Disaster Management Plan to the District by the end of June 2017	Reviewed plan submitted	All	1	0	0	0	1	1	1	Target Met

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/ 2016	Overall Performance for 2016/2017						
						Target					Actual	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target		
TL31	The creation and maintenance of a safe and healthy environment	Arrange public awarenes s sessions on Protection Services	Number of sessions held	All	58	10	15	32	31	88	88	Target Met
TL32	The creation and maintenance of a safe and healthy environment	Annually review Community Safety Plan by the end of June in conjunction with the Department of Community Safety	Plan reviewed	All	1	0	0	0	1	1	1	Target Met
TL33	The creation and maintenance of a safe and healthy environment	Review the Fire Management Plan by the end of June 2017	Plan reviewed	All	1	0	0	0	1	1	1	Target Met
TL34	The creation and maintenance of a safe and healthy environment	Collect R10,000,000 Public Safety Income by 30 June 2017	R-value of public safety collected income	All	R34,949,821	R 2,500,000	R 2,500,000	R 2,500,000	R 2,500,000	R 10,000,000	R 40,357,315	Target extremely well met

Table 68: Top Layer SDBIP - Creation and Maintenance of a safe and healthy environment

d) Top Layer SDBIP – The Promotion of Tourism, Economic and Social Development

The IDP strategic objective "*The promotion of tourism, economic and social development*" is linked to the Municipal Key Performance Area namely "*Social upliftment and Economic development*".

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/	Overall Performance for 2016/2017

					2016	Target					Actual		Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
TL8	The promotion of tourism, economic and social development	Provide three reports on LED and Tourism initiatives to Council by end June 2017	Number of reports on LED & Tourism initiatives	All	1	0	1	1	1	3	3		Target Met
TL9	The promotion of tourism, economic and social development	Report to Executive Mayor on Grants to festival organisers through Service Level Agreements (SLA) by end July 2016	Number of reports submitted	All	1	1	0	0	0	1	1		Target Met
TL10	The promotion of tourism, economic and social development	Support 30 SMME's in terms of the SMME Development Programme by 30 June 2017	Number of SMME's supported	All	59	5	10	5	10	30	92		Target extremely well met
TL11	The promotion of tourism, economic and social development	Raise funds for local economic development through financial and non-financial resources mobilisation	Number of MOU's entered into and amount generated	All	3	1	0	0	1	2	1		Proposals submitted in quarter two. Existing MOU's
TL12	The promotion of tourism, economic and social development	Manager LED to report quarterly to Director LED on linkages established with other spheres of government, agencies, donors, SALGA and other relevant bodies for benefit of local area/Stakeholder engagement and creation of partnerships to broaden economic benefit for local communities	Quarterly report on linkages established. Database of Stakeholders/ No of initiatives	All	4	1	1	1	1	4	4		Target Met
TL13	The promotion of tourism, economic and social development	The number of job opportunities created through the EPWP programme and as per set targets (grant agreement - FTE's, translates to 421 work opportunities)	Number of temporary jobs created	All	564	120	130	85	86	421	828		Target extremely well met

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/ 2016	Overall Performance for 2016/2017						
						Target					Actual	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target		
TL14	The promotion of tourism, economic and social development	Monthly monitor the statistics on the usage of the LED Walk-in Centre (outreach & referral purposes) through the attendance registers	Monthly registers on LED outreach statistics (walk in centre)	All	12	3	3	3	3	12	12	Target Met
TL29	The promotion of tourism, economic and social development	Convene quarterly LDAC (Local Drug Action Committee) meetings	Quarterly LDAC meetings	All	1	1	1	1	1	4	4	Target Met
TL45	The promotion of tourism, economic and social development	Compile an action plan to improve on the LED maturity assessment	Plan Completed	All	1	0	0	0	1	1	1	Target Met
TL47	The promotion of tourism, economic and social development	Support 20 SMME's in terms of the Emerging Contractor Development Programme by 30 June 2017	Number of Emerging Contractors supported	All	New performance indicator for 2016/2017. no comparatives available	5	5	5	5	20	48	Target extremely well met

Table 69: Top Layer SDBIP - The promotion of Tourism, Economic and Social Development

e) Top Layer SDBIP – Basic Service Delivery

The IDP strategic objective "*The provision and maintenance of municipal services*" is linked to the Municipal Key Performance Area namely "*Basic Service Delivery*".

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/ 2016	Overall Performance for 2016/2017						
						Target					Actual	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target		

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/2016	Overall Performance for 2016/2017						
						Target					Actual	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target		
TL2	The provision and maintenance of municipal services	m² of roads patched and resealed according to Pavement Management System within available budget	m² of roads patched and resealed	All	171,881	0	15,000	65,000	100,000	100,000	135,298	Target well met
TL3	The provision and maintenance of municipal services	Quality of effluent comply 90% with general limit in terms of the Water Act (Act 36 of 1998)	% compliance	All	87.25%	90 %	90%	90%	90%	90%	92.93%	Target well met
TL4	The provision and maintenance of municipal services	Quality of potable water comply 95% with SANS 241	% compliance with SANS 241	All	99%	95 %	95%	95%	95%	95%	98.97%	Target well met
TL5	The provision and maintenance of municipal services	Limit unaccounted water to less than 20% {(Number of kilolitre water purified - Number of kilolitre water sold)/Number of kilolitre purified x 100)}	% of water unaccounted for	All	20.86%	0%	0%	0%	20%	20%	19.14%	Target extremely well met
TL20	The provision and maintenance of municipal services	Limit electricity losses to 7.5% or less {(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated) × 100}	% of electricity unaccounted for	All	6.34%	0%	0%	0%	7.50%	7.50%	7.37%	Target extremely well met

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/2016	Overall Performance for 2016/2017						
						Target					Actual	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target		
TL21	The provision and maintenance of municipal services	Report on the implementation of the Water Service Development plan annually by the end of October 2016	Report submitted	All	1	0	1	0	0	1	1	Target Met
TL35	The provision and maintenance of municipal services	Provision of water to informal households based on the standard of 1 water point to 25 households	The number of taps installed in relation to the number of informal households.	All	138	0	0	0	126	126	252	Target extremely well met
TL36	The provision and maintenance of municipal services	Provision of cleaned piped water to all formal households within 200 m from households	No of formal households that meet agreed service standards for piped water	All	32,976	0	0	0	32,483	32,483	34,449	Target well met
TL37	The provision and maintenance of municipal services	Provision of refuse removal, refuse dumps and solid waste disposal to all formal households at least once a week. (A household is a residential unit being billed for the particular services rendered by way of the financial system (SAMRAS)	Number of formal households for which refuse is removed at least once a week	All	31,132	0	0	0	31,132	31,132	32,029	Target well met
TL38	The provision and maintenance of municipal services	Provision of refuse removal, refuse dumps and solid waste disposal to all informal households at least once a week	Number of weekly removal of refuse in informal households (Once per week = 52	All	52	0	0	0	52	52	52	Target Met

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/2016	Overall Performance for 2016/2017						
						Target					Actual	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target		
			weeks per annum									
TL39	The provision and maintenance of municipal services	Provision of Electricity: Number of metered electrical connections in formal areas (Eskom Areas excluded) (Definition: Refers to residential households (RE) and pensioners (PR) as per Finance department's billed households)	Number of formal households that meet agreed service standards	All	20,467	0	0	0	20,467	20,467	20,916	Target well met
TL40	The provision and maintenance of municipal services	Provision of free basic electricity, refuse removal, sanitation and water in terms of the equitable share requirements	Number of Indigent households	All	7,512	7,100	7,100	7,100	7,100	7,100	7,418	Target well met
TL41	The provision and maintenance of municipal services	Percentage of a municipality's capital budget actually spent on capital projects identified for 2016/17 in terms of the municipality's IDP {(Actual amount spent on projects as identified for the year in the IDP/Total amount budgeted on capital projects)X100 }	% of the capital budget spent	All	92%	5%	25%	55%	98%	98%	98%	Target met

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/2016	Overall Performance for 2016/2017						
						Target					Actual	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target		
TL42	The provision and maintenance of municipal services	The provision of sanitation services to informal households based on the standard of 1 toilet to 5 households	The number of toilet structures provided in relation to the number of informal households	All	724	0	0	0	629	629	794	Target well met
TL43	The provision and maintenance of municipal services	Provision of sanitation services to formal residential households. (A household is a residential unit being billed for the particular services rendered by way of the financial system (SAMRAS)	No of formal residential households which are billed for sewerage in accordance to the SAMRAS financial system	All	28, 183	0	0	0	28,183	28,183	28,841	Target well met
TL44	The provision and maintenance of municipal services	100% of the Municipal Infrastructure Grant (MIG) spent by 30 June 2017 (Actual MIG expenditure/Allocation received)	% Expenditure of allocated funds	All	100%	5%	20%	50%	100%	100%	100%	Target Met

Table 70: Top Layer SDBIP- Basic Service Delivery

3.2.2 EXTERNAL SERVICE PROVIDER PERFORMANCE

The table below indicates the performance of the external service providers utilised for the past two financial years:

External service provider/s performing an external mechanism function (Sect 76(b)(iv/v)) and comparison to previous financial year (sect 46(b) of the Systems Act 2000 (2016/2017)								
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (2015/2016)**	**Comment and/or corrective action when under performed**	**Average rating (2016/2017)**	**Comment and/or corrective action when under performed**
INFRASTRUCTURE & PLANNING								
Operation of the Gansbaai landfill and public drop-offs in greater Gansbaai and Stanford	Enviro serv waste management (Pty) ltd	Operation of the Gansbaai landfill	8.6	Positive effect on public's perception of Municipal service delivery	3	Satisfactory	3	Satisfactory
				Compliance with environmental "duty of care" principle	3	Satisfactory	3	Satisfactory
				Compliance with specified response times	3	Satisfactory	3	Satisfactory
				Compliance with rendering specified service	3	Satisfactory	3	Satisfactory
				Compliance with OHS act regulations	3	Satisfactory	3	Satisfactory
Water and waste water treatment operations management contract.	Veolia Water Solutions & Technologies South Africa	Operation and Maintenance	15.0	Completion within Budget	3	Satisfactory	3	Satisfactory
				Compliance with Health & Safety	3	Satisfactory	3	Satisfactory
				Compliance with Technical Specifications	3	Satisfactory	3	Satisfactory
				Compliance within Programme	3	Satisfactory	3	Satisfactory

Table 71: External Service Provider performance

3.2.3 SERVICE PROVIDERS STRATEGIC PERFORMANCE

Section 76(b) of the MSA states that KPIs should inform the indicators set for every Municipal entity and service provider with whom the Municipality has entered into a service delivery agreement.

Service provider means a person or institution or any combination of persons and institutions which provide a Municipal service

- External service provider means an external mechanism referred to in section 76(b) which provides a Municipal service for a Municipality
- Service delivery agreement means an agreement between a Municipality and an institution or person mentioned in section 76(b) in terms of which a Municipal service is provided by that institution or person, either for its own account or on behalf of the Municipality

Section 121(b) of the MFMA and Section 46 of the MSA further state that a Municipality should include the following related to service providers in its annual report:

- The performance of each service provider
- a Comparison of the performance with targets set for and performances in the previous financial year; and
- measures taken to improve performance.

Section 116(2) of the MFMA further states:

The accounting officer of a Municipality must:

- take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the Municipality or Municipal entity is properly enforced;
- monitor on a monthly basis the performance of the contractor under the contract or agreement;

The purpose of this section is to provide information related to the performance of external service providers. Only services rendered for an amount more than **R 200 000** are listed.

The table below indicates service providers utilised according to functional areas:

i. Office of the Municipal Manager

None

ii. Economic Development and Tourism

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
LED						
Extension of Contract SC1379/2013:Provision of parking management system for the Hermanus Central Business District	NUMQUE 20 CC	Provision of parking management system	1.0	Back Office and Management Information System	3	Satisfactory
				Submit monthly reports	3	Satisfactory
				Terminals (Handheld devices)	3	Satisfactory
Office Accommodation: 3 Myrtle Street, Hermanus	ARVESCO 100 (PTY) LTD	Leasing of Office Accommodation	2.7	Access	3	Satisfactory

Table 72: Service Provider Performance- Economic Development and Tourism Services

iii. Financial Services

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Finance						
PAYMENT COLLECTION SYSTEM	EASYPAY (PTY) LTD	Collection of 3rd party monies	15.4	Timeous Deposits	3	Satisfactory
PROVISION OF LOAN FINANCE TO OVERSTRAND MUNICIPALITY	ABSA CORPORATE AND BUSINESS BANK	EXTERNAL LOAN FINANCE	15.0	Interest Rate	3	Satisfactory
Printing and distribution of Municipal accounts and newsletters	MAILTRONIC DIRECT MARKETING CC	Printing and distribution of Municipal accounts	3.0	Printing and Distribution of Monthly accounts	3	Satisfactory
Provision of disconnection and reconnection of services.	IPES-UTILITY MANAGEMENT SERVICES (PTY) LTD	Disconnection and re-connection of services	2.9	Disconnection and reconnection of Municipal services	3	Satisfactory
Supply and delivery of copying paper and ink toners to Overstrand Municipality for a contract period ending 30 June 2017.	KHUSELA SOLUTIONS (PTY) LTD	Supply and Delivery	2.8	"TIMEOUS DELIVERY OF PRODUCT WITHIN SPECS QUALITY AND COST AGREED	3	Satisfactory
Supply and delivery of copying paper and ink toners to Overstrand Municipality.	MOAGI TECHNOLOGIES CC	Supply and Delivery	2.8	TIMEOUS DELIVERY OF PRODUCT WITHIN SPECS QUALITY AND COST AGREED	3	Satisfactory
Supply and delivery of copying paper and ink toners to Overstrand Municipality for a contract period ending 30 June 2017.	CHM VUWANI COMPUTER SOLUTIONS (WESTERN CAPE) (PTY) LTD	SUPPLY OF GOODS	2.6	SUPPLY AND DELIVERY OF COPY PAPER	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Finance						
Supply and delivery of copying paper and ink toners to Overstrand Municipality for a contract period ending 30 June 2017.	KHUSELA SOLUTIONS (PTY) LTD	COPY PAPER AND CARTRIDGES	2.6	Supply and delivery of copying paper and ink toners to Overstrand Municipality for a contract period ending 30 June 2017.	3	Satisfactory
Supply and delivery of copying paper and ink toners to Overstrand Municipality for a contract period ending 30 June 2017.	UHLAZA GROUP	SUPPLY OF GOODS	2.6	Supply and delivery of copying paper and ink toners to Overstrand Municipality for a contract period ending 30 June 2017.	3	Satisfactory
Supply and delivery of inventory items for a contract period ending 30 June 2017.	PJ TECHNOLOGIES (CAPE) CC	SUPPLY OF GOODS	2.5	TIMEOUS DELIVERY OF PRODUCT WITHIN SPECS QUALITY AND COST AGREED	3	Satisfactory
Supply and delivery of electrical inventory items for a contract period ending 30 June 2017.	ITRON METERING SOLUTIONS SOUTH AFRICA (PTY) LTD	SUPPLY OF GOODS	2.5	TIMEOUS DELIVERY OF PRODUCT WITHIN SPECS QUALITY AND COST AGREED	3	Satisfactory
Supply and delivery of electrical inventory items for a contract period ending 30 June 2017	SIYPHAMBILI ELECTRICAL AND INDUSTRIAL SUPPLIES CC	SUPPLY OF GOODS	2.5	TIMEOUS DELIVERY OF PRODUCT WITHIN SPECS QUALITY AND COST AGREED	3	Satisfactory
Supply and delivery of electrical inventory items for a contract period ending 30 June	SUPREME ELECTRICAL	SUPPLY OF GOODS	2.5	TIMEOUS DELIVERY OF PRODUCT WITHIN	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Finance						
2017.	SUPPLIES			SPECS QUALITY AND COST AGREED		
Supply and delivery of electrical inventory items for a contract period ending 30 June 2017.	WCC CABLES (PTY) LTD	SUPPLYING OF GOODS	2.5	TIMEOUS DELIVERY OF PRODUCT WITHIN SPECS QUALITY AND COST AGREED	3	Satisfactory
Supply and delivery of electrical inventory items for a contract period ending 30 June 2017.	JOCASTRO (PTY) LTD	SUPPLY OF GOODS	2.5	TIMEOUS DELIVERY OF PRODUCT WITHIN SPECS QUALITY AND COST AGREED	3	Satisfactory
Supply and delivery of electrical inventory items for a contract period ending 30 June 2017.	ELECTRO INDUCTIVE INDUSTRIES PTY LTD	SUPPLY OF GOODS	2.5	TIMEOUS DELIVERY OF PRODUCT WITHIN SPECS QUALITY AND COST AGREED	3	Satisfactory
Supply and delivery of storm water pipes to Overstrand Municipality for a contract period ending 30 June2017.	VW CIVIL ENGINEERING SUPPLIES CC	SUPPLY OF GOODS	2.5	TIMEOUS DELIVERY OF PRODUCT WITHIN SPECS QUALITY AND COST AGREED	3	Satisfactory
The compilation and maintenance of the general and supplementary valuation rolls for the financial years 1 July 2015 to 30 June 2017.	BOLAND VALUERS	Valuation of Properties	2.4	Data in the right format	3	Satisfactory
				Reports handed in in time.	3	Satisfactory
Provision of Auctioneering services for a contract period ending 30 June 2017.	CLAREMART AUCTIONEERS (PTY) LTD	Disposal of assets by auction	2.2	Successful auction services	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Finance						
The annual review of the Municipality's long term financial plan for a contract period ending 30 June 2018, by the original developer of the financial plan.	INCA PORTFOLIO MANAGERS (PTY) LTD	Annual review of long term financial plan	3.0	COST, TIME & QUALITY	3	Satisfactory
Provision of transit of monies for a contract ending 30 June 2018.	FIDELITY CASH SOLUTIONS (PTY) LTD	Timeously collection of monies	3.0	Timeously collection of monies	3	Satisfactory
Provision of water and electricity meter reading services for a contract period ending 30 June 2018.	RED ANT SECURITY RELOCATION & EVICTION SERVICES (PTY)LTD (ME	Reading of water and electricity meters	3.0	Timeously presentation of meter readings	3	Satisfactory
Provision of water and electricity meter reading services for a period ending 30 June 2018.	BOTES MPP	Timeously presentation of meter readings	3.0	Timeously presentation of meter readings	3	Satisfactory
Provision of meter reading software for a contract period ending 30 June 2018.	SMART METRO (PTY) LTD	Software for meter readings	3.0	Provision of software for meter readings	3	Satisfactory
Provision of water and electricity meter reading services for a contract period ending 30 June 2018.	ARENDSE RW	Reading of meters	2.9	Monthly reading of water and electricity meters	3	Satisfactory
Provision of water and electricity meter reading services for a contract period ending 30 June 2018.	VAN WYK CE	Meter readings	3.0	Monthly reading of meters	3	Satisfactory
Provision of water and electricity meter reading services for a contract period ending 30 June 2018.	C AND A JOHNSON METERLEESDIENSTE CC	Reading of meters	3.0	Timeously presenting of meter readings	3	Satisfactory
Provision and administration of an	SYNTELL (PTY) LTD	Provision and	3.0	Provision and	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Finance						
electricity prepayment vending system for a contract period ending 30 June 2018.		administration of Prepaid Electricity		Administration of Prepaid Vending		
Supply and delivery of hardware, paint & lubricant products for a contract period ending 30 June 2018.	CARBON SENSE CC	Supply and delivery of hardware, paint & lubricant	2.9	TIMEOUS DELIVERY OF PRODUCT WITHIN SPECS QUALITY AND COST AGREED	3	Satisfactory
Supply and delivery of tissue paper products and cleaning materials for a contract period ending 30 June 2018.	STARTUNE (PTY) LTD	Supply and delivery of tissue paper products and c	2.9	Supply and delivery of tissue paper products and cleaning materials for a contract period ending 30 June 2018.	3	Satisfactory
Supply and delivery of tissue paper products and cleaning materials for a contract period ending 30 June 2018.	CAPRI CHEM	Supply and delivery of tissue paper products and c	2.9	Supply and delivery of tissue paper products and cleaning materials for a contract period ending 30 June 2018.	3	Satisfactory
Supply and delivery of tissue paper products and cleaning materials for a contract period ending 30 June 2018.	AWV PROJECT MANAGEMENT (PTY) LTD	Supply and delivery of tissue paper products and c	2.9	Supply and delivery of tissue paper products and cleaning materials for a contract period ending 30 June 2018	3	Satisfactory
Supply and delivery of hardware, paint & lubricant products for a contract period ending 30 June 2018.	STARTUNE (PTY) LTD	Supply and delivery of hardware, paint & lubricant	2.9	Supply and delivery of hardware, paint & lubricant products for a contract period ending 30 June 2018.	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Finance						
Supply and delivery of hardware, paint & lubricant products for a contract period ending 30 June 2018.	BOTRIVIER BOEREMARK	Supply and delivery of hardware, paint & lubricant	2.9	Supply and delivery of hardware, paint & lubricant products for a contract period ending 30 June 2018	3	Satisfactory
Supply and delivery of tissue paper products and cleaning materials for a contract period ending 30 June 2018.	SHOSHO INDUSTRIAL SUPPLIES CC	Supply and delivery of hardware, paint & lubricant	2.9	Supply and delivery of tissue paper products and cleaning materials for contract period ending 30 June 2018.	3	Satisfactory
Provision of online electronic Deeds, CIPC and Credit search services for a contract period ending 30 June 2018.	E4 STRATEGIC (PTY) LTD	ELECTRONIC DEEDS, CIPS & CREDIT SEARCHES	2.9	ACCURACY OF INVOICES	3	Satisfactory
				ONLINE LINK TO DEEDS OFFICE	2	Under-Performed
Supply and delivery of protective clothing for a contract period ending 30 June 2018.	STARTUNE (PTY) LTD	Supply and delivery of protective clothing for a c	2.8	Supply and delivery of protective clothing for a contract period ending 30 June 2018.	3	Satisfactory
Supply and delivery of protective clothing for a contract period ending 30 June 2018.	TRF SPORT	Supply and delivery of protective clothing for a c	2.8	Supply and delivery of protective clothing for a contract period ending 30 June 2018.	3	Satisfactory
Supply and delivery of construction and plumbing materials for a contract period	DPI TRADING A DIVISION OF DPI	Supply and delivery of construction and	1.7	Supply and delivery of construction and	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Finance						
ending 30 June 2017.	PLASTICS (PTY) LTD	plumbing m		plumbing materials for a contract period ending 30 June 2017		
Supply and delivery of construction and plumbing materials for a contract period ending 30 June 2017.	IKAPA RETICULATION & FLOW	Supply and delivery of construction and plumbing m	1.7	Supply and delivery of hardware, paint & lubricant products	3	Satisfactory
Supply and delivery of construction and plumbing materials for a contract period ending 30 June 2017.	FG JACOBS TRANSPORT CC	SUPPLY AND DELIVERY OF CONSTRUCTION AND PLUMBING M	1.7	COST (PRICE)	3	Satisfactory
				QUALITY	3	Satisfactory
				TIME (DELIVERY)	3	Satisfactory
Supply and delivery construction and plumbing material for a contract period ending 30 June 2017.	JOAT SALES AND SERVICES (PTY) LTD	Supply and delivery of construction and plumbing m	1.7	Supply and delivery of construction and plumbing materials for a contract period ending 30 June 2017.	3	Satisfactory
Management of short- term insurance portfolio of the Overstrand Municipality for a contract period ending 30 June 2018.	NICO SWART CONSULTANCY (PTY) LTD - DOC'S IN SAFE	Insurance services	2.7	Timeous processing of claims	3	Satisfactory
Transversal agreement: Contract 24/2013: Provision of banking services for a contract period of 2years, ending 30 November 2017-Langeberg Local Municipality.	ABSA BANK LTD	BANKING SERVICES	2.0	BANKING SERVICES	3	Satisfactory
Transversal agreement: Development and implementation of an integrated infrastructure and asset management	DUCHARME CONSULTING (PTY) LTD		0.6	Transversal agreement - Development and implementation of an	4	Good

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Finance						
system.				integrated infrastructure and asset management system.		
Supply and delivery of ink toners and cartridges to Overstrand Municipality for a contract period ending 30 June 2017	PALMERTON CATRIDGES CC	Supply and Delivery Printer Cartridges	1.0	Supply and delivery of ink toners and cartridges to Overstrand Municipality for a contract period ending 30 June 2017	3	Satisfactory
Core financial business system.	BYTES UNIVERSAL SYSTEMS, A DIV OF ALTRON TMT (PTY) LTD	Financial System	3.0	Deliver financial system services within agreed time, cost and quality	2	Under-Performed
Software to manage the debt collection from residents whose payments of municipal rates and taxes are in areas.	GEODEBT SOLUTIONS CC	Software to manage debt collection	3.0	Manage debt collection	3	Satisfactory
Human Resources Management and Payroll Business System	PAYDAY SOFTWARE SYSTEMS (PTY) LTD	Human Resources Management and Payroll Business Systems	3.0	Human Resources Management and Payroll Business System	3	Satisfactory
Supply and delivery of protection clothing, safety boots & shoes to Overstrand Municipality for a contract period ending 31 October 2018.(Transversal contract R0814-15 Eden District Municipality)	TRF SPORT	Supply and delivery of protection clothing, safety	2.2	Supply and delivery of protection clothing, safety boots & shoes to Overstrand Municipality for a contract period ending	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Finance						
				31 October 2018		
Supply and delivery of protection clothing, safety boots & shoes to Overstrand Municipality for a contract period ending 31 October 2018. (Transversal contract R0814-15 Eden District Municipality)	STARTUNE (PTY) LTD	Supply and delivery of protection clothing, safety	2.2	Supply and delivery of protection clothing, safety boots & shoes to Overstrand Municipality for a contract period ending 31 October 2018	3	Satisfactory

Table 73: Service Provider Performance - Financial Services

iv. Management Services

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Management Services						
Supply and delivery of tablet hardware and data packages for Overstrand Municipality time and attendance register.	TRACKTONE	Tablet hardware and maintenance and support for	2.0	Support and maintenance (done on request by Overstrand) done on	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Management Services						
		2y		time and efficiently		
Maintenance of fire detection and suppression system of the Overstrand ITC server room for a contract period ending 30 June 2018.	ATLAS FIRE SECURITY (PTY) LTD	Maintenance of Fire Detection & Suppression System	3.0	Maintenance	3	Satisfactory
Renewal of Novell license from authorised Novell reseller. Support and ICT Advisory Services.	LATERAL DYNAMICS (PTY) LTD	Novell licenses	2.0	Delivering of licences	3	Satisfactory
Service, repair and maintenance of multi-functional office machines in the Overstrand Municipal area for a contract period ending 30 June 2017.	CAPE OFFICE MACHINES	Service, repair & maintenance of MF Office Machine	1.8	Timeous service, repair and maintenance of MF machine	3	Satisfactory
Servicing and maintenance of 37 SHARP multi-functional office machines in the Overstrand Area.	SHARP ELECTRONICS	Servicing & Maintenance of 37 x Sharp MF machines	1.9	Servicing & maintenance on 37 x MF Office Machines	3	Satisfactory
Mounting of tablets for time and attendance solution.	DEP TECHNOLOGIES (PTY) LTD	Mounting of tablets	1.7	Mounting of Tablets	3	Satisfactory
Proposed Amendment: Renewal of Novell License authorised Novell reseller	LATERAL DYNAMICS (PTY) LTD	Novell Licenses	2.0	Supply & Maintenance of Novell Service Desk Licenses	3	Satisfactory
Online subscription to online legal information for contract period ending 30 November 2017.	LEXISNEXIS (PTY) LTD - 460160	Online Subscription Access to Legal Information	2.0	Easy Access to the Online Subscriptions	3	Satisfactory
				Online Subscription for Access to Legal	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Management Services						
				Information		
Provision of Multi-functional office machines to Overstrand Municipality for a contract period ending 30 June 2018.	KONICA MINOLTA SA A DIVISION OF BIDVEST OFFICE (PTY) LTD	Provision of MF Office Machines	2.3	Maintenance of multi-functional printers	3	Satisfactory
Provision of Multi- functional office machines to Overstrand Municipality for a contract period ending June 2018.	SAFIKA BUSINESS SOLUTIONS AND SERVICES	Provision of MF Office Machines	2.3	Maintenance of multi-functional printers	3	Satisfactory
Upgrade, maintenance and support of Overstrand Municipality's radio frequency network for a contract period ending 30 June 2018.	COMMUNICATION SOLUTIONS (PTY) LTD	RF Network Maintenance and Support	2.1	RF Network Meet the SLA response time and time to repair	3	Satisfactory
Extension of Contract SC1323(iii)/20123: lease agreement between Overstrand Municipality and MLC trust, Hermanus for office accommodation.	MLC TRUST	Rent of HR building	0.3	Maintenance and access of office building	3	Satisfactory
Training: Computer Skills in Microsoft office 2010	KEEP THE DREAM 285	Computer Training	0.9	COMPUTER TRAINING SC1664/2016	4	Good
				TRAINING TO COMMENCE IN AUGUST 2016	4	Good
Document archiving and automated process and workflow business system.	BUSINESS ENGINEERING (PTY) LTD	Provision of On-site-support	3.0	Administration	3	Satisfactory
				Pro-Active Support	3	Satisfactory
				Re-Active Support	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Management Services						
				Site Health Management	3	Satisfactory
				Technical support	3	Satisfactory
				Training	3	Satisfactory
				Workflow optimisation	3	Satisfactory
Software used to manage time and attendance of employees.	BYTES SYSTEMS INTEGRATION A DIVISION OF ALTRON TMT (PTY) LTD	Software used to manage time and attendance of employees	3.0	Quality to support services of software	3	Satisfactory
Software used to manage the Integrated Development Plan, the Service Development and Budget Implementation Plan and Individual Performance management.	IGNITE ADVISORY SERVICES	Electronic Performance Management Sys	3.0	Ignite Supplier Performance	4	Good
				Service Delivery Budget Implementation Plan	4	Good
Maintenance of the official website/s of the municipality.	MAXITEC	Provision of Service to host Website &maintenance	3.0	Maxitec	3	Satisfactory
				Supplier to perform in agreed time, cost and quality	3	Satisfactory
PROVISION AND MAINTENANCE OF AN EMAIL ARCHIVING SOLUTION FOR THE EXISTING NOVELL GROUPWISE EMAIL IMPLEMENTATION FROM THE EXISTING NOVELL AND GROUPWISE SERVICE PROVIDER	LATERAL DYNAMICS (PTY) LTD	Maintenance of an E-mail Archiving Solution	2.9	Maintenance of GWAVA Retain E-mail Unified Archiving Solution	3	Satisfactory
INSTALLATION AND MAINTENANCE ON ICT	EOH INTELLIGENT	Installation &	2.5	Acceptable quality of	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Management Services						
NETWORK CABLING INFRASTRUCTURE FOR A PERIOD ENDING 30 JUNE 2019	INFRASTRUCTURE (PTY) LTD	Maintenance network cabling infrastructure		work performed/goods delivered		
				Work performed/goods delivered within financial framework specified	3	Satisfactory
				Work performed/goods delivered within timeframes specified	3	Satisfactory
AMENDMENT OF CONTRACT SC1323(iii)/2013: LEASE AGREEMENT BETWEEN OVERSTRAND MUNICIPALITY AND MLC TRUST, 96 DIRKIE UYS STREET, HERMANUS FOR OFFICE ACCOMMODATION	MLC TRUST	Leasing of office space	1.7	Maintenance and access of office building.	3	Satisfactory

Table 74: Service Provider Performance - Management Services

v. Infrastructure and Planning Services

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
OPERATION OF THE GANSBAAI LANDFILL AND PUBLIC DROP-OFFS IN GREATER GANSBAAI AND STANFORD	ENVIRO SERV WASTE MANAGEMENT (PTY) LTD	OPERATION OF THE GANSBAAI LANDFILL	8.6	COMPLAINCE WITH RENDERING SPECIFIED SERVICE	3	Satisfactory
				COMPLIANCE WITH ENVIRONMENTAL "DUTY OF CARE" PRINCIPLE	3	Satisfactory
				COMPLIANCE WITH OHS Act REGULATIONS	3	Satisfactory
				COMPLIANCE WITH SPECIFIED RESPONSE TIMES	3	Satisfactory
				POSITIVE EFFECT ON PUBLIC'S PERCEPTION OF MUNICIPAL SERVICE DELIVERY	3	Satisfactory
LEASING FOR THE OPERATION OF ILLUMINATED STREET SIGNS IN THE OVERSTRAND MUNICIPAL AREA	DIRECTOSIGN NORTH (PTY) LTD		9.9	Comply with the conditions of the lease agreement.	3	Satisfactory
IMPLEMENTING AGENT FOR THE HOUSING PROJECTS IN THE OVERSTRAND MUNICIPAL AREA	MOTLEKAR OVERSTRAND (M5 OVERSTRAND)	IMPLEMENTING OF HOUSING	11.2	Cost of project	3	Satisfactory
				Quality control	3	Satisfactory
				Timeframe	3	Satisfactory
AMENDMENT OF CONTRACT FOR THE OPERATION OF THE MECHANISED MATERIAL RECOVERY FACILITY AT THE HERMANUS SOLID WASTE TRANSFER STATION	WALKER BAY RECYCLING	PROFFESIONAL SERVICES	8.9	COMPLAIN WITH HEALTH & SAFETY SPECIFICATIONS	3	Satisfactory
				COMPLETION WITHIN BUDGET	3	Satisfactory
				COMPLETION WITHIN PROGRAMME	3	Satisfactory
				COMPLIANCE WITH TECHNICAL SPECIFICATIONS	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
REPLACEMENT OF WATER PIPES,ROOI ELS TO HERMANUS	WBHO CONSTRUCTION (PTY) LTD	CONSTRUCTION OF WATER PIPELINES & VALVES	2.7	COMPLETION WITHIN THE BUDGET	3	Satisfactory
				COMPLIANCE WITH HEALTH AND SAFETY SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITH TECHNICAL SPECIFICATION	3	Satisfactory
				COMPLIANCE WITHIN PROGRAMME	3	Satisfactory
PROVISION OF LABORATORY SERVICES FOR THE MONITORING OF WATER QUALITY IN THE OVERSTARND MUNICIPAL AREA ENDING 30 JUNE 2017	AL ABBOTT AND ASSOCIATES (PTY) LTD	LABORATORY SERVICES	3.0	COMPLIANCE WITH TECHNICAL SPECIFICATIONS	4	Good
				COMPLIANCE WITHIN PROGRAMME	4	Good
Labour for medium voltage and low voltage reticulation in the Overstrand Municipality.	PRODOCOM CC	Electrical reticulation labour	2.8	Monthly Tax invoices	3	Satisfactory
				OHS Act	3	Satisfactory
				Quality of jobs	3	Satisfactory
AMENDMENT TO CONTRACT SCD2640/2013:PROVISION OF ELECTRICITY POWERE QUALITY MONITORING SERVICES	CT LAB (PTY) LTD	PROVISION OF ELECTRICITY POWER QUALITY	3.0	POWER QUALITY MONITORING SERVICES	3	Satisfactory
THE ACQUISITION OF CAPPED ELA LICESING FEE FOR THE GIS SYSTEM	ESRI (ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE SA (PTY) LTD)	Licenses	3.0	ESRI South Africa (KPI)	4	Good
Labour for medium voltage and low voltage	ADENCO	Electrical	2.8	Monthly tax invoices	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
reticulation in the Overstrand Municipality	CONSTRUCTION (PTY) LTD	reticulation labour		OHS Act	3	Satisfactory
				Quality of jobs as and when required.	3	Satisfactory
Lease agreement: A portion of 79 of farm Adaksrivier no 575;Overberg District Municipality	OVERBERG DISTRICT MUNICIPALITY	LEASE AGREEMENT	2.7	ACCESS CONTROL OF SITE AND WEIGHBRIDGE	3	Satisfactory
				CORRECT INVOICING AND TIMELY	3	Satisfactory
				GENERAL MANAGEMENT OF SITE	3	Satisfactory
				HEALTH AND SAFETY MANAGEMENT	3	Satisfactory
				RECORD KEEPING AND CORRECT REPORTING	3	Satisfactory
Removal of invasive alien vegetation for the Overstrand Municipality, WFW for a contract period ending June 2017.	CARELSE EG	Clearing of Alien Vegetation	2.4	Adherence to pricing schedule	3	Satisfactory
				Adherence to WFW standards	3	Satisfactory
				Completion of Jobs before 31 March annually	3	Satisfactory
				Health and Safety Standards	3	Satisfactory
Removal of invasive alien vegetation for the Overstrand Municipality, WFW for a contract period ending 30 June 2017	SIYANDA ALIEN CLEARING AND CLEANING SERVICES CC	Removal of alien vegetation	2.4	Adherence to pricing schedule	3	Satisfactory
				Adherence to Working for Water standards	3	Satisfactory
				Completion of jobs before 31 March annually	3	Satisfactory
				Health and Safety Standards	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Removal of invasive alien vegetation for the Overstrand Municipality, WFW for a contract period ending 30 June 2017	EARLY BIRD ALIEN CLEARING	Removal of alien vegetation	2.4	Adherence to pricing schedule	3	Satisfactory
				Adherence to Working for Water standards	3	Satisfactory
				Completion of jobs before 31 March annually.	3	Satisfactory
				Health and Safety Standards	3	Satisfactory
Removal of invasive alien vegetation for the Overstrand Municipality, WFW for a contract period ending 30 June 2017	CRIBEN CONTRACTOR SERVICES	Removal of alien vegetation	2.4	Adherence to pricing schedule	3	Satisfactory
				Adherence to Working for Water standards	3	Satisfactory
				completion of jobs before 31 March annually	3	Satisfactory
				Health and Safety Standards	3	Satisfactory
Removal of invasive alien vegetation for the Overstrand Municipality, WFW, for a contract period ending 30 June 2017	TESLAARSDAL LANDCARE	Removal of alien vegetation	2.4	Adherence to pricing schedule	3	Satisfactory
				Adherence to Working for Water standards	3	Satisfactory
				Completion of jobs before 31 March annually	3	Satisfactory
				Health and Safety Standards	3	Satisfactory
Removal of invasive alien vegetation for the Overstrand Municipality, WFW, for a contract period ending 30 June 2017	THE GAIA PROJECT - SARS APPROVED TO COLLECT FROM SARS	Removal of alien vegetation	2.4	Adherence to pricing schedule	3	Satisfactory
				Adherence to Working for Water standards	3	Satisfactory
				Completion of jobs before 31 March annually.	3	Satisfactory
				Health and Safety Standards	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Removal of invasive alien vegetation for the Overstrand Municipality, WFW for a contract period ending 30 June 2017	SUNSHINE SERVICES	Removal of alien vegetation	2.4	Adherence to pricing schedule	3	Satisfactory
				Adherence to Working for Water standards	3	Satisfactory
				Completion of jobs before 31 March annually	3	Satisfactory
				Health and Safety Standards	3	Satisfactory
Amendment of Contract SC1560/2015: Transport of containerised municipal solid waste and chipping of garden waste for a period ending 30 June 2018.	ENVIROSERV WASTE MANAGEMENT (PTY) LTD	TRANSPORT AND CHIPPING MUNICIPAL WASTE	3.0	COMPLETION WITHIN BUDGET	3	Satisfactory
				COMPLIANCE WITH HEALTH & SAFETY SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITH TECHNICAL SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITHIN PROGRAMME	3	Satisfactory
Refurbishment and upgrade of sewerage pump stations in the Hermanus Area.	HIDRO TECH SYSTEMS	UPGRADE OF SEWERAGE PUMP STATIONS	1.0	COMPLETION WITHIN BUDGET	3	Satisfactory
				COMPLIANCE WITH HEALTH & SAFETY SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITH TECHNICAL SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITHIN PROGRAMME	3	Satisfactory
Provision of Geographical Information System Services (GIS) in the Overstrand Municipal area for a contract period ending 30 June 2017.	ESRI (ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE SA (PTY) LTD)	Provider of Geographical information services	1.7	Automated programming	4	Good
				Cadastral maintenance	4	Good
Water and waste water treatment operations	VEOLIA WATER	OPERATION	15.0	COMPLETION WITHIN BUDGET	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
management contract.	SOLUTIONS & TECHNOLOGIES SOUTH AFRICA	AND MAINTENANCE		COMPLIANCE WITH HEALTH & SAFETY	3	Satisfactory
				COMPLIANCE WITH TECHNICAL SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITHIN PROGRAMME	3	Satisfactory
Upgrading of medium and low voltage network in Gansbaai, Franskraal and Stanford-Phase 3	ADENCO CONSTRUCTION (PTY) LTD	Electrical Construction	1.0	Acceptable level of contract administration and quality of work.	4	Good
				Adherence to Occupational Health and Safety Act.	3	Satisfactory
				Good response time to queries.	4	Good
				Keeping deadlines as per approved program.	2	Under-Performed
				Monthly claims strictly in accordance with the tendered cash flow program.	3	Satisfactory
				Number of local jobs created and money retained in community.	5	Excellent
				Regular updating and final submission of as-built information.	3	Satisfactory
				Submission at each site meeting of photos of site taken on continuous basis.	3	Satisfactory
				Submission of accurate claims on time.	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
				Training provided for local residents employed.	3	Satisfactory
Rehabilitation of existing paved roads, Zwelihle, Phase 1, Hermanus.	WEZAN BUILDING AND CIVIL CONSTRUCTION	Construction of roads	0.7	Budget	3	Satisfactory
				Quality	3	Satisfactory
				Time	3	Satisfactory
Appointment of Architects, Architectural Technologists, Structural Engineers and Quality Surveyors for a contract period ending 30 June 2018.	CSM CONSULTING SERVICES (PTY) LTD	ENGINEER; ARCHITECT; QUANTITY SURVEYOR	2.5	Contractor perform in time, with the right quality, to the agreed cost	3	Satisfactory
Appointment of Architects, Architectural Technologists, Structural Engineers and Quality Surveyors for a contract period ending 30 June 2018.	JAKUPA ARCHITECTS AND URBAN DESIGNERS (PTY) LTD	ARCHITECT	2.5	Contractor perform in time, with the right quality, to the agreed cost	3	Satisfactory
Appointment of Architects, Architectural Technologists, Structural Engineers and Quality Surveyors for a contract period ending 30 June 2018.	ENGELBRECHT & SCORGIE TEKENKANTOOR BK	ARCHITECS	2.5	Contractor perform in time, with the right quality, to the agreed cost	3	Satisfactory
Stanford sewer reticulation upgrade, phase 7.	BURMAR CIVILS (PTY) LTD	CONSTRUCTION OF SEWER PIPELINES	1.3	COMPLETION WITHIN BUDGET	4	Good
				COMPLIANCE WITH HEALTH AND SAFETY SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITH TECHNICAL SPECIFICATIONS	4	Good
				COMPLIANCE WITHIN PROGRAMME	4	Good
Construction of Kidbrooke pumping station,	PETER STARKE CIVILS	CONSTRUCTI	1.1	COMPLETION WITHIN BUDGET	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
rising mains and refurbishment of Palmiet river weir and Buffelsriver dam bridge.	CC	ON OF INFRASTRUCTURE		COMPLIANCE WITH HEALTH AND SAFETY SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITH TECHNICAL SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITHIN PROGRAMME	2	
Construction of a new Clubhouse at the Kleinmond Soccer field.	FIRST INC	Building	0.5	Budget	3	Satisfactory
				Quality	3	Satisfactory
				Time	3	Satisfactory
Construction of a 1ML reservoir for the Mount Pleasant Low cost housing development	PETER STARKE CIVILS CC		1.1	Budget	3	Satisfactory
				Quality	3	Satisfactory
				Time	3	Satisfactory
Auditing of electricity connections and automatic geyser control devices in the Overstrand Municipal area for a contract period ending 30 June 2018	KEV ACCURATE MEASURING	Auditing of electrical meters and ACD units	2.1	Site Meetings	3	Satisfactory
				Tax invoices	3	Satisfactory
Appointment of consultants for various engineering and groundwater projects in the Overstrand Municipal area for a contract period ending 30 June 2019	AVDM CONSULTING ENGINEERS	ENGINEERING CONSULTANT	2.9	COMPLETION WITHIN BUDGET	3	Satisfactory
				COMPLIANCE WITH TECHNICAL SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITHIN PROGRAMME	3	Satisfactory
Appointment of consultants for various engineering and groundwater projects in the Overstrand Municipal area for a contract	BERGSTAN SOUTH AFRICA	ENGINEERING CONSULTANT	2.9	COMPLETION WITHIN BUDGET	3	Satisfactory
				COMPLIANCE WITH TECHNICAL SPECIFICATIONS	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
period ending 30 June 2019				COMPLIANCE WITHIN PROGRAMME	3	Satisfactory
Appointment of consultants for various engineering and groundwater projects in the Overstrand Municipal area for a contract period ending 30 June 2019	BIGEN AFRICA SERVICES (PTY) LTD	ENGINEERING CONSULTANT	2.9	COMPLETION WITHIN BUDGET	3	Satisfactory
				COMPLIANCE WITH TECHNICAL SPECIFICATIONS	4	Good
				COMPLIANCE WITHIN PROGRAMME	4	Good
Appointment of consultants for various engineering and groundwater projects in the Overstrand Municipal area for a contract period ending 30 June 2019	DAVENG CONSULTING ENGINEERS	ENGINEERING CONSULTANT	2.9	COMPLETION WITHIN BUDGET	3	Satisfactory
				COMPLIANCE WITH TECHNICAL SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITHIN PROGRAMME	3	Satisfactory
Appointment of consultants for various engineering and groundwater projects in the Overstrand Municipal area for a contract period ending 30 June 2019	EFG ENGINEERS (PTY) LTD	ENGINEERING CONSULTANT	2.9	COMPLETION WITHIN BUDGET	3	Satisfactory
				COMPLIANCE WITH TECHNICAL SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITHIN PROGRAMME	3	Satisfactory
Appointment of consultants for various engineering and groundwater projects in the Overstrand Municipal area for a contract period ending 30 June 2019	GIBB (PTY) LTD (ARCUS GIBB)	ENGINEERING CONSULTANT	2.9	COMPLETION WITHIN BUDGET	3	Satisfactory
				COMPLIANCE WITH TECHNICAL SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITHIN PROGRAMME	3	Satisfactory
Appointment of consultants for various engineering and groundwater projects in the Overstrand Municipal area for a contract	SRK CONSULTING SOUTH AFRICA (PTY) LTD	ENGINEERING CONSULTANT	2.9	COMPLETION WITHIN BUDGET	3	Satisfactory
				COMPLIANCE WITH TECHNICAL SPECIFICATIONS	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
period ending 30 June 2019				COMPLIANCE WITHIN PROGRAMME	3	Satisfactory
Appointment of consultants for various engineering and groundwater projects in the Overstrand Municipal area for a contract period ending 30 June 2019	GLS CONSULTING (PTY) LTD	ENGINEERING CONSULTANT	2.9	COMPLETION WITHIN BUDGET	3	Satisfactory
				COMPLIANCE WITH PROGRAMME	3	Satisfactory
				COMPLIANCE WITH TECHNICAL SPECIFICATIONS	3	Satisfactory
Appointment of consultants for various engineering and groundwater projects in the Overstrand Municipal area for a contract period ending 30 June 2019	JPCE (PTY) LTD	ENGINEERING CONSULTANT	2.9	COMPLETION WITHIN BUDGET	3	Satisfactory
				COMPLIANCE WITH PROGRAMME	3	Satisfactory
				COMPLIANCE WITH TECHNICAL SPECIFICATIONS	4	Good
Appointment of consultants for various engineering and groundwater projects in the Overstrand Municipal area for a contract period ending 30 June 2019	UMVOTO AFRICA (PTY) LTD	ENGINEERING CONSULTANT	2.9	COMPLETION WITHIN BUDGET	3	Satisfactory
				COMPLIANCE WITH TECHNICAL SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITHIN PROGRAMME	3	Satisfactory
Appointment of consultants for various engineering and groundwater projects in the Overstrand Municipal area for a contract period ending 30 June 2019	V & V CONSULTING ENGINEERS (PTY) LTD	ENGINEERING CONSULTANT	2.9	COMPLETION WITHIN BUDGET	3	Satisfactory
				COMPLIANCE WITH TECHNICAL SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITHIN PROGRAMME	3	Satisfactory
Appointment of consultants for various engineering and groundwater projects in the Overstrand Municipal area for a contract	WORLEY PARSONS INCORPORATING KV3 ENGINEERS	ENGINEERING CONSULTANT	2.9	COMPLETION WITHIN BUDGET	3	Satisfactory
				COMPLIANCE WITH PROGRAMME	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
period ending 30 June 2019.				COMPLIANCE WITH TECHNICAL SPECIFICATIONS	3	Satisfactory
Appointment of consultants for various engineering and groundwater projects in the Overstrand Municipal area for a contract period ending 30 June 2019.	AURECON SOUTH AFRICA (PTY) LTD (OORGENEEM BY NETGROUP150313)	ENGINEERING CONSULTANT	2.9	COMPLETION WITH BUDGET	3	Satisfactory
				COMPLIANCE WITH TECHNICAL SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITHIN PROGRAMME	3	Satisfactory
Appointment of consultants for various engineering and groundwater projects in the Overstrand Municipal area for a contract period ending 30 June 2019.	ELEMENT CONSULTING ENGINEERS (PTY) LTD	ENGINEERING CONSULTANT	2.9	COMPLETION WITHIN BUDGET	3	Satisfactory
				COMPLIANCE WITH TECHNICAL SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITHIN PROGRAMME	3	Satisfactory
Appointment of consultants for various engineering and groundwater projects in the Overstrand Municipal area for a contract period ending 30 June 2019.	NEIL LYNERS AND ASSOCIATES CC	ENGINEERING CONSULTANT	2.9	COMPLETION WITHIN BUDGET	3	Satisfactory
				COMPLIANCE WITH TECHNICAL SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITHIN PROGRAMME	3	Satisfactory
REFURBISHMENT AND UPGRADE OF SEWAGE PUMP STATIONS IN THE HERMANUS AREA – PHASE 2	HIDRO TECH SYSTEMS	MECHANICAL & ELECTRICAL EQUIPMENT SUPPLY AND INSTA	0.8	COMPLETION WITHIN BUDGET	3	Satisfactory
				COMPLIANCE WITH HEALTH AND SAFETY SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITH TECHNICAL SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITHIN PROGRAMME	2	Under-Performed
OPERATION OF CELL 3 OF THE	WASTEMAN	Operation of	2.2	COMPLETION WITHIN BUDGET	2	Under-Performed

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
KARWYDERSKRAAL LANDFILL SITE FOR OVERSTRAND MUNICIPALITY	HOLDINGS (PTY) LTD	cell 3 of the Karwyderskraal Landfill		COMPLIANCE WITH ENVIROMENTAL "DUTY OF CARE" PRINCIPLE	3	Satisfactory
				COMPLIANCE WITH HEALTH & SAFETY SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITH TECHNICAL SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITHIN PROGRAMME	3	Satisfactory
ELECTRIFICATION OF SWARTDAM C HOUSING DEVELOPMENT IN HERMANUS	OUTDOOR ILLUMINATION CC	Electrification of housing development	0.8	Invoices	3	Satisfactory
				Site Meetings	3	Satisfactory
ELECTRIFICATION OF THAMBO INFORMAL SETTLEMENT AND ADMIN SITE HOUSING DEVELOPMENT IN HERMANUS	VE RETICULATION (PTY) LTD	Electrification of informal settlement and housing	0.8	Invoices	3	Satisfactory
				Site Meetings	3	Satisfactory
STANFORD SEWER RETICULATION UPGRADE, PHASE 7	BURMAR CIVILS (PTY) LTD	CONSTRUCTION OF SEWER PIPELINES	0.6	COMPLETION WITHIN BUDGET	4	
				COMPLIANCE WITH HEALTH AND SAFETY SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITH TECHNICAL SPECIFICATIONS	4	Good
				COMPLIANCE WITHIN PROGRAMME	4	Good
SUPPLY AND INSTALLATION OF MECHANICAL AND ELECTRICAL SEWAGE PUMPING EQUIPMENT FOR SEWAGE PUMP STATIONS 3	VIKING PONY AFRICA PUMPS (PTY) LTD	INSTALLATION OF PUMP STATION	0.6	COMPLETION WITHIN BUDGET	3	Satisfactory
				COMPLIANCE WITH HEALTH & SAFETY SPECIFICATIONS	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
AND 4 IN STANFORD		EQUIPMENT		COMPLIANCE WITH TECHNICAL SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITHIN PROGRAMME	3	Satisfactory
UPGRADING OF MINISUB, CCTV, SCADA AND MV/LV IN GANSBAAI AND STANFORD	ADENCO CONSTRUCTION (PTY) LTD	Contracted	1.6	Acceptable level for contract administration and quality of work.	4	Good
				Adherence to Occupational Health & Safety Act.	3	Satisfactory
				Keeping deadlines as per approved program.	3	Satisfactory
				Monthly claims strictly in accordance with the tendered cash flow program.	3	Satisfactory
				Number of local jobs created and money retained in community.	4	Good
				Regular updating and final submission of as-built information.	4	Good
				Response time to queries.	4	Good
				Submission at each site meeting of photos of site taken on continuous basis.	4	Good
				Submission of accurate claims on time.	4	Good
				Training provided for local residents employed.	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
CONSTRUCTION OF BULK SEWER PIPELINES AND RELATED SERVICES IN ZWELIHLE, HERMANUS	TRIPLE C MAINTENANCE AND SERVICES	Construction of bulk sewer line	0.3	Budget	3	Satisfactory
				Quality	3	Satisfactory
				Time	3	Satisfactory
REHABILITATION OF EXISTING PAVED ROADS, ZWELIHLE, PHASE 2, HERMANUS	WB CIVILS	Construction of Roads	0.6	Budget	3	Satisfactory
				Quality	3	Satisfactory
				Time	3	Satisfactory
AMENDMENT OF SC1683/2016: SUPPLY AND INSTALLATION OF NEW SPORTFIELD LIGHTING AT ZWELIHLE AND HAWSTON SPORTFIELDS	OUTDOOR ILLUMINATION CC	SUPPLY HIGH MAST LIGHTS AT SPORTFIELDS	0.5	INVOICES	3	Satisfactory
				PROJECT PROGRESS	3	Satisfactory
AMENDMENT OF SC1729/2016: UPGRADING THE BULK WATER SUPPLY TO GANSBAAI	PHAMBILI CIVILS	CONSTRUCTION OF BULK WATER PIPELINE	0.4	COMPLETION WITHIN BUDGET	3	Satisfactory
				COMPLIANCE WITH HEALTH AND SAFETY SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITH TECHNICAL SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITHIN PROGRAMME	3	Satisfactory
UPGRADING OF THE PRE-TREATMENT PROCESS OF THE PEARLY BEACH WTW	IKUSASA CHEMICALS (PTY) LTD	CONSTRUCTION OF PRE-TREATMENT FACILITY	0.3	COMPLETION WITHIN BUDGET	3	Satisfactory
				COMPLIANCE WITH HEALTH & SAFETY SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITH TECHNICAL SPECIFICATIONS	3	Satisfactory
				COMPLIANCE WITHIN	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
				PROGRAMME		
AMENDMENT OF CONTRACT SC1746/2016: CONSTRUCTION OF STORMWATER INFRASTRUCTURE FOR MASAKHANE, GANSBAAI	SHANAAZ AND MEZAAN PLUMBING AND DRAINAGE CC	Construction of Stormwater Infrastructure	0.3	Cost	3	Satisfactory
				Quality	3	Satisfactory
				Time	3	Satisfactory
APPOINTMENT OF CONSULTANTS I.C.W. THE SCHULPHOEK DEVELOPMENT	URBAN DYNAMICS WESTERN CAPE INC	Professional Service	0.2	Time cost and quantity	3	Satisfactory
MEDIUM AND LOW VOLTAGE UPGRADING AND REPLACEMENT IN HERMANUS, HAWSTON & KLEINMOND	CAYUGA	MV LV Upgrade Replacement	0.2	Payment Certificates	3	Satisfactory
				Site Meetings	3	Satisfactory

Table 75: Service Provider Performance- Infrastructure and Planning Services

vi. Community Services

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Community Services						
Supply and delivery of swimming pool chemicals for Overstrand Municipality.	TUSCHEMY CC	Supply and delivery of	2.9	Delivery of chemicals within 5 days of issuing of order	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Community Services						
		swimming pool chemicals		Quality of chemicals is always of good standard	3	Satisfactory
Supply and delivery of swimming pool chemicals for Overstrand Municipality.	YELLOW MANGO TRADING CC	SWIMMING POOL CHEMICALS	2.9	Supply and delivery of high quality swimming pool chemicals in time	3	Satisfactory
Supply and delivery of Diesel Fuel for the Onrus Caravan park ,Onrus river	MONTIDOX CC	Supply and delivery of diesel fuel	2.9	SUPPLY AND DELIVERY OF DIESEL FUEL FOR ONRUS CARAVAN PARK	3	Satisfactory
Provision of Cleaning services: Informal settlements-Gansbaai and Stanford for a contract period 30 June 2014	SISWANA TM	Cleaning Services	2.7	Cleanliness of areas	4	Good
Provision of Cleaning services, Informal settlements-Gansbaai and Stanford area for a contract period ending 30 June 2014.	HENRY MOSES SPANDIEL PROJECTS	Cleaning Services	2.7	Cleaning	4	Good
Supply & installation of Web based online build SMS sending services for a contract period ending 30 June 2017.	MUKONI SOFTWARE CC	PROVISION OF BULK WEB BASED SMS SERVICE	2.7	Effective emergency communication	4	Good
Provision of cleaning services: Kleinmond for a contract period ending 30 June 2017.	KARELSE G (GLENWAN KARELSE CLEANING SERVICES)	CLEANING IN INFORMAL SETTLEMENT KLEINMOND	2.7	CLEANING SERVICE INFORMAL SETTLEMENT KLEINMOND	3	Satisfactory
Provision of cleaning services: Kleinmond for a contract period ending 30 June 2017.	SUNSHINE SERVICES	CLEANING SERVICES POPPEDORP ,EXT 6,PROTEA DORP	2.7	CLEANING OF PDA	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Community Services						
		&LO				
Management of the Gansbaai Caravan Park for a contract period ending 30 June 2018.	STEVENS N	Management of the Caravan Park	3.0	Maintenance	3	Satisfactory
				Management	3	Satisfactory
Road markings on the Overstrand Municipal road network for a contract period 1 July 2015-30 June 2018.	ATN GROUP (PTY) LTD	ROADMARKINGS ON THE OVERSTRAND ROAD NETWORK	1.7	COST (PRICE)	3	Satisfactory
				QUALITY	2	Under-Performed
				TIME	2	Under-Performed
Leak detection in water pipelines in the Overstrand area for a contract period ending 30 June 2018.	BOSCH MUNITECH (PTY) LTD	LEAK DETECTION IN WATER PIPELINES	3.0	COST (PRICE)	3	Satisfactory
				QUALITY	3	Satisfactory
				TIME (DELIVERY)	3	Satisfactory
Management of informal settlements in the Overstrand area for a contract period ending 30 June 2017.	RED ANT SECURITY RELOCATION & EVICTION SERVICES (PTY)LTD (ME		1.7	The accurate, daily numbering and mapping of all housing units, per informal settlement	3	Satisfactory
				The execution of least one daily preventative patrol by vehicle and foot patrol.	3	Satisfactory
				The immediate demolition of newly built/erected illegal informal housing units/structures.	3	Satisfactory
				The immediate removal of newly built/erected informal housing units/structures where additional security is required.	3	Satisfactory
				The relocation and reconstruction of informal housing units for the affected	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Community Services						
				residents within seven days after disaster .i.e. fire/flooding or other, if required by the municipality.		
				The removal of the demolished building material to a place of safekeeping, provide by the municipality	3	Satisfactory
Supply and delivery of construction and plumbing materials for a contract period ending 30 June 2017.	D & J VERVOER	SUPPLY AND DELIVERY OF CONSTRUCTION AND PLUMBING M	1.7	COST (PRICE)	3	Satisfactory
				QUALITY	3	Satisfactory
				TIME (DELIVERY)	3	Satisfactory
Supply and delivery of construction and plumbing materials for a contract period ending 30 June 2017.	TEE GEE BUILDING SUPPLIERS CC	SUPPLY AND DELIVERY OF CONSTRUCTION AND PLUMBLING	1.7	COST (PRICE)	3	Satisfactory
				QUALITY	3	Satisfactory
				TIME (DELIVERY)	3	Satisfactory
Supply and delivery of construction and plumbing materials for a contract period ending 30 June 2017.	SALANDRA ONDERNEMINGS BK	SUPPLY AND DELIVERY OF CONSTRUCTION AND PLUMBING M	1.7	COST (PRICE)	3	Satisfactory
				QUALITY	3	Satisfactory
				TIME (DELIVERY)	3	Satisfactory
Supply and delivery of construction and plumbing materials for a contract period ending 30 June 2017.	AFRIFELL CC	SUPPLY AND DELIVERY OF CONSTRUCTION AND PLUMBING M	1.7	COST (PRICE)	3	Satisfactory
				QUALITY	3	Satisfactory
				TIME (DELIVERY)	3	Satisfactory
Supply and delivery of construction and plumbing material for a contract period ending 30 June 2017.	BEKEZELA CONCRETE CC	SUPPLY AND DELIVERY OF CONSTRUCTION AND PLUMBING M	1.7	COST (PRICE)	3	Satisfactory
				QUALITY	3	Satisfactory
				TIME (DELIVERY)	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Community Services						
Supply and delivery of construction and plumbing materials for a contract period ending 30 June 2017.	AFRIMAT AGGREGATES	SUPPLY AND DELIVERY OF CONSTRUCTION AND PLUMBING M	1.7	COST (PRICE)	3	Satisfactory
				QUALITY	3	Satisfactory
				TIME (DELIVERY)	3	Satisfactory
Provision of hygiene services for the Overstrand Municipal Area with a contract period ending 30 June 201	STEINER HYGIENE (PTY) LTD - DOC'S IN STEEL CABINET	Hygiene Services	2.6	Defects	3	Satisfactory
				Rendering of service	3	Satisfactory
				Sanitary bins	3	Satisfactory
Chemical control of weeds on sports fields and public open spaces in the Overstrand for a contract period ending 30 June 2018.	HENCHEM	Chemical control of weeds	2.8	Quality	3	Satisfactory
				Time	3	Satisfactory
Supply and delivery of plastic doors for concrete toilet structures for contract period ending 30 June 2017.	STARTUNE (PTY) LTD	Purchase of Goods	1.8	Supply and Deliver Plastic Doors for Concrete toilet Structures	3	Satisfactory
Provision of small works and maintenance as and when needed for a contract period ending 30 June 2018.	ALAN BAILEY CIVIL ENGINEERING & CONSTRUCTION CC	PROVISION OF SMALL WORKS AND MAINTENANCE	2.5	COST (PRICE)	3	Satisfactory
				QUALITY	3	Satisfactory
				TIME (DELIVERY)	3	Satisfactory
Supply and installation of play park equipment in the Overstrand area on an As and when basis for a contract period ending 30 June 2018	CVC GEAR CORPORATION 100 CC	Supply & Installation of Play Equipment	2.2	Quality & Quantities	3	Satisfactory
				Timely deliverance and installation	3	Satisfactory
Supply and delivery of bitumen products for a	AFRIFELL CC	SUPPLY AND	1.2	COST	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Community Services						
contract period ending 30 June 2017		DELIVERY OF BITUMEN PRODUCTS		QUALITY	3	Satisfactory
				TIME (DELIVERY)	3	Satisfactory
Supply and delivery of bitumen products for a contract period ending 30 June 2017	TOSAS (PTY) LTD	SUPPLY AND DELIVERY OF BITUMEN PRODUCTS	1.2	COST	3	Satisfactory
				QUALITY	3	Satisfactory
				TIME (DELIVERY)	3	Satisfactory
Supply and delivery of bitumen products for a contract period ending 30 June 2017	ASPHALT KING	SUPPLY AND DELIVERY OF BITUMEN PRODUCTS	1.2	COST	3	Satisfactory
				QUALITY	3	Satisfactory
				TIME (DELIVERY)	3	Satisfactory
Supply and delivery of bitumen products for a contract period ending 30 June 2017	IPATCH	SUPPLY AND DELIVERY OF BITUMEN PRODUCTS	1.2	COST	3	Satisfactory
				QUALITY	3	Satisfactory
				TIME (DELIVERY)	3	Satisfactory
Hiring of sewerage vacuum tankers for a contract period ending 30 June 2018	JETVAC SOUTH AFRICA (PTY) LTD	HIRING OF SEWERAGE VACUUM TANKERS	2.1	COST	3	Satisfactory
				QUALITY	3	Satisfactory
				TIME (DELIVERY)	3	Satisfactory
Cleaning of storm water and sewage pipelines "as and when" required for a contract period ending 30 June 2019	JETVAC SOUTH AFRICA (PTY) LTD	CLEANING OF STORM WATER AND SEWAGE PIPELINES	3.0	COST	3	Satisfactory
				QUALITY	3	Satisfactory
				TIME (DELIVERY)	3	Satisfactory
Pruning and felling of trees in the Hermanus, Kleinmond and Stanford area for a contract period ending 30 June 2019	AVANTE - DISTINCTIVE CHOICE 306 CC	Pruning and Felling of trees	3.0	Quality of work	3	Satisfactory
				Time & Cost	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Community Services						
Fleet management system for vehicle tracking, operations monitoring management information system	ALTECH NETSTAR (PTY) LTD	FLEET MANAGEMENT SYSTEM FOR VEHICLE TRACKING, OP M	3.0	COST (PRICE)	3	Satisfactory
				QUALITY	3	Satisfactory
				TIME (DELIVERY)	3	Satisfactory
Business system through which the maintenance of all property and infrastructure assets in the Municipality is done.	WATER MANAGEMENT SERVICES CC	OPERATIONAL SYSTEMS	3.0	COST	3	Satisfactory
				QUALITY	3	Satisfactory
				TIME (DELIVERY)	3	Satisfactory
Vehicle fuel and maintenance management.	WESBANK A DIVISION OF FIRSTRAND BANK LIMITED (FIRSTAUTO)	VEHICLE FUEL AND MAINTENANCE MANAGEMENT	1.0	COST (PRICE)	3	Satisfactory
				QUALITY	3	Satisfactory
				TIME (DELIVERY)	3	Satisfactory
Provision of cleaning services in Hermanus area for contract period ending 30 June 2019.	GARDINER N (THE BUSINESS ZONE 2144 CC)	CLEANING OF HERMANUS AREA	2.9	Rendering of weekly cleaning services timeously as set out on the tender specification to the satisfactory of the municipality	3	Satisfactory
Provision of cleaning services in Hermanus Area for a contract period ending 30 June 2019.	ELCO TUINDIENSTE	CLEANING	2.9	Rendering of weekly cleaning services timeously as set out on the tender specifications	3	Satisfactory
Provision of cleaning services in Hermanus area for contract period ending 30 June 2019.	NICKY'S CLEANING SERVICES	CLEANING	2.9	Rendering of weekly cleaning services timorously as set out on the tender specification	3	Satisfactory
Provision of cleaning services in Hermanus area for contract period ending 30 June 2019.	IPHUPHA CLEARING AND CLEANING	CLEANING	2.9	Rendering of weekly cleaning services timorously as set out on	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Community Services						
	SERVICES (PTY) LTD			the tender specification		
Provision of cleaning services in Hermanus area for a contract period ending 30 June 2019	2014/15757007 SOUTH AFRICA PTY LTD	CLEANING	2.9	Rendering of weekly cleaning services timorously as set out on the tender specification	3	Satisfactory
Provision of cleaning services in Hermanus Area for a contract period ending 30 June 2019	MBESHI'S CLEANING SERVICES PTY LTD	DIRECTOR COMMUNITY SERVICES	2.9	Rendering of weekly cleaning services timeously as set out on the tender specification	3	Satisfactory
Provision of Cleaning Services in the Hermanus Area for a contract period ending 30 June 2019	AFRILANDSCAPES	CLEANING	2.9	Rendering of weekly cleaning services timorously as set out on the tender specification	3	Satisfactory
Repair of small plant (Lawnmowers, weed eaters etc.) for a contract period ending 30 June 2019	HERMANUS MOWER CENTRE	REPAIR OF SMALL PLANT	2.9	COST (PRICE)	3	Satisfactory
				QUALITY	3	Satisfactory
				TIME (DELIVERY)	3	Satisfactory
Reseal and rehabilitation of roads in the Overstrand area.	ACTOPHAMBILI ROADS (PTY) LTD	RESEAL AND REHABILITATION OF ROADS	1.7	COST (PRICE)	3	Satisfactory
				QUALITY	3	Satisfactory
				TIME(DELIVERY)	3	Satisfactory
Supply and delivery of new/rethread tyres & tubes and collection of casing, for a contract period ending 30 June 2019	SUPA QUICK KLEINMOND	SUPPLY AND DELIVERY OF NEW/RETREAD TYRES AND TUB	2.8	COST (PRICE)	3	Satisfactory
				QUALITY	3	Satisfactory
				TIME (DELIVERY)	3	Satisfactory
Supply and delivery of new/rethread tyres & tubes and collection of casing, for a contract period ending 30 June 2019	STARTUNE (PTY) LTD	SUPPLY AND DELIVERY OF NEW/RETREAT TYRES	2.8	COST (PRICE)	3	Satisfactory
				QUALITY	3	Satisfactory
				TIME(DELIVERY)	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Community Services						
Supply and delivery of new/rethread tyres & tubes and collection of casing, for a contract period ending 30 June 2019	AJ TYRES	SUPPLY AND DELIVERY OF NEW/RETREAD TYRES	2.8	COST (PRICE)	3	Satisfactory
				QUALITY	3	Satisfactory
				TIME(DELIVERY)	3	Satisfactory
Provision and maintenance of small bore sewage connections in Hermanus for a contract period ending 30 June 2019	DU PLESSIS SW	SEWER CONNECTIONS	2.8	Complete work orders within 30 days	4	Good
GARDEN MAINTENANCE SERVICES FOR HERMANUS, OVERSTRAND, FOR A CONTRACT PERIOD ENDING 30 JUNE 2019	Afriserve (Pty) Ltd	Garden maintenance	2.8	Budget	3	Satisfactory
				Quality of work	3	Satisfactory
				Time frames	3	Satisfactory
GARDEN MAINTENANCE SERVICES FOR HERMANUS, OVERSTRAND, FOR A CONTRACT PERIOD ENDING 30 JUNE 2019	JL Leppan t/a Garden Affair	Garden maintenance	2.8	Invoicing	3	Satisfactory
				Quality of work	3	Satisfactory
				Time	3	Satisfactory
GARDEN MAINTENANCE SERVICES FOR HERMANUS, OVERSTRAND, FOR A CONTRACT PERIOD ENDING 30 JUNE 2019	Babereki Gardening & Projects CC	Garden maintenance	2.8	Quality of work	1	Under-Performed
				Time	1	Under-Performed
REPLACEMENT OF WATER METERS IN THE OVER-STRAND AREA, PHASE 3, FOR A CONTRACT PERIOD ENDING 30 JUNE 2019	iKapa Reticulation and Flow CC	REPLACEMENT OF WATER METERS PHASE 3	2.8	COST (PRICE)	3	Satisfactory
				QUALITY	3	Satisfactory
				TIME (DELIVERY)	3	Satisfactory
REPAIRS TO BACKHOE LOADER, CEM24211	BARLOWORLD EQUIPMENT	REPAIRS	0.1	Work done on time	3	Satisfactory
LIFE SAVING SERVICES FOR THE OVERSTRAND AREA WITH A CONTRACT PERIOD ENDING 30 JUNE 2019	NASIONALE SEE EN SAND INSTITUUT	Lifesaving Services	2.6	Nasionale See en Sand Instituut	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Community Services						
LIFE SAVING SERVICES FOR THE OVERSTRAND AREA WITH A CONTRACT PERIOD ENDING 30 JUNE 2019	OVERSTRAND COMMUNITY LIFEGUARDS CC	Lifesaving Services	2.6	Overstrand Community Lifeguards - Blue Flag	3	Satisfactory
				Overstrand Community Lifeguards - Swimming Pools	3	Satisfactory
POSTAGE FOR FRANKING MACHINE (GANSBAAI)	EARLYWORX 282 (PTY) LTD (FPSA)	Postage - Franking Machine	0.8	Cost Effective	3	Satisfactory
				Time & Quality	3	Satisfactory
SUPPLY AND DELIVERY OF VEHCLES AND A BACKHOE LOADER	JB'S TRUCKS	SUPPLY AND DELIVERY OF VEHICLES	0.1	Supply and delivery of vehicles	3	Satisfactory
SUPPLY AND DELIVERY OF LIGHT DELIVERY VEHICLES AND A BACKHOE LOADER	BARLOWORLD EQUIPMENT	SUPPLY AND DELIVERY OF A BACKHOE LOADER	0.1	Backhoe loader delivered on time	3	Satisfactory
				Supply and delivery of vehicles	3	Satisfactory
				Vehicles delivered on time	3	Satisfactory
OVERHAUL TRANSMISSION OF GRADER CEM18328	EQUIPMENT SPARE PARTS	REPAIR OF TRANSMISSION	0.2	Transmission overhauled on time	3	Satisfactory
GARDEN MAINTENANCE SERVICES FOR THE CLIFF TOP AREA IN HERMANUS, OVERSTRAND, FOR THE PERIOD ENDING 30 JUNE 2019	GARDEN AFFAIRS (ALL SEASONS)	Garden maintenance	2.2	Cost	3	Satisfactory
				Quality & Time	3	Satisfactory
SUPPLY AND ERECTING OF FENCES ON A "AS AND WHEN" BASIS IN OVERSTRAND AREA	SECURITEM (PTY) LTD	Erecting of Fencing	2.2	COST (COMPLETION OF PROJECT WITHIN BUDGET)	3	Satisfactory
				QUALITY(COMPLETION OF PROJECT AS PER TENDER SPECS)	3	Satisfactory
				TIME (COMPLETION OF PROJECT WITHIN TIMEFRAME SPECIFIED)	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Community Services						
SUPPLY AND ERECTING OF FENCES ON AN "AS AND WHEN BASIS" IN OVERSTRAND AREA	FORTUIN AE	Erecting of Fences as and When	2.2	COMPLETE PROJECT IN TIME	3	Satisfactory
				COMPLETE PROJECT WITHIN BUDGET	3	Satisfactory
				PROJECT QUALITY AS PER TENDER SPECS	3	Satisfactory
SUPPLY AND ERECTNG OF FENCES ON AN "AS AND WHEN BASIS" IN OVERSTRAND AREA	MR SPIKE OVERBERG CC	Erecting of Fences on As and When Basis	2.2	Complete Project as per Specifications	3	Satisfactory
				Complete Project within Budget	3	Satisfactory
				Complete project within specified Timeframe	3	Satisfactory
SUPPLY AND ERECTING OF FENCES ON AN "AS AND WHEN BASIS" IN OVERSTRAND AREA	JONTY ENGINEERING AND TRADING SA CC	Erecting of Fences on As and When Basis	2.2	Complete the Project within budget	3	Satisfactory
				Complete the Project as per Tender Specifications	3	Satisfactory
				Complete the project within specified Timeframe	3	Satisfactory
REPLACEMENT OF EXISTING DISINTEGRATED SUSPENSION FLOOR (MUNICIPAL COURT BUILDING) OVERSTRAND MUNICIPALITY, HERMANUS	HUWILL CONSTRUCTION CC	replacement of court floor	0.1	time & quality	3	Satisfactory
STRIP AND QUOTE AND REDESIGN OF MASIBULELE CRECHE ROOF	COASTAL TRUSSES (EDMS) BPK	STRIP AND QUOTE AND REDESIGN OF MASIBULELE CRECHE	0.1	Strip and quote and redesign Masibulele Crèche Roof	3	Satisfactory

Table 76: Service Provider Performance - Community Services

vii. Protection Services

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Protection Services						
Clearing of Municipal and private erven in the Overstrand Municipal area.	FOURIE LP	Clearing of private and municipal erven	2.8	CLEARING DONE ACCORDING TO SPECIFICATIONS	3	Satisfactory
Clearing of Municipal and private erven in the Overstrand Municipal area.	AFRILANDSCAPES	CLEARING OF PRIVATE & MUNICIPAL ERVEN	2.8	CLEARING DONE ACCORDING TO SPECIFICATIONS	3	Satisfactory
Provision of security (guarding) services for the Overstrand Municipality for a contract period ending 30 June 2018.	QUINTESSENTIAL SECURITY CC	Security Guarding Services	2.7	Guards' conduct conducive with the image of the Overstrand Municipality	3	Satisfactory
				Guards on duty	3	Satisfactory
				Registers up to date	3	Satisfactory
Provision of security (guarding) services for the Overstrand Municipality for a contract period ending 30 June 2018.	ADT SECURITY (PTY) LTD	Security Guarding Services	2.7	Guards' conduct conducive with the image of the Overstrand Municipality	3	Satisfactory
				Guards on duty	3	Satisfactory
				Registers up to date	3	Satisfactory
Provision of Security (guarding) services for the Overstrand Municipality for a contract period ending 30 June 2018.	SECURI-TEAM	Security Guarding Services	2.7	Guarding	3	Satisfactory
				Registers up to date	3	Satisfactory
				Security Guarding Service	3	Satisfactory
The processing of traffic fines issued on or before 30 June 2015.	SYNTELL (PTY) LTD	Processing of Traffic Fines	1.5	Processing of traffic fines	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Protection Services						
Accommodation of impounded cats and dogs for a contract period ending 30 June 2018.	BARC DIERESORG TRUST	Impoundment of Stray Cats and Dogs	2.5	Service on stray cats and dogs	3	Satisfactory
Accommodation of impounded cats and dogs for a contract period ending 30 June 2018.	HERMANUS ANIMAL WELFARE SOCIETY	Service on stray cats and dogs	2.5	Service on Stray Cats and Dogs	3	Satisfactory
Accommodation of impounded cats and dogs for a contract period ending 30 June 2018.	KLEINMOND ANIMAL WELFARE SOCIETY	Stray Cats and Dogs impoundment	2.5	Duplicate	3	Satisfactory
				services on stray cats and dogs	3	Satisfactory
Provision of alarm systems for Overstrand Municipality for a contract period ending 30 June 2018.	ADT SECURITY (PTY) LTD	Alarm Monitoring	2.5	Installation and Maintenance	3	Satisfactory
				Reaction Time to Alarm	3	Satisfactory
Provision of alarm systems for Overstrand Municipality for a contract period ending 30 June 2018.	SECMA INTERNATIONAL (PTY) LTD	Security Guarding Services	2.5	Daily Update of Registers	3	Satisfactory
				Guarding Officer Punctuality	3	Satisfactory
				Guarding Service	3	Satisfactory
Traffic speed measuring, cameras and back office for fine collection in the Overstrand.	TRAFFIC MANAGEMENT TECHNOLOGY	Traffic speed measuring, cameras and back office	4.6	SC1579/2015: TRAFFIC SPEED MEASURING, CAMERAS AND BACK OFFICE FOR FINE COLLECTION IN THE OVERSTRAND	3	Satisfactory
Superstructure, new water tank and refurbishment of CEM 14827 Ecoliner 1617 MB 4 X4	FIRE RAIDERS (PTY) LTD	REPAIRS AND MAINTENANCE	0.6	Refurbishment of CEM 14827	3	Satisfactory
TRANSVERSAL AGREEMENT: CONTRACT 104G/2015/16: SUPPLY AND DELIVERY OF	INVUYANI SAFETY CC	Delivery of human protective	2.2	Items ordered delivered on time	3	Satisfactory

Service providers utilized according to functional areas per Directorate (2016/2017)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating**	**Comment and/or corrective action when under performed**
Protection Services						
HUMAN PROTECTION CLOTHING AND ARTICLES FOR FIRE AND RESCUE SERVICES OF OVERSTRAND MUNICIPALITY - CITY OF CAPE TOWN MUNICIPALITY		clothing				

Table 77: Service Provider Performance - Protection Services

3.2.4 MUNICIPAL FUNCTIONS

a) Analysis of Functions

The municipal functional areas are as indicated below:

Municipal Function	Municipal Function Yes / No
Constitution Schedule 4, Part B functions:	
Air pollution	Yes
Building regulations	Yes
Child care facilities	Yes
Electricity and gas reticulation	Yes
Fire fighting services	Yes
Local tourism	Yes
Municipal airports	Yes
Municipal planning	Yes
Municipal health services	No
Municipal public transport	Yes
Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this Constitution or any other law	Yes
Pontoons, ferries, jetties, piers and harbours, excluding the regulation of international and national shipping and matters related thereto	Yes
Storm water management systems in built-up areas	Yes
Trading regulations	Yes
Water and sanitation services limited to potable water supply systems and domestic waste-water and sewage disposal systems	Yes
Constitution Schedule 5, Part B functions:	
Beaches and amusement facilities	Yes
Billboards and the display of advertisements in public places	Yes
Cemeteries, funeral parlours and crematoria	Yes
Cleansing	Yes
Control of public nuisances	Yes
Control of undertakings that sell liquor to the public	Yes
Facilities for the accommodation, care and burial of animals	Yes
Fencing and fences	Yes
Licensing of dogs	Yes
Licensing and control of undertakings that sell food to the public	Yes
Local amenities	Yes
Local sport facilities	Yes
Markets	Yes

Municipal Function	Municipal Function Yes / No
Municipal abattoirs	Yes
Municipal parks and recreation	Yes
Municipal roads	Yes
Noise pollution	Yes
Pounds	Yes
Public places	Yes
Refuse removal, refuse dumps and solid waste disposal	Yes
Street trading	Yes
Street lighting	Yes
Traffic and parking	Yes

Table 78: Functional Areas

b) Performance Highlights per Functional Areas

Directorate/ Functional area	Sub Directorate	Highlights
Council and Municipal Manager	Internal Audit	Overstrand Municipality have partnered with the four (4) municipalities in the Overberg district *i.e.* Cape Agulhas Municipality, Theewaterskloof Municipality, Swellendam Municipality and the Overberg District Municipality to set-up the Overberg District Internal Audit and Risk Management Forum. This forum serve as a platform for the district's internal auditors and risk officers to discuss matters and share best practices and support amongst each other in the fields of Internal Audit and Risk Management. This forum convenes on a quarterly basis. Overstrand Municipality's Chief Audit Executive is the chairperson of the Western Cape Chief Audit Executive Forum, which represents all the Chief Audit Executives of the various municipalities within Western Cape Province.
Management Services	Communications	**COMMUNICATION ACTIVITIES:** **External** ➔ Municipal Newsletter (Bulletin) - 12 issues attached to monthly accounts. Available in Afrikaans, English and isiXhosa ➔ Website (new look and feel) ➔ Media releases and opportunities to comment ➔ Events/Exhibitions ➔ Advertisements and public notices ➔ Bulk SMS ➔ Local newspapers, radio, loud hailing, brochures, pamphlets ➔ Speeches ➔ Social Media (Facebook and Twitter). ➔ TWITTER has increased from (100 followers to 397 followers): Twitter

Directorate/ Functional area	Sub Directorate	Highlights
		account was setup in April, but started officially on 1 May 2016. ➔ FACEBOOK has increased from (745 to 4 416 followers): Facebook page was opened up on 20 April and officially started posting on 1 May 2016. Average likes per week: ± 50. **Internal** ➔ Staff Newsletter (Phambili) – quarterly (Afrikaans/English and isiXhosa) ➔ Internal Communication Committee – 4 meetings ➔ We Care • We Serve • We Belong - Our value system has been developed to guide each of our employees on a daily basis, to realise the vision of the Overstrand Municipality. **Other** ➔ Municipal Showcase ➔ Mandela Day - #67MinutesForMandela ➔ Casual Day (Camphill Farm Community as beneficiary of funds raised) ➔ Orientation tours for Junior Town Councillors ➔ Involvement in Mayoral Awards (Night of Achievers) ➔ Involvement in handing overs and openings of key projects of municipality (Housing etc.) ➔ Budget & IDP consultation process/road show in all communities.
	Information Technology	**Development of Management Information System (MIS):** The nature of MIS is such that it will always remain a moving challenge as much for management, as it is for ICT Services that need to extract and transform data sets from disparate systems into a seamless and flexible architecture framework that can assist management to assess, interpret and take informed decisions on the way forward when alternative solutions are considered. The primary focus during 2016/17 financial year was to: ➔ On-going improvements in financial reporting and budgeting; ➔ Providing the architecture to allow for the mSCOA ERP System implementation; ➔ The use of the GIS System has also been expanded as the key systems integrator, not only for the core financial system, but also for Town Planning, Erf Lookup Tables, statement reviews, building plans status, and Ward Based Planning initiatives. On-going research into improvements of processes and functionality of existing operations software and toolsets. This enables improvements to employee productivity and also to work smarter.
		Upgrading of the Data Centre Disk Storage and SQL Server ➔ The SQL Servers at the head office was upgraded to the latest SQL version and was allocated sufficient resources to handle the increased

Directorate/ Functional area	Sub Directorate	Highlights
		workloads required. The migration of systems to the new environment to address compatibility, functionality and security requirements. ➔ Workload growth as well as the revised mSCOA requirements from National Treasury to provide for more detailed and bigger data sets necessitated the replacement of the older Servers in the Data Centre with latest technology Servers that will also support the on-going demand for faster and more reliable performance and systems throughput. ➔ Disk space upgrades (to the municipalities main Disk Storage Array) to facilitate growth of platform and load analysis to determine optimal usage, facilitate for the municipalities expanded needs.
		Consolidation of Similar Application Systems Functionalities and Normalization of Systems Data. ➔ It remains the strategic intent of the municipality to assimilate similar functionalities from the other business application systems deployed in the municipality into the municipality's core Financial System (SAMRAS) in cases where it is cost effective and functionally viable, and where it is not, to ensure the effective integration between systems. This again has been highlighted in the main priorities of business system requirements prescribed by NT on SCOA. The Senior ICT Business Analyst assists management in driving this initiative forward.
	Legal Services	➔ No successful appeals against the municipality regarding the awarding of tenders and quotations. ➔ 90% turnaround time for referrals by user departments. ➔ Increase in the provision of legal updates to respective user departments. ➔ The adoption and promulgation of the Special Rating Area, Electricity Supply and Problem Building By – laws. ➔ Through the application of comparative financial statistics for the period July 2015 – December 2015 and July 2016 – December 2016 it is evident that the generated revenue grew from R 95 770.00 for the period July 2015 to December 2015 to R 257 200.00 for the period July 2016 to December 2016. ➔ It is further clear through the application of statistical analysis between 2015 and 2016 that there was a general increase in court referrals, specifically non – traffic related offences.
	Human Resources	**Health and Wellness days:** The Wellness days at Overstrand Municipality took place on 12 October 2016 in Kleinmond, 13 October 2016 in Hermanus and 14 October 2016 in Gansbaai. **Performance Management:** Performance Management Refresher Training was provided by Human Resources officials to Operational staff members at the various administrations during August to September 2016 and also during February 2017 to March 2017.
Financial Services	Supply Chain Management	The Contract Management Office managed the systems development project of the SCMU IT system (SCM, Contract Management and Records Management), Central Supplier Database (CSD), IPS Sourcing System with

Directorate/ Functional area	Sub Directorate	Highlights
		ARIBA (Provincial Treasury initiative - feasibility phase) and the Inventory/Stores electronic requisition system. The above projects are to be implemented in the new financial year (envisaged: 1 July 2018).
	System Administration	New billing tables and formulas in accordance with the 2016/17 budget were implemented successfully and levied on a monthly basis.
	Revenue	Current Collection Rate for 2016/2017 financial year is 99.27%
		Write off of Irrecoverable Debt: November 2016 May 2017
		Training Revenue Staff Members: Excel Advanced: 17 Excel Basic: 3 Excel Intermediate: 9 Fire Fighting: 1 Formal Studies: 4 Local Government Advance Certificate: 7 Power Point Basic: 4 Power Point Advanced: 10 Power Point Intermediate: 6 Samras Financial System: 1 V-lookup: 7 Word Advanced: 20 Word Basic: 3 Word Intermediate: 1 Staff Members completed the MFMA: 11
	Budget & Accounting Services	Comprehensive quarterly budget reports as per the Municipal Budget and Reporting regulations were tabled in Council during 2016/17
		Comprehensive monthly budget statements as per the Municipal Budget and Reporting regulations were submitted monthly to the Executive Mayor.
		All required monthly, quarterly and annual National Treasury return forms (Appendix B) and all required National Treasury budget return forms relating to the draft, final and adjustments budgets were submitted during 2016/2017 (MFMA & MBRR).
		Three Adjustments Budgets were tabled and approved in respect of the 2016/2017 financial year in terms of the MFMA
		The AFS for 2015/2016 financial year was submitted by 31 August 2016 and an unqualified audit opinion with no findings was received from the Auditor General
		During the financial year the Budget Office was a key role player in the further roll-out and implementation of SCOA and the monitoring of the SCOA budget during the 2016/2017 financial year.

Directorate/ Functional area	Sub Directorate	Highlights
	Expenditure and Asset Management	Municipal Financial Management Programme Training – In addition to the three (3) Managers in the Department, who had to complete the program as a requirement set by National Treasury, a further eight (8) officials have already successfully completed the Municipal Financial Management Programme Training, with one more currently enrolled to complete it by the end of 2017. This has resulted in the attainment of the required competency levels for middle and senior managers, in terms of National Treasury's minimum MFMA Competency Regulations, by more than half of the staff in the Department.
		In conjunction with the other Financial Services Directorate's departments, the Expenditure & Asset Management Department successfully contributed to the implementation of mSCOA with effect from 01 July 2015. All municipalities will have to follow suite as from 01 July 2017.
Community Services	Hangklip/Kleinmond Administration	Two new ward councilors were elected for wards 9 & 10 respectively. Two new ward committees were likewise elected. Wards are being represented through geographical blocks for the first time. Ward committee system is very effective with vibrant and energetic ward councilors and ward committee members working in a close knit fashion.
		IDP & Budget information sessions were arranged by the budget office and addressed by the Mayor, Councilors and Directors on 25 & 26 April 2017 for wards 9 and 10, which were well attended and vigorously debated.
		New soccer field's club house has been completed. State of the art technology has been used with regards to safety and design.
		Kleinmond Beach once again obtained Blue Flag status and evaluations demonstrate a high standard of operational management by the Kleinmond Administration.
		Blue drop status was obtained for Kleinmond Water Treatment Works and Buffels River Water Treatment Works for the fifth time.
		The Dune Management program for Betties Bay and Pringle Bay commenced with brush packing on the dunes of the respective main beaches. The impact and success of the program is widely applauded.
	Hermanus Administration	Large number of roads resealed in all neighbourhoods.
		High mast LED Floodlights for Club Level tournaments were erected at both the Zwelihle Sports Fields and Hawston Sports fields.
		Blue Flag Beach status again awarded to Grotto & Hawston Beaches. Grotto Beach has the record for the beach with the longest uninterrupted Blue Flag Status in RSA.
		A row of street lights were erected along Schulphoek Blvd which was previously a very dark area – to the delight of the residents.
		Extensive fire breaks were cut at high risk fire hazard areas around residential areas.
		Upgraded various parking areas and surrounds at beaches. In particular, the Grotto Beach access road, dedicated sidewalk and parking area was re-designed and expanded which made access to the very popular beach safe for pedestrians and increased the parking capacity by a substantial number of parking bays. The Jan Rabie Tidal Pool parking area (phase 1) was also paved – previously only gravel surface.
		A number of sidewalks were paved and streets tarred making the CBD and

Directorate/ Functional area	Sub Directorate	Highlights
		residential areas very attractive and functional.
		Community halls were further upgraded and provided with new improved kitchen and other equipment.
		Storm water systems issues were improved at hotspots throughout the Greater Hermanus Area.
		The formalised public parking adjacent to the Hermanus High School was completed and surfaced thereby increasing the parking capacity during events making it much safer for learners and parents
		The Onrus Caravan Park's 3-star tourist rating was re-affirmed. One of the ablution blocks was re-furbished to high quality standard
		The Onrus Caravan Park again hosted the Wines to Whales MTB event attracting over 3000 visitors to the Park in one week.
		Numerous festivals and sporting events were successfully hosted in Hermanus with the assistance and support of the Municipality viz Cape Epic MTB, Whale Festival, Fynarts Event, Kalfie Fees, Walkerbay Extreme Sport Event, Hawston Visfees, to mention but a few.
		More sections of the Cliff Path and Coastal Path tourist attractions were upgraded
		The Masibulele Crèche's roof (which was leaking) was re-designed and replaced with a brand new roof structure.
	Gansbaai/Stanford Administration	**WARD SPECIFIC PROJECTS (CAPITAL & OPERATIONAL BUDGET)** The practice of the Overstrand Municipality to pledge a portion of their budget towards ward specific projects proofed to be extremely popular. It was very rewarding to experience the appreciation of the affected community on completion of each project. In order to improve the safety standards in Masakhane, a number of streetlights were installed in an area (underneath pristine Milkwood trees) of Masakhane from where a number of families were relocated recently. The installation of a number of fire hydrants reduced the risk of runaway structural fires in the dense developed informal residential area of Masakhane. The safety of pedestrians in certain streets in Masakhane became threatened by speeding vehicular traffic. In order to reduce the risk in areas where developed sidewalks for pedestrian traffic were lacking, two raised intersections were completed. These facilities have got a dual purpose of traffic calming, pedestrian crossing as well as storm water channelling. A new play park was developed in an area in Masakhane where there were few recreational facilities for children of the village. A three (3) seater swing, a roundabout and a slide were installed.
		EARLY CHILDHOOD DEVELOPMENT The former Masakhane Primary School in Masakhane consisting of 14 mobile classroom structures was vacated during April 2017 when the school moved over to their new school building. Negotiations over the past four (4) years

Directorate/ Functional area	Sub Directorate	Highlights
		between the Overstrand Municipality and the Department of Public Works and Transport and the Department of Education were successful when agreement was reached eventually during April 2017 to transfer ownership of the assets (free of charge) to the Overstrand Municipality. This donation (at an estimated value of R1.2m) has put the Gansbaai Administration in a position to address the need for pre-school education in the area where a recent survey identified a need for accommodation for 700 kids in the area. Some of the structures were moved to remote areas like Buffeljachtsbaai, Eluxolweni (Pearly Beach) and Blompark. ▪ Pikkewyntjies ECD, Blompark ▪ Masakhane ▪ Dolfyntjies ECD, Eluxolweni (Pearly Beach) ▪ Buffeljachtsbaai (Seesterretjies ECD) The process to establish proper management structures is currently underway and the co-operation of private enterprises like the Grootbos Foundations and Flower Valley Trust is valuable for the successes of the project. Although early childhood development is regarded as a competency of local government, funding from external sources is necessary to sustain the effectiveness and future of these centres. The local community however is extremely supportive in securing a bright future for the pre-school kids of Gansbaai.
		DEVELOPMENT OF SIDEWALKS FOR PEDESTRIAN TRAFFIC Various sidewalks were upgraded in an attempt to improve public safety of pedestrians in Blompark as well as Stanford. Portions of the sidewalks along Dahlia-, Madeliefie- and Dreyer Streets were upgraded.
		TARRING OF STREETS A new tar surface was placed on Strandveld Street in Baardskeerdersbos whilst just more than three kilometre of gravel roads in De Kelders were covered with a bitumen single chip surface. The project was completed by making use of internal staff members and own equipment thus cutting the cost of the project substantially.
		STORMWATER Regular flooding of residential properties in Franskraal and the neighbouring Uilenkraalsmond holiday resort required urgent attention. Consultants were appointed to conduct a topographical survey and to submit proposals for alternative storm water outlets. Hopefully these proposals will receive favourable consideration for authorisation by the Department of Environmental Affairs.
		DOMESTIC REFUSE REMOVAL - ELUXOLWENI (PEARLY BEACH) A much appreciated project was launched in Eluxolweni (Pearly Beach) where the owners of all of the developed residential properties (more than 200) received a 140 L wheelie bin for domestic refuse. Remarkable and positive contributions to the general appearance and cleanliness of the village resulted

Directorate/ Functional area	Sub Directorate	Highlights
		from this project.
		GENERAL **Working for the Coast (WFTC)** ▪ The introduction of Government's EPWP (Working for the Coast) initiative for clean up along water courses is making a huge impact along the Klein River in Stanford. The Khoisan Group, consisting of 10 local people, is very enthusiastic and hardworking and has made and is still making a big difference in Stanford. ▪ Working for the Coast (WFTC) teams consisting of an average of 50 - 60 team members performed duties along the coastline and public open spaces from Stanford, Gansbaai and Pearly Beach for a portion of the financial year. This project delivered remarkable and valuable results which is recognised and appreciated by the local residents. Unfortunately the programme suffered financial constraints which resulted in a situation where the labour force was active for only 6 months of the year. **IDP and Budget** ▪ The Executive Mayor and full time Councillors attended public meetings during April 2017 to explain the content and implications of the proposed 2017/18 budget as well as the tariff structure for municipal services. The meetings were well attended by ward committee members and leading role players in the community. **Housing** The planning of the IRDP housing project for Blompark, Masakhane and Stanford made substantial progress and the provisional lay-outs were accepted by the community and were presented for public comment as part of the environmental impact assessment - as well is the land use planning process
	Housing Administration	**NEW HOUSING DEVELOPMENT:** ➔ A total number of 409 housing units had been handed over during 2016/2017 to approved beneficiaries in the projects mentioned below: ▪ Mount Pleasant 220 ▪ Mount Pleasant 131 ▪ Mshenxiswa Village 58
		Title Deeds: Overstrand ➔ 22 title deeds had been registered in the Deeds Office for the 2016/2017 financial year
		Informal settlement surveys ➔ The successful bi-annual surveys (December 2016 and June 2017). A number of 3067 informal housing units were counted and verified within Overstrand in June 2017
		TEMPORARY RELOCATION AREA A total number of 210 families were relocated from Mandela Square (158 families) and Thambo Square (52 families) informal settlements, Zwelihle to

Directorate/ Functional area	Sub Directorate	Highlights
		the Temporary Relocation Area (TRA) adjacent to the Housing Department in Still Street, Hermanus in order for the informal settlement to be upgraded in terms of the Upgrading of Informal Settlements Programme(UISP).
Protection Services	Fire Management	Overstrand Fire & Rescue and Disaster Management received 4 best top awards.
	Traffic Services	➔ Successful management of big events. ➔ There were 3 fatal accidents. Members obtained the targets set for them due to planning that was done efficiently and effectively. All traffic staff members were highly committed. With the new structure 3 new superintendents and 3 new senior traffic officers were appointed. ➔ From 03/08/2015 – 06/07/2016, 6 members attended the Basic Traffic Officers' Course at the Gene Louw Traffic College in Brackenfell. These officers are now qualified as traffic officers and is currently doing a very good job.
Economic Development and Tourism	LED	**i. STRATEGIC PARTNERSHIPS** Facilitation of LED need a collective approach and requires adequate resources. It is in this context that the department entered into MOU's with strategic partners to ensure effective delivery of support programs accelerating the development and capacitation of people, equipping them with skills necessary to take advantage of opportunities both current and potential. ***(a). Grootbos Foundation*** The MoU between the Grootbos Foundation and LED is a work in progress towards greatest stride to advance Youth Entrepreneurship. A competitive and hand on approach is captured to endorse creativity and innovation within the Youth and take them through the idea testing and further grant more opportunities to present their concepts. The terms of the agreement will be responsibility oriented as the Grootbos Foundation is responsible for trainings and facilitation of the programme. LED plays a facilitation and organizational role, from organizing and laying the path to the partner. ***(b). Resource Mobilization*** ▪ **Land agriculture activities needs analysis Workshop – Gansbaai & Stanford Farmers** Currently engaging SOLIDARIDA & LIMA Rural Development into drafting a funding proposal aimed at assisting majority of the farmers with production inputs and access to formal markets. Process has been placed on hold until majority of Small –Scale farmers and Municipality are able to provide long term security of tenure for the farming activities. ***(c). DRDLR AGRIPARKS*** ▪ **Fisher Production Support** As part of the Department of Rural Development and land Reform (DRDLR) AGRIAPRKS Project, the Overstrand Municipality has been earmarked for the

Directorate/ Functional area	Sub Directorate	Highlights
		establishment of a Fisher Production Support Unit (FPSU) to be utilized by emerging SMME's in Fisheries and Aquaculture sector to grow the businesses. ▪ **Enterprise Industrial development** Five operating Cooperatives in the Fisheries & Aquaculture sector were submitted for support to the DRDLR, the tender process for the project is still in process. ***(d). AGRI-FISHERIES KEY STAKEHOLDERS*** - DEDAT - DRDLR - DAFF - SEDA - LIMA - SOLIDARIDAD - DoA – Western Cape Government - WWF - GCIS. **ii. EPWP** ***a. EPWP Grant Funding Projects*** Grant funding received from the Department of Public Works to roll out EPWP projects in the financial year of 2016/2017 to the value of R1,922 000.00. Further job opportunities were recorded from internal projects improving the municipality's performance in labour intensive initiatives. This has propelled the municipality to one of the best performing municipalities. 825 work opportunities were created from 37 projects. The Municipality received 197% against the work opportunity target. **iii. Emerging Contractor and Service Provider Development** Construction Industry Development Board provides guidance and assistance to the municipality with regards to the Implementation Strategy of a National Contractor Development Programme. The municipality adopted a policy to guide the implementation within the SCM practices. This programme is to benefit local contractors and service providers increasing their chances of doing business with the municipality and further create job opportunities including participation of small businesses in the local economy. The initiative to promote inclusivity and transformation in the contracting industry is carried on through close ties with the Department of Public Works and Transport as well as the Western Cape Government. **iv. Youth Entrepreneurship Development** Youth unemployment is becoming concern out of all the efforts made in providing assistance for business ownership. What is evident is the fact that the municipality attracts is around 31.1% The youth initiative entails interactive flair in advancing and involving youth in entrepreneurship activities like (information sessions and information

Directorate/ Functional area	Sub Directorate	Highlights
		dissemination) plays a crucial role in bridging the information gap and open up doors. ***Entrepreneur Development Workshop 2016*** **v. Red Tape Reduction** Red tape can be described as the Rules, regulations, systems, and/or bureaucratic procedures and processes which are excessively complex and which impose unnecessary delay(s), inaction and/or costs which exceed their benefits, and/or is no longer effective in achieving the purpose for which they were originally created. It can be identified into three major types: ▪ Inappropriate regulations which result in unintended negative impacts and/or costs ▪ Inefficient procedures/ processes which impose unnecessary and costly time-delays and compliance costs ▪ Communication and information inefficiencies both within governmental organizations, between the three spheres of government, and between governments and businesses. Red tape reduction in stages ▪ A workshop involving all relevant stakeholders (primary and secondary) as well as internal and external stakeholders ▪ Survey on formal and informal businesses initiated by the Western Cape Government ▪ Report from the survey conducted ▪ Action plans following the report and survey conducted, with milestones and frameworks. The last Meeting was held on the: ***03 May 2017*** at the Overstrand Municipality **vi. SCM & LED Integration** Supply chain is a critical tool to growing the local economy including broadening participation and in turn provides the municipality with a pool of service providers to provide goods and services. The municipality improved its policy when it comes to promoting local procurement and in turn makes a positive contribution to employment creation. **TOURISM** **TOURISM DEVELOPMENT AND CAPACITY BUILDING** Cape Whale Coast has partnered with the National Department Tourism and conservation agency WESSA to host programmes in which unemployed individuals are trained and offered employment. Three programmes provide opportunities for tourism employment: • Tourism Buddy Programme

Directorate/ Functional area	Sub Directorate	Highlights
		• Fernkloof Rangers • Blue Flag Beach Stewards. **Educational** Developing and hosting itineraries to raise awareness about the products offered in the region. Also to assist entrepreneurs in developing ideas according to best practises. Special skills training initiatives are facilitated and workshops hosted on service excellence, marketing and social media. **AWARDS** • Gansbaai awarded Natural Adventure Destination of the Year • Absa Cape Epic Best Stage Location • Absa Cape Epic Best Flyover Competition • Blue Flag Beach status for Kleinmond (Silver), Hawston (Silver), Grotto (Gold). **NATIONAL EXHIBITIONS** The Cape Whale Coast engages with the public, trade and media at various tourism shows and exhibitions and used these opportunities to learn about new travel trends as well as build relationships and increase interest. • World Travel Market Africa in Cape Town • Tourism Indaba in Durban. **SOCIAL MEDIA** Social media campaigns are hosted to increase engagement and special attention is given to new products. Efforts are made to link with social media influencers and to leverage their goodwill in promoting our region. Instagram 1148 followers Facebook 2946 likes Twitter 3086 likes
Infrastructure and Planning Services	Building Services	Number of building plans applications processed = 2186 valued at R1 990 320 775
	GIS	The Property Process is complex and is constantly being updated and improved. The ArcGIS Software was updated to 10.5 and added functionality is available. The web app developer with improved capability enables up to date functionality and permits the Portal more access to the GIS data sets, web services are constantly improved and displayed on every PC throughout the Overstrand Municipality as a spatial tool. A System Architectural plan was compiled, facilitating the upgrade and maintenance of the GIS Hardware and Software at Overstrand Municipality and will be used as guidance. AFLA Management system was bought and the TPAMS (Town Planning Application Management System) was installed and is

Directorate/ Functional area	Sub Directorate	Highlights
		currently modified to suite the Overstrand's needs. The CMS (Cemetery Management System) was also bought.
	Engineering Services	Upgrading of Roads in Zwelihle Phase 1 & 2 completed
	Town Planning, Spatial Development and Property Administration	CBD Revitalization Phase 2 Final
		Zoning Scheme Heritage and Environmental Overlay Zone - Finalisation to be submitted to Council for approval
		Overstrand Municipal Planning By Law Amendment – Final / To be submitted for Council approval
		Overstrand Zoning Scheme Amendment – Final / To be submitted to Council for approval
	Engineering Planning	The Water Services Audit Report for 2015/16 was submitted to DWS by 31 October 2016 as required by legislation.
		Successfully completed various capital projects, including a new bulk water pipeline to Gansbaai, a new pre-treatment facility at the Pearly Beach Water Treatment Plant, a new reservoir for Mount Pleasant, extension of the sewer network in Stanford, and refurbishment of sewerage pump stations in Hermanus.
		The 2017/18 Water Services Development Plan was approved by Council in May 2017.

Table 79: Performance highlights per functional area

c) Overview of performance per directorate

The performance statistics in the table below and all the graphs in the following sub paragraphs include performance in terms of the SDBIP for the 2016/17 financial year and where applicable, in comparison to the 2014/15 and 2015/16 financial years.

Directorates	Financial Year	Total KPIs	KPIs Extremely Well Met	KPIs Well Met	KPIs Met	KPIs almost Met	KPIs not Met	% of KPI's met (100% and above)
Council and Municipal Manager	2014/15	15	1	1	11	1	1	87
	2015/16	15	1	1	9	3	1	73
	2016/2017	**12**	**1**	**0**	**10**	**1**	**0**	**92%**
	2014/15	77	8	7	53	4	5	88

Directorates	Financial Year	Total KPIs	KPIs Extremely Well Met	KPIs Well Met	KPIs Met	KPIs almost Met	KPIs not Met	% of KPI's met (100% and above)
Management Services	2015/16	81	6	10	61	3	1	95
	2016/2017	**88**	**8**	**10**	**63**	**6**	**1**	**92%**
Protection Services	2014/15	52	6	12	32	2	0	96
	2015/16	53	9	10	32	1	1	96
	2016/2017	**55**	**10**	**9**	**33**	**3**	**0**	**94%**
Financial Services	2014/15	65	3	9	52	1	0	98
	2015/16	67	3	8	52	4	0	94
	2016/2017	**69**	**3**	**10**	**54**	**2**	**0**	**97%**
Community Services	2014/15	128	10	50	43	24	1	80
	2015/16	126	7	56	35	26	3	77
	2016/2017	**154**	**6**	**62**	**40**	**45**	**1**	**70%**
Infrastructure and Planning Services	2014/15	44	7	14	18	5	0	89
	2015/16	43	2	12	20	6	3	79
	2016/2017	**42**	**2**	**13**	**22**	**5**	**0**	**88%**
Economic Development Services	2014/15	35	8	6	18	2	1	91
	2015/16	28	6	4	15	2	1	89
	2016/17	**28**	**7**	**1**	**16**	**2**	**2**	**86%**

Table 80: Summary of total performance per Directorate

The graph provides and illustrative overview of the overall performance results of all the KPI's measured as at 30 June 2017.

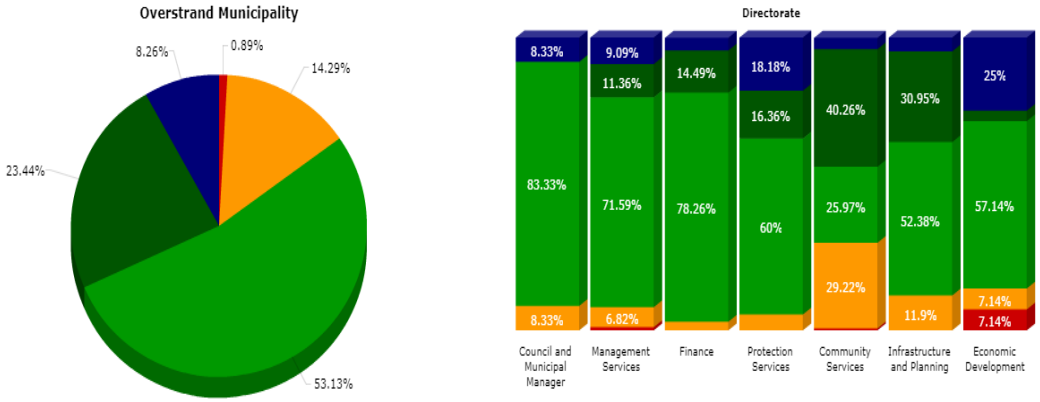


Figure 11: Overall performance of directorates for 2016/17

Overall, the municipality met 380 (85%) of a total number of 448 key performance indicators (KPIs) for the period 01 July 2016 – 30 June 2017. 64 (14.3%) of KPIs were almost met and 4 (0,9%) of the indicators were not met.

d) Performance per functional area (Department/Operational SDBIP)

d.1) Council and Municipal Manager consists of the following divisions:

- Council
- Municipal Manager
- Internal Audit

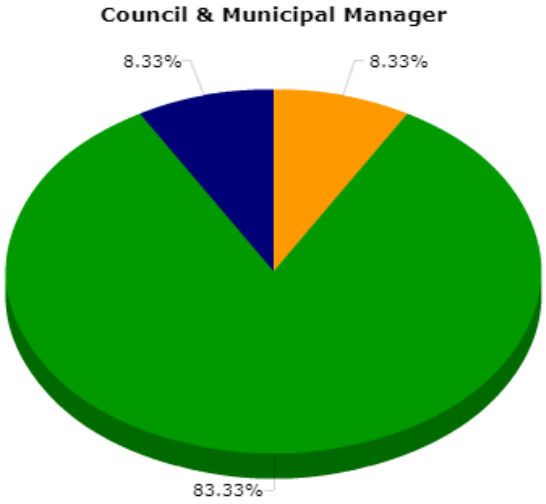
The Operational Key Performance Indicators for Council and Municipal Manager are aligned to the following National Key Performance Areas, Municipal Key Performance Areas and the IDP Strategic Objectives:

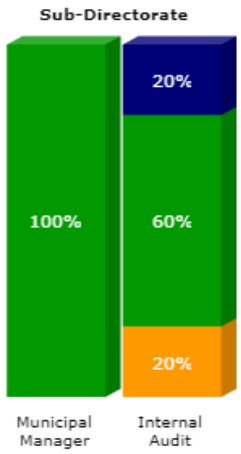
National Key Performance Area	Municipal Key Performance Area	IDP Strategic Objectives
Good Governance and Public Participation	Good governance	Encouragement of structured community participation in the affairs of the municipality
Municipal Financial Viability and Management	Optimisation of financial resources	Provision of democratic, accountable and ethical governance
Municipal Transformation and Institutional Development	Good governance	Provision of democratic, accountable and ethical

National Key Performance Area	Municipal Key Performance Area	IDP Strategic Objectives
		governance
Basic Service Delivery	Basic Service Delivery	Provision and maintenance of municipal services
Local Economic Development	Social upliftment and Economic Development	Promotion of tourism, economic and social development Creation and maintenance of a safe and healthy environment

Table 81: Functional alignment- Council and Municipal Manager

The following graph indicates the performance of the various sub-directorates within Council and Municipal Manager directorate





Council & Municipal Manager		Sub-Directorate	
		Municipal Manager	Internal Audit
KPI Not Met	-	-	-
KPI Almost Met	1 (8.3%)	-	1 (20%)
KPI Met	10 (83.3%)	7 (100%)	3 (60%)
KPI Well Met	-	-	-
KPI Extremely Well Met	1 (8.3%)	-	1 (20%)
Total:	**12**	**7**	**5**

Figure 12: Council and Municipal Manager Sub-directorate performance

d.2) Management Services consists of the following divisions:

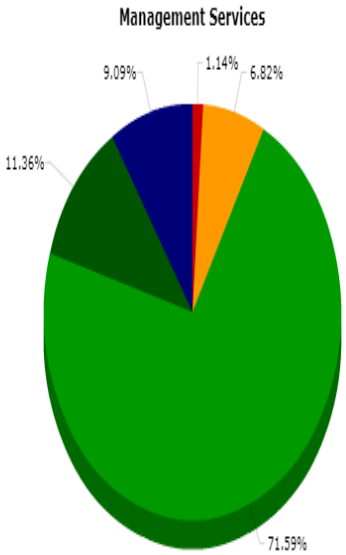
- Director: Management Services
- Communications
- Council and Support Services
- Human Resources
- Information Technology
- Legal Services
- Strategic Services

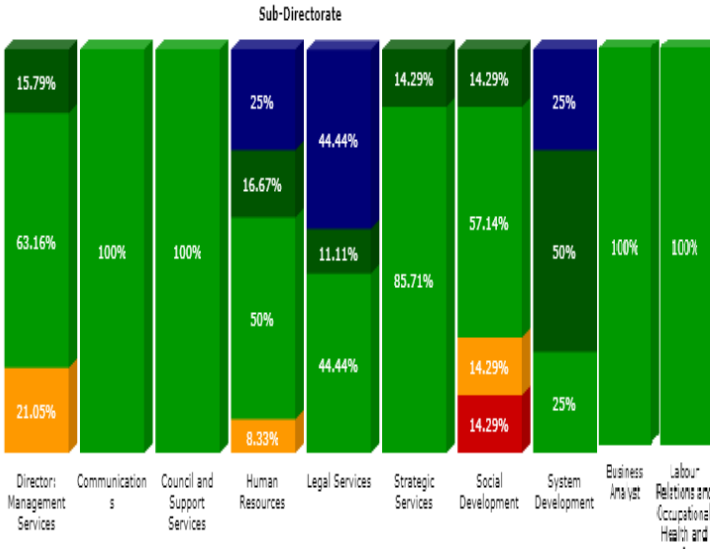
The Operational Key Performance Indicators for Management Services are aligned to the following National Key Performance Areas, Municipal Key Performance Areas and the IDP Strategic Objectives:

National Key Performance Area	Municipal Key Performance Area	IDP Strategic Objectives
Good Governance and Public Participation	Good governance	Encouragement of structured community participation in the affairs of the municipality
Municipal Financial Viability and Management	Optimisation of financial resources	Provision of democratic, accountable and ethical governance
Municipal Transformation and Institutional Development	Good governance	Provision of democratic, accountable and ethical governance
Basic Service Delivery	Basic Service Delivery	Provision and maintenance of municipal services
Local Economic Development	Social upliftment and Economic Development	Promotion of tourism, economic and social development Creation and maintenance of a safe and healthy environment

Table 82: Functional alignment - Management Services

The following graph indicates the performance of the various sub-directorates within the Management Services directorate





Management Services		Sub-Directorate					
		Director: Management Services	Communications	Council and Support Services	Human Resources	Legal Services	Strategic Services
KPI Not Met	1 (1.1%)	-	-	-	-	-	-
KPI Almost Met	6 (6.8%)	4 (21.1%)	-	-	1 (8.3%)	-	-
KPI Met	63 (71.6%)	12 (63.2%)	10 (100%)	11 (100%)	6 (50%)	4 (44.4%)	6 (85.7%)
KPI Well Met	10 (11.4%)	3 (15.8%)	-	-	2 (16.7%)	1 (11.1%)	1 (14.3%)
KPI Extremely Well Met	8 (9.1%)	-	-	-	3 (25%)	4 (44.4%)	-
Total:	**88**	**19**	**10**	**11**	**12**	**9**	**7**

Management Services	Sub-Directorate			
	Social Development	System Development	Business Analyst	Labour Relations and Occupational Health and Safety
KPI Not Met	1 (14.3%)	-	-	-
KPI Almost Met	1 (14.3%)	-	-	-
KPI Met	4 (57.1%)	1 (25%)	3 (100%)	6 (100%)
KPI Well Met	1 (14.3%)	2 (50%)	-	-
KPI Extremely Well Met	-	1 (25%)	-	-
Total:	**7**	**4**	**3**	**6**

Figure 13: Management Services sub-directorate performance

d.3) Finance consists of the following divisions:

- Director: Finance
- Accounting Services
- Deputy Director Finance
- Expenditure and Asset Management
- Revenue
- SCM
- Systems Administrator Finance

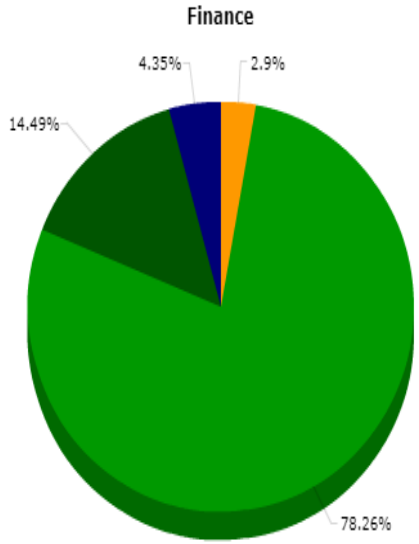
The Operational Key Performance Indicators for Finance are aligned to the following National Key Performance Areas, Municipal Key Performance Areas and the IDP Strategic Objectives:

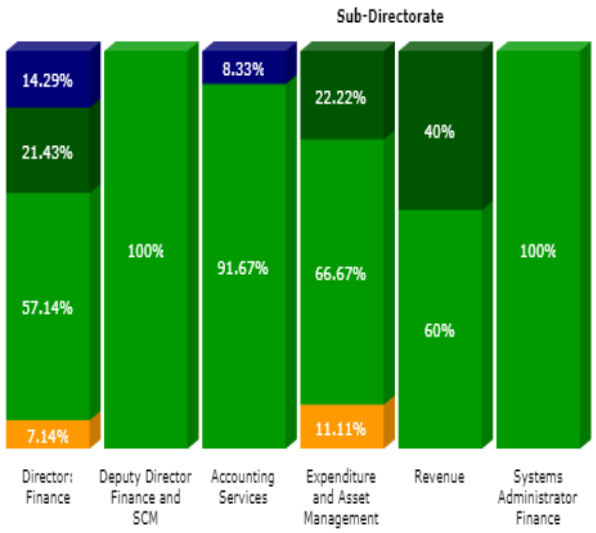
National Key Performance Area	Municipal Key Performance Area	IDP Strategic Objectives
Good Governance and Public Participation	Good governance	Encouragement of structured community participation in the

National Key Performance Area	Municipal Key Performance Area	IDP Strategic Objectives
		affairs of the municipality
Municipal Financial Viability and Management	Optimisation of financial resources	Provision of democratic, accountable and ethical governance
Municipal Transformation and Institutional Development	Good governance	Provision of democratic, accountable and ethical governance
Basic Service Delivery	Basic Service Delivery	Provision and maintenance of municipal services
Local Economic Development	Social upliftment and Economic Development	Promotion of tourism, economic and social development Creation and maintenance of a safe and healthy environment

Table 83: Functional alignment – Finance

The following graph indicates the performance of the various sub-directorates within the Finance directorate





Finance		Sub-Directorate					
		Director: Finance	Deputy Director Finance and SCM	Accounting Services	Expenditure and Asset Management	Revenue	Systems Administrator Finance
KPI Not Met	-	-	-	-	-	-	-

Finance		Sub-Directorate					
		Director: Finance	Deputy Director Finance and SCM	Accounting Services	Expenditure and Asset Management	Revenue	Systems Administrator Finance
KPI Almost Met	2 (2.9%)	1 (7.1%)	-	-	1 (11.1%)	-	-
KPI Met	54 (78.3%)	8 (57.1%)	12 (100%)	11 (91.7%)	6 (66.7%)	6 (60%)	4 (100%)
KPI Well Met	10 (14.5%)	3 (21.4%)	-	-	2 (22.2%)	4 (40%)	-
KPI Extremely Well Met	3 (4.3%)	2 (14.3%)	-	1 (8.3%)	-	-	-
Total:	**69**	**14**	**12**	**12**	**9**	**10**	**4**

Finance		Sub-Directorate	
	Contract Management	SCM: Demand and Procurement	SCM: Purchases
KPI Not Met	-	-	-
KPI Almost Met	-	-	-

Finance			Sub-Directorate
	Contract Management	SCM: Demand and Procurement	SCM: Purchases
KPI Met	3 (75%)	3 (100%)	1 (100%)
KPI Well Met	1 (25%)	-	-
KPI Extremely Well Met	-	-	-
Total:	4	3	1

Figure 14: Finance sub-directorate performance

d.4) Community Services consists of the following divisions:

- Director: Community Services
- Deputy Director: Community Services
- Area Management: Gansbaai
- Area Management: Hangklip/Kleinmond
- Area Management: Hermanus
- Area Management: Stanford
- Housing Administration
- Operational Management: Gansbaai
- Operational Management: Hangklip/Kleinmond
- Operational Management: Hermanus
- Operational Management: Stanford
- Special Projects.

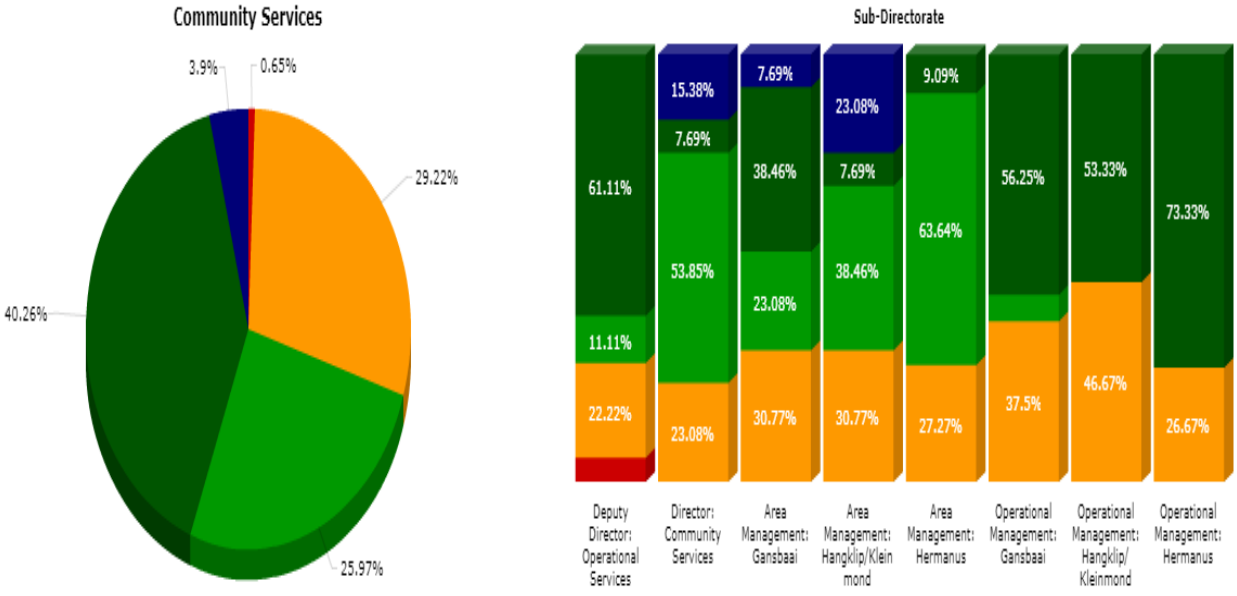
The Operational Key Performance Indicators for Community Services are aligned to the following National Key Performance Areas, Municipal Key Performance Areas and the IDP Strategic Objectives:

National Key Performance Area	Municipal Key Performance Area	IDP Strategic Objectives
Good Governance and Public Participation	Good governance	Encouragement of structured community participation in the affairs of the municipality
Municipal Financial Viability and Management	Optimisation of financial resources	Provision of democratic, accountable and ethical governance

National Key Performance Area	Municipal Key Performance Area	IDP Strategic Objectives
Municipal Transformation and Institutional Development	Good governance	Provision of democratic, accountable and ethical governance
Basic Service Delivery	Basic Service Delivery	Provision and maintenance of municipal services
Local Economic Development	Social upliftment and Economic Development	Promotion of tourism, economic and social development Creation and maintenance of a safe and healthy environment

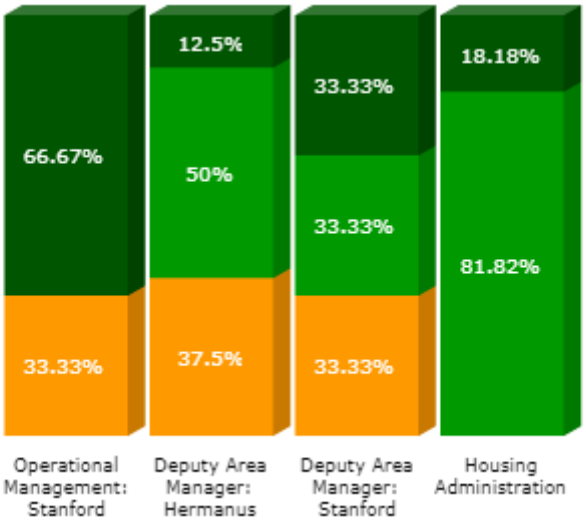
Table 84: Functional alignment - Community Services

The following graph indicates the performance of the various sub-directorates within the Community services directorate



Community Services		Sub-Directorate							
		Deputy Director: Operational Services	Director: Community Services	Area Management: Gansbaai	Area Management: Hangklip/ Kleinmond	Area Management: Hermanus	Operational Management: Gansbaai	Operational Management: Hangklip/ Kleinmond	Operational Management: Hermanus
KPI Not Met	1 (0.6%)	1 (5.6%)	-	-	-	-	-	-	-

Community Services		Sub-Directorate							
		Deputy Director: Operational Services	Director: Community Services	Area Management: Gansbaai	Area Management: Hangklip/ Kleinmond	Area Management: Hermanus	Operational Management: Gansbaai	Operational Management: Hangklip/ Kleinmond	Operational Management: Hermanus
KPI Almost Met	45 (29.2%)	4 (22.2%)	3 (23.1%)	4 (30.8%)	4 (30.8%)	3 (27.3%)	6 (37.5%)	7 (46.7%)	4 (26.7%)
KPI Met	40 (26%)	2 (11.1%)	7 (53.8%)	3 (23.1%)	5 (38.5%)	7 (63.6%)	1 (6.3%)	-	-
KPI Well Met	62 (40.3%)	11 (61.1%)	1 (7.7%)	5 (38.5%)	1 (7.7%)	1 (9.1%)	9 (56.3%)	8 (53.3%)	11 (73.3%)
KPI Extremely Well Met	6 (3.9%)	-	2 (15.4%)	1 (7.7%)	3 (23.1%)	-	-	-	-
Total:	**154**	**18**	**13**	**13**	**13**	**11**	**16**	**15**	**15**



	Sub-Directorate			
	Operational Management: Stanford	**Deputy Area Manager: Hermanus**	**Deputy Area Manager: Stanford**	**Housing Administration**
KPI Not Met	-	-	-	-
KPI Almost Met	5 (33.3%)	3 (37.5%)	2 (33.3%)	-
KPI Met	-	4 (50%)	2 (33.3%)	9 (81.8%)
KPI Well Met	10 (66.7%)	1 (12.5%)	2 (33.3%)	2 (18.2%)
KPI Extremely Well Met	-	-	-	-
Total:	**15**	**8**	**6**	**11**

Figure 15: Community Services sub-directorate performance

d.5) Protection Services consists of the following divisions:

- Director: Protection Services
- Fire Management
- Law Enforcement and Security Services
- Traffic Services

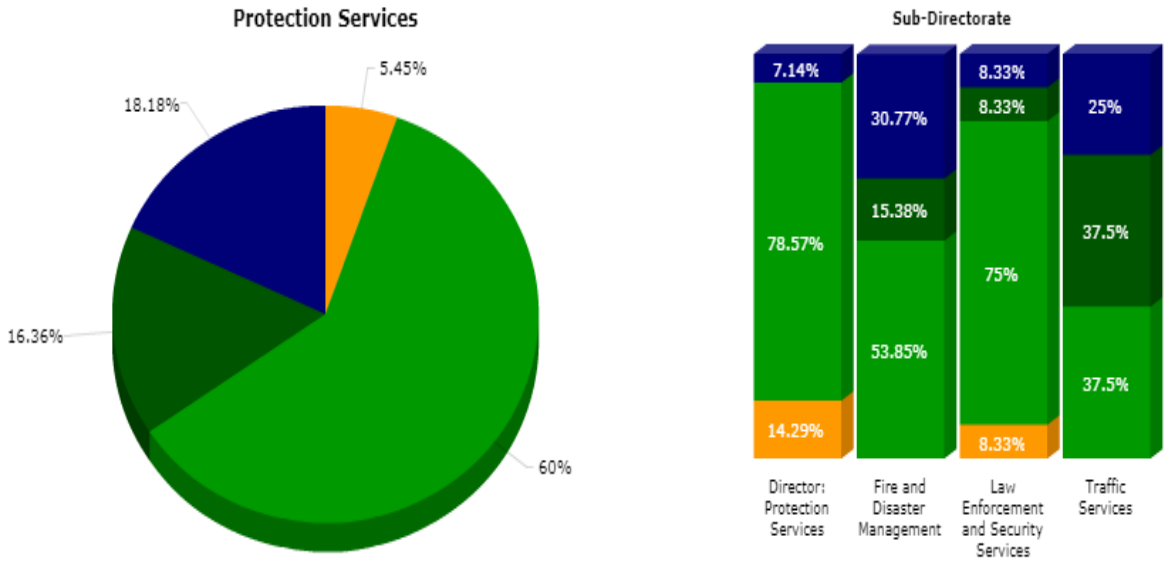
The Operational Key Performance Indicators for Protection Services are aligned to the following National Key Performance Areas, Municipal Key Performance Areas and the IDP Strategic Objectives:

National Key Performance Area	Municipal Key Performance Area	IDP Strategic Objectives
Good Governance and Public Participation	Good governance	Encouragement of structured community participation in the affairs of the municipality
Municipal Financial Viability and Management	Optimisation of financial resources	Provision of democratic, accountable and ethical governance
Municipal Transformation and Institutional Development	Good governance	Provision of democratic, accountable and ethical governance
Basic Service Delivery	Basic Service Delivery	Provision and maintenance of municipal services
Local Economic Development	Social upliftment and Economic	Promotion of tourism, economic

National Key Performance Area	Municipal Key Performance Area	IDP Strategic Objectives
	Development	and social development Creation and maintenance of a safe and healthy environment

Table 85: Functional alignment - Protection Services

The following graph indicates the performance of the various sub-directorates within the Protection Services directorate



Protection Services		Sub-Directorate			
		Director: Protection Services	Fire and Disaster Management	Law Enforcement and Security Services	Traffic Services
KPI Not Met	-	-	-	-	-
KPI Almost Met	3 (5.5%)	2 (14.3%)	-	1 (8.3%)	-
KPI Met	33 (60%)	11 (78.6%)	7 (53.8%)	9 (75%)	6 (37.5%)
KPI Well Met	9 (16.4%)	-	2 (15.4%)	1 (8.3%)	6 (37.5%)

Protection Services		Sub-Directorate			
		Director: Protection Services	Fire and Disaster Management	Law Enforcement and Security Services	Traffic Services
KPI Extremely Well Met	10 (18.2%)	1 (7.1%)	4 (30.8%)	1 (8.3%)	4 (25%)
Total:	**55**	**14**	**13**	**12**	**16**

Figure 16: Protection Services sub-directorate performance

d.5) Infrastructure and Planning Services consists of the following divisions:

- Director: Infrastructure and Planning
- Building Services
- Electricity distribution and street lighting: Gansbaai & Stanford
- Electricity distribution and street lighting: Hermanus & Hangklip/Kleinmond
- Environmental Services
- GIS
- Engineering Services
- Town Planning, Spatial Development and Property Administration
- Engineering Planning

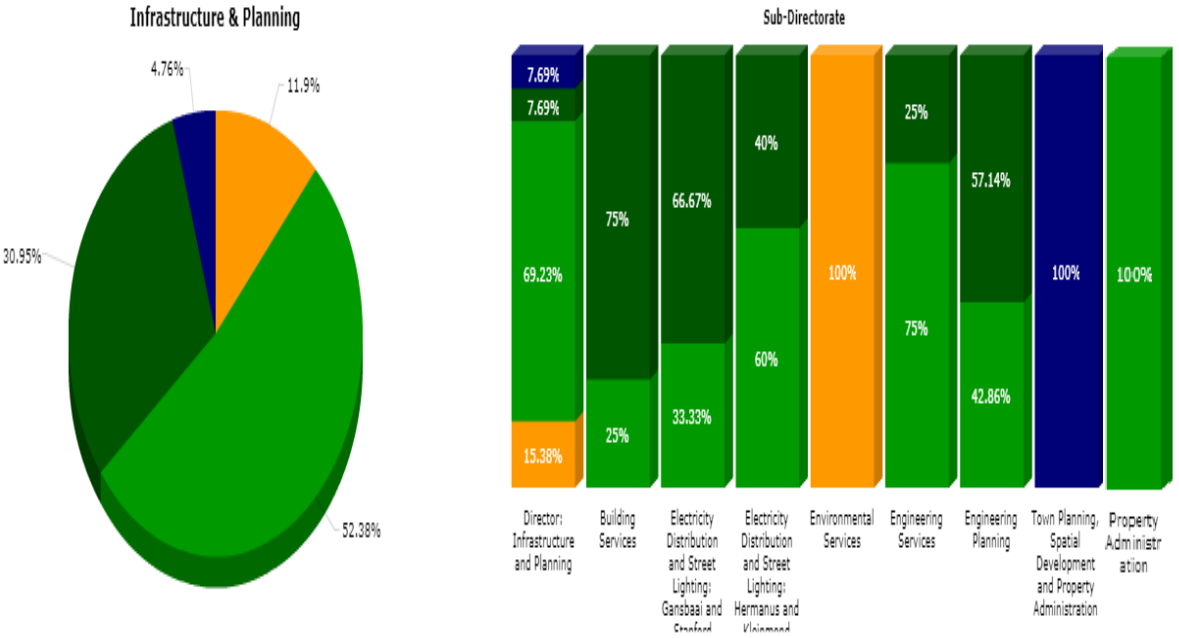
The Operational Key Performance Indicators for Infrastructure and Planning Services are aligned to the following National Key Performance Areas, Municipal Key Performance Areas and the IDP Strategic Objectives:

National Key Performance Area	Municipal Key Performance Area	IDP Strategic Objectives
Good Governance and Public Participation	Good governance	Encouragement of structured community participation in the affairs of the municipality
Municipal Financial Viability and Management	Optimisation of financial resources	Provision of democratic, accountable and ethical governance
Municipal Transformation and Institutional Development	Good governance	Provision of democratic, accountable and ethical governance
Basic Service Delivery	Basic Service Delivery	Provision and maintenance of

National Key Performance Area	Municipal Key Performance Area	IDP Strategic Objectives
		municipal services
Local Economic Development	Social upliftment and Economic Development	Promotion of tourism, economic and social development Creation and maintenance of a safe and healthy environment

Table 86: Functional alignment - Infrastructure and Planning Services

The following graph indicates the performance of the various sub-directorates within Infrastructure and Planning Services directorate



Infrastructure & Planning		Sub-directorate			
		Director: Infrastructure and Planning	Building Services	Electricity Distribution and Street Lighting: Gansbaai and Stanford	Electricity Distribution and Street Lighting: Hermanus and Kleinmond
KPI Not Met	-	-	-	-	-
KPI Almost Met	5 (11.9%)	2 (15.4%)	-	-	-

Infrastructure & Planning		Sub-directorate			
		Director: Infrastructure and Planning	Building Services	Electricity Distribution and Street Lighting: Gansbaai and Stanford	Electricity Distribution and Street Lighting: Hermanus and Kleinmond
KPI Met	22 (52.4%)	9 (69.2%)	1 (25%)	1 (33.3%)	3 (60%)
KPI Well Met	13 (31%)	1 (7.7%)	3 (75%)	2 (66.7%)	2 (40%)
KPI Extremely Well Met	2 (4.8%)	1 (7.7%)	-	-	-
Total:	**42**	**13**	**4**	**3**	**5**

Infrastructure & Planning	Sub-directorate				
	Environmental Services	Engineering Services	Engineering Planning	Town Planning, Spatial Development and Property Administration	Property Administration
KPI Not Met	-	-	-	-	-
KPI Almost Met	3 (100%)	-	-	-	-
KPI Met	-	3 (75%)	3 (42.9%)	-	2 (100%)
KPI Well Met	-	1 (25%)	4 (57.1%)	-	-
KPI Extremely Well Met	-	-	-	1 (100%)	-
Total:	**3**	**4**	**7**	**1**	**2**

Figure 17: Infrastructure and Planning Services sub-directorate performance

d.6) Economic Development and Tourism Services consists of the following divisions:

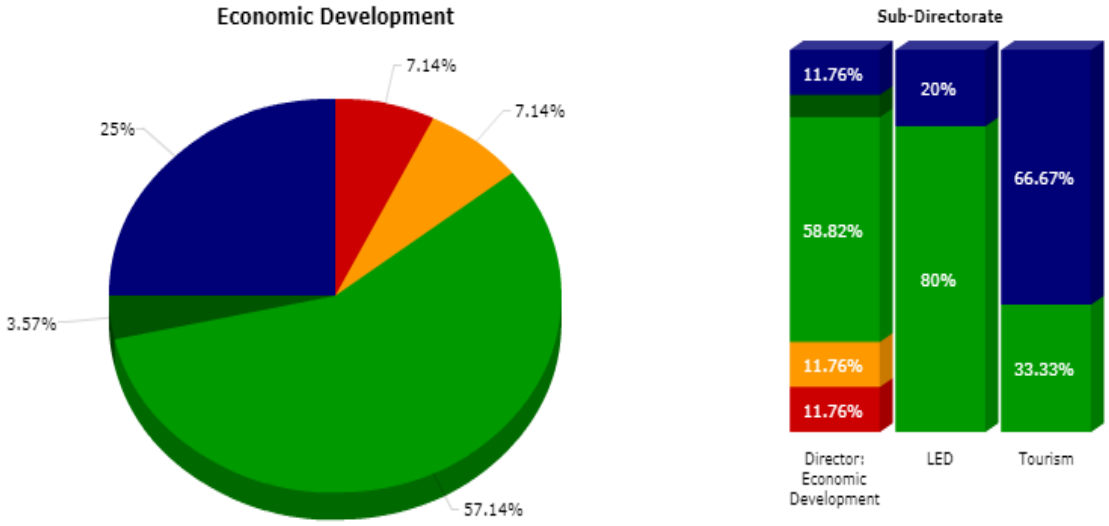
- Director: Economic Development
- LED

The Operational Key Performance Indicators for Economic Development Services are aligned to the following National Key Performance Areas, Municipal Key Performance Areas and the IDP Strategic Objectives:

National Key Performance Area	Municipal Key Performance Area	IDP Strategic Objectives
Good Governance and Public Participation	Good governance	Encouragement of structured community participation in the affairs of the municipality
Municipal Financial Viability and Management	Optimisation of financial resources	Provision of democratic, accountable and ethical governance
Municipal Transformation and Institutional Development	Good governance	Provision of democratic, accountable and ethical governance
Basic Service Delivery	Basic Service Delivery	Provision and maintenance of municipal services
Local Economic Development	Social upliftment and Economic Development	Promotion of tourism, economic and social development Creation and maintenance of a safe and healthy environment

Table 87: Functional alignment - Economic Development Services

The following graph indicates the performance of the various sub-directorates within the Economic Development Services directorate



Economic Development		Sub-Directorate		
		Director: Economic Development	LED	Tourism
KPI Not Met	2 (7.1%)	2 (11.8%)	-	-
KPI Almost Met	2 (7.1%)	2 (11.8%)	-	-
KPI Met	16 (57.1%)	10 (58.8%)	4 (80%)	2 (33.3%)
KPI Well Met	1 (3.6%)	1 (5.9%)	-	-
KPI Extremely Well Met	7 (25%)	2 (11.8%)	1 (20%)	4 (66.7%)
Total:	**28**	**17**	**5**	**6**

Figure 18: Economic Development sub-directorate performance

3.3 COMPONENT A: BASIC SERVICES

This component includes basic service delivery highlights and challenges, includes details of services provided for water, waste water (sanitation), electricity, waste management, housing services and a summary of free basic services.

3.3.1 WATER PROVISION

a) Introduction to Water Provision

The new bridge at the intake tower of the Buffels River Dam

Overstrand Municipality has 8 water schemes, providing water to more than 90 000 residents. Water sources include rivers, dams, boreholes, springs, and fountains. All residents have access to at least a basic water supply service. The top priorities are to develop sufficient sources, adequate treatment capacity, as well as bulk and reticulation system capacity to address the housing backlog and to provide for growth and development in the foreseeable future.

In order to counter the possible effects of climate change and future dry periods, a strategy of diversifying water resources between surface water, groundwater, and eventually waste water re-use and seawater desalination was embarked upon.

The main projects for 2016/17 included the completion of a new bulk water pipeline at Gansbaai, construction of a new reservoir for Mount Pleasant, a new pre-treatment facility at the Pearly Beach Water Treatment Works, and refurbishment of the Palmiet River weir at Kleinmond. The replacement of ageing domestic and bulk water meters continued.

Construction of the new bulk water supply pipeline to Gansbaai

A water demand management strategy is in place as part of the municipality's Turn Around Strategy, with the focus to keep water demand under control and to decrease water losses.

New DAF pre-treatment facility at the Pearly Beach Water Treatment Works (WTW)

b) Highlights: Water Services

Highlights	Description
Water Services Planning	The Overstrand Water Master Plan was updated, and a new Water Services Development Plan was approved by Council in May 2017.
Bulk Water Supply	The bulk water supply pipeline to Gansbaai was upgraded as part of the implementation of the Overstrand Water Master Plan, and the treatment plant at Pearly Beach was upgraded with the addition of a pre-treatment facility.
Water meter replacement program	1432 Domestic and 8 bulk water meters were replaced.
Water Demand Management	Overstrand Municipality scored 100% in the last No Drop Assessment Report published by the Department of Water & Sanitation, putting it at the top of the performance list in South Africa. (No Drop is measuring Water Conservation and Demand Management).

Table 88: Water Services Highlights

c) Challenges: Water Services

Description	Actions to address
Continue to reduce the relatively high water losses in areas	Continues with water pipe replacement, leak repairs, pressure management, water meter replacement, and public awareness.
Climate change	Diversifying water resources through further development of groundwater sources, waste water reclamation, and eventually seawater desalination.
Lack of suitably qualified technical staff	On-going training of staff through implementation and management of the bulk water services support contract.

Description	Actions to address
Ageing infrastructure	Increase the maintenance budget and enhance asset replacement programmes through the capital budget.

Table 89: Water Services Challenges

Total Use of Water by Sector (cubic meters)					
Year	**Agriculture**	**Forestry**	**Industrial**	**Domestic**	**Un accountable water losses**
2011/12	0	0	1 120 359	4 040 527	1 858 105
2012/13	0	0	1 167 319	4 209 885	1 842 214
2013/14	0	0	1 119 546	4 037 849	1 619 350
2014/15	0	0	549 104	4 546 799	1 376 842
2015/16	0	0	553 132	4 582 163	1 490 912
2016/17	0	0	450 012	4 586 038	1 611 844
The above figures for "Industrial" include commercial, industrial, and "other", being all non-domestic consumption. It is clear that water losses decreased significantly as a result of the water demand management program. The overall water demand also decreased as a result of water demand management and good co-operation from the public.					

Table 90: Total water use by sector (cubic meters)

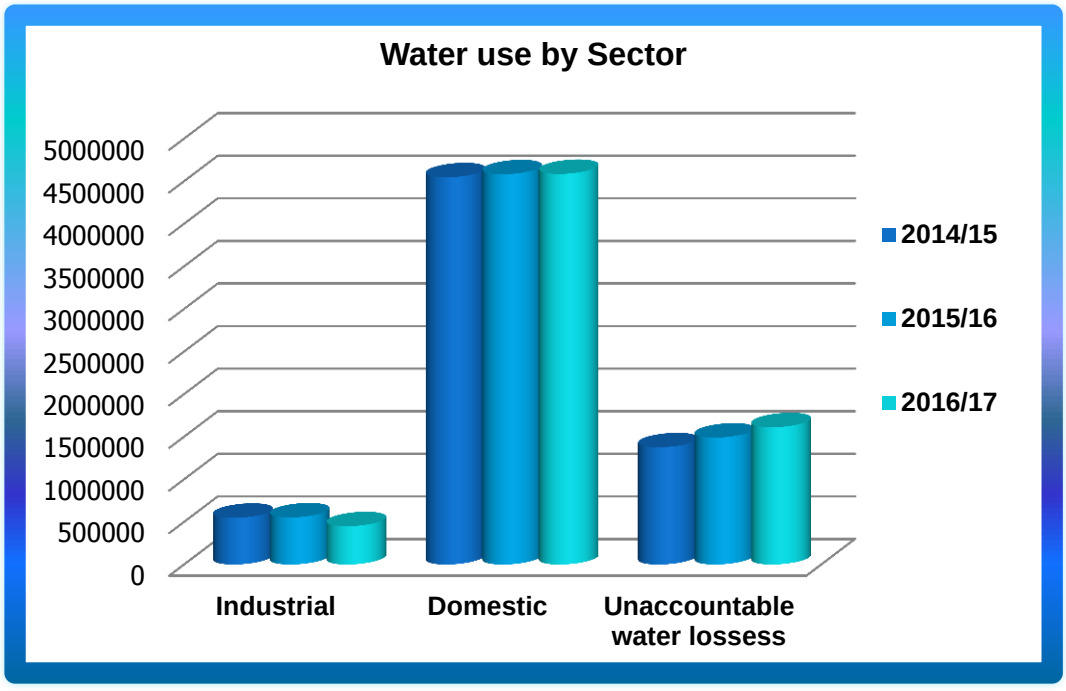


Figure 19: Water use by sector

Water Service Delivery Levels					
Households					
Description	2012/13	2013/14	2014/15	2015/16	2016/17
	Actual	Actual	Actual	Actual	Actual
	No.	No.	No.	No.	No.
Water: (above min level)					
Piped water inside dwelling	27295	32032	32 544	32 976	34 449
Piped water inside yard (but not in dwelling)	0	0	0	0	0
Using public tap (within 200m from dwelling)	3436	3334	3188	3106	3067
Other water supply (within 200m)	199	155	0	0	0
Minimum Service Level and Above sub-total	30 930	35098	35732	36082	37388
Minimum Service Level and Above Percentage	100	100	100	100	100
Water: (below min level)					
Using public tap (more than 200m from dwelling)	0	0	0	0	0
Other water supply (more than 200m from dwelling	0	0	0	0	0
No water supply	0	0	0	0	0
Below Minimum Service Level sub-total	0	0	0	0	0
Below Minimum Service Level Percentage	0	0	0	0	0
Total number of households	**30 930**	**35098**	**35732**	**36 082**	**37 388**
Includes informal settlements					

Table 91: Water service delivery levels: Households

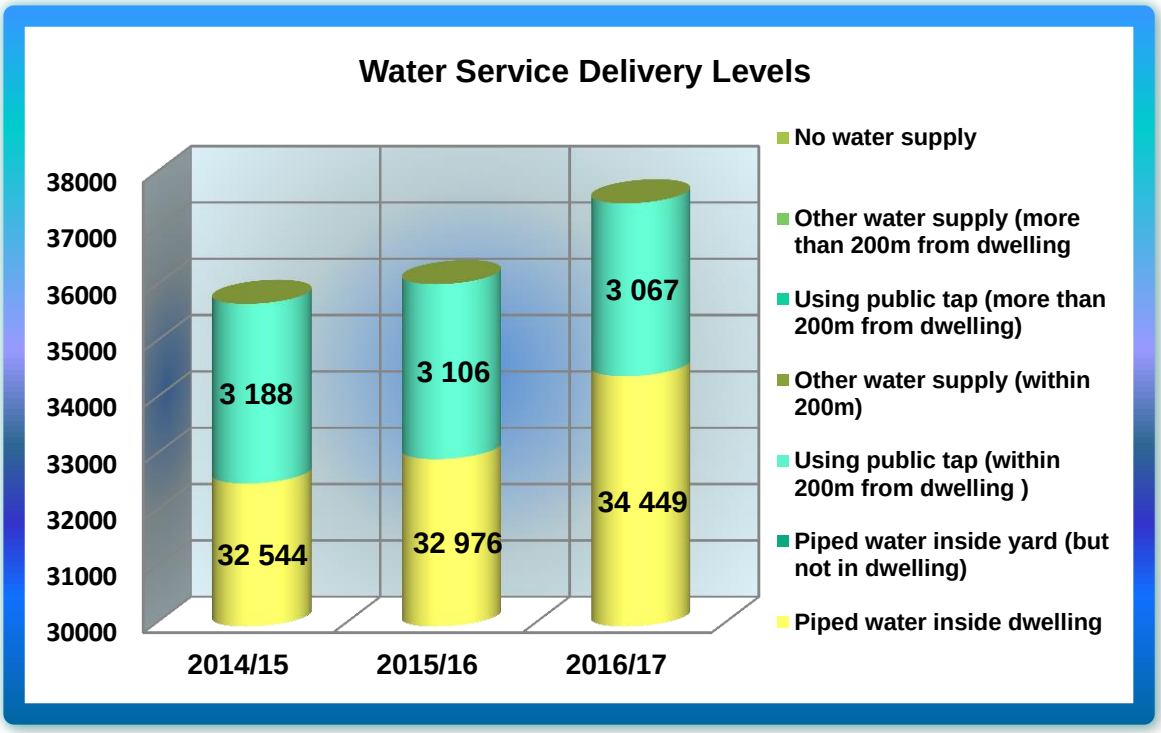


Figure 20: Water Service Delivery levels

Access to Water			
Financial year	**Proportion of households with access to water points***	**Proportion of households with access to piped water**	**Proportion of households receiving 6 kl free#**
2012/13	11.1%	100%	100%
2013/14	9.9%	100%	100%
2014/15	8.9%	100%	18.3%
2015/16	8.6%	100%	20.8%
2016/17	*9.2%	100%	19.8%

** Means access to 25 litres of potable water per day supplied within 200m of a household and with a minimum flow of 10 litres per minute*

 # 6,000 litres of potable water supplied per formal connection per month

**9.2% - total households in informal areas / total households in Overstrand as a %.*

Table 92: Access to water

d) Service delivery indicators

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/ 2016	Overall Performance for 2016/2017			
						Target	Actual	R	Corrective Measures
TL4	The provision and maintenance of municipal services	Quality of potable water comply 95% with SANS 241	% compliance with SANS 241	All	99%	95%	98.97%		Target well met
TL5	The provision and maintenance of municipal services	Limit unaccounted water to less than 20% {(Number of kilolitre water purified - Number of kilolitre water sold)/Number of kilolitre purified x 100)}	% of water unaccounted for	All	20.86%	20%	19.14%		Target extremely
TL21	The provision and maintenance of municipal services	Report on the implementation of the Water Service Development plan annually by the end of October 2016	Report submitted	All	1	1	1		Target met
TL35	The provision and maintenance of municipal services	Provision of water to informal households based on the standard of 1 water point to 25 households	The number of taps installed in relation to the number of informal households.	All	138	126	252		Target extremely
TL36	The provision and maintenance of municipal services	Provision of cleaned piped water to all formal households within 200 m from households	No of formal households that meet agreed service standards for piped water	All	32976	32,483	34,449		Target well met

Table 93: Service delivery indicators: Water services

Employees: Water Services								
Job Level	2012/13	2013/14	2014/15	2015/16	2016/17			
	Employees	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	No.	%
0 - 3	23	36	34	26	22	22	0	0
4 - 6	8	8	6	4	14	9	5	35%
7 - 9	11	11	12	4	4	4	0	0

Employees: Water Services								
Job Level	2012/13	2013/14	2014/15	2015/16	2016/17			
	Employees	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	No.	%
10 - 12	12	15	15	15	12	11	1	8%
13 - 15	2	3	3	1	3	3	0	0
16 - 18	0	0	0	0	0	0	0	0
19 - 20	1	1	1	1	1	1	0	0
Total	**57**	**74**	**71**	**51**	**56**	**50**	**6**	**11%**
Employees and Posts numbers are as at 30 June.								

Table 94: Employees: Water Services

Recruiting of suitably qualified process controllers at water treatment works (in accordance with the Department of Water and Sanitation (DWS) requirements) remains a challenge as a shortage of these skills exists in the labour market. The intensive training and development of process controllers at all the Overstrand treatment plants continued as part of the bulk water services support contract with Veolia.

Capital Expenditure 2016/17: Water Services					
R' 000					
Capital Projects	2016/17				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	**15 021**	**15 588**	**15 417**	**171**	**15 588**
Total project value represents the estimated cost of the project on approval by Council					

Table 95: Capital Expenditure 2016/17: Water Services

99% of the capital budget for Water for 2016/17 was spent.

3.3.2 WASTE WATER (SANITATION) PROVISION

a) Introduction to Sanitation Provision

Overstrand Municipality has 5 waste water schemes. All residents have access to at least a basic sanitation service.

The main challenges are to:

Provide sufficient waste water treatment capacity as well as bulk and reticulation system capacity in all the schemes to be able to accommodate future growth and development including the planned low cost housing projects by:

- extending the waterborne sewer networks in the different towns;
- extending treatment capacity when growth projections indicate the requirement; and
- eliminating the tanker truck service over time.

New sewerage pump station constructed at Stanford

Overstrand Municipality achieved 4 Green Drop compliant scores in the last Green Drop Report published by Department of Water and Sanitation (DWS): Hermanus WWTW, Hawston WWTW, Stanford WWTW, and Gansbaai WWTW. The municipality's last overall Green Drop score was 89.13%.

Upgrading work in progress at Hermanus Sewerage Pump Station no.4

b) Highlights Waste Water (Sanitation) Provision

Highlights	Description
Water Services Planning	The Overstrand Sewer Master Plan was updated, and a new Water Services Development Plan was approved by Council in May 2017.
Hermanus sewerage pump stations upgrade (continuation of project)	The pump stations at Sandbaai, Mossel river, Gearings Point and Scout Camp at Hermanus were upgraded.
The next phase of the sewer network extension at Stanford was completed	The next phase of extending the main sewer pipelines and construction of two new sewerage pump stations were completed at Stanford.
Upgrade of the Kidbrooke sewer pipeline 2nd phase, Hermanus	The second phase of the upgrade of the Kidbrooke sewer pipeline was completed, following environmental authorization by DEADP.

Table 96: Waste Water (Sanitation) Provision Highlights

c) Challenges: Waste Water (Sanitation) Provision

Description	Actions to address
Provision of adequate treatment capacity in all areas	Upgrade of waste water treatment works when required (planning for Stanford was done in 2016/17)
Extension of waterborne sewer networks	Elimination of septic tanks by laying new sewer pipe networks and connecting properties to it. Ensure provision of sewer networks for new developments.
Sludge handling according to legislation	Disposal of dried waste sludge in the most efficient way remains a challenge.
Extension of basic services	Improvement of ratio of sanitation facilities to households in informal settlements
Lack of suitably qualified personnel	Training of staff. The training of process controllers is being addressed through the bulk water services support contract.
Lack of knowledge of sewer systems by consumers	Public awareness and training
Ageing infrastructure / lack of maintenance funds	Increased maintenance budget as well as capital for replacement of old infrastructure
Stormwater infiltration into sewer networks	Public awareness and law enforcement
Sewer blockages	Repair/replace sections of pipelines and increase public awareness/education on sewerage systems.
Conservancy tank service (tanker trucks)	Network extension, additional tankers and the replacement of ageing tankers required

Table 97: Waste Water (Sanitation) Provision Challenges

Sanitation Service Delivery Levels					
Households					
Description	2012/13	2013/14	2014/15	2015/16	2016/17
	Actual	Actual	Actual	Actual	Actual

	No.	No.	No.	No.	No.
Sanitation/sewerage: (above minimum level)					
Flush toilet (connected to sewerage)	21 284	21 623	23 006	23 623	25770
Flush toilet (with septic tank)	9 646	9 799	8 717	8 605	6138
Chemical toilet	0	0	0	0	0
Pit toilet (ventilated)	0	0	0	0	0
Other toilet provisions (above min. service level)	0	0	0	0	0
Minimum Service Level and Above sub-total	30 930	31 422	31 723	32 228	33124
Minimum Service Level and Above Percentage	100	100	100	100	100
Sanitation/sewerage: (below minimum level)					
Bucket toilet	0	0	0	0	0
Other toilet provisions (below min. service level)	0	0	0	0	0
No toilet provisions	0	0	0	0	0
Below Minimum Service Level sub-total	0	0	0	0	0
Below Minimum Service Level Percentage	0	0	0	0	0
Total households	**30 930**	**31 422**	**31 723**	**32 228**	**33124**
Including informal settlements					

Table 98: Sanitation service delivery levels

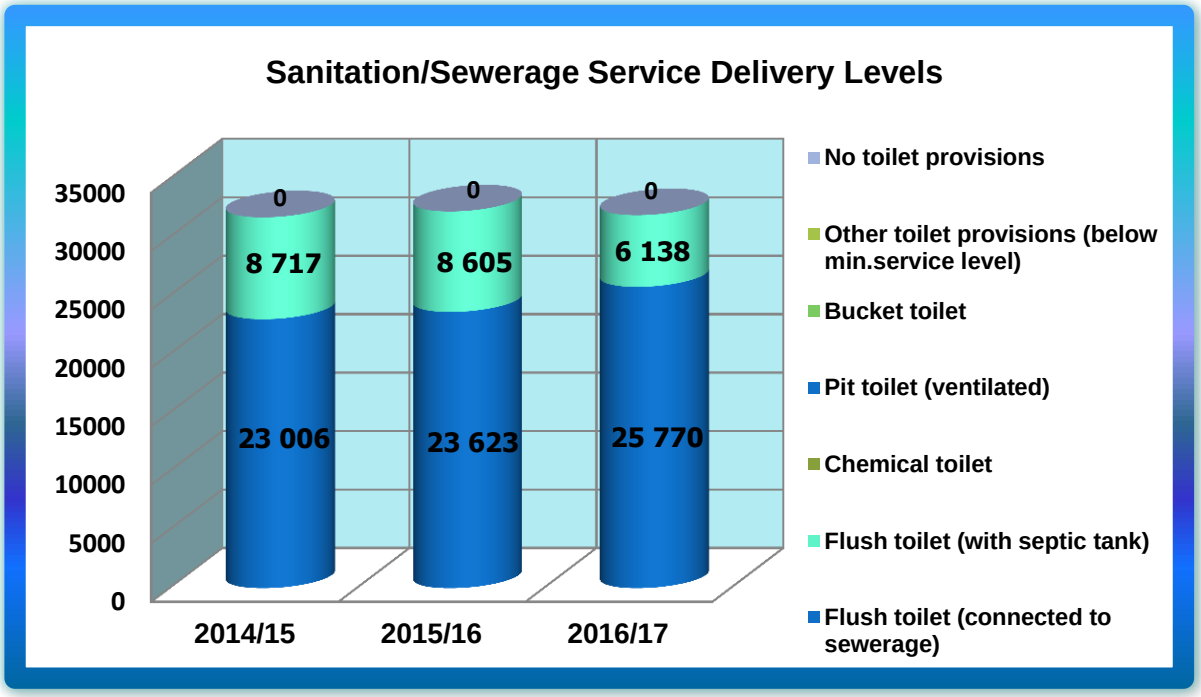


Figure 21: Sanitation/Sewerage Service Delivery Levels

d) Service Delivery Indicators

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/ 2016	Overall Performance for 2016/2017			
						Target	Actual	R	Corrective Measures
TL3	The provision and maintenance of municipal services	Quality of effluent comply 90% with general limit in terms of the Water Act (Act 36 of 1998)	% compliance	All	87.25%	90%	92.93%		Target well met
TL42	The provision and maintenance of municipal services	The provision of sanitation services to informal households based on the standard of 1 toilet to 5 households	The number of toilet structures provided in relation to the number of informal households	All	724	629	794		Target well met
TL43	The provision and maintenance of municipal services	Provision of sanitation services to formal residential households. (A household is a residential unit being billed for the particular services rendered by way of the financial system (SAMRAS)	No of formal residential households which are billed for sewerage in accordance to the SAMRAS financial system	All	28183	28,183	28,841		Target well met

Table 99: Service delivery indicators: Waste Water (Sanitation) provision

Employees: Sanitation Services								
Job Level	2012/13	2013/14	2014/15	2015/16	2016/17			
	Posts	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	No.	%
0 - 3	49	43	30	29	40	40	0	0
4 - 6	10	10	15	2	4	4	0	0
7 - 9	17	13	16	14	16	15	1	6%
10 - 12	2	4	4	0	4	4	0	0
13 - 15	1	0	1	1	0	0	0	0
16 - 18	0	1	1	1	1	1	0	0

Employees: Sanitation Services								
Job Level	2012/13	2013/14	2014/15	2015/16	2016/17			
	Posts	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	No.	%
19 - 20	1	1	1	1	1	1	0	0
Total	**80**	**72**	**68**	**48**	**66**	**65**	**1**	**2%**
Employees and Posts numbers are as at 30 June.								

Table 100: Employees Waste Water (Sanitation) Provision

Capital Expenditure 2016/17: Sanitation Services					
R' 000					
Capital Projects	2016/17				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	**8 367**	**8 360**	**6 418**	**(1 949)**	**8 367**
Total project value represents the estimated cost of the project on approval by Council					

Table 101: Capital Expenditure 2016/17: Waste Water (Sanitation) Provision

3.3.3 ELECTRICITY

a) Introduction to Electricity

A set of Guidelines for Small Scale Embedded Generating within the Overstrand Distribution Area was approved and took effect on 1 July 2016. Overstrand has since received multiple enquiries with 5 applications currently completed and various others in the process. These Guidelines give consumers the opportunity to have a grid tied connection and feed all excess energy back into the municipal grid for which they are compensated at an approved annual tariff. All related documents are available on the Overstrand website. (www.overstrand.gov.za/en/documents/electricity).

Overstrand Municipality is committed to quality service delivery to the residents of Overstrand and to the expansion of services to those who never previously had access to these. A sustainable supply of sufficient electricity and energy is vital for the growth and development of Overstrand.

Electricity Reticulation is a Local Government Competence in terms of the Constitution and forms the highest earner of revenue within municipalities. Electricity is also the best tool available to control revenue within the municipality. Eskom's 10% required savings however has a negative impact on revenue.

The Municipality is licensed to sell electricity to customers in its designated area of supply.

In this regard, the Municipality has the following responsibilities:

- Preparing a sustainable business for the future through the promotion of alternative energy sources.
- Planning, designing and operating its network
- Proper metering and recording of customers
- Maintaining an acceptable standard of electricity supply to all customers.

The Municipality is tasked with the provision of a safe and reliable electricity supply to all customers in accordance with its legislated mandate and the relevant national standards and, as such, there is no high or low standard of supply.

Consultants were appointed to update the master plan and previous status report on the electricity infrastructure in the Overstrand area, as well as to verify the correctness and completeness of data on the GIS platform. This updated master plan report must be read in conjunction with the drawings and other information available on the GIS database. The existing electrical infrastructure for all Overstrand areas is shown on the layout drawings as available on the GIS platform.

b) Electricity Losses

The electricity losses were determined at 7.37% for the 2016/17 financial year as opposed to the 6.34% in the preceding 2015/16 financial year. Technical losses are calculated at ± 4.9%. In terms of the average electricity losses of 14.5% within South Africa based upon Electricity Distribution entities, this is considered an excellent achievement. A target of 8.5% has been set for the next financial year.

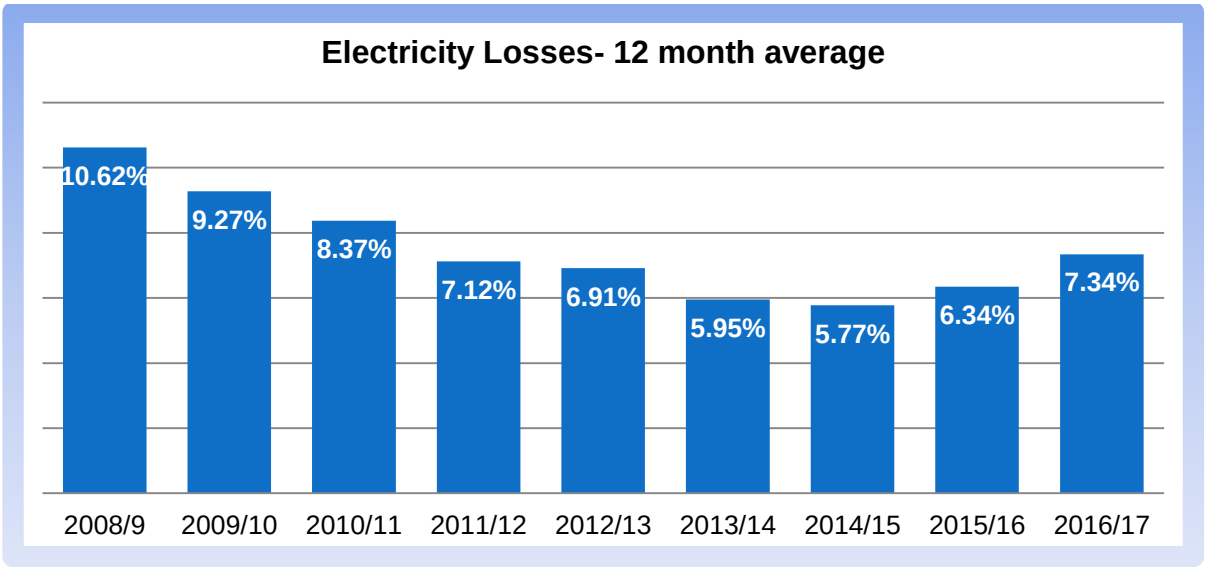


Figure 22: Electricity Losses

Left: Admin Site development – underground electricity, Zwelihle, Hermanus
Right: New LED high mast sport field lighting at Zwelihle Sports fields, Hermanus

c) Highlights: Electricity

Highlights	Description
Gansbaai: CTV, SCADA, Mini-sub and MV/LV Upgrade	A 4.6 million project was completed in the Gansbaai/ Stanford area. This entailed upgrading of network cables and refurbishing and installing new mini substations in various areas.
Electrification of low cost housing areas (INEP)	Planning and tendering had been completed to spend grant funds in order to electrify informal and formal housing units within Zwelihle. The following sites were electrified in Hermanus: Swartdam C (282 erven), Admin Site (324 erven), Thambo Square Site (182 erven) at R 7,36 million. The project was completed at end May 2017.

Table 102: Electricity Highlights

Electrification of informal housing in Thambo Square site

Electrification of formal housing in Admin site

d) Challenges: Electricity

Description	Actions to address
Electrification of Informal Settlements	Funds are being sought to electrify approximately 2810 units
ESKOM's limited capacity and curbing excessive electricity consumption	South Africa has a shortage of electricity generation, which places an onus on all municipalities to reduce electricity consumption by 10%. Unless existing consumers reduce electricity consumption by 10%, it would be very difficult to connect any new customers. Overstrand Municipality launched a project to curb electricity peak consumption by installing hot water cylinder control units. The installation project is close to completion.
Theft of electricity (tampering), cables and vandalism	Theft and vandalism is a growing concern that amounts to great unforeseen expenses. It amounts to power outages and loss of income. Overstrand Municipality works with SAPS and local law enforcement agencies to address this problem. It is however a nation-wide concern that is somewhat uncontrollable.

Table 103: Electricity Challenges

Electricity Service Delivery Levels					
Households					
Description	2012/13	2013/14	2014/15	2015/16	2016/17
	Actual	Actual	Actual	Actual	Actual
	No.	No.	No.	No.	No.
Energy: **(above minimum level)**					
Electricity (at least min. service level)	7918	7136	6 737	6565	6356

Electricity Service Delivery Levels					
Households					
Description	2012/13	2013/14	2014/15	2015/16	2016/17
	Actual	Actual	Actual	Actual	Actual
	No.	No.	No.	No.	No.
Electricity - prepaid (min. service level)	14080	16458	16 999	17810	18530
Minimum Service Level and Above sub-total	21998	23594	23 736	24375	24886
Minimum Service Level and Above Percentage	100	100	100	100	100
***Energy:* (below minimum level)**					
Electricity (< min. service level)	0	0	0	0	0
Electricity - prepaid (< min. service level)	0	0	0	0	0
Other energy sources	0	0	0	0	0
Below Minimum Service Level sub-total	0	0	0	0	0
Below Minimum Service Level Percentage	0	0	0	0	0
Total number of households	**21 998**	**23 594**	**23 736**	**24375**	**24886**

Table 104: Electricity service delivery levels

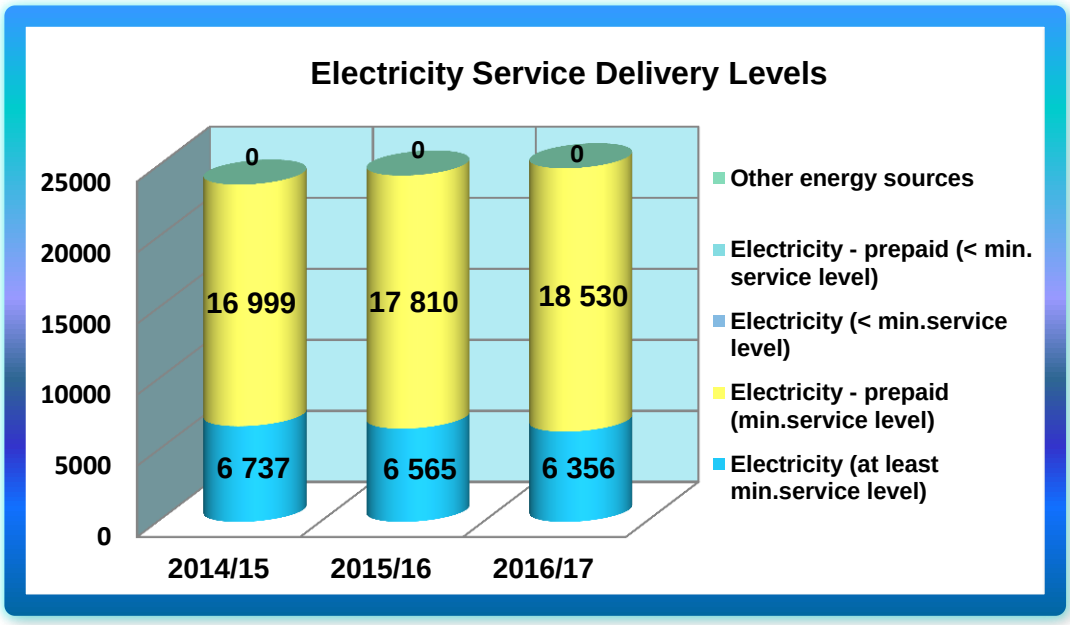


Figure 23: Electricity service delivery levels

Households - Electricity Service Delivery Levels below the minimum							
Households							
Description	2012/13	2013/14	2014/15	2015/16	2016/17		
	Actual	Actual	Actual	Actual	Original Budget	Adjusted Budget	Actual
	No.	No.	No.	No.	No.	No.	No.
		Formal Settlements					
Total households	**21 998**	**23 594**	**23 736**	**24 375**	**24886**	**24886**	**24886**
Households below minimum service level	0	0	0	0	0	0	0
Proportion of households below minimum service level	0	0	0	0	0	0	0
		Informal Settlements					
Total households	**4 000**	**3330**	**3144**	**2098**	**2286**	**2286**	**2286**
Households below minimum service level	1 100			0	0	0	0
Proportion of households below minimum service level	28%			0	0	0	0

Table 105: Households - Electricity Service Delivery Levels below the minimum

e) Service Delivery Indicators

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/2016	Overall Performance for 2016/2017			
						Target	Actual	R	Corrective Measures
TL20	The provision and maintenance of municipal services	Limit electricity losses to 7.5% or less {(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated) × 100}	% of electricity unaccounted for	All	6.34%	7.50%	7.37%		Target extremely well met
TL39	The provision and maintenance of municipal services	Provision of Electricity: Number of metered electrical connections in formal areas (Eskom Areas excluded) (Definition: Refers to residential households (RE) and	Number of formal households that meet agreed service standards	All	20647	20,467	20,916		Target well met

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/2016	Overall Performance for 2016/2017			
						Target	Actual	R	Corrective Measures
		pensioners (PR) as per Finance department's billed households)							

Table 106: Service delivery indicators: Electricity

Employees: Electricity Services								
Job Level	2012/13	2013/14	2014/15	2015/16	2016/17			
	Employees	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	No.	%
0 - 3	28	26	30	28	32	27	5	15%
4 - 6	6	6	6	7	7	5	2	28%
7 - 9	5	10	11	9	11	9	2	18%
10 - 12	9	12	14	15	16	12	4	25%
13 - 15	4	6	6	6	6	6	0	0
16 - 18	1	2	2	2	2	2	0	0
19 - 20	0	0	0	0	0	0	0	0
Total	**43**	**62**	**69**	**67**	**74**	**61**	**13**	**17**
Employees and Posts numbers are as at 30 June.								

Table 107: Employees: Electricity services

Capital Expenditure 2016/17: Electricity Services					
R'000					
	2016/17				
Capital Projects	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
				R	
Total All	**20 998**	**22 486**	**22 232**	**(1 234)**	**22 232**
Gansbaai: CCTV, SCADA, Minisub and MV/LV Upgrade	3 000	3 209	3 209	(209)	3209
Stanford: MV Upgrade	1 686	1 441	1441	245	1441
Electrification of Low Cost Housing	5 000	5 000	5000	0	5000

Capital Expenditure 2016/17: Electricity Services					
R'000					
	2016/17				
Capital Projects	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
areas (INEP)					
Hermanus: MV & LV Upgrade/Replacement	4 000	4 151	4008	(8)	4008
Kleinmond: MV & LV Network Upgrade	1 500	1 327	1327	173	1327
Hawston: MV & LV Network Upgrade	1 500	1 500	1470	30	1470
Streetlights (Milkwood)	20	20	20	0	20
Streetlights Palmiet	30	30	30	0	30
Floodlights Hawston sport grounds	650	2 196	2196	(1546)	2196
Floodlights Zwelihle sport grounds	600	600	600	0	600
Floodlights Zwelihle Sport grounds	350	350	350	0	350
Floodlights Zwelihle sport grounds	150	150	150	0	150
Electrification in informal areas	462	462	440	22	440
Electrification of housing projects	2 050	2 050	1991	59	1991

Table 108: Capital Expenditure 2016/17: Electricity Services

3.3.4 WASTE MANAGEMENT (REFUSE COLLECTIONS, WASTE DISPOSAL, STREET CLEANING AND RECYCLING)

Overstrand learners mesmerised by Story Team's educational on waste "The litter queen"

a) Introduction to Waste Management

Overstrand Municipality is delivering a first world solid waste service to the residents of Overstrand and all residents are receiving the service at least once a week. A two bag system is applied, i.e. a black bag for wet waste and a clear bag for recycling. In baboon problem areas a baboon proof bin is compulsory.

Overstrand Municipality has two material recovery facilities, one in Hermanus and the other one in Gansbaai which is operated by private contractors on behalf of Overstrand Municipality providing jobs for +- 50 people. In December pamphlets about recycling were distributed to every household explaining how it works. The aim was to target the holiday makers so that they know what to do and on which day of the week the recycling and household refuse is removed from the houses.

An agreement with the Overberg District Municipality has been reached to lease the operational area of Karwyderskraal to build a new cell for the Overstrand Municipality's account and to operate the cell for its life span. Overstrand built Cell 3 and the company Averda is managing Karwyderskraal Landfill on behalf of Overstrand Municipality.

The informal areas are serviced with swing bins and mini disposal sites for the residents to dispose of their refuse. In the disadvantaged areas private contractors are deployed for area and street cleaning. The criteria are that the contractor must stay in the area and is only allowed to employ unemployed people from that area. Although their main purpose is cleaning, they must also do awareness about cleanliness. The three service priorities are to provide a service that is affordable, effective and efficient to the residents.

Overstrand Municipality also committed itself to become a plastic bag free municipality and this project is included in the IDP. Each councillor and employee attended a power point presentation of the dangers of plastic for the environment and the ocean. They then received a reusable bag made of parachute material, after which plastic carry bags are not allowed. The campaign was well received.

A play called "The litter queen" was performed by the group "Story team" in the Hermanus auditorium from 8 to 12 April 2017. It targeted small children, and 1677 children from this region were reached and learnt not to litter and about recycling.

Overstrand Municipality has won the Waste Management Section of the Western Cape Greenest Municipality Competition for four years in a row.

Waste Management Vision of the Overstrand Municipality

b) Highlights: Waste Management

Highlights	Description
Western Cape Greenest Municipality Competition	Winners of the waste management section

Table 109: Waste Management Highlights

Overstrand ranked third amongst Western Cape's greenest municipalities, 21.10.2016

c) Challenges: Waste Management

Description	Actions to address
Illegal dumping	Illegal dumping remains a problem
To maintain the high standard of waste management with the budget allocated	With the increasing cost of waste management and the aging of vehicles, it becomes a challenge to maintain the high standard of waste management at affordable rates.
Rehabilitation cost of closed landfills	With the changing of the norms and standards for rehabilitation of closed landfills, the cost escalated significantly, making it almost impossible for municipalities to rehabilitate the old landfills.

Table 110: Waste Management Challenges

Solid Waste Service Delivery Levels					
Households					
Description	**2012/13**	**2013/14**	**2014/15**	**2015/16**	**2016/17**
	Actual	**Actual**	**Actual**	**Actual**	**Actual**
	No.	**No.**	**No.**	**No.**	**No.**
Solid Waste Removal: (Minimum level)					
Removed at least once a week	28 302	30 246	30 719	31 132	32 029
Minimum Service Level and Above sub-total	**28 302**	**30 246**	**30 719**	**31 132**	**32 029**
Minimum Service Level and Above percentage	**100%**	**100%**	**100%**	**100%**	**100%**
Solid Waste Removal: (Below minimum level)					
Removed less frequently than once a week	0	0	0	0	0

Solid Waste Service Delivery Levels					
Households					
Description	2012/13	2013/14	2014/15	2015/16	2016/17
	Actual	Actual	Actual	Actual	Actual
	No.	No.	No.	No.	No.
Using communal refuse dump	0	0	0	0	0
Using own refuse dump	0	0	0	0	0
Other rubbish disposal	0	0	0	0	0
No rubbish disposal	0	0	0	0	0
Below Minimum Service Level sub-total	0	0	0	0	0
Below Minimum Service Level percentage	0	0	0	0	0
Total number of households	**28 302**	**30 246**	**30 719**	**31 132**	**32 029**

Table 111: Solid Waste Service Delivery Levels

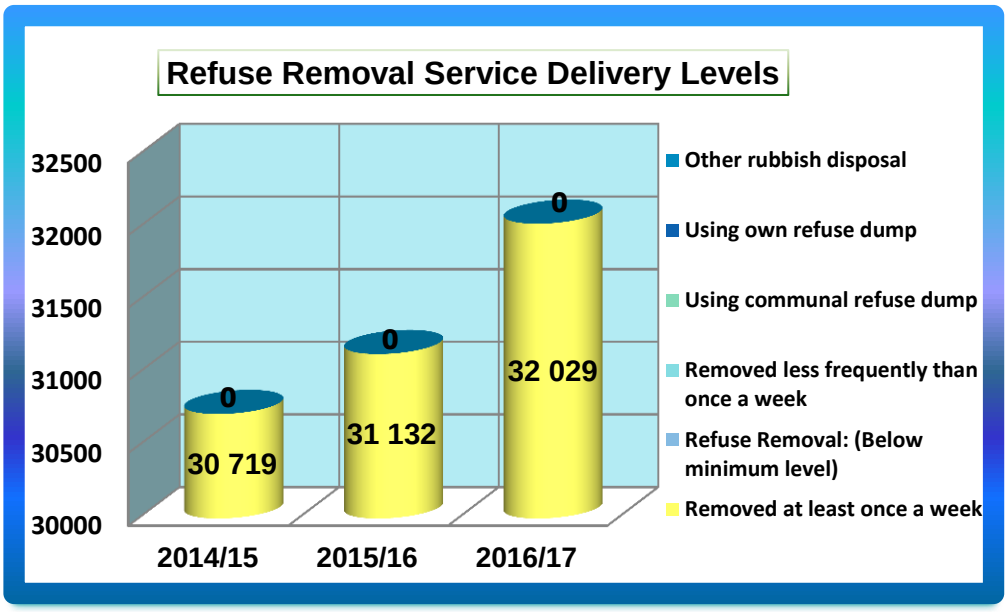


Figure 24: Refuse Removal Service Delivery Levels

Adults and children queuing in front of the Swop Shop in Stanford

d) Service Delivery Indicators

Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/ 2016	Overall Performance for 2016/2017			
					Target	Actual	R	Corrective Measures
The provision and maintenance of municipal services	Provision of refuse removal, refuse dumps and solid waste disposal to all formal households at least once a week. (A household is a residential unit being billed for the particular services rendered by way of the financial system (SAMRAS)	Number of formal households for which refuse is removed at least once a week	All	31132	31,132	32,029		Target well met
The provision and maintenance of municipal services	Provision of refuse removal, refuse dumps and solid waste disposal to all informal households at least once a week	Number of weekly removal of refuse in informal households (Once per week = 52 weeks per annum	All	52	52	52		Target met

Table 112: Service delivery indicators: Solid waste management

Employees: Solid Waste Services								
Job Level	2012/13	2013/14	2014/15	2015/16	2016/17			
	Employees	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	No.	%
0 - 3	111	110	111	113	112	108	4	3.5
4 - 6	4	5	4	4	3	2	1	33
7 - 9	16	15	15	16	18	16	2	11
10 - 12	2	3	2	2	2	2	-	
13 - 15	-	0	-	-	-	-	-	
16 - 18	1	1	1	1	1	1	0	
19 - 20	-	-	-	-	-	-	-	
Total	**134**	**134**	**133**	**136**	**136**	**129**	**7**	**5.1**
	Employees and Posts numbers are as at 30 June.							

Table 113: Employees: Solid Waste Services

Capital Expenditure 2016/17: Solid Waste Services					
R' (thousands)					
Capital Projects	2016/17				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Minor assets (Waste)	**15 000**	**15 000**	**12 000**	**3 000**	**15 000**
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

Table 114: Capital Expenditure 2016/17 Solid waste services

Capital expenditure on waste management

Due to changes in the norms and standards for rehabilitation of old landfills by the Department of Water & Sanitation, Overstrand had to rethink their approach towards rehabilitation. Alternative use for the old dump sites had to be found. The waste of the Pearly Beach dump site was removed to an approved landfill, and waste water oxidation dams were erected on the site, saving the cost of rehabilitation. At the old closed garden and builders rubble site in Hermanus a License was issued to mine the sand and builder's rubble for filling and the other waste will go to Karwyderskraal regional landfill. The landfill mining will continue for approximately 10 years and then the land can be used for housing saving the municipality the rehabilitation cost again. Tenders will be advertised shortly for this project. Permission to remove the body of Hawston Landfill to Karwyderskraal, the regional landfill site, is awaited from the Department of Environmental Affairs, again saving the rehabilitation cost. Waste management provides a good and effective refuse removal service and is coping well with the high season (peak) periods. All Overstrand's solid waste facilities have been issued with permits. Overstrand Municipality provides transfer stations and drop off facilities and weekend drop off facilities for the convenience of the community. The municipality has through the years committed themselves to not only the delivery of collection and disposal service for all its residents, but also to Best Environmental Practice. The municipality is also regarded as being on the forefront of waste recovery in South Africa, by means of source separation and separate collection and continues to improve and expand on the current situation. Overstrand Municipality has won the Waste Management Section of the Greenest Town Municipality for four years in a row.

Old builder's rubble and garden refuse landfill at Hermanus which will be mined for the land to eventually to become part of a housing scheme. Environmental approval was obtained.

3.3.5 HOUSING

a) Introduction to Housing

The Overstrand Municipality has over the last few years had its portion of in-migration of people, which is a function of the urbanization process. As a result of this in-migration a backlog developed in the provision of housing accommodation. It manifests in the growth in the number of backyard dwellers and in informal settlements that are scattered over the entire municipal area.

To address this problem, a comprehensive strategy has been developed and is in the process of being implemented. An 8-year program of development has been compiled, which addresses this backlog and identifies projects in each area where the need exists for development. The approach has the following main objectives:

- Firstly to provide basic services in the form of rudimentary services in those areas where it is most needed, namely the informal settlements. This objective has been fully met and the national standard of one tap for every 25 families and one toilet for every 5 families has been achieved.

- Secondly, the upgrading of informal settlements has been made a priority in the 8-year housing program. The first informal settlement to be completely redeveloped was completed during the 2013/14 financial year.

- Application for funding has been lodged with the Provincial Department of Human Settlements and approval has been received for the development of the informal settlements in Zwelihle.

Handing over ceremony at Garden Site, Zwelihle, Hermanus

The planning for the first phase of the Zwelihle informal settlements (Mandela Square/Garden Site) has been completed by the end of May 2013 and all planning and funding approvals were obtained during the 2013/14 financial year. The project consists of 141 serviced sites, of which the first 58 on Garden Site has been completed during the 2014/15 financial year. The upgrading of Mandela Square will only commence in the 2017/2018 financial year due to the relocation of the families to the TRA only being completed at the end of April 2017. A revised funding application for additional service connections and wet cores for Mandela Square has also been submitted to the DoHS and approval is being awaited. The Contractor will establish as soon as the approvals are in place and contracts have been finalized. The second phase of upgrading has been fully approved by the Municipality and the Department of Human Settlements during 2014/15 and development commenced during 2015/16. This consisted of 132 serviced sites on Swartdamweg and 164 serviced sites on the Admin Site on Still Street. Constructions of services commenced during July 2015 and were completed at the end of

March 2016. Funding for the construction of 58 BNG units was approved for Garden Site and construction work commenced during May 2016. The units were all completed at the end of November 2016 and handed over to the qualifying beneficiaries. Funding approval was received from DoHS for the construction of 250 TRA units on the Admin Site that would temporarily house 250 families whilst upgrading of the informal settlements are in progress. The TRA is a Temporary Relocation Area that will be used over a period of five years to relocate those families in the informal settlements as the phasing of the Zwelihle UISP project is rolled out. Construction of the TRA units were completed at the end of December 2016 and as mentioned above the families from Mandela Square have been relocated there as well as those families who were staying on the Qhayiya Secondary School Site which is in the process of being renovated. Applications for Top Structure approval on the Admin Site and Site C2 was submitted to DoHS and approvals for both projects were received during March 2017. 39 Top Structures will be constructed on the Admin Site and 132 on Site C2 for those qualifying beneficiaries from the different informal settlements. Construction of these units will commence during the 2017/2018 financial year.

Planning for the upgrading of the informal settlements in Masakhane and Beverley Hills in Gansbaai has also commenced in the 2012/13 financial year after conditional approval has been received from the Provincial department. EIA Process is currently underway for Masakhane and approval is expected by the end of October 2017. It is planned that infrastructure development will commence in Beverly Hills during the 2017/2018 financial year, as funding approval is still awaited from DoHS. Thirdly, the development of communities through the Integrated Residential Development Program (IRDP and GAP program) has been addressed in the 8-year program in order to reduce the housing waiting list as far as possible. During the 2011/12 financial year two projects were delivered, namely 410 units in Kleinmond and 13 in Betty's Bay. Application for funding for all the areas with people on the waiting list has been lodged with Province and once approval is received, the availability of funding will dictate the tempo of delivery. During the 2012/13 financial year planning approval has been received for the following projects: Hawston, Blompark and Mt Pleasant, and planning for the projects are all under way. The Mt Pleasant planning went particularly well and all planning approvals were obtained during the 2013/14 financial year. Development of 194 serviced sites commenced during the 2014/15 financial year and all these erven was completed by the end of the financial year. Funding approval for the construction of 172 BNG units was received in the beginning of the 2015/2016 financial year and the units were completed at the end of March 2016. The official hand-over ceremony took place during May 2016. Furthermore funding has been approved for the delivery of 329 erven of the Swartdamweg project, which was 90% completed by the end of the 2014/15 financial year. The remaining sites were completed during 2015/2016 and construction of 48 BNG units on Site A was also completed at the end of March 2016. Handing over of these houses also took place during May 2016. Construction of the remaining 131 BNG units on Site B commenced during May 2016 and the units were completed at the end of November 2016 and have been handed over to the approved beneficiaries. The remaining 150 erven are destined to become available in the affordable housing market and planning for this portion is currently in progress.

All in all, the 8-year program will affect the lives of the 6 000 odd families in need of basic services and housing in the municipal area in order to give them a much better quality of life.

The Municipality finalised the acquisition of 28 ha of land in Stanford in the 2012/13 financial year in order to house people on the waiting list. Planning of this land commenced during the 2013/14 financial year and is currently on-going. The Environmental Authorization for Stanford was issued during at the end of June 2017 and planning approval from Council is expected before the end of December 2017. Planning has been completed for both the Blompark and Hawston IRDP projects and Council approval for the Land Use Planning Applications were received during August 2016.

Installation of infrastructure on the Hawston IRDP project commenced during May 2016 and will be completed at the end of the 2017/2018 financial year, subject to the release of additional funding from DoHS. Funding approval for Blompark is currently awaited from DoHS and it is envisaged that installation of infrastructure will commence during the 2017/2018 financial year but this is also subject to the availability of funding from Department of Human Settlements (DoHS).

Handing over ceremony at Mshenxiswa Village, Zwelihle, Hermanus, 7.2.2017

b) Highlights: Housing

Highlights	Description
Swartdamweg	131 BNG units were completed and hand-over ceremony took place during February 2017.
Mshenxiswa Village, Zwelihle	58 BNG units were completed and hand-over ceremony took place during February 2017.
Temporary Relocation Area (TRA) Admin Site	250 TRA units were completed and families from Mandela Square and Qhayiya Secondary School successfully relocated there.
Informal settlements survey : June 2017	The successful bi-annual survey of the informal settlements – 3067 units were counted and verified.

Table 115: Housing Highlights

c) Challenges: Housing

Description	Actions to address
Housing waiting list : 7612 (30 June 2017)	Progressive addressing of the housing needs of potential beneficiaries through a number of programs, i.e IRDP (Integrated Residential Development Programme), UISP (Upgrading of informal settlements Programme), Institutional Subsidy Programme and GAP housing

Table 116: Housing Challenges

Handing over ceremony at Garden Site, Zwelihle, Hermanus

Percentage of households with access to basic housing			
Year end	**Total households (including in formal and informal settlements)**	**Households in formal settlements**	**Percentage of households with access to basic housing**
2011/12	31 339	27 918	89%
2012/13	31 736	28 330	89%
2013/14	31 829	28 499	100%
2014/15	32 251	28 472	100%
2015/16	32 294	29 161	100%
2016/17	33 240	30 173	100%

Table 117: Percentage of households with access to basic housing

The following table shows the increase in the number of people on the housing waiting list.

Financial year	Nr of applicants on waiting list	% Housing waiting list increase/decrease
2011/12	6 152	3.50% Increase
2012/13	6 402	4.06% increase
2013/14	6 719	4.79% increase
2014/15	6 807	1.30% increase
2015/16	7 038	1.39% increase
2016/17	7 612	8.16% increase

Table 118: Housing waiting list

3.3.6 FREE BASIC SERVICES AND INDIGENT SUPPORT

a) Introduction

The free basic services were funded from the "equitable share" grant received from National Treasuary plus an amount from the municipality's own income as budgeted for in the financial year under review.

The criteria for an Indigent Household is as follows:

- Indigent households with a property value greater than R220 000 and electricity consumption less than 400kWh
- Indigent households with a property value less than R220 000 and electricity consumption less than 400 kWh (no income restriction)
- Indigent households with a property value less than R220 000 and electricity less than 500kWh (no income restriction)
- Indigent housholds with a property value greater than R220 000 and electricity less than 500 kWh (income not exceeding the sum of four times the amount of the state funded social pension

Pre-paid electricity and water flow limited meters were installed in all indigent households at no cost to the consumer.

The Indigent basket indication for 2014/15, 2015/16 and 2016/17:

Financial Year	Equitable Share	Municipal's own Income	Total value of basket
2016/17	666.80	74.47	741.27
2015/16	605.55	71.45	676.99
2014/15	571.06	63.82	635.07

Table 119: indigent basket indication

The following table indicates the percentage of indigent households that have access to free basic municipal services. In accordance with the approved indigent policy of the municipality, all households earning less than **R5 641.00** per month will receive the free basic services as prescribed by national policy.

The table below indicates that **23.26 %** of the total number of households received free basic services in 2015/16 financial year whilst it decreased to **22.32%** in the 2016/17 financial year:

Financial year	Number of households				
	Total no of HH	Free Basic Electricity	Free Basic Water	Free Basic Sanitation	Free Basic Refuse Removal

		No. Access	%	No. Access	%	No. Access	%	No. Access	%
2011/12	31 373	5 852	18.65	5 852	18.65	5 852	18.65	5 852	18.65
2012/13	31 739	6 423	20.24	6 423	20.24	6 423	20.24	6 423	20.24
2013/14	31 829	6 543	20.56	6 543	20.56	6 543	20.56	6 543	20.56
2014/15	32 251	6 923	21.46	6 923	21.46	6 923	21.46	6 923	21.46
2015/16	32 294	7 512	23.26	7 512	23.26	7 512	23.26	7 512	23.26
2016/17	33 240	7 418	22.32	7 418	22.32	7 418	22.32	7 418	22.32

Table 120: Free basic services to indigent households

Electricity									
Financial year	Indigent Households			Non-indigent households			Households in Eskom areas		
	No. of HH	Unit per HH (kwh)	Value R'000	No. of HH	Unit per HH (kwh)	Value R'000	No. of HH	Unit per HH (kwh)	Value R'000
2011/12	5 852	50	2 882	25 521	0	0	0	0	0
2012/13	6 423	50	3 495	25 316	0	0	94	50	n/a
2013/14	6 543	50	3 667	25 286	0	0	95	50	n/a
2014/15	6 923	50	4 197	25 328	0	0	116	50	n/a
2015/16	7 512	50	5110	24 782	0	0	123	50	n/a
2016/17	7 418	50	5 097	25 822	0	0	121	50	48

Table 121: Free basic Electricity to indigent households

Water						
Financial year	Indigent Households			Non-indigent households		
	No. of HH	Unit per HH (kl)	Value R'000	No. of HH	Unit per HH (kl)	Value R'000
2011/12	5 852	6	3 371	19 458	6	9 924
2012/13	6 423	6	3 931	18 983	6	11 618
2013/14	6 543	6	1 649	19 373	0	0
2014/15	6 923	6	1 849	20 880	0	0
2015/16	7 512	6	2 232	20 598	0	0
2016/17	7 418	6	2 457	21 911	0	0

Table 122: Free basic Water services to indigent households

Sanitation		
Financial year	Indigent Households	Non-indigent households

	No. of HH	R value per HH	Value	No. of HH	Unit per HH per month	Value
			R'000			R'000
2011/12	5852	700	4 094	25 521	0	0
2012/13	6 423	744	4 779	25 316	0	0
2013/14	6 543	792	5 182	25 286	0	0
2014/15	6 923	840	5 815	25 328	0	0
2015/16	7 512	890	6 686	24 782	0	0
2016/17	7 418	942.72	6 993	25 822	0	0

Table 123: Free basic Sanitation to indigent households

Refuse Removal						
Financial year	Indigent Households			Non-indigent households		
	No. of HH	Service per HH per week	Value R'000	No. of HH	Unit per HH per month	Value R'000
2011/12	5 852	1	6 671	25 521	0	0
2012/13	6 423	1	9 934	25 316	0	0
2013/14	6 543	1	10 992	25 286	0	0
2014/15	6 923	1	11 631	25 328	0	0
2015/16	7 512	1	14 180	24 782	0	0
2016/17	7 418	1	14 842	25 822	0	0

Table 124: Free basic Refuse Removal services to indigent households per type of service

Financial Performance 2016/17 Cost to Municipality of Free Basic Services Delivered								
Services Delivered	2012/13	2013/14	2014/15	2015/16	2016/17			
	Actual	Actual	Actual	Actual	Budget	Adjustment Budget	Actual	Variance to Budget
	R'000							
Water	6 020	6502	7117	8302	9563	9563	9357	2.20%
Waste Water (Sanitation)	8 756	9459	10354	12077	12550	12550	12279	2.20%
Electricity	13 482	14562	15940	18593	21200	21200	20743	2.20%
Waste Management (Solid Waste)	7 198	7775	8511	9928	12170	12170	11908	2.20%
Total	**35 458**	**38 298**	**41922**	**48900**	**55483**	**55483**	**54287**	2.20%

Table 125: Financial Performance 2016/17: Cost to Municipality of Free Basic Services Delivered

3.4 COMPONENT B: ROAD TRANSPORT

3.4.1 ROADS

a) Introduction to Roads

Rehabilitation of Existing Paved Roads (Zwelihle)- R 8 854 411- Phase 1 & 2

The project comprises of the upgrading of existing gravel and paved brick roads in Zwelihle. The existing roads were constructed pre- 1994 and have reached its lifespan of 20 years. The roads were in a poor condition and had no sidewalks. The existing stormwater system was insufficient and required upgrading.

Phase 1 entailed the the upgrading of Manzi, Makazi, Loba, Jingi, Mfundo, Mhlophe, Landlela, Ncedana and Siyahana streets. Construction commenced 2015/2016 (R5 300 000.00) and was completed in the 2016/2017 financial year (R617 418.10).

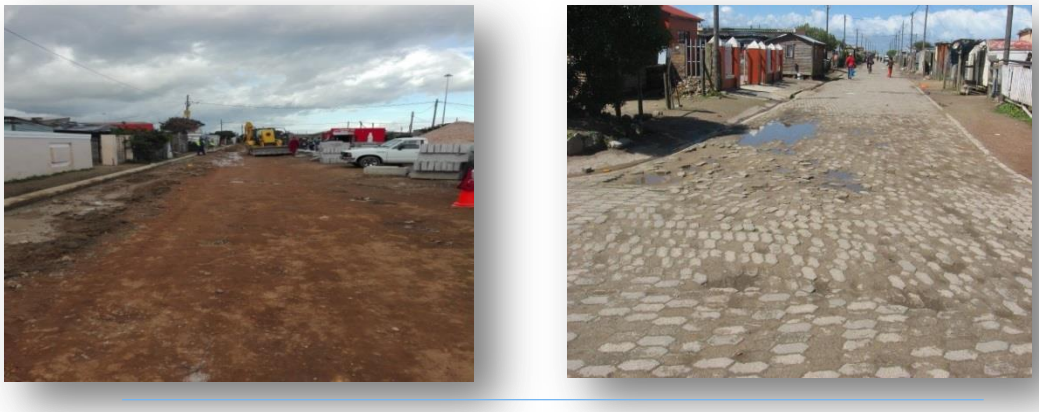
Phase 2 involved the upgrading of Hlobo, Iliza, Ntlabati, Ntlanzi, Phosisa, Phola & Hlola Roads were to 4.5m wide, with asphalt surfacing and the construction of new 1.5m wide sidewalks. New stormwater infrastructure to eliminate stormwater related problems were installed.

Speedbumps were contstructed as traffic calming measure in the following roads: Manzi, Makazi, Loba, Jingi, Mfundo, Mhlophe, Iliza, Ntlabati, Ntlanzi, Phola, Phosisa & Hlola Road.

Part of Chris Hani and Nama street was also upgraded and the existing sidewalks were upgraded in Chris Hani, Hlobo and Sisulu Roads. New sidewalks were constructed in Landa Road and a new 2m wide walkway was constructed between Landa and Jikeleza streets.

Temporary job opportunities were created for skilled and unskilled labour during contruction for unemployed people residing in that specific ward. It was also a requirement in the tender that a certain % of the work had to be sub-contracted for local emerging subcontractors to empower the local emerging contractors.

The project was successfully completed in the 2016/2017 financial year.



Phase 2 – Rehabilitation of existing paved roads, Zwelihle, Hermanus

MAINTENANCE

The implementation of the Overstrand's pavement management programme continued. Scheduled repair of potholes in all areas, as well as attending to ad-hoc complaints are conducted by municipal teams with the assistance of a private contractor. The re-assessment of the condition of all surfaced roads was completed and an updated Pavement Management System (PMS) report was presented to the Executive Management Team. The average surface condition of all surfaced roads was rated as good, while the average structural condition of all surfaced roads was rated as very good.

b) Highlights: Roads

Highlights	Description
Upgrading of Existing Paved Roads Zwelihle – Phase1 & 2	The upgrading of roads in Zwelihle has been successfully completed.

Table 126: Roads Highlights

c) Challenges: Roads

Description	Actions to address
Lack of sufficient funding to reduce backlogs	MIG funding is limited to address the challenges in one financial year due to other priorities.

Table 127: Roads Challenges

Gravel Road Infrastructure: Kilometres				
Year	Total gravel roads	New gravel roads constructed	Gravel roads upgraded to tar	Gravel roads graded/maintained
2011/12	159	0	1	158
2012/13	158	0	0	158
2013/14	154	0	3	151
2014/15	151	0	0	151
2015/16	151	0	0	151
2016/17	155	7	3	155

Table 128: Gravel road infrastructure

Tarred Road Infrastructure: Kilometres					
Year	Total tarred roads	New tar roads	Existing tar roads re-tarred	Existing tar roads resealed	Tar roads maintained
2011/12	293	1	0	20	294
2012/13	477	0	2,5	33,4	477

Tarred Road Infrastructure: Kilometres					
Year	**Total tarred roads**	**New tar roads**	**Existing tar roads re-tarred**	**Existing tar roads resealed**	**Tar roads maintained**
2013/14	481	3	1	16,7	481
2014/15	481	0	1	21,1	481
2015/16	494	13	0	24	494
2016/17	500	6	0	17.2	500

Table 129: Tarred road infrastructure

The table below shows the costs involved for the maintenance and construction of roads within the municipal area:

Financial year	**New & Replacements**	**Resealed**	**Maintained**
	R		
2010/11	2 460 000	21 504 897	4 8136 467
2011/12	3 218 000	20 300 000	4 7758 252
2012/13	13 072 296	20 300 000	54 231 605
2013/14	6 085 270	18 941 618	59 296 662
2014/15	6 300 254	21 309 080	60 326766
2015/16	11 675 527	21 487 239	49 595 906
2016/17	R 8 854 411	21 703 224	54 703 224

Table 130: Cost of construction/maintenance of roads

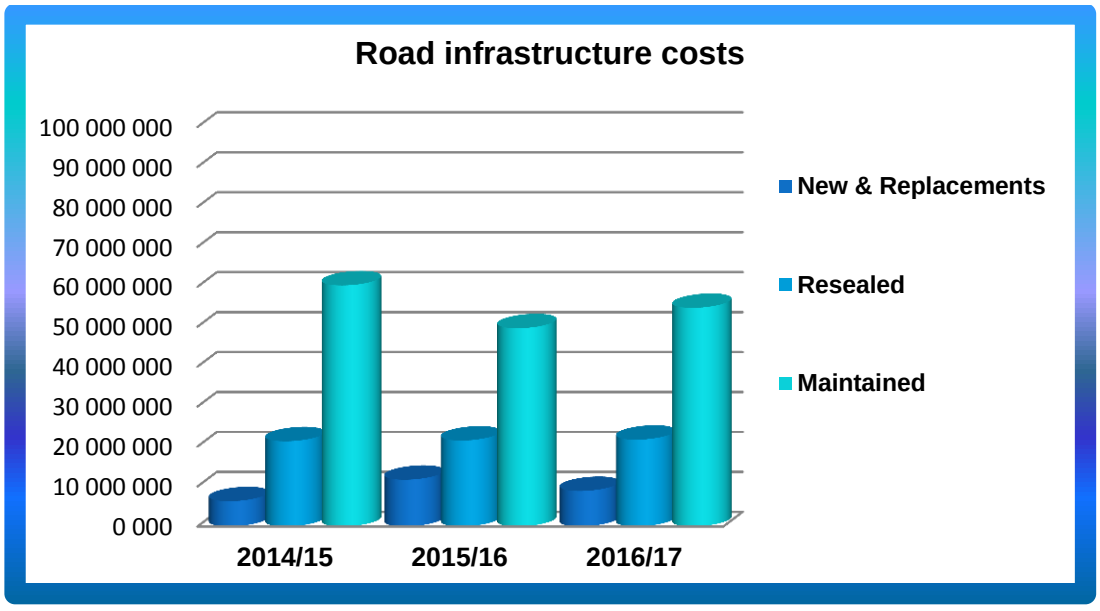


Figure 25: Road infrastructure costs

d) Service Delivery Indicators

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/ 2016	Overall Performance for 2016/2017			
						Target	Actual	R	Corrective Measures
TL2	The provision and maintenance of municipal services	m² of roads patched and resealed according to Pavement Management System within available budget	m² of roads patched and resealed	All	171881	100,000	135,298		Target well met

Table 131: Service delivery indicators: Roads

Employees: Roads								
Job Level	2012/13	2013/14	2014/15	2015/16	2016/17			
	Employees	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	No.	%
0 - 3	58	43	46	45	68	68	0	0
4 - 6	25	10	13	15	27	25	2	7
7 - 9	16	11	9	9	18	15	3	17
10 - 12	5	4	6	5	5	5	0	0
13 - 15	1	3	2	2	2	2	0	0
16 - 18	1	2	1	1	1	1	0	0
19 - 20	0	0	0	0	0	0	0	0
Total	**106**	**73**	**78**	**77**	**121**	**116**	**5**	**4**
Employees and Posts numbers are as at 30 June.								

Table 132: Employees: Roads

Capital Expenditure 2016/17: Roads					
R' 000					
Capital Projects	2016/17				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Rehabilitation of Existing Paved Roads Zwelihle Phase 1 & 2	2 000 000.00	1 854 411.00	1 854 411.00	145 589.00	1 854 411.00
Rehabilitation of Existing Paved Roads Zwelihle Phase 2	7 000 000.00	7000 000.00	7 000 000.00		7000 000.00
TOTAL ALL	**9 000 000.00**	**8 854 411.00**	**8 854 411.00**	**145 589.00**	**8 854 411.00**
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					

Table 133: Capital Expenditure 2016/17: Roads

3.4.2 WASTE WATER (STORM WATER DRAINAGE)

a) Introduction to Storm water drainage

During the rainfall season, severe flooding is experienced in the Masakhane settlement with the consequence of houses being evacuated. The flooding is caused by the trapped storm water at the low points situated within the area without sufficient pipework or escape routes for major storm events.

The existing storm water infrastructure is fairly limited and consists of grid inlets and concrete channels. Most of the existing services are located in the streets due to fairly narrow road reserves. Due to the topography and layout of Masakhane, various low laying points are unable to drain overland. The need to upgrade storm water infrastructure became more apparent for the effective service delivery within the Gansbaai area, particularly in Masakhane. Element Consulting Engineers (Pty) Ltd was appointed by Overstrand Municipality to prepare a storm water master plan for the Masakhane residential area and MIG funding was approved for the implementation of the master plan items. The project will be carried out in phases with phase 1 that was implemented in the 2016/2017 financial year.

Phase 1 – Construction of Storm water Infrastructure for Masakhane comprised of:

- Extension of the existing detention facility in order to increase runoff capacity;
- Installation 375mm dia, 400mm dia, , 450mm dia and 600mm dia storm water pipes, conveying the run off into the detention facility;
- Construction of inlet/outlets structures and reinstatement of existing services (e.g. road surfaces).

The proposed network upgrades are to ensure that there is sufficient capacity to accommodate storm water runoff and prevent flooding of the area.

Construction of Storm water infrastructure, Masakhane, Gansbaai

b) Highlights: Waste Water (Storm water drainage)

Highlights	Description
Construction of Storm water Infrastructure for Masakhane	Phase 1 completed

Table 134: Waste Water (Storm water drainage) highlights

c) Challenges: Waste Water (Storm water drainage)

Description	Actions to address
Backlog in infrastructure provision	Provision to be made on the capital budget for storm water projects
Damage and flooding of infrastructure and properties	Provide storm water infrastructure, worst affected areas being Betty's Bay, Pringle Bay, Franskraal, Hermanus CBD & Industrial areas.
More frequent and high intensity storms	Early warning alerts

Table 135: Waste Water (Storm water drainage) Challenges

The table below shows the total kilometres of storm water maintained and upgraded as well as the kilometres of new storm water pipes installed:

Storm water Infrastructure: Kilometres				
Year	Total Storm water measures	New storm water measures	Storm water measures upgraded	Storm water measures maintained
2011/12	557	0	2	557
2012/13	557	1,3		558
2013/14	558	0.861	0	559
2014/15	559	0	0	559
2015/16	559	3	0	562
2016/17	562	2.2	0	564

Table 136: Storm water infrastructure

The table below indicates the amount of money spend on storm water projects:

Financial year	Storm water Measures	
	Capital	Maintained
	R	
2011/12	2 818 000	4 710 774
2012/13	5 043 556	5 063 425
2013/14	1 119 586	3 756 320
2014/15	1 200 000	5 397 647

Financial year	Storm water Measures	
	Capital	Maintained
	R	
2015/16	2 776 500	5 151 254
2016/17	2 100 000	5 588 721

Table 137: Cost of construction/maintenance of storm water systems

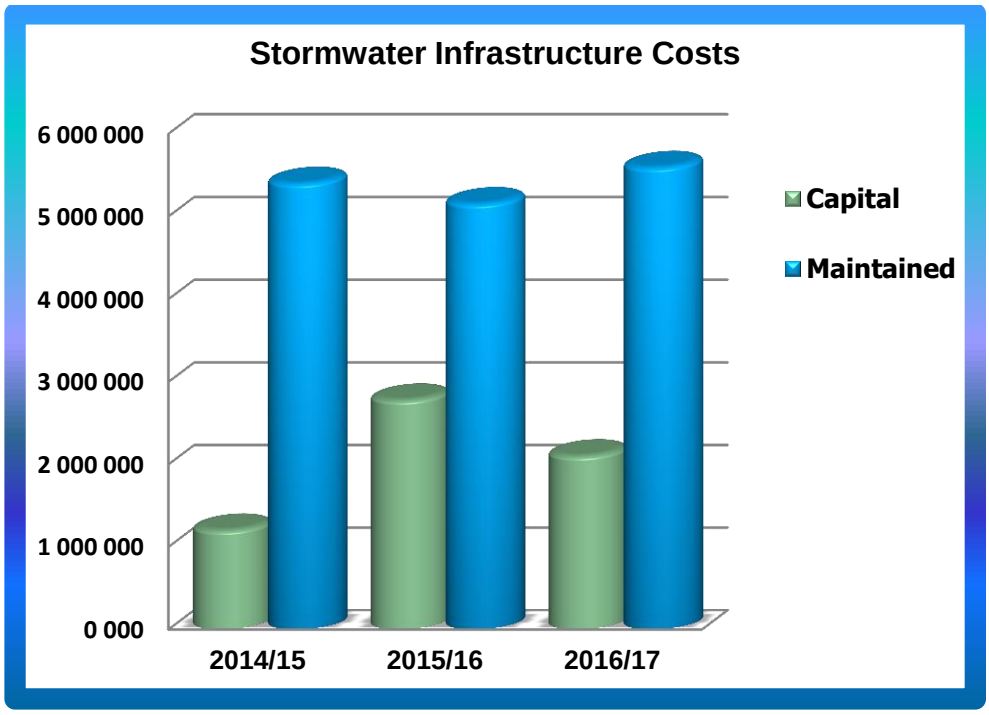


Figure 26: Storm water infrastructure costs

Employees: Storm Water (Storm water drainage)								
Job Level	2012/13	2013/14	2014/15	2015/16	2016/17			
	Employees	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	No.	%
0 - 3	12	42	33	38	30	29	1	3
4 - 6	4	15	15	14	6	6	0	0
7 - 9	3	7	8	6	1	1	0	0
10 - 12	0	3	5	4	2	2	0	0
13 - 15	1	0	0	0	1	1	0	0
16 - 18	1	1	1	1	1	1	0	0
19 - 20	0	0	0	0	0	0	0	0
Total	**21**	**68**	**62**	**63**	**41**	**40**	**1**	**2**

Employees: Storm Water (Storm water drainage)								
Job Level	2012/13	2013/14	2014/15	2015/16	2016/17			
	Employees	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	No.	%
Employees and Posts numbers are as at 30 June.								

Table 138: Employees: Waste Water (Storm water drainage)

Capital Expenditure 2016/17: Waste Water (Storm water drainage)					
R					
Capital Projects	2016/17				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All					
Construction of Storm water Infrastructure for Masakhane	1 500 000	2 100 000	2 100 000	600 000	2 100 000
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					

Table 139: Capital Expenditure 2016/17: Waste water (Storm water drainage)

3.5 COMPONENT C: PLANNING AND LOCAL ECONOMIC DEVELOPMENT

3.5.1 PLANNING

a) Introduction to Planning

The municipality's key planning deliverables in the 2016/17 financial year were to compile the following policies and strategies:

- Heritage and Environmental Overlay Zone Zoning Scheme
- CBD Revitalization Study Phase 2 - To be Implemented
- Overstrand Municipal Planning By Law - Amendment
- Actual Zoning Scheme - Amendment

Housing – Implemented.

b) Highlights: Planning

Highlights	Description
Heritage and Environmental Overlay Zone Zoning Scheme	Final
CBD Revitalization Study Phase 2	Final
Overstrand Municipal Planning By Law	Implementation
De Mond	Implementation
Housing Projects	Implementation

Table 140: Planning Highlights

c) Challenges: Planning

Description	Actions to address
Spatial Planning and Land Use Management Act	Final
Land Use Planning Act (WC)	Final
Coastal Setback Lines	Adopting set back lines in Zoning Scheme - In process
Housing Projects	Planning applications - Implemented
Commercial Corridors	Investigation and alignment with Policy

Table 141: Planning Challenges

Applications for Land Use Development					
Detail	**2012/13**	**2013/14**	**2014/15**	**2015/16**	**2016/17**
Applications withdrawn	6	13	14	16	14
Applications closed	281	14	25	27	14
Applications outstanding at year end	107	159	110	295	245
Awaiting DEA&DP decision	56	35	28	9	1

Table 142: Applications for Land Use Development

Additional Performance Town Planning and Building Control					
Type of service	**2012/13**	**2013/14**	**2014/15**	**2015/16**	**2016/17**
Building plans application processed	1338	1643	1656	2100	2186
Approximate value	R 809 495 345	R 956 715 456	R1 114 368 235	R 1 572 261 468	R 1 990 320 775
New residential dwellings	216	472 (RDP 180)	349 (RDP 2 + 28 RDP Toilets)	448 + (RDP 270)	549 + (RDP 185)
Residential extensions	1101	1031	1156	1049	1074

Additional Performance Town Planning and Building Control					
Type of service	**2012/13**	**2013/14**	**2014/15**	**2015/16**	**2016/17**
New Business buildings	8	8 (2 church & 1 school)	6 (1 school + 1 Old Age home)	11 (1 School)	18 (2 Schools, 1 Sport Centre & 1 Church)
Rural applications	10	2	1	1	5

Table 143: Additional Performance Town Planning and Building Control

Employees: Planning								
Job Level	**2012/13**	**2013/14**	**2014/15**	**2015/16**	**2016/17**			
	Employees	**Employees**	**Employees**	**Employees**	**Posts**	**Employees**	**Vacancies (fulltime equivalents)**	**Vacancies (as a % of total posts)**
	No.	**No.**	**No.**	**No.**	**No.**	**No.**	**No.**	**%**
0 - 3	-	-	-	1	0	0	0	0
4 - 6	4	4	4	3	3	3	0	0
7 - 9	6	5	3	4	4	4	0	0
10 - 12	2	1	-	2	0	0	0	0
13 - 15	6	5	5	5	5	5	0	0
16 - 18	2	2	1	2	1	1	0	0
19 - 20	-	-	-	-	-	-	0	0
Total	**20**	**17**	**13**	**17**	**13**	**13**	0	0
	Employees and Posts numbers are as at 30 June.							

Table 144: Employees: Planning

Capital Expenditure 2016/17: Planning					
R' 000					
Capital Projects	**2016/17**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Total All	**0**	**0**	**0**	**0**	**0**
No capital allocation					

Capital Expenditure 2016/17: Planning					
R' 000					
Capital Projects	2016/17				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

Table 145: Capital Expenditure 2016/17: Planning

3.5.2 LOCAL ECONOMIC DEVELOPMENT (INCLUDING TOURISM AND MARKET PLACES)

a) Highlights: LED

The following performance highlights with regard to the implementation of the LED strategy are:

Highlights	Description
Spatial planning in Townships	Township regeneration plans to be integrated in the SDEF to bolster economic growth and attract investment in townships.
Expansion and development of an aqua hub	Aquaculture is central to the export facilitation and the Overstrand host a strong sector that competes internationally.
Enterprise development and promotion of locally based economic initiatives	Provide training and support / access to resources and livelihoods to strengthen capacity for business improvement. Monitor sector performance and introduce intervention programmes.
Position of the Overstrand through marketing and branding	Positioning the Overstrand as a destination of choice, exposing the brand at local and international shows/exhibitions. Overstrand Municipality is host to a vibrant tourism centre in the area, experiencing rapid growth in key industries contributing to tourism. Marketing and branding initiatives included exhibits in the following exhibitions: Cape Argus Expo, Cape Getaway Show, JHB Getaway, Indaba and Beeld Holiday Show.
Information, support and mentoring	Collaborate with other spheres of government, developmental agencies and NGO's in supporting and maintaining local initiatives to grow. Access to funding and other relevant services direct to SMME's. Linkages between the first and second economy. Mentoring for crafters at the Red Shed, including business and product development with an eventual exit strategy. 4 Tourism interns as a support to the LTOs while allowing

Highlights	Description
	them to get on the job training in tourism. Moreover 4 Enterprise Development Practitioners plays a consultative role in the facilitation of linkages and developing small ventures. They are ambassadors of entrepreneurship and agents of changes in communities.
Embrace the informal economy and ensure its success through training and development. Spatial planning and infrastructure support is critical to the sector.	Supporting the sector, making doing business easy with reduced red tape and provision of trading spaces and infrastructure. Crafters to Design Indaba – to encourage product development and relationship with the CCDI. A preparatory meeting for Informal Traders compliance and structural concerns was held with relevant stakeholders as they are progressively moving towards the establishment of the structure.

Table 146: LED Highlights

b) Challenges: LED

The following challenges with regard to the implementation of the LED strategy are:

Description	Actions to address challenges
Unstable economic climate	Support and focus on key economic sectors through partnerships. Ensure ease of doing business in the area is improved to attract investment.
High levels of unemployment and poverty	Implement municipal capital projects through EPWP principles and facilitate an environment that will attract sectors with high value and support industries that yield employment opportunities. Ensure quick response to proposals and cut red tape.
Co-operation with the private sector	Identify joint initiative for leveraging on each other. Introduce Municipal To Business (M2B) initiative by identifying areas inhibiting (red tape) ease to do business. Introduce a Mayoral award for sustainable and responsible projects initiated by the private sector through CSI.
Seasonality	Market the Overstrand as a year round destination through organised packages. Vigorous marketing campaign as a destination of all seasons. Encourage all year round programmes for festivals and events. Encourage "buy local" campaigns and better business management strategies to cushion businesses from impact of seasonality.
Low skill base, brain drain and inequality	Implement joint programmes with other spheres of government and NGO's focussing on skills development, learnerships and the promotion of early childhood development promoting the culture of learning at an early age.
Widening gap between the rich and the poor measured the gini-co-efficiency/inequality	Introduce learnerships and apprentice for the youth. Promote entrepreneurship and social cohesion in communities.

Description	Actions to address challenges
Economy not growing in sectors with high employment consumption	Special focus should be made to supporting sectors in manufacturing and agriculture with potential of mass employment creation.
Expansion of Business activities beyond SMME/EME	Promotion of Entrepreneurship and improved economic intelligence to support sectors that can accommodate the ever growing labour market.
Restrictive economy attracting few provincial and national focus enterprises	Conducive business environment taking into consideration business needs – effective and efficient systems to do business in the area. Improve business attraction strategies. Investigate call centre concept and attract institutions of higher learning. Support small businesses.
Financial and investment support programmes	Understanding the eco-system of entrepreneurs and financiers to better understand the types of companies suited for the area and which are not. Tapping into government development incentives. Host investment seminars to attract investment including financing houses.
Exporting	Investigate and apply for consideration as an [SEZ] Special Economic Zone to boost export potential. Expand export potential and competitiveness of firms by adopting an Industrial policy.
The changing nature of the way the tourist travels	Working with the local bureaus to address lower booking numbers resulting in less commission. Engaging with private sector on collaborations in order to leverage on their budgets/ experience and improve product offering.
Lack of Transformation in Tourism Business Ownership/opportunities	Access training and opportunities for the previously disadvantaged communities. Working with Provincial and National role players to help with the keys to Transformation.

Table 147: Challenges LED

c) LED Strategy

The LED Strategy reviewed in line with socio-economic data and approach to current economic environment and conditions. The impact of the current economic downgrade and recession will only be felt in the coming years. The following Strategic areas were pursued.

Strategic areas	Description
Infrastructure development	Infrastructure that supports economic growth need to be maintained and kept up to standard.
Marketing	Marketing and branding of the Cape Whale Coast as a destination of choice is key to economic development in the area. • Increasing the level of awareness of Overstrand in international and local markets through the Cape Whale Coast brand • Promoting an environmentally responsible tourism industry that will benefit the whole community

Strategic areas	Description
	• Increase tourism spend and length of stay • Increase visitor numbers outside of peak season • Support sustainable and economically viable festivals • Online marketing and embracing social media as a platform
Enabling business environment	Small to medium enterprises constitute a large percentage of businesses in the Overstrand; therefore, the municipality has to always ensure that an enabling environment is created for businesses to prosper. Efficient and affordable destination to set-up a business, setting up friendly legislation with less red tape, approval of town planning applications timeously and providing support and training for new entrants. Red Tape Identification follow ups to ensure ease of doing business is achieved demonstrated by decreased number of enquiries and complaints. Red tape is defined as rules, regulations and systems and bureaucratic procedures and processes which impose unnecessary delays and costs which exceeds the benefits and purpose for which they were originally created. Red Tape Action Plan Workshop achieved a high level understanding with local businesses by reducing lead time and improved communication in cases where there was delay. The municipal commitment in this process is critical to the success of economic growth.
Resource and asset management	The Overstrand Municipality has vast natural resources, heritage assets and beautiful landscapes. To ensure sustainability, management of these resources and assets is prioritised for long-term investment and realization of the municipal competitive advantage is achieved. Municipal assets such as land and buildings can be a source of achieving maximum economic growth and transformation through better management.
Economies of the poor	Integrating economies of the poor within the main economic hub to ensure participation and shared growth. Ensure availability of developmental services and access to infrastructure and facility that promotes trade. Township development activities aimed at promoting investment, transport hub including informal trading and beautification of townships. Implement pro-poor tourism strategies. Support the informal economy and promote social capital.
Human resource development	Addressing skills shortage to bolster economic growth, ensuring availability of important services. Skills training aimed at meeting market demands for long term sustainable human development. Skills development initiatives conducted in partnership with NGO's and other public bodies.

Table 148: LED Strategic areas

The table below identifies the economic activity within the different sectors:

Sector	2011/12 (R)	2012/13	2015/16	2016/17
Agriculture, forestry and fishing	101.0	4%	4%	6.4%
Mining and quarrying	0.4	0%	0%	n/a
Manufacturing	426.0	16%	16%	14.2%
Wholesale and retail trade	366.6	17%	17%	58.1%
Finance, property, etc.	793.7	31%	32%	n/a
Community and social services	108.8	4%	4%	14.1%
Infrastructure services	7.3	9%	9%	n/a

Economic Employment by Sector			
Sector	**2010/11**	**2014/15**	**2016/17**
	No.	**No.**	**%**
Agriculture, forestry and fishing	(3 005)	(1804) 8%	10.4%
Mining and quarrying	(8)	(8)	n/a
Manufacturing	572	(92) 9%	44.6%
Wholesale and retail trade	479	2 634	47.1%
Finance, property, etc.	2 380	2 380 (47%)	n/a
Government, community and social services	996	1 332 (25%)	34.7%
Infrastructure services	321	321	n/a
Total	**4 766**	**6 667**	**n/a**

Table 149: Economic Employment by Sector

d) Tourism

Cape Whale Coast tourism role-players meeting prior to an address by SA Tourism on a new national campaign "We Do Tourism"

The Overstrand Municipality's close proximity to Cape Town International Airport is significant as more than 10 million international tourists arrived in South Africa in 2016. This is 13% more than in 2015. The Overstrand's geographic location only 120km from the city of Cape Town makes it accessible to tourists and locals alike. The municipality is a high capacity municipality with well-developed infrastructure that supports economic development and growth. The area boasts a host of tourist attractions, products and activities that contribute significantly to employment creation and GDP, making it a destination of choice to many. The Overstrand has the second largest economy contributing to the district GDP, second to the Theewaterskloof municipality. The Overstrand also hosts major aquaculture farms with huge export and employment potential.

Home to the Kogelberg Biosphere, South Africa's first registered biosphere, and linked to the most scenic drive in the world - Clarens Drive. The region is renowned for the best land and boat whale watching in the country. Over the years through many creative and innovative efforts in collaboration with the private sector, the ever problematic and slow economic drive - the bane of seasonality - has been a priority. These efforts ensure that this area is developed as a yearlong destination. Gansbaai, one of the towns within the Overstrand's geographical boundaries, is known as the Great White Capital and famous for shark cage diving. The town was voted "Best Responsible Tourism Destination" in the world. Awards such as these add sustainably to tourism and give meaning to how

it can serve the community. The municipality supports economic sectors and activities aligned to tourism, hence the substantial growth experienced in the Services and Retail Sectors. The municipality with its welcoming environment continues to focus on investment promotion along the lines of developing its tourism offering.

Overstrand municipality is host to the most vibrant aqua-hub, producing quality products that compete with the best in the world. Aquaculture is by large the biggest employment creator and plays an important role in the management of the industry. Important in the light of declining agricultural activities. Aquaculture developments have helped to mitigate job losses in the agriculture sector. Despite this, agriculture remains a strong sector in the District with the hedging and growing wine industry helping to shift the focus from a turbulent fishing industry that are struggling to cope with unconventional fishing quota allocations.

In the Overstrand the role of tourism has become increasingly important. A total of 10 044 163 international tourist arrivals were recorded in South Africa in 2016, according to Stats SA. The fastest growth across regions was attained from Asia and Australasia (33%), the Americas (20%), Europe (17,5%) and the Africa-air markets (16%). The Western Cape accounted for 13,6% of all South African tourist arrivals and received 20,8% of South African's tourist spend. The Overstrand is positive that it enjoys a substantial share of this economy. The growth in tourist arrivals indicates the close collaboration between different industries and role-players. Adventure ranked as the most popular activity enjoyed by tourists, closely followed by natural attractions and the beaches.

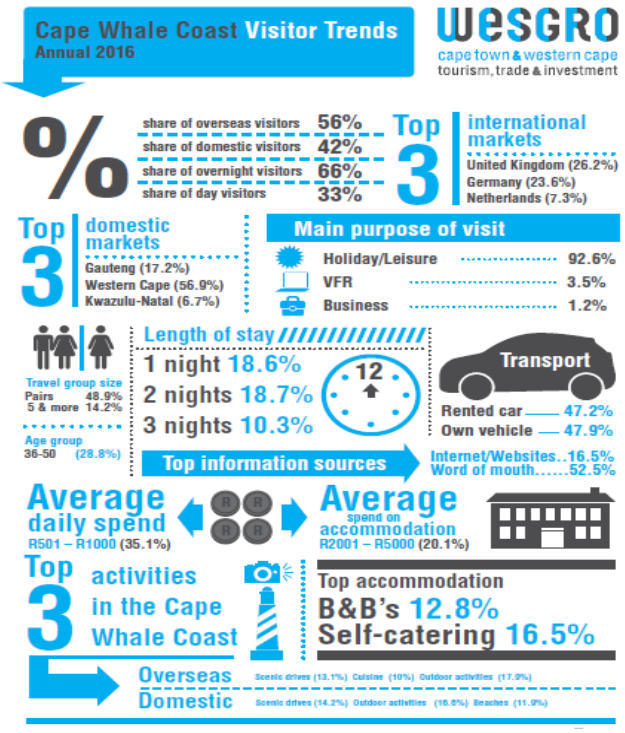


Figure 27: Info graph- Visitor Trends, 2016

The Overstrand has managed to align with tourism trends and in 2017 played host to a number of adventure races. The Absa Cape Epic, the biggest adventure mountain bike race in the world returned to the Cape Whale Coast after an eight year absence. The world's premier mountain bike race is estimated to contribute R300 million to the Western Cape's economy and with Hermanus staging two days of the eight days local businesses, organisations and charities gained generously. The Overstrand won the Best Stage Location Award and has been praised by the organisers for the seamless way in which logistical arrangements were taken care off. The Absa Cape Epic is one of many events and festivals hosted locally. Another mountain bike race, Wines2Whales, has expended to three separate events that are all fully subscribed. It was the second year that the Walker Bay Xtreme took place with a variety of events to cater for all ages and abilities. Gansbaai is fast becoming known as an adventure destination because of its eco-friendly, outdoor activities. This year Gansbaai took the honours as the Natural Adventure Destination of the Year in the Luxury Travel Guide Awards.

Success is not achieved without support. Cape Whale Coast Tourism collaborates with national and provincial tourism stakeholders and has enjoyed increased attention from South African Tourism, the

Department of Tourism and the Western Cape Ministry of Economic Opportunities. The National Minister of Tourism, Thokozile Xasa, selected the Overstrand as the venue for her department's second Youth Tourism Imbizo. Her message focussed on the many opportunities within the tourism sector and encouraged youth to apply their entrepreneurial skills to the benefit of the industry.

Responsible tourism remains a big driving force in the tourism strategy and the Overstrand hospitality industry continues to increase its green footprint.

Hermanus FynArts, 20-17

Absa Cape Epic, 2017

Cape Whale Coast Events & Festival Funding 2016/17

Kleinmond Kryvis Festival	R 20 000	Hosted for the second time this three day festival created excitement and offered many activities for the entire family.
Funky Fynbos Festival	R 35 000	This is Gansbaai's only festival and combines conservation and adventure. The festival includes venues in the surrounding countryside.
Hawston Sea Festival	R 45 000	The 23rd Hawston Sea Festival attracts seafood lovers and offers entertainment for the family.
Hermanus FynArts	R 40 000	The festival was hosted for the fifth time and stretched over ten days. It raises visitor numbers during the winter season and established Hermanus as an arts and culture destination.
Kalfiefees	R 40 000	Although predominantly Afrikaans this festival offers more English productions every year. Venues are on the periphery of Hermanus which helps to draw visitors out of town.
Stanford Village/Street Fair	R 45 000	Another Stanford family focussed event with many vendors attracting large numbers of visitors from out of town.

Fisherhaven 60th Celebration	R 10 000	This celebration was held as the start to the festive season and provided an opportunity for the community to get together.
Whale Festival	R 45 000	With its 25th celebration this festival has a conservation focus and remains the biggest festival on the Cape Whale Coast.
Zwelihle Development Heritage Day & Whale Festival	R 15 000	These events assisted with the much needed expansion of development tourism and the involvement of local communities.
Cape Epic	R 280 000	The biggest adventure mountain bike race in the world brought many visitors to the region and provided priceless media exposure. Overstrand won the best stage location.
GRAND TOTAL	**R 575 000**	

Table 150: Cape Whale Coast Events & Festival Funding 2016/17

Social media training in Stanford

Customer Training in Kleinmond

MARKETING 2016/17

Cape Whale Coast is the tourism marketing brand of the Overstrand and this name fits well with the Western Cape's regional segmentation. Tourism contributes significantly to the local economy and therefore an improved tactic was devised in going forward. Strategic alignment of marketing and communication between the four tourism offices has been implemented and the benefits are seen. Efforts are made to address seasonality and the spectrum of events and festivals are carefully considered to ensure a wide and varied audience. In the past two years 57000 jobs were created through tourism activities in the Western Cape according to the Western Cape Promotion Agency, Wesgro. Through positive experiences tourists have continued to visit the Cape Whale Coast and the area has gained from business conferences hosted in Cape Town. The Overstrand has developed additional elements of attraction such as a destination with excellent health and wellness facilities.

This together with the establishment of the South African National Space Agency increase specialised tourism to the area.

Students on a tourism fact finding

Annual Tourism Indaba in Durban

SOCIAL MEDIA

Due to the experiential nature of tourism people are increasingly sharing their travel experience on social media and the Cape Whale Coast associates with this global tourism trend in improving communication on digital platforms.

e) Informal Street Trading

No baseline study was conducted after the 2013 study. The municipality continued to support the sector to increase its footprint and impact in spatial identified places. The idea is to assist the informal traders to run effective businesses that contribute to employment creation and the local GDP. Informal traders do not necessary have to register formal business as they do not make enough profit to join the formal sector. The demarcation of trading spaces must be arranged with economic zones to ensure maximum benefit from markets LED focuses to the development and growth of small businesses and cooperatives, and then in return they are expected to contribute to economic growth and job creation. This is done through or by:

- Assist the informal sector to increase and expand the demand for goods and services they produce;
- Provide support measures to improve efficiency and productivity;
- Ensure active participation in the economy through organized structures;
- Reduce Red Tape with special focus on regulatory burden experienced by the sector;
- Targeted approach to enterprises owned and operated by the youth and women including the disabled.

Currently in the Overstrand, we have focused on the following sectors, with a view of aligning with the national Informal Business upliftment programme:

- Trade and Retail [Spazas, street vendors, general dealers and waste collectors]
- Services [Beauty and hair salons, car wash, mechanics, etc.]

- Agriculture and Aquaculture [primary and processes, livestock, and crop farming]
- Construction and maintenance [Plumbers, painters and builders etc.]

EXPANDED PUBLIC WORKS PROGRAMME (EPWP)

The table below identifies the detail of the jobs created through EPWP initiatives in the municipal area:

Job creation through EPWP projects		
Details	**EPWP Projects**	**Jobs created through EPWP projects**
	No.	**No.**
2011/12	34	616
2012/13	36	675
2013/14	25	517
2014/15	29	779
2015/16	22	564
2016/17	37	828

Table 151: Job creation through EPWP projects

EPWP Afterschool project

The project provides after school activities to approximately 120 children of the Mount Pleasant Primary School from various age groups 5 days a week from 14:00 - 17:00.

- Teachers identify children that are in most need of after-school care and assistance.
- The parents of these children are then given the opportunity to enroll their children in the programme.
- The service is free (there is no cost to the parents or the school).
- All the children on the programme are provided with lunch on a daily basis.
- The majority of the staff that work with the children and one cook are EPWP workers

- All other staff is employed by JustCare. JustCare is also responsible for the meals and for all other costs. Other costs include sports equipment, transport (outings and sports events from the children), uniforms, consumables, and for whatever entertainment the organization arranges on a weekly basis (this has ranged from jumping castles to paddle go-carts).
- A structured daily programme is followed which includes: homework, lunch, sport (soccer and netball teams have been established). The school does not offer sport so these opportunities are the only ones available to children from the school.
- In addition to this the programme offers the following on Mondays - Karate; Tuesdays - Tennis; Wednesdays - Hermanus Animal Welfare Society visits to talk about caring for your pets, there is beading and remedial work; Thursdays - reading; and every Friday some form of entertainment is arranged since the children don't get home work over weekends. Some of the Friday events that have been arranged for the children on Fridays include:
    - Interactive talk by Fire Department of fire safety;
    - A jumping castle and some other fun activities
    - Paddle go-carts
    - Puppet shows
    - Games: Chess, dominoes, atlas game etc.

JustCare also established a food garden at the school which helps with feeding the children. The garden is also used to teach children about gardening and vegetables.

Overstrand success stories - Permanent Employment

The Programme (EPWP) continues to make the intended impact giving beneficiaries opportunities to better their lives by advancing to other permanent job opportunities. Though faced with tracking and monitoring mechanism, some of the beneficiaries ventured in the following field of work as permanent employees

f) Service Delivery Indicators

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/ 2016	Overall Performance for 2016/2017			
						Target	Actual	R	Corrective Measures
TL8	The promotion of tourism, economic and social development	Provide three reports on LED and Tourism initiatives to Council by end June 2017	Number of reports on LED & Tourism initiatives	All	1	3	3		Target met
TL9	The promotion of tourism, economic and social development	Report to Executive Mayor on Grants to festival organisers through Service Level Agreements (SLA) by end July 2016	Number of reports submitted	All	1	1	1		Target met

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/ 2016	Overall Performance for 2016/2017			
						Target	Actual	R	Corrective Measures
TL10	The promotion of tourism, economic and social development	Support 30 SMME's in terms of the SMME Development Programme by 30 June 2017	Number of SMME's supported	All	59	30	92		Target extremely well met
TL11	The promotion of tourism, economic and social development	Raise funds for local economic development through financial and non-financial resources mobilisation	Number of MOU's entered into and amount generated	All	3	2	1		Proposals submitted in quarter two. Existing MOU's
TL12	The promotion of tourism, economic and social development	Manager LED to report quarterly to Director LED on linkages established with other spheres of government, agencies, donors, SALGA and other relevant bodies for benefit of local area/Stakeholder engagement and creation of partnerships to broaden economic benefit for local communities	Quarterly report on linkages established. Database of Stakeholders/ No of initiatives	All	4	4	4		Target met
TL13	The promotion of tourism, economic and social development	The number of job opportunities created through the EPWP programme and as per set targets (grant agreement - FTE's, translates to 421 work opportunities)	Number of temporary jobs created	All	564	421	828		Target extremely well met
TL14	The promotion of tourism, economic and social development	Monthly monitor the statistics on the usage of the LED Walk-in Centre (outreach & referral purposes) through the attendance registers	Monthly registers on LED outreach statistics (walk in centre)	All	12	12	12		Target well met
TL45	The promotion of tourism, economic and social development	Compile an action plan to improve on the LED maturity assessment	Plan Completed	All	1	1	1		Target well met
TL47	The promotion of tourism, economic and social development	Support 20 SMME's in terms of the Emerging Contractor Development Programme by 30 June 2017	Number of Emerging Contractors supported	All	New performance indicator for 2016/2017. no comparative available	20	48		Target extremely well met

Table 152: Service delivery indicators: Local economic development

Employees: Local Economic Development								
Job Level	2012/13	2013/14	2014/15	2015/16	2016/17			
	Employees	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	No.	%
0 – 3	0	0	-	-	0	0	0	0
4 – 6	0	0	-	-	0	0	0	0
7 - 9	0	0	-	-	0	0	0	0
10 - 12	2	4	0	3	5	3	2	40%
13 - 15	2	1	1	1	1	1	-	0
16 - 18	0	-	0	0	-	-	-	0
19 - 20	0	1	1	1	1	1	-	0
Total	**4**	**6**	**2**	**5**	**7**	**5**	**2**	28%
Employees and Posts numbers are as at 30 June 2017								

Table 153: Employees: Local Economic Development

3.6 COMPONENT D: COMMUNITY AND SOCIAL SERVICES

3.6.1 LIBRARIES

Overstrand Municipality has 8 public libraries and 2 satellite libraries.

After school reading project- Hawston library staff assisting kids to read

a) Highlights: Libraries

Highlights	Description

Highlights	Description
100% Spending of library conditional grant	
Internet facilities	Free internet access to the public especially the learners and students
Hermanus Library Various book launches held at Hermanus library –	• Rudi van Rensburg launched his latest blockbuster "Kamikaze"; • Chris Barlow Steyn launched her book "Published and be damned"; • Maxzell Lerm launched her fantasy fiction book "Nevrahada" • Chanette Paul launched her book "Offerrande" • Customers can also bring old books for a valuation by The Book Collector once a month. • World Book Day was celebrated with Curro Castle to promote reading.
Friends of the Hermanus Library	Regular coffee shop on Friday mornings running in the library to promote the Friends of the Library and their fundraising efforts. Promotes new books, introduce local authors and artists to patrons and manage various outreach projects to encourage literacy in schools.
Friends of the Hermanus Library	Numerous book shelves of varying shape and purpose were purchased from the funds raised by the Friends.
Hawston Library Visits: primary schools and ECD's	Visit to and from primary schools and early childhood development centres (crèches). Class visits, storytelling sessions, reading and art programs. Programs and book talks.
Oral History Project	During July 2016 thirty elderly people from the community was invited to the library. The Oral History Project was explained to them and seven people had been identified and agreed to be interviewed by Cultural Affairs Museums. The interviews took place during October 2016 and the CD's are available at the library for the community.
Blanket project	67 Blankets project- hand out about 60 blankets to the disabled, safe house and broader underprivileged community members. Celebrate Mandela day with pre-school kids. Career day with Grade 11 and 12. Heritage day celebration in collaboration with other stakeholders. Holiday program during June/July holiday for two weeks. Part of 16 days of activism project as well women's day celebration. After school project- assisting kids who struggle to read.
Internet	The value of internet access is acknowledged in the rapid growth of internet users (especially school learners).
Mount Pleasant Library Visit to and from primary schools and early childhood development centres (crèches).	Class visits, storytelling sessions, reading and art programs. Programs and book talks.
Kleinmond Library Extension of Kleinmond Library	The official opening of the newly extended portion of the Kleinmond Library by the MEC for Arts & Culture took place on 15 July 2016. Funding for, followed by a tender to install a passenger elevator has been approved.

Highlights	Description
Friends of the Hangklip Library	Regular fundraising efforts to promote the library. Promotes new books, introduce local authors and artists to patrons and manage various outreach projects to encourage grow in library. Make research material available for members of the public.
Betties Bay Library	A "blanket & beanie" project was rolled out during Mandela Day celebrations. The library is also reaching out to the previously disadvantaged school with a literacy and reading program.
Gansbaai Library Outreach Events	The libraries in the Gansbaai area aggressively participated in events like casual day and Mandela day and their efforts were appraised by the local community.
Friends of Libraries, Gansbaai	The friends of the library in Gansbaai preferred to be very supportive and active in supporting the local library staff. The partnership is growing from strength to strength.
Internet	Additional components were installed at the Gansbaai Library as well as the Buffeljachtsbaai and Eluxolweni Libraries. The value of internet access is acknowledged in the rapid growth of internet users (especially school learners).

Table 154: Libraries Highlights

Hawston Library – 2016 Holiday Programme

b) Challenges: Libraries

Description	Actions to address
Finance/Sponsorship	It is very difficult to organize outreach programs with no budget
Outreach campaigns	Need funding for literacy projects in designated areas
Extension of Hawston Library	The Tender for the extension was advertised. However, due to non-responsiveness of tenders and prices in excess of the available funds, the tender was cancelled. The tender will be advertised soon after the start of the 2017/18 financial year.

Table 155: Libraries Challenges

Hawston Library staff visit to Primary school- Talk at parent evening about the importance of reading at an early stage

d) Service statistics for Libraries

Type of service	2012/13	2013/14	2014/15	2015/16	2016/17
Library members All Libraries in Overstrand	19 937	47 814	19232	25868	24325
Books circulated All Libraries in Overstrand	644 208	863 552	635 901	759862	879874
Exhibitions held	234	364	232	242	226
Internet users	8119	15 316	7 278	10345	12231
New library service points or Wheelie Wagons	1	1	1	0	
Children programmes	345	463	161	481	317
Visits by school groups	136	629	149	137	187
Book group meetings for adults	33	156	35	41	90
Primary and Secondary Book Education sessions	125	197	176	1179	300

Table 156: Service statistics for Libraries

Hermanus library, book display

Hawston Library – 2016 Career day with Grade 11 and 12 learners from Hawston Secondary

Employees: Libraries								
Job Level	2012/13	2013/14	2014/15	2015/16	2016/17			
	Employees	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No	No.	No.	No.	No.	No.	%
0 - 3	1	0	1	2	3	3	0	0
4 - 6	12	19	22	22	21	21	0	0
7 - 9	4	6	4	3	5	5	0	0
10 - 12	5	5	5	5	5	5	0	0
13 - 15	0	0	0	0	0	0	0	0
16 - 18	0	0	0	0	0	0	0	0
19 - 20	0	0	0	0	0	0	0	0
Total	**22**	**30**	**32**	**31**	**34**	**34**	0	0
Employees and Posts numbers are as at 30 June (includes 3 [three] additional people on learnership)								

Table 157: Employees: Libraries

67 Blankets for Madiba- Hawston library staff with APD, 2016

3.6.2 CEMETERIES

Overstrand Municipality has a total of ten (10) cemeteries in use.

Overstrand Municipality does not have a municipal Crematorium.

a) Highlights: Cemeteries

Highlights	Description
Neat and clean cemeteries	The appearances of all cemeteries are in good shape. Very few complaints received regarding the condition of cemeteries as they are reasonably well maintained.
Proper and effective booking and management system regarding burial information	Electronic Burial Management System
Pro-active planning to ensure sufficient facilities	A professional survey was conducted to demarcate grave sites in both cemeteries in Gansbaai in order to ensure optional utilization of available land. The outcome of this exercise will influence the 2017/2021 IDP.

Table 158: Cemeteries Highlights

b) Challenges: Cemeteries

Description	Actions to address
High water-table	Sub-soil drainage installed at Mount Pleasant graveyard. To assist families to pump out ground water or to provide grave space at an alternative graveyard.
No grave space available at Kleinmond area	Residents of Kleinmond area to make use of graveyard at Hawston and Onrus.
Vandalism	Community awareness and involvement in protection of cemeteries.

Table 159: Cemeteries Challenges

c) Service statistics for Cemeteries

Type of service	2012/13	2013/14	2014/15	2015/16	2016/17
Pauper burials	1	0	2	0	0
Burials	-	-	-	-	163

Table 160: Service stats for Cemeteries

3.6.3 CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

a) Introduction to Child Care; Aged Care; Social Programmes

Executive Mayor, Ald. Rudolph Smith (left- back row centre) and (right) Gift of the Givers bring Festive cheer to the elderly and youth, 5.12.2016

Early Childhood Development (ECD) is a universal right and access to ECD services has significant benefits to children, their families, communities and the country as a whole. ECD is thus recognized as a key intervention in addressing South Africa's two key developmental challenges: inequality and poverty.

Given this key developmental role, ECD has been identified as a key strategic objective of the Overstrand Municipality. From a vulnerable group's perspective, ECD also provides employment opportunities to women and youth. Despite ECD being a key strategic objective, the municipality is aware of the other social challenges facing our communities. There is a growing number of unemployed youth, teenagers who fall pregnant, others who drop out of school, some get involved with drugs, gangs and other illegal activities. Women continue to be marginalized or discriminated against whether it is directly or indirectly, driven out of anger, fear, culture or tradition, we have a long way to go to realize a society of gender equality. The perils of HIV/AIDS continue to plague our communities. People with disabilities are not offered the opportunities they deserve, for many of them our society still very much discriminates against them. The Overstrand municipality has the highest percentage of elderly people in relation to its population in South Africa. Many of them have come here to live out their remaining days in the tranquil serenity of the Overstrand, for others survival has become a daily challenge.

Whether it is children, youth, women, people with disabilities, elderly or people living with HIV/AIDS the struggle for survival increase when economic prosperity decrease. For all of these vulnerable groups the key challenge is to create the necessary environment, directly through service delivery and through partnerships, where opportunities for vulnerable groups can flourish. Meaningful change can only occur if this enabling environment is created through the cooperation of the different spheres of government and the various departments, non-government organisations, businesses and willing community members.

b) Highlights: Child Care; Aged Care; Social Programmes

Highlights	Description
Early Childhood Development	➔ A population based (Census 2011) needs assessment of ECD facilities per Ward has been done. ➔ Plans are being drafted to address the shortcomings and to increase the accessibility of ECD facilities. ➔ We are working with the private sector to upgrade and increase the capacity of facilities where possible. ➔ We have reviewed our approach to child care facilities and will formulate it in an ECD policy during the 2017/18 financial year.
16 Days of Activism	➔ All the trauma rooms at the various police stations across the Overstrand were equipped with trauma packs and other items that could be useful to victims that have to make use of these facilities.
Child Care	➔ We have partnered with a programme implementer on an afterschool programme at a primary school where 120 children receive food, academic support and recreational opportunities 5 days a week from 14:00 -17:00. This after school programme should be formally registered by the end of the 2017/18 financial year. ➔ Fire safety equipment and emergency signs were installed at a large ECD centre in Zwelihle to enable them to get fire clearance certificates for registration. We will continue to equip municipal crèches with the necessary fire safety equipment.
Disability	➔ One of our local disability organisations played a key role in this year's Youth Against Crime event that was held in Kleinmond. One of the highlights of the event was a basketball match between law enforcement and fire officers against people in wheelchairs.
Youth	➔ Youth Against Crime Imbizo was held in Kleinmond with various government and community stakeholders taking part. ➔ The Overstrand Junior Town Council is one of our flagship projects that brings school going youth from all the various areas in the Overstrand together. The overall aim is to stimulate and grow leadership skills, cross-cultural understanding and teamwork in these young people during an intensive year of civic awareness.
Children	➔ The current focus is on Early Childhood Development services of which there is a significant shortage in the Overstrand especially in less privileged areas.
Substance Abuse	➔ The Overstrand Municipality has an established Local Drug Action Committee that is functional. New committee members were appointed towards the end of April 2017 for a period of 5 years. ➔ The municipality hosted a two day substance abuse training workshop for stakeholders from the community to increase capacity on the ground. Twenty seven people from across the Overstrand attended the workshop.

Table 161: Child care; Aged care; Social programmes Highlights

In support of National Child Protection Week- Kleinmond Pledge:
Your child is our child-Everyday- June 2017

c) Challenges: Child Care; Aged Care; Social Programmes

Description	Actions to address
There is a general lack of intergovernmental cooperation, in the delivery of social programmes in the Overstrand.	A social development policy is planned which will hopefully provide various municipal and government departments with a framework to cooperate.
Substance abuse is a growing problem in the Overstrand. Substance abuse related crimes are one of the fastest growing crimes in the area.	The municipality has a function Local Drug Action Committee but the success of this committee is dependent on commitments from all the relevant sector departments at provincial level. The provincial substance abuse forum is addressing the problem and it will hopefully bear fruit going forward.
The municipal social development department is under staffed	We are forming partnerships with role players to assist in the delivery of programmes. The Department and Directorate will also motivate for additional posts to be created for the department.

Table 162: Child care; Aged care; Social programmes Challenges

Mount Pleasant Afterschool programme

d) Service Statistics for Child Care; Aged Care; Social Programmes

Child care; Aged care; Social programmes					
Description	**2012/13**	**2013/14**	**2014/15**	**2015/16**	**2016/17**
Trees planted	153	2 (during holiday programme)	800	80	687
Veggie gardens established	0	0	0	0	
Soup kitchens established or supported	0	0	0	0	
Initiatives to increase awareness on child abuse	2	1	1	1	1
Initiatives to increase awareness on disability	2	3	3	1	1
Initiatives to increase awareness on women	1	2	2	1	1
Initiatives to increase awareness on HIV/AIDS	1	0	1	0	0
Initiatives to increase awareness on Early Childhood Development	2	112 (libraries ECD reading program 3 times a week)	2	3	1
Special events hosted (World's Aids Day, World Arbour day, World Disability Day, Youth Day, 16 Days of activism against women abuse)	3	3	16 (8 Arbour day Events)	4	1 Arbour Week 1 – 7 Sept

Table 163: Service statistics for Child care; Aged care; Social programmes

30.11.2016 - Sharing is caring……..Overstrand lends support to SAPS trauma units

Arbour Week 2016

Community Hall Pearly Beach

Mshwe Village

Trees planted in Stanford

Milk woods planted in the Grotto Forest

Employees: Child care, aged care, social programmes								
Job Level	2012/13	2013/14	2014/15	2015/16	2016/17			
	Employees	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0	0
4 - 6	0	0	0	0	0	0	0	0
7 - 9	0	0	0	0	0	0	0	0
10 - 12	0	0	0	0	0	0	0	0
13 - 15	1	1	1	1	1	1	0	0
16 - 18	0	0	0	0	0	0	0	0
19 - 20	0	0	0	0	0	0	0	0
Total	**1**	**1**	**1**	**1**	**1**	**1**	**0**	**0**
Employees and Posts numbers are as at 30 June.								

Table 164: Employees Child care; Aged care, Social programmes

e) Service delivery indicators

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/ 2016	Overall Performance for 2016/2017			
						Target	Actual	R	Corrective Measures
TL29	The promotion of tourism, economic and social development	Convene quarterly LDAC (Local Drug Action Committee) meetings	Quarterly LDAC meetings	All	1	4	4		Target Met

Table 165: Service delivery indicators: Social development

3.7 COMPONENT E: ENVIRONMENTAL PROTECTION

This component includes: pollution control; biodiversity and landscape; and coastal protection.

3.7.1 INTRODUCTION TO ENVIRONMENTAL PROTECTION

The long-term **vision** for the future is to "manage, protect and sustainably use the natural assets of our areas, in partnership with the relevant communities, to preserve and ensure the continued existence of our rich biodiversity and its associated ecological processes and services of our environment".

Our **mission** is to "conserve the rich biodiversity, diverse natural ecosystems and cultural heritage characteristics of our environment through the implementation of management programmes that have clearly defined management goals and objective for the enlightenment, enjoyment and benefit of present and future generations".

Fernkloof Nature Reserve Botanical Garden

The Environmental Management Section is divided in two units;

1) Biodiversity Conservation
2) Environmental Planning

With additional units funded by the EPWP Programmes;

3) Working for Water Programme (WfW)
4) Working for the Coast Programme (WfC).

1) The Biodiversity Conservation Section strives to achieve the following:

- To ensure declared protected area status for Nature Reserves in terms of the NEM:PAA.
- To institute invasive alien vegetation clearing and management according to the Alien Clearing Strategy.
- To lead a better understanding, appreciation, use and conservation of the limited natural resources within OSM (including biodiversity, soil, water and energy) by the owners and staff of, and visitors to OSM.
- To promote the conservation of the environment (biophysical, socio-economic and cultural-historic characteristics) by formally entering into Conservation Management Agreements with neighboring property owners.
- Overstrand Municipality is a member of the Greater Overberg Fire Protection Association which includes the Groot Hagelkraal, Babilonstoring and Theewaters-Groenland Fire Protection Associations. The Section therefore needs to manage the ecological integrity of priority ecosystems within public open spaces and nature reserves by reinstituting proper fire management regimes;
- To promote and continue with the integrated management of Reserves and natural areas by the Municipality in partnership with current and any other NGO's which may be formed who wish to be involved with the management of the natural areas in OSM.
- To develop and maintain high quality visitor infrastructure, facilities and recreational activities along sound financial lines.
  To manage the ecological integrity of priority ecosystems within public open spaces and nature reserves by ensuring the implementation of the Environmental Management Overlay Regulations

2) The Environmental Planning Section strives to achieve the following:

- Environmental Officers assist the regional building control committees with respect to the reviewing of building plans, land use applications and environmental impact assessment applications. This service continually promotes communication with respect to the environmental impacts associated with development processes and facilitates the implementation of environmental impact assessments in realization of the environmental rights of the citizens of the Overstrand region. The Environmental Planning Section facilitates communication between the public and the National and Provincial spheres of government and furthermore provides ecosystem management information services for stakeholders in each administrative region.
- The Environmental Planning Section has appointed a consultant to assist with the compilation of an Environmental Management System. An Environmental Management System is that part of an organisation's overall management structure and arrangements that addresses the immediate and long-term impact of its activities, products, services, facilities and process on the environment. By implementing an EMS the Municipality seeks to instill "Good Practice" procedures in the operational aspects. . The EMS is already being implemented by the Section.

3) Working for Water Programme (WfW)

The Working for Water Programme which is a sub-section of the Environmental Management Section, has cleared 3010 ha of privately and state owned alien infested properties during the 2016/2017 financial year. The total budget was R3.6 million and 14 300 person days were generated with external funding from the National Working for Water Programme.

Overstrand Working for Water Project

The Overstrand WfW Programme has closed down in March 2017 after 20 years of operation. Unfortunately the implementation of the Programme has become increasing cumbersome but in the past 3 years since 2014 to 2017 the Programme has produced about 200 work opportunities, 40 000 p/days, cleared 7 000 ha's of infested land and added R9 million to the economy of the Overstrand.

The Overstrand WfW Programme, at the time of its closure it was still seen as one of the most successful WfW Projects in the country.

4) Working for the Coast Programme (WfC):

Working for the Coast- Environmental monitors

The Environmental Section, in partnership with the Working for the Coast Project, played an important oversight role in the maintenance of existing infrastructure in all coastal zone areas during the 2016/17 financial year, with 112 temporary beneficiaries employed. Due to financial constraints in the National EPWP Programme, the project was unable to continue and ended in May 2016 but restarted in December 2016 and is currently underway. The total expenditure up to date is R5 million and the total project budget allocated to the Overstrand project for the two year WftC cycle from 2015 – 2018 is R14,2 million.

Overstrand Municipality has addressed the cleansing and cleaning of public beaches as well as the maintenance of infrastructure (signs, trails, paths, benches, ablutions, boardwalks and bridges) in the coastal zone and coastal nature reserves by means of the Working for the Coast Programme. The Overstrand has also been able to implement two Dune Maintenance Management Plans with the assistance of the WftC Programme, employing two Dune Teams, one in Pringle Bay and the other in Betty's Bay. The WftC Programme does not only assist with infrastructure maintenance but also funds coastal/environmental monitors who assist with coastal patrols, data collection and biodiversity management along the coastline.

Betty's Bay Dune Management Maintenance plan

3.7.2 STRATEGIC PLANNING

The Integrated Management Plan for the Fernkloof Nature Reserve was drafted during the course of the financial year and was advertised for public comment. A special meeting of the Fernkloof Advisory Board was convened to discuss comments that were received and the results of the review session were submitted to the Environmental Consultants for the amendment of the final document. The final Draft was placed under review at the end of the period in order to prepare an item to Council for the adoption of the Integrated Management Plan as a sectoral plan within the IDP for the Overstrand Municipality. The final draft has not yet been finalized due to various changes in the Section. The document is planned to go to council in the 2017/18 financial year for approval.

Urban Dynamics Western Cape in association with Duncan Heard Environmental Consulting Services were appointed to develop an Environmental Overlay for the Overstrand Municipality, which will assist in the identification of properties with biodiversity value which should be protected under the provisions of the Overstrand Wide Zoning Scheme. This planning scheme will focus specifically on the management of coastal areas, the buffer areas surrounding Local Nature Reserves and priority biodiversity corridors in urban areas. The Overlay Zone will also identify all areas of conservation importance that need to be managed by the Environmental Section. The Environmental Section has assisted the Environmental Consultants with detailed information in order to prepare a first draft. The public participation process has been completed and comments are currently being reviewed.

The Biodiversity Conservation Section, Working for Water and the Overstrand GIS services have started the development of a geographical database system in order to align ecosystem data, alien vegetation data, fire management data and infrastructure data into a system which will assist in the forecasting of disasters, the implementation of a proactive fire management Programme and an improvement in the management of alien vegetation before and after fires. Work on this system is on-going. The prototype system is currently operational and in good working order, but long-term goals would be to have it integrated with the municipal server so that all departments will have access to the information. Capacity building in the operation of GIS and analysis thereof would be one of the hurdles we would need to be overcome in order to achieve a fully integrated GIS management system.

3.7.3 POLLUTION CONTROL

An Air Quality Plan has been developed by the Environmental Section. The document has been approved by DEADP. The Environmental Section does not have staff dedicated to Air quality but does

assist the District with Air Quality Management activities. The plan was reviewed and updated and approved by council in the 2016/17 financial year

Operational Management: Management of Nature Reserves.

Considerable effort is invested in the management of Local Nature Reserves and Open Spaces on annual basis.

Fernkloof Nature Reserve

The management of Fernkloof Nature Reserve is guided by a draft Management Plan which is due to be submitted to Council in 2017. The Nature Reserve has a fully constituted Advisory Board, which met regularly during the course of the year. Minutes of the Meetings of the Board are available in the Hermanus Library.

The reserve is also supported by the Hermanus Branch of the Botanical Society as well as the Cliff Path Management Group, which is integrally involved in the maintenance and management of the Hermanus Cliff Path.

Resource Management activities focus largely on the clearing of alien invasive vegetation, the trimming of vegetation along hiking trails, the clearing of firebreaks and the maintenance of buildings, roads and other infrastructure.

During the 2016/7 financial year, there was a marked increase in theft, attacks on visitors and illegal occupation of the reserve. Patrols are carried out by Environmental Rangers in order to limit uncontrolled dumping, illegal occupation and the construction of informal dwellings within the boundaries of the Nature Reserve.

Fernkloof Nature Reserve hosts several sporting events and the Annual Hermanus Flower show that is presented by the Hermanus Branch of the Botanical Society. The Botanical Society continues to play an important role in the management of the Fernkloof Herbarium, the Fernkloof Botanical Gardens, the Fernkloof Nursery and the maintenance of infrastructure within the area that is leased by the Society. The Botanical Society furthermore hosts member evenings with informative educational talks which contributes to the community participation profile of this nature reserve.

Kleinmond Nature Reserve

Kleinmond Nature Reserve is a Local Nature Reserve with formal protection status under the National Environmental Management: Protected Areas Act. This nature reserve has a very out dated management plan, which has to be reviewed. Once the Fernkloof Nature Reserve Management Plan is completed and adopted by council, the document will be used as a baseline document for review of the Kleinmond Management Plan. The reserve does not have a formally constituted Advisory Board, and a process must be initiated to appoint a board in order to guide the management planning process.

Basic Resource Management activities are carried out on the Nature Reserve in a collaborative effort between the Kleinmond Nature Conservation Society and the Environmental Ranger that is stationed in Kleinmond. The Environmental Section has engaged in the maintenance of firebreaks, the clearing of alien vegetation in the nature reserve and the buffer zone, the maintenance of boardwalks and coastal access points and the maintenance of hiking trails in the nature reserve. The EMS is greatly assisted by the Kleinmond Nature Conservation Society as well as the Kleinmond Hacking Group in the maintenance of hiking trails and the management of alien invasive vegetation in the nature reserve.

Fire Protection, Controlled Fire Management and Wild Fire Response

The Biodiversity Section maintains a network of firebreaks on the boundaries between local nature reserves or open spaces and private properties. Management firebreaks are also cut in various areas to isolate fire management units prior to controlled fires.

Kleinmond Block burning

A total of **R 175 376.05** was spent on the maintenance of firebreaks during the financial year. The record for firebreaks excludes firebreaks that were maintained by Operational Services and the Working on Fire teams.

Alien Vegetation Management

The Environmental Management Section maintains a set of open spaces and nature reserves which are collectively known as Heritage Assets. The total surface area of these properties constitutes 6 659 hectares. Populations of invasive alien plant species are found in variable densities on these properties throughout the Overstrand region.

The Environmental Section has invested effort in the formulation of draft strategy for the management of alien invasive plants in order to comply with the provisions of the National Environmental Management: Biodiversity Act (NEM:BA). Currently this draft strategy informs the Annual Plan of Operation.

Hawston Municipal Alien clearing

Goal 1: Significantly advance the management and control of invasive species within the Overstrand's jurisdiction in a manner that is sustainable and maximises the benefits to the communities involved.

- Objective 1.1 Obtain high level buy-in and support for the implementation of the IAS strategy
- Objective 1.2 Establish a management and co-ordination scenario for effective and integrated management of IAS within the OSM's boundaries
- Objective 1.3 Develop an invasive alien species education, communication and awareness strategy for the OSM

- Objective 1.4 To develop and implement a legal framework for IAS management
- Objective 1.5 Develop funding mechanisms to support IAS management

Goal 2: Provide clear and effective steps for the OSM to follow in conjunction and partnership with other affected or implicated stakeholders.

- Objective 2.1 Establish priorities based on given resources and appropriate weighting of desired outcomes
- Objective 2.2 Develop integrated management and control plans based on identified priorities, with clear timelines and required resources
- Objective 2.3 Monitor effectiveness of the IAS management in the OSM

The average density of vegetation on open spaces within the Overstrand at the end of the 2015/6 financial year was calculated at 10.81 % of the total surface area, or 719.93 Ha.

ADMINISTRATION AREA	HECTARES	INFESTATION (%)	INFESTATION (ha)
Kleinmond	2,283	6.55	149.54
Hermanus	799	25.30	202.15
Fernkloof	1,807	4.46	80.59
Gansbaai	1,770	12.90	228.33
Total	**6,659**	**9.92**	**660.61**

The 2016/17 Annual Plan of Operation for the clearing of alien invasive vegetation focused mainly on follow-up operations to clear the post-fire emergence of species after the devastating fires that were experienced during the previous three fire seasons. At the end of the 2015/6 financial year it was reported that the degree of alien invasive vegetation in the Overstrand region had been reduced from 10.81(2014/5 balance) to a density of 9.92 %. The Biodiversity Conservation Section spent a total of R 280 783.00 on Alien Clearing during the 2016/7 financial year.

ONRUS RIVER RIPARIAN ZONE REHABILITATION

The Overstrand Municipality is committed to the eradication of invasive plant species within its boundaries, not only for the protection of our rich fynbos biodiversity, but also for the health and protection of our estuaries used for recreational uses by our visitors and local community

The commercial harvesting along the Onrus River could not continue as planned due to a poor export market for local wood. The success of the project is mainly dependent on this market and therefore the project could not continue.

The Environmental Section will continue to do follow-up on the already cleared areas and will start to clear small sections in the river as we are able to manage and maintain the clearing efforts.

Infrastructure Management

The Biodiversity Conservation Section manages a wide spectrum of properties in the Coastal Zone in all of the administrative regions of the Overstrand Municipality. Field Rangers and the Assistant Environmental Officer are involved in the maintenance of all infrastructures such as boardwalks, steps, signs, fences, and various facilities in this zone by co-ordinating and overseeing the activities of the Working for the Coast EPWP workers.

Environmental Management Section interacted with the following stakeholders forums during the (2016/17) financial year:

1. Western Cape Nature Conservation Board: Management of Municipal Nature Reserves and the management of the Stony Point Penguin Colony, which is in the process of being transferred to Cape Nature.
2. Overberg Municipal Coastal Committee: Overberg Coastal Management Programme.
3. Western Cape Department of Environmental Affairs and Development Planning: Coastal Programme, Municipal Outreach Programme, Kelp Harvesting Action Group; process for the designation of slipways.
4. Overberg District Municipality: Planning of fire safety and controlled burning operations.
5. Overberg District Municipality: District Air Quality Forum
6. Overberg Planners Forum
7. Western Cape Air Quality Forum
8. Department of Agriculture and DEA: Management of Alien Invasive Vegetation.
9. Onrus Mountain Conservancy Fire Safety Forum: management of fire safety hazards in the Onrus Mountain.
10. Pringle Bay Conservancy: Management of Alien Vegetation in Pringle Bay.
11. Rooiels Nature Conservancy: Management of Alien Vegetation in Rooiels.
12. Cliff Path Management Group: Management of the Hermanus Cliff Path.
13. Hermanus Branch of the Botanical Society: Management of Fernkloof Nature Reserve.
14. Fernkloof Advisory Board: Management of Fernkloof Nature Reserve.
15. Overberg Fire Protection Association: Fire planning, management of wild fires and collaborative fire management agreements.
16. Hermanus Hacking Group: Management of alien vegetation in the Hermanus region.
17. Hermanus Golf Course Wetlands Committee: Management of the Hermanus Golf Course Wetlands.

17) The Whale Coast Conservation Foundation with respect to the provision of Environmental Education services for the Blue Flag Programme.
18) The Kleinrivier, Uilenkraal Botriver and Onrus Estuary Forums.
19) The Kleinmond Nature Conservation Society (incorporating the Botanical Society, Kleinmond Bird Club & Kleinmond hiking club) with respect to the management of the Kleinmond Nature Reserve.
20) The Stanford Conservation Trust with respect to the planning of a Reed Management Plan for the Klein River.
21) The Pringle Bay and Betty's Bay Ratepayers Associations concerning for coastal dune systems.
22) Afriforum with the development of a Reed Management Plan for Kleinmond.
23) Botvlei Friends with the development of a co-management agreement for the clearing of invasive alien plants in and around Fisherhaven (in process).Fernkloof Security Forum with respect to the safety and security of Fernkloof Nature Reserve
24) Hangklip- Kleinmond Security Forum with respect to operational grid plans during peak tourism seasons.

25) Hermanus Tourism Bureau concerning the deployment of security personnel at Fernkloof Nature Reserve
26) Sandbaai Ratepayers Association and Ward Committee concerning the development of a Management Plan for the Sandaai Coast
27) South African National Biodiversity Institute: Management of New Zealand Christmas Trees in Betty's Bay.
28) Various Film Companies concerning minor and major filming sessions on municipal open spaces and the coastal zone.
29) Abagold: Wave Energy Converter Project Committee
30) Stanford Aquifer Monitoring Group.

a) Top 3 Service Delivery Priorities

Approved Management Plans for our 2 Nature Reserves: The Environmental Section is in the process of finalizing the Integrated Management Plan for the Fernkloof Nature Reserve. The final document has been completed and needs to be submitted to council for approval. The Integrated Management Plan for the Kleinmond Nature Reserve will be drafted after the Fernkloof Plan has been approved.

Environmental and Heritage Overlay Zone: An Environmental and Heritage Overlay Zone will give more protection to the environment without infringing on people's rights. The Overlay Zone will also identify all areas of conservation importance that need to be managed by the Environmental Section. The document will be submitted to council for adoption in 2017.

Integrated Alien Clearing Strategy: The Environmental Section needs to draft an Alien Clearing Strategy for the management of all invasive plants on Municipal property. The document will be drafted this financial year.

3.8 COMPONENT G: SECURITY AND SAFETY

This component includes: traffic; law enforcement; fire and disaster management

3.8.1 INTRODUCTION TO SECURITY AND SAFETY

The function of security and safety in the Overstrand Municipality is to provide a safe environment for the residents of the Overstrand and to ensure the safety of the personnel of the Overstrand Municipality through effective and efficient operationalisation of all relevant plans in conjunction with all public safety institutions.

3.8.2 LAW ENFORCEMENT

17.10.2016- Skills enhancement

Law Enforcement officials were awarded certificates for completing courses in Fire Arms Training, Security and Skipper's License.

a) Introduction to Law Enforcement

The aim of Law Enforcement in a municipality is to create an environment that will further the social and economic development of the community. Given that context the quality of life within a municipality depends to a large extent on the possibility that individuals and their families will be safe. They will also feel safe while using public open spaces and equipment and that conflicts within communities can be resolved peacefully. On a provincial level law is enforced by the South African Police Services. They have an extremely heavy workload and therefore certain laws (By-laws) and laws applicable only to a particular municipality are enforced by the Law Enforcement Officers appointed within its area of jurisdiction.

b) Highlights: Law Enforcement

Highlights	Description
By-law training in the communities (Street Committees)	The Law Enforcement department ensures that the public is well informed with regard to Municipal By-laws and penalties by distributing information booklets and conducting By-law training. 8 By-law training workshops were conducted and candidates successfully completed their By-law training.
School Visits	Schools are visited on a regular basis by Law Enforcement officials to ensure that the youth are well informed regarding Municipal by-laws.
Fernkloof Nature Reserve	Function was transferred to LED Directorate. Site visits were done on a daily basis and no crimes were reported.

Table 166: Law Enforcement Highlights

Youth against Crime Day 2016 held at Kleinmond Sports Ground, 28.10.2016

c) Challenges: Law Enforcement

Description	Actions to address
Staff capacity – The ratio of Law Enforcement officials on duty daily to the number of households in Overstrand is 1: 2154.	Permanent Law Enforcement officials were assisted by Chrysalis officials with regards to attending By-law related complaints. By-law training workshops and visits to schools inform citizens of the provisions of the By-laws. The distribution of information booklets assists in By-law awareness for citizens and visitors.
Ignorance with regard to Solid Waste disposal. Problem animals damage waste containers and refuse bags and this leads to health hazards.	Pamphlets regarding the Integrated Waste Management By-law were distributed to the public at Law Enforcement offices and the Problem Animal Areas. Notices were issued and fines were required.
Vagrants – a number of vagrants are illegally occupying municipal land or are loitering in the Central Business Districts. This creates nuisances, fire and health hazards.	Regular inspections are done at problem areas to minimize illegal occupying and other nuisances. Vagrants were removed from municipal properties and 136 vacant land inspections were done to prevent illegal squatters. The problems need to be addressed by all role-players e.g. SAPS, Social Workers, Community leaders and Charity Organisations.

Table 167: Law Enforcement Challenges

d) Service Statistics for Law Enforcement

Law Enforcement						
No.	Details	2012/13	2013/14	2014/15	2015/16	2016/17
		Actual No.	Actual No.	Actual No.	Actual No.	Actual No.
1.	Number of by-law infringements attended	11569	8063	9539	7308	7665
2.	Number of officers in the field on an average day	16	13	22	20	20

Law Enforcement						
No.	Details	2012/13	2013/14	2014/15	2015/16	2016/17
		Actual No.	Actual No.	Actual No.	Actual No.	Actual No.
3.	Number of officers on duty on an average day	16	13	22	20	20
4.	Number of animals impounded	213	191	683	258	403
5.	Number of awareness initiatives	10	9	120	13	15

Table 168: Law Enforcement Data

Type of service	2012/13	2013/14	2014/15	2015/16	2016/17
Policing and monitoring of Bylaws contraventions	266	123	446	371	298
	209	157	181	170	141
	45	102	49	7	1
	189	5	9	16	39
	As per event	26	24	549	588
	Leo are place in Fernkloof on daily basis to safeguard	Daily deployment of Law Enforcement Officials	Daily deployment of Law Enforcement Officials	Function was transferred to LED directorate. Site visits were done on a daily basis.	Functions were transferred to LED directorate. Site visits were done on a daily basis.
	Leo's safeguard municipality's properties on daily basis	Law Enforcement Officials and Private Security Guards on duty and protect municipal property on daily basis	609 Sites visited and guarded by Law Enforcement Officials with Private guards on duty to protect municipal property on a daily basis.	1059 Sites visited and guarded by Law Enforcement Officials with Private guards on duty to protect municipal property on a daily basis.	1094, Sites visited and guarded by Law Enforcement Officials with Private guards, on duty to protect municipals property on a daily basis.
	Daily patrols , 49 illegal structures demolished	Regular patrols in conjunction with Directorate Community Services. Assisted with demolishing of 11 illegal structures	Regular patrols in conjunction with Directorate Community Services. Assisted with demolishing of 29 illegal structures	Regular patrols in conjunction with Directorate Community Services. Assisted with demolishing of 8 structures.	Regular patrols in conjunctions with Directorate Community Services. Assisted with demolishing of 27 structures.

Table 169: Additional performance information for Law Enforcement

Overstrand hosts post-season evaluation of Overberg District Safety Plan Pilot, 27.1.2017

Employees: Law Enforcement								
Job Level	2012/13	2013/14	2014/15	2015/16	2016/17			
	Employees	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	No.	%
0 - 3	2	1	0	0	0	0	0	0
4 - 6	0	0	15	13	13	13	0	0
7 - 9	9	8	7	7	9	7	2	22%
10 - 12	6	6	5	5	8	5	3	37%
13 - 15	0	0	0	0	3	2	1	33%
16 - 18	0	0	0	0	0	0	0	0
19 - 20	0	0	0	0	0	0	0	0
Total	**17**	**15**	**27**	**25**	**33**	**27**	**6**	18.2%
Employees and Posts numbers are as at 30 June								

Table 170: Employees: Law Enforcement

Capital Expenditure 2016/17: Law Enforcement					
R' 000					
Capital Projects	2016/17				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	**R0**	**-**	**-**	**-**	**-**
No capital allocation for this reporting period					
Total project value represents the estimated cost of the project on approval by Council					

Table 171: Capital Expenditure 2016/17: Law Enforcement

3.8.3 TRAFFIC SERVICES

Overstrand celebrates Wolwekloof Academy Intern Programme graduates, 5.4.2017

a) Introduction to Traffic Services

The aim and function of the Traffic Department is to educate and create a culture of voluntary compliance with road traffic rules and regulations and to enhance courteous and tolerant road user behaviour. We operate on the legal mandate of the NRTA 93/96 & NLTA 5/2009. Our operational activities include roadblocks at strategic places, high visibility in hotspot areas, special intelligence driven operations, random vehicle check points, execution of traffic related warrants and enforcement of traffic laws. Our operational approaches is to co-ordinate and integrate operations, sporadic interventions in hotspot areas as per crime threat analysis e.g. offence patterns, etc. and special operations and speed enforcement in high accident frequency locations and high traffic offence locations.

b) Highlights: Traffic Services

Highlights	Description
Successful management of big events	SAPS Operation, EFF March, Kalfiefees Hermanus, Opening Zwelihle Community Hall, Thanks Giving Event in Caledon, Daantjie Kat & Child Welfare, Integrated Roadblock with SAPS, Integrated Operation with Afriforum, Hawston Heritage March, Flower Show, 5km & 21km Run, Vintage Car Parade, Special Operation at Pearly Beach, Last Lion Cars Parade, Wine2Whales Event, Poppie Day, Charity Toy Run, Hermanus VAC, Carols by Candle Light, New Year's Eve/Fireworks, Trans Enduro Military Academy Bicycle Escort, Fish Festival, Switch on of Christmas lights, Parade escort, Seal Rally – Harley Davidson, Stanford Street Festival, District Safety Plan, Truvelo, Mayoral Roadblock, Onrus Fun Run, Touch Rugby, Uniform Church Service, Daycamps, Color Run, Officers assisted with Fire in Zwelihle, Hawston & Fernkloof, Stormers 5km Fun Run, Trans Party, Pure Venom Bike Rallly, Fire in Ferry Glenn, De Kelders, Betty's Bay & Masakhane, Speed Operation, X-Trail Event, ABSA Cape Epic Event, Fun raising Event, KAWS Fun Run, M/C Operation, DSP Operation, March at Zwelihle

Table 172: Traffic Services Highlights

c) Challenges: Traffic Services

Challenges	Actions to overcome
▪ Staff challenges when on study leave and sick leave ▪ Power failures due to fires and heavy storms ▪ Faulty traffic signals (robots) required ▪ Early financial year closure of orders ▪ Equipment – vehicles (the biggest challenge), hand radios and hand radio signals ▪ Control room not operating effectively in case of emergencies ▪ EPWP contracted staff's contract came to an end causing challenges to the points ▪ We also have challenges with maintenance to traffic signals (robots) ▪ Workshop repair time to traffic vehicles (repair too long) ▪ Vehicles gets released from Rola Motors and a day later returns with defects due to not being properly checked by fleet management	Application and motivation for vehicles needed

Table 173: Traffic Services Challenges

d) Service Statistics for Traffic Services

No.	Details	2012/13	2013/14	2014/15	2015/16	2016/17
		Actual No.	Actual No.	Actual No.	Actual No.	Actual No.
1	Number of road traffic accidents during the year	185	99	180	236	161
2	Number of officers in the field on an average day	19	13	19	19	13
3	Number of officers on duty on an average day	13	15	29	13	13

Table 174: Traffic Services Data

Type of service	2012/13	2013/14	2014/15	2015/16	2016/17
Motor vehicle licenses processed	n/a	n/a	45 237	43 033	48 057
Learner driver licenses processed and issued	1 574	4 799	4 940	3 184	5388
Driver licenses processed	1 453	2 824	1 558	1 790	1873
Driver licenses issued	579	6176	6 821	6 685	780
Fines issued for traffic offenses	16 766	11 115	11 963	24 652	23 017

Type of service	2012/13	2013/14	2014/15	2015/16	2016/17
R-value of fines collected	R 6 385 966	R6 033 430	R 6 937 825	R 7 797 100	R 7 711 250
Roadblocks held	26	9	1194	15	18
Special Functions – Escorts	30	51	76	84	115
Awareness initiatives on public safety	12	5	12	13	21

Table 175: Additional performance information for Traffic Services

e) Service Delivery Indicators

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/2016	Overall Performance for 2016 to 2017			
						Target	Actual	R	Corrective Measures
TL34	The creation and maintenance of a safe and healthy environment	Collect R10,000,000 Public Safety Income by 30 June 2017	R-value of public safety collected income	All	R34,949,821	R 10,000,000	R 40,357,315		Target extremely well met

Table 176: Service delivery indicators: Traffic services

Employees: Traffic Services								
Job Level	2012/13	2013/14	2014/15	2015/16	2016/17			
	Employees	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	No.	
0 – 3	2	2	2	2	2	2	0	0
4 – 6	6	5	25	25	26	24	2	7%
7 – 9	5	5	2	2	1	1	0	0

Employees: Traffic Services								
Job Level	2012/13	2013/14	2014/15	2015/16	2016/17			
	Employees	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	No.	
10 – 12	17	16	22	20	21	19	2	9%
13 – 15	2	1	1	1	3	2	1	33%
16 – 18	1	1	1	1	1	1	0	0
19 – 20	0	0	0	0	0	0	0	0
Total	**33**	**30**	**53**	**51**	**54**	**49**	**5**	9.25%
	Employees and Posts numbers are as at 30 June.							

Table 177: Employees: Traffic Services

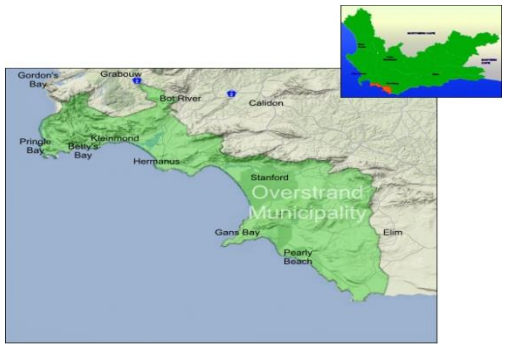
Capital Expenditure 2016/17: Traffic Services					
R'000					
Capital Projects	2016/17				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	**R0**	**-**	**-**	**-**	**-**
No capital projects for the reporting period					
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

Table 178: Capital Expenditure 2016/17: Traffic Services

Operational Manpower

Senior Superintendent	1
Superintendent	3
Senior Traffic Officers	4
Traffic Officers	13
Traffic Wardens	5

Area : Rooi Els to Die Dam
Km : 1,708 km
Population : 80,432 (2011 Census)
Ratio : 1 : 3,352



Area Map

3.8.4 FIRE SERVICES AND DISASTER MANAGEMENT

Fire Fighter 1 course at Cape Winelands Overstrand Fire & Rescue and Disaster Management received 4 best top awards.

a) Introduction to Fire Services and Disaster Management

Fire Services is responsible for the following functions:

- Fire-fighting of structural fires, veld and bush fires and any other fire;
- Fire safety (the application of the National Building Regulations, Fire codes and municipal by-laws with regard to fire safety);
- Rescue services;
- Support services to municipal and other instances;
- Fire pre-planning and related preparedness plans;
- Testing and basic maintenance work on emergency vehicles and equipment; and
- Fire communications facilities for the particular service.

Our Disaster Management is a continuous and integrated multi-sectoral and multi-disciplinary process of planning and implementation of measures aimed at disaster prevention, -mitigation, -preparedness, -response, -recovery and –rehabilitation.

b) Highlights: Fire Services and Disaster Management

Highlights	Description
Overstrand Fire & Rescue & Disaster Management attended to 139 fire related incidents (01 November 2016 - 10 January 2017)	**Kleinmond Fire** 4 January 2017 a veld fire was reported close to "Riemvasmaak residential area" in Kleinmond. Fire spread rapidly into the Kleinmond Mountain. Air and ground support was called in to assist firefighting operations. Approximately 40 fire fighters (WOF, Cape Nature and Overstrand) supported by 1x Bush pumper, 1x Major Pumper and 2 Skid units. Area burned: approximately 100Ha. **Arabella/ Kleinmond Fire** 08 January 2017, a veld fire was reported around 03h00, high on the mountain. Access to the fire was limited. Fire was contained within 4hours. On scene, were approximately 35 fire fighters (Overstrand; Cape Nature and Working for Fire), supported by 1x Bush pumper; 4x

Highlights	Description
	Skid units; 1x Major pumper and water tanker. Greater Overberg Fire Protection Association as well as landowners also assisted with fire operations. Area burned approximately 40 ha. **Stanford** 08 January 2017, a veld fire was reported near the Stanford Reservoir mid-morning. Fire fighting vehicles were dispatched from Hermanus and Gansbaai Fire Stations. Approximately 35 fire fighters (Overstrand, Overberg Districts Municipality, GOFPA and Working for Fire) were dispatched to the scene. Firefighting efforts was supported by 1x Bush pumper; 1x Major Pumper; 2 skid units and a water tanker as well as Landowners and Greater Overberg Fire Protection Association. **Gansbaai** 08 January 2017, a veld fire was reported (14h00) at Dallas farm close to Franskraal. Gansbaai Fire station was activated. On scene attendance, approximately 8 fire fighter supported by 1x Bush pumper; 1x skid unit; water tanker and digger loader. Area burned: Approximate 6 Ha.
The containment of the Rooiels fire was hampered by: Topography- Mountainous terrain (ridges and slopes) Severe weather - Rapid fire spread due to gale force winds Dry conditions, fire prone vegetation Urban interface (residential houses build on mountain sides). Limited access Burst water mains Communication	**Rooiels Fire** The wildfire started 19 March 2017 next to R44 between Rooi Els and Pringle Bay on the "east side" and spread in a westerly direction to the top of ridge overlooking False Bay while the rear end of the fire – east of the R44 between Rooi Els and Pringle Bay – backs up across wetland, upslope into lower foothills, against the wind towards Cape Nature property. The wildfire quickly opened up and spread in very strong South Easterly wind. Aerial support was soon stood down due to turbulent wind conditions. The fire, spread over a large area, different terrain and risk levels, were divided in several divisions of which protecting infrastructure (homes) the key focus and main effort. **Damage** A damage assessment confirmed two houses burn out and one caravan. Four houses partially damaged and numerous water pipes damaged. It was also reported that telephone services and cell phone reception were badly affected. **Resources and partners** Partners assisting Overstrand Fire Services are Cape Nature, Overberg District Fire Services, City of Cape Town Fire Services, NCC wildfire services, Metro Medical Services, Working of Fire, Pringle Bay Volunteer Firefighters, Greater Overberg Fire Protection Association and several local and neighboring communities. The Rooiels fire was successfully closed down on 22 March 2017.
Disaster Management	The Assistant Chief: Disaster Management & Risk Management & Support Services is essential for the rendering of an effective and efficient Fire Service. As from 1 May 2016, Disaster Management became a local municipal function. The Disaster Management function is responsible to promote disaster management training and community awareness to reduce vulnerability to communities most at risk. Disaster management aims to

Highlights	Description
	reduce, minimize and prevent disasters through risk assessment and mitigation strategies.
Training	For the year of 2016, 9 of Overstrand Fire & Rescue employees attended a fire fighter 1 course which includes Hazmat Awareness and First aid Level 3. Overstrand succeeded with 4 awards for Best Practical's student, most Theoretical student, most Discipline student and most Improve student. Further More one of Overstrand candidates attended the AGM Meeting and Awards Ceremony in JHB for being South African's Top candidate in Institution of Fire Engineers, Level 3 intermediate exams in the following subjects: Fire Science, Fire Operations, Fire Safety and Management, Marketing it an overall Top Achiever in South Africa.
Knysna Fire support	Overstrand Fire & Rescue assisted Knysna Municipality after a code red was declared. Several houses were burning in and around Knysna. Three people were already confirmed dead, and the provincial hospital was being evacuated. The surrounding forest was also burning. Operational Period 7-9 June 2017 Crew arrived at on 8 June 2017 in Knysna and went straight to work. Hundreds of homes were burning and large scale evacuation was in progress. The following hours were worked by our members during the first operational mission, our objective was structural protection. We transferred our duties to Cape Winelands District Municipality and returned to Hermanus on the 9th of June 2017. Second operational mission 10-16 June 2017 On the 10th of June 2017 another call for assistance was received from Knysna Municipality after the fire flared up again. A task force consisting out of three vehicles and seven members were sent to Knysna to go and assist. Objectives: Fire fighting and Incident Command Support The last crew arrived back in Hermanus on 16 June 2017. Knysna municipal area has been declare as a disaster area with more than 400 formal dwellings and 200 informal dwellings completely guttered. Large plantations and veld have also burned.
Donations Received for Knysna Fire	Several donations was received from the entire Overstrand for those effected by the fire in Knysna, The goods were delivered by our fire-fighters on the 24/06/2017 and 01 July 2017 at the Knysna Fire Department
Security Services	Safeguard Municipal Property. All Security administrative duties relating to the efficient running service providers. Maintenance of security measures for the protection of council premises, equipment and personnel. Investigation of security measures at council premises report back. Ensure all alarms fixed on buildings are working. Responsible for the training of security personnel and

Highlights	Description
	security awareness at council employees at all post levels and compiling courses Liaison with heads directors, managers, line management, employees of all departments. Attendance of meetings, conferences external and seminars.

Table 179: Fire Services and Disaster Management Highlights

c) Challenges: Fire Services and Disaster Management

Description	Actions to address
Vehicles / Equipment	Additional Vehicles are required in order to be in compliance with the SANS 10090: Community Protection Against Fire
Staff compliment	Additional Fire-fighters are required in order to be in compliance with the SANS 10090: Community Protection Against Fire. With the passing of the Disaster Management Bill, staff members are required for the Disaster Management function.
Climate changes	The 2016 Fire Season experienced larger veld fires due to the El Niño effect.
Disaster Management	As of 1 May 2016, Disaster Management has become a B-municipal function. Overstrand Fire, Rescue & Disaster Management therefore require additional staff and budget for this function.

Table 180: Fire Services and Disaster Management Challenges

VGK Kerk Kleinmond marks start of fire season with a prayer service for Overstrand Fire Fighters, 27.11.2016

d) Service Statistics for Fire Services

Fire Service Data						
No.	**Details**	**2012/13**	**2013/14**	**2014/15**	**2015/16**	**2016/17**
		Actual No.	**Actual No.**	**Actual No.**	**Actual No.**	**Actual No.**
1	Total fires attended in the year	407	339	475	378	394
2	Total of other incidents attended in the year	355	383	381	356	280
3	Average turnout time - urban areas	8.6min	3.02min	6.24min	3.05min	3.5min
4	Average turnout time - rural areas	N/A	N/A	3.21	13.13min	12.2min
5	Fire fighters in post at year end	59	89	81	36	35
6	Total fire appliances at year end	5	5	7	10	8
7	Average number of appliance off the road during the year	4	4	7	7	8

Table 181: Fire Service Data

e) Service Delivery Indicators

Ref	**Strategic Objective**	**KPI**	**Unit of Measurement**	**Wards**	**Actual 2015/ 2016**	**Overall Performance for 2016/2017**			
						Target	**Actual**	**R**	**Corrective Measures**
TL30	The creation and maintenance of a safe and healthy environment	Annually review and submit Disaster Management Plan to the District by the end of June 2017	Reviewed plan submitted	All	1	1	1		Target Met
TL31	The creation and maintenance of a safe and healthy environment	Arrange public awareness sessions on Protection Services	Number of sessions held	All	58	88	88		Target Met
TL32	The creation and maintenance of a safe and healthy environment	Annually review Community Safety Plan by the end of June in conjunction with the Department of Community Safety	Plan reviewed	All	1	1	1		Target Met
TL33	The creation and maintenance of a safe and healthy environment	Review the Fire Management Plan by the end of June 2017	Plan reviewed	All	0	1	1		Target Met

Table 182: Service delivery indicators: Fire Services and Disaster Management

Employees: Fire Services and Disaster Management								
Job Level	2012/13	2013/14	2014/15	2015/16	2016/17			
	Employees	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0	0
4 - 6	1	1	1	31	30	29	1	3%
7 - 9	5	6	6	6	7	6	1	14%
10 - 12	1	1	1	1	7	6	1	14%
13 - 15	2	3	3	3	5	4	1	20%
16 - 18	1	1	1	1	1	1	0	0
19 - 20	0	0	0	0	0	0	0	0
Total	**10**	**12**	**12**	**42**	**50**	**46**	**4**	**8%**
Employees and Posts numbers are as at 30 June.								

Table 183: Employees: Fire Services and Disaster Management

Capital Expenditure 2016/17: Fire Services and Disaster Management					
R' 000					
Capital Projects	2016/17				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	**R**	**-**	**-**	**-**	**-**
No capital expenditure for the reporting period					
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

Table 184: Capital Expenditure 2016/17: Fire Services and Disaster Management

Pros and cons highlighted at end of fire season debrief, 12.5.2017

3.9 COMPONENT H: SPORT AND RECREATION

3.9.1 Introduction to Sport and Recreation

This component includes: community parks; sports fields; sports halls; stadiums; swimming pools; and camp sites.

Highlights	Description
Whale Festival Boxing Tournament	• The Annual inter provincial Tournament was hosted at Zwelihle Community Hall on the 01 October 2017. The top boxers from Eastern Cape, Northern Cape, North West and Western Cape competed against each other. Part of this event includes the traditional activities like 5 Kilometres Family Fun Walk and Mass Aerobic session. The target was 250 locals participating in the family fun walk. The event was organised in partnership with Department of Cultural Affairs and Sport.
Overstrand Sport Festival	• The Annual Overstrand Sports Festival was hosted at Gansbaai Spaces for Sport, on the 11 March 2017. The main codes that took part in this year's tournament were namely: Rugby, Soccer, Cricket and Netball. This event also included some entertainment from Blompark Minstrels and Masakhane Traditional Group.
New Floodlights	• The New LED floodlights were installed for Hawston and Zwelihle Sports Field during the 2016 -2017 financial year. The lights brought positive atmosphere to the locals as days of exercising in dark has come to an end. The lights will allow more activities into the sports field which was not the case before due to inadequate lighting. The latest technology floodlights were Co-funded project by National Lotteries Commission and Overstrand Municipality.
Street Soccer Tournament	• Youth Day was hosted on the 16th June 2017 at Hawston Thusong Centre. The activities were divided into two folds, namely: Drug Education/Awareness and part two the physical activities namely: mini soccer and netball.

Table 185: Sport and Recreation Highlights

b) Challenges: Sport and Recreation

Description	Actions to address
Vandalism of infrastructure	• To install adequate lighting.

Description	Actions to address
	• Management of facilities through lease agreement in process. • On-going education of structures to preserve their facilities. • Regular users to take full responsibility of securing their facilities.
Shortage of open green spaces for purpose of use for training.	• Overstrand Municipality to extensively engage with everybody who is affected and find alternative pockets of land for development of training facilities. • Previous dumping sites can also be rehabilitated for purpose establishing training spaces.
Over use of sport fields	• Reduction of number of teams in LFAs to strengthen competition within a league and also will allow better maintenance of grass. • Alternatively optimal use facilities in close proximity will reduce congestion of fixtures in one facility. • Properly planned fixtures will allow municipality to identify gaps which they can schedule maintenance. • Alternatively, the installation of artificial turfs is by far the best solution than maintenance of natural grass surface. Application for MIG and other funding can assist in installation of artificial turfs across Overstrand.
None affiliated structures hinder progress for development of sport and posing a risk to Municipality	• Dialog between all affected parties is an on-going process in seeking to achieve goals as set by National Sport and Recreation Development Plan. • The matter is part of the risk item on the risk register. • A need for a by-law that prevents illegal assembling of none affiliated sport structures.

Table 186: Sport and Recreation Challenges

Annual Overstrand Sport Festival, 11.3.2017

c) Service statistics for Sport and Recreation

Type of service	2012/13	2013/14	2014/15	2015/16	2016/17
Play parks					
Number of parks with play park	47	52	53	56	58

Type of service	2012/13	2013/14	2014/15	2015/16	2016/17
equipment					
Number of wards with community parks	14	13	13	13	13
Swimming pools					
Number of visitors per annum	25 496	38 914	61 753	65 558	65 134
R-value collected from entrance fees	R 12 874	R 12 297	30 863	44 634.70	50 310
Camp sites/ Resorts					
Number of visitors per annum	33 321	34 307	18 471	14 955	16 808
R-value collected from visitation and/or accommodation fees	R 3 144 183.83	R 3 775 345.77	5 269 600.16	5 611 030.05	5 577 073.47
Sports fields					
Number of wards with sport fields	10	9	9	9	9
Number of sport clubs utilizing sport fields	30	88	88	88	92
R-value collected from utilization of sport fields	R 7 029	R 2 431	9 800	5 337	9 278.68
Sport halls					
Number of wards with sport halls	1	1	1	1	1
Number of sport associations utilizing sport halls	2	1	1	1	3
R-value collected from rental of sport halls	R 4 601	R 1 630.00	127 451	113 182.58	164 306.03

Table 187: Additional performance information for Sport and Recreation

Capital Expenditure 2016/17: Sport and Recreation					
R' 000					
Capital Projects	2016/17				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	**3 495**	**4 795**	**4 740**	**55**	**4 740**
Overhills – Soccer Field	1 265	1 265	1 265	0	1 265

Capital Expenditure 2016/17: Sport and Recreation					
R' 000					
Capital Projects	2016/17				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Minor Assets- Community Park – Gansbaai	11	11	9	2	9
Minor Assets – Community Park – Hermanus	39	39	20	19	20
Blompark Play Park (equipment replacement)	20	20	19	1	19
Purchasing of the seating stands and 2 set of Soccer Poles - Zwelihle	100	100	91	9	91
Play Park- Between Qhayiya & Bambanani Street(Ward 12)	75	30	28	2	28
Play Park – Sophumelela corridor (ward 12)	85	85	79	6	79
Boxing Gym (Earthworks) – Zwelihle Sport Field	150	150	134	16	134
Floodlights – Hawston (R/Over)	150	150	150	0	150
Floodlights – Hawston-Lotto funding (R/Over)	500	500	500	0	500
Floodlights – Zwelihle Sports Ground (R/Over)	100	100	100	0	100
Floodlights – Zwelihle Sports Ground (R/Over)	150	150	150	0	150
Floodlights – Zwelihle Sports Ground (R/Over)	350	350	350	0	350
Flood Lights – Zwelihle Sports Ground – Lotto Funding (R/Over)	500	500	500	0	500
Floodlights – Ward 8		1 345	1 345	0	1 345
Total project value represents the estimated cost of the project on approval by Council					

Table 188: Capital Expenditure 2016/17: Sport and Recreation

3.10 COMPONENT I: CORPORATE POLICY OFFICES AND OTHER SERVICES

This component includes: executive and council; financial services; human resource services; ICT services; legal services; and procurement services.

3.10.1 EXECUTIVE AND COUNCIL

This component includes: Executive office (mayor; councilors; and municipal manager).

a) Highlights: Executive and Council

Highlights	Description
Successful running of the Hermanus Municipal Additional Court	Since hearing its first municipal case in September 2015, the newly established Hermanus Additional Court is now fully operational and is fast gaining recognition and traction for being an effective and efficient operation capable of handling the many cases brought before it on matters such as traffic violations, municipal by-laws and building code infringements, to name but a few.
Awards in 2016/2017	Overstrand Municipality received the following accolades at the 2016 Western Cape Greenest Municipality awards function**:** • Trophy for Winner in the Waste Management category. Overstrand won this category 6 times in the last 8 years • Trophy for Winner in the Water Management category. Overstrand won this category 3 times in the last 4 years. • Trophy for Second runner up overall in the 2016 Western Cape Greenest Municipality Competition. • Cheque of R 50 000 for Second runner up overall in the 2016 Western Cape Greenest Municipality Competition. • Certificate of Outstanding Achievement as Second runner up overall in the 2016 Western Cape Greenest Municipality Competition. • Certificate of Outstanding Achievement for Innovation for the Pearly Beach Eluxolweni Waste Water Treatment Works, which was constructed on a rehabilitated landfill site.
Achievements in 2016/17	○ Clean audit status for 4 consecutive years
Cape epic 2016/17	Hermanus Won the Best Town Spirit competition 2017 tournament, hosted by ABSA Cape Epic
Overstrand made it once again in 2016/17 on National Blue Flag list	Tourism is one of the world's fastest growing industries. More particularly, it is the highest revenue generator of the Overstrand. For this reason, great efforts are taken in the care of the region's beaches which are pivotal to the success of its tourism endeavours. Grotto Beach, Hawston and Kleinmond achieved yet again the Blue

Highlights	Description
	Flag status for 2017/18.

Table 189: Executive and Council Highlights

2015/16 Clean Audit Certificate ceremony

b) Challenges: Executive and Council

Description	Actions to address
Ageing infrastructure	Increase maintenance budget and enhance asset replacement programmes (capital budget)
Financial sustainability	Institute financial management reforms
Baboon problem and lack of funding	Not mandate
Hermanus By-pass	By-pass falls within the ambit of Provincial Government

Table 190: Executive and Council Challenges

c) Service Delivery Indicators

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual	Overall Performance for 2016/ 2017			
						Target	Actual	R	Corrective measures
TL7	The provision of democratic, accountable and ethical governance	Submit progress reports on the revision of the top 10 risks as a corrective action to the Executive Management Team	Number of progress reports submitted	All	4	4	3		EMT will be held in August 2017

Table 191: Service delivery indicators: Executive and Council

3.10.2 FINANCIAL SERVICES

a) Introduction: Financial Services

Financial Services

The application of sound financial management principles is essential and critical to ensure that the Municipality remains financially viable and that municipal services are provided sustainable, economically and equitably to all communities.

The key objective of the Municipal Finance Management Act (2003) is to modernise municipal financial management in South Africa so as to lay a sound financial base for the sustainable delivery of services. Municipal financial management involves managing a range of interrelated components: planning and budgeting, revenue, cash and expenditure management, procurement, asset management, reporting and oversight. Each component contributes to ensuring that expenditure is developmental, effective and efficient and that municipalities can be held accountable**.**

The Municipality has undertaken various customer care initiatives to ensure the municipality truly involves all citizens in the process of ensuring a people lead government. Encouragement of structured community participation in the matters of the municipality is an important focus area.

Municipal Regulations on a Standard Chart of Accounts (mSCOA) - Section 216 of the Constitution of the Republic of South Africa, 1996, provides that national legislation must prescribe measures to ensure transparency and expenditure control in each sphere of government by introducing generally recognised accounting practice, uniform expenditure classifications and uniform treasury norms and standards. The Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003), determines those measures for the local sphere of government and enables the Minister of Finance to further prescribe, by regulation such measures in terms of section 168 thereof.

In terms of section 169(1)(b) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003), the Minister of Finance has signed into effect and subsequently published the Municipal Regulations on a Standard Chart of Accounts (mSCOA) in terms of Notice 312 of 2014, Government Gazette No. 37577 subsequent to formal consultation.

The publishing of the regulation on the Standard chart of Accounts (mSCOA) on 22 April 2014 has a profound effect on the business of local government. This reform is not limited to a financial reform, but a business reform as a whole. It is the largest reform since the promulgation of the Municipal Finance Management Act in 2003. The mSCOA regulations take effect on 1 July 2017.

The following are extracts from the preamble to the regulations:

"Section 216 of the Constitution of the Republic of South Africa, 1996, provides that national legislation must prescribe measures to ensure transparency and expenditure control in each sphere of government by introducing generally recognised accounting practice, uniform expenditure classifications and uniform treasury norms and standards." "These Regulations propose segments and a classification framework for the standard chart of accounts to be applied in local government in similar form to that implemented for national and provincial government departments. In order to enable the National Treasury to provide consolidated local government information for incorporation

in national accounts, national policy and other purposes, it must obtain financial information from individual municipalities."

The regulations contain amongst others, segment and classification framework for mSCOA, minimum business process and system requirements and responsibilities of municipal councils and accounting officers.

The segments classification consists of the following:

i. Funding segment – This segment relates to the various sources of funding available to municipalities and municipal entities for financing expenditure relating to the operation of the municipality and provides for both capital and operational spending.

ii. Function segment - This segment provides for the classification of the transaction according to the function or service delivery objective and provides for the standardisation of functions and sub-functions across local government.

iii. Municipal Functional classification Segment - This segment provides for the organisational structure and functionality of an individual municipality, which is not prescribed.

iv. Project Segment - This segment provides for the classification of capital and operating projects on the basis of whether it relates to a specific project and if so, the type of project.

v. Regional Indicator Segment - This segment identifies and assigns government expenditure to the lowest relevant geographical region within which the intended beneficiaries of the service or capital investment are located.

vi. Item Segment - This segment provides for the classification of item detail in the presentation of the financial position, performance and cash flow according to the nature of the transaction either as revenue, expenditure, asset, liability or net asset.

vii. Costing Segment - This segment provides for a classification structure for secondary cost elements with reference to departmental charges, internal billing etc. and acts as a cost collector in determining inter alia total cost of services.

The SCOA Regulation provided for a three year preparation and readiness window and all 278 municipalities and municipal entities must be compliant to the mSCOA classification framework by 1 July 2017. Overstrand municipality was identified as one of the official national pilot sites to early implement mSCOA and to pilot the Bytes SAMRAS system. This was first implemented for the 2015/2016 financial year and has been continued in 2016/17. The 2015/2016, the 2016/2017 and the 2017/2018 MTREF Budgets have been compiled and approved by Council on 27 May 2015, on 25 May 2016 and on 31 May 2017 respectively, according to the mSCOA classification framework.

The management of key financial and governance areas is achieved by focusing on:

- reducing the levels of outstanding debt owed to the Municipality, to assist with service delivery spending and maintaining a healthy cash flow;
- maintaining an unqualified audit for the Municipality by resolving audit findings and improving financial governance and over and above before-mentioned, also upholding our Clean Audit status since in 2013/2014;

- maintaining a good credit rating to ensure favourable lending rates and terms; and
- successfully implementing the Standard Chart of Accounts (SCOA) as promulgated
- Spending budgets to maximise delivery.

The Municipality's annual budget comprises an operating budget and a capital budget. The operating budget funds employee salaries, operating costs, purchases and assistance for the poor, such as free basic water and sanitation. The Municipality's business and service delivery priorities were reviewed and where appropriate, funds were transferred from low- to high-priority programmes so as to maintain sound financial stewardship. The focus is to critically review expenditure on non-core items. The capital budget is set aside for spending on infrastructure and services, such as roads, water and electricity as well as the many other utilities and services that Overstrand needs in order to function, grow and offer opportunities to its residents.

The entire budget amount per annum is based on the income that the Municipality expects to derive from rates, service charges, and grants and subsidies. During the 2016/17 financial year, the Municipality managed to spend 106.49% of its capital budget, 95.51% of its operating budget (pre-audit outcome) and raised 106.49% of the total revenue budget.

Financial Management Reforms

In order to achieve our objectives, the Municipality has implemented the following financial management reforms to ensure that resources are used efficiently:

- ➔ Efficient costing of services and projects by identifying and managing the cost drivers.
- ➔ Active use of forecasts and projections to manage cash flow efficiently.
- ➔ Active monitoring of income and expenditure against pre-determined budget targets/projections.
- ➔ Set financial benchmarks and monitor performance against them.
- ➔ Development of a feasible capital funding strategy.
- ➔ Development of a feasible cash and investment strategy.
- ➔ Exploring additional funding sources.

b) Highlights: Financial Services

Highlights	Description
Supply Chain Management	The Contract Management Office managed the systems development project of the SCMU IT system (SCM, Contract Management and Records Management), Central Supplier Database (CSD), IPS Sourcing System with ARIBA (Provincial Treasury initiative - feasibility phase) and the Inventory/Stores electronic requisition system. The above projects are to be implemented in the new financial year (envisaged: 1 July 2018).
Budgeting & Accounting Services	During the financial year the Budget Office was a key role player in the further roll-out and implementation of SCOA and the monitoring of the SCOA budget during the 2016/2017 financial year and the implementation of SCOA Version 6.1
Expenditure and Asset Management	Municipal Financial Management Programme Training – In addition to the three (3) Managers in the Department, who had

Highlights	Description
	to complete the program as a requirement set by National Treasury, a further eight (8) officials have already successfully completed the Municipal Financial Management Programme Training, with one more currently enrolled to complete it by the end of 2017. This has resulted in the attainment of the required competency levels for middle and senior managers, in terms of National Treasury's minimum MFMA Competency Regulations, by more than half of the staff in the Department.
	In conjunction with the other Financial Services Directorate's departments, the Expenditure & Asset Management Department successfully contributed to the implementation of mSCOA with effect from 01 July 2015. All municipalities will have to follow suite as from 01 July 2017.

Table 192: Financial Services Highlights

c) Challenges: Financial Services

Description	Actions to address
Priorities in terms of Management Information Systems	An on-going process to identify optimal solutions, with an emphasis on value for money, with reference to the Municipal Regulations on a Standard Chart of Accounts (mSCOA) in terms of Notice 312 of 2014, Government Gazette No. 37577, which defines as follows: "minimum system requirements" means those specifications for an integrated software solution, incorporating an enterprise resource management system determined in terms of regulation 7;"
Strategic considerations	A review of existing systems and procedures within the directorate is identified as a priority, in order to ensure increased productivity and efficiency.

Table 193: Financial Services Challenges

Details of the types of account raised and recovered	Debt Recovery					
	R'000					
	2015/16			2016/17		
	Billed in Year	Actual for accounts billed in year	Pro-portion of accounts value billed that were collected in the year	Billed in Year	Actual for accounts billed in year	Pro-portion of accounts value billed that were collected in the year
			%			%
Property Rates	164 485 691	163 232 422	99.24	197 047 196	195 158 990	99.04%
Electricity						
	324 722 000	322 497 784	99.32	355 476 323	354 401 955	99.70%
Water	113 901 540	112 610 471	98.87	123 708 772	122 343 038	98.88%

Details of the types of account raised and recovered	Debt Recovery					
	R'000					
	2015/16			2016/17		
	Billed in Year	Actual for accounts billed in year	Pro-portion of accounts value billed that were collected in the year	Billed in Year	Actual for accounts billed in year	Pro-portion of accounts value billed that were collected in the year
			%			%
Sanitation	72 804 391	72 303 985	99.31	79 176 929	79 021 101	99.80%
Refuse	61 690 423	61 245 179	99.28	66 215 293	66 083 039	99.80%

Table 194: Debt recovery

d) Service Delivery Indicators

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/ 2016	Overall Performance for 2016/2017			
						Target	Actual	R	Corrective Measures
TL1	The provision of democratic, accountable and ethical governance	98% of the conditional grant (Libraries, CDW) spent (Actual expenditure divided by the total grant received)	% of total conditional grants spent (Libraries, CDW)	All	100%	98%	86.07%		1. No compliant tenders received for Hawston Library. 2. Lift for Kleinmond to be delivered during first Quarter of 2017/18. 3. funding to be rolled over for 2017/18
TL15	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating expenditure)	Ratio achieved	All	3.84	1.5	5.18		Target extremely well met
TL16	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the municipality's ability to meet its service debt obligations ((Total	Ratio achieved	All	18%	17.20%	20.09%		Target well met

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/ 2016	Overall Performance for 2016/2017			
						Target	Actual	R	Corrective Measures
		operating revenue-operating grants received)/debt service payments due within the year) (%)							
TL17	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services)	% achieved	All	10%	12.20%	9.86%		Target extremely well met
TL18	The provision of democratic, accountable and ethical governance	Financial statements submitted to the Auditor-General by 31 August 2016	Financial statements submitted	All	1	1	1		Target met
TL19	The provision of democratic, accountable and ethical governance	Submit a reviewed long term financial plan by end of October 2016	Submission of long term financial plan	All	1	1	1		Target met
TL22	The provision of democratic, accountable and ethical governance	The percentage of a municipality's budget (training budget) actually spent on implementing its workplace skills plan (Actual expenditure divided by the budget allocated)	% of the training budget spent on implementation of the WSP	All	100%	100%	99.50%		Balance not enough to pay for the last application for a bursary. Will be paid next financial year.
TL40	The provision and maintenance of municipal services	Provision of free basic electricity, refuse removal, sanitation and water in terms of the equitable share requirements	Number of Indigent households	All	7512	7,100	7,418		Target well met
TL41	The provision and maintenance of municipal services	Percentage of a municipality's capital budget actually spent on capital projects identified for 2016/17 in terms of the municipality's IDP {(Actual amount spent on projects as identified for the year in the IDP/Total amount budgeted on capital projects)X100}	% of the capital budget spent	All	92.00%	98%	98%		Target met
TL44	The provision and maintenance of municipal	100% of the Municipal Infrastructure Grant (MIG) spent by 30 June 2017 (Actual MIG	% Expenditure of allocated funds	All	100%	100%	100%		Target met

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/ 2016	Overall Performance for 2016/2017			
						Target	Actual	R	Corrective Measures
	services	expenditure/Allocation received)							
TL46	The provision of democratic, accountable and ethical governance	Achieve a debt recovery rate not less than 96% (Receipts/total billed for the 12 month period x 100)	% Recovered	All	97.90%	96%	99.44%		Target well met

Table 195: Service delivery indicators: Financial services

Employees: Financial Services								
Job Level	2012/13	2013/14	2014/15	2015/16	2016/17			
	Employees	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0	0
4 - 6	49	51	45	41	43	40	3	6.98%
7 - 9	25	22	17	22	25	24	1	4%
10 - 12	25	24	24	21	26	23	3	11.54%
13 - 15	10	12	11	11	13	12	1	7.69%
16 - 18	4	4	4	4	4	4	0	0
19 - 20	1	1	1	1	2	2	0	0
Total	**114**	**114**	**102**	**100**	**113**	**102**	**8**	**7.08%**

Table 196: Employees: Financial Services

3.10.3 HUMAN RESOURCES SERVICES

a) Introduction to Human Resources Services

The Human Resources Department resort under the Director: Management Services and is responsible for the following functions:

- Strategic Human Resources
- Human Resources Administration
- Recruitment and Selection
- Performance Management
- Occupational Health and Safety
- Training and Development

➔ Labour Relations.

The challenge is to move from Human Resources Management to Human Capital Management.

b) Service Delivery Priorities

Strategic Human Resources

To provide management with effective and efficient strategic advice and support with reference to new and amended legislation, interpretation of policies; organizational change, sound labour relation practices and health and safety environment.

Recruitment and Selection

To ensure that the right persons are appointed at the right time in the right positions are one of the most important challenges. This priority challenges in terms of legislation, cost and service delivery.

Labour Relations

To apply sound labour relations within the work place. Inform and advise management on the application of disciplinary code and procedures in order to comply with the necessary legislation and Bargaining Council Agreements.

c) Highlights: Human Resources

Highlights	Description
Financial Wellbeing Workshops	Financial Wellbeing Workshops was held on the following dates at the various administrations: 16/08/2016– Kleinmond 17/08/2016– Gansbaai 24/08/2016 - Hermanus & Stanford 25/08/2016– Hermanus & Stanford 26/08/2016– Hermanus & Stanford
Health and Wellness day	Health and Wellness days were held on the following dates at the various administrations:

Highlights	Description
	12 October 2016 –Kleinmond 13 October 2016 - Hermanus 14 October 2016 - Gansbaai
Minimum Service Level Agreement	Complete Service Level Agreement whereas other municipalities are still outstanding or incomplete.
Performance Management	Performance Management Refresher Training was provided by Human Resources officials to Operational staff members at the various administrations during August to September 2016 and also during February 2017 to March 2017.

Table 197: Human Resources Highlights

d) Challenges: Human Resources

Description	Actions to address
Hosting of Employee Wellness days: The hosting of employee wellness day still remains a challenge, as the accredited Medical Aid funds are not keen to participate in our program, due to increased costs of testing of staff members. 90% of employees do not belong to medical aid funds. Medical aid funds do not want to sponsor non-medical aid members.	Human Resources make budgetary provision for the appointment of Registered Nurses to assist at the Wellness Days.
Performance Management: •Communication break-down between Managers and subordinates regarding performance appraisal. Also lack of feedback from managers to subordinates when evaluations are finalized. •Lack of responsibility of relevant managers to ensure that the evaluation documents are submitted by their subordinates. •Compliance rate is poor in certain directorates. •Certain employees and managers are reluctant to change their attitude towards performance management, resulting in them refusing to sign-off the performance documents.	One-on-One discussions need to take place between managers and subordinates Managers must ensure that the required performance management documentation is submitted timeously by familiarizing themselves with the due dates of the Performance Management Calendar. Managers must familiarize and keep to submission dates of the Performance Management Calendar in order to be compliant. Managers need to attend to communication from Human Resources regarding outstanding performance management documentation. Employees and managers need to acquaint themselves with the content of the Performance Management Framework Policy of the municipality in order to be compliant with the mentioned policy. Furthermore employees and managers must enquire from the Human Resources department in the event of uncertainties of queries regarding Performance Management
Injuries on Duty: Experience difficulty in getting medicine for injured	The SCM process needs to be addressed in the

Description	Actions to address
employees on time.	procurement of medicine.
Sound labour relations: With specific reference to the availability of initiators and chairpersons for disciplinary hearings, is a challenging aspect.	To provide training, workshops and refresher courses to all relevant role players. Human Resources department need to appoint a Labour Relations Officer to be to deal with this function.
Electronic Time and Attendance: There are still problems encountered with the clocking devices. Sometimes the devices do not connect to the server.	ICT department need to address network/server problem.
The setup of reporting lines are done by the service provider	ICT department need to address server problem.
Employees still queue at the clocking devices due to the slowness of devices.	ICT department need to address network problem.
Implementation: There are still places that need to be covered with the electronic time & attendance system. As soon as those places are covered and the training been provided to those supervisors, then a date can be determined for full implementation of the electronic time and attendance system.	Awaited the new financial book year to cover other outstanding sites.

Table 198: Human Resources Challenges

e) Service Delivery Indicators

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/ 2016	Overall Performance for 2016/2017			
						Target	Actual	R	Corrective Measures
TL23	The provision of democratic, accountable and ethical governance	Review the Municipal Organisational Staff Structure by the end of June 2017	Structure reviewed	All	1	1	1		Target met
TL25	The provision of democratic, accountable and ethical governance	92% of the approved and funded organogram filled {(actual number of posts filled dived by the funded posts budgeted) x100}	% filled	All	92.80%	92%	89%		Vacant posts were advertised.
TL26	The provision of democratic, accountable and ethical governance	The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved	The number of people from EE target groups employed	All	62	60	63		Target well met

Ref	Strategic Objective	KPI	Unit of Measurement	Wards	Actual 2015/ 2016	Overall Performance for 2016/2017			
						Target	Actual	R	Corrective Measures
		employment equity plan							

Table 199: Service delivery indicators: Human resources

Employees: Human Resource Services								
Job Level	2012/13	2013/14	2014/15	2015/16	2016/17			
	Employees	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	No.	%
0 - 3	0	2	2	2	2	2	0	0%
4 - 6	5	4	4	4	4	4	0	0%
7 - 9	0	0	0	0	1	0	1	100%
10 - 12	9	9	9	9	10	9	1	10%
13 - 15	2	2	2	1	1	1	0	0%
16 - 18	1	1	1	1	1	1	0	0%
19 - 20	0	0	0	0	0	0	0	0%
Total	**17**	**18**	**18**	**17**	**19**	**17**	**2**	10,35%
Employees and Posts numbers are as at 30 June								

Table 200: Employees: Human Resources services

3.10.4 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

a) Introduction to Information and Communication Technology (ICT) Services

The traditional role of ICT Departments in local government from being primarily a technical support function and to assist business on a re-active basis to resolve problems of a technical nature is long gone. For municipalities to deliver an on-going, cost effective and quality service to all its communities it is imperative that the ICT Services Division becomes an equal partner with all Directorates in the municipality when alternative opportunities for improved service delivery mechanisms are contemplated.

The emergence of new ICT technology solutions to enable more effective service delivery while driving costs down necessitates even more than ever before, a sound and strategic alliance between lines of business and the ICT Services Division in the municipality.

The ICT Services Division in the Overstrand Municipality is well positioned with a fully functional ICT Steering Committee that ensures proper governance and management of all ICT related initiatives, decisions and ICT work processes, including working towards the Department of Local Government ICT Governance Framework.

In addition to the Business and Operation reporting done at the ICT Steering Committee, it also serves also the platform where the ICT Services Division can:

- Share information with Councilors, Executive management and management on emerging trends in the ICT Industry;
- Present to business, opportunities to exploit emerging ICT technologies to improve service delivery and
- To demonstrate to the continued alignment between lines of business and ICT and the value adds that can be achieved through on-going alignment and collaboration.

b) Highlights: ICT Services

Highlights	Description
Implementation of RF Network Upgrade	Upgrade the RF Network connections and equipment, all high site links and virtually all region office links being upgraded.
Reconfigure Storage system	The SAN Disk subsystems for the new SQL Environment were upgraded to take the space, transactional nature and response times required.
ICT Virtual Host subsystem update	Upgrade of the Municipal Host Subsystem, to the latest version to accommodate the mSCOA and SQL environments to align with the required resources, functionality and security measures.
Time and Attendance Software upgrade	Collaboration on T&A project from a Technical perspective (Server hardware, device configuration and network setup) and on-going technical support.

Table 201: ICT Service Highlights

c) Challenges: ICT Services

Description	Actions to address
Global Service Desk	System Procured, Scoping and gathering requirements that are cross department and functional areas. See how a global service desk can increase communication, response, collaboration, problem resolution and more clearly define responsibility and urgency.
Funds for new PC's	Investigating alternative forms of finance to procure needed PC's and investigates alternative options to present standardised workstation and access to employees.
Telecoms systems and	Ensure viable telecoms infrastructure in terms of future sustainability,

Description	Actions to address
infrastructure	lowering fixed costs and driving down usage costs.
Network monitoring tools	Managing and monitor Network Toolsets (RF and LAN/WAN)

Table 202: ICT Service Challenges

Employees: ICT Services								
Job Level	2012/13	2013/14	2014/15	2015/16	2016/17			
	Employees	Employees	Employees	Employees (posts filled)	Posts	Employees (posts filled)	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0	0
0-3	0	0	0	0	0	0	0	0
4 - 6	0	0	0	0	0	0	0	0
7 - 9	1	1	1	1	3	1	2	22%
10 - 12	4	4	4	4	3	3	0	0
13 - 15	0	0	0	0	1	1	0	0
16 - 18	0	0	2	2	2	2	0	0
19 - 20	0	0	0	0	0	0	0	0
ICT Interns	2	2	2	0	0	0	0	0
Total	**7**	**7**	**9**	**7**	**9**	**7**	**2**	**22%**
Employees and post numbers are as at 30 June.								

Table 203: Employees: ICT Services

CAPITAL EXPENDITURE 2016/17: ICT SERVICES						
R'						
Capital Projects	Budget	Adjustment Budget	Actual Expenditure	Total Project Value	Budget Variance	
					R	0%
MINOR ASSETS -ICT OVERSTRAND WIDE	200 000	729 427.67	727 296.34	729 427.67	2 131.33	0.29
FINANCE LEASES/HP: MAIN LEDGER : TIME & ATTENDANCE DEVICES	85 506.16	59 968.39	59 968.39	59 968.39	0.00	0
CAPITAL PROJECTS AQUISITIONS WIN SERVER STD CORE LICENSES	0	25 000.00	22 195.21	25 000.00	2 804.79	11.2

Table 204: Capital Expenditure 2016/17: ICT Services

For the financial year 2016/2017, there were two additional capital funded projects to address the Caravan Park licenses fees and Fleet management software licenses, however these project funds were re-allocated as the software had to be purchased in the previous financial year as part of the tender process.

3.10.5 LEGAL SERVICES

a) Highlights: Legal Services

Highlights	Description
Legal Services	No successful appeals against the municipality regarding the awarding of tenders and quotations. 90% turnaround time for referrals by user departments. Increase in the provision of legal updates to respective user departments. The adoption and promulgation of the Special Rating Area, Electricity Supply and Problem Building By – laws. Through the application of comparative financial statistics for the period July 2015 – December 2015 and July 2016 – December 2016 it is evident that the generated revenue grew from R 95 770.00 for the period July 2015 to December 2015 to R 257 200.00 for the period July 2016 to December 2016. It is further clear through the application of statistical analysis between 2015 and 2016 that there was a general increase in court referrals, specifically non – traffic related offences.

Table 205: Legal Services Highlights

b) Challenges: Legal Services

Description	Actions to address
Ensure that the municipal court is a success	Proper project and people management skills, controls and performance management. Standard operating procedures have been developed to ensure clear separation of duties, and the cash flow management. Ensure that regular meetings take place to address all possible risk and resolve it soon as possible. Risk actions have been formulated to ensure the optimal functioning of the court.
Ensure that legal service maintain its existing standard of objectivity and focus on corporate governance, irrespective of external and internal pressure Ensure that each problem is defined correctly and understanding the implications of not resolving the	Establish the cause of the problem, and not only the symptoms. Provide legal advice which will be substantiated through case law, legislation and common law principles. A standard operating procedure document has been drafted for legal services, which sets out the correct administrative and operational procedures when dealing with any legal matter. This will assist not only legal services but also the organization to mitigate any risk

Description	Actions to address
problem. In retrospect legal services not only identify the problem but also find the solution. Ensure proper budget control to ensure that the department operates to both an optimum and efficient level.	flowing from any legal matter whether litigious or not. Consider budget savings whilst still ensuring the optimal functioning of the legal services department.

Table 206: Legal Services Challenges

Employees: Legal Services								
Job Level	2012/13	2013/14	2014/15	2015/16	2016/17			
	Employees	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0	0
4 - 6	0	0	0	0	1	0	1	100
7 - 9	1	1	3	3	3	3	0	0
10 - 12	0	0	1	1	1	1	0	0
13 - 15	1	0	2	1	2	2	0	0
16 - 18	1	1	1	1	1	1	0	0
19 - 20	0	0	0	0	0	0	0	0
Total	**3**	**2**	**7**	**6**	**8**	**7**	**1**	12.5%
Employees and Posts numbers are as at 30 June.								

Table 207: Employees - Legal Services

3.10.6 PROCUREMENT SERVICES

a) Highlights: Procurement Services

Highlights	Description
Supply Chain Management IT System	The Inventory and stores section of SCM at Overstrand Municipality was selected to pilot a full electronic end to end stores system for the SAMRAS user group. It is expected that this development will be implemented by June 2018. Provincial Treasury (PT) in collaboration with Overstrand Municipality engaged in a feasibility project, regarding a supplier sourcing system from the supplier ARIBA, called the IPS system. The objective of this project is to align Provincial Treasury requirements with Local Government and in so doing extend the agreement, in order to include local government, at no additional cost to local government.

Table 208: Procurement Services Highlights

b) Challenges: Procurement Services

Description	Actions to address
The implementation of Clause 44 & 45 of the Overstrand Municipality's Supply Chain Management Policy (SCMP). The Municipality does not have a database of persons in the service of the state, despite making every attempt to achieve 100% compliance with the SCMP.	No database exists that is regularly updated and maintained that is available to Local Government. Continuous engagement with Provincial Treasury and other role players to ensure that a viable solution to address the problem is found.

Table 209: Procurement Services Challenges

c) Service Statistics for Procurement Services

1. The Buyers Division processed transactions as follows from the 2014/15 financial year.

Buyer's Section	Activities	Total No	Monthly Average	Daily Average
2014/15	Requests processed	12 682	1057	51
2014/15	Orders processed	9 772	814	39
2015/16	Requests processed	8269	689	33
2015/16	Orders processed	7846	654	31
2016/17	Requests processed	8073	673	32
2016/17	Orders processed	7528	627	30

Table 210: Activities of the Buyer's Section

2. The Procurement Division is primarily responsible for the formal bidding processes through the bid committee system and has processed the following transactions:

Bids awarded 2016/17	Total	Monthly average	Value R
Requests registered	92	7.67	n/a
Requests cancelled or referred back	14	1.16	n/a
Extensions	13	1.08	R7 464 119
Bids received (number of documents)	459	38.25	n/a
Bids awarded	96	8	R1 348 058 480
Bids awarded ≤ R200 000	29	2.4	R2 534 876
Appeals registered	4	0.33	R0

Bids awarded 2016/17	Total	Monthly average	Value R
Successful Appeals	0	0	R0

Table 211: Transactions processed by the Procurement Division

3. Deviations from Council's Supply Chain Management Policy can be analysed as follows:

Type of deviation	Number of deviations	%	Value of deviations	Percentage of total deviations value
Clause 36(1)(a)(i)- Emergency	12	1.84%	R 334 683	3.36%
Clause 36(1)(a)(ii)- Sole Supplier	27	4.13%	R 640 689	6.42%
Clause 36(1)(a)(iii)- Unique arts	0	0%	R0	0%
Clause 36(1)(a)(v)- Impractical / impossible	614	94.03%	R 8 997 807	90.22%
Total	**653**	**100%**	**R 9 973 178**	**100%**

Table 212: Statistics of deviations from the SCM Policy

3.11 COMPONENT L: SERVICE DELIVERY PRIORITIES FOR 2017/18

The main development and service delivery priorities for 2017/18 forms parts of the Municipality's Top layer SDBIP for 2017/18 and are indicated in the table below:

3.11.1 BASIC SERVICE DELIVERY

Ref	KPI	Unit of Measurement	Wards	Annual Target
TL2	m² of roads patched and resealed according to Pavement Management System within available budget	m² of roads patched and resealed	All	100,000
TL3	Quality of effluent comply 90% with general limit in terms of the Water Act (Act 36 of 1998)	% compliance	All	90%
TL4	Quality of potable water comply 95% with SANS 241	% compliance with SANS 241	All	95%

Ref	KPI	Unit of Measurement	Wards	Annual Target
TL5	Limit unaccounted water to less than 20% {(Number of kilolitre water purified - Number of kilolitre water sold)/Number of kilolitre sold x 100)}	% of water unaccounted for	All	20%
TL20	Limit electricity losses to 7.5% or less {(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated) × 100}	% of electricity unaccounted for	All	7.50%
TL21	Report on the implementation of the Water Service Development plan annually by the end of October 2017	Report submitted	All	1
TL31	Provision of water to informal households based on the standard of 1 water point to 25 households	The number of taps installed in relation to the number of informal households.	All	119
TL32	Provision of cleaned piped water to all formal households within 200 m from households	No of formal households that meet agreed service standards for piped water	All	33,132
TL33	Provision of refuse removal, refuse dumps and solid waste disposal to all formal households at least once a week (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS))	Number of formal households for which refuse is removed at least once a week	All	31,754
TL34	Provision of refuse removal, refuse dumps and solid waste disposal to all informal households at least once a week	Number of weekly removal of refuse in informal households (Once per week = 52 weeks per annum	All	52
TL35	Provision of Electricity: Number of metered electrical connections in formal areas (Eskom Areas excluded) (Definition: Refers to residential households (RE) and pensioners (PR) as per Finance departments billed households)	Number of formal households that meet agreed service standards	All	20,400
TL36	Provision of free basic electricity, refuse removal, sanitation and water in terms of the equitable share requirements	Number of Indigent households	All	7,500
TL37	Percentage of a municipality's capital budget actually spent on capital projects identified for 2017/18 in terms of the municipality's IDP {(Actual amount spent and commitments on projects as identified for the year in the IDP/Total amount budgeted on capital projects)X100}	% of the capital budget spent	All	95%
TL38	The provision of sanitation services to informal households based on the standard of 1 toilet to 5 households	The number of toilet structures provided in relation to the number of informal households	All	593
TL39	Provision of sanitation services to formal residential households (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS))	No of formal residential households which are billed for sewerage in accordance to the SAMRAS financial system	All	32,872

Ref	KPI	Unit of Measurement	Wards	Annual Target
TL40	100% of the Municipal Infrastructure Grant (MIG) spent by 30 June 2018 (Actual MIG expenditure/Allocation received)	% Expenditure of allocated funds	All	100%

Table 213: Service Delivery Priorities for 2017/18 - Basic Service Delivery

3.11.2 GOOD GOVERNANCE

Ref	KPI	Unit of Measurement	Wards	Annual Target
TL6	Ward committee meetings held to facilitate consistent and regular communication with residents	Number of ward committee meetings per ward per annum	All	8
TL7	Submit progress reports on the revision of the top 10 risks as a corrective action to the Executive Management Team	Number of progress reports submitted	All	4
TL22	The percentage of a municipality's budget (training budget) actually spent on implementing its workplace skills plan (Actual expenditure divided by the budget allocated)	% of the training budget spent on implementation of the WSP	All	100%
TL23	Review the Municipal Organisational Staff Structure by the end of June 2018	Structure reviewed	All	1
TL24	Revise the Section 14 Access to Information Manual by the end of June 2018 to ensure compliant and up to date policies	Manual revised	All	1
TL25	92% of the approved and funded organogram filled {(actual number of posts filled dived by the funded posts budgeted) x100}	% filled	All	92%
TL26	The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan	The number of people from EE target groups employed	All	60
TL43	Sign section 56 performance agreements with all directors by the end of July	Number of agreements signed	All	6
TL44	Monitor the implementation of the action plan developed to address all the issues raised in the management letter of the Auditor General and submit quarterly progress reports to Executive Mayor	Number of progress reports monitored and submitted to Executive Mayor	All	4
TL45	Bi-annual formal performance appraisals of the section 56 appointees for the previous financial period April to June 2017 to be completed by Sept 2017 and the current period October to December 2017 to be completed by February 2018.	Number of appraisals	All	12
TL46	Submit the final Annual report and oversight report of Council before 31 March	Final Annual report and oversight report completed	All	1

Ref	KPI	Unit of Measurement	Wards	Annual Target
TL47	Prepare the final IDP for submission to Council by the end of May	Final IDP submitted	All	1
TL48	Draft the annual report and submit to the Auditor-General by the end of August	Draft Annual report completed	All	1

Table 214: Service Delivery Priorities for 2017/18 - Good Governance

3.11.3 OPTIMIZATION OF FINANCIAL RESOURCES

Ref	KPI	Unit of Measurement	Wards	Annual Target
TL1	98% of the operational conditional grant (Libraries, CDW) spent (Actual expenditure divided by the total grant received)	% of total conditional operational grants spent (Libraries, CDW)	All	98%
TL15	Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating expenditure)	Ratio achieved	All	1.5
TL16	Financial viability measured in terms of the municipality's ability to meet its service debt obligations ((Total operating revenue-operating grants received)/debt service payments due within the year) (%)	Ratio achieved	All	15%
TL17	Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services)	% achieved	All	12.20%
TL18	Financial statements submitted to the Auditor-General by 31 August 2017	Financial statements submitted	All	1
TL19	Submit a reviewed long term financial plan by end of October 2017	Submission of long term financial plan	All	1
TL41	Achieve a debt recovery rate not less than 96% (Receipts/total billed for the 12 month period x 100)	% Recovered	All	96%
TL49	Submit the Final MTREF budget by the end of May	Budget submitted	All	1

Table 215: Service Delivery Priorities for 2017/18 - Optimization of financial resources

3.11.4 SAFE AND HEALTY ENVIRONMENT

Ref	KPI	Unit of Measurement	Wards	Annual Target
TL27	Annually review and submit Disaster Management Plan to the District by the end of June 2018	Reviewed plan submitted	All	1

Ref	KPI	Unit of Measurement	Wards	Annual Target
TL28	Arrange public awareness sessions on Protection Services	Number of sessions held	All	90
TL29	Review the Fire Management Plan by the end of June 2018	Plan reviewed	All	1
TL30	Collect R15,000,000 Public Safety Income by 30 June 2018	R-value of public safety collected income	All	R 15,000,000

Table 216: Service Delivery Priorities for 2017/18 - Safe and Healthy environment

3.11.5 SOCIAL UPLIFTMENT AND ECONOMIC DEVELOPMENT

Ref	KPI	Unit of Measurement	Wards	Annual Target
TL8	Provide three reports on LED and Tourism initiatives to Council by end June 2018	Number of reports on LED & Tourism initiatives	All	3
TL9	Report to Executive Mayor on Grants to festival organisers through Service Level Agreements (SLA) by end July 2017	Number of reports submitted	All	1
TL10	Support 80 SMME's in terms of the SMME Development Programme by 30 June 2018	Number of SMME's supported	All	80
TL11	Raise funds for local economic development through financial and non-financial resources mobilisation	Number of MOU's entered into and amount generated	All	6
TL12	Manager LED to report quarterly to Director LED on linkages established with other spheres of government, agencies, donors, SALGA and other relevant bodies for benefit of local area/Stakeholder engagements and creation of partnerships to broaden economic benefit for local communities	Quarterly report on linkages established. Database of Stakeholders/ No of initiatives	All	4
TL13	The number of job opportunities created through the EPWP programme and as per set targets (grant agreement - FTE's, translates to 500 work opportunities)	Number of temporary jobs created	All	500
TL14	Monthly monitor the statistics on the usage of the LED Walk-in Centre (outreach & referral purposes) through the attendance registers	Monthly registers on LED outreach statistics (walk in centre)	All	12
TL42	Support 30 SMME's in terms of the Emerging Contractor Development Programme by 30 June 2018	Number of Emerging Contractors supported	All	30

Table 217: Service Delivery Priorities for 2017/18 - Social Upliftment and Economic Development

CHAPTER 4

Wellness Day, 2016

4.1 National Key Performance Indicators- Municipal Transformation and Organisational Development

The following table indicates the municipality's performance in terms of the National Key Performance Indicators required in terms of the Local Government: Municipal Planning and the Performance Management Regulations of 2001 and section 43 of the MSA. These key performance indicators are linked to the National Key Performance Area – Municipal Transformation and Organisational Development.

KPA & Indicators	Municipal Achievement	Municipal Achievement	Municipal Achievement	Municipal Achievement	Municipal Achievement
	2012/13	2013/14	2014/15	2015/16	2016/17
The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan	64	63	61	62	63
The percentage of a municipality's budget actually spent on implementing its workplace skills plan	100	100	99.64	99.70	99.50

Table 218: National KPI's - Municipal Transformation and Organisational Development

4.2 Introduction to Municipal Workforce

For the 2016/17 financial year Overstrand Municipality employed **1018** (excluding non-permanent positions) officials (37 new appointees during 2016/17), who individually and collectively contribute to the achievement of Municipality's objectives. The primary objective of Human Resource Management is to render an innovative HR service that addresses both skills development and an administrative function.

4.2.1 EMPLOYMENT EQUITY

The Employment Equity Act (1998) Chapter 3, Section 15 (1) states that affirmative action measures are measures designed to ensure that suitable qualified people from designated groups have equal employment opportunities and are equitably represented in all occupational levels in the workforce of a designated employer. The national performance indicator also refers to: "Number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan".

The Employment Equity targets and goals are presented to Management at shortlisting's during the recruitment and selection process. Employment Equity targets and goals which include the three highest levels of Management are provided to Directors on a monthly basis to create awareness of targets and goals set within the Employment Equity Plan. Employment Equity meetings are set to outline the targets and goals achieved during the year.

a) Employment Equity targets/actual

African		Coloured		Indian		White	
Target June	Actual June	Target June	Actual June	Target June	Actual June	Target June	Actual June
14	6	29	18	0	0	17	39

Table 219: 2016/17 EE targets/ Actual by racial classification (3 highest levels of management)

African		Coloured		Indian		White	
Target June	Actual June	Target June	Actual June	Target June	Actual June	Target June	Actual June
350	310	589	493	2	2	195	213

Table 220: 2016/17 EE targets/ Actual by racial classification (Total Workforce)

Male (Including Disabilities)		Female (Including Disabilities)	
Target June	Actual June	Target June	Actual June
639	721	496	297

Table 221: 2016/17 EE targets/ actual by gender classification

b) Employment Equity vs. Population

Description	African	Coloured	Indian	White	Total
Population numbers	1912547	2840404	60761	915053	5728765
% Population	36	48.6	0.5	14.9	100
Number for positions filled	310	493	2	213	1018
% for Positions filled	30.45	48.43	0.20	20.92	100

Table 222: EE population 2016/17

c) Occupational Levels – Race

The table below categories the number of employees by race within the occupational levels:

Occupational	Male				Female				Total
Levels	A	C	I	W	A	C	I	W	
Top Management	1	2	0	2	0	1	0	1	7
Senior management	0	1	0	2	0	0	0	0	3
Professionally qualified and experienced specialists and mid-management	3	10	0	22	2	4	0	12	53
Skilled technical and academically qualified workers, junior management, supervisors, foremen and superintendents	11	62	0	48	8	25	1	43	198
Semi-skilled and discretionary decision making	80	138	0	22	28	79	0	46	393
Unskilled and defined decision making	157	146	1	13	20	25	0	2	364
Total permanent	252	359	1	109	58	134	1	104	1018
Non- permanent employees									
Grand total	**252**	**359**	**1**	**109**	**58**	**134**	**1**	**104**	**1018**

Table 223: Occupational Levels

4.2.2 VACANCY RATE

The approved organogram for the municipality had **1143** posts for the 2016/2017 financial year. The actual positions filled are indicated in the tables below by post level and by functional level. **125** Posts were vacant at the end of (2016/17), resulting in a vacancy rate of **10, 94%.**

Vacant posts are budgeted for.

Below is a table that indicates the vacancies within the municipality:

Per Post Level		
Post level	**Filled**	**Vacant**
MM &MSA section 57 & 56	7	0
Middle management **(T14-T19)**	56	4
Admin Officers **(T4-T13)**	591	108
General Workers **(T3)**	364	13
Total	1018	125
Per Functional Level		
Functional area	**Filled**	**Vacant**
Municipal Manager	11	1
Management Services	48	5
Financial Services	103	9
Community Services	625	49
Protection Services	117	39
Infrastructure and Planning Services	111	19
Economic Development Services	3	3
Total	**1018**	**125**

Table 224: Vacancy rate per post and functional level

The table below indicates the number of staff per level expressed as total positions and current vacancies express as full time staff equivalents:

Salary Level	Number of current critical vacancies	Total posts as per organogram	Vacancy job title	Vacancies (as a proportion of total posts per category)
Municipal Manager	0	1	n/a	0
Chief Financial Officer	0	1	n/a	0
Other Section 57 Managers	0	5	n/a	0
Highly skilled supervision (T4-T13)	1 2 2 1 1 1 1 1 1 1	3 10 13 5 1 1 2 1 1 1	Supervisor: Electrical Services Artisan Plumber Artisan Electrician Building Inspector Accountant: Procurement Accountant: Costing Internal Auditor Senior Accountant: Procurement Senior Accountant: Assets and Insurance Principal Technician IT	31.58%
Total	**12**	**45**		**26.66%**

Table 225: Vacancy rate per salary level

4.2.3 TURNOVER RATE

A high turnover may be costly to a municipality and might negatively affect productivity, service delivery and institutional memory/organizational knowledge. Below is a table that shows the turnover rate within the municipality. The turnover rate shows a **decrease** from **4.67%** in 2015/16 to **4.55%** in **2016/17.**

Terminations during 2016/17 were mostly due to: 53.85% resignations; 23.07% early retirement & retirement; 17.31% dismissal; 1.92% death and 3.85% disability.

The table below indicates the turn-over rate for the past three financial years:

Financial year	Total no appointments at the end of each Financial Year	New appointments	No Terminations during the year	Turn-over Rate
2014/15	113	113	62	5.28%
2015/16	62	62	52	4.67%
2016/17	83	37	52	4.55%

Table 226: Turnover Rate

4.3 Managing the Municipal Workforce

Managing the municipal workforce refers to analyzing and coordinating employee behaviour.

4.3.1 INJURIES

An occupational injury is a personal injury, disease or death resulting from an occupational accident. Compensation claims for such occupational injuries are calculated according to the seriousness of the injury/disease and can be costly to a municipality. Occupational injury will influence the loss of man hours and therefore financial and productivity performance.

The injury rate remains the same for the 2016/17 financial year with **162** employees injured. Due to the nature of the injuries the duration of absenteeism due to Injury on duty (IOD) is lengthy in terms of IOD leave.

The table below indicates the total number of injuries within the different directorates:

Directorates	2012/13	2013/14	2014/15	2015/16	2016/17
Municipal Manager	0	0	0	0	0
Management Services	1	1	0	8	4

Directorates	2012/13	2013/14	2014/15	2015/16	2016/17
Financial Services	6	5	4	2	1
Community Services	98	110	3	120	122
Protection Services	12	16	117	14	19
Infrastructure and Planning Services	23	18	21	19	12
Economic Development Services	0	1	19	1	4
Total	**140**	**151**	**164**	**164**	**162**

Table 227: Injuries

4.3.2 SICK LEAVE

The number of day's sick leave taken by employees has service delivery and cost implications. The monitoring of sick leave identifies certain patterns or trends. Once these patterns are identified, corrective action can be taken.

The total number of employees that have taken sick leave during the 2016/17 financial year shows a 7 % **decrease** when comparing it with the 2015/16 financial year. The decrease in sick leave taken can be assigned to holding of regularly incapacity hearings on a quarterly basis which ensures that staff members do not abuse their sick leave.

The table below indicates the total number sick leave days taken within the different directorates:

Department	2012/13	2013/14	2014/15	2015/16	2016/17
Municipal Manager	54	14	14	22	12
Management Services	237	82	195	164	190
Financial Services	668	471	791	392	356
Community Services	4835	3799	4813	3395	3056
Protection Services	463	282	608	418	585
Infrastructure and Planning Services	546	491	525	608	426
Economic Development Services	4	28	19	17	37
Total	**6807**	**5167**	**6965**	**5016**	**4662**

Table 228: Sick Leave

4.3.3 HR POLICIES AND PLANS

Policies and plans provide guidance for fair and consistent staff treatment and a consistent approach to the managing of staff.

The table below shows the HR policies and plans that are approved and that still needs to be developed:

Approved policies	
Name of policy	**Date approved/ revised**
Practical Experiential Training Policy	31 May 2017
Policies still to be developed	
Name of policy	**Proposed date of approval**
Time & Attendance	In progress

Table 229: HR policies and plans

4.4 Capacitating the Municipal Workforce

Section 68(1) of the MSA states that municipality must develop its human resource capacity to a level that enables it to perform its functions and exercise its powers in an economical, effective, efficient and accountable way. For this purpose the human resource capacity of a municipality must comply with the Skills Development Act (SDA), 1998 (Act No. 81 of 1998), and the Skills Development Levies Act, 20 1999 (Act No. 28 of 1999).

4.4.1 SKILLS MATRIX

The table below indicates the number of employees that received training in the year under review:

Management level	Gender	Number of employees identified for training at start of the year (2016/17)	Number of Employees that received training (2016/17)
MM and S57	Female	0	0
	Male	0	1
Legislators, senior officials and managers	Female	1	3
	Male	5	9
Associate professionals and Technicians	Female	3	5
	Male	22	3
Professionals	Female	7	12
	Male	5	12

Management level	Gender	Number of employees identified for training at start of the year (2016/17)	Number of Employees that received training (2016/17)
Clerks	Female	49	104
	Male	25	14
Service and sales workers	Female	36	15
	Male	44	62
Craft and related trade workers	Female	0	2
	Male	0	25
Plant and machine operators and assemblers	Female	0	1
	Male	26	42
Elementary occupations	Female	10	13
	Male	116	131
Sub total	**Female**	**106**	**155**
	Male	**243**	**299**
Total		**349**	**454**

Table 230: Skills Matrix

4.4.2 SKILLS DEVELOPMENT – TRAINING PROVIDED

The Skills Development Act (1998) and the Municipal Systems Act, (2000), require employers to supply employees with the necessary training in order to develop its human resource capacity. Section 55(1)(f) states that as head of administration the Municipal Manager is responsible for the management, utilization and training of staff.

Occupational categories	Gender	Training provided in 2016/17						
		Learnerships		Skills programmes & other short courses		Total		
		Actual	Target	Actual	Target	Actual	Target	% Variance
Technicians and associate professionals	Female	0	0	5	3	5	3	166.66%
	Male	0	0	3	22	3	22	13.64%
Clerks	Female	8	14	96	49	104	63	165.08%
	Male	5	3	9	25	14	28	50%
Service and sales workers	Female	0	0	15	36	15	36	41.66%
	Male	0	0	62	44	62	44	140.91%
Craft and related trade workers	Female	0	0	2	0	2	0	0%
	Male	0	0	25	0	25	0	0%
Plant and machine operators and assemblers	Female	0	0	1	0	1	0	0%
	Male	0	0	42	26	42	26	161.54%
Elementary occupations	Female	0	0	13	10	13	10	130%
	Male	0	0	131	116	131	116	112.93%
Sub total	**Female**	**8**	**14**	**132**	**98**	**140**	**112**	**125%**

Occupational categories	Gender	Training provided in 2016/17						
		Learnerships		Skills programmes & other short courses		Total		
		Actual	Target	Actual	Target	Actual	Target	% Variance
	Male	5	3	272	233	277	236	117.37%
Total		13	17	404	331	417	348	119.83%

Table 231: Skills Development

4.4.3 SKILLS DEVELOPMENT – BUDGET ALLOCATION

The table below indicates that a total amount of **R2 191 500.00** were allocated to the workplace skills plan and that **99.47%** of the total amount was spent in the (2016/17) financial year:

Year	Total personnel budget	Total Allocated	Total Spend	% Spent
2011/12	R193 778 285	R3 171 200	R3 171 200	100%
2012/13	R 824 059 000.00	R2 41476 000.00	R2 412 976.34	99.87%
2013/14	R260 431 000.00	R2 010 000.00	R2 010 000.00	100%
2014/15	R291 593 000.00	R2 222 400	R 2 216 101,89	99.64 %
2015/16	R314 204 000.00	R2 000 000.00	R1 994 015.20	99.70%
2016/17	R332 740 000.00	R2 191 500.00	R2 179 789.82	99.47%

Table 232: Budget allocated and spent for skills development

4.4.4 MFMA COMPETENCIES

In terms of Section 83 (1) of the MFMA, the accounting officer, senior managers, the chief financial officer, non-financial managers and other financial officials of a municipality must meet the prescribed financial management competency levels that are key to the successful implementation of the Municipal Finance Management Act. National Treasury has prescribed such financial management competencies in Government Notice 493 dated 15 June 2007.

To assist the above-mentioned officials to acquire the prescribed financial competencies, National Treasury, with the collaboration of various stakeholders and role players in the local government sphere, developed an outcomes-based NQF Level 6 qualification in municipal finance management.

National treasury circular 6 extended the deadline to In terms of the Government Notice 493 of 15 June 2007, "(1) No municipality or municipal entity may, with effect 1 January 2013, employ a person as a financial official if that person does not meet the competency levels prescribed for the relevant position in terms of these Regulations."

Five (5) Financial Interns were nominated to attend 15 unit standards of the Municipal Minimum Competency training during the 2016/17 financial year and completed their training during November 2016.

4.5 Managing the Municipal Workforce Expenditure

Section 66 of the MSA states that the accounting officer of a municipality must report to the Council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits. This is in line with the requirements of the Public Service Regulations, (2002), as well as National Treasury Budget and Reporting Regulations SA22 and SA23.

4.5.1 PERSONNEL EXPENDITURE

The percentage personnel expenditure is essential in the budgeting process as it reflects on current and future efficiency. The table below indicates the percentage of the municipal budget that was spent on salaries and allowance for the past three financial years and that the municipality is well within the national norm of between 35 to 40%:

Financial year	Total Expenditure salary and allowances (R'000)	Total Operating Expenditure (R'000)	Percentage
	R'000	R'000	
2014/15	277,924	924,126	30.07%
2015/16	283,284	937,335	30.32%
2016/17	311,343	1,039,559	29.95%

Table 233: Personnel Expenditure

Below is a summary of Councillor and staff benefits for the year under review:

Financial year	2012/13	2013/14	2014/15	2015/16	2016/17	
Description	Actual	Actual	Actual	Actual	Original Budget	Actual
Councillors (Political Office Bearers plus Other) R'000						
Salary Package	7 084	7 414	7 534	7 960	8 499	8 608
Cell phone allowance	361	518	570	606	612	657
Sub Total	**7 445**	**7 932**	**8 104**	**8 566**	**9 111**	**9 265**
% Increase		6.54%	2.17%	5.70%		8.16%
Senior Managers of the Municipality R'000						
Salary Package	8 100	8 567	9 190	9 543	10 150	9 944
Cell phone allowance	139	137	147	154	154	159
Sub Total	**8 239**	**8 704**	**9 337**	**9 697**	**10 304**	**10 103**
% increase		5.64%	7.27%	3.86%		4.19%
Other Municipal Staff R'000						
Basic Salaries and	134 300	157 742	157 014	161 469	199 010	175 723

Financial year	2012/13	2013/14	2014/15	2015/16	2016/17	
Description	**Actual**	**Actual**	**Actual**	**Actual**	**Original Budget**	**Actual**
Wages						
Pension Contributions	21 754	23 747	40 020	33 559	30 946	44 495
Medical Aid Contributions	7 983	8 828	9 363	9 829	11 423	10 523
Motor vehicle allowance	8 763	9 750	9 634	7 222	6 990	7 602
Cell phone allowance	1 169	1 273	1 241	1 428	1 278	1 483
Housing allowance	1 040	968	944	4 608	5 851	5 064
Overtime	12 423	14 370	14 780	15 732	14 921	15 610
Other benefits or allowances	21 644	12 403	27 488	31 174	33 481	31 475
Sub Total	**209 076**	**229 081**	**260 483**	**265 021**	**303 900**	**291 975**
% increase		9.56%	13.70%	1.74%		10.17%
Total Municipality	**224 760**	**245 717**	**277 924**	**283 284**	**323 315**	**311 343**
% increase		9.32%	13.10%	1.93%		9.90%

Table 234: Personnel Expenditure

CHAPTER 5

This chapter provides details regarding the financial performance of the municipality for the 2016/17 financial year.

The municipality takes inflationary pressures into account when tariffs and operational expenditure are budgeted for.

The table below shows the 5 most expensive consultancy arrangements for the 2016/17 financial year**:**

Consultant arrangement	Cost	Reason for this engagement
GIBB	R 5 281 053.94	Appointment of consultants for various engineering and groundwater projects in the Overstrand Municipal area
WORLEY PARSONS	R 4 338 084.15	Appointment of consultants for various engineering and groundwater projects in the Overstrand Municipal area
V & V CONSULTING ENGINEERS	R 3 718 400.72	Appointment of consultants for various engineering and groundwater projects in the Overstrand Municipal area
UMVOTO AFRICA	R 2 345 748.32	Appointment of consultants for various engineering and groundwater projects in the Overstrand Municipal area
DAVENG CONSULTING ENGINEERS	R 2 193 351.43	Appointment of consultants for various engineering and groundwater projects in the Overstrand Municipal area

Table 235: 5 Most expensive consultants for the 2016/17 financial year

COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE

The Statement of Financial Performance provides an overview of the financial performance of the municipality and focuses on the financial health of the municipality.

5.1 FINANCIAL SUMMARY

The table below indicates the summary of the financial performance for the 2016/17 financial year:

Financial Summary							
R'000							
Description	2014/15	2015/16	2016/17			2016/17 Variance	
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Financial Performance							
Property rates	152 607	164 486	180 591	189 791	197 047	-9.8%	-13.3%
Service charges	521 423	573 118	607 054	606 116	624 577	-5.9%	-5.4%
Investment revenue	10 423	14 944	13 245	18 245	23 018	11.4%	-18.1%
Transfers recognised - operational	60 473	103 629	126 313	121 725	114 411	-21.9%	-14.9%
Other own revenue	58 387	74 514	65 971	68 427	85 731	11.5%	8.9%
Total Revenue (excluding capital transfers and contributions)	**803 312**	**930 691**	**993 175**	**1 004 305**	**1 044 785**	**-6.7%**	**-7.3%**
Employee costs	269 820	274 564	314 204	310 496	301 919	-14.4%	-11.6%
Remuneration of councillors	8 104	8 566	9 110	9 507	9 265	-6.4%	-9.9%
Depreciation & asset impairment	122 559	122 909	117 690	127 347	132 463	4.2%	-3.5%
Finance charges	43 447	46 207	46 421	46 421	45 913	-0.5%	-0.5%
Materials and bulk purchases	195 414	214 224	285 811	276 555	237 796	-33.4%	-22.5%
Transfers and grants	50 392	51 090	57 479	57 479	56 136	-12.5%	-11.1%
Other expenditure	234 390	220 166	242 280	245 159	265 995	-10.0%	-10.2%
Total Expenditure	**924 126**	**937 727**	**1 072 995**	**1 072 964**	**1 049 487**	**-14.4%**	**-12.6%**
Surplus/(Deficit)	(120 814)	(7 036)	(79 820)	(68 659)	(4 702)	-1034.5%	-89.8%
Transfers recognised - capital	55 498	60 651	39 962	35 381	33 681	34.1%	71.4%
Contributions recognised - capital & contributed assets	1 272	–	4 500	1 000	10 134	-100.0%	-100.0%
Surplus/(Deficit) after capital transfers & contributions	(64 044)	53 616	(35 358)	(32 278)	39 114	165.9%	-266.1%
Share of surplus/ (deficit) of associate	(64 044)	53 616	(35 358)	(32 278)	39 114	165.9%	-266.1%
Surplus/(Deficit) for the year	(64 044)	53 616	(35 358)	(32 278)	39 114	165.9%	-266.1%
Capital expenditure & funds sources							
Capital expenditure	**108 490**	**95 133**	**88 356**	**86 266**	**91 868**	**7.1%**	**10.3%**
Transfers recognised - capital	55 734	60 651	43 462	35 381	33 211	28.3%	71.4%
Public contributions & donations	607	–	1 462	1 462	10 011	-100.0%	-100.0%
Borrowing	39 012	27 189	33 824	35 854	35 839	-24.4%	-24.2%
Other	–	896	–	–	–	100.0%	100.0%

Financial Summary							
R'000							
Description	2014/15	2015/16	2016/17			2016/17 Variance	
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Internally generated funds	13 138	6 396	9 608	13 569	12 806	-50.2%	-52.9%
Total sources of capital funds							
Financial position							
Total current assets	220 542	307 820	238 962	316 779	410 829	22.4%	-2.8%
Total non-current assets	3 757 127	3 731 761	3 284 285	3 707 740	3 701 228	12.0%	0.6%
Total current liabilities	155 682	169 587	183 981	184 098	181 973	-8.5%	-7.9%
Total noncurrent liabilities	602 191	611 666	636 115	636 322	629 633	-4.0%	-3.9%
Community wealth/Equity	3 219 796	3 258 328	2 703 150	3 204 099	3 300 451	17.0%	1.7%
Cash flows							
Net cash from (used) operating	123 461	160 551	103 090	103 460	182 651	35.8%	55.2%
Net cash from (used) investing	(101 315)	(99 253)	(95 217)	(91 963)	(93 891)	4.1%	7.9%
Net cash from (used) financing	19 683	8 496	5 787	5 666	(3 727)	31.9%	49.9%
Cash/cash equivalents at the year end	104 987	174 780	114 127	191 944	259 814	34.7%	-8.9%
Cash backing/surplus reconciliation							
Cash and investments available	128 136	204 521	149 455	229 347	297 796	26.9%	-10.8%
Application of cash and investments	(17 582)	(3 324)	10 503	6 434	11 602	415.9%	-151.7%
Balance - surplus (shortfall)	145 717	207 845	138 952	222 913	286 194	33.1%	-6.8%
Asset management							
Asset register summary (WDV)	3 733 924	3 701 981	3 248 926	3 670 307	3 663 220	12.2%	0.9%
Depreciation & asset impairment	122 559	122 909	117 690	127 119	132 463	4.2%	-3.3%
Renewal of Existing Assets	32 727	15 623	39 533	34 738	34 585	-153.0%	-55.0%
Repairs and Maintenance	158 026	109 377	120 795	120 795	120 695	-10.4%	-9.5%
Free services							
Cost of Free Basic Services provided	41 922	48 900	55 483	55 483	54 287	-13.5%	-11.9%
Revenue cost of free services provided	69 579	88 909	55 483	55 483	54 287	37.6%	60.2%
Households below minimum service level							
Water:	–	–	–	–	–	0.0%	0.0%
Sanitation/sewerage:	–	–	–	–	–	0.0%	0.0%
Energy:	1	–	–	–	–	0.0%	0.0%
Refuse:	–	–	–	–	–	0.0%	0.0%
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A1							

Table 236: Financial Performance 2016/17

The table below shows a summary of performance against the budgets:

Financial	Revenue				Operating expenditure			
Year	Budget	Actual	Diff.	%	Budget	Actual	Diff.	
	R'000	R'000	R'000		R'000	R'000	R'000	%
2012/13	695 427	679 794	15 634	-2.30%	791 055	752 070	38 984	-5%
2013/14	743 141	734 466	8 675	-1.18%	824 059	824 620	(561)	0%
2014/15	810 351	803 312	7 039	-0.88%	933 322	924 126	9 196	-1%
2015/16	913 073	930 691	(17 618)	1.89%	989 724	937 727	51 998	-6%
2016/17	1 004 305	1 044 785	(40 480)	3.87%	1 072 964	1 049 487	23 477	-2%

Table 237: Performance against budgets

The following graph indicates the various types of revenue items in the municipal budget for 2016/17

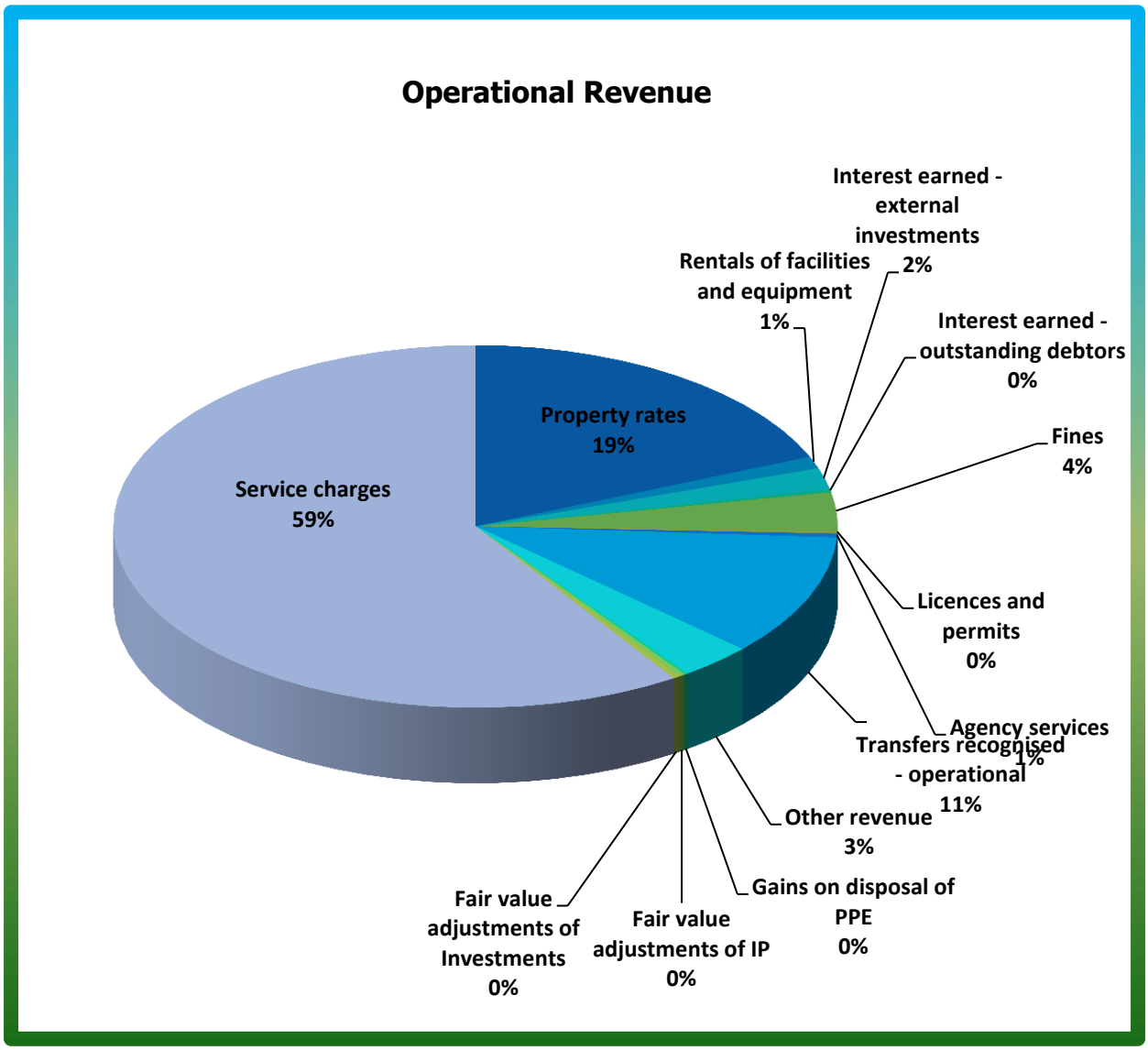


Figure 28: Revenue

The following graph indicates the various types of expenditure items in the municipal budget for 2016/17

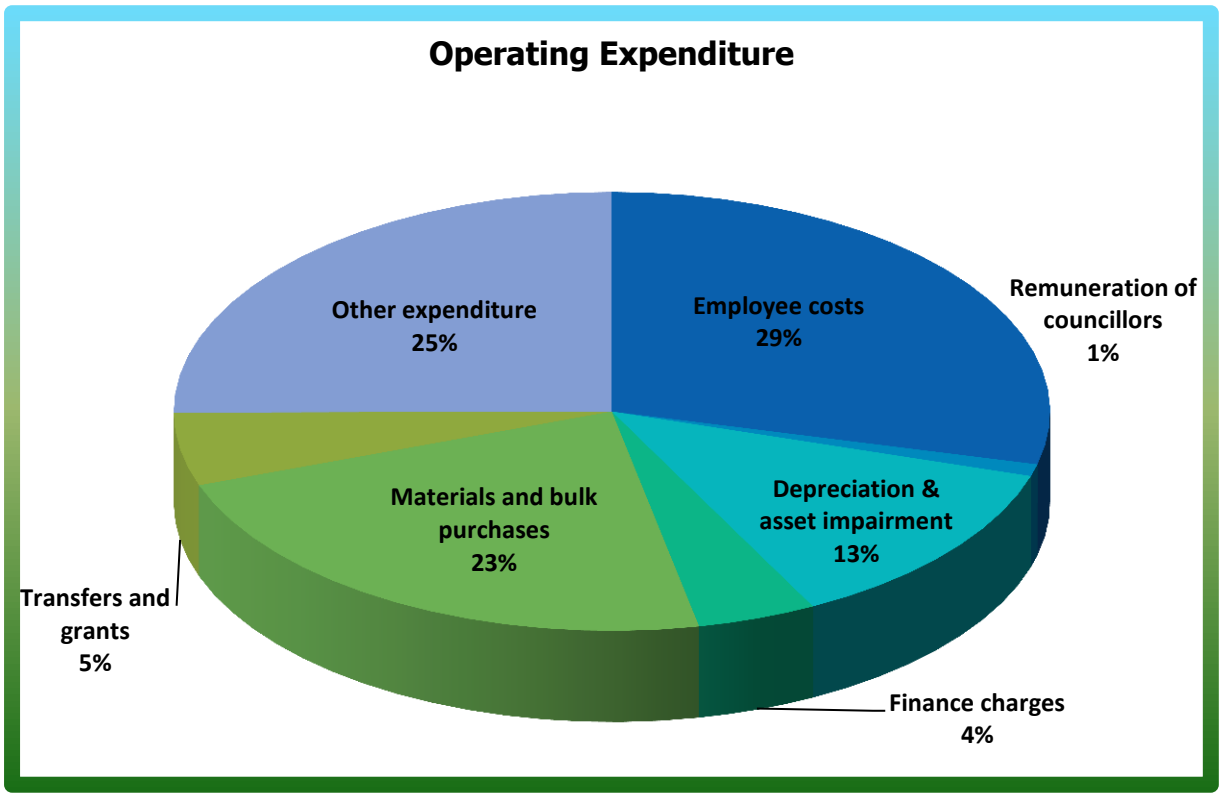


Figure 29: Operating expenditure

5.1.1 Revenue collection by Vote

The table below indicates the Revenue collection performance by Vote:

Vote Description	2014/15	2015/16	2016/17			2016/17 Variance	
	R'000						
	Actual	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
Vote 1 - Executive and Council	52 464	64 991	73 269	73 389	74 405	-11.3%	-11.4%
Vote 2 - Budget and Treasury Office	172 601	190 347	200 953	214 710	231 206	-5.3%	-11.3%
Vote 3 - Corporate Services	10 785	16 757	762	1 739	5 729	2099.6%	863.9%
Vote 4 - Planning and Development	11 964	13 627	14 810	12 381	13 683	-8.0%	10.1%
Vote 5 - Public Safety	24 496	27 721	37 988	39 189	42 387	-27.0%	-29.3%
Vote 6 - Health	–	–	–	–	–	0.0%	0.0%
Vote 7 - Community and Social Services	3 077	6 214	11 676	10 676	9 528	-46.8%	-41.8%

Vote Description	2014/15	2015/16	2016/17			2016/17 Variance	
	R'000						
	Actual	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
Vote 8 - Sports and Recreation	7 938	9 743	9 875	9 421	10 371	-1.3%	3.4%
Vote 9 - Housing	30 750	56 496	56 997	45 947	41 483	-0.9%	23.0%
Vote 10 - Waste Management	60 956	61 734	65 570	65 622	66 329	-5.9%	-5.9%
Vote 11 - Road Transport	8 001	12 071	10 746	10 100	10 419	12.3%	19.5%
Vote 12 - Waste Water Management	76 603	80 064	77 930	79 131	84 686	2.7%	1.2%
Vote 13 - Water	109 508	117 565	114 100	117 699	127 811	3.0%	-0.1%
Vote 14 - Electricity	288 967	334 846	362 878	360 600	367 779	-7.7%	-7.1%
Vote 15 - Environmental Management	19	9	83	83	9	-89.0%	-89.0%
Total Revenue by Vote	858 129	992 186	1 037 637	1 040 686	1 085 824	-4.4%	-4.7%

Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A3

Table 238: Revenue by Vote

5.1.2 Revenue collection by Source

The table below indicates the revenue collection performance by source for the 2016/17 financial year:

Description	2014/15	2015/16	2016/17			2016/17 Variance	
	R'000						
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Property rates	152 607	164 486	180 591	189 791	197 047	-8.9%	-13.3%
Property rates - penalties & collection charges	794	480	848	848	416	-43.4%	-43.4%
Service Charges - electricity revenue	287 754	324 722	356 959	351 822	355 476	-9.0%	-7.7%
Service Charges - water revenue	108 318	113 902	111 544	113 744	123 709	2.1%	0.1%
Service Charges - sanitation revenue	68 581	72 804	72 318	74 318	79 177	0.7%	-2.0%
Service Charges - refuse revenue	56 770	61 690	65 510	65 510	66 215	-5.8%	-5.8%
Service Charges - other	–	764	722	722	667	0.0%	0.0%
Rentals of facilities and equipment	9 253	9 915	4 728	4 728	11 394	109.7%	109.7%
Interest earned - external investments	8 144	12 209	10 489	15 489	20 347	16.4%	-21.2%
Interest earned - outstanding debtors	2 279	2 735	2 756	2 756	2 671	-0.8%	-0.8%

Description	2014/15	2015/16	2016/17			2016/17 Variance	
	R'000						
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Dividends received	–	–	–	–		0.0%	0.0%
Fines	18 563	21 202	31 143	31 143	36 105	-31.9%	-31.9%
Licences and permits	1 972	2 423	2 330	2 330	2 525	4.0%	4.0%
Agency services	2 790	3 211	3 220	3 220	3 480	-0.3%	-0.3%
Transfers recognised - operational	60 473	103 629	126 313	121 725	114 411	-18.0%	-14.9%
Other revenue	25 015	36 520	23 702	24 204	29 349	54.1%	50.9%
Gains on disposal of PPE				1 954	1 795	0.0%	0.0%
Environmental Protection						0.0%	0.0%
Total Revenue (excluding capital transfers and contributions)	**803 312**	**930 691**	**993 175**	**1 004 305**	**1 044 785**	**-6.3%**	**-7.3%**
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A4.							

Table 239: Revenue by Source

5.1.3 Operational Services Performance

The table below indicates the Operational services performance for the 2016/17 financial year:

Financial Performance of Operational Services							
R '000							
Description	2014/15	2015/16	2016/17			2016/17 Variance	
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Operating Cost							
Water	(77 367)	(62 921)	(56 473)	(59 594)	(61 686)	8.45%	3.39%
Waste Water (Sanitation)	(43 392)	(44 326)	(46 496)	(46 538)	(48 543)	4.22%	4.13%
Electricity	(231 673)	(250 963)	(271 823)	(268 068)	(271 680)	-0.05%	1.33%
Waste Management	(89 345)	(48 955)	(58 445)	(57 352)	(56 424)	-3.58%	-1.64%
Housing	21 846	41 321	7 195	2 643	20 530	64.95%	87.13%
Component A: sub-total	(419 932)	(365 844)	(426 043)	(428 909)	(417 802)	-1.97%	-2.66%
Waste Water (Stormwater Drainage)	(6 483)	(5 505)	(7 720)	(7 392)	(9 130)	15.45%	19.03%
Roads	(77 137)	(74 127)	(79 651)	(85 430)	(79 628)	-0.03%	-7.29%
Transport	–		–	–	–	0.00%	0.00%
Component B: sub-total	(83 620)	(79 632)	(87 371)	(92 822)	(88 758)	1.56%	-4.58%
Planning	(22 629)	(44 024)	(58 073)	(60 743)	(59 876)	3.01%	-1.45%

Financial Performance of Operational Services							
R '000							
Description	2014/15	2015/16	2016/17			2016/17 Variance	
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Local Economic Development	(2 293)	(5 434)	(7 443)	(7 340)	(6 664)	-11.69%	-10.15%
Component C: sub-total	(24 922)	(49 459)	(65 515)	(68 083)	(66 539)	1.54%	-2.32%
Community & Social Services	(30 388)	(24 404)	(22 789)	(23 371)	(22 010)	-3.54%	-6.19%
Environmental Protection	(5 638)	(4 749)	(5 629)	(5 291)	(5 393)	-4.38%	1.89%
Health	–		–	–	–	0.00%	0.00%
Security and Safety	(24 853)	(28 288)	(36 669)	(35 822)	(38 458)	4.65%	6.85%
Sport and Recreation	(5 279)	(4 568)	(10 363)	(8 134)	(5 515)	-87.91%	-47.48%
Corporate Policy Offices and Other	(142 552)	(127 046)	(168 624)	(165 754)	(138 037)	-22.16%	-20.08%
Component D: sub-total	(208 710)	(189 054)	(244 075)	(238 371)	(209 412)	-16.55%	-13.83%
Total Expenditure	**(737 185)**	**(683 988)**	**(823 003)**	**(828 185)**	**(782 511)**	-5.17%	-5.84%
In this table operational income (but not levies or tariffs) is offset against operational expenditure leaving a net operational expenditure total for each service as shown in the individual net service expenditure tables in chapter 3. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.							

Table 240: Operational Services Performance

Total Net Expenditure variance between the original budget and actual was -5.17%. Total Net Expenditure variance between the amended budget and actual was -5.84%.

5.2 FINANCIAL PERFORMANCE PER MUNICIPAL FUNCTION

5.2.1 Water Services

Description	2014/15	2015/16	2016/17			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	1 564	4 404	2 556	3 955	4 747	10.2%
Expenditure:						
Employees	15 786	10 914	9 791	9 556	8 594	12.4%
Contracted services and materials	17 083	10 298	6 749	5 831	6 904	43.4%
Other	46 062	46 114	42 488	48 162	50 935	-4.4%
Total Operational Expenditure	**78 932**	**67 325**	**59 028**	**63 549**	**66 433**	**51.4%**
Net Operational (Service) Expenditure	**(77 367)**	**(62 921)**	**(56 473)**	**(59 594)**	**(61 686)**	**-41.2%**

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

Table 241: Financial Performance: Water Services

5.2.2 Waste Water (Sanitation)

Description	2014/15	2015/16	2016/17			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	6 834	4 483	4 112	2 713	3 115	39.5%
Expenditure:						
Employees	15 500	14 490	13 992	13 992	14 907	3.4%
Contracted services and materials	8 811	9 664	8 981	10 016	10 367	-3.6%
Other	25 916	24 655	27 635	25 243	26 383	-2.4%
Total Operational Expenditure	**50 227**	**48 809**	**50 608**	**49 250**	**51 658**	**-2.6%**
Net Operational (Service) Expenditure	**(43 392)**	**(44 326)**	**(46 496)**	**(46 538)**	**(48 543)**	**42.1%**

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

Table 242: Financial Performance: Waste Water (Sanitation) services

5.2.3 Electricity

Description	2014/15	2015/16	2016/17			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	2 640	10 147	5 919	8 778	16 218	13.5%
Expenditure:						
Employees	16 489	18 091	20 695	20 304	18 968	-12.2%
Contracted services and materials	5 751	5 731	5 713	6 131	6 449	-7.0%
Other	212 073	237 289	251 334	250 411	262 481	-5.5%
Total Operational Expenditure	**234 313**	**261 110**	**277 742**	**276 846**	**287 898**	**-24.7%**
Net Operational (Service) Expenditure	**(231 673)**	**(250 963)**	**(271 823)**	**(268 068)**	**(271 680)**	**38.2%**

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

Table 243: Financial Performance: Electricity

5.2.4 Waste Management

Description	2014/15	2015/16	2016/17			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	4 186	44	60	112	113	-156.6%
Expenditure:						
Employees	19 116	21 428	23 857	23 644	23 585	-10.3%
Contracted services and materials	7 777	15 363	21 491	22 745	21 621	-48.1%
Other	66 636	12 208	13 157	11 075	11 331	9.3%
Total Operational Expenditure	**93 530**	**48 999**	**58 505**	**57 464**	**56 538**	**-49.1%**
Net Operational (Service) Expenditure	**(89 345)**	**(48 955)**	**(58 445)**	**(57 352)**	**(56 424)**	**-107.5%**

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

Table 244: Financial Performance: Waste Management

5.2.5 Housing

Description	2014/15	2015/16	2016/17			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	30 764	56 496	56 997	45 947	41 412	18.7%
Expenditure:						
Employees	2 605	2 564	3 001	2 808	2 442	-9.5%
Contracted services and materials	445	12 562	46 668	40 346	18 392	-221.2%
Other	5 868	49	133	150	48423	-207.8%
Total Operational Expenditure	**8 918**	**15 175**	**49 802**	**43 304**	**20 882**	**-438.5%**
Net Operational (Service) Expenditure	**21 846**	**41 321**	**7 195**	**2 643**	**20 530**	**457.2%**

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

Table 245: Financial Performance: Housing

5.2.6 Waste Water (Storm water)

Description	2014/15	2015/16	2016/17			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	1 200	2 777	1 500	2 100	2 394	24.4%
Expenditure:						
Employees	2 102	2 354	2 679	2 679	2 519	-13.8%
Contracted services and materials	2 481	2 812	3 625	3 184	3 088	-13.2%
Other	3 099	3 115	2 916	3 629	5 918	-16.5%
Total Operational Expenditure	**7 683**	**8 282**	**9 220**	**9 492**	**11 524**	**-43.5%**
Net Operational (Service) Expenditure	**(6 483)**	**(5 505)**	**(7 720)**	**(7 392)**	**(9 130)**	**67.9%**

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

Table 246: Financial Performance Waste Water (Storm water)

5.2.7 Roads

Description	2014/15	2015/16	2016/17			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	6 855	12 071	10 746	10 100	10 419	16.3%
Expenditure:						
Employees	15 844	17 674	22 019	21 383	19 457	-21.0%
Contracted services and materials	29 783	32 168	33 354	35 904	35 416	-11.6%
Other	38 365	36 355	35 024	38 244	35 173	-5.2%
Total Operational Expenditure	**83 992**	**86 197**	**90 397**	**95 530**	**90 046**	**-37.8%**
Net Operational (Service) Expenditure	**(77 137)**	**(74 127)**	**(79 651)**	**(85 430)**	**(79 628)**	**54.1%**

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

Table 247: Financial Performance: Roads

5.2.8 Planning

Description	2014/15	2015/16	2016/17			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	8 575	10 156	11 458	9 029	10 127	11.1%
Expenditure:						
Employees	19 258	19 501	21 737	21 177	22 537	-8.6%
Contracted services and materials	4 585	32 777	45 640	46 801	45 599	-42.8%
Other	7 361	1 903	2 154	1 793	1 867	5.7%
Total Operational Expenditure	**31 204**	**54 180**	**69 531**	**69 772**	**70 002**	**-45.6%**
Net Operational (Service) Expenditure	**(22 629)**	**(44 024)**	**(58 073)**	**(60 743)**	**(59 876)**	**56.7%**

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

Table 248: Financial Performance: Planning

5.2.9 Local Economic Development

Description	2014/15	2015/16	2016/17			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	3 389	3 471	3 352	3 352	3 556	3.4%
Expenditure:						
Employees	4 706	5 776	6 906	6 906	6 907	-19.6%
Contracted services and materials	285	645	1 115	1 218	908	0
Other	691	2 484	2 774	2 568	2 406	
Total Operational Expenditure	**5 682**	**8 905**	**10 795**	**10 692**	**10 220**	**-19.6%**
Net Operational (Service) Expenditure	**(2 293)**	**(5 434)**	**(7 443)**	**(7 340)**	**(6 664)**	**23.0%**

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

Table 249: Financial Performance: Local Economic Development

5.2.10 Community & Social Services

Description	2014/15	2015/16	2016/17			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	3 124	6 214	11 676	10 676	9 528	-71.8%
Expenditure:						
Employees	22 161	24 374	27 622	27 622	25 588	-13.3%
Contracted services and materials	9 108	4 979	4 965	4 950	4 532	0.6%
Other	2 242	1 265	1 877	1 475	1 418	-16.6%
Total Operational Expenditure	**33 511**	**30 618**	**34 465**	**34 047**	**31 538**	**-29.4%**
Net Operational (Service) Expenditure	**(30 388)**	**(24 404)**	**(22 789)**	**(23 371)**	**(22 010)**	**-42.4%**

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

Table 250: Financial Performance: Community & Social Services

5.2.11 Environmental Protection

Description	2014/15	2015/16	2016/17			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	38	9	83	83	9	-805.2%
Expenditure:						
Employees	3 561	3 531	3 737	3 737	3 546	-5.8%
Contracted services and materials	1 501	1 277	1 708	1 399	1 373	-9.6%
Other	614	(50)	267	238	483	575.6%
Total Operational Expenditure	**5 677**	**4 758**	**5 712**	**5 374**	**5 402**	**560.1%**
Net Operational (Service) Expenditure	**(5 638)**	**(4 749)**	**(5 629)**	**(5 291)**	**(5 393)**	**-1365.4%**

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

Table 251: Financial Performance: Environmental Protection

5.2.12 Security and safety

Description	2014/15	2015/16	2016/17			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	24 365	27 721	37 988	39 189	42 387	-41.4%
Expenditure:						
Employees	28 179	30 858	34 839	33 991	33 381	-10.2%
Contracted services and materials	7 032	11 903	14 288	15 654	14 237	-31.5%
Other	14 007	13 248	25 529	25 366	33 226	-91.5%
Total Operational Expenditure	**49 218**	**56 009**	**74 657**	**75 011**	**80 844**	**-133.1%**
Net Operational (Service) Expenditure	**(24 853)**	**(28 288)**	**(36 669)**	**(35 822)**	**(38 458)**	**91.8%**

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

Table 252: Financial Performance: Security and Safety

5.2.13 Sport and Recreation

Description	2014/15	2015/16	2016/17			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	7 938	9 743	9 875	9 421	10 371	3.3%
Expenditure:						
Employees	8 485	9 535	11 010	11 010	10 475	-15.5%
Contracted services and materials	3 819	3 965	4 830	5 402	4 849	-36.2%
Other	913	811	4 399	1 143	562	-41.0%
Total Operational Expenditure	**13 217**	**14 311**	**20 239**	**17 555**	**15 886**	**-92.7%**
Net Operational (Service) Expenditure	**(5 279)**	**(4 568)**	**(10 363)**	**(8 134)**	**(5 515)**	**96.0%**

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

Table 253: Financial Performance: Sport and Recreation

5.2.14 Corporate Policy Offices & Other

Description	2014/15	2015/16	2016/17			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	84 580	106 846	93 670	99 324	113 696	7.0%
Expenditure:						
Employees	95 137	100 730	120 241	120 007	116 738	-19.1%
Contracted services and materials	24 585	31 463	34 899	32 599	29 985	-3.6%
Other	107 409	101 698	107 155	112 472	105 010	-10.6%
Total Operational Expenditure	**227 132**	**233 892**	**262 295**	**265 077**	**251 733**	**-33.3%**
Net Operational (Service) Expenditure	**(142 552)**	**(127 046)**	**(168 624)**	**(165 754)**	**(138 037)**	**40.4%**

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

Table 254: Financial Performance: Corporate Policy Offices & Other

5.3 GRANTS

5.3.1 Grant Performance

The municipality had a total amount of R33.7 million for infrastructure and other capital projects available that was received in the form of grants from the National and Provincial Governments during the 2016/17 financial year. The performance in the spending of these grants is summarised as follows:

Grant Performance							
R' 000							
Description	2014/15	2015/16	2016/17			2016/17 Variance	
	Actual	Actual	Budget	Adjustments Budget	Actual	Original Budget (%)	Adjustments Budget (%)
-							
Capital Transfers and Grants							
National Government:	**23 608**	**30 347**	**26 030**	**25 530**	**26 030**	16.6%	18.9%
Financial Management Grant	–	–	–	–	–	0.0%	0.0%
Municipal Systems Improvement	934	930	–	–	–	0.0%	0.0%
Municipal Infrastructure Grant	20 674	21 417	21 030	20 530	21 030	1.8%	4.3%
Regional Bulk Infrastructure Grant	–	–	–	–	–	0.0%	0.0%

Grant Performance							
R' 000							
Description	2014/15	2015/16	2016/17			2016/17 Variance	
	Actual	Actual	Budget	Adjustments Budget	Actual	Original Budget (%)	Adjustments Budget (%)
Integrated National Electrification Program	2 000	8 000	5 000	5 000	5 000	60.0%	60.0%
Neighbourhood Development Partnership Grant	–	–	–	–	–	0.0%	0.0%
Provincial Government:	**31 890**	**30 304**	**13 932**	**9 851**	**7 651**	117.5%	207.6%
Library subsidies	2 150	3 031	1 050	1 000	–	188.6%	203.1%
Housing	29 740	25 974	12 882	7 651	7 651	101.6%	239.5%
Community Development Workers	–	–	–	–	–	0.0%	0.0%
Fire Services Capacity Grant	–	–	–	1 200	–	0.0%	0.0%
Public Transport Infrastructure	–	–	–	–	–	0.0%	0.0%
Financial Management Support Grant	–	1 300	–	–	–	0.0%	0.0%
Total Capital Transfers and Grants	**55 498**	**60 651**	**39 962**	**35 381**	**33 681**	51.8%	71.4%
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.							

Table 255: Grant Performance for 2016/17

5.3.2 Conditional Grants (Excluding MIG)

Conditional Grants: excluding MIG						
R' 000						
Details	Budget	Adjust-ments Budget	Actual	Variance		Major conditions applied by donor
				Budget	Adjust-ments Budget	
Financial Management Grant	1 475	1 475	1 475	0.0%	0.0%	To promote and support reforms in financial management by building capacity in municipalities to implement the Municipal Finance Management Act (MFMA) As part of strengthening financial and asset management in municipalities, the grant provides funding for water and energy internship programme to graduates in selected water boards and municipalities
Municipal Systems Improvement Grant	–	–	–	0.0%	0.0%	To assist municipalities in building in-house capacity to perform their functions and stabilise institutional and governance systems as required in the Municipal Systems Act (MSA) and related legislation, policies and local government turnaround strategy

Conditional Grants: excluding MIG						
R' 000						
Details	Budget	Adjust-ments Budget	Actual	Variance		Major conditions applied by donor
				Budget	Adjust-ments Budget	
Integrated National Electrification	5 000	5 000	5 000	0.0%	0.0%	To implement the Integrated National Electrification Programme (INEP) by providing capital subsidies to Eskom to address the electrification backlog of occupied residential dwellings, the installation of bulk infrastructure and rehabilitation and refurbishment of electricity infrastructure in order to improve quality of supply
Expanded Public Works Programme	1 922	1 922	1 922	0.0%	0.0%	To incentivise municipalities to increase job creation efforts in infrastructure, environment and culture programmes through the use of labour-intensive methods and the expansion of job creation in line with the Expanded Public Works Programme (EPWP) guidelines
Library subsidy	6 889	6 889	5 919	-14.1%	-14.1%	To transform urban and rural community library infrastructure, facilities and services (primarily targeting previously disadvantaged communities) through a recapitalised programme at provincial level in support of local government and national initiatives
Community Development Workers	75	75	75	0.0%	0.0%	To provide financial assistance to municipalities to cover the operational costs pertaining to the line functions of the community development workers including regional coordinators.
Housing	56 677	45 627	39 573	-30.2%	-13.3%	To provide funding for the creation of sustainable human settlements
Main Road subsidy	137	137	137	0.0%	0.0%	To subsidise municipalities with the maintenance of proclaimed municipal main roads, where the municipality is the Road Authority, within municipal areas.
Local Government Graduate Internship Grant	–	60	12		-79.6%	To provide financial assistance to municipalities in support of capacity building for the future by means of a graduate internship programme
Public Transport Infrastructure					#DIV/0!	To assist with the provision of public transport facilities in rural communities
Housing Consumer Education Grant					#DIV/0!	To inform the community of their rights and responsibilities on becoming homeowners or tenants
Mobility Strategy					#DIV/0!	To develop, implement and promulgate impoundment facilities in accordance with the National Land Transport Act,

Conditional Grants: excluding MIG						
R' 000						
Details	Budget	Adjust-ments Budget	Actual	Variance		Major conditions applied by donor
				Budget	Adjust-ments Budget	
						2009 (Act 5 of 2009).
Development of Sport & Recreation Facilities					#DIV/0!	Compliance with section 38(1)(j) of the Public Finance Management Act, 1999
Financial Management Capacity Building Grant	120	120	–	0.0%	-100.0%	To develop financial human capacity within municipal areas to enable a sustainable local financial skills pipeline that is responsive to municipalities requirements to enable sound and sustainable financial management and good financial governance
Greenest Municipality		50	0	100.0%	-100.0%	To implement and enhance programmes to interact with stakeholders and empower communities to partner with government in implementing environmental and socio-economic programmes
Fire Service Capacity Building Grant	–	1 200	–		-100.0%	To provide financial assistance to municipalities to ensure functional emergency communication, mobilisation systems and fire services
Greenest Municipality	–	–	–			Adherence to the requirements of the Public Finance Management Act, 1999 and other conditions as determined by the Department of Environmental Affairs and Development Planning.
Memorial Service in Honour of the former President Nelson Mandela				0.0%	#DIV/0!	Expenditure to be limited to funeral related activities excluding commemorative advertising and clothing.
Total	**72 295**	**62 555**	**54 113**	**-25.2%**	**-13.5%**	

** This includes Neighbourhood Development Partnership Grant, Public Transport Infrastructure and Systems Grant and any other grant excluding Municipal Infrastructure Grant (MIG) which is dealt with in par 5.9.2. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.*

Table 256: Conditional Grant (excl. MIG)

Total conditional grants for the 2016/17 financial year was R54.1mil (excluding MIG grant and equitable share). The total conditional grants comprises of capital as well as operational grants.

The total conditional operating grants for the 2016/17 financial year was R41.5mil (excluding equitable share) and the total conditional capital grants for the 2016/17 financial year was R12.7mil (excluding MIG grant).

The operational transfers and grants finance the operational expenditure portion of the conditions attached the each relevant grant.

Total conditional grants variance between the original budget and actual was -25.2%. Total conditional grants variance between the amended budget and actual was -13.5%. This was due to two factors, namely:

Variances are due to projects not completed by 30 June 2017 and the unspent monies are rolled over to next financial year.

5.3.3 Grants received from sources other than the Division of Revenue Act (DORA)

Grants Received From Sources Other Than Division of Revenue Act (DoRA)							
	R'000						
Details of Donor	**Actual Grant 2014/15**	**Actual Grant 2015/16**	**Actual Grant 2016/17**	**2016/17 Municipal Contribution**	**Date Grant terminates**	**Date Municipal contribution terminates**	**Nature and benefit from the grant received, include description of any contributions in kind**
Private Sector / Organisations							
WWF Table Mountain Fund Grant	–	–	–	–	N/A	N/A	Nature conservation
Spaces for Sport	87	–	–	–	N/A	N/A	Recreational purposes
Samras User group	3	–	–	–	N/A	N/A	Samras User group
Provision of Furniture & Security for ICT Projects at Libraries	–	–	–	–	N/A	N/A	Public Library Programme of Province
Friedrich Naumann Foundation for Freedom	162	–	–	–	N/A	N/A	Training & Development of Environmental Framework
National lotto funds	–	–	1 000	–	N/A	N/A	Sporting development
DWA ACIP	1 000	–	571	–	N/A	N/A	To complete the required projects for the proposed Overstrand Water Conservation Demand Management.
Public contributions: non-cash	992	875	7 363	–	N/A	N/A	Various contributions from the public, eg. Fire truck, building, land, container etc.
Public contributions: cash	–	–	–	–	N/A	N/A	Monetary contribution in lieu of GAP housing
Government contributions: non-cash	580	109	1 200	–	N/A	N/A	Land transferred to municipality
Provide a comprehensive response to this schedule							

Table 257: Grants Received sources other than DORA

The total amount of grants received from other sources during the 2016/17 financial year was R10.1 million.

The benefits and conditions from conditional grants and grants received from other sources can be seen in the relevant tables above.

5.3.4 Level of Reliance on Grants & Subsidies

Financial year	Total grants and Subsidies received R'000	Total Operating Revenue R'000	Percentage %
2013/14	105 925	788 532	**13.4%**
2014/15	115 970	856 126	**13.5%**
2015/16	164 281	983 712	**16.7%**
2016/17	148 093	1 080 563	**13.7%**

Table 258: Reliance on grants

The following graph indicates the municipality's reliance on grants as percentage for the last three financial years

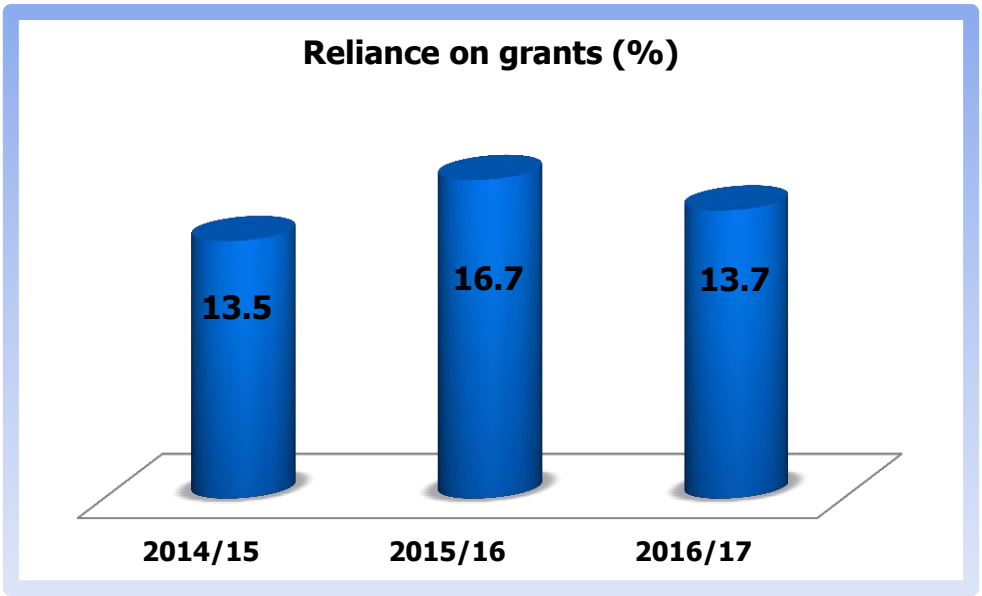


Figure 30: Reliance on grants

Total amount of conditional grants received during the 2016/17 financial year was R127 million (excluding MIG).

5.4 ASSET MANAGEMENT

The objectives of the Asset Management within the Overstrand Municipality are to assist officials in understanding their legal and managerial responsibilities with regard to assets and to ensure the effective and efficient control of the municipality's assets through:

- proper recording of assets from authorisation to acquisition and to subsequent disposal;
- providing for safeguarding procedures,
- setting proper guidelines as to authorised utilisation; and
- prescribing for proper maintenance.

The key elements of the Asset Management Policy represent:

- Statutory and Regulatory Framework / Responsibilities and Accountabilities
- Financial Management / Internal Controls / Management of Control Items
- Management and Operation Of Assets / Classification & Components
- Accounting for Assets / Financial Disclosure.

The Asset Management Section consists of three staff members and forms part of the Expenditure & Asset Management Division within the Finance Directorate.

The costing module on the SAMRAS Management Information System is utilized to cost all new asset components up to completion there-of. This approach was deployed over the past year with great success.

Regular Asset counts are conducted in accordance with the prescriptions of the Asset Management Policy. Information regarding Asset Register updates in respect of disposals, adjustments, review of useful life etc. is based on submissions by user departments in accordance with the procedures in place.

Management envisages that the Asset Register will be hosted on software specifically developed for this purpose (currently on Excel) and more to full adherence to GRAP requirements.

5.4.1 Treatment of the Three Largest Assets

Asset 1				
Name	Preekstoel Water Treatment Works Upgrade			
Description	Upgrading of Preekstoel Water Treatment Plant			
Asset Type	Infrastructure			
Key Staff Involved	Hanre Blignaut / Patrick Robinson / Hannes Vorster			
Staff Responsibilities	Project Management / Asset Register Compilation			
	2013/14	**2014/15**	**2015/16**	**2016/17**
Asset Value	82 445 522	82 445 522	82 445 522	82 445 522
Capital Implications	External Loan / MIG Funding / Regional Bulk Infrastructure Grant			

Asset 1	
Future Purpose of Asset	To treat raw water from the De Bos Dam and the three municipal well fields. The Works provide drinking water to the Greater Hermanus area.
Describe Key Issues	Access to land (farms) for the installation of new bulk water pipelines
Policies in Place to Manage Asset	Asset Management Policy

Table 259: Summary of Largest Asset

Asset 2				
Name	Hermanus Waste Water Treatment Works Upgrading			
Description	Upgrading of the Waste Water Treatment Works at Hermanus			
Asset Type	Infrastructure			
Key Staff Involved	Hanre Blignaut / Patrick Robinson / Hannes Vorster			
Staff Responsibilities	Project Management / Asset Register Compilation			
	2013/14	**2014/15**	**2015/16**	**2016/17**
Asset Value	46 694 370	46 694 370	46 694 370	46 694 370
Capital Implications	External Loans Funding / Regional Bulk Infrastructure Grant			
Future Purpose of Asset	To treat waste water (sewerage) from the Greater Hermanus Area			
Describe Key Issues	Proximity of the works to residential areas			
Policies in Place to Manage Asset	Asset Management Policy			

Table 260: Summary of 2nd Largest Asset

Asset 3				
Name	New 66 KV Intake Point			
Description	66 KV Substation			
Asset Type	Infrastructure			
Key Staff Involved	Koos du Plessis / Jamie Klem / Hannes Vorster			
Staff Responsibilities	Project Management / Asset Register Compilation			
	2013/14	**2014/15**	**2015/16**	**2016/17**
Asset Value	32 878 614	32 878 614	32 878 614	32 878 614
Capital Implications	External Loan Funding			
Future Purpose of Asset	Eskom could not supply enough capacity to cater for the growing demand, therefore second supply intake was needed			
Describe Key Issues	Identifying suitable land for construction of substation			
Policies in Place to Manage Asset	Asset Management Policy			

Table 261: Summary of 3rd Largest Asset

All three projects listed above are revenue generating assets and the costs are recovered through tariffs.

5.4.2 Repairs and Maintenance

Description	2013/14	2014/15	2015/16	2016/17
	R'000	R'000	R'000	R'000
Total Operating Expenditure	824 620	924 126	937 335	1 039 559
Repairs and Maintenance	150 357	158 026	109 377	120 695
% of total OPEX	18.2%	17.1%	11.7%	11.6%

Table 262: Repairs & maintenance as % of total Operating Expenditure

The following graph indicates the percentage of the budget that was spent on repairs & maintenance in relation to the operational expenditure

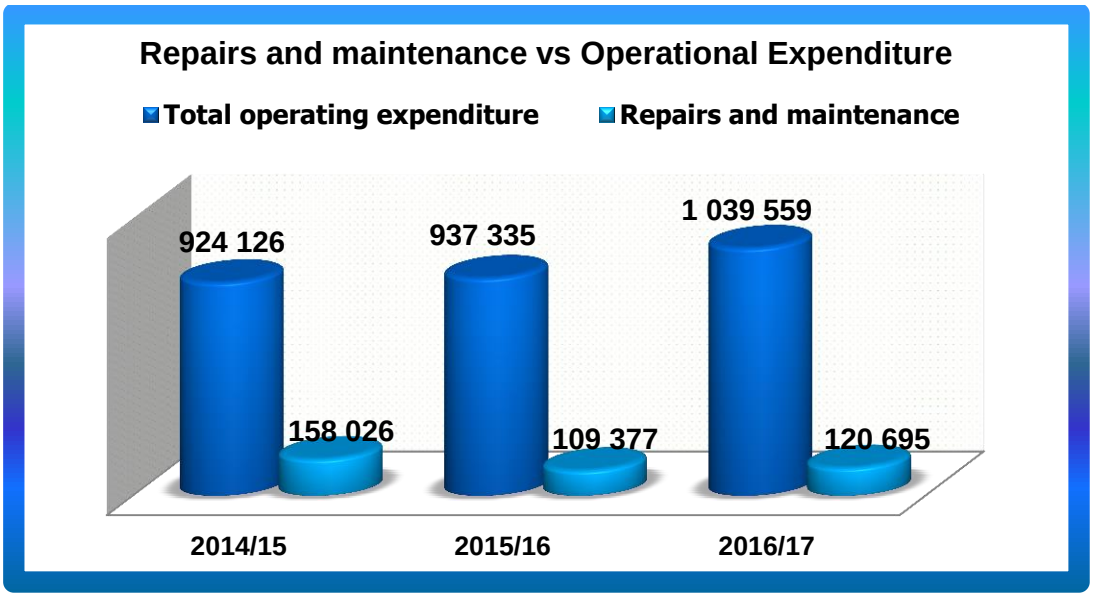


Figure 31: Repairs & Maintenance vs Operational Expenditure

The percentage of repairs and maintenance over the total operating expenditure for the 2016/17 financial year was 11.6% (2015/16: 11.7%). The repairs and maintenance expenditure appears adequate to maintain existing infrastructure as service delivery is not negatively affected.

5.5 FINANCIAL RATIONS BASED ON KEY PERFORMANCE INDICATORS

5.5.1 Liquidity Ratio

Description	Basis of calculation	2012/13	2013/14	2014/15	2015/16	2016/17
		Audit outcome	Audit outcome	Audit outcome	Audit outcome	Audit outcome

Description	Basis of calculation	2012/13	2013/14	2014/15	2015/16	2016/17
		Audit outcome	Audit outcome	Audit outcome	Audit outcome	Audit outcome
Current Ratio	Current assets/current liabilities	1.29	1.19	1.42	1.82	2.26
Current Ratio adjusted for aged debtors	Current assets less debtors > 90 days/current liabilities	1.18	1.09	1.31	1.71	2.15
Liquidity Ratio	Cash and equivalents/Trade creditors and short term borrowings	1.39	1.08	1.66	2.46	3.42

Table 263: Liquidity Financial Ratio

Financial year	Net current assets	Net current liabilities	Ratio
	R'000	R'000	
2012/13	205 668	160 331	1.29:1
2013/14	176 410	148 890	1.19:1
2014/15	220 542	155 682	1.42:1
2015/16	307 820	169 587	1.82:1
2016/17	410 829	181 973	2.26:1

Table 264: Liquidity Financial Ratio

5.5.2 IDP Regulation Financial Viability Indicators

Description	Basis of calculation	2013/14	2014/15	2015/16	2016/17
		Audit outcome	Audit outcome	Audit outcome	Audit outcome
Cost Coverage	(Available cash + Investments)/monthly fixed operational expenditure	2.31	2.47	3.83	5.18
Total Outstanding Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	10.40%	10.42%	10.43%	9.86%
Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	16.76	16.97	17.71	20.09

Table 265: Financial Viability National KPA's

5.5.3 Creditors Management

Description	Basis of calculation	2013/14	2014/15	2015/16	2016/17
		Audit outcome	Audit outcome	Audit outcome	Audit outcome
Creditors System Efficiency	% of Creditors Paid Within Terms (within `MFMA' s 65(e))	97%	98%	98%	100%

Table 266: Creditors Management

5.5.4 Borrowing Management

Description	Basis of calculation	2013/14	2014/15	2015/16	2016/17
		Audit outcome	Audit outcome	Audit outcome	Audit outcome
Capital Charges to Operating Expenditure	Interest & Principal Paid /Operating Expenditure	7.3%	6.9%	7.5%	7.0%

Table 267: Borrowing Management

5.5.5 Employee costs

Description	Basis of calculation	2013/14	2014/15	2015/16	2016/17
		Audited outcome	Audited outcome	Audited outcome	Audit outcome
Employee costs	Employee costs/(Total Revenue - capital revenue)	35.4%	33.6%	29.5%	28.9%

Table 268: Employee Costs

Overstrand Municipality is still functioning inside the acceptable liquidity norm. The Municipality has a positive liquidity ratio. It increased from 2.46 to 3.42. The Municipality has a positive current ratio. It increased from 1.82 to 2.26. Efforts to increase the debt collection rate must stay the main focus area for improving this ratio. The largest contributor to the increase in the current liabilities is the unspent government grants and the payables from exchange transactions**.**

The creditors' system efficiency remained at 99.52%. The cost coverage increased from 3.83 to 5.18. The total outstanding service debtors to revenue decreased from 10.43% to 9.86%. The debt coverage increased from 17.71 to 20.09. The capital charges to operating expenditure decreased from 7.5% to 7.0%. The employee cost over total operating revenue decreased from 29.5% to 28.9%. The repairs and maintenance over total operating expenditure decreased from 11.7% to 11.6%. The ratios indicate a sound financial position.

COMPONENT B: SPENDING AGAINTS CAPITAL BUDGET

5.6 Analysis of Capital and Operating Expenditure

R'000	Original Budget	Adjustment Budget	Actual	Original Budget variance	Adjusted Budget Variance
Capital Expenditure	88 356	86 266	91 868	3.8%	6.1%
Operating Expenditure	1 072 995	1 072 964	1 049 487	-2.2%	-2.2%
Total expenditure	**1 072 995**	**1 072 964**	**1 050 604**	-2.1%	-2.1%
Water and sanitation	109 636	112 799	118 090	7.2%	4.5%
Electricity	277 742	276 846	287 898	3.5%	3.8%
Housing	49 802	43 304	20 882	-138.5%	-107.4%
Roads, Pavements, Bridges and storm water	99 617	105 023	101 571	1.9%	-3.4%
Other	536 198	534 992	522 163	-2.7%	-2.5%
External Loans	33 824	35 854	35 839	5.6%	0.0%
Internal contributions	9 608	13 569	12 806	25.0%	-6.0%
Grants and subsidies	43 462	35 381	33 211	-30.9%	-6.5%
Other	1 462	1 462	10 011		
External Loans	30 000	30 000	30 000	0.0%	0.0%
Grants and subsidies	170 775	158 106	158 227	-7.9%	0.1%
Investments Redeemed	–	–	–	0.0%	0.0%
Statutory Receipts (including VAT)	66 944	66 944	68 380	2.1%	2.1%
Other Receipts	44 258	44 258	37 854	-16.9%	-16.9%
Salaries, wages and allowances	314 204	310 496	301 919	-4.1%	-2.8%
Cash in bank	114 127	191 944	259 814	56.1%	26.1%
Capital payments	88 356	86 266	91 868	3.8%	6.1%
Investments made	35 328	37 403	37 982	7.0%	1.5%

R'000	Original Budget	Adjustment Budget	Actual	Original Budget variance	Adjusted Budget Variance
External loans repaid	26 841	26 760	26 759	-0.3%	0.0%
Statutory Payments (including VAT)	35 000	35 000	35 234	0.7%	0.7%
Other payments	46 244	46 159	45 301	-2.1%	-1.9%
R'000	**Original Budget**	**Adjustment Budget**	**Actual**	**Original Budget variance**	**Adjusted Budget Variance**
Property rates	180 591	189 791	197 047	8.4%	3.7%
Service charges	607 054	606 116	624 577	2.8%	3.0%
Other own revenue	249 992	244 779	266 976	6.4%	8.3%
Employee related costs	314 204	310 496	301 919	-4.1%	-2.8%
Provision for working capital			–	0.0%	0.0%
Materials	75 048	69 992	20 273	-270.2%	-245.2%
Bulk purchases	210 763	206 563	217 523	3.1%	5.0%
Other expenditure	472 980	485 913	509 771	7.2%	4.7%
Service charges: Electricity	356 959	351 822	355 476	-0.4%	1.0%
Grants & subsidies: Electricity	5 000	6 000	6 000	16.7%	0.0%
Other revenue: Electricity	919	2 778	10 218	91.0%	72.8%
Employee related costs: Electricity	20 695	20 304	18 968	-9.1%	-7.0%
Provision for working capital: Electricity	–	–	–	0.0%	0.0%
Repairs and maintenance: Electricity	5 713	6 131	6 449	11.4%	4.9%
Bulk purchases: Electricity	210 763	206 563	217 523	3.1%	5.0%
Other expenditure: Electricity	40 571	43 848	44 958	9.8%	2.5%
Service charges: Water	111 544	113 744	123 709	9.8%	8.1%
Grants & subsidies: Water	2 211	3 610	3 610	0.0%	0.0%
Other revenue: Water	345	345	1 137	69.7%	69.7%
Employee related costs: Water	9 791	9 556	8 594	-13.9%	-11.2%

R'000	Original Budget	Adjustment Budget	Actual	Original Budget variance	Adjusted Budget Variance
Provision for working capital: Water	–	–	–	0.0%	0.0%
Repairs and maintenance: Water	6 749	5 831	6 904	2.2%	15.5%
Bulk purchases: Water	–	–	–	0.0%	0.0%
Other expenditure: Water	42 488	48 162	50 935	16.6%	5.4%

Table 269: Analysis of Capital and Operating Expenditure

5.7 Sources of Finance

Capital Expenditure - Funding Sources								
R' 000								
Details		2014/15	2015/16	2016/17				
		Actual	Actual	Original Budget (OB)	Adjustment Budget	Actual	Adjustment to OB Variance (%)	Actual to OB Variance (%)
Source of finance								
	External loans	39 012	27 189	33 824	35 854	35 550	6.00%	-19.62%
	Public contributions and donations	607	–	1 462	1 462	10 002	0.00%	-100.00%
	Grants and subsidies	55 734	60 651	43 462	35 381	33 211	-18.59%	39.55%
	Other	13 138	7 292	9 608	13 569	13 104	41.23%	-24.10%
Total		**108 490**	**95 133**	**88 356**	**86 266**	**91 868**	**28.64%**	**-104.17%**
Percentage of finance								
	External loans	36.0%	28.6%	38.3%	41.6%	38.70%	21.0%	18.8%
	Public contributions and donations	0.6%	0.0%	1.7%	1.7%	10.89%	0.0%	96.0%
	Grants and subsidies	51.4%	63.8%	49.2%	41.0%	36.15%	-64.9%	-38.0%
	Other	12.1%	7.7%	10.9%	15.7%	14.26%	144.0%	23.1%
Capital expenditure								
	Water and sanitation	28 245	22 981	31 522	30 437	30 659	-3.44%	-27.10%
	Electricity	16 275	18 237	21 799	23 404	30 496	7.36%	-16.34%
	Housing	32 361	25 985	12 882	10 725	10 658	-16.75%	101.71%
	Roads and storm water	7 621	16 352	14 480	14 075	14 069	-2.80%	12.93%
	Other						-0.62%	50.89%

Capital Expenditure - Funding Sources								
R' 000								
Details		2014/15	2015/16	2016/17				
		Actual	Actual	Original Budget (OB)	Adjustment Budget	Actual	Adjustment to OB Variance (%)	Actual to OB Variance (%)
		23 989	11 578	7 673	7 626	5 986		
Total		**108 490**	**95 133**	**88 356**	**86 266**	**91 868**	**-16.25%**	**122.10%**
Percentage of expenditure								
	Water and sanitation	26.0%	24.2%	35.7%	35.3%	33.37%	21.2%	-22.2%
	Electricity	15.0%	19.2%	24.7%	27.1%	33.20%	-45.3%	-13.4%
	Housing	29.8%	27.3%	14.6%	12.4%	11.60%	103.1%	83.3%
	Roads and storm water	7.0%	17.2%	16.4%	16.3%	15.31%	17.2%	10.6%
	Other	22.1%	12.2%	8.7%	8.8%	6.52%	3.8%	41.7%

Table 270: Capital Expenditure by funding source

The Public Contribution variance is as a result of assets recognised at year end.

5.8 Capital spending on 5 largest projects

The table below indicates the capital expenditure by funding source for the 2016/17 financial year:

Capital Expenditure of 5 largest projects					
R' 000					
Name of Project	2016/17			Variance 2016/17	
	Original Budget	Adjustment Budget	Actual Expenditure	Original Variance (%)	Adjustment variance (%)
A - REPLACEMENT OF WATER PIPES	8 400 000	8 400 000	8 286 957	-1%	-1%
B - ELECTRIFICATION OF LOW COST HOUSING AREAS (INEP)	7 000 000	7 000 000	7 000 000	0%	0%
C - ZWELIHLE ADMIN SITE - 164 SITES	5 588 072	6 123 928	6 117 537	9%	0%
D - REHABILITATE ROADS AND UPGRADE STORMWATER	5 000 000	5 000 000	5 000 000	0%	0%
E - REHABILITATION OF EXISTING PAVE ROAD (LIC)	4 411 928	4 932 269	4 930 922	11%	0%

Table 271: Capital Expenditure on the 5 Largest Projects

Name of Project - A	A - UPGRADING OF FRANSKRAAL-KLEINBAAI -GANSBAAI PIPELINES
Objective of Project	Implementation of the next phase of the upgrade of the bulk water supply pipeline to Gansbaai.
Delays	Completed as per program.
Future Challenges	Securing adequate budget for continued implementation of water master plan items.
Anticipated citizen benefits	Improved bulk water conveyance to Gansbaai, especially during periods of peak water demand.

Table 272: Summary of upgrade of Franskraal, Kleinbaai, Gansbaai pipelines

Name of Project - B	B -REHABILITATION OF EXISTING PAVE ROAD (LIC) PH2
Objective of Project	Upgrading of existing roads, construction of new sidewalks & installation of storm water infrastructure
Delays	No Delays-Completed as per programme
Future Challenges	Funding for Upgrades of infrastructure
Anticipated citizen benefits	Temporary job creation during construction, improve safety of pedestrians, provide quality roads & alleviate Stormwater problems

Table 273: Summary of rehabilitation of existing pave road (LIC) Phase 2

Name of Project - C	C -UPGRADING OF PUMPSTATIONS
Objective of Project	Upgrade and refurbishment of aging sewerage pump stations in the Hermanus area.
Delays	Completed as per program.
Future Challenges	Securing adequate budget for the continued phased upgrade and refurbishment of sewerage pump stations.
Anticipated citizen benefits	Improved sewerage pump station capacity and performance and reduced risk of sewerage spillages

Table 274: Summary op upgrading of pump stations

Name of Project - D	D - ELECTRIFICATION OF LOW COST HOUSING AREAS (INEP)
Objective of Project	Electrification of low cost housing areas
Delays	Project was completed as per program.
Future Challenges	Extend and increase the electricity supply capacity of the electricity supply area
Anticipated citizen benefits	Electrification of low cost houses will ensure a better life condition and safe environment

Table 275: Summary of Electrification of low cost housing areas (INEP)

Name of Project - E	E -STANFORD - SEWER NETWORK EXTENSION
Objective of Project	To extend the sewer reticulation network in Stanford.
Delays	Completed as per program.
Future Challenges	Securing budget provision for the completion of the sewer reticulation network in Stanford.
Anticipated citizen benefits	Reduced dependence on the tanker truck service. More environmentally friendly system.

Table 276: Summary of Stanford Sewer network extension

The variance between the original and adjustment budgets on these projects amount to 2.99% and 0.39% respectively.

5.9 Basic Services and Infrastructure Backlogs- Overview

The backlogs in the provision of water and sanitation in the informal settlements are the result of the historical migration of people into the area. Infrastructure in the informal settlements is, however, upgraded on a continual basis. The Access to Basic Services (ABS) project initiated by the Department of Human Settlement, aligned with Strategic Objective no. 6 of the Provincial Government, is completed. Additional water points and toilets were provided in these areas to improve the ratio of the provision of services to 1 toilet per 5 households and 1 water point per 25 households (these ratios being the minimum standards nationally).

5.9.1 Service Backlogs

Service Backlogs as at 2016/17				
Households (HHs)				
	*Service level above minimum standard		**Service level below minimum standard	
	No. HHs	% HHs	No. HHs	% HHs
Water	37388	100%	0	0%
Sanitation	33124	100%	0	0%
Electricity	24886	100%	0	0%
Waste management	32029	100%	0	0%
Housing	30173	91%	3067	9%
*% HHs are the service above/below minimum standard as a proportion of total HHs. 'Housing' refers to * formal and ** informal settlements.*				

Table 277: Service Backlogs

5.9.2 Municipal Infrastructure Grant (MIG)

The MIG grant is intended to provide specific capital finance for basic municipal infrastructure backlogs for poor households, micro enterprises and social institutions servicing poor communities.

MIG BUDGET 2017/18 – 2019/20 MTREF													
					2017/18 BUDGET			2018/19 BUDGET			2019/20 BUDGET		
Local Area	Ward	Project Description	Project Manager	Funding Source	COUNCIL FUNDED	EXTERNAL (GRANTS)	TOTAL	COUNCIL FUNDED	EXTERNAL (GRANTS)	TOTAL	COUNCIL FUNDED	EXTERNAL (GRANTS)	TOTAL
		COMMUNITY AND SOCIAL SERVICES			**0**	**1 495 000**	**1 495 000**		**2 500 000**	**2 500 000**			
Hawston	Ward 08	EXTENSION OF THUSONG CENTRE	D Hendriks	MIG		1 495 000	1 495 000		2 500 000	2 500 000			
		SPORT & RECREATION			**0**	**300 000**	**300 000**		**6 100 000**	**6 100 000**		**7 169 000**	**7 169 000**
Zwelihle	Ward 12	ARTIFICIAL TURF SOCCERFIELD	D Hendriks	MIG					2 500 000	2 500 000		5 000 000	5 000 000
Overstrand	Overstrand	SPORT FACILITIES	D Hendriks	MIG					100 000	100 000			
Hawston	Ward 08	HAWSTON SPORT COMPLEX	D Hendriks	MIG		300 000	300 000		3 500 000	3 500 000		2 169 000	2 169 000
		ROADS			**0**	**4 000 000**	**4 000 000**		**9 300 000**	**9 300 000**		**12 100 000**	**12 100 000**
Blompark	Ward 02	REHABILITATE ROADS - BLOMPARK	D Hendriks	MIG					2 000 000	2 000 000		5 000 000	5 000 000
Stanford	Ward 11	REHABILITATE ROADS -	D Hendriks	MIG					2 800 000	2 800 000		4 000 000	4 000 000

MIG BUDGET 2017/18 – 2019/20 MTREF														
					2017/18 BUDGET			2018/19 BUDGET			2019/20 BUDGET			
		STANFORD												
Masakhane	Ward 01	REHABILITATE ROADS - MASAKHANE	D Hendriks	MIG					1 000 000	1 000 000				
Hawston	Ward 08	HAWSTON HOUSING PROJECT BUS ROUTE	D Hendriks	MIG		4 000 000	4 000 000		3 500 000	3 500 000		3 100 000	3 100 000	
		WATER			**0**	**4 500 000**	**4 500 000**	**0**	**504 000**	**504 000**	**0**	**269 000**	**269 000**	
Hawston	Ward 08	HAWSTON:BULK WATER UPGRADE FOR HOUSING PROJECT	D Hendriks	MIG		4 500 000	4 500 000		504 000	504 000		269 000	269 000	
		SEWERAGE			**3 000 000**	**5 235 000**	**8 235 000**	**1 080 000**	**1 000 000**	**2 080 000**	**0**		**0**	
Stanford	Ward 11	WWTW UPGRADE - STANFORD	H Blignaut	EL8/9-MIG	3 000 000	5 235 000	8 235 000	1 080 000	1 000 000	2 080 000				
		STORMWATER			**0**	**6 800 000**	**6 800 000**		**4 000 000**	**4 000 000**		**5 000 000**	**5 000 000**	
Masakhane	Ward 01	UPGRADE STORMWATER DRAINAGE	D Hendriks	MIG		2 900 000	2 900 000		1 000 000	1 000 000				
Hawston	Ward 08	HAWSTON HOUSING PROJECT BULK STORMWATER	D Hendriks	MIG		3 900 000	3 900 000		3 000 000	3 000 000		5 000 000	5 000 000	

MIG BUDGET 2017/18 – 2019/20 MTREF														
					2017/18 BUDGET			2018/19 BUDGET			2019/20 BUDGET		
		GRAND TOTAL			3 000 000	22 330 000	25 330 000	1 080 000	23 404 000	24 484 000	0	24 538 000	24 538 000

Table 278: 2017/18 - 2019/20 MIG Budget

The table details the MIG expenditure for the 2016/17 financial year:

Municipal Infrastructure Grant (MIG)* Expenditure 2016/17 on Service backlogs						
R'						
Details	**Budget**	**Adjustments Budget**	**Actual**	**Variance**		**The grant is intended to provide specific capital finance for basic municipal infrastructure backlogs for poor households, micro enterprises and social institutions servicing poor communities**
				Budget	**Adjust-ments Budget**	
Infrastructure - Road transport	**11 854 500**	**11 808 911**	**11 808 911**	0%	0%	
Roads, Pavements & Bridges	10 354 500	9 708 911	9 708 911	6%	6%	
Storm water	1 500 000	2 100 000	2 100 000	-40%	-40%	
Infrastructure - Electricity	**-**	**1 345 589**	1 345 589			
Generation						
Transmission & Reticulation	-	1 345 589	1 345 589	0%	0%	
Street Lighting				0%	0%	
Infrastructure - Water	**3 610 000**	**3 610 000**	**3 610 000**	0%	0%	
Dams & Reservoirs	3 110 000	3 110 000	3 110 000	0%	0%	
Water purification	500 000	500 000	500 000			
Reticulation				0%	0%	
Infrastructure - Sanitation	**2 500 500**	**2 500 500**	**2 500 500**			
Reticulation				0%	0%	
Sewerage purification	2 500 500	2 500 500	2 500 500	0%	0%	
Infrastructure - Other	**-**	**-**	**-**	0%	0%	
Waste Management	-	-	-	0%	0%	
Transportation				0%	0%	
Gas				0%	0%	
Other Specify:	**3 065 000**	**1 765 000**	**1 765 000**	42%	42%	
Sport Re-creational facility - Overhills:Kleinmond Soccer Field	1 265 000	1 265 000	1 265 000	0%	0%	
Sport Re-creational facility -Turf Soccerfield-Zwelihle	800 000	-	-	100%	100%	
Extension of Thusong Centre	1 000 000	-	-	100%	100%	
MIG PMU Building	-	500 000	500 000	#DIV/0!	#DIV/0!	
Total	**21 030 000**	**21 030 000**	**21 030 000**	0%	0%	

** MIG is a government grant program designed to fund a reduction in service backlogs, mainly: Water; Sanitation; Roads; Electricity. Expenditure on new, upgraded and renewed infrastructure is set out at Appendix M; note also the calculation of the variation. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.*

Table 279: Municipal Infrastructure Grant (MIG) spending, 2016/17

The MIG allocation of R 21 030 000 for 2016/17 were spent on the following projects:

Rehabilitation of Existing Paved Roads (Zwelihle) - R 8 854 411.00- Phase 1 & 2

The project comprises of the upgrading of existing gravel and paved brick roads in Zwelihle. The existing roads were constructed pre- 1994 and have reached its lifespan of 20 years. The roads were in a poor condition and had no sidewalks. The existing storm water system was insufficient and required upgrading.

Phase 1 -entailed the upgrading of Manzi, Makazi, Loba, Jingi, Mfundo, Mhlophe, Landlela, Ncedana and Siyahana streets. Construction commenced 2015/2016 (R5 300 000.00) and was completed in the 2016/2017 financial year (R617 418.10). The total project cost for Phase 1 was R 5 917 418.10.

Phase 2 -involved the upgrading of Hlobo, Iliza, Ntlabati, Ntlanzi, Phosisa, Phola & Hlola Roads were to 4.5m wide, with asphalt surfacing and the construction of new 1.5m wide sidewalks. New storm water infrastructure to eliminate storm water related problems were installed.

Speed bumps were constructed as traffic calming measure in the following roads: Manzi, Makazi, Loba, Jingi, Mfundo, Mhlophe, Iliza, Ntlabati, Ntlanzi, Phola, Phosisa & Hlola Road. Part of Chris Hani and Nama street was also upgraded and the existing sidewalks were upgraded in Chris Hani, Hlobo and Sisulu Roads. New sidewalks were constructed in Landa Road and a new 2m wide walkway was constructed between Landa and Jikeleza streets. The total project cost for Phase 2 was R 8 236 992.90.

The project was successfully completed in the 2016/2017 financial year.

Upgrading of roads Zwelihle, Hermanus

New 1 ML Reservoir (Mount Pleasant) - R 3 110 000.00

The project entails the construction of a new 1ML reservoir next to the existing reservoir in Mount Pleasant. The municipality is currently busy with the implementation of an integrated housing development of 1428 housing units in Mount Pleasant & Zwelihle, which involves the development of 15 different housing sites. The existing Mount Pleasant Reservoir has insufficient capacity to accommodate the proposed housing developments; therefore a new 1ML reservoir was required. The construction of the reservoir has started 31 May 2016 and was completed 30 June 2017. The total project cost for the construction of the reservoir was R 7 176 328.00.

New 1ML Reservoir Mount Pleasant

Construction of Bulk Sewer Pipelines and Related services in Zwelihle- R 2 500 500.00

The need to upgrade bulk infrastructure for the low cost housing developments in Zwelihle & Mount Pleasant became more apparent for effective service delivery within the Hermanus area.

To ensure that there is sufficient capacity in the sewer network to accommodate the housing developments the following upgrades were required:

- Upgrading of 485m of 600mm dia uPVC sewer pipeline
- Upgrading of 385m of 200mm dia uPVC sewer pipeline

The total project cost for the upgrading of the bulk sewer pipelines were R 2 500 500.00.

Bulk Sewer Pipelines, Zwelihle

Overhills: Kleinmond soccer field –Phase 3 -R 1 265 000.00

The upgrading of the Kleinmond soccer field comprised of various phases:

- Phase 1- Turf Soccer field completed 2013/2014
- Phase 2- Access Roads completed 2014/2015
- Phase 3- Construction of a Clubhouse with ablution facilities (2015/2016-2016/2017)

Construction of the clubhouse has started in the 2015/2016 financial year with a budget of R 2 892 615.00 and was completed in the 2016/2017 financial year with a budget of R1 265 000.00.

The total project cost for all three phases amounted to R10 949 305.00 of which the cost for the construction of the Clubhouse and its facilities was R 4 157 615.

Left: Phase 1- Completed *Right: Phase 2 – Access Road*

Phase 3 Clubhouse

Construction of Storm water Infrastructure for Masakhane Phase 1- R 2 100 000:

During the rainfall season, severe flooding is experienced in the Masakhane settlement with the consequence of houses being evacuated. The flooding is caused by the trapped storm water at the low points situated within the area without sufficient pipework or escape routes for major storm events. The upgrading of the Masakahne Stormwater infrastructure will be implemented in phases. Phase 1 was implemented in the 2016/2017 financial year and comprised of:

- Extension of the existing detention facility in order to increase runoff capacity;
- Installation 375mm dia, 400mm dia, , 450mm dia and 600mm dia stormwater pipes, conveying the run off into the detention facility;
- Construction of inlet/outlets structures, and reinstatement of existing services (e.g. road surfaces).

The proposed network upgrades are to ensure that there is sufficient capacity to accommodate storm water runoff and prevent flooding of the area. The project cost for phase 1 was R 2 100 000.00.

Masakhane Storm water – Phase 1

Installation of Floodlights at Hawston Sport grounds- R1 345 589.00

The Hawston Sport Grounds is utilized by various sporting bodies, as well as the local schools and crèches to host their sport events. Overstrand Municipality is currently busy to compile a sport facility master plan for Hawston Sport Grounds. The replacement of the existing floodlights is the first item to be addressed. The existing lighting infrastructure at the Hawston Sport grounds was of practice level standard and was insufficient for club level lighting hence the need for the upgrade. The project comprised of the installation of 4 LED floodlights. LED technology is more energy efficient, require less maintenance and will ensure cost savings for the municipality as well as the community.

Professional Services – R 1 354 500.00
Professional fees were paid for the design & planning of the following projects:

i. Upgrade Bulk Water for Hawston Housing Project – R 500 000.00
ii. Rehabilitate Existing Roads & Stormwater in Stanford- R 450 000.00
iii. Rehabilitate Existing Roads & Stormwater in Blompark- R 404 500.00

The Upgrade Bulk Water for Hawston Housing Project will be implemented 2017/18 financial year and the Rehabilitation of Roads and Stormwater in Stanford & Blompark in the outer financial years.

MIG Project Management Unit- R 500 000.00

The municipality may utilize 5% (R 1 051 500.00) of the total MIG allocation of R 21 030 000.00 towards the MIG Project Management Unit. R 500 000.00 (2.37%) was utilized for the staff salaries of the MIG Project Management Unit.

COMPONENT C: CASK FLOW MANAGEMENT AND INVESTMENTS

Cash flow management is critical to the municipality as it enables the organisation to assess whether enough cash is available at any point in time to cover the council's commitments. Cash flow is rigorously managed and monitored on a regular basis.

5.10 Cash Flow

Cash Flow Outcomes					
R'000					
Description	2014/15	2015/16	2016/17		
	Actual	Actual	Original Budget	Adjustments Budget	Actual
CASH FLOW FROM OPERATING ACTIVITIES					
Receipts					
Ratepayers and other	725 698	799 211	834 009	873 542	898 845
Government - operating	59 124	102 933	126 313	121 725	119 508
Government - capital	55 498	60 651	44 462	36 381	33 681
Interest	10 423	14 944	13 245	18 245	23 018
Dividends	–	–	–	–	–
Payments					
Suppliers and employees	(639 172)	(719 905)	(811 039)	(842 534)	(790 356)
Finance charges	(43 433)	(46 193)	(46 421)	(46 421)	(45 910)
Transfers and Grants	(48 659)	(51 090)	(57 479)	(57 479)	(56 136)
NET CASH FROM/(USED) OPERATING ACTIVITIES	**119 478**	**160 551**	**103 090**	**103 460**	**182 651**
CASH FLOWS FROM INVESTING ACTIVITIES					
Receipts					
Proceeds on disposal of PPE	13 552	845	–	1 954	2 943
Decrease (Increase) in non-current debtors	–	–	–	–	–
Decrease (increase) other non-current receivables	15	15	13	13	15
Decrease (increase) in non-current investments	(4 980)	(4 980)	(6 873)	(7 663)	(4 980)
Payments					

Cash Flow Outcomes					
R'000					
Description	2014/15	2015/16	2016/17		
	Actual	Actual	Original Budget	Adjustments Budget	Actual
Capital assets	(109 902)	(95 133)	(88 356)	(86 266)	(91 868)
NET CASH FROM/(USED) INVESTING ACTIVITIES	**(101 315)**	**(99 253)**	**(95 217)**	**(91 963)**	**(93 891)**
CASH FLOWS FROM FINANCING ACTIVITIES					
Receipts					
Short term loans	64	(95)	–	(60)	(63)
Borrowing long term/refinancing	40 000	30 000	30 000	30 000	30 000
Increase (decrease) in consumer deposits	3 983	2 200	2 628	2 486	(6 904)
Payments					
Repayment of borrowing	(20 381)	(23 610)	(26 841)	(26 760)	(26 759)
NET CASH FROM/(USED) FINANCING ACTIVITIES	**23 666**	**8 496**	**5 787**	**5 666**	**(3 727)**
NET INCREASE/ (DECREASE) IN CASH HELD	**41 828**	**69 794**	**13 660**	**17 163**	**85 034**
Cash/cash equivalents at the year begin:	**63 158**	**104 987**	**100 467**	**174 781**	**174 780**
Cash/cash equivalents at the year-end:	**104 987**	**174 780**	**114 127**	**191 944**	**259 814**
Source: MBRR SA7					

Table 280: Cash flow

Variances between the amended budget and the actual outcome are as a result of savings on expenditure. The municipality has a positive net cash from operating activities.

5.11 Gross outstanding debtors per Service

Financial year	Rates	Trading services (Electricity and Water)	Economic services (Sanitation and Refuse)	Rentals	Other	Total
	R'000	R'000	R'000	R'000	R'000	R'000
2012/13	16 698	31 377	13 702	321	3 843	65 941
2013/14	16 569	30 868	14 710	354	1 448	63 949
2014/15	16 977	29 387	15 229	513	8 153	70 260
2015/16	19 059	32 218	16 136	585	8 920	76 918
2016/17	20 947	34 658	16 425	711	8 306	81 046
Difference	(1 888)	(2 440)	(288)	(126)	614	(4 128)
% growth year on year	-11.3%	-7.8%	-2.1%	-39.2%	16.0%	-6.3%

Note: Figures exclude provision for bad debt

Table 281: Gross outstanding debtors per service

The following graph indicates the total outstanding debt per type of service for 2016/17

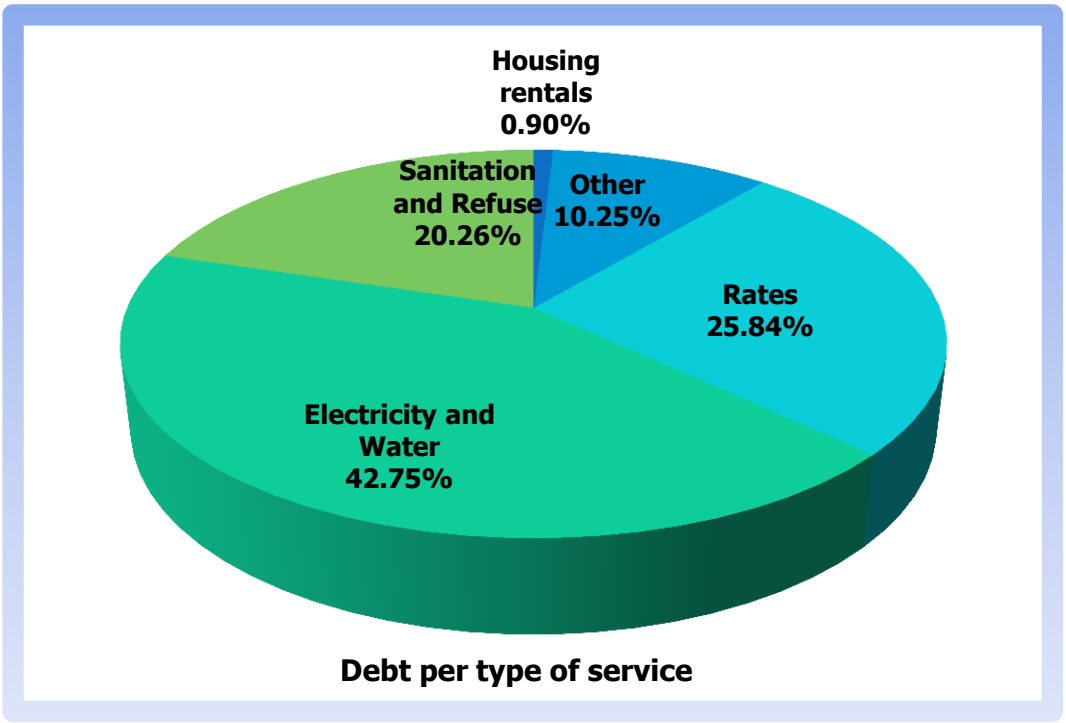


Figure 32: Debt per service type

5.12 Total Debtors Age Analysis

Financial year	Less than 30 days R'000	Between 30-60 days R'000	Between 60-90 days R'000	More than 90 days R'000	Total R'000
2012/13	39 725	1 799	1 237	23 179	65 941
2013/14	40 348	1 793	1018	20 790	63 949
2014/15	45 782	1 634	1 127	21 717	70 260
2015/16	49 036	1 691	1 105	25 086	76 918
2016/17	52 936	1 463	830	25 816	81 046
Difference	(3 901)	228	274	(730)	(4 128)
% growth year on year	-9.8%	12.7%	22.2%	-3.1%	-6.3%

Table 282: Service debtor age analysis

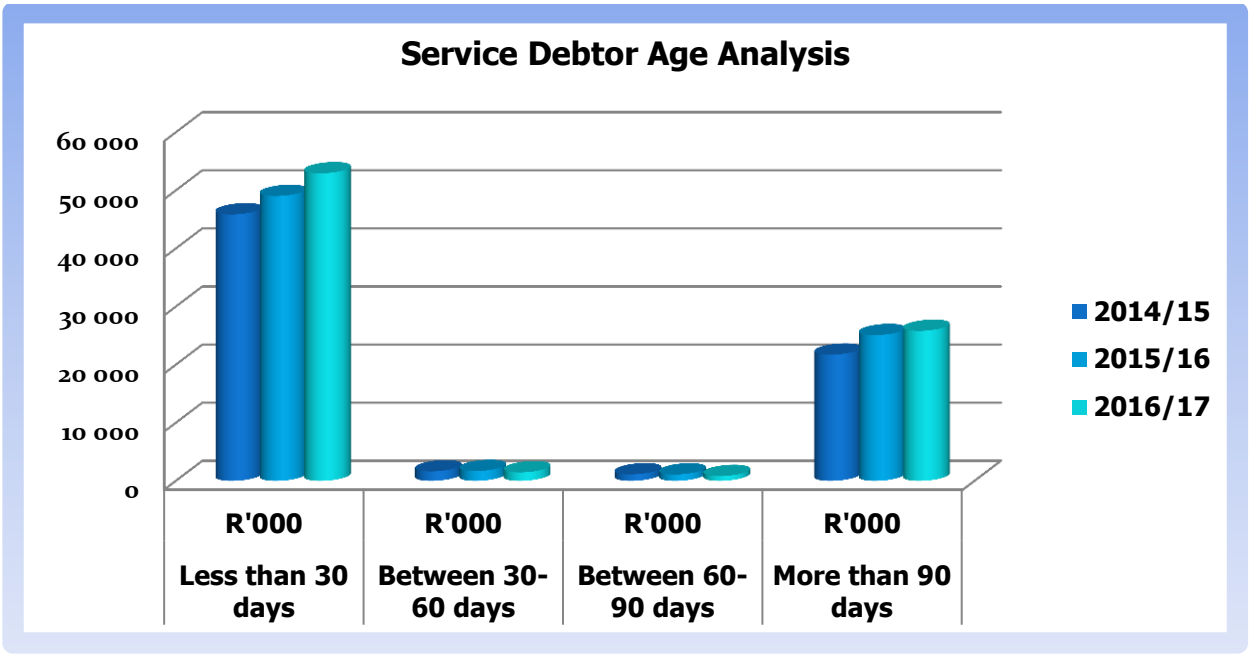


Figure 33: Service debtors age analysis for the 2014/15, 2015/16 and 2016/17 financial years

5.13 Borrowings and Investments

Infrastructure needs to be replaced and therefore borrowings for periods of 15 years are taken up to lessen the impact on consumers.

5.13.1 Actual Borrowings

Actual Borrowings 2014/15 to 2016/17			
R' 000			
Instrument	**2014/15**	**2015/16**	**2016/17**
Municipality			
Long-Term Loans (annuity/reducing balance)	332 444	338 833	342 075
Long-Term Loans (non-annuity)	100 000	100 000	100 000
Local registered stock			
Instalment Credit			
Financial Leases	140	60	
PPP liabilities			
Finance Granted By Cap Equipment Supplier			
Marketable Bonds			
Non-Marketable Bonds			
Bankers Acceptances			
Financial derivatives			
Other Securities			
Municipality Total	**432 584**	**438 893**	**442 075**

Table 283: Actual Borrowings

5.13.2 Municipal Investments

Actual Investments 2014/15 to 2016/17			
R' 000			
	2014/15	**2015/16**	**2016/17**
Investment* type	**Actual**	**Actual**	**Actual**
Municipality			
Securities - National Government			
Listed Corporate Bonds			
Deposits - Bank	26 051	101 263	170 727
Deposits - Public Investment Commissioners			
Deposits - Corporation for Public Deposits			
Bankers Acceptance Certificates			
Negotiable Certificates of Deposit - Banks			
Guaranteed Endowment Policies (sinking)	23 149	29 740	37 982
Repurchase Agreements - Banks			
Municipal Bonds			
Investo Endowment Certificate			
Municipality Total	**49 200**	**131 003**	**208 709**
T5.10.4			

Table 284: Municipal Investments

5.13.3 Declaration of Loans and Grants made by the Municipality

Declaration of Loans and Grants made by the municipality: 2016/17					
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value	Total Amount committed over previous and future years	
			R'000		
			2016/17	2015/16	2017/18
Maatskaplike Dienste Hermanus	Grant-in-aid	None		–	
Overstrand Association for People with Disabilities	Grant-in-aid	None		20	25
Ikamva	Grant-in-aid	None		–	
Whale Coast Conservation	Grant-in-aid	None	30	20	26
Hermanus Botanical Society	Grant-in-aid	None	9	20	7
Kleimond Child Welfare	Grant-in-aid	None		–	11
Overstrand Hospice	Grant-in-aid	None	30	20	25
Hangklip Community Care Centre	Grant-in-aid	None		–	
Recycle Swop Shop	Grant-in-aid	None	20	–	
Siyazama Service Centre for the Aged	Grant-in-aid	None		15	
Overberg Wheelchair Association	Grant-in-aid	None		–	
Overstrand Arts	Grant-in-aid	None	23	20	
National Sea Rescue Institute	Grant-in-aid	None		28	
GCA	Grant-in-aid	None		–	
Badisa Herberg- aan- see	Grant-in-aid	None		5	
Hermanus Hacking Group	Grant-in-aid	None		15	
Camphill School	Grant-in-aid	None		20	30
Stanford Animal welfare	Grant-in-aid	None		15	
Flower Valley Conservation Trust	Grant-in-aid	None		15	
Kids @ the Centre	Grant-in-aid	None		15	
Strandlopertjie Bewaarskool	Grant-in-aid	None		15	
Narrative Foundation	Grant-in-aid	None	35	15	25
Camphill Farm Community	Grant-in-aid	None		20	18

Declaration of Loans and Grants made by the municipality: 2016/17					
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value	Total Amount committed over previous and future years	
			R'000		
			2016/17	2015/16	2017/18
Pearly Shell Service Centre	Grant-in-aid	None	9	–	
RDP Training Centre	Grant-in-aid	None	10	–	
Hermanus Night Shelter	Grant-in-aid	None	15	–	
Blommeland Day Care	Grant-in-aid	None	5	–	
Whale Coast 96 FM	Grant-in-aid	None	8	–	
Pearly Beach Conservancy	Grant-in-aid	None	15	–	
Women Action Group	Grant-in-aid	None	10	–	
Stanford Conservation	Grant-in-aid	None	20	–	
Dyer Island Conservation Trust	Grant-in-aid	None	25	–	
Grootbos Green Futures Foundation	Grant-in-aid	None	15	–	25
Enlighten Education Trust	Grant-in-aid	Management		70	
Cancer Association of SA	Grant-in-aid	None		–	
Sustainable Futures Trust	Grant-in-aid	None			14
Hermanus, Stanford en Gansbaai Maatskaplike Dienste	Grant-in-aid	None			25
Gansbaai day care for children	Grant-in-aid	None			30
Hermanus Rainbow Trust					18
Cape Nature Conservation	Donation/transfers made	Management		–	
Veolia	In-kind donations	None		333	
Indigent Grant	Indigent Grant	Have to comply	54 287	48 900	

Table 285: Grant-in-Aid: Declaration of Loans and Grants made by the municipality

Borrowings are incurred to fund infrastructure. Surplus cash is invested in short term instruments. The repayment of certain borrowings is encompassed in sinking funds.

COMPONENT D: OTHER FINANCIAL MATTERS

5.14 GRAP Compliance

The municipality is 100% GRAP compliant since 2008/09.

CHAPTER 6

COMPONENT A: AUDITOR GENERAL OPINION 2015/16

6.1 Auditor General Report 2015/16

Auditor-General Report on Financial Performance 2015/16	
Audit Report Status:	**Unqualified (Clean Audit)**
Non-Compliance Issues	**Remedial Action Taken**
There were no findings of any material misstatements in the financial statements prepared by the Municipality in accordance with S122 of the MFMA.	
There were no material findings of any instances of material non-compliance with specific matters in laws and regulations applicable to the Municipality.	

Table 286: AG Report on Financial Performance 2015/16

Auditor-General Report on Service Delivery Performance: 2015/16	
Audit Report Status:	**Unqualified (Clean Audit)**
Non-Compliance Issues	**Remedial Action Taken**
There were no material findings on the annual performance report concerning the usefulness and the reliability of the reported performance information for the Basic service delivery key performance area by the Municipality.	

Table 287: AG Report on Service Delivery Performance 2015/16

COMPONENT B: AUDITOR GENERAL OPINION 2016/17

6.2 Auditor General Report 2016/17

Auditor-General Report on Financial Performance 2016/17	
Audit Report Status:	**Unqualified (Clean Audit)**
Non-Compliance Issues	**Remedial Action Taken**
There were no findings of any material misstatements in the financial statements prepared by the Municipality in accordance with S122 of the MFMA.	
There were no material findings of any instances of material non-compliance with specific matters in laws and regulations applicable to the Municipality.	

Table 288: AG Report on Financial Performance 2016/17

Auditor-General Report on Service Delivery Performance: 2016/17	
Audit Report Status:	**Unqualified (Clean Audit)**
Non-Compliance Issues	**Remedial Action Taken**
There were no material findings on the usefulness and reliability of the reported performance information for the following objective: • The provision and maintenance of municipal services.	

Table 289: AG Report on Service Delivery Performance 2016/17

APPENDICES

Appendix A: Councillors, Committees Allocated and Council Attendance

Councillors, Committees Allocated and Council Attendance- 2016/17					
Council Members	**Full Time / Part Time**	**Committees Allocated**	***Ward and/ or Party Represented**	**Percentage Council Meetings Attendance**	**Percentage Apologies for non-attendance**
	FT/PT			%	%
A Coetsee	FT	Speaker	Proportional (Until Jul 2016) Ward 4 DA (From Aug 2016)	100	-
R Smith	FT	Executive Mayor (From Aug 2016)	Ward 8 DA (Until Jul 2016) Proportional DA	100	
D Coetzee	FT	Deputy Executive Mayor	Ward 11 DA	100	
F Africa	PT (From Aug 2016)	Finance	Proportional DA	100	
	FT (From Mar 2017)	Protection Services			
M Andrews	PT (Until Jul 2016)	Management Services	Proportional DA	100	
P Appelgrein	FT (Until Jul 2016)	Management Services/Protection Services	Ward 9 DA	100	
L Beyers-Cronjé	PT (Until Jul 2016)	Community Services	Ward 4 DA	100	
D Botha	FT	Infrastructure & Planning	Ward 7 DA	90.90	100
N Botha Guthrie	FT (Until Jul 2016)	Executive Mayor	Proportional DA	90.90	100
	PT (From Aug 2016)	Community Services			
K Brice	PT	Finance / Protection Services	Ward 3 DA	100	
G Cohen	PT (From Aug 2016)	Infrastructure & Planning (From Aug 2016) Economic Dev & Tourism (From Sep 2016)	Ward 9 DA	100	
R de Coning	FT	Management Services	Ward 2 DA	100	
M Dyani	PT (Until Jul 2016)	Infrastructure & Planning	Proportional ANC	100	
E Gillion	FT (Aug 2016)	Infrastructure & Planning	Ward 8 DA	100	

Councillors, Committees Allocated and Council Attendance- 2016/17					
Council Members	**Full Time / Part Time**	**Committees Allocated**	***Ward and/ or Party Represented**	**Percentage Council Meetings Attendance**	**Percentage Apologies for non-attendance**
	FT/PT			%	%
	FT (From Sept 2016)	Economic Development & Tourism			
S Gxamesi	PT (Until Jul 2016)	Finance & Economic Development	Ward 5 ANC	100	
J Januarie	PT (Until Jul 2016)	Infrastructure & Planning	Proportional N.I.C.O.	0.00	100
S Kalolo	PT (From Aug 2016)	Protection Services / Community Services	Proportional ANC	100	
A Klaas (Resigned 12/04/17)	PT	Protection Services (From Aug 2016) /	Proportional DA	71.42	100
J Kloppers-Lourens	PT	Management Services	Ward 13 DA	100	
A Komani	FT (From Aug 2016)	Community Services	Proportional DA	100	
F Krige	PT (From Aug 2016)	Economic Development & Tourism / Infrastructure & Planning	Ward 10 DA	100	
L Krige	PT (Until Jul 2016)	Finance & Economic Development	Ward 10 DA	100	
C Mandindi	PT (Until Jul 2016)	Management Services	Proportional ANC	100	
V Macotha	PT	Protection Services	Ward 12 ANC	90.90	100
C May	PT (Until Jul 2016)	-	Proportional DA	100	
C May	PT (From Apr 2017	Protection Services	Proportional DA	100	
P May	PT (Until Jul 2016)	Finance & Economic Development	Proportional ANC	100	
B Molefe	PT (From Aug 2016)	Finance	Proportional EFF	80.00	100
X Msweli	PT (From Aug 2016)	Finance	Ward 1 ANC	100	
L Ndevu	PT (Until Jul 2016)	Community Services	Proportional DA	100	
N Nqinata	PT	Community Services (Until Jul 2016)	Ward 1 ANC (Until Jul 2017)	90.90	100
		Management Services (From Aug 2016)	Proportional ANC		
L Ntsabo	PT (From Aug 2016)	Community Services	Proportional DA	100	

Councillors, Committees Allocated and Council Attendance- 2016/17					
Council Members	**Full Time / Part Time**	**Committees Allocated**	***Ward and/ or Party Represented**	**Percentage Council Meetings Attendance**	**Percentage Apologies for non-attendance**
	FT/PT			%	%
M Opperman	FT (Until Jul 2016)	Community Services	Proportional DA	81.81	100
	PT (From Aug 2016)	Management Services			
M Pie	PT (Until Jul 2016)	Protection Services	Proportional ANC	100	
M Ponoane	PT (Until Jul 2016)	Community Services	Proportional ANC	0.00	100
V Pungupungu	PT (From Aug 2016)	Community Services	Ward 5 ANC	100	
	PT	Community Services / Infrastructure & Planning (From Sept 2016)			
M Sapepa	PT	Management Services	Ward 6 ANC	81.81	100
C Tafu-Nwonkwo	PT (From Aug 2016)	Infrastructure & Planning (Until Aug 2016) / Economic Development & Tourism (From Sep 2016)	Proportional ANC	100	
S Tebele	PT (From Aug 2016)	Finance / Infrastructure & Planning (Until Aug 2016) / Finance & Economic Dev & Infrastructure & Planning (From Sep 2016)	Proportional ANC	100	
*Note: * Councillors appointed on a proportional basis do not have wards allocated to them*					T A

Appendix B: Committees (other than Mayoral / Executive Committee) and Purposes of Committees

Committees (other than Mayoral / Executive Committee) and Purposes of Committees	
Municipal Committees	**Purpose of Committee**
Portfolio Committees	To Assist Executive Mayor

Committees (other than Mayoral / Executive Committee) and Purposes of Committees	
Municipal Committees	**Purpose of Committee**
Section 62 Appeal Committee	Section 62 of the Systems Act provides inter alia for a person whose rights are affected by a decision taken by a political structure, political office bearer or a councillor to appeal to a committee of councillors who were not involved in the decision and appointed by the municipal council for this purpose
Disciplinary Committee	To investigate any contravention of or failure by councillors to comply with any provision of the Code of Conduct for Councillors
MPAC	To recover unauthorised, irregular or fruitless and wasteful expenditure from the person liable for that expenditure. Council is vested with the responsibility to oversee the performance of the municipality, as required by the Constitution, the MFMA and the Systems Act. This oversight responsibility of council is particularly important for the process of considering annual reports.
Joint Audit and Performance Audit Committee (JAPAC)	

Appendix C: Third Tier Structure

Third Tier Structure	
Municipal Manager	**Coenie Groenewald**
Directorate	**Director / Manager (Title and name)**
Management Services	**Director Management Services - Desiree Arrison**
Human Resources	Senior Manager - Lucinda Bucchianeri
ICT	Manager: System Development - Craig Johnson
	Senior Business Analyst - Johnet van Aspren
Communication	Manager - Noluthando Zweni
Strategic Services	Senior Manager - Rochelle Louw
Council Support Services	Manager - Hanlie van Tonder
Social Development	Manager - Gerhard Smit
Finance	**Director: Finance - Santie Reyneke -Naude**
Deputy Director	Deputy Director: Finance & SCM - Clint Le Roux

Third Tier Structure	
Municipal Manager	**Coenie Groenewald**
Directorate	**Director / Manager (Title and name)**
Expenditure & Assets	Senior Manager - Johannes Vorster
Financial Services	Senior Manager - Bernard King
Supply Chain Management	Deputy Director: Finance & SCM - Clint Le Roux
Revenue	Senior Manager - Elmarie Hooneberg
System Administrator	System Administrator Data Control - Theo Loubser
LED	**Director: LED - Solomzi Madikane**
LED	Manager - Xolile Kosi
Tourism Marketing	Senior Tourism Officer - Frieda Lloyd (Acting)
Protection Services	**Director: Protection Services - Neville Michaels**
Traffic, Law Enforcement & Task Team	Chief: Traffic, Law Enforcement & Task Team – Rudi Fraser
Fire & Rescue, Disaster Management & Security Services	Chief Fire & Rescue & Disaster Management & Security Services – Lester Smith
Community Services	**Director: Community Services - Roderick Williams**
Operational Services	Deputy Director: Operational Services - Mike Bartman
Area Management - Kleinmond	Senior Manager: Kleinmond Administration - Desmond Lakey
Area Management - Hermanus	Senior Manager: Hermanus Administration - Don Kearney
Area Management - Gansbaai	Senior Manager: Gansbaai Administration - François Myburgh
Housing	Manager: Housing Administration - Frankie Frans
Infrastructure & Planning	**Director Infrastructure & Planning - Stephen Muller**
Engineering Planning	Deputy Director: Engineering Planning - Hanre Blignaut
Engineering Services	Senior Manager - Dennis Hendricks
Town Planning and Spatial Planning	Senior Manager - Riaan Kuchar
Electro technical Services: Hermanus & Kleinmond	Senior Manager - Koos du Plessis
Electro technical Services: Gansbaai	Senior Manager - Danie Maree

Third Tier Structure	
Municipal Manager	**Coenie Groenewald**
Directorate	**Director / Manager (Title and name)**
GIS	Project Manager - Glen Stavridis
Property Administration	Manager - Anja Le Roux
Building Services	Manager - John Simpson
Environmental Services	Senior Manager - Liezl de Villiers
Use as a spill-over schedule if top 3 tiers cannot be accommodated in chapter 2 (T2.2.2).	
T C	

Appendix D: Municipal Functions

MUNICIPAL FUNCTIONS	**Function Applicable to Municipality (Yes / No)***
Constitution Schedule 5, Part B functions:	
Beaches and amusement facilities	Yes
Billboards and the display of advertisements in public places	Yes
Cemeteries, funeral parlors and crematoria	Yes
Cleansing	Yes
Control of public nuisances	Yes
Control of undertakings that sell liquor to the public	Yes
Facilities for the accommodation, care and burial of animals	Yes
Fencing and fences	Yes
Licensing of dogs	Yes
Licensing and control of undertakings that sell food to the public	Yes
Local amenities	Yes
Local sport facilities	Yes
Markets	Yes
Municipal abattoirs	Yes

MUNICIPAL FUNCTIONS	Function Applicable to Municipality (Yes / No)*
Constitution Schedule 5, Part B functions:	
Municipal parks and recreation	Yes
Municipal roads	Yes
Noise pollution	Yes
Pounds	Yes
Public places	Yes
Refuse removal, refuse dumps and solid waste disposal	Yes
Street trading	Yes
Street lighting	Yes
Traffic and parking	Yes
If municipality: indicate (yes or No); * If entity: Provide name of entity	

Appendix E: Functionality of Ward Committees

Functionality of Ward Committees: 2016/17					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
WC 01	**CLLR XOLANI MSWELI**	**Yes**	**5**	**10**	**5**
	FUNDILE MZINGELI				
	THEUNIS ROODMAN				
	ANDRE WAGENER				
	ARCHIBALD CHAMBERS				
	WONGEZILE SKAMEN				
	ELIAS ZIHALELE MSOPI				

Functionality of Ward Committees: 2016/17					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	DESMOND JIM				
	LUNGELO NQOTHOLE				
	SIYABONGA MJOKWENI				
	PHUMLA MARGARET YAWA				
WC 02	**CLLR RIANA DE CONING**	**Yes**	**5**	**9**	**4**
	FRANCIA VAN DYK				
	RODNEY MICHAEL DU PLESSIS				
	SAMUEL NORMAN SAULS				
	MARTHINUS DOMENICO NAUDE				
	GLENDA SHARON KITLEY				
	LUCILLE BARBARA MANGIAGALLI				
	JULIA LILY BARLOW				
	OCKERT CORNELIUS VILJOEN				
	HERMANUS JOHANNES VAN DYK				
	WILHELM JOHANNES WIESE				
WC 03	**CLLR KARI BRICE**	**Yes**	**5**	**9**	**4**
	LINDA LOUISE GRIFFITHS				
	DAVID BRUCE BEATTIE				

Functionality of Ward Committees: 2016/17					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	ROBERT ALLEN STANWAY				
	DEREK WILLIAM DUCKITT				
	QUENTIN FRANK MITCHELL				
	JOHANN VON DURING				
	MACHIEL ADRIAAN DE KLERK				
	ROGER VERNON FAULKENER SMITH				
	HILARY CARO				
	JACOBUS ADRIAN WYNAND LOUW				
WC 04	**ALD ANTON COETSEE**	**Yes**	**5**	**9**	**4**
	JAN DANIEL CILLIERS				
	MARIA MAGDELENA PIETERSE				
	WILLEM THOMPSON				
	FLORENCE CUPIDO				
	PATRICIA CHARMAINE JACOBS				
	LIZETTE SHERENE SPANDIEL				
	TREVOR TITUS				
	HELENA MARIA BRIKKELS				
	ANDRE VILJOEN				

Functionality of Ward Committees: 2016/17					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	RONALD NUTT				
WC 05	**CLLR VALERIE PUNGUPUNGU**	**Yes**	**5**	**9**	**4**
	MONICA TYASI				
	NOLUSINDISO PORTIA MJIJWA				
	FUZILE SILETYANA				
	MORRIS THUKWAYO				
	BENJAMIN NDOKO				
	MASIBULELE SHEPSTONE JIMLONGO				
	PRINCESS LULAMA KAMANA				
	MODISE THABISO PONOANE				
	THANDEKA SIYKA				
	NTOMBIZANELE JIMLONGO				
WC 06	**ALD MICHELLE SAPEPA**	**Yes**	**5**	**9**	**4**
	SYNTHIA NOKUZOLA MCINJANA				
	NTOMBEKHAYO SINOKO				
	VUSUMZI KENNEDY TSHONA				
	THELMA NONDALA				
	MZIKAYISE PATRICK				

Functionality of Ward Committees: 2016/17					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	DAMESI				
	XOLILE SITSHIXO				
	XOLANI ROBERT GILIKIDLA				
	FUZILE BHANGAZANA				
	MAWETHU MLOMBI				
	SITEMBELE ZWELIFILE				
WC 07	**CLLR DAVID BOTHA**	**Yes**	**5**	**9**	**4**
	WILLEM CHRISTIAN GERBER MARAIS				
	F KIRSTEN				
	NICOLAAS JOHANNES HECHTER				
	CORNELIS LAMBERTUS GERHARDUS VAN DE COOLWIJK				
	JACOBUS ALBERTUS VORSTER LE ROUX				
	RITA GERBER				
	HENDRIK JACOBUS JOHANNES LOMBARD				
	PIERRE LOUIS LE ROUX				
	INGRID LOUISE GREEN				
	GIDEON JOHANNES BEUKES				
WC 08	**CLLR ELNORA**	**Yes**	**5**	**9**	**4**

Functionality of Ward Committees: 2016/17					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	GILLION				
	ISAI BENJAMIN CLAASEN				
	JOSEPH FRANKLIN DYNAARD				
	GILROY ALEXANDER VAN DER ROSS				
	JOHAN SMIT				
	MAGRIETA ARRIES				
	JULIUS JEROME BOOYSEN				
	ANDREW HILLS				
	GARDA ANN WILLIAMS				
	DENVID CHRISTY ADAMS				
	TITIUS HOWARD JEFTHAS				
WC 09	**CLLR GRANT COHEN**	**Yes**	**5**	**9**	**4**
	JOHANNES JACOB DE CLERK				
	HERMANUS STEPHANUS VAN DER MERWE				
	HUGO AMOS KRIJNAUW				
	EDMUND ARENDSE				
	SHAUN PHILLIP HUNTER				
	EDWARD JOHN				

Functionality of Ward Committees: 2016/17					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	WATSON				
	THOMAS SAUL SNIBBE				
	WILLEM ADOLPH GABRIEL GROENEWALD				
	JAN WILLEM VAN STADEN				
	MICHAEL COENRAAD BOTHA				
WC 10	**CLLR FANIE KRIGE**	**Yes**	**5**	**10**	**5**
	SEISO JAN AFRIKA				
	TULANI NDZISHE				
	JULIA LESLEY AALBERS				
	MELVIN ALFRED JOOSTE				
	WILLEM RUDOLF BASSON PEROLD				
	MARY JEAN HULL				
	SUSANNA ELIZABETH BOTHA				
	FIONA SMIT				
	THERESA ELS				
	ZIRKIA JACOBA FOURIE				
WC 11	**ALD DUDLEY COETZEE**	**Yes**	**5**	**10**	**5**
	JENNY OCTOBER				
	ZODWA ZAWULA				

Functionality of Ward Committees: 2016/17					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	MARIAN ROSEMARY FERRIS				
	TOBIAS LOCHNER BESTER				
	CHRIS WOLF				
	WILLIE COETZEE				
	VIVIAN ELIZABETH BURTON-MOORE				
	HELENA JOHANNA SWART				
	HENRY DYERS				
	SIMON MARTINS				
WC 12	**CLLR VUYANI MACOTHA**	**Yes**	**5**	**9**	**4**
	NOBELUNGU MPEMBA				
	MASIBONGWE SIHLAHLA				
	PHOLANI MAKALIMA				
	ZWELETHEMBA PATREIN				
	NOMTHANDAZO GCILITHSANE				
	NTEMBISO GLADWIN BULAWE BULAWA				
	AKHONA JAKUJA				
	VUYISWA KHUSE				
	SIYABONGA LUYANDA VONCO				

Functionality of Ward Committees: 2016/17					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	FANISWA SHUMANE				
WC 13	**CLLR JUNITA KLOPPERS-LOURENS (DR)**	**Yes**	**5**	**9**	**4**
	PAUL HENDRIK DE VILLIERS				
	ANITA TAYLOR				
	JACOB STOLP LOUW				
	HENRY WILLIAM (DUNCAN) HEARD				
	MICHAEL SEYMOUR WEEKES				
	KARIN DE BRUIN				
	MATHYS PRETORIUS VAN AS SUTHERLAND				
	CAROLINE GABB				
	THEO AGENBACH				
	JOHAN PRINSLOO				

Appendix F 1: Capital Projects: Seven Largest in 2016/17

Capital Projects: Seven Largest in 2016/17 (Full List at Appendix X)				
R' 000				
No.	**Project Name and detail**	**Start Date**	**End Date**	**Total Value**
1	UPGRADING OF FRANSKRAAL-KLEINBAAI -GANSBAAI PIPELINES	01/07/2016	30/06/2017	8 400 000
2	REHABILITATION OF EXISTING PAVE ROAD (LIC) PH2	01/07/2016	30/06/2017	7 000 000
3	UPGRADING OF PUMPSTATIONS	01/07/2016	30/06/2017	6 123 928
4	ELECTRIFICATION OF LOW COST HOUSING AREAS (INEP)	01/07/2016	30/06/2017	5 000 000
5	STANFORD - SEWER NETWORK EXTENSION	01/07/2016	30/06/2017	4 932 269

Capital Projects: Seven Largest in 2016/17 (Full List at Appendix X)				
R' 000				
No.	**Project Name and detail**	**Start Date**	**End Date**	**Total Value**
6	HERMANUS: MV & LV UPGRADE/REPLACEMENT	01/07/2016	30/06/2017	3 977 800
7	HAWSTON PROJECT -IRDP	01/07/2016	30/06/2017	4 911 769
				T F.1

Appendix F 3: Top Four Service Delivery Priorities for Ward (Highest Priority First)

Top Four Service Delivery Priorities for Ward (Highest Priority First)		
No.	**Priority Name and Detail**	**Progress During**
	GREATER GANSBAAI AREA- **WARDS 1, 2, 11**	
1	Stormwater - An amount of R1.55m was provided in the 2016/17 Capital budget for the installation of storm water network systems in Masakhane	Project Completed
2	Streets - The budget for repair works to roads in Masakhane was unfortunately reallocated to another capital project in Stanford	This need will only be satisfied in the 2018/19 financial year
3	Sanitation - The need to move public toilets into residential properties still needs to be satisfied	The need will only be addressed with the rolling out of the approved upgrade of the residential area (Housing project to start in 2018/19)
4	Primary Health Care Services - This is a competency of the Department of Health (Western Cape)	Provision was made in the 2016/17 budget and the project is planned to start in 2018
5	Early Childhood Development - The need in Blompark for additional accommodation will be satisfied during 2017/18	The project has started and is expected to be completed by the end of 2017
6	Expansion of existing cemetery in Blompark	The survey and demarcation of plots were completed and the extension of parameter fencing will be completed by end of 2017
7	Streets - The budget for repair works to roads in Masakhane was unfortunately reallocated to another capital project in Stanford	This need will only be satisfied in the 2018/19 financial year
8	Housing - The draft layouts of the proposed residential extension was accepted	The housing project is in process
9	Fire Services - Installation of fire hydrants	The need will be addressed by the end of 2017
10	Sport fields Irrigation	The need will be addressed during 2017/18 as part of the upgrade of the WWTW which will happen at a cost of ±R9m
11	Water Purification (Pearly Beach)	The project was completed
	GREATER HERMANUS AREA- **WARDS 3, 4, 5, 6, 7, 8, 12, 13**	
1	Sewerage	Numerous minor network problems affecting individual properties were rectified or upgraded. The number of problems is decreasing with each

Top Four Service Delivery Priorities for Ward (Highest Priority First)		
No.	**Priority Name and Detail**	**Progress During**
		year. Unfortunately, the requests for water borne sewerage networks in certain areas could still not be installed due to lack of capital funding.
2	Streets & Stormwater	Upgraded and maintained storm water systems in the Greater Hermanus area. The number of problems is however decreasing with each year. Stormwater infrastructure was installed in specific areas as ward specific projects.
	HANGKLIP- KLEINMOND AREA: **WARDS 9 AND 10**	
1	Extension of Heuningkloof footpath	Completed
2	Addition of a kitchen - Mooiuitsig Community Hall	Work in progress/70% completed
3	Clearing of reeds - Kleinmond Lagoon	Geo-technical report completed
4	Repairing/replacement of all wooden bridges	Major portion completed
5	Extension of sidewalk - School Str, Proteadorp	Completed
6		
7	Construction of a bus shelter, Poppedorp 6	Completed
8	Construction of drainage ditches	50% completed
9	Street lights	Completed

Appendix G: Municipal Joint Audit and Performance Audit Committee Recommendations

Municipal Audit Committee Recommendations		
Date of Committee	**Committee recommendations during 2016/17**	**Recommendations adopted (enter Yes) If not adopted (provide explanation)**
Special JAPAC meeting 21 July 2016	**JAPAC -Item 5.1:** JAPAC Charter	**Resolution: *re* 5.1:** 1. That the JAPAC Charter not be approved in its current form, due to inconsistencies between legislation and the standards, and that the MM and the council be informed of this. 2. to operate in terms of the previously adopted charter. 3. That the CAE be mandated to compare the current JAPAC Charter, approved by Council on 25 May 2016, with those of other municipalities. 4. That the CAE present a "new" Charter taking into consideration legislation, standards and other charters of municipalities and present (circulate) it to the JAPAC members for their inputs and ratification. (Depending on the inputs no need for it to be work shopped amongst the members).

Municipal Audit Committee Recommendations		
Date of Committee	**Committee recommendations during 2016/17**	**Recommendations adopted (enter Yes) If not adopted (provide explanation)**
	JAPAC -Item 6.2: Institute of Internal Audit conference	**Resolution: *re* 6.2:** The JAPAC supports the IA staff for attending the IIA annual and other conferences.
	JAPAC -Item 6.3: Institute of Internal Audit conference	**Resolution: re 6.3:** The JAPAC takes cognizance of this matter.
24 August 2016	**JAPAC -Item 6.1:** Quarterly Budget Statement Report: Quarter ended June 2016	**Resolution: *re* 6.1:** That cognizance be taken of the content of the Quarterly Budget Statement Report for the Quarter ended June 2016
	JAPAC -Item 6.2: Report *re* SDBIP for the fourth quarter (April 2016 – June 2016) for the financial year 2015/2016.	**Resolution: *re* 6.2:** That cognizance be taken of the content of the Report: Service Delivery and Budget Implementation Plan for the fourth quarter (April 2016 – June 2016) for the financial year 2015/2016.
	JAPAC -Item 6.3: Audit Action Plan as at 30 June 2016	**Resolution: *re* 6.3:** That cognizance be taken of the content of the Audit Action Plan as at 30 June 2016
	JAPAC -Item 6.4: Compliance with gift policy - gift registers from directorates	**Resolution: *re* 6.4:** That cognizance be taken of the content of the gift registers that were received.
	JAPAC -Item 6.5: Internal Audit Services Independence and Objectivity	**Resolution: *re* 6.5:** That cognizance be taken of IAS Independence and Objectivity Declaration.
	JAPAC -Item 6.6: Scope Limitations	**Resolution: *re* 6.6:** That cognizance be taken of the reporting i.r.o no scope limitations experienced.
	JAPAC -Item 6.7: CAE Status Report	**Resolution: *re* 6.7:** That cognizance be taken of the CAE Status Report.
	JAPAC -Item 7.1: Draft Annual Financial Statements for the year ended 30 June 2016	**Resolution: *re* 7.1:** That cognizance be taken of the Draft Annual Financial Statements for the year ended 30 June 2016 and that satisfactory responses were received from the CFO on the questions submitted by the JAPAC relating to the 2015/16 Draft AFS
	JAPAC -Item 7.2: Consolidated JAPAC member self-assessment 2015/16	**Resolution: *re* 7.2:** That cognizance be taken of the content of the Consolidated JAPAC Member Self-Assessment for the 2015/16 period.
	JAPAC -Item 7.3.: JAPAC Workplan	**Resolution: *re* 7.3:** That the JAPAC Workplan be referred back in order for the CAE to indicate in which quarters the various activities need to take place.
	JAPAC -Item 8.1.1: Internal Control Reports- Fleet Management	**Resolution: *re* 8.1.1:** That cognizance be taken of the content of the Internal Audit Report *re* Fleet Management.

Municipal Audit Committee Recommendations		
Date of Committee	**Committee recommendations during 2016/17**	**Recommendations adopted (enter Yes) If not adopted (provide explanation)**
	JAPAC -Item 8.1.2: Internal Control Reports-Management of Fire Services	**Resolution: *re* 8.1.2:** That the Internal Audit Report *re* Management of Fire Services 2015/16 be tabled at the next JAPAC meeting.
	JAPAC -Item 8.2.1: Key Controls Assessment for the fourth quarter (April 2016 – June 2016) for the financial year 2015/2016.	**Resolution: *re* 8.2.1:** That cognizance be taken of the content of the Key Controls Assessment: Fourth Quarter (April 2016 – June 2016) for the financial year 2015/2016. The JAPAC noted the report.
	JAPAC -Item 8.2.2: Predetermined Objectives (PDO): Fourth Quarter (April 2016 – June 2016) for the financial year 2015/2016	**Resolution: *re* 8.2.2:** That cognizance be taken of the content of the Predetermined Objectives (PDO): Fourth Quarter (April 2016 – June 2016) for the financial year 2015/2016
01 September 2016	**JAPAC -Item 7.1:** JAPAC Charter	**Resolution: *re* 7.1:** That cognizance be taken of the changes/ amendments made on the draft JAPAC charter for 2016/17 financial year.
	JAPAC -Item 7.2: Internal Audit Charter	**Resolution: *re* 7.2:** That cognizance be taken of the changes/ amendments made on the draft Internal Audit Charter for 2016/17 financial year.
05 December 2016	**JAPAC -Item 6.1:** Quarterly Budget Statement Report: Quarter ended September 2016	**Resolution: *re* 6.1:** That cognizance be taken of the content of the Quarterly Budget Statement Report for the Quarter ended September 2016
	JAPAC -Item 6.2: Report *re* SDBIP for the first quarter (July 2016 – September 2016) for the financial year 2016/2017.	**Resolution: *re* 6.2:** That cognizance be taken of the content of the SDBIP for the first quarter (July 2016 – September 2016) for the financial year 2016/2017.
	JAPAC -Item 6.3: Risk Management	**Resolution: *re* 6.3:** That cognizance be taken of the content of the Risk Management Report dated 05 December 2016.
	JAPAC -Item 6.4: Audit Action Plan at 31 October 2016	**Resolution: *re* 6.4:** That the new/ updated AAP be discussed in the next JAPAC meeting.
	JAPAC -Item 6.5: Compliance with gift policy - gift registers from directorates	**Resolution: *re* 6.5:** That cognizance be taken of the content of the gift registers that were received.
	JAPAC -Item 6.6: Internal Audit Services Independence and Objectivity	**Resolution: *re* 6.6:** That cognizance be taken of IAS Independence and Objectivity Declaration.
	JAPAC -Item 6.7: Scope Limitations	**Resolution: *re* 6.7:** That cognizance be taken of the reporting i.r.o no scope limitations experienced.
	JAPAC -Item 6.8: CAE Status Report	**Resolution: *re* 6.8:** That cognizance be taken of the CAE Status Report.

Municipal Audit Committee Recommendations		
Date of Committee	**Committee recommendations during 2016/17**	**Recommendations adopted (enter Yes) If not adopted (provide explanation)**
	JAPAC -Item 7.1: mSCOA	**Resolution: *re* 7.1:** That cognizance be taken of the presentation/ status report on the mSCOA implementation.
	JAPAC -Item 7.2: Minutes of the AG Steering Committee meeting dated 24/11/2016.	**Resolution: *re* 7.2:** That cognizance be taken of the content of the minutes of the AG Steering Committee meeting dated 24/11/2016.
	JAPAC -Item 7.3.: Communication: SCM Regulation 22.	**Resolution: *re* 7.3:** That cognizance be taken of the content of the communication/ feedback on SCM Regulation 22.
	JAPAC -Item 7.4.: JAPAC Workplan	**Resolution: *re* 7.4:** That cognizance be taken of the content of the JAPAC Workplan.
	JAPAC -Item 7.5.: JAPAC Calender	**Resolution: *re* 7.5:** That the JAPAC members will submit to the CAE their availability for the upcoming meetings to compile the final document.
	JAPAC -Item 8.1.1: Internal Control Reports- Management of Fire Services.	**Resolution: *re* 8.1.1:** That cognizance be taken of the content of the Internal Audit Report *re* Management of Fire Services.
	JAPAC -Item 8.1.2: Internal Control Reports-Memorandum *re* Disaster Management.	**Resolution: *re* 8.1.2:** That cognizance be taken of the content of the Internal Audit Memorandum *re* Disaster Management. The JAPAC noted the memorandum.
	JAPAC -Item 8.1.3: Internal Control Reports-Procurement Process - Medical Emergencies.	**Resolution: *re* 8.1.3:** That cognizance be taken of the content of the Internal Audit Report *re* Procurement Process - Medical Emergencies. The JAPAC noted the report.
	JAPAC -Item 8.2.1: Compliance Report: DoRA 2015/16	**Resolution: *re* 8.2.1:** That cognizance be taken of the content of the Internal Audit Report on DoRA for the financial year 2015/2016. The JAPAC noted the report.
	JAPAC -Item 8.2.2: Predetermined Objectives (PDO): High Level Report(PDO): First Quarter (July 2016 – September 2016) for the financial year 2016/2017	**Resolution: *re* 8.2.2:** That cognizance be taken of the content of the Predetermined Objectives (PDO): High Level Report: First Quarter (July 2016 – September 2016) for the financial year 2016/2017
	JAPAC -Item 8.2.2: Predetermined Objectives (PDO): Detailed Report: First Quarter (July 2016 – September 2016) for the financial year 2016/2017	**Resolution: *re* 8.2.2:** That cognizance be taken of the content of the Predetermined Objectives (PDO): Detailed Report: First Quarter (July 2016 – September 2016) for the financial year 2016/2018
27 February 2017	**JAPAC -Item 6.1:** Quarterly Budget Statement Report: Quarter ended December 2016	**Resolution: *re* 6.1:** That cognizance be taken of the content of the Quarterly Budget Statement Report for the Second Quarter (October 2016 – December 2016) for the financial year 2016/2017. The JAPAC noted the report.

Municipal Audit Committee Recommendations		
Date of Committee	**Committee recommendations during 2016/17**	**Recommendations adopted (enter Yes) If not adopted (provide explanation)**
	JAPAC -Item 6.2: Report *re* SDBIP for the Second Quarter SDBIP (October 2016 – December 2016) for the financial year 2016/2017	**Resolution: *re* 6.2:** That cognizance be taken of the content of the Second Quarter SDBIP (October 2016 – December 2016) for the financial year 2016/2017. The JAPAC noted the report
	JAPAC -Item 6.3: Debtors Collection Report	**Resolution: *re* 6.3:** That cognizance be taken of the content of the Debtors Collection Report. The JAPAC noted the report.
	JAPAC -Item 6.4: Creditors Report	**Resolution: *re* 6.4:** That cognizance be taken of the content of the Creditors Report for the Second Quarter (October 2016 – December 2016) for the financial year 2016/2017. The JAPAC noted the report.
	JAPAC -Item 6.5: Audit Action Plan as at 31 January 2017	**Resolution: *re* 6.5:** That cognizance be taken of the content of the Audit Action Plan as at 31 January 2017. The JAPAC noted the report.
	JAPAC -Item 6.6: Risk Management	**Resolution: *re* 6.6:** That cognizance be taken of the content of the Risk Management Report dated 27 February 2017. The JAPAC noted the report.
	JAPAC -Item 6.7: Compliance with gift policy - gift registers from directorates	**Resolution: *re* 6.7:** That cognizance be taken of the content of the gift registers that were received. That the JAPAC continue with the request from management to keep the gift registers as a standing item on the JAPAC Agenda.
	JAPAC -Item 6.8: Internal Audit Services Independence and Objectivity	**Resolution: *re* 6.8:** That cognizance be taken of IAS Independence and Objectivity Declaration.
	JAPAC -Item 6.9: Scope Limitations	**Resolution: *re* 6.9:** That cognizance be taken of the reporting i.r.o no scope limitations experienced.
	JAPAC -Item 6.10: CAE Status Report	**Resolution: *re* 6.10:** That cognizance be taken of the CAE Status Report.
	JAPAC -Item 7.1.1: Internal Audit Report - Capacity Constraints: Social Development	**Resolution: *re* 7.1.1:** That cognizance be taken of the content of the Internal Audit Report *re* Capacity Constraints: Social Development. The JAPAC noted the report.
	JAPAC -Item 7.1.2: Internal Audit Report - Memorandum: Treatment & Distribution (water & sewage services)	**Resolution: *re* 7.1.2:**That cognizance be taken of the content of the Internal Audit Memorandum *re* Treatment & Distribution (water & sewage services). The JAPAC noted the report.
	JAPAC -Item 7.1.3: Internal Audit Report - Memorandum: Delay in operations	**Resolution: *re* 7.1.3:**That cognizance be taken of the content of the Internal Audit Memorandum *re* Delay in operations. The JAPAC noted the report.
	JAPAC -Item 7.1.4: Internal Audit Report - Memorandum: Energy Supply Capacity for municipal area	**Resolution: *re* 7.1.4:**That cognizance be taken of the content of the Internal Audit Memorandum *re* Energy Supply Capacity for municipal area. The JAPAC noted the report.

Municipal Audit Committee Recommendations		
Date of Committee	**Committee recommendations during 2016/17**	**Recommendations adopted (enter Yes) If not adopted (provide explanation)**
	JAPAC -Item 7.2.1: Predetermined Objectives High Level Report (PDO): Second Quarter (October 2016 – December 2016) for 2016/2017 financial year	**Resolution: *re* 7.2.1:** That cognizance be taken of the content of the Predetermined Objectives (PDO): High Level Report for the Second Quarter (October 2016 – December 2016) for 2016/2017 financial year.
	JAPAC -Item 7.2.2: Predetermined Objectives (PDO): Detailed Report: Second Quarter (October 2016 – December 2016) for 2016/2017 financial year	**Resolution: *re* 7.2.2:** That cognizance be taken of the content of the Predetermined Objectives (PDO): Detailed Deport for the Second Quarter (October 2016 – December 2016) for 2016/2017 financial year.
29 May 2017	**JAPAC -Item 6.1:** Quarterly Budget Statement Report: Quarter ended March 2017	**Resolution: *re* 6.1:** That cognizance be taken of the content of the Quarterly Budget Statement Report for the Quarter ended March 2017
	JAPAC -Item 6.2: Report *re* SDBIP for the third quarter (January 2017 – March 2017) for the financial year 2016/2017.	**Resolution: *re* 6.2:** That cognizance be taken of the content of the SDBIP for the third quarter (January 2017 – March 2017) for the financial year 2016/2017.
	JAPAC -Item 6.3: Debt Collection Report	**Resolution: *re* 6.3:** That cognizance be taken of the content of the Debt Collection Report. The JAPAC noted the report.
	JAPAC -Item 6.4: Creditors Report	**Resolution: *re* 6.4:** That cognizance be taken of the content of the Creditors Report for the Second Quarter (January - March 2017) for the financial year 2016/2017. The JAPAC noted the report.
	JAPAC -Item 6.5: Audit Action Plan as at 31 April 2017	**Resolution: *re* 6.5:** That cognizance be taken of the content of the Audit Action Plan as at 31 April 2017. The JAPAC noted the report.
	JAPAC -Item 6.6.1: Risk Management Report	**Resolution: *re* 6.6:** That cognizance be taken of the content of the Risk Management Report dated 29 May 2017. The JAPAC noted the report.
	JAPAC -Item 6.6.2: Risk Management Committee minutes	**Resolution: *re* 6.6:** That cognizance be taken of the content of the Risk Management Committee minutes . The JAPAC noted the minutes.
	JAPAC -Item 6.6.3: Combined Assurance Framework	**Resolution: *re* 6.6:** That cognizance be taken of the content of the Combined Assurance Framework. The JAPAC noted the framework.
	JAPAC -Item 6.6.4: Combined Assurance Model	**Resolution: *re* 6.6:** That cognizance be taken of the content of the Combined Assurance Model. The JAPAC noted the model.
	JAPAC -Item 6.6.5: Risk register for the 2017/18 financial year - April 2017	**Resolution: *re* 6.6:** That cognizance be taken of the content of the Risk register for the 2017/18 financial year - April 2017. The JAPAC noted the register.

Municipal Audit Committee Recommendations		
Date of Committee	**Committee recommendations during 2016/17**	**Recommendations adopted (enter Yes) If not adopted (provide explanation)**
	JAPAC -Item 6.7: Compliance with gift policy - gift registers from directorates	**Resolution: *re* 6.7:** The committee noted that no gift registers/ declarations were submitted for consideration.
	JAPAC -Item 6.8: Internal Audit services Independence and objectivity	**Resolution: *re* 6.8:** That cognizance be taken of IAS Independence and Objectivity Declaration.
	JAPAC -Item 6.9: Scope Limitations	**Resolution: *re* 6.9:** That cognizance be taken of the reporting i.r.o no scope limitations experienced.
	JAPAC -Item 6.10: CAE Status Report	**Resolution: *re* 6.10:** That cognizance be taken of the CAE Status Report.
	JAPAC -Item 7.1.1: Internal Control Reports- Special request/ investigation - administration of EPWP seasonal workers	**Resolution: *re* 8.1.1:** That cognizance be taken of the report on the Special request/ investigation - administration of EPWP seasonal workers.
	JAPAC -Item 7.1.2: Internal Control Reports-Limited specialised emergency vehicles (fire, rescue and disaster).	**Resolution: *re* 8.1.2:** That cognizance be taken of the report on Limited specialised emergency vehicles (fire, rescue and disaster).
	JAPAC -Item 7.1.3: Internal Control Reports-ICT systems compatibility.	**Resolution: *re* 8.1.3:** That cognizance be taken of the report on ICT systems compatibility.
	JAPAC -Item 7.2.1: Predetermined Objectives (PDO): High Level Report, third quarter (January 2017 – March 2017) for the financial year 2016/2017.	**Resolution: *re* 8.2.1:** That cognizance be taken of the report on the predetermined objectives (PDO): High Level Report, third quarter (January 2017 – March 2017) for the financial year 2016/2017.
	JAPAC -Item 7.2.2: Predetermined Objectives (PDO): Detailed Report, third quarter (January 2017 – March 2017) for the financial year 2016/2017.	**Resolution: *re* 8.2.2:** That cognizance be taken of the report on the Predetermined Objectives (PDO): Detailed Report, third quarter (January 2017 – March 2017) for the financial year 2016/2017.

Appendix H 1 – Long Term Contracts (20 largest contracts)

Long Term Contracts (20 Largest Contracts entered into 2016/17)					
R' 000					
Name of Service Provider (Entity or Municipal Department)	**Description of Services Rendered by the Service Provider**	**Start Date of Contract**	**Expiry date of Contract**	**Project manager**	**Contract Value**

Long Term Contracts (20 Largest Contracts entered into 2016/17)					
R' 000					
Name of Service Provider (Entity or Municipal Department)	**Description of Services Rendered by the Service Provider**	**Start Date of Contract**	**Expiry date of Contract**	**Project manager**	**Contract Value**
VEOLIA WATER SOLUTIONS & TECHNOLOGIES SOUTH AFRICA	Water and waste water treatment operations management contract.	2015-11-01	2030-10-31	HANREB	R 946 264 795.08
ACTOPHAMBILI ROADS (PTY) LTD	Reseal and rehabilitation of roads in the Overstrand area.	2016-09-01	2018-05-31	MBARTMAN	R 38 251 902.53
ENVIROSERV WASTE MANAGEMENT (PTY) LTD	Amendment of Contract SC1560/2015: Transport of containerised municipal solid waste and chipping of garden waste for a period ending 30 June 2018.	2015-07-01	2018-06-30	JVTAAK	R 35 923 564.86
ENVIRO SERV WASTE MANAGEMENT (PTY) LTD	OPERATION OF THE GANSBAAI LANDFILL AND PUBLIC DROP-OFFS IN GREATER GANSBAAI AND STANFORD	2010-05-01	2018-11-30	JVTAAK	R 25 308 412.32
WESBANK A DIVISION OF FIRSTRAND BANK LIMITED (FIRSTAUTO)	Vehicle fuel and maintenance management.	2016-07-01	2017-06-30	MBARTMAN	R 18 240 000.00
WBHO CONSTRUCTION (PTY) LTD	REPLACEMENT OF WATER PIPES,ROOI ELS TO HERMANUS	2014-04-07	2016-12-31	HANREB	R 16 538 127.51
WALKER BAY RECYCLING	AMENDMENT OF CONTRACT FOR THE OPERATION OF THE MECHANISED MATERIAL RECOVERY FACILITY AT THE HERMANUS SOLID WASTE TRANSFER STATION	2013-12-01	2022-10-30	JVTAAK	R 14 403 308.34
TRAFFIC MANAGEMENT TECHNOLOGY	Traffic speed measuring, cameras and back office for fine collection in the Overstrand.	2015-12-01	2020-06-30	RUDIF	R 13 584 240.00
SYNTELL (PTY) LTD	The processing of traffic fines issued on or before 30 June 2015.	2015-07-01	2016-12-31	RUDIF	R 13 461 198.43
ALAN BAILEY CIVIL ENGINEERING & CONSTRUCTION CC	Provision of small works and maintenance as and when needed for a contract period ending 30 June 2018.	2016-01-15	2018-06-30	MBARTMAN	R 12 078 347.42
BEKEZELA CONCRETE CC	Supply and delivery of construction and plumbing material for a contract period ending 30 June 2017.	2015-10-19	2017-06-30	MBARTMAN	R 9 303 715.56
WB CIVILS	REHABILITATION OF EXISTING PAVED ROADS, ZWELIHLE, PHASE 2, HERMANUS	2016-11-09	2017-06-30	DHENDRICKS	R 8 461 031.44

Long Term Contracts (20 Largest Contracts entered into 2016/17)					
R' 000					
Name of Service Provider (Entity or Municipal Department)	**Description of Services Rendered by the Service Provider**	**Start Date of Contract**	**Expiry date of Contract**	**Project manager**	**Contract Value**
JETVAC SOUTH AFRICA (PTY) LTD	Cleaning of storm water and sewage pipelines "as and when" required for a contract period ending 30 June 2019	2016-07-07	2019-06-30	MBARTMAN	R 8 206 677.60
PHAMBILI CIVILS	AMENDMENT OF SC1729/2016: UPGRADING THE BULK WATER SUPPLY TO GANSBAAI	2017-02-03	2017-06-15	HANREB	R 8 174 655.00
BOLAND VALUERS	The compilation and maintenance of the general and supplementary valuation rolls for the financial years 1 July 2015 to 30 June 2017.	2015-02-09	2017-06-30	EHOONEBERG	R 7 913 748.43
QUINTESSENTIAL SECURITY CC	Provision of security (guarding) services for the Overstrand Municipality for a contract period ending 30 June 2018.	2015-10-01	2018-06-30	LESTERSMITH	R 7 828 628.42
ADENCO CONSTRUCTION (PTY) LTD	Upgrading of medium and low voltage network in Gansbaai, Franskraal and Stanford-Phase 3	2015-11-26	2016-11-30	DMAREE	R 7 823 082.99
iKapa Reticulation and Flow CC	REPLACEMENT OF WATER METERS IN THE OVER-STRAND AREA, PHASE 3, FOR A CONTRACT PERIOD ENDING 30 JUNE 2019	2016-09-16	2019-06-30	MBARTMAN	R 7 763 619.34
WASTEMAN HOLDINGS (PTY) LTD	OPERATION OF CELL 3 OF THE KARWYDERSKRAAL LANDFILL SITE FOR OVERSTRAND MUNICIPALITY	2016-10-01	2018-12-31	JVTAAK	R 7 693 441.62
PETER STARKE CIVILS CC	Construction of a 1ML reservoir for the Mount Pleasant Low cost housing development	2016-05-19	2017-06-30	DHENDRICKS	R 6 830 575.62
					T H.1

Public Private Partnerships Entered into 2016/2017					
R' 000					
Name and Description of Project	**Name of Partner(s)**	**Initiation Date**	**Expiry date**	**Project manager**	**2016/2017**
Operation of the Gansbaai landfill and public drop-offs in greater Gansbaai and Stanford	Enviro serv waste management (Pty) ltd	5/1/2010	30/11/2018	J VAN TAAK	R 9 592 262.44
					T H.2

Appendix I: Municipal Entity/Service Provider Performance Schedule

See pages 121-164 of this Annual Report.

Municipal Entity/Service Provider Performance Schedule									
Name of Entity & Purpose	**(a) Service Indicators**	**Year 0**		**Year 1**			**Year 2**	**Year 4**	
		Target	**Actual**	**Target**		**Actual**	**Target**		
	(b) Service Targets	***Previous Year**		***Previous Year**	***Current Year**		***Current Year**	***Current Year**	***Following Year**
(i)	**(ii)**	**(iii)**	**(iv)**	**(v)**	**(vi)**	**(vii)**	**(viii)**	**(ix)**	**(x)**
Pages 121- 164 of this 2016/17 Annual Report									
*Note: This statement should include no more than the top four priority indicators. * 'Previous Year' refers to the targets that were set in the Year 0 Budget/IDP round; *'Current Year' refers to the targets set in the Year 1 Budget/IDP round. *'Following Year' refers to the targets set in the Year 2 Budget/IDP round. Note that all targets must be fundable within approved budget provision. In column (ii) set out the Service Indicator (In bold italics) then the Service Target underneath (not in bold - standard type face) to denote the difference.*									T I

Appendix J: Disclosure of Financial Interests

N/A

Refer to item 7 (4) of Schedule 1 and item 5A (3) of Schedule 2 of the Local Government: Municipal Systems Act, No 32 of 2000

Council resolution 11 of 26/06/2013

Appendix K 1: Revenue Collection Performance by Vote

Revenue Collection Performance by Vote						
R' 000						
Vote Description	Year 2015/16	Current Year: 2016/17			2016/17 Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
Vote1 - Executive and Council	64 991	73 269	73 389	74 405	-11.3%	-11.4%
Vote2 - Budget and Treasury Office	190 347	200 953	214 710	231 206	-5.3%	-11.3%
Vote3 - Corporate Services	16 757	762	1 739	5 729	2099.6%	863.9%
Vote4 - Planning and Development	13 627	14 810	12 381	13 683	-8.0%	10.1%
Vote5 - Public Safety	27 721	37 988	39 189	42 387	-27.0%	-29.3%
Vote6 - Health	–	–	–	–	0.0%	0.0%
Vote7 - Community and Social Services	6 214	11 676	10 676	9 528	-46.8%	-41.8%
Vote8 - Sports and Recreation	9 743	9 875	9 421	10 371	-1.3%	3.4%
Vote9 - Housing	56 496	56 997	45 947	41 483	-0.9%	23.0%
Vote10 - Waste Management	61 734	65 570	65 622	66 329	-5.9%	-5.9%
Vote11 - Road Transport	12 071	10 746	10 100	10 419	12.3%	19.5%
Vote12 - Waste Water Management	80 064	77 930	79 131	84 686	2.7%	1.2%
Vote13 - Water	117 565	114 100	117 699	127 811	3.0%	-0.1%
Vote14 - Electricity	334 846	362 878	360 600	367 779	-7.7%	-7.1%
Vote15 - Environmental Management	9	83	83	9	-89.0%	-89.0%
Total Revenue by Vote	**992 186**	**1 037 637**	**1 040 686**	**1 085 824**	-4.4%	-4.7%
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A3						**T K.1**

Appendix K 2: Revenue Collection Performance by Source

Revenue Collection Performance by Source						
R '000						
Description	Year 2015/16	Year 2016/17			Year 2016/17 Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Property rates	164 486	180 591	189 791	197 047	-8.9%	-13.3%
Property rates - penalties & collection charges	480	848	848	416	-43.4%	-43.4%
Service Charges - electricity revenue	324 722	356 959	351 822	355 476	-9.0%	-7.7%
Service Charges - water revenue	113 902	111 544	113 744	123 709	2.1%	0.1%
Service Charges - sanitation revenue	72 804	72 318	74 318	79 177	0.7%	-2.0%
Service Charges - refuse revenue	61 690	65 510	65 510	66 215	-5.8%	-5.8%
Service Charges - other	764	722	722	667	0.0%	0.0%
Rentals of facilities and equipment	9 915	4 728	4 728	11 394	109.7%	109.7%
Interest earned - external investments	12 209	10 489	15 489	20 347	16.4%	-21.2%
Interest earned - outstanding debtors	2 735	2 756	2 756	2 671	-0.8%	-0.8%
Dividends received	–	–	–		0.0%	0.0%
Fines	21 202	31 143	31 143	36 105	-31.9%	-31.9%
Licences and permits	2 423	2 330	2 330	2 525	4.0%	4.0%
Agency services	3 211	3 220	3 220	3 480	-0.3%	-0.3%
Transfers recognised - operational	103 629	126 313	121 725	114 411	-18.0%	-14.9%
Other revenue	36 520	23 702	24 204	29 349	54.1%	50.9%
Gains on disposal of PPE			1 954	1 795	0.0%	0.0%
Environmental Protection					0.0%	0.0%
Total Revenue (excluding capital transfers and contributions)	**930 691**	**993 175**	**1 004 305**	**1 044 785**	**-6.3%**	**-7.4%**
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A4.						T K.2

Appendix L: Conditional Grants – excluding MIG

Conditional Grants: excluding MIG - 2016/17						
R' 000						
Details	Budget	Adjust-ments Budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
				Budget	Adjustments Budget	
Financial Management Grant	1 475	1 475	1 475	0.0%	0.0%	To promote and support reforms in financial management by building capacity in municipalities to implement the Municipal Finance Management Act (MFMA) As part of strengthening financial and asset management in municipalities, the grant provides funding for water and energy internship programme to graduates in selected water boards and municipalities
Municipal Systems Improvement Grant	–	–	–	0.0%	0.0%	To assist municipalities in building in-house capacity to perform their functions and stabilise institutional and governance systems as required in the Municipal Systems Act (MSA) and related legislation, policies and local government turnaround strategy
Integrated National Electrification	5 000	5 000	5 000	0.0%	0.0%	To implement the Integrated National Electrification Programme (INEP) by providing capital subsidies to Eskom to address the electrification backlog of occupied residential dwellings, the installation of bulk infrastructure and rehabilitation and refurbishment of electricity infrastructure in order to improve quality of supply
Expanded Public Works Programme	1 922	1 922	1 922	0.0%	0.0%	To incentivise municipalities to increase job creation efforts in infrastructure, environment and culture programmes through the use of labour-intensive methods and the expansion of job creation in line with the Expanded Public Works Programme (EPWP) guidelines
Library subsidy	6 889	6 889	5 919	-14.1%	-14.1%	To transform urban and rural community library infrastructure, facilities and services (primarily targeting previously disadvantaged communities) through a recapitalised programme at provincial level in

Conditional Grants: excluding MIG - 2016/17						
R' 000						
Details	Budget	Adjust-ments Budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
				Budget	Adjustments Budget	
						support of local government and national initiatives
Community Development Workers	75	75	75	0.0%	0.0%	To provide financial assistance to municipalities to cover the operational costs pertaining to the line functions of the community development workers including regional coordinators.
Housing	56 677	45 627	39 573	-30.2%	-13.3%	To provide funding for the creation of sustainable human settlements
Main Road subsidy	137	137	137	0.0%	0.0%	To subsidise municipalities with the maintenance of proclaimed municipal main roads, where the municipality is the Road Authority, within municipal areas.
Local Government Graduate Internship Grant	–	60	12		-79.6%	To provide financial assistance to municipalities in support of capacity building for the future by means of a graduate internship programme
Financial Management Capacity Building Grant	120	120	–	0.0%	-100.0%	To develop financial human capacity within municipal areas to enable a sustainable local financial skills pipeline that is responsive to municipalities requirements to enable sound and sustainable financial management and good financial governance
Greenest Municipality		50	0	100.0%	-100.0%	To implement and enhance programmes to interact with stakeholders and empower communities to partner with government in implementing environmental and socio-economic programmes
Fire Service Capacity Building Grant	–	1 200	–		-100.0%	To provide financial assistance to municipalities to ensure functional emergency communication, mobilisation systems and fire services
Total	**72 295**	**62 555**	**54 113**	**-25.2%**	**-13.5%**	
** This includes Neighbourhood Development Partnership Grant, Public Transport Infrastructure and Systems Grant and any other grant excluding Municipal Infrastructure Grant (MIG) which is dealt with in par 5.9.2. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.*						

Appendix M: Capital Expenditure- *New Assets programme

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2015/16	Year 2016/17			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Infrastructure - Total	**42 488**	**36 284**	**35 691**	**34 505**	**28 205**	**30 900**	**34 900**
Infrastructure: Road transport - Total	16 316	1 840	1 481	1 481	5 405	3 500	3 100
Roads, Pavements & Bridges	13 189	1 610	1 251	1 251	5 155	3 500	3 100
Storm water	3 126	230	230	230	250		
Infrastructure: Electricity - Total	18 500	21 599	23 204	23 135	18 790	18 500	24 000
Generation					3 000	2 500	2 250
Transmission & Reticulation	18 500	21 599	23 204	23 135	15 790	16 000	21 750
Street Lighting							
Infrastructure: Water - Total	3 772	4 529	4 879	4 907	3 900	4 100	2 000
Dams & Reservoirs		4 529	4 529	4 557	3 900	4 100	
Water purification							2 000
Reticulation	3 772		350	350			
Infrastructure: Sanitation - Total	3 887	8 301	6 113	4 971	–	4 800	5 800
Reticulation		4 801	4 801	3 665		4 800	5 800
Sewerage purification	3 887	3 500	1 312	1 306			
Infrastructure: Other - Total	13	15	15	12	110	–	–
Waste Management	13	15	15	12	110		
Transportation							
Gas							
Other							
Community - Total	**30 006**	**10 366**	**12 093**	**11 219**	**23 731**	**19 058**	**34 415**
Parks & gardens							
Sports fields & stadia	554	480	638	568	1 966	100	
Swimming pools							
Community halls		945	1 019	635	421		
Libraries	3 031	1 050	1 000	74			
Recreational facilities							
Fire, safety & emergency	295	880	880	976	3 798		
Security and policing							
Buses							
Clinics							
Museums & Art Galleries							

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2015/16	Year 2016/17			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Cemeteries					260		
Social rental housing	25 974	6 961	8 506	8 918	17 186	18 958	34 415
Other	152	50	50	48	100		

Table continued next page

Table continued from previous page

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2015/16	Year 2016/17			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Heritage assets - Total	–	–	–	–	–	–	–
Buildings							
Other							
Investment properties - Total	–	–	–	–	–	–	–
Housing development							
Other							
Other assets	**4 035**	**2 173**	**3 743**	**2 987**	–	–	–
General vehicles		1 485	2 685	1 719			
Specialised vehicles							
Plant & equipment							
Computers - hardware/equipment	3 853						
Furniture and other office equipment							
Abattoirs							
Markets							
Civic Land and Buildings							
Other Buildings							
Other Land							
Surplus Assets - (Investment or Inventory)							
Other	182	688	1 058	1 268			
Agricultural assets	–	–	–	–	–	–	–
List sub-class							

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2015/16	Year 2016/17			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Biological assets	–	–			–	–	–
List sub-class							
Intangibles	–	–			2 690	8 000	8 000
Computers - software & programming					1 620		
Other (Machinery & Office equipment)					120		
Transport Assets					950	8 000	8 000
Total Capital Expenditure on new assets	**76 529**	**48 823**	**51 528**	**48 711**	**54 626**	**57 958**	**77 315**
Specialised vehicles	–	–	–	–	–	–	–
Refuse							
Fire							
Conservancy							
Ambulances							
** Note: Information for this table may be sourced from MBRR (2009: Table SA34a)*							T M.1

Capital Expenditure - Upgrade/Renewal Programme*							
R '000							
Description	Year 2015/16	Year 2016/17			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Infrastructure - Total	**12 726**	**30 547**	**31 255**	**31 207**	**11 280**	**19 520**	**28 200**
Infrastructure: Road transport -Total	–	11 855	11 809	11 806	2 080	5 800	9 000
Roads, Pavements & Bridges		10 355	9 709	9 706	2 080	5 800	9 000
Storm water		1 500	2 100	2 100			
Infrastructure: Electricity - Total	–	–	–	–	1 000	–	–
Generation					1 000		
Transmission & Reticulation							
Street Lighting							

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2015/16	Year 2016/17			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Infrastructure: Water - Total	10 279	10 492	10 710	10 665	900	9 200	14 600
Dams & Reservoirs					900		
Water purification		10 492	10 710	10 665			
Reticulation	10 279					9 200	14 600
Infrastructure: Sanitation - Total	2 447	8 200	8 736	8 736	5 800	4 520	4 600
Reticulation							
Sewerage purification	2 447	8 200	8 736	8 736	5 800	4 520	4 600
Infrastructure: Other - Total	–				1 500	–	–
Waste Management					1 500		
Transportation							
Gas							
Other							
Community	**2 896**	**8 986**	**3 484**	**3 379**	**–**	**–**	**–**
Parks & gardens							
Sportsfields & stadia	2 896	2 065	1 265	1 265			
Swimming pools							
Community halls		1 000					
Libraries							
Recreational facilities							
Fire, safety & emergency							
Security and policing							
Buses							
Clinics							
Museums & Art Galleries							
Cemeteries							
Social rental housing		5 921	2 219	2 114			
Other							
Heritage assets	–	–	–	–	–	–	–
Buildings							
Other							
Table continued next page							

Table continued from previous page

Capital Expenditure - Upgrade/Renewal Programme*
R '000

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2015/16	Year 2016/17			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Description	Year 2015/16	Year 2016/17			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Investment properties	–	–	–	–	–	–	–
Housing development							
Other							
Other assets	–	–	–	–	–	–	–
General vehicles							
Specialised vehicles							
Plant & equipment							
Computers - hardware/equipment							
Furniture and other office equipment							
Abattoirs							
Markets							
Civic Land and Buildings							
Other Buildings							
Other Land							
Surplus Assets - (Investment or Inventory)							
Other							
Agricultural assets	–	–	–	–	–	–	–
List sub-class							
Biological assets	–	–	–	–	–	–	–
List sub-class							
Intangibles	–	–	–	–	–	–	–
Computers - software & programming							
Other *(list sub-class)*							

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2015/16	Year 2016/17			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Total Capital Expenditure on renewal of existing assets	**15 623**	**39 533**	**34 738**	**34 585**	**11 280**	**19 520**	**28 200**
Specialised vehicles	–	–	–	–	–	–	–
Refuse							
Fire							
Conservancy							
Ambulances							
** Note: Information for this table may be sourced from MBRR (2009: Table SA34b)*							T M.2

Appendix N: Capital Programme by Project: 2016/17

Capital Programme by Project: Year 2016/17					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
Water					
REPLACEMENT OF OVERSTRAND WATER PIPES	283 237	293 513	293 513	0%	4%
PEARLY BEACH WTW PRE-TREATMENT	400 000	400 000	400 000	0%	0%
PEARLY BEACH WTW PRE-TREATMENT	900 000	900 000	900 000	0%	0%
PEARLY BEACH WTW PRE-TREATMENT		350 000	347 268	-1%	100%
UPGRADING OF FRANSKRAAL-KLEINBAAI -GANSBAAI PIPELINES	8 400 000	8 400 000	8 286 957	-1%	-1%
REFURBISH BUFFELS RIVER DAM BRIDGE AND TOWER & PALMIET RIVER WEIR	709 078	916 333	916 333	0%	23%
WATER PUMPS (CONTINGENCY)	200 000	200 000	499 273	60%	60%
NEW 1 ML/S RESERVOIR OHW.B31	500 000	500 000	500 000	0%	0%
NEW 1 ML/S RESERVOIR OHW.B31	3 110 000	3 110 000	3 110 000	0%	0%
HAWSTON: BULK WATER UPGRADE FOR HOUSING PROJECT	500 000	500 000	500 000	0%	0%
MINOR ASSETS :WATER DISTRIBUTION	8 000	8 000	8 000	0%	0%
MINOR ASSETS :WATER DISTRIBUTION	11 000	11 000	10 965	0%	0%
Sanitation/Sewerage					
UPGRADING OF PUMPSTATIONS	5 588 072	6 123 928	6 117 537	0%	9%
STANFORD - SEWER NETWORK EXTENSION	4 411 928	4 932 269	4 930 922	0%	11%

Capital Programme by Project: Year 2016/17					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
WWTW UPGRADE STANFORD (ACIP)	3 500 000	0	0	0%	0%
SEWERAGE PUMPS (CONTINGENCY)	500 000	500 000	551 257	9%	9%
UPGRADING OF KIDBROOKE PIPELINE		791 822	786 942	-1%	100%
BULK SEWERAGE OUTFALL LINE 525 MM Ø OHS13.2	2 500 500	2 500 500	2 500 500	0%	0%
Electricity					
GANSBAAI: CCTV,SCADA,MINISUB AND MV/LV UPGRADE	3 000 000	3 208 980	3 208 638	0%	7%
STANFORD: MV UPGRADE	1 686 100	1 441 364	1 441 347	0%	-17%
ELECTRIFICATION OF LOW COST HOUSING AREAS (INEP)	5 000 000	5 000 000	5 000 000	0%	0%
HERMANUS: MV & LV UPGRADE/REPLACEMENT	4 000 000	4 150 858	4 007 712	-4%	0%
KLEINMOND: MV & LV NETWORK UPGRADE	1 500 000	1 326 942	1 326 268	0%	-13%
HAWSTON: MV & LV UPGRADE/REPLACEMENT	1 500 000	1 500 000	1 470 254	-2%	-2%
MINOR ASSETS :ELECTRICITY	15 000	15 000	15 000	0%	0%
MINOR ASSETS :ELECTRICITY	10 000	16 000	14 452	-11%	31%
MINOR ASSETS :ELECTRICITY	6 000	0		0%	0%
MINOR ASSETS :ELECTRICITY	15 400	15 400	15 400	0%	0%
MINOR ASSETS :ELECTRICITY	11 500	11 500	9 483	-21%	-21%
STREETLIGHTS (MILKWOOD)	20 000	20 000	19 544	-2%	-2%
STREET LIGHTS	30 000	30 000	29 555	-2%	-2%
STREET LIGHTS-SANDBAAI		95 000	93 598	-1%	100%
VEHICLES -ELECTRICITY	498 000	498 000	487 575	-2%	-2%
FLOODLIGHTS -HAWSTON SPORT GROUNDS	150 000	350 000	350 000	0%	57%
FLOODLIGHTS -HAWSTON SPORT GROUNDS	500 000	500 000	500 000	0%	0%
FLOODLIGHTS -HAWSTON SPORT GROUNDS		1 345 589	1 345 589	0%	100%
FLOODLIGHTS -ZWELIHLE SPORT GROUNDS	100 000	100 000	100 000	0%	0%
FLOODLIGHTS -ZWELIHLE SPORT GROUNDS	500 000	500 000	500 000	0%	0%
FLOODLIGHTS -ZWELIHLE SPORT GROUNDS	350 000	350 000	349 999	0%	0%
FLOODLIGHTS -ZWELIHLE SPORT GROUNDS	150 000	150 000	150 000	0%	0%
ELECTRIFICATION IN INFORMAL AREAS	461 517	461 517	439 527	-5%	-5%
ELECTRIFICATION OF HOUSING PROJECTS	2 049 759	2 049 759	1 991 014	-3%	-3%
TURNKEY PROJECTS -ELECTRICITY DEPARTMENT		0	6 214 554	100%	100%
TURNKEY PROJECTS -ELECTRICITY DEPARTMENT		0	1 029 950	100%	100%
TURNKEY PROJECTS -ELECTRICITY DEPARTMENT		0	118 407	100%	100%
ELECTRICITY TRANSFORMERS(CAPITAL REPLACEMENT CONTINGENCY)	246 000	268 200	268 189	0%	8%
Housing					
MANDELA SQUARE/GARDEN SITE	4 308 419	126 757	126 757	0%	-3299%
SWARTDAMROAD IRDP		0		0%	0%
STANFORD IRDP	1 612 884	1 612 884	1 612 884	0%	0%

Capital Programme by Project: Year 2016/17					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
MASAKHANE	1 000 000	0		0%	0%
BEVERLY HILLS PROJECT	2 561 250	0		0%	0%
ZWELIHLE PROJECT -TRANSIT CAMP(166)	1 000 000	0		0%	0%
HAWSTON PROJECT -IRDP	2 399 745	4 911 769	4 911 769	0%	51%
HOUSING BOUNDARY WALLS-MOUNT PLEASANT & ZWELIHE		2 073 129	2 073 129	0%	100%
HOUSING BOUNDARY WALLS-MOUNT PLEASANT & ZWELIHE		1 000 000	933 398	-7%	100%
ZWELIHLE ADMIN SITE -TRA WETCORES (125)		1 000 000	1 000 000	0%	100%
Stormwater					
UPGRADE STORMWATER DRAINAGE	1 500 000	2 100 000	2 100 000	0%	29%
FISHERHAVEN -STORMWATER	200 000	200 000	199 924	0%	0%
CONSTRUCTION OF DRAINAGE DITCHES	30 000	30 000	30 000	0%	0%
Waste Management					
MINOR ASSETS:SOLID WASTE DISPOSAL	15 000	15 000	12 151	-23%	-23%
Roads					
REHABILITATION OF EXISTING PAVE ROAD (LIC)	2 000 000	1 854 411	1 854 411	0%	-8%
REHABILITATION OF EXISTING PAVE ROAD (LIC) PH2	7 000 000	7 000 000	7 000 000	0%	0%
REHABILITATE ROADS - BLOMPARK	404 500	404 500	404 500	0%	0%
TRAFFIC CALMING	50 000	50 000	49 969	0%	0%
SPEED HUMPS-LANDA, JIKELEZA, NTLABATHI	60 000	60 000	59 871	0%	0%
SPEED HUMPS -TSHANDU STREET	30 000	30 000	29 228	-3%	-3%
SIDEWALKS -NAMA/KROZANI STREET	135 000	135 000	134 616	0%	0%
NEW SIDEWALK - DAHLIA STREET	80 000	80 000	79 910	0%	0%
TARRING OF SIDEWALKS - MADELIEFIE STREET	50 000	50 000	50 151	0%	0%
HAWSTON -PAVING OF CIRCLES	100 000	0		0%	0%
HAWSTON - SIDEWALKS	100 000	0		0%	0%
PAVING OF PARKING AREA - COR. 4TH STREET AND 15TH AVENUE	30 000	0		0%	0%
EXTENSION OF HEUNINGKLOOF FOOTPATH	100 000	100 000	99 962	0%	0%
EXTENSION OF PAVING OF SIDEWALK - SCHOOL STREET PROTEADORP	70 000	70 000	69 869	0%	0%
TARRING OF STRANDVELD STREET	100 000	100 000	99 007	-1%	-1%
DREYER STREET SIDEWALKS (FINAL PHASE)	100 000	100 000	99 878	0%	0%
REHABILITATE ROADS - STANFORD	450 000	450 000	450 000	0%	0%
ATLANTIC DRIVE WALKWAY	200 000	200 000	196 705	-2%	-2%
MINOR ASSETS :WSP-WARD 07	400 000	14 000	13 005	-8%	-2976%
VEHICLES -ROADS	785 000	1 041 607	1 041 607	0%	25%
MINOR ASSETS :ROADS	5 000	5 000	6 621	24%	24%

Capital Programme by Project: Year 2016/17					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
REHABILITATE ROADS - MASAKHANE	500 000	0			
Sport & Recreation					
PLAYPARK EQUIPMENT (REPLACEMENTS)	20 000	20 000	19 770	-1%	-1%
PURCHASING OF PAVILLION (SITTING) & 2 SOCCER POLES	100 000	100 000	91 115	-10%	-10%
PLAY PARK- BETWEEN QHAYIYA & BAMBANANI STREET	75 000	30 000	27 790	-8%	-170%
PLAY PARK- SOPHUMELELE CORRIDOR	85 000	85 000	78 866	-8%	-8%
BOXING GYM AT JIKELEZA STREET (EARTH WORKS)	150 000	150 000	134 469	-12%	-12%
MINOR ASSETS :COMMUNITY PARK(INCL. NURSERIES)	11 000	40 122	39 084	-3%	72%
MINOR ASSETS :COMMUNITY PARK(INCL. NURSERIES)		12 246	8 200	-49%	100%
MINOR ASSETS :COMMUNITY PARK(INCL. NURSERIES)	39 000	201 000	172 452	-17%	77%
OVERHILLS : KLEINMOND SOCCERFIELD	1 265 000	1 265 000	1 265 000	0%	0%
SPORT FACILITIES	800 000	0	0	0%	0%
Public Safety					
MINOR ASSETS:FIRE FIGHTING AND PROTECTION	60 000	60 000	34 796	-72%	-72%
MINOR ASSETS:WSP-WARD 10		28 126	25 116	-12%	100%
FIRE HYDRANTS (PHASE I)	100 000	100 000	97 984	-2%	-2%
COMPLETION OF FIRE STATION	50 000	21 874	21 874	0%	-129%
VEHICLES-FIRE FLEET REFURBISHMENT	570 080	570 080	554 384	-3%	-3%
VEHICLES -FIRE	200 000	200 000	167 925	-19%	-19%
VEHICLES-FIRE SERVICES	0	1 200 000		0%	0%
MINOR ASSETS:POLICE FORCES, TRAFFIC AND STREET PARKING CONTROL	100 000	100 000	93 535	-7%	-7%
Planning and Development					
MINOR ASSETS:BUILDING REGULATIONS AND ENFORCEMENT	23 000	23 000	22 761	-1%	-1%
MINOR ASSETS :TOWN PLANNING; BUILDING REGULATIONS AND ENFORCEMENT	4 600	4 600	2 991	-54%	-54%
MINOR ASSETS :NATURE CONSERVATION	8 000	8 000	6 999	-14%	-14%
BABOON FENCING PROJECT	50 000	50 000	29 095	-72%	-72%
DEVELOPMENT OF OPEN SPACES/PLAY PARKS	30 000	30 000	29 990	0%	0%
UPGRADE OF MARKET SQUARE (CNR DIRKIE UYS/MARKET STREET)	50 000	50 000	50 485	1%	1%
MINOR ASSETS:ECONOMIC DEVELOPMENT/PLANNING	15 000	15 000	7 056	-113%	-113%
PMU MIG PROJECT		250 000	190 491	-31%	100%
BUILDINGS: GANSBAAI			1 200 000	100%	100%
MINOR ASSETS :GIS	2 500	2 500		0%	0%
Executive and Council					
MINOR ASSETS :MAYOR'S OFFICE	5 000	5 700	8 702	35%	43%
MINOR ASSETS :MUNICIPAL MANAGER,TOWN SECRETARY	16 000	10 878	10 877	0%	-47%

Capital Programme by Project: Year 2016/17					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
& CHIEF EXEC					
MINOR ASSETS :MUNICIPAL MANAGER,TOWN SECRETARY & CHIEF EXEC	25 000	54 300	52 455	-4%	52%
Libraries					
HAWSTON LIBRARY UPGRADE	1 000 000	685 000	22 858	-2897%	-4275%
KLEINMOND LIBRARY UPGRADE		315 000	7 143	-4310%	100%
MINOR ASSETS -LIBRARIES AND ARCHIVES	50 000	0	0	0%	0%
Community and Social services					
EXTENSION OF THUSONG CENTRE	1 000 000	0	0	0%	0%
BUILDING OF DISABLED TOILET AT MOUNT PLEASANT SPORTS GROUND	50 000	50 000	50 000	0%	0%
DISABLED TOILET & TODDLER CHANGING ROOM-KAMMA BAAI		80 000		0%	0%
COMMONAGE IN WEST CLIFF	100 000	220 000	219 936	0%	55%
UPGRADING OF MOFFAT HALL	150 000	30 000	11 841	-153%	-1167%
ZWELIHLE TAXI RANK-FENCING AND MAINTENANCE	100 000	100 000	83 759	-19%	-19%
UPGRADING OF MASIZAKHE CRÈCHE(FENCING,PURHASING AND FIXING PLAY PARK EQUIPMENT,EARTH WORKS,PAVING)	140 000	0		0%	0%
PA SYSTEM - ZWELIHLE COMMUNITY HALL	85 000	0		0%	0%
KIOSK & STORE ROOM -HAWSTON SWIMMING POOL		213 500	29 468	-625%	100%
HAWSTON THUSONG CENTRE :SOUND SYSTEM		5 500	5 500	0%	100%
CONSTRUCTION OF WOODEN RAILINGS AND STEPS IN 4TH STREET	40 000	40 000	17 193	-133%	-133%
EXTENSION AND BEAUTIFICATION OF BUS SHELTER OPPOSITE SIYABULELA CRÈCHE	30 000	30 000	29 556	-2%	-2%
EXTENSION/ALTERATIONS TO MOOIUITSIG COMMUNITY HALL	250 000	250 000	166 982	-50%	-50%
Finance and Administration					
FLEET MANAGEMENT SOFTWARE	85 000	0		0%	0%
WIN SERVER STD CORE LICENSES		23 600	22 195	-6%	100%
CARAVAN PARK LICENSES FEES	20 000	0		0%	0%
MINOR ASSETS -ICT OVERSTRAND WIDE	200 000	729 459	725 742	-1%	72%
MINOR ASSETS :COUNCIL SUPPORT SERVICES	120 000	66 300	68 981	4%	-74%
MINOR ASSETS :DIRECTOR :MANAGEMENT SERVICES		7 200	6 652	-8%	100%
MINOR ASSETS :FINANCE	30 000	28 441	59 558	52%	50%
MINOR ASSETS :FLEET MANAGEMENT	50 000	1 754	1 754	0%	-2751%
VEHICLES -REFURBISHMENT/REBUILD ENGINES	300 000	43 393		0%	0%
MINOR ASSETS -PROPERTY SERVICES	4 000	4 000		0%	0%

Capital Programme by Project: Year 2016/17					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
	88 356 069	**86 266 104**	**91 868 227**	**6%**	**4%**

Appendix O: Capital Programme by Project by Ward: 2016/17

Capital Programme by Project by Ward: Year 2016/17		
R' 000		
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
Water		
REPLACEMENT OF OVERSTRAND WATER PIPES	Overstrand	Completed
PEARLY BEACH WTW PRE-TREATMENT	Ward 11	Completed
PEARLY BEACH WTW PRE-TREATMENT	Ward 11	Completed
PEARLY BEACH WTW PRE-TREATMENT	Ward 11	Completed
UPGRADING OF FRANSKRAAL-KLEINBAAI -GANSBAAI PIPELINES	Ward 01	Completed
REFURBISH BUFFELS RIVER DAM BRIDGE AND TOWER & PALMIET RIVER WEIR	Ward 09	Completed
WATER PUMPS (CONTINGENCY)	Overstrand	Completed
NEW 1 ML/S RESERVOIR OHW.B31	Ward 04	Completed
NEW 1 ML/S RESERVOIR OHW.B31	Ward 04	Completed
HAWSTON: BULK WATER UPGRADE FOR HOUSING PROJECT	Ward 08	Completed
MINOR ASSETS :WATER DISTRIBUTION	Overstrand	Completed
MINOR ASSETS :WATER DISTRIBUTION	Overstrand	Completed
Sanitation/Sewerage		
UPGRADING OF PUMPSTATIONS	Overstrand	Completed
STANFORD - SEWER NETWORK EXTENSION	Ward 11	Completed
WWTW UPGRADE STANFORD (ACIP)	Ward 11	Completed
SEWERAGE PUMPS (CONTINGENCY)	Overstrand	Completed
UPGRADING OF KIDBROOKE PIPELINE	Ward 13	Completed
BULK SEWERAGE OUTFALL LINE 525 MM Ø OHS13.2	Ward 12	Completed
Electricity		
GANSBAAI: CCTV,SCADA,MINISUB AND MV/LV UPGRADE	Ward 02	Completed
STANFORD: MV UPGRADE	Ward 11	Completed
ELECTRIFICATION OF LOW COST HOUSING AREAS (INEP)	Ward 04,05,06	Completed
HERMANUS: MV & LV UPGRADE/REPLACEMENT	Ward 03	Completed
KLEINMOND: MV & LV NETWORK UPGRADE	Ward 09	Completed

Capital Programme by Project by Ward: Year 2016/17		
R' 000		
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
HAWSTON: MV & LV UPGRADE/REPLACEMENT	Ward 08	Completed
MINOR ASSETS :ELECTRICITY	Overstrand	Completed
MINOR ASSETS :ELECTRICITY	Overstrand	Completed
MINOR ASSETS :ELECTRICITY	Overstrand	Completed
MINOR ASSETS :ELECTRICITY	Overstrand	Completed
MINOR ASSETS :ELECTRICITY	Overstrand	Completed
STREETLIGHTS (MILKWOOD)	Ward 01	Completed
STREET LIGHTS	Ward 10	Completed
STREET LIGHTS-SANDBAAI	Ward 07	Completed
VEHICLES -ELECTRICITY	Overstrand	Completed
FLOODLIGHTS -HAWSTON SPORT GROUNDS	Ward 08	Completed
FLOODLIGHTS -HAWSTON SPORT GROUNDS	Ward 08	Completed
FLOODLIGHTS -HAWSTON SPORT GROUNDS	Ward 08	Completed
FLOODLIGHTS -ZWELIHLE SPORT GROUNDS	Ward 05	Completed
FLOODLIGHTS -ZWELIHLE SPORT GROUNDS	Ward 05	Completed
FLOODLIGHTS -ZWELIHLE SPORT GROUNDS	Ward 06	Completed
FLOODLIGHTS -ZWELIHLE SPORT GROUNDS	Ward 12	Completed
ELECTRIFICATION IN INFORMAL AREAS	Ward 04,05,06	Completed
ELECTRIFICATION OF HOUSING PROJECTS	Ward 04,05,06	Completed
ELECTRICITY TRANSFORMERS(CAPITAL REPLACEMENT CONTINGENCY)	Overstrand	Completed
Housing		
MANDELA SQUARE/GARDEN SITE	Ward 06	16/17 Portion completed (multi -year project continue in 17/18)
STANFORD IRDP	Ward 11	16/17 Portion completed (multi -year project – Pre-planning only)
HAWSTON PROJECT -IRDP	Ward 08	16/17 Portion completed (multi -year project continue in 17/18)
HOUSING BOUNDARY WALLS-MOUNT PLEASANT & ZWELIHE	Ward 05,06	Completed
HOUSING BOUNDARY WALLS-MOUNT PLEASANT & ZWELIHE	Ward 05,06	Completed
ZWELIHLE ADMIN SITE -TRA WETCORES (125)	Ward 05	Completed
Waste Management		
MINOR ASSETS:SOLID WASTE DISPOSAL	Overstrand	Completed
Stormwater		
UPGRADE STORMWATER DRAINAGE	Ward 01	Completed
FISHERHAVEN -STORMWATER	Ward 08	Completed
CONSTRUCTION OF DRAINAGE DITCHES	Ward 10	Completed
Roads		
REHABILITATION OF EXISTING PAVE ROAD (LIC)	Ward 05	Completed

Capital Programme by Project by Ward: Year 2016/17		
R' 000		
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
REHABILITATION OF EXISTING PAVE ROAD (LIC) PH2	Ward 05	Completed
REHABILITATE ROADS - BLOMPARK	Ward 02	Completed
TRAFFIC CALMING	Ward 01	Completed
SPEED HUMPS-LANDA, JIKELEZA, NTLABATHI	Ward 05	Completed
SPEED HUMPS -TSHANDU STREET	Ward 06	Completed
SIDEWALKS -NAMA/KROZANI STREET	Ward 06	Completed
NEW SIDEWALK - DAHLIA STREET	Ward 02	Completed
TARRING OF SIDEWALKS - MADELIEFIE STREET	Ward 02	Completed
HAWSTON -PAVING OF CIRCLES	Ward 08	Completed
HAWSTON - SIDEWALKS	Ward 08	Completed
PAVING OF PARKING AREA - COR. 4TH STREET AND 15TH AVENUE	Ward 09	Completed
EXTENSION OF HEUNINGKLOOF FOOTPATH	Ward 09	Completed
EXTENSION OF PAVING OF SIDEWALK - SCHOOL STREET PROTEADORP	Ward 09	Completed
TARRING OF STRANDVELD STREET	Ward 11	Completed
DREYER STREET SIDEWALKS (FINAL PHASE)	Ward 11	Completed
REHABILITATE ROADS - STANFORD	Ward 11	Completed
ATLANTIC DRIVE WALKWAY	Ward 13	Completed
MINOR ASSETS :WSP-WARD 07	Ward 07	Completed
VEHICLES -ROADS	Overstrand	Completed
MINOR ASSETS :ROADS	Overstrand	Completed
Sport & Recreation		
PLAYPARK EQUIPMENT (REPLACEMENTS)	Ward 02	Completed
PURCHASING OF PAVILLION (SITTING) & 2 SOCCER POLES	Ward 05	Completed
PLAY PARK- BETWEEN QHAYIYA & BAMBANANI STREET	Ward 12	Completed
PLAY PARK- SOPHUMELELE CORRIDOR	Ward 12	Completed
BOXING GYM AT JIKELEZA STREET (EARTH WORKS)	Ward 12	Completed
MINOR ASSETS :COMMUNITY PARK(INCL. NURSERIES)	Overstrand	Completed
MINOR ASSETS :COMMUNITY PARK(INCL. NURSERIES)	Overstrand	Completed
MINOR ASSETS :COMMUNITY PARK(INCL. NURSERIES)	Overstrand	Completed
OVERHILLS : KLEINMOND SOCCERFIELD	Ward 10	Completed
Public Safety		
MINOR ASSETS:FIRE FIGHTING AND PROTECTION	Overstrand	Completed
MINOR ASSETS:WSP-WARD 10	Overstrand	Completed
FIRE HYDRANTS (PHASE I)	Ward 01	Completed
COMPLETION OF FIRE STATION	Ward 10	Completed
VEHICLES-FIRE FLEET REFURBISHMENT	Overstrand	Completed
VEHICLES -FIRE	Overstrand	Completed
VEHICLES-FIRE SERVICES	Overstrand	Incomplete-Roll-over to ff year
MINOR ASSETS:POLICE FORCES, TRAFFIC AND STREET PARKING CONTROL	Overstrand	Completed

Capital Programme by Project by Ward: Year 2016/17		
R' 000		
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
Planning & Development		
MINOR ASSETS:BUILDING REGULATIONS AND ENFORCEMENT	Overstrand	Completed
MINOR ASSETS :TOWN PLANNING; BUILDING REGULATIONS AND ENFORCEMENT	Overstrand	Completed
MINOR ASSETS :NATURE CONSERVATION	Overstrand	Completed
BABOON FENCING PROJECT	Ward 03	Completed
DEVELOPMENT OF OPEN SPACES/PLAY PARKS	Ward 01	Completed
UPGRADE OF MARKET SQUARE (CNR DIRKIE UYS/MARKET STREET)	Ward 02	Completed
MINOR ASSETS:ECONOMIC DEVELOPMENT/PLANNING	Overstrand	Completed
PMU MIG PROJECT	Overstrand	Completed
MINOR ASSETS :GIS	Overstrand	Incomplete
Executive and Council		
MINOR ASSETS :MAYOR'S OFFICE	Overstrand	Completed
MINOR ASSETS :MUNICIPAL MANAGER,TOWN SECRETARY & CHIEF EXEC	Overstrand	Completed
MINOR ASSETS :MUNICIPAL MANAGER,TOWN SECRETARY & CHIEF EXEC	Overstrand	Completed
Libraries		
HAWSTON LIBRARY UPGRADE	Ward 08	Incomplete-Roll-over to ff year
KLEINMOND LIBRARY UPGRADE	Ward 09	Incomplete-Roll-over to ff year
Community and Social services		
BUILDING OF DISABLED TOILET AT MOUNT PLEASANT SPORTS GROUND	Ward 04	Completed
DISABLED TOILET & TODDLER CHANGING ROOM-KAMMA BAAI	Ward 03	Completed -Project cancelled due to insufficient funds
COMMONAGE IN WEST CLIFF	Ward 04	Completed
UPGRADING OF MOFFAT HALL	Ward 04	Completed
ZWELIHLE TAXI RANK-FENCING AND MAINTENANCE	Ward 05	Completed
UPGRADING OF MASIZAKHE CRÈCHE(FENCING,PURHASING AND FIXING PLAY PARK EQUIPMENT,EARTH WORKS,PAVING)	Ward 05	
PA SYSTEM - ZWELIHLE COMMUNITY HALL	Ward 06	
KIOSK & STORE ROOM -HAWSTON SWIMMING POOL	Ward 08	Completed -Project cancelled due to insufficient funds
HAWSTON THUSONG CENTRE :SOUND SYSTEM	Ward 08	Completed
CONSTRUCTION OF WOODEN RAILINGS AND STEPS IN 4TH STREET	Ward 09	Completed
EXTENSION AND BEAUTIFICATION OF BUS SHELTER OPPOSITE SIYABULELA CRÈCHE	Ward 10	Completed
EXTENSION/ALTERATIONS TO MOOIUITSIG COMMUNITY HALL	Ward 10	Completed
Finance and Administration		
WIN SERVER STD CORE LICENSES	Overstrand	Completed
CARAVAN PARK LICENSES FEES	Overstrand	Complete

Capital Programme by Project by Ward: Year 2016/17		
R' 000		
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
MINOR ASSETS -ICT OVERSTRAND WIDE	Overstrand	Completed
MINOR ASSETS :COUNCIL SUPPORT SERVICES	Overstrand	Completed
MINOR ASSETS :DIRECTOR :MANAGEMENT SERVICES	Overstrand	Completed
MINOR ASSETS :FINANCE	Overstrand	Completed
MINOR ASSETS :FLEET MANAGEMENT	Overstrand	Completed
VEHICLES -REFURBISHMENT/REBUILD ENGINES	Overstrand	In completed -Funds transferred to another project
MINOR ASSETS -PROPERTY SERVICES	Overstrand	Completed
		T O

Appendix Q: Service Backlogs experience by the Community where another Sphere of Government is the Service Provider

Service Backlogs Experienced by the Community where another Sphere of Government is the Service Provider (where the municipality whether or not act on agency basis)		
Services and Locations	**Scale of backlogs**	**Impact of backlogs**
Housing:	The current backlog 30 June 2017 is 7612 applicants. The Municipality managed to deliver 409 new houses in Hermanus. We however experienced an increase in the housing demand of 8% since 1 July 2017. The increase is mainly due to the registration of informal settlement residents on the housing demand data base.	The backlog continues to place pressure on Council's infrastructure and financial capacity to compliment housing delivery; It furthermore creates civil intolerance in affected communities and which may lead to possible protest action.
Sports Fields:	The over-use of our grass turfs by sports clubs makes it almost virtually impossible to maintain our fields (soccer). Therefore, the demand for artificial turf is inevitably increasing. A need also exist to develop sport complexes in Overstrand to promote hosting events of various sporting leagues and tournaments in Overstrand.	Overstrand Municipality continues to engage sport structures from different communities to establish master plans. The Master Plans guide the municipality in terms of resource allocation to address its challenges based on the priorities.

Appendix R: Declaration of Loans and Grants made by the municipality: 2016/17

Declaration of Loans and Grants made by the municipality: Year 2016/17					
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value Year 2016/17	Total Amount committed over previous and future years	
			R' 000	2015/16	2017/18
Maatskaplike Dienste Hermanus	Grant-in-aid	None		–	
Overstrand Association for People with Disabilities	Grant-in-aid	None		20	25
Ikamva	Grant-in-aid	None		–	
Whale Coast Conservation	Grant-in-aid	None	30	20	26
Hermanus Botanical Society	Grant-in-aid	None	9	20	7
Kleinmond Child Welfare	Grant-in-aid	None		–	11
Overstrand Hospice	Grant-in-aid	None	30	20	25
Hangklip Community Care Centre	Grant-in-aid	None		–	
Recycle Swop Shop	Grant-in-aid	None	20	–	
Siyazama Service Centre for the Aged	Grant-in-aid	None		15	
Overberg Wheelchair Association	Grant-in-aid	None		–	
Overstrand Arts	Grant-in-aid	None	23	20	
National Sea Rescue Institute	Grant-in-aid	None		28	
GCA	Grant-in-aid	None		–	
Badisa Herberg- aan- see	Grant-in-aid	None		5	
Hermanus Hacking Group	Grant-in-aid	None		15	
Camphill School	Grant-in-aid	None		20	30
Stanford Animal welfare	Grant-in-aid	None		15	
Flower Valley Conservation Trust	Grant-in-aid	None		15	
Kids @ the Centre	Grant-in-aid	None		15	
Strandlopertjie Bewaarskool	Grant-in-aid	None		15	
Narrative Foundation	Grant-in-aid	None	35	15	25
Camphill Farm Community	Grant-in-aid	None		20	18
Pearly Shell Service Centre	Grant-in-aid	None	9	–	

Declaration of Loans and Grants made by the municipality: Year 2016/17					
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value Year 2016/17	Total Amount committed over previous and future years	
			R' 000	2015/16	2017/18
RDP Training Centre	Grant-in-aid	None	10	–	
Hermanus Night Shelter	Grant-in-aid	None	15	–	
Blommeland Day Care	Grant-in-aid	None	5	–	
Whale Coast 96 FM	Grant-in-aid	None	8	–	
Pearly Beach Conservancy	Grant-in-aid	None	15	–	
Women Action Group	Grant-in-aid	None	10	–	
Stanford Conservation	Grant-in-aid	None	20	–	
Dyer Island Conservation Trust	Grant-in-aid	None	25	–	
Grootbos Green Futures Foundation	Grant-in-aid	None	15	–	25
Enlighten Education Trust	Grant-in-aid	Management	70	70	
Cancer Association of SA	Grant-in-aid	None		–	
Sustainable Futures Trust	Grant-in-aid	None			14
Hermanus, Stanford en Gansbaai Maatskaplike Dienste	Grant-in-aid	None			25
Gansbaai day care for children	Grant-in-aid	None			30
Hermanus Rainbow Trust					18
Cape Nature Conservation	Donation/transfers made	Management		–	
Veolia	In-kind donations	None		333	
Sale of land	In-kind donations	None	32	–	–
Indigent Grant	Indigent Grant	Have to comply	54 287	48 900	–

Appendix S: MFMA Section 71 Returns Not Made During 2016/17 According to Reporting Requirements

MFMA Section 71 Returns Not Made During Year 1 According to Reporting Requirements	
Return	**Reason Return has not been properly made on due date**
All Returns were submitted as required by S71 of the MFMA	-

Appendix T: National and Provincial Outcomes for Local Government

N/A

ANNEXURE A:
FINANCIAL STATEMENTS

Overstrand Municipality

Annual Financial Statements
for the year ended 30 June 2017

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OVERSTRAND MUNICIPALITY
ANNUAL FINANCIAL STATEMENTS

for the year ended 30 June 2017

APPROVAL OF THE ANNUAL FINANCIAL STATEMENTS

I am responsible for the preparation of these annual financial statements, which are set out on pages 1 to 81, in terms of Section 126(1)(a) of the Municipal Finance Management Act and which I have signed on behalf of the Municipality.

I certify that the salaries, allowances and benefits of Councillors, loans made to Councillors, if any, and payments made to Councillors for loss of office, if any, as disclosed in the notes of these annual financial statement are within the upper limits of the framework envisaged in Section 219 of the Constitution, read with the Remuneration of Public Office Bearers Act and the Minister of Provincial and Local Government's determination in accordance with this Act.

CC Groenewald
Municipal Manager

28 November 2017

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Overstrand Municipality

Annual Financial Statements for the year ended 30 June 2017

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Statement of Financial Position as at 30 June 2017

Figures in Rand	Note(s)	2017	2016 Restated*
Assets			
Current Assets			
Inventories	9	44,126,085	28,687,980
Operating lease asset		681,145	732,456
Receivables from exchange transactions	10	23,906,076	19,598,879
Receivables from non-exchange transactions	11	13,909,143	20,460,762
VAT receivable	12	7,927,046	5,726,428
Consumer debtors	13	60,452,646	57,819,661
Long term receivables	8	12,029	13,569
Cash and cash equivalents	14	259,814,433	174,780,487
		410,828,603	**307,820,222**
Non-Current Assets			
Investment property	2	155,268,500	153,892,000
Property, plant and equipment	3	3,377,482,217	3,417,194,214
Intangible assets	4	6,287,239	6,712,609
Heritage assets	5	124,182,198	124,182,198
Other financial assets	6	37,981,526	29,740,013
Long term receivables	8	26,593	40,200
		3,701,228,273	**3,731,761,234**
Total Assets		**4,112,056,876**	**4,039,581,456**
Liabilities			
Current Liabilities			
Other financial liabilities	18	29,579,649	26,432,309
Finance lease obligation	16	-	59,968
Payables from exchange transactions	20	80,535,024	71,327,644
Consumer deposits	21	37,038,984	43,943,235
Post-employment benefit obligations	7	3,185,040	2,943,228
Unspent conditional grants and receipts	17	6,476,263	1,379,804
Provisions	19	25,157,562	23,500,708
		181,972,522	**169,586,896**
Non-Current Liabilities			
Other financial liabilities	18	412,494,997	412,401,585
Post-employment benefit obligations	7	122,587,950	110,245,237
Provisions	19	94,550,226	89,019,263
		629,633,173	**611,666,085**
Total Liabilities		**811,605,695**	**781,252,981**
Net Assets		**3,300,451,181**	**3,258,328,475**
Reserves			
Housing development fund		3,251,243	2,176,896
Accumulated surplus	15	3,297,199,938	3,256,151,579
Total Net Assets		**3,300,451,181**	**3,258,328,475**

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* See Note 45

Statement of Financial Performance

Figures in Rand	Note(s)	2017	2016 Restated*
Revenue			
Revenue from exchange transactions			
Service charges	23	624,577,317	573,118,354
Rental of facilities and equipment		11,393,590	9,915,060
Agency services		3,480,172	3,211,107
Licences and permits		2,524,823	2,423,131
Other income	26	23,774,203	28,667,825
Interest received	31	23,018,028	14,943,807
Total revenue from exchange transactions		**688,768,133**	**632,279,284**
Revenue from non-exchange transactions			
Taxation revenue			
Property rates	22	197,047,196	164,485,691
Property rates - penalties imposed	22	416,276	479,754
Transfer revenue			
Government grants and subsidies	24	148,092,908	164,280,510
Public contributions and donations	25	10,133,807	984,745
Fines, Penalties and Forfeits		36,104,570	21,202,087
Total revenue from non-exchange transactions		**391,794,757**	**351,432,787**
Total revenue		**1,080,562,890**	**983,712,071**
Expenditure			
Employee costs	28	(301,919,339)	(274,563,806)
Remuneration of councillors	29	(9,265,291)	(8,566,074)
Depreciation and amortisation	33	(124,786,858)	(122,213,693)
Impairment loss / Reversal of impairments	34	(7,675,653)	(695,457)
Finance costs	35	(45,913,148)	(46,207,492)
Lease rentals on operating lease		(549,125)	(506,041)
Debt Impairment	30	(22,005,469)	(13,785,212)
Materials		(20,273,344)	(19,604,899)
Bulk purchases	40	(217,522,905)	(194,619,535)
Contracted services	38	(129,646,791)	(112,447,310)
Transfers and Subsidies	39	(56,135,662)	(51,089,762)
General expenses	27	(103,865,031)	(93,035,642)
Total expenditure		**(1,039,558,616)**	**(937,334,923)**
Operating surplus		**41,004,274**	**46,377,148**
Gain / (loss) on disposal of assets and liabilities		(8,132,724)	(391,983)
Fair value adjustments	32	6,242,014	7,630,671
		(1,890,710)	**7,238,688**
Surplus for the year		**39,113,564**	**53,615,836**

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* See Note 45

Statement of Changes in Net Assets

Figures in Rand	Housing development fund	Accumulated surplus	Total net assets
Opening balance at 01 July 2015 as previously reported	2,571,034	3,217,224,805	3,219,795,839
Adjustments			
Prior year adjustments	-	(15,889,742)	(15,889,742)
Balance at 01 July 2015 as restated*	**2,571,034**	**3,201,335,063**	**3,203,906,097**
Changes in net assets			
(Deficit) / surplus for the year	-	53,615,836	53,615,836
Transfer to / (from) housing development fund	(394,138)	-	(394,138)
Transfer to / (from) self insurance fund	-	1,200,680	1,200,680
Total changes	(394,138)	54,816,516	54,422,378
Opening balance at 01 July 2016 as previously reported	2,176,896	3,270,121,352	3,272,298,248
Adjustments			
Prior year adjustments	-	(13,969,778)	(13,969,778)
Balance at 01 July 2016 as restated*	**2,176,896**	**3,256,151,574**	**3,258,328,470**
Changes in net assets			
(Deficit) / surplus for the year	-	39,113,564	39,113,564
Transfer to / (from) housing development fund	1,074,347	-	1,074,347
Transfer to / (from) self insurance fund	-	1,934,800	1,934,800
Total changes	1,074,347	41,048,364	42,122,711
Balance at 30 June 2017	**3,251,243**	**3,297,199,938**	**3,300,451,181**
Note(s)		15	

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* See Note 45

Cash Flow Statement

Figures in Rand	Note(s)	2017	2016 Restated*
Cash flows from operating activities			
Receipts			
Taxation		195,732,789	162,961,823
Sale of goods and services		615,871,504	572,805,857
Grants		153,189,367	163,583,997
Interest income		23,018,028	14,943,807
Other receipts		77,327,366	64,837,112
Movement in housing development fund and self insurance fund		3,009,146	806,542
		1,068,148,200	979,939,138
Payments			
Employee costs		(289,334,814)	(271,009,341)
Suppliers		(217,522,905)	(194,619,535)
Finance costs		(45,910,068)	(46,193,374)
Other payments		(339,633,625)	(305,365,629)
		(892,401,412)	(817,187,879)
Net cash flows to operating activities	41	**175,746,788**	**162,751,259**
Cash flows from investing activities			
Purchase of property, plant and equipment	3	(91,846,032)	(92,909,726)
Proceeds from sale of property, plant and equipment	3	2,162,533	843,096
Purchase of investment property	2	-	(800,000)
Proceeds from sale of investment property	2	780,000	-
Purchase of intangible assets	4	(22,195)	(1,423,190)
Proceeds from sale of other intangible assets	4	-	1,885
Movement in financial assets		(4,979,999)	(4,980,000)
Movement in long term receivables		15,147	14,640
Net cash flows from investing activities		**(93,890,546)**	**(99,253,295)**
Cash flows from financing activities			
Movement in other financial liabilities		3,240,752	6,390,312
Movement in finance leases		(63,048)	(94,572)
Net cash flows from financing activities		**3,177,704**	**6,295,740**
Net increase/(decrease) in cash and cash equivalents		**85,033,946**	**69,793,704**
Cash and cash equivalents at the beginning of the year		174,780,487	104,986,783
Cash and cash equivalents at the end of the year	14	**259,814,433**	**174,780,487**

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* See Note 45

Statement of Comparison of Budget and Actual Amounts

Budget on Accrual Basis

Figures in Rand	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual	Reference
Statement of Financial Performance						
Revenue						
Revenue from exchange transactions						
Service charges	607,053,765	(937,300)	**606,116,465**	624,577,317	**18,460,852**	56
Rental of facilities and equipment	10,556,102	-	**10,556,102**	11,393,590	**837,488**	56
Agency services	3,220,000	-	**3,220,000**	3,480,172	**260,172**	56
Licences and permits	2,330,400	-	**2,330,400**	2,524,823	**194,423**	56
Other income	17,863,818	(68,895)	**17,794,923**	23,774,203	**5,979,280**	56
Interest received	11,040,350	5,000,000	**16,040,350**	23,018,028	**6,977,678**	56
Total revenue from exchange transactions	**652,064,435**	**3,993,805**	**656,058,240**	**688,768,133**	**32,709,893**	
Revenue from non-exchange transactions						
Taxation revenue						
Property rates	180,591,411	9,200,000	**189,791,411**	197,047,196	**7,255,785**	56
Property rates - penalties imposed	848,000	-	**848,000**	416,276	**(431,724)**	56
Transfer revenue						
Government grants and subsidies	166,275,139	(9,168,936)	**157,106,203**	148,092,908	**(9,013,295)**	56
Public contributions and donations	4,500,000	(2,929,105)	**1,570,895**	10,133,807	**8,562,912**	56
Fines, Penalties and Forfeits	31,143,400	-	**31,143,400**	36,104,570	**4,961,170**	56
Total revenue from non-exchange transactions	**383,357,950**	**(2,898,041)**	**380,459,909**	**391,794,757**	**11,334,848**	
Total revenue	**1,035,422,385**	**1,095,764**	**1,036,518,149**	**1,080,562,890**	**44,044,741**	
Expenditure						
Employee costs	(314,203,985)	3,770,005	**(310,433,980)**	(301,919,339)	**8,514,641**	56
Remuneration of councillors	(9,110,256)	(396,700)	**(9,506,956)**	(9,265,291)	**241,665**	56
Depreciation and amortisation	(117,690,153)	(9,222,158)	**(126,912,311)**	(124,786,858)	**2,125,453**	56
Impairment loss/ Reversal of impairments	-	(206,963)	**(206,963)**	(7,675,653)	**(7,468,690)**	56
Finance costs	(46,421,043)	-	**(46,421,043)**	(45,913,148)	**507,895**	56
Lease rentals on operating lease	(896,446)	(954,946)	**(1,851,392)**	(549,125)	**1,302,267**	56
Bad debts written off	(24,694,950)	-	**(24,694,950)**	(22,005,469)	**2,689,481**	56
Materials	(18,171,965)	(1,239,280)	**(19,411,245)**	(20,273,344)	**(862,099)**	56
Bulk purchases	(210,763,340)	4,200,000	**(206,563,340)**	(217,522,905)	**(10,959,565)**	56
Contracted services	(131,373,988)	(8,405,264)	**(139,779,252)**	(129,646,791)	**10,132,461**	56
Transfers and Subsidies	(57,478,962)	348,000	**(57,130,962)**	(56,135,662)	**995,300**	56
General expenses	(142,190,139)	12,138,546	**(130,051,593)**	(103,865,031)	**26,186,562**	56
Total expenditure	**(1,072,995,227)**	**31,240**	**(1,072,963,987)**	**(1,039,558,616)**	**33,405,371**	
Operating surplus	**(37,572,842)**	**1,127,004**	**(36,445,838)**	**41,004,274**	**77,450,112**	
Loss on disposal of assets and liabilities	9,646	1,953,585	**1,963,231**	(8,132,724)	**(10,095,955)**	56
Fair value adjustments	2,205,000	-	**2,205,000**	6,242,014	**4,037,014**	56
	2,214,646	**1,953,585**	**4,168,231**	**(1,890,710)**	**(6,058,941)**	
Surplus before taxation	**(35,358,196)**	**3,080,589**	**(32,277,607)**	**39,113,564**	**71,391,171**	
Actual Amount on Comparable Basis as Presented in the Budget and Actual Comparative Statement	**(35,358,196)**	**3,080,589**	**(32,277,607)**	**39,113,564**	**71,391,171**	

AUDITOR-GENERAL SOUTH AFRICA
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Statement of Comparison of Budget and Actual Amounts

Budget on Accrual Basis

Figures in Rand	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual	Reference
Statement of Financial Position						
Assets						
Current Assets						
Inventories	13,663,480	-	**13,663,480**	44,126,085	**30,462,605**	56
Operating lease asset	-	-	**-**	681,145	**681,145**	56
Receivables from exchange transactions	44,216,688	-	**44,216,688**	23,906,076	**(20,310,612)**	56
Receivables from non-exchange transactions	-	-	**-**	13,909,143	**13,909,143**	56
VAT receivable	-	-	**-**	7,927,046	**7,927,046**	56
Consumer debtors	66,943,913	-	**66,943,913**	60,452,646	**(6,491,267)**	56
Long term receivables	10,678	-	**10,678**	12,029	**1,351**	56
Cash and cash equivalents	114,126,977	77,817,168	**191,944,145**	259,814,433	**67,870,288**	56
	238,961,736	**77,817,168**	**316,778,904**	**410,828,603**	**94,049,699**	
Non-Current Assets						
Investment property	159,760,500	(7,210,500)	**152,550,000**	155,268,500	**2,718,500**	56
Property, plant and equipment	3,084,987,105	426,212,872	**3,511,199,977**	3,377,482,217	**(133,717,760)**	56
Intangible assets	4,178,816	2,377,859	**6,556,675**	6,287,239	**(269,436)**	56
Heritage assets	-	-	**-**	124,182,198	**124,182,198**	56
Other financial assets	35,327,750	2,075,000	**37,402,750**	37,981,526	**578,776**	56
Long term receivables	30,359	-	**30,359**	26,593	**(3,766)**	56
	3,284,284,530	**423,455,231**	**3,707,739,761**	**3,701,228,273**	**(6,511,488)**	
Total Assets	**3,523,246,266**	**501,272,399**	**4,024,518,665**	**4,112,056,876**	**87,538,211**	
Liabilities						
Current Liabilities						
Other financial liabilities	29,378,281	201,367	**29,579,648**	29,579,649	**1**	56
Payables from exchange transactions	81,243,947	(85,000)	**81,158,947**	80,535,024	**(623,923)**	56
Consumer deposits	46,428,790	-	**46,428,790**	37,038,984	**(9,389,806)**	56
Post-employment benefit obligations	-	-	**-**	3,185,040	**3,185,040**	56
Unspent conditional grants and receipts	-	-	**-**	6,476,263	**6,476,263**	56
Provisions	26,930,177	-	**26,930,177**	25,157,562	**(1,772,615)**	56
	183,981,195	**116,367**	**184,097,562**	**181,972,522**	**(2,125,040)**	
Non-Current Liabilities						
Other financial liabilities	412,288,253	206,480	**412,494,733**	412,494,997	**264**	56
Post-employment benefit obligations	-	-	**-**	122,587,950	**122,587,950**	56
Provisions	223,827,125	-	**223,827,125**	94,550,226	**(129,276,899)**	56
	636,115,378	**206,480**	**636,321,858**	**629,633,173**	**(6,688,685)**	
Total Liabilities	**820,096,573**	**322,847**	**820,419,420**	**811,605,695**	**(8,813,725)**	
Net Assets	**2,703,149,693**	**500,949,552**	**3,204,099,245**	**3,300,451,181**	**96,351,936**	
Reserves						
Housing development fund	2,218,422	-	**2,218,422**	3,251,243	**1,032,821**	56
Accumulated surplus	2,700,931,271	500,949,552	**3,201,880,823**	3,297,199,938	**95,319,115**	56
Total Net Assets	**2,703,149,693**	**500,949,552**	**3,204,099,245**	**3,300,451,181**	**96,351,936**	

AUDITOR-GENERAL SOUTH AFRICA
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Statement of Comparison of Budget and Actual Amounts

Budget on Accrual Basis

Figures in Rand	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual	Reference
Cash Flow Statement						
Cash flows from operating activities						
Receipts						
Taxation	180,605,581	10,364,432	**190,970,013**	195,732,789	**4,762,776**	56
Sale of goods and services	595,435,579	3,771,177	**599,206,756**	615,871,504	**16,664,748**	56
Grants	170,775,139	(12,668,936)	**158,106,203**	153,189,367	**(4,916,836)**	56
Interest income	13,245,350	5,000,000	**18,245,350**	23,018,028	**4,772,678**	56
Other receipts	60,595,439	25,255,128	**85,850,567**	77,327,366	**(8,523,201)**	56
Movement in housing development fund and self insurance fund	-	-	**-**	3,009,146	**3,009,146**	56
	1,020,657,088	**31,721,801**	**1,052,378,889**	**1,068,148,200**	**15,769,311**	
Payments						
Employee costs	(306,827,870)	-	**(306,827,870)**	(289,334,814)	**17,493,056**	56
Suppliers	(210,763,340)	(31,494,332)	**(242,257,672)**	(217,522,905)	**24,734,767**	56
Finance costs	(46,421,043)	-	**(46,421,043)**	(45,910,068)	**510,975**	56
Other payments	(350,927,071)	-	**(350,927,071)**	(339,633,625)	**11,293,446**	56
	(914,939,324)	**(31,494,332)**	**(946,433,656)**	**(892,401,412)**	**54,032,244**	
Net cash flows from operating activities	**105,717,764**	**227,469**	**105,945,233**	**175,746,788**	**69,801,555**	
Cash flows from investing activities						
Purchase of property, plant and equipment	(88,356,069)	2,089,964	**(86,266,105)**	(91,846,032)	**(5,579,927)**	56
Proceeds from sale of property, plant and equipment	-	1,953,585	**1,953,585**	2,162,533	**208,948**	56
Proceeds from sale of investment property	-	-	**-**	780,000	**780,000**	56
Purchase of intangible assets	-	-	**-**	(22,195)	**(22,195)**	56
Movement in financial assets	(6,873,180)	(789,557)	**(7,662,737)**	(4,979,999)	**2,682,738**	56
Movement in long term receivables	12,733	-	**12,733**	15,147	**2,414**	56
Net cash flows from investing activities	**(95,216,516)**	**3,253,992**	**(91,962,524)**	**(93,890,546)**	**(1,928,022)**	
Cash flows from financing activities						
Movement in other financial liabilities	3,158,580	81,907	**3,240,487**	3,240,752	**265**	56
Movement in finance lease obligation	-	(59,968)	**(59,968)**	(63,048)	**(3,080)**	56
Net cash flows from financing activities	**3,158,580**	**21,939**	**3,180,519**	**3,177,704**	**(2,815)**	
Net increase/(decrease) in cash and cash equivalents	13,659,828	3,503,400	**17,163,228**	85,033,946	**67,870,718**	56
Cash and cash equivalents at the beginning of the year	100,467,149	74,313,767	**174,780,916**	174,780,487	**(429)**	56
Cash and cash equivalents at the end of the year	**114,126,977**	**77,817,167**	**191,944,144**	**259,814,433**	**67,870,289**	

AUDITOR-GENERAL SOUTH AFRICA
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Appropriation Statement

	2017											2016			
Figures in Rand	Original Budget	Budget Adjustments (i.t.o. s28 and s31 of MFMA)	Final Adjustment Budget	Shifting of Funds S31 of MFMA	Virement Rvalue (i.t.o. council approved policy)	Final Budget	Actual Outcome	Unauthotised expenditure	Variance	Actual Outcome as % of Final Budget	Actual Outcome as % of Original Budget	Reported unauthorised expenditure	Expenditure authorised ito s32 of MFMA	Balance to be recovered	Restated outcome
Financial Performance															
Property rates	180,591,411	9,200,000	189,791,411	-		189,791,411	197,047,196		7,255,785	104%	109%				164,485,691
Service charges	607,053,765	(937,300)	606,116,465	-		606,116,465	624,577,317		18,460,852	103%	103%				573,118,354
Investment Revenue	13,245,350	5,000,000	18,245,350	-		18,245,350	23,018,028		4,772,678	126%	174%				14,943,807
Transfers recognised - Operational	126,312,841	(4,588,048)	121,724,793	-		121,724,793	114,411,498		(7,313,295)	94%	91%				103,629,098
Other own revenue	65,971,366	2,455,585	68,426,951	-		68,426,951	83,935,648		15,508,697	123%	127%				74,514,380
Total Revenue (excl. capital transfers and contributions)	**993,174,733**	**11,130,237**	**1,004,304,970**	**-**		**1,004,304,970**	**1,042,989,687**		**38,684,717**	**104%**	**105%**				**930,691,330**
Employee costs	(314,203,985)	3,707,991	(310,495,994)	-	(7,574)	(310,503,568)	(301,919,339)	-	8,584,229	97%	96%	-	-	-	(274,563,806)
Remuneration of councillors	(9,110,256)	(396,700)	(9,506,956)	-	-	(9,506,956)	(9,265,291)	-	241,665	97%	102%	-	-	-	(8,566,074)
Debt impairment	(23,888,302)	-	(23,888,302)			(23,888,302)	(22,005,469)	-	1,882,833	92%	0%	-	-	-	(13,785,212)
Depreciation and asset impairment	(117,690,153)	(9,429,121)	(127,119,274)			(127,119,274)	(132,462,511)	-	(5,343,237)	104%	113%	-	-	-	(122,909,150)
Finance charges	(46,421,043)	-	(46,421,043)	-	-	(46,421,043)	(45,913,148)	-	507,895	99%	99%	-	-	-	(46,207,492)
Lease rentals on operating leases	-	-	-	-	-	-	(549,125)	-	(549,125)	100%	100%	-	-	-	(506,041)
Bulk purchases	(210,763,340)	4,200,000	(206,563,340)	-	-	(206,563,340)	(217,522,905)	-	(10,959,565)	105%	103%	-	-	-	(194,619,535)
Transfers and grants	(57,478,962)	-	(57,478,962)	-	348,000	(57,130,962)	(56,135,662)	-	995,300	98%	98%	-	-	-	(51,089,762)
Other expenditure	(293,439,186)	1,949,070	(291,490,116)	-	(340,426)	(291,830,542)	(261,917,889)	-	29,912,653	90%	89%	-	-	-	(225,479,834)
Total Expenditure	**(1,072,995,227)**	**31,240**	**(1,072,963,987)**	**-**	**-**	**(1,072,963,987)**	**(1,047,691,339)**	**-**	**25,272,648**	**98%**	**98%**	**-**	**-**	**-**	**(937,726,906)**
Surplus (Deficit)	**(79,820,494)**	**11,161,477**	**(68,659,017)**	**-**		**(68,659,017)**	**(4,701,652)**		**63,957,365**	**7%**	**6%**				**(7,035,576)**
Transfers recognised - capital	39,962,298	(4,580,888)	35,381,410	-		35,381,410	33,681,410		(1,700,000)	95%	84%				60,651,412
Contributions recognised - capital and contributed assets	4,500,000	(3,500,000)	1,000,000	-		1,000,000	10,133,807		9,133,807	-913%	-125%				-
Surplus/(Deficit) after capital transfers and contributions	**(35,358,196)**	**3,080,589**	**(32,277,607)**	**-**		**(32,277,607)**	**39,113,564**		**71,391,172**	**-121%**	**-111%**				**53,615,836**
Share of surplus/ (deficit) of associate	-	-	-	-		-	-		-	0%	0%				-
Surplus (Deficit) for the year	**(35,358,196)**	**3,080,589**	**(32,277,607)**	**-**		**(32,277,607)**	**39,113,564**		**71,391,172**	**-121%**	**-111%**				**53,615,836**
Capital expenditure and funds sources															
Total capital expenditure	88,356,069	(2,089,965)	86,266,104	-		86,266,104	91,868,227		5,602,123	106%	104%				
Sources of capital funds															
Transfers recognised - capital	43,462,298	(8,080,888)	35,381,410	-		35,381,410	33,211,411		(2,169,999)	94%	76%				
Public contributions and donations	1,461,517	-	1,461,517	-		1,461,517	10,011,088		8,549,571	-585%	-585%				
Borrowing	33,824,415	2,029,794	35,854,209	-		35,854,209	35,839,342		(14,867)	100%	106%				
Other	-	-	-	-		-	-		-	0%	0%				
Internally generated funds	9,607,839	3,961,129	13,568,968	-		13,568,968	12,806,386		(762,582)	94%	133%				
Total sources of capital funds	**88,356,069**	**(2,089,965)**	**86,266,104**	**-**		**86,266,104**	**91,868,227**		**5,602,123**	**106%**	**104%**				
Cash flows															
Net cash from (used) operating	103,089,719	369,959	103,459,678	-		103,459,678	175,746,788		72,287,110	170%	170%				
Net cash from (used) investing	(95,216,516)	3,253,992	(91,962,524)	-		(91,962,524)	(93,890,546)		(1,928,022)	102%	99%				
Net cash from (used) financing	5,786,625	(120,551)	5,666,074	-		5,666,074	3,177,704		(2,488,370)	56%	55%				
Net increase/(decrease) in cash and cash equivalents	13,659,828	3,503,400	17,163,228	-		17,163,228	85,033,946		67,870,718	**495%**	**623%**				
Cash and Cash equivalents at the beginning of the year	100,467,149	74,313,767	174,780,916	-		174,780,916	174,780,487		(429)	100%	174%				
Cash/cash equivalents at the year end	**114,126,977**	**77,817,167**	**191,944,144**	**-**		**191,944,144**	**259,814,433**		**67,870,289**	**135%**	**228%**				

AUDITOR-GENERAL SOUTH AFRICA
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Accounting Policies

1. Presentation of Annual Financial Statements

The annual financial statements have been prepared in accordance with the Standards of Generally Recognised Accounting Practice (GRAP) including any interpretations, guidelines and directives issued by the Accounting Standards Board in accordance with Section 122(3) of the Municipal Finance Management Act, (Act no. 56 of 2003).

These annual financial statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention as the basis of measurement, unless specified otherwise.

The financial statements have been prepared on a going-concern basis.

A summary of the significant accounting policies, which have been consistently applied in the preparation of these annual financial statements, are disclosed below.

1.1 Presentation currency

These annual financial statements are presented in South African Rand and rounded off to the nearest Rand, which is the functional currency of the municipality.

1.2 Significant judgements and sources of estimation uncertainty

In preparing the annual financial statements, management is required to make estimates and assumptions that affect the amounts represented in the annual financial statements and related disclosures. Use of available information and the application of judgement is inherent in the formation of estimates. Actual results in the future could differ from these estimates which may be material to the annual financial statements. Significant judgements include:

Impairment testing

The municipality reviews and tests the carrying value of assets when events or changes in circumstances suggest that the carrying amount may not be recoverable. In addition, goodwill is tested on an annual basis for impairment. Assets are grouped at the lowest level for which identifiable cash flows are largely independent of cash flows of other assets and liabilities. If there are indications that impairment may have occurred, estimates are prepared of expected future cash flows for each group of assets. Expected future cash flows used to determine the value in use of goodwill and tangible assets are inherently uncertain and could materially change over time. They are significantly affected by a number of factors.

Provisions

Provisions were raised and management determined an estimate based on the information available. Additional disclosure of these estimates of provisions are included in note 19 - Provisions.

Useful lives of infrastructure and other assets

The municipality's management determines the estimated useful lives and related depreciation charges for the waste water and water networks. This estimate is based on industry norm. Management will increase the depreciation charge where useful lives are less than previously estimated useful lives.

Post retirement benefits

The present value of the post retirement obligation depends on a number of factors that are determined on an actuarial basis using a number of assumptions. The assumptions used in determining the net cost (income) include the discount rate. Any changes in these assumptions will impact on the carrying amount of post retirement obligations.

Receivables from non-exchange transactions

Management made key assumptions and estimations to determine the initial recognition and measurement of revenue on fines using estimated reductions based on historical information.

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Accounting Policies

1.3 Investment property

Investment property is property (land or a building - or part of a building - or both) held to earn rentals or for capital appreciation or both, rather than for:

- use in the production or supply of goods or services or for
- administrative purposes, or
- sale in the ordinary course of operations.

Owner-occupied property is property held for use in the production or supply of goods or services or for administrative purposes.

Investment property is initially recognised at cost. Transaction costs are included in the initial measurement.

Where investment property is acquired through a non-exchange transaction, its cost is its fair value as at the date of acquisition.

Fair value

Subsequent to initial measurement investment property is measured at fair value.

The fair value of investment property reflects market conditions at the reporting date.

A gain or loss arising from a change in fair value is included in net surplus or deficit for the period in which it arises.

Compensation from third parties for investment property that was impaired, lost or given up is recognised in surplus or deficit when the compensation becomes receivable.

Property interests held under operating leases are classified and accounted for as investment property.

When classification is difficult, the criteria used to distinguish investment property from owner-occupied property and from property held for sale in the ordinary course of operations, are as follows:

- All properties held to earn market-related rentals or for capital appreciation or both and that are not for administrative purposes and that will not be sold in the orinary course of operations are classified as Investment Properties.
- Land held for currently undetermined future use.
- Leases properties that are held to provide a social (community) service or that are necessary for employees to perform their job functions, but which also generates rental revenue are not seen as Investment Properties. The rental revenue generated is incidental to the purposes for which the property is held.

1.4 Property, plant and equipment

Property, plant and equipment is initially measured at cost.

The cost of an item of property, plant and equipment is the purchase price and other costs attributable to bring the asset to the location and condition necessary for it to be capable of operating in the manner intended by management. Trade discounts and rebates are deducted in arriving at the cost.

Where an asset is acquired through a non-exchange transaction, its cost is its fair value as at date of acquisition.

Where an item of property, plant and equipment is acquired in exchange for a non-monetary asset or assets, or a combination of assets and non-monetary assets, the asset acquired is initially measured at fair value (the cost). If the acquired item's fair value was not determinable, it's deemed cost is the carrying amount of the asset(s) given up.

When significant components of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Property, plant and equipment is carried at cost less accumulated depreciation and any impairment losses.

Property, plant and equipment is depreciated on the straight line basis over their expected useful lives to their estimated residual value.

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Accounting Policies

1.4 Property, plant and equipment (continued)

The useful lives of items of property, plant and equipment have been assessed as follows:

Item	Average useful life
Buildings	5 - 30
Furniture and fixtures	3 - 15
Motor vehicles	4 - 10
Office equipment	3 - 15
Infrastructure	
• Roads and paving	3 - 60
• Pedestrian malls	25 - 80
• Electricity	3 - 60
• Water	5 - 100
• Sewerage	10 - 60
• Housing	30
Bins and containers	10 - 15

The residual value, the useful life and depreciation method of each asset are reviewed at least at the end of each reporting date. If the expectations differ from previous estimates, the change is accounted for as a change in accounting estimate.

Reviewing the useful life of an asset on an annual basis does not require the entity to amend the previous estimate unless expectations differ from the previous estimate.

Items of property, plant and equipment are derecognised when the asset is disposed of or when there are no further economic benefits or service potential expected from the use or disposal of the asset.

The gain or loss arising from the derecognition of an item of property, plant and equipment is included in surplus or deficit when the item is derecognised. The gain or loss arising from the derecognition of an item of property, plant and equipment is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the item.

Land is not depreciated as it is deemed to have an indefinite useful life.

Incomplete construction work is stated at historical cost. Depreciation only commences when the asset is available for use.

1.5 Intangible assets

An asset is identifiable if it either:

- is separable, i.e. is capable of being separated or divided from an entity and sold, transferred, licensed, rented or exchanged, either individually or together with a related contract, identifiable assets or liability, regardless of whether the entity intends to do so; or
- arises from binding arrangements (including rights from contracts), regardless of whether those rights are transferable or separable from the municipality or from other rights and obligations.

Intangible assets are initially recognised at cost.

Where an intangible asset is acquired through a non-exchange transaction, its initial cost at the date of acquisition is measured at its fair value as at that date.

An intangible asset is regarded as having an indefinite useful life when, based on all relevant factors, there is no foreseeable limit to the period over which the asset is expected to generate net cash inflows or service potential. Amortisation is not provided for these intangible assets, but they are tested for impairment annually and whenever there is an indication that the asset may be impaired. For all other intangible assets amortisation is provided on a straight line basis over their useful life.

The amortisation period and the amortisation method for intangible assets are reviewed at each reporting date.

Reassessing the useful life of an intangible asset with a finite useful life after it was classified as indefinite is an indicator that the asset may be impaired. As a result the asset is tested for impairment and the remaining carrying amount is amortised over its useful life.

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1.5 Intangible assets (continued)

Amortisation is provided to write down the intangible assets, on a straight line basis, to their residual values as follows:

Item	Average useful life in years
Computer software, other	2 - 5

1.6 Heritage assets

Class of heritage assets means a grouping of heritage assets of a similar nature or function in a municipality's operations that is shown as a single item for the purpose of disclosure in the annual financial statements.

Cost is the amount of cash or cash equivalents paid or the fair value of the other consideration given to acquire an asset at the time of its acquisition or construction or, where applicable, the amount attributed to that asset when initially recognised in accordance with the specific requirements of other Standards of GRAP.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Heritage assets are assets that have a cultural, environmental, historical, natural, scientific, technological or artistic significance and are held indefinitely for the benefit of present and future generations.

An inalienable item is an asset that a municipality is required by law or otherwise to retain indefinitely and cannot be disposed of without consent.

The Municipality classifies assets as heritage assets where the significance as a heritage asset can be determined. In regards to land and buildings all graded sites are classified a Heritage Assets. Furthermore land with a natural significance is not componentised but seen as a single Heritage asset due to all parts contributing together to make up its significance.

Recognition

The municipality recognises a heritage asset as an asset if it is probable that future economic benefits or service potential associated with the asset will flow to the municipality, and the cost or fair value of the asset can be measured reliably.

Initial measurement

Heritage assets are measured at cost.

Where a heritage asset is acquired through a non-exchange transaction, its cost is measured at its fair value as at the date of acquisition.

Subsequent measurement

After recognition as an asset, a class of heritage assets is carried at its cost less any accumulated impairment losses.

Impairment

The municipality assess at each reporting date whether there is an indication that it may be impaired. If any such indication exists, the municipality estimates the recoverable amount or the recoverable service amount of the heritage asset.

Transfers

Transfers from heritage assets are only made when the particular asset no longer meets the definition of a heritage asset.

Transfers to heritage assets are only made when the asset meets the definition of a heritage asset.

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1.6 Heritage assets (continued)

Derecognition

The municipality derecognises heritage assets on disposal, or when no future economic benefits or service potential are expected from its use or disposal.

The gain or loss arising from the derecognition of a heritage asset is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the heritage asset. Such difference is recognised in surplus or deficit when the heritage asset is derecognised.

1.7 Financial instruments

A financial instrument is any contract that gives rise to a financial asset of one entity and a financial liability or a residual interest of another entity.

The amortised cost of a financial asset or financial liability is the amount at which the financial asset or financial liability is measured at initial recognition minus principal repayments, plus or minus the cumulative amortisation using the effective interest method of any difference between that initial amount and the maturity amount, and minus any reduction (directly or through the use of an allowance account) for impairment or uncollectibility.

Derecognition is the removal of a previously recognised financial asset or financial liability from a entity's statement of financial position.

Classification

The municipality has the following types of financial assets (classes and category) as reflected on the face of the statement of financial position or in the notes thereto:

Class	Category
Operating lease assets	Financial asset measured at amortised cost
Receivables from exchange transactions	Financial asset measured at amortised cost
Receivables from non-exchange transactions	Financial asset measured at amortised cost
VAT receivable	Financial asset measured at amortised cost
Consumer debtors	Financial asset measured at amortised cost
Long term receivables	Financial asset measured at amortised cost
Cash and cash equivalents	Financial asset measured at amortised cost
Other financial assets	Financial asset measured at fair value

The municipality has the following types of financial liabilities (classes and category) as reflected on the face of the statement of financial position or in the notes thereto:

Class	Category
Other financial liabilities	Financial liability measured at amortised cost
Finance lease obligations	Financial liability measured at amortised cost
Payables from exchange transactions	Financial liability measured at amortised cost
Consumer deposits	Financial liability measured at amortised cost

Initial recognition

The municipality recognises a financial asset or a financial liability in its statement of financial position when the municipality becomes a party to the contractual provisions of the instrument.

The municipality recognises financial assets using trade date accounting.

Initial measurement of financial assets and financial liabilities

The municipality measures a financial asset and financial liability initially at its fair value plus transaction costs that are directly attributable to the acquisition or issue of the financial asset or financial liability.

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1.7 Financial instruments (continued)

Subsequent measurement of financial assets and financial liabilities

The municipality measures all financial assets and financial liabilities after initial recognition using the following categories:

- Financial instruments at fair value.
- Financial instruments at amortised cost.
- Financial instruments at cost.

All financial assets measured at amortised cost, or cost, are subject to an impairment review.

Gains and losses

A gain or loss arising from a change in the fair value of a financial asset or financial liability measured at fair value is recognised in surplus or deficit.

For financial assets and financial liabilities measured at amortised cost or cost, a gain or loss is recognised in surplus or deficit when the financial asset or financial liability is derecognised or impaired, or through the amortisation process.

Impairment and uncollectibility of financial assets

The municipality assesses at the end of each reporting period whether there is any objective evidence that a financial asset or group of financial assets are impaired.

Financial assets measured at amortised cost:

If there is objective evidence that an impairment loss on financial assets measured at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows (excluding future credit losses that have not been incurred) discounted at the financial asset's original effective interest rate. The carrying amount of the asset is reduced directly or through the use of an allowance account. The amount of the loss is recognised in surplus or deficit.

If, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed directly or by adjusting an allowance account. The reversal does not result in a carrying amount of the financial asset that exceeds what the amortised cost would have been had the impairment not been recognised at the date the impairment is reversed. The amount of the reversal is recognised in surplus or deficit.

The calculation in respect of the impairment of fines receivable (receivables from non-exchange transactions) is based on an assessment of the past payment history of fines per category.

Derecognition

Financial assets

The municipality derecognises a financial asset only when:

- the contractual rights to the cash flows from the financial asset expire, are settled or waived;
- the municipality transfers to another party substantially all of the risks and rewards of ownership of the financial asset; or
- the municipality, despite having retained some significant risks and rewards of ownership of the financial asset, has transferred control of the asset to another party and the other party has the practical ability to sell the asset in its entirety to an unrelated third party, and is able to exercise that ability unilaterally and without needing to impose additional restrictions on the transfer. In this case, the municipality:
  - derecognise the asset; and
  - recognise separately any rights and obligations created or retained in the transfer.

On derecognition of a financial asset in its entirety, the difference between the carrying amount and the sum of the consideration received is recognised in surplus or deficit.

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1.7 Financial instruments (continued)

If a transfer does not result in derecognition because the municipality has retained substantially all the risks and rewards of ownership of the transferred asset, the municipality continues to recognise the transferred asset in its entirety and recognises a financial liability for the consideration received. In subsequent periods, the municipality recognises any revenue on the transferred asset and any expense incurred on the financial liability. Neither the asset, and the associated liability nor the revenue, and the associated expenses are offset.

Financial liabilities

The municipality removes a financial liability (or a part of a financial liability) from its statement of financial position when it is extinguished — i.e. when the obligation specified in the contract is discharged, cancelled, expires or waived.

The difference between the carrying amount of a financial liability (or part of a financial liability) extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, is recognised in surplus or deficit. Any liabilities that are waived, forgiven or assumed by another entity by way of a non-exchange transaction are accounted for in accordance with the Standard of GRAP on Revenue from Non-exchange Transactions (Taxes and Transfers).

1.8 Leases

A lease is classified as a finance lease if it transfers substantially all the risks and rewards incidental to ownership. A lease is classified as an operating lease if it does not transfer substantially all the risks and rewards incidental to ownership.

When a lease includes both land and buildings elements, the entity assesses the classification of each element separately.

Finance leases - lessor

The municipality recognises finance lease receivables as assets on the statement of financial position. Such assets are presented as a receivable at an amount equal to the net investment in the lease.

Finance revenue is recognised based on a pattern reflecting a constant periodic rate of return on the municipality's net investment in the finance lease.

Finance leases - lessee

Finance leases are recognised as assets and liabilities in the statement of financial position at amounts equal to the fair value of the leased property or, if lower, the present value of the minimum lease payments. The corresponding liability to the lessor is included in the statement of financial position as a finance lease obligation.

The discount rate used in calculating the present value of the minimum lease payments is the interest rate implicit in the lease.

Minimum lease payments are apportioned between the finance charge and reduction of the outstanding liability. The finance charge is allocated to each period during the lease term so as to produce a constant periodic rate on the remaining balance of the liability.

Any contingent rents are expensed in the period in which they are incurred.

Operating leases - lessor

Operating lease revenue is recognised as revenue on a straight-line basis over the lease term.

Operating leases - lessee

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. The difference between the amounts recognised as an expense and the contractual payments are recognised as an operating lease asset or liability.

1.9 Inventories

Inventories are initially measured at cost except where inventories are acquired through a non-exchange transaction, then their costs are their fair value as at the date of acquisition.

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1.9 Inventories (continued)

Subsequently inventories are measured at the lower of cost and net realisable value or the lower of cost and current replacement cost.

Inventories are measured at the lower of cost and current replacement cost where they are held for;

- distribution at no charge or for a nominal charge; or
- consumption in the production process of goods to be distributed at no charge or for a nominal charge.

The cost of inventories comprises of all costs of purchase, costs of conversion and other costs incurred in bringing the inventories to their present location and condition.

The cost of inventories is assigned using the weighted average cost formula. The same cost formula is used for all inventories having a similar nature and use to the municipality.

When inventories are sold, the carrying amounts of those inventories are recognised as an expense in the period in which the related revenue is recognised. If there is no related revenue, the expenses are recognised when the goods are distributed, or related services are rendered. The amount of any write-down of inventories to net realisable value or current replacement cost and all losses of inventories are recognised as an expense in the period the write-down or loss occurs. The amount of any reversal of any write-down of inventories, arising from an increase in net realisable value or current replacement cost, are recognised as a reduction in the amount of inventories recognised as an expense in the period in which the reversal occurs.

Water is valued at purified cost insofar as it is stored and controlled in reservoirs at year-end.

Low cost housing properties are subsequently valued at the lower of cost and current replacement cost. Direct costs are accumulated for each separately identifiable development. Costs also include a proportion of overhead costs.

1.10 Impairment of cash-generating assets

Impairment is a loss in the future economic benefits or service potential of an asset, over and above the systematic recognition of the loss of the asset's future economic benefits or service potential through depreciation (amortisation).

Carrying amount is the amount at which an asset is recognised in the statement of financial position after deducting any accumulated depreciation and accumulated impairment losses thereon.

Recoverable amount of an asset or a cash-generating unit is the higher its fair value less costs to sell and its value in use.

Identification

When the carrying amount of a cash-generating asset exceeds its recoverable amount, it is impaired.

The municipality assesses at each reporting date whether there is any indication that a cash-generating asset may be impaired. If any such indication exists, the municipality estimates the recoverable amount of the asset.

Value in use

Value in use of a cash-generating asset is the present value of the estimated future cash flows expected to be derived from the continuing use of an asset and from its disposal at the end of its useful life.

When estimating the value in use of an asset, the municipality estimates the future cash inflows and outflows to be derived from continuing use of the asset and from its ultimate disposal and the municipality applies the appropriate discount rate to those future cash flows.

1.11 Impairment of non-cash-generating assets

Non-cash-generating assets are assets other than cash-generating assets.

Impairment is a loss in the future economic benefits or service potential of an asset, over and above the systematic recognition of the loss of the asset's future economic benefits or service potential through depreciation (amortisation).

Carrying amount is the amount at which an asset is recognised in the statement of financial position after deducting any accumulated depreciation and accumulated impairment losses thereon.

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1.11 Impairment of non-cash-generating assets (continued)

Recoverable service amount is the higher of a non-cash-generating asset's fair value less costs to sell and its value in use.

Identification

When the carrying amount of a non-cash-generating asset exceeds its recoverable service amount, it is impaired.

The municipality assesses at each reporting date whether there is any indication that a non-cash-generating asset may be impaired. If any such indication exists, the municipality estimates the recoverable service amount of the asset.

Value in use

Value in use of non-cash-generating assets is the present value of the non-cash-generating assets remaining service potential.

1.12 Employee benefits

Employee benefits are all forms of consideration given by a municipality in exchange for service rendered by employees.

Other long-term employee benefits recognised as provisions are employee benefits (other than post-employment benefits and termination benefits) that are not due to be settled within twelve months after the end of the period in which the employees render the related service.

Composite social security programmes are established by legislation and operate as multi-employer plans to provide post-employment benefits as well as to provide benefits that are not consideration in exchange for service rendered by employees.

A constructive obligation is an obligation that derives from a municipality's actions where by an established pattern of past practice, published policies or a sufficiently specific current statement, the municipality has indicated to other parties that it will accept certain responsibilities and as a result, the municipality has created a valid expectation on the part of those other parties that it will discharge those responsibilities.

Short-term employee benefits

Short-term employee benefits are employee benefits (other than termination benefits) that are due to be settled within twelve months after the end of the period in which the employees render the related service.

Short-term employee benefits include items such as:

- wages, salaries and social security contributions;
- short-term compensated absences (such as paid annual leave and paid sick leave) where the compensation for the absences is due to be settled within twelve months after the end of the reporting period in which the employees render the related employee service;
- bonus, incentive and performance related payments payable within twelve months after the end of the reporting period in which the employees render the related service; and
- non-monetary benefits (for example, medical care, and free or subsidised goods or services such as housing, cars and cellphones) for current employees.

The expected cost of compensated absences is recognised as an expense as the employees render services that increase their entitlement or, in the case of non-accumulating absences, when the absence occurs. The municipality measure the expected cost of accumulating compensated absences as the additional amount that the entity expects to pay as a result of the unused entitlement that has accumulated at the reporting date.

The municipality recognises the expected cost of bonus, incentive and performance related payments as a provision when the municipality has a present legal or constructive obligation to make such payments as a result of past events and a reliable estimate of the obligation can be made. A present obligation exists when the entity has no realistic alternative but to make the payments.

Post-employment benefits

Post-employment benefits are employee benefits (other than termination benefits) which are payable after the completion of employment.

Post-employment benefit plans are formal or informal arrangements under which a municipality provides post-employment benefits for one or more employees.

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1.12 Employee benefits (continued)

Multi-employer plans are defined contribution plans under which the municipality pays fixed contributions into a separate entity. The municipality has no legal or constructive obligation to pay further contributions if the fund does not hold sufficient assets to pay all employees the benefits relating to service in the current or prior periods.

The municipality's contributions to the defined contribution funds are established in terms of the rules governing those plans. Contributions are recognised in the Statement of Financial Performance in the period in which the service is rendered by the relevant employees. The municipality has no further payment obligations once the contributions have been paid.

The municipality contributes to various National- and Provincial-administered Defined Benefit Plans on behalf of its qualifying employees. These funds are multi-employer funds. The contributions to the fund obligations for the payment of retirement benefits are charged against revenue in the year they become payable. These defined benefit funds are actuarially valued at least bi-annually on the Projected Unit Credit Method basis. Deficits are recovered through lump sum payments or increased future contributions on a proportional basis from all participating municipalities.

Other post retirement obligations

The municipality provides post-retirement health care benefits, housing subsidies and gratuities upon retirement to some retirees.

The entitlement to post-retirement health care benefits is based on the employee remaining in service up to retirement age and the completion of a minimum service period. The expected costs of these benefits are accrued over the period of employment. Independent qualified actuaries carry out valuations of these obligations. The municipality also provides a gratuity and housing subsidy on retirement to certain employees. An annual charge to income is made to cover both these liabilities.

The amount recognised as a liability for other long-term employee benefits is the net total of the following amounts:

- the present value of the defined benefit obligation at the reporting date;
- minus the fair value at the reporting date of plan assets (if any) out of which the obligations are to be settled directly.

The municipality shall recognise the net total of the following amounts as expense or revenue, except to the extent that another Standard requires or permits their inclusion in the cost of an asset:

- current service cost;
- interest cost;
- the expected return on any plan assets and on any reimbursement right recognised as an asset;
- actuarial gains and losses, which shall all be recognised immediately;
- past service cost, which shall all be recognised immediately; and
- the effect of any curtailments or settlements.

These post-retirement health care benefits are actuarially valued at least bi-annually on the Projected Unit Credit Method basis.

1.13 Provisions and contingencies

Provisions are recognised when:

- the municipality has a present obligation as a result of a past event;
- it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; and
- a reliable estimate can be made of the obligation.

The amount of a provision is the best estimate of the expenditure expected to be required to settle the present obligation at the reporting date.

The discount rate is a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability.

Provisions are reviewed at each reporting date and adjusted to reflect the current best estimate. Provisions are reversed if it is no longer probable that an outflow of resources embodying economic benefits or service potential will be required, to settle the obligation.

When the effect of discounting is material, provisions are determined by discounting the expected future cash flows that reflect current market assessments of the time value of money. The impact of the periodic unwinding of the discount is recognised in the Statement of Financial Performance as a finance cost as it occurs.

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1.13 Provisions and contingencies (continued)

A provision is used only for expenditures for which the provision was originally recognised.

Provisions are not recognised for future operating deficits.

If the municipality has a contract that is onerous, the present obligation (net of recoveries) under the contract is recognised and measured as a provision.

Contingent assets and contingent liabilities are not recognised. Contingencies are disclosed in note 43.

1.14 Revenue from exchange transactions

Revenue is the gross inflow of economic benefits or service potential during the reporting period when those inflows result in an increase in net assets, other than increases relating to contributions from owners.

An exchange transaction is one in which the municipality receives assets or services, or has liabilities extinguished, and directly gives approximately equal value (primarily in the form of goods, services or use of assets) to the other party in exchange.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Measurement

Revenue is measured at the fair value of the consideration received or receivable, net of trade discounts and volume rebates.

Sale of goods

Revenue from the sale of goods is recognised when all the following conditions have been satisfied:

- the municipality has transferred to the purchaser the significant risks and rewards of ownership of the goods;
- the municipality retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

Rendering of services

When the outcome of a transaction involving the rendering of services can be estimated reliably, revenue associated with the transaction is recognised by reference to the stage of completion of the transaction at the reporting date. The outcome of a transaction can be estimated reliably when all the following conditions are satisfied:

- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality;
- the stage of completion of the transaction at the reporting date can be measured reliably; and
- the costs incurred for the transaction and the costs to complete the transaction can be measured reliably.

Service charges relating to electricity and water are based on consumption. Meters are read on a monthly basis and are recognised as revenue when invoiced. Provisional estimates of consumption, based on the consumption history, are made monthly when meter readings have not been performed. The provisional estimates of consumption are recognised as revenue when invoiced, except at year-end when estimates of consumption up to year-end are recorded as revenue without being invoiced. Adjustments to provisional estimates of consumption are made in the invoicing period in which meters have been read. These adjustments are recognised as revenue in the invoicing period. In respect of estimates of consumption between the last reading date and the reporting date, an accrual is made based on the average monthly consumption from the first reading after the reporting date.

Revenue from the sale of pre-paid electricity units is recognised when the risks and rewards of ownership has passed to the buyer.

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1.14 Revenue from exchange transactions (continued)

Revenue received from pre-paid electricity sales are deferred and recognised as revenue on the consumption basis, commencing on the date of purchase. The consumption of pre-paid electricity is measured by using a trend analysis and other historical data about electricity usage, including how often an electricity card is purchased or additional units of electricity loaded onto a pre-paid card.

Service charges relating to refuse removal are recognised on a monthly basis in arrears by applying the approved tariff to each property that has a water connection. Tariffs are determined per category of property usage and are levied monthly based on the number of refuse containers on each property, regardless of wether or not all containers are emptied during the month.

Service charges from sewerage and sanitation are charged on both vacant and developed property using the tariffs approved from Council and are levied monthly.

Interest and other revenue

Revenue arising from the use by others of entity assets yielding interest, royalties and dividends or similar distributions is recognised when:

- It is probable that the economic benefits or service potential associated with the transaction will flow to the municipality, and

Interest is recognised, in surplus or deficit, using the effective interest rate method.

Service fees included in the price of the product are recognised as revenue over the period during which the service is performed.

Revenue arising from the application of the approved tariff of charges is recognised when the service is rendered by applying the relevant approved tariff. This includes the issuing of licences and permits.

Income for agency services is recognised on a monthly basis once the income collected on behalf of agents has been quantified. The income recognised is in terms of the agency agreement.

Finance income from the sale of housing by way of instalment sales agreements or finance leases is recognised on a time proportion basis.

1.15 Revenue from non-exchange transactions

Fines are economic benefits or service potential received or receivable by entities, as determined by a court or other law enforcement body, as a consequence of the breach of laws or regulations.

Non-exchange transactions are transactions that are not exchange transactions. In a non-exchange transaction, an municipality either receives value from another municipality without directly giving approximately equal value in exchange, or gives value to another municipality without directly receiving approximately equal value in exchange.

Restrictions on transferred assets are stipulations that limit or direct the purposes for which a transferred asset may be used, but do not specify that future economic benefits or service potential is required to be returned to the transferor if not deployed as specified.

Taxes are economic benefits or service potential compulsorily paid or payable to entities, in accordance with laws and or regulations, established to provide revenue to government. Taxes do not include fines or other penalties imposed for breaches of the law.

Transfers are inflows of future economic benefits or service potential from non-exchange transactions, other than taxes.

Recognition

An inflow of resources from a non-exchange transaction recognised as an asset is recognised as revenue, except to the extent that a liability is also recognised in respect of the same inflow.

As the municipality satisfies a present obligation recognised as a liability in respect of an inflow of resources from a non-exchange transaction recognised as an asset, it reduces the carrying amount of the liability recognised and recognises an amount of revenue equal to that reduction.

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1.15 Revenue from non-exchange transactions (continued)

Measurement

Revenue from a non-exchange transaction is measured at the amount of the increase in net assets recognised by the municipality.

When, as a result of a non-exchange transaction, the municipality recognises an asset, it also recognises revenue equivalent to the amount of the asset measured at its fair value as at the date of acquisition, unless it is also required to recognise a liability. Where a liability is required to be recognised it will be measured as the best estimate of the amount required to settle the obligation at the reporting date, and the amount of the increase in net assets, if any, recognised as revenue. When a liability is subsequently reduced, because the taxable event occurs or a condition is satisfied, the amount of the reduction in the liability is recognised as revenue.

Taxes

The municipality recognises an asset in respect of taxes when the taxable event occurs and the asset recognition criteria are met.

Resources arising from taxes satisfy the definition of an asset when the municipality controls the resources as a result of a past event (the taxable event) and expects to receive future economic benefits or service potential from those resources. Resources arising from taxes satisfy the criteria for recognition as an asset when it is probable that the inflow of resources will occur and their fair value can be reliably measured. The degree of probability attached to the inflow of resources is determined on the basis of evidence available at the time of initial recognition, which includes, but is not limited to, disclosure of the taxable event by the taxpayer.

The municipality analyses the taxation laws to determine what the taxable events are for the various taxes levied.

The taxable event for value added tax is the undertaking of taxable activity during the taxation period by the taxpayer.

The taxable event for property tax is the passing of the date on which the tax is levied, or the period for which the tax is levied, if the tax is levied on a periodic basis.

Taxation revenue is determined at a gross amount. It is not reduced for expenses paid through the tax system.

Transfers

Apart from Services in kind, which are not recognised, the municipality recognises an asset in respect of transfers when the transferred resources meet the definition of an asset and satisfy the criteria for recognition as an asset.

Transferred assets are measured at their fair value as at the date of acquisition.

Fines

Fines constitute both spot fines and camera fines. Fines are recognised as revenue when the receivable meets the definition of an asset and satisfies the criteria for recognition as an asset. It is measured at the best estimate, based on past experience, of the amount of revenue the municipality is entitled to collect.

Subsequent to initial recognition and measurement, the municipality assesses the collectability of the revenue and recognises a seperate impairment loss, where appropriate.

Bequests

Bequests that satisfy the definition of an asset are recognised as assets and revenue when it is probable that the future economic benefits or service potential will flow to the municipality, and the fair value of the assets can be measured reliably.

Gifts and donations, including goods in-kind

Gifts and donations, including goods in kind, are recognised as assets and revenue when it is probable that the future economic benefits or service potential will flow to the municipality and the fair value of the assets can be measured reliably.

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1.15 Revenue from non-exchange transactions (continued)

Services in-kind

Services in-kind are not recognised.

1.16 Borrowing costs

Borrowing costs are interest and other expenses incurred by an entity in connection with the borrowing of funds.

Borrowing costs are recognised as an expense in the period in which they are incurred.

1.17 Comparative figures

Where necessary, comparative figures have been reclassified to conform to changes in presentation in the current year.

1.18 Unauthorised expenditure

Unauthorised expenditure means:
in relation to a municipality, means any expenditure incurred by a municipality otherwise than in accordance with section 15 or 11(3), and includes—

- overspending of the total amount appropriated in the municipality's approved budget
- overspending of the total amount appropriated for a vote in the approved budget;
- expenditure from a vote unrelated to the department or functional area covered by the vote;
- expenditure of money appropriated for a specific purpose, otherwise than for that specific purpose;
- spending of an allocation referred to in paragraph (b), (c) or (d) of the definition of ''allocation'' otherwise than in accordance with any conditions of the allocation; or
- a grant by the municipality otherwise than in accordance with this Act;

All expenditure relating to unauthorised expenditure is recognised as an expense in the statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the statement of financial performance.

If the expenditure is not certified as irrecoverable and written off by council it is treated as an asset untill it is recovered or impaired.

1.19 Fruitless and wasteful expenditure

Fruitless expenditure means expenditure which was made in vain and would have been avoided had reasonable care been exercised.

All expenditure relating to fruitless and wasteful expenditure is recognised as an expense in the statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the statement of financial performance.

If the expenditure is not certified as irrecoverable and written off by council it is treated as an asset untill it is recovered or impaired.

1.20 Irregular expenditure

According to section 1 of the MFMA: "irregular expenditure", in relation to a municipality or municipal entity, means -

(a) expenditure incurred by a municipality or municipal entiry in contravention of, or that is not in accordance with, a requirement of this Act and which has not been condoned in terms of section 170; or
(b) expenditure incurred by a municipality or municipal entiry in contravention of, or that is not in accordance with, a requirement of the Municipal Systems Act and which has not been condoned in terms of that Act; or
(c) expenditure incurred by a municipality in contravention of, or that is not in accordance with, a requirement of the Public Office-Bearers Act, 1998 (Act No. 20 of 1998); or
(d) expenditure incurred by a municipality or municipal entiry in contravention of, or that is not in accordance with, a requirement of the supply chain management policy of the municipality or entity or any of the municipality's by-laws giving effect to such policy and which has not been condoned in terms of such policy or by-law,

but excludes expenditure by a municipality which falls within the definition of unauthorised expenditure.

Accounting Policies

1.20 Irregular expenditure (continued)

Irregular expenditure that was incurred and identified during the current financial and which was condoned before year end and/or before finalisation of the financial statements must also be recorded appropriately in the irregular expenditure register. In such an instance, no further action is also required with the exception of updating the note to the financial statements.

Irregular expenditure that was incurred and identified during the current financial year and for which condonement is being awaited at year end must be recorded in the irregular expenditure register. No further action is required with the exception of updating the note to the financial statements.

Where irregular expenditure was incurred in the previous financial year and is only condoned in the following financial year, the register and the disclosure note to the financial statements must be updated with the amount condoned.

Irregular expenditure that was incurred and identified during the current financial year and which was not condoned by the National Treasury or the relevant authority must be recorded appropriately in the irregular expenditure register. If liability for the irregular expenditure can be attributed to a person, a debtor's account must be created if such a person is liable in law. Immediate steps must thereafter be taken to recover the amount from the person concerned. If recovery is not possible, the council may write off the amount and disclose such in the relevant note to the financial statements. The irregular expenditure register must also be updated accordingly.

Irregular expenditure is expenditure that is contrary to the Municipal Finance Management Act (Act No.56 of 2003), the Municipal Systems Act (Act No.32 of 2000), and the Public Office Bearers Act (Act No. 20 of 1998) or is in contravention of the municipality's supply chain management policy. Irregular expenditure excludes unauthorised expenditure. Irregular expenditure is accounted for as expenditure in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

1.21 Housing development fund

The Housing Development Fund was established in terms of the Housing Act, (Act No. 107 of 1997). Loans from national and provincial government used to finance housing selling schemes undertaken by the municipality were extinguished on 1 April 1998 and transferred to a Housing Development Fund. Housing selling schemes, both complete and in progress as at 1 April 1998, were also transferred to the Housing Development Fund. In terms of the Housing Act, all proceeds from housing developments, which include rental income and sales of houses, must be paid into the Housing Development Fund. Monies standing to the credit of the Housing Development Fund can be used only to finance housing developments within the municipal area subject to the approval of the Provincial MEC responsible for housing.

Any contributions to or from the fund are shown as transfers in the Statement of Changes in Net Assets.

1.22 Internal reserves

Self insurance reserve

The municipality has a Self-Insurance Reserve to set aside amounts to offset potential losses or claims that cannot be insured externally. The balance of the self-insurance fund is invested in short-term cash investments.

Claims are settled by transferring a corresponding amount from the self-insurance reserve to the accumulated surplus.

1.23 Budget information

Municipality are typically subject to budgetary limits in the form of appropriations or budget authorisations (or equivalent), which is given effect through authorising legislation, appropriation or similar.

General purpose financial reporting by municipality shall provide information on whether resources were obtained and used in accordance with the legally adopted budget.

The approved budget is prepared on a accrual basis and presented by functional classification linked to performance outcome objectives.

The approved budget covers the fiscal period from 2016/07/01 to 2017/06/30.

The annual financial statements and the budget are on the same basis of accounting therefore a comparison with the budgeted amounts for the reporting period have been included in the Statement of comparison of budget and actual amounts.

Accounting Policies

1.23 Budget information (continued)

The Statement of comparative and actual information has been included in the annual financial statements as the recommended disclosure when the annual financial statements and the budget are on the same basis of accounting as determined by National Treasury.

Comparative information is not required.

1.24 Related parties

Management are those persons responsible for planning, directing and controlling the activities of the municipality, including those charged with the governance of the municipality in accordance with legislation, in instances where they are required to perform such functions.

Only transactions with related parties not at arm's length or not in the ordinary course of business are disclosed.

1.25 Changes in accounting policies, estimates and errors

Changes in accounting policies that are effected by management are applied retrospectively in accorance with GRAP 3 requirements, except to the extent that it is impracticable to determine the period-specific effects or the cumulative effect of the change in policy. In such cases the municipality shall restate the opening balances of assets, liabilities and net assets for the earliest period for which retrospective restatement is practicable.

Changes in accounting estimates are applied prospectively in accordance with GRAP 3 requirements. Details of changes in estimates are disclosed in the notes to the annual financial statements where applicable.

Correction of errors is applied retrospectively in the period in which the error has occurred in accordance with GRAP 3 requirements, except to the extent that it is impracticable to determine the period-specific effects or the cumulative effect of the error. In such cases the municipality shall restate the opening balances of assets, liabilities and net assets for the earliest period for which retrospective restatement is practicable.

1.26 Events after reporting date

Events after reporting date that are classified as adjusting events are accounted for in the annual financial statements. The events after reporting date that are classified as non-adjusting events are disclosed in the notes to the annual financial statements.

1.27 Offsetting

Assets, liabilities, revenue and expenses have not been offset except when offsetting is required or permitted by a Standard of GRAP.

1.28 Standards issued but not yet effective

The following GRAP standards have been issued but are not yet effective and have not been early adopted by the municipality:

GRAP 18	Segment reporting
GRAP 32	Service concession arrangements: Grantor
GRAP 108	Statutory receivables
GRAP 109	Accounting by Principals and Agents
iGRAP 17	Service Concession Arrangements Where a Grantor Controls a Significant Residual Interest in an Asset
GRAP 20	Related party disclosures

Application of all the above GRAP standards will be effective from the date to be announced by the Minister of Finance. This date is not currently available.

The ASB Directive 5 allows for the municipality to apply the principles established in a standard of GRAP that has been issued, but is not yet effective, in developing an appropriate accounting policy dealing with a particular transaction or event before applying GRAP 3 on Accounting policies, Changes in accounting estimates and Errors.

Management has considered all the above standards issued but not yet effective and anticipates that the adoption of these standards will not have a significant impact on the financial position, financial performance or cash flows of the municipality.

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2. Investment property

	2017			2016		
	Cost / Valuation	**Accumulated depreciation and accumulated impairment**	**Carrying value**	**Cost / Valuation**	**Accumulated depreciation and accumulated impairment**	**Carrying value**
Investment property	155,268,500	-	155,268,500	153,892,000	-	153,892,000

Reconciliation of investment property - 2017

	Opening balance	**Additions**	**Disposals**	**Transfers**	**Fair value adjustments**	**Total**
Investment property	153,892,000	-	(639,000)	(965,000)	2,980,500	155,268,500

Reconciliation of investment property - 2016

	Opening balance	**Additions**	**Disposals**	**Transfers**	**Fair value adjustments**	**Total**
Investment property	147,072,500	800,000	-	-	6,019,500	153,892,000

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

Revenue earned on Investment properties during the period under review was R1,499,812 (2016 : R1,118,867).

Investment properties are adjusted to their fair value on an annual basis. The valuations are performed by Boland Valuers, independent valuers who are not connected to the municipality.

See note 37 for repairs and maintenance.

3. Property, plant and equipment

	2017			2016		
	Cost / Valuation	**Accumulated depreciation and accumulated impairment**	**Carrying value**	**Cost / Valuation**	**Accumulated depreciation and accumulated impairment**	**Carrying value**
Land	347,295,123	-	347,295,123	346,792,223	(425,208)	346,367,015
Buildings	443,461,855	(163,903,265)	279,558,590	435,618,032	(153,250,776)	282,367,256
Infrastructure	4,517,471,337	(1,825,518,700)	2,691,952,637	4,451,897,647	(1,724,556,806)	2,727,340,841
Other	92,723,339	(34,047,472)	58,675,867	91,551,148	(30,510,483)	61,040,665
Leased equipment	-	-	-	304,214	(225,777)	78,437
Total	**5,400,951,654**	**(2,023,469,437)**	**3,377,482,217**	**5,326,163,264**	**(1,908,969,050)**	**3,417,194,214**

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3. Property, plant and equipment (continued)

Reconciliation of property, plant and equipment - 2017

	Opening balance	Additions	Disposals	Transfers received	Under construction	Depreciation	Impairment loss	Total
Land	346,367,015	-	(36,892)	965,000	-	-	-	347,295,123
Buildings	282,367,256	7,646,840	-	-	196,983	(10,652,489)	-	279,558,590
Infrastructure	2,727,340,841	69,196,342	(315,950)	-	10,957,756	(108,170,890)	(7,055,462)	2,691,952,637
Other	61,040,665	3,848,111	(155,242)	78,437	-	(5,515,913)	(620,191)	58,675,867
Leased equipment	78,437	-	-	(78,437)	-	-	-	-
	3,417,194,214	**80,691,293**	**(508,084)**	**965,000**	**11,154,739**	**(124,339,292)**	**(7,675,653)**	**3,377,482,217**

Reconciliation of property, plant and equipment - 2016

	Opening balance	Additions	Disposals	Transfers received	Under construction	Depreciation	Impairment loss	Total
Land	346,695,878	159,834	(488,697)	-	-	-	-	346,367,015
Buildings	285,772,680	518,997	-	-	6,564,447	(10,488,868)	-	282,367,256
Infrastructure	2,750,002,848	28,013,438	-	-	56,217,996	(106,893,441)	-	2,727,340,841
Other	65,551,685	1,435,014	(746,382)	-	-	(4,504,195)	(695,457)	61,040,665
Leased equipment	191,234	-	-	-	-	(112,797)	-	78,437
	3,448,214,325	**30,127,283**	**(1,235,079)**	**-**	**62,782,443**	**(121,999,301)**	**(695,457)**	**3,417,194,214**

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

See note 37 for repairs and maintenance.

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Figures in Rand	2017	2016

3. Property, plant and equipment (continued)

Reconciliation of assets under construction - 2017	Opening balance	Additions	Transfers	Closing balance
Buildings	15,178,831	196,983	(15,178,832)	196,982
Infrastructure	43,887,499	10,957,756	(30,208,902)	24,636,353
	59,066,330	**11,154,739**	**(45,387,734)**	**24,833,335**

Reconciliation of assets under construction - 2016	Opening balance	Additions	Transfers	Closing balance
Buildings	12,911,334	6,564,447	(4,296,950)	15,178,831
Infrastructure	68,601,380	56,217,997	(80,931,878)	43,887,499
	81,512,714	**62,782,444**	**(85,228,828)**	**59,066,330**

4. Intangible assets

	2017			2016		
	Cost / Valuation	Accumulated amortisation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated amortisation and accumulated impairment	Carrying value
Computer software, other	5,995,304	(2,068,065)	3,927,239	5,973,109	(1,620,500)	4,352,609
Water rights	2,360,000	-	2,360,000	2,360,000	-	2,360,000
Total	**8,355,304**	**(2,068,065)**	**6,287,239**	**8,333,109**	**(1,620,500)**	**6,712,609**

Reconciliation of intangible assets - 2017

	Opening balance	Additions	Disposals	Under construction	Amortisation	Total
Computer software, other	4,352,609	22,195	-	-	(447,565)	3,927,239
Water rights	2,360,000	-	-	-	-	2,360,000
	6,712,609	**22,195**	**-**	**-**	**(447,565)**	**6,287,239**

Reconciliation of intangible assets - 2016

	Opening balance	Additions	Disposals	Under construction	Amortisation	Total
Computer software, other	3,145,691	407,118	(1,885)	1,016,072	(214,387)	4,352,609
Water rights	2,360,000	-	-	-	-	2,360,000
	5,505,691	**407,118**	**(1,885)**	**1,016,072**	**(214,387)**	**6,712,609**

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Figures in Rand	2017	2016

4. Intangible assets (continued)

Other information

Intangible assets with indefinite lives:

Trademarks	2,360,000	2,360,000

The municipality entered into a contract with Kraai Bosch Plase (Pty) Ltd on 28 May 1999. The useful life of the water right is considered to be indefinite as the contract does not define when the municipality will cease to enjoy the right to use the water from the Kraaibosch dam. There is no reason to believe that the right to the Kraaibosch dam has a limited useful life due to the condition of the dam. Regular assessments are performed to determine whether the conditions that existed at the inception of the contract have changed.

Other intangible assets	2,153,955	2,131,760

Other intangible assets consist of software procured by the municipality. The useful life of the software is considered to be indefinite as the contract does not define when the municipality will cease to enjoy the right to use the software. There is no reason to believe that the right to the software has a limited useful life due to the condition thereof. Regular assessments are performed to determine whether the conditions that existed at the inception of the contract have changed.

Reconciliation of assets under construction - 2017	**Opening balance**	**Additions**	**Transfers**	**Closing balance**
Computer software	803,472	-	(803,472)	-

Reconciliation of assets under construction - 2016	**Opening balance**	**Additions**	**Transfers**	**Closing balance**
Computer software	708,570	1,016,072	(921,170)	803,472

5. Heritage assets

	2017			2016		
	Cost / Valuation	**Accumulated impairment losses**	**Carrying value**	**Cost / Valuation**	**Accumulated impairment losses**	**Carrying value**
Conservation areas	133,265,889	(9,250,000)	124,015,889	133,265,889	(9,250,000)	124,015,889
Stamp collections, military insignia, medals, coin	166,309	-	166,309	166,309	-	166,309
Total	**133,432,198**	**(9,250,000)**	**124,182,198**	**133,432,198**	**(9,250,000)**	**124,182,198**

Reconciliation of heritage assets 2017

	Opening balance	**Total**
Conservation areas	124,015,889	124,015,889
Stamp collections, military insignia, medals, coin	166,309	166,309
	124,182,198	**124,182,198**

Reconciliation of heritage assets 2016

	Opening balance	**Total**
Conservation areas	124,015,889	124,015,889
Stamp collections, military insignia, medals, coin	166,309	166,309
	124,182,198	**124,182,198**

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Figures in Rand	2017	2016

5. Heritage assets (continued)

Certain conservation land is carried at Rnil value as there is no market and therefore their cost/fair value cannot be reliably measured.

See note 37 for repairs and maintenance.

6. Other financial assets

Designated at fair value		
Liberty - Sinking funds	35,713,858	27,777,661
Momentum - Sinking fund	2,267,668	1,962,352
	37,981,526	**29,740,013**
Non-current assets		
Designated at fair value	37,981,526	29,740,013

In determining the recoverability of other financial assets, the Overstrand Municipality considers any change in the credit quality of the other financial assets from the date the credit was initially granted up to the reporting date.

7. Post-employment benefit obligations

Defined benefit plan

The plan is a post employment health benefit plan.

Post-employment health care benefit plan

The municipality provides certain post-employment health care benefits by funding the medical aid contributions of qualifying retired members of the municipality. According to the rules of the Medical Aid Funds, with which the municipality is associated, a member (who is on the current Conditions of Service) is entitled to remain a continued member of such medical aid fund on retirement, in which case the municipality is liable for a certain portion of the medical aid membership fee. The municipality operates an unfunded defined benefit plan for these qualifying employees. No other post-retirement benefits are provided to these employees.

The municipality makes monthly contributions for health care arrangements to the following medical aid schemes:
- Bonitas;
- LA Health;
- Prosano; - Hosmed;
- Samwumed; and
- Keyhealth

The most recent actuarial valuations of plan assets and the present value of the defined benefit obligation were carried out at 30 June 2016 by ARCH Actuarial Consulting, Fellow of the Actuarial Society of South Africa, including projections for the 2017 and 2018 financial periods. The present value of the defined benefit obligation, and the related current service cost and past service cost, were measured using the Projected Unit Credit Method.

The members of the Post-employment health care benefit plan are made up as follows:

	359	357
	80	80
	439	**437**

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Figures in Rand	2017	2016

7. Post-employment benefit obligations (continued)

The amounts recognised in the statement of financial position are as follows:

Carrying value		
Present value of the defined benefit obligation-wholly unfunded	(125,772,990)	(113,188,465)
Non-current liabilities	(122,587,950)	(110,245,237)
Current liabilities	(3,185,040)	(2,943,228)
	(125,772,990)	**(113,188,465)**

Changes in the present value of the defined benefit obligation are as follows:

Opening balance	113,188,465	109,634,000
Net expense recognised in the statement of financial performance	12,584,525	3,554,465
	125,772,990	**113,188,465**

Net expense recognised in the statement of financial performance

Current service cost	5,357,221	5,949,711
Past service cost	-	(6,724,982)
Interest cost	10,170,532	9,695,997
Actuarial (gains) / losses	164,435	(2,540,148)
Expected return on reimbursement rights	(3,107,663)	(2,826,113)
	12,584,525	**3,554,465**

Key assumptions used

Assumptions used at the reporting date:

Discount rates used	9.10 %	9.10 %
Medical cost trend rates	8.22 %	8.22 %
Other material actuarial assumptions	0.82 %	0.82 %

Management assessed the assumptions used and found it to be adequate.

Other assumptions

Assumed healthcare cost trends rates have a significant effect on the amounts recognised in surplus or deficit. A one percentage point change in assumed healthcare cost trends rates would have the following effects:

	One percentage point increase	**One percentage point decrease**
Effect on the aggregate of the service cost and interest cost	18,538,000	13,143,000
Effect on defined benefit obligation	145,896,668	109,422,501

Amounts for the current and previous four years are as follows:

	2017 R	**2016 R**	**2015 R**	**2014 R**	**2013 R**
Defined benefit obligation	125,772,990	113,188,465	109,634,000	97,708,508	81,920,000

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Figures in Rand	2017	2016

7. Post-employment benefit obligations (continued)

Defined contribution plan

It is the policy of the municipality to provide retirement benefits to all its employees. A number of defined contribution plans, all of which are subject to the Pensions Fund Act exist for this purpose.

The municipality is under no obligation to cover any unfunded benefits.

8. Long term receivables

Housing selling scheme	10,159	14,151
Sport clubs	28,463	39,618
	38,622	**53,769**
Non-current assets		
Long term receivables	26,593	40,200
Current assets		
Long term receivables	12,029	13,569
	38,622	**53,769**

In determining the recoverability of long term receivables, the Overstrand Municipality considers any change in the credit quality of the long term receivables from the date the credit was initially granted up to the reporting date.

9. Inventories

Stores and materials	6,639,000	6,674,577
Work-in-progress - Low cost housing	36,117,166	20,213,217
Low cost housing properties not transferred to beneficiaries	1,243,500	2,012,100
Water	137,770	121,040
	44,137,436	29,020,934
Inventories (write-downs)	(11,351)	(332,954)
	44,126,085	**28,687,980**
Inventories recognised as an expense during the period:		
Water	27,441,820	24,370,465
Stores and materials	9,873,223	10,138,794
Low cost housing	16,325,895	11,011,142
	53,640,938	**45,520,401**

10. Receivables from exchange transactions [1]

Trade debtors	18,033,131	14,169,615
Prepayments	3,713,022	3,266,091
Deposits	609,715	592,467
Accrued interest	128,630	42,603
Other debtors	1,421,578	1,528,103
	23,906,076	**19,598,879**

In determining the recoverability of receivables from exchange transactions, the Overstrand Municipality considers any change in the credit quality of the trade and other receivables from the date the credit was initially granted up to the reporting date.

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Figures in Rand	2017	2016

11. Receivables from non-exchange transactions

Fines	10,442,304	16,106,006
Control accounts - sundry	3,466,839	4,354,756
	13,909,143	**20,460,762**

In determining the recoverability of receivables from non-exchange transactions, the Overstrand Municipality considers any change in the credit quality of the trade and other receivables from the date the credit was initially granted up to the reporting date.

Receivables from non-exchange transactions impaired

Revenue from fines recognised for the period amounts to R 36,104,570 (2016: R 21,202,087).

Fines receivable from non-exchange transactions after the provision of impairment amounted to R 10,442,304 (2016: R 16,106,006).

The amount provided for impairment was R 30,128,645 (2016: R 25,212,462).

Analysis of fines past due but not impaired

< 12 months	5,414,471	4,116,459
> 1 year	5,027,833	11,989,547

Reconciliation of provision for impairment of receivables from non-exchange transactions

Opening balance	25,212,462	14,003,321
Provision for impairment	19,404,565	11,209,141
Amounts written off as uncollectible	(14,488,382)	-
	30,128,645	**25,212,462**

The calculation in respect of the impairment of fines receivable (receivables from non-exchange transactions) is based on an assessment of the past payment history of fines per category. The total average collectability of fines were 37% (2016: 39%).

The calculation for initial recognition and measurement in respect of fines reduced and or cancelled is based on an assessment of past reduced and or cancelled history of fines per category. The total average estimated reductions used were 41% (2016: 43%).

12. VAT receivable

VAT	7,927,046	5,726,428

In determining the recoverability of VAT receivable, the Overstrand Municipality considers any change in the credit quality of the VAT receivable from the date the credit was initially granted up to the reporting date.

Overstrand Municipality is registered on the cash/payment basis for VAT.

13. Consumer debtors

Gross balances

Rates	20,947,235	19,059,029
Electricity	18,403,297	17,328,929
Water	16,254,387	14,888,653
Sewerage	9,137,543	8,981,715
Refuse	7,287,023	7,154,769
Property rental	710,574	584,902
Other	8,305,562	8,919,770
	81,045,621	**76,917,767**

[1] See Note 13 for further details of receivables from exchange and non-exchange transactions

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Notes to the Annual Financial Statements

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13. Consumer debtors (continued)

Less: Allowance for impairment		
Rates	(5,322,507)	(4,748,708)
Electricity	(4,676,115)	(4,271,702)
Water	(4,130,096)	(3,765,336)
Sewerage	(2,321,769)	(2,239,925)
Refuse	(1,851,568)	(1,775,963)
Property rental	(180,550)	(153,801)
Other	(2,110,370)	(2,142,671)
	(20,592,975)	**(19,098,106)**
Net balance		
Rates	15,624,728	14,310,321
Electricity	13,727,182	13,057,227
Water	12,124,291	11,123,317
Sewerage	6,815,774	6,741,790
Refuse	5,435,455	5,378,806
Property rental	530,024	431,101
Other	6,195,192	6,777,099
	60,452,646	**57,819,661**
Included in above is receivables from exchange transactions		
Electricity	13,727,182	13,057,227
Water	12,124,291	11,123,317
Sewerage	6,815,774	6,741,790
Refuse	5,435,455	5,378,806
Property rental	530,024	431,101
	38,632,726	**36,732,241**
Included in above is receivables from non-exchange transactions (taxes and transfers)		
Rates	15,624,728	14,310,321
Other	6,195,192	6,777,099
	21,819,920	**21,087,420**
Net balance	**60,452,646**	**57,819,661**
Rates		
Current (0 -30 days)	11,871,541	10,085,028
31 - 60 days	252,228	287,940
61 - 90 days	151,039	200,072
91 - 120 days	148,352	176,063
121 - 365 days	883,962	1,056,986
> 365 days	2,317,606	2,504,232
	15,624,728	**14,310,321**

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Figures in Rand	2017	2016

13. Consumer debtors (continued)

Electricity		
Current (0 -30 days)	9,890,397	9,400,632
31 - 60 days	221,550	218,142
61 - 90 days	121,763	129,949
91 - 120 days	110,384	130,183
121 - 365 days	694,645	645,476
> 365 days	2,688,443	2,532,845
	13,727,182	**13,057,227**
Water		
Current (0 -30 days)	8,155,391	7,356,841
31 - 60 days	186,640	246,678
61 - 90 days	114,734	161,129
91 - 120 days	87,431	140,645
121 - 365 days	673,465	363,628
> 365 days	2,906,630	2,854,396
	12,124,291	**11,123,317**
Sewerage		
Current (0 -30 days)	4,335,085	4,151,831
31 - 60 days	120,176	142,872
61 - 90 days	76,266	95,620
91 - 120 days	66,026	83,682
121 - 365 days	388,439	417,910
> 365 days	1,829,782	1,849,875
	6,815,774	**6,741,790**
Refuse		
Current (0 -30 days)	3,547,968	3,400,264
31 - 60 days	96,987	107,124
61 - 90 days	62,940	73,485
91 - 120 days	55,357	63,308
121 - 365 days	324,009	363,000
> 365 days	1,348,194	1,371,625
	5,435,455	**5,378,806**
Housing rental		
Current (0 -30 days)	324,412	177,642
31 - 60 days	9,490	37,400
61 - 90 days	6,857	29,235
91 - 120 days	3,406	26,031
121 - 365 days	36,742	52,559
> 365 days	149,117	108,234
	530,024	**431,101**
Other		
Current (0 -30 days)	1,705,986	2,944,095
31 - 60 days	200,864	204,088
61 - 90 days	82,380	129,008
91 - 120 days	153,514	190,025
121 - 365 days	780,087	623,023
> 365 days	3,272,361	2,686,860
	6,195,192	**6,777,099**

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Figures in Rand	2017	2016

13. Consumer debtors (continued)

Reconciliation of allowance for impairment		
Balance at beginning of the year	(19,098,106)	(16,971,634)
Contributions to allowance	(2,600,904)	(2,784,896)
Debt impairment written off against allowance	1,121,185	658,424
Reversal of allowance	(15,150)	-
	(20,592,975)	**(19,098,106)**

14. Cash and cash equivalents

Cash and cash equivalents consist of:

Cash on hand	14,050	14,050
Bank balances	89,072,938	73,503,546
Short-term deposits	170,727,445	101,262,891
	259,814,433	**174,780,487**

The municipality had the following bank accounts

Account number / description	Bank statement balances			Cash book balances		
	30 June 2017	30 June 2016	30 June 2015	30 June 2017	30 June 2016	30 June 2015
ABSA - Cheque - 322-000-0035	124,247,860	105,271,101	111,076,235	85,842,107	71,244,318	78,183,378
ABSA - Cheque - 405-589-9787	20,871	12,024	944	20,599	11,752	4,065
ABSA - Cheque - 405-642-0921	195,547	208,054	90,206	151,518	164,025	46,177
ABSA - Cheque - 406-657-8021	2,786,839	1,829,765	474,485	2,783,375	1,807,376	407,169
ABSA - Cheque - 407-298-3157	276,707	277,872	278,971	275,339	276,504	278,971
ABSA Call accounts	20,727,445	1,262,891	26,051,343	20,727,445	1,262,891	26,051,343
STD Bank Call accounts	50,000,000	50,000,000	-	50,000,000	50,000,000	-
Nedbank Call accounts	50,000,000	50,000,000	-	50,000,000	50,000,000	-
Investec call accounts	50,000,000	-	-	50,000,000	-	-
Cash on hand	-	-	-	14,050	14,050	15,680
Total	**298,255,269**	**208,861,707**	**137,972,184**	**259,814,433**	**174,780,916**	**104,986,783**

15. Accumulated surplus

Ring-fenced internal funds and reserves within accumulated surplus - 2017

	Insurance reserve	Total
Opening balance	4,467,195	4,467,195
Contribution to insurance reserve	1,000,000	1,000,000
Movement in insurance transactions	934,799	934,799
	6,401,994	**6,401,994**

Ring-fenced internal funds and reserves within accumulated surplus - 2016

	Insurance reserve	Total
Opening balance	3,266,515	3,266,515
Contribution to insurance reserve	750,000	750,000
Movement in insurance transactions	450,680	450,680
	4,467,195	**4,467,195**

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Notes to the Annual Financial Statements

Figures in Rand	2017	2016

16. Finance lease obligation

Minimum lease payments due		
- within one year	-	63,048
	-	63,048
less: future finance charges	-	(3,080)
Present value of minimum lease payments	**-**	**59,968**
Present value of minimum lease payments due		
- within one year	-	59,968

The municipality has entered into contracts with suppliers for the rental of office equipment and has agreed to accept the option to purchase the equipment at the end of the lease term.

The average lease term was 3 years and the average effective borrowing rate was 13% (2016: 13%).

Interest rates are fixed at the contract date. All leases have fixed repayments and no arrangements have been entered into for contingent rent.

Refer to note 3 for the carrying value of assets under finance lease.

17. Unspent conditional grants and receipts

Unspent conditional grants and receipts comprises of:

Unspent conditional grants and receipts		
Library grant	969,999	-
Human settlements development grant	3,924,531	105,817
Greenest municipality competition grant	50,000	-
LG Graduate internship grant	47,746	-
Fire service capacity building grant	1,200,000	-
Unspent public contributions and donations	283,987	1,273,987
	6,476,263	**1,379,804**
Movement during the year		
Balance at the beginning of the year	1,379,804	2,076,317
Additions during the year	81,810,262	98,985,997
Income recognition during the year	(76,713,803)	(99,682,510)
	6,476,263	**1,379,804**

The nature and extent of government grants recognised in the annual financial statements and an indication of other forms of government assistance from which the municipality has directly benefited; and

Unfulfilled conditions and other contingencies attaching to government assistance that has been recognised.

See note 24 for reconciliation of grants from National/Provincial Government and note 25 for the public contributions.

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Figures in Rand	2017	2016

18. Borrowings

At amortised cost		
DBSA Annuity loans	205,929,205	183,365,915
ABSA Annuity loans	205,046,512	219,772,683
INCA Annuity loan	31,098,929	35,695,296
	442,074,646	**438,833,894**
Total other financial liabilities	**442,074,646**	**438,833,894**
Non-current liabilities		
At amortised cost	412,494,997	412,401,585
Current liabilities		
At amortised cost	29,579,649	26,432,309

The fair values of the financial liabilities were determined as follows:

- The management of the municipality is of the opinion that the carrying value of Financial Assets and Financial Liabilities recorded at amortised cost in the Annual Financial Statements approximate their fair values. The fair value of Financial Assets and Financial Liabilities were determined after considering the standard terms and conditions of agreements entered into between the municipality and other parties as well as the current payment ratio's of the municipality's debtors.
- At the reporting date there are no significant concentrations of credit risk for other financial liabilities. The carrying amount reflected above represents the municipality's maximum exposure to credit risk for such other financial liabilities.

Refer to note 46 for maturity analysis of financial liabilities.

19. Provisions

Reconciliation of provisions - 2017

	Opening Balance	Additions	Utilised during the year	Reversed during the year	Total
Rehabilitation of tip sites	81,186,325	5,282,797	-	-	86,469,122
Clearing of alien vegetation	565,932	262,775	(280,783)	-	547,924
Gratification payable	382,414	-	(26,124)	-	356,290
Long service awards	10,586,528	561,091	-	-	11,147,619
Leave pay	11,835,931	1,125,217	(384,812)	-	12,576,336
Bonuses	7,962,841	647,656	-	-	8,610,497
	112,519,971	**7,879,536**	**(691,719)**	**-**	**119,707,788**

Reconciliation of provisions - 2016

	Opening Balance	Additions	Utilised during the year	Reversed during the year	Total
Rehabilitation of tip sites	77,799,129	3,387,196	-	-	81,186,325
Clearing of alien vegetation	1,093,000	-	(329,807)	(197,261)	565,932
Gratification payable	387,562	-	(5,148)	-	382,414
Long service awards	9,345,493	1,241,035	-	-	10,586,528
Leave pay	11,102,557	1,814,988	(1,081,614)	-	11,835,931
Bonuses	7,804,680	158,161	-	-	7,962,841
	107,532,421	**6,601,380**	**(1,416,569)**	**(197,261)**	**112,519,971**

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Notes to the Annual Financial Statements

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19. Provisions (continued)

Non-current liabilities	94,550,226	89,019,263
Current liabilities	25,157,562	23,500,708
	119,707,788	**112,519,971**

Rehabilitation of tip sites

Provision is made in terms of the Overstrand Municipality's licensing stipulations on the landfill sites, for the estimated cost of rehabilitating landfill sites. The estimation of landfill sites was conducted by JPCE specialist waste management consultants, independent consultants who are not connected to the municipality.

The costs are determined by calculating the volumes of excavations, materials required and legal requirements according to the footprint of each individual site. The previous year's figures are escalated using the latest CPI. The individual rates are then again cross-checked to determine if they are still in line with current rates for similar activities and adjusted accordingly.

The scheduled dates of total closure and rehabilitation for the operational site is at present anticipated to take place between 2017 and 2036.

The cost to rehabilitate all identified sites in the Overstrand are estimated at R 86,469,122 for the period.

Clearing of alien vegetation

The average cost of alien clearing within the Overstrand is derived from the actual expenditure of the Department of Environmental Affairs, working for water programme. During the financial year, the programme cleared 4,385 ha at a total cost of R3,637,021. This equates to an average cost of R829 per ha.

Approximately 9.92% of a total area of 6,659 ha must be cleared during the next 2 to 10 years and the estimated cost amounts to R 547,924 for the period.

Gratification payable

The cost of the gratification payable was based on employees not belonging to a pension fund up untill February 2003 and is only payable on retirement. The estimated cost amounts to R 356,290 for the period.

Long service awards

A long-service award is granted to municipal employees after the completion of fixed periods of continuous service with the Municipality. The said award comprises a certain number of vacation leave days which, in accordance with the option exercised by the beneficiary employee, can be converted into a cash amount based on his/her basic salary applicable at the time the award becomes due or, alternatively, credited to his/her vacation leave accrual. The provision represents an estimation of the awards to which employees in the service of the Municipality at 30 June 2016 may become entitled to in future, based on an actuarial valuation performed at 30 June 2016, to the amount of R 11,147,619 for the period.

Discount rate:

A discount rate of 8.47% per annum has been used. This is derived by using a liability-weighted average of the yields corresponding to the average term until payment of long service awards, for each employee.

Key assumptions:

Discount rate of 8.47% (2016: 8.47%), a general salary inflation rate of 7.13% (2016: 7.13%) and a net discount rate of 1.25% (2016: 1.25%).

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Figures in Rand	2017	2016

19. Provisions (continued)

Leave pay

Annual leave accrues to employees on a monthly basis in accordance with the conditions of employment. Employees are entitled to 16 non-vested leave days and 8 vested leave days per annum, accumulated to a maximum of 48 leave days. The provision is an estimate of the amount due to staff as at the financial year-end, based on the value of leave and the estimated leave days to be forfeited. The estimated cost amounts to R 12,576,336 for the period.

It is not the municipality's policy to encash leave in the normal course of business, except upon resignation or retirement.

Bonuses

Annual bonuses accrues to employees on a monthly basis, subject to certain conditions. The provision is an estimate of the amount due to staff as at the financial year-end, based on assumptions and the estimated cost amounts to R 8,610,497 for the period.

20. Payables from exchange transactions

Trade payables	35,233,584	32,065,812
Payments received in advance	12,438,261	9,980,190
Retention monies	4,351,634	2,555,695
Accrued interest	6,072,304	6,548,831
Deposits received	13,143,286	11,496,729
Other payables	700,000	3,486,899
Deferred income	556,604	299,109
Control accounts	8,039,351	4,894,379
	80,535,024	**71,327,644**

21. Consumer deposits

Electricity	25,965,514	28,336,419
Water	11,073,470	15,606,816
	37,038,984	**43,943,235**

22. Property rates

Rates received

Residential and business	245,478,107	204,277,084
Less: Income forgone	(48,430,911)	(39,791,393)
	197,047,196	164,485,691
Property rates - penalties imposed	416,276	479,754
	197,463,472	**164,965,445**

Income forgone is defined as any income that the Overstrand Municipality is entitled by law to levy, but which has subsequently been forgone by way of rebate or remission.

23. Service charges

Sale of electricity	355,476,323	324,722,000
Sale of water	123,708,772	113,901,540
Sewerage and sanitation charges	79,176,929	72,804,391
Refuse removal	66,215,293	61,690,423
	624,577,317	**573,118,354**

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Figures in Rand	2017	2016

24. Government grants and subsidies

Operating grants		
Equitable share	72,950,000	64,598,000
National Financial management grant	1,475,000	2,039,614
Provincial Library grant	5,919,001	5,306,714
Provincial Community development workers grant	75,000	72,000
Provincial Thusong service centres grant	-	200,000
National Expanded public works programme	1,922,000	1,661,000
Provincial Financial management support grant	-	212,716
Provincial Human settlement developments grant	31,921,243	29,425,054
Provincial Main road subsidy	137,000	114,000
Provincial Graduate internship grant	12,254	-
	114,411,498	103,629,098
Capital grants		
National Municipal systems improvement grant	-	930,000
Provincial Library grant	-	3,030,656
Provincial Financial management support grant	-	1,300,000
Provincial Human settlement developments grant	7,651,410	25,973,756
Provincial Municipal infrastructure grant	21,030,000	21,417,000
National Integrated national electricity grant	5,000,000	8,000,000
	33,681,410	60,651,412
	148,092,908	**164,280,510**

Equitable Share

This grant is primarily used to subsidise the provision of basic services to indigent households.

All registered indigent households receive a monthly subsidy based on the basic service charges for water, electricity, sewerage, refuse and up to 4,2kl waste water, which is funded from the grant. Indigent households also receive 6kl free water and 50kwh free electricity per month.

National Financial management grant

Balance unspent at beginning of year	-	589,614
Current-year receipts	1,475,000	1,450,000
Conditions met - transferred to revenue	(1,475,000)	(2,039,614)
	-	**-**

National Municipal systems improvement grant

Current-year receipts	-	930,000
Conditions met - transferred to revenue	-	(930,000)
	-	**-**

Provincial Library grant

Current-year receipts	6,889,000	8,337,370
Conditions met - transferred to revenue	(5,919,001)	(8,337,370)
	969,999	**-**

Conditions still to be met - remain liabilities (see note 17).

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Figures in Rand	2017	2016

24. Government grants and subsidies (continued)

Provincial Community development workers grant

Current-year receipts	75,000	72,000
Conditions met - transferred to revenue	(75,000)	(72,000)
	-	**-**

Provincial Thusong service centres grant

Current-year receipts	-	200,000
Conditions met - transferred to revenue	-	(200,000)
	-	**-**

Provincial Main road subsidy

Current-year receipts	-	114,000
Conditions met - transferred to revenue	(137,000)	(114,000)
Transfer to debtor	137,000	-
	-	**-**

National Expanded public works programme

Current-year receipts	1,922,000	1,661,000
Conditions met - transferred to revenue	(1,922,000)	(1,661,000)
	-	**-**

Provincial Human settlement developments grant

Balance unspent at beginning of year	105,817	-
Current-year receipts	43,391,367	55,504,627
Conditions met - transferred to revenue	(39,572,653)	(55,398,810)
	3,924,531	**105,817**

Conditions still to be met - remain liabilities (see note 17).

Provincial Municipal infrastructure grant

Current-year receipts	21,030,000	21,417,000
Conditions met - transferred to revenue	(21,030,000)	(21,417,000)
	-	**-**

National Integrated national electricity grant

Current-year receipts	5,000,000	8,000,000
Conditions met - transferred to revenue	(5,000,000)	(8,000,000)
	-	**-**

Provincial Financial management support grant

Balance unspent at beginning of year	-	212,716
Current-year receipts	-	1,300,000
Conditions met - transferred to revenue	-	(1,512,716)
	-	**-**

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Figures in Rand	2017	2016

24. Government grants and subsidies (continued)

Provincial Greenest municipality competition grant

Current-year receipts	50,000	-

Conditions still to be met - remain liabilities (see note 17).

Provincial Graduate internship grant

Current-year receipts	60,000	-
Conditions met - transferred to revenue	(12,254)	-
	47,746	**-**

Conditions still to be met - remain liabilities (see note 17).

Provincial Fire service capacity building grant

Current-year receipts	1,200,000	-

Conditions still to be met - remain liabilities (see note 17).

25. Public contributions and donations

National lotto funds	1,000,000	-
Public contributions non-cash	7,362,912	875,305
Government contributions non-cash	1,200,000	109,440
Accelerated Community Infrastructure Programme	570,895	-
	10,133,807	**984,745**

Reconciliation of conditional contributions

Balance unspent at beginning of year	1,273,987	1,273,987
Current-year receipts	9,143,807	984,745
Conditions met - transferred to revenue	(10,133,807)	(984,745)
	283,987	**1,273,987**

Conditions still to be met - remain liabilities (see note 17)

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Notes to the Annual Financial Statements

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26. Other income

Administration charges	355,767	713,698
Application fees	51,858	52,191
Building plan fees	7,381,776	8,057,177
Cemetries and burial fees	210,715	233,779
Cleaning and removals	517,902	430,211
Collection charges	2,888,846	2,811,004
Commission received	103,472	120,506
Developers contributions	3,709,895	7,486,375
Entrance fees	52,331	56,320
Fire service charges	163,315	685,406
Information, statistical and searching fees	53,230	50,591
Legal fees	1,695,857	811,505
Library fees	1,851	2,013
Management fees	614,737	910,502
Parking fees	1,770,214	1,915,623
Photocopy, print and fax charges	46,677	53,146
Private telephone calls recovered	194,524	204,508
Roadworthy certificates	623,898	601,736
SETA claims	592,927	699,260
Sundry income	611,077	808,253
Town planning fees	1,539,008	1,479,729
Valuation and clearance certificates	594,326	484,292
	23,774,203	**28,667,825**

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27. General expenses

Advertising	2,071,501	2,284,434
Assets expensed	775,374	532,749
Auditors remuneration	4,014,544	4,277,272
Bank charges	1,339,629	1,832,562
Commission paid	4,873,840	4,333,368
Conditional receipts expenses - Housing grants	16,325,895	11,011,142
Contribution to/(from) provisions	5,545,571	3,189,935
Delegate expenses	94,298	139,840
Diesel for boilers	226,904	227,246
Electricity	4,712,310	4,172,314
Fuel and oil	10,340,007	10,156,820
Hire	2,197,512	1,258,367
Insurance	2,816,034	2,087,533
Legal fees	3,831,766	5,383,056
Management of informal settlement fees	1,629,209	1,126,044
Occupational health and safety	17,572	69,596
Plot clearing costs	449,584	444,424
Postage and courier	1,302,770	1,444,692
Property valuation charges	1,081,290	2,312,600
Public functions	552,395	556,392
Reference library	779,436	765,114
Removal costs	15,000	34,800
Security services	12,675,322	10,466,741
Skills development levies	2,421,666	2,288,990
Solid waste chipping	2,741,614	2,300,566
Solid waste dumping fees	647,420	2,028,006
Solid waste haulage	6,192,691	5,021,316
Staff welfare	31,180	30,388
Subscriptions and membership fees	3,067,189	2,910,990
Subsistence and transport	1,119,949	1,189,919
Sundry expenses	161,408	361,690
Telephone and fax	2,903,944	2,972,555
Title deed search fees	90,118	93,968
Training	2,306,139	2,142,189
Uniforms and protective clothing	2,759,001	1,980,284
Veterinary services	468,876	351,165
Ward committee meetings	480,800	503,130
Water catchment, research and testing	805,273	753,445
	103,865,031	**93,035,642**

Membership fees paid over to SALGA during the period amounted to R 2,745,492 (2016: R 2,658,662).

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Figures in Rand	2017	2016

28. Employee related costs

Basic	175,722,993	161,469,012
Bonus	14,036,384	13,078,452
Medical aid - company contributions	10,523,203	9,828,558
UIF	1,695,204	1,566,575
WCA	1,541,805	1,301,061
Leave pay provision charge	1,385,253	1,814,988
Group life - company contributions	1,197,649	1,118,859
Other payroll levies	106,924	91,582
Post-employment benefits - Pension - Defined contribution plans	44,495,453	33,559,398
Overtime payments	15,610,379	15,732,067
Long-service awards	1,835,739	2,288,065
Acting allowances	986,791	1,423,575
Car allowance	7,601,722	7,221,679
Housing benefits and allowances	5,064,068	4,607,725
Standby allowance	6,688,778	6,514,348
Scarcity allowance	1,997,860	1,955,219
Cellphone allowance	1,483,460	1,427,475
Sundry allowance	1,233	22,198
	291,974,898	**265,020,836**

28.1. Remuneration of Municipal Manager

Annual Remuneration	1,256,438	1,368,000
Contributions to UIF, Medical and Pension Funds	302,529	324,603
Entertainment	12,000	12,000
	1,570,967	**1,704,603**
Cellphone allowance	23,360	22,872

28.2. Remuneration of Chief Financial Officer

Annual Remuneration	1,263,970	1,233,741
Car Allowance	48,000	48,000
Contributions to UIF, Medical and Pension Funds	283,432	274,603
Entertainment	6,000	5,971
	1,601,402	**1,562,315**
Cellphone allowance	20,360	19,872

28.3. Remuneration of Director: Management Services

Annual Remuneration	974,101	894,851
Car Allowance	72,000	72,000
Contributions to UIF, Medical and Pension Funds	238,441	219,892
Entertainment	6,000	6,000
Housing subsidy	8,904	7,780
	1,299,446	**1,200,523**
Cellphone allowance	23,360	22,872
Acting allowance	-	15,122
	23,360	**37,994**

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Notes to the Annual Financial Statements

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28. Employee related costs (continued)

28.4. Remuneration of Director: Community Services

Annual Remuneration	1,118,776	1,154,394
Car Allowance	78,000	78,000
Contributions to UIF, Medical and Pension Funds	119,292	51,282
Entertainment	8,082	8,082
Computer allowance	3,912	3,912
	1,328,062	**1,295,670**
Cellphone allowance	25,266	22,872

28.5. Remuneration of Director: Infrastructure and Planning

Annual Remuneration	1,247,868	1,217,966
Car Allowance	48,000	48,000
Contributions to UIF, Medical and Pension Funds	299,885	290,530
Entertainment	9,000	8,987
Computer allowance	4,800	4,800
	1,609,553	**1,570,283**
Cellphone allowance	23,360	22,872
Acting allowance	26,168	4,001
	49,528	**26,873**

28.6. Remuneration of Director: Local Economic Development

Annual Remuneration	1,095,232	935,700
Car Allowance	120,000	120,000
Contributions to UIF, Medical and Pension Funds	51,122	48,908
Entertainment	19,856	20,000
	1,286,210	**1,124,608**
Cellphone allowance	20,360	19,872
Acting allowance	9,217	-
	29,577	**19,872**

28.7. Remuneration of Director: Protection Services

Annual Remuneration	1,069,536	914,290
Car Allowance	120,000	120,000
Contributions to UIF, Medical and Pension Funds	49,352	40,750
Entertainment	9,913	9,928
	1,248,801	**1,084,968**
Cellphone allowance	23,360	22,872
Acting allowance	997	12,391
	24,357	**35,263**

The senior managements' cellphone allowances are included in the cellphone allowance item in note 28 above.

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Figures in Rand	2017	2016

28. Employee related costs (continued)

Employee related costs for municipal staff	291,974,898	265,020,836
Employee related costs for senior management	9,944,441	9,542,970
Total employee related costs	**301,919,339**	**274,563,806**

29. Remuneration of councillors

Executive Major	755,040	758,012
Deputy Executive Mayor	604,040	606,410
Mayoral Committee Members [2017: 4; 2016: 3]	2,343,767	1,705,530
Speaker	604,040	606,414
Councillors [2017: 18; 2016: 19]	4,301,164	4,284,166
Cellphone allowance	657,240	605,542
	9,265,291	**8,566,074**

30. Debt impairment

Contributions to debt impairment provision	22,005,469	13,785,212
Debt impairment consist of the following:		
Fines impairment provision	19,404,565	11,209,141
Consumer debtors impairment provision	2,600,904	2,576,071
	22,005,469	**13,785,212**

31. Investment revenue

Interest revenue		
Other financial assets	15,225,952	8,295,603
Bank	5,090,529	3,881,829
Interest charged on trade and other receivables	2,671,120	2,734,623
Interest received - other	30,427	31,752
	23,018,028	**14,943,807**

32. Fair value adjustments

Investment property (Fair value model)	2,980,500	6,019,500
Other financial assets		
• Other financial assets (Designated as fair value)	3,261,514	1,611,171
	6,242,014	**7,630,671**

33. Depreciation and amortisation

Property, plant and equipment	124,339,292	121,999,307
Intangible assets	447,566	214,386
	124,786,858	**122,213,693**

34. Impairment of assets

Impairments		
Property, plant and equipment	7,675,653	695,457
Assets were impaired during the year due to damage and redundancy. The recoverable amount the assets were based on is its fair value less costs to sell.		

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Figures in Rand	2017	2016

35. Finance costs

Finance leases	3,080	14,118
Current borrowings	45,910,068	44,203,474
Other interest paid	-	1,989,900
	45,913,148	**46,207,492**

36. Auditors' remuneration

Fees	4,014,544	4,277,272

37. Repairs and maintenance

Repairs and maintenance consists of portions of various expenditure items.

2017	**Property,plant and equipment**	**Investment property**	**Heritage assets**	**Total**
Employee related costs	44,307,696	-	-	44,307,696
Materials	11,738,179	-	-	11,738,179
Contracted services	26,985,007	-	-	26,985,007
Other expenditure	37,664,352	-	-	37,664,352
	120,695,234	**-**	**-**	**120,695,234**

2016	**Property,plant and equipment**	**Investment property**	**Heritage assets**	**Total**
Employee related costs	39,468,728	-	-	39,468,728
Materials	13,401,284	-	-	13,401,284
Contracted services	31,734,700	-	-	31,734,700
Other expenditure	24,772,759	-	-	24,772,759
	109,377,471	**-**	**-**	**109,377,471**

38. Contracted services

Maintenance contractors	69,402,741	70,482,209
Contracted services	60,244,050	41,965,101
	129,646,791	**112,447,310**

39. Grants and subsidies paid

Other subsidies		
Low income house-hold subsidies	54,286,788	48,900,221
Grants to organisations	348,378	348,000
Transfers/donations made to tourism authorities	1,468,215	1,508,360
In-kind donations	32,281	333,181
	56,135,662	**51,089,762**

40. Bulk purchases

Electricity	217,522,905	194,619,535

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Figures in Rand	2017	2016
41. Cash generated from operations		
Surplus/(deficit)	39,113,564	53,615,836
Adjustments for:		
Depreciation and amortisation	124,786,858	122,213,693
Gain/(loss) on sale of assets and liabilities	8,132,724	391,983
Fair value adjustments	(6,242,014)	(7,630,671)
Finance costs - Finance leases	3,080	14,118
Impairment deficit	7,675,653	695,457
Debt impairment	22,005,469	13,785,212
Movements in operating lease assets and accruals	51,311	(8,214)
Movements in post-employment benefit obligations	12,584,525	3,554,465
Movements in provisions	7,187,817	4,987,550
Movement in housing development fund	1,074,347	(394,138)
Movement in self insurance fund	1,934,799	1,200,680
Changes in working capital:		
Inventories	(14,288,105)	(18,173,041)
Receivables from exchange transactions	(4,307,197)	3,394,389
Consumer debtors	(5,233,890)	(7,107,171)
Other receivables from non-exchange transactions	(23,931,119)	(16,776,938)
Payables from exchange transactions	9,207,376	6,854,801
VAT	(2,200,618)	629,661
Unspent conditional grants and receipts	5,096,459	(696,513)
Consumer deposits	(6,904,251)	2,200,100
	175,746,788	**162,751,259**

42. Commitments

Authorised capital expenditure

Already contracted for		
• Property, plant and equipment	4,181,000	992,315
Expenditure approved but not yet contracted for		
• Property, plant and equipment	93,466,977	87,363,754
Total capital commitments		
Already contracted for but not provided for	4,181,000	992,315
Not yet contracted for and authorised by accounting officer	93,466,977	87,363,754
	97,647,977	**88,356,069**

This committed expenditure relates to property, plant and equipment and will be financed by retained surpluses, mortgage facilities, existing cash resources, funds internally generated, transfers and subsidies received etc.

Operating leases - as lessor (income)

Minimum lease payments due		
- within one year	361,565	487,276
- in second to fifth year inclusive	342,374	626,885
- later than five years	2,847,710	2,924,764
	3,551,649	**4,038,925**

Certain of the municipality's property is held to generate rental income. Lease agreements are non-cancellable and have terms from 3 to 99 years. There are no contingent rents receivable.

Commitments are disclosed exclusive of VAT.

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Notes to the Annual Financial Statements

Figures in Rand	2017	2016

43. Contingencies

Contingent liabilities

Kleynhans Family Trust vs Overstrand Municipality

The applicant filed a notice of motion in the Westen Cape High Court requesting that the municipality be ordered to ensure that the Fernkloof Estate is fully protected by electrified fencing that is designed to prevent unauthorised access to the estate.

In February 2015 the High Court found in favour of the Municipality by dismissing the claim with cost. The applicant filed an application for leave to appeal on 4 March 2015. The applicants delivered their Notice of Appeal on 4 September 2015. On 30 June 2016, our attorneys received a notice of application for the allocation of a date for the hearing of an appeal. Appellants have applied on 29 July 2016 for the allocation of a date for the appeal hearing which has been set for 1 February 2017. The court found that there was no ordinate delay or prejudice in this matter, and on this basis the application can not be dismissed. The matter will be kept in abeyance untill we receive further information on the applicants next step.

The financial exposure is approximately R7,000,000.

Overstrand Municipality vs WSSA

The municipality received a review application from WSSA in the first week of September 2015 for purposes of setting aside an administrative decision to identify Veolia as the preferred bidder. The claim by the applicant is of a technical nature, with specific reference to whether the preferred bidders staffing as per the request for proposal achieved regulatory compliance.

The matter was set down for the 5th and 6th of June 2016. Senior Counsel argued for 2 days and judgment was reserved.

We received confirmation in February 2017 that the Supreme Court of Appeal granted the municipality leave to appeal the application. We further received confirmation on 23 February 2017 that the notice of appeal was filed and served.

The financial exposure is approximately R600,000.

A Jonathan vs Overstrand Municipality

The applicant was dismissed by the municipality. The municipality received a notice from the Labour Court on 21 December 2016 that the Review Application served on the Municipality by the Applicant have been set down on an unopposed basis.

Our attorneys accordingly filed an urgent notice of opposition. Considering the fact that the Applicants relief relate to reinstatement and reimbursement, and the grounds of his review, it was considered prudent to file the required notice of opposition. We can confirm that the condonation application and founding affidavit was signed, commissioned and filed in court and we can confirm that the applicant did not appear in court on 17 February 2017, with the court postponing the matter sine die.

The financial exposure is approximately R300,000.

Bungane Facilities vs Overstrand Municipality

A summons was instituted against the Municipality by Bungane Facilities and Services based on the alleged unlawful cancellation of contract. Our defence will be based on the fact that the municipality did indeed give the plaintiff a reasonable opportunity to rectify the breach, supported by the necessary written and oral evidence.

In the interim we have instructed our attorneys to incorporate into the plea a counter claim which constitute the real cost difference between the claimant, and the appointment of a new contractor for the remainder of the contract.

The financial exposure is approximately R656,744.

Claim for damages to property caused by fire.

On 27 February 2017 a fire broke out at Pringle Bay transfer station. The fire spread to adjacent properties causing damage and on 12 July 2017 a notice in terms of section 3 of the Institution of Legal Proceedings against certain Organs of State Act, 40 of 2002, was issued to the municipality. Damages totalling R121,220 was claimed by two property owners.

The claims have been referred to our insurance broker.

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Notes to the Annual Financial Statements

Figures in Rand	2017	2016

43. Contingencies (continued)

Karwyderskraal landfill site

A lease agreement was entered into by Overstrand municipality and Overberg district municipality (ODM) for the purpose of erecting a new cell and subsequent operating and managing of the landfill site with effect from 1 October 2014. In March 2017 the municipality received a letter from ODM claiming that we are liable for the cost of rehabilitating the cell. We have since entered into an agreement with the view of settling the dispute.

We obtained a legal opinion highlighting the responsibility of ODM with regards to rehabilitation of the cell.

The financial exposure is approximately R7,600,000.

Contingent assets

New Republic Bank

The municipality has an investment with New Republic Bank. The bank is under receivership since October 1999. Interest only accrued untill 31 December 2007. There is no guarantee that the municipality will receive the full value of the investment. After the 2013 financial year-end, a dividend of R0.5268 in the rand on the capital amount still outstanding has been received. Therefore the a portion of the impairment was reversed. This brings the total payout to 99.15% of the original investment.

Due to the fact that the majority of the debt still to be collected, by the receivers, involve some form of legal action, it is not possible to determine a date as to when the liquidation process will be completed.

Management impaired this investment from R2,631,821 to Rnil in the 2010/2011 financial year. The exposure is approximately R405,181.

44. Related parties

Relationships

Controlled entities	Refer to note 28.1 to 28.7 and 29

There were no related party transactions that occurred during the period under review.

45. Comparative figures

The information presented below is only the statement of financial position and statement of financial performance items that have been affected by adjustments to comparative figures. The comparative figures have been adjusted for the following reasons:

Accounting errors: relating to prior periods have been identified during the 2016/2017 financial period. These errors include mathematical errors[1], misapplication of accounting policies[2], oversight or misinterpretation of facts[3] and effects of fraud[4]

The correction of errors and change in accounting policy detailed below has the following impact on the global opening balances as at 1 July 2014:

Assets:	Inventories	R (60,000)
	Operating leases	R 2,259
	Other receivables non-exchange	R (6,712,534)
	Investment property	R 2,250,000
	Property, plant and equipment	R (11,199,757)
	VAT receivable	R 26
Liabilities:	Payables from exchange transactions	R 169,736
Reserves:	Accumulated surplus	R (15,889,742)

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Figures in Rand	2017	2016

45. Comparative figures (continued)

	Amount previously reported	Accounting errors	Change in classification	Change in accounting policy	Restated amount
Statement of financial position					
Assets					
Current assets					
Inventories [1 3]	28,742,328	(54,348)	-	-	28,687,980
Operating leases [1 3]	730,747	1,708	-	-	732,455
Other receivables from exchange transactions [1]	19,481,475	117,404	-	-	19,598,879
Other receivables from non-exchange transactions [1]	24,521,668	(4,060,906)	-	-	20,460,762
VAT receivable [1]	5,716,835	9,593	-	-	5,726,428
Consumer debtors [1]	57,827,919	(8,259)	-	-	57,819,660
Cash and cash equivalents [1]	174,780,916	(429)	-	-	174,780,487
Non-current assets					
Investment property [1]	152,550,000	1,342,000	-	-	153,892,000
Property, plant and equipment [1]	3,427,883,631	(10,689,417)	-	-	3,417,194,214
Intangible assets [1]	6,771,675	(59,066)	-	-	6,712,609
Liabilities					
Current liabilities					
Payables from exchange transactions [1 3]	(70,759,581)	(568,058)	-	-	(71,327,639)
Net assets					
Reserves					
Accumulated surplus [1 2 3]	(3,270,121,360)	13,969,778	-	-	(3,256,151,582)
Statement of financial performance					
Revenue					
Revenue from exchange transactions					
Service charges [1 3]	(573,195,347)	76,994	-	-	(573,118,353)
Other income [1 3]	(28,288,351)	(379,475)	-	-	(28,667,826)
Rental income [1 3]	(9,949,824)	34,764	-	-	(9,915,060)
Revenue from non-exchange transactions					
Property rates [1 3]	(164,554,174)	68,484	-	-	(164,485,690)
Penalties - property rates [1 3]	(565,115)	85,361	-	-	(479,754)
Fines [1 3]	(23,893,259)	2,691,171	-	-	(21,202,088)
Expenditure					
Employee related costs [1 3]	273,115,394	147,349	1,301,061	-	274,563,804
Lease rentals on operating leases	505,881	160	-	-	506,041
Contracted services [1 3]	112,338,080	109,230	-	-	112,447,310
General expenses [1 3]	94,120,325	216,378	(1,301,061)	-	93,035,642
Depreciation [1 3]	122,815,091	(601,399)	-	-	122,213,692
Debt impairment [3]	19,128,011	(5,342,799)	-	-	13,785,212
Gain / (loss) on sale of assets [1 3]	323,172	68,812	-	-	391,984
Fair value adjustment [1 3]	(8,538,671)	908,000	-	-	(7,630,671)

46. Risk management

Financial risk management

Due to the largely non-trading nature of activities and the way in which they are financed, municipalities are not exposed to the degree of financial risk faced by business entities. Financial instruments play a much more limited role in creating or changing risks that would be typical of listed companies to which the IFRSs' mainly apply. Generally, Financial assets and liabilities are generated by day-to-day operational activities and are not held to manage the risks facing the municipality in undertaking its activities.

Figures in Rand	2017	2016

46. Risk management (continued)

The Finance directorate monitors and manages the financial risks relating to the operations through internal policies and procedures. These risks include interest rate risk and liquidity risk. Compliance with policies and procedures are reviewed by the internal auditors on a continuous basis and annually by the external auditors. The municipality does not enter into or trade with financial instruments for speculative purposes.

Internal audit, responsible for initiating a control framework and monitoring and responding to potential risk, reports periodically to the municipality's audit committee, an independent body that monitors the effectiveness of the internal audit function.

Liquidity risk

The municipality's risk to liquidity is a result of the funds available to cover future commitments. The municipality manages liquidity risk through an ongoing review of future commitments and credit facilities.

Credit risk

Credit risk consists mainly of cash deposits, cash equivalents, derivative financial instruments and trade debtors. The municipality only deposits cash with major banks with high quality credit standing and limits exposure to any one counter-party.

The Municipality manages credit risk in its borrowing and investing activities by only dealing with well-established financial institutions of high credit standing, and by spreading its exposure over a range of such institutions in accordance with its approved investment policies. Credit risk relating to consumer debtors is managed in accordance with the Municipality's credit control and debt collection policy. The Municipality's credit exposure is spread over a large number and wide variety of consumers and is not concentrated in any particular sector or geographical area. Adequate provision has been made for anticipated bad and doubtful debts. Additional information relating to the analysis of consumer debtors is given in note 13 to the financial statements.

Financial assets exposed to credit risk at year end were as follows:

Counter parties with external credit rating (Fitch's):		
Investments		
F 1	170,727,445	101,262,891
F 2	37,981,526	29,740,013
Counter parties without external credit rating:		
Receivables from exchange and non-exchange transactions		
Group 1	10,442,304	16,106,006
Group 3	4,888,417	5,882,859
Group 4	22,484,498	18,070,776
Consumer debtors		
Group 1	18,917,952	18,240,586
Group 2	615,979	818,498
Group 3	1,087,935	1,244,244
Group 4	39,830,780	37,516,333
Long term receivables		
Group 4	38,622	53,769

F1 = Highest credit quality. Indicates the strongest capacity for timely payment of financial commitments.

F2 = Good credit quality. A satisfactory capacity for timely payment of financial commitments.

F3 = Fair credit quality. The capacity for timely payment of financial commitments is adequate.

Group 1 = Speculative. Minimal capacity for timely payment of financial commitments, plus vulnerability to near term adverse changes in the financial and economic conditions.

Group 2 = Fair credit quality. The capacity for timely payment of financial commitments is adequate.

Group 3 = Good credit quality. A satisfactory capacity for timely payment of financial commitments.

Group 4 = Highest credit quality. Indicates the strongest capacity for timely payment of financial commitments.

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Figures in Rand	2017	2016

46. Risk management (continued)

Market risk

Interest rate risk

The municipality's interest rate risk arises from long-term borrowings. Borrowings issued at variable rates expose the municipality to cash flow interest rate risk. Borrowings issued at fixed rates expose the municipality to fair value interest rate risk. Municipality's policy is to maintain approximately 60% of its borrowings in fixed rate instruments. During 2017 and 2016, the municipality's borrowings at variable rate were denominated in the Rand.

The municipality limits its counterparty exposures from its money market investment operations by only dealing with well established financial institutions of high credit standing. No investment with a tenure exceeding twelve months shall be made without consultation with the councillor responsible for financial matters.

Consumer debtors comprise of a large number of ratepayers, dispersed across different industries and geographical areas. Ongoing credit evaluations are performed on the financial condition of these debtors. Consumer debtors are presented net of a provision for impairment. In the case of debtors whose accounts become in arrears, it is endeavoured to collect such accounts by "levying of penalty charges", "demand for payment", "restriction of services" and, as a last resort, "handed over for collection", whichever procedure is applicable in terms of Council's Credit Control and Debt Collection Policy.

Interest rate risk for trade and other payables is managed by ensuring that all payments are made within 30 days of receipt of statement, as prescribed by the MFMA.

Interest rate sensitivity analysis:
Financial assets:
If the average interest rate at a given date had been 100 basis points higher, with all other variables held constant, the fair value impact on the Statement of Financial Performance would have been R 184,215 (2016: R 195,890) with the opposite effect if the interest rate had been 100 basis points lower.

Financial liabilities:
If the average interest rate at a given date had been 100 basis points higher, with all other variables held constant, the fair value impact on the Statement of Financial Performance would have been R 34,179 (2016: R 43,122) with the opposite effect if the interest rate had been 100 basis points lower.

Cash flow interest rate risk

Financial instrument	Current interest rate	Due in less than a year	Due in one to two years	Due in two to five years	Due after five years	Total
Trade and other receivables - normal credit terms	14.50 %	45,940,513	14,512,133	-	-	60,452,646
Cash in current banking institutions	6.60 %	259,800,383	-	-	14,050	259,814,433
Fixed interest rate instruments	10.50 %	74,122,994	73,686,257	215,689,589	378,603,825	742,102,665
Variable interest rate instruments	10.26 %	1,111,592	1,021,041	1,067,742	-	3,200,375

47. Unauthorised expenditure

Overspending of the total amount per vote appropriated in the municipality's approved budget		
Directorate: Protection services	5,833,790	-

Unauthorised expenditure awaiting authorisation.

Directorate: Protection services' budget was overspent due to the write-off of uncollectable traffic fines.

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Notes to the Annual Financial Statements

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48. Fruitless and wasteful expenditure

Opening balance	210,303	181,257
Plot clearing charges not collected	30,522	2,672
Training costs	-	27,000
Injury on duty medical costs incurred	-	26,374
Recovered / written-off by council	(214,451)	(27,000)
	26,374	**210,303**

49. Irregular expenditure

Opening balance	193,292	1,234,207
Certified as irrecoverable and written-off / recovered / condoned	(1,412)	(1,040,915)
	191,880	**193,292**

Expenditure was incurred in contravention with the municipality's supply chain management policy. Irregular expenditure was approved in accordance with the supply chain management policy.

50. Actual operating expenditure versus budgeted operating expenditure

Refer to Appendix E(1) for the comparison of actual operating expenditure versus budgeted expenditure.

51. Actual capital expenditure versus budgeted capital expenditure

Refer to Appendix E(2) for the comparison of actual capital expenditure versus budgeted expenditure.

52. Deviation from supply chain management regulations

Paragraph 12(1)(d)(i) of Government gazette No. 27636 issued on 30 May 2005 states that a supply chain management policy must provide for the procurement of goods and services by way of a competitive bidding process.

Paragraph 36 of the same gazette states that the accounting officer may dispense with the official procurement process in certain circumstances, provided that he records the reasons for any deviations and reports them to the next meeting of the council and includes a note to the annual financial statements.

Refer to pages 61 to 67 for the supply chain management deviations.

53. Multi-employer retirement benefit information

Overstrand Municipality makes provision for post-retirement benefits to eligible councillors and employees, who belong to different pension schemes.

One councillor belongs to the Pension Fund for Municipal Councillors.

Employees belong to a variety of approved Pension and Provident Funds as described below.

These funds are governed by the Pension Funds Act and include both defined benefit and defined contribution schemes.

All of these afore-mentioned funds are multi-employer plans and are subject to either a tri-annual, bi-annual or annual actuarial valuation, details which are provided below.

The only obligation of the municipality with respect to the retirement benefit plans is to make the specified contributions. Where councillors / employees leave the plans prior to full vesting of the contributions, the contributions payable by the municipality are reduced by the amount of forfeited contributions.

The total expense recognised in the Statement of Financial Performance of R44.4 million (2016: R33.6 million) represents contributions payable to these plans by the municipality at rates specified in the rules of the plans. These contributions have been expensed.

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Figures in Rand	2017	2016

53. Multi-employer retirement benefit information (continued)

DEFINED BENEFIT SCHEMES

LA Retirement Fund:

The scheme is subject to an annual actuarial valuation. The last statutory valuation was performed as at 30 June 2015. The scheme both operates a Defined benefit and Defined contribution scheme.

Defined Benefit Scheme:
The contribution rate payable under the defined benefit section is 27%, 9% by the members and 18% (up to 31 January 2012) and 23.06% (from 1 February 2012) by their councils. The actuarial valuation report at 30 June 2015 disclosed an actuarial valuation amounting to R2.136 billion (2014 : R3.632 billion), with a net accumulated surplus of R21.948 million (2014 : R23.343 million (deficit)), with a funding level of 102.4% (2014 : 104.4%).

Defined Contribution Scheme:
The actuarial valuation report at 30 June 2015 indicated that the defined contribution scheme of the fund is in a sound financial position, with a assets amounting to R1932.7 million (2014 : R566.7 million), net investment reserve of R0 million (2014 : R0 million) and a funding level of 100.0% (2014 : 100%).

South African Local Authorities Pension Fund (SALA):

The scheme is subject to an annual actuarial valuation. The last statutory valuation was performed as at 1 July 2015.

The statutory valuation performed as at 1 July 2015 revealed that the assets of the fund amounted to R13.231 billion (2014 : R12.658 billion), with funding levels of 100% (2014 : 100%). The contribution rate paid by members was 9% and by Council 18% and is sufficient to fund the benefits accruing from the fund in the future. The next statutory valuation of the Fund is due on 1 July 2018.

DEFINED CONTRIBUTION SCHEMES

Consolidated Retirement Fund for Local Government:

The scheme is subject to an annual actuarial valuation. The last statutory valuation was performed as at 30 June 2016.

The statutory valuation performed as at 30 June 2016 revealed that the assets of the fund amounted to R20.075 billion (2015 : R18.322 billion), with funding levels of 100.5% and 118.0% (2015 : 100.0% and 112.1%) for the Share Account and the Pensions Account respectively. The contribution rate paid by the members (8%) and the municipalities (19%) is sufficient to fund the benefits accruing from the fund in the future.

Municipal Councillors Pension Fund:

The scheme is subject to an actuarial valuation every three years. The last statutory valuation was performed as at 30 June 2015.

The statutory valuation performed as at 30 June 2015 revealed that the assets of the fund amounted to R2.552 billion (2014 : R2.229 billion) with funding levels of 101.08% (2014 : 98.83%). The contribution rate paid by the members (13.75%) and the municipalities (15.00%) is sufficient to fund the benefits accruing from the fund in the future.

South African Municipal Workers Union National Provident Fund:

The last statutory valuation was performed as at 30 June 2014.

The statutory valuation performed as at 30 June 2014 revealed that the assets of the fund amounted to R6.574 billion (2011 : R4.022 billion) with funding levels of 111.7% (2011 : 111.1%). The contribution rate paid by the members not less than 7.50% and Council not less than 18.00% is sufficient to fund the benefits accruing from the fund in the future.

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Notes to the Annual Financial Statements

Figures in Rand	2017	2016

54. Distribution losses

Water		
Technical losses		
Rand value	144,069	149,143
No. of units (kl)	164,841	63,210
% loss	2.18 %	0.88 %
Non-technical losses		
Rand value	2,210,719	5,299,387
No. of units (kl)	1,444,192	1,427,752
% loss	19.11 %	19.97 %
Electricity		
Technical losses		
Rand value	8,441,326	7,475,129
No. of units (kWh)	12,287,581	11,865,283
% loss	5.00 %	5.00 %
Non-technical losses		
Rand value	4,002,006	2,003,861
No. of units (kWh)	5,825,503	3,180,732
% loss	2.37 %	1.34 %

Non-technical water losses to the amount of R 2,210,719 (19.11%) were incurred as a result of unmetered connections, aging pipeline infrastructure, burst pipes, old reticulation networks and other leakages. Alien vegetation infestation in watercourses and catchment areas are also a contributing factor as well as technical water losses to the amount of R 144,069 (2.18%).

Electricity losses to the amount of R 8,441,326 (5.00%) were incurred as a result of technical losses caused by the nature of electricity and the manner of its distribution, via the network, status/condition and age of the network, weather conditions and load on the system as well as non-technical losses, e.g. theft and vandalism, to the amount of R 4,002,006 (2.37%).

55. Awards to close family members of persons in the service of the state

Refer to pages 68 to 73 for detail relating to awards made to close family members of persons in the service of the state during the 2016/2017 financial year.

Refer to the 2015/2016 Annual report for comparative detail.

56. Budget differences

Material differences between budget and actual amounts

Changes from the approved budget to the final budget

The changes between the approved and final budget are a consequence of changes in the overall budget parameters.

Explanations for variances over 10% between budget and actual figures.

Statement of Comparison of Budget and Actual Amounts and Appendix E(1)

Statement of financial performance and Appendix E(1):

Revenue:

Penalties imposed on property rates - (50.9%) - Fewer property owners defaulted on payment deadlines than budgeted for.

Public contributions - 545.1% - Non cash contributions for land and infrastructure that vested to the municipality.

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Figures in Rand	2017	2016

56. Budget differences (continued)

Fines - 15.9% - Additional information acquired during the year resulted in a change in estimate.

Other income - 33.6% - Revenue received in excess of budgeted amount. This can be due to various factors, eg. increase in volume of building plans submitted for approval and collection charges.

Interest received - 43.5% (in total) – Interest received on investments in excess of budgeted amount.

Other revenue and costs:

Gain/Loss on disposal of assets - (514.3%) - Budgeting subject to impracticalities for the determination of the outcome in advance. Largest portion is due to the net loss on derecognition of financial assets (portion of net fines debtor was written off)

Fair value - (183.1%) - Budgeting subject to impracticalities for the determination of the outcome in advance.

Expenditure:

Debt impairment - (10.9%) - Reduced expenditure due to a change in estimate for the impairment of fines.

General Expenses - (14.4%) - Expenditure less than that of budgeted amount. This can be due to various factors, eg. savings made or certain projects that did not realize.

Lease rentals on operating leases - (70.3%) - Lease rentals less than that of budgeted amount. This can be due to various factors, eg. savings made or certain projects that did not realize.

Statement of financial position:

Receivables from exchange, receivables from non-exchange, operating leases and VAT - (4.9%) (in total, but individual above 10%) - The budget does not provide for detail splitting of the various types of receivables therefore it is shown as one line item in the budget but seperate line items in the financial statements. All these items need to be seen as a whole to determine the actual variance. The actual variance is therefore below 10%.

Inventory - 222.9% - Certain low cost housing projects was not completed and or transferred to beneficiaries.

Consumer debtors - (12.1%) - Consumer accounts due were less than anticipated.This could be as a result of saving in water and electricity usage.

Cash and cash equivalents - 35.4% - Variance on cash and cash equivalent is due to savings on expenditure.

Heritage assets and Property, plant and equipment - (0.3%) (in total but heritage assets by itself is 100%) - The budget does not provide a seperate item for heritage assets and therefore it is included with property, plant and equipment. These items need to be seen as a whole to determine the actual variance. The actual variance is therefore below 10%.

Unspent conditional grants - 100% - Budgeting subject to impracticalities for the determination of the outcome in advance.

Provisions and employee benefit obligation - (2.1%) (in total but employee benefit by itself is 100% and provisions by itself is (52.3%)) - The budget does not provide a seperate item for employee benefit obligation and therefore it is included with provisions. These items need to be seen as a whole to determine the actual variance. The same principle applies with regards to the long term portions, which are, in total below 10%. The variance in the current provisions is due to the rehabilitation of tipsites where the lifespan of the open cell increased due to extra capacity and a new cell that became operational.

Cash flow statement:

Interest received - 26.2%-– Interest received on investments in excess of budgeted amount.

Movement in housing development fund and self insurance fund-– 100% - The budget does not provide a seperate item for the movement in the housing development fund and the self insurance fund and therefore it is included with other receipts. These items need to be seen as a whole to determine the actual variance which will then be below 10%.

Suppliers - 10.2% - Bulk purchase of electricity in excess of budgeted amount due to increased demand.

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Figures in Rand	2017	2016

56. Budget differences (continued)

Purchase of property, plant and equipment and intangible assets-– 6.5% (in total) - The budget does not provide a seperate item for the purchase of intangible assets and therefore it is included with the purchase of property, plant and equipment. These items need to be seen as a whole to determine the actual variance. The variance was due to capital expenditure not realising as planned and rolled over to the next year.

Proceeds on sale of assets (PPE, Investment property, heritage assets etc) - (50.6%) - The budget does not provide a seperate item for the proceeds of other types of assets and therefore it is included with the proceeds of property, plant and equipment, if any. These items need to be seen as a whole to determine the actual variance. Budgeting subject to impracticalities for the determination of the outcome in advance.

Movement in financial assets - 35.0% - Growth in the financial assets did not realise as expected due to various economic factors.

57. Public-private partnership

Gansbaai Landfill Site

The municipality entered into a public-private partnership during the 2010/11 financial year. The service consists of the chipping of garden waste to reduce the transportable volume and the hauling by road of all waste from the Public Drop-offs at Stanford and Pearly Beach to the Gansbaai Landfill as well as the operation of these two Public Drop-offs and the Gansbaai Landfill. The agreement is for a period of eight years terminating in the 2018/19 financial year.

The following facilities are made available to the Contractor:

Gansbaai Landfill Site:

Weighbridge, Office, ablution facilities, kitchen, Material Recovery Facility, Public Drop-off and limited container storage,

Stanford Drop-off:

Access Control Building, ablution facilities and limited container storage

Pearly Beach Drop-off:

Access Control Building, ablution facilities and limited container storage.

Equipment and materials made available to the Service Provider by the Employer, or purchased by the Service Provider with funds provided by the Employer for the performance of the Services shall be the property of the Employer and shall be marked accordingly.

The contract may be terminated by either party due to non-performance.

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SUPPLY CHAIN MANAGEMENT REPORT IN TERMS OF CLAUSE 6(2) OF THE SCM POLICY

DEVIATIONS APPROVED IN TERMS OF CLAUSE 36(1)(a) OF THE SCM POLICY - OVERSTRAND MUNICIPALITY - 01 JULY 2016 TO 30 JUNE 2017

#	Request	Supplier	Date	Deviation in terms of Clause 36(1)(a)	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation	Comments / Line discription
1	67026	AYANDA MBANGA COMMUNICATIONS (	20160705	Clause 36(1)(a)(v)(d)	R 7,698.26		R 1,077.75	R 8,776.01	PLASING VAN ADV. IN DIE HERMANUS TIMES VAN DO. 07/07/2016 AFR & ENG CAM127950 INTERNE OUDITEUR
2	67040	CHURCH STREET LODGE GUEST HOUS	20160705	Clause 36(1)(a)(v)(e)	R 8,140.36		R 1,139.64	R 9,280.00	B&B (J. APLON, K. JEPTHA, Z. MAYEKISO, N. VAN DYK) CHURCH STREET LODGE, WORCESTER, 11 - 14 JULY '16
3	67057	AYANDA MBANGA COMMUNICATIONS (	20160705	Clause 36(1)(a)(v)(d)	R 15,575.17		R 2,180.52	R 17,755.69	PLASING VAN ADV. IN DIE BURGER VAN SAT 09/07/2016. AFR. CAM127951 INTERNE OUDITEUR
4	67059	BURGER A DIVISION OF MEDIA 24	20160705	Clause 36(1)(a)(v)(d)	R 3,642.85		R 509.99	R 4,152.84	ADVERT SC 1715.2016 -ICT CABLING
5	67114	INDEPENDENT NEWSPAPERS (PTY) L	20160706	Clause 36(1)(a)(v)(d)	R 2,808.49		R 393.18	R 3,201.67	ADVERTS SC 1715/2016
6	67145	WORK DYNAMICS (PTY) LTD	20160707	Clause 36(1)(a)(v)	R 7,500.00		R 1,050.00	R 8,550.00	BRIEF TO MAYOR & FINANCE PORTFOLIO COUNCILLOR: S56 MANAGERS MARKET RELATED SALARIES
7	67173	RJ COURIERS	20160707	Clause 36(1)(a)(v)(h)	R 7,017.55		R 982.45	R 8,000.00	DELIVERY OF FACE VALUE FORMS FROM DEPT TRANSPORT, CAPE TOWN TO MOTOR REGISTRATION OFFICE, GANSBAAI
8	67182	SHERIFF BELLVILLE NORTH - T WI	20160707	Clause 36(1)(a)(v)(i)	R 13,157.90		R 1,842.10	R 15,000.00	JAARORDER - SHERIFF BELLVILLE NOORD
9	67184	SHERIFF BELLVILLE SOUTH - D CU	20160707	Clause 36(1)(a)(v)(i)	R 8,771.93		R 1,228.07	R 10,000.00	JAARORDER - SHERIFF BELLVILLE SUID
10	67185	SHERIFF BREDASDORP - LD GERTZE	20160707	Clause 36(1)(a)(v)(i)	R 5,000.00		R 0.00	R 5,000.00	JAARORDER - SHERIFF BREDASDORP
11	67186	SHERIFF CALEDON - SMM VAN WYK	20160707	Clause 36(1)(a)(v)(i)	R 20,000.00		R 0.00	R 20,000.00	JAARORDER - SHERIFF CALEDON
12	67187	SHERIFF GOODWOOD 1 - 4156 IJ J	20160707	Clause 36(1)(a)(v)(i)	R 3,508.78		R 491.22	R 4,000.00	JAARORDER - SHERIFF GOODWOOD AREA 1
13	67188	SHERIFF GOODWOOD AREA 2 - 3466	20160707	Clause 36(1)(a)(v)(i)	R 2,631.58		R 368.42	R 3,000.00	JAARORDER - SHERIFF GOODWOOD AREA 2
14	67189	SHERIFF HERMANUS - JE BOLTNEY	20160707	Clause 36(1)(a)(v)(i)	R 60,000.00		R 0.00	R 60,000.00	JAARORDER - SHERIFF HERMANUS
15	67190	SHERIFF JOHANNESBURG NORTH - 0	20160707	Clause 36(1)(a)(v)(i)	R 2,631.58		R 368.42	R 3,000.00	JAARORDER - SHERIFF JOHANNESBURG NOORD
16	67191	SHERIFF JOHANNESBURG SOUTH - O	20160707	Clause 36(1)(a)(v)(i)	R 2,631.58		R 368.42	R 3,000.00	JAARORDER - SHERIFF JOHANNESBURG SUID
17	67192	DH GREYLING - K020	20160707	Clause 36(1)(a)(v)(i)	R 2,631.58		R 368.42	R 3,000.00	JAARORDER - SHERIFF JOHANNESBURG OOS
18	67193	SHERIFF OF HIGH/LOWER COURT -	20160707	Clause 36(1)(a)(v)(i)	R 8,771.93		R 1,228.07	R 10,000.00	JAARORDER - SHERIFF KAAPSTAD NOORD
19	67194	SHERIFF CAPE TOWN EAST - XOLIL	20160707	Clause 36(1)(a)(v)(i)	R 8,771.93		R 1,228.07	R 10,000.00	JAARORDER - SHERIFF KAAPSTAD OOS
20	67195	SHERIFF CAPE TOWN WEST - NN NT	20160707	Clause 36(1)(a)(v)(i)	R 6,140.36		R 859.64	R 7,000.00	JAARORDER - KAAPSTAD WES
21	67197	SHERIFF KIMBERLEY (JACOBSDAL &	20160707	Clause 36(1)(a)(v)(i)	R 2,631.58		R 368.42	R 3,000.00	JAARORDER - SHERIFF KIMBERLEY
22	67200	SHERIFF KUILSRIVER - SM ISMAIL	20160707	Clause 36(1)(a)(v)(i)	R 8,771.93		R 1,228.07	R 10,000.00	JAARORDER - SHERIFF KUILSRIVIER NOORD
23	67201	SHERIFF KUILSRIVER SOUTH - CAR	20160707	Clause 36(1)(a)(v)(i)	R 8,771.93		R 1,228.07	R 10,000.00	JAARORDER - SHERIFF KUILSRIVIER SUID
24	67202	SHERIFF MALMESBURY - BASSON MS	20160707	Clause 36(1)(a)(v)(i)	R 2,631.58		R 368.42	R 3,000.00	JAARORDER - SHERIFF MALMESBURY
25	67204	SHERIFF MITCHELL'S PLAIN - HC	20160707	Clause 36(1)(a)(v)(i)	R 2,631.58		R 368.42	R 3,000.00	JAARORDER - SHERIFF MITCHELL'S PLAIN SUID
26	67206	ACTING SHERIFF PAARL - CLC SEC	20160707	Clause 36(1)(a)(v)(i)	R 7,000.00		R 0.00	R 7,000.00	JAARORDER - SHERIFF PAARL
27	67208	BALJU PRETORIA NOORD OOS - A J	20160707	Clause 36(1)(a)(v)(i)	R 2,631.58		R 368.42	R 3,000.00	JAARORDER - SHERIFF PRETORIA NOORD OOS
28	67209	NEL CF - 5099	20160707	Clause 36(1)(a)(v)(i)	R 8,771.93		R 1,228.07	R 10,000.00	JAARORDER - SHERIFF PRETORIA OOS
29	67210	SHERIFF PRETORIA SOUTH EAST -	20160707	Clause 36(1)(a)(v)(i)	R 2,631.58		R 368.42	R 3,000.00	JAARORDER - SHERIFF PRETORIA SUID OOS
30	67211	CJ vd L FOURIE - 1028	20160707	Clause 36(1)(a)(v)(i)	R 2,631.58		R 368.42	R 3,000.00	JAARORDER - SHERIFF SIMONSTAD
31	67213	SHERIFF STELLENBOSCH - RP LEWI	20160707	Clause 36(1)(a)(v)(i)	R 11,000.00		R 0.00	R 11,000.00	JAARORDER - SHERIFF STELLENBOSCH
32	67214	SHERIFF STRAND - D BURGER	20160707	Clause 36(1)(a)(v)(i)	R 4,385.97		R 614.03	R 5,000.00	JAARORDER - SHERIFF STRAND
33	67217	SHERIFF WELLINGTON - SL KOOPMA	20160707	Clause 36(1)(a)(v)(i)	R 4,000.00		R 0.00	R 4,000.00	JAARORDER - SHERIFF WELLINGTON
34	67218	SHERIFF WYNBERG NORTH - 708	20160707	Clause 36(1)(a)(v)(i)	R 6,140.36		R 859.64	R 7,000.00	JAARORDER - SHERIFF WYNBERG NOORD
35	67220	SHERIFF WYNBERG EAST - P JOHAN	20160707	Clause 36(1)(a)(v)(i)	R 10,000.00		R 0.00	R 10,000.00	JAARORDER - SHERIFF WYNBERG OOS
36	67221	SHERIFF WYNBERG SOUTH - 3851	20160707	Clause 36(1)(a)(v)(i)	R 8,771.93		R 1,228.07	R 10,000.00	JAARORDER - SHERIFF WYNBERG SUID
37	67267	FAIRBRIDGES WERTHEIM BECKER (O	20160708	Clause 36(1)(a)(v)(c)	R 6,430.55		R 854.77	R 7,285.32	OVE5/0003 - ERF 9024 HERMANUS. CANCELLATION AND REVIVAL OF DEED.
38	67272	OVERSTRAND HERALD	20160711	Clause 36(1)(a)(v)(d)	R 2,200.00		R 0.00	R 2,200.00	ERF 5967, KLEINMOND: PROPOSED REMOVAL OF RESTRICTIVE CONDITIONS, REZONING & DEPARTURE
39	67300	RJ COURIERS	20160711	Clause 36(1)(a)(v)(h)	R 8,771.93		R 1,228.07	R 10,000.00	ORDER VIR VERVOER VAN ITEMS VAN HERMANUS NA KAAPSTAD EN VANAF KAAPSTAD NA HERMANUS
40	67352	THE CONFERENCE COMPANY	20160712	Clause 36(1)(a)(v)(g)	R 9,210.54		R 1,289.46	R 10,500.00	WATER LEAKAGE SUMMIT FOR STEPHEN MULLER
41	67384	BURGER A DIVISION OF MEDIA 24	20160713	Clause 36(1)(a)(v)(d)	R 4,245.00		R 594.30	R 4,839.30	SC1323(III)A/2013:SECTION 116(3) PUBLIC NOTICE
42	67392	GENTECNIC T/A HANNGAN	20160713	Clause 36(1)(a)(v)(a)	R 28,440.00		R 0.00	R 28,440.00	GENERATOR CONTROLLER
43	67533	INSTITUTE OF ENVIRONMENT AND R	20160719	Clause 36(1)(a)(v)(g)	R 3,000.00		R 420.00	R 3,420.00	ATTENDANCE AT THE IERM CONGRESS 2016
44	67540	BURGER A DIVISION OF MEDIA 24	20160719	Clause 36(1)(a)(v)(d)	R 3,642.85		R 509.99	R 4,152.84	ADVERT SC 1716/2016
45	67545	INDEPENDENT NEWSPAPERS (PTY) L	20160719	Clause 36(1)(a)(v)(d)	R 3,276.57		R 458.71	R 3,735.28	ADVERT SC 1716.2016
46	67849	BURGER A DIVISION OF MEDIA 24	20160726	Clause 36(1)(a)(v)(d)	R 5,808.97		R 813.25	R 6,622.22	NOTICE NUMBER 96/2016 DRAFT PROCESS PLAN
47	67889	BURGER A DIVISION OF MEDIA 24	20160726	Clause 36(1)(a)(v)(d)	R 7,285.69		R 1,019.99	R 8,305.68	ADVERT SC 1719+1721/2016
48	67890	BURGER A DIVISION OF MEDIA 24	20160726	Clause 36(1)(a)(v)(d)	R 8,490.00		R 1,188.60	R 9,678.60	ADVERT SC 1719+1721/2016
49	67922	INDEPENDENT NEWSPAPERS (PTY) L	20160727	Clause 36(1)(a)(v)(d)	R 5,382.93		R 753.60	R 6,136.53	ADVERT SC 1719+1721/2016
50	68054	INSTITUTE OF ENVIRONMENT AND R	20160729	Clause 36(1)(a)(v)(g)	R 6,000.00		R 840.00	R 6,840.00	LIEZL DE VILLIERS AND PENELOPE APLON WILL ATTEND THE IERM CONVENTION IN CAPE TOWN ON 26-28 SEPTEMBER
51	68000	VAN HUYSSTEEN & GENOTE	20160728	Clause 36(1)(a)(v)(c)	R 2,048.90		R 0.00	R 2,048.90	VAN HUYSSTEEN & GENOTE
52	68288	FAIRBRIDGES WERTHEIM BECKER AT	20160808	Clause 36(1)(a)(v)(c)	R 17,219.50		R 2,410.73	R 19,630.23	OVE4/0099 WHALE COAST MALL
53	68290	FAIRBRIDGES WERTHEIM BECKER AT	20160808	Clause 36(1)(a)(v)(c)	R 1,204.84		R 168.67	R 1,373.51	OVE4/100 KARWYDERSKRAAL CONTRACTUAL DISPUTE
54	68323	FAIRBRIDGES WETHEIM BECKER ATT	20160810	Clause 36(1)(a)(v)(c)	R 5,270.00		R 737.80	R 6,007.80	OVE4/0091 HERMANUS BEACH CLUB HOMEOWNERS ASSOCIATION
55	68327	FAIRBRIDGES WERTHEIM BECKER AT	20160810	Clause 36(1)(a)(v)(c)	R 95,295.67		R 13,341.39	R 108,637.06	OV4/0092 MARKET SQUARE EVICTION
56	68329	FAIBRIDGES WERTHEIM BECKER ATT	20160810	Clause 36(1)(a)(v)(c)	R 375.00		R 52.50	R 427.50	OVE4/0094 ERF 11456
57	68330	FAIRBRIDGES WERTHEIM BECKER AT	20160810	Clause 36(1)(a)(v)(c)	R 18,118.00		R 2,536.52	R 20,654.52	OVE4/0097 MOUNT PLEASANT STAGE 2 HOUSING PROJECT
58	68331	FAIRBRIDGES WERTHEIM BECKER AT	20160810	Clause 36(1)(a)(v)(c)	R 12,060.17		R 1,688.42	R 13,748.59	OVE4/0077 BERGHOF
59	68332	FAIRBRIDGES WERTHEIM BECKER AT	20160810	Clause 36(1)(a)(v)(c)	R 460.00		R 64.40	R 524.40	OVE4/0079 ERF 9024 ZWELIHLE
60	68334	FAIRBRIDGES WERTHEIM BECKER AT	20160810	Clause 36(1)(a)(v)(c)	R 30,575.27		R 4,280.53	R 34,855.80	OVE4/0086 WHALECOVE MEMO
61	68335	FAIRBRIDGES WERTHEIM BECKER AT	20160810	Clause 36(1)(a)(v)(c)	R 758.00		R 106.12	R 864.12	OVE4/0096 DISCIPLINARY HEARING
62	68336	FAIRBRIDGES WERTHEIM BECKER AT	20160810	Clause 36(1)(a)(v)(c)	R 47,944.30		R 6,712.20	R 54,656.50	OVE4/0031 PARADISE PARK
63	68921	VORSTER & STEYN INC	20160825	Clause 36(1)(a)(v)(c)	R 27,502.31		R 2,877.98	R 30,380.29	LEGAL FEES
64	68147	CHURCH STREET LODGE GUEST HOUS	20160802	Clause 36(1)(a)(v)(e)	R 10,175.44		R 1,424.56	R 11,600.00	B&B ACCOMMODATION - MFMP OPLEIDING 15.8 - 19.8.2016, WORCESTER
65	68566	POUBERG (PTY) LTD	20160817	Clause 36(1)(a)(v)(e)	R 1,300.00		R 0.00	R 1,300.00	VERBLY VIR SDF FORUM 25 & 26 AUGUSTUS 2016 IN GEORGE VIR K VAN DER MERWE
66	68780	LOERIE GUEST LODGE	20160822	Clause 36(1)(a)(v)(e)	R 1,263.16		R 176.84	R 1,440.00	ACCOMMODATION
67	69053	CAPE TOWN LODGE	20160829	Clause 36(1)(a)(v)(e)	R 5,482.46		R 767.54	R 6,250.00	ACCOMMODATION: 5 X NIGHTS: 4 - 9 SEPT2016 FOR ZAZA HLAZO
68	66923	HIGHBURY SAFIKA MEDIA	20160704	Clause 36(1)(a)(v)(d)	R 5,000.00		R 700.00	R 5,700.00	CAPE WHALE COAST ADVERTISEMENT.
69	68079	BURGER A DIVISION OF MEDIA 24	20160801	Clause 36(1)(a)(v)(d)	R 4,245.00		R 594.30	R 4,839.30	ADVERT SC1720/2016 HERMANUS TIMES
70	68093	BURGER A DIVISION OF MEDIA 24	20160801	Clause 36(1)(a)(v)(d)	R 7,285.69		R 1,019.99	R 8,305.68	ADVERTS SC 1714+1720/2016 DIE BURGER
71	68094	INDEPENDENT NEWSPAPERS (PTY) L	20160801	Clause 36(1)(a)(v)(d)	R 5,851.00		R 819.14	R 6,670.14	ADVERTS SC 1714+1720/2016 CAPE TIMES
72	68110	OVERSTRAND HERALD	20160802	Clause 36(1)(a)(v)(d)	R 1,600.00		R 0.00	R 1,600.00	ADVERT: BAMBANANI CRECHE
73	68117	OVERSTRAND HERALD	20160802	Clause 36(1)(a)(v)(d)	R 1,600.00		R 0.00	R 1,600.00	VOTE AGAIN: NEW WARD COMMITTEE ADVERTISEMENT
74	68119	GANSBAAI COURANT BK	20160802	Clause 36(1)(a)(v)(d)	R 1,140.36		R 159.64	R 1,300.00	ADVERTISMENT: VOTE AGAIN: NEW WARD COMMITTEES
75	68120	BURGER A DIVISION OF MEDIA 24	20160802	Clause 36(1)(a)(v)(d)	R 2,982.46		R 417.54	R 3,400.00	ADVERTISEMENT: VOTE AGAIN: NEW WARD COMMITTEES
76	68142	AYANDA MBANGA COMMUNICATIONS (	20160802	Clause 36(1)(a)(v)(d)	R 17,780.70		R 2,489.28	R 20,269.98	PLASING VAN GROEP ADVERTENSIE IN DIE HERMANUS TIMES VAN DO 04/08/2016 ENG & AFR
77	68149	THEMBEKA PROPERTIES (PTY) LTD	20160802	Clause 36(1)(a)(v)(d)	R 3,100.00		R 0.00	R 3,100.00	ADVERT; GLENDRUIN MEADOWS HSB 1291
78	68185	AYANDA MBANGA COMMUNICATIONS (	20160804	Clause 36(1)(a)(v)(d)	R 18,912.72		R 2,647.77	R 21,560.49	PLASING VAN ADVERTENSIE IN DIE BURGER VAN SA 06/08/2016 - AFR. CAM128242 SENIOR REKENMEESTER
79	68256	THEMBEKA PROPERTIES (PTY) LTD	20160808	Clause 36(1)(a)(v)(d)	R 3,400.00		R 0.00	R 3,400.00	ADVERT FOR EMERGING CONTRACTOR DEV. PROGRAM ADVERTISEMENT 34 X 4 COLUMNS
80	68257	GANSBAAI COURANT BK	20160808	Clause 36(1)(a)(v)(d)	R 548.25		R 76.75	R 625.00	ADVERT FOR EMERGING CONTRACTOR DEV PROGRAM - NOTICE 102 HALF PAGE
81	68259	BURGER A DIVISION OF MEDIA 24	20160808	Clause 36(1)(a)(v)(d)	R 2,234.22		R 312.78	R 2,547.00	ADVERT FOR EMERGING CONTRACTOR DEV PROGRAM TO BE PUBLISHED IN PAPER 9 AUG 2016
82	68260	OVERSTRAND HERALD	20160808	Clause 36(1)(a)(v)(d)	R 900.00		R 0.00	R 900.00	ADVERT FOR EMERGING CONTRACTOR DEV. PROGRAM AD TO BE PLACED FOR WEEK OF 9 AUGUST 2016
83	68490	GANSBAAI COURANT BK	20160816	Clause 36(1)(a)(v)(d)	R 766.67		R 107.33	R 874.00	PLASING VAN MK104/2016 OP 18/09 IN AFR, ENGELS EN XHOSA: PLAAS 942 LOMOND: VERGUNNING
84	68491	GANSBAAI COURANT BK	20160816	Clause 36(1)(a)(v)(d)	R 847.37		R 118.63	R 966.00	PLASING VAN MK103/2016 OP 18/09 IN AFR, ENGELS EN XHOSA: GED 143/213 BBOS: VERGUNNING
85	68607	BURGER A DIVISION OF MEDIA 24	20160818	Clause 36(1)(a)(v)(d)	R 3,798.16		R 531.74	R 4,329.90	PLAAS NOTICE NR 105/2016 ERWE 3160&3161 HVK 1 X IN UITGAWE VAN TIMES AFR ENG XHOSA
86	68626	BURGER A DIVISION OF MEDIA 24	20160818	Clause 36(1)(a)(v)(d)	R 4,245.00		R 594.30	R 4,839.30	PLAAS NOTICE NR 106/2016 ERF 10558 HEC 1 X IN UITGAWE VAN TIMES AFR ENG XHOSA
87	68627	BURGER A DIVISION OF MEDIA 24	20160818	Clause 36(1)(a)(v)(d)	R 8,713.43		R 1,219.87	R 9,933.30	PLAAS NOTICE NR 107/2016 ERWE 8823 & 8946 HZW 1 X IN UITGAWE VAN TIMES AFR ENG XHOSA
88	68661	AYANDA MBANGA COMMUNICATIONS (	20160819	Clause 36(1)(a)(v)(d)	R 8,890.34		R 1,244.64	R 10,134.98	PLASING VAN GROEP ADV IN DIE HERM,ANUS TIMES VAN DO 25/08/2016 ENG & AFR
89	68678	OVERSTRAND HERALD	20160819	Clause 36(1)(a)(v)(d)	R 1,100.00		R 0.00	R 1,100.00	ERF 4773 KLEINMOND: PROPOSED REZONING, SUBDIVISION & DEPARTURE
90	68680	OVERSTRAND HERALD	20160819	Clause 36(1)(a)(v)(d)	R 1,100.00		R 0.00	R 1,100.00	ERVEN 2840 & 2841 BETTY'S BAY: PROPOSED REMOVAL OF RESTRICTIVE CONDITIONS, CONSOLIDATION & DEPARTURE
91	68790	GANSBAAI COURANT BK	20160823	Clause 36(1)(a)(v)(d)	R 1,082.46		R 151.54	R 1,234.00	MN 108/2016 ERF 599 FRANSKRAAL NOTICE
92	68794	GANSBAAI COURANT BK	20160823	Clause 36(1)(a)(v)(d)	R 1,082.46		R 151.54	R 1,234.00	ERF 381 GANSBAAI MN 109/2016
93	68796	GANSBAAI COURANT BK	20160823	Clause 36(1)(a)(v)(d)	R 1,082.46		R 151.54	R 1,234.00	PTN 195 FARM 213 MN 110/2016
94	68978	BURGER A DIVISION OF MEDIA 24	20160826	Clause 36(1)(a)(v)(d)	R 4,245.00		R 594.30	R 4,839.30	ERF 505 VERMONT: PROPOSED REMOVAL OF RESTRICTIVE CONDITIONS & CONSENT USE
95	69059	GANSBAAI COURANT BK	20160829	Clause 36(1)(a)(v)(d)	R 1,082.46		R 151.54	R 1,234.00	PLACING OF ADVERT
96	69060	OVERSTRAND HERALD	20160829	Clause 36(1)(a)(v)(d)	R 1,600.00		R 0.00	R 1,600.00	PLACING OF ADVERT
97	69061	BURGER A DIVISION OF MEDIA 24	20160829	Clause 36(1)(a)(v)(d)	R 5,808.95		R 813.25	R 6,622.20	PLACING OF ADVERT

AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence

#	Request	Supplier	Date	Deviation in terms of Clause 36(1)(a)	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation	Comments / Line discription
98	69063	BURGER A DIVISION OF MEDIA 24	20160829	Clause 36(1)(a)(v)(d)	R 8,490.00		R 1,188.60	R 9,678.60	ADVERTS SC 1722/SIRKUSGROND +1724/NEW VEHICLES
99	69064	BURGER A DIVISION OF MEDIA 24	20160829	Clause 36(1)(a)(v)(d)	R 7,285.69		R 1,019.99	R 8,305.68	ADVERTS SC 1722/SIRKUSG+1724/NEW VEHICLES BURGER
100	69066	INDEPENDENT NEWSPAPERS (PTY) L	20160829	Clause 36(1)(a)(v)(d)	R 5,616.97		R 786.37	R 6,403.34	ADVERTS SC 1722/SIRKUSG+1724/NEW VEHICLES CAPE TIMES
101	69086	BURGER A DIVISION OF MEDIA 24	20160830	Clause 36(1)(a)(v)(d)	R 2,978.95		R 417.05	R 3,396.00	PLAAS NOTICE NR 93/2016 ERF 728 HNC 1X IN UITGAWE VAN TIMES AFR ENG XHOSA
102	67949	DRAGER SOUTH AFRICA (PTY) LTD	20160727	Clause 36(1)(a)(ii)	R 3,245.00		R 454.30	R 3,699.30	KALIBRASIE VAN ALKOHOL TOETS APPARATE - DRAGER
103	68485	TRUVELO MANUFACTURERS (PTY) LT	20160815	Clause 36(1)(a)(iii)	R 5,250.18		R 735.03	R 5,985.21	CALIBRATION MPC (1237) SPEED CAMERA
104	68570	CT LAB (PTY) LTD	20160817	Clause 36(1)(a)(iii)	R 5,398.01		R 755.72	R 6,153.73	REPAIR OF POWER QUALITY INSTRUMENT(IMPEDO 1371)
105	68688	POWERTECH SYSTEM INTEGRATORS (	20160819	Clause 36(1)(a)(ii)	R 61,562.50		R 8,618.75	R 70,181.25	ZIGBEE INT DEV MNGR WITH GPRS
106	68948	HUMAN WILDLIFE SOLUTIONS CC	20160825	Clause 36(1)(a)(ii)		R 43,695.00	R 6,117.30	R 49,812.30	VIRTUAL FENCE FOR BABOONS - GPS RADIO COLLAR
107	68586	PJ TECHNOLOGIES (CAPE) CC	20160817	Clause 36(1)(a)(v)	R 3,696.00		R 517.44	R 4,213.44	PMAXX DATA BASE - UPLOADING OF 2016 ESKOM TARIFFS
108	68594	TRAFFIC MANAGEMENT TECHNOLOGY	20160817	Clause 36(1)(a)(v)	R 6,651.25		R 931.18	R 7,582.43	CALLOUT FEE FOR FLASHING ROBOT (TRAFFIC LIGHT AT CORNER OF MAIN AND HARBOUR ROAD)
109	69048	EARLYWORX 282 (PTY) LTD (FPSA)	20160829	Clause 36(1)(a)(v)	R 230,134.21		R 32,218.79	R 262,353.00	POSTAGE FRANKING MACHINE
110	68713	LABOUR GUIDE CC	20160822	Clause 36(1)(a)(v)(g)	R 2,096.50		R 293.50	R 2,390.00	BASIC LABOUR RELATIONS WORKSHOP FOR NIGEL FLOORS 16 SEPTEMBER 2016
111	68712	SPECIALIZED TOURS CC	20160822	Clause 36(1)(a)(v)(g)	R 3,800.00		R 532.00	R 4,332.00	THE BUSINESS OF WINE & FOOD TOURISM CONFERENCE - 1 & 2 NOVEMBER 2016 [EARLY BIRD SPECIAL].
112	SCD2912/20	NOSA (PTY) LTD	20160816	Clause 36(1)(a)(ii)	R 12,491.22		R 1,748.77	R 14,239.99	NOSA TRAINING FOR FIRE & DISASTER MANAGEMENT OFFICIALS
113	68398	THE WILDLIFE AND ENVIRONMENT S	20160812	Clause 36(1)(a)(ii)	R 21,052.63		R 2,947.37	R 24,000.00	BLUE FLAG STATUS FOR KELINMOND BEACH
114	68996	WORKSHOP ELECTRONICS CC	20160826	Clause 36(1)(a)(ii)	R 3,226.58		R 451.72	R 3,678.30	KALIBRASIE EN DIENS VAN PADWAARDIGHEIDS TOETSSTASIE TOERUSTING
115	69004	THE WILDLIFE AND ENVIRONMENT S	20160826	Clause 36(1)(a)(ii)	R 42,105.26		R 5,894.74	R 48,000.00	FULL BLUE FLAG BEACH STATUS - GROTTO AND HAWSTON
116	68853	TR OOSTHUIZEN AND DC HUMAN	20160824	Clause 36(1)(a)(v)	R 4,000.00		R 560.00	R 4,560.00	DR COMFORT FRANK SHOES (PAIR)
117	68919	CHRISTO COETZEE SURVEYS CC	20160825	Clause 36(1)(a)(v)	R 15,000.00		R 2,100.00	R 17,100.00	ELECTRONIC COUNTER MEASURING ON EXECUTIVE MAYOR BOARD ROOM (AC POWER NETWORK) ON SUNDAY 04/09/2016
118	69255	SPECTRUM COMMUNICATIONS (PTY)	20160902	Clause 36(1)(a)(v)	R 4,200.00		R 588.00	R 4,788.00	CORRECTING KWAAIWATER SUBSTATION BUS COUPLER & PRECINT 6 BREAKER STATUS INDICATIONS ON SCADA
119	69304	SANDBAAISAALBESTUURSKOMITEE	20160905	Clause 36(1)(a)(v)	R 4,000.00		R 0.00	R 4,000.00	RENTING OF SANDBAAI HALL FOR WARD COMMITTEE MEETINGS FOR 2016-17 FINANCIAL YEAR
120	69305	DE WET SAAL BESTUURSKOMITEE -	20160905	Clause 36(1)(a)(v)	R 2,850.00		R 0.00	R 2,850.00	RENTAL FOR WARD COMMITTEE MEETINGS WARD 13 FOR 2016 - 17 FINANCIAL YEAR
121	70258	ARVESCO 100 (PTY) Ltd	20160930	Clause 36(1)(a)(v)	R 805,394.63		R 112,755.25	R 918,149.88	OFFICE ACCOMODATION: 3 MYRTLE STREET HERMANUS
122	68197	GANSBAAI AIRCON AND REFRIGERAT	20160804	Clause 36(1)(a)(v)(a)	R 2,790.00		R 390.60	R 3,180.60	REGAS AIRCON AT MUNICIPAL MANAGERS OFFICE - URGENT PLEASE
123	68437	INVUYANI SAFETY CC	20160812	Clause 36(1)(a)(v)(a)	R 3,023.49		R 423.28	R 3,446.77	REPAIR TO FIRE GEAR
124	68572	DRAGER SOUTH AFRICA (PTY) LTD	20160817	Clause 36(1)(a)(v)(a)	R 10,087.00		R 1,412.18	R 11,499.18	0.5-18L VIS/HYDROINSP, CLEAN, FILL
125	69831	WORCESTER GEARBOX CENTRE	20160919	Clause 36(1)(a)(v)(a)	R 5,510.50		R 771.47	R 6,281.97	REPAIR OF DIFF CEM 36935
126	69263	VORSTER & STEYN INC	20160902	Clause 36(1)(a)(v)(c)	R 22,286.99		R 1,503.60	R 23,790.59	LEGAL FEES
127	69299	FAIRBRIDGES WERTHEIM BECKER AT	20160905	Clause 36(1)(a)(v)(c)	R 3,000.00		R 420.00	R 3,420.00	OVE4/0096 DISCIPLINARY HEARING
128	69311	FAIRBRIDGES WERTHEIM BECKER (O	20160905	Clause 36(1)(a)(v)(c)	R 27,602.50		R 3,864.35	R 31,466.85	OVE4/00100 KARWYDERKRAAL CONTRACTUAL DISPUTE
129	69336	FAIRBRIDGES WERTHEIM BECKER AT	20160906	Clause 36(1)(a)(v)(c)	R 18,326.35		R 2,565.69	R 20,892.04	OVE4/0065 DAWID WILLOUGHBY ABBOTT
130	69337	FAIRBRIDGES WERTHEIM BECKER AT	20160906	Clause 36(1)(a)(v)(c)	R 2,455.20		R 343.73	R 2,798.93	OVE4/0092 MARKET SQUARE EVICTION
131	69338	FAIBRIDGES WERTHEIM BECKER ATT	20160906	Clause 36(1)(a)(v)(c)	R 2,276.00		R 318.64	R 2,594.64	OVE4/0094 ERF 11456
132	69343	FAIRBRIDGES WERTHEIM BECKER AT	20160906	Clause 36(1)(a)(v)(c)	R 22,256.62		R 2,874.41	R 25,131.03	OVE4/0097 MOUNT PLEASANT STAGE 2 HOUSING PROJECT
133	69344	FAIRBRIDGES WERTHEIM BECKER AT	20160906	Clause 36(1)(a)(v)(c)	R 32,121.29		R 4,496.98	R 36,618.27	OVE4/0099 WHALE COAST MALL
134	69345	FAIRBRIDGES WERTHEIM BECKER AT	20160906	Clause 36(1)(a)(v)(c)	R 187.50		R 26.25	R 213.75	OVE4/0049 HAWSTIN GATEWAY
135	69346	FAIRBRIDGES WERTHEIM BECKER AT	20160906	Clause 36(1)(a)(v)(c)	R 4,620.18		R 646.82	R 5,267.00	OVE4/0077 BERGHOF
136	69349	FAIRBRIDGES WERTHEIM BECKER AT	20160906	Clause 36(1)(a)(v)(c)	R 41,553.68		R 5,817.50	R 47,371.18	OVE4/0086 WHALECOVE MEMO
137	69351	FAIRBRIDGES WETHEIM BECKER ATT	20160906	Clause 36(1)(a)(v)(c)	R 20,834.50		R 2,916.83	R 23,751.33	OVE4/0091 HERMANUS BEACH CLUB HOMEOWNERS ASSOCIATION
138	69438	VAN HUYSSTEEN & GENOTE	20160907	Clause 36(1)(a)(v)(c)	R 1,136.17		R 0.00	R 1,136.17	VAN HUYSSTEEN & GENOTE
139	69448	GENESINEA CONSULTING (PTY) LTD	20160907	Clause 36(1)(a)(v)(c)	R 29,687.00		R 0.00	R 29,687.00	DISCIPLINARY INVESTIGATION
140	69451	LINDA POTGIETER	20160907	Clause 36(1)(a)(v)(c)	R 8,922.00		R 0.00	R 8,922.00	DISCIPLINARY INVESTIGATION
141	69476	FAIRBRIDGES WERTHEIM BECKER AT	20160908	Clause 36(1)(a)(v)(c)	R 12,789.33		R 1,790.51	R 14,579.84	OVE4/0031 PARADISE PARK
142	69172	BURGER A DIVISION OF MEDIA 24	20160831	Clause 36(1)(a)(v)(d)	R 893.68		R 125.12	R 1,018.80	PUBLIKASIE VAN MK 120/2016 (SEPT 2016 RAADSVERGADERING)
143	69173	GANSBAAI COURANT BK	20160831	Clause 36(1)(a)(v)(d)	R 250.00		R 35.00	R 285.00	PUBLIKASIE VAN MK 120/2016 (SEPT 2016 RAADSVERGADERING)
144	69251	BURGER A DIVISION OF MEDIA 24	20160902	Clause 36(1)(a)(v)(d)	R 2,681.06		R 375.35	R 3,056.41	NOTICE NUMBER 115/2016 FINAL IDP PROCESS PLAN
145	69252	GANSBAAI COURANT BK	20160902	Clause 36(1)(a)(v)(d)	R 645.62		R 90.38	R 736.00	NOTICE NUMBER 115/2016 FINAL IDP PROCESS PLAN
146	69363	GANSBAAI COURANT BK	20160906	Clause 36(1)(a)(v)(d)	R 645.62		R 90.38	R 736.00	NOTICE MN 113/2016 IN GANSBAAI COURANT ERF 1068 STANFORD
147	69519	BURGER A DIVISION OF MEDIA 24	20160909	Clause 36(1)(a)(v)(d)	R 4,245.00		R 594.30	R 4,839.30	ERF 678, SANDBAAI: PROPOSED REMOVAL OF RESTRICTIVE CONDITIONS & DEPARTURE
148	69549	GANSBAAI COURANT BK	20160909	Clause 36(1)(a)(v)(d)	R 1,082.46		R 151.54	R 1,234.00	MN116/2016 ERF 611 GANSBAAI NOTICE
149	69571	BURGER A DIVISION OF MEDIA 24	20160909	Clause 36(1)(a)(v)(d)	R 3,351.32		R 469.18	R 3,820.50	MN118/2016 FARM 764 NOTICE
150	69596	BURGER A DIVISION OF MEDIA 24	20160912	Clause 36(1)(a)(v)(d)	R 4,245.00		R 594.30	R 4,839.30	PLAAS NOTICE NR 119/2016 ERF 243 GEDEELTE C HZW 1 X IN TIMES UITGAWE AFR ENG XHOSA
151	69613	GANSBAAI COURANT BK	20160913	Clause 36(1)(a)(v)(d)	R 1,631.58		R 228.42	R 1,860.00	PLASING VAN KENNISGEWING 117/2016 OP 15 SEPTEMBER EN 22 SEPTEMBER 2016
152	69614	BURGER A DIVISION OF MEDIA 24	20160913	Clause 36(1)(a)(v)(d)	R 2,087.80		R 292.29	R 2,380.09	PLAAS VAN KENNISGEWING 117/2016 IN HERMANUS TIMES EN KASI (2 PLASINGS)
153	69620	OVERSTRAND HERALD	20160913	Clause 36(1)(a)(v)(d)	R 3,200.00		R 0.00	R 3,200.00	PLAAS VAN KENNISGEWING 117/2016 OP 15 & 22 SEPTEMBER 2016
154	69640	BURGER A DIVISION OF MEDIA 24	20160913	Clause 36(1)(a)(v)(d)	R 4,245.00		R 594.30	R 4,839.30	ADVERT SC 1729/2016 HERM TIMES
155	69641	BURGER A DIVISION OF MEDIA 24	20160913	Clause 36(1)(a)(v)(d)	R 3,642.85		R 509.99	R 4,152.84	ADVERT SC 1729/2016 DIE BURGER
156	69642	INDEPENDENT NEWSPAPERS (PTY) L	20160913	Clause 36(1)(a)(v)(d)	R 3,042.52		R 425.95	R 3,468.47	ADVERT SC 1729/2016 CAPE TIMES
157	69661	WHALE COAST FM	20160913	Clause 36(1)(a)(v)(d)	R 1,488.00		R 0.00	R 1,488.00	HOUSING SURVEY AWARENESS- 2 WEEK WHALE COAST FM ION ENG AND XHOSA
158	69892	GANSBAAI COURANT BK	20160921	Clause 36(1)(a)(v)(d)	R 1,082.46		R 151.54	R 1,234.00	NOTICE MN 122/2016 ERF 631 PEARLY BEACH
159	69928	BURGER A DIVISION OF MEDIA 24	20160921	Clause 36(1)(a)(v)(d)	R 4,245.00		R 594.30	R 4,839.30	PORTIONS 1 & 7 OF FARM 584, PROPOSED SUBDIVISION & CONSOLIDATION
160	69963	BURGER A DIVISION OF MEDIA 24	20160922	Clause 36(1)(a)(v)(d)	R 4,245.00		R 594.30	R 4,839.30	PLAAS NOTICE NR 123/2016 ERWE 11094 & 1253 HEC 1 X IN UITGAWE VAN TIMES AFR ENG XHOSA
161	70012	BURGER A DIVISION OF MEDIA 24	20160922	Clause 36(1)(a)(v)(d)	R 3,574.74		R 500.46	R 4,075.20	ADVERTISEMENT FOR BEACH PROPOSALS - HERMANUS TIMES FOR 29 SEPTEMBER 2016
162	70104	AYANDA MBANGA COMMUNICATIONS (	20160926	Clause 36(1)(a)(v)(d)	R 8,890.34		R 1,244.64	R 10,134.98	PLASING VAN BOU-INSPEKTEUR ADVERTENSIE IN HERMANUS TIMES VAN 29/09/2016 AFR & ENG CAM128765
163	70107	AYANDA MBANGA COMMUNICATIONS (	20160926	Clause 36(1)(a)(v)(d)	R 18,912.72		R 2,647.77	R 21,560.49	PLASING VAN BOU-INSPEKTEUR ADVERTENSIE IN DIE BURGER VAN 01/10/2016 AFR. CAM128765
164	70115	BURGER A DIVISION OF MEDIA 24	20160927	Clause 36(1)(a)(v)(d)	R 8,490.00		R 1,188.60	R 9,678.60	ADVERT SC 1685+1689/2016 HERMANUS TIMES
165	70131	INDEPENDENT NEWSPAPERS (PTY) L	20160927	Clause 36(1)(a)(v)(d)	R 2,808.49		R 393.18	R 3,201.67	ADVERT SC 1685/2016
166	70143	BURGER A DIVISION OF MEDIA 24	20160927	Clause 36(1)(a)(v)(d)	R 7,285.69		R 1,019.99	R 8,305.68	ADVERT SC 1685+1731 DIE BURGER
167	70145	INDEPENDENT NEWSPAPERS (PTY) L	20160927	Clause 36(1)(a)(v)(d)	R 2,808.48		R 393.19	R 3,201.67	ADVERT SC 1731/2016 CAOPE TIMES
168	70147	BURGER A DIVISION OF MEDIA 24	20160927	Clause 36(1)(a)(v)(d)	R 4,245.00		R 594.30	R 4,839.30	ADVERT SC 1731/2016
169	68628	ATKV GOUDINI SPA (COMPANY CHAN	20160818	Clause 36(1)(a)(v)(e)	R 2,223.69		R 311.31	R 2,535.00	ACCOMMODATION FOR DMISA CONFERENCE
170	68733	MOUNTVIEW RESORT & LIFESTYLE V	20160822	Clause 36(1)(a)(v)(e)	R 7,263.16		R 1,016.84	R 8,280.00	ACCOMMODATION
171	68780	LOERIE GUEST LODGE	20160822	Clause 36(1)(a)(v)(e)	R 1,263.16		R 176.84	R 1,440.00	ACCOMMODATION
172	68832	SEA VILLA GLEN CRAIG	20160823	Clause 36(1)(a)(v)(e)	R 8,372.00		R 0.00	R 8,372.00	EMT BREAKAWAY WITH NEWLY ELECTED EXCO & TMT 29/82016
173	69016	CHURCH STREET LODGE GUEST HOUS	20160826	Clause 36(1)(a)(v)(e)	R 8,140.36		R 1,139.64	R 9,280.00	B&B ACCOMMODATION @ CHURCH STREET LODGE 19 - 23 SEPTEMBER 2016
174	69164	WHEATLANDS LODGE	20160831	Clause 36(1)(a)(v)(e)	R 6,900.00		R 0.00	R 6,900.00	20-23 SEPTEMBER 2016 ACCOMM FOR SALGA INDUCTION FOR CLLRS
175	69176	VICTORIA HOTEL LIQUOR STORE CC	20160831	Clause 36(1)(a)(v)(e)	R 8,223.69		R 1,151.31	R 9,375.00	20-23 SEP'16 ACCOMMODATION FOR COUNCILLORS ATTENDING SALGA INDUCTION
176	69180	CJ BASTIAAN	20160831	Clause 36(1)(a)(v)(e)	R 4,200.00		R 0.00	R 4,200.00	20-23 SEP'16 ACCOMMODATION FOR COUNCILLORS TO ATTEND SALGA INDUCTION PROGRAMME
177	69380	BREDASDORP SQUARE CC	20160906	Clause 36(1)(a)(v)(e)	R 5,614.04		R 785.96	R 6,400.00	19-23 SEP '16 CLLRS ACCOMMODATION ATTENDING SALGA INDUCTION AT BREDASDORP
178	69517	DIAZ BEACH GUEST HOUSE CC	20160908	Clause 36(1)(a)(v)(e)	R 515.00		R 0.00	R 515.00	INCAPAITY SEMINAAR 16 SEPTEMBER 2016 FOR N C FLOORS
179	69564	FLIGHT SPECIALS	20160909	Clause 36(1)(a)(v)(e)	R 3,028.18		R 375.29	R 3,403.47	FLIGHT FROM CAPE TOWN TO DURBAN DEPART 29 SEPTEMBER RETURN ON 1 OCTOBER
180	69723	WAILANA BEACH LODGE	20160914	Clause 36(1)(a)(v)(e)	R 1,140.00		R 0.00	R 1,140.00	TWO NIGHTS ACCOMODATION AT SOUTHBROOM, KZN, FOR BLUE FLAG LAUNCH
181	69784	CITY OF CHOICE TRAVEL AND TOUR	20160915	Clause 36(1)(a)(v)(e)	R 17,349.30		R 2,428.90	R 19,778.20	FLIGHTS CPT - LANSERIA-CPT 21 & 23 SEPT '16 FOR MSCOA WORKING GROUP IN CENTURION
182	69804	CJ BASTIAAN	20160919	Clause 36(1)(a)(v)(e)	R 450.00		R 0.00	R 450.00	BED & BREAKFAST FOR CLLR E GILLION ATTENDING SALGA INDUCTION - BREDASDORP
183	69841	AANHUIZEN GUEST HOUSE	20160919	Clause 36(1)(a)(v)(e)	R 684.22		R 95.78	R 780.00	ACCOMMODATION FOR L BUCCHIANERI & Y NOTHLING FOR TASK MEETING 21 & 22 SEP 2016
184	69884	VICTORIA HOTEL LIQUOR STORE CC	20160920	Clause 36(1)(a)(v)(e)	R 1,491.23		R 208.77	R 1,700.00	ONE ADDITIONAL NIGHT (22/09) (B&B) ACCOM FOR ATTENDING SALGA INTEGRATED CLLRS INDUCTION
185	69885	CJ BASTIAAN	20160920	Clause 36(1)(a)(v)(e)	R 1,000.00		R 0.00	R 1,000.00	CURRENT ACC TO BE EXTENDED WITH ONE ADDISIONAL DAY FOR ATTENDING SALGA INDUCTION PROGRAMME
186	69916	STRAND TOWER HOTEL	20160921	Clause 36(1)(a)(v)(e)	R 2,280.70		R 319.30	R 2,600.00	1X SINGLE ROOM B&B - EXEC MAYOR &, R SMITH 1X S
187	70004	GENTRA RESTUARANTS (PTY) LTD (	20160922	Clause 36(1)(a)(v)(e)	R 3,877.19		R 542.81	R 4,420.00	B&B&SUPPER ACCOMMODATION 2-4 NOV '16, GENTRA RESTAURANT T/A ATHENE, CLUB MYKONOS RESORT, LANGEBAAN
188	70014	GENTRA RESTUARANTS (PTY) LTD (	20160922	Clause 36(1)(a)(v)(e)	R 3,877.19		R 542.81	R 4,420.00	B&B&SUPPER ACCOMMODATION 2-4 NOV'16, GENTRA RESTAURANT T/A ATHENE, CLUB MYKONOS RESORT, LANGEBAAN
189	70054	FLIGHT SPECIALS	20160923	Clause 36(1)(a)(v)(e)	R 4,222.08		R 324.18	R 4,546.26	B.KING RETURN FLIGHTS CPT-DBN-CTP 2&5 OCT '16 ATTENDING IMFO ANNUAL CONFERENCE ICC, DURBAN
190	70070	THREE CITIES INN ON THE SQUARE	20160923	Clause 36(1)(a)(v)(e)	R 1,052.63		R 147.37	R 1,200.00	ACCOMODATION: SINGLE ROOM: BED AND BREAKFAST: ANDRE OLIVIER-24 SEPTEMBER 2016

AUDITOR-GENERAL SOUTH AFRICA
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#	Request	Supplier	Date	Deviation in terms of Clause 36(1)(a)	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation	Comments / Line discription
191	70200	FLIGHT SPECIALS	20160928	Clause 36(1)(a)(v)(e)	R 6,209.02		R 459.98	R 6,669.00	RETURN FLIGHTS CPT-DBN-CPT 2 & 5 OCT 2016 - CLLR DUDLEY COETZEE
192	69209	SOUTH AFRICAN COUNCIL FOR PLAN	20160901	Clause 36(1)(a)(v)(f)	R 3,485.00		R 0.00	R 3,485.00	ANNUAL FEES FOR PLANNERS TO FULFILL THEIR DUTIES
193	69530	BREDASDORP VLAKTE FIRE PROTECT	20160909	Clause 36(1)(a)(v)(f)	R 3,560.00		R 0.00	R 3,560.00	GOFPA MEMBERSHIP FEES: APRIL 2016-MARCH 2017
194	69883	SOUTH AFRICAN LOCAL GOVERNMENT	20160920	Clause 36(1)(a)(v)(f)	R 650.00		R 0.00	R 650.00	RENEWAL OF ANNUAL SUBSCRIPTION: SA LOCAL GOVERNMENT BRIEFING
195	69930	THE TOURISM GRADING COUNCIL OF	20160921	Clause 36(1)(a)(v)(f)	R 4,486.00		R 0.00	R 4,486.00	RENEWAL ASSESMENT OF ONRUS CARAVAN PARK.
196	68569	DISASTER MANAGEMENT INSTITUTE	20160817	Clause 36(1)(a)(v)(g)	R 13,400.00		R 0.00	R 13,400.00	DMISA CONFERENCE
197	69537	IMFO - JOHANNESBURG	20160909	Clause 36(1)(a)(v)(g)	R 6,377.19		R 892.81	R 7,270.00	REGISTRATION OF B.KING - IMFO ANNUAL CONFERENCE, DURBAN ICC 3 - 5 OCTOBER '16
198	70194	IMFO - JOHANNESBURG	20160928	Clause 36(1)(a)(v)(g)	R 6,578.07		R 920.93	R 7,499.00	INSTITUTE OF MUNICIPAL FINANCE OFFICERS ANNUAL CONFERENCE IN DURBAN ICC 3-5 OCTOBER 2016
199	69473	RJ COURIERS	20160908	Clause 36(1)(a)(v)(h)	R 207.01		R 28.98	R 235.99	DELIVER 2 PACKAGES AT 9 MERTEN, PAARL, 7646, CONTACT PERSON: RASSIE ETCHELLS, TEL: 0826013878
200	70213	RJ COURIERS	20160929	Clause 36(1)(a)(v)(h)	R 110.00		R 15.40	R 125.40	DELIVER LEGAL DOCUMENTS TO FAIRBRIDGES ATTORNEYS, HEERENGRACHT, CAPE TOWN
201	70312	AKURA MANUFACTURING ENGINEERIN	20161004	Clause 36(1)(a)(ii)	R 3,017.00		R 422.38	R 3,439.38	SERVICE OF BALER AT GANSBAAI LANDFILL
202	70538	POWERTECH SYSTEM INTEGRATORS (	20161011	Clause 36(1)(a)(ii)	R 27,260.00		R 3,816.40	R 31,076.40	ZIGBEE INT DEV MNGR WITH GPRS.
203	68643	HIGH ANGLE RESCUE SYSTEMS	20160818	Clause 36(1)(a)(ii)	R 3,500.00		R 490.00	R 3,990.00	SERVICING OF HIGH ANGLE EQUIPMENT
204	67567	MITCHELL J t/a SOUNDWORK HERMANUS	20160719	Clause 36(1)(a)(v)(a)	R 2,400.00		R 0.00	R 2,400.00	REPAIR FAULTY SOUND MIXER
205	68414	MG ELECTRICAL	20160812	Clause 36(1)(a)(v)(a)	R 2,800.00		R 0.00	R 2,800.00	FAULT FINDING AND REPAIR POWER BOX ON PLOT 32
206	69768	DRAGER SOUTH AFRICA (PTY) LTD	20160915	Clause 36(1)(a)(v)(a)	R 3,136.00		R 439.04	R 3,575.04	EXCESS FLOW FOR VALVE (EFV)
207	70507	AMOROC DOORS	20161010	Clause 36(1)(a)(v)(a)	R 3,333.34		R 466.66	R 3,800.00	TEMPORARY REPAIR TO OPEN/CLOSE GARAGE DOOR
208	67946	WATER AND SANITATION SERVICES	20160727	Clause 36(1)(a)(v)(a)	R 6,323.64		R 885.31	R 7,208.95	REPAIR AND SERVICE OF DOLPHIN POOL CLEANER
209	70488	CABLE'S CABLING CC	20161010	Clause 36(1)(a)(v)(a)	R 9,110.60		R 1,275.48	R 10,386.08	ADDITIONAL WORK - OLIFANTSBERG HIGH SITE BUILDING
210	71109	HIDRO TECH SYSTEMS	20161027	Clause 36(1)(a)(v)(a)	R 12,652.40		R 1,771.33	R 14,423.73	HERSTEL POMP BY PALMIET
211	70233	WHALE COAST ELECTRICAL (PTY) L	20160929	Clause 36(1)(a)(v)(a)	R 13,077.36		R 1,830.82	R 14,908.18	REPAIR OF ELECTRICAL PLUGS, SECURITY LIGHTS AND ELECTRICAL WIRING
212	70505	BARLOWORLD EQUIPMENT	20161010	Clause 36(1)(a)(v)(a)	R 30,660.95		R 4,292.53	R 34,953.48	ATTEND TO HARD STEARING CEM31789
213	70352	FAIRBRIDGES WERTHEIM BECKER AT	20161005	Clause 36(1)(a)(v)(c)	R 4,924.50		R 689.43	R 5,613.93	OVE4/0097 MOUNT PLEASANT STAGE 2 HOUSING PROJECT
214	70354	FAIRBRIDGES WERTHEIM BECKER AT	20161005	Clause 36(1)(a)(v)(c)	R 5,838.78		R 817.43	R 6,656.21	OVE4/0077 BERGHOF
215	70357	FAIRBRIDGES WETHEIM BECKER ATT	20161005	Clause 36(1)(a)(v)(c)	R 8,587.04		R 1,202.19	R 9,789.23	OVE4/0091 HERMANUS BEACH CLUB HOMEOWNERS ASSOCIATION
216	70350	FAIRBRIDGES WERTHEIM BECKER AT	20161005	Clause 36(1)(a)(v)(c)	R 11,250.00		R 1,575.00	R 12,825.00	OVE4/0093 WATER AND SANITATION SERVICES SOUTH AFRICA
217	70355	FAIRBRIDGES WERTHEIM BECKER AT	20161005	Clause 36(1)(a)(v)(c)	R 16,425.06		R 2,299.50	R 18,724.56	OVE4/0086 WHALECOVE MEMO
218	70353	FAIRBRIDGES WERTHEIM BECKER AT	20161005	Clause 36(1)(a)(v)(c)	R 16,729.12		R 2,342.08	R 19,071.20	OVE4/0065 DAWID WILLOUGHBY ABBOTT
219	70351	FAIBRIDGES WERTHEIM BECKER ATT	20161005	Clause 36(1)(a)(v)(c)	R 18,701.50		R 2,618.21	R 21,319.71	OVE4/0094 ERF 11456
220	70361	VORSTER & STEYN INC	20161005	Clause 36(1)(a)(v)(c)	R 22,913.18		R 2,228.73	R 25,141.91	LEGAL FEES
221	70716	FAIRBRIDGES WERTHEIM BECKER AT	20161017	Clause 36(1)(a)(v)(c)	R 29,060.89		R 4,068.53	R 33,129.42	OVE4/0031 PARDISE PARK
222	70349	FAIRBRIDGES WERTHEIM BECKER AT	20161005	Clause 36(1)(a)(v)(c)	R 43,719.80		R 6,116.86	R 49,836.66	OVE4/0092 MARKET SQUARE EVICTION
223	71005	BURGER A DIVISION OF MEDIA 24	20161025	Clause 36(1)(a)(v)(d)	R 2,681.06		R 375.34	R 3,056.40	ADVERT SC 1739/2016
224	70559	INDEPENDENT NEWSPAPERS (PTY) L	20161012	Clause 36(1)(a)(v)(d)	R 3,042.52		R 425.95	R 3,468.47	ADVERT SC 1685/2016: AMENDMENT: FICK'S POOL TENDER
225	70558	BURGER A DIVISION OF MEDIA 24	20161012	Clause 36(1)(a)(v)(d)	R 3,642.85		R 509.99	R 4,152.84	DIE BURGER: ADVERT SC 1685/2016: AMENDMENT: FICK'S POOL TENDER
226	71045	BURGER A DIVISION OF MEDIA 24	20161026	Clause 36(1)(a)(v)(d)	R 4,236.23		R 593.07	R 4,829.30	PLAAS NOTICE NR 149/2016 ERF 4548 HNC 1X IN UITGAWE VAN TIMES AFR ENG XHOSA
227	70557	BURGER A DIVISION OF MEDIA 24	20161012	Clause 36(1)(a)(v)(d)	R 4,245.00		R 594.30	R 4,839.30	ADVERT SC 1685/2016: AMENDMENT: FICK'S POOL TENDER
228	70625	BURGER A DIVISION OF MEDIA 24	20161013	Clause 36(1)(a)(v)(d)	R 4,245.00		R 594.30	R 4,839.30	PLAAS NOTICE NR 139/2016 ERF 7610 HVK 1X IN UITGAWE VAN TIMES AFR ENG XHOSA
229	70630	BURGER A DIVISION OF MEDIA 24	20161013	Clause 36(1)(a)(v)(d)	R 4,245.00		R 594.30	R 4,839.30	PLAAS NOTICE NR 137/2016 ERF 4732 HNC 1X IN DIE UITGAWE VAN DIE TIMES AFR ENG XHOSA
230	70734	BURGER A DIVISION OF MEDIA 24	20161017	Clause 36(1)(a)(v)(d)	R 4,245.00		R 594.30	R 4,839.30	ADVERT SC 1735/2016 GARDEN MAINTENANCE CLIFF TOP
231	70741	BURGER A DIVISION OF MEDIA 24	20161017	Clause 36(1)(a)(v)(d)	R 4,245.00		R 594.30	R 4,839.30	PLAAS NOTICE NR 138/2016 ERF 7680 HWC 1X IN UITGAWE VAN TIMES AFR ENG XHOSA
232	71043	BURGER A DIVISION OF MEDIA 24	20161026	Clause 36(1)(a)(v)(d)	R 4,245.00		R 594.30	R 4,839.30	PLAAS NOTICE NR 148.2016 ERF 4540 HNC 1X IN UITGAWE VAN TIMES AFR ENG XHOSA
233	71042	BURGER A DIVISION OF MEDIA 24	20161026	Clause 36(1)(a)(v)(d)	R 4,292.37		R 600.93	R 4,893.30	PLAAS NOTICE NR 147/2016 ERF 4424 HNC 1X IN UITGAWE VAN TIMES AFR ENG XHOSA
234	70315	BURGER A DIVISION OF MEDIA 24	20161004	Clause 36(1)(a)(v)(d)	R 5,511.06		R 771.54	R 6,282.60	NOTICE OF PUBLIC WARD MEETINGS FOR OCTOBER 2016 AND ELECTION IN W13
235	70755	SACCTN MARKETING CC	20161018	Clause 36(1)(a)(v)(d)	R 5,701.76		R 798.24	R 6,500.00	ADVANCED ENTRY IN THE CAMP & LIVE ANNUAL GUIDE (14TH EDITION)
236	71057	AYANDA MBANGA COMMUNICATIONS (	20161026	Clause 36(1)(a)(v)(d)	R 8,246.11		R 1,154.45	R 9,400.56	PLASING VAN ADV. IN DIE VILLAGE TALK VAN 01/11/2016 - AFR & ENG CAM129057
237	70333	AYANDA MBANGA COMMUNICATIONS (	20161004	Clause 36(1)(a)(v)(d)	R 16,793.34		R 2,351.05	R 19,144.39	PLASING VAN GROEP ADVERTENSIE IN HERMANUS TIMES VAN DO. 06 OKTOBER 2016. AFR & ENG CAM128837
238	71055	FOUR PALMS GUESTHOUSE	20161026	Clause 36(1)(a)(v)(e)	R 1,833.33		R 256.67	R 2,090.00	ACCOMMODATION : 3 OFFICIALS - 9 NOV 2016. SDF WORKSHOP FOR 9 & 10 NOVEMBER 2016.
239	70678	PINE LODGE RESORT	20161014	Clause 36(1)(a)(v)(e)	R 2,403.51		R 336.49	R 2,740.00	B&B ACCOMMODATION, L. BOTHMA, K. JEPHTA 16 - 18/10/2016
240	70771	FLIGHT SPECIALS	20161018	Clause 36(1)(a)(v)(e)	R 3,111.12		R 435.54	R 3,546.66	RETURN TICKET
241	70541	FLIGHT SPECIALS	20161011	Clause 36(1)(a)(v)(e)	R 3,188.08		R 398.38	R 3,586.46	FLIGHT COSTS TO ATTEND WASTECON SEMINAR IN JOHANNESBURG.
242	70928	WORCESTER LAKE CHALETS & CONFE	20161021	Clause 36(1)(a)(v)(e)	R 3,824.57		R 535.43	R 4,360.00	ACCOMMODATION 14 - 18 NOVEMBER 2016 - INTERNS ATTENDING 2016 MFMP TRAINING SESSION
243	71149	GARDEN COURT SANDTON CITY	20161028	Clause 36(1)(a)(v)(e)	R 3,861.03		R 540.54	R 4,401.57	ACCOMMODATION FOR SALGA NATIONAL CONFERENCE 28 NOV TO 1 DEC 2016.
244	70555	PARLIAMENT HOTEL (PTY) LTD	20161012	Clause 36(1)(a)(v)(e)	R 6,500.00		R 0.00	R 6,500.00	ACCOMMODATION: E VAN DER MERWE: 6 - 11 NOV 2016: SINGLE ROOM B&B
245	70728	IMFO - JOHANNESBURG	20161017	Clause 36(1)(a)(v)(g)	R 7,894.74		R 1,105.26	R 9,000.00	MSCOA COSTING SEGMENT TRAINING FOR 10 PEOPLE
246	70389	INSTITUTE OF WASTE MANAGEMENT	20161005	Clause 36(1)(a)(v)(g)	R 4,824.57		R 675.43	R 5,500.00	JOHAN VAN TAAK WASTECON 2016, CONFERENCE & EXHIBITION TO BE HELD AT EMPERORS PALACE
247	70726	SHERIFF DURBAN NORTH - ALLAN M	20161017	Clause 36(1)(a)(v)(i)	R 2,000.00		R 0.00	R 2,000.00	JAARORDER - DURBAN NORTH
248	71462	FAIRBRIDGES WERTHEIM BECKER AT	20161107	Clause 36(1)(a)(v)(c)	R 32,260.88		R 4,516.52	R 36,777.40	OVE4/0092 MARKET SQUARE EVICTION
249	71463	FAIRBRIDGES WERTHEIM BECKER AT	20161107	Clause 36(1)(a)(v)(c)	R 17,866.68		R 2,501.33	R 20,368.01	OVE4/0093 WATER AND SANITATION SERVICES SOUTH AFRICA
250	71465	FAIBRIDGES WERTHEIM BECKER ATT	20161107	Clause 36(1)(a)(v)(c)	R 3,614.50		R 506.03	R 4,120.53	OVE4/0094 ERF 11456
251	71745	FAIRBRIDGES WERTHEIM BECKER AT	20161115	Clause 36(1)(a)(v)(c)	R 34,391.03		R 4,814.74	R 39,205.77	OVE4/00031 PARADISE PARK
252	72107	VORSTER & STEYN INC	20161129	Clause 36(1)(a)(v)(c)	R 33,335.22		R 4,666.93	R 38,002.15	LEGAL FEES
253	71137	HOEDJIESBAAI HOTEL	20161028	Clause 36(1)(a)(v)(e)	R 2,429.82		R 340.18	R 2,770.00	ACCOMMODATION FOR CARINA DIGNAS @ HOEDJIESBAAI HOTEL 14-16 NOVEMBER 2016
254	71140	OCEANS HOTEL	20161028	Clause 36(1)(a)(v)(e)	R 1,909.48		R 267.32	R 2,176.80	ACCOMMODATION FOR TARRON DRY AND MARCO CORNELIUS TO ATTEND MARINE MAMMAL WORKSHOP 14-15NOV2016
255	71178	GARDEN COURT SANDTON CITY	20161031	Clause 36(1)(a)(v)(e)	R 3,861.03		R 540.54	R 4,401.57	ACCOMMODATION B&B FOR ALD R SMITH: 28/11/2016-01/12/201€
256	71370	FARM & FELLOW	20161104	Clause 36(1)(a)(v)(e)	R 2,400.00		R 0.00	R 2,400.00	ACCOMMODATION FOR 7 PERSONS - NIGHT OF 09-10/11/16 - SAMRAS USER GROUP MEETING AND WORKSHOPS
257	71685	FLIGHT SPECIALS	20161111	Clause 36(1)(a)(v)(e)	R 5,629.83		R 788.17	R 6,418.00	FLIGHT BA6426 ON 14 NOV 2016 FOR DIRECTOR MADIKANE ATTENDING EPWP SUMMIT
258	71694	FLIGHT SPECIALS	20161111	Clause 36(1)(a)(v)(e)	R 3,030.23		R 424.23	R 3,454.46	SAA FLIGHTS FOR MR GROENEWALD TO ATTEND SALGA NATIONAL CONFERENCE 2016 IN SANDTON
259	71722	TOWN LODGE JOHANNESBURG INTERN	20161114	Clause 36(1)(a)(v)(e)	R 5,623.75		R 0.00	R 5,623.75	BED & BREAKFAST FOR DIRECTOR MADIKANE FROM 14 NOV - 19 NOV 2016
260	71801	GARDEN COURT MOSSEL BAY	20161116	Clause 36(1)(a)(v)(e)	R 4,219.03		R 595.29	R 4,814.32	BED & BREAKFAST @ GARDEN COURT MOSSELBAY, 4 - 5 DECEMBER 2016
261	71825	FLIGHT SPECIALS	20161117	Clause 36(1)(a)(v)(e)	R 3,030.23		R 424.23	R 3,454.46	FLIGHTS FOR MAYOR, ALD R SMITH TO ATTEND SALGA NATIONAL CONF 28-1 DEC 16
262	71223	INDEPENDENT NEWSPAPERS (PTY) L	20161101	Clause 36(1)(a)(v)(d)	R 2,340.41		R 327.65	R 2,668.06	ADVERT SC 1744/2016
263	71221	BURGER A DIVISION OF MEDIA 24	20161101	Clause 36(1)(a)(v)(d)	R 3,642.85		R 509.99	R 4,152.84	ADVERT SC 1744/2016
264	71386	INDEPENDENT NEWSPAPERS (PTY) L	20161104	Clause 36(1)(a)(v)(d)	R 4,446.77		R 622.54	R 5,069.31	ADVERT SC 1741+1742/2016
265	71388	BURGER A DIVISION OF MEDIA 24	20161104	Clause 36(1)(a)(v)(d)	R 5,362.11		R 750.69	R 6,112.80	ADVERT SC 1746+1747/2016
266	71387	BURGER A DIVISION OF MEDIA 24	20161104	Clause 36(1)(a)(v)(d)	R 8,043.16		R 1,126.04	R 9,169.20	ADVERT SC 1741+1742+1745/2016
267	71444	BURGER A DIVISION OF MEDIA 24	20161107	Clause 36(1)(a)(v)(d)	R 2,532.11		R 354.49	R 2,886.60	NOTICE NO: 145/2016 OMAF MEETING 22 NOVEMBER 2016
268	71405	BURGER A DIVISION OF MEDIA 24	20161107	Clause 36(1)(a)(v)(d)	R 4,245.00		R 594.30	R 4,839.30	ERF 1012, SANDBAAI: PROPOSED REMOVAL OF RESTRICTIVE CONDITIONS AND SUBDIVISION
269	71418	BURGER A DIVISION OF MEDIA 24	20161107	Clause 36(1)(a)(v)(d)	R 4,245.00		R 594.30	R 4,839.30	ERF 1548 SANDBAAI: PROPOSED REMOVAL OF RESTRICTIVE CONDITIONS AND DEPARTURE
270	71421	BURGER A DIVISION OF MEDIA 24	20161107	Clause 36(1)(a)(v)(d)	R 4,245.00		R 594.30	R 4,839.30	PORTION 375 OF FARM 581 HEMEL & AARDE VALLEY: PROPOSED CONSENT USE
271	71530	AYANDA MBANGA COMMUNICATIONS (	20161108	Clause 36(1)(a)(v)(d)	R 16,793.32		R 2,351.06	R 19,144.38	PLASING VAN GROEP ADV. IN HERMANUS TIMES, GANSBAAI COURANT & OVERSTRAND HERALD 10/11/2016
272	71531	AYANDA MBANGA COMMUNICATIONS (	20161108	Clause 36(1)(a)(v)(d)	R 22,250.26		R 3,115.03	R 25,365.29	PLAAS ADV. IN DIE BURGER (AFR) VAN 12/11 EN CAPE TIMES (ENG) VAN 12/11/2016. ELEKTR.
273	71597	INDEPENDENT NEWSPAPERS (PTY) L	20161109	Clause 36(1)(a)(v)(d)	R 4,680.81		R 655.31	R 5,336.12	ADVERT SC 1746+1747/2016
274	71605	THEMBEKA PROPERTIES (PTY) LTD	20161109	Clause 36(1)(a)(v)(d)	R 4,756.00		R 0.00	R 4,756.00	1 X WASTE WATER
275	71602	BURGER A DIVISION OF MEDIA 24	20161109	Clause 36(1)(a)(v)(d)	R 5,660.10		R 792.40	R 6,452.50	1 X (19CM X 13CM) WASTE WATER
276	71596	BURGER A DIVISION OF MEDIA 24	20161109	Clause 36(1)(a)(v)(d)	R 14,571.37		R 2,039.99	R 16,611.36	ADVERT SC 1741+1742+1746+1747/2016 BURGER
277	71699	GANSBAAI COURANT BK	20161111	Clause 36(1)(a)(v)(d)	R 2,164.92		R 303.08	R 2,468.00	WATER QUALITY NOTICE
278	71687	OVERSTRAND HERALD	20161111	Clause 36(1)(a)(v)(d)	R 3,200.00		R 0.00	R 3,200.00	PLACEMENT OF ADS FOR WATER IN 10 NOVEMBER EDITION
279	71729	OVERBERG PROMOTIONS AND PUBLIS	20161114	Clause 36(1)(a)(v)(d)	R 10,000.00		R 0.00	R 10,000.00	ADVERT - OVERBERG WINE GUIDE 2017
280	71760	BURGER A DIVISION OF MEDIA 24	20161115	Clause 36(1)(a)(v)(d)	R 4,245.00		R 594.30	R 4,839.30	ERF 1824 SANDBAAI: PROPOSED DEPARTURE, AMENDMENT OF CONDITIONS OF APPROVAL & AMENDMENT OF SDP
281	71904	BURGER A DIVISION OF MEDIA 24	20161121	Clause 36(1)(a)(v)(d)	R 2,681.06		R 375.34	R 3,056.40	ADVERT SC 1748/2016 HERMANUS TIMES

AUDITOR-GENERAL SOUTH AFRICA
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#	Request	Supplier	Date	Deviation in terms of Clause 36(1)(a)	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation	Comments / Line discription
282	71907	BURGER A DIVISION OF MEDIA 24	20161121	Clause 36(1)(a)(v)(d)	R 3,642.85		R 509.99	R 4,152.84	ADVERT SC 1748/2016 DIE BURGER
283	71947	INDEPENDENT NEWSPAPERS (PTY) L	20161122	Clause 36(1)(a)(v)(d)	R 2,574.44		R 360.42	R 2,934.86	ADVERT SC 1748/2016 CAPE TIMES
284	71948	BURGER A DIVISION OF MEDIA 24	20161122	Clause 36(1)(a)(v)(d)	R 4,245.00		R 594.30	R 4,839.30	PLAAS NOTICE NR 156/2016 ERF 6144 HVK 1X IN UITGAWE VAN TIMES AFR ENG XHOSA
285	72112	BURGER A DIVISION OF MEDIA 24	20161129	Clause 36(1)(a)(v)(d)	R 4,245.00		R 594.30	R 4,839.30	INVITATION FOR COMMENTS WITH REGARDS TO REVISION OF THE BY-LAW AND THE ZONING SCHEME
286	71484	GAMCO SERVICES	20161107	Clause 36(1)(a)(i)	R 13,500.00		R 1,890.00	R 15,390.00	EMERGENCY REPAIRWORK ON JETTY BEAM (LABOUR, CRANE HIRE, TRANSPORT, CONSUMABLES)
287	71523	GAMCO SERVICES	20161108	Clause 36(1)(a)(i)	R 43,929.90		R 6,150.19	R 50,080.09	MANUFACTURE 316 STAINLESS STEEL STRAPS TO HOLD BEAM TO JETTY - INCL EYES FOR TYING DOWN BOATS - X3
288	69816	RUBBER STAMP & ENGRAVING CO (P	20160919	Clause 36(1)(a)(ii)	R 3,066.00		R 429.24	R 3,495.24	T-CUTTER 6.35/160 POINTED
289	70157	FIRE RAIDERS (PTY) LTD	20160928	Clause 36(1)(a)(ii)	R 45,639.58		R 6,389.52	R 52,029.10	POWER PACK - PVU 2035 S/N: 117242 - REMOVE & REPLACE SPARK PLUG
290	70749	FIRE RAIDERS (PTY) LTD	20161018	Clause 36(1)(a)(ii)	R 49,419.22		R 6,918.70	R 56,337.92	REPAIRS TO CEM2869
291	71117	HUMAN WILDLIFE SOLUTIONS CC	20161028	Clause 36(1)(a)(ii)	R 4,266.60	R 4,600.00	R 1,241.32	R 10,107.92	CATCHING, DARTING & COLLARING OF TWO WILD BABOONS
292	71263	PJ TECHNOLOGIES (CAPE) CC	20161102	Clause 36(1)(a)(ii)	R 8,025.30		R 1,123.54	R 9,148.84	PMAXX SOFTWARE - ANNUAL MAINTENANCE 1ST LICENSE NO 803207
293	71770	ISFPS (PTY) LTD	20161115	Clause 36(1)(a)(ii)	R 85,000.00		R 0.00	R 85,000.00	FIRE PREVENTION UNIT, ELECTRONIC BOX CONNECTED
294	71245	IGNITE ADVISORY SERVICES	20161101	Clause 36(1)(a)(v)	R 2,000.00		R 280.00	R 2,280.00	TRAINING ON IGNITE ASSIST S BLOCK & S BALA
295	71582	BARLOWORLD EQUIPMENT	20161109	Clause 36(1)(a)(v)(a)	R 184,925.38		R 25,889.55	R 210,814.93	ATTENT TO TRANSMISSION PROBLEMS FOR A BACKHOE LOADER CEM24211
296	71949	DE KOCK AND CRONJE CC	20161122	Clause 36(1)(a)(v)(a)	R 14,848.00		R 2,078.72	R 16,926.72	REPAIR THAMBO SQUARE P/TRF OIL LEAK AS PER QUOTATION 8711.
297	71638	SALGA NATIONAL CONFERENCES	20161110	Clause 36(1)(a)(v)(g)	R 8,000.00		R 0.00	R 8,000.00	SLAGA NATIONAL CONFERENCE 2016 - 28 NOV - 1 DEC 2016 EXECUTIVE MAYOR, ALD RUDOLPH SMITH
298	71646	SALGA NATIONAL CONFERENCES	20161110	Clause 36(1)(a)(v)(g)	R 8,000.00		R 0.00	R 8,000.00	SALGA NATIONAL CONFERENCE 2016 - 28 NOV - 1 DEC 2016, MR CC GROENEWALD - MUNICIPAL MANAGER
299	67189	SHERIFF HERMANUS - JE BOLTNEY	20160707	Clause 36(1)(a)(v)(i)	R 3,910.00		R 0.00	R 3,910.00	JAARORDER - SHERIFF HERMANUS
300	69674	HERMANUS ANIMAL WELFARE SOCIETY	20160913	Clause 36(1)(a)(i)	R 399.14		R 55.87	R 455.01	IMPOUNDMENT OF STRAY CALF
301	72702	ATLAS FIRE SECURITY (PTY) LTD	20161223	Clause 36(1)(a)(i)	R 18,315.00		R 2,564.10	R 20,879.10	REFILL OF DISCHARGED HFC125 CYLINDER- KLEINMOND ICT SERVER ROOM
302	71142	MG ELECTRICAL	20161028	Clause 36(1)(a)(i)	R 7,000.00		R 0.00	R 7,000.00	ADDITIONAL WORK @ ZWELIHLE OLD CLINIC BUILDING REPLACE 28M OF FAULTY CABLE INCLUDING LABOUR
303	72653	OVERSTRAND COMMUNITY LIFEGUARD	20161220	Clause 36(1)(a)(i)	R 189,776.00		R 0.00	R 189,776.00	SCD2962/2016 LIFESAVING SERVICES FOR KLEINMOND AREA KLEINMOND STRAND
304	72665	SPECTRUM COMMUNICATIONS (PTY)	20161220	Clause 36(1)(a)(v)	R 5,988.00		R 838.32	R 6,826.32	RENEWAL OF SIM CARDS FOR SCADA COMMUNICATION
305	SCD2960/20	EQUIPMENT SPARE PARTS AFRICA (PTY) LTD.	20161228	Clause 36(1)(a)(v)(a)	R 210,000.00		R 29,400.00	R 239,400.00	OVERHAUL TRANSMISSION FOR GRADER CEM18328
306	72331	GANSBAAI AIRCON AND REFRIGERAT	20161206	Clause 36(1)(a)(v)(a)	R 13,055.72		R 1,827.80	R 14,883.52	SERVICING AND REPAIRING OF AIR CONDITIONERS AT TRAFFIC DEPARTMENT
307	72350	GANSBAAI AIRCON AND REFRIGERAT	20161207	Clause 36(1)(a)(v)(a)	R 4,804.00		R 672.56	R 5,476.56	SUPPLY AND INSTALL NEW PC BOARD AND LABOUR
308	72459	WORCESTER GEARBOX CENTRE	20161212	Clause 36(1)(a)(v)(a)	R 9,407.52		R 1,317.05	R 10,724.57	REPAIR OF DIFFERENTIAL CEM 26286
309	72460	BARLOWORLD EQUIPMENT	20161212	Clause 36(1)(a)(v)(a)	R 11,855.03		R 1,659.70	R 13,514.73	ATTEND TO TRANSMISSION PROBLEMS FOR GRADER CAM16700
310	72530	GANSBAAI AIRCON AND REFRIGERAT	20161214	Clause 36(1)(a)(v)(a)	R 5,852.00		R 819.28	R 6,671.28	SCD 2955/2016. STRIP AND QOUTE : AIRCONDITIONER AT KLEINMOND MUNICIPAL OFFICES.
311	72703	GANSBAAI AIRCON AND REFRIGERAT	20161228	Clause 36(1)(a)(v)(a)	R 7,845.00		R 1,098.30	R 8,943.30	DEVIATION TO REPAIR AIRCONS SCD 2954/2016
312	72667	FAIRBRIDGES WERTHEM BECKER ATT	20161220	Clause 36(1)(a)(v)(c)	R 4,162.50		R 582.75	R 4,745.25	OVE4/0101 CHARMAINE HENNING
313	72305	FAIRBRIDGES WERTHEIM BECKER AT	20161206	Clause 36(1)(a)(v)(c)	R 12,691.66		R 1,727.27	R 14,418.93	OVE4/0092 MARKET SQUARE EVICTION
314	72307	FAIRBRIDGES WERTHEIM BECKER AT	20161206	Clause 36(1)(a)(v)(c)	R 64,565.41		R 9,010.04	R 73,575.45	OVE4/0093 WATER AND SANITATION SERVICES SA
315	72310	FAIBRIDGES WERTHEIM BECKER ATT	20161206	Clause 36(1)(a)(v)(c)	R 5,198.67		R 727.81	R 5,926.48	OVE4/0094 ERF 11456
316	72313	FAIRBRIDGES WERTHEM BECKER ATT	20161206	Clause 36(1)(a)(v)(c)	R 5,005.50		R 700.77	R 5,706.27	OVE4/0101 CHARMAINE HENNING
317	72324	FAIRBRIDGES WERTHEIM BECKER AT	20161206	Clause 36(1)(a)(v)(c)	R 2,461.50		R 344.61	R 2,806.11	OVE4/0060 TRANSFER ERF2549 ONRUS
318	72326	FAIRBRIDGES WERTHEIM BECKER AT	20161206	Clause 36(1)(a)(v)(c)	R 2,132.33		R 298.53	R 2,430.86	OVE4/0065 DAWID WILLOUGHBY ABBOTT
319	72327	FAIRBRIDGES WERTHEIM BECKER AT	20161206	Clause 36(1)(a)(v)(c)	R 4,645.00		R 650.30	R 5,295.30	OVE4/0077 BERGHOF
320	72328	FAIRBRIDGES WERTHEIM BECKER AT	20161206	Clause 36(1)(a)(v)(c)	R 21,427.00		R 2,999.78	R 24,426.78	OVE4/0086 WHALECOVE MEMO
321	72329	FAIRBRIDGES WETHEIM BECKER ATT	20161206	Clause 36(1)(a)(v)(c)	R 4,482.18		R 627.50	R 5,109.68	OVE4/0091 HERMANUS BEACH CLUB HOMEOWNERS ASSOCIATION
322	72330	FAIRBRIDGES WERTHEIM BECKER AT	20161206	Clause 36(1)(a)(v)(c)	R 29,353.66		R 4,109.50	R 33,463.16	OVE4/0031 PARADISE PARK
323	72383	FAIRBRIDGES WERTHEIM BECKER (O	20161207	Clause 36(1)(a)(v)(c)	R 10,717.86		R 1,500.49	R 12,218.35	OVE4/0102 LOBI DEVELOPMENT CC
324	72664	FAIRBRIDGES WERTHEIM BECKER AT	20161220	Clause 36(1)(a)(v)(c)	R 29,353.65		R 4,109.51	R 33,463.16	OVE4/0031 PARADISE PARK
325	72666	FAIRBRIDGES WERTHEIM BECKER (O	20161220	Clause 36(1)(a)(v)(c)	R 3,684.68		R 515.85	R 4,200.53	OVE4/0102 LOBI DEVELOPMENTS
326	72668	FAIRBRIDGES WERTHEIM BECKER AT	20161221	Clause 36(1)(a)(v)(c)	R 5,513.46		R 771.88	R 6,285.34	OVE4/0097 MOUNT PLEASANT STAGE 2 HOUSING PROJECT
327	72130	THEMBEKA PROPERTIES (PTY) LTD	20161129	Clause 36(1)(a)(v)(d)	R 4,080.00		R 0.00	R 4,080.00	INVITATION FOR COMMENTS WITH REGARDS TO REVISION OF THE BY-LAW AND THE ZONING SCHEME
328	72137	SECOND CHANCE MEDIA (PTY) LTD	20161129	Clause 36(1)(a)(v)(d)	R 5,000.00		R 0.00	R 5,000.00	MZANSI TRAVEL 4TH EDITION - 1 X HALF PAGE,HORIZONTAL,FULL COLOUR ADVERT.
329	72300	BURGER A DIVISION OF MEDIA 24	20161206	Clause 36(1)(a)(v)(d)	R 4,245.00		R 594.30	R 4,839.30	PUBLICATION OF BY - LAW
330	72312	BURGER A DIVISION OF MEDIA 24	20161206	Clause 36(1)(a)(v)(d)	R 2,681.06		R 375.34	R 3,056.40	ADVERT SC 1750.2016 S.BAAI MEENT H/TIMES
331	72315	BURGER A DIVISION OF MEDIA 24	20161206	Clause 36(1)(a)(v)(d)	R 7,650.00		R 1,071.00	R 8,721.00	RAPPORT- ADVERT SC 1750/2016 S.BAAI MEENT
332	72320	INDEPENDENT NEWSPAPERS (PTY) L	20161206	Clause 36(1)(a)(v)(d)	R 2,574.44		R 360.42	R 2,934.86	ADVERT SC 1750.2016 S.BAAI MEENT
333	72346	BURGER A DIVISION OF MEDIA 24	20161206	Clause 36(1)(a)(v)(d)	R 3,642.85		R 509.99	R 4,152.84	ADVERT SC 1750.2016 DIE BURGER S.BAAI MEENT
334	72389	THEMBEKA PROPERTIES (PTY) LTD	20161207	Clause 36(1)(a)(v)(d)	R 2,784.00		R 0.00	R 2,784.00	MAYORAL XMAS MESSAGE (THE VILLAGE NEWS 13 DEC ISSUE)
335	72474	THEMBEKA PROPERTIES (PTY) LTD	20161213	Clause 36(1)(a)(v)(d)	R 2,880.00		R 0.00	R 2,880.00	ADVERT: HNC 243 - JOSHGRO
336	72479	THEMBEKA PROPERTIES (PTY) LTD	20161213	Clause 36(1)(a)(v)(d)	R 2,640.00		R 0.00	R 2,640.00	REF: HIND243-NISSAN
337	72590	WHALE COAST FM	20161215	Clause 36(1)(a)(v)(d)	R 2,770.00		R 0.00	R 2,770.00	WHALE COAST FM - AIRTIME
338	72393	BURGER A DIVISION OF MEDIA 24	20161208	Clause 36(1)(a)(v)(d)	R 4,170.53		R 583.87	R 4,754.40	28 X4 MAYOR'S XMAS MESSAGE ADVERT. ISSUE OF 15 DES2016.
339	72371	INSTITUTE OF ENVIRONMENT AND R	20161207	Clause 36(1)(a)(v)(f)	R 1,842.11		R 257.89	R 2,100.00	MEMBERSHIP FEES 3485
340	72615	ASSOCIATION OF MUNICIPAL ELECT	20161219	Clause 36(1)(a)(v)(f)	R 2,149.12		R 300.88	R 2,450.00	AMEU MEMBERSHIP NO 470
341	72452	PAYDAY SOFTWARE SYSTEMS (PTY)	20161212	Clause 36(1)(a)(v)(g)	R 9,119.30		R 1,276.70	R 10,396.00	PAYE LEGISLATIVE UPDATE SYMPOSIUM 09 & 10 MARCH 2016 FOR RETHA RUST & CARL OPPELT
342	72908	BYTES UNIVERSAL SYSTEMS, A DIV	20170112	Clause 36(1)(a)(ii)	R 4,736.85		R 663.15	R 5,400.00	BYTES TRAINING FOR 2 PERSONS 17 - 19 JANUARY 2017
343	72594	CHIN ATTORNEYS	20161215	Clause 36(1)(a)(v)(c)	R 126,840.87		R 16,793.70	R 143,634.57	KLEYNHANS FAMILY TRUST AND OTHERS
344	73135	FAIBRIDGES WERTHEIM BECKER ATT	20170118	Clause 36(1)(a)(v)(c)	R 6,073.50		R 850.29	R 6,923.79	OVE4/0094 ERF 11456
345	73138	FAIRBRIDGES WERTHEIM BECKER (O	20170118	Clause 36(1)(a)(v)(c)	R 46,446.00		R 6,502.44	R 52,948.44	OVE4//00102 LOBI DEVELOPMENTS CC
346	73118	FAIRBRIDGES WERTHEIM BECKER AT	20170118	Clause 36(1)(a)(v)(c)	R 29,353.65		R 4,109.51	R 33,463.16	OVE4/0031 PARADISE PARK
347	73119	FAIRBRIDGES WERTHEIM BECKER AT	20170118	Clause 36(1)(a)(v)(c)	R 32,177.00		R 4,504.78	R 36,681.78	OVE4/0031 PARADISE PARK
348	73126	FAIRBRIDGES WERTHEIM BECKER AT	20170118	Clause 36(1)(a)(v)(c)	R 7,410.00		R 1,037.40	R 8,447.40	OVE4/0077BERGHOF
349	73127	FAIRBRIDGES WERTHEIM BECKER AT	20170118	Clause 36(1)(a)(v)(c)	R 5,438.00		R 761.32	R 6,199.32	OVE4/0088 WHALECOVE MEMO
350	73128	FAIRBRIDGES WERTHEIM BECKER AT	20170118	Clause 36(1)(a)(v)(c)	R 4,076.00		R 570.64	R 4,646.64	OVE4/0088 ERF 969 FRANSKRAAL GANSBAAI
351	73130	FAIRBRIDGES WERTHEIM BECKER AT	20170118	Clause 36(1)(a)(v)(c)	R 23,187.43		R 3,246.23	R 26,433.66	OVE4/0092 MARKET SQUARE EVICTION
352	73133	FAIRBRIDGES WERTHEIM BECKER AT	20170118	Clause 36(1)(a)(v)(c)	R 72,514.65		R 10,152.05	R 82,666.70	OVE4/0093 WATER & SANITATION SERVICES SOUTH AFRICA
353	73129	FAIRBRIDGES WETHEIM BECKER ATT	20170118	Clause 36(1)(a)(v)(c)	R 48,353.20		R 6,769.44	R 55,122.64	OVE4/0091 HERMANUS BEACH CLUB HOMEOWNERS ASSOCIATION
354	72764	VORSTER & STEYN INC	20170104	Clause 36(1)(a)(v)(c)	R 51,977.85		R 2,496.62	R 54,474.47	LEGAL FEES
355	72815	AYANDA MBANGA COMMUNICATIONS (	20170109	Clause 36(1)(a)(v)(d)	R 33,041.79		R 4,625.83	R 37,667.62	PLASING VAN GROEP ADVERTENSIE IN DIE BURGER VAN SAT. 14 JAN 2017 (AFR) CAM129495
356	72816	AYANDA MBANGA COMMUNICATIONS (	20170109	Clause 36(1)(a)(v)(d)	R 15,147.53		R 2,120.64	R 17,268.17	PLASING VAN GROEPADVERTENSIE IN HERMANUS TIMES VAN 19 JAN 2017. ENG & AFR CAM129494
357	73286	AYANDA MBANGA COMMUNICATIONS (	20170124	Clause 36(1)(a)(v)(d)	R 9,124.22		R 1,277.39	R 10,401.61	PLASING VAN ADVERT. IN DIE HERMANUS TIMES VAN DO. 26/01/2017 AFR & ENG CAM129621
358	72845	BURGER A DIVISION OF MEDIA 24	20170110	Clause 36(1)(a)(v)(d)	R 3,552.37		R 497.33	R 4,049.70	ADVERT SC 1750/2016 H/T SBAAI MEENT RE-ADVERTISE
359	72848	BURGER A DIVISION OF MEDIA 24	20170110	Clause 36(1)(a)(v)(d)	R 5,100.00		R 714.00	R 5,814.00	ADVERT SC 1750/2016 RAPPORT SBAAI MEENT RE-ADVERTI
360	72857	BURGER A DIVISION OF MEDIA 24	20170111	Clause 36(1)(a)(v)(d)	R 3,852.00		R 539.28	R 4,391.28	SC 1750/2016 BURGER S.B MEENT RE-ADVERTISE
361	72995	BURGER A DIVISION OF MEDIA 24	20170116	Clause 36(1)(a)(v)(d)	R 3,552.37		R 497.33	R 4,049.70	ADVERT SC 1753+54+55/2017 INCOME ADS-H/TIMES
362	73001	BURGER A DIVISION OF MEDIA 24	20170116	Clause 36(1)(a)(v)(d)	R 3,852.00		R 539.28	R 4,391.28	ADVERT SC 1753+54+55/2017 INCOME ADS-BURGER
363	73269	BURGER A DIVISION OF MEDIA 24	20170124	Clause 36(1)(a)(v)(d)	R 3,947.37		R 552.63	R 4,500.00	KENNISG.NR.:08/2017-AANSUIWERINGSBEGROTING EN HERSIENE DBIP VIR 2016/17 (AFR/ENG/XHOS)
364	73369	BURGER A DIVISION OF MEDIA 24	20170125	Clause 36(1)(a)(v)(d)	R 4,618.43		R 646.57	R 5,265.00	H TIMES GRANT-IN-AID ADVERT. NOTICE 16/2017. 39X3
365	72542	GANSBAAI COURANT BK	20161214	Clause 36(1)(a)(v)(d)	R 3,449.13		R 482.87	R 3,932.00	PLASING VAN OVERSTRAND NUUSBRIEF 2016 IN GANSBAAI COURANT - 3 X VOLBLAAIE
366	72847	INDEPENDENT NEWSPAPERS (PTY) L	20170110	Clause 36(1)(a)(v)(d)	R 2,703.15		R 378.43	R 3,081.58	ADVERT SC 1750/2016 C/TIMES SBAAI MEENT RE-ADVERTISE
367	72999	INDEPENDENT NEWSPAPERS (PTY) L	20170116	Clause 36(1)(a)(v)(d)	R 2,948.88		R 412.84	R 3,361.72	ADVERT SC 1753+54+55/2017 INCOME ADS-C/TIMES
368	73261	OVERSTRAND HERALD	20170124	Clause 36(1)(a)(v)(d)	R 2,500.00		R 0.00	R 2,500.00	NOTICE NO: 06/2017 ANNUAL REPORT 2015/16
369	73302	OVERSTRAND HERALD	20170125	Clause 36(1)(a)(v)(d)	R 2,500.00		R 0.00	R 2,500.00	GRANT-IN AID ADVERTISEMENT - FULL PAGE 16/2017
370	73157	THEMBEKA PROPERTIES (PTY) LTD	20170119	Clause 36(1)(a)(v)(d)	R 2,560.00		R 0.00	R 2,560.00	ADVERT - HERMANUS SEA-AND-SAN RENEWAL
371	73158	THEMBEKA PROPERTIES (PTY) LTD	20170119	Clause 36(1)(a)(v)(d)	R 2,560.00		R 0.00	R 2,560.00	ADVERT - HERMANUS ANNUAL CAMP RENEWAL
372	73165	THEMBEKA PROPERTIES (PTY) LTD	20170119	Clause 36(1)(a)(v)(d)	R 2,560.00		R 0.00	R 2,560.00	ERF 844 SANDBAAI: PROPOSED REMOVAL OF RESTRICTIVE CONDITIONS & SUBDIVISION
373	73260	THEMBEKA PROPERTIES (PTY) LTD	20170124	Clause 36(1)(a)(v)(d)	R 2,560.00		R 0.00	R 2,560.00	NOTICE NO: 06/2017 2015/16 ANNUAL REPORT
374	73284	THEMBEKA PROPERTIES (PTY) LTD	20170124	Clause 36(1)(a)(v)(d)	R 2,560.00		R 0.00	R 2,560.00	KENNISG.NR.:08/2017-AANSUIWERINGSBEGROTING EN HERSIENE DBIP VIR 2016/17 (AFR/ENG/XHOS)
375	73333	THEMBEKA PROPERTIES (PTY) LTD	20170125	Clause 36(1)(a)(v)(d)	R 3,696.00		R 0.00	R 3,696.00	FULL PAGE GRANT-IN-AID AD IN THE HERMANUS VILLAGE NEWS NOTICE 16/2017
376	71685	FLIGHT SPECIALS	20161111	Clause 36(1)(a)(v)(e)	R 2,933.04		R 404.96	R 3,338.00	FLIGHT BA6426 ON 14 NOV 2016 FOR DIRECTOR MADIKANE ATTENDING EPWP SUMMIT
377	72884	FLIGHT SPECIALS	20170111	Clause 36(1)(a)(v)(e)	R 6,307.38		R 739.20	R 7,046.58	FLIGHT TICKETS
378	72864	LA COURONNE WINES (PTY) LTD	20170111	Clause 36(1)(a)(v)(e)	R 1,754.39		R 245.61	R 2,000.00	1 NIGHT BOOKING FOR 1 ADULT IN POOL ROOM AND 1 ADULT IN DAM ROOM
379	72895	PICNIC SCENES CC (COLONIAL GUE	20170112	Clause 36(1)(a)(v)(e)	R 3,166.70		R 443.30	R 3,610.00	ACCOMMODATION

AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence

#	Request	Supplier	Date	Deviation in terms of Clause 36(1)(a)	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation	Comments / Line discription
380	73353	PINE LODGE RESORT	20170125	Clause 36(1)(a)(v)(e)	R 2,460.53		R 344.47	R 2,805.00	PINE LODGE RESORT, GEORGE, BED & BREAKFAST ACCOMMODATION, 30/01 - 02/02/2017
381	73408	PINE LODGE RESORT	20170126	Clause 36(1)(a)(v)(e)	R 2,460.53		R 344.47	R 2,805.00	ACCOMMODATION 30/01 - 02/02 MADELEIN ERASMUS
382	73029	PREMIER HOTELS AND RESORTS INT	20170116	Clause 36(1)(a)(v)(e)	R 3,666.67		R 513.33	R 4,180.00	ACCOMMODATION 17/01 TO 19/01/17 - 2 SINGLE ROOMS T LOUBSER & L JEFTHA
383	73112	PRESTIGE HOTEL (PARADE HOTEL)	20170118	Clause 36(1)(a)(v)(e)	R 7,333.34		R 1,026.66	R 8,360.00	ACCOMMODATION FOR INDABA 2017 - 3 PAX,14 - 18 MAY 2017
384	72766	PROTEA HOTEL BREAKWATER LODGE	20170104	Clause 36(1)(a)(v)(e)	R 1,228.08		R 171.92	R 1,400.00	10 JAN 2016: 1X STANDARD DOUBLE ROOM, DINNER, BED & BREAKFAST FOR MR C GROENEWALD
385	72775	PROTEA HOTEL BREAKWATER LODGE	20170104	Clause 36(1)(a)(v)(e)	R 1,228.08		R 171.92	R 1,400.00	10 JAN 2016 - 1X STANDARD DOUBLE ROOM, DINNER, BED & BREAKFAST FOR ALD RUDOLPH SMITH
386	72662	SOUTHERN AFRICA REVENUE PROTEC	20161220	Clause 36(1)(a)(v)(f)	R 5,280.00		R 0.00	R 5,280.00	MEMBERSHIP FEES MEMBER NO 470
387	73181	RJ COURIERS	20170120	Clause 36(1)(a)(v)(h)	R 6,578.95		R 921.05	R 7,500.00	VERVOER KOSTES VIR COURRIER DIENSTE VAN HERMANUS NA KAAPSTAD OP `N AS AND WHEN BASIS
388	70864	GANSBAAI AIRCON AND REFRIGERAT	20161020	Clause 36(1)(a)(i)	R 1,990.00		R 278.60	R 2,268.60	REPAIR OF WALKIN FRIDGE NOT COOLING
389	73436	NE JONES T/A SUNSHINE SERVICES	20170130	Clause 36(1)(a)(i)	R 24,200.00		R 0.00	R 24,200.00	MEALS FOR SATURDAY AND SUNDAY
390	73922	VOICELOGGER SA (PTY) LTD	20170213	Clause 36(1)(a)(ii)	R 6,450.00		R 902.99	R 7,352.99	REBUILDING OMNOLOG AUDIO RECORDING SYSTEM IN THE CONTROL ROOM IN HERMANUS
391	72836	RUBBER STAMP & ENGRAVING CO (P	20170110	Clause 36(1)(a)(ii)	R 12,450.00		R 1,743.00	R 14,193.00	SUPPLY A NEW DONGLE 221548H- VISION EXPERT- VERSION 9 AND UPGRADE SOFTWARE
392	73578	TRUVELO MANUFACTURERS (PTY) LT	20170201	Clause 36(1)(a)(ii)	R 6,112.16		R 855.67	R 6,967.83	CALIBRATION MPC (1237)
393	74084	DRAGER SOUTH AFRICA (PTY) LTD	20170228	Clause 36(1)(a)(ii)	R 3,120.25		R 436.84	R 3,557.09	ANNUAL SERVICE OF SELF CONTAINING BREATHING APPARATUS SCBA
394	73485	MR SPIKE OVERBERG CC	20170131	Clause 36(1)(a)(v)(a)	R 2,671.00		R 373.94	R 3,044.94	REMOVE ENERGISER, COURIER TO CT
395	73854	GIJIMA HOLDINGS (PTY) LTD	20170209	Clause 36(1)(a)(v)(a)	R 2,932.41		R 410.53	R 3,342.94	INVESTIGATE FAULTY ISG CARD ON PABX
396	74338	FLO-RITE IRRIGATION	20170228	Clause 36(1)(a)(v)(a)	R 11,170.55		R 1,563.87	R 12,734.42	REPLACE PUMP WITH ZENITH SUB PUMP AS PER QUOTATION
397	73835	DRAGER SOUTH AFRICA (PTY) LTD	20170209	Clause 36(1)(a)(v)(a)	R 11,900.25		R 1,666.04	R 13,566.29	SERIAL NUMBER GU4236
398	67503	ADT SECURITY (PTY) LTD - MONIT	20160718	Clause 36(1)(a)(v)(a)	R 15,343.00		R 2,148.02	R 17,491.02	FIX CAMERAS AT MAIN BUILDING HERMANUS
399	74012	GIJIMA HOLDINGS (PTY) LTD	20170216	Clause 36(1)(a)(v)(a)	R 31,425.00		R 4,399.50	R 35,824.50	SIP LICENSES AND POWER SUPPLY (PSU-MLD)
400	73740	FAIRBRIDGES WERTHEIM BECKER AT	20170207	Clause 36(1)(a)(v)(c)	R 2,785.00		R 389.90	R 3,174.90	OVE4/0088 ERF 969 FRANSKRAAL GANSBAAI
401	73738	FAIRBRIDGES WERTHEIM BECKER (O	20170207	Clause 36(1)(a)(v)(c)	R 2,818.50		R 394.59	R 3,213.09	OVE4/0102 LOBI DEVELOPMENTS
402	73742	FAIRBRIDGES WETHEIM BECKER ATT	20170207	Clause 36(1)(a)(v)(c)	R 3,110.86		R 435.51	R 3,546.37	OVE4/0091 HERMANUS BEACH CLUB HOMEWONERS ASSOCIATION
403	73766	FAIRBRIDGES WERTHEIM BECKER AT	20170208	Clause 36(1)(a)(v)(c)	R 3,993.00		R 559.02	R 4,552.02	OVE4/0077 BERGHOF
404	73768	FAIBRIDGES WERTHEIM BECKER ATT	20170208	Clause 36(1)(a)(v)(c)	R 4,020.50		R 562.87	R 4,583.37	OVE4/0094 ERF 11456
405	73962	VORSTER & STEYN INC	20170215	Clause 36(1)(a)(v)(c)	R 6,115.79		R 856.21	R 6,972.00	TRANSPORT: LOCHNER FAM TRUST AAN OVERSTRAND MUNISIPALITEIT: ERF 8660 KLEINMOND
406	73789	FAIRBRIDGES WETHEIM BECKER ATT	20170208	Clause 36(1)(a)(v)(c)	R 6,391.00		R 894.74	R 7,285.74	OVE4/0103 EDEVCO INTERNATIONAL
407	73767	FAIRBRIDGES WERTHEIM BECKER AT	20170208	Clause 36(1)(a)(v)(c)	R 12,807.50		R 1,793.05	R 14,600.55	OVE4/0086 WHALECOVE MEMO
408	73743	FAIRBRIDGES WERTHEIM BECKER AT	20170207	Clause 36(1)(a)(v)(c)	R 22,175.50		R 3,104.57	R 25,280.07	OVE4/0092 MARKET SQUARE EVICTION
409	73604	VORSTER & STEYN INC	20170202	Clause 36(1)(a)(v)(c)	R 22,285.15		R 1,697.64	R 23,982.79	LEGAL FEES
410	73757	FAIRBRIDGES WERTHEIM BECKER AT	20170207	Clause 36(1)(a)(v)(c)	R 23,304.74		R 3,262.66	R 26,567.40	OVE4/0065 DAWID WILLOUGHBY ABBOTT
411	73791	FAIRBRIDGES WETHEIM BECKER ATT	20170208	Clause 36(1)(a)(v)(c)	R 40,440.60		R 3,912.33	R 44,352.93	OVE4/0104 JONATHAN V SALGA BARGAINING COUNCIL & 2 OTHERS
412	73754	FAIRBRIDGES WERTHEIM BECKER AT	20170207	Clause 36(1)(a)(v)(c)	R 55,597.00		R 7,783.58	R 63,380.58	OVE4/0031 PARADISE PARK
413	73746	FAIRBRIDGES WERTHEIM BECKER AT	20170207	Clause 36(1)(a)(v)(c)	R 59,201.79		R 8,288.25	R 67,490.04	OVE4/0093 WATER AND SANITATION SERVICES SOUTH AFRICA
414	73733	BURGER A DIVISION OF MEDIA 24	20170207	Clause 36(1)(a)(v)(d)	R 2,210.53		R 309.47	R 2,520.00	NOTICE NO: 18/2017 OMAF MEETING 22 FEBRUARY 2017
415	73611	INDEPENDENT NEWSPAPERS (PTY) L	20170202	Clause 36(1)(a)(v)(d)	R 2,211.66		R 309.63	R 2,521.29	ADVERT SC 1760/2017: GANSBAAI ERF 4081-CAPE TIMES
416	74169	INDEPENDENT NEWSPAPERS (PTY) L	20170221	Clause 36(1)(a)(v)(d)	R 2,457.41		R 344.03	R 2,801.44	ADVERTS SC 1758/2017 CAPE TIMES
417	74002	THEMBEKA PROPERTIES (PTY) LTD	20170216	Clause 36(1)(a)(v)(d)	R 2,640.00		R 0.00	R 2,640.00	HWC 12199 - MASSBUILD ADVERTISEMENT
418	74003	THEMBEKA PROPERTIES (PTY) LTD	20170216	Clause 36(1)(a)(v)(d)	R 2,640.00		R 0.00	R 2,640.00	HNC 11456 - HAVENGA ART 14 ADVERT
419	73528	BURGER A DIVISION OF MEDIA 24	20170131	Clause 36(1)(a)(v)(d)	R 2,842.11		R 397.89	R 3,240.00	ADVERTISEMENT OF THE WARD COMMITTEE MEETING VENUE AND TIMES IN THE HERMANUS TIMES
420	73750	INDEPENDENT NEWSPAPERS (PTY) L	20170207	Clause 36(1)(a)(v)(d)	R 3,194.63		R 447.24	R 3,641.87	ADVERT SEC 116- SC 1560/2015 HANRE- ENVIROSERV
421	74273	BURGER A DIVISION OF MEDIA 24	20170227	Clause 36(1)(a)(v)(d)	R 3,315.79		R 464.21	R 3,780.00	PLAAS NOTICE NR 28/2017 GED 1 VAN PLAAS 627 1 X IN UITGAWE VAN TIMES AFR ENG XHOSA
422	73609	BURGER A DIVISION OF MEDIA 24	20170202	Clause 36(1)(a)(v)(d)	R 3,552.64		R 497.36	R 4,050.00	ADVERT SC 1760/2017: GANSBAAI ERF 4081- H/T
423	73893	BURGER A DIVISION OF MEDIA 24	20170213	Clause 36(1)(a)(v)(d)	R 3,552.64		R 497.36	R 4,050.00	PLAAS KENNISGEWING NR 22/2017 ERF 6201 HWC 1 X IN UITGAWE VAN HERMANUS TIMES AFR ENG XHOSA
424	73446	BURGER A DIVISION OF MEDIA 24	20170130	Clause 36(1)(a)(v)(d)	R 3,552.64		R 497.36	R 4,050.00	ADVERT SC 1757.2017 COURT FLOOR HERM TIMES
425	73897	BURGER A DIVISION OF MEDIA 24	20170213	Clause 36(1)(a)(v)(d)	R 3,789.48		R 530.52	R 4,320.00	PLAAS KENNISGEWING NR 27/2017 ERF 6114 HVK 1 X IN DIE UITGAWE VAN HERMANUS TIMES AFR ENG XHOSA
426	73610	BURGER A DIVISION OF MEDIA 24	20170202	Clause 36(1)(a)(v)(d)	R 3,852.00		R 539.28	R 4,391.28	ADVERT SC 1760/2017: GANSBAAI ERF 4081-DIE BURGER
427	74171	BURGER A DIVISION OF MEDIA 24	20170221	Clause 36(1)(a)(v)(d)	R 3,852.00		R 539.28	R 4,391.28	ADVERT SC 1758/2017 DIE BURGER
428	74276	BURGER A DIVISION OF MEDIA 24	20170227	Clause 36(1)(a)(v)(d)	R 4,026.32		R 563.68	R 4,590.00	PLAAS NOTICE NR 21/2017 ERF 5318 HEC 1 X IN UITGAWE VAN TIMES AFR ENG XHOSA
429	73752	BURGER A DIVISION OF MEDIA 24	20170207	Clause 36(1)(a)(v)(d)	R 4,815.00		R 674.10	R 5,489.10	ADVERT SEC 116 SC1560/2015 HANRE ENVIROSERV
430	74168	BURGER A DIVISION OF MEDIA 24	20170221	Clause 36(1)(a)(v)(d)	R 7,105.27		R 994.73	R 8,100.00	ADVERTS SC 1758+1761/2017 HERMANUS TIMES
431	73678	AYANDA MBANGA COMMUNICATIONS (	20170206	Clause 36(1)(a)(v)(d)	R 16,793.34		R 2,351.05	R 19,144.39	PLASING VAN GROEP ADV. IN HERMANUS TIMES VAN DO. 09/02/2017. AFR & ENG CAM129800
432	73943	FLIGHT SPECIALS	20170214	Clause 36(1)(a)(v)(e)	R 2,377.78		R 332.88	R 2,710.66	CAPE TOWN TO LANSERIA 1 MARCH @ 15:55 RETURN LANSERIA TO CAPE TOWN 5 MARCH @ 16:10
433	73671	ABBADALE B AND B	20170203	Clause 36(1)(a)(v)(e)	R 2,720.00		R 0.00	R 2,720.00	ABBADALE GUESTHOUSE - ACCOMMODATION 6-10 FEB 2017
434	73802	FLIGHT SPECIALS	20170208	Clause 36(1)(a)(v)(e)	R 4,487.83		R 628.29	R 5,116.12	RETURN FLIGHTS :CAPE TOWN TO DURBAN [14 MAY 2017 & 19 MAY 2019].2 PERSONS
435	73848	SHERIFF HALFWAY HOUSE - ALEXAN	20170209	Clause 36(1)(a)(v)(i)	R 3,070.18		R 429.82	R 3,500.00	JAARORDER - SHERIFF HALFWAY HOUSE
436	73846	SHERIFF SANDTON SOUTH (ACTING)	20170209	Clause 36(1)(a)(v)(i)	R 5,263.16		R 736.84	R 6,000.00	JAARORDER - SHERIFF SANDTON SUID
437	75294	POWER MEASUREMENT AND DISTRIBU	20170328	Clause 36(1)(a)(ii)	R 24,300.00		R 3,402.00	R 27,702.00	SPI - YELLOW QUICK SEALS PMD LOGO & SERIAL NO.
438	75321	MASSAMATIC (PTY) LTD	20170329	Clause 36(1)(a)(v)(a)	R 5,376.50		R 752.71	R 6,129.21	REPAIR OF WEIGHBRIDGE PROGRAMME AT GANSBAAI LANDFILL
439	74665	WATER AND SANITATION SERVICES	20170310	Clause 36(1)(a)(v)(a)	R 21,538.42		R 3,015.37	R 24,553.79	REMOVE AND REPAIR 2 11KW MOTORS AND REPLACE 2STARTERS IN ELECTICAL PANEL
440	SCD2974/17	URBAN DYNAMICS WESTERN CAPE	20170309	Clause 36(1)(a)(v)(a)	R 695,000.00		R 97,300.00	R 792,300.00	APPOINTMENT OF CONSULTANTS SCHULPHOEK DEVELOPMENT
441	74441	FAIRBRIDGES WETHEIM BECKER ATT	20170306	Clause 36(1)(a)(v)(c)	R 4,756.38		R 665.89	R 5,422.27	OVE4/0104 A JONATHAN V SALGA BARGAINING COUNCIL & 2 OTHERS
442	74450	FAIRBRIDGES WERTHEM BECKER ATT	20170306	Clause 36(1)(a)(v)(c)	R 4,855.50		R 679.77	R 5,535.27	CHARMAINE HENNING
443	74453	FAIRBRIDGES WETHEIM BECKER ATT	20170306	Clause 36(1)(a)(v)(c)	R 5,148.50		R 720.79	R 5,869.29	OVE4/0103 DEDVCO INTERNATIONAL (PTY) LTD
444	74444	FAIRBRIDGES WERTHEIM BECKER AT	20170306	Clause 36(1)(a)(v)(c)	R 8,250.00		R 1,155.00	R 9,405.00	OVE4/0065 DAWID WILLOUGHBY ABBOTT
445	74446	FAIRBRIDGES WERTHEIM BECKER AT	20170306	Clause 36(1)(a)(v)(c)	R 12,000.00		R 1,680.00	R 13,680.00	OVE4/0086 WHALECOVE MEMO
446	74297	VORSTER & STEYN INC	20170227	Clause 36(1)(a)(v)(c)	R 24,068.84		R 768.53	R 24,837.37	LEGAL FEES
447	74442	FAIRBRIDGES WERTHEIM BECKER AT	20170306	Clause 36(1)(a)(v)(c)	R 25,238.31		R 3,533.36	R 28,771.67	OVE4/0031 PARADISE PARK
448	74448	FAIRBRIDGES WERTHEIM BECKER AT	20170306	Clause 36(1)(a)(v)(c)	R 26,162.00		R 3,662.68	R 29,824.68	OVE4/0092 MARKET SQUARE EVICTION
449	75180	VORSTER & STEYN INC	20170327	Clause 36(1)(a)(v)(c)	R 31,041.24		R 2,657.76	R 33,699.00	LEGAL FEES
450	74449	FAIRBRIDGES WERTHEIM BECKER AT	20170306	Clause 36(1)(a)(v)(c)	R 49,936.10		R 6,991.05	R 56,927.15	OVE4/0093 WATER & SANITATION SERVICES SOUTH AFRICA
451	74612	CHIN ATTORNEYS	20170309	Clause 36(1)(a)(v)(c)	R 117,294.00		R 16,213.40	R 133,507.40	KLEYNHANS FAMILY TRUST AND OTHERS
452	74717	BURGER A DIVISION OF MEDIA 24	20170313	Clause 36(1)(a)(v)(d)	R 1,933.29		R 270.65	R 2,203.94	PUBLISH OF NOTICE 44/2017 ON 16 & 23 MARCH 2017
453	74716	GANSBAAI COURANT BK	20170313	Clause 36(1)(a)(v)(d)	R 2,385.97		R 334.03	R 2,720.00	PUBLISH NOTICE 44/2017 ON 16 & 23 MARCH 2017
454	75226	GANSBAAI COURANT BK	20170328	Clause 36(1)(a)(v)(d)	R 2,385.98		R 334.02	R 2,720.00	NOTICE NO: 46/2017 IDP, SDBIP
455	74561	OVERSTRAND HERALD	20170307	Clause 36(1)(a)(v)(d)	R 2,456.15		R 343.85	R 2,800.00	DRAFT POLICY RELATING TO THE STAGING OF EVENTS
456	75225	OVERSTRAND HERALD	20170328	Clause 36(1)(a)(v)(d)	R 2,456.15		R 343.85	R 2,800.00	NOTICE NO: 46/2017 IDP, SDBIP
457	74569	INDEPENDENT NEWSPAPERS (PTY) L	20170308	Clause 36(1)(a)(v)(d)	R 2,457.41		R 344.03	R 2,801.44	ADVERT SC 1764/2017 F/KLF STORE ROOM DIE BURGER
458	75022	INDEPENDENT NEWSPAPERS (PTY) L	20170322	Clause 36(1)(a)(v)(d)	R 2,457.41		R 344.03	R 2,801.44	ADVERT SC 1771/2017 CAPE TIMES
459	74312	BURGER A DIVISION OF MEDIA 24	20170228	Clause 36(1)(a)(v)(d)	R 2,605.26		R 364.74	R 2,970.00	NOTICE NO:34/2017 2ND ADJUSTMENTS BUDGET
460	75083	THEMBEKA PROPERTIES (PTY) LTD	20170323	Clause 36(1)(a)(v)(d)	R 2,640.00		R 0.00	R 2,640.00	YOMELELANI HZW 8937 - ADVERTISEMENT
461	75220	BURGER A DIVISION OF MEDIA 24	20170327	Clause 36(1)(a)(v)(d)	R 2,723.69		R 381.31	R 3,105.00	NOTICE OF PUBLIC WARD MEETING (IDP) FOR APRIL 2017
462	74562	OVERSTRAND HERALD	20170307	Clause 36(1)(a)(v)(d)	R 2,800.00		R 0.00	R 2,800.00	DRAFT BY-LAW RELATING TO THE STAGING OF EVENTS
463	74354	INDEPENDENT NEWSPAPERS (PTY) L	20170301	Clause 36(1)(a)(v)(d)	R 2,948.88		R 412.84	R 3,361.72	ADV SEC116 SC1683/2016 DUPPIE OUTDOOR ILLUMINATION
464	74555	BURGER A DIVISION OF MEDIA 24	20170307	Clause 36(1)(a)(v)(d)	R 3,078.95		R 431.05	R 3,510.00	DRAFT POLICY RELATING TO THE STAGING OF EVENTS
465	75269	BURGER A DIVISION OF MEDIA 24	20170328	Clause 36(1)(a)(v)(d)	R 3,078.95		R 431.05	R 3,510.00	PLAAS ADVERTENSIE: KONSEPBEGROTING 2017/2018-KENNISG. 48/2017 OP 30/03/2017 (AFR/ENG/XHOS)
466	74981	INDEPENDENT NEWSPAPERS (PTY) L	20170317	Clause 36(1)(a)(v)(d)	R 3,194.63		R 447.24	R 3,641.87	ADVERT SEC 116 SC1701/2016 CIMSO
467	75042	INDEPENDENT NEWSPAPERS (PTY) L	20170322	Clause 36(1)(a)(v)(d)	R 3,194.63		R 447.24	R 3,641.87	SC1634/2015 & SCD2735/2014 SEC 116 ADVERT ESRI
468	74501	BURGER A DIVISION OF MEDIA 24	20170306	Clause 36(1)(a)(v)(d)	R 3,315.79		R 464.21	R 3,780.00	PLAAS NOTICE NR 35/2017 ERF 11057 HEC 1 X IN UITGAWE VAN TIMES AFR ENG XHOSA
469	74470	BURGER A DIVISION OF MEDIA 24	20170306	Clause 36(1)(a)(v)(d)	R 3,315.79		R 464.21	R 3,780.00	PLAAS NOTICE NR 35/2017 ERF 11057 HEC 1 X IN UITGAWE VAN TIMES AFR ENG XHOSA
470	74558	BURGER A DIVISION OF MEDIA 24	20170307	Clause 36(1)(a)(v)(d)	R 3,315.79		R 464.21	R 3,780.00	DRAFT BY-LAW RELATING TO THE STAGING OF EVENTS
471	74168	BURGER A DIVISION OF MEDIA 24	20170221	Clause 36(1)(a)(v)(d)	R 3,552.63		R 497.37	R 4,050.00	ADVERTS SC 1758+1761/2017 HERMANUS TIMES
472	74506	BURGER A DIVISION OF MEDIA 24	20170306	Clause 36(1)(a)(v)(d)	R 3,552.63		R 497.37	R 4,050.00	PLAAS NOTICE NR 41/2017 ERF 152 SSS 1 X IN UITGAWE VAN TIMES AFR ENG XHOSA
473	74498	BURGER A DIVISION OF MEDIA 24	20170306	Clause 36(1)(a)(v)(d)	R 3,552.64		R 497.37	R 4,050.01	PLAAS NOTICE NR 40/2017 ERF 5559 HVK 1 X IN UITGAWE VAN TIMES AFR ENG XHOSA
474	74566	BURGER A DIVISION OF MEDIA 24	20170308	Clause 36(1)(a)(v)(d)	R 3,552.64		R 497.36	R 4,050.00	ADVERT SC 1764/2017 F/KLF STORE ROOM HERM TIMES
475	74684	BURGER A DIVISION OF MEDIA 24	20170310	Clause 36(1)(a)(v)(d)	R 3,552.64		R 497.36	R 4,050.00	ADVERT SC 1765/2017 CLEANING SERVICES HTISC SC 1765/2017 -HERMANUS TIMES
476	75021	BURGER A DIVISION OF MEDIA 24	20170322	Clause 36(1)(a)(v)(d)	R 3,552.64		R 497.36	R 4,050.00	ADVERT SC 1770/2017 HERMANUS TIMES
477	75307	BURGER A DIVISION OF MEDIA 24	20170328	Clause 36(1)(a)(v)(d)	R 3,552.64		R 497.36	R 4,050.00	ADVERT SC 1781/2017 HIRE OF PLANT AND EQUIPMNT
478	74503	BURGER A DIVISION OF MEDIA 24	20170306	Clause 36(1)(a)(v)(d)	R 3,789.47		R 530.53	R 4,320.00	PLAAS NOTICE NR 42/2017 ERF 1772 SSS 1 X IN UITGAWE VAN TIMES AFR ENG XHOSA
479	74567	BURGER A DIVISION OF MEDIA 24	20170308	Clause 36(1)(a)(v)(d)	R 3,852.00		R 539.28	R 4,391.28	ADVERT SC 1764/2017 F/KLF STORE ROOM DIE BURGER
480	75020	BURGER A DIVISION OF MEDIA 24	20170322	Clause 36(1)(a)(v)(d)	R 3,852.00		R 539.28	R 4,391.28	ADVERT SC 1771/2017 DIE BURGER

AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence

#	Request	Supplier	Date	Deviation in terms of Clause 36(1)(a)	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation	Comments / Line discription
481	74686	INDEPENDENT NEWSPAPERS (PTY) L	20170310	Clause 36(1)(a)(v)(d)	R 4,423.32		R 619.26	R 5,042.58	SC 1767+1769/2017 CAPE TIMES
482	74355	BURGER A DIVISION OF MEDIA 24	20170301	Clause 36(1)(a)(v)(d)	R 4,815.00		R 674.10	R 5,489.10	ADV SEC116 SC1683/2016 DUPPIE OUTDOOR ILLUMINATION
483	74983	BURGER A DIVISION OF MEDIA 24	20170317	Clause 36(1)(a)(v)(d)	R 4,815.00		R 674.10	R 5,489.10	ADVERT SEC 116 SC1701/2016 CIMSO
484	75041	BURGER A DIVISION OF MEDIA 24	20170322	Clause 36(1)(a)(v)(d)	R 4,815.00		R 674.10	R 5,489.10	SC1634/2015 & SCD2735/2014 SEC 116 ADVERT ESRI
485	74348	INDEPENDENT NEWSPAPERS (PTY) L	20170228	Clause 36(1)(a)(v)(d)	R 7,225.86		R 1,011.61	R 8,237.47	ADVERT SC 1756+1759+1762 CAPE TIMES
486	74685	BURGER A DIVISION OF MEDIA 24	20170310	Clause 36(1)(a)(v)(d)	R 7,704.00		R 1,078.56	R 8,782.56	SC 1767+1769/2017 DIE BURGER
487	75308	INDEPENDENT NEWSPAPERS (PTY) L	20170328	Clause 36(1)(a)(v)(d)	R 9,092.38		R 1,272.93	R 10,365.31	ADS- SC1774; 1775; 1778; 1781/2017
488	75224	BURGER A DIVISION OF MEDIA 24	20170328	Clause 36(1)(a)(v)(d)	R 9,947.38		R 1,392.62	R 11,340.00	NOTICE NO: 46/2017 DRAFT IDP, SDBIP
489	74347	BURGER A DIVISION OF MEDIA 24	20170228	Clause 36(1)(a)(v)(d)	R 10,184.22		R 1,425.78	R 11,610.00	ADVERT SC 1756+1759+1762 DIE BURGER
490	74346	BURGER A DIVISION OF MEDIA 24	20170228	Clause 36(1)(a)(v)(d)	R 11,556.00		R 1,617.84	R 13,173.84	ADVERTS-SC1756+1762+1763/2017 HERM TIMES
491	74590	ATKV SAKE	20170308	Clause 36(1)(a)(v)(e)	R 1,954.39		R 273.61	R 2,228.00	ACC CLLR KOMANI 13+14 MAR'17 MUN SPORT SUMMIT
492	75152	PREMIER HOTEL EAST LONDON ICC	20170324	Clause 36(1)(a)(v)(e)	R 2,017.55		R 282.45	R 2,300.00	ACCOMMODATION & BREAKFAST FOR DIRECTOR MADIKANE FROM 28 MARCH - 30 MARCH 2017
493	74577	CLUB MYKONOS LANGEBAAN RENTAL	20170308	Clause 36(1)(a)(v)(e)	R 2,192.99		R 307.01	R 2,500.00	ACCOMMODATION FOR L SMITH AND Z DAVIDS ATTENDING WCENUG MEETING ON 10MARCH 2017 AT CLUB MYKONOS
494	74584	GAP LODGE	20170308	Clause 36(1)(a)(v)(e)	R 3,520.00		R 0.00	R 3,520.00	GAP LODGE ACCOMMODATION 2 PAX 13 - 15 MARCH
495	75133	FLIGHT SPECIALS	20170324	Clause 36(1)(a)(v)(e)	R 4,597.43		R 643.63	R 5,241.06	DOMESTIC AIR 5 & 7 APRIL 2017 RDH RUDOLPH SMITH AND SHUTTLE SERVICE FROM AND TO AIRPORT
496	75106	FLIGHT SPECIALS	20170323	Clause 36(1)(a)(v)(e)	R 6,194.27		R 867.19	R 7,061.46	FLIGHT SA1373 FOR DIRECTOR MADIKANE ATTENDING
497	74473	IMFO - JOHANNESBURG	20170306	Clause 36(1)(a)(v)(g)	R 10,378.95		R 1,453.05	R 11,832.00	REGISTRATION FEES FOR MSCOA NATIONAL WORKSHOP, 9+10 MARCH '17
498	74556	WATER INSTITUTE OF SOUTHERN AF	20170307	Clause 36(1)(a)(v)(g)	R 11,850.00		R 1,659.00	R 13,509.00	WATER SUSTAINABILITY SYMPOSIUM 2017
499	75148	SHERIFF JOHANNESBURG SOUTH - O	20170324	Clause 36(1)(a)(v)(i)	R 1,754.39		R 245.61	R 2,000.00	JAARORDER - SHERIFF JOHANNESBURG SOUTH
500	75889	GANSBAAI PRECAST	20170410	Clause 36(1)(a)(i)	R 7,367.55		R 1,031.45	R 8,399.00	OPRIG VAN TUINMUUR - UILKRAALSMOND KRAGSTASIE L: 7M & H: 2.4M
501	SCD2986/17	ALTECH NETSTAR	20170426	Clause 36(1)(a)(ii)		R 75,000.00	R 10,500.00	R 85,500.00	REPLACEMENT OF NETSTAR MONITORING UNITS IN VEHICLES
502	SCD2931A/1	AKURA MANUFACTURING (PTY) LTD	20170424	Clause 36(1)(a)(ii)	R 3,157.00		R 441.98	R 3,598.98	SERVICE OF BALER AT GANSBAAI LANDFIL
503	76172	DR STEFANIE BADENHORST	20170412	Clause 36(1)(a)(v)	R 12,690.00		R 0.00	R 12,690.00	PSYCHOMETRY OF MR A VENTER. FOLLOW-UP CONSULTATION
504	76536	FIRST TECHNOLOGY WESTERN CAPE	20170418	Clause 36(1)(a)(v)		R 22,195.21	R 3,107.32	R 25,302.53	ADDITIONAL MICROSOFT SERVER LICENSES & ASSURANCE
505	SCD2985/17	BARLOWORLD EQUIPMENT	20170424	Clause 36(1)(a)(v)	R 26,665.46		R 3,733.16	R 30,398.62	ATTEND TO OIL LEAK AND BLUE SMOKE OF CEM 42115
506	76539	GANSBAAI AIRCON AND REFRIGERAT	20170418	Clause 36(1)(a)(v)(a)	R 3,320.24		R 464.83	R 3,785.07	REPAIR AIRCON AT NTOMBIS' OFFICE
507	75833	FLO-RITE IRRIGATION	20170410	Clause 36(1)(a)(v)(a)	R 73,570.62		R 10,299.88	R 83,870.50	REPAIR TO IRRIGATION SYSTEMS ON THE MOUNT PLEASANT SPORTS FIELDS
508	SCD2982B/1	MASSAMATIC (PTY) LTD	20170411	Clause 36(1)(a)(v)(a)	R 2,099.40		R 293.92	R 2,393.32	STRIP AND QUOTE MALFUNCTIONONG OF WEIGHBRIDGE COMPUTER PROGRAMME
509	SCD2980/17	COASTAL TRUSSES (PTY) LTD	20170412	Clause 36(1)(a)(v)(a)	R 235,000.00		R 32,900.00	R 267,900.00	STRIP AND QUOTE REDESIGN & REPAIR MASIBULELE CRECHE ROOF
510	75869	FAIRBRIDGES WERTHEIM BECKER AT	20170410	Clause 36(1)(a)(v)(c)	R 3,725.50		R 521.56	R 4,247.06	OVE4/0093 WATER & SANITATION SERVICES SOUTH AFRICA
511	75849	FAIRBRIDGES WERTHEIM BECKER AT	20170410	Clause 36(1)(a)(v)(c)	R 3,804.00		R 532.56	R 4,336.56	OVE4/0077 BERGHOF
512	75927	VORSTER & STEYN INC	20170411	Clause 36(1)(a)(v)(c)	R 4,454.39		R 623.61	R 5,078.00	QUOTATION ARTICEL 31 TRANSPORT TITLE DEED PORTION OF 182 OF FARM 559 HANGKLIP
513	75930	VORSTER & STEYN INC	20170411	Clause 36(1)(a)(v)(c)	R 4,454.39		R 623.61	R 5,078.00	QUOTATION ARTICLE 31 TRANSPORT TITLE DEED: ERVEN 1180 &1181 DE KELDER
514	75865	FAIRBRIDGES WERTHEIM BECKER AT	20170410	Clause 36(1)(a)(v)(c)	R 5,499.18		R 769.88	R 6,269.06	OVE4/0092 MARKET SQUARE EVICITION
515	75844	FAIRBRIDGES WERTHEIM BECKER AT	20170410	Clause 36(1)(a)(v)(c)	R 7,036.46		R 985.10	R 8,021.56	OVE4/0031 PARADISE PARK
516	75848	FAIRBRIDGES WERTHEIM BECKER AT	20170410	Clause 36(1)(a)(v)(c)	R 8,186.85		R 1,146.15	R 9,333.00	OVE4/0065 DAWID WILLOUGHBY ABBOTT
517	75928	VORSTER & STEYN INC	20170411	Clause 36(1)(a)(v)(c)	R 8,658.78		R 1,212.22	R 9,871.00	QUOTATION ARTICEL 31 TRANSPORT TITLE DEED: ERVEN 248, 283, 369, 404 & 434 VAN DYKSBAAI
518	75929	VORSTER & STEYN INC	20170411	Clause 36(1)(a)(v)(c)	R 8,658.78		R 1,212.22	R 9,871.00	QUOTATION ARTICEL 31 TRANSPORT TITLE DEED: ERVEN 462 & 1019 FRANSKRAALSTRAND
519	75864	FAIRBRIDGES WERTHEIM BECKER AT	20170410	Clause 36(1)(a)(v)(c)	R 12,721.00		R 1,780.94	R 14,501.94	OVE4/0086 WHALECOVE MEMO
520	75900	FAIRBRIDGES WERTHEIM BECKER AT	20170410	Clause 36(1)(a)(v)(c)	R 13,609.29		R 1,905.30	R 15,514.59	OVE04/0106 FIRE SERVICES
521	75873	FAIBRIDGES WERTHEIM BECKER ATT	20170410	Clause 36(1)(a)(v)(c)	R 34,915.00		R 4,888.10	R 39,803.10	OVE4/0105 ERF 1138 & 1178 EASTCLIFF
522	75842	FAIRBRIDGES WETHEIM BECKER ATT	20170410	Clause 36(1)(a)(v)(c)	R 89,516.50		R 12,532.31	R 102,048.81	OVE4/0104 A JONATHAN VS SALGA BARGAINING COUNCIL
523	75692	VORSTER & STEYN INC	20170406	Clause 36(1)(a)(v)(c)	R 135,000.00		R 18,900.00	R 153,900.00	LEGAL FEES
524	74686	INDEPENDENT NEWSPAPERS (PTY) L	20170310	Clause 36(1)(a)(v)(d)	R 2,211.66		R 309.63	R 2,521.29	SC 1767+1769/2017 CAPE TIMES
525	76575	INDEPENDENT NEWSPAPERS (PTY) L	20170425	Clause 36(1)(a)(v)(d)	R 2,211.66		R 309.63	R 2,521.29	SC 1795/2017 ADVERT CAPE TIMES
526	76546	BURGER A DIVISION OF MEDIA 24	20170418	Clause 36(1)(a)(v)(d)	R 2,368.43		R 331.57	R 2,700.00	3DE AANSUIWERINGSBEGROTING EN HERSIENE (DBIP) VIR 2016/17 (AFR/ENG/XHOS)-KENNISGEWING 59/2017
527	75422	OVERSTRAND HERALD	20170403	Clause 36(1)(a)(v)(d)	R 2,456.15		R 343.85	R 2,800.00	NOTICE NO: 47 SDF
528	76541	INDEPENDENT NEWSPAPERS (PTY) L	20170418	Clause 36(1)(a)(v)(d)	R 2,457.41		R 344.03	R 2,801.44	ADVERT SC 1780/2017 DIESEL FUEL
529	76267	THEMBEKA PROPERTIES (PTY) LTD	20170413	Clause 36(1)(a)(v)(d)	R 2,640.00		R 0.00	R 2,640.00	ADVERT: RENEWAL OF GROENBERG JUKSKEIKLUB
530	76543	THEMBEKA PROPERTIES (PTY) LTD	20170418	Clause 36(1)(a)(v)(d)	R 2,640.00		R 0.00	R 2,640.00	3DE AANSUIWERINGSBEGROTING EN HERSIENE (DBIP) VIR 2016/17 (AFR/ENG/XHOS)-KENNISGEWING 59/2017
531	76562	THEMBEKA PROPERTIES (PTY) LTD	20170421	Clause 36(1)(a)(v)(d)	R 2,640.00		R 0.00	R 2,640.00	ERF 102 WESTCLIFF: PROPOSED REMOVAL OF RESTRICTIVE CONDITIONS & CONSENT USE
532	76561	BEST WESTERN CAPE SUITES HOTEL	20170420	Clause 36(1)(a)(v)(d)	R 3,342.11		R 467.89	R 3,810.00	ONE BEDROOM CLASSIC SUITE FOR MS C OCTOBER AND MS M MAO CHEIA WHO WILL BE ATTENDING COURSE
533	76559	THEMBEKA PROPERTIES (PTY) LTD	20170420	Clause 36(1)(a)(v)(d)	R 3,532.00		R 0.00	R 3,532.00	ERF 3518 ONRUS RIVER: PROPOSED REMOVAL OF RESTRICTIONS, SUBDIVISION & DEPARTURE
534	75540	BURGER A DIVISION OF MEDIA 24	20170404	Clause 36(1)(a)(v)(d)	R 3,552.64		R 497.36	R 4,050.00	ADVERT SEC116 SCD2897/2016 RFG ELECTRONICS - CRAIG
535	75541	BURGER A DIVISION OF MEDIA 24	20170404	Clause 36(1)(a)(v)(d)	R 3,552.64		R 497.36	R 4,050.00	PLASING VAN MK52/2017 OP 6 APRIL 17: ERF 6236 EASTCLIFF: ROR EN AFWYKING
536	75567	BURGER A DIVISION OF MEDIA 24	20170404	Clause 36(1)(a)(v)(d)	R 3,552.64		R 497.36	R 4,050.00	MN 50/2017 WSDP HERMANUS TIMES 6 APRIL
537	75863	BURGER A DIVISION OF MEDIA 24	20170410	Clause 36(1)(a)(v)(d)	R 3,552.64		R 497.36	R 4,050.00	ADVERT SC 1773/2017 PARKING MANAGEMENT
538	76574	BURGER A DIVISION OF MEDIA 24	20170425	Clause 36(1)(a)(v)(d)	R 3,552.64		R 497.36	R 4,050.00	SC 1795/2017 ADVERT H/TIMES
539	76540	BURGER A DIVISION OF MEDIA 24	20170418	Clause 36(1)(a)(v)(d)	R 3,552.64		R 497.36	R 4,050.00	PLAAS NOTICE NR 58/2017 ERF 431 HNC 1 X IN UITGAWE VAN TIMES AFR ENG XHOSA
540	76245	INDEPENDENT NEWSPAPERS (PTY) L	20170412	Clause 36(1)(a)(v)(d)	R 3,686.10		R 516.05	R 4,202.15	SC1644/2015 SEC116 & SEC33: BANKING SERVICES
541	74685	BURGER A DIVISION OF MEDIA 24	20170310	Clause 36(1)(a)(v)(d)	R 3,852.00		R 539.28	R 4,391.28	SC 1767+1769/2017 DIE BURGER
542	76064	BURGER A DIVISION OF MEDIA 24	20170412	Clause 36(1)(a)(v)(d)	R 3,852.00		R 539.28	R 4,391.28	ADVERT SC 1773/2017 PARKING MANAGEMENT DIE BURGER
543	76542	BURGER A DIVISION OF MEDIA 24	20170418	Clause 36(1)(a)(v)(d)	R 3,852.00		R 539.28	R 4,391.28	ADVERT SC 1780/2017 DIESEL FUEL
544	76573	BURGER A DIVISION OF MEDIA 24	20170425	Clause 36(1)(a)(v)(d)	R 3,852.00		R 539.28	R 4,391.28	SC 1795/2017 ADVERT DIE BURGER
545	76252	BURGER A DIVISION OF MEDIA 24	20170412	Clause 36(1)(a)(v)(d)	R 4,815.00		R 674.10	R 5,489.10	SC1644/2015 SEC116 & SEC33: BANKING SERVICES
546	74348	INDEPENDENT NEWSPAPERS (PTY) L	20170228	Clause 36(1)(a)(v)(d)	R 4,964.50		R 695.03	R 5,659.53	ADVERT SC 1756+1759+1762 CAPE TIMES
547	76241	BURGER A DIVISION OF MEDIA 24	20170412	Clause 36(1)(a)(v)(d)	R 5,052.64		R 707.36	R 5,760.00	SC1644/2015 SEC116 & SEC33: BANKING SERVICES
548	75308	INDEPENDENT NEWSPAPERS (PTY) L	20170328	Clause 36(1)(a)(v)(d)	R 6,880.72		R 963.30	R 7,844.02	ADS- SC1774; 1775; 1778; 1781/2017
549	74347	BURGER A DIVISION OF MEDIA 24	20170228	Clause 36(1)(a)(v)(d)	R 7,105.26		R 994.74	R 8,100.00	ADVERT SC 1756+1759+1762 DIE BURGER
550	75461	BURGER A DIVISION OF MEDIA 24	20170403	Clause 36(1)(a)(v)(d)	R 7,105.27		R 994.73	R 8,100.00	ADVERTS SC 1779+1782/2017 HERMANUS TIMES
551	74346	BURGER A DIVISION OF MEDIA 24	20170228	Clause 36(1)(a)(v)(d)	R 7,704.00		R 1,078.56	R 8,782.56	ADVERTS-SC1756+1762+1763/2017 HERM TIMES
552	75860	AYANDA MBANGA COMMUNICATIONS (	20170410	Clause 36(1)(a)(v)(d)	R 10,062.62		R 1,408.76	R 11,471.38	PLASING VAN ADVERT. IN DIE HERMANUS TIMES; GANSBAAI COURANT EN OVERSTRAND HERALD. DO. 13/04/2017
553	74717	BURGER A DIVISION OF MEDIA 24	20170313	Clause 36(1)(a)(v)(d)	R 11,091.28		R 1,552.78	R 12,644.06	PUBLISH OF NOTICE 44/2017 ON 16 & 23 MARCH 2017
554	75309	BURGER A DIVISION OF MEDIA 24	20170328	Clause 36(1)(a)(v)(d)	R 11,556.00		R 1,617.84	R 13,173.84	ADS- SC1774; 1775; 1778; 1781/2017
555	76565	FLIGHT SPECIALS	20170421	Clause 36(1)(a)(v)(e)	R 2,470.23		R 345.83	R 2,816.06	CLLR GILLION DURBAN INDABA 15-19 MAY'17 FLIGHTS
556	75106	FLIGHT SPECIALS	20170323	Clause 36(1)(a)(v)(e)	R 4,654.67		R 645.99	R 5,300.66	FLIGHT SA1373 FOR DIRECTOR MADIKANE ATTENDING
557	76283	FLIGHT SPECIALS	20170413	Clause 36(1)(a)(v)(e)	R 5,092.46		R 285.60	R 5,378.06	RETURN FLIGHTS FOR MR. MADIKANE - TOURISM INDABA IN DURBAN
558	76583	GARDEN COURT SOUTH BEACH	20170426	Clause 36(1)(a)(v)(e)	R 8,216.67		R 1,150.33	R 9,367.00	ACC CLLR GILLION 15 TO 19 MAY'17 DURBAN INDABA
559	76291	GARDEN COURT SOUTH BEACH	20170413	Clause 36(1)(a)(v)(e)	R 8,622.11		R 1,207.09	R 9,829.20	ACCOMMODATION FOR MR MADIKANE (TOURISM INDABA)
560	75494	RJ COURIERS	20170403	Clause 36(1)(a)(v)(h)	R 1,754.39		R 245.61	R 2,000.00	COURIER SERVICE: HERMANUS TO DURBAN.DELIVERY DATE: 15 MAY 2017
561	75383	SHERIFF JOHANNESBURG WEST	20170330	Clause 36(1)(a)(v)(i)	R 1,754.39		R 245.61	R 2,000.00	JAARORDER - SHERIFF JOHANNESBURG WES
562	75743	SHERIFF BLOEMFONTEIN EAST - RO	20170407	Clause 36(1)(a)(v)(i)	R 1,754.39		R 245.61	R 2,000.00	JAARORDER - SHERIFF BLOEMFONTEIN EAST
563	75748	SHERIFF BOKSBURG - MALULEKE VP	20170407	Clause 36(1)(a)(v)(i)	R 1,754.39		R 245.61	R 2,000.00	JAARORDER - SHERIFF BOKSBURG
564	76730	SMARAG HANDEL (PTY) LTD (OMEGA	20170518	Clause 36(1)(a)(i)	R 1,996.50		R 279.50	R 2,276.00	4MM GLAS HELDER - X2
565	76473	CT LAB (PTY) LTD	20170413	Clause 36(1)(a)(ii)	R 5,300.00		R 742.00	R 6,042.00	STANDARD REPAIR AND CALIBRATION PLUS DELIVERY
566	76111	PATHCARE	20170412	Clause 36(1)(a)(v)	R 5,128.34		R 717.96	R 5,846.30	BLOOD TEST FOR AN INJURY ON DUTY - H DYERS - 04/02/2016
567	76818	BENLIEKOR COMMUNICATIONS	20170530	Clause 36(1)(a)(v)(a)	R 10,261.81		R 1,436.65	R 11,698.46	STRIP& QUOTE OF ANNALOG RADIO SYSTEM -OLIFANTSBERG HIGH SITE-POWER SUPPLIES & BATTERIES
568	76668	COASTAL TRUSSES (EDMS) BPK	20170510	Clause 36(1)(a)(v)(a)	R 7,934.19		R 1,110.79	R 9,044.98	STRIP AND QUOTE AND REDESIGN OF MASIBULELE CRECHE ROOF
569	76614	CHIN ATTORNEYS	20170504	Clause 36(1)(a)(v)(c)	R 2,204.00		R 298.20	R 2,502.20	OVE100012 KLEYNHANS FAMILY TRUST AND OTHERS/OVERSTRAND MUNICIPALITY
570	76676	FAIRBRIDGES WERTHEIM BECKER AT	20170511	Clause 36(1)(a)(v)(c)	R 5,445.50		R 762.37	R 6,207.87	OVE4/0077 BERGHOF
571	76684	FAIRBRIDGES WERTHEIM BECKER AT	20170511	Clause 36(1)(a)(v)(c)	R 6,268.67		R 877.61	R 7,146.28	OVE4/0106 FIRE SERVICES
572	76680	FAIRBRIDGES WERTHEIM BECKER AT	20170511	Clause 36(1)(a)(v)(c)	R 6,316.67		R 884.33	R 7,201.00	OVE4/0092 MARKET SQUARE EVICTION
573	76677	FAIRBRIDGES WERTHEIM BECKER AT	20170511	Clause 36(1)(a)(v)(c)	R 7,572.50		R 1,060.15	R 8,632.65	OVE4/0086 WHALECOVE MEMO
574	76671	CHIN ATTORNEYS	20170510	Clause 36(1)(a)(v)(c)	R 8,858.20		R 1,240.15	R 10,098.35	OVE10/12 KLEYNHANS FAMILY TRUST AND OTHERS / OVERSTRAND MUNICIPALITY RE: FERNKLOOF ESTATE FENCING
575	75692	VORSTER & STEYN INC	20170406	Clause 36(1)(a)(v)(c)	R 23,743.99		R 1,639.26	R 25,383.25	LEGAL FEES
576	76662	FAIRBRIDGES WERTHEIM BECKER AT	20170510	Clause 36(1)(a)(v)(c)	R 24,568.02		R 3,439.52	R 28,007.54	OVE4/0092 MARKET SQUARE EVICTION
577	76685	FAIRBRIDGES WERTHEIM BECKER (O	20170511	Clause 36(1)(a)(v)(c)	R 32,202.34		R 4,508.32	R 36,710.66	OVE4/0107 VORTEX
578	76698	INDEPENDENT NEWSPAPERS (PTY) L	20170515	Clause 36(1)(a)(v)(d)	R 2,211.66		R 309.63	R 2,521.29	ADVERT SC 1786/2017
579	76620	GANSBAAI COURANT BK	20170504	Clause 36(1)(a)(v)(d)	R 2,385.97		R 334.03	R 2,720.00	PLACEMENT OF MAYORAL AWARDS" ADVERT IN THE GANSBAAI COURANT NEWSPAPER ON 12 MAY 2017 & 9 JUNE 2017."
580	76635	THEMBEKA PROPERTIES (PTY) LTD	20170505	Clause 36(1)(a)(v)(d)	R 2,640.00		R 0.00	R 2,640.00	PLAAS NOTICE NR 69/2017 ERF 4612 HNC 1 X IN UITGAWE VAN VILLAGE NEWS AFR ENG XHOSA
581	76637	THEMBEKA PROPERTIES (PTY) LTD	20170505	Clause 36(1)(a)(v)(d)	R 2,640.00		R 0.00	R 2,640.00	PLAAS NOTICE NR 70/2017 ERF 11018 HWC 1X IN UITGAWE VAN VILLAGE NEWS AFR ENG XHOSA.
582	76693	THEMBEKA PROPERTIES (PTY) LTD	20170515	Clause 36(1)(a)(v)(d)	R 2,640.00		R 0.00	R 2,640.00	ARTICLE 14 ADVERTISEMENT - SANDBAAI COMMONAGE ERF 2834
583	76732	THEMBEKA PROPERTIES (PTY) LTD	20170518	Clause 36(1)(a)(v)(d)	R 2,640.00		R 0.00	R 2,640.00	PLAAS NOTICE NR 80/2017 ERF 4771 & 4075 HVK 1 X IN UITGAWE VAN VILLAGE NEWS AFR ENG XHOSA

AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence

#	Request	Supplier	Date	Deviation in terms of Clause 36(1)(a)	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation	Comments / Line discription
584	75755	HELLO MAGAZINE CC	20170407	Clause 36(1)(a)(v)(d)	R 2,700.00		R 0.00	R 2,700.00	MAGAZINE PUBLICATION/LISTING OF CAPE WHALE COAST
585	73205	DE LA CROIX D (THE PHOTO WORKS	20170123	Clause 36(1)(a)(v)(d)	R 2,810.10		R 0.00	R 2,810.10	ADVERT - SA INFO MAGAZINE.HALF PAGE (OVERBERG MAGAZINE).
586	76649	BURGER A DIVISION OF MEDIA 24	20170508	Clause 36(1)(a)(v)(d)	R 2,842.11		R 397.90	R 3,240.01	ERF 1391 HAWSTON : PROPOSED CONSENT USE
587	76622	BURGER A DIVISION OF MEDIA 24	20170504	Clause 36(1)(a)(v)(d)	R 3,157.90		R 442.11	R 3,600.01	PLACEMENT OF MAYORAL AWARDS" IN HT ON THE 26 MAY 2017."
588	76638	OVERSTRAND HERALD	20170505	Clause 36(1)(a)(v)(d)	R 3,157.90		R 442.10	R 3,600.00	PLACEMENT OF MAYORAL AWARDS" ADVERTISEMENTS IN THE OVERSTRAND HERALD ON 12 MAY AND 9 JUNE 2017."
589	75461	BURGER A DIVISION OF MEDIA 24	20170403	Clause 36(1)(a)(v)(d)	R 3,552.63		R 497.37	R 4,050.00	ADVERTS SC 1779+1782/2017 HERMANUS TIMES
590	76784	BURGER A DIVISION OF MEDIA 24	20170529	Clause 36(1)(a)(v)(d)	R 3,552.64		R 497.36	R 4,050.00	ADVERT SC 1730/2017 H/T FIRE FIGHTING APPL
591	76697	BURGER A DIVISION OF MEDIA 24	20170515	Clause 36(1)(a)(v)(d)	R 3,852.00		R 539.28	R 4,391.28	ADVERT SC 1786/2017 H/TIMES INFORMAL SETTLEMENTS
592	76733	THEMBEKA PROPERTIES (PTY) LTD	20170518	Clause 36(1)(a)(v)(d)	R 4,400.00		R 0.00	R 4,400.00	PLAAS NOTICE NR 81/2017 STANFORD BEHUISING 1 X IN UITGAWE VAN VILLAGE NEWS
593	75815	HIGHBURY SAFIKA MEDIA	20170410	Clause 36(1)(a)(v)(d)	R 4,912.29		R 687.71	R 5,600.00	CWC ADVERTISEMENT IN PUBLICATION AND SOCIAL MEDIA LISTING.
594	76624	THEMBEKA PROPERTIES (PTY) LTD	20170504	Clause 36(1)(a)(v)(d)	R 5,016.00		R 0.00	R 5,016.00	PLACEMENT OF MAYORAL AWARDS" IN VILLAGE NEWS ON THE 9 MAY & 20 JUNE 2017."
595	76785	BURGER A DIVISION OF MEDIA 24	20170529	Clause 36(1)(a)(v)(d)	R 8,988.00		R 1,258.32	R 10,246.32	ADVERT SC 1797 TO 1801/2017 DIE BURGER 5 ADS
596	76787	INDEPENDENT NEWSPAPERS (PTY) L	20170529	Clause 36(1)(a)(v)(d)	R 9,476.00		R 1,326.64	R 10,802.64	ADVERT SC 1797-1801/2017 CAPE TIMES 5 ADS HANRE
597	76758	AYANDA MBANGA COMMUNICATIONS (	20170522	Clause 36(1)(a)(v)(d)	R 10,062.61		R 1,408.76	R 11,471.37	PLASING VAN ADVERTENSIE IN DIE HERMANUS TIMES VAN DO. 25 MEI 2017 BIB. ASS. CAM130783
598	76826	AYANDA MBANGA COMMUNICATIONS (	20170531	Clause 36(1)(a)(v)(d)	R 14,708.30		R 2,059.16	R 16,767.46	PLASING VAN GROEP ADVERTENSIE IN DIE CAPE TIMES VAN MA 05/06/2017. ENG. CAM130882
599	76825	AYANDA MBANGA COMMUNICATIONS (	20170531	Clause 36(1)(a)(v)(d)	R 36,022.56		R 5,043.14	R 41,065.70	PLASING VAN GROEPADVERTENSIE IN DIE HERMANUS TIMES VAN DO 01/06/2017 ENG & AFR CAM130849
600	75488	AYANDA MBANGA COMMUNICATIONS (	20170403	Clause 36(1)(a)(v)(d)	R 45,072.42		R 6,310.14	R 51,382.56	PLASING VAN GROEP ADVERT. IN HERMANUS TIMES VAN 30/03/17 ENG EN AFR.
601	75497	AYANDA MBANGA COMMUNICATIONS (	20170403	Clause 36(1)(a)(v)(d)	R 54,737.10		R 7,663.19	R 62,400.29	PLASING VAN GROEP ADVERT. IN DIE BURGER VAN 01/04/17 - AFRIKAANS
602	76776	STRAND TOWER HOTEL	20170526	Clause 36(1)(a)(v)(e)	R 2,456.14		R 343.86	R 2,800.00	RESERVATION NO.: 793652 ACCOMMODATION FOR ALD RUDOLPH SMITH TO ATTEND SALGA COUNCIL OF MAYORS 8-9 JU
603	76657	PROTEA HOTEL BREAKWATER LODGE	20170509	Clause 36(1)(a)(v)(e)	R 2,456.15		R 343.85	R 2,800.00	COUNCILLORS ACC 17 MAY'17 SALGA WORKING GROUP
604	76658	HELLO GARDEN ROUTE (PTY) LTD	20170509	Clause 36(1)(a)(v)(e)	R 2,850.00		R 0.00	R 2,850.00	THREE NIGHTS ACCOMMODATION IN KNYSNA TO ATTEND THE BLUE FLAG WORKSHOP
605	76582	PROTEA HOTEL BREAKWATER LODGE	20170426	Clause 36(1)(a)(v)(e)	R 2,904.08		R 406.56	R 3,310.64	1 NIGHT ACCOMMODATION FOR 16 MAY FOR R LOUW AND G SMIT DINNER, BED, BREAKFAST
606	76656	PROTEA HOTEL BREAKWATER LODGE	20170509	Clause 36(1)(a)(v)(e)	R 4,912.29		R 687.71	R 5,600.00	COUNCILLORS ACC 16 MAY'17 SALGA WORKING GROUP
607	76174	ENGINEERING COUNCIL OF SOUTH A	20170412	Clause 36(1)(a)(v)(f)	R 3,181.58		R 445.42	R 3,627.00	ANNUAL FEES 2017/2018 (NON-MEMBER OF A VA)
608	76360	ENGINEERING COUNCIL OF SOUTH A	20170413	Clause 36(1)(a)(v)(f)	R 3,181.58		R 445.42	R 3,627.00	MEMBERSHIP FEES JH BLIGNAUT
609	76163	INSIGHT TRAINING CONSULTING (P	20170412	Clause 36(1)(a)(v)(g)	R 5,701.76		R 798.24	R 6,500.00	STORM WATER INFRASTRUCTURE WORKSHOP
610	75554	CONSULTING ENGINEERS SOUTH AFR	20170404	Clause 36(1)(a)(v)(g)	R 10,260.00		R 0.00	R 10,260.00	NATIONAL TREASURY STANDARD FOR INFRASTURE SEMINAR
611	76753	IMFO - JOHANNESBURG	20170519	Clause 36(1)(a)(v)(g)	R 2,219.30		R 310.70	R 2,530.00	REGISTRATION FEES: E.HOONEBERG / V.ALLEN FOR CIGFARO (IMFO) WC ANNUAL SEMINAR 5-6 JUNE 2017
612	76197	ENDLESS VINEYARDS LODGE	20170412	Clause 36(1)(a)(v)(g)	R 3,000.00		R 420.00	R 3,420.00	CONFERENCING - JUNE 2017
613	76673	SHERIFF WYNBERG EAST (ACTING)	20170511	Clause 36(1)(a)(v)(i)	R 4,385.97		R 614.03	R 5,000.00	JAARORDER - SHERIFF WYNBERG EAST
614	76993	TRAFFIC MANAGEMENT TECHNOLOGY	20170628	Clause 36(1)(a)(i)	R 6,855.00		R 959.70	R 7,814.70	UITROEPFOOI EN HERSTELWERK AAN MOUNT PLEASANT VOETOORGANG
615	1	DERELIZE PRINTING	20170619	Clause 36(1)(a)(i)	R 6,144.00		R 0.00	R 6,144.00	PROCUREMENT OF BLANKETS FOR COMMUNITY MEMBERS AFFECTED BY FLOODING & SEVERE COLD FRONT
616	69048	EARLYWORX 282 (PTY) LTD (FPSA)	20160829	Clause 36(1)(a)(v)	R 30,701.76		R 4,298.24	R 35,000.00	POSTAGE FRANKING MACHINE
617	76909	MOOV FUEL (PTY) LTD	20170609	Clause 36(1)(a)(v)	R 11,280.00		R 1,579.20	R 12,859.20	REFURBISH THE 3 DIESEL TANKS AS QUOTED
618	76923	EARLYWORX 282 (PTY) LTD (FPSA)	20170613	Clause 36(1)(a)(v)	R 3,055.93		R 427.82	R 3,483.75	FPSA SERVICE, FPSA TELESET & SAPO LICENCE RENEWAL FOR FRANKING MACHINE
619	76929	WORK DYNAMICS (PTY) LTD	20170613	Clause 36(1)(a)(v)	R 23,642.00		R 3,309.88	R 26,951.88	MARKET RELATED INFORMATION FOR SECTION 54A AND S56 DIRECTORS
620	76985	KLEINMOND BOUHANDEL	20170627	Clause 36(1)(a)(v)		R 24,997.45	R 3,499.57	R 28,497.02	PROCUREMENT OF BUILDING MATERIALS FOR MOOIUITSIG COMMUNITY HALL, BETTY'S BAY
621	76987	BUCO HERMANUS	20170627	Clause 36(1)(a)(v)		R 44,374.27	R 6,212.40	R 50,586.67	PROCUREMENT OF BUILDING MATERIALS FOR MOOIUITSIG COMMUNITY HALL, BETTY'S BAY
622	76989	EARLYWORX 282 (PTY) LTD (FPSA)	20170627	Clause 36(1)(a)(v)	R 2,982.15		R 417.50	R 3,399.65	11SSERVT1000 FPSA SERVICE POSTAL FRANKING MACHINE
623	76937	RICTS HOLDINGS (PTY) LTD	20170614	Clause 36(1)(a)(v)(a)	R 12,952.41		R 1,813.34	R 14,765.75	SUPPLY & INSTALL GABLE WALL & SMALL PARTS
624	76849	FAIRBRIDGES WERTHEIM BECKER AT	20170602	Clause 36(1)(a)(v)(c)	R 48,528.50		R 6,793.99	R 55,322.49	OVE4/0031 PARADISE PARK
625	76851	FAIRBRIDGES WERTHEIM BECKER AT	20170602	Clause 36(1)(a)(v)(c)	R 2,295.50		R 321.37	R 2,616.87	OVE4/0071 SANDMINE
626	76853	FAIRBRIDGES WERTHEIM BECKER AT	20170602	Clause 36(1)(a)(v)(c)	R 17,924.19		R 2,509.38	R 20,433.57	OVE4/0077 BERGHOF
627	76854	FAIRBRIDGES WERTHEIM BECKER AT	20170602	Clause 36(1)(a)(v)(c)	R 7,543.50		R 1,056.09	R 8,599.59	OVE4/0086 WHALECOVE MEMO
628	76855	FAIRBRIDGES WERTHEIM BECKER AT	20170602	Clause 36(1)(a)(v)(c)	R 17,435.81		R 2,441.01	R 19,876.82	OVE4/0092 MARKET SQUARE EVICTION
629	76859	FAIRBRIDGES WERTHEIM BECKER AT	20170602	Clause 36(1)(a)(v)(c)	R 10,195.12		R 1,427.31	R 11,622.43	OVE4/0106 FORE SERVICES
630	76861	FAIRBRIDGES WETHEIM BECKER ATT	20170602	Clause 36(1)(a)(v)(c)	R 3,620.18		R 506.82	R 4,127.00	OVE4/0104 A JONATHAN VSALGA BARGAINING COUNCIL
631	76884	FAIRBRIDGES WERTHEIM BECKER (O	20170607	Clause 36(1)(a)(v)(c)	R 14,817.50		R 2,074.45	R 16,891.95	OVE4/0108 BUNGANE FACILITY & SERVICES
632	76885	FAIRBRIDGES WERTHEIM BECKER AT	20170607	Clause 36(1)(a)(v)(c)	R 49,097.04		R 3,645.04	R 52,742.08	OVE4/0093 WATER & SANITATION SERVICES SOUTH AFRICA
633	76902	FAIRBRIDGES WERTHEIM BECKER AT	20170608	Clause 36(1)(a)(v)(c)	R 3,925.81		R 549.61	R 4,475.42	OVE4/0092 MARKET SQUARE EVICTION
634	76912	FAIRBRIDGES WERTHEIM BECKER (O	20170612	Clause 36(1)(a)(v)(c)	R 14,493.68		R 2,029.11	R 16,522.79	OVE4/0108 BUNGANE FACILITY & SERVICES
635	76942	FAIRBRIDGES WERTHEIM BECKER AT	20170615	Clause 36(1)(a)(v)(c)	R 10,699.50		R 1,497.93	R 12,197.43	OVE4/0031 PARADISE PARK
636	76943	FAIRBRIDGES WERTHEIM BECKER AT	20170615	Clause 36(1)(a)(v)(c)	R 5,108.00		R 715.12	R 5,823.12	OVE4/0077 BERGHOF
637	76944	FAIRBRIDGES WERTHEIM BECKER AT	20170615	Clause 36(1)(a)(v)(c)	R 4,162.50		R 582.75	R 4,745.25	OVE4/0086 WHALECOVE MEMO
638	76945	FAIRBRIDGES WERTHEIM BECKER AT	20170615	Clause 36(1)(a)(v)(c)	R 2,530.16		R 354.22	R 2,884.38	OVE4/0093 WATER & SANITATION SERVICES SOUTH AFRICA
639	76946	FAIRBRIDGES WERTHEIM BECKER AT	20170615	Clause 36(1)(a)(v)(c)	R 20,707.50		R 2,899.05	R 23,606.55	OVE4/0100 KARWYDERSKRAAL CONTRACTUAL DISPUTE
640	76994	FAIRBRIDGES WERTHEIM BECKER AT	20170628	Clause 36(1)(a)(v)(c)	R 35,275.50		R 4,938.57	R 40,214.07	OVE4/0031 PARADISE PARK
641	76995	FAIRBRIDGES WERTHEIM BECKER AT	20170628	Clause 36(1)(a)(v)(c)	R 3,835.00		R 536.90	R 4,371.90	OVE4/0077 BERGHOF
642	76996	FAIRBRIDGES WERTHEIM BECKER AT	20170628	Clause 36(1)(a)(v)(c)	R 11,491.52		R 1,608.81	R 13,100.33	OVE4/0086 WHALECOVE MEMO
643	76998	FAIRBRIDGES WERTHEIM BECKER AT	20170628	Clause 36(1)(a)(v)(c)	R 22,892.00		R 3,204.88	R 26,096.88	OVE4/0100 KARWYDERSKRAAL CONTRACTUAL DISPUTE
644	77000	FAIRBRIDGES WERTHEIM BECKER AT	20170628	Clause 36(1)(a)(v)(c)	R 18,389.33		R 2,574.51	R 20,963.84	OVE4/0106 FIRE SERVICES
645	77001	FAIRBRIDGES WERTHEIM BECKER (O	20170628	Clause 36(1)(a)(v)(c)	R 5,631.00		R 788.34	R 6,419.34	OVE4/0108 BUNGANE FACILITY & SERVICES
646	75811	BURGER A DIVISION OF MEDIA 24	20170410	Clause 36(1)(a)(v)(d)	R 2,210.53		R 309.47	R 2,520.00	FINAL IDP NOTICE
647	76844	BURGER A DIVISION OF MEDIA 24	20170602	Clause 36(1)(a)(v)(d)	R 3,552.63		R 497.37	R 4,050.00	ADVERT SC 1806/2017 H/TIMES PLOT CLEARING
648	76860	THEMBEKA PROPERTIES (PTY) LTD	20170602	Clause 36(1)(a)(v)(d)	R 2,558.16		R 0.00	R 2,558.16	KENNISG.NR.:85/2017-BEGROTING EN TARIEWE 2017/2018 PLAAS 6 JUNIE 2017. AFR/ENG/XHOS
649	76866	BURGER A DIVISION OF MEDIA 24	20170602	Clause 36(1)(a)(v)(d)	R 2,368.43		R 331.57	R 2,700.00	KENNISG.NR.:85/2017-BEGROTING EN TARIEWE 2017/2018 PLAAS 8 JUNIE 2017. AFR/ENG/XHOS
650	76871	BURGER A DIVISION OF MEDIA 24	20170606	Clause 36(1)(a)(v)(d)	R 4,105.26		R 574.74	R 4,680.00	ERF 106 BEACH ROAD SANDBAAI: PROPOSED REMOVAL OF RESTRICTIVE CONDITIONS & CONSENT USES
651	76872	THEMBEKA PROPERTIES (PTY) LTD	20170606	Clause 36(1)(a)(v)(d)	R 8,652.60		R 0.00	R 8,652.60	WATER QUALITY ADVERTS
652	76973	BURGER A DIVISION OF MEDIA 24	20170621	Clause 36(1)(a)(v)(d)	R 6,000.00		R 840.00	R 6,840.00	ADVERT: DATABASE REGISTRATION
653	76934	THE INSTITUTE OF INTERNAL AUDI	20170614	Clause 36(1)(a)(v)(f)	R 5,943.00		R 832.02	R 6,775.02	ANNUAL MEMBERSHIP RENEWAL - SUBSCRIPTION FEE & ONLINE LIBRARY SUBSCRIPTION
		TOTAL		**653**	**R 8,649,364.18**	**R 214,861.93**	**R 1,108,951.78**	**R 9,973,177.89**	

AUDITOR-GENERAL SOUTH AFRICA

Auditing to build public confidence

AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE IN EXCESS OF R2 000 IN TERMS OF CLAUSE 45 OF THE POLICY FOR THE PERIOD 01 JULY 2016- 30 JUNE 2017

NUM	Relationship	To Whom	CAPACITY	Creditor Name	Value
1	SPOUSE	ADELINE BRINK	Manager: Corporate Services-Drakenstein Muni.	WAB PRINTMEDIA (PTY) LTD	R 6,900.00
2	SPOUSE	ADELINE BRINK	Manager: Corporate Services-Drakenstein Muni.	WAB PRINTMEDIA (PTY) LTD	R 2,100.00
3	SPOUSE	ADELINE BRINK	Manager: Corporate Services-Drakenstein Muni.	WAB PRINTMEDIA (PTY) LTD	R 2,250.00
4	CHILD	ALETHEA JOHNSON	Library Assistant (Overstrand Municipality)	JAHWU HIRING	R 2,430.00
5	SPOUSE	CHARLOTTE HECTOR	Quality Accessor(NHBRC)	PREMISES	R 3,087.94
6	SPOUSE	CHARLOTTE HECTOR	Quality Accessor(NHBRC)	PREMISES	R 2,475.16
7	SPOUSE	CHARLOTTE HECTOR	Quality Accessor(NHBRC)	PREMISES	R 2,958.46
8	SPOUSE	CHARLOTTE HECTOR	Quality Accessor(NHBRC)	PREMISES	R 6,359.60
9	SISTER IN LAW	DENISE BRAND	PA - Director - Infrastructure (O.M.)	SALES A	R 7,000.00
10	SISTER IN LAW	DENISE BRAND	PA - Director - Infrastructure (O.M.)	SALES A	R 8,750.00
11	SISTER IN LAW	DENISE BRAND	PA - Director - Infrastructure (O.M.)	SALES A	R 2,560.00
12	SISTER IN LAW	DENISE BRAND	PA - Director - Infrastructure (O.M.)	SALES A	R 2,560.00
13	SISTER IN LAW	DENISE BRAND	PA - Director - Infrastructure (O.M.)	SALES A	R 2,560.00
14	SISTER IN LAW	DENISE BRAND	PA - Director - Infrastructure (O.M.)	SALES A	R 4,640.00
15	CHILD	DON RHODE - SON OF MR D RHODE	Police Officer (SAP)	RHODE BROS STEEL PROJECTS CC	R 12,540.00
16	CHILD	DR PAM ALBERTYN	Fire Protection Office (National Parks)	BREDASDORP VLAKTE FIRE PROTECTION ASSOCIATION	R 3,560.00
17	PARENT	ELSABE STADLER	Manager: Client Services (Overstrand Municipality)	LIEBENBERG R (RL SPARES)	R 5,342.50
18	PARENT	ELSABE STADLER	Manager: Client Services (Overstrand Municipality)	LIEBENBERG R (RL SPARES)	R 10,870.00
19	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 17,855.25
20	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 40,380.00
21	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 11,629.60
22	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 6,832.50
23	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 8,420.00
24	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 7,750.00
25	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 9,948.80
26	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 4,580.00
27	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 17,992.00
28	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 6,244.00
29	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 10,486.00
30	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 17,617.50
31	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 10,181.00
32	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 8,502.00
33	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 55,931.20
34	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 14,721.60
35	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 38,707.00
36	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 11,391.80
37	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 6,965.20
38	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 12,678.00
39	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 18,201.00
40	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 7,549.50
41	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 2,832.00
42	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 15,768.00
43	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 18,890.00
44	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 17,819.50
45	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 14,512.10
46	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 9,388.00
47	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 8,593.50
48	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 7,908.50
49	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 11,482.00
50	INLAW	GERRIT COETZEE	Principal technician - building department (O.M.)	DU PLESSIS SW	R 11,584.75
51	SPOUSE	GERT WEPENER	Consultant (Stellenbosch Municipality)	ELMAGER GENERAL DEALERS (PTY) LTD	R 2,135.95
52	SPOUSE	GERT WEPENER	Consultant (Stellenbosch Municipality)	ELMAGER GENERAL DEALERS (PTY) LTD	R 22,300.00
53	SPOUSE	GERT WEPENER	Consultant (Stellenbosch Municipality)	ELMAGER GENERAL DEALERS (PTY) LTD	R 5,539.60
54	CHILD	HA GOEDDE	General Worker (Overstrand Municipality)	GANSBAAI AIRCON AND REFRIGERATION CC	R 14,253.17
55	CHILD	HA GOEDDE	General Worker (Overstrand Municipality)	GANSBAAI AIRCON AND REFRIGERATION CC	R 3,180.60
56	CHILD	HA GOEDDE	General Worker (Overstrand Municipality)	GANSBAAI AIRCON AND REFRIGERATION CC	R 6,292.80
57	CHILD	HA GOEDDE	General Worker (Overstrand Municipality)	GANSBAAI AIRCON AND REFRIGERATION CC	R 14,253.15
58	CHILD	HA GOEDDE	General Worker (Overstrand Municipality)	GANSBAAI AIRCON AND REFRIGERATION CC	R 10,452.02

AUDITOR-GENERAL SOUTH AFRICA
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59	CHILD	HA GOEDDE	General Worker (Overstrand Municipality)	GANSBAAI AIRCON AND REFRIGERATION CC	R 2,924.10
60	PARENT	HV MACHIMANA	Social worker (provincial government)	ADENCO CONSTRUCTION (PTY) LTD	R 2,372.57
61	PARENT	HV MACHIMANA	Social worker (provincial government)	ADENCO CONSTRUCTION (PTY) LTD	R 2,108.11
62	PARENT	HV MACHIMANA	Social worker (provincial government)	ADENCO CONSTRUCTION (PTY) LTD	R 2,690.17
63	PARENT	HV MACHIMANA	Social worker (provincial government)	ADENCO CONSTRUCTION (PTY) LTD	R 2,422.73
64	PARENT	HV MACHIMANA	Social worker (provincial government)	ADENCO CONSTRUCTION (PTY) LTD	R 4,865.52
65	PARENT	HV MACHIMANA	Social worker (provincial government)	ADENCO CONSTRUCTION (PTY) LTD	R 28,277.70
66	PARENT	HV MACHIMANA	Social worker (provincial government)	ADENCO CONSTRUCTION (PTY) LTD	R 13,620.95
67	PARENT	HV MACHIMANA	Social worker (provincial government)	ADENCO CONSTRUCTION (PTY) LTD	R 17,160.19
68	PARENT	HV MACHIMANA	Social worker (provincial government)	ADENCO CONSTRUCTION (PTY) LTD	R 26,717.76
69	PARENT	HV MACHIMANA	Social worker (provincial government)	ADENCO CONSTRUCTION (PTY) LTD	R 2,912.70
70	PARENT	JAKOBUS JOHANNES ENGEL	Supervisor - driver - par (Overstrand Municipality)	BESTER M	R 11,400.00
71	PARENT	JAKOBUS JOHANNES ENGEL	Supervisor - driver - par (Overstrand Municipality)	BESTER M	R 4,560.00
72	PARENT	JARRAD PAUL GREY	Seaman (SA Navy)	CUPINC HERMANUS (PTY) LTD CUPBOARDS INC	R 29,310.00
73	UNCLE	JC DE VILLE	Police Officer (SAP)	AUTO REPAIRS	R 12,860.00
74	PARENT	JOHN MITCHELL (JNR)	Truck Driver (Theewaterskloof municipality)	MITCHELL J	R 2,900.00
75	PARENT	JOHN MITCHELL (JNR)	Truck Driver (Theewaterskloof municipality)	MITCHELL J	R 2,290.00
76	SPOUSE	JONELLE WILLIAMS (TRAFFIC)	Clerk, Traffic- Overstrand Municipality	WALLY'S PANELBEATERS	R 5,000.00
77	SPOUSE	JONELLE WILLIAMS (TRAFFIC)	Clerk, Traffic- Overstrand Municipality	WALLY'S PANELBEATERS	R 3,220.00
78	SPOUSE	JONELLE WILLIAMS (TRAFFIC)	Clerk, Traffic- Overstrand Municipality	WALLY'S PANELBEATERS	R 3,880.00
79	SPOUSE	JONELLE WILLIAMS (TRAFFIC)	Clerk, Traffic- Overstrand Municipality	WALLY'S PANELBEATERS	R 7,840.00
80	SPOUSE	JONELLE WILLIAMS (TRAFFIC)	Clerk, Traffic- Overstrand Municipality	WALLY'S PANELBEATERS	R 16,950.00
81	SPOUSE	JONELLE WILLIAMS (TRAFFIC)	Clerk, Traffic- Overstrand Municipality	WALLY'S PANELBEATERS	R 10,000.00
82	INLAW	KARIN VAN DER MERWE	Human Resources - Training (Overstrand Municipality)	HERMANUS TOWING	R 2,200.01
83	BROTHER	LIONEL HENEKE	Paramedic (Provincial Governement)	ELEANOR'S CATERING SERVICE	R 3,600.00
84	BROTHER	LIONEL HENEKE	Paramedic (Provincial Governement)	ELEANOR'S CATERING SERVICE	R 4,920.00
85	BROTHER	LIONEL HENEKE	Paramedic (Western Cape dept of health)	ELEANOR'S CATERING SERVICE	R 14,400.00
86	BROTHER	LIONEL HENEKE	Paramedic (Western Cape dept of health)	ELEANOR'S CATERING SERVICE	R 3,150.00
87	BROTHER	LIONEL HENEKE	Paramedic (Western Cape dept of health)	ELEANOR'S CATERING SERVICE	R 4,500.00
88	BROTHER	LIONEL HENEKE	Paramedic (Western Cape dept of health)	ELEANOR'S CATERING SERVICE	R 13,000.00
89	BROTHER	LIONEL HENEKE	Paramedic (Western Cape dept of health)	ELEANOR'S CATERING SERVICE	R 4,500.00
90	BROTHER	LIONEL HENEKE	Paramedic (Western Cape dept of health)	ELEANOR'S CATERING SERVICE	R 2,500.00
91	INLAW	LOUIS JANTJIES	Storekeeper (Overstrand Municipality)	EUROPA E (ELSA KONSTRUKSIE)	R 5,500.00
92	PARENT	LOWIES ADONIS, DRIVER, REFUSE	Driver, Refuse Overstrand Municipality	DJ MAGIC	R 4,800.00
93	PARENT	LOWIES ADONIS, DRIVER, REFUSE	Driver, Refuse Overstrand Municipality	DJ MAGIC	R 4,800.00
94	PARENT	LOWIES ADONIS, DRIVER, REFUSE	Driver, Refuse Overstrand Municipality	DJ MAGIC	R 4,700.00
95	PARENT	LOWIES ADONIS, DRIVER, REFUSE	Driver, Refuse Overstrand Municipality	DJ MAGIC	R 4,000.00
96	PARENT	LOWIES ADONIS, DRIVER, REFUSE	Driver, Refuse Overstrand Municipality	DJ MAGIC	R 4,800.00
97	PARENT	LOWIES ADONIS, DRIVER, REFUSE	Driver, Refuse Overstrand Municipality	DJ MAGIC	R 4,400.00
98	PARENT	LOWIES ADONIS, DRIVER, REFUSE	Driver, Refuse Overstrand Municipality	DJ MAGIC	R 4,400.00
99	PARENT	LOWIES ADONIS, DRIVER, REFUSE	Driver, Refuse Overstrand Municipality	DJ MAGIC	R 8,800.00
100	SPOUSE	LUCINDA BUCCHIANERI&MORE(LIST	Senior Manager: HR (Overstrand Municipality)	LEGUAL DEVELOPMENTS CO-OPERATIVE LIMITED	R 15,447.12
101	SPOUSE	MERLE JORDAAN	Teacher at the department of the western cape	JORDAAN BJ	R 5,000.00
102	SPOUSE	MRS N MOODLEY	DIRECTOR: INFORMATRICS, DEPT OF HEALTH	CONLOG (PTY) LTD	R 27,607.15
103	FAMILY	REFER TO SUPPLIERS DATABASE	School Principal Hawston Dept of Education	OVERSTRAND TRAINING INSTITUTE	R 10,560.00
104	FAMILY	REFER TO SUPPLIERS DATABASE	School Principal Hawston Dept of Education	OVERSTRAND TRAINING INSTITUTE	R 2,970.00
105	FAMILY	REFER TO SUPPLIERS DATABASE	School Principal Hawston Dept of Education	OVERSTRAND TRAINING INSTITUTE	R 8,880.00
106	SPOUSE	STEPHEN WILLIAMS & MORE (SEE L	Clerk , operational (Overstrand Municipality)	FOUR HELPS ENTERPRISE	R 3,800.00
107	SPOUSE	STEPHEN WILLIAMS & MORE (SEE L	Clerk , operational (Overstrand Municipality)	FOUR HELPS ENTERPRISE	R 6,000.00
108	SPOUSE	STEPHEN WILLIAMS & MORE (SEE L	Clerk , operational (Overstrand Municipality)	FOUR HELPS ENTERPRISE	R 4,000.00
109	SPOUSE	STEPHEN WILLIAMS & MORE (SEE L	Clerk , operational (Overstrand Municipality)	FOUR HELPS ENTERPRISE	R 3,000.00
110	SPOUSE	STEPHEN WILLIAMS & MORE (SEE L	Clerk , operational (Overstrand Municipality)	FOUR HELPS ENTERPRISE	R 4,000.00
111	INLAW	VERNA DYNAARD	Principal Clerk- Cemetry Overstrand Municipality	SIAS I	R 6,750.00
112	INLAW	VERNA DYNAARD	Principal Clerk- Cemetry Overstrand Municipality	SIAS I	R 6,750.00
113	BROTHER	WILLIE KARELSE	Truck Driver (Overstrand Municipality)	KARELSE G (GLENWAN KARELSE CLEANING SERVICES)	R 3,980.00
114	BROTHER	WILLIE KARELSE	Truck Driver (Overstrand Municipality)	KARELSE G (GLENWAN KARELSE CLEANING SERVICES)	R 4,000.00
115	BROTHER	WILLIE KARELSE	Truck Driver (Overstrand Municipality)	KARELSE G (GLENWAN KARELSE CLEANING SERVICES)	R 14,850.00
116	SPOUSE	JURITA BOOKER	Senior Clerk: Client Services: OVM	CRAZEE DESIGN & PRINTING	R 3,600.00
117	PARENT	LOWIES ADONIS, DRIVER, REFUSE	Driver, Refuse Overstrand Municipality	DJ MAGIC	R 4,300.00
118	PARENT	LOWIES ADONIS, DRIVER, REFUSE	Driver, Refuse Overstrand Municipality	DJ MAGIC	R 8,600.00
119	PARENT	LOWIES ADONIS, DRIVER, REFUSE	Driver, Refuse Overstrand Municipality	DJ MAGIC	R 8,800.00

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120	BROTHER	LIONEL HENEKE	Paramedic (Western Cape dept of health)	ELEANOR'S CATERING SERVICE	R 2,700.00
121	BROTHER	LIONEL HENEKE	Paramedic (Western Cape dept of health)	ELEANOR'S CATERING SERVICE	R 5,100.00
122	BROTHER	LIONEL HENEKE	Paramedic (Western Cape dept of health)	ELEANOR'S CATERING SERVICE	R 4,900.00
123	BROTHER	LIONEL HENEKE	Paramedic (Western Cape dept of health)	ELEANOR'S CATERING SERVICE	R 6,600.00
124	BROTHER	LIONEL HENEKE	Paramedic (Western Cape dept of health)	ELEANOR'S CATERING SERVICE	R 5,400.00
125	BROTHER	LIONEL HENEKE	Paramedic (Western Cape dept of health)	ELEANOR'S CATERING SERVICE	R 4,650.00
126	BROTHER	LIONEL HENEKE	Paramedic (Western Cape dept of health)	ELEANOR'S CATERING SERVICE	R 4,400.00
127	BROTHER	LIONEL HENEKE	Paramedic (Western Cape dept of health)	ELEANOR'S CATERING SERVICE	R 2,625.00
128	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/00	R 6,923.79
129	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/00	R 4,583.37
130	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 36,681.78
131	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 63,380.58
132	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 28,771.67
133	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 26,567.40
134	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 9,405.00
135	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 8,447.40
136	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 4,552.02
137	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 6,199.32
138	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 14,600.55
139	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 13,680.00
140	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 4,646.64
141	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 3,174.90
142	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 26,433.66
143	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 25,280.07
144	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 29,824.68
145	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 82,666.70
146	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 67,490.04
147	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 56,927.15
148	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 52,948.44
149	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 3,213.09
150	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEM BECKER ATTORNEYS (OVE4/01	R 5,535.27
151	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WETHEIM BECKER ATTORNEYS (OVE4/00	R 55,122.65
152	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WETHEIM BECKER ATTORNEYS (OVE4/00	R 3,546.37
153	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WETHEIM BECKER ATTORNEYS (OVE4/01	R 7,285.74
154	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WETHEIM BECKER ATTORNEYS (OVE4/01	R 5,869.29
155	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WETHEIM BECKER ATTORNEYS (OVE4/01	R 44,352.93
156	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WETHEIM BECKER ATTORNEYS (OVE4/01	R 5,422.27
157	BROTHER	ALFRANCO, ROADS, KMOND, OVERST	Supervisor: Road Marking OVM	FLORIS SM	R 14,500.00
158	BROTHER	ALFRANCO, ROADS, KMOND, OVERST	Supervisor: Road Marking OVM	FLORIS SM	R 10,000.00
159	CHILD	HA GOEDDE	General Worker: OVM	GANSBAAI AIRCON AND REFRIGERATION CC	R 7,355.28
160	CHILD	HA GOEDDE	General Worker: OVM	GANSBAAI AIRCON AND REFRIGERATION CC	R 9,112.57

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161	CHILD	HA GOEDDE	General Worker: OVM	GANSBAAI AIRCON AND REFRIGERATION CC	R 6,819.59
162	CHILD	HA GOEDDE	General Worker: OVM	GANSBAAI AIRCON AND REFRIGERATION CC	R 3,614.16
163	CHILD	HA GOEDDE	General Worker: OVM	GANSBAAI AIRCON AND REFRIGERATION CC	R 27,213.83
164	CHILD	ALETHEA JOHNSON	Library Assistant: OVM	JAHWU HIRING	R 3,465.00
165	INLAW	MICHELLE BARNARD	DD: Radiography(Western Cape Dept. of Health	MASSAMATIC (PTY) LTD	R 8,522.53
166	PARENT	JOHN MITCHELL (JNR)	Truck Driver(Theewaterskloof Mun.)	MITCHELL J	R 2,907.00
167	CHILD	SIMONE BARNES	Org. Development Practitioner: Dept of Premier	PJ BOOKBINDERS	R 18,067.86
168	SISTER	JOLENE BAZIER	Nurse: Hermanus Medi-Clinic	ROBERTS RW	R 6,500.00
169	SISTER	JOLENE BAZIER	Nurse: Hermanus Medi-Clinic	ROBERTS RW	R 8,000.00
170	SISTER	JOLENE BAZIER	Nurse: Hermanus Medi-Clinic	ROBERTS RW	R 2,500.00
171	SISTER	JOLENE BAZIER	Nurse: Hermanus Medi-Clinic	ROBERTS RW	R 8,000.00
172	INLAW	ANGELO MITCHELL&CHESLYN SWARTZ	Accountant: Revenue (OVM)	SUNSHINE SERVICES	R 24,200.00
173	SPOUSE	ADELINE BRINK	Manager: Corporate Service(Drakenstein Muni)	WAB PRINTMEDIA (PTY) LTD	R 2,550.00
174	SPOUSE	JONELLE WILLIAMS (TRAFFIC)	Clerk: Traffic Department (OVM)	WALLY'S PANELBEATERS	R 3,200.00
175	SPOUSE	JONELLE WILLIAMS (TRAFFIC)	Clerk: Traffic Department (OVM)	WALLY'S PANELBEATERS	R 4,960.00
176	SPOUSE	DELICIA APPEL	Marketing & Communications Officer (SANBI)	APPEL VM	R 4,500.00
177	PARENT	BOTHA T	Technical Manager (Oudtshoorn Municipality)	AURECON SOUTH AFRICA (PTY) LTD (OORGENEEM BY	R 144,683.10
178	PARENT	BOTHA T	Technical Manager (Oudtshoorn Municipality)	AURECON SOUTH AFRICA (PTY) LTD (OORGENEEM BY	R 8,265.00
179	PARENT	BOTHA T	Technical Manager (Oudtshoorn Municipality)	AURECON SOUTH AFRICA (PTY) LTD (OORGENEEM BY	R 51,071.68
180	PARENT	BOTHA T	Technical Manager (Oudtshoorn Municipality)	AURECON SOUTH AFRICA (PTY) LTD (OORGENEEM BY	R 51,071.68
181	PARENT	BOTHA T	Technical Manager (Oudtshoorn Municipality)	AURECON SOUTH AFRICA (PTY) LTD (OORGENEEM BY	R 400,151.27
182	UNCLE	JC DE VILLE	Police Officer (South African Police Services)	AUTO REPAIRS	R 3,210.00
183	SPOUSE	JACQUELINE BEUKES	Social Worker (Department of Social Services)	BERGSTAN SOUTH AFRICA	R 11,192.52
184	SPOUSE	ESTER GROENEWALD	Part-time Councillor (Stellenbosch Municipality)	BOLAND VALUERS	R 333,005.40
185	SPOUSE	ESTER GROENEWALD	Part-time Councillor (Stellenbosch Municipality)	BOLAND VALUERS	R 17,031.60
186	SPOUSE	ESTER GROENEWALD	Part-time Councillor (Stellenbosch Municipality)	BOLAND VALUERS	R 8,550.00
187	SPOUSE	ESTER GROENEWALD	Part-time Councillor (Stellenbosch Municipality)	BOLAND VALUERS	R 2,850.00
188	SPOUSE	ESTER GROENEWALD	Part-time Councillor (Stellenbosch Municipality)	BOLAND VALUERS	R 8,550.00
189	PARENT	JC VERMEULEN (HATIE) GANSBAAI	Accountant: Revenue (Overstrand Municipality)	D & J VERVOER	R 12,204.84
190	PARENT	JC VERMEULEN (HATIE) GANSBAAI	Accountant: Revenue (Overstrand Municipality)	D & J VERVOER	R 2,931.93
191	PARENT	LOWIES ADONIS, DRIVER, REFUSE	Driver, Refuse (Overstrand Municipality)	DJ MAGIC	R 3,200.00
192	PARENT	LOWIES ADONIS, DRIVER, REFUSE	Driver, Refuse (Overstrand Municipality)	DJ MAGIC	R 4,300.00
193	PARENT	LOWIES ADONIS, DRIVER, REFUSE	Driver, Refuse (Overstrand Municipality)	DJ MAGIC	R 4,000.00
194	PARENT	LOWIES ADONIS, DRIVER, REFUSE	Driver, Refuse (Overstrand Municipality)	DJ MAGIC	R 8,000.00
195	INLAW	GERRIT COETZEE	Building Inspector: Building Control(Overstrand Municipality)	DU PLESSIS SW	R 65,000.00
196	BROTHER	LIONEL HENEKE	Paramedic (Western Cape Dept of Health)	ELEANOR'S CATERING SERVICE	R 12,320.00
197	BROTHER	LIONEL HENEKE	Paramedic (Western Cape Dept of Health)	ELEANOR'S CATERING SERVICE	R 2,400.00
198	BROTHER	LIONEL HENEKE	Paramedic (Western Cape Dept of Health)	ELEANOR'S CATERING SERVICE	R 9,700.00
199	BROTHER	LIONEL HENEKE	Paramedic (Western Cape Dept of Health)	ELEANOR'S CATERING SERVICE	R 12,320.00
200	BROTHER	LIONEL HENEKE	Paramedic (Western Cape Dept of Health)	ELEANOR'S CATERING SERVICE	R 3,850.00
201	SPOUSE	CARLOW ENGELBRECHT	ICT Administrator (Overstrand Municipality)	ENGELBRECHT & SCORGIE TEKENKANTOOR BK	R 10,822.25
202	SPOUSE	CARLOW ENGELBRECHT	ICT Administrator (Overstrand Municipality)	ENGELBRECHT & SCORGIE TEKENKANTOOR BK	R 6,514.42
203	SPOUSE	CARLOW ENGELBRECHT	ICT Administrator (Overstrand Municipality)	ENGELBRECHT & SCORGIE TEKENKANTOOR BK	R 10,182.02
204	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/01	R 39,803.10
205	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER (OVE4/0107)	R 36,710.66
206	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER (OVE4/0108)	R 16,891.95
207	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER (OVE4/0108)	R 16,522.79
208	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER (OVE4/0108)	R 2,645.01
209	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER (OVE4/0108)	R 6,419.34
210	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 55,322.49
211	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 2,616.87
212	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 20,433.57

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213	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 8,599.59
214	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 19,876.82
215	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 11,622.43
216	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 52,742.08
217	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 4,475.42
218	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 8,021.56
219	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 9,333.00
220	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 4,336.56
221	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 14,501.94
222	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 6,269.06
223	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 4,247.06
224	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 15,514.59
225	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 28,007.54
226	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 7,201.00
227	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 7,146.28
228	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 8,632.65
229	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 6,207.87
230	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 12,197.43
231	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 2,284.39
232	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 4,745.25
233	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 5,823.12
234	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 23,606.55
235	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 20,265.03
236	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 40,214.07
237	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 4,371.90
238	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 13,100.33
239	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 20,963.84
240	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WERTHEIM BECKER ATTORNEYS (OVE4/0	R 26,096.88
241	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WETHEIM BECKER ATTORNEYS (OVE4/01	R 4,127.00
242	SPOUSE	MOHAMMED RIGZ JAWOODIEN	Non Executive Director(Central Energy Fund)	FAIRBRIDGES WETHEIM BECKER ATTORNEYS (OVE4/01	R 102,048.81
243	SPOUSE	STEPHEN WILLIAMS & MORE (SEE L	Clerk: Operational (Overstrand Municipality)	FOUR HELPS ENTERPRISE	R 6,950.00
244	SPOUSE	STEPHEN WILLIAMS & MORE (SEE L	Clerk: Operational (Overstrand Municipality)	FOUR HELPS ENTERPRISE	R 7,900.00
245	CHILD	HA GOEDDE	General Worker: (Overstrand Municipality)	GANSBAAI AIRCON AND REFRIGERATION CC	R 6,989.77
246	CHILD	HA GOEDDE	General Worker: (Overstrand Municipality)	GANSBAAI AIRCON AND REFRIGERATION CC	R 7,789.16
247	CHILD	HA GOEDDE	General Worker: (Overstrand Municipality)	GANSBAAI AIRCON AND REFRIGERATION CC	R 3,785.07
248	CHILD	TENILLE LAUREN SEPTEMBER	State Accountant: Health Infrastructure PGWC	GIBB (PTY) LTD (ARCUS GIBB)	R 114,000.00
249	CHILD	TENILLE LAUREN SEPTEMBER	State Accountant: Health Infrastructure PGWC	GIBB (PTY) LTD (ARCUS GIBB)	R 148,645.58
250	CHILD	TENILLE LAUREN SEPTEMBER	State Accountant: Health Infrastructure PGWC	GIBB (PTY) LTD (ARCUS GIBB)	R 181,718.96
251	CHILD	TENILLE LAUREN SEPTEMBER	State Accountant: Health Infrastructure PGWC	GIBB (PTY) LTD (ARCUS GIBB)	R 103,580.86
252	CHILD	TENILLE LAUREN SEPTEMBER	State Accountant: Health Infrastructure PGWC	GIBB (PTY) LTD (ARCUS GIBB)	R 940,588.58
253	CHILD	TENILLE LAUREN SEPTEMBER	State Accountant: Health Infrastructure PGWC	GIBB (PTY) LTD (ARCUS GIBB)	R 144,502.98
254	CHILD	TENILLE LAUREN SEPTEMBER	State Accountant: Health Infrastructure PGWC	GIBB (PTY) LTD (ARCUS GIBB)	R 203,539.02

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255	CHILD	TENILLE LAUREN SEPTEMBER	State Accountant: Health Infrastructure PGWC	GIBB (PTY) LTD (ARCUS GIBB)	R 59,612.42
256	CHILD	TENILLE LAUREN SEPTEMBER	State Accountant: Health Infrastructure PGWC	GIBB (PTY) LTD (ARCUS GIBB)	R 1,012,141.02
257	CHILD	TENILLE LAUREN SEPTEMBER	State Accountant: Health Infrastructure PGWC	GIBB (PTY) LTD (ARCUS GIBB)	R 123,932.59
258	SPOUSE	SOPHIA FRANCES ANITA DAVIDS	Teacher (Western Cape Dept of Education)	IKAPA RETICULATION & FLOW	R 4,286.40
259	SPOUSE	SOPHIA FRANCES ANITA DAVIDS	Teacher (Western Cape Dept of Education)	IKAPA RETICULATION & FLOW	R 2,997.63
260	SPOUSE	SOPHIA FRANCES ANITA DAVIDS	Teacher (Western Cape Dept of Education)	IKAPA RETICULATION & FLOW	R 16,842.13
261	SPOUSE	SOPHIA FRANCES ANITA DAVIDS	Teacher (Western Cape Dept of Education)	IKAPA RETICULATION & FLOW	R 2,150.63
262	SPOUSE	SOPHIA FRANCES ANITA DAVIDS	Teacher (Western Cape Dept of Education)	IKAPA RETICULATION & FLOW	R 2,935.27
263	SPOUSE	SOPHIA FRANCES ANITA DAVIDS	Teacher (Western Cape Dept of Education)	IKAPA RETICULATION & FLOW	R 209.48
264	SPOUSE	SOPHIA FRANCES ANITA DAVIDS	Teacher (Western Cape Dept of Education)	IKAPA RETICULATION & FLOW	R 14,419.40
265	SPOUSE	SOPHIA FRANCES ANITA DAVIDS	Teacher (Western Cape Dept of Education)	IKAPA RETICULATION & FLOW	R 4,286.40
266	SPOUSE	SOPHIA FRANCES ANITA DAVIDS	Teacher (Western Cape Dept of Education)	IKAPA RETICULATION & FLOW	R 2,407.68
267	SPOUSE	SOPHIA FRANCES ANITA DAVIDS	Teacher (Western Cape Dept of Education)	IKAPA RETICULATION & FLOW	R 2,935.27
268	SPOUSE	SOPHIA FRANCES ANITA DAVIDS	Teacher (Western Cape Dept of Education)	IKAPA RETICULATION & FLOW	R 21,325.82
269	SPOUSE	SOPHIA FRANCES ANITA DAVIDS	Teacher (Western Cape Dept of Education)	IKAPA RETICULATION & FLOW	R 18,922.04
270	SPOUSE	SOPHIA FRANCES ANITA DAVIDS	Teacher (Western Cape Dept of Education)	IKAPA RETICULATION & FLOW	R 4,286.40
271	SPOUSE	SOPHIA FRANCES ANITA DAVIDS	Teacher (Western Cape Dept of Education)	IKAPA RETICULATION & FLOW	R 104,737.50
272	SPOUSE	SOPHIA FRANCES ANITA DAVIDS	Teacher (Western Cape Dept of Education)	IKAPA RETICULATION & FLOW	R 18,922.04
273	BROTHER	WILLIE KARELSE	Truck driver (Overstrand Municipality)	KARELSE G (GLENWAN KARELSE CLEANING SERVICES)	R 7,950.00
274	SPOUSE	CHRISTINE MAAS	Senior Medical Officer (City of Cape Town)	PATHCARE	R 5,846.30
275	SPOUSE	HANLIE VAN TONDER	Manager: Council Services Support (Overstrand Municipality)	QUINTESSENTIAL SECURITY CC	R 10,447.60
276	SPOUSE	HANLIE VAN TONDER	Manager: Council Services Support (Overstrand Municipality)	QUINTESSENTIAL SECURITY CC	R 29,337.28
277	SPOUSE	HANLIE VAN TONDER	Manager: Council Services Support (Overstrand Municipality)	QUINTESSENTIAL SECURITY CC	R 8,382.08
278	SISTER IN LAW	DENISE BRAND	General Assistant: Cleaner (Overstrand Municipality)	SALES A	R 3,500.00
279	PARENT	JD MITCHELL	Foreman (Theewaterskloof Municipality)	SOUND WORKS HERMANUS (PTY) LTD	R 78,500.00
280	BROTHER	TEMOHO LEBESANA	Security (Transnet)	TEMMO'S SHADE PORTS AND CLEANING SERVICES (PT	R 64,000.00
281	SPOUSE	HELOISE FORTUNE	TYPIST/CLERK/SECRETARY	AJ MOTOR TRIMMERS	R 32,120.00
				TOTAL	**R 7,443,482.52**

AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence

Appendix A
June 2017

Schedule of external loans as at 30 June 2017

	Loan Number	Redeemable	Balance at 30 June 2016 Rand	Received during the period Rand	Redeemed written off during the period Rand	Balance at 30 June 2017 Rand
Development Bank of South Africa						
DBSA @ 7.894%	13535/102	2020	1,256,388	-	314,098	942,290
DBSA @ 7.894%	13543/101	2019	1,094,461	-	273,614	820,847
DBSA @ 7.594%	13761/101	2020	1,173,350	-	260,744	912,606
DBSA @ 12.00%	10450/102	2017	149,222	-	149,222	-
DBSA @ 9.86%	102169/1	2022	9,762,956	-	1,261,831	8,501,125
DBSA @ 10.92%	103946/1	2026	40,000,000	-	4,000,000	36,000,000
DBSA @ 10.60%	103946/2	2026	100,000,000	-	-	100,000,000
DBSA @ 11.833%	61007348	2030	29,929,540	-	850,029	29,079,511
DBSA @ 10.728	61007381	2030	-	30,000,000	327,173	29,672,827
			183,365,917	**30,000,000**	**7,436,711**	**205,929,206**
Lease liability						
TRACKTONE @ 13.52%		2017	59,968	-	59,968	-
			59,968	**-**	**59,968**	**-**
Annuity loans						
ABSA @ 10.38%	0387230981	2024	51,477,281	-	4,021,839	47,455,442
ABSA @ 10.44%	4073054262	2024	28,462,260	-	2,418,731	26,043,529
ABSA @ 10.82%	4073923493	2024	30,129,610	-	2,530,983	27,598,627
ABSA @ 7.92%	0387230983	2020	4,457,746	-	988,175	3,469,571
ABSA @ 9.11%	0387230982	2028	28,240,473	-	1,376,635	26,863,838
ABSA @ 10.94%	0387230984	2029	37,503,044	-	1,409,523	36,093,521
ABSA @ 9.69%	0387230985	2021	1,089,678	-	178,772	910,906
ABSA @ 9.95%	0387230986	2030	33,763,507	-	1,191,365	32,572,142
ABSA @ 9.30%	0387230987	2022	4,649,082	-	610,146	4,038,936
INCA @ 10.09%		2022	35,695,296	-	4,596,368	31,098,928
			255,467,977	**-**	**19,322,537**	**236,145,440**
Total external loans						
Development Bank of South Africa			183,365,917	30,000,000	7,436,711	205,929,206
Lease liability			59,968	-	59,968	-
Annuity loans			255,467,977	-	19,322,537	236,145,440
			438,893,862	**30,000,000**	**26,819,216**	**442,074,646**

AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence

Appendix B

June 2017

Analysis of property, plant and equipment as at 30 June 2017

Cost/Revaluation

Accumulated depreciation

	Opening Balance Rand	Additions Rand	Disposals Rand	Transfers Rand	Revaluations Rand	Fair value adjustment Rand	Closing Balance Rand	Opening Balance Rand	Disposals Rand	Transfers Rand	Depreciation Rand	Impairment loss Rand	Closing Balance Rand	Carrying value Rand
Land and buildings														
Land (Separate for AFS purposes)	346,792,223	-	(36,892)	965,000	-	**-**	**347,720,331**	(425,208)	-	-	-	-	**(425,208)**	347,295,123
Buildings (Separate for AFS purposes)	435,618,033	7,843,823	-	-	-	**-**	**443,461,856**	(153,250,776)	-	-	(10,652,489)	-	**(163,903,265)**	279,558,591
	782,410,256	**7,843,823**	**(36,892)**	**965,000**	**-**	**-**	**791,182,187**	**(153,675,984)**	**-**	**-**	**(10,652,489)**	**-**	**(164,328,473)**	**626,853,714**
Infrastructure														
Roads, Pavements & Bridges	1,455,133,613	15,816,028	-	-	-	**-**	**1,470,949,641**	(396,214,690)	-	-	(31,810,952)	-	**(428,025,642)**	1,042,923,999
Storm water	288,721,124	3,743,423	-	-	-	**-**	**292,464,547**	(89,962,484)	-	-	(5,740,964)	-	**(95,703,448)**	196,761,099
Electricity	994,817,176	29,954,145	(6,328,927)	-	-	**-**	**1,018,442,394**	(461,707,543)	6,012,977	-	(24,102,696)	(3,893,847)	**(483,691,109)**	534,751,285
Water	1,022,228,007	15,753,344	(3,522,758)	-	-	**-**	**1,034,458,593**	(503,804,846)	3,522,758	-	(27,000,200)	(1,338,085)	**(528,620,373)**	505,838,220
Sewerage	635,130,499	14,887,158	(3,533,642)	-	-	**-**	**646,484,015**	(256,267,699)	3,533,642	-	(15,807,071)	(1,823,530)	**(270,364,658)**	376,119,357
Solid waste disposal	55,867,227	-	-	-	-	**-**	**55,867,227**	(16,599,548)	-	-	(3,709,006)	-	**(20,308,554)**	35,558,673
	4,451,897,646	**80,154,098**	**(13,385,327)**	**-**	**-**	**-**	**4,518,666,417**	**1,724,556,810)**	**13,069,377**	**-**	**(108,170,889)**	**(7,055,462)**	**1,826,713,784)**	**2,691,952,633**
Heritage assets														
Land and buildings	133,265,889	-	-	-	-	**-**	**133,265,889**	(9,250,000)	-	-	-	-	**(9,250,000)**	124,015,889
Other assets	166,309	-	-	-	-	**-**	**166,309**	-	-	-	-	-	**-**	166,309
	133,432,198	**-**	**-**	**-**	**-**	**-**	**133,432,198**	**(9,250,000)**	**-**	**-**	**-**	**-**	**(9,250,000)**	**124,182,198**
Other assets														
General vehicles	60,218,532	1,717,157	(1,211,187)	-	-	**-**	**60,724,502**	(14,411,958)	1,063,823	-	(2,756,761)	(365,545)	**(16,470,441)**	44,254,061
Furniture & Fittings	23,783,026	1,113,185	(955,670)	304,214	-	**-**	**24,244,755**	(11,988,820)	949,042	(225,778)	(2,093,164)	(226,984)	**(13,585,704)**	10,659,051
Machinery & Equipment	7,546,596	1,017,768	(113,219)	-	-	**-**	**8,451,145**	(4,106,711)	111,968	-	(665,988)	(27,661)	**(4,688,392)**	3,762,753
Office Equipment - Leased	304,214	-	-	(304,214)	-	**-**	**-**	(225,778)	-	225,778	-	-	**-**	-
	91,852,368	**3,848,110**	**(2,280,076)**	**-**	**-**	**-**	**93,420,402**	**(30,733,267)**	**2,124,833**	**-**	**(5,515,913)**	**(620,190)**	**(34,744,537)**	**58,675,865**

AUDITOR-GENERAL SOUTH AFRICA

Auditing to build public confidence

Analysis of property, plant and equipment as at 30 June 2017

Cost/Revaluation — Accumulated depreciation

	Opening Balance Rand	Additions Rand	Disposals Rand	Transfers Rand	Revaluations Rand	Fair value adjustment Rand	Closing Balance Rand	Opening Balance Rand	Disposals Rand	Transfers Rand	Depreciation Rand	Impairment loss Rand	Closing Balance Rand	Carrying value Rand
Total property plant and equipment														
Land and buildings	782,410,256	7,843,823	(36,892)	965,000	-	**-**	**791,182,187**	(153,675,984)	-	-	(10,652,489)	-	**(164,328,473)**	626,853,714
Infrastructure	4,451,897,646	80,154,098	(13,385,327)	-	-	**-**	**4,518,666,417**	1,724,556,810)	13,069,377	-	(108,170,889)	(7,055,462)	**1,826,713,784)**	2,691,952,633
Heritage assets	133,432,198	-	-	-	-	**-**	**133,432,198**	(9,250,000)	-	-	-	-	**(9,250,000)**	124,182,198
Other assets	91,852,368	3,848,110	(2,280,076)	-	-	**-**	**93,420,402**	(30,733,267)	2,124,833	-	(5,515,913)	(620,190)	**(34,744,537)**	58,675,865
	5,459,592,468	**91,846,031**	**(15,702,295)**	**965,000**	**-**	**-**	5,536,701,204	**1,918,216,061)**	**15,194,210**	**-**	**(124,339,291)**	**(7,675,652)**	**2,035,036,794)**	**3,501,664,410**
Intangible assets														
Computers - software & programming	5,973,109	22,195	-	-	-	**-**	**5,995,304**	(1,620,500)	-	-	(447,566)	-	**(2,068,066)**	3,927,238
Water rights	2,360,000	-	-	-	-	**-**	**2,360,000**	-	-	-	-	-	**-**	2,360,000
	8,333,109	**22,195**	**-**	**-**	**-**	**-**	8,355,304	**(1,620,500)**	**-**	**-**	**(447,566)**	**-**	**(2,068,066)**	**6,287,238**
Investment properties														
Investment property	153,892,000	-	(639,000)	(965,000)	-	**2,980,500**	**155,268,500**	-	-	-	-	-	**-**	155,268,500
	153,892,000	**-**	**(639,000)**	**(965,000)**	**-**	2,980,500	155,268,500	**-**	**-**	**-**	**-**	**-**	**-**	**155,268,500**
Total														
Land and buildings	782,410,256	7,843,823	(36,892)	965,000	-	**-**	**791,182,187**	(153,675,984)	-	-	(10,652,489)	-	**(164,328,473)**	626,853,714
Infrastructure	4,451,897,646	80,154,098	(13,385,327)	-	-	**-**	**4,518,666,417**	1,724,556,810)	13,069,377	-	(108,170,889)	(7,055,462)	**1,826,713,784)**	2,691,952,633
Heritage assets	133,432,198	-	-	-	-	**-**	**133,432,198**	(9,250,000)	-	-	-	-	**(9,250,000)**	124,182,198
Other assets	91,852,368	3,848,110	(2,280,076)	-	-	**-**	**93,420,402**	(30,733,267)	2,124,833	-	(5,515,913)	(620,190)	**(34,744,537)**	58,675,865
Intangible assets	8,333,109	22,195	-	-	-	**-**	**8,355,304**	(1,620,500)	-	-	(447,566)	-	**(2,068,066)**	6,287,238
Investment properties	153,892,000	-	(639,000)	(965,000)	-	**2,980,500**	**155,268,500**	-	-	-	-	-	**-**	155,268,500
	5,621,817,577	**91,868,226**	**(16,341,295)**	**-**	**-**	2,980,500	5,700,325,008	**1,919,836,561)**	**15,194,210**	**-**	**(124,786,857)**	**(7,675,652)**	**2,037,104,860)**	**3,663,220,148**

AUDITOR-GENERAL SOUTH AFRICA

Auditing to build public confidence

Appendix C
June 2017

Segmental analysis of property, plant and equipment as at 30 June 2017

	Cost/Revaluation							Accumulated Depreciation						
	Opening Balance Rand	Additions Rand	Disposals Rand	Transfers Rand	Revaluations Rand	Fair value adjustment Rand	Closing Balance Rand	Opening Balance Rand	Disposals Rand	Transfers Rand	Depreciation Rand	Impairment deficit Rand	Closing Balance Rand	Carrying value Rand
Municipality														
Executive & Council/Mayor and Council	133,432,198	-	-	-	-	**-**	**133,432,198**	(9,250,000)	-	-	-	-	**(9,250,000)**	124,182,198
Waste Management	55,867,227	-	-	-	-	**-**	**55,867,227**	(16,599,548)	-	-	(3,709,006)	-	**(20,308,554)**	35,558,673
Comm. & Social/Libraries and archives	782,410,256	7,843,823	(36,892)	965,000	-	**-**	**791,182,187**	(153,675,984)	-	-	(10,652,489)	-	**(164,328,473)**	626,853,714
Waste Water Management/Sewerage	635,130,499	14,887,158	(3,533,642)	-	-	**-**	**646,484,015**	(256,267,699)	3,533,642	-	(15,807,071)	(1,823,530)	**(270,364,658)**	376,119,357
Road Transport/Roads	1,743,854,737	19,559,451	-	-	-	**-**	**1,763,414,188**	(486,177,174)	-	-	(37,551,916)	-	**(523,729,090)**	1,239,685,098
Water/Water Distribution	1,022,228,007	15,753,344	(3,522,758)	-	-	**-**	**1,034,458,593**	(503,804,846)	3,522,758	-	(27,000,200)	(1,338,085)	**(528,620,373)**	505,838,220
Electricity /Electricity Distribution	994,817,176	29,954,145	(6,328,927)	-	-	**-**	**1,018,442,394**	(461,707,543)	6,012,977	-	(24,102,696)	(3,893,847)	**(483,691,109)**	534,751,285
Corporate Services	254,077,477	3,870,305	(2,919,076)	(965,000)	-	**2,980,500**	**257,044,206**	(32,353,767)	2,124,833	-	(5,963,479)	(620,190)	**(36,812,603)**	220,231,603
	5,621,817,577	**91,868,226**	**(16,341,295)**	**-**	**-**	2,980,500	**5,700,325,008**	**1,919,836,561)**	**15,194,210**	**-**	**(124,786,857)**	**(7,675,652)**	**2,037,104,860)**	**3,663,220,148**
Total														
Municipality	5,621,817,577	91,868,226	(16,341,295)	-	-	**2,980,500**	**5,700,325,008**	1,919,836,561)	15,194,210	-	(124,786,857)	(7,675,652)	**2,037,104,860)**	3,663,220,148
	5,621,817,577	**91,868,226**	**(16,341,295)**	**-**	**-**	2,980,500	**5,700,325,008**	**1,919,836,561)**	**15,194,210**	**-**	**(124,786,857)**	**(7,675,652)**	**2,037,104,860)**	**3,663,220,148**

AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence

Appendix D
June 2017

Segmental Statement of Financial Performance for the year ended

Prior Year				Current Year		
Actual Income Rand	Actual Expenditure Rand	Surplus /(Deficit) Rand		Actual Income Rand	Actual Expenditure Rand	Surplus /(Deficit) Rand
			Municipality			
64,990,890	95,245,941	(30,255,051)	Executive & Council/Mayor and Council	74,404,628	110,303,815	(35,899,187)
190,347,078	63,836,181	126,510,897	Finance & Admin/Finance	231,205,502	64,980,331	166,225,171
13,627,207	63,085,417	(49,458,210)	Planning and Development/Economic Development/Plan	13,683,110	80,222,382	(66,539,272)
16,757,210	74,809,577	(58,052,367)	Corporate Services	5,729,446	76,448,527	(70,719,081)
6,214,220	30,618,447	(24,404,227)	Comm. & Social/Libraries and archives	9,527,823	31,537,625	(22,009,802)
56,495,589	15,174,509	41,321,080	Housing	41,483,423	20,881,985	20,601,438
27,721,235	56,008,800	(28,287,565)	Public Safety/Police	42,386,898	80,844,340	(38,457,442)
9,743,166	14,310,777	(4,567,611)	Sport and Recreation	10,371,244	15,886,366	(5,515,122)
9,191	4,758,155	(4,748,964)	Environmental Protection/Pollution Control	9,191	5,402,344	(5,393,153)
80,064,347	57,090,814	22,973,533	Waste Water Management/Sewerage	84,685,527	63,181,656	21,503,871
12,070,581	86,197,089	(74,126,508)	Road Transport/Roads	10,418,954	90,046,516	(79,627,562)
117,564,972	67,325,280	50,239,692	Water/Water Distribution	127,810,994	66,432,789	61,378,205
334,846,381	261,110,457	73,735,924	Electricity /Electricity Distribution	367,778,848	284,004,386	83,774,462
61,733,769	48,998,556	12,735,213	Waste Management	66,328,633	56,537,595	9,791,038
992,185,836	**938,570,000**	**53,615,836**		**1,085,824,221**	**1,046,710,657**	**39,113,564**
			Other charges			
992,185,836	938,570,000	53,615,836	Municipality	1,085,824,221	1,046,710,657	39,113,564
992,185,836	**938,570,000**	**53,615,836**	**Total**	**1,085,824,221**	**1,046,710,657**	**39,113,564**

AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence

Appendix E(1)
June 2017

Actual versus Budget(Revenue and Expenditure) for the year ended 30 June 2017

	Current year 2017 Act. Bal.	Current year 2017 Adjusted budget	Variance		Explanation of Significant Variances greater than 10% versus Budget
	Rand	Rand	Rand	Var	
Revenue					
Property rates	197,047,196	189,791,411	7,255,785	3.8	Refer to note 56
Service charges	624,577,316	606,116,465	18,460,851	3.0	Refer to note 56
Rental of facilities and equipment	11,393,590	10,556,102	837,488	7.9	Refer to note 56
Agency services	3,480,172	3,220,000	260,172	8.1	Refer to note 56
Licences and permits	2,524,823	2,330,400	194,423	8.3	Refer to note 56
Property rates - penalties imposed	416,276	848,000	(431,724)	(50.9)	Refer to note 56
Government grants & subsidies	148,092,908	157,106,203	(9,013,295)	(5.7)	Refer to note 56
Public contributions and donations	10,133,807	1,570,895	8,562,912	545.1	Refer to note 56
Fines, Penalties and Forfeits	36,104,571	31,143,400	4,961,171	15.9	Refer to note 56
Other income	23,774,201	17,794,923	5,979,278	33.6	Refer to note 56
Interest received	23,018,028	16,040,350	6,977,678	43.5	Refer to note 56
	1,080,562,888	1,036,518,149	44,044,739	4.2	
Expenses					
Personnel	(301,919,339)	(310,433,980)	8,514,641	(2.7)	Refer to note 56
Remuneration of councillors	(9,265,292)	(9,506,956)	241,664	(2.5)	Refer to note 56
Depreciation	(124,339,291)	(126,470,044)	2,130,753	(1.7)	Refer to note 56
Amortisation	(447,566)	(442,267)	(5,299)	1.2	Refer to note 56
Finance costs	(45,913,148)	(46,421,043)	507,895	(1.1)	Refer to note 56
Bad debts written off	(22,005,469)	(24,694,950)	2,689,481	(10.9)	Refer to note 56
Materials	(20,273,344)	(19,411,245)	(862,099)	4.4	Refer to note 56
Bulk purchases	(217,522,905)	(206,563,340)	(10,959,565)	5.3	Refer to note 56
Contracted Services	(129,646,792)	(139,779,252)	10,132,460	(7.2)	Refer to note 56
Transfers and Subsidies	(56,135,661)	(57,130,962)	995,301	(1.7)	Refer to note 56
General Expenses	(111,540,681)	(130,258,556)	18,717,875	(14.4)	Refer to note 56
Lease rentals on operating leases	(549,125)	(1,851,392)	1,302,267	(70.3)	Refer to note 56
	(1,039,558,613)	(1,072,963,987)	33,405,374	(3.1)	
Other revenue and costs					
Gain or loss on disposal of assets and liabilities	(8,132,725)	1,963,231	(10,095,956)	(514.3)	Refer to note 56
Fair value adjustments	6,242,014	2,205,000	4,037,014	183.1	Refer to note 56
Net surplus/ (deficit) for the year	39,113,564	(32,277,607)	71,391,171	(221.2)	

AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence

Appendix E(2)
June 2017

Budget Analysis of Capital Expenditure as at 30 June 2017

	Capital expenditure Rand	Revised Budget Rand	Variance Rand	Variance %	Explanation of significant variances from budget
Municipality					
Executive & Council/Mayor and Council	72,034	70,878	(1,156)	(2)	Refer to note 56
Planning and Development/Economic Development	1,539,869	433,100	(1,106,769)	(256)	Refer to note 56
Waste Management	12,151	15,000	2,849	19	Refer to note 56
Comm. & Social/Libraries and archives	644,236	2,019,000	1,374,764	68	Refer to note 56
Housing	10,657,937	10,724,539	66,602	1	Refer to note 56
Public Safety/Police	995,614	2,280,080	1,284,466	56	Refer to note 56
Sport and Recreation	1,836,746	1,903,368	66,622	4	Refer to note 56
Waste Water Management/Sewerage	17,217,083	17,178,519	(38,564)	-	Refer to note 56
Road Transport/Roads	11,739,311	11,744,518	5,207	-	Refer to note 56
Water/Water Distribution	15,772,309	15,588,846	(183,463)	(1)	Refer to note 56
Electricity /Electricity Distribution	30,496,055	23,404,109	(7,091,946)	(30)	Refer to note 56
Corporate Services	884,882	904,147	19,265	2	Refer to note 56
	91,868,227	**86,266,104**	**(5,602,123)**	**(6)**	

AUDITOR-GENERAL SOUTH AFRICA
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Appendix F
Disclosures of Grants and Subsidies in terms of Section 123 MFMA, 56 of 2003
June 2017

Name of Grants	Name of organ of state or municipal entity	Quarterly Receipts					Quarterly Expenditure					Grants and Subsidies delayed / withheld					Reason for delay/withholding of funds	Did your municipality comply with the grant conditions in terms of grant framework in the latest Division of Revenue Act	Reason for noncompliance
		Sep	Dec	Mar	Jun	Total	Sep	Dec	Mar	Jun	Total	Sep	Dec	Mar	Jun	Total		Yes/ No	
FMG	Nat Treasury	1,475	-	-	-	1,475	108	198	300	869	1,475	-	-	-	-	-	N/A	Yes	N/A
MSIG	Nat Treasury	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	N/A	Yes	N/A
MIG	Nat Treasury	5,258	8,259	7,513	-	21,030	2,540	3,379	5,429	9,682	21,030	-	-	-	-	-	N/A	Yes	N/A
NDPG	Nat Treasury	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	N/A	Yes	N/A
RBIG	Nat Treasury	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	N/A	Yes	N/A
EPWP	Prov Treasury	481	865	576	-	1,922	462	507	402	551	1,922	-	-	-	-	-	N/A	Yes	N/A
INEG	DME	5,000	-	-	-	5,000	-	2,870	1,139	991	5,000	-	-	-	-	-	N/A	Yes	N/A
Library	Prov Treasury	2,996	1,946	1,947	-	6,889	1,488	1,938	1,606	887	5,919	-	-	-	-	-	N/A	Yes	N/A
Thusong service centre	Prov Treasury	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	N/A	Yes	N/A
Social housing	Prov Treasury	17,572	12,477	1,796	11,546	43,391	16,057	12,861	2,767	7,887	39,572	-	-	-	-	-	N/A	Yes	N/A
CDW	Prov Treasury	75	-	-	-	75	16	14	10	35	75	-	-	-	-	-	N/A	Yes	N/A
FMSG	Prov Treasury	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	N/A	Yes	N/A
Main road subsidy	Prov Treasury	-	-	137	-	137	-	137	-	-	137	-	-	-	-	-	N/A	Yes	N/A
Greenest town	Prov Treasury	-	-	50	-	50	-	-	-	-	-	-	-	-	-	-	N/A	Yes	N/A
LG graduate internship	Prov Treasury	-	-	60	-	60	-	-	-	12	12	-	-	-	-	-	N/A	Yes	N/A
Fire service capacity build	Prov Treasury	-	-	1,200	-	1,200	-	-	-	-	-	-	-	-	-	-	N/A	Yes	N/A
ACIP	Prov Treasury	-	-	571	-	571	-	-	571	-	571	-	-	-	-	-	N/A	Yes	N/A
		32,857	23,547	13,850	11,546	81,800	20,671	21,904	12,224	20,914	75,713	-	-	-	-	-			

Note: A municipality should provide additional information on how a grant was spent per Vote. This excludes allocations from the Equitable Share.

AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence

ANNEXURE B:

REPORT OF THE AUDITOR-GENERAL

Report of the auditor-general to the Western Cape Provincial Parliament and the council on the Overstrand Municipality

Report on the audit of the financial statements

Opinion

1. I have audited the financial statements of the Overstrand Municipality set out on pages 2 to 73, which comprise the statement of financial position as at 30 June 2017, and the statement of financial performance, statement of changes in net assets, cash flow statement and statement of comparison of budget and actual amounts for the year then ended, as well as the notes to the financial statements, including a summary of significant accounting policies.

2. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Overstrand Municipality as at 30 June 2017, and its financial performance and cash flows for the year then ended in accordance with the South African Standards of Generally Recognised Accounting Practice (SA Standards of GRAP) and the requirements of the Municipal Finance Management Act of South Africa, 2003 (Act No. 56 of 2003) (MFMA) and the Division of Revenue Act of South Africa, 2016 (Act No. 3 of 2016) (Dora).

Basis for opinion

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the auditor-general's responsibilities for the audit of the financial statements section of my report.

4. I am independent of the municipality in accordance with the International Ethics Standards Board for Accountants' *Code of ethics for professional accountants* (IESBA code) together with the ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.

5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matters

6. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Restatement of corresponding figures

7. As disclosed in note 45 to the financial statements, the corresponding figures for 30 June 2016 have been restated as a result of errors in the financial statements of the municipality at, and for the year ended, 30 June 2017.

Material impairments

8. As disclosed in note 11, the receivables from non-exchange transactions were impaired by R30,1 million (2015-16: R25,2 million).

9. As disclosed in note 13 to the financial statements, the municipality provided for the impairment of consumer debtors amounting to R20,6 million (2015-16: R19,1 million).

Material losses

10. As disclosed in note 11 to the financial statements, material losses to the amount of R14,5 million were incurred as a result of a write-off of irrecoverable fines.

Other matters

11. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Unaudited supplementary schedules

12. The supplementary information set out on pages 74 to 81 does not form part of the financial statements and is presented as additional information. I have not audited these schedules and, accordingly, I do not express an opinion thereon.

Unaudited disclosure notes

13. In terms of section 125(2)(e) of the MFMA, the municipality is required to disclose particulars of non-compliance with the MFMA in the financial statements. This disclosure requirement did not form part of the audit of the financial statements and, accordingly, I do not express an opinion thereon.

Responsibilities of the accounting officer

14. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the SA Standards of GRAP and the requirements of the MFMA and Dora and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

15. In preparing the financial statements, the accounting officer is responsible for assessing the Overstrand Municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the accounting officer either intends to liquidate the municipality or cease operations, or has no realistic alternative but to do so.

Auditor-general's responsibilities for the audit of the financial statements

16. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the

aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

17. A further description of my responsibilities for the audit of the financial statements is included in the annexure to the auditor's report.

Report on the audit of the annual performance report

Introduction and scope

18. In accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PAA) and the general notice issued in terms thereof, I have a responsibility to report material findings on the reported performance information against predetermined objectives for selected strategic focus areas presented in the annual performance report. I performed procedures to identify findings but not to gather evidence to express assurance.

19. My procedures address the reported performance information, which must be based on the approved performance planning documents of the municipality. I have not evaluated the completeness and appropriateness of the performance indicators included in the planning documents. My procedures also did not extend to any disclosures or assertions relating to planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly, my findings do not extend to these matters.

20. I evaluated the usefulness and reliability of the reported performance information in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice, for the following selected objective presented in the annual performance report of the municipality for the year ended 30 June 2017:

Objectives	**Pages in the annual performance report**
The provision and maintenance of municipal services	116 - 120

21. I performed procedures to determine whether the reported performance information was properly presented and whether performance was consistent with the approved performance planning documents. I performed further procedures to determine whether the indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.

22. I did not raise any material findings on the usefulness and reliability of the reported performance information for the following objective:

- The provision and maintenance of municipal services

Other matter

23. I draw attention to the matter below.

Achievement of planned targets

24. Refer to the annual performance report on pages 116 to 120 for information on the achievement of planned targets for the year and explanations provided for the under- or overachievement of a number of targets.

Report on the audit of compliance with legislation

Introduction and scope

25. In accordance with the PAA and the general notice issued in terms thereof, I have a responsibility to report material findings on the compliance of the municipality with specific matters in key legislation. I performed procedures to identify findings but not to gather evidence to express assurance.

26. I did not raise material findings on compliance with the specific matters in key legislation as set out in the general notice issued in terms of the PAA.

Other information

27. The accounting officer is responsible for the other information. The other information comprises the information included in the annual report.

28. The other information does not include the financial statements, the auditor's report thereon and those selected objectives presented in the annual performance report that have been specifically reported on in the auditor's report.

29. My opinion on the financial statements and findings on the reported performance information and compliance with legislation do not cover the other information and we do not express an audit opinion or any form of assurance conclusion thereon.

30. In connection with our audit, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements and the selected objectives presented in the annual performance report, or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

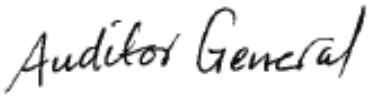
31. The other information I obtained prior to the date of this auditor's report are chapters 1 to 6 and annexures A to C. The mayor's foreword, the municipal manager's overview and annexures D and E are expected to be made available to us after 30 November 2017.

32. If, based on the work we have performed on the other information obtained prior to the date of the auditor's report and we conclude that there is a material misstatement of this other information, we are required to report that fact. I have nothing to report in this regard.

33. When I do receive and read the mayor's foreword, the municipal manager's overview and annexures D and E, and if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to retract this auditor's report and re-issue an amended report as appropriate; however, if it is corrected this will not be necessary.

Internal control deficiencies

34. I considered internal control relevant to my audit of the financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance thereon. I did not raise any significant deficiencies in internal control.



Cape Town

30 November 2017

AUDITOR-GENERAL
SOUTH AFRICA

Auditing to build public confidence

Annexure – Auditor-general's responsibility for the audit

1. As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements, and the procedures performed on reported performance information for selected strategic focus areas and on the municipality's compliance with respect to the selected subject matters.

Financial statements

2. In addition to my responsibility for the audit of the financial statements as described in the auditor's report, I also:

   - identify and assess the risks of material misstatement of the financial statements whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

   - obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the municipality's internal control.

   - evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the accounting officer.

   - conclude on the appropriateness of the accounting officer's use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Overstrand Municipality's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify the opinion on the financial statements. My conclusions are based on the information available to me at the date of the auditor's report. However, future events or conditions may cause a municipality to cease to continue as a going concern.

   - evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Communication with those charged with governance

3. I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

4. I also confirm to the accounting officer that I have complied with relevant ethical requirements regarding independence, and communicate all relationships and other matters that may reasonably be thought to have a bearing on my independence and, where applicable, related safeguards.

ANNEXURE C:

REPORT OF THE AUDIT COMMITTEE

OVERSTRAND MUNICIPALITY

ANNUAL OVERSIGHT REPORT OF THE JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE (JAPAC) FOR THE FINANCIAL YEAR ENDED 30 JUNE 2017

1. INTRODUCTION

The Joint Audit and Performance Audit Committee (JAPAC) is an independent statutory committee appointed by the Council in terms of section 166 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) and Local Government: Municipal Planning and Performance Management Regulations, 2001. We are pleased to present our oversight report for the financial year ended 30 June 2017.

2. JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE (JAPAC)

2.1 Members

The members of the JAPAC were:

- Mr BH van Staaden (Chairperson)
- Mr HV Liebenberg
- Mrs KE Montgomery
- Mr R Kingwill
- Mr HPA Beekman (resigned on 09 September 2016)

2.2 Meetings

The JAPAC met on the following dates during the year under review:

- 21 July 2016
- 01 August 2016
- 24 August 2016
- 05 December 2016
- 27 February 2017
- 29 May 2017
- 28 June 2017

The Executive Mayor, Chairperson of the Finance & Economic Development Portfolio Committee, Municipal Manager, Director: Finance, Director: Management Services and Chief Audit Executive and Internal Audit officials, attended the meetings of the JAPAC.

2.3 Role and responsibilities

The JAPAC was fully functional for the year under review and operated in accordance with the adopted Joint Audit and Performance Audit Committee Charter, which were approved by Council. The provisions contained in the Local Government: Municipal Finance Management Act, 2003 and Internal Audit Framework, which was developed by National Treasury, are included in the Charter.

The JAPAC substantially fulfilled its responsibilities for the year under review, as set out in section 166 of the Municipal Finance Management Act, 2003.

3. INTERNAL AUDIT

The following internal audit engagements was approved by JAPAC and completed by the internal audit unit during the period under review:

3.1 Management of Fire Services
3.2 Disaster Management
3.3 Procurement Processes – Medical Emergencies
3.4 Division of Revenue Act (Dora), 2015
3.5 Administration of EPWP Seasonal Workers
3.6 Limited specialised emergency vehicle
3.7 Systems Compatibility (ICT)
3.8 Evaluating the Risk Management Process
3.9 Adequacy of Traffic & Law Enforcement vehicles
3.10 Audit and Review of Financial Statements Sec 67 MFMA
3.11 Salary & Wage Increase 201718 Financial Year
3.12 mSCOA Implementation Project Report
3.13 Key Controls Assessment – Q2 201617 financial year
3.14 Key Controls Assessment – Q3 201617 financial year
3.15 Key Controls Assessment – Q4 201617 financial year
3.16 Predetermined Objectives – Q2 201617 financial year
3.17 Predetermined Objectives – Q3 201617 financial year
3.18 Predetermined Objectives – Q4 201617 financial year

4. ANNUAL FINANCIAL STATEMENTS: 2016/2017 financial year

The JAPAC commends the Municipality for compiling and completing the Annual Financial Statements (AFS) in-house and with own resources.

The JAPAC also takes note that the Annual Financial Statements were not subjected to any form of correction with no material misstatements.

5. AUDIT REPORT OF THE AUDITOR GENERAL: 2016/2017 financial year

The Audit Report of the Auditor- General for the 2016/2017 financial year has **not** been reviewed by the JAPAC, we do however commend the Municipality in maintaining its clean audit status.

6. PERFORMANCE MANAGEMENT

Based on the processes and assurances obtained from management, Internal Audit and Auditor-General, the JAPAC is satisfied that the performance management processes and the reporting thereof are adequate.

The JAPAC has taken note that no material findings were raised by the Auditor-General on the usefulness and reliability of the reported performance information.

7. RISK MANAGEMENT

The JAPAC is satisfied that the risk management processes and the reporting thereof are adequate.

8. CONCLUSION

The Audit Committees enjoyed the full cooperation of the Municipal Manager, Executive Mayor and councilors who attended meetings of the Audit Committees - with whom the Committees enjoy a good working relationship.

It should be noted that the Internal Audit department did valuable work and the Committees relied heavily on their inputs and effort.

BH van Staaden

Chairperson
Joint Audit and Performance Audit Committee

Date: 11 January 2018

ANNEXURE D:

WATER SERVICES PLAN FOR 2016/17

OVERSTRAND MUNICIPALITY

Annual Water Services Development Plan Performance- and Water Services Audit Report

as directed by the Water Services Act (Act 108 of 1997) and the Regulations relating to Compulsory National Standards and Measures to Conserve Water

FY 2016/2017

27 OCTOBER 2017

OVERSTRAND MUNICIPALITY

Ref C00565/A0003

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OVERSTRAND MUNICIPALITY

ANNUAL WSDP PERFORMANCE AND WATER SERVICES AUDIT REPORT FOR 2016/2017

EXECUTIVE SUMMARY

Overstrand Municipality is required in terms of Section 18 of the Water Services Act, 1997 (Act No.108 of 1997), as well as the "Regulations relating to compulsory national standards and measures to conserve water", as issued in terms of sections 9(1) and 73(1)(j) of the Water Services Act, to report on the implementation of its WSDP during each financial year and to include a water services audit in such an annual report.

Section 62 of the Water Services Act further requires the Minister to monitor every WSI in order to ensure compliance with the prescribed national standards. This regulation requires a WSA to complete and submit a WSDP Performance- and Water Services Audit Report every financial year.

The WSDP Performance- and Water Services Audit is designed to monitor the compliance of the WSA and other WSIs with these regulations. The Water Services Act allows the audit to be used as a tool to compare actual performance of the WSA against the targets and indicators set in their WSDP. The WSDP Performance- and Water Services Audit also assists local communities and DWS to assess how well WSAs are performing relative to their stated intentions and their capacity.

The WSDP Performance- and Water Services Audit Report will give an overview of the implementation of the Municipality's previous year's WSDP, for the 2015/2016 financial year, and can be seen as an annexure to Overstrand Municipality's Annual Report. The Annual Report is compiled as required by the Local Government: Municipal Systems Act, Act no 32 of 2000 (Section 46) and the Local Government: Municipal Finance Management Act, Act no 56 of 2003 (Section 121).

Availability of the Water Services Audit Report: The WSDP Performance- and Water Services Audit Report is a public document and must be made available within four months after the end of each financial year and must be available for inspection at the offices of the WSA. It is also recommended that the document be placed on the Municipality's website and that copies of the document be placed at the public libraries. The Water Services Audit Report also needs to be made available to the Minister of the DWS, the Minister of the Department of Cooperative Governance, the Province and to SALGA, as required by the Water Services Act, 1997.

The WSDP Performance- and Water Services Audit Report include the following detail information:

- The Municipality's performance with regard to their KPIs for water and sewerage services for the 2016/2017 financial year, as included in the Municipality's SDBIP.
- The Municipality's Performance with regard to DWS's Blue and Green Drop Assessments. Blue drop status is awarded to those towns that comply with 95% criteria on drinking water quality management. Green drop status is awarded to those WWTWs that comply with 90% criteria on key selected indicators on waste water quality management.
- DWS's Scorecard for assessing the potential for WC/WDM efforts in the Municipality.
- Information to be included in a WSDP Performance- and Water Services Audit as stipulated in regulations under section 9 of the Water Services Act, "Guidelines for Compulsory National Standards" and also required by DWS's 2014 WSDP Performance- and Water Services Audit Report guidelines.
- Information on the implementation of the various WSDP activities, as included under the WSDP Business Elements in DWS's WSDP guidelines.

The Municipality has a comprehensive Performance Management System in place. The SDBIP is the process plan and performance indicator / evaluation for the execution of the budget. The SDBIP is being used as a management, implementation and monitoring tool that assists and guide the Executive Mayor, Councillors, Municipal Manager, Senior Managers and the community. The plan serves as an input to the performance agreements of the Municipal Manager and Directors. It also forms the basis for the monthly, quarterly, mid-year and the annual assessment report and performance assessments of the Municipal Manager and Directors.

The following water and sanitation related investigations were successfully completed during the last financial year.

- The Water Services Audit Report for 2015/2016 was finalised and approved by Council as part of the Annual Report. The NRW water balance models were also updated for each of the distribution systems (Up to the end of June 2016) as part of the Water Services Audit Process.
- Overstrand Municipality continues with the implementation of their Drinking Water Quality and Effluent Quality Sampling Programmes (Both Operational and Compliance Monitoring). Sample results are loaded on a monthly basis onto DWS's BDS and GDS. All the WTWs and WWTWs are also registered on the BDS and GDS websites.
- The previous WSDP was updated for 2017-2022 (First Cycle). The WSDP-IDP Sector Input Report for 2017/2018 was also compiled and taken to Council with the IDP and approved on the 31st of May 2017.
- The Asset Register was updated to include all the water and sewerage capital projects completed during the 2016/2017 financial year.
- The following Technical investigations were completed during the 2016/2017 financial year.
  - A preliminary design report was compiled for the upgrading of the Stanford WWTW (WorleyParsons).
  - Investigation of the relationship between pH and aluminium residuals at the Preekstoel WTW in Hermanus (Aurecon).
  - Water Demand Management Study (Revenue Enhancement), GLS.
  - Feasibility Study for the upgrade of the Zwelihle sewer network, Lyners.
  - External water use license audits by Umvoto (Gateway-, Camphill-, Volmoed- and Stanford well fields) and Aurecon (Hermanus WWTW irrigation water license).

The Municipality also received the following awards / acknowledgements:

- Winner in the Water Management and Conservation Category of the 2016 Greenest Municipality competition for the Western Cape (Winner for the third time in the last four years).
- Certificate of Outstanding Achievement, Innovation Project Award, for the Pearly Beach Eluxolweni WWTW, which was built on a closed landfill site.
- Overstrand Municipality achieved a 100% score for their No Drop assessment by the DWS, which was assessed as part of the 2014 Blue Drop assessment.
- The Municipality's overall Blue Drop score came down from 96.82% for 2012 to 90.79% for 2014. The Overstrand Municipality team was well prepared and demonstrated their commitment to the Blue Drop assessment and water quality excellence. The Municipality obtained Blue Drop status for the Greater Hermanus system. Significant progress has been made by the municipality with regard to WC/WDM and projects have been ongoing for the last three years. Good baseline information and a formal strategy are available that enables the municipality to make informed decisions regarding ongoing planning to minimise NRW.

The overall 2014 Risk Rating for Overstrand Municipality is 41%, which translates into the 10th best performance in the Western Cape. This risk value is based on Process Control RR, Drinking Water Quality RR and Risk Management RR, with scores above 50% (medium to critical risks) for Process Control in 6 of the 8 systems and Drinking Water Quality in 2 of the 8 systems.

- **2013 Green Drop awards (>90%) were received for four of the WWTWs and drainage systems**. The overall Green Drop Score for the Municipality was 89.14%**.** The strengths noticed by the DWS included the high overall compliance of effluent quality, prominent risk abatement and technical skilled staff with strong management support and involvement. The highest Green Drop score of 93.39% was for the Stanford WWTW and drainage system and the lowest Green Drop Score of 77.61% was for the Kleinmond WWTW and drainage system.

  The CRRs decreased in two of the systems (Hermanus and Kleinmond), increased in two of the systems (Gansbaai and Hawston) and stayed the same for Stanford during the 2013/2014 Green Drop Progress Reporting in 2014. The Municipality is encouraged to continue with implementation of the GDIP and thus to ensure that progress at the systems is achieved and maintained. The overall risk profile is still very good, with 4 of 5 plants residing in low risk space.

- 100% MIG expenditure in the previous financial year from the DLG.

Quantity of Water Services Provided (Water Balance)

Detail water balance models are in place for each of the distribution systems in Overstrand Municipality's Management Area. These models include the volume of raw water abstracted from the various resources, the treated volume supplied from the WTW (System Input Volume) and the billed metered consumption for each of the distribution systems. The volume and percentage of NRW were also calculated from the available data. The flows at each of the WWTWs are also recorded by the Municipality.

Water Services Delivery Profile

The number of consumer units per category or user type is available for each of the distribution systems. All the formal households in the urban areas of Overstrand Municipality's Management Area are provided with water connections inside the erven. Informal areas are supplied with shared services as an intermediary measure. Overstrand Municipality is committed to ensure that private landowners provide at least basic water and sanitation services to those households in the rural areas with existing services below RDP standard.

Cost Recovery and Free Basic Services

A detail step block tariff system is implemented by Overstrand Municipality. This tariff system discourages the wasteful or inefficient use of water. It is expected that this tariff structure will continue to be implemented in the future. The sustainable supply of potable water is however becoming an ever-increasing challenge.

The first six (6) kl of water is provided free to all indigent consumers. Overstrand Municipality's tariffs support the viability and sustainability of water supply services to the poor through cross-subsidies (where feasible). Free basic water and sanitation services are linked to the Municipality's Indigent Policy and all indigent households therefore receive free basic water and sanitation services. This implies that either the equitable share is used to cover this cost, or higher consumption blocks are charged at a rate greater than the cost in order to generate a surplus to cross-subsidies consumers who use up to six (6) kilolitres per month.

The operational budget of the past five financial years for water and sanitation services is summarised in the table below:

Service	Expenditure / Income	Actual 16/17	Actual 15/16	Actual 14/15	Actual 13/14	Actual 12/13
Water	Expenditure	R103 668 318-50	R105 388 386-73	R87 684 218-72	R95 829 984-21	R85 498 520-43
	Income	R121 632 409-97	R117 279 277-35	R109 580 993-32	R96 057 574-71	R96 578 920-13
	Surplus / (Deficit)	**(R17 964 091-47)**	**(R11 890 890-62)**	**(R21 896 774-60)**	**(R227 590-50)**	**(R11 080 399-70**
Sanitation	Expenditure	R67 828 646-82	R64 371 024-75	R59 653 861-52	R57 539 215-06	R51 607 042-31
	Income	R82 291 447-63	R77 211 013-42	R75 482 947-03	R65 032 183-93	R64 291 003-56
	Surplus / (Deficit)	**R14 462 800-81)**	**R12 839 988-67)**	**R15 829 085-51)**	**(R7 492 968-87)**	**R12 683 961-25)**

Water Quality

An Operational and Compliance Water Quality and Final Effluent Monitoring Programme, which meets the requirements of SANS:241 and the DWS's Blue and Green Drop sampling criteria are implemented by the Municipality.

The overall percentage of compliance of the water quality samples taken over the period July 2016 to June 2017 is summarised in the table below per distribution system (SANS 241: 2015 Limits).

Distribution System	Acute Health Microbiological	Acute Health Chemical	Chronic Health	Aesthetic	Operational Efficiency
Buffels River	99.3%	100.0%	100.0%	100.0%	92.7%
Kleinmond	99.0%	100.0%	100.0%	100.0%	96.8%
Greater Hermanus	100.0%	100.0%	100.0%	99.2%	*89.2%* *
Stanford	99.0%	100.0%	100.0%	100.0%	99.6%
Greater Gansbaai	99.6%	100.0%	99.6%	100.0%	93.7%
Pearly Beach	100.0%	100.0%	100.0%	100.0%	100.0%
Baardskeerdersbos	100.0%	100.0%	98.7%	95.0%	91.1%
Buffeljags Bay	98.8%	100.0%	100.0%	*75.6%* *	95.0%

Note: * *Unacceptable*

The operational water sampling programmes of Overstrand Municipality complies with the minimum monitoring requirements of the SANS 241-2:2015 (Table 1: Minimum monitoring for prescribed process risk indicators) for the various WTWs and distribution systems. The table below indicates the compliance of the E.Coli monitoring frequency in the water distributions systems of Overstrand Municipality, in terms of the minimum requirements of SANS:241-2: 2015 (Table 2). The period assessed was for samples taken from July 2016 to June 2017.

Distribution System	Population served	Required number of monthly samples (SANS 241-2:2015: Table 2)	Number of monthly E.Coli samples taken by Municipality during 2016/2017
Buffels River	2 815	2	12.4
Kleinmond	7 500	2	8.2
Greater Hermanus	58 843	11.8	23.6
Stanford	5 449	2	7.9
Greater Gansbaai	16 919	3.4	22.1
Pearly Beach	1 162	2	8.1
Baardskeerdersbos	125	2	8.1
Buffeljags Bay	151	2	6.8

It can be noted from the above table that the number of monthly E.Coli samples taken by the Municipality during the 2016/2017 financial year was more than the required number of samples for all the water distribution systems.

The overall percentage compliances of the final effluent samples taken over the last three financial years at the Kleinmond, Hawston, Hermanus, Stanford and Gansbaai WWTW (General Limits) are summarised in the table below.

WWTW	Microbiological			Chemical			Physical		
	16/17	15/16	14/15	16/17	15/16	14/15	16/17	15/16	14/15
Kleinmond	91.7%	100.0%	91.7%	93.8%	75.0%	81.7%	100.0%	88.9%	91.7%
Hawston	100.0%	91.7%	100.0%	72.9%	73.3%	68.3%	72.2%	77.8%	91.7%
Hermanus	91.7%	100.0%	75.0%	100.0%	100.0%	100.0%	100.0%	63.9%	61.1%
Stanford	91.7%	91.7%	91.7%	91.7%	95.0%	96.7%	97.2%	97.2%	97.2%
Gansbaai	75.0%	83.3%	91.7%	95.8%	88.3%	95.0%	100.0%	77.8%	88.9%
Overall Compliance %	**90.0%**	**93.3%**	**90.0%**	**90.8%**	**86.3%**	**88.3%**	**93.9%**	**81.1%**	**86.1%**

WC/WDM

The implementation of Overstrand Municipality's WDM Strategy and Action Plan has been extremely successful and the Municipality was able to reduce the water requirements of the towns significantly. The overall percentage of NRW for Overstrand Municipality for the 2016/2017 financial year was 21.29%. The table below gives a summary of the NRW for the various distribution systems in Overstrand Municipality's Management Area.

Description	Unit	16/17	Record : Prior (Ml/a)				
			15/16	14/15	13/14	12/13	11/12
Buffels River	Volume	455.126	327.463	400.622	478.209	540.123	463.088
	Percentage	55.42%	46.22%	50.83%	58.19%	59.72%	55.02%
	ILI	4.63	3.36	4.34	5.21	5.45	5.07
Kleinmond	Volume	203.625	202.304	227.374	237.027	283.500	239.492
	Percentage	27.06%	28.07%	30.88%	33.17%	34.21%	30.08%
	ILI	2.48	2.49	2.16	2.26	2.49	2.58
Greater Hermanus	Volume	317.045	474.020	359.729	380.399	324.189	317.241
	Percentage	7.71%	11.66%	9.13%	10.91%	9.04%	9.69%
	ILI	0.77	1.19	0.88	0.96	0.85	0.98
Stanford	Volume	76.937	73.438	80.356	76.516	91.388	142.029
	Percentage	25.29%	24.19%	26.97%	25.87%	30.83%	37.46%
	ILI	3.80	3.69	2.81	2.69	2.90	5.90
Greater Gansbaai	Volume	529.125	384.841	363.302	413.621	405.799	435.335
	Percentage	37.33%	28.49%	27.96%	31.30%	31.19%	31.96%
	ILI	4.58	3.35	2.93	3.34	3.15	3.46
Pearly Beach	Volume	21.928	36.951	52.640	87.708	67.435	45.689
	Percentage	16.54%	25.41%	33.68%	48.42%	41.93%	32.28%
	ILI	1.43	1.00	2.86	4.79	4.79	3.02
Baardskeerdersbos	Volume	5.047	6.654	6.251	5.665	4.000	2.778
	Percentage	38.67%	45.44%	46.26%	48.62%	36.30%	29.26%
	ILI	1.58	1.30	1.28	1.16	0.75	
Buffeljags Bay	Volume	0.200	0.705	0.612	0.004	0.090	0.019
	Percentage	5.09%	15.85%	15.45%	0.12%	2.63%	0.49%
	ILI	1.06	3.83	3.80	0.42	0.46	
TOTAL	**Volume**	**1 609.033**	**1 506.376**	**1 490.886**	**1 679.149**	**1 716.524**	**1 645.671**
	Percentage	**21.29%**	**20.60%**	**20.61%**	**24.56%**	**24.20%**	**24.17%**
	ILI	2.03	1.74	1.78	2.02	2.26	2.02

Infrastructure Leakage Index (ILI) for Developed Countries = **1 – 2 Excellent (Category A)**, **2 – 4 Good (Category B)**, **4 – 8 Poor (Category C)** and > **8 – Very Bad (Category D)**

Category A = No specific intervention required.

Category B = No urgent action required although should be monitored carefully.

Category C = Requires attention

Category D = Requires immediate water loss reduction interventions

Water Services Infrastructure Management

The CRC, DRC, RUL and Age distribution of the water and sewerage infrastructure in Overstrand Municipality's Management Area is summarised in the table below (June 2017):

Asset Type			CRC	CV	% DRC / CV
Water Infrastructure			R1 216 352 807	R504 556 863	41.5%
Sewerage Infrastructure			R806 903 270	R376 119 357	46.6%
Remaining Useful Life					
Asset Type	**0 – 5 yrs**	**6 – 10 yrs**	**11 – 15 yrs**	**16 – 20 yrs**	**> 20 yrs**
Water Infrastructure	R385 111 729	R212 168 969	R60 887 035	R2 258 412	R555 926 662
Sewerage Infrastructure	R4 429 092	R71 451 236	R84 842 550	R67 528 346	R578 652 045
Age Distribution					
Asset Type	**0 – 5 yrs**	**6 – 10 yrs**	**11 – 15 yrs**	**16 – 20 yrs**	**> 20 yrs**
Water Infrastructure	R128 242 812	R387 336 604	R7 286 660	R57 415 657	R636 071 074
Sewerage Infrastructure	R131 621 490	R141 761 325	R7 804 000	R73 843 978	R451 872 476
Condition grading by Facility Type					
Asset Type	**Very Poor**	**Poor**	**Fair**	**Good**	**Very Good**
Water Infrastructure	R380 743 627	R44 474 651	R429 958 074	R160 049 199	R201 127 256
Sewerage Infrastructure	R23 620 571	R82 453 911	R363 270 538	R243 984 848	R93 573 401

The CRC of the water and sewerage infrastructure that will need to be replaced over the next five years (RUL <5 yrs) is R389.541 million. The CRC of the existing water and sewerage infrastructure with a condition grading of "Very Poor" is R404.364 million.

Some of the key challenges of Overstrand Municipality are to identify adequate funds for the rehabilitation and maintenance of their existing infrastructure, which is critical to ensure the sustainability of the services that are provided by the Municipality. The Water and Waste Water Bulk Works Contract between the Municipality and Veolia Water Solutions & Technologies South Africa (Pty) Ltd will ensure that the new technology installed is adequately maintained and operated in order to prevent a massive increase in maintenance in the future due to backlog being created. This Bulk Works Contract addresses the capacity constraints, the Municipality previously experienced, with regard to the operation of the WTWs and WWTWs.

It is however still important for the Municipality to secure adequate funding for the provision of bulk infrastructure and development of additional sources to keep up with the high demand for services.

Associated Services

All schools and medical facilities in Overstrand Municipality's Management Area are supplied with adequate water and sanitation services.

Water Resources

The Western Cape is currently experiencing a severe drought, which also impact on the yield of the Municipality's own existing surface and groundwater resources. WC/WDM measures to lower the future water requirements and the augmentation of the existing water resources with groundwater or other sources are therefore critical at this stage.

Overstrand Municipality continue to actively plan for the augmentation of their existing water resources for the systems where the future water requirements will exceed the safe yields of the existing resources. The table below gives an overview of the years in which the annual water requirements are likely to exceed the sustainable yields from the various resources.

Distribution System	Total sustainable Yield (x 10^6 m^3/a)	Annual Growth on 2016/2017 requirement (2%, 3% or 4%)	Annual Growth on 2016/2017 requirement (4%, 5% or 6%)	WSDP Projection Model
Buffels River	1.717	> 2038 (3%)	2029 (5%)	> 2041
Kleinmond	2.589	> 2041 (3%)	2039 (5%)	> 2041
Greater Hermanus	5.200*	2018 (4%)	2017 (6%)	2018
Stanford	1.600	> 2041 (3%)	> 2041 (5%)	> 2041
Greater Gansbaai	2.768	2030 (4%)	2025 (6%)	2036
Pearly Beach	0.307	> 2041 (3%)	2031 (5%)	2033
Baardskeerdersbos	0.090	> 2041 (2%)	> 2041 (4%)	> 2041
Buffeljags Bay	0.028	> 2041 (2%)	> 2041 (4%)	> 2041

Note * With Gateway, Camphill and Volmoed Well Fields fully operational according to the licensed volumes.

Institutional Arrangement Profile

Overstrand Municipality is the official WSA for the entire Municipal Management Area and act as the WSP for the whole area. Current water services are delivered by way of an internally operated and managed mechanism. The Municipal personnel is continuously exposed to training opportunities, skills development and capacity building at a technical, operations and management level in an effort to create a more efficient overall service to the users. A Workplace Skills Plan is compiled every year and the specific training needs of the personnel, with regard to water and wastewater management are determined annually.

A Water and Waste Water Bulk Works Contract was signed in 2015 between Overstrand Municipality and Veolia Water Solutions & Technologies South Africa (Pty) Ltd to operate the bulk infrastructure in Overstrand Municipality's Management Area for a period of fifteen (15) years. The Municipality also has the right to extend the contract for a further five (5) years. The operation and maintenance of the following bulk infrastructure forms part of the Contract:

- Hawston, Hermanus, Stanford, Gansbaai and Kleinmond WWTW.
- Preekstoel, Buffels River, Franskraal, Pearly Beach, De Kelders, Stanford, Kleinmond, Baardskeerdersbos and Buffeljags Bay WTW.
- Resources
- Surface water pump stations and borehole pumps.
- Bulk water and sewer pipelines.
- Reservoirs
- Water and sewer pump stations

Overstrand Municipality WSDP was updated during the 2016/2017 financial year according to DWS's new web based WSDP system. The WSDP-IDP Sector Input Report for 2017/2018 was also compiled for Overstrand Municipality and approved by the Council on the 31st of May 2017. A comprehensive set of Water Services By-laws are in place and is implemented. The Water Services By-laws cover the provision of services for water supply, sanitation and industrial effluent. The Municipality is currently busy to re-look at their By-laws, specific with regard to the charges that need to be paid by industrial consumers for the quality of effluent discharged by them.

Social and Customer Services Requirements

In line with Overstrand Municipality's Vision – **to be a centre of excellence to the community** – the Municipality has developed a comprehensive customer care strategy. The strategy has now rolled out into consumer services charters for the following departments: electricity, water and sanitation, solid waste management and roads and storm water.

A comprehensive Customer Services and Complaints system is in place at Overstrand Municipality. The Municipality has maintained a high and a very consistent level of service to its urban water consumers. Help-desks were developed at all the municipal administrations with the objective to assist customers. Disabled people are supported to do business from the help-desks. Requests by the illiterate are being captured and forwarded to the relevant official / section. All municipal buildings are accessible and wheel-chair friendly.

Access to safe drinking water is essential to health and is human right. Safe drinking water that complies with the SANS:241 Drinking Water specification does not pose a significant risk to health over a lifetime of consumption, including different sensitivities that may occur between life stages. Overstrand Municipality is therefore committed to ensure that their water quality always complies with national safety standards.

The Water Safety Plans of Overstrand Municipality includes an Improvement / Upgrade Plan. The purpose of the Improvement / Upgrade Plan is to address the existing significant risks where the existing controls were not effective or absent. Barriers implemented by Overstrand Municipality against contamination and deteriorating water quality include the following:

- Participate in Catchment management and water source protection initiatives.
- Protection at points of abstraction such as river intakes and dams (Abstraction Management).
- Correct operation and maintenance of WTWs (Coagulation, flocculation, sedimentation and filtration).
- Protection and maintenance of the distribution system. This includes ensuring an adequate disinfectant residual at all times, rapid response to pipe bursts and other leaks, regular cleaning of reservoirs, keeping all delivery points tidy and clean, etc.

Three other important barriers implemented by Overstrand Municipality against poor quality drinking water that are a prerequisite to those listed above are as follows:

- A well-informed Council and top management that understands the extreme importance of and are committed to providing adequate resources for continuous professional operation and maintenance of the water supply system.
- Competent managers and supervisors in the technical department who are responsible for water supply services and lead by example and are passionate about monitoring and safeguarding drinking water quality.
- Well informed community members and other consumers of water supply services that have respect for water as a precious resource.

ANNEXURE E:

INTEGRATED WASTE MANAGEMENT PLAN REPORT FOR 2016/17

OVERSTRAND MUNICIPALITY

INTEGRATED WASTE MANAGEMENT PLAN:
Annual Report (1 July 2016 – 30 June 2017)

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SEPTEMBER 2017

OVERSTRAND MUNICIPALITY

INTEGRATED WASTE MANAGEMENT PLAN: ANNUAL REPORT

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OVERSTRAND MUNICIPALITY

INTEGRATED WASTE MANAGEMENT PLAN: ANNUAL REPORT

1. INTRODUCTION

1.1 INTRODUCTION

This report is a requirement as part of the Integrated Waste Management Plan (IWMP) monitoring and review process as well as being a requirement of the Waste Act to be submitted. The purpose is to determine whether the action plans and implementation items contained in the IWMP are being implemented and if not, what the planning is regarding these. Evaluating the above will provide insight into the extent to which the IWMP has been implemented during the evaluation period, the levels of compliance and if the IWMP is still useful in terms of its goals or if it should be updated.

The evaluation period for this report is from 1 July 2016 to 30 June 2017. The latest Overstrand IWMP dated May 2015 was used for the evaluation.

2. OVERSTRAND IWMP

2.1 GOALS AND IMPLEMENTATION ITEMS SUMMARY

The following goals and implementation items were included in the IWMP:

Goal 1: Awareness and Education:
Educate, strengthen capacity and raise awareness in integrated waste management. The public will be informed and continually made aware of the impacts of waste on the environment. Municipal staff will receive training and attend forums.

Goal 2: Improve Waste Information Management:
Ensure the reporting of all waste management facilities to IPWIS. Waste quantification systems to be in place. Registration of hazardous waste generators (industry & medical) and service providers (e.g. transporters).

Goal 3: Effective Solid Waste Service Delivery:
Ensure that waste services are provided in an effective and environmentally responsible manner to all residents of the Overstrand Municipality.

Goal 4: Promote and Ensure Waste Minimisation:
Maximise waste minimisation in the Overstrand Municipality. The aim is to consistently divert high percentages of waste from landfill

Goal 5: Improve Regulatory Compliance:
Ensure the licensing of all waste management facilities that require licensing. Rehabilitate all closed landfills in Overstrand. Ensure auditing of waste management facilities and compliance with licence conditions.

Goal 6: Ensure Safe and Integrated Management of Hazardous Waste:
Provide education and management options for hazardous wastes. Ensure legal compliance by hazardous waste generators and transporters. Ensure the monitoring of the incoming waste stream at disposal facilities.

Goal 7: Ensure Sound Budgeting for Integrated Waste Management:
Ensure that upcoming implementation actions are in the budget. Explore sources of funding.

3. 1 JULY 2016 TO 30 JUNE 2017 EVALUATION

As per the Waste Act, this report must evaluate the implementation of the IWMP in terms of the following:

a) the extent to which the plan has been implemented during the period;
b) the waste management initiatives that have been undertaken during the reporting period;
c) the delivery of waste management services and measures taken to secure the efficient delivery of waste management services, if applicable;
d) the level of compliance with the plan and any applicable waste management standards;
e) the measures taken to secure compliance with waste management standards;
f) the waste management monitoring activities;
g) the actual budget expended on implementing the plan;
h) the measures that have been taken to make any necessary amendments to the plan;
i) in the case of a province, the extent to which municipalities comply with the plan and, in the event of any non-compliance with the plan, the reasons for such non-compliance: and
j) any other requirements as may be prescribed by the Minister.

To reflect the required information, the extent to which action items and goals listed above were implemented are described below:

3.1 AWARENESS AND EDUCATION

The Overstrand Municipality has conducted numerous awareness campaigns and educational exercises in terms of solid waste management, reducing waste, safe disposal, etc. Examples of these are as follows:

- Mr. Van Taak addressed the Bietoubosklub regarding sustainable recycling operations. Feedback and photograph attached in Annexure 1.
- Waste information and circulars published in the Overstrand Bulletin newsletter. These are distributed in hard copy and published on the Overstrand website (www.overstrand.gov.za). Excerpts from the Bulletins with solid waste information are attached as part of Annexure 1 of this report. A summary of the information published on solid waste is the following:
  - Guide on recycling for the public
  - Notice to contractors to register at the municipality who transport refuse from private properties
  - Festive season refuse collection schedule
  - Overstrand general waste disposal facilities information and operating times
  - Concerns over illegal dumping and encouraging better care for the environment
  - Dangers of plastic litter and announcing the Expo on Waste by Whale Coast Conservation
  - Alternative to plastic bag campaign
  - Avoidance of polystyrene, saving paper and addressing the concern of cigarette butt litter
  - Better solid waste disposal practices and avoiding disposal into storm water drains
- Publication on the participation and success of the Overstrand Municipality in the Greenest Municipality Competition.
- Information distributed regarding the disposal options of household hazardous and e-waste.
- Puppet show hosted by the Overstrand Municipality for primary school learners titled “The Litter Queen” which entertains the learners while teaching them about waste, the effects on the environment and how to dispose safely.
- Exhibition held titled “War On Waste”
- Numerous activities and campaigns promoted on Facebook and Twitter.
- Educational tours held at the transfer stations and recycling facilities.
- Other municipalities, such as Breede Valley and the Central Karoo District, came to visit and tour the waste management facilities.
- Youth Jobs In Waste:
  - Engaging the public and educating them about recycling at the beaches
  - Handing out second hand clothes on Mandela Day and educating about recycling
  - Door-to-door education and creating awareness
  - Clean-up campaign in problem areas

The on-going and extensive waste awareness and education campaigns in the Overstrand, makes the municipality compliant with this goal of the IWMP.

3.2 WASTE INFORMATION MANAGEMENT & ENSURE WASTE MINIMISATION

Goals 2 and 4 are addressed in this section, as the waste information management system quantifies the extent of waste minimisation achieved by the Overstrand Municipality during the evaluation period. The installation of the Kleinmond Transfer Station weighbridge has been moved to another financial year due to budget constraints.

The ongoing implementation of this goal is under way and accurate data has been used to determine the portions of waste diverted from landfill. The monthly data is also reported to the Integrated Pollutant and Waste Information System (IPWIS) by the Municipality. This information is summarised as follows:

	Waste Diverted							Waste Disposed	
Month	**Builder's Rubble used as Cover at Gansbaai (tonnes)**	**Builder's Rubble used as Cover at Karwyderskraal (tonnes)**	**Chips used as Cover at Gansbaai (tonnes)**	**Organic waste Composted at Karwyderskraal (tonnes)**	**Recycled at Gansbaai (tonnes)**	**Recycled at Hermanus (tonnes)**	**Total % diverted**	**Disposed at Gansbaai landfill (tonnes)**	**Disposed at Karwyderskraal (tonnes)**
Jul-16	714.17	1,189.35	14.10	1,600.60	41.01	179.55	51%	946.36	2,679.36
Aug-16	451.79	1,399.58	101.04	1,472.50	44.12	203.26	52%	881.56	2,574.78
Sep-16	768.60	1,323.67	6.54	594.40	46.97	184.92	44%	1,150.38	2,529.20
Oct-16	623.80	2,673.73	90.41	620.58	40.39	211.34	55%	1,027.06	2,438.36
Nov-16	508.30	4,234.26	6.31	708.56	30.27	178.93	56%	1,652.79	2,792.46
Dec-16	556.40	3,921.75	103.66	392.42	34.74	219.74	54%	1,297.84	3,099.38
Jan-17	615.07	1,081.70	7.98	650.80	31.60	276.22	33%	1,510.02	3,835.26
Feb-17	331.74	2,075.52	155.11	1,175.38	36.27	216.28	50%	1,667.64	2,359.38
Mar-17	461.50	2,644.66	6.54	1,006.64	47.04	178.07	51%	1,326.62	2,826.86
Apr-17	1,257.80	2,254.73	185.00	1,310.61	39.76	195.37	56%	1,309.16	2,744.08
May-17	886.30	1,770.12	8.56	1,421.22	35.05	213.36	55%	1,186.12	2,353.28
Jun-17	1,188.20	3,043.38	67.30	1,207.48	31.98	211.80	49%	964.48	4,974.76
Year Total	**8,363.67**	**27,612.45**	**752.55**	**12,161.19**	**459.20**	**2468.85**	**51%**	**14,920.03**	**35,207.16**
Average Monthly	696.97	2,301.04	62.71	1,013.43	38.27	205.74		1243.34	2933.93
Average Daily (6day)	26.81	88.50	2.41	38.98	1.47	7.91		47.82	112.84

From the table above, it can be seen that on average, 51% of the Overstrand's solid waste stream has been diverted during the evaluation period. This is over and above the target of 20% by 2019. Part of the successful diversion rate can be attributed to the municipality's extensive education and awareness campaigns.

The Material Recovery Facilities at Gansbaai and Hermanus are operating as intended and private contractors have been appointed to operate the facilities. Walker Bay Recycling runs the Hermanus MRF and Enviroserv runs the Gansbaai MRF.

The Overstrand is therefore compliant with these goals.

3.3 EFFECTIVE SOLID WASTE SERVICE DELIVERY & SAFE MANAGEMENT OF HAZARDOUS WASTE

The Overstrand delivers weekly solid waste collection services to all residences in the municipal area. These services are also rendered free of charge to all registered indigent households. There are on average approximately 6500 registered indigent households which receive free basic services.

Waste is collected in informal settlements in the form of communal collection points (bins and skips). In addition to collection services at households, there are numerous public drop-off facilities where the public can offload their waste for collection and disposal. These facilities are either larger drop-off facilities which accommodate vehicles and large loads or "weekend" drop-offs which are smaller and convenient for weekend visitors who cannot put out their waste on collection days to deposit their waste before leaving the Overstrand. These facilities the following:

- Hermanus Transfer Station, Material Recovery Facility & Public Drop-off
- Kleinmond Transfer Station & Public Drop-off
- Pringle Bay Drop-off
- Betty's Bay Drop-off
- Hawston Drop-off
- Onrus Weekend Drop-off
- Sandbaai Weekend Drop-off
- Voëlklip Weekend Drop-off
- Stanford Drop-off
- Pearly Beach Drop-off

Waste is collected from households in either wheelie bins or refuse bags. A 2-bag system is implemented in order for residents to practice source separation. The 2-bag system is not available in all neighbourhoods yet, but is being expanded as it becomes feasible.

Household hazardous waste containers are available at the Gansbaai Landfill, Kleinmond Transfer Station, Stanford Drop-off and Hermanus Transfer Station for the temporary storage of these waste types. When the containers reach capacity, they are transported to the Vissershok Hazardous Waste Landfill in Cape Town for disposal. Storage capacity at each facility for household hazardous waste is kept below $80m^3$.

The rendered services as well as the availability of the above facilities prove adequate for effective solid waste service delivery.

All received complaints regarding solid waste are logged on the internal system. A work order is created when a complaint is received and sent to the appropriate responsible person. This person must then address the complaint and report back in order to complete the order.

Complaints can be logged at the following numbers for each area:

Hermanus:	(028) 313 8000
Gansbaai:	(028) 384 8300
Kleinmond:	(028) 271 8400
Stanford:	(028) 341 8500

The Overstrand is therefore compliant with this goal.

3.4 IMPROVE REGULATORY COMPLIANCE

All solid waste management facilities that require licensing have been licensed in the Overstrand. Due to the requirements stipulated in the licences, regular audits are required of the facilities, even if they are no longer operational.

Annual external audits are conducted by an independent service provider. These reports are submitted to the Municipality and the D:EADP. The municipality conducts quarterly internal audits on the operational facilities.

The following solid waste facilities were audited during November 2016 in terms of their respective licence/permit conditions:

Hawston Closed Landfill
Hermanus Closed Landfill
Stanford Closed Landfill
Voëlklip Closed Landfill
Gansbaai Operational Landfill
Hermanus RTS
Kleinmond RTS

The audits are used by the municipality to identify the non-compliances and addressing the identified issues. Not all issues can or need to be immediately addressed, but are scheduled according to the available budget and/or according to stipulated dates in the licences. The audit reports can be obtained from the municipality on request.

The Municipality has therefore implemented the action under this goal in order to evaluate their solid waste management facilities and improve compliance.

3.5 BUDGETING

The municipality appoints an external service provider annually in order to evaluate the waste disposal facilities and calculate cost estimates in order to rehabilitate each facility. This is done in accordance with the relevant accounting standards (GRAP19). The evaluation date of this annual report is at the municipal financial year-end, 30 June.

These costs need to be recalculated annually to provide the best estimate due to changes in legislation, rehabilitation requirements, expected year of rehabilitation and changing site conditions. A summary of the latest cost estimate (30 June 2017) for each site that would require future rehabilitation is provided below:

Site Name:	Onrus Landfill	Hermanus Landfill	Hawston Landfill	Fisherhaven Landfill
Total (Excl. VAT)	R10,576,143.45	R11,238,248.57	R3,765,027.45	R8,730,186.54
Site Name:	**Voëlklip Landfill**	**Stanford Landfill**	**Pearly Beach Landfill**	**Gansbaai Landfill**
Total (Excl. VAT)	R13,945,265.72	R3,754,915.40	R4,210,673.84	R30,248,660.79

These cost estimates are not all required in the assessment period, but are scheduled for upcoming financial years.

Adequate budget is available for the solid waste operational services, but currently no funds are available for capital projects. This is the reason that the installation of the Kleinmond weighbridge has been delayed from the current evaluation period.

The Municipality needs to explore sources of funding in order to implement capital projects.

3.6 SOLID WASTE EXPENDITURE DURING EVALUATION PERIOD

DEPART-MENT	EMPLOYEE RELATED COST	OPERA-TIONAL COST	CONTRAC-TED SERVICES	INTEREST DIVIDEND/ RENT	DEPRECIA-TION	INVENTORY	DEBT IMPAIRMENT	TOTAL DIRECT OPERATING EXPENDITURE	INCOME	BALANCE
Solid Waste Planning	813,233.26	5,282,796.72	1,962,482.97		5,876.22	129,702.96		8,194,092.13		8,194,092.13
Refuse Removal : KM	2,286,930.22	2,080.00	570,796.66		25,179.98	528,915.97		3,413,902.83		3,413,902.83
Refuse Removal : HM	11,826,242.71	107,533.09	786,925.18		140,760.04	1,061,698.08		13,923,159.10	113,389.72	13,809,769.38
Refuse Removal : SF	1,147,952.73	10,421.52	136,581.46			131,825.39		1,426,781.10		1,426,781.10
Refuse Removal : GB	4,703,646.01	102,437.59	349,140.84		3,326.81	451,387.17		5,609,938.42		5,609,938.42
Disposal BB	32,053.38				6,758.97	5,851.59		44,663.94		44,663.94
Disposal Haw	115,063.84	1,968.95	25,862.27		73,880.94	1,473.99		218,249.99		218,249.99
Disposal VK	130,302.24			18,354.71		1,384.47		150,041.42		150,041.42
Disposal SF	323,966.49				136,220.54	85,145.40		545,332.43		545,332.43
Disposal PB				146,837.68	0.00			146,837.68		146,837.68
Disposal KM	818,670.71		38,189.38	13,327.11	377,543.64	24,320.53		1,272,051.37	6,590.08	1,265,461.29
Disposal HM	917,276.24	40,003.13	109,443.64	142,115.64	3,115,523.79	382,993.09		4,707,355.53	1,212,499.57	3,494,855.96
Disposal GB	469,925.45		22,557.97	423,205.29	0.00	72,143.77		987,832.48		987,832.48
OS Disposal		647,419.69	14,742,562.80	399,726.14	0.00			15,789,708.63		15,789,708.63
Refuse Income							255,408.77	255,408.77	64,996,153.63	-64,740,744.86
Total	23,585,263.28	6,194,660.69	18,744,543.17	1,143,566.57	3,885,070.93	2,876,842.41	255,408.77	56,685,355.82	66,328,633.00	-9,643,277.18

Actual Financial Results Plus the following Expenditure:	
Departmental Charges	8,972,935.00
Total Cost	**65,658,290.82**
Surplus :	
Income	66,328,633.00
Total Cost	-65,658,290.82
	670,342.18

3.7 IWMP REVIEW AND UPDATE

No substantial amendments or updates are recommended to the IWMP. The next generation IWMP should be developed during the 2019/2020 period.

4. CONCLUSIONS AND RECOMMENDATIONS

Based on the goals that were set in the IWMP for each solid waste management category it is evident that the Overstrand Municipality followed the IWMP and implemented all actions as far as the budget allowed.

The Overstrand Municipality is committed to deliver efficient waste management services as is evident from the basic services they render as well as the supporting functions by implementing awareness and education, post-collection recycling, garden waste chipping and composting.

The only concern is the availability of fund for capital projects which would require large sums such as the future rehabilitation of disposal facilities.

ANNEXURE 1

AWARENESS AND EDUCATION EXAMPLES

Johan van Taak - Besoek Bietoubosklub

From: "de Lange" <swerwer@telkomsa.net>
To: <jvantaak@overstrand.gov.za>
Date: 2016/07/18 10:38 AM
Subject: Besoek Bietoubosklub
Attachments: P1110376.JPG

Goeie dag mnr van Taak

Ek wil net weer baie dankie sê vir u besoek aan ons klub. 'n Hele paar lede het terugvoer gegee dat hul die praatjie oor volhoubare herwinning baie interessant en insiggewend gevind het – op so 'n manier oorgedra dat dit die aandag laat dwaal het nie!

Ek wil graag hierdie week 'n berig in ons plaaslike Courant plaas om verslag te gee oor ons byeenkoms en sal dit waardeer as u net 'n paar belangrike punte kan uitlig wat geplaas kan word. Dit hoef werklik nie baie lank te wees nie. Ter bevestiging gee ek net weer my e-posadres swerwer@telkomsa.net .

Nogmaals dankie vir u spontane bereidwilligheid om ons klub te besoek en sterkte met die werk vorentoe!

Vriendelike groete
Elizma de Lange
Tel 0283841963

WOULD LOVE TO RECYCLE BUT UNSURE ABOUT THE WHAT AND HOW?

- here are some answers to your questions

Following on an article in the May edition of *Bulletin*, we had quite a number of enquiries from residents who would also like to recycle their household refuse, but were unsure about which articles are suitable for recycling and how to go about it.

The **how** is rather straightforward: Overstrand provides clear plastic bags in which recyclable items can be placed. All you have to do is to place that clear plastic bag on the sidewalk on the same day the municipality would normally collect your refuse.

The **what** is also a lot simpler than one would think: Recyclable household refuse broadly resorts under one of four categories: paper/cardboard, glass, plastics or cans made from steel/aluminium.

Below you will find an abbreviated table listing some of the common items resorting under one of these categories which you can safely dispose of in the clear plastic bag so that we can recycle them on your behalf:

Paper/cardboard	Glass	Plastics	Cans
Newspapers, magazines, office paper and cardboard; smaller items made from cardboard such as the boxes containing your toothpaste, breakfast cereal or pills or in which eggs are sold	Bottles, containers or receptacles made from glass. Do note that large shards of shattered glass (windscreens, window panes) must be disposed of at building-rubble sites.	Cold-drink, water and milk containers; containers containing items such as cooking oil and household cleansing aids; shopping and refuse bags; yoghurt and ice-cream containers; cling film	Cold-drink and food cans; deodorant and hairspray cans; cans containing household cleansing aids. Do note that tins containing things such as varnish, paint or thinners must be disposed of at building-rubble sites.

*NB: Unfortunately, it is not yet possible to recycle polystyrene cost effectively. Thank you so much for your willingness to contribute to a cleaner, healthier environment!

The elderly and those in need of special care first to benefit from handover of newly completed homes in Hermanus

Special-needs beneficiary Clara Mouries (67) flanked by Western Cape Minister of Human Settlements, Bonginkosi Madikizela, on the left and Overstrand Executive Mayor, Nicolette Botha-Guthrie, on the right when handed the keys to her new home. Looking on are Overstrand Deputy Mayor, Rudolf Smith (second left), and Chairperson of the Western Cape Provincial Parliament's Standing Committee on Environmental Affairs and Development Planning, Rodney Lentit.

All who had a hand in ensuring that the Mount Pleasant and Swartdamweg Site A housing project was delivered on time and within budget can rightfully pride themselves on a job well done.

All the more so because, when handed the keys to her new home, a visibly emotional Clara Mouries aged 67 remarked: "My prayers have been answered." Clara, a special-needs beneficiary, has suffered a stroke and apart from now having a decent house she can call home, she will in future be able to enjoy ease of access and the pleasures afforded by a specially-fitted bathroom.

Her sentiments were echoed by an elderly couple - the 68-year-old Jim Robertson and his 73-year-old wife Sebina - who could not believe that they will finally have "a proper roof" over their heads and a house that truly belonged to them.

For some, the wait has been a long and excruciating one: Maria and Daniel Alexander have been on the housing allocation list for almost two decades. However, to quote the couple, they can now "stand tall" and afford their children "a much better and secure future".

On handing the keys to a group of proud new home owners on 24 May 2016, Bonginkosi Madikizela - minister of human settlements in the Western Cape - remarked that state-subsidised houses are intended for the most deserving. "Those who have been on the housing allocation list for many years, the elderly and people with special needs - they're the ones we must concentrate our efforts on", he said.

In her address, Overstrand's Executive Mayor Nicolette Botha-Guthrie thanked the community, councillors, ward committees and social compact committees for their patience, support and trust: "Without you, we would not have been able to deliver this project within the prescribed budget of R37.5 million by the completion date of 31 March 2016. Your commitment bears testimony to the constructive working relationship that exists between all affected parties in Overstrand," she concluded.

BUTT WHAT'S THE PROBLEM?

A young gull mistaking a cigarette butt for food

Only 10% of smokers worldwide dispose of their cigarette butts in an environmentally acceptable manner. Although small in size, thoughtlessly discarded cigarette butts are certainly no trifling matter since 4.5 trillion of these end up polluting waterways and, inevitably, oceans every year.

Even those butts discarded in parking lots, along pavements and in gutters miles from the coast will eventually be washed out to sea along storm-water drains and rivers where the toxins that collected in their filters will gradually leach into the ocean. These toxins are hazardous to marine life, all the more so because birds and sea animals often mistake them for food and end up ingesting the butts.

And even if a butt is not swept out to sea, its toxic cocktail will eventually end up in the surrounding soil as the butt slowly decomposes - a process that can take up to 25 years!

As the most littered item on the planet, unsightly cigarette butts cause a major problem along our beaches, cliff paths and pavements and in our parks, picnic areas and parking lots. Because they are so small in size, municipal workers find it difficult to sweep them up effectively and since they hardly weigh anything, even the slightest gust can blow the butts all over the show again.

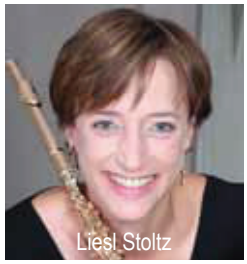
We can all do our bit to curb this problem: If you are a smoker, be sure to dispose of your cigarette butts in a wind-proof bin and, if you don't smoke, encourage your smoking friends to do so. In addition, be sure to keep the area around your home litter-free and to offer your assistance whenever a beach or town clean-up is organised in your area.

Also, do keep in mind that smouldering cigarettes flicked from moving vehicles can cause devastating brush fires and that smouldering cigarettes left unattended have been known to burn many a home to the ground.

FLAUTIST AND PIANIST SET TO ENTHRAL

On Sunday afternoon 24 July, Overstrand Arts/ Kunste (OAK) will be hosting two well-known South African artists in concert. **Liesl Stoltz** (flute) will be accompanied by **Albie van Schalkwyk** on the piano.

The concert will commence at 15:30 in the Hermanus Civic Auditorium. Tickets are R120 (R60 for students). Book at BELLINI on 028 312 4988. For further enquiries, call OAK's secretary René du Plooy on 082 940 4238.



Liesl Stoltz

Albie van Schalkwyk

Upgraded **Hemel-en-Aarde** road a triumph for environmentalists

and a sheer pleasure for all who treasure the jewels of this valley

It took just over four-and-a-half years, but the upgraded R320 between Hermanus and Caledon are now officially open. This labour-intensive, R240 million project was initiated due to some serious safety concerns brought about by sub-standard vertical and horizontal alignments of the original gravel road. Adverse conditions, such as dust in the dry summer months and slippery surfaces in the wet winter months, had a negative impact on users of this road - especially the industrious farming community who greatly contributed towards turning this fertile valley into a tourist paradise.

Approval of the project came with some serious provisos, though.

To begin with, the provincial department of transport and public works had to agree to an environmental offset prior to approval of the Environmental Impact Assessment as required in accordance with national environmental management legislation. In particular, the proviso was that the effect the upgrade would have on highly endangered species found along Shaw's Pass should be mitigated.

Consequently, great care was taken to protect the natural vegetation, resulting in a full nursery being set up and maintained on site to facilitate the rehabilitation and re-vegetation of the area once construction work had been completed.

The nursery team collected seeds from the area and added these to hydro-seeding mixtures. The team also created a wetland section as part of the nursery where wetland plants, rescued prior to construction, could be safely stored for the duration.

Close to three thousand plants were then re-planted when safe to do so, and a 30 hectare reserve along the slopes of Shaw's Mountain declared - complete with funding to ensure that this reserve can be sustained in the long run.

As an added benefit to the environment - and to create even more opportunities for local labour - an alien vegetation clearing team was also established, resulting in a buffer zone of approximately 20 metres on both sides of the road reserve now being cleared of all alien plants.

This upgraded road now ensures a shorter and much safer drive through the valley and is bound to have a positive effect on the economy, particularly because tourists now have all the more reason to enjoy the valley's picturesque views and savour the produce of its many novel vineyards and eateries.

Yet another feather in the cap of the construction team is that the project's empowerment targets were exceeded by far: Of the total contract value, R17.5 million (7%) was dedicated to local labour, with an additional R31.5 million (13%) earmarked for HDI enterprises. In addition, a number of learnership opportunities were offered on site with four participants completing their learnerships successfully, of which one has subsequently landed a permanent position.

At the symbolic opening of the upgraded R320 are, from left to right, Anton Nell (Director: Department of Transport and Public Works), Archie Klaas (Deputy Mayor: Overberg District Municipality), Mr Donald Grant, Western Cape MEC of Transport & Public Works, Christelle Vosloo (Mayor: Theewaterskloof Municipality), Andries Franklin (Mayor: Overberg District Municipality), Overstrand Mayor Rudolph Smith, Councillors Elnora Gillion & Andrew Kumani.

Registration of contractors tasked with ***transporting refuse*** from private properties to municipal facilities

Notice is hereby given that all contractors tasked with removing refuse from private properties with the intention to transport said refuse to a municipal transfer and/or dumping site will, in future, be required to register with the municipality in accordance with the Department of Environmental Affairs' latest provisions in this regard.

The Department of Environmental Affairs requires municipalities to report on how much refuse has been dumped at landfill sites and how much refuse has been redirected for possible recycling and/or re-use.

Overstrand Municipality has amended its By-law on Solid Waste accordingly and, in accordance with the amended by-law, all contractors involved in transporting refuse within Overstrand's area of jurisdiction will now be required to register as such with the municipality to enable the latter to obtain the requisite data from contractors who render this type of service.

This arrangement will also simplify payment for the dumping of refuse (more than one ton) since we will now be able to render a single consolidated account to contractors at the end of every month.

Consequently, the database will ease communication between the municipality and contractors by, amongst others, ensuring that amendments with regard to provisions and tariffs are communicated timeously.

A letter of registration and an identifying decal will be issued to those contractors operating within Overstrand's municipal area. This will enable the municipality to distinguish local operators from those operating from outside the municipal area, given that the latter are required to pay a higher dumping rate.

Who must register?

- Contractors who transport building rubble as well as garden and common domestic refuse to municipal drop-off sites, transfer stations and landfills;
- Contractors who trade in scrap material; and
- Contractors who have been contracted by the municipality to transport refuse.

Direct any enquiries in this regard to the Manager: Solid Waste Planning, Johan van Taak, at jvantaak@overstrand.gov.za or tel. 028 313 8000.

Additional Court's

first year a resounding success

Having opened its doors just over a year ago, the Additional Court for Municipal Matters can report that nearly 5000 cases have been placed on the court roll since date of inception. Matters pertaining to traffic legislation, municipal by-laws as well as building and planning legislation are heard in this court.

The importance of municipal legislation cannot be overemphasised since it ensures that certain kinds of behaviour or acts are prohibited and punished if prohibitions are not observed. Transgressions in terms of municipal legislation, including by-laws, are defined as any act or omission punishable in terms of the Criminal Procedure Act. Accordingly, any by-law passed by a municipal council has the same force of law as national and provincial legislation.

The additional court was created for the purpose of ensuring that the public give due regard to municipal legislation and to ensure that, in the event of transgressions, the necessary steps are taken to rectify the matter.

That this court has experienced many a success during its first year of operation can be attested to by the fact that numerous overgrown plots posing a fire hazard - a transgression of Overstrand's By-law on Fire Safety - have now been cleared after their owners have been summonsed due to their failure to heed compliance notices issued by the municipality.

A contravention of a by-law can result in the following actions being instituted against the offender:

- Giving notice to the offender. In some instances, such a notice can be dispensed with by paying a fine.
- Issuing a summons due to failure to pay a fine. Ignoring such a summons will result in the additional court issuing a warrant of arrest.

Furthermore, failure to comply with an order of this court could result in the following sanctions being imposed on the offender:

- A sanction of community service
- A fine and/or imprisonment
- A suspended sentence
- A warning

Given its track record to date, the Additional Court is clearly fulfilling its purpose, namely to serve the community by enforcing the rule of law.

Dogs, Blue Flag beaches and Public Spaces

The topic of dogs on Overstrand beaches and in public spaces has been the cause of many a heated debate for many years.

While dogs will still be allowed to enjoy the beaches, their movements will be more restricted to comply with the municipality's By-law on Dogs and Cats as well as international Blue Flag requirements.

Section 6(2) and (3) of the above by-law are clear both in context and literal interpretation: "No person may or cause to allow any dog to be in a public place unless it is kept on a leash." Note that public spaces include any beach, road, path, bridge, footpath or garden, and any other place under the control of the municipality.

Dog owners making use of Overstrand's beaches that earned Blue Flag status - Grotto, Hawston and Kleinmond must respect the stipulation that no dogs will be allowed on these beaches whilst the Blue Flag is flying.

Blue Flag status is an international accreditation, and the programme offers many benefits: Improved tourism facilities, enhanced management of coastal ecosystems, educational awareness programmes and excellent water-quality standards and facilities. Keep the bigger picture in mind and help us to retain this status.

Pet owners are also requested not to bury dog poop in the sand or throw it out to sea. They are required to clean up after their dogs and to dispose of poop bags in the correct bins.

Any contravention of the by-law can be reported to Law Enforcement on 028 313 8000.

In the interest of preserving both the environment (especially birdlife) and the sanctity of the Stanford community, Overstrand Municipality, CapeNature and KRAB (Klein River Association of Boating) have joined forces to ensure that leisure use of the Klein River and estuary section complies with all by-laws applicable to this amenity. For starters, no craft will be allowed access to the river unless proof of a valid skipper's licence can be provided. On submission of such proof, distinguishing white-on-black decals will be issued to qualifying craft, and only craft sporting those decals will be allowed on Section F of the river (according to the Zonation Map). Furthermore, strict rules will be enforced as to where craft may speed or cause a wake. It should also be noted that motorised water sport will not be allowed before 09:30. By way of caution, CapeNature would also like to alert river users that the water level is much higher than usual this year. As a consequence, entry to the bird sanctuary at the bottom of Section 16 E of the river is strictly prohibited and will be patrolled by CapeNature. *For details on the precautions and rules applicable to river usage over the upcoming season, please visit the Overstrand website www.overstrand.gov.za, click on Documents/By-laws/ /Estuaries.*

Note, too, that boating activities at Maanschynbaai and Prawn Flats will also be monitored, and that strict rules and safety regulations will be enforced here too.

REFUSE REMOVAL OVER FESTIVE SEASON

Business as usual for the most part, but…

In the course of the Festive Season, the respective administrations within Overstrand will continue to remove household refuse on exactly the same days as residents have grown accustomed to. There are a couple of exceptions, though:

- In the Hangklip-Kleinmond area, no refuse will be collected on public holidays. Do note that the transfer station will be operational between the hours of 07:30 and 16:30 on weekends and public holidays.
- In all other areas, refuse will be collected as per the schedules below, irrespective of whether that collection day coincides with a public holiday. Yes, refuse will be collected on Christmas Day as well as on New Year's Day.

Overstrand Municipality has gone to great lengths to ensure that everyone enjoys a pleasant stay during the holidays, but we must appeal to all households to observe the following basic rules when dispensing with household waste:

- Stick to the removal dates as per the schedules below.
- Do not leave your refuse bags on the sidewalk overnight. This practice attracts vagrants and domestic animals. Undoubtedly, we are all but too aware of the devastation their inquisitive nature can cause.
- Having said that, ensure that your collectables are on the sidewalk by no later than 07:00 on the morning of collection.
- Please make use of the special refuse drop-off facilities in your area should the need arise.
- If you will be letting your property over the holiday season, please be sure to bring all arrangements regarding the treatment of household waste to your tenants' attention.
- Most importantly: The operative words in as far as household refuse is concerned are reduce, re-use and recycle. Let's all do our bit to ensure nature can have a respite too.

Hermanus	Vermont, Fisherhaven, Voëlklip	Monday
	Onrus, Onrus Manor, Chanteclair, Berghof, Sandbaai, Hemel-en-Aarde, Kidbrook, Glen Fruin	Tuesday Tuesday
	Zwelihle, Mount Pleasant	Wednesday
	Westcliff / Westdene, Hermanus CBD, Northcliff, Industrial Area, Beach Club	Thursday Thursday
	Hawston, Eastcliff, Hermanus Heights, Kwaaiwater, Mosselrivier, Fernkloof,	Friday
Stanford	Stanford North Stanford South	Tuesday Thursday
Gansbaai	Pearly Beach, Buffeljagsbaai, Eloxulweni, De Kelders, Masakhane, Beverly Hills Franskraal Kleinbaai, Baardskeerdersbos Gansbaai, Masakhane, Beverly Hills, Blompark Perlemoenbaai	Monday Tuesday Wednesday Thursday Friday
Kleinmond	Kleinmond, Bettys Bay, Pringle Bay, Rooi Els Proteadorp, Overhills	Monday Tuesday

All hands on deck for Festive Season

Overstrand has no equal when it comes to enjoying nature at its best with loads of activities to suit anyone's fancy. And as visitors have come to expect, we have yet again gone to a lot of trouble to ensure holidaymakers can look forward to a safe and clean environment when they visit our beaches and make use of our public amenities and roads.

Law enforcement will maintain a high visibility and work around the clock to ensure road users' safety. A special appeal is made to motorists to adhere to the following basics:

- Always make sure you and your passengers are **buckled up**.
- Always adhere to the **speed limit** - driving too fast will result in a hefty fine, but driving too slow can be hazardous too.
- Maintain a **safe following distance** and check your blind spot before changing lanes.
- Never **drink and drive**. If you intend to consume alcohol, make alternative arrangements so that you will not have to get behind the wheel.
- Don't **text and drive**: #ItCanWait!
- Never leave items such as cell phones, wallets and other valuables in **plain sight**, unattended or on the seat next to you. Always stow your valuables in the boot of your car.

Parking in and around Hermanus

Hermanus has a well-managed parking system to ensure that parking bays are available to be used several times per day which, in turn, will encourage more people to come into town to do some shopping.

Parking in a bay under municipal control costs one rand for 15 minutes, which means it will cost you R4.00 for an hour. Residents also have the option to obtain a permanent parking token from Overstrand Traffic's offices on the corner of Short and Mussel Street at a cost R400 per month.

In addition, free parking is available at Gearing's Point, Hoy's Koppie (opposite Checkers) and on the grounds of the NG Church.

Note, too, that parking fees levied by shopping centres such as Woolworths and Checkers on their own private land are determined by the operators of those centres.

GROTTO A SEASONED BLUE-FLAG CHAMPION

***Standing to attention** while the Blue Flag, the National Flag and Overstrand's own colours are being hoisted simultaneously is a poignant moment indeed - all the more so if one considers that this is the sixteenth year running...*

A Blue Flag is an internationally recognised distinction awarded annually to those beaches the world over that meet a specific standard of excellence in the areas of safety, amenities, cleanliness, environmental information and environmental management.

A European-based panel comprised of international coordinators, in conjunction with the Foundation for Environmental Education, is responsible for compiling the strict criteria qualifying beaches must adhere to.

Locally, the Blue Flag programme is operated under the auspices of the Department of Environmental Affairs' coast-care initiative and coordinated by the Wildlife and Environment Society of South Africa in cooperation with participating local authorities.

South Africa was the first country outside Europe to be granted Blue Flag accreditation for its beaches. Remarkably, though, the local beach that holds the longest uninterrupted association with this programme is Grotto.

On unfurling the flags on Monday 28 November 2016, Overstrand Deputy Mayor, Dudley Coetzee, remarked: "Tourism plays a pivotal role in the local economy; it is therefore essential that we look after our beaches and maintain the necessary standards to ensure that both tourists and locals can continue to enjoy this natural asset."

ALL PRESENT AND ACCOUNTED FOR: Flanked by fellow councillors, protection services personnel, municipal officials and a number of stakeholders, Deputy Mayor, Ald Dudley Coetzee (centre), pledges to uphold Blue-flag standards.

In addition to Grotto, both Kleinmond's main beach and Hawston Beach have retained their Blue Flag status for eleven years running.

WHERE & WHEN GENERAL WASTE *CAN BE DISPOSED OF*

As a reminder of where and when you can dispose of general waste in the Overstrand, do keep this list handy.

All of the facilities listed here will accept domestic waste free of charge. Business, garden and industrial waste can also be disposed of, but may be subject to a disposal fee, depending on the volume and type of waste. Tariffs in this regard are determined from time to time by the municipality, and details in this regard can be obtained from your nearest administration.

Do note that no hazardous waste, including healthcare waste, of any quantity may be disposed of at these sites. However, household hazardous waste may be disposed in the special bins at Hermanus & Kleinmond Transfer Station, Stanford Drop-off and Gansbaai Landfill.

Transfer Station / Drop-off	Days	Times
Hermanus Transfer Station	Monday - Friday Saturdays & public holidays	08:00 - 18:00 09:00 - 14:00
Voëlklip Drop-off Station	Mondays Tuesday - Friday Saturdays & public holidays	08:00 - 16:00 08:00 - 18:00 09:00 - 16:00
Hawston Drop-off	Monday - Friday Saturdays Public holidays	08:00 - 18: 00 09:00 - 16:00 09:00 - 14:00
Kleinmond Transfer Station	Monday - Friday Weekends & public holidays	07:30 - 18:00 07:30 - 16:30
Betty's Bay Drop-off Station Gansbaai Landfill	Monday - Saturday Monday - Friday Saturdays & public holidays	08:00 - 16:00 08:00 - 18:00 08:00 - 16:00
Stanford Drop-off Station	Monday - Friday Saturdays & public holidays	08:00 - 17:00 09:00 - 14:00
Pearly Beach	Monday - Friday Saturdays & public holidays	08:00 - 17:00 09:00 - 14:00
Municipal waste-disposal skips	24 / 7 / 365	24 / 7 / 365

Consultations on new IDP well underway but, cautions Overstrand's Director: Management Services:

"*Needs far exceed available funding.* We will have to prioritise."

An Integrated Development Plan (IDP) deals with a local authority's most critical developmental needs (external focus) as well as with its most critical governance needs (internal focus). This plan, which spans a five-year period, can only be finalised once an extensive and rather protracted process of public consultation has been concluded.

Currently, Overstrand is in the process of eliciting public participation to draft its new IDP which will cover the five-year cycle commencing 1 July 2017, ending 30 June 2022.

Following on a first round of consultation with the respective wards, identified needs were, amongst others, tabled during a meeting of the Overstrand Municipal Advisory Forum (OMAF) held on Tuesday 22 November 2016.

Given that identified needs directly feed into the budget for prioritisation, Desireé Arrison, Director Management Services, cautioned that the costs of all needs received total more than R790 million over the three-year budget. Presently, total needs identified for the fiscal year 2017/18 amount to R307 million, but the capital budget for the same year amounts to only R40 million from own funds (comprising a R30 million external loan and a R10 million surplus).

In essence, the top-ten municipal needs identified to date by all municipal wards relate to municipal planning, public places, municipal roads, local amenities, local sports facilities, water and sanitation services, public safety, storm-water management, public transport and street lighting as well as traffic and parking.

The top-ten provincial and national government needs identified encompass education, housing, safety and security, welfare services, nature conservation, youth development, environment, health, and libraries.

Nevertheless, following on a second round of consultation to be conducted in the course of February, it is envisaged that OMAF will propose a way forward that would be both viable and financially sustainable.

We yet again urge all residents and interested parties to partake in the second round of public consultation on the proposed 2017-2021 IDP. Please watch the press for all relevant dates or call Rochelle Louw on 028 313 8071 to obtain further details.

MUNICIPAL PLANNING TRIBUNAL CONVENED

Under the Constitution, municipal planning matters are the responsibility of local government which implies that all land-use, development, rezoning and other town planning applications must be processed by the municipality in question.

By implication, this means that a municipality has to legislate and adopt by-laws to regulate municipal planning matters to give effect to the provisions contained in the Spatial Planning and Land Use Management Act, 2013 (Act No 16 of 2013).

Against this background, Overstrand Municipality convened the first meeting of the Municipal Planning Tribunal on Friday 2 December 2016 - a tribunal which, in future, will be responsible for taking all decisions relating to planning applications.

Given that Overstrand's new By-law on Municipal Land Use Planning came into effect in February 2016, the intention here is to follow a more technical approach towards the enforcement of land use, building and development regulations. Consequently, it is envisaged that the tribunal will have a significant impact on the municipality's property, planning and development environment.

Members elected to Overstrand's Municipal Planning Tribunal are Municipal Manager, Coenie Groenewald; Director: Infrastructure and Planning, Stephen Müller; Director: Local Development and Tourism, Solomzi Madikane; and Director: Community Services, Roderick Williams. In the interest of oversight, a member of the provincial government will also serve on the tribunal.

Anyone interested in the workings of the tribunal are welcome to contact Riaan Kuchar on 028 313 8900 or direct an e-mail to rkuchar@overstrand.gov.za.

NEW HOUSES BRING JOY TO FAMILIES

On Tuesday, 7 February 2017, Overstrand Executive Mayor Rudolph Smith, Western Cape Minister of Human Settlements Bonginkosi Madikizela and various councillors handed over five houses to elderly beneficiaries of Mshenxiswa Village in Zwelihle.

Residents of Mshenxiswa Village, formerly known as the 'Garden Site' Housing Project in Zwelihle, celebrated when receiving their long-awaited homes from Overstrand Western Cape MEC for Human Settlements, Hon Bonginkosi Madikizela and Overstrand Mayor Ald Rudolph Smith on 7 February 2017.

As part of a bigger project to upgrade seven informal settlements in Zwelihle, this housing development project consists of 58 high-density units at a cost of R11 million. It is the first high-density residential area of its type in the Overstrand and took 18 months to complete.

The new residents can at last call these 40 m² houses 'home' - one with an open-plan kitchen, two bedrooms and a bathroom, as well as a yard.

Mr Lusiba Mzwandile applied for a housing subsidy 30 years ago and now, at 71 years old, has become a home owner for the very first time. "I feel blessed to have a proper roof over my head and to know it belongs to me," Mzwandile said. He thanked everyone involved in the process of making it possible for him to receive a house.

The elderly couple Wellington and Siyo Varoyi could barely contain their joy when opening the door to their new home. Nolovile Manqeza, Van and Novusile Ndzule, and Mfundo and Alvet Sithetho were just as delighted when they received the keys to their homes. They said it was a joyful day they had been waiting for a long time.

During his welcome address, Mayor Smith urged owners to "look after this newly built house by taking good care of it - it is now your property and you have to take responsibility for it".

Mayor Smith asked the housing recipients not to sell their houses. "If you sell it, it will be a great loss to you and your future generation. I am pleased that the beneficiaries will now have a place that they can, with pride, call home. At long last you and your children have a safe place to go to at night and you are not dependent on family and friends in times of bad weather." he said.

He also paid tribute to his predecessor Ald Nicolette Botha-Guthrie and thanked the minister, councillors, ward committees, social compact committees and community for their cooperation and all the work done to improve the quality of life for these new residents.

'House keys open up a variety of avenues to a better future'

In his keynote address Minister Madikizela said the current housing backlog for the Western Cape is huge - and growing - as more and more people come to this province for a better, safer life and the possibility of work opportunities.

"Given the budget, we will continue to make every effort to ensure that more housing opportunities are made available and allocated to the most deserving people first - but we have to ensure, when allocating houses, that the correct people get them".

Housing delivery is not a stand-alone strategy and is also an inherently slow process. "While building houses, we have also started servicing informal settlements to ensure improved living conditions for everyone who chooses to live in the Western Cape," stated Madikizela.

Nolovile Manqeza seems somewhat overwhelmed by the occasion of officially receiving her own home. With her are MEC Bonginkosi Madikizela and Mayor Rudolph Smith.

In most informal settlements, residents face a range of basic life challenges, including poor access to basic sanitation and water supply, solid waste accumulation, and recurrent shack fires.

"Keys open a variety of avenues to a better future. And we are aware that taxpayers, people earning between R3 000 and R15 000 per month who are contributing to the economy, do not qualify for free housing and that they also do not qualify for a bank loan.

"So it is not just about building houses, but also about transferring land to people. We want as many people as possible to be given the opportunity to own property.

Mfundo Mpempe Sithetho and his wife Alvet with Mayor Rudolph Smith and Deputy Mayor Dudley Coetzee.

"That is why we cannot force people not to sell their property - especially now that the property industry is booming and we encourage people to become players in the property market.

"BUT, people must understand the VALUE of the house and we need to talk about this and educate all residents. New home owners must ensure that they know the value of their houses before they decide to sell them.

"I've just come from a visit where one house was sold to two different parties," added Madikizela. "We also cannot have people selling their houses for R10 000 and going back to a shack. Then you are in a far worse situation than you were before."

• The Mshenxiswa Village housing handover marks the completion of phase 1 of the Upgrading of Informal Settlements Project (UISP). It further incorporates the construction of 'Breaking New Ground' (BNG) top structures on three greenfield sites, namely Mshenxiswa Village (58 units), Site C2 along Swartdam Road (132 units) and the Housing Admin Site in Stil Street (164 units).

INVITATION TO EXPO ON WASTE

Whale Coast Conservation (an NGO supported by the Overstrand Municipality) is launching a 2-month-long programme on 'waste'. It aims to make residents aware of the problems caused by waste and the cost of disposing of it. It will also provide useful tips on how you can reduce the waste you create.

The campaign will be launched at a day-long event on Wednesday 1 March 2017 (09:00 to 16:00) in the Foyer of the Municipal Auditorium. Experts will present the facts about waste and how to reduce it. The presentations and demonstrations will be suitable for both youngsters and adults. All are welcome at no charge. The event is funded by the National Lotteries Commission. Tea and coffee will be served. For more information contact Whale Coast Conservation 028 316 2527 or wcc.greenhouse@gmail.com or anina.wcc@gmail.com.

OVERSTRAND ARTS/KUNSTE OFFERS TWO CONCERTS DURING MARCH.

Firstly, on Friday night, 17th, at 19:00 an unusual trio concert setting where the warmth of a blend of viola and cello will contrast with the piano. Polish pianist, Joanna Wicherek, American Caleb Vaughn-Jones (cellist) and South African Nicholas James Fidler (viola) will play Brahms' virtuosic Trio Op. 114 and Alexey Kurbatov's Trio for viola, cello and piano op.31 among others.

On Sunday afternoon, 26th, at 15:30 you can see actress Ilne Fourie on stage in *Sharrap, en eet jou kos!* - a one-woman Afrikaans comedy when the mickey will be taken out of the clients she has served as a waitress. *Don't miss this hilarious show! Both concerts will be held in the Civic Auditorium. Ring BELLINI on 028 312 4988 to book tickets (R130 and R60 for students). Phone René du Plooy on 082 940 4238 for further enquiries.*

The great tsunami of plastic along our coastline

Washed out along our coasts in stark reality, the plastic pollution displayed for all to see is only a foretaste of a more frightening and already unfolding story further away in the oceans of our world.

As someone who walks the cliff paths and assists in beach clean-ups, I can sadly say that the situation regarding marine debris is only getting worse, much worse.

While we might be horrified at the plastic litter along some of our coasts, it is just an example of what may lie ahead when considering the reports on the coastlines of India, Hawaii and Indonesia, for example.

You may be aware that 85 to 90% of marine litter is plastic, and when taking into account that plastic only became a serious commodity in the 1950s, the resulting plague caused by plastic is quite horrendous.

About 300 million tons of plastic are produced each year, of which 50% is what is called single-use plastic. That is what we should be aiming to reduce - radically. Annually, eight million tons of plastic end up in the oceans where it slowly breaks down over a long period of time into small confetti type pieces. These nurdles, as they are called, slowly release toxins into the sea water, causing further pollution. Birds and fish eat the brightly coloured nurdles, mistaking them for food and, as you probably guessed, it is humans at the top of the food chain who are actually eating their own discarded plastic waste. How ironic is that?

What can you do? Choose alternatives to plastic such as glass, hemp, bamboo and sugar cane products. Refuse to buy overpackaged goods, buy loose fruit and vegetables, avoid polystyrene at fast food joints and dispose of your litter in a responsible manner; recycling where possible. *For more ideas and facts, visit the Facebook pages of 'Rethink Single-Use Plastics', 'Reduce waste to landfill' and 'Blight of Plastic'.*

OVERSTRAND HOSTS POST-SEASON EVALUATION OF OVERBERG DISTRICT SAFETY PLAN PILOT

"I must commend all those who participated in the pilot District Safety Plan (DSP) that was launched in the Overberg on 1 October 2016 and was carried through to 16 January this year. Your collective effort over the period has ensured a significant decline in road fatalities in the area, specifically the target top priority categories of pedestrians and children."

This statement was given by Mr Kenny Africa, Western Cape Traffic Chief and Programme Director at the post-season evaluation of the DSP that was hosted by the Overstrand Municipality at their premises in Hermanus on Friday, 27 January 2017.

Present at the event were representatives of the key role players, i.e. the Overberg municipalities of Cape Agulhas, Theewaterskloof, and Overstrand; as well as the SAPS Overberg Cluster.

The DSP was designed by encompassing all socio-economic factors, government resources, as well as the road environment itself. Relevant law enforcement agencies, including the SAPS, Provincial Traffic Services, and the three Municipal Traffic Services were then integrated. Moreover, education efforts with mass marketing were strongly driven to ensure the greatest impact on public awareness and perception. To that end, Danny Cat, the provincial road safety mascot, has been prominent in this initial success.

The results for Quarter 3: 2016/17, as compared to the targets set, and Quarter 3: 2015/16 were as follows:

District Safety Plan Quarter 3 2016/17 (1 Oct - 31 Dec 2016)	2015/16 Actual	2016/17 Target	2016/17 Actual	2019/20 Target
All Fatalities	21	14	11	10
Pedestrians	5	3	2	0
Children 0 - 14	4	0	0	0

Despite the successes listed, Africa pointed out that considerably more work needs to be done to guarantee the continued effectiveness of the DSP in the way forward. "We need to really enforce the message that booze and roads, in particular, don't mix. Our efforts, if applied correctly, will lead to a change in attitudes and behaviour amongst road users and ultimately result in the end goal of less carnage on our motorways," said Africa.

Alternatives to plastic in the home

As we become increasingly aware of how bad it is to have so much plastic in our home, we should start considering the alternatives that are now available.

If you've been reading our environmental inserts in the Bulletin over the past year, you may already have started reducing the amount of single-use plastic you utilise; for example, plastic straws, plastic bottles and plastic shopping bags. Maybe you're thinking about the next steps for a life less plastic and wondering where to start?

If we just look at the equipment in our kitchens today, particularly the cooking utensils and storage containers, it is a good place to begin.

People don't always realise that many forms of plastic release harmful chemicals into the food or beverage they come in contact with, especially at high temperatures such as those found in a microwave, dishwasher or when left in a hot car. At these temperatures, a far higher percentage of chemicals are able to transfer from the plastic container or bottle, which is why you should never reheat take-away food in a polystyrene container in a microwave. These chemicals may include Bisphenol A (BPA) and phthalates, which are known hormone disruptors that may cause nerve damage, while others are thought to be carcinogenic. Sadly, those at risk are often more likely to use items such as plastic cups and bowls; for example young children and pregnant women.

It is, therefore, a good idea to steadily start replacing the plastic in your kitchen. For food storage containers you can use glass, ceramic or stainless steel. Make use of old glass coffee or peanut butter jars. There's no need to spend a lot of money. Increasingly more alternatives to plastic are becoming available such as bamboo, stainless steel or wooden cooking utensils, ceramic-lined frying pans instead of Teflon, as well as stainless steel or bamboo tumblers for kids instead of plastic. Use steel or silicone ice trays, bamboo or wooden chopping boards and glass bottles instead of plastic. Wrap your sandwiches in waxed paper or cloth and use metal tiffin or Bento boxes for children's lunches. Take-away containers made of sugar cane waste instead of polystyrene and take-away utensils made of bamboo are also a great alternative.

You don't need to do it all at once, but for your own health and the health of our precious planet, you should consider gradually using less plastic in your home.

Overstrand leads the way in plastic bag eradication

Overstrand's Manager: Solid Waste, Johan van Taak, recently handed over reusable bags to Overstrand Executive Mayor: Rudolph Smith, Deputy Executive Mayor Dudley Coetzee and Municipal Manager Coenie Groenewald.

Tuesday, 7 March 2017: The Overstrand Municipality remains committed to its efforts to eradicate waste responsibly and to promote a plastic-free environment. Subsequently, Overstrand's Manager of Solid Waste, Johan van Taak, and Environmental Officer Penelope Aplon recently did a presentation to the Executive Management Team (EMT) on the dangers and negative impact of plastic bags on the environment and the ocean. In due course, the intention is to also do a roll-out drive amongst all Overstrand employees with the view of creating greater awareness and ensuring that they, in turn, become the primary ambassadors for the campaign.

At the conclusion of the presentation, Van Taak and Aplon handed out reuseable bags (made from durable parachute material) to Overstrand Executive Mayor Rudolph Smith, his fellow Mayoral Committee (Mayco) members, and the EMT.

Against this backdrop, Van Taak stated, "We wish to encourage the Overstrand community to buy reusable bags instead of ordinary plastic shopping bags. In this way, the public will assist us greatly in our environmental conservation and waste management efforts.

"It is of particular concern that worldwide an estimated 4 billion plastic bags are reportedly ending up as litter each year. Tied end-to-end, it means that these bags could circle the earth 63 times!"

'WOMEN AND CHILDREN FIRST' Commemorating the 165th anniversary of the sinking of the Birkenhead

A memorial service to commemorate the survivors and the people who lost their lives in the Birkenhead disaster is held annually on 25 and 26 February in various towns around the world.

In Gansbaai, the two-day event also included a wreath-laying ceremony on Birkenhead Rock, followed by a small remembrance ceremony at sea.

Overstrand Municipality's Deputy Mayor, Dudley Coetzee, delivered the keynote address and layed a wreath in memory of those who perished.

In his speech the Deputy Mayor said, "On this day, 26 February 1852, 165 years ago at 2 am, the troopship HMS Birkenhead was wrecked less than 5 km from these shores when it struck a rocky outcrop barely jutting out of the sea. As the ship separated from the rock with a gaping hole in its side, water filled the forward section and more than 100 troops drowned in their sleeping quarters. "About 10 minutes later, the Birkenhead smashed against the rock a second time and its bottom section tore open. There were 643 people on board the ship and at least 450 lives were lost in this tragic disaster.

"But even this very dark cloud had a silver lining that left an indelible mark on our social conscience. The Birkenhead Drill was born. This disaster gave rise to the principle of "Women and Children First".

"Today we are here to remember Captain Robert Salmond, Lt Col Alexander Seton and the men who courageously stood firm on a sinking ship while women and children were given the first opportunity to leave on the limited number of life rafts.

"Even the nine cavalry horses on board were freed and driven into the sea in the hope that they might be able to swim ashore before those men left their positions to try and save themselves. According to one witness, almost everybody kept quiet, nothing was heard, except for the kicking of the horses and the orders of Salmond and Seton, all given in a clear, steady voice, without flinching. The soldiers didn't move, even as the ship broke up, barely 20 minutes after striking the rock. Some of the soldiers managed to swim to the shore, often hanging on to pieces of the wreck to stay afloat, but most either drowned or died of exposure.

"Today, as a result of this heart-breaking event, the Birkenhead Drill has instilled in us the principle of women and children first. Although never part of the international maritime law, this is now seen as a standard evacuation procedure in maritime disasters. "There is a line in Rudyard Kipling's famous poem "Soldier an' Sailor Too", which captures the courage of the men on the Birkenhead in the face of hopeless circumstances. It goes like this: But to stand an' be still to the Birken'ead drill is a damn tough bullet to chew."

• The Danger Point Lighthouse was erected 43 years after this tragedy in 1895 to warn ships of the dangerous reef. It is a working memorial to the victims and survivors of the Birkenhead disaster.

MOZART QUARTET

OVERSTRAND ARTS/KUNSTE (OAK) will host the MOZART QUARTET ENSEMBLE in concert at 15:30 Sunday, 23 April 2017 in the Civic Auditorium in Hermanus. Well-known Cape Town musicians Liesl Stoltz (flute), Farida Bacharova (violin), Emile de Roubaix (viola) and Kristiyan Chernev (cello) will play works by Mozart, Hofmeyr, Reger, Jacob and Lobos.

Contact BELLINI at 028 312 4988 to book your seat. Tickets cost R130 and R60 for students. Contact René du Plooy at 082 940 4238 for enquiries.

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OVERSTRAND
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Bulletin
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P.O. Box 20, Hermanus 7200
www.overstrand.gov.za

	Telephone	Fax
Hermanus	028 313 8000	028 312 1894
Gansbaai	028 384 8300	028 384 0241
Kleinmond	028 271 8400	028 271 4100
Stanford	028 341 8500	028 341 0445

24-hour Emergency 028 313 8000/8111
Fire Brigade 028 312 2400

Congratulations
TO THE CLASS OF **2016!**

Mayor Rudolph Smith wishes to congratulate the matric students and educators of Hermanus High, Curro Hermanus, Qhayiya Secondary, Gansbaai Academia, Hawston Secondary and Northcliff House College on their excellent achievements and outstanding results in the 2016 National Senior Certificate examination.

The Overberg District achieved the highest pass rate (92,7%) in the country.

"We are fortunate to have such good schools and committed teachers in the Overstrand. I would like to congratulate all learners who have successfully completed the 2016 matric examinations. I would also like to thank all our 2016 matriculants for promoting our towns and putting us on the map - you have truly done us proud - we are honoured to be associated with such hard-working individuals," Mayor Smith said.

"I extend my heartfelt congratulations to Conrad Strydom from Hermanus High for being the top achiever in the country with an average of 98%.

"This is a momentous achievement and I would like to give recognition to the committed educators who prepare our children to attain these great heights.

"May this also serve as a motivation for our 2017 matriculants and inspire them to work towards maintaining this high standard of achievement."

Mayor Smith encouraged those who did not do well to not lose hope. "You are by no means a failure because of one examination - remember that it is not about how many times you fall, but rather how many times you are able to stand up after every fall."

"Overstrand needs skills, and education is the key to unlock both personal and economic growth. Passing matric and registering for further education and/or training are necessary to provide our economy with critical skills," he added.

From left to right: Wendy Colyn (Circuit 3 Head); Bertram Loriston (Director of the Overberg Education District); Ald Rudolph Smith (Executive Mayor: Overstrand Municipality and Chairman of the Hermanus High School Governing Body); Greg Hassenkamp (Principal Hermanus High); Elsa Strydom (Conrad's mother) and Conrad Strydom (2016 Top Matriculant in the country).

RESULTS

Hermanus High School achieved a 100% pass rate and produced the top learner in South Africa. The learners excelled with 27 A-passes, 31 B-passes and 56 C-passes.

Curro Hermanus also boasts a 100% pass rate and has been crowned as the top performing school in IEB within the Curro Group.

Northcliff House College are also proud of their 100% pass rate.

Qhayiya Secondary School in Zwelihle had plenty to celebrate as well, as their matric pass rate improved from 80,6% to 88,5%.

Gansbaai Academia achieved a 95, 18% pass rate. Their top student, Analo Yawa who was the Junior Deputy Mayor in 2014, received six distinctions and was the first learner in the school's history to achieve an average of 80% and above.

Hawston Secondary achieved a pass rate of 73,5%.

ILLEGAL DUMPING CAUSES SERIOUS CONCERN

Overstrand is one of the areas in the Western Cape that is affected by veldfires, a natural phenomenon more virulent during summer.

When the weather is hot, dry and windy, a small fire can become a threat to life and property in the blink of an eye. Certain everyday products that are relatively harmless in normal use can change into lethal materials when exposed to the extreme heat of a fire.

"Generally, for a fire to occur, three elements are needed: fuel, oxygen and an ignition source. It is almost impossible to avoid contact between oxygen and fuel, but by performing regular waste clean-up operations in our neighbourhoods we can certainly prevent fires," newly appointed Assistant Law Enforcement Chief, Johan du Toit, explained.

Littering and the illegal dumping of waste continue to be and performance monitoring of considerable concern because of indiscriminate illegal activity, environmental harm and huge clean-up costs.

"As long as people think they can get away with it, they will continue to dump," Du Toit said.

Joint clean-up initiatives by law enforcement officers and the municipality's waste management team focus on illegal dumping incidents by issuing fines and handing out clean-up notices.

We encourage residents to report any incidents of illegal dumping to the Overstrand control room on 028 313 8000/8111. For day-to-day law enforcement complaints, phone 028 313 8980.

Alternatively, send an e-mail to enquiries@overstrand.gov.za with the location or address and any other information that will assist in identifying the person who dumped the waste.

Remember: Illegal dumping is a criminal offense. Guilty parties will be fined.

Together we can stop illegal dumping and keep our communities clean.

OVERSTRAND MUNICIPALITY ACHIEVES CLEAN AUDIT FOR 2015/16

On tabling the 2015/16 Annual Report at the Special Council meeting held on Monday, 23 January 2017, Executive Mayor Rudolph Smith announced that Overstrand's financial statements and performance management received a clean audit for the fourth consecutive time, thanks in large part to the dedication of the staff of Overstrand Municipality.

The Mayor urged that sound principles of governance be maintained in order for Overstrand Municipality to continue obtaining clean audit results and opinions that are satisfactory to the community.

On behalf of Council, the Executive Mayor, Executive Deputy Mayor and Speaker received and welcomed the audit report and confirmed that they will continue to inculcate a culture of unity, cohesion and tolerance in cooperating with municipal management to sustain, maintain and obtain further clean audit reports.

Hermanus welcomed Trans Enduro participants

Every year, the South African National Defence Force's (SANDF) junior officers studying at the Military Academy in Saldanha Bay undertake an eleven-day journey on land and sea from Port Elizabeth to Saldanha to raise funds for charity and to do community work along the way. This iconic endurance race, known as *Exercise Trans Enduro*, is aimed at developing the junior corps' leadership skills and enhancing their knowledge of the practical issues related to community service.

Hermanus was the second-last stop on their journey, and on Friday, 2 December 2016 Overstrand's Executive Mayor, Ald Rudolph Smith, had the honour of welcoming the participants before setting them off on their last leg to Hout Bay.

In his welcoming address, the Mayor encouraged the students to show endurance in all they do. This sentiment was echoed by Brigadier General LK Mbatha, who added that the junior officers should always strive to emulate Madiba, an iconic national figure whom many will remember with fond nostalgia.

The 200 participants who partook in the 2016 race were divided into two teams with different focus areas: Those who cycled or ran from town to town (the land team), and those who travelled by rubber duck along the coastline (the sea team).

Along the way, the land team cleaned streets and neighbourhoods, painted school buildings and visited retirement homes. In Gansbaai, the sea team paid a visit to crèches in Masakhane where they played soccer and had a party with the local children.

All funds raised by *Exercise Trans Enduro* will be donated to Stellenbosch University's community development projects run by Matie Community Service and MASIZA, the Military Academy's own community service organisation.

As is tradition, the mayor of each town writes a short letter of goodwill to the mayor of the next town. Here, Executive Mayor Rudolph Smith hands his letter of goodwill to Exercise Commander Captain Gangashe who will deliver it upon arrival to a Hout Bay representative. Also in the background (on the right) are Brigadier General LK Mbatha and Chaplain Nkuzo.

And off they go! The cycling team sets off from the new harbour in Hermanus on the last leg of their endurance race: Destination Hout Bay...

INVITATION FOR COMMENTS WITH REGARD TO REVISION OF THE OVERSTRAND MUNICIPALITY BY-LAW ON MUNICIPAL LAND USE PLANNING, 2016, THE OVERSTRAND MUNICIPALITY ZONING SCHEME, 2013 AND THE INCORPORATION OF THE OVERLAY ZONE.

Full details with regard to the proposed revisions are available for inspection during week days between 08:00 and 16:30 at the Department: Town Planning, 16 Paterson Street, Hermanus, at the offices of the Area Managers in Gansbaai, Stanford, Hermanus and Kleinmond; all public libraries in the Overstrand; the Municipality's corporate head office in Hermanus, as well as on the official website at: www.overstrand.gov.za.

Please note that the commenting period is extended from the original closing date of 5 February 2017 to 1 March 2017.

On Sunday, 12 February, Overstrand Arts/Kunste (OAK) will present a concert of lieder and opera with Mezzo Soprano, Jolene McCleland, and South African Viennese acclaimed pianist, Ilse Schumann. Both artists are based in Vienna. Schubert, Van Wyk, Obradors, Sieczynski, Bernstein, Webber, Le Roux Marais, Stoltz and Rossini are but some of the composers of songs that will be sung.

The concert will be held in the Civic Auditorium and commence at 15:30. Tickets (R130 and R60 for students) are available from BELLINI on 028 312 4988 or at the door. Contact René du Plooy on 082 940 4238 for further information.

Jolene McCleland

Ilse Schumann

Curbing climate change is everyone's business - yours too

Those fortunate enough to call Overstrand home, as well as those who regularly visit our shores to enjoy nature's bounty, are duty bound to help conserve this bit of paradise that brings us so much joy.

Yes, there are many "official" programmes afoot to curb the impact of climate change and to protect the natural environment against degradation and abuse. However, as the real "beneficiaries" of the beauty that surrounds us, we can't simply sit back and leave it up to officialdom and a couple of volunteers to preserve this jewel for posterity.

All of us need to do our bit.

As daunting as getting involved in environmental conservation may sound, it is actually rather straightforward: By simply adopting a couple of environmentally friendly habits, you can make a meaningful contribution too:

- Never use plastic straws: They are a total waste and a common cause of pollution.
- Always have a reusable shopping bag on hand: Keep one in your purse and leave a couple in your vehicle.
- Avoid personal care products that contain plastic micro-beads.
- Avoid over-packaged products: If you really have no option but to buy such a product, make sure that you recycle as much of the packaging material as possible to avoid unnecessary strain on landfills.
- Don't waste water: Use waste water to water your garden.
- Say "no" to bottled water: It's perfectly safe to drink Overstrand's tap water, as our Blue-drop status attests.
- Don't throw your cigarette butts on the ground: They often end up in the sea where they are mistaken for food by birds and other creatures of the deep, much to their detriment.

Of course, you can also volunteer to assist with clean-ups in your area - visit Whale Coast Conservation at http://whalecoastconservation.org.za for details on projects currently being undertaken.

Everyone is in agreement: Time is running out for nature. So the sooner we all start doing our bit, the better.

Additional court *continues to succeed*

Despite the fact that the Additional Court for Municipal Matters was not in session daily over the festive season, it was always available to hear matters to accommodate the public and to prosecute people who misbehaved in public.

There were 322 cases on the roll for December 2016, of which 257 were traffic offences and 65 cases related to the violation of by-laws. Certain members of the public had to have outstanding cases against them settled before they could renew their driver's licences or register their vehicles.

A high success rate was achieved with individuals who were prosecuted for non-compliance of by-laws. For example, houses under construction that had come to a halt for a long period of time and which created a safety risk, are now in the process of completion.

A large number of summonses were served on people who ignored notifications from the Fire Department to clear their plots as they posed a fire hazard. The majority of these properties were cleared. The court was very lenient and the offenders were not fined, but if the offenders do not comply in future, heavy penalties will be imposed.

Several people who used alcohol on the streets were summonsed to appear in court and, if found guilty, a fine was imposed on them. Law Enforcement officials thereby ensured that our town provided a safe and pleasant environment for our residents, as well as the holiday-makers.

During December 2016, the Additional Court for Municipal Matters, in conjunction with all the members of Law Enforcement and the Traffic Department, managed to serve the community by ensuring that law and order was maintained. The ultimate aim of this court is not to prosecute, but rather to educate the community and thereby create a law-abiding society.

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How to register for the Municipality's SMS service

SMS your account number with the letters **SMS to 082 338 1631** or contact a Client Services Officer at your closest rates hall.

AVOID POLYSTYRENE for the sake of your health and that of the planet

Expanded polystyrene, better known by its trade name Styrofoam, is a light-weight material comprising 95% air and 5% plastic used in housing and boat insulation, packaging for computers, TVs, and other electronics, amongst others. Its use is also widespread in the food industry, in particular trays for meat products, vegetables, and fruit. Styro-foam is also often used for take-away meals, doggie bags and hot drinks to go.

It is a petroleum-based product manu-factured with finite resources such as oil, petroleum or gas, and is difficult to recycle. Styrofoam contains chemicals that can harm those involved in its manufacture, as well as those eating hot food served in take-away containers. Reheating the food in a microwave makes matters even worse. At 100 degrees the foam melts into the food and releases styrene gas, which is toxic seep. These chemicals have been implicated in various cancers, gastro-intestinal disorders, impaired concentration, and respiratory problems. For safety reasons, it is advisable to transfer your take-away food to a ceramic or glass dish to reheat.

Only major cities have the means to recycle Styrofoam; so in most places in South Africa, including Hermanus, it takes up a lot of space at landfills and as litter due to its bulkiness. Even when recycled, it is not a closed-loop system where recycled Styrofoam cups can be made into more foam cups. As with most recycling, it is downcycled into items such as canteen trays or picture frames. Because it is very light, it often blows around as litter and ends up in rivers and the sea. Styrofoam is notorious for breaking up into smaller pieces that choke birds and animals that mistake the pieces for food. Often these creatures die because the plastic doesn't digest and clogs up their digestive systems.

In the USA, 25 billion Styroforam cups are used a year, which is a horrendous number. Numerous cities and states around the world have introduced a ban on Styrofoam - maybe we should be considering this as well. It's not as if there are no alternatives.

WHAT YOU CAN DO

- Buy loose fruit and vegetables, where possible.
- If you eat meat, find out which butchers use cardboard or other sustainable containers, such as bagasse (made from sugar cane).
- Make sure your take-away container is made of cardboard or take your own reusable container.
- Avoid buying coffee in Styrofoam completely; look out for ceramic cups, eco cups, or take your own mug.

SAVE PAPER, SAVE A TREE, your health and that of the planet, BY GOING ONLINE

Overstrand Municipality Rates Department received another Certificate of Achievement for its contribution to conserving the environment and reaching the quarterly 'Grow Your Tree' target by using the Rates Clearance.com system.

Every time a rates clearance certificate is issued electronically, the municipality saves roughly one tree for every 600 electronic applications processed.

The cost for a manual application for rates clearance certificates and valuation certificates via e-mail or fax amounts to R451. The cost for an electronic application for the same certificates via Korbitec or L@W amounts to R144 (therefore a cheaper option).

For the period 2016, no less than 3 000 rates clearance certificates were issued online, with the result that Korbitec donated five Eureka lemon trees on behalf of the municipality to Zwelihle residents Frans Manyani (White City) and Ayanda Ngonyama (Thambo Square). The other trees will be planted in Mshenxiswa Village.

The municipality is in favour of the planting of trees inside private properties in townships, as space on most sidewalks in the informal settlements is usually insufficient. However, only trees that are donated to the municipality may be used for this purpose - provided that the property owner takes full responsibility for the maintenance of the trees concerned.

The municipality does not have jurisdiction over trees planted on private property, but firmly believes the planting of trees in our towns must be promoted by the implementation of sustained planting programmes with community participation.

Therefore, Overstrand Municipality welcomes requests from residents wanting to plant trees on their property, on condition that owners or occupiers accept responsibility to water the trees until they are fully established; and as agreed upon.

"The main objective of beautifying informal settlements is to change the dust bowl landscape of townships and new settlement areas to become green and beautiful. In brief, the aim is to create sustainable and liveable human settlements.

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2017 Mayoral Awards Call For Nominations

Category 1: Achievers of Excellence
Category 2: Woman of the Year
Category 3: Environmental Conservation
Category 4: Entrepreneurial
Category 5: Junior Achiever
Category 6: Tourism Development and Marketing
Category 7: Overstrand Officials of the Year
- **Area of Service Delivery**
- **Area of Client Service**
- **Area of Innovation**

Please complete the nomination forms available at the Office of the Mayor, and submit it accompanied by a short CV of the nominee, as well as a detailed motivation letter by the nominator.

All nominations can be forwarded to Doret Taljaard at dtaljaard@overstrand.gov.za or hand delivered to the Office of the Mayor by 30 June 2017. Any questions and queries can be directed to Samantha Carelse at pro@overstrand.gov.za or Tel: 028 313 8193.

Mayoral Awards Evening will be held on 21 September 2017

Cigarette Butts - *CLEAN UP OVERSTRAND*
The mess has BUTT to go!

Cigarette butts have increasingly become one of our major litter issues. The problem has escalated to a greater extent in recent years, due in part to government legislation that restricts smoking in public buildings and restaurants. This, in turn, forces smokers outside, where butts are often littered.

Cigarette butts may seem small however, with an estimated 28,5 million cigarette butts (equivalent to 14,3 tons) being discarded annually in the Hermanus CBD alone (an area of 0,25 km²), the toxic chemicals contained within add up.

"We still find huge amounts of waste that make it into the ocean. Especially plastic bottle caps, straws and cigarette butts. People tend to think that these are small pieces of rubbish and will not make a difference, especially when it is thrown into drains," says Anina Lee of Whale Coast Conservation (WCW).

"The battle against waste is not solely won by clean-up operations, but by making people aware of what they are throwing away and where they are doing it," she added.

Aside from the obvious risk of fires, discarded butts are taking a toll on our waterways and marine life. A commonly held misnomer is that cigarette butts are biodegradable, but actually, they're not. The plastic in the filter can take up to 10 years to decompose. There are also chemicals in cigarette butts that are toxic to marine life.

So what can I do?

Always dispose of cigarette butts responsibly. Smokers, for instance, should refrain from flicking cigarette butts out of car windows, or to dispense of these in an open grassland area when using public amenities such as camping sites, beaches and braai areas.

Rather use a portable cigarette butt holder available on the market or something as simple as an empty bottle or can laden with a bit of water to dispose of butts.

Businesses and other organisations looking for permanent solutions to cigarette butt litter can contact the Whale Coast Conservation for a one of their specially designed butt bins. The bins are locally manufactured and thus provide employment. You can also sponsor a bin at a cost of R450 per bin. For more information, contact Anina Lee a**t 028 316 2527** or e-mail **anina.wcc@gmail.com**.

*• Any incidents of illegal dumping can be reported to the Overstrand's Control Room at **028 313 8000/8111**. For day-to-day law enforcement complaints, phone **028 313 8980**.*

O·A·K

On Sunday afternoon, 21 May 2017, OVERSTRAND ARTS/KUNSTE (OAK) will host a young Italian professor of piano in concert. Giovanni Nesi is regarded as one of the most outstanding musicians of his generation, has earned several awards and has played extensively all over Europe. He will play sonatas by Beethoven and Schubert.

Giovanni Nesi

The concert will take place in the Civic Auditorium in Hermanus and commences at 15:30.

*Contact BELLINI at **028 312 4988** to book your seat. Tickets are R130 and R60 for students. Contact René du Plooy at **082 940 4238** for further enquiries.*

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P.O. Box 20, Hermanus 7200
www.overstrand.gov.za

	Telephone	Fax
Hermanus	028 313 8000	028 312 1894
Gansbaai	028 384 8300	028 384 0241
Kleinmond	028 271 8400	028 271 4100
Stanford	028 341 8500	028 341 0445

24-hour Emergency 028 313 8000/8111
Fire Brigade 028 312 2400

JUNE 2017

Bulletin

Official newsletter of the Overstrand Municipality

CLEAN AUDIT CERTIFICATE

Seen here with the award from left to right: Municipal Manager Coenie Groenewald, Sharonne Adams of the Western Cape Auditor-General's office, Overstrand's Director of Management Services Desireé Arrison and Director of Finance Santie Reyneke-Naudé, Executive Mayor Rudolph Smith and Western Cape MEC for Local Government, Minister Anton Bredell.

Overstrand Municipality received a 2015/16 Clean Audit Certificate and award at the annual Audit Excellence Awards held in Cape Town on 10 April 2017.

This is the fourth consecutive year in the municipality's history that a clean audit has been achieved for good governance and financial management, which indicates that effective management systems and proper internal controls are in place.

Councillors on Overstrand tour

Overstrand's Councillors embarked on an orientation tour that takes place every five years to introduce newly elected Councillors to municipal infrastructure and facilities.

This induction initiative is in line with the Integrated Development Plan (IDP) and aims to familiarise Councillors with the respective Overstrand areas and the challenges that may lie ahead. On day one they toured from Hermanus to Kleinmond, and on the second day they visited Stanford and Gansbaai.

Key projects throughout the Overstrand were visited and included the Preekstoel Water Treatment Plant, Ability House in Hawston, Fisherhaven slipway, various housing development projects and landfill sites, the Pringle Bay Fire Station and the Rooi Els Reservoir.

The tour of the Hangklip-Kleinmond area ended off with a visit to the Whale Station and Penguin Colony, and a drive via Main Beach, where they took note of dune movements.

The group also embarked to Gansbaai via Stanford past De Kelders Water Treatment Works to the roads dust control treatment at Klipgat, Gansbaai harbour, Spaces for Sport and the Kleinbaai boat launching site. It was an eye-opener for some of the Councillors who visited certain areas for the first time.

COUNCIL RESHUFFLE

Cllr Archie Klaas

Councillor Klaas resigned as a Councillor of the Overstrand Municipality. He was the Democratic Alliance's proportional Councillor for the Overstrand Municipality as well as the Deputy Mayor of Overberg District Municipality, and will remain in the latter position until the end of his term. He is replaced by Christine Ann May who assumed duties on 20 April 2017.

Cllr Christine May

PLEASE DON'T FEED THE STORM WATER DRAIN!

Overstrand Municipality once again appeals to residents not to dispose of materials such as used cooking oil, motor oil, yard and pet waste, paint, concrete slurry and construction materials or any other household hazardous chemicals into the storm water infrastructure.

The municipality's storm water network is pivotal to prevent the flooding of roads and houses, as it relies on storm water drains to deal with the excess water.

Unlike the water that goes down the sink or toilet in your home, storm water is untreated and ends up in a river or lagoon and eventually the ocean, negatively affecting the environment and hampering our efforts to maintain the quality of potable water. This is one of the main reasons not to dispose of cooking oils and grease (or similar) down the drain.

"Given our budget and manpower, the municipality is doing all it can to manage the storm water system in such a way that our water quality is not compromised. However, we cannot do this on our own. We need our residents to work with us and to refrain from littering and dumping inappropriate objects into our storm water," says Roderick Williams, Director of Community Services.

It is also illegal to divert the storm water to the actual sewer line on the property and residents face a hefty fine when found guilty of this transgression.

What causes blockages?

Cooking fats, rags, tampons, hair, roots, sand, newspaper and disposable nappies - unbelievable but true, and one of the major causes of blockage. We have also found building materials, oil, stones, plastics, sharp objects, cutlery and even the bodies of foetuses and a lawnmower in the system!

- Fat is a major problem because it builds up inside the pipes. It acts like glue that attracts rags, hair, paper and plastics; in no time, a blockage is caused.
- Substances such as oil, paraffin and paint contaminate thousands of litres of sewage and cause serious problems at the treatment works.
- Discharging storm water (rain water) into the sewer can overload the sewer and fill it to the brim, which could result in sewage discharging from manholes into the streets.

Preventative measures

The following preventative measures should be taken to ensure that the sewage system does not get blocked:

- DO NOT feed the storm water drain by dumping used cooking oil and grease.
- Allow fat (from greasy food when cooking) to cool and congeal or solidify. Once it is solid, wrap it in a newspaper or put it in a bag before placing it in the refuse bin for weekly collection.
- Rags, paper, tampons and disposable nappies should be disposed of with the normal household waste in a black bag and/or dirtbin, or the sanitary bins provided by businesses.
- Keep yard clippings out of the street.
- Recycle used motor oil.
- Clear driveways by sweeping instead of hosing.
- Keep litter, pet waste, leaves, grass clippings and debris out of street gutters and storm drains. Outlets blocked by excessive debris, such as leaves and grass clippings, could lead to flooding of your street.
- Most building materials enter the sewer system when contractors or builders dump these materials into the sewer through manholes! This causes unnecessary stress on the system.

Where to dump?

There is no excuse for dumping waste illegally in our neighbourhoods or alongside the roads. The municipality provides a highly reliable refuse collection service and drop-off facilities across Overstrand.

Used motor oil can be taken to Walker Bay Recycling in Swartdam Road, Hermanus, where a special bin has been provided for this purpose.

Two shipping containers and an array of bins have been provided for household hazardous waste, including e-waste, at the following locations:

- **KLEINMOND: Kleinmond Transfer Station, Main Road**
- **HERMANUS: Hermanus Transfer Station, Swartdam Road**
- **STANFORD: Stanford Drop-off, Rivier Street, Industrial Area**
- **GANSBAAI: Gansbaai Landfill, Voortrekker Street**

Service requests may be directed to:
Kleinmond 028 271 8400
Hermanus 028 313 8000
Gansbaai 028 384 8300
Stanford 028 341 8500

OVERSTRAND RANKED THIRD AMONGST WESTERN CAPE'S GREENEST MUNICIPALITIES

– still tops in waste and water management, though

On 21 October 2016, provincial minister of local government, environmental affairs and development planning, Anton Bredell, announced the winners of this year's Greenest Municipality competition. Out of the fourteen local and four district municipalities that took part in the competition, Hessequa ranked first, with Swartland in second and Overstrand in third place.

Interestingly, though, Overstrand walked off as winner in the category Waste Management for the sixth time and was also announced winner in the category Water Management for the third time in almost as many years.

As second runner-up, Overstrand Municipality received a trophy, a Certificate of Outstanding Achievement and a cheque for R50 000. Entrants were evaluated according to six different elements, all related to environmental management, namely: waste management, climate-change response, biodiversity and coastal management, water management and conservation, air-quality management, and leadership, institutional arrangements and public participation.

Apart from obtaining the third highest total score for all six elements, Overstrand's score for waste management as well as water management and conservation was the highest amongst all participating municipalities.

Yet another feather in Overstrand's cap is that the municipality earned an Innovation Project Award for alternative land use as well. This award relates to the Pearly Beach Eluxolweni waste-water treatment works which were constructed on a rehabilitated landfill site, resulting in a considerable saving on the high rehabilitation cost of the landfill site as well as ensuring its beneficial use over the long term to the advantage of the Pearly Beach community at large.

The intention with this competition is to reward municipalities who employ innovative technologies that are cleaner, more sustainable and will improve residents' quality of life over the long term.

WASTE MANAGEMENT is evaluated on refuse removal services, waste collection and waste infrastructure projects, waste information systems, waste recovery and diversion, waste minimisation and recycling projects, job creation and capacity building, marketing and awareness, audits of facilities, waste by-laws and integrated waste management plans as well as the support offered to other municipalities.

Evaluation criteria in the category WATER MANAGEMENT encompass strategic planning, water balance trends, financial planning, operation and maintenance, monitoring of water quality, effluent management, emergency planning and public awareness.

In all instances, visual and/or site inspections are conducted to ensure the validity of the information submitted by contenders.

Overstrand coordinator, Johan van Taak, ascribed Overstrand's latest successes to a team effort, hard work and diligent management. "Many of today's environmental challenges cannot be addressed by regulation alone.

They require a broader mix of solutions, and Overstrand already has many exciting and successful programmes in place," he added.

Overstrand representatives at the 2016 Western Cape Greenest Municipality awards (from left to right): Piet van Zyl (Head of Department: Environmental Affairs and Development Planning), Benjamin Kondokter (Environmental Officer), Johan van Taak (Manager: Solid Waste), DA member of the Western Cape Provincial Parliament, Mr Masizole Mnqasela, Lauren Rainbird (Horticulturist), Cllr David Botha, MEC Anton Bredell and Municipal Manager, Coenie Groenewald.

Pictured at the time of handing the "spoils" to Mayor Rudolph Smith during a Council meeting on Wednesday 26 October (from left to right): Roderick Williams (Director: Community Services), Hanré Blignaut (Deputy Director: Engineering Planning), Johan van Taak (Manager: Solid Waste), Municipal Manager Coenie Groenewald, Cecile Faro (Engineering Assistant), Mayor Rudolph Smith, Mike Bartman (Deputy Director: Community Services) and Patrick Robinson (Manager: Water Infrastructure and Quality).

HOW TO ….
Dispose of e-waste and hazardous waste?

Too often, out dated electronics such as expired telecom equipment, servers, computers, laptops, tablets, smart phones, and more end up in landfills and contaminate our environment.

Help us make our recycling program as efficient as possible by NOT dumping your electrical/electronic waste (e-waste) on sidewalks or other open spaces as we have special disposal methods for items such as motor oil, e-waste and certain hazardous products.

All the municipal waste transfer stations in Overstrand have bins where you can dispose of your electronic waste (computers, cell phones, etc.) and hazardous waste (batteries, chemicals, paint, etc.)

Pollution and litter find its way into the seas and onto our beaches.
Let's clean up after ourselves

Oil paints, pesticides, batteries, used motor oil and many cleaning products are just some examples of household hazardous waste residents generate daily.

These items contain toxic ingredients and should be used and disposed of with caution. Do not place out for regular garbage pick-up and please do not pour motor oil, paints or solvents down your drain or into sewers.

Two shipping containers and an array of bins have been provided for household hazardous waste and e-waste in each administration at the following places:

• KLEINMOND: Kleinmond Transfer Station, Main Road

• HERMANUS: Hermanus Transfer Station, Swartdam Road

• STANFORD: Stanford Drop-off, Rivier Street, Industrial Area

• GANSBAAI: Gansbaai Landfill, Voortrekker Street

Please Note:

• Bins are for household hazardous waste only, and businesses and farmers who have hazardous waste in bulk must take it directly to the Vissershok Hazardous Landfill in Bellville.

• All old computers and printers can also be discarded at the abovementioned sites in the e-Waste container.

• Used motor oil can be taken to Walker Bay Recycling in Swartdam Road, Hermanus, where a special bin has been provided for this purpose.

There are 6 bins for household hazardous waste:

Bin 1 for CORROSIVES

(Examples are drain cleaners, rust removers, pool acids and bleach (corrosive and oxidizing) and jik as well as oven cleaners)

Labels usually state “Corrosive-avoid contact with skin of eyes”

Bin 2 for FLAMMABLES

(Examples are gasoline, fuel oil, butane, oil-based paints and paint thinners)

Labels usually say, “EXTREMELY FLAMMABLE AND HIGHLY FLAMMABLE “.

Bin 3 for TOXIC MATERIALS

(Examples are benzene, cyanide compounds (found in rat fumigants), thallium sulphate (ant traps) and carbon tetrachloride (old fire extinguishers), old pesticides, warfarin in rat poison)

Labels often contain the skull and crossbones and usually state, “DANGER/POISON” or “WARNING - KEEP OUT OF REACH OF CHILDREN”

Bin 4 for OXIDIZERS

(Examples include chlorine pool chemicals, sodium hypochlorite (household bleach)

These chemicals react strongly with other compounds and may cause fires or explosions.

Labels usually say “WARNING – STRONG OXIDIZERS”

Bin 5 for Dry Cell Batteries

Bin 6 for COMPACT FLUORESCENT LIGHTS AND LONG LIFE BULBS

(Take care that the lights do not break because it contains toxic gas).

If it breaks in a room leave the room immediately until fully ventilated.

MEDIAVERKLARING / MEDIA RELEASE

CONTACT:
Municipal Manager: Coenie Groenewald
Tel: 028 313 8003 | cgroenewald@overstrand.gov.za
Overstrand Municipality

Communications Officer: Charmaine Resandt
Tel: 028 313 5025 | cresandt@overstrand.gov.za

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16 May 2017

Overstrand learners mesmerised by Story Team's educational on waste

Picture: Overstrand Municipality recently hosted a puppet show for local primary school learners called 'The Litter Queen'. The production, by renowned theatre group The Story Team, was held in the Municipal Auditorium in Hermanus and provided attendees with a unique and intriguing educational on waste.

/cont. pg 2…

Young primary school learners could not contain their excitement as they eagerly filed into the Hermanus Auditorium on Friday, 12 May 2017 to take up their seats for the much anticipated puppet show called "The Litter Queen". The production, hosted by Overstrand Municipality, is based on a grade 3 prescribed reading book that was brought to life by the highly acclaimed theatre group, The Story Team.

The peals of laughter and shrills of delight coming from the audience was evidence enough that teachers and pupils alike were thoroughly entertained, whilst at the same time learning lots about waste, its effect on the environment and how to dispose of it responsibly.

Readers are encouraged to book tickets for the Afrikaans version of the show, 'Die Rommelkoningin', that will be part of the line up at the Hermanus FynArts Festival on the 10th of June. Alternatively, English speaking theatre-goers can see 'The Litter Queen' on the 17th of June 2017. Both events will take place at the Hermanus Auditorium and tickets are obtainable through Webtickets Online on the link www.webtickets.co.za.

END/EINDE

Picture: The Story Team's Celeste Loriston (right) surprises a young Waldorf Primary School learner with a gift from sponsor Office National.

Picture: Overstrand learners say their fond goodbyes to The Story Team cast (from left to right back row: Zizo Ngqwana, Felicity Tobias, Marhette van Huyssteen and Celeste Loriston).

Mr. van Taak speaking at the War on Waste Exhibition

Mr. van Taak addressing learners at the Kleinmond Transfer Station

Tour at the Hermanus Transfer Station

YOUTH JOBS IN WASTE

SUMMARY OF THE CLEANUP CAMPAIGN PROJECT:

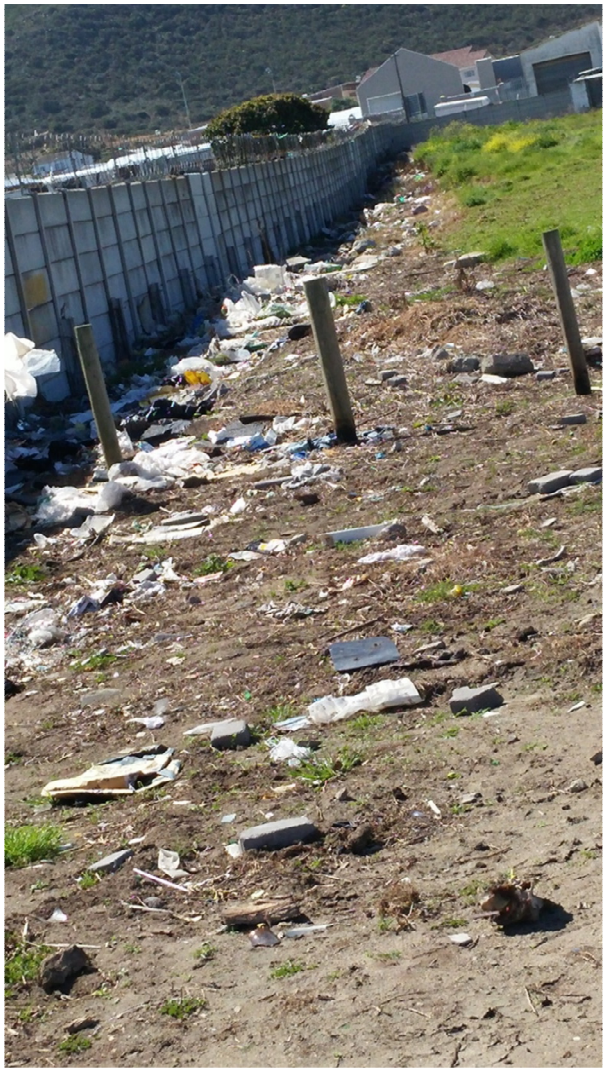
Due to the unhygienic conditions in the Zwelihle informal settlements (Ziphnzana, Transit camp, Mandela Square, Peach house and Wag 'n bietjie), the community has come to the Environmental Health Practitioner (M Madikane) working in the area, requesting that we intervene. After talking to the relevant officials, I worked with Overstrand Municipality, local gardening contractors and together we successfully implemented a clean-up campaign on the 15 to 18 August 2016 in 5 informal settlements of Zwelihle in Hermanus.

This **project had 4 categories**:

- Door - Door campaign, informing people about the importance of recycling, correct disposal of domestic and gardening waste (ODM & TEDCOR).
- Cleaning of the streets to the Waste mini transfer stations in the community (ODM & TEDCOR).
- Collection of the waste to the landfill site (Overstrand Local municipality).
- Gardening of the parks, along the streets in the community (gardening contractors).

We as the Hermanus: Municipal Health section aim to minimize the queues at clinics and hospitals by the education and promoting cleanliness in our communities.

Before campaign:



Door-to-door campaign:

Clean-up process:

Gardening of the settlements:

RECYCLING EDUCATION AT BEACHES:

WASTE MANAGEMENT AWARENESS DONE IN MOUNT PLEASANT:

Art out of the community that was display at the workshop

Mr. Van Taak giving an awareness and recycling presentation

Environmental Practitioner presents at workshop about cleanliness in and around the house

Representative of the Youth Jobs in Waste presenting their purpose at the Municipality

JPCE (Pty) Ltd PROJECT MANAGEMENT	• **Specialist Consulting Engineers**	**Page 1** Ref.: A128

CLIENT: **OVERSTRAND MUNICIPALITY**	**PROJECT:** **IWMP ANNUAL REPORT**

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DEPARTMENT/COMPANY	ATTENTION (Name)	COPY NO.	DATE ISSUED	AUTHORISED BY
Overstrand Municipality P O Box 20 Hermanus 7200	Mr J van Taak	1	09/2017	JG PALM
JPCE (PTY) LTD P O Box 931 BRACKENFELL 7561	Project File	1	09/2017	JG PALM

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